

MILACA CITY COUNCIL AGENDA
APRIL 18, 2013

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of March 21 regular meeting
Bills for payment
Resolution No. 13 – 07 Assessing unpaid fire service charge
Move June Council meeting to June 13
City Treasurer's report

Citizens Forum

Public Hearing

Requests and Communications

2012 Audit presentation – Carl Nordquist

Ordinances and Resolutions

Resolution No. 13 – 08 Approving Interim use permit
Resolution No. 13 – 09 Approving preliminary plat

Reports of Boards and Commissions

Planning commission
Economic Development commission
Airport commission
Parks commission
 Rec Park building
Downtown Initiative

Unfinished Business

New Business

Waste water treatment plant improvement bid results
Chamber donation request - parade

Council Comments

Adjourn

This agenda and attachments are available on the city's website, www.cityofmilaca.org

**MILACA CITY COUNCIL MINUTES
MARCH 21, 2013 MEETING**

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Harold Pedersen. Upon roll call the following Council members were present: Johnson, Muller, Dillan, and Bekius.

Staff present: Lerud, Gann-Olehy, and Toven

Others present: Allyson Walsh, John Creasy, and Lesley Toth

Motion by Bekius, second by Muller to approve the consent agenda:

1. Minutes of the February 21, 2013 regular meeting.
2. General bills, 813041E-813046E, 813055E, #39227-39231, #39300-39308, #39312-39360, totaling \$107,915.73; Liquor bills, 913005E-913008E, #22467-22484, #22511-22524, totaling \$138,788.67.
3. Approve city treasurer's report

Unanimous consent.

Mayor Pedersen opened citizen's forum and invited anyone to speak to an item not on the agenda. No one came forward. Mayor Pedersen closed citizen's forum.

A letter from the County assessor inviting the council to an assessment informational meeting on March 28 was presented.

Motion by Dillan, second by Johnson to hold the first reading of Ordinance No. 398

**ORDINANCE NO. 398
AN ORDINANCE AMENDING THE CABLE COMMUNICATIONS FRANCHISE ORDINANCE**

Lerud said the Mid-Continent franchise agreement expires at the end of March, and they are requesting an extension of the current franchise to work through the new franchise. He said that in addition, the city will see if Local Link wants to also approve a new franchise so they both can run concurrently. Council member Dillan amended his motion to also hold the second reading and for passage of the ordinance, Johnson seconded, and all voted in favor.

Council member Bekius said there was no planning commission meeting.

Lerud said the economic development commission meeting minutes were in the agenda packet.

Council member Muller said there was no quorum at the airport commission meeting last month

Mayor Pedersen said the parks commission met last Tuesday, and said three things came out of the meeting. He said they would like to have Moyer present the budget to them prior to approval so they

can have some input. Second, he said they recommended using the old walking bridge as a part of the disc golf course to cross the storm ditch. Lerud said he was not sure the bridge was designed to be just put on the ground because of the archways. He said an engineer would probably have to evaluate that, and in addition, the decking is shot. Council member Bekius said he thought that the bridge is the property of the contractor. Lerud said he thought the contractor would leave the bridge if we wanted, but if we could not use it, we would then have to dispose of it. Mayor Pedersen said the third item was recommending converting the old well pump house to Parks department use. There was no action taken by the council.

Council member Dillan said the downtown group has been working on the light poles, and he found out that the existing poles cannot be modified, so they are looking at other options. He said the flower pots are getting ready and will be put out when the weather warms up.

The proposed contract with the architect for the fire hall addition was presented. Lerud said the city attorney reviewed it and had a couple of changes. Lerud said he shared those with the architect and the architect agreed with them. Motion by Bekius, second by Muller to approve the contract with the changes recommended by the city attorney, unanimous consent.

Mayor Pedersen called for council comments.

Council member Muller said he thought the city newsletter was very well done, and complimented on what a good job Deloris does on it.

Muller said that the driving range was approved by the county.

Council member Dillan said that the second annual Rum River Community Foundation awards banquet will be held on April 6 beginning at 5:30 and all are invited.

Council member Johnson asked about the status of the dam removal project. Lerud said he received the State Historic Preservation Office response to the Army Corps of Engineers inquiry and the state is requesting additional information. Lerud said it is still proceeding and now the project will have to wait anyway for the water to go down.

With no other business a motion to adjourn was made by Muller, second by Johnson, all voted in favor and the meeting adjourned at 6:55 p.m.

ATTEST

Mayor Harold Pedersen

Greg Lerud, City Manager

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MARCH 2013

Check Amt Invoice Comment

10100 General Bank

Paid Chk#	813064E	3/21/2013	CENTERPOINT ENERGY		
E 208-49010-381	Utilities	\$296.11	5813915	NATURAL GAS-SR CENTER	
E 101-45600-381	Utilities	\$240.51	5817670	NATURAL GAS-HISTORICAL SOCIETY	
E 101-43000-381	Utilities	\$1,291.39	5826633	NATURAL GAS-PW	
E 101-41940-381	Utilities	\$303.82	5831068	NATURAL GAS-CITY HALL	
E 101-42280-381	Utilities	\$344.19	6122593	NATURAL GAS-FIRE	
E 602-49400-381	Utilities	\$309.42	6672186	NATURAL GAS-WATER TRMT	
E 101-45500-381	Utilities	\$517.98	7142283	NATURAL GAS-LIBRARY	
Total CENTERPOINT ENERGY		\$3,303.42			

Paid Chk#	813065E	3/7/2013	EAST CENTRAL ENERGY		
E 603-49450-381	Utilities	\$47.00	201875902	ELECTRIC	
E 603-49450-381	Utilities	\$80.98	203981301	ELECTRIC	
E 101-43000-380	Street Lights	\$3,078.63	204619700	ELECTRIC	
E 101-45200-381	Utilities	\$32.06	205400900	ELECTRIC	
E 602-49400-381	Utilities	\$1,412.35	206041500	ELECTRIC	
E 101-45500-381	Utilities	\$652.88	206085200	ELECTRIC	
E 602-49400-381	Utilities	\$645.95	206734200	ELECTRIC	
E 101-45200-381	Utilities	\$32.06	5379800	ELECTRIC	
E 101-49810-381	Utilities	\$270.62	5448100	ELECTRIC	
E 101-42110-437	Other Miscellaneous	\$63.92	6302100	ELECTRIC	
E 603-49450-381	Utilities	\$84.32	6678100	ELECTRIC	
E 101-42280-381	Utilities	\$1,047.97	6751501	ELECTRIC	
E 101-42280-381	Utilities	\$707.12	7546001	ELECTRIC	
E 101-41940-381	Utilities	\$972.40	8145502	ELECTRIC	
E 101-49810-381	Utilities	\$70.61	830700	ELECTRIC	
E 101-49810-381	Utilities	\$176.39	831000	ELECTRIC	
E 101-43000-380	Street Lights	\$284.46	831300	ELECTRIC	
E 101-43000-381	Utilities	\$784.72	831500	ELECTRIC	
E 603-49450-381	Utilities	\$683.73	832000	ELECTRIC	
E 602-49400-381	Utilities	\$278.07	832100	ELECTRIC	
E 101-45600-381	Utilities	\$158.70	832400	ELECTRIC	
E 603-49450-381	Utilities	\$83.67	832500	ELECTRIC	
E 603-49450-381	Utilities	\$126.64	832600	ELECTRIC	
E 602-49400-381	Utilities	\$738.28	833100	ELECTRIC	
E 602-49400-381	Utilities	\$146.91	833300	ELECTRIC	
E 101-45200-381	Utilities	\$32.06	833400	ELECTRIC	
E 101-45200-381	Utilities	\$49.70	833600	ELECTRIC	
E 208-49010-381	Utilities	\$179.42	9084202	ELECTRIC	
E 602-49400-381	Utilities	\$384.22	970110800	ELECTRIC	
E 101-42110-437	Other Miscellaneous	\$33.94	97017300	ELECTRIC	
Total EAST CENTRAL ENERGY		\$13,319.78			

Paid Chk#	813066E	3/15/2013	MILACA LOCAL LINK		
E 619-49900-321	Telephone	\$93.89	320-982-1099	PHONE SERVICE-DEP REG	
E 101-45500-321	Telephone	\$44.29	320-982-1549	ALARM LINE - LIBRARY	
E 101-42280-321	Telephone	\$88.33	320-982-3465	PHONE SERVICE-FIRE	
Total MILACA LOCAL LINK		\$226.51			

Paid Chk#	813067E	3/8/2013	UNION SECURITY INSURANCE CO.		
G 101-21707	Disability	\$379.79	4022335-0-1	LTD - MAR 2013	
Total UNION SECURITY INSURANCE CO.		\$379.79			

Paid Chk#	813068E	3/31/2013	INCONTACT INC		
E 101-42280-321	Telephone	\$8.26	4020342	LONG DISTANCE SERVICE-FIRE	
E 101-41940-321	Telephone	\$29.83	4020370	LONG DISTANCE SERVICE-CITY HALL	
E 101-43000-321	Telephone	\$18.40	4020375	LONG DISTANCE SERVICE-PW	

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E 101-42110-321 Telephone
 E 619-49900-321 Telephone
 E 602-49400-321 Telephone
 E 101-45200-321 Telephone

Total INCONTACT INC \$98.11

Paid Chk# 813069E 3/15/2013 ENDICIA ACCOUNTING

E 619-49900-322 Postage \$250.00 POSTAGE FOR METER
 E 101-41940-322 Postage \$250.00 POSTAGE FOR METER

Total ENDICIA ACCOUNTING \$500.00

10100 General Bank \$17,828.61

Fund Summary

10100 General Bank

101 GENERAL FUND \$11,983.18
 208 CHARITABLE GAMBLING FUND \$475.53
 602 WATER FUND \$3,915.90
 603 SEWER FUND \$1,106.34
 619 DEPUTY REGISTRAR FUND \$347.66
\$17,828.61

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10100 General Bank

Paid Chk# 039373 4/18/2013 1ST CHOICE DOCUMENT DESTRUCTN					
E 619-49900-310	Other Professional Services	\$46.55	13-0046		SHREDDING-DEP REG
total 1ST CHOICE DOCUMENT DESTRUCTN		\$46.55			
Paid Chk# 039374 4/18/2013 ALEX AIR APPARATUS, INC.					
E 101-42280-310	Other Professional Services	\$705.00	23423		AIR COMPRESSOR SVC/TEST
Total ALEX AIR APPARATUS, INC.		\$705.00			
Paid Chk# 039375 4/18/2013 AMERICAN SOLUTIONS FR BUSINESS					
E 101-41940-201	Accessories (paper, pens, etc)	\$321.52	1399428		GEN A/P CHECKS
total AMERICAN SOLUTIONS FR BUSINESS		\$321.52			
Paid Chk# 039376 4/18/2013 AMERIPRIDE					
E 101-45500-310	Other Professional Services	\$27.91	2200355679		RUGS-LIBRARY
E 619-49900-310	Other Professional Services	\$19.55	2200355681		RUGS-DEP REG
E 101-41940-310	Other Professional Services	\$9.20	2200355681		RUGS-CITY HALL
E 101-45500-310	Other Professional Services	\$27.91	2200360834		RUGS-LIBRARY
E 619-49900-310	Other Professional Services	\$19.55	2200360835		RUGS-DEP REG
E 101-41940-310	Other Professional Services	\$9.20	2200360835		RUGS-CITY HALL
Total AMERIPRIDE		\$113.32			
Paid Chk# 039377 4/18/2013 BAAS CONSTRUCTION, INC					
E 101-45600-437	Other Miscellaneous	\$42.90			DOOR LOCK/DEAD BOLT-MUSEUM
Total BAAS CONSTRUCTION, INC		\$42.90			
Paid Chk# 039378 4/18/2013 BCA/BREATH TEST SECTION					
E 101-42110-309	EDP, Software and Design	\$100.00	127346		BCA-FOB
Total BCA/BREATH TEST SECTION		\$100.00			
Paid Chk# 039379 4/18/2013 BILLINGS SERVICE					
E 208-49020-406	Trail Maintenance	\$8.42			GAS-TRAILS
E 101-43000-212	Auto Expense (Fuel/Repair)	\$2,215.88			GAS-PW
E 101-42280-212	Auto Expense (Fuel/Repair)	\$1,183.82			GAS-FIRE
E 101-45200-212	Auto Expense (Fuel/Repair)	\$266.84			GAS-PARKS
E 101-42110-212	Auto Expense (Fuel/Repair)	\$255.67			GAS-POLICE
Total BILLINGS SERVICE		\$3,930.63			
Paid Chk# 039380 4/18/2013 BURKLUND, STEVEN					
E 602-49400-208	Training and Travel	\$10.00			REIMB-PARKING-MRWA 3/6-7
Total BURKLUND, STEVEN		\$10.00			
Paid Chk# 039381 4/18/2013 CARL E. JOHNSON					
E 101-45500-310	Other Professional Services	\$844.24	8191		RPR HEATER/BOILER SYSTEM
Total CARL E. JOHNSON		\$844.24			
Paid Chk# 039382 4/18/2013 CASSENS, MIKE					
E 101-41120-308	Commission	\$25.00			APRIL PLANNING COMM
Total CASSENS, MIKE		\$25.00			
Paid Chk# 039383 4/18/2013 CEMSTONE PRODUCTS CO.					
E 101-43000-403	Repairs/Maint Streets	\$178.30	6011039		ASPHALT MIX
Total CEMSTONE PRODUCTS CO.		\$178.30			
Paid Chk# 039384 4/18/2013 COPY FAST					
E 211-49000-437	Other Miscellaneous	\$6.35	469		RRCF INVITES-HCP
Total COPY FAST		\$6.35			
Paid Chk# 039385 4/18/2013 CORNER MART					

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E 700-50000-212	Auto Expense (Fuel/Repair)				
E 101-42110-212	Auto Expense (Fuel/Repair)				
E 602-49400-212	Auto Expense (Fuel/Repair)				
E 101-43000-212	Auto Expense (Fuel/Repair)				
E 101-45200-212	Auto Expense (Fuel/Repair)				
Total CORNER MART			\$2,476.09		
Paid Chk# 039386	4/18/2013	CUSTOM FIRE APARATUS			
E 101-42280-217	Other Operating Supplies	\$26.60	14790		SCBA STRAPS & BUCKLES
Total CUSTOM FIRE APARATUS		\$26.60			
Paid Chk# 039387	4/18/2013	DOVE FRETLAND & VAN VALKENBURG			
E 101-41610-304	Legal Fees	\$875.00	64022		CIVIL RETAINER-MARCH
E 101-41610-304	Legal Fees	\$3,171.38	64023		CRIMINAL RETAINER-MARCH
E 202-46400-444	Boulder Ridge	\$171.80	64103		BOULDER RIDGE BOND FORFEITURE
E 203-46400-447	Ringham 1st Addn	\$150.31	64104		FIELDSTONE GREEN BOND FORFEITURE
Total DOVE FRETLAND & VAN VALKENBURG		\$4,368.49			
Paid Chk# 039388	4/18/2013	DUANE W. NIELSEN COMPANY			
E 603-49450-310	Other Professional Services	\$334.10	11085		CALIBRRATION-MAIN LIFT STATION
Total DUANE W. NIELSEN COMPANY		\$334.10			
Paid Chk# 039389	4/18/2013	E.C.M. PUBLISHERS, INC.			
E 101-41110-351	Legal Notices Publishing	\$59.80	114580		ORDINANCE 398 AD
E 101-41120-352	General Notices and Pub Info	\$36.80	114580		PUBLIC HEARING NOTICE
Total E.C.M. PUBLISHERS, INC.		\$96.60			
Paid Chk# 039390	4/18/2013	ESS BROTHERS			
E 603-49450-437	Other Miscellaneous	\$184.89	SS1133		MANHOLE COVER
Total ESS BROTHERS		\$184.89			
Paid Chk# 039391	4/18/2013	FRITZ, ERICH & BRIGITTE			
R 602-37100	Water Sales	\$6.81			REFUND OVERPAYMENT ON FINAL WATER BILL
Total FRITZ, ERICH & BRIGITTE					
Paid Chk# 039392	4/18/2013	FRONTIER			
E 602-49400-321	Telephone	\$1.92	320-983-0121		PHONE SVC-WATER
E 101-49810-321	Telephone	\$50.09	320-983-2648		PHONE SVC-AIRPORT
E 101-41940-321	Telephone	\$192.45	320-983-3141		PHONE SVC-CITY HALL
E 101-45500-321	Telephone	\$16.20	320-983-3141		PHONE SVC-LIBRARY
E 101-41940-321	Telephone	\$44.03	320-983-3142		PHONE SVC-CITY HALL
E 619-49900-321	Telephone	\$92.54	320-983-3143		PHONE SVC-DEP REG
E 101-42280-321	Telephone	\$49.48	320-983-3465		PHONE SVC-FIRE
E 101-45200-321	Telephone	\$45.93	320-983-5729		PHONE SVC-PARKS
E 602-49400-321	Telephone	\$146.26	320-983-6134		PHONE SVC-WATER
E 101-42110-321	Telephone	\$96.91	320-983-6166		PHONE SVC-POLICE
E 101-45200-321	Telephone	(\$35.46)	320-983-6241		PHONE SVC-WARMING HSE
E 101-43000-321	Telephone	\$104.01	320-983-6547		PHONE SVC-PW
Total FRONTIER		\$804.36			
Paid Chk# 039393	4/18/2013	GERADS, JESSE			
E 101-41120-308	Commission	\$25.00			APRIL PLANNING COMM
Total GERADS, JESSE		\$25.00			
Paid Chk# 039394	4/18/2013	GK CONSULTING LLC			
E 101-41940-309	EDP, Software and Design	\$800.00	285		APRIL NETWORK
Total GK CONSULTING LLC		\$800.00			
Paid Chk# 039395	4/18/2013	GOPHER STATE ONE CALL			

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			Check Amt	Invoice	Comment
E 602-49400-310	Other Professional Services				MARCH LOCATES
Total GOPHER STATE ONE CALL			\$2.90		
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Paid Chk# 039396	4/18/2013	GRANITE ELECTRONICS			
E 101-42280-240	Small Tools and Minor Equip		\$540.79	452587	FD PAGER
Total GRANITE ELECTRONICS			\$540.79		
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Paid Chk# 039397	4/18/2013	GRANITE LEDGE ELECTRICAL CONTR			
E 101-43000-310	Other Professional Services		\$1,290.00	P13026	WIRE-DOOR OPENERS/CEILING FANS
total GRANITE LEDGE ELECTRICAL CONTR			\$1,290.00		
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Paid Chk# 039398	4/18/2013	HACH COMPANY			
E 602-49400-217	Other Operating Supplies		\$682.36	8222807	TESTING SUPPLIES
Total HACH COMPANY			\$682.36		
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Paid Chk# 039399	4/18/2013	HARLICKER, SCOTT			
E 101-41120-308	Commission		\$25.00		APRIL PLANNING COMM
Total HARLICKER, SCOTT			\$25.00		
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Paid Chk# 039400	4/18/2013	HAWKINS, INC.			
E 602-49400-216	Chemicals and Chem Products		\$2,615.85	3450587	CHEMICALS
Total HAWKINS, INC.			\$2,615.85		
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Paid Chk# 039401	4/18/2013	HD SUPPLY WATERWORKS, LTD			
E 602-49400-218	Parts - Water Dept.		\$294.36	6279991	WATER PARTS
Total HD SUPPLY WATERWORKS, LTD			\$294.36		
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Paid Chk# 039402	4/18/2013	JOHNSON OIL CO.			
E 700-50000-212	Auto Expense (Fuel/Repair)		\$30.45	1385	OIL CHANGE-JP
E 101-43000-212	Auto Expense (Fuel/Repair)		\$435.23	1386	TRAILER TIRES-PW
Total JOHNSON OIL CO.			\$465.68		
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Paid Chk# 039403	4/18/2013	JOHNSON, ARLA			
E 101-41120-308	Commission		\$25.00		APRIL PLANNING COMM
Total JOHNSON, ARLA			\$25.00		
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Paid Chk# 039404	4/18/2013	JOHNSONS AUTO TRANSPORT/TOW			
E 101-42110-310	Other Professional Services		\$60.00	3100	WINCH OUT-SQUAD
Total JOHNSONS AUTO TRANSPORT/TOW			\$60.00		
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Paid Chk# 039405	4/18/2013	JORGENSEN, ZACH			
E 211-49000-310	Other Professional Services		\$637.85	13-1002	BANDSHELL DRAWINGS
Total JORGENSEN, ZACH			\$637.85		
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Paid Chk# 039406	4/18/2013	KOCHS HARDWARE HANK			
E 101-49810-217	Other Operating Supplies		\$13.32		SUPPLIES-AIRPORT
E 101-43000-240	Small Tools and Minor Equip		\$135.70		ENG HAMMER/IND HOSE-PW
E 101-43000-215	Shop Supplies		\$214.87		SHOP SUPPLIES-PW
E 101-42110-437	Other Miscellaneous		\$22.94		SQUAD SUPPLIES-POLICE
E 101-45200-401	Repairs/Maint Buildings		\$93.30		TRIMBLE BRIDGE REPAIR-PARKS
E 602-49400-217	Other Operating Supplies		\$7.77		SUPPLIES-WATER
E 101-42280-217	Other Operating Supplies		\$2.34		SUPPLIES-FIRE
E 101-45200-215	Shop Supplies		\$79.73		SHOP SUPPLIES-PARKS
Total KOCHS HARDWARE HANK			\$589.97		
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Paid Chk# 039407	4/18/2013	KOTSMITH, LUKE			
E 101-41120-308	Commission		\$25.00		APRIL PLANNING COMM
Total KOTSMITH, LUKE			\$25.00		

CITY OF MILACA

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			Check Amt	Invoice	Comment
Paid Chk# 039408 4/18/2013 LEAGUE OF MN CITIES INSUR TRST					
E 700-50000-361	Liability/Property		\$940.00	42984	JOINT POWERS
E 700-50000-363	Automotive Ins		\$351.00	42984	JOINT POWERS
Total LEAGUE OF MN CITIES INSUR TRST			\$1,291.00		
Paid Chk# 039409 4/18/2013 LIND, MARSHALL					
E 700-50000-208	Training and Travel		\$4.58		REIMB-FEMA TRNG-3/20
E 700-50000-433	Dues and Subscriptions		\$60.00		REIMB-CERTIFICATION RENEWAL-ICC-BLDG INSPECTOR
Total LIND, MARSHALL			\$64.58		
Paid Chk# 039410 4/18/2013 M.E. PLUMBING & HEATING					
E 101-42280-310	Other Professional Services		\$148.80	34249	RPR URINAL-FIRE HALL
Total M.E. PLUMBING & HEATING			\$148.80		
Paid Chk# 039411 4/18/2013 MACQUEEN EQUIPMENT					
E 101-43000-221	Equipment Parts/Repairs		\$182.04	2131893	PARTS-PW
Total MACQUEEN EQUIPMENT			\$182.04		
Paid Chk# 039412 4/18/2013 MEYERS MILACA PARTS CITY					
E 101-45200-437	Other Miscellaneous		\$143.00	2071	HOCKEY NET REPAIRS-PARKS
E 101-45200-215	Shop Supplies		\$99.74	2071	SHOP SUPPLIES-PARKS
Total MEYERS MILACA PARTS CITY			\$242.74		
Paid Chk# 039413 4/18/2013 MID-AMERICAN RESEARCH CHEMICAL					
E 101-45200-216	Chemicals and Chem Products		\$217.60	492383	CHEMICALS
Total MID-AMERICAN RESEARCH CHEMICAL			\$217.60		
Paid Chk# 039414 4/18/2013 MILACA ARTS COUNCIL					
E 211-49000-343	Other Advertising		\$60.00		MAC HOMECOMING AD-HCP
E 211-49000-343	Other Advertising		\$149.50		MAC COMM RES GUIDE AD-HCP
Total MILACA ARTS COUNCIL			\$209.50		
Paid Chk# 039415 4/18/2013 MILACA AUTO VALUE					
E 101-45200-221	Equipment Parts/Repairs		\$7.28	1302823	DODGE PU PARTS-PARKS
E 101-43000-221	Equipment Parts/Repairs		\$170.64	1302823	PARTS-PW
Total MILACA AUTO VALUE			\$177.92		
Paid Chk# 039419 4/18/2013 MILLE LACS CO. AUDITOR					
E 101-41550-300	Professional Svcs		\$16.00		2012 ASSESSOR FEE
E 200-46500-437	Other Miscellaneous		\$5,652.00		HWY 169 PHASE 2 IND PARK
E 101-49200-450	Unallocated		\$19.00		2013 SOLID WASTE FEE
G 101-20200	Accounts Payable		\$10,569.00		2012 ASSESSOR FEE
E 200-46500-437	Other Miscellaneous		\$1,016.00		HWY 169 IND PARK
Total MILLE LACS CO. AUDITOR			\$17,272.00		

\$36.28

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			Check Amt	Invoice	Comment
Paid Chk#	039420	4/18/2013	MILLE LACS CO. COMMUNITY & VET		
E 101-42280-305	Medical and Dental Fees		\$36.00	08-2013-185	T CHRISTENSEN-HEP B-3RD DOSE
Total MILLE LACS CO. COMMUNITY & VET			\$36.00		
Paid Chk#	039421	4/18/2013	MINNESOTA BLUEGRASS		
E 101-45700-343	Other Advertising		\$109.37	3743	REC FEST ADVERTISING
Total MINNESOTA BLUEGRASS			\$109.37		
Paid Chk#	039422	4/18/2013	MN COPY SYSTEMS, INC.		
E 101-41940-310	Other Professional Services		\$166.67	108742	COPIER MAINTENANCE-CITY
E 619-49900-310	Other Professional Services		\$115.02	108742	COPIER MAINTENANCE-DEP REG
Total MN COPY SYSTEMS, INC.			\$281.69		
Paid Chk#	039423	4/18/2013	MN DEPT MANAGEMENT & BUDGET		
R 101-35105	Administrative Fines		\$20.00		ADMINISTRATIVE FINES-MARCH
Total MN DEPT MANAGEMENT & BUDGET			\$20.00		
Paid Chk#	039424	4/18/2013	MN VALLEY TESTING LABS		
E 602-49400-310	Other Professional Services		\$88.00	647718	TESTING
Total MN VALLEY TESTING LABS			\$88.00		
Paid Chk#	039425	4/18/2013	MOORE MEDICAL		
E 101-42110-240	Small Tools and Minor Equip		\$1,345.00	97674541	AED MACHINE
Total MOORE MEDICAL			\$1,345.00		
Paid Chk#	039426	4/18/2013	NORSTROM, GEORGIA		
R 602-37100	Water Sales		\$19.36		REFUND OVERPAYMENTON FINAL WATER BILL
Total NORSTROM, GEORGIA			\$19.36		
Paid Chk#	039427	4/18/2013	NORTHLAND FIRE PROTECTION		
E 101-42280-310	Other Professional Services		\$57.00	93099	FIRE EXTINGUISHER-FIRE DEPT
Total NORTHLAND FIRE PROTECTION			\$57.00		
Paid Chk#	039428	4/18/2013	NOVAK, PAM		
E 101-41120-308	Commission		\$25.00		APRIL PLANNING COMM
Total NOVAK, PAM			\$25.00		
Paid Chk#	039429	4/18/2013	PACE ANALYTICAL SERVICES		
E 603-49450-310	Other Professional Services		\$64.31	131227836	TESTING
Total PACE ANALYTICAL SERVICES			\$64.31		
Paid Chk#	039430	4/18/2013	PETERSON, WARREN		
E 101-41120-308	Commission		\$25.00		APRIL PLANNING COMM
Total PETERSON, WARREN			\$25.00		
Paid Chk#	039431	4/18/2013	QUILL CORPORATION		
E 101-41940-201	Accessories (paper, pens, etc)		\$71.38	1136649	OFC SUPPLIES-CITY
E 211-49000-437	Other Miscellaneous		\$120.10	1166729	BADGES-HCP
E 602-49400-217	Other Operating Supplies		\$61.64	1177967	SUPPLIES-WATER
E 602-49400-201	Accessories (paper, pens, etc)		\$9.13	1237537	BINDER-WATER
E 603-49450-201	Accessories (paper, pens, etc)		\$69.49	1345603	PRINTER TONER-SEWER
E 602-49400-201	Accessories (paper, pens, etc)		\$69.49	1345603	PRINTER TONER-WATER
E 101-41940-201	Accessories (paper, pens, etc)		\$13.44	1345603	RUBBER BANDS-CITY
E 607-42400-201	Accessories (paper, pens, etc)		\$69.49	1345603	PRINTER TONER-B&Z
E 101-41310-201	Accessories (paper, pens, etc)		\$69.49	1345603	PRINTER TONER-CITY MGR
Total QUILL CORPORATION			\$553.65		
Paid Chk#	039432	4/18/2013	RACHEL CONTRACTING INC		
G 500-20200	Accounts Payable		\$13,406.40	PAY REQ #3	PEDESTRIAN WALKING BRIDGE

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Fund Summary**10100 General Bank**

101 GENERAL FUND	\$34,860.43
200 ECONOMIC DEV. FUND	\$6,668.00
202 BOULDER RIDGE	\$171.80
203 RINGHAM 1ST-FIELDSTONE	\$150.31
208 CHARITABLE GAMBLING FUND	\$8.42
211 INITIATIVE FOUNDATION	\$973.80
500 CAPITAL PROJECT FUND	\$13,631.40
602 WATER FUND	\$4,448.57
603 SEWER FUND	\$4,506.87
607 BLDG INSPECTION FUND	\$69.49
619 DEPUTY REGISTRAR FUND	\$298.19
700 BRAHAM-MILACA JOINT POWERS	\$1,560.03
	<hr/>
	\$67,347.31

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10100 General Bank

Paid Chk#	Date	Payee	Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk# 039309	3/7/2013	ADVANCED MN			
E 101-42280-208		Training and Travel	\$100.00		MTFBE GRANT SPEAKER SEMINAR
		Total ADVANCED MN	\$100.00		
Paid Chk# 039310	3/7/2013	JIMS MILLE LACS DISPOSAL			
E 101-42280-384		Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE
E 101-43000-384		Refuse/Garbage Disposal	\$50.71	211948	GARBAGE-CITY
E 101-45200-384		Refuse/Garbage Disposal	\$28.53	211948	GARBAGE-PARKS
		Total JIMS MILLE LACS DISPOSAL	\$104.24		
Paid Chk# 039311	3/7/2013	MILACA BLDG CENTER			
E 101-43000-215		Shop Supplies	\$55.57	3141	SHOP SUPPLIES-PW
E 602-49400-217		Other Operating Supplies	\$10.07	3141	BATTERIES-WATER
E 101-45200-437		Other Miscellaneous	\$50.65	3141	TRIMBLE BRIDGE-PARKS
E 101-45500-217		Other Operating Supplies	\$8.65	3141	BATTERIES-LIBRARY
		Total MILACA BLDG CENTER	\$124.94		
Paid Chk# 039361	3/26/2013	BLUE CROSS BLUE SHIELD OF MINN			
G 101-21706		Medical Insur.	\$11,040.00	7S034-M0 4	MEDICAL INSUR-APR 2013
		Total BLUE CROSS BLUE SHIELD OF MINN	\$11,040.00		
Paid Chk# 039362	3/26/2013	L.E.L.S.			
G 101-21710		Union Dues	\$208.05	LOCAL #238	POLICE UNION DUES-APR 2013
		Total L.E.L.S.	\$208.05		
Paid Chk# 039363	3/26/2013	LEAGUE OF MN CITIES INSUR TRST			
E 101-49200-450		Unallocated	\$500.00	C0018082	DEDUCTIBLE-WOLBERT CLAIM
		Total LEAGUE OF MN CITIES INSUR TRST	\$500.00		
Paid Chk# 039364	3/26/2013	MN BENEFITS			
G 101-21709		Life Insur.	\$282.31		LIFE/DENTAL-APR 2013
G 101-21712		Dental	\$151.44		LIFE/DENTAL-APR 2013
		Total MN BENEFITS	\$433.75		
Paid Chk# 039365	3/26/2013	SELECT ACCOUNT-HSA			
G 101-21705		Health Saving Account	\$14,162.50		2ND QTR CONTRIBUTIONS
		Total SELECT ACCOUNT-HSA	\$14,162.50		
Paid Chk# 039366	3/26/2013	USABLE LIFE			
G 101-21707		Disability	\$241.85	101408001G	DISABILITY/LIFE-APR 2013
		Total USABLE LIFE	\$241.85		
Paid Chk# 039367	3/26/2013	VERIZON WIRELESS			
E 602-49400-321		Telephone	\$26.04	9701292681	MAR WIRELESS ROUTER SVC
E 101-42110-321		Telephone	\$87.05	9701292681	MAR WIRELESS ROUTER SVC
E 101-43000-321		Telephone	\$79.37	9701381182	CELL PHONE SVC-MAR
E 101-45200-321		Telephone	\$46.89	9701381182	CELL PHONE SVC-MAR
E 101-42280-321		Telephone	\$46.89	9701381182	CELL PHONE SVC-MAR
		Total VERIZON WIRELESS	\$286.24		
Paid Chk# 039368	3/26/2013	WELLER, GREGG			
E 101-45200-240		Small Tools and Minor Equip	\$616.92	E1528013	MIG 175 WELDER-PARKS
		Total WELLER, GREGG	\$616.92		
Paid Chk# 039369	3/27/2013	U.S. POSTMASTER			
E 603-49450-322		Postage	\$116.14		MARCH BILLINGS
E 602-49400-322		Postage	\$116.14		MARCH BILLINGS

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Total U.S. POSTMASTER

10100 General Bank

Fund Summary

10100 General Bank

101 GENERAL FUND	\$27,782.38
602 WATER FUND	\$152.25
603 SEWER FUND	\$116.14
	<hr/>
	\$28,050.77

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10900 Liquor Bank

Paid Chk#	Date	Payee	Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk# 913009E	3/7/2013	EAST CENTRAL ENERGY			
E 609-49750-381	Utilities		\$1,932.64	7115200	ELECTRIC
	Total	EAST CENTRAL ENERGY	\$1,932.64		
<hr/>					
Paid Chk# 913010E	3/13/2013	CENTERPOINT ENERGY			
E 609-49750-381	Utilities		\$19.24	128-000-782-1	NATURAL GAS
	Total	CENTERPOINT ENERGY	\$19.24		
<hr/>					
Paid Chk# 913011E	3/19/2013	MN DEPT OF REVENUE			
G 609-20800	Sales Tax Payable		\$11,960.00	9576201	LIQUOR SALES TAX
	Total	MN DEPT OF REVENUE	\$11,960.00		
<hr/>					
Paid Chk# 913012E	3/15/2013	MILACA, CITY OF (WATER/SEWER)			
E 609-49750-381	Utilities		\$26.54	01-00015090	WATER/SEWER
	Total	MILACA, CITY OF (WATER/SEWER)	\$26.54		
		10900 Liquor Bank	\$13,938.42		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$13,938.42
	\$13,938.42

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			Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk#	022542	4/18/2013	AMERICAN BOTTLING CO.		
E 609-49750-254	Mix/Non Alcoholic		\$112.68	2462607982	NA
Total AMERICAN BOTTLING CO.			\$112.68		
Paid Chk#	022543	4/18/2013	AMERIPRIDE		
E 609-49750-310	Other Professional Services		\$66.95	2200358264	RUGS
E 609-49750-310	Other Professional Services		\$37.50	2200360841	RUGS
E 609-49750-310	Other Professional Services		\$66.95	2200363117	RUGS
E 609-49750-310	Other Professional Services		\$25.69	2200366046	RUGS
Total AMERIPRIDE			\$197.09		
Paid Chk#	022544	4/18/2013	CRYSTAL SPRINGS ICE		
E 609-49750-259	Other For Resale		\$201.30	28710	ICE
E 609-49750-259	Other For Resale		(\$2.60)	520273C	CREDIT-ICE
Total CRYSTAL SPRINGS ICE			\$198.70		
Paid Chk#	022545	4/18/2013	EXTREME BEVERAGES, LLC		
E 609-49750-254	Mix/Non Alcoholic		\$100.50	194-36	NA
Total EXTREME BEVERAGES, LLC			\$100.50		
Paid Chk#	022546	4/18/2013	GRANITE CITY JOBBING		
E 609-49750-333	Freight and Express		\$4.25	755656	DELIVERY
E 609-49750-259	Other For Resale		\$240.92	755656	MISC
E 609-49750-256	Tobacco Products For Resale		\$736.03	755656	TOBACCO
E 609-49750-259	Other For Resale		(\$169.20)	755877	CREDIT-MISC
E 609-49750-259	Other For Resale		\$316.60	756539	MISC
E 609-49750-254	Mix/Non Alcoholic		\$36.89	756539	NA
E 609-49750-256	Tobacco Products For Resale		\$447.73	756539	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	756539	DELIVERY
E 609-49750-214	Liquor Store Paper Supplies		\$21.84	756539	PAPER SUPPLIES
E 609-49750-254	Mix/Non Alcoholic		\$26.46	757403	NA
E 609-49750-333	Freight and Express		\$4.25	757403	DELIVERY
E 609-49750-259	Other For Resale		\$75.90	757403	MISC
E 609-49750-256	Tobacco Products For Resale		\$544.89	757403	TOBACCO
E 609-49750-256	Tobacco Products For Resale		\$171.72	758220	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	758220	DELIVERY
E 609-49750-259	Other For Resale		\$240.33	758220	MISC
Total GRANITE CITY JOBBING			\$2,707.11		
Paid Chk#	022547	4/18/2013	KOCHS HARDWARE HANK		
E 609-49750-217	Other Operating Supplies		\$20.16		SUPPLIES-LIQUOR
Total KOCHS HARDWARE HANK			\$20.16		
Paid Chk#	022548	4/18/2013	M. AMUNDSON LLP		
E 609-49750-256	Tobacco Products For Resale		\$1,123.35	149034	TOBACCO
E 609-49750-214	Liquor Store Paper Supplies		\$13.00	149034	PAPER SUPPLIES
E 609-49750-214	Liquor Store Paper Supplies		\$26.00	149391	PAPER SUPPLIES
E 609-49750-259	Other For Resale		\$288.04	149391	MISC
E 609-49750-256	Tobacco Products For Resale		\$289.65	149391	TOBACCO
E 609-49750-256	Tobacco Products For Resale		\$586.21	149791	TOBACCO
E 609-49750-259	Other For Resale		\$101.20	149791	MISC
E 609-49750-214	Liquor Store Paper Supplies		\$7.00	149791	PAPER SUPPLIES
E 609-49750-259	Other For Resale		\$306.00	150160	MISC
E 609-49750-256	Tobacco Products For Resale		\$349.77	150160	TOBACCO
Total M. AMUNDSON LLP			\$3,090.22		
Paid Chk#	022549	4/18/2013	MILLE LACS CO. AUDITOR		

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			Check Amt	Invoice	Comment
E 609-49750-437	Other Miscellaneous				2013 SOLID WASTE FEE
	Total MILLE LACS CO. AUDITOR		\$1.00		
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Paid Chk# 022550	4/18/2013	MILLER TRUCKING			
E 609-49750-333	Freight and Express		\$145.15	3516	DELIVERY
	Total MILLER TRUCKING		\$145.15		
<hr/>					
Paid Chk# 022551	4/18/2013	NELSON, KIMBERLY			
E 609-49750-208	Training and Travel		\$89.76		REIMB-GRANITE CITY SHOW-4/3
	Total NELSON, KIMBERLY		\$89.76		
<hr/>					
Paid Chk# 022552	4/18/2013	QUILL CORPORATION			
E 609-49750-201	Accessories (paper, pens, etc)		\$54.81	1139649	OFFICE SUPPLIES
E 609-49750-201	Accessories (paper, pens, etc)		\$80.75	1275334	LAMINATING SUPPLIES
E 609-49750-201	Accessories (paper, pens, etc)		\$299.05	1417901	PRINTER TONER
E 609-49750-201	Accessories (paper, pens, etc)		(\$54.81)	150122	CREDIT-OFFICE SUPPLIES
	Total QUILL CORPORATION		\$379.80		
<hr/>					
Paid Chk# 022553	4/18/2013	SEGERSTROM, VICTORIA			
E 609-49750-208	Training and Travel		\$80.80		REIMB-ROLHFING SHOW-3/24
E 609-49750-208	Training and Travel		\$92.31		REIMB-MMBA BOOT CAMP-2/18-20
E 609-49750-208	Training and Travel		\$82.62		REIMB-SOUTHERN WINE SHOW-2/2
E 609-49750-208	Training and Travel		\$71.91		REIMB-JJ TAYLOR SHOW-4/8
	Total SEGERSTROM, VICTORIA		\$327.64		
<hr/>					
Paid Chk# 022554	4/18/2013	VIKING BOTTLING CO.			
E 609-49750-254	Mix/Non Alcoholic		\$1.20	1008436	NA
E 609-49750-254	Mix/Non Alcoholic		\$205.00	1098083	NA
E 609-49750-254	Mix/Non Alcoholic		(\$4.00)	1101574	NA-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$64.60	1103420	NA
E 609-49750-254	Mix/Non Alcoholic		\$70.90	1103559	NA
E 609-49750-254	Mix/Non Alcoholic		(\$33.60)	11098083	NA-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$65.20	97322	NA
	Total VIKING BOTTLING CO.		\$369.30		
	10900 Liquor Bank				\$7,739.11

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$7,739.11
	\$7,739.11

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10900 Liquor Bank

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
022497	3/4/2013	BELLBOY CORP.			
E 609-49750-251		Liquor For Resale	\$3,168.61	76991300	LIQUOR
Total BELLBOY CORP.			\$3,168.61		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
022498	3/4/2013	BERNICKS			
E 609-49750-254		Mix/Non Alcoholic	\$41.48	264767	NA
E 609-49750-252		Beer For Resale	\$1,374.00	264768	BEER
E 609-49750-252		Beer For Resale	(\$13.68)	264769	BEER
E 609-49750-254		Mix/Non Alcoholic	\$30.75	267215	NA
E 609-49750-252		Beer For Resale	\$318.45	267216	BEER
E 609-49750-254		Mix/Non Alcoholic	\$62.65	269685	NA
E 609-49750-252		Beer For Resale	\$965.90	269686	BEER
E 609-49750-252		Beer For Resale	(\$50.00)	272129	BEER
E 609-49750-254		Mix/Non Alcoholic	\$76.55	272130	NA
E 609-49750-252		Beer For Resale	\$107.40	272131	BEER
Total BERNICKS			\$2,913.50		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
022499	3/4/2013	C & L DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	\$2,593.45	387949	BEER
E 609-49750-254		Mix/Non Alcoholic	\$69.30	387949	NA
E 609-49750-252		Beer For Resale	\$200.00	387951	BEER
E 609-49750-252		Beer For Resale	\$484.00	388780	BEER
E 609-49750-252		Beer For Resale	\$4,372.00	388914	BEER
E 609-49750-254		Mix/Non Alcoholic	\$57.10	388914	NA
E 609-49750-254		Mix/Non Alcoholic	\$118.70	389929	NA
E 609-49750-253		Wine For Resale	\$78.00	389929	WINE
E 609-49750-252		Beer For Resale	\$3,169.50	389929	BEER
E 609-49750-252		Beer For Resale	\$7,641.05	390974	BEER
E 609-49750-254		Mix/Non Alcoholic	\$35.30	390974	NA
E 609-49750-253		Wine For Resale	\$78.00	390974	WINE
E 609-49750-252		Beer For Resale	\$2,135.70	391172	BEER
Total C & L DISTRIBUTING CO.			\$21,032.10		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
022500	3/4/2013	DAHLHEIMER DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	\$235.60	10182	BEER
E 609-49750-252		Beer For Resale	\$48.00	10310	BEER
E 609-49750-252		Beer For Resale	\$360.00	10382	BEER
E 609-49750-252		Beer For Resale	\$7,321.35	1054915	BEER
E 609-49750-252		Beer For Resale	\$97.65	1054935	BEER
E 609-49750-260		Deposits	(\$30.00)	1054935	DEPOSITS
E 609-49750-252		Beer For Resale	\$1,928.70	1054979	BEER
E 609-49750-254		Mix/Non Alcoholic	\$38.05	1054979	NA
E 609-49750-254		Mix/Non Alcoholic	\$136.00	1057405	NA
E 609-49750-252		Beer For Resale	\$1,132.43	1057405	BEER
E 609-49750-252		Beer For Resale	\$4,021.05	1057452	BEER
E 609-49750-254		Mix/Non Alcoholic	\$42.00	1057452	NA
E 609-49750-252		Beer For Resale	\$1,358.40	1057468	BEER
E 609-49750-254		Mix/Non Alcoholic	(\$21.99)	1057468	NA
E 609-49750-252		Beer For Resale	\$4,000.25	1057489	BEER
E 609-49750-252		Beer For Resale	\$964.03	1057534	BEER
Total DAHLHEIMER DISTRIBUTING CO.			\$21,631.52		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
022501	3/4/2013	JIMS MILLE LACS DISPOSAL			
E 609-49750-384		Refuse/Garbage Disposal	\$86.58	219225	REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL			\$86.58		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
022502	3/4/2013	JOHNSON BROTHERS LIQUOR CO.			

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			Check Amt	Invoice	Comment
Paid Chk#	022508	3/4/2013	SUNNY HILL DISTRIBUTORS		
E 609-49750-333	Freight and Express		\$12.35	280393	DELIVERY
E 609-49750-253	Wine For Resale		\$250.59	280393	WINE
E 609-49750-251	Liquor For Resale		\$590.82	280393	LIQUOR
E 609-49750-253	Wine For Resale		\$190.98	281095	WINE
E 609-49750-333	Freight and Express		\$5.70	281095	DELIVERY
Total SUNNY HILL DISTRIBUTORS			\$1,050.44		

Paid Chk#	022509	3/4/2013	WIRTZ BEVERAGE MN WINE & SPRTS		
E 609-49750-251	Liquor For Resale		\$1,567.96	1080001160	LIQUOR
E 609-49750-333	Freight and Express		\$14.03	1080001160	DELIVERY
E 609-49750-251	Liquor For Resale		\$695.35	1080008985	LIQUOR
E 609-49750-333	Freight and Express		\$18.50	1080008985	DELIVERY
otal WIRTZ BEVERAGE MN WINE & SPRTS			\$2,295.84		

Paid Chk#	022510	3/7/2013	SOUTHERN WINE & SPIRITS OF MN		
E 609-49750-333	Freight and Express		\$52.75	2006253	DELIVERY
E 609-49750-251	Liquor For Resale		\$2,674.23	2006253	LIQUOR
E 609-49750-253	Wine For Resale		\$123.00	2006253	WINE
Total SOUTHERN WINE & SPIRITS OF MN			\$2,849.98		
			10900 Liquor Bank		\$111,600.74

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$111,600.74
	\$111,600.74

RESOLUTION NO. 13 – 07

A RESOLUTION ASSESSING UNPAID FIRE DEPARTMENT CHARGES FOR SERVICE

WHEREAS the Milaca Fire Department responded to a call at 17404 60th Ave; and,

WHEREAS the invoice for the service has not been paid,

NOW THEREFORE BE IT RESOLVED BY THE MILACA CITY COUNCIL, that the City Council, pursuant to Ordinance No. 368, hereby assesses the following fire department charge for service against the benefited properties for property taxes payable 2014 with a payment period of 1 (one) year and an interest rate of 7 (seven) percent.

\$250.00

Peter O. Beckstrom
17404 60th Ave
Milaca, MN 56353
PID # 02-012-0700

Adopted this 18th day of April, 2013.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION NO. 13 – 08

RESOLUTION APPROVING INTERIM USE PERMIT

WHEREAS, John and Tess Shipman have submitted an interim use permit application for the purpose of operating at greenhouse at 330 Central Avenue South for the purpose of selling plants and flowers; and,

WHEREAS, they have submitted plans and received permission from the owners of the property,

NOW THEREFORE BE IT RESOLVED by the Milaca City Council, that the Council hereby approves an interim use permit for John and Tess Shipman to operate a greenhouse at 330 Central Avenue South from April 20, 2013 through July 12, 2013.

Adopted this 18th day of April, 2013.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager



INTERIM USE PERMIT APPLICATION

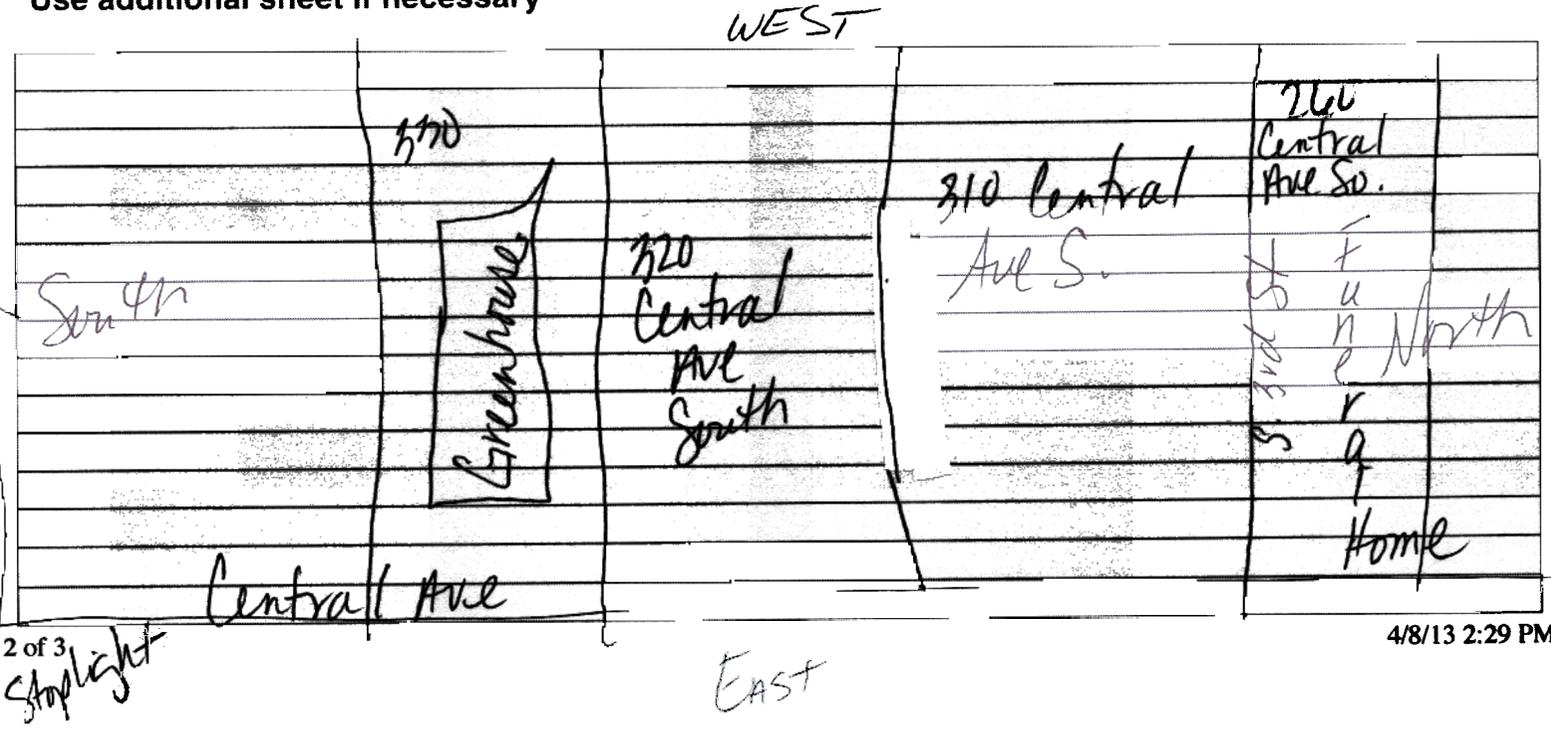
City of Milaca
255 First Street E
Milaca, MN 56353
(320) 983-3141

APPLICANT/CONTACT INFORMATION			
APPLICANT NAME <i>The Flower Pot</i>	STREET ADDRESS <i>14206 170th St</i>	CITY <i>Milaca</i>	STATE/ZIP <i>MN 56353</i>
HOME PHONE NUMBER: <i>320 983 2857</i>	WORK PHONE NUMBER <i>320 223-1300</i>	CELL PHONE NUMBER <i>-</i>	
NAME OF BUSINESS (if applicable) <i>The Flower Pot - John Shipman</i>			
BUSINESS ADDRESS (if applicable)	BUSINESS PHONE NUMBER	BUSINESS FAX NUMBER	

PROPOSED SITE (SUBJECT PROPERTY) OF INTERIM USE PERMIT			
STREET ADDRESS <i>320 Central Ave S</i>	CITY <i>Milaca</i>	STATE <i>MN</i>	ZIP CODE <i>56353</i>
PIN	ZONING <i>B-1</i>		
LEGAL DESCRIPTION <i>Mille Lacs Co Property ID # 21-046-0020 Sec - 25 Twp 038 Range 27 LOT - 00T BLK 47 Fifth Addition to Milaca & Lot 2 BLK 47</i>			

PROPERTY OWNER CONTACT INFORMATION (if different from Applicant)			
PROPERTY OWNER NAME <i>Wesley Summers</i>	STREET ADDRESS <i>17278 165th St</i>	CITY <i>Milaca</i>	STATE/ZIP <i>MN 56353</i>
HOME PHONE NUMBER: <i>320 983 6953</i>	WORK PHONE NUMBER <i>320 983 3488</i>	CELL PHONE NUMBER <i>320 761 1177</i>	

Please provide a detailed description of your request and attach a copy of your property layout
Use additional sheet if necessary



2 of 3
Stoplight

I understand that the application fee of \$200.00 is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied.

APPLICANT'S SIGNATURE 	DATE: 4-11-13	CO-APPLICANT SIGNATURE 	DATE 4-11-13
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I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the by the City of Milaca and I will be held liable for any and all costs incurred by the City.

PROPERTY OWNER SIGNATURE 	DATE:	CO-PROPERTY OWNER SIGNATURE	DATE
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To Be Completed by City of Milaca

Interim Use Permit Approved for Period: _____


CITY AGENT'S SIGNATURE

4-15-13
DATE

COMPLETED BY CITY OF MILACA	
Amount Paid:	* 200.00
Money Order:	
Cash:	
Date:	04.15.13
Initial:	dk

ck. #4499
Receipt #9442

RESOLUTION NO. 13 – 09

RESOLUTION APPROVING PRELIMINARY PLAT

WHEREAS Siemers Family Limited Partnership has submitted a preliminary plat application for a development called Milaca Retail 1st Addition; and,

WHEREAS the Milaca planning commission held a duly called public hearing on April 8, 2013 to receive comments regarding the plat application; and,

WHEREAS following the public hearing the planning commission recommended to the Milaca City Council that the Council approve the preliminary plat,

NOW THEREFORE BE IT RESOLVED that the Milaca City Council hereby approve the Milaca Retail 1st Addition preliminary plat.

Adopted this 18th day of April, 2013

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

CITY OF MILACA



255 1st ST E
MILACA MN 56353
(320) 983-3141
(320) 983-3142 FAX
www.cityofmilaca.org

APPLICATION FOR PRELIMINARY PLAT REQUEST

Application is hereby made for a Preliminary Plat for

MILACA RETAIL 1ST ADDITION
Subdivision Name Owner's Name

Legal Description of Property:
SEE ATTACHED

Address of Property: _____

Owner Name: SIEMERS FAMILY LIMITED PARTNERSHIP

Owner Address: 13387 CENTRAL AV

MILACA MN 56353
City State Zip Code

Telephone: 104 2222 1122 1111

Applicant's Name: SIEMERS FAMILY LIMITED PARTNERSHIP

Applicant's Address: 13387 CENTRAL AVE
Street Address

MILACA MN 56353
City State Zip Code

Applicant Telephone: 104 2222 1122 1111

The following information is submitted in support of this application:

- Completed Application for Preliminary Plat
- Fee of \$200 plus \$10 per proposed lot or dwelling unit \$1240
- Escrow Fee of \$2000 for associated engineering and legal expenses
- Legal Description of property attached
- 16 copies of a Site Plan
- Other _____

I fully understand that all of the above required information must be submitted at least 20 days prior to the Planning Commission meeting to ensure review by the Planning Commission on that date.

Applicant's Signature Mary S. Kiel Partner

Date 3-20-13

Comments/Revisions _____

Received By:

City Agent's Signature [Signature]

Date 3-21-13

Old Republic National Title Insurance Company

Commitment Number: 100953

**SCHEDULE C
PROPERTY DESCRIPTION**

The land referred to in this Commitment is described as follows:

The South Half of the Northwest Quarter (S 1/2 of NW 1/4), lying Northerly of the railroad right of way and Highway 23 and Easterly of Parcel Number 227 of Minnesota Department of Transportation Plat 48-39, Section Thirty (30), Township Thirty-eight (38), Range Twenty-six (26), Mille Lacs County, Minnesota

MILACA PLANNING COMMISSION

STAFF REPORT

Subject: 13-01 Preliminary Plat Request

Owner: Siemers Family Limited Partnership

Applicant: Siemers Family Limited Partnership

Location: The NE Corner of 10th Ave. NE and HWY 23

Existing Zoning: B-2 General Business District

Request: Preliminary Plat for One Commercial Lot with Two Outlots

Date of Public Hearing: April 8, 2013

Reported By: Marshall Lind

Application Submitted:

Siemers Family Limited Partnership has submitted a Preliminary Plat called Milaca Retail 1st Addition. It would be zoned B-2, General Business District.

Comments:

This is a preliminary plat request. The addition would have 1 commercial lot and 2 Outlots. The commercial lot does meet our minimum lot size of 6,000 sq. ft. and has met the required minimum width of 150ft.

The City engineer still has reviewed the proposed addition and his comments are attached.

I emailed the plat and mailed a hard copy to Dan Anderson, MN DOT Transportation District Engineer, and have not heard from him at this time.

I emailed the plat and mailed a hard copy to Bruce Cochran, Mille Lacs County Engineer, and I have enclosed his comments.

Staff Recommendation:

Staff would recommend approval of this preliminary plat for an B-2 zoning development contingent that the final plat meet all of the City, County and State requirements.



Stantec
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

Stantec

March 21, 2013

Mr. Greg Lerud
City of Milaca
255 First Street East
Milaca, MN 56353-1609

Re: Milaca Retail 1st Addition - Preliminary Plat comments

Dear Greg:

As requested, we have reviewed the preliminary plat Titled *Milaca Retail 1st Addition* (dated 3/19/13). We offer the following comments.

ACCESS DRIVE/3rd STREET NE

We suggest that the city consider requiring that the site access drive be constructed as a private street. A private access drive with cross easements is frequently used for commercial developments similar to this one. The benefits to a private drive include some additional freedom on setbacks and street requirements for the developer as well as reduced maintenance costs for the city. If the street were constructed as a private drive there would be no need for platted public right-of-way.

If the street is to be constructed as a public street there should be a cul-de-sac at the end of the street to allow for maintenance vehicles to turn around.

Whether the street is constructed as public or private, we will want to review turning movements for public safety and maintenance vehicles once more information is available.

UTILITIES

As we've discussed previously, sanitary sewer and water service can be extended to the property from the south side of Highway 23. Gravity sanitary sewer can be extended from 10th Avenue northward to the site. Water main can also be extended northward from 10th Avenue. The water main should be a 10-inch diameter main. The main should be extended along 110th Avenue and should include a stub to the north of the proposed site access drive. In the future, this 10-inch main can be extended to a stub that was installed in Boulder Ridge to provide a loop to the area.

DRAINAGE AND WETLANDS

We assume that site drainage information will be provided at a later date. Information documenting the wetland delineation and County approvals should be submitted for the city's records.

PLAT

The plat should be revised to include the following easements:

- A drainage easement over all of Outlot A and all of Outlot B.
- A 10-foot wide utility easement over the west edge of Outlot A (along 110th Ave.
- A 10-foot wide drainage and utility easement along the south edge of Outlot C.

Feel free to contact us if you have any questions or require any additional information.

Sincerely,
STANTEC

Phil Gravel, City Engineer

Marshall Lind

From: Bruce Cochran <Bruce.Cochran@co.mille-lacs.mn.us>
Sent: Tuesday, March 26, 2013 1:39 PM
To: Marshall Lind
Subject: RE: Milaca Retail 1st Addition

Marshall,

I assume there is a lot excitement about a potential business to stimulate economic activity in Milaca. I am concerned about traffic generation and the effect it will have on the intersection of MN Trunk Highway 23 and 110th Ave. (access to Milaca Junction).

As you know this intersection is difficult to maneuver through and can be congested at times. I assume the proposed development will be geared toward traffic on USTH 169 and will draw business traffic at peak travel times.

Before this plan is approved I'd like to see a study of the traffic along MN Trunk Highway from the west side USTH 169 to the east side of CSAH 2 (115th Ave.). I'm afraid the traffic added by this plat will be the tipping point to make this intersection extremely dangerous.

If I had a choice I would either deny access to the plat or move the access point to the extreme east end of the plat opposite CSAH (115th Ave.)

If you know of any traffic control plans or discussions that are in the works, let me know.

BDC

From: Marshall Lind [<mailto:mlind@milacacity.com>]
Sent: Monday, March 25, 2013 10:42 AM
To: Bruce Cochran
Subject: Milaca Retail 1st Addition

I am attaching the map of the preliminary plat for Milaca Retail 1st Addition. I will be sending a hard copy, but thought you might want to take a look at it as soon as possible. If you have any questions or comments, please contact me.

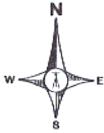
Thank you,

Marshall Lind
Zoning Administrator
320-983-3141
mlind@milacacity.com

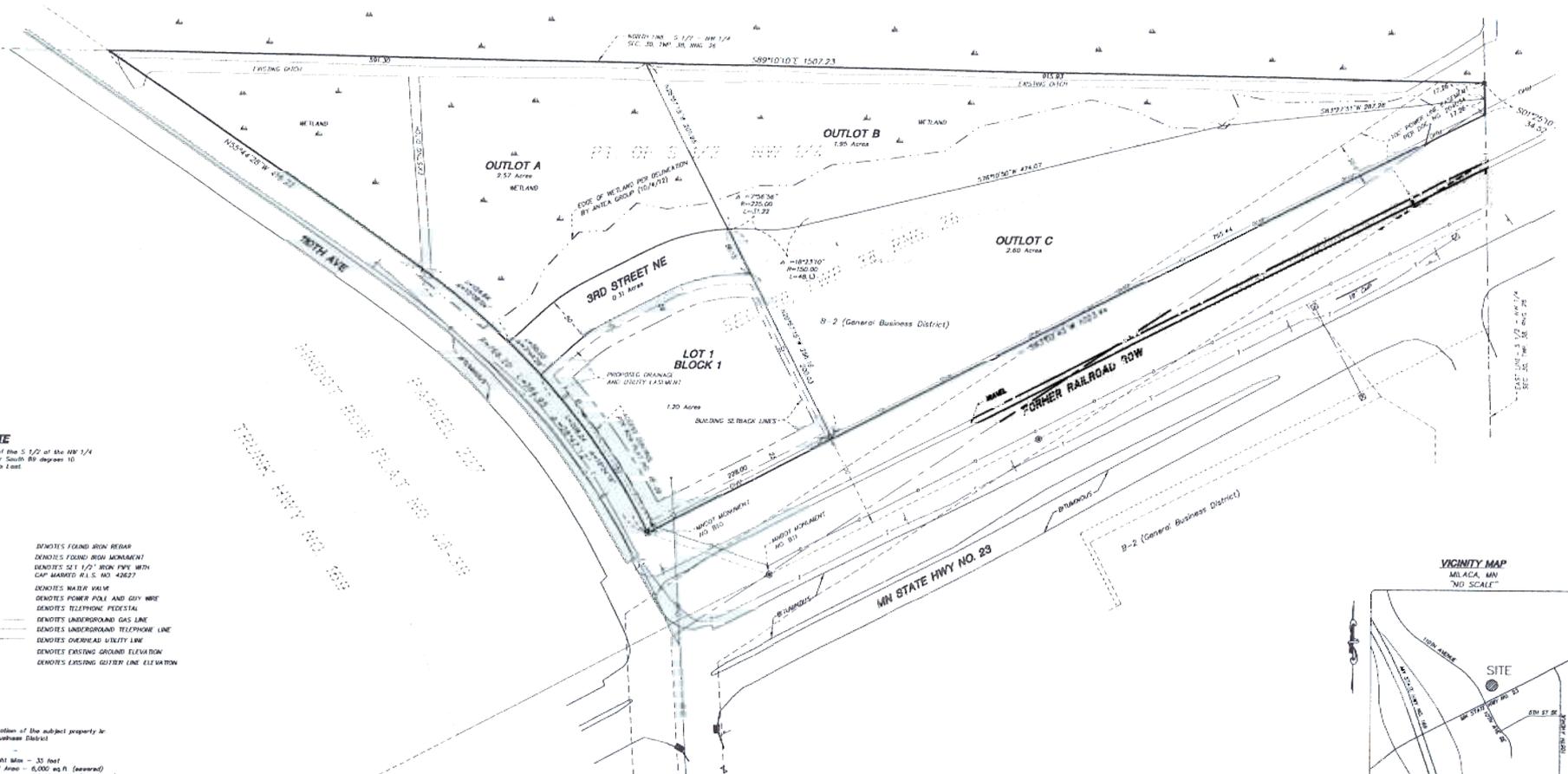
Click [here](#) to report this email as spam.

PRELIMINARY PLAT OF: MILACA RETAIL 1ST ADDITION

SEC. 30, TWP. 38, RNG. 26
MILLE LACS COUNTY



GRAPHIC SCALE



BEARING NOTE

The North line of of the S 1/2 of the NW 1/4
A measured to face South 89 degrees 10
minutes 10 seconds East.

LEGEND

- ⊙ DENOTES FOUND IRON REBAR
- DENOTES FOUND IRON SINKHOLE
- DENOTES SET 1/2" IRON PIPE WITH CAP MARKED R.I.S. NO. 42627
- M DENOTES WATER VALVE
- DENOTES POWER POLE AND CITY WIRE
- DENOTES TELEPHONE PEDESTAL
- G— DENOTES UNDERGROUND GAS LINE
- T— DENOTES UNDERGROUND TELEPHONE LINE
- D— DENOTES OVERHEAD UTILITY LINE
- 399.9 DENOTES EXISTING GROUND ELEVATION
- 698.8 DENOTES EXISTING GUTTER LINE ELEVATION

ZONING

The Zoning classification of the subject property is
B-2 - General Business District

- Requirements**
- Building Height Max - 35 feet
 - Minimum Lot Area - 6,000 sq ft. (sewered)
 - 43,500 sq ft. (unsewered)
 - Minimum Lot Width - 60 ft. (sewered)
 - 150 ft. (unsewered)
 - Front Yard Setback - 25 ft.
 - Rear Yard Setback - 25 ft.
 - Side Yard Setback - 10 ft.

LEGAL DESCRIPTION

The South Half of the Northwest Quarter (S 1/2 of NW 1/4), (the North half of the
retained right of way and Highway 23 and Eastern of Parcel Number 227 of
Minnesota Department of Transportation Plat 48-30, Section 34 1/2, Township
Thirty-eight (38) Range Twenty-six (26), Mile Lake County, Minnesota.

Subject to any easements, restrictions, or reservations of record, if any.

VICINITY MAP

MILACA, MN
"NO SCALE"



I hereby certify that this survey, plan or report was
prepared by me or under my direct supervision and that I am
a duly Registered Land Surveyor under the laws of the State
of Minnesota.

Page 1 of 1
Map No. 42627 Date March 18, 2013

ANDERSON PASSE
ASSOCIATES
CARBONDALE, MN

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 8th DAY OF APRIL 2013, AT 255 1st ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Warren Peterson X	Scott Harlicker X	Mike Cassens X	
Luke Kotsmith X	Jesse Gerads X	Arla Johnson X	Pam Novak X

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning X

Wayne Bekius, Liaison X

Others Present: Bruce Cochran, Mille Lacs Count Engineer, Tom Baker, KW Commercial, Greg Lerud, City of Milaca Manager, Brian Swanson, Land Lease Dev., Brian Weidendorf, Land Lease Dev.

Public Hearing – for preliminary plat for Milaca Retail 1st Addition from Siemerd Family Limited Partnership

Harlicker opened the public hearing and asked for comments or questions. Bruce Cochran, Mille Lacs County Engineer spoke about the traffic problems that exist and that this new development would add to the traffic problems at the intersection of 10th Ave and HWY 23.

Being no other comments or questions, the public hearing was closed.

The Regular Planning Commission was called to order

Lind explained that the existing property is zoned B-2, and that the new development was asking for one (1) lot with three (3) outlots. Lind explained that the lot size meets the zoning requirements of the City.

Cassen's stated that since the land it currently zoned B-2, it must have been planned for development at some time.

Kotsmith also expressed concerns with the traffic problem that currently exists and what more traffic would bring.

Peterson expressed that it would be good to have a second exit coming out across from Cty Rd. 2 onto HWY 23

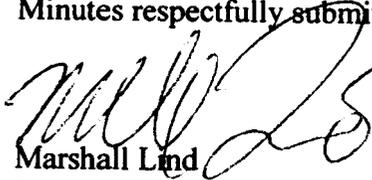
Gerads made the motion to approve the preliminary plat for Milaca Retail 1st Addtion, Cassens seconded the motion.

Motion **passed** unanimously.

Johnson made the motion to adjourn, Gerads seconded the motion.

Motion passed unanimously.

Minutes respectfully submitted by,

A handwritten signature in black ink, appearing to read 'M. Lind', written over the printed name.

Marshall Lind
Zoning Administrator

**Parks Committee Meeting
March 12, 2013**

**Members present: MaryJo Harris, Matt Fullmuth, Steve Voshell,
Greg Moyer, Pam Novak, Pete Pedersen, Tom Kvamme, Cindy Biederman**

Council: Pete

- 1. Prints of the proposed renovation of the Bandshell was displayed for the community at Expo. They will also be on display at City Hall & the Library.**
- 2. The Bandshell committee will meet to discuss selling pavers.**

Parks: Greg

- 1. Ice rink was open 7 wks this season. February averaged 40 skaters per day.**
- 2. The State Historical Society is protesting the removal of the dam and proposing the entire park be listed as a historical site.**
- 3. The bridge on the playground equipment located in Trimble Park needs replacing.**
Also, the water fountain in Trimble Park needs repairing, est cost is \$200.
- 4. Beginning spring overhaul on mowers.**

New Business:

- 1. The committee recommends to the City Council to repair the brick building located in Rec Park for the purpose of storage for the parks equipment as deemed by Greg Moyer, parks supervisor.**
Tom made a motion, Pam second, motion carried, all in favor, passed.
- 2. Proposal to use the old walking bridge sections to cross the ditch between the school property and Rec Park, and to be utilized for disc golf players.**

Respectively submitted,

**Cindy Biederman
Secretary**

CITY OF MILACA

Secondary Wastewater Pond Improvements

Project ID: 193800515

Proposal opening: April 5, 2013 10:00 a.m.

Company	Amount
<u>Magney Construction</u>	<u>77,675.00</u>
<u>Hjort Excavating</u>	<u>44,807.69</u>
<u>Dave's Excavating</u>	<u>25,779.00</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Request for Quotation

1. The City of Milaca requests an itemized price quotation for the following work for their Secondary Wastewater Stabilization Pond.

Work Item No.	Description	Refer to Figure No.
1	Strip and stockpile topsoil.	5, 6
2	Move sludge to reach firm pond bottom at water's edge.	5, 6
3	Dewater secondary pond only at location where pipe is to be extended.	7
4	Move sludge from pond bottom in areas to receive new pipe.	7
5	Remove two precast pond outlet structures.	7
6	Excavate to expose 15" PVC pipe. Remove 5 LF of pipe back to sound pipe.	7
7	Remove organic debris near Control Structure No. 2.	8
8	Install owner-furnished general fill to create minimum 3H:1V slope.	9, 10
9	Respread topsoil, grass seed, and erosion control blanket.	9, 10
10	Geotextile and 12" Thick Rock Rip Rap	9, 10
11	New 16" dia DIP including connection to existing 15" PVC. Including backfill and compaction of soil excavated back to sound pipe. Including pipe bedding of owner-furnished broken concrete. Including erosion control pads at pipe outlets consisting of broken concrete.	11, 12
12	New 24" dia DIP including connection to existing 24" DIP. Including pipe bedding of owner-furnished broken concrete.	11, 12
13	Relocate existing wall-mounted staff gauge.	13, 14
14	Plug valve in Control Structure No. 1.	13, 14, 15
15	Place topsoil and seed with grass.	16
16	Rock rip rap near Control Structure No. 2.	17
17	Sixteen hours of additional labor to be used if field conditions warrant changes to the proposed work.	
18	\$5,000 allowance to be used if field conditions warrant changes to the proposed work.	



P.O. Box 155
Milaca, MN 56353 • (320) 983-3140

March 20, 2013

Mr. Greg Lerud, City Manager
City of Milaca
255 1st St E
Milaca, MN
56353

Dear Greg:

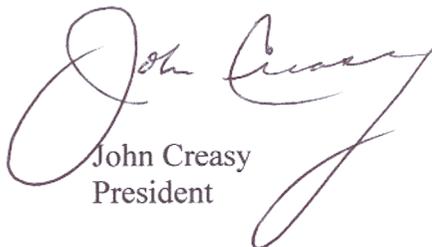
On behalf of the Milaca Area Chamber of Commerce (MACC), we are requesting funds to help us in our ongoing mission to support Milaca area businesses by promoting, educating, informing and advocating for its members and surrounding communities.

These funds will help promote and offset the cost of the various community-wide events that we currently sponsor including Community Breakfast and Gateway to the Northland Festival week. To that end, the City of Milaca has previously granted MACC \$1,500.

We greatly appreciate the city's support and respectfully request that same amount this year. Due to our oversight, we failed to submit our request last year. If possible, we hope those funds may also be still available.

Thanking you in advance for your commitment to the Milaca Area Chamber of Commerce.

Sincerely,


John Creasy
President


Tom Trandahl
Executive Director