



255 First Street E, Milaca, MN 56353
Telephone: 320-983-3141 Fax: 320-983-3142
www.cityofmilaca.org

WELCOME

If you are new to Milaca, congratulations on your move and welcome! Provided below is some general information about the City of Milaca which may be helpful to new residents as they transition into our city, as well as residents who have been living in Milaca for a while. The City's [website](https://www.cityofmilaca.org/) (<https://www.cityofmilaca.org/>) has information regarding meetings, community events, public notices, information on our parks, city applications/forms, etc. If you have questions give us a call at 320-983-3141 or stop in at City Hall at 255 First Street. E. Again welcome to the City of Milaca!

City Council Meetings

Council meetings are open to the public and are held on the 3rd Thursday of each month. The meetings take place at 6:30 p.m. at the Milaca City Hall located at 255 First Street E. City Council meeting agendas and minutes are posted online on our website under the tab Government/City Council.

City Ordinances

The following ordinances are some general ordinances that may be of interest to new residents. For a complete listing of City Ordinances, please go to the City of Milaca's website at www.cityofmilaca.org:

- ✓ Under the Government tab select Ordinances.
- ✓ Click on [American Legal](#) in center box right under Milaca City Code.
- ✓ Click on View Code
- ✓ All Ordinances are on the left.

ANIMALS:

§ 95.02 DOGS AND CATS.

(A) *Running at large prohibited.* It shall be unlawful for the dog or cat of any person who owns, harbors, or keeps a dog or cat, to run at large. A person, who owns, harbors, or keeps a dog or cat which runs at large shall be guilty of a misdemeanor. Dogs or cats on a leash and accompanied by a responsible person or accompanied by and under the control and direction of a responsible person, shall be permitted in streets or on public land unless the city has posted an area with signs reading "Dogs or Cats Prohibited."

(B) *Exception.* It shall be permissible for dogs to run at large on and within city owned property, including any city parks, that has been clearly marked with signage indicating dogs may run at large. Any person owning, or having custody or control of any dog that is running at large under this exception shall be responsible for ensuring the dog remains within the indicated area.

(C) *License required.*

(1) All dogs over the age of four months kept, harbored, or maintained by their owners in the city, shall be licensed and registered with the city. Dog licenses shall be for a period of two years, and shall be issued by the City Manager-Clerk upon payment of the license fee as established by Chapter 34 of this code, as it may be amended from time to time. The owner shall state, at the time application is made for the license and upon forms provided, his or her name and address and the name, breed, color, and sex of each dog owned or kept by him or her. No license shall be granted for a dog that has not been vaccinated against distemper and rabies, as evidenced by a certificate by a veterinarian qualified to practice in the state in which the dog is vaccinated.

OPEN BURNING:

§ 93.02 OPEN BURNING RESTRICTIONS.

(A) No persons shall cause, suffer, allow, or permit open burning within the boundaries except under the following circumstance.

(B) Fires set for recreational, ceremonial, food preparation, or social purposes are permitted provided only wood, coal, or charcoal is burned.

(1) A person 18 years or older must be present at any fire permitted under this section. Fires permitted pursuant to this section shall not be left unattended.

(2) No fire permitted under this section may create or maintain a condition that violates §§ [94.15](#) through [94.18](#), regarding public nuisances.

(3) Fires shall be no closer than 10 feet to the base of any structure, tree, shrub, or other combustible material, and shall be no closer than 20 feet to a property line.

(4) Fires shall be completely extinguished by 11:00 p.m. No fire shall be permitted before 9:00 a.m.

(5) All fires permitted under this section shall be in a fire pit, fire ring, or other confined space specifically designed for a fire. Burn barrels are prohibited. Burning material must be entirely within the designed fire area. Under no circumstances shall any portion of the fire be larger than two feet in diameter or two feet off the surface of the ground.

(6) Persons violating this subchapter shall be guilty of a misdemeanor.

(Ord. passed 10-19-95; Am. Ord. 98-3, passed 7-16-98; Am. Ord. 321, passed 8-17-00) [Penalty, see § 10.99](#)

PARKING:

§ 71.36 PARKING RESTRICTIONS.

(A) In order to facilitate snow removal from the public streets of the city from November 1 through April 1 of each year, no vehicle shall be parked upon any public street in the city between the hours of 1:00 a.m. and 6:00 a.m. Violation of this section shall result in a fine. If the fine is not paid within ten days, the fine shall increase.

(Ord. passed 10-20-94)

(B) No person shall park any motor vehicle on any street for a period of time that results in the vehicle being plowed in by a city owned or contracted snow removal vehicle. A vehicle plowed in shall be in violation of this subchapter. Violation of this section shall result in a fine. If the fine is not paid within ten days, the fine shall increase.

(74 Code, § 720:05) (Ord. passed 4-20-95)

§ 71.37 TOWING; AUTHORIZATION AND PROCEDURES.

Any motor vehicle parked in violation of this subchapter may summarily be removed without notice to the owner or operator thereof. The motor vehicle which parked in violation may be removed by any person, firm, or corporation employed or designated by the Council. The motor vehicle may be removed to and stored in any parking lot or garage designated by the Police Department. The motor vehicle so removed cannot be redeemed by the owner or operator until all costs of removing, towing, and storage of same shall first be paid to any party having the claim for services rendered in the

removing, towing, and storing of that motor vehicle. This municipality shall not be responsible for any damage to a vehicle removed in accordance with the provisions of this subchapter.
(`74 Code, § 720:10)

SIDEWALKS:

📖 § 94.18 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

The following are declared to be nuisances affecting public peace and safety:

(A) All snow and ice not removed from public sidewalks 24 hours after the snow or other precipitation causing the condition has ceased to fall;

Building Permits

The Building Department is here to help ensure all your construction projects meet the Minnesota State Building Code. If you are making changes, repairs, alterations or additions to your home, office, basement, garage, or deck, putting up a fence, a building permit may be required before construction is started. Building permits are not required for sheds 200 sq. ft. or smaller. No sheds can be put in the front yard. Tarp-like structures are not allowed. Mechanical permits are required for installation and/or replacement of mechanical systems in structures. This would include furnaces, air conditioners, gas lines, fireplaces and any additional ductwork.

Plumbing permits for existing buildings in which the plumbing system, drainage system, or other work regulated by code are to be added, altered or renovated, or replaced require the new materials and work shall meet the provisions of the code and need a permit. This would include replacement of water heaters, water softeners and plumbing fixtures being added or a change in location.

To ensure you are meeting the code requirements for any building project, it is a good idea to call the Building Department at 320-983-3141 and speak with the building official at the Milaca City Hall.

Electrical inspections are done by State Electrical Inspector Timothy Emery for this area. Office hours are 7 a.m. – 8:30 a.m., Monday – Friday. The phone number is 320-692-4101.

With any building, remodeling, repair project it is a good idea to check on the licensure of the contractor. You can do this by going to the Minnesota Department of Labor & Industry's website at <https://secure.doli.state.mn.us/lookup/licensing.aspx>.

Deputy Registrar's Office

This office located in City Hall provides customer assistance in registering and transferring motor vehicles, boats, snowmobiles, ATVs, and trailers. In addition to the above services, customer service is also provided for driver licenses (new, renewal, duplicates, and standard, Real ID and/or Enhanced). Making an appointment at

<https://www.cityofmilaca.org/registrar> will help guarantee that you'll have time to complete your transaction.

Office Hours:

Monday & Friday: Closed to the public for dealer and drop box work

Tuesday, Wednesday, Thursday: 8:00 a.m. to 4:00 p.m. by appointment only

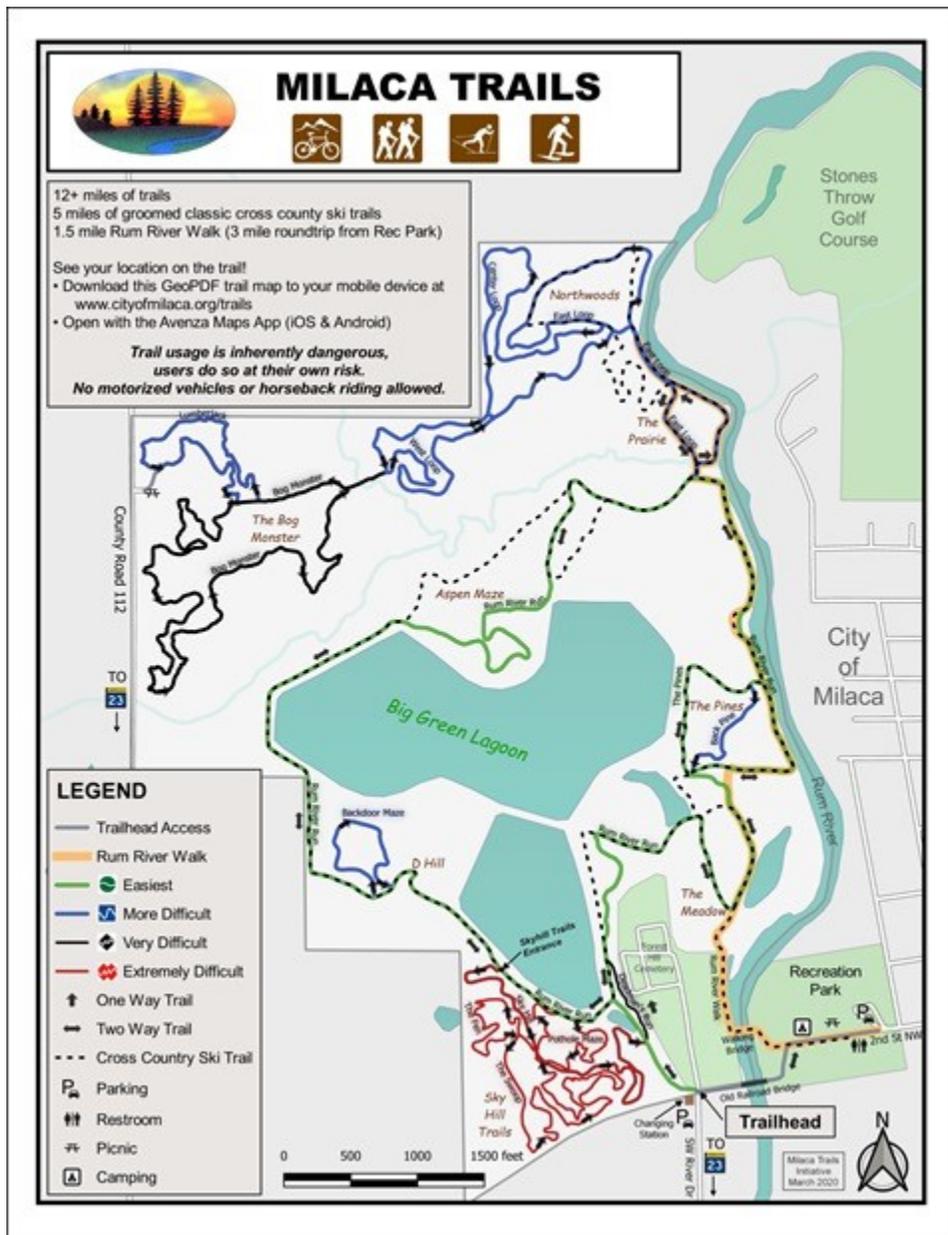
You can get most of your questions answered at drive.mn.gov. Remember your standard driver's license or ID card can be used until October 1, 2021.

Parks

The City of Milaca has four municipal parks. Recreation Park, Reineke Park, Riverview Park and Trimble Park.

Accessed through Recreation Park which is located just north of the Milaca High School, are Milaca's mountain biking trails. The trails consist of a 14-mile single-track trail system nestled within 200 acres of woods, hills and fields along the beautiful and scenic Rum River. Trails start off through the Meadow offering bikers a gentle ride near the Run River. They continue through the Pines and Rum River Run, other easy stretches through scenic woodlands along the River. For riders looking for more challenging routes, the North Woods Trail, Bog Monster and Sky Hill Trail are the trails they will enjoy. So whether you are seeking an afternoon's leisurely ride through nature or a challenging ride we are sure you will enjoy the mountain bike trails! Please see the map for the level of riding difficulty.

During the winter months there are 5 miles of [cross country ski trails](#) located at the same location as the mountain bike trails.



All the parks except Trimble Park require reservations for the shelters. When reserving a shelter, the parks themselves remain open to the public. The Gorecki Community Center at Recreation Park can also be rented. Reservation forms for the parks and Gorecki Community Center can be found at the City of Milaca’s website under [City Application/Forms](#) or you may call the City of Milaca at 320-983-3141. More information regarding the City’s parks amenities, camping sites, mountain bike/cross country ski trails, etc., can be found on the City’s website under Government/Departments/Parks.

Property Taxes:

Questions on property taxes should be directed to the Mille Lacs County Assessor’s office by calling 320-983-8311 or by visiting <http://www.co.mille-lacs.mn.us/>

Refuse/Recycling Service

Refuse/Recycling service in Milaca is provided by Jim’s Mille Lacs Disposal, phone number

Rental Registration for Residential Rental Properties

The City of Milaca requires all residential rental properties in the City be registered unless qualified for an exemption. The fee to register a rental property is \$25.00 per address.

Information and forms regarding rental registration can be found on the City's website under the Helpful Links section, or call City Hall.

Stay Connected

On the City's website under News and Events you will find the following to help you stay connected and updated on City happenings:

- [City Meeting Calendar](#) – will list the upcoming city council, boards and commission meetings being held.
- [City Newsletter](#) - The City's newsletter [Reflections](#) is printed every 3 months and posted on the website as well as copies available at City Hall. If you have an email address and would like to receive a copy via email, contact City Hall at 320-983-3141.
- [Public Notices](#) – will list any special city council meetings, public hearings, city equipment for sale, request for bids, etc.

Utility Billing for Water/Sewer

City water/sewer services are handled by the City of Milaca. To open or close a water/sewer account with the City of Milaca, an Application for Water/Sewer Service must be filled out and submitted to the City of Milaca. The water/sewer application can be found on the City's website under Helpful Links at City Applications/Forms or maybe requested by calling City Hall at 320-983-3141. All water/sewer accounts are put in the property owner's name. Payment options include Cash/Check, Debit/Credit Card (online/in person or over the phone) as well as Direct Payment or payment maybe put in the drop box located outside City Hall.

Business Climate

As a Minnesota Star City, the city is recognized for its leadership in working with local businesses to ensure continued growth. The city boasts a vibrant downtown business district and an active industrial park. Businesses in the community are able to meet the needs of residents and travelers alike.

The city takes a positive approach toward business - we want you to be profitable and successful - and a Milaca location can help you reach your goals.

- The Rum River is classified as a [MN Water Trail](#), and is home to a wide variety of wildlife, and activities around the Rum are becoming more popular.
- Milaca is an outstanding location. We are at the intersection of U.S. Highway 169, a four lane highway, and MN Highway 23, which connects Duluth, Milaca, St. Cloud, and Marshall. We are an hour and a half from downtown St. Paul, and 30 minutes to some of the best recreation areas in Minnesota. The best of both worlds!
- Milaca is in the center of one of the fastest growing parts of the state - providing an educated and available workforce. The Minnesota Workforce Center projects Central Minnesota to be the fastest growing job creation part of the state over the next 20 years.

INCENTIVES

If you are thinking about starting or improving your business some helpful resources available are the [THRIVE](#) brochure on the City's website and the [East Central Regional Development Commission](#) and [Minnesota Employment and Economic Development](#) websites that can provide you with some helpful information. If you have any questions, call the Milaca City Manager at 320-983-3141. Milaca has the tools and incentives available to assist your business with expansion or relocation. **Available City parcels for sale in the City of Milaca can be found on the City's website under Economic Development.**

There are several businesses and organizations that the city of Milaca works with who support our efforts in economic development.

[East Central Energy](#) is a cooperative and member of Great River Energy. As a cooperative, ECE has a wide range of incentives, as well as access to financing programs through the federal government. Contact the ECE business account specialist at 1-800-254-7944 for more information.

The Milaca area is served by two financial institutions that have the ability to meet any of your needs. [First National Bank of Milaca](#) and the [Spire Credit Union](#) all take an active role in community development.

The [Initiative Foundation](#), located in Little Falls, has a revolving loan fund available for gap financing, and access to loan programs for buildings and equipment.

COMMONLY REQUESTED CONTACT INFORMATION

| COMMONLY REQUESTED CONTACT INFORMATION | | |
|---|---|----------------------------------|
| City of Milaca | Address | Phone Number |
| City of Milaca | 255 1 st Street East Milaca, MN 56353 | 320-983-3141 |
| Library – East Central Regional | 235 1 st Street East Milaca, MN | 320-983-3677 |
| Milaca Area Chamber of Commerce | 255 1 st Street E Milaca, MN 56353 | 320-983-3140 |
| Milaca Fire Department | 1005 Central Avenue N Milaca, MN 56353 | 320-983-3465 (non- emergency) |
| Milaca Municipal Airport | 10726 155 th Street Milaca, MN 56353 | 320-983-2648 |
| Milaca Museum | 145 Central Avenue S Milaca, MN 56353 | 320-983-1212 |
| Milaca Police Department | 255 1 st Street East Milaca, MN 56353 | 320-983-6166 (non- emergency) |
| Milaca Public Works Department | 1205 Central Avenue N Milaca, MN 56353 | 320-983-6547 |
| Deputy Registrar | 255 1 st Street East Milaca, MN 56353 | 320-983-3143 |
| Mille Lacs County | | |
| Administrative Services | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8218 |
| Assessor | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8311 |
| Attorney | 225 6 th Avenue SE Milaca, MN 56353 | 320-983-8305 |
| Auditor | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8310 |
| Community & Veterans Services | 525 2 nd Street SE Milaca, MN 56353 | 320-983-8208 |
| Court Administration | 225 6 th Avenue SE Milaca, MN 56353 | 320-983-8313 |
| Emergency Management | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8475 |
| Environmental Resources | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8232 |
| Land Services | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8308 |

COMMONLY REQUESTED CONTACT INFORMATION

| Mille Lacs County (cont'd) | | |
|--|---|---|
| Probation | 225 6 th Avenue SE Milaca, MN 56353 | 320- 983-8202 |
| Public Works | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8201 |
| Sheriff's Office | 640 3 rd Street SE Milaca, MN 56353 | 320-983-8250 |
| Treasurer | 635 2 nd Street SE Milaca, MN 56353 | 320-983-8304 |
| STATE & FEDERAL ELECTED OFFICIALS | | |
| Governor Tim Walz | 130 State Capitol 75 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul, MN 55155 | 651-201-3400 800-657-3717 (toll free) 800-627-3529 (MN Relay) |
| Andrew Mathews – State Senator (District 15) | 3409 Minnesota Senate Bldg. St. Paul, MN 55155 | 651-296-8075 |
| Sondra Erickson – State Rep. (District 15A) | 273 State Office Building St. Paul, MN 55155 | 651-296-6746 |
| Steve Simon – Secretary of State | 180 State Office Building 100 Rev. Dr. Martin Luther King Jr. Blvd. Saint Paul, MN 55155-1299 | (651) 201-1324 |
| Amy Klobuchar , U.S. Senator | 425 Dirksen Senate Bldg. Washington, DC 20510 | 202-224-3244 |
| Tina Smith, U.S. Senator | 720 Hart Senate Office Bldg. Washington, DC 20510 | 202-224-5641 |
| Pete Stauber, U.S. Representative | 126 Cannon HOB Washington, DC 20515 | 202-225-6211 |
| Hospitals/Clinics/Pharmacies | | |
| Fairview Northland Clinic (Milaca) | 150 10 th Street NW Milaca, MN 56353 | 320-983-7400 |
| Fairview Northland Clinic (Princeton) | 911 Northland Drive Princeton, MN 55371 | 763-389-3344 |
| Fairview Northland Hospital | 911 Northland Drive Princeton, MN 55371 | 763-389-1313 |
| Fairview Pharmacy | 115 2 nd Avenue SW Milaca, MN 55371 | 320-983-3191 |
| Thrifty White Pharmacy | 127 2 nd Avenue SW Milaca, MN 56353 | 320-983-3300 |
| St. Cloud Hospital | 1406 Sixth Avenue N St. Cloud, MN 56303 | 320-251-2700 |
| | | |

COMMONLY REQUESTED CONTACT INFORMATION

| Frequently Requested Phone Numbers | | |
|---|--|-------------------------------|
| Center Point Energy (gas) | | 800-245-2377 |
| East Central Energy (electric) | 270 10 th Street NE Milaca, MN 56353 | 800-254-7944 |
| Frontier Communications (telephone) | 205 Central Avenue S Milaca, MN 56353 | 800-921-8101 |
| Gopher State One Call | | 651-454-0002/ 800-252-1166 |
| Jim's Mille Lacs Disposal (garbage & recycling) | 205 2 nd Avenue NE Milaca, MN 56353 | 320-983-6474 |
| Milaca Post Office | 230 2 nd Avenue SW | 320-983-3229 |
| Milaca Public Schools – ISD 912 | 500 Hwy 23 W Milaca, MN 56353 | 320-982-7210 |
| Midcontinent (cable) | | 800-783-2356 |
| Milaca Local Link (telephone) | 270 10 th Street NE Milaca, MN 56353 | 320-982-1000 |
| Union Times Newspaper | 208 North Rum River Dr., Princeton, MN 55371 | 763-389-1222 |