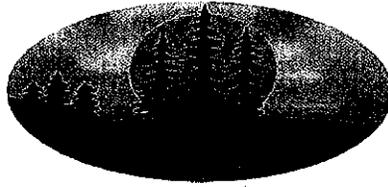


CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA
September 21st, 2017

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Pete Pedersen__ Council Members; Dave Dillan__ Ken Muller__ Norris Johnson__ Laurie Gahm__
Absent;_____
4. **Approval of Agenda** MB__2nd__AIF__O__
5. **Consent Agenda** MB__2nd__AIF__O__
 - A. Approval of the Minutes – August 17th, 2017 Regular Council Meeting & August 28th Special Meeting
 - B. Approval of Bills
 - C. Approval of Treasurer’s Report
 - D. Resolution 17-36- Accepting Donation from Dorothy Gorecki- \$3,000 for soundproofing panels Gorecki Building
 - E. Resolution 17-37- Assess unpaid Water and Sewer-Next Phase Property \$214.10
 - F. Resolution 17-38 Approve MNDOT Airport Mower Grant Contract
 - G. Contract Amendment Joint Powers for the City of Ogilvie
 - H. Resolution 17-39 Adoption of the 2018 Preliminary Budget and Tax Levy
 - I. Set Truth and Taxation Public Hearing for December 21st, 2017.
6. **Citizen Open Forum-** MNDOT-Highway 23 Foley to Milaca Road Safety Audit
7. **Public Hearing-** SALE OF INDUSTRIAL PARK LAND
Resolution 17-40 Approving Sale of Industrial Park Land and Purchase Agreement MB__2nd__AIF__O__
8. **Requests and Communications-**
9. **Ordinances and Resolutions**
 - A. MB__2nd__AIF__O__
10. **Reports of Departments, Boards and Commissions**
 - A. Police Department- Monthly Activity- Dangerous Dog Owner Hearing
 - B. Parks Department/Commission- Minutes- Council to appoint -Josh Dehart MB__2nd__AIF__O__
 - B. Public Works Department-Water Tower inspection report/PW Supervisor Hired
 - C. Public Works- Sale of excess unused equipment MB__2nd__AIF__O__
 - C. Public Works – Review the 5th St Water & Sewer Utility Survey Responses
 - J. Planning Commission-(Information- Rental Ordinance goes to P & Z October 9th)
 - K. Liquor Store-Resolution- 17-41 Approving Early Payoff of Note in the amount of \$271,939.70MB__2nd__AIF__O__
 - D. Economic Development Commission-August 18th Review minutes- Next Meeting September 22nd
 - E. Airport Commission-August 23rd Meeting Minutes-
 - F. MCAT-IF Training
 - G. Joint Powers Board- 2018 Budget approved/Budget remains the same as 2017 Budget
 - H. Safety Committee-No Meeting
11. **Unfinished Business**
12. **New Business**
13. Special Event Permit-Street Dance-Street Closure 3rd St SE MB__2nd__AIF__O__
14. **Council Comments**

Adjourn _____ p.m. MB__2nd__AIF__O__

Agenda and Council Packet are available on the city website: www.cityofmilaca.com



City of Milaca

MEMO

To: Honorable Mayor and Council Members

Date: 9/21/17

Re: Agenda Overview and Comments

From: City Manager- Tammy Pfaff

.....
Consent Agenda

Resolution 17-38- The airport will be getting a new mower. The cost is covered at 95% from the MNDOT Grant.

City of Ogilvie Contract amendment. The amount increased to \$50,500. This amount was brought before the City of Ogilvie council during the budget meeting on September 13th and they were all in favor of the increase and recognized how much work we are doing for their city and were very thankful. This is an increase of \$7,150 over the previous year. They adopted the Preliminary Budget and Tax Levy at this meeting.

ADOPT the Preliminary Budget and Tax Levy

Citizen Open Forum- MNDOT HWY 23 Safety Audit-

PUBLIC HEARING- SALE OF INDUSTRIAL PARK LOTS

Ordinances- None at this time

Reports of Departments (I have added departments to this section)

Police Department –Police Chiefs summary of activities report. Dangerous Dog Hearing

Parks Department/Commission- Update on Park Projects from the Mayor

Public Works Department- We have hired a Public Works Supervisor – Gary Kirkeby- he will be starting on September 25th.

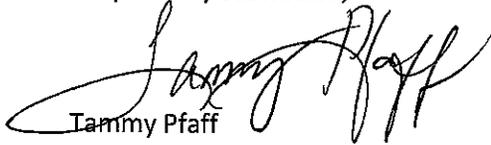
Public Works Department- Sale of excess unused equipment. The Public Works Department and Parks Department have been working hard to clean up the garages and in doing so have identified equipment we no longer use. This equipment is to be sold by accepting bids. This gives us the ability to free up space and put our other equipment inside the buildings to protect them from the elements and theft.

Planning Commission- The Planning Commission will be having the hearing on the Rental Ordinance for the adopting into the zoning requirements. It will then come to council for approval.

Liquor Store- Approval of the early payoff of the Liquor Expansion note with Wells Fargo in the amount of \$271,939.70. The estimated amount of interest savings is \$26,100.

New Business- Special Event permit- They are requesting to have the street closed for a street dance for their daughters 16th birthday party.

Respectfully submitted;

A handwritten signature in black ink, appearing to read "Tammy Pfaff", written in a cursive style. The signature is positioned above the printed name "Tammy Pfaff".

Tammy Pfaff
City Manager

**MILACA CITY COUNCIL MINUTES
AUGUST 17, 2017 MEETING**

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors Muller, Johnson, Dillan and Gahm:

Councilors Absent:

Staff present: City Manager Tammy Pfaff, City Attorney Damien Toven.

Also Present: Rosanne Gerads, Pattie Murphy, Janet Rudd, Dale Clifton and Andrea Mikala.

Approval of the Agenda

On a motion by Dillan seconded by Muller, the agenda was approved. Motion carried unanimously.

Consent Agenda

Motion by Johnson, second by Dillan, to approve the consent agenda items as follows:

- a) Minutes of the July 20th, 2017 City Council Meeting
- b) Bills for Payment
- c) Approval of Treasurer's Report
- d) Resolution 17-29 Personnel Policy Revisions.
- e) Resolution 17-30 Assess Mowing cost for PID 21-025-1900 in the amount of \$60.00.
- f) Resolution 17-31 Assess unpaid fire call for Willman-Siegler in the amount of \$250.00.
- g) Resolution 17-32 DOT Drug and Alcohol Testing for Commercial Drivers Policy.
- h) Resolution 17-33 Non-DOT Drug and Alcohol Testing Policy.
- i) Name Responsible Authority Designee for Data Request Policy as the City Manager
- j) Name Responsible Authority Designee for Data Subjects Request Policy as the City Manager
- k) Resolution 17-34 MNDOT Airport Maintenance and Operation Grant Contract.

Citizens Forum- A certificate of award was presented to Pattie Murphy for her outstanding service to the community for the Farmers Market.

Public Hearing

Reassessment of Tax Forfeited Land for the Fieldstone Green Development. Mayor Pedersen opened the public hearing at 6:40 p.m. and asked if there were any comments from visitors. The City Manager did present a letter from Ethan Allen and read it to the council and members of the public which requested the twin home lots be assessed at \$2,000.00 and asked for a reduced interest percent. Council did not accept the changes and kept the assessments as they were presented. Mayor Pedersen then called for a motion to approve Resolution 17-35 and upon a motion by Muller and seconded by Johnson the resolution is passed. Motion carried unanimously. The public hearing was then closed at 6:50 p.m.

Requests and Communications-

Ordinances and Resolutions

Ordinance No. 428- Lodging Tax –The Ordinance received the first reading, the second reading and was approved as the final reading acceptance of the ordinance upon a motion by Johnson and seconded by Muller. Motion carried unanimously. Mayor Pedersen called for a motion and upon a motion by Dillan and seconded by Gahm to adopt Ordinance No. 428. All voted unanimously in favor of the Lodging Tax Ordinance No. 428.

Reports of Departments, Boards and Commissions

Police Department- Council reviewed the monthly report.

Parks Department- Mayor Pedersen reported on the park commission meeting. Mayor Pedersen reviewed with the council the campsites improvements and the improvements to parking. Mayor Pedersen also stated that Dorothy Gorecki will be donating \$3,000 towards the soundproofing of the Gorecki building.

Public Works Department- Presented before the council for the 5th Street SW project is a Resident Feedback Questionnaire. The City Manager will mail the questionnaire to the property owners to get feedback and will bring the responses back to the council.

Planning Commission- Approval of a variance for Dale and Beverly Clifton to have an accessory structure placed less than a five foot setback. The Clifton's are requesting a three foot setback due to the fact that they have a smaller lot. The Planning Commission has reviewed the variance and now makes the recommendation to city

council to pass the variance. Upon a motion by Johnson and seconded by Muller the variance is approved. Motion carried unanimously.

Liquor Store- Council reviewed the Liquor Store Policy and Procedure Manual for adoption. Upon a motion by Johnson and seconded by Dillan, the Liquor Store Policy and Procedure Manual is approved for adoption. Motion carried unanimously.

Economic Development Commission- Review of current activity of the sale of the industrial lots to Heggies.

Airport Commission- Next meeting will be August 23rd.

MCAT -They are continuing to trying to get a committee together.

Joint Powers Board with City of Braham;

Safety Committee- No meeting in August.

Unfinished Business

New Business- Council to call a special meeting to review the 2018 Budget and Tax Levy. The meeting is called upon a motion by Johnson and seconded by Muller, and is to be held on August 28th at 4:30 p.m. Motion carried unanimously.

Sale of Industrial lots to Heggies and to set the public hearing for September 21st at 6:30 p.m. Other discussion is the property within the industrial park known as Outlot A. The City Manager explained that this lot is wetland and cannot be built upon and that this lot would need to be priced as Heggies is also interested in this lot. The amount of the lot is set at \$1.00 upon a motion by Dillan and seconded by Muller. Motion carried unanimously.

Council Comments

Mayor Pedersen asked the council for comments:

- Dillan stated that they have 150 schools attending the Mega Meet.
- Gahm- Commented on the great turn out for the Rec Fest and the Airport Fly In.

Adjourn

With no other business presented before the council, a motion to adjourn was made by Johnson, second by Muller, all present voted in favor and the meeting adjourned at 7:21 p.m.

Motion carried unanimously.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

**CITY OF MILACA
COUNCIL MINUTES
SPECIAL COUNCIL MEETING
August 28, 2017**

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 4:30 p.m. by Mayor Pedersen. Upon roll call the following Council members were present: Mayor Pedersen, Councilors Muller, Johnson, Dillan and Gahm:

Councilors Absent:

Staff present: City Manager Tammy Pfaff, Tracy Gann, Deloris Katke, Craig Billings, and City Attorney Damien Toven.

Also Present: Jesse Gerads

Approval of the Agenda

On a motion by Dillan and seconded by Johnson, the agenda was approved. Motion carried unanimously.

2018 Budget Review-

Mayor Pedersen then turned the meeting over to the City Manager for the budget presentation.

The City Manager presented the Council and the public with a power point presentation;

2018 Highlights;

Review of the Expenditure Highlights;

The Manager stated that the wages in comparison to the previous year will decrease overall \$14,810 due to the combining of the departments of Public Works and Parks. The savings was allocated into Public Works Department street projects and parks projects. The street projects budget line item will increase to \$93,670 and the sign replacement is placed in the budget with an amount of \$35,000. Parks will have \$40,670 in the budget for projects. The Police Department will have an increase in the budget to coincide with a newly created Capital Improvement plan for the department. The Airport will see a budget amount of \$30,000 which coincides with the Airport Layout Plan that receives grant funding through MNDOT to fund airport projects. City Hall will need sidewalk replacement at an estimated cost of \$10,000 and the Library is also in need of sidewalk replacement and is estimated at \$3,000. The Museum will have placed in the budget \$15,000 to replace the skylight, sidewalk and pavement repairs.

Review of Revenue Highlights;

The Manager stated within the preliminary budget the Levy increase is projected at 1.9% increase, which is \$18,802 over the previous year's levy. Other factors for the revenue in the 2018 budget is the LGA increase of \$30,100, Lodging Tax estimated at \$2,000, Small Cities Street Assistance of \$22,386, Ogilvie contract increase of \$2,150 and the new fees implemented for water fills at the park, the potential for a new water tower site lease agreement with KBK and Verizon. Other items to consider increasing revenue are the consideration of implementing a fee for camping in Rec Park. The Sunday liquor sales were also discussed and the Manager stated that by the December budget we will have more information to see the impact of sales generated by staying open on Sundays.

The Manager then reviewed with the Council presentation of the Capital Improvement Plans- Each Department will have a CIP instituted. The Airport will follow the adopted Airport Layout Plan. The Fire Department had a minor change to the purchase price of a grass rig unit of \$130,000 versus the previous amount of \$30,000. The Public Works Department will see a new CIP with the upcoming projects of 2nd St SE/County project, Sanitary Sewer lining, 5th St. SW project, waste water treatment, water tower coating project and new water meters. Street Improvement projects with estimated costs as reviewed by a handout of a quote from Omann Asphalt would include a mill and overlay of 8th St. NW and 6th Ave NE, Cemetery Road, Seal Coating and Downtown Street improvements for the 2nd St SE and 3rd Ave SW. Equipment replacement included truck replacement of the 1999 Dodge for \$45,000 with a plow attachment for \$10,000. Equipment is now listed on the five year CIP replacement plan. City Parks also received a five year CIP Plan for improvements to the parks and the future expansion of trails. The Police Department has a newly created CIP plan which now shows the amount needed to reserve to replace vehicles and equipment and layout the future needs of the department.

Building the Reserves- the City Manager reviewed the reserve plan for the 2018 budget and that the amounts needed to be increased to previous reserve amounts of \$10,000 to build the amounts for needed equipment or improvements. The Manager also reviewed the reserve balances of the Airport, Public Works and Parks as presented on the slide presentation.

Budget Summary

The City Manager reviewed with Council this new report which summarizes all funds and discussed the revenues and expenditures and the excess or deficit of each fund type as presented.

	General Fund	Special Revenue Funds	Debt Service Funds	Water Fund	Sewer Fund	Liquor Fund	Deputy Registrar Fund	Agency Fund	Total
REVENUES:									
General Property Taxes	\$ 545,167	\$ -	\$ 408,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 953,667
Tax Increments	-	57,000	-	-	-	-	-	-	57,000
Lodging Tax	2,000	-	-	-	-	-	-	-	2,000
Special Assessments	2,000	-	8,700	-	-	-	-	-	10,700
Intergovernmental Licenses and Permits	881,763	-	-	-	-	-	-	-	881,763
Charges for Services	265,935	10,000	24,000	-	-	-	-	112,000	411,935
Fines and Forfeits	9,900	-	-	-	-	-	-	-	9,900
Interest Earned	10,000	450	-	7,200	10,000	4,200	100	-	31,950
Refunds and Reimb	6,000	-	-	-	-	-	-	-	6,000
Grants	18,000	-	-	-	-	-	-	-	18,000
Miscellaneous	79,000	19,250	-	-	-	-	-	-	98,250
Sales	-	-	-	552,000	345,700	2,195,000	165,500	-	3,258,200
Less: Cost of Sales	-	-	-	-	-	(1,662,500)	-	-	(1,662,500)
Other Income	-	-	-	-	-	800	2,000	-	2,800
Total Revenues	1,851,715	86,700	441,200	559,200	355,700	537,500	167,600	112,000	4,111,615
EXPENDITURES:									
General Government	414,235	-	-	-	-	-	-	-	414,235
Public Safety	760,375	-	-	-	-	-	-	-	760,375
Public Works	452,770	-	-	-	-	-	-	-	452,770
Culture and Rec	225,520	-	-	-	-	-	-	-	225,520
Miscellaneous	69,315	23,450	-	-	-	-	-	-	92,765
Debt Service:									-
Principal	-	-	386,000	164,000	30,000	-	-	-	580,000
Interest	-	1,750	43,425	16,455	3,325	-	-	-	64,955
TIF	-	54,110	-	-	-	-	-	-	54,110
Operating Expenses	-	-	-	322,905	265,415	382,615	176,940	103,545	1,251,420
Depreciation	-	-	-	165,000	110,000	44,000	-	-	319,000

Total Expenditures	1,922,215	79,310	429,425	668,360	408,740	426,615	176,940	103,545	4,215,150
Transfers In	72,500	-	22,230	-	-	-	-	-	94,730
Transfers Out	-	(7,500)	-	-	-	(87,230)	-	-	(94,730)
Excess (Deficit)	\$ 2,000	\$ (110)	\$ 34,005	\$ (109,160)	\$ (53,040)	\$ 23,655	\$ (9,340)	\$ 8,455	\$ (103,535)

Discussion as to wages was reviewed with the presentation of the personnel budget changes resulting in a decrease of \$14,810 to the overall budget which includes wage increases. Council was also given a handout of the consumer price index for informational purposes. Special Revenue funds were reviewed and resulted in no changes to any of the funds. Debt Service Funds- the Manager referred to a new schedule that she instructed Tracy to create for an overall review of the debt schedule. This report was reviewed with the Council and shows each debt by type, principle and interest and covers year's payable from 2017 to 2030.

Enterprise Funds- the Manager referred to the new report that combines all enterprise funds for ease of budget review. The water fund will see a deficit of \$109,160, Sewer funds will see a deficit of \$53,040, Liquor Funds will have an excess of \$23,655 which includes transfer to the general fund of \$65,000 of which will be \$35,000 for street improvements and the remaining will go to the general fund, and will also transfer \$22,230 to the debt fund to pay for the walking bridge. The Manager discussed the debt amount remaining for the liquor store expansion and made a recommendation to the Council to pay the debt off in December as this will then allow the liquor store to transfer money to the general fund without any hindrance related to the debt. The Manager stated that the cash balance is currently over \$800,000 and the payoff amount is \$239,028.0. Council was in favor of paying the debt off early, a resolution will be brought to the September Council meeting for the approval to pay off the debt.

Transfers- The Manager reviewed with the Council the schedule of budgeted transfers as follows:

	Transfer To	Transfer From
General Fund	\$122,500	
Gambling Fund		\$7,500
Fire Depart Reserve Fund		\$50,000
Liquor Fund		\$65,000
2012 Equip Cert	\$22,230	
Liquor Fund		\$22,230
Total Transfers	\$144,730	\$144,730

2018 Preliminary Tax Levy- The Manager reviewed with the Council the preliminary tax levy of 1.9% increase and the Council noted the following be revised in the preliminary budget;

General Fund key changes as recommended by Council were as follows;

Make sure that the budget in the police department reflects that we have double coverage on Fridays and Saturdays, Public Works is to reduce the safety line item down to \$3,000 from \$9,000 because of the combining of the departments, reduce shop supplies accordingly due to the two departments being combined, and to reduce the miscellaneous line item in the parks due to the combining of the departments. Council recommends that the 2018 budget tax levy ending result is to be a 1% increase.

Adjourn

With no other business presented before the Council, a motion to adjourn was made by Johnson, second by Dillan, all present voted in favor and the meeting adjourned at 6:10 p.m.

Motion carried unanimously.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

CITY OF MILACA
Check Summary Register
10100 General Bank - ACH

	Name	Check Date	Check Amt	Description
Paid Chk# 817188E	EFTPS-STATE TAXPAYMENT	8/22/2017	\$1,832.66	STATE W/H
Paid Chk# 817189E	EFTPS-STATE TAXPAYMENT	8/22/2017	\$146.96	STATE W/H
Paid Chk# 817196E	SELECT ACCOUNT	8/24/2017	\$2,150.00	MOYER-EE CONTRIBUTION
Paid Chk# 817197E	EFTPS-STATE TAXPAYMENT	9/5/2017	\$1,644.56	STATE W/H
Paid Chk# 817198E	EFTPS-STATE TAXPAYMENT	9/5/2017	\$146.96	STATE W/H
Paid Chk# 817205E	ENDICIA ACCOUNTING	8/22/2017	\$500.00	POSTAGE FOR METER
Paid Chk# 817206E	CENTERPOINT ENERGY	9/19/2017	\$366.68	NATURAL GAS
Paid Chk# 817207E	EAST CENTRAL ENERGY	9/7/2017	\$10,993.21	ELECTRIC
Paid Chk# 817208E	MILACA LOCAL LINK	9/13/2017	\$469.25	PHONE SERVICE
Paid Chk# 817209E	UNION SECURITY INSURANCE	9/15/2017	\$505.28	LTD-SEPT
Paid Chk# 817210E	INCONTACT INC	9/30/2017	\$96.33	LONG DISTANCE SERVICE
Paid Chk# 817211E	MIDCONTINENT	9/6/2017	\$65.00	INTERNET-SEP
	Total Checks		\$18,916.89	

CITY OF MILACA
Check Summary Register
10100 General Bank - Checks

	Name	Check Date	Check Amt	Description
Paid Chk# 043526	AMAZON	8/25/2017	\$477.33	PRINTER TONER-WATER
Paid Chk# 043527	BLUE CROSS BLUE SHIELD OF	8/25/2017	\$10,813.72	MEDICAL INSUR-SEPT 2017
Paid Chk# 043528	DELTA DENTAL OF MINNESOTA	8/25/2017	\$26.20	PED DENTAL-sept 2017
Paid Chk# 043529	FAMILY HERITAGE LIFE INS CO	8/25/2017	\$135.00	SUPPL LIFE INS - AUG 2017
Paid Chk# 043530	L.E.L.S.	8/25/2017	\$245.00	POLICE UNION DUES-SEPT 2017
Paid Chk# 043531	MN BENEFITS	8/25/2017	\$555.43	LIFE/DENTAL
Paid Chk# 043532	USABLE LIFE	8/25/2017	\$234.95	DISABILITY/LIFE-SEPT 2017
Paid Chk# 043533	VERIZON WIRELESS	8/25/2017	\$245.40	AUG WIRELESS ROUTER SVC
Paid Chk# 043534	VISA	8/25/2017	\$1,448.25	DEF TACTICS INSTR TRNG-10/2-6-
Paid Chk# 043535	ACOUSTICAL SURFACES INC	8/29/2017	\$2,289.84	GCC ACOUSTICAL PANELS
Paid Chk# 043536	U.S. POSTAL SERVICE	8/29/2017	\$243.22	AUGUST BILLINGS
Paid Chk# 043537	BRAHAM MOTOR SERVICE	8/30/2017	\$20,890.88	2017 FORD FUSION SE-JOINT POWE
Paid Chk# 043538	FRONTIER	9/6/2017	\$892.42	PHONE SVC-WATER
Paid Chk# 043539	JIM'S MILLE LACS DISPOSAL	9/6/2017	\$622.72	STREET SWEEPING-AUGUST
Paid Chk# 043540	MILACA BLDG CENTER	9/6/2017	\$4,908.07	SCREEN REPLACEMENTS-GCC
Paid Chk# 043541	MILLE LACS COUNTY PUBLIC	9/7/2017	\$350.00	NEW DRIVEWAY FEE-PW
Paid Chk# 043542	DEPUTY REGISTRAR #093	9/8/2017	\$353.00	MV TAX/TITLE FEES-TRAILER
Paid Chk# 043543	CRAWFORDS EQUIPMENT	9/8/2017	\$4,950.00	2017 FELLING FY-10E TRAILER
Paid Chk# 043544	MILLE LACS COUNTY PUBLIC	9/13/2017	\$409.08	CULVERT-PW
Paid Chk# 043545	ALERT ALL CORPORATION	9/21/2017	\$616.00	FIRE PREVENTION SUPPLIES
Paid Chk# 043546	ALEX AIR APPARATUS, INC.	9/21/2017	\$757.50	AIR COMPRESSOR INSPECTION
Paid Chk# 043547	AMERIPRIDE	9/21/2017	\$132.70	RUGS-LIBRARY
Paid Chk# 043548	ARAMARK	9/21/2017	\$217.41	UNIFORMS
Paid Chk# 043549	AW RESEARCH LABORATORIES	9/21/2017	\$152.00	TESTING-SEWER
Paid Chk# 043550	BAAS CONSTRUCTION, INC	9/21/2017	\$4,860.00	OLD RAILROAD BRIDGE RPR
Paid Chk# 043551	BILLINGS SERVICE	9/21/2017	\$880.26	GAS-PW
Paid Chk# 043552	CENTRAL FLEET SERVICE	9/21/2017	\$1,800.05	DOT TRUCK INSPECTION-STERLING
Paid Chk# 043553	CORE & MAIN LP	9/21/2017	\$1,292.85	WATER PARTS
Paid Chk# 043554	CORNER MART	9/21/2017	\$1,906.78	GAS-PW
Paid Chk# 043555	CRAWFORDS EQUIPMENT	9/21/2017	\$15,800.04	PARTS-PARKS
Paid Chk# 043556	DISPLAY SALES	9/21/2017	\$236.00	DOWNTOWN US FLAGS (11)
Paid Chk# 043557	DOVE FRETLAND PLLP	9/21/2017	\$3,808.96	CRIMINAL RETAINER-AUG 2017
Paid Chk# 043558	E.C.M. PUBLISHERS, INC.	9/21/2017	\$630.57	ORDINANCE 428 AD
Paid Chk# 043559	EARL F. ANDERSEN, INC.	9/21/2017	\$918.45	SIGNS FOR TRAILS
Paid Chk# 043560	ESS BROTHERS & SONS LLC	9/21/2017	\$338.00	PARTS-SEWER
Paid Chk# 043561	FAIRVIEW HEALTH SERVICES	9/21/2017	\$83.00	WUBBEN-IMMUNIZATION-INJURY
Paid Chk# 043562	FIRE INSTRUCTION & RESCUE	9/21/2017	\$1,700.00	SWIFT WATER RESCUE-08/26
Paid Chk# 043563	GOPHER STATE ONE-CALL, INC.	9/21/2017	\$112.15	AUG LOCATES
Paid Chk# 043564	GRANITE ELECTRONICS	9/21/2017	\$212.00	RADIO REPAIR-POLICE
Paid Chk# 043565	GRANITE LEDGE ELECTRICAL	9/21/2017	\$662.76	AMBULANCE BREAKER RPR-FIRE
Paid Chk# 043566	HABERMAN, DIONNE	9/21/2017	\$159.12	REIMB AUG 2017 OGILVIE MILEAGE
Paid Chk# 043567	HARDRIVES, INC.	9/21/2017	\$226.48	ASPHALT MIX
Paid Chk# 043568	HAWKINS, INC.	9/21/2017	\$1,264.50	CHEMICALS
Paid Chk# 043569	HJORT EXCAVATING	9/21/2017	\$2,811.50	DEVRIES-SEWER CONNECTION ISSUE
Paid Chk# 043570	ISAACSON, JACOB	9/21/2017	\$12.15	MLC USE OF FORCE TRNG-08/17
Paid Chk# 043571	J.P. COOKE CO.	9/21/2017	\$95.90	2018-2019 DOG TAGS
Paid Chk# 043572	JINDRA'S RENTAL SERVICE	9/21/2017	\$631.21	TENTS-REC FEST

CITY OF MILACA
Check Summary Register
10100 General Bank - Checks

	Name	Check Date	Check Amt	Description
Paid Chk# 043573	K.E.E.P.R.S.	9/21/2017	\$215.00	VEST CARRIER-BARROS
Paid Chk# 043574	KANABEC PUBLICATIONS	9/21/2017	\$77.50	HELP WANTED-PW
Paid Chk# 043575	KIRVIDA FIRE INC	9/21/2017	\$4,512.28	TANKER REPAIR-FIRE
Paid Chk# 043576	KNIFE RIVER CORP. - NORTH	9/21/2017	\$400.00	CEMENT BARRIERS-PARKS
Paid Chk# 043577	KOCH'S HARDWARE HANK	9/21/2017	\$746.07	SUPPLIES-HCP
Paid Chk# 043578	LEAGUE OF MINNESOTA CITIES	9/21/2017	\$3,170.00	ANNUAL DUES
Paid Chk# 043579	LEXIPOL LLC	9/21/2017	\$2,777.00	ONLINE POLICY MANUAL & TRAININ
Paid Chk# 043580	LIGHTHOUSE PRINTING	9/21/2017	\$70.00	BUSINESS CARDS-RASMUSSEN
Paid Chk# 043581	MID STATE TREE SERVICE	9/21/2017	\$500.00	TREE REMOVAL-AIRPORT
Paid Chk# 043582	MILACA AUTO VALUE	9/21/2017	\$23.98	PARTS-PW
Paid Chk# 043583	MILACA GENERAL RENTAL	9/21/2017	\$80.63	JACK HAMMER ATTACHMENT-PAKRS
Paid Chk# 043584	MILACA UNCLAIMED FREIGHT	9/21/2017	\$8.99	WHEEL-PW
Paid Chk# 043585	MILLE LACS COUNTY DAC	9/21/2017	\$245.66	CLEANING SVCS -JULY
Paid Chk# 043586	MN COMPUTER SYSTEMS, INC.	9/21/2017	\$168.61	COPIER MAINTENANCE-DEP REG
Paid Chk# 043587	MN DEPT MANAGEMENT &	9/21/2017	\$80.00	ADMINISTRATIVE FINES-AUG 2017
Paid Chk# 043588	MN DEPT OF HEALTH	9/21/2017	\$1,590.00	3RD QTR TEST FEE
Paid Chk# 043589	MN FIRE SERVICE CERTIFICATION	9/21/2017	\$50.00	JESSE GERADS-RECERTIFICATION
Paid Chk# 043590	MN POLLUTION CONTROL	9/21/2017	\$55.00	J OLDENBURG-APP WW EXAM-CLASS
Paid Chk# 043591	MN RURAL WATER ASSOC	9/21/2017	\$255.00	J OLDENBURG-WW EXAM REFRESHER
Paid Chk# 043592	MTI DISTRIBUTING	9/21/2017	\$59.37	MOWER PARTS-PARKS
Paid Chk# 043593	PIKE PLUMBING AND HEATING	9/21/2017	\$302.50	SPLASH PAD-YRLY TESTING
Paid Chk# 043594	PRO HYDRO-TESTING LLC	9/21/2017	\$200.00	HYDRO TEST DOT STORAGE CONTAIN
Paid Chk# 043595	QUILL CORPORATION	9/21/2017	\$719.91	CREDIT-WIRELESS KEYBD/MOUSE-PO
Paid Chk# 043596	SAFEGUARD LOCKSMITH	9/21/2017	\$924.00	ALARMLOCK-CITY HALL
Paid Chk# 043597	SCENIC SIGN CORP.	9/21/2017	\$260.00	TRIMBLE FLAG POLE REPAIR
Paid Chk# 043598	SD PROMOTIONS	9/21/2017	\$527.00	REC FEST T-SHIRTS
Paid Chk# 043599	SHAW, JEFF	9/21/2017	\$9.11	USE OF FORCE TRNG-7/15
Paid Chk# 043600	STANTEC	9/21/2017	\$1,628.91	5TH ST SW UTILITY STUDY
Paid Chk# 043601	STONEHILL MASONRY	9/21/2017	\$2,700.00	REPLACE DRIVEWAY/CURB-510 2ND
Paid Chk# 043602	SUNSHINE PRINTING	9/21/2017	\$79.75	BLDG INSPECTION RPTS
Paid Chk# 043603	SUPER X POWER	9/21/2017	\$319.99	WEED TRIMMER-PARKS
Paid Chk# 043604	TEAL'S MARKET	9/21/2017	\$5.97	SUPPLIES-FIRE
Paid Chk# 043605	TOTAL CONTROL SYSTEMS, INC.	9/21/2017	\$1,146.00	WTP REPAIR
	Total Checks		\$116,317.08	

CITY OF MILACA
Check Summary Register
10900 Liquor Bank - ACH

	Name	Check Date	Check Amt	Description
Paid Chk# 917033E	EAST CENTRAL ENERGY	9/7/2017	\$2,226.96	ELECTRIC
Paid Chk# 917034E	CENTERPOINT ENERGY	9/11/2017	\$22.54	NATURAL GAS
Paid Chk# 917035E	MILACA, CITY OF	9/13/2017	\$27.40	WATER/SEWER
Paid Chk# 917036E	MN DEPT OF REVENUE	9/20/2017	\$17,939.00	LIQUOR SALES TAX
	Total Checks		\$20,215.90	

CITY OF MILACA
Check Summary Register
10900 Liquor Bank - Checks

	Name	Check Date	Check Amt	Description
Paid Chk# 024163	HIBU	8/21/2017	\$399.00	WEB DESIGN SVC
Paid Chk# 024164	VERIZON WIRELESS	8/25/2017	\$41.52	AUG DIGITAL SIGN
Paid Chk# 024165	VISA	8/25/2017	\$189.99	FRONT LOADING DEPOSITORY SAFE
Paid Chk# 024166	ARTISAN BEER COMPANY	9/1/2017	\$96.00	BEER
Paid Chk# 024167	BELLBOY CORP.	9/1/2017	\$4,048.40	LIQUOR
Paid Chk# 024168	BERNICKS	9/1/2017	\$5,079.73	BEER
Paid Chk# 024169	BREAKTHRU BEVERAGE MN	9/1/2017	\$5,202.03	LIQUOR
Paid Chk# 024170	C & L DISTRIBUTING CO.	9/1/2017	\$47,094.70	BEER-CREDIT
Paid Chk# 024171	DAHLHEIMER DISTRIBUTING CO.	9/1/2017	\$46,415.08	NA
Paid Chk# 024172	FRONTIER	9/1/2017	\$143.24	SEPT PHONE SVC
Paid Chk# 024173	J.J. TAYLOR DIST OF MN	9/1/2017	\$141.25	DELIVERY
Paid Chk# 024174	JIM'S MILLE LACS DISPOSAL	9/1/2017	\$81.90	REFUSE COLLECTION
Paid Chk# 024175	JOHNSON BROTHERS LIQUOR	9/1/2017	\$27,532.73	NA
Paid Chk# 024176	MCDONALD DISTRIBUTING	9/1/2017	\$105.55	BEER
Paid Chk# 024177	PHILLIPS WINE AND SPIRITS	9/1/2017	\$12,295.93	WINE
Paid Chk# 024178	SOUTHERN GLAZERS OR MN	9/1/2017	\$9,095.51	LIQUOR
Paid Chk# 024179	THE WINE COMPANY	9/1/2017	\$101.00	DELIVERY
Paid Chk# 024180	TKO WINES INC	9/1/2017	\$842.00	LIQUOR
Paid Chk# 024181	AMERICAN BOTTLING CO.	9/21/2017	\$335.40	NA
Paid Chk# 024182	AMERIPRIDE	9/21/2017	\$341.33	RUGS
Paid Chk# 024183	CRYSTAL SPRINGS ICE	9/21/2017	\$985.38	ICE
Paid Chk# 024184	GODFATHER'S EXTERMINATING	9/21/2017	\$51.21	PEST CONTROL
Paid Chk# 024185	GRANITE CITY JOBBING	9/21/2017	\$7,775.46	DELIVERY
Paid Chk# 024186	M. AMUNDSON LLP	9/21/2017	\$4,540.38	MISC
Paid Chk# 024187	MILACA UNCLAIMED FREIGHT	9/21/2017	\$17.98	TASTING SUPPLIES
Paid Chk# 024188	MILLER TRUCKING INC.	9/21/2017	\$82.00	DELIVERY
Paid Chk# 024189	ST. CLOUD REFRIGERATION	9/21/2017	\$330.18	HVAC MAINTENANCE
Paid Chk# 024190	TAPES PLUS ADVERTISING	9/21/2017	\$275.00	ADVERTISING
Paid Chk# 024191	VIKING BOTTLING CO.	9/21/2017	\$509.52	NA
	Total Checks		\$174,149.40	

CITY OF MILACA

Council Monthly Budget Report August 2017

DEPT Descr	2017 YTD Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
Airport	\$89,925.00	\$46,724.63	\$43,200.37	48.04%
Assessing	\$12,000.00	\$0.00	\$12,000.00	100.00%
Auditing	\$6,000.00	\$6,250.00	(\$250.00)	-4.17%
Building Inspection	\$52,495.00	\$47,475.78	\$5,019.22	9.56%
City Attorney	\$45,550.00	\$30,548.12	\$15,001.88	32.93%
City Hall	\$297,395.00	\$218,515.87	\$78,879.13	26.52%
City Manager	\$23,180.00	\$21,911.81	\$1,268.19	5.47%
Council	\$12,750.00	\$9,914.70	\$2,835.30	22.24%
Elections	\$0.00	\$0.00	\$0.00	0.00%
Fire Dept.	\$124,620.00	\$88,673.20	\$35,946.80	28.85%
Historical Society	\$13,000.00	\$2,103.30	\$10,896.70	83.82%
Liaison Officer	\$73,515.00	\$10,723.37	\$62,791.63	85.41%
Libraries	\$25,950.00	\$12,515.67	\$13,434.33	51.77%
Ogilvie	\$49,475.00	\$42,891.51	\$6,583.49	13.31%
Parks	\$271,480.00	\$209,647.74	\$61,832.26	22.78%
Planning Comm.	\$1,500.00	\$541.97	\$958.03	63.87%
Police Dept.	\$476,005.00	\$351,377.19	\$124,627.81	26.18%
Public Works	\$260,150.00	\$136,886.00	\$123,264.00	47.38%
Rec Fest	\$0.00	\$0.00	\$0.00	0.00%
Recreation	\$2,500.00	\$2,702.75	(\$202.75)	-8.11%
Treasurer	\$28,555.00	\$20,149.84	\$8,405.16	29.43%
Unallocated	\$11,045.00	\$6,877.11	\$4,167.89	37.74%
	\$1,877,090.00	\$1,266,430.56	\$610,659.44	32.53%

RESOLUTION NO. 17-36

RESOLUTION ACCEPTING DONATION

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following person has offered to contribute the cash amount set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Dorothy J. Gorecki	\$3,000

WHEREAS, said donation has been contributed to assist the city in the establishment and operation of recreational facilities and programs either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used to establish and operate recreational facilities and programs either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipt to the donor acknowledging the city's receipt of the donor's donation.

Adopted this 21st day of September, 2017.

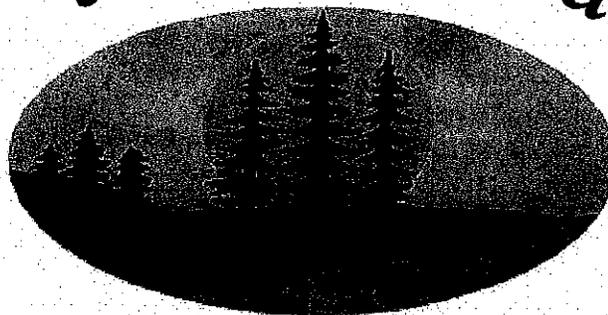
Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

City of Milaca

255 First Street East
Milaca, MN 56353



320-983-3141
320-983-3142 (fax)

www.cityofmilaca.org

August 22, 2017

Dorothy J. Gorecki
P.O. Box 243
Milaca, MN 56353

Dear Mrs. Gorecki:

We are writing to express our deepest thanks for your recent donation of \$3,000 for acoustical work at the Gorecki Community Center.

There is no way to fully express our gratitude to you for your generosity both past and present. The Gorecki Community Center has been a wonderful addition to Recreation Park and the acoustical work will only add to an already great place to hold events at the park!

We know that the Gorecki family has always taken great pride and interest in the Milaca area, and we are very grateful for the many contributions to our community. Again, thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Tammy Pfaff". The signature is fluid and cursive, with a large initial "T" and "P".

Tammy Pfaff
City Manager

TP:pm
Enclosure: Receipt #012871

RESOLUTION NO. 17 -37

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

BE IT RESOLVED that the following unpaid water and sewer bill be levied against the described property for 2018 property taxes, for 1 (one) year, at a rate of 7 (seven) percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-357-0070	Next Phase Properties	1145 4 th Ave NE	\$214.10

Adopted this 21st day of September, 2017.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

**RESOLUTION
17-38
AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Milaca as follows:

1. That the state of Minnesota Agreement No. 1029395,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A4801-33 at the Milaca Municipal Airport is accepted.
2. That the City Manager and Mayor are
(Title) (Title)
authorized to execute this Agreement and any amendments on behalf of the
City of Milaca.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF Mille LACS

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

City of Milaca
(Name of the Recipient)

at an authorized meeting held on the 21st day of September, 2017
as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
 EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation ("State"), and the City of Milaca ("Recipient").

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project ("Project") as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until June 30, 2020.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
Jacobsen HR 600 - 11-Foot Rotary Mower	N/A	90%	10%

3. The Project costs will not exceed \$55,425.90. The proportionate shares of the Project costs are: Federal: Committed \$N/A, Multi-Year Amount: \$N/A; State: \$49,883.31, and Recipient: \$5,542.59. This project is not estimated to be completed this fiscal year and the federal multiyear amount is an estimate only. These additional funds are not committed by the state and are only available after being made so by the U.S. government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the "Project Engineer") to oversee the Project work. If, with the State's approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the "Project Engineer" will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.
 - b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance

with the terms of the contract, special provisions, and standard specifications for the Project(s).

- c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
 - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
 - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
 8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
 9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
 10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
 11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
 12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.
 13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not

limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.

14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any cost incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800. The Catalog of Federal Domestic Assistance (CFDA) number for the federal Airport Improvement Program is 20.106.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: _____

Date: _____

SWIFT Purchase Order: _____

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

Mn/DOT Contract Management

as to form & execution

By: _____

Date: _____

**CONTRACT AMENDMENT FOR JOINT POWERS CONTRACT FOR CITY
CLERK PURPOSES**

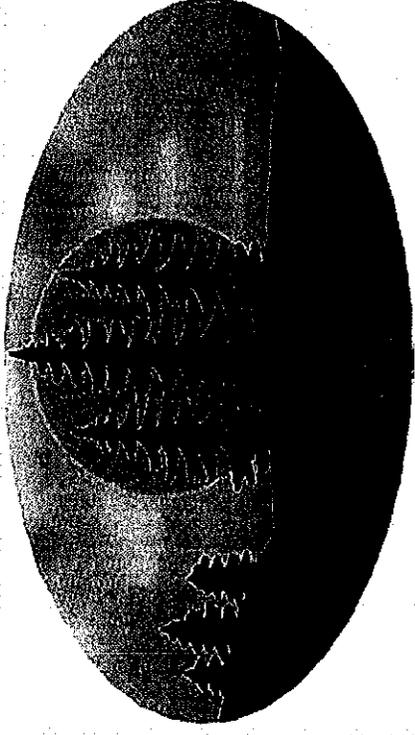
1. **Compensation.** The Cities agree that Ogilvie shall pay Milaca the sum of \$50,500.00 per year in 2018 for all Administrative Services performed, said payments to be paid in installments of Four Thousand Two Hundred Eight and 33/100 Dollars (\$4,208.33) per month and be billed quarterly to be approved pursuant to a monthly invoice submitted by Milaca to Ogilvie on or before the third Wednesday of each month to be approved by the Ogilvie City Council in thereafter. Ogilvie shall not be responsible for, and shall not pay or withhold any monies from the compensation for state or federal income taxes, FICA taxes, PERA employee withholding or City share, workers' compensation, unemployment compensation, health or dental insurance, or any other benefit or payment normally associated with an employee benefit package.

Approved by the Ogilvie City Council on September 20, 2017.

Mayor Mark Nilson

Approved by the Milaca City Council on September 21, 2017.

Mayor Harold Pedersen



CITY OF MILACA
2018
BUDGET & TAX LEVY

PRELIMINARY

2018 BUDGET HIGHLIGHTS

EXPENDITURES

- * We will have an overall decrease in wages in comparison to the previous year of \$18,762. Combined PW and Parks Dept. The savings was allocated to PW & Parks projects in the budget.
- * Increase in PW Street projects \$93,670 and Sign Replacement \$35,000
- * Increase in Parks projects \$40,670
- * Increase in PD Equip Costs-Created CIP
- * Increase in Airport projects-CIP \$30,000
- * Replace sections of sidewalk at City Hall estimated \$10,000
- * Library sidewalk replacement \$3,000
- * Museum Skylight, sidewalk & pavement repairs \$15,000

REVENUES

- * Levy increase of 1% = \$9,850 over the previous year
- * LGA increase of \$ 30,100
- * Lodging Tax-Est \$2,000
- * Small Cities Street Assistance for street maintenance \$22,386
- * Ogilvie Contract Increase \$7,150
- * Water Fill Charge-\$817 since June 1st
- * Water tower site lease with Genesis
- * Verizon site lease-Confirmed
- * Camping fee revenue if instituted
- * Transfer from Liq Fund \$60,000.
- * Sunday Sales from Liquor Store, we will have a better projection by the December final budget.

RESOLUTION NO. 17 – 39

RESOLUTION APPROVING THE PRELIMINARY 2018 BUDGET AND PROPOSED
2018 TAX LEVY

BE IT RESOLVED by the City Council for the City of Milaca, County of Mille Lacs, Minnesota, that the proposed 2018 City of Milaca Annual Budget and Program of Municipal Services be hereby adopted and that the following sums of money be levied for 2018 upon the taxable property in the said City of Milaca for the following purposes:

General Fund		\$481,215
Capital Equipment	PW	\$ 10,000
	Fire	\$ 25,000
	Parks	\$ 10,000
	Police	\$ 10,000
	Total General Fund Levy	\$ 536,215
Debt Service		
2010 GO Refunding		\$125,000
Library		\$160,000
2012 GO Bond		\$ 83,500
2015 GO Park Bond		\$ 40,000
	Total Debt Service Levy	\$ 408,500
	<u>TOTAL LEVY</u>	<u>\$ 944,715</u>

The City Manager is hereby instructed to:

1. Transmit a certified copy of this Resolution to the County Auditor of Mille Lacs County, Minnesota.
2. To certify to the Mille Lacs County Auditor that there are sufficient monies in the funds, together with the above schedule of amounts levied to pay the principal and interest due in 2018.
3. On January 2 of the budget year, the City Treasurer shall transfer \$25,000 from the Fire Department Relief Reserve to the Fire Department Equipment Reserve.

Adopted by the City Council this 21st day of September, 2017.

ATTEST

Harold Pedersen, Mayor

Tammy Pfaff, City Manager

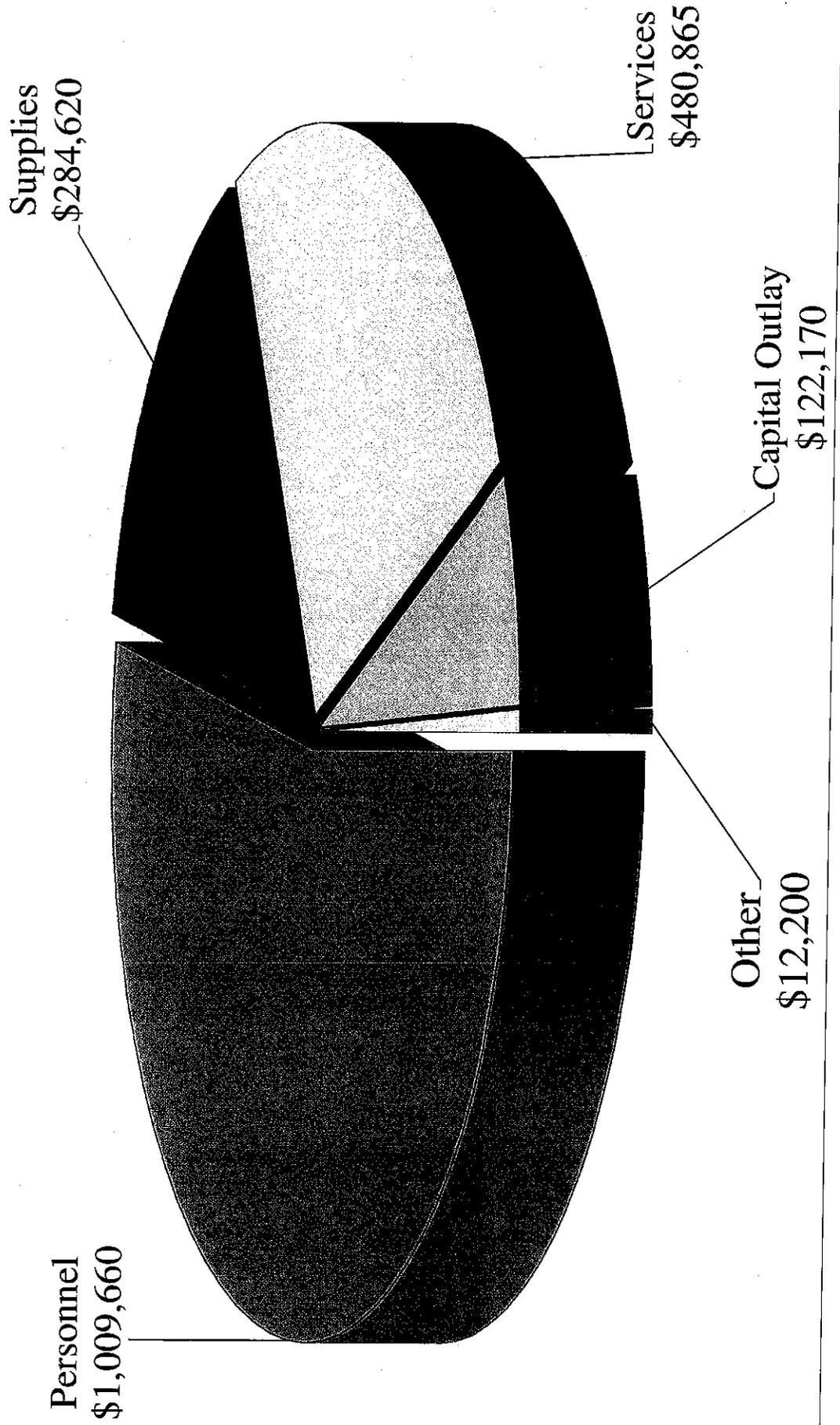
I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City Council of Milaca at a meeting thereof held in the City of Milaca, Minnesota on the 21st day of September, 2017, as disclosed by the records of said City in my possession.

Tammy Pfaff, City Manager

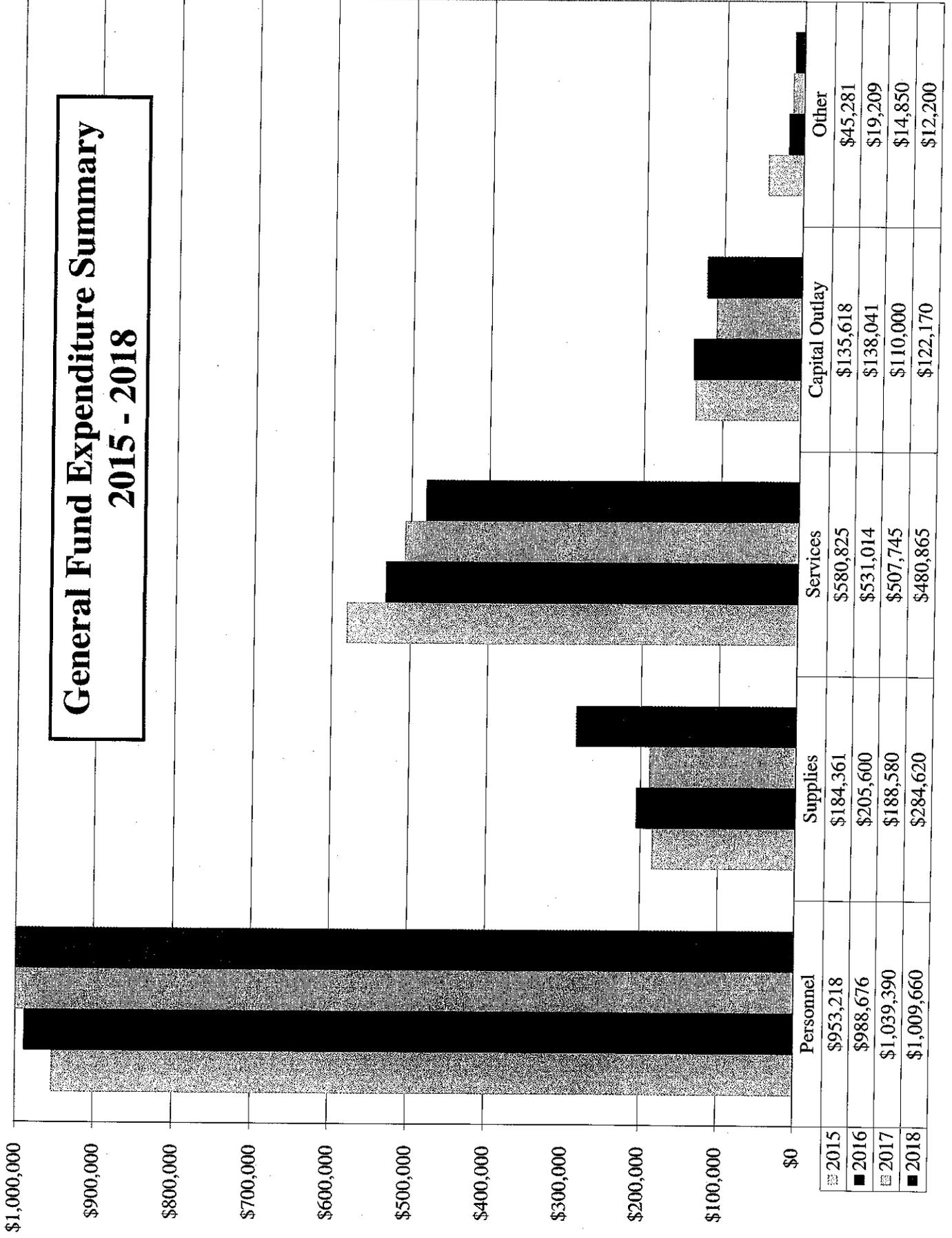
CITY OF MILACA
2018 Preliminary Budget Summary by Fund Type

	General Fund	Special Revenue Funds	Debt Service Funds	Water Fund	Sewer Fund	Liquor Fund	Deputy Registrar Fund	Agency Fund	Total
REVENUES:									
General Property Taxes	\$ 536,215	\$ -	\$ 408,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 944,715
Tax Increments	-	57,000	-	-	-	-	-	-	57,000
Lodging Tax	2,000	-	-	-	-	-	-	-	2,000
Special Assessments	2,000	-	-	-	-	-	-	-	2,000
Intergovernmental	881,763	-	8,700	-	-	-	-	-	10,700
Licenses and Permits	31,950	-	-	-	-	-	-	-	881,763
Charges for Services	270,935	10,000	24,000	-	-	-	-	112,000	31,950
Fines and Forfeits	9,900	-	-	-	-	-	-	-	416,935
Interest Earned	10,000	450	-	7,200	10,000	4,200	100	-	9,900
Refunds and Reimbursements	6,000	-	-	-	-	-	-	-	31,950
Grants	18,000	-	-	-	-	-	-	-	6,000
Miscellaneous	79,000	19,250	-	-	-	-	-	-	18,000
Sales	-	-	-	552,000	345,700	2,195,000	165,500	-	98,250
Less: Cost of Sales	-	-	-	-	-	(1,662,500)	-	-	3,258,200
Other Income	-	-	-	-	-	800	2,000	-	(1,662,500)
Total Revenues	1,847,763	86,700	441,200	559,200	355,700	537,500	167,600	112,000	4,107,663
EXPENDITURES:									
General Government	413,950	-	-	-	-	-	-	-	413,950
Public Safety	759,845	-	-	-	-	-	-	-	759,845
Public Works	444,655	-	-	-	-	-	-	-	444,655
Culture and Recreation	221,750	-	-	-	-	-	-	-	221,750
Miscellaneous	69,315	23,450	-	-	-	-	-	-	92,765
Debt Service:									
Principal	-	-	386,000	164,000	30,000	-	-	-	580,000
Interest	-	1,750	56,940	16,455	3,325	-	-	-	78,470
TIF	-	54,110	-	-	-	-	-	-	54,110
Operating Expenses	-	-	-	322,020	264,525	382,615	176,940	102,490	1,248,590
Depreciation	-	-	-	165,000	110,000	44,000	-	-	319,000
Total Expenditures	1,909,515	79,310	442,940	667,475	407,850	426,615	176,940	102,490	4,213,135
Transfers In	72,500	-	22,230	-	-	-	-	-	94,730
Transfers Out	-	(7,500)	-	-	-	(87,230)	-	-	(94,730)
Excess (Deficit)	\$ 10,748	\$ (110)	\$ 20,490	\$ (108,275)	\$ (52,150)	\$ 23,655	\$ (9,340)	\$ 9,510	\$ (105,472)

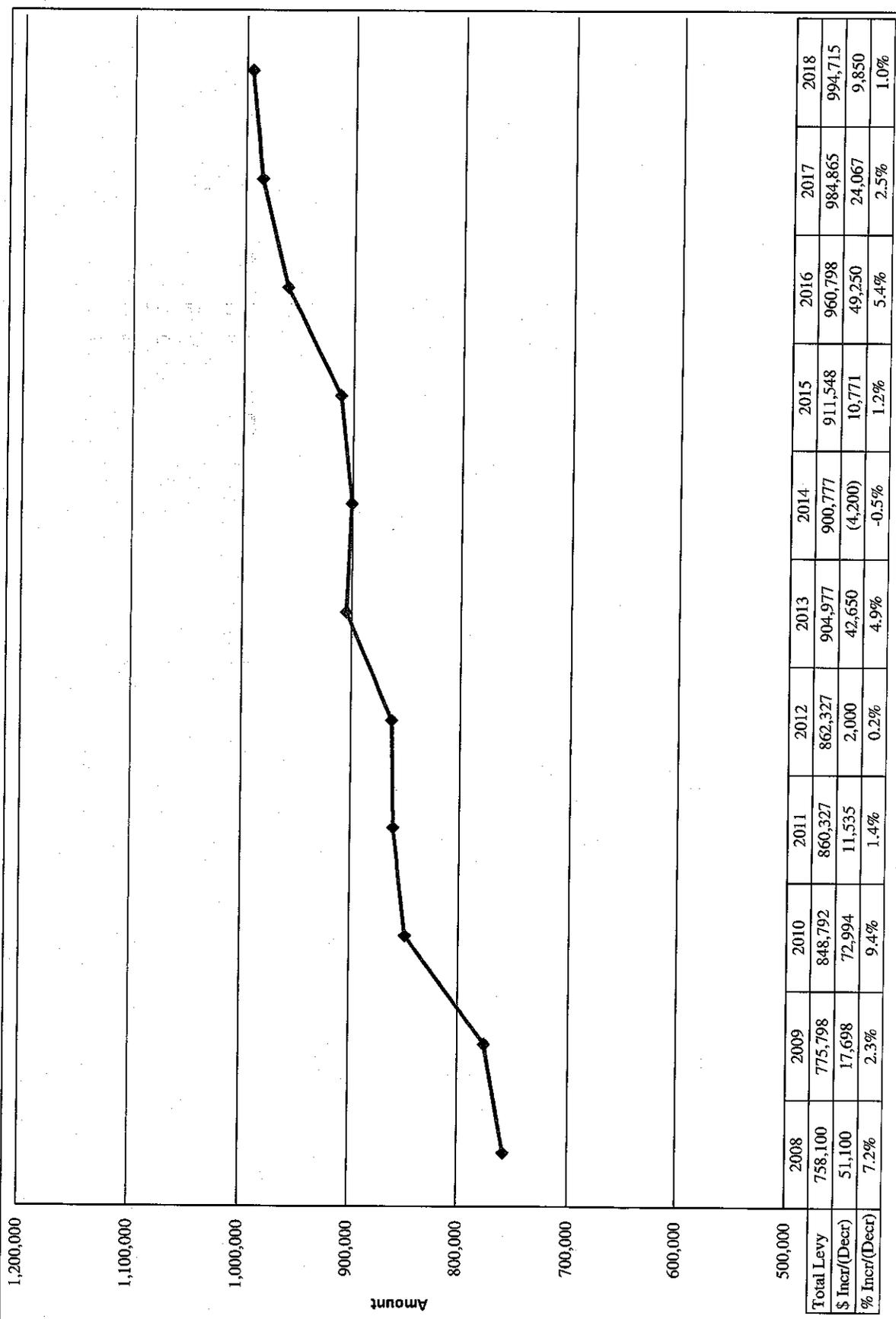
2018 General Fund Expenditure Summary



General Fund Expenditure Summary 2015 - 2018



**CITY OF MILACA
Levy by Year**



	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Total Levy	758,100	775,798	848,792	860,327	862,327	904,977	900,777	911,548	960,798	984,865	994,715
\$ Incr/(Decr)	51,100	17,698	72,994	11,535	2,000	42,650	(4,200)	10,771	49,250	24,067	9,850
% Incr/(Decr)	7.2%	2.3%	9.4%	1.4%	0.2%	4.9%	-0.5%	1.2%	5.4%	2.5%	1.0%

**CITY OF MILACA
2018 Preliminary Budget
General Fund Revenue**

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
FUND 101 GENERAL FUND								
101-31010	Current Ad Valorem Taxes	\$ 512,828.15	\$ 534,238.81	\$ 540,502.91	\$ 529,189.96	\$ 532,365.00	\$ 304,964.87	\$ 531,215.00
101-31020	Delinquent Ad Valorem Taxes	16,543.35	22,106.99	17,527.85	18,726.06	5,000.00	10,191.58	5,000.00
101-31030	Mobile Home Tax	7,182.23	6,620.15	6,017.26	6,606.55	5,000.00	-	-
101-31410	Lodging Tax	-	-	-	-	-	-	2,000.00
101-31910	Penalties and Interest AdValTx	772.17	1,133.46	2,186.46	1,364.03	-	7.54	-
101-32005	Excavation Permits	950.00	1,650.00	3,700.00	2,100.00	1,500.00	1,650.00	2,000.00
101-32101	Cigarette License	450.00	400.00	450.00	433.33	400.00	-	450.00
101-32102	Animal License	265.00	600.00	620.00	495.00	500.00	230.00	500.00
101-32110	Liquor License	8,300.00	5,900.00	9,750.00	7,983.33	8,500.00	300.00	8,500.00
101-32210	Building Permits	16,643.15	16,010.97	20,846.80	17,833.64	16,000.00	18,560.02	18,000.00
101-32230	Plumbing Connection Permits	3,110.75	1,100.00	3,320.25	2,513.67	1,000.00	1,990.75	2,500.00
101-33160	Other Grants/Gifts	6,642.87	102,831.72	82,337.81	63,937.47	18,000.00	15,287.63	18,000.00
101-33401	Local Government Aid	756,247.00	775,752.00	781,544.00	771,181.00	784,030.00	392,015.00	814,130.00
101-33402	Market Value Credit	259.58	384.53	372.43	328.85	-	-	increase of \$30,100
101-33405	Pera Increase Aid	2,302.00	2,302.00	2,302.00	2,302.00	2,302.00	1,151.00	2,302.00
101-33406	Airport State Aid	3,800.00	5,944.00	11,888.00	7,210.67	3,800.00	-	5,945.00
101-33407	Police State Aid	38,079.92	46,524.37	33,075.23	39,226.51	25,000.00	2,157.25	35,000.00
101-33408	Fire Pension State Aid	42,045.78	47,640.92	47,272.67	45,653.12	-	1,000.00	-
101-33409	Police Training State Aid	1,930.86	1,665.90	1,875.97	1,824.24	2,000.00	-	2,000.00
101-33422	Other State Aid Grants	-	34,850.00	-	11,616.67	-	11,193.00	22,386.00
101-34101	Office Space Rental	6,535.00	6,875.00	6,475.00	6,628.33	7,000.00	450.00	7,000.00
101-34103	Zoning and Subdivision Fees	800.00	200.00	-	333.33	300.00	1,300.00	500.00
101-34104	Plan Check Fee	6,428.62	4,127.70	7,113.71	5,890.01	5,000.00	7,940.14	6,000.00
101-34107	Assessment Search Fees	708.00	698.00	932.00	779.33	1,000.00	495.00	1,000.00
101-34111	Airport Rental	4,348.88	4,548.88	4,448.88	4,448.88	6,000.00	4,448.88	5,000.00
101-34112	Leases	2,880.26	2,901.84	2,102.65	2,628.25	1,500.00	625.02	2,500.00
101-34200	Police Administration Fee	555.00	675.17	1,055.39	761.85	1,000.00	30.57	750.00
101-34201	Liaison - School Portion	66,232.42	57,041.56	58,932.82	60,735.60	73,515.00	5,506.91	78,040.00
101-34202	Special Fire Protection Svcs	84,560.00	86,160.00	89,660.00	86,793.33	90,675.00	90,675.00	90,895.00
101-34204	Crossing Guard	3,710.08	2,677.49	1,831.67	2,739.75	3,000.00	-	3,000.00
101-34206	Public Works Service Charges	4,468.97	3,712.50	4,063.50	4,081.66	4,500.00	500.00	4,500.00
101-34207	Impound Fees	60.00	85.00	95.00	80.00	250.00	220.00	250.00
101-34208	Fire Calls	10,415.35	12,320.00	6,990.00	9,908.45	8,000.00	2,000.00	10,000.00
101-34750	Rec Fest Charges	12,295.00	-	-	4,098.33	-	-	-
101-34780	Park Fees	1,778.00	2,028.00	4,308.00	2,704.67	3,000.00	3,608.00	4,000.00
101-34800	Ogilvie Services	40,000.00	41,000.00	42,500.00	41,166.67	43,350.00	22,048.14	50,500.00
101-34921	Airport Fuel Sales	25,090.51	12,145.62	7,082.10	14,772.74	3,600.00	4,244.29	7,000.00
101-35100	Court Fines	7,737.63	6,217.88	7,328.58	7,094.70	7,000.00	4,524.74	7,000.00
101-35102	Parking Fines	1,540.00	720.00	3,345.00	1,868.33	1,500.00	1,210.00	1,900.00
101-35105	Administrative Fines	360.00	1,520.00	1,200.00	1,026.67	1,000.00	480.00	1,000.00
101-36100	Special Assessments	2,752.99	1,159.12	2,161.42	2,024.51	1,000.00	823.91	2,000.00

Small Cities Assistance
Dep Reg = 6,000

matches liaison expenditure budget
fire contract calculation

increase of \$7,150

CITY OF MILACA
2018 Preliminary Budget
General Fund Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
101-36102	Penalties and Interest	128.37	-	33.78	54.05	-	-	-
101-36200	Miscellaneous Revenues	1,417.44	3,203.98	24,343.06	9,654.83	3,000.00	1,486.30	5,000.00
101-36201	Unrealized Gain on Investment	21,815.97	1,775.19	5,692.14	9,761.10	-	-	-
101-36204	Miscellaneous Refunds	14,682.06	25,249.31	43,108.51	27,679.96	6,000.00	45,638.54	6,000.00
101-36210	Interest Earnings	10,462.93	11,585.02	12,925.31	11,657.75	4,600.00	27,287.53	10,000.00
101-36230	Contributions and Donations	82,450.00	16,700.00	4,530.00	34,560.00	2,100.00	2,960.00	1,000.00
101-38050	Cable TV Revenues	22,057.96	22,945.47	23,516.37	22,839.93	17,000.00	13,130.69	23,000.00
101-39203	Transfer from Other Fund	2,642.41	8,500.00	17,740.00	9,627.47	30,500.00	-	7,500.00
101-39204	Transfer from Fire Dept Reserv	80,000.00	100,000.00	95,000.00	91,666.67	35,000.00	-	50,000.00
101-39209	Transfer from Liquor	35,622.00	30,000.00	80,500.00	48,707.33	35,000.00	-	65,000.00
	FUND 101 GENERAL FUND	1,972,888.66	2,074,398.55	2,124,614.53	2,057,300.58	1,800,787.00	1,002,332.30	1,920,263.00
	FUND 210 FIRE DEPT RESERVE FUND							
210-36210	Interest Earnings	\$ 428.00	\$ 390.00	\$ 421.00	\$ 413.00	\$ -	\$ -	\$ -
210-36230	Contributions and Donations	80,455.00	99,197.00	94,655.00	91,435.67	35,000.00	45,055.00	50,000.00
	FUND 210 FIRE DEPT RESERVE FUND	80,883.00	99,587.00	95,076.00	91,848.67	35,000.00	45,055.00	50,000.00
		\$ 2,053,771.66	\$ 2,173,985.55	\$ 2,219,690.53	\$ 2,149,149.25	\$ 1,835,787.00	\$ 1,047,387.30	\$ 1,970,263.00

matches 210 contributions
additional 35K to PW

transferred at yr end to 101 (fire equip reserve)

CITY OF MILACA
2018 Preliminary Budget
General Fund Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
GENERAL FUND							
DEPT 41110 Council							
E 101-41110-103 Part-Time Employees	\$ 4,800.00	\$ 4,800.00	\$ 6,600.00	\$ 5,400.00	\$ 6,600.00	\$ 4,400.00	\$ 6,600.00
E 101-41110-201 Office Supplies	245.89	66.17	100.06	137.37	250.00	377.45	350.00
E 101-41110-208 Training and Travel	-	570.70	-	190.23	750.00	104.55	750.00
E 101-41110-217 Other Operating Supplies	-	113.60	-	37.87	200.00	-	200.00
E 101-41110-351 Legal Notices Publishing	1,414.67	615.30	775.65	935.21	1,750.00	982.65	1,500.00
E 101-41110-433 Dues and Subscriptions	2,938.00	3,089.00	3,185.00	3,070.67	3,200.00	-	3,200.00
	9,398.56	9,254.77	10,660.71	9,771.35	12,750.00	5,864.65	12,600.00
DEPT 41120 Planning Comm.							
E 101-41120-208 Training and Travel	-	-	-	-	500.00	-	-
E 101-41120-308 Commission	-	200.00	75.00	91.67	500.00	400.00	500.00
E 101-41120-352 General Notices and Pub Info	-	28.50	16.50	15.00	500.00	121.85	500.00
	-	228.50	91.50	106.67	1,500.00	521.85	1,000.00
DEPT 41310 City Manager							
E 101-41310-101 Full-Time Regular	26,671.49	26,579.19	29,098.65	27,448.78	20,580.00	6,192.32	23,975.00
E 101-41310-201 Office Supplies	1,507.43	588.10	1,726.03	1,273.85	500.00	295.02	1,500.00
E 101-41310-208 Training and Travel	269.34	179.56	427.42	292.11	600.00	17.85	1,500.00
E 101-41310-212 Auto Expense (Fuel/Repair)	-	-	-	-	500.00	-	500.00
E 101-41310-310 Other Professional Services	28,448.26	27,971.85	12,187.50	4,270.83	1,000.00	13,833.75	1,000.00
	1,894.22	-	2,670.45	1,521.56	-	-	3,000.00
	1,894.22	-	2,670.45	1,521.56	-	-	3,000.00
DEPT 41510 Elections							
E 101-41510-217 Other Operating Supplies	25,211.21	26,042.70	27,193.15	26,148.02	24,305.00	17,373.69	25,125.00
DEPT 41510 Treasurer							
E 101-41510-101 Full-Time Regular	449.58	451.41	279.76	393.58	750.00	70.99	500.00
E 101-41510-201 Office Supplies	185.18	777.02	498.71	486.97	750.00	-	750.00
E 101-41510-240 Small Tools and Minor Equip	-	-	675.00	225.00	750.00	-	1,000.00
E 101-41510-309 EDP, Software and Design	1,590.00	1,590.00	1,590.00	1,590.00	2,000.00	795.00	1,600.00
	27,435.97	28,861.13	30,736.62	28,844.57	28,555.00	18,239.68	28,975.00
DEPT 41540 Auditing							
E 101-41540-301 Auditing and Acct g Services	5,065.00	5,200.00	5,500.00	5,255.00	6,000.00	6,250.00	6,500.00
	5,065.00	5,200.00	5,500.00	5,255.00	6,000.00	6,250.00	6,500.00
DEPT 41550 Assessing							
E 101-41550-300 Professional Svcs	10,544.00	10,544.00	10,421.00	10,503.00	12,000.00	-	10,600.00
	10,544.00	10,544.00	10,421.00	10,503.00	12,000.00	-	10,600.00
DEPT 41610 City Attorney							
E 101-41610-304 Legal Fees	50,999.09	47,932.18	48,017.34	48,982.87	45,550.00	26,739.16	45,000.00
	50,999.09	47,932.18	48,017.34	48,982.87	45,550.00	26,739.16	45,000.00
DEPT 41940 City Hall							
E 101-41940-103 Part-Time Employees	15,505.65	14,921.99	13,002.81	14,476.82	20,250.00	10,988.01	18,100.00
	15,505.65	14,921.99	13,002.81	14,476.82	20,250.00	10,988.01	18,100.00

42,900 x 2.5% Incr = 43,972.5

**CITY OF MILACA
2018 Preliminary Budget
General Fund Expense**

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget	2018 Budget
E 101-41940-121 PERA	19,527.85	19,347.94	19,500.08	19,488.62	22,110.00	12,943.21	20,630.00	Personnel Budget
E 101-41940-122 FICA	27,804.36	27,812.83	28,486.59	28,034.59	29,835.00	20,781.16	27,150.00	Personnel Budget
E 101-41940-131 Employer Paid Health	47,954.38	45,795.29	45,007.50	46,252.39	66,030.00	42,184.07	58,235.00	Personnel Budget
E 101-41940-132 Employer Paid Health Savings	28,000.35	30,748.05	30,323.41	29,690.60	41,100.00	24,311.32	33,300.00	Personnel Budget
E 101-41940-134 Employer Paid Disability	4,115.15	3,778.78	4,147.78	4,013.90	5,070.00	3,165.55	5,135.00	Personnel Budget
E 101-41940-151 Worker's Comp Insurance Prem	10,066.00	11,824.00	15,345.00	12,411.67	14,000.00	13,350.00	15,000.00	Personnel Budget
E 101-41940-201 Office Supplies	1,229.14	1,797.70	1,565.21	1,530.68	2,500.00	1,845.44	2,000.00	
E 101-41940-202 Copier/Printer Supplies					2,000.00			
E 101-41940-217 Other Operating Supplies	1,097.80	1,133.83	1,360.76	1,197.46	2,000.00	1,176.41	2,000.00	
E 101-41940-225 Landscaping Materials					1,000.00		1,500.00	
E 101-41940-240 Small Tools and Minor Equip					1,500.00		1,500.00	
E 101-41940-306 Bank Fees/Charges	183.38	249.93		83.31	200.00	399.00	200.00	
E 101-41940-309 EDP, Software and Design	4,825.00	5,965.00	6,240.00	5,676.67	5,000.00	7,620.00	6,250.00	
E 101-41940-310 Other Professional Services	6,556.27	11,098.19	9,729.39	9,127.95	11,300.00	6,646.80	11,300.00	
E 101-41940-321 Telephone	3,276.82	3,365.51	3,472.03	3,371.45	3,750.00	2,357.36	3,750.00	
E 101-41940-322 Postage	1,455.14	1,596.46	1,185.56	1,412.39	1,500.00	1,399.95	1,500.00	
E 101-41940-361 Liability/Property	38,214.00	37,507.00	38,465.00	38,062.00	45,000.00	40,706.00	41,000.00	
E 101-41940-363 Automotive Ins	3,225.00	3,290.00	3,003.00	3,172.67	4,500.00	3,227.00	3,500.00	
E 101-41940-381 Utilities	11,425.87	11,272.53	8,994.27	10,564.22	15,000.00	6,887.23	15,000.00	
E 101-41940-401 Repairs/Maint Buildings	2,273.00	186.00	6,175.78	2,878.26	3,000.00	1,879.23	10,000.00	Sidewalk replacement
E 101-41940-433 Dues and Subscriptions	276.00	438.70	386.00	366.90	750.00	210.00	750.00	
DEPT 42110 Police Dept.	227,011.16	232,332.33	236,653.82	231,999.09	297,395.00	202,176.80	277,800.00	
E 101-42110-101 Full-Time Regular	250,060.80	192,465.00	197,288.97	213,271.59	279,565.00	187,947.78	304,825.00	Personnel Budget
E 101-42110-102 Overtime	9,982.95	14,536.76	11,628.23	12,049.31	9,000.00	13,713.10	9,000.00	Personnel Budget
F 101-42110-107 Crossing Guard	6,655.20	4,753.94	3,403.00	4,937.38	4,225.00	2,067.00	4,375.00	Personnel Budget
E 101-42110-108 Full-Time Clerical	34,879.03	37,062.03	38,628.01	36,856.36	39,650.00	25,952.04	40,925.00	Personnel Budget
E 101-42110-110 Part-Time Police Officer	39,024.16	79,833.84	92,763.92	70,540.64	23,635.00	13,445.67	11,275.00	Personnel Budget
E 101-42110-123 Police Pension Contributions	47,126.14	44,670.73	48,230.75	46,675.87	47,780.00	34,244.51	49,740.00	Personnel Budget
E 101-42110-201 Office Supplies	1,625.47	1,676.19	3,168.46	2,156.71	2,200.00	1,111.13	2,200.00	
E 101-42110-208 Training and Travel	6,326.91	7,162.88	7,718.07	7,069.29	6,250.00	1,128.26	7,200.00	
E 101-42110-212 Auto Expense (Fuel/Repair)	20,037.83	24,769.10	17,373.68	20,726.87	22,000.00	6,919.69	21,750.00	
E 101-42110-221 Equipment Parts/Repairs	1,189.79	2,665.41	1,867.53	1,907.58	2,500.00	37.99	2,500.00	
E 101-42110-226 Radio Repair	750.00	599.32	1,264.46	491.93	750.00	387.00	750.00	
E 101-42110-240 Small Tools and Minor Equip	10,670.02	8,980.93	10,983.46	10,211.47	10,000.00	6,638.68	11,000.00	
E 101-42110-242 PD Reserve Prgm Supplies			75.00	25.00				
E 101-42110-305 Medical and Dental Fees	680.00	1,917.17	930.00	1,178.72	800.00	1,548.00	800.00	
E 101-42110-309 EDP, Software and Design	5,165.00	862.50	3,522.50	3,183.33	7,500.00	4,263.51	11,000.00	
E 101-42110-310 Other Professional Services	4,906.33	4,884.41	3,112.08	4,300.94	4,800.00	2,918.37	3,400.00	
E 101-42110-321 Telephone	3,886.67	4,549.37	5,028.55	4,488.20	4,600.00	3,115.79	6,730.00	
E 101-42110-343 Other Advertising	335.77		219.09	184.95	250.00		250.00	
E 101-42110-434 Uniforms	3,643.56	7,070.28	5,840.08	5,517.97	7,000.00	7,698.80	7,000.00	

**CITY OF MILACA
2018 Preliminary Budget
General Fund Expense**

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget	2018 Budget
E 101-42110-437 Other Miscellaneous	3,554.78	2,345.10	6,563.84	4,154.57	3,500.00	1,512.09	4,500.00	
E 101-42110-550 Motor Vehicles	-	-	39,346.29	13,115.43	-	-	8,500.00	Reserve @ YrEnd - End Bal 2018 = \$40,500
E 101-42110-580 Other Equipment	-	-	3,215.00	1,071.67	-	-	-	
DEPT 42120 Liaison Officer	450,500.41	440,804.96	501,041.97	464,115.78	476,005.00	314,649.41	507,720.00	
E 101-42120-101 Full-Time Regular	41,423.80	35,671.21	36,517.46	37,870.82	46,125.00	2,590.32	47,485.00	Personnel Budget
E 101-42120-102 Overtime	201.08	482.59	-	227.89	-	-	-	
E 101-42120-122 FICA	585.48	509.95	513.39	536.27	675.00	36.12	690.00	Personnel Budget
E 101-42120-123 Police Pension Contributions	6,368.58	5,856.95	5,915.78	6,047.10	7,060.00	419.64	7,265.00	Personnel Budget
E 101-42120-131 Employer Paid Health	7,557.26	5,269.49	6,365.38	6,397.38	8,705.00	607.71	9,110.00	Personnel Budget
E 101-42120-132 Employer Paid Health Saving	3,692.19	3,573.68	3,256.80	3,507.56	4,500.00	255.45	4,500.00	Personnel Budget
E 101-42120-134 Employer Paid Disability	357.55	316.69	318.01	330.75	450.00	44.53	450.00	Personnel Budget
E 101-42120-151 Worker's Comp Insurance Prem	2,320.00	2,420.00	2,820.00	2,520.00	2,600.00	2,940.00	3,000.00	based on 2017 actual
E 101-42120-208 Training and Travel	479.13	167.00	200.00	282.04	1,500.00	-	1,250.00	
E 101-42120-217 Other Operating Supplies	619.34	454.00	658.00	577.11	150.00	258.14	150.00	
E 101-42120-309 EDP, Software and Design	-	-	-	-	-	-	1,670.00	New for 2018
E 101-42120-310 Other Professional Services	1,195.00	335.00	253.00	594.33	1,250.00	-	1,250.00	
E 101-42120-321 Telephone	-	-	-	-	-	-	720.00	New for 2018
E 101-42120-434 Uniforms	432.14	-	230.00	220.71	500.00	-	500.00	
DEPT 42280 Fire Dept.	65,231.55	55,056.56	57,047.82	59,111.96	73,515.00	7,151.91	78,040.00	
E 101-42280-103 Part-Time Employees	23,765.00	24,835.00	23,897.50	24,165.83	25,000.00	660.00	26,000.00	Department Request
E 101-42280-122 FICA	1,818.06	1,899.91	1,828.18	1,848.72	1,920.00	50.50	1,990.00	Increased \$70 due to wage increase
E 101-42280-124 Fire Pension Contributions	42,045.78	49,647.42	47,272.67	46,321.96	-	1,000.00	-	
E 101-42280-151 Worker's Comp Insurance Prem	11,185.00	12,545.00	14,290.00	12,673.33	14,500.00	15,390.00	14,500.00	
E 101-42280-201 Office Supplies	990.77	674.47	84.55	583.26	500.00	94.85	500.00	
E 101-42280-208 Training and Travel	10,035.40	7,449.93	8,826.86	8,770.73	5,000.00	5,211.40	5,000.00	
E 101-42280-212 Auto Expense (Fuel/Repair)	2,492.19	6,050.92	3,367.48	3,970.20	6,000.00	1,068.93	6,000.00	
E 101-42280-217 Other Operating Supplies	4,671.78	6,014.32	6,783.70	5,823.27	3,500.00	2,621.55	3,500.00	
E 101-42280-221 Equipment Parts/Repairs	7,145.55	14,394.87	12,185.36	11,241.93	12,000.00	2,417.86	12,000.00	
E 101-42280-226 Radio Repair	298.67	1,223.40	607.48	709.85	2,000.00	506.17	2,000.00	
E 101-42280-240 Small Tools and Minor Equip	4,801.16	8,889.35	14,473.78	9,388.10	5,000.00	6,523.62	5,000.00	
E 101-42280-241 Reserve Purchase	3,933.54	25,814.21	11,990.38	13,912.71	-	11,587.90	-	
E 101-42280-305 Medical and Dental Fees	2,769.00	2,621.29	2,990.00	2,793.43	2,700.00	2,852.00	2,700.00	
E 101-42280-309 EDP, Software and Design	460.00	545.00	809.49	604.83	700.00	-	700.00	
E 101-42280-310 Other Professional Services	4,456.03	6,171.75	38,866.20	16,431.33	5,000.00	4,242.00	5,000.00	
E 101-42280-321 Telephone	2,452.93	2,546.76	2,588.57	2,429.42	2,500.00	1,493.15	2,500.00	
E 101-42280-361 Liability/Property	1,130.00	1,105.00	1,110.00	1,115.00	1,500.00	1,115.00	1,200.00	
E 101-42280-363 Automotive Ins	4,315.00	4,905.00	4,380.00	4,533.33	9,500.00	4,180.00	9,500.00	
E 101-42280-381 Utilities	15,781.14	13,831.10	12,156.37	13,922.87	15,000.00	10,102.18	15,000.00	
E 101-42280-384 Refuse/Garbage Disposal	325.00	300.00	300.00	308.33	400.00	175.00	400.00	
E 101-42280-401 Repairs/Maint Buildings	4,880.00	3,339.43	3,507.93	3,909.12	7,000.00	2,712.88	7,000.00	

**CITY OF MILACA
2018 Preliminary Budget
General Fund Expense**

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget	2018 Budget
E 101-42280-433 Dues and Subscriptions	767.00	1,047.00	1,233.00	1,015.67	900.00	995.00	1,100.00	
E 101-42280-434 Uniforms	761.04	730.69	7,123.91	2,878.55	4,000.00	2,984.65	4,000.00	
E 101-42280-437 Other Miscellaneous	235.50	232.75	743.57	403.94	-	50.00	-	
E 101-42280-580 Other Equipment	114,434.00	135,618.00	-	83,350.67	-	-	-	
E 101-42280-602 Fire Hall Loan Payment	36,000.00	35,000.00	-	23,666.67	-	-	-	
E 101-42280-612 Other Long-Term Oblig Interest	710.00	350.00	-	353.33	-	-	-	
	302,379.54	367,782.57	221,216.98	297,126.38	124,620.00	78,134.64	125,590.00	
DEPT 42400 Building Inspection								
E 101-42400-101 Full-Time Regular	4,158.00	4,004.00	4,004.00	4,055.33	4,000.00	1,078.00	-	Zoning Pay ended in 2017
E 101-42400-201 Office Supplies	377.15	883.88	715.52	658.85	750.00	73.03	750.00	
E 101-42400-240 Small Tools and Minor Equip	210.46	930.99	375.00	505.48	750.00	-	750.00	
E 101-42400-300 Professional Svcs	52,621.05	51,652.50	45,325.00	49,866.18	46,245.00	46,245.00	46,245.00	Milaca Share Joint Powers Budget
E 101-42400-310 Other Professional Services	-	-	-	-	500.00	-	500.00	
E 101-42400-437 Other Miscellaneous	-	-	-	-	250.00	-	250.00	
	57,366.66	57,471.37	50,419.52	55,085.84	52,495.00	47,396.03	48,495.00	
DEPT 43000 Public Works								
E 101-43000-101 Full-Time Regular	53,593.46	56,674.43	53,532.81	54,600.23	55,100.00	41,728.37	50,635.00	Personnel Budget
E 101-43000-102 Overtime	5,218.73	2,018.27	5,956.94	4,397.98	5,500.00	1,106.74	5,500.00	Personnel Budget
E 101-43000-104 Temp-Summer Help	-	-	4,315.50	1,438.50	-	-	-	
E 101-43000-208 Training and Travel	-	-	-	-	1,000.00	-	1,000.00	Department Request
E 101-43000-212 Auto Expense (Fuel/Repair)	15,011.84	8,777.39	9,700.77	11,163.33	15,000.00	5,341.78	15,000.00	Department Request
E 101-43000-215 Shop Supplies	5,660.76	5,381.00	4,435.89	5,159.22	6,000.00	1,625.68	5,000.00	Department Request
E 101-43000-216 Chemicals and Chem Products	6,129.71	3,508.71	6,015.13	5,217.85	7,000.00	-	7,000.00	Department Request
E 101-43000-217 Other Operating Supplies	5,691.99	4,575.09	5,867.81	5,411.63	6,000.00	4,530.07	6,000.00	Department Request
E 101-43000-221 Equipment Parts/Repairs	13,890.87	11,433.83	36,830.71	20,718.47	30,000.00	8,152.59	30,000.00	Department Request
E 101-43000-226 Radio Repair	-	-	502.82	167.61	500.00	-	500.00	Department Request
E 101-43000-230 Safety	-	310.50	2,662.98	991.16	9,000.00	331.86	3,000.00	Department Request
E 101-43000-240 Small Tools and Minor Equip	1,873.91	1,618.61	4,797.20	2,763.24	3,000.00	225.55	3,000.00	Department Request
E 101-43000-303 Engineering Fees	1,850.40	5,395.88	204.00	2,483.43	5,000.00	3,104.00	5,000.00	Department Request
E 101-43000-305 Medical and Dental Fees	414.19	376.65	275.00	355.28	250.00	200.00	350.00	Department Request
E 101-43000-309 EDP, Software and Design	650.00	775.00	755.00	726.67	1,000.00	-	1,000.00	Department Request
E 101-43000-310 Other Professional Services	8,507.76	25,164.38	9,906.90	14,526.35	15,000.00	14,606.98	15,000.00	Department Request
E 101-43000-311 Snow Removal	5,807.50	1,600.00	2,270.00	3,225.83	6,000.00	1,170.00	4,000.00	Department Request
E 101-43000-312 Compost	1,800.00	2,400.00	2,400.00	2,200.00	2,200.00	1,200.00	2,400.00	Department Request
E 101-43000-321 Telephone	2,684.83	2,695.66	2,728.48	2,703.00	2,600.00	2,088.87	2,700.00	Department Request
E 101-43000-380 Street Lights	37,124.27	37,818.04	34,418.87	36,453.73	40,000.00	21,755.56	37,000.00	Department Request
E 101-43000-381 Utilities	16,629.66	12,812.10	10,639.67	13,360.48	19,000.00	9,189.41	14,000.00	Department Request
E 101-43000-384 Refuse/Garbage Disposal	974.69	953.05	1,169.38	1,032.37	1,750.00	822.99	1,200.00	Department Request
E 101-43000-401 Repairs/Maint Buildings	-	-	403.50	134.50	3,000.00	-	3,000.00	Department Request
E 101-43000-403 Repairs/Maint Streets	6,537.62	25,190.48	46,628.65	26,118.92	20,000.00	3,156.02	93,670.00	Department Request-35K from lliq transfer
E 101-43000-433 Dues and Subscriptions	132.00	55.00	174.00	120.33	250.00	30.00	250.00	Department Request
E 101-43000-434 Uniforms	482.19	942.70	897.95	774.28	1,000.00	179.95	1,000.00	Department Request

Request 1000 - Council Reg.

Request 9000 to 3000 Council Reg.

**CITY OF MILACA
2018 Preliminary Budget
General Fund Expense**

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget	2018 Budget
E 101-43000-580 Other Equipment	160,475.00	-	-	53,491.67	5,000.00	-	35,000.00	sign replacement
DEPT 45200 Parks	351,141.38	210,476.79	247,589.96	269,736.06	260,150.00	120,547.42	342,205.00	
E 101-45200-101 Full-Time Regular	56,677.00	56,055.90	57,435.20	56,722.70	86,970.00	75,162.24	60,855.00	Personnel Budget
E 101-45200-102 Overtime	1,927.50	849.80	5,383.35	2,720.22	2,500.00	1,050.08	2,500.00	Personnel Budget
E 101-45200-103 Part-Time Employees	13,744.02	16,078.72	16,783.80	15,535.51	9,370.00	6,430.00	-	
E 101-45200-104 Temp-Summer Help	7,818.50	6,955.00	10,138.50	8,304.00	9,700.00	7,987.13	9,975.00	Personnel Budget
E 101-45200-109 Temp-Trail Maintenance	-	4,980.00	5,401.75	3,460.58	7,730.00	4,508.00	4,650.00	Personnel Budget
E 101-45200-208 Training and Travel	340.00	215.60	405.00	320.20	600.00	264.26	600.00	Department Request
E 101-45200-212 Auto Expense (Fuel/Repair)	8,155.74	6,802.16	4,864.80	6,607.57	7,000.00	3,592.34	5,000.00	Department Request
E 101-45200-215 Shop Supplies	4,814.42	5,029.61	5,584.62	5,142.88	3,000.00	4,505.18	2,000.00	Department Request
E 101-45200-216 Chemicals and Chem Products	4,342.19	638.46	104.59	1,695.08	3,000.00	551.35	1,500.00	Department Request
E 101-45200-221 Equipment Parts/Repairs	8,409.66	11,233.10	9,855.71	9,832.82	8,000.00	5,238.36	5,000.00	Department Request
E 101-45200-225 Landscaping Materials	833.00	735.00	517.50	695.17	2,200.00	1,817.50	7,000.00	Department Request-Includes CIP amts
E 101-45200-240 Small Tools and Minor Equip	4,038.19	5,760.83	2,449.92	4,082.98	3,080.00	4,830.58	8,100.00	Department Request-Includes CIP amts
E 101-45200-309 EPP, Software and Design	490.00	290.00	890.00	556.67	650.00	60.00	650.00	Department Request
E 101-45200-310 Other Professional Services	12,284.74	95,555.12	6,767.88	38,202.58	3,000.00	484.90	3,000.00	Department Request
E 101-45200-321 Telephone	1,612.61	1,867.81	2,125.31	1,868.58	1,800.00	1,285.03	1,900.00	Department Request
E 101-45200-381 Utilities	2,963.70	2,726.93	2,647.86	2,779.50	2,800.00	1,611.87	2,800.00	Department Request
E 101-45200-384 Refuse/Garbage Disposal	630.14	699.86	677.79	669.26	1,000.00	462.90	700.00	Department Request
E 101-45200-401 Repairs/Maint Buildings	1,893.70	9,331.47	1,759.16	4,328.11	4,000.00	5,306.76	8,100.00	Department Request-Includes CIP amts
E 101-45200-415 Other Equipment Rentals	-	204.71	46.67	83.79	1,000.00	577.51	1,000.00	Department Request
E 101-45200-434 Uniforms	775.74	340.93	342.17	486.28	750.00	689.99	900.00	Department Request
E 101-45200-437 Other Miscellaneous	7,211.79	15,020.21	38,877.67	20,369.89	16,000.00	13,103.54	5,000.00	Department Request
E 101-45200-530 Improv Other Than Bldgs	-	-	95,479.47	31,826.49	-	-	40,670.00	Department Request
E 101-45200-580 Other Equipment	5,621.99	-	-	1,874.00	80,800.00	31,404.23	-	Department Request
E 101-45200-606 Capital Lease Payment	14,332.64	15,027.81	15,756.70	15,039.05	16,525.00	-	-	Department Request
E 101-45200-610 Interest Expense	2,989.66	2,294.49	1,565.60	2,283.25	805.00	-	-	Department Request
DEPT 45210 Recreation	161,906.93	258,693.52	285,861.02	235,487.16	271,480.00	170,923.75	171,900.00	
E 101-45210-105 Temp-Winter Help	2,704.28	2,201.76	-	1,635.35	2,500.00	2,702.75	2,500.00	funding source - TR from charitable gambling
DEPT 45500 Libraries	2,704.28	2,201.76	-	1,635.35	2,500.00	2,702.75	2,500.00	
E 101-45500-103 Part-Time Employees	4,224.09	3,671.47	1,015.00	2,970.19	2,700.00	993.20	1,600.00	Personnel Budget
E 101-45500-217 Other Operating Supplies	2,282.09	1,227.63	605.89	1,371.87	1,500.00	219.85	1,500.00	Personnel Budget
E 101-45500-240 Small Tools and Minor Equip	650.00	-	-	216.67	500.00	-	500.00	Personnel Budget
E 101-45500-310 Other Professional Services	3,090.84	10,503.74	4,253.14	5,949.24	6,000.00	2,256.46	6,000.00	Personnel Budget
E 101-45500-321 Telephone	651.34	733.44	733.00	705.93	750.00	484.11	750.00	Personnel Budget
E 101-45500-381 Utilities	13,668.46	12,846.43	11,107.38	12,540.76	13,000.00	7,182.78	13,000.00	Personnel Budget
E 101-45500-401 Repairs/Maint Buildings	233.80	696.45	-	310.08	500.00	-	3,500.00	\$3000 - sidewalk replacement
E 101-45500-437 Other Miscellaneous	24,800.62	29,679.16	17,714.41	24,064.74	25,950.00	11,136.40	1,000.00	Personnel Budget
							27,850.00	

Reduced - 1000 Council Reg

Reduced - 2000 Council Reg

CITY OF MILACA
2018 Preliminary Budget
General Fund Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget	2018 Budget
DEPT 45600 Historical Society								
E 101-45600-310 Other Professional Services	475.00	135.00	195.60	268.53	5,000.00	65.00	500.00	
E 101-45600-381 Utilities	3,870.53	2,709.20	2,334.57	2,971.43	4,500.00	1,827.48	3,000.00	
E 101-45600-401 Repairs/Maint Buildings	-	-	2,410.00	803.33	3,000.00	-	7,000.00	
E 101-45600-437 Other Miscellaneous	-	33.60	5.69	13.10	500.00	34.19	1,000.00	
E 101-45600-530 Improv Other Than Bldgs	11,668.00	-	-	3,889.33	-	-	8,000.00	
	16,013.53	2,877.80	4,945.86	7,945.72	13,000.00	1,926.67	19,500.00	
DEPT 45700 Rec Fest								
E 101-45700-310 Other Professional Services	9,850.00	-	-	3,283.33	-	-	-	Moved to Special Rev Fund in 2015
E 101-45700-343 Other Advertising	2,849.24	-	-	949.75	-	-	-	Moved to Special Rev Fund in 2015
E 101-45700-437 Other Miscellaneous	2,380.60	-	-	793.53	-	-	-	Moved to Special Rev Fund in 2015
	15,079.84	-	-	5,026.61	-	-	-	
DEPT 49200 Unallocated								
E 101-49200-450 Unallocated	6,646.00	30,416.11	6,217.88	14,426.66	8,000.00	3,632.19	6,500.00	Initiative foundation pledge
E 101-49200-455 Farmer s Market	-	689.50	1,179.49	623.00	-	199.92	700.00	Final payment in 2017
E 101-49200-730 Transfer to Other Fund	222,508.48	5,645.00	5,195.00	77,782.83	3,045.00	3,045.00	-	
	229,154.48	36,750.61	12,592.37	92,832.49	11,045.00	6,877.11	7,200.00	
DEPT 49810 Airport								
E 101-49810-101 Full-Time Regular	40,287.35	43,052.85	39,626.73	40,988.98	40,825.00	28,482.15	43,150.00	Personnel Budget
E 101-49810-212 Auto Expense (Fuel/Repair)	1,556.36	1,167.53	913.30	1,212.40	1,500.00	714.64	1,500.00	Department Request
E 101-49810-217 Other Operating Supplies	968.03	1,346.17	2,724.24	1,679.48	2,000.00	199.46	2,000.00	Department Request
E 101-49810-221 Equipment Parts/Repairs	1,620.80	276.43	6,052.76	2,650.00	3,500.00	20.42	2,500.00	Department Request
E 101-49810-270 Fuel for Resale	26,313.96	6,235.80	5,051.40	12,533.72	3,000.00	3,770.90	5,000.00	Department Request
E 101-49810-310 Other Professional Services	16,929.44	33,321.00	15,251.50	21,833.98	1,000.00	2,332.84	4,000.00	Department Request
E 101-49810-321 Telephone	566.54	584.58	605.09	585.40	600.00	421.42	600.00	Department Request
E 101-49810-361 Liability/Property	2,680.00	2,645.00	2,625.00	2,650.00	3,000.00	2,320.00	2,700.00	Department Request
E 101-49810-363 Automotive Ins	460.00	470.00	420.00	450.00	500.00	425.00	500.00	Department Request
E 101-49810-381 Utilities	3,160.78	3,347.97	3,050.97	3,186.57	4,000.00	2,343.18	3,500.00	Department Request
E 101-49810-401 Repairs/Maint Buildings	-	-	392.00	130.67	2,000.00	-	5,000.00	Department Request
E 101-49810-421 Credit Card/Bank Fees	2,737.63	2,353.97	1,092.94	2,061.51	2,000.00	627.86	1,000.00	Department Request
E 101-49810-437 Other Miscellaneous	416.00	180.00	1,126.07	574.02	1,000.00	400.00	1,000.00	Department Request
E 101-49810-530 Improv Other Than Bldgs	-	-	-	-	5,000.00	-	10,000.00	Department Request
E 101-49810-580 Other Equipment	-	-	-	-	20,000.00	-	20,000.00	Department Request
	97,696.89	94,981.30	78,932.00	90,536.73	89,925.00	42,057.87	102,450.00	
DEPT 49910 Ogilvie								
E 101-49910-103 Part-Time Employees	21,167.33	21,600.22	24,182.74	22,316.76	39,325.00	28,152.64	49,320.00	Personnel Budget
E 101-49910-121 PERA	1,577.44	1,610.35	1,646.83	1,611.54	2,950.00	2,111.48	3,700.00	Personnel Budget
E 101-49910-122 FICA	1,583.18	1,604.49	1,794.02	1,660.56	3,010.00	2,116.46	3,775.00	Personnel Budget
E 101-49910-131 Employer Paid Health	2,070.66	1,709.05	1,871.79	1,883.83	965.00	1,253.51	1,770.00	Personnel Budget
E 101-49910-132 Employer Paid Health Saving	1,589.76	1,995.36	1,700.00	1,761.71	810.00	1,018.65	1,200.00	Personnel Budget
E 101-49910-134 Employer Paid Disability	141.54	154.98	154.21	150.24	165.00	100.96	150.00	Personnel Budget
E 101-49910-201 Office Supplies	71.99	114.94	118.24	101.72	250.00	-	200.00	

CITY OF MILACA
2018 Preliminary Budget
General Fund Expense

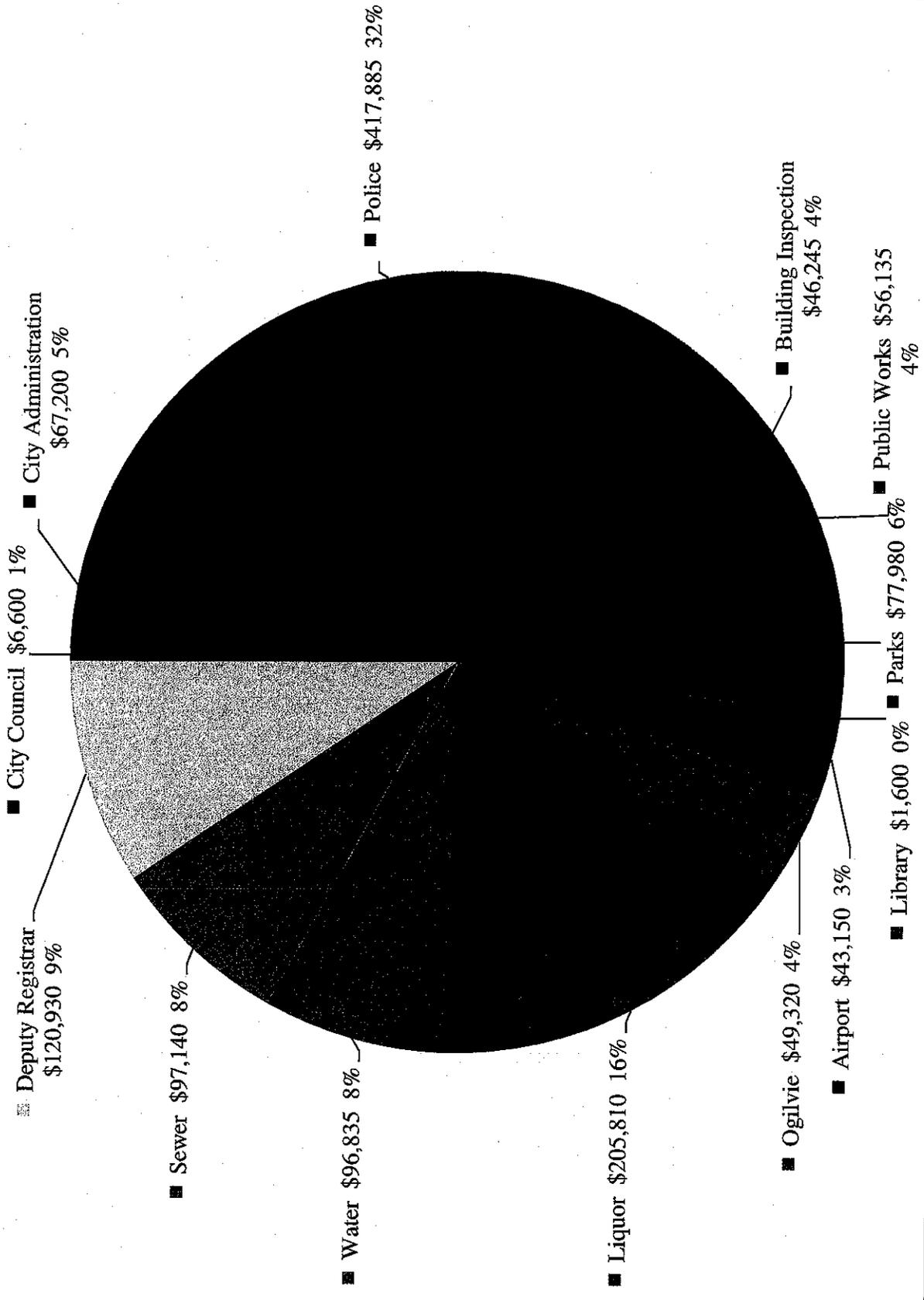
Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
E 101-49910-208 Training and Travel	1,803.36	1,790.10	1,776.84	1,790.10	2,000.00	1,383.62	2,000.00
E 101-49910-310 Other Professional Services	-	-	-	-	-	2,366.00	-
	30,005.26	30,579.49	33,244.67	31,276.46	49,475.00	38,503.32	62,115.00
GENERAL FUND	2,164,777.63	1,949,680.65	1,898,297.62	2,004,251.96	1,877,090.00	1,122,138.36	1,909,515.00
FIRE DEPT RESERVE FUND							
DEPT 42280 Fire Dept.							
E 210-42280-700 Transfer to General Fund	80,000.00	100,000.00	95,000.00	91,666.67	35,000.00	-	50,000.00
	80,000.00	100,000.00	95,000.00	91,666.67	35,000.00	-	50,000.00
FIRE DEPT RESERVE FUND							
	\$ 2,244,777.63	\$ 2,049,680.65	\$ 1,993,297.62	\$ 2,095,918.63	\$ 1,912,090.00	\$ 1,122,138.36	\$ 1,959,515.00

Lewy/Expense/LGA Comparison



	2012	2013	2014	2015	2016	2017	2018
General Fund Levy	523,227	534,477	527,877	538,048	548,298	572,365	586,215
Total Levy	862,327	904,977	900,777	911,548	960,798	984,865	994,715
LGA	562,714	582,500	756,250	775,750	781,540	784,030	814,130
General Fund Exp.	1,561,922	1,568,448	1,568,448	1,815,580	1,744,500	1,750,565	1,787,345

CITY OF MILACA
Wage Distribution
2018 Preliminary Budget



City of Milaca
Personnel Budget Changes

	2018						2017						Increase/ Decrease	% Incr/ Decr
	Salary	FICA	PERA	Health/HSA	Disability	Total	Salary	FICA	PERA	Health/HSA	Disability	Total		
Council	6,600					6,600	6,600					6,600	0	0%
City Mgr	23,975					23,975	20,580					20,580	3,395	16%
Finance	25,106					25,106	24,305					24,305	801	3%
City Hall	18,060					18,060	20,250					20,250	-2,190	-11%
PD Officers	313,825					313,825	288,565					288,565	25,260	9%
Liaison	47,482					47,482	46,125					46,125	1,357	3%
PT Officers	11,275					11,275	23,635					23,635	-12,360	-52%
PD Cik/PT	45,287					45,287	43,875					43,875	1,412	3%
Bldg Insp	0					0	4,000					4,000	-4,000	-100%
Street	56,132					56,132	60,600					60,600	-4,468	-7%
Airport	43,148					43,148	40,825					40,825	2,323	6%
Parks	77,976					77,976	118,770					118,770	-40,794	-34%
Library	1,591					1,591	2,700					2,700	-1,109	-41%
Ogilvie	49,318					49,318	39,325					39,325	9,993	25%
Total City	719,776	31,607	81,334	108,111	5,733	946,561	740,155	33,520	79,900	122,110	5,685	981,370	-34,809	-4%
Liquor	205,790	15,743	15,434	14,046	774	251,787	180,965	13,850	13,575	13,560	715	222,665	29,122	13%
Water	96,829	7,407	7,262	19,122	882	131,503	102,940	7,575	7,720	20,165	870	139,270	-7,767	-6%
Sewer	97,138	7,431	7,285	19,368	921	132,743	103,785	7,940	7,785	21,075	905	141,490	-8,747	-6%
Motor	120,911	9,250	9,068	15,945	570	155,745	119,280	9,125	8,950	14,375	575	152,305	3,440	2%
	1,240,444	71,438	120,384	177,192	8,880	1,618,338	1,247,125	72,010	117,930	191,285	8,750	1,637,100	-18,762	-1%

Pay Allocation

Name	Gross	Council	City Mgr	Finance	City Hall	PD Officer	PD Ck/PT	Bldg	Street	Airport	Park/Rec	Traffic	Library	Ogilvie	Liquor	Water	Sewer	Motor	Total	PEFA	FICA	HRR/MSA	Disability
Agüiera	40,920					40,920													40,920	3,069	3,130	10,260	480
Andrews	15,104																	15,104	15,104	1,133	1,155		
Barros	51,127					51,127												15,104	51,127	7,622	741		480
Dillan	1,200	1,200																1,200	1,200		92		
Evans	1,591																	1,591	1,591		92		
Fisher	51,127					51,127												1,591	51,127	7,822	741	11,988	480
Gahn	1,200	1,200																1,200	1,200		92		
Gann-Olehy	66,950			25,106														6,695	66,950	5,021	5,122	12,000	600
Haberman	25,709																	47,133	25,709	1,928	1,967		
Hartman	47,133																	47,133	47,133	3,535	3,606	14,160	480
Isaacson	60,869					60,869												52,489	60,869	3,937	4,015	9,360	540
Jeys	52,489																	52,489	52,489	3,937	4,015	9,360	540
Johnson, N	1,200	1,200																1,200	1,200		92		
Johnson, W	10,531																	2,633	10,531	790	806		
Katke	46,276				4,628													20,824	46,276	3,471	3,540	10,920	480
Kirkby	59,872																	13,471	59,872	4,490	4,580	12,480	600
Kreller	4,867							4,867										13,471	4,867	328	334		
Mealis	19,119																	19,119	19,119	1,434	1,463		
Miller	33,582																	5,037	33,582	2,519	2,569		
Muller	1,200	1,200																1,200	1,200		92		
Oldenburg	40,954																	10,239	40,954	3,072	3,133	12,000	420
Overtime	24,000																	10,239	24,000	2,502	1,278		
Park Summer Temp	6,000					9,000												2,000	6,000		459		
Pfaff	68,500			23,975														3,425	68,500	5,138	5,240	11,700	600
P.T. Liquor	124,566																	124,566	124,566	9,342	9,529		
PT Officer - all others	11,275					11,275												11,275	11,275	1,725	163		
Pedersen	1,800	1,800																1,800	1,800		138		
PW Summer Temp	0																	0	0		0		
Quaintance	72,306																	0	72,306	11,063	1,048	8,040	600
Rasmussen	53,568					72,306												53,568	53,568	8,196	777	6,960	480
Rutherford	15,296																	15,296	15,296	1,147	1,170		
Schmelzer	14,140																	14,140	14,140	1,060	1,082		
Shaw	63,310																	14,140	63,310	9,686	918	18,144	600
Stimmier	57,879																	14,470	57,879	4,341	4,428	12,480	540
Weinreich	39,280																	9,820	39,280	2,946	3,005	7,740	480
Weller	8,623																	9,820	8,623	304			
Wubben	47,382																	4,650	47,382	3,554	3,625	11,640	480
TOTAL	1,240,444	6,600	23,975	25,106	18,060	372,582	45,287	0	50,632	43,148	60,653	4,650	1,591	49,318	204,790	92,829	95,138	120,911	1,240,444	120,384	71,436	177,192	8,880

CITY OF MILACA
2018 Preliminary Budget
Special Revenue Funds Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget
CHARITABLE GAMBLING FUND							
E 209-49000-437 Other Miscellaneous	5,182.48	13,122.51	11,426.40	9,910.46	23,000.00	1,783.42	14,200.00
HOOKEO ON FISHING FUND							
E 209-49000-437 Other Miscellaneous	-	-	-	-	-	-	-
INITIATIVE FOUNDATION							
E 211-49000-310 Other Professional Services	100.00	-	-	33.33	-	-	-
E 211-49000-343 Other Advertising	1,766.80	274.40	-	680.40	-	-	-
E 211-49000-437 Other Miscellaneous	3,037.53	2,396.35	2,960.09	2,797.99	-	150.00	-
E 211-49000-730 Transfer to Other Fund	-	300.00	-	100.00	-	-	-
	4,904.33	2,970.75	2,960.09	3,611.72	-	150.00	-
REVOLVING LOAN FUND							
E 212-49000-437 Other Miscellaneous	-	-	-	-	-	-	-
DWI FORFEITURE FUND							
E 213-42110-437 Other Miscellaneous	-	-	-	-	-	-	-
REC FEST FUND							
E 214-49000-310 Other Professional Services	-	7,900.00	10,550.00	6,150.00	7,000.00	8,050.00	7,000.00
E 214-49000-343 Other Advertising	-	939.00	3,386.11	1,441.70	2,000.00	3,768.38	2,000.00
E 214-49000-437 Other Miscellaneous	-	4,677.30	4,019.30	2,898.87	1,000.00	2,350.60	1,000.00
E 214-49000-730 Transfer to Other Fund	-	1,000.00	200.00	400.00	-	-	-
	-	14,516.30	18,155.41	10,890.57	10,000.00	14,168.98	10,000.00
TIF# 1-10 DOWNTOWN							
E 404-49100-351 Legal Notices Publishing	49.80	50.70	50.70	50.40	55.00	-	55.00
E 404-49100-439 Developer s 90%	37,816.60	37,186.94	36,567.03	37,190.19	40,000.00	17,968.68	39,000.00
E 404-49100-610 Interest Expense	1,362.00	1,268.00	1,347.00	1,325.67	1,500.00	-	1,500.00
	39,228.40	38,505.64	37,964.73	39,566.26	41,555.00	17,968.68	40,555.00
TIF# 2-6 APARTMENTS							
E 407-49100-351 Legal Notices Publishing	49.80	50.70	50.70	50.40	55.00	-	55.00
E 407-49100-439 Developer s 90%	28,520.05	28,520.05	28,520.05	28,520.05	15,000.00	-	15,000.00
	28,569.85	28,570.75	28,570.75	28,570.45	15,055.00	-	15,055.00
SPECIAL REVENUE FUNDS							
	\$ 88,174.59	\$ 104,454.08	\$ 114,068.04	\$ 102,232.23	\$ 111,410.00	\$ 40,287.08	\$ 86,810.00

CITY OF MILACA
2018 Preliminary Budget
Special Revenue Funds Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget
ECONOMIC DEVELOPMENT								
200-39203	Transfer from Other Fund	\$ 2,056.78	\$ -	\$ -	685.59	\$ -	\$ -	\$ -
		2,056.78			685.59			
BOULDER RIDGE ESCROW								
202-39112	Boulder Ridge	-	-	-	-	-	-	-
RINGHAM 1ST ADDN ESCROW								
203-39110	Ringham 1st Addn	-	-	-	-	-	-	-
MCDONALDS DEVELOPMENT ESCROW								
205-39114	McDonakis	-	-	-	-	-	-	-
YOUTH SAFETY PROGRAMS								
207-36210	Interest Earnings	14.00	13.00	18.00	15.00	-	-	-
207-36230	Contributions and Donations	-	100.00	645.00	248.33	500.00	-	250.00
		14.00	113.00	663.00	263.33	500.00	-	250.00
CHARITABLE GAMBLING FUND								
208-36210	Interest Earnings	143.00	271.00	384.00	266.00	-	-	-
208-36240	Charitable Gambling Tax	16,373.33	19,002.90	21,522.41	18,966.21	14,200.00	17,536.38	19,000.00
		16,516.33	19,273.90	21,906.41	19,232.21	14,200.00	17,536.38	19,000.00
HOOKEO ON FISHING FUND								
209-36210	Interest Earnings	43.00	42.00	46.00	43.67	-	-	-
		43.00	42.00	46.00	43.67	-	-	-
INITIATIVE FOUNDATION								
211-36200	Miscellaneous Revenues	375.00	-	-	125.00	-	-	-
211-36210	Interest Earnings	99.00	53.00	20.00	57.33	-	-	-
		474.00	53.00	20.00	182.33	-	-	-
REVOLVING LOAN FUND								
212-36210	Interest Earnings	1,009.64	960.58	962.46	977.56	450.00	307.64	450.00
		1,009.64	960.58	962.46	977.56	450.00	307.64	450.00
DWI FORFEITURE FUND								
213-35200	Forfeits	637.75	-	-	212.58	-	-	-
213-36210	Interest Earnings	4.00	7.00	8.00	6.33	-	-	-
		641.75	7.00	8.00	218.91	-	-	-
REC FEST FUND								
214-34750	Rec Fest Charges	-	14,228.00	9,489.00	7,905.67	10,000.00	11,652.00	10,000.00
214-36200	Miscellaneous Revenues	-	-	300.00	100.00	-	520.00	-
214-36210	Interest Earnings	4.00	83.00	82.00	56.33	-	-	-
214-36230	Contributions and Donations	-	3,800.00	3,675.00	2,491.67	-	3,550.00	-
214-39203	Transfer from Other Fund	4,472.29	600.00	-	1,690.76	-	-	-
		4,476.29	18,711.00	13,546.00	12,244.43	10,000.00	15,722.00	10,000.00

CITY OF MILACA
2018 Preliminary Budget
Special Revenue Funds Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget
TIF# 1-10 DOWNTOWN								
404-31050	Tax Increments	42,018.44	41,318.82	40,630.03	41,322.43	42,000.00	19,965.20	41,000.00
		42,018.44	41,318.82	40,630.03	41,322.43	42,000.00	19,965.20	41,000.00
TIF# 2-6 APARTMENTS								
407-31050	Tax Increments	31,688.94	31,688.94	31,688.95	31,688.94	16,000.00	15,844.46	16,000.00
407-36210	Interest Earnings	146.00	176.00	231.00	184.33	-	-	-
		31,834.94	31,864.94	31,919.95	31,873.27	16,000.00	15,844.46	16,000.00
		\$ 99,085.17	\$ 112,344.24	\$ 109,701.85	\$ 107,043.73	\$ 83,150.00	\$ 69,375.68	\$ 86,700.00
SPECIAL REVENUE FUNDS								

CITY OF MILLACA
Debt Payment Schedule

		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
SPECIAL ASSESSMENT															
345,000	2012 G.O. REFUNDING														
2024	Principal														
Fund 383	Interest	\$80,000	\$85,000	\$90,000	\$95,000	\$90,000	\$95,000	\$95,000	\$30,000						
	Assessment	\$10,910	\$9,879	\$8,583	\$7,010	\$5,348	\$3,590	\$1,666	\$323						
	Levy	\$14,513	\$14,513	\$14,513	\$14,513	\$14,513	\$14,513								
	Levy	\$83,500	\$83,500	\$83,500	\$83,500	\$83,500	\$83,500	\$27,500							
1,250,000	2010 G.O. REFUNDING														
2023	Principal	\$130,000	\$105,000	\$110,000	\$115,000	\$120,000	\$125,000	\$50,000							
Fund 382	Interest	\$19,180	\$16,646	\$13,955	\$10,830	\$7,363	\$3,594	\$813							
	Levy	\$135,000	\$125,000	\$115,000	\$110,000	\$105,000	\$105,000								
475,000	2015 G.O. PARK IMPROV BOND														
2030	Principal	\$25,000	\$25,000	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$35,000	\$35,000	\$35,000	\$40,000	\$40,000	\$40,000
Fund 386	Interest	\$12,590	\$12,090	\$11,590	\$11,090	\$10,490	\$9,710	\$8,930	\$8,150	\$7,370	\$6,460	\$5,270	\$4,080	\$2,720	\$1,360
	Levy	\$39,000	\$40,000	\$40,000	\$41,000	\$41,000	\$41,000	\$42,000	\$42,000	\$42,000	\$43,000	\$43,000	\$43,000	\$44,000	\$44,000
REVENUE															
40,000	2010 REFUNDING (NEW WATER)														
2015	Principal	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000								
Fund 602	Interest	\$595	\$486	\$361	\$223	\$75									
3,060,000	2006 WATER														
2026	Principal	\$157,000	\$159,000	\$161,000	\$162,000	\$164,000	\$166,000	\$167,000	\$169,000	\$171,000	\$173,000				
Fund 602	Interest (1.07%)	\$17,644	\$15,964	\$14,263	\$12,540	\$10,807	\$9,052	\$7,276	\$5,489	\$3,681	\$1,851				
295,000	2010 REFUNDING (NEW SEWER)														
2015	Principal	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000								
Fund 603	Interest	\$3,720	\$3,068	\$2,318	\$1,485	\$525									
700,000	2006 LIQUOR														
2021	Principal	\$52,646	\$55,182	\$57,840	\$60,625	\$63,546									
Fund 609	Interest	\$13,177	\$10,641	\$7,984	\$5,198	\$2,277									
LEASE PURCHASE															
1,670,000	2006 LIBRARY														
2022	Principal	\$120,000													
Fund 303	Interest	\$35,787													
	Levy	\$155,000													
1,670,000	2017 LIBRARY REFUNDING														
2022	Principal														
Fund 387	Interest														
	Levy														
30,100	2009 EQUIP CERT - AIRPORT														
2017	Principal	\$3,000													
Fund 381	Interest (3%)	\$45													
138,800	2012 EQUIP CERT - BRIDGE														
2020	Principal	\$20,000													
Fund 384	Interest (2.6%)	\$1,924													
	Levy	\$21,924													
190,000	AMBULANCE - ECE LOAN														
2024	Principal	\$19,000													
Fund 385	Interest (2%)	\$3,040													
	Lease Payments	\$24,000													
78,650	2013 CAPTL LEASE-MOWER														
2017	Principal	\$16,522													
Fund 101	Interest (4.85%)	\$801													

Total Governmental Principal Payments	\$413,522	\$386,000	\$265,000	\$281,000	\$259,000	\$269,000	\$269,000	\$194,000	\$79,000	\$35,000	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000
Total Governmental Interest Payments	\$84,277	\$56,179	\$37,253	\$31,116	\$24,720	\$18,034	\$18,034	\$12,169	\$8,853	\$7,370	\$6,460	\$5,270	\$4,080	\$2,720	\$1,360

CITY OF MILACA
2018 Preliminary Budget
Debt Service Funds Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget	2018 Budget
2006 LIBRARY REVENUE BOND								
E 303-47000-601 Debt Srv Bond Principal	105,000.00	110,000.00	115,000.00	110,000.00	120,000.00	180,000.00	-	Refunded in 2017
E 303-47000-611 Bond Interest	51,784.50	46,689.00	41,356.50	46,610.00	35,800.00	35,787.00	-	Refunded in 2017
E 303-47000-620 Fiscal Agent s Fees	-	-	-	-	-	-	-	Refunded in 2017
	156,784.50	156,689.00	156,356.50	156,610.00	155,800.00	215,787.00	-	
2005 G.O. STREET PROJECT								
E 375-47000-601 Debt Srv Bond Principal	50,000.00	-	-	16,666.67	-	-	-	Fund closed in 2015
E 375-47000-611 Bond Interest	12,821.25	-	-	4,273.75	-	-	-	Fund closed in 2015
E 375-47000-620 Fiscal Agent s Fees	-	-	-	-	-	-	-	Fund closed in 2015
E 375-47000-621 Payment to Escrow Agent	-	-	-	-	-	-	-	Fund closed in 2015
E 375-47000-730 Transfer to Other Fund	-	120,632.33	-	40,210.78	-	-	-	Fund closed in 2015
	62,821.25	120,632.33	-	61,151.20	-	-	-	
2009 G.O. REFUNDING BOND								
E 380-47000-601 Debt Srv Bond Principal	50,000.00	55,000.00	50,000.00	51,666.67	-	-	-	Final payment in 2016 - FB=\$96,946.30
E 380-47000-611 Bond Interest	3,925.00	2,425.00	800.00	2,383.33	-	-	-	Final payment in 2016
E 380-47000-620 Fiscal Agent s Fees	247.50	247.50	-	165.00	-	-	-	Final payment in 2016
	54,172.50	57,672.50	50,800.00	54,215.00	-	-	-	
2009 G.O. EQUIPMENT CERTIFICATE								
E 381-47000-604 Airport Loan Payment	4,000.00	5,000.00	5,000.00	4,666.67	3,000.00	3,000.00	-	Final payment in 2017 - FB=\$510.03
E 381-47000-610 Interest Expense	480.00	345.00	195.00	340.00	45.00	45.00	-	Final payment in 2017
E 381-47000-620 Fiscal Agent s Fees	-	-	-	-	-	-	-	Final payment in 2017
	4,480.00	5,345.00	5,195.00	5,006.67	3,045.00	3,045.00	-	
2010 G.O. BOND								
E 382-47000-601 Debt Srv Bond Principal	110,000.00	85,000.00	85,000.00	93,333.33	130,000.00	130,000.00	105,000.00	Final Year 2023
E 382-47000-610 Interest Expense	-	-	-	-	-	-	-	
E 382-47000-611 Bond Interest	24,980.00	23,030.00	21,330.00	23,113.33	19,200.00	19,180.00	16,650.00	
E 382-47000-620 Fiscal Agent s Fees	247.50	247.50	247.50	247.50	250.00	247.50	250.00	
E 382-47000-730 Transfer to Other Fund	-	-	-	-	-	-	-	
	135,227.50	108,277.50	106,577.50	116,694.16	149,450.00	149,427.50	121,900.00	
2012 G.O. BOND								
E 383-47000-601 Debt Srv Bond Principal	20,000.00	80,000.00	85,000.00	61,666.67	80,000.00	80,000.00	85,000.00	Final Year 2024
E 383-47000-611 Bond Interest	8,602.50	12,660.00	11,835.00	11,032.50	10,925.00	10,910.00	9,880.00	
E 383-47000-620 Fiscal Agent s Fees	495.00	495.00	495.00	495.00	500.00	495.00	500.00	
	29,097.50	93,155.00	97,330.00	73,194.17	91,425.00	91,405.00	95,380.00	
2012 EQUIPMENT CERTIFICATE								
E 384-47000-605 Equip Certificate Loan Pmt	16,800.00	19,000.00	19,000.00	18,266.67	20,000.00	20,000.00	21,000.00	Final Year 2020 (paid by Liquor Fund)
E 384-47000-610 Interest Expense	3,390.40	2,925.00	2,431.00	2,915.47	1,925.00	1,924.00	1,395.00	Pedestrian Walking Bridge
E 384-47000-620 Fiscal Agent s Fees	-	-	-	-	-	-	-	
	20,190.40	21,925.00	21,431.00	21,182.14	21,925.00	21,924.00	22,395.00	
2014 FIRE HALL IMPROVEMENT LOAN								
E 385-47000-602 Fire Hall Loan Payment	-	19,000.00	19,000.00	12,666.67	19,000.00	19,000.00	19,000.00	Final Year 2024 (paid by Fairview lease pmt)
E 385-47000-610 Interest Expense	-	3,800.00	3,420.00	2,406.67	3,050.00	3,040.00	2,660.00	

**CITY OF MILACA
2018 Preliminary Budget
Debt Service Funds Expense**

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget	2018 Budget
2015 G.O. PARK BOND								
E 386-47000-601 Debt Srv Bond Principal	-	22,800.00	22,420.00	15,073.34	22,050.00	22,040.00	21,660.00	
E 386-47000-611 Bond Interest	-	-	25,000.00	8,333.33	25,000.00	-	25,000.00	Final Year 2030
	-	9,781.14	13,090.00	7,623.71	12,590.00	6,295.00	12,090.00	
	-	9,781.14	38,090.00	15,957.04	37,590.00	6,295.00	37,090.00	
2017 LIBRARY LEASE REV REFUNDING BOND								
E 387-47000-601 Debt Srv Bond Principal	-	-	-	-	-	-	131,000.00	Final Year 2022
E 387-47000-611 Bond Interest	-	-	-	-	-	-	13,515.00	
E 387-47000-620 Fiscal Agents Fees	-	-	-	-	-	5,794.10	-	
	-	-	-	-	-	5,794.10	144,515.00	
DEBT SERVICE FUNDS								
	\$ 462,773.65	\$ 596,277.47	\$ 498,200.00	\$ 519,083.72	\$ 481,285.00	\$ 515,717.60	\$ 442,940.00	

CITY OF MILACA
2018 Preliminary Budget
Debt Service Funds Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget
2006 LIBRARY REVENUE BOND								
303-31010	Current Ad Valorem Taxes	\$ 87,437.92	\$ 89,365.56	\$ 152,682.83	\$ 109,828.77	\$ 155,000.00	\$ 82,584.29	\$ -
303-31020	Delinquent Ad Valorem Taxes	2,696.21	3,715.62	2,985.15	3,132.33	-	2,880.08	-
303-31030	Mobile Home Tax	1,266.78	1,128.44	1,701.01	1,365.41	-	-	-
303-36210	Interest Earnings	2,487.00	1,768.00	1,563.00	1,939.67	1,000.00	-	-
303-36230	Contributions and Donations	10,250.00	10,350.00	9,750.00	10,150.00	-	-	-
		104,237.91	106,328.62	168,681.99	126,416.18	156,000.00	85,464.37	-
2005 G.O. STREET PROJECT								
375-31010	Current Ad Valorem Taxes	54,405.81	-	-	18,135.27	-	-	-
375-31020	Delinquent Ad Valorem Taxes	1,703.34	-	-	567.78	-	-	-
375-31030	Mobile Home Tax	788.21	-	-	262.74	-	-	-
375-36100	Special Assessments	8,813.89	-	-	2,937.96	-	-	-
375-36102	Penalties and Interest	325.70	-	-	108.57	-	-	-
375-36210	Interest Earnings	903.00	-	-	301.00	-	-	-
		66,939.95	-	-	22,313.32	-	-	-
2009 G.O. REFUNDING BOND								
380-31010	Current Ad Valorem Taxes	62,566.69	64,541.79	-	42,369.49	-	-	-
380-31020	Delinquent Ad Valorem Taxes	1,903.28	2,667.34	2,055.38	2,208.67	-	-	-
380-31030	Mobile Home Tax	906.44	814.99	-	573.81	-	-	-
380-36210	Interest Earnings	1,052.00	1,100.00	1,193.00	1,115.00	-	-	-
		66,428.41	69,124.12	3,248.38	46,266.97	-	-	-
2009 G.O. EQUIPMENT CERTIFICATE								
381-36210	Interest Earnings	17.00	16.00	18.00	17.00	-	-	-
381-39203	Transfer from Other Fund	4,480.00	5,345.00	5,195.00	5,006.67	3,045.00	3,045.00	-
		4,497.00	5,361.00	5,213.00	5,023.67	3,045.00	3,045.00	-
2010 G.O. BOND								
382-31010	Current Ad Valorem Taxes	131,156.90	134,048.34	132,981.83	132,729.02	135,000.00	71,928.26	125,000.00
382-31020	Delinquent Ad Valorem Taxes	4,117.72	5,609.91	4,417.26	4,714.96	-	2,508.44	-
382-31030	Mobile Home Tax	1,900.16	1,692.67	1,481.54	1,691.46	-	-	-
382-36100	Special Assessments	208.05	69.35	-	92.47	-	-	-
382-36102	Penalties and Interest	27.44	18.27	-	15.24	-	-	-
382-36210	Interest Earnings	352.00	641.00	1,133.00	710.33	-	-	-
		137,767.27	142,079.54	140,013.63	139,953.48	135,000.00	74,436.70	125,000.00
2012 G.O. BOND								
383-31010	Current Ad Valorem Taxes	26,717.14	82,911.37	82,251.72	63,960.08	83,500.00	44,488.96	83,500.00
383-31020	Delinquent Ad Valorem Taxes	723.75	3,321.37	2,603.28	2,216.13	-	1,490.89	-
383-31030	Mobile Home Tax	407.51	1,164.29	981.26	851.02	-	60.63	-
383-36100	Special Assessments	611.37	10,583.72	8,115.66	6,436.92	8,700.00	4,927.34	8,700.00
383-36102	Penalties and Interest	-	181.91	-	60.64	-	-	-
383-36200	Miscellaneous Revenues	12,000.00	-	-	4,000.00	-	-	-
383-36210	Interest Earnings	501.00	1,904.00	2,103.00	1,502.67	-	-	-
383-39203	Transfer from Other Fund	44,377.86	120,632.33	-	55,003.40	-	-	-

CITY OF MILACA
2018 Preliminary Budget
Debt Service Funds Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget
2012 EQUIPMENT CERTIFICATE								
384-36210	Interest Earnings	69.00	90.00	169.00	109.33	-	-	-
384-39203	Transfer from Other Fund	22,230.00	22,230.00	22,230.00	22,230.00	22,230.00	-	22,230.00
								from liquor fund
		22,299.00	22,320.00	22,399.00	22,339.33	22,230.00	-	22,230.00
2014 FIRE HALL IMPROVEMENT LOAN								
385-34112	Leases	10,000.00	24,000.00	24,000.00	19,333.33	24,000.00	16,000.00	24,000.00
385-36210	Interest Earnings	25.00	27.00	45.00	32.33	-	-	-
								from Fairview lease payments
		10,025.00	24,027.00	24,045.00	19,365.66	24,000.00	16,000.00	24,000.00
2015 G.O. PARK BOND								
386-31010	Current Ad Valorem Taxes	-	-	38,416.97	12,805.66	39,000.00	20,779.27	40,000.00
386-31020	Delinquent Ad Valorem Taxes	-	-	30.31	10.10	-	696.34	-
386-31030	Mobile Home Tax	-	-	428.00	142.67	-	28.32	-
386-36210	Interest Earnings	-	16,458.14	142.00	5,533.38	-	-	-
		-	16,458.14	39,017.28	18,491.81	39,000.00	21,503.93	40,000.00
2017 LIBRARY LEASE REV REFUNDING BOND								
387-31010	Current Ad Valorem Taxes	-	-	-	-	-	-	160,000.00
		-	-	-	-	-	-	160,000.00

DEBT SERVICE FUNDS \$ 497,533.17 \$ 606,397.41 \$ 498,673.20 \$ 534,201.28 \$ 471,475.00 \$ 251,417.82 \$ 463,430.00

CITY OF MILACA
2018 Preliminary Budget
Capital Projects Fund Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget
CAPITAL PROJECTS FUND							
DEPT 42280 Fire Dept.							
E 500-42280-310 Other Professional Services	\$ 50,160.27	\$ -	\$ -	16,720.09	\$ -	\$ -	-
E 500-42280-437 Other Miscellaneous	24,112.45	-	-	8,037.48	-	-	-
E 500-42280-520 Buildings and Structures	265,375.00	-	-	88,458.33	-	-	-
	339,647.72	-	-	113,215.90	-	-	-
DEPT 43000 Public Works							
E 500-43000-730 Transfer to Other Fund	44,377.86	-	-	14,792.62	-	-	-
	44,377.86	-	-	14,792.62	-	-	-
DEPT 45200 Parks							
E 500-45200-303 Engineering Fees	525.00	17,894.87	-	6,139.96	-	-	-
E 500-45200-307 Bonding Fees	-	28,892.14	-	9,630.71	-	-	-
E 500-45200-310 Other Professional Services	-	7,464.50	-	2,488.17	-	-	-
E 500-45200-437 Other Miscellaneous	-	2,482.06	16,573.91	6,351.99	-	-	-
E 500-45200-530 Improv Other Than Bldgs	14,217.59	553,922.27	21,565.43	196,568.43	-	-	-
	14,742.59	610,655.84	38,139.34	221,179.26	-	-	-
DEPT 49810 Airport							
E 500-49810-730 Transfer to Other Fund	2,642.41	-	-	880.80	-	-	-
	2,642.41	-	-	880.80	-	-	-
	\$ 401,410.58	\$ 610,655.84	\$ 38,139.34	\$ 350,068.58	\$ -	\$ -	\$ -

CAPITAL PROJECTS FUND

CITY OF MILACA
2018 Preliminary Budget
Capital Projects Fund Revenue

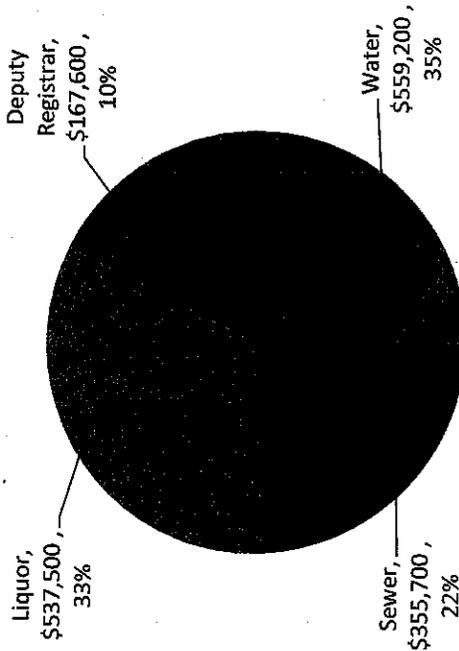
Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Yr Avg	2017 Budget	2017 YTD	2018 Budget
CAPITAL PROJECTS FUND								
500-36200	Miscellaneous Revenues	\$ 1,500.00	\$ -	\$ -	500.00	\$ -	\$ -	\$ -
500-36210	Interest Earnings	-	2,634.00	-	878.00	-	-	-
500-36230	Contributions and Donations	-	50,000.00	50,000.00	33,333.33	-	-	-
500-39203	Transfer from Other Fund	196,464.00	-	71,161.18	89,208.39	-	-	-
500-39300	Proceeds-Gen Long-term Debt	190,000.00	-	-	63,333.33	-	-	-
500-39310	Proceeds-Gen Obligation Bond	-	475,000.00	-	158,333.33	-	-	-
		\$ 387,964.00	\$ 527,634.00	\$ 121,161.18	\$ 345,586.38	\$ -	\$ -	\$ -
CAPITAL PROJECTS FUND								

CITY OF MILACA
2018 Preliminary Budget Summary
Enterprise Funds

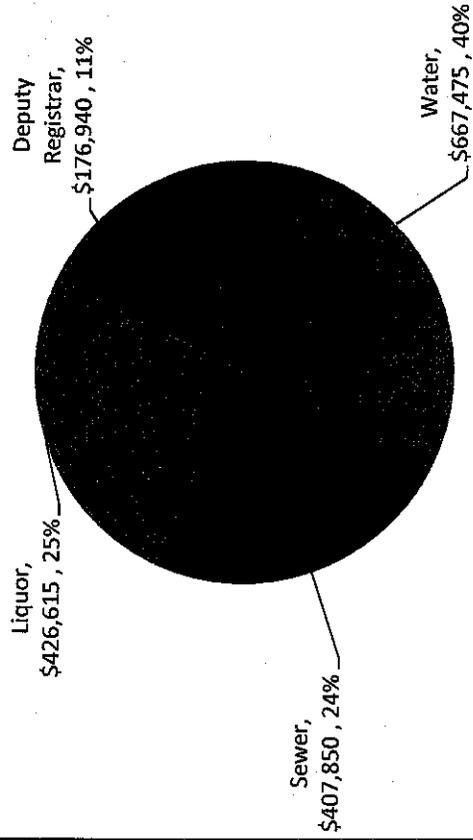
	2017				
	Water Fund	Sewer Fund	Liquor Fund	Deputy Registrar Fund	Comparative Total
REVENUES:					
Sales	\$ 552,000	\$ 345,700	\$ 2,195,000	\$ 165,500	\$ 3,203,500
Less: Cost of Sales	-	-	(1,662,500)	-	(1,680,000)
Interest Earned	7,200	10,000	4,200	100	14,100
Other Income	-	-	800	2,000	2,000
Total Revenues	559,200	355,700	537,500	167,600	1,539,600
EXPENDITURES:					
Operating Expenses	322,020	264,525	382,615	176,940	1,066,630
Depreciation	165,000	110,000	44,000	-	334,000
Debt Service:					
Principal	164,000	30,000	-	-	244,650
Interest	16,455	3,325	-	-	35,420
Total Expenditures	667,475	407,850	426,615	176,940	1,680,700
Transfers In	-	-	-	-	-
Transfers Out	-	-	(87,230)	-	(87,230)
Excess (Deficit)	\$ (108,275)	\$ (52,150)	\$ 23,655	\$ (9,340)	\$ (193,330)

CITY OF MILACA
2018 Preliminary Budget

Enterprise Fund Revenues



Enterprise Fund Expenditures



CITY OF MILACA
2018 Preliminary Budget
Water Fund Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
F 602-49400-620 Fiscal Agent s Fees	247.50	247.50	-	165.00	500.00	-	-
E 602-49400-730 Transfer to Other Fund	-	-	500.00	166.67	-	-	-
WATER FUND	\$ 555,416.82	\$ 434,365.65	\$ 444,485.40	\$ 478,089.20	\$ 676,870.00	\$ 333,509.76	\$ 667,475.00

**CITY OF MILACA
2018 Preliminary Budget
Water Fund Revenue**

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
WATER FUND								
DEPT 49400 Water Utilities								
602-36200	Miscellaneous Revenues	\$ 98,610.55	\$ 47,148.49	\$ 18,108.95	\$ 54,622.66	\$ -	\$ 10,503.29	\$ -
602-36210	Interest Earnings	6,340.00	6,599.00	8,527.00	7,155.33	5,000.00	-	7,200.00
602-37100	Water Sales	500,323.84	504,738.00	507,292.96	504,118.27	535,000.00	301,294.14	535,000.00
602-37110	Customer Charges	4,267.88	2,855.44	3,252.44	3,458.59	2,750.00	2,164.47	3,500.00
602-37120	Sale of Water Parts	1,268.67	1,671.75	1,582.80	1,507.74	2,000.00	594.60	2,000.00
602-37150	Water Connect/Reconnect Fee	7,825.00	3,000.00	4,000.00	4,941.67	12,000.00	4,000.00	5,000.00
602-37160	Water Penalty	6,141.03	6,402.71	6,316.28	6,286.67	6,000.00	3,381.42	6,500.00
602-37170	Assessed Repairs	11,045.46	3,426.88	3,534.70	6,002.68	-	3,339.52	-
		\$ 635,823.43	\$ 575,842.27	\$ 552,615.13	\$ 588,093.61	\$ 562,750.00	\$ 325,277.44	\$ 559,200.00
WATER FUND								

**CITY OF MILACA
2018 Preliminary Budget
Sewer Fund Expense**

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
SEWER FUND							
E 603-49450-101 Full-Time Regular	\$ 54,946.14	\$ 58,410.20	\$ 54,230.34	\$ 55,862.23	\$ 55,100.00	\$ 41,729.44	\$ 59,635.00
E 603-49450-102 Overtime	1,240.25	746.33	1,321.25	1,102.61	2,000.00	700.22	2,000.00
E 603-49450-104 Temp-Summer Help	3,627.06	4,018.86	2,267.75	3,304.56	4,000.00	-	-
E 603-49450-106 Admin	42,642.86	42,002.35	44,889.43	43,178.21	42,685.00	24,962.00	44,505.00
E 603-49450-121 PERA	7,168.09	7,240.58	7,233.14	7,213.94	7,785.00	4,450.12	7,285.00
E 603-49450-122 FICA	7,469.54	7,901.58	7,669.24	7,680.12	7,940.00	4,896.31	7,430.00
E 603-49450-131 Employer Paid Health	11,870.26	11,642.87	11,283.45	11,598.86	12,825.00	7,563.12	13,520.00
E 603-49450-132 Employer Paid Health Saving	7,297.68	8,015.02	8,623.36	7,978.69	8,250.00	5,102.12	6,450.00
E 603-49450-134 Employer Paid Disability	785.80	844.67	878.94	836.47	905.00	518.30	925.00
E 603-49450-151 Worker's Comp Insurance Prem	3,382.00	3,440.00	3,580.00	3,467.33	3,400.00	3,140.00	3,500.00
E 603-49450-201 Accessories (paper, pens, etc)	761.20	735.02	606.55	700.92	750.00	594.59	750.00
E 603-49450-208 Training and Travel	325.00	320.00	-	215.00	1,500.00	370.00	500.00
E 603-49450-212 Auto Expense (Fuel/Repair)	5,648.94	2,674.88	3,984.25	4,102.69	6,000.00	816.48	6,000.00
E 603-49450-217 Other Operating Supplies	853.66	741.21	1,072.06	888.98	2,000.00	636.21	2,000.00
E 603-49450-221 Equipment Parts/Repairs	23,809.80	166.90	1,404.48	8,460.39	3,000.00	730.42	5,000.00
E 603-49450-226 Radio Repair	-	174.10	240.83	138.31	500.00	-	500.00
E 603-49450-240 Small Tools and Minor Equip	359.99	1,307.50	-	555.83	3,500.00	-	1,500.00
E 603-49450-301 Auditing and Acct g Services	750.00	750.00	780.00	760.00	750.00	1,000.00	800.00
E 603-49450-303 Engineering Fees	608.00	919.86	5,560.13	2,362.66	5,000.00	6,190.33	5,000.00
E 603-49450-309 EDP, Software and Design	2,469.80	2,732.67	2,726.22	2,642.90	2,000.00	1,230.49	2,800.00
E 603-49450-310 Other Professional Services	22,989.63	48,289.21	39,500.63	36,926.49	30,000.00	24,548.75	40,000.00
E 603-49450-321 Telephone	-	-	-	-	750.00	-	-
E 603-49450-322 Postage	1,505.61	1,397.32	1,390.45	1,431.13	2,250.00	891.22	1,600.00
E 603-49450-343 Other Advertising	20.75	-	-	6.92	250.00	173.99	250.00
E 603-49450-361 Liability/Property	3,895.00	4,504.00	4,321.00	4,240.00	5,000.00	3,645.00	5,000.00
E 603-49450-363 Automotive Ins	350.00	375.00	375.00	366.67	500.00	400.00	375.00
E 603-49450-381 Utilities	13,321.07	11,569.18	10,878.72	11,922.99	14,000.00	7,094.92	14,000.00
E 603-49450-401 Repairs/Maint Buildings	-	-	-	-	2,000.00	-	2,000.00
E 603-49450-405 Depreciation	108,146.41	109,199.38	106,382.05	107,909.28	110,000.00	-	110,000.00
E 603-49450-409 Storm Sewer Repair	1,496.00	1,697.50	3,313.00	2,168.83	10,000.00	-	15,000.00
E 603-49450-433 Dues and Subscriptions	-	677.14	235.55	304.23	2,500.00	1,473.00	2,500.00
E 603-49450-434 Uniforms	-	-	100.00	456.70	700.00	-	700.00
E 603-49450-437 Other Miscellaneous	1,170.10	100.00	-	-	2,000.00	89.45	2,000.00
E 603-49450-580 Other Equipment	-	-	-	-	-	-	20,000.00
E 603-49450-601 Debt Srv Bond Principal	-	-	-	-	30,000.00	30,000.00	30,000.00
E 603-49450-611 Bond Interest	5,161.66	4,661.67	4,070.00	4,631.11	3,720.00	3,720.00	3,075.00
E 603-49450-614 Unamortized Discount	328.38	328.38	328.38	328.38	-	-	-
E 603-49450-620 Fiscal Agent's Fees	247.50	247.50	247.50	247.50	250.00	247.50	250.00
E 603-49450-730 Transfer to Other Fund	159,000.00	-	9,540.00	56,180.00	-	-	-
SEWER FUND	\$ 493,648.18	\$ 337,930.86	\$ 339,033.70	\$ 390,170.93	\$ 383,810.00	\$ 176,913.89	\$ 407,850.00

Department Request

Truck

CITY OF MILACA
2018 Preliminary Budget
Sewer Fund Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
SEWER FUND								
603-36210	Interest Earnings	\$ 11,322.00	\$ 10,010.00	\$ 11,879.00	\$ 11,070.33	\$ 5,000.00	\$ -	\$ 10,000.00
603-37200	Sewer Sales	300,940.09	299,016.13	303,829.65	301,261.96	315,000.00	172,714.34	315,000.00
603-37240	Reserve	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	12,250.00	21,000.00
603-37250	Sewer Connect/Reconnect Fee	9,630.00	3,000.00	6,000.00	6,210.00	12,000.00	6,000.00	6,200.00
603-37260	Sewer Penalty	3,448.78	3,705.74	3,466.63	3,540.38	3,500.00	1,852.58	3,500.00
		\$ 346,340.87	\$ 336,731.87	\$ 346,175.28	\$ 343,082.67	\$ 356,500.00	\$ 192,816.92	\$ 355,700.00
SEWER FUND								

**CITY OF MILACA
2018 Preliminary Budget
Liquor Fund Expense**

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
MUNICIPAL LIQUOR FUND							
E 609-49750-101 Full-Time Regular	\$ 42,756.93	\$ 47,760.30	\$ 45,529.29	\$ 45,348.84	\$ 46,205.00	\$ 31,919.57	\$ 52,500.00
E 609-49750-102 Overtime	264.26	48.94	53.63	122.28	1,000.00	233.82	1,000.00
E 609-49750-103 Part-Time Employees	80,225.69	86,903.75	94,371.04	87,166.83	103,150.00	72,888.10	124,575.00
E 609-49750-106 Admin	30,668.32	30,076.25	32,434.86	31,059.81	28,610.00	13,033.07	27,735.00
E 609-49750-121 PERA	11,507.92	11,410.89	12,209.06	11,709.29	13,575.00	8,175.01	15,435.00
E 609-49750-122 FICA	12,005.99	12,316.70	13,189.56	12,504.08	13,850.00	9,003.43	15,745.00
E 609-49750-131 Employer Paid Health	8,681.46	7,191.83	7,333.85	7,335.71	8,160.00	5,120.56	9,400.00
E 609-49750-132 Employer Paid Health Saving	6,757.81	5,659.94	5,200.00	5,872.58	5,400.00	2,962.50	4,650.00
E 609-49750-134 Employer Paid Disability	595.91	673.63	694.16	654.57	715.00	428.07	775.00
E 609-49750-151 Worker's Comp Insurance Prem	3,748.00	4,127.00	4,759.00	4,211.33	5,500.00	6,195.00	6,200.00
E 609-49750-201 Accessories (paper, pens, etc)	1,229.87	1,391.09	775.61	1,132.19	2,000.00	1,051.91	1,200.00
E 609-49750-208 Training and Travel	473.66	1,850.31	2,001.66	1,441.88	1,500.00	1,083.47	2,000.00
E 609-49750-217 Other Operating Supplies	5,956.03	5,999.92	7,417.21	6,291.05	6,000.00	3,862.34	6,500.00
E 609-49750-221 Equipment Parts/Repairs	1,341.00	386.75	2,761.95	1,496.57	1,000.00	1,000.49	1,500.00
E 609-49750-240 Small Tools and Minor Equip	864.22	3,319.87	946.29	1,710.13	2,500.00	-	2,000.00
E 609-49750-251 Liquor For Resale	457,622.61	439,183.84	441,184.80	445,997.08	470,000.00	247,798.61	470,000.00
E 609-49750-252 Beer For Resale	803,154.17	818,739.64	867,616.62	829,836.81	855,000.00	490,100.38	850,000.00
E 609-49750-253 Wine For Resale	174,963.85	160,954.83	151,201.42	162,373.37	182,500.00	79,517.40	180,000.00
E 609-49750-254 Mix/Non Alcoholic	25,243.66	25,243.86	26,471.70	25,752.41	30,000.00	17,080.52	30,000.00
E 609-49750-256 Tobacco Products For Resale	90,840.96	90,249.12	89,092.60	90,060.89	105,000.00	50,981.46	95,000.00
E 609-49750-259 Other For Resale	30,608.34	32,097.49	32,075.72	31,593.85	37,500.00	17,953.68	37,500.00
E 609-49750-260 Deposits	(90.00)	(120.00)	-	(70.00)	-	30.00	-
E 609-49750-301 Auditing and Acct'g Services	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,150.00	2,000.00
E 609-49750-309 EDP, Software and Design	623.41	475.13	937.71	678.75	2,500.00	1,228.90	2,500.00
E 609-49750-310 Other Professional Services	9,557.42	10,688.85	10,399.53	10,215.27	6,000.00	5,515.41	11,000.00
E 609-49750-321 Telephone	1,420.01	1,794.29	1,321.28	1,511.86	2,250.00	1,185.35	2,000.00
E 609-49750-322 Postage	500.00	500.00	500.00	500.00	750.00	-	500.00
E 609-49750-333 Freight and Express	13,331.50	12,947.79	11,801.24	12,693.51	12,000.00	6,678.15	15,000.00
E 609-49750-343 Other Advertising	2,177.50	2,579.00	2,652.00	2,469.50	2,000.00	2,655.54	3,000.00
E 609-49750-361 Liability/Property	5,508.00	5,513.00	5,440.00	5,487.00	6,500.00	5,520.00	6,000.00
E 609-49750-364 Dram Shop	2,760.00	2,615.00	2,428.00	2,601.00	3,500.00	2,514.00	3,000.00
E 609-49750-381 Utilities	25,727.81	24,443.68	22,296.71	24,156.07	27,000.00	14,328.75	27,000.00
E 609-49750-384 Refuse/Garbage Disposal	1,024.92	1,114.48	1,057.68	1,065.69	1,500.00	493.74	1,500.00
E 609-49750-401 Repairs/Maint Buildings	-	480.00	1,076.12	518.71	500.00	4,713.00	5,000.00
E 609-49750-405 Depreciation	37,490.02	37,861.80	40,136.97	38,496.26	44,000.00	-	44,000.00
E 609-49750-421 Credit Card/Bank Fees	23,399.51	25,300.51	27,940.91	25,546.98	25,000.00	15,014.25	28,000.00
E 609-49750-431 Cash Short	215.66	156.17	363.43	245.09	-	(94.93)	-
E 609-49750-433 Dues and Subscriptions	1,510.00	1,655.00	1,770.00	1,645.00	1,600.00	1,700.00	1,800.00
E 609-49750-434 Uniforms	417.92	468.21	910.64	598.92	600.00	-	600.00
E 609-49750-437 Other Miscellaneous	1,521.00	1,301.00	2,001.00	1,607.67	2,500.00	1,500.00	2,500.00
E 609-49750-450 Unallocated	-	-	3.88	1.29	-	-	-

CITY OF MILACA
2018 Preliminary Budget
Liquor Fund Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
E 609-49750-601 Debt Srv Bond Principal	-	-	-	-	52,650.00	26,013.39	-
E 609-49750-611 Bond Interest	19,961.42	17,752.43	15,437.02	17,716.96	13,200.00	6,898.14	-
E 609-49750-700 Transfer to General Fund	35,622.00	30,000.00	80,500.00	48,707.33	30,000.00	-	65,000.00
E 609-49750-730 Transfer to Other Fund	59,694.00	22,230.00	93,391.18	58,438.39	22,230.00	-	22,230.00
MUNICIPAL LIQUOR FUND	\$ 2,033,680.76	\$ 1,987,342.29	\$ 2,161,685.33	\$ 2,060,902.80	\$ 2,179,445.00	\$ 1,158,433.08	\$ 2,176,345.00

pay off in Dec 2017 - TR 35K to GF/Reserve 30K
 pay off in Dec 2017 - TR 35K to GF/Reserve 30K

CITY OF MILACA
2018 Preliminary Budget
Liquor Fund Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
MUNICIPAL LIQUOR FUND								
609-36200	Miscellaneous Revenues	\$ 990.65	\$ 445.34	\$ 842.34	\$ 759.44	\$ -	\$ -	\$ 800.00
609-36210	Interest Earnings	4,084.41	3,975.06	4,382.45	4,147.31	4,000.00	281.67	4,200.00
609-37710	Wine Cost of Goods Sold	-	-	-	-	-	2,016.98	-
609-37711	Liquor Cost of Goods Sold	-	-	-	-	-	(10,244.68)	-
609-37712	Beer Cost of Goods Sold	-	-	-	-	-	12,524.80	-
609-37715	Mix Cost of Goods Sold	-	-	-	-	-	5,662.70	-
609-37716	Cigarette Cost of Goods Sold	-	-	-	-	-	(41.69)	-
609-37717	Misc. Cost of Goods Sold	-	-	-	-	-	36.90	-
609-37800	Gift Certificates	(127.94)	170.50	(230.56)	(62.67)	-	21.31	-
609-37811	Liquor Sales	621,070.80	621,694.67	625,344.77	622,703.41	610,000.00	360,370.28	650,000.00
609-37812	Beer Sales	1,048,491.36	1,064,199.22	1,093,947.27	1,068,873.28	1,085,000.00	632,170.81	1,100,000.00
609-37813	Wine Sales	237,354.52	240,446.29	224,352.76	234,051.19	230,000.00	117,414.45	235,000.00
609-37815	Mix/NA Sales	36,694.65	35,358.05	36,080.25	36,044.32	37,500.00	21,495.63	37,500.00
609-37816	Cigarette Sales	120,603.36	122,068.87	121,307.58	121,326.60	122,500.00	68,859.62	122,500.00
609-37817	Other Misc. Sales	48,023.27	49,911.00	50,763.84	49,566.04	47,500.00	28,110.20	50,000.00
		\$ 2,117,185.08	\$ 2,138,269.00	\$ 2,156,790.70	\$ 2,137,414.92	\$ 2,136,500.00	\$ 1,238,678.98	\$ 2,200,000.00
MUNICIPAL LIQUOR FUND								

CITY OF MILACA
2018 Preliminary Budget
Deputy Registrar Fund Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
DEPUTY REGISTRAR FUND							
E 619-49900-101 Full-Time Regular	\$ 44,599.11	\$ 43,637.03	\$ 43,661.12	\$ 43,965.75	\$ 45,000.00	\$ 29,876.25	\$ 47,150.00
E 619-49900-102 Overtime						393.94	
E 619-49900-103 Part-Time Employees	42,412.02	48,395.07	59,420.07	50,075.72	63,875.00	41,511.69	63,660.00
E 619-49900-106 Admin	10,055.43	9,894.91	10,549.93	10,166.76	10,405.00	5,500.96	10,120.00
E 619-49900-121 PERA	7,105.32	7,492.90	8,383.60	7,660.61	8,950.00	5,796.23	9,070.00
E 619-49900-122 FICA	7,354.47	7,523.87	8,507.31	7,795.22	9,125.00	5,826.29	9,250.00
E 619-49900-131 Employer Paid Health	9,201.72	9,498.60	9,602.88	9,434.40	10,475.00	7,429.02	12,195.00
E 619-49900-132 Employer Paid Health Saving	3,444.97	3,997.44	3,850.00	3,764.14	3,900.00	2,450.00	3,750.00
E 619-49900-134 Employer Paid Disability	480.33	521.88	548.43	516.88	575.00	362.52	570.00
E 619-49900-151 Worker's Comp Insurance Prem	634.00	740.00	727.00	700.33	800.00	850.00	750.00
E 619-49900-201 Accessories (paper, pens, etc)	1,284.34	1,107.55	863.10	1,085.00	1,200.00	915.74	1,200.00
E 619-49900-208 Training and Travel	56.62	132.14	36.62	75.13	500.00	-	250.00
E 619-49900-217 Other Operating Supplies	1,003.49	1,069.32	1,013.65	1,028.82	1,500.00	304.07	1,200.00
E 619-49900-240 Small Tools and Minor Equip	1,267.94	5,304.24	2,319.00	2,963.73	3,000.00	-	4,000.00
E 619-49900-301 Auditing and Acct g Services	400.00	400.00	400.00	400.00	400.00	400.00	400.00
E 619-49900-309 EDP, Software and Design	1,250.00	1,250.00	1,437.56	1,312.52	1,250.00	-	1,500.00
E 619-49900-310 Other Professional Services	1,012.47	1,792.72	1,096.89	1,300.69	1,300.00	1,685.89	1,300.00
E 619-49900-321 Telephone	2,311.22	2,393.30	2,959.23	2,554.58	2,500.00	1,762.48	2,600.00
E 619-49900-322 Postage	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,200.00	1,300.00
E 619-49900-343 Other Advertising	31.70	-	65.00	31.57	100.00	-	50.00
E 619-49900-410 Rentals (GENERAL)	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	-	6,000.00
E 619-49900-421 Credit Card/Bank Fees	-	-	7.50	2.50	100.00	-	25.00
E 619-49900-432 Uncollectable Checks	-	-	-	-	-	115.75	100.00
E 619-49900-433 Dues and Subscriptions	503.00	403.00	403.00	436.33	550.00	453.00	500.00
DEPUTY REGISTRAR FUND	\$ 141,708.15	\$ 152,853.97	\$ 163,149.89	\$ 152,570.68	\$ 172,305.00	\$ 106,833.83	\$ 176,940.00

CITY OF MILACA
2018 Preliminary Budget
Deputy Registrar Fund Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
DEPUTY REGISTRAR FUND								
619-36200	Miscellaneous Revenues	\$ 1,732.25	\$ 2,357.50	\$ 1,750.75	\$ 1,946.83	\$ 2,000.00	\$ 1,171.50	\$ 2,000.00
619-36210	Interest Earnings	105.83	123.02	130.66	119.84	100.00	76.66	100.00
619-37900	Motor Vehicle License	102,680.02	106,047.00	106,714.75	105,147.26	110,000.00	70,672.50	110,000.00
619-37911	Driver License	46,823.50	49,167.50	50,173.75	48,721.58	45,000.00	28,366.75	48,750.00
619-37912	D.N.R.	6,080.50	5,788.50	6,463.00	6,110.67	6,750.00	5,374.00	6,750.00
619-37913	Game License	110.25	103.50	130.25	114.67	-	-	-
		\$ 157,532.35	\$ 163,587.02	\$ 165,363.16	\$ 162,160.85	\$ 163,850.00	\$ 105,661.41	\$ 167,600.00
DEPUTY REGISTRAR FUND								

CITY OF MILACA
2018 Preliminary Budget
Agency Fund Expense

Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
BRAMM-MILACA JOINT POWERS							
E 700-50000-101 Full-Time Regular	\$ 67,109.00	\$ 69,302.98	\$ 69,450.57	\$ 69,220.85	\$ 72,500.00	\$ 46,308.47	\$ 72,500.00
E 700-50000-102 Overtime		392.76		130.92			
E 700-50000-121 PERA	4,754.21	5,128.99	5,208.79	5,030.66	5,440.00	3,473.13	5,440.00
E 700-50000-122 FICA	5,133.83	5,231.77	5,312.77	5,259.46	5,550.00	3,542.62	5,550.00
E 700-50000-131 Employer Paid Health	5,276.28	5,429.52	5,447.88	5,384.56	6,000.00	4,394.48	6,650.00
E 700-50000-132 Employer Paid Health Saving	2,650.00	3,000.00	3,000.00	2,883.36	3,000.00	2,000.00	3,000.00
E 700-50000-133 Employer Paid Dental	613.20	522.72	466.32	534.08	675.00	310.88	675.00
E 700-50000-134 Employer Paid Disability	114.00	114.00	116.00	114.67	125.00	84.00	125.00
E 700-50000-135 Employer Paid Life	34.80	34.80	38.40	36.00	50.00	37.60	50.00
E 700-50000-151 Worker's Comp Insurance Prem.	469.00	487.00	398.00	451.33	500.00	406.00	450.00
E 700-50000-208 Training and Travel	1,071.32	436.00	880.70	796.01	1,200.00	594.00	1,200.00
E 700-50000-212 Auto Expenses (Fuel/Repair)	2,028.73	2,148.01	1,446.33	1,874.36	2,500.00	1,117.71	2,000.00
E 700-50000-240 Small Tools and Minor Equip	47.98			15.99	100.00		100.00
E 700-50000-301 Auditing and Act g Services	500.00	500.00	500.00	500.00	500.00	500.00	500.00
E 700-50000-306 Bank Fees/Changes	137.43	132.34	132.34	134.04	150.00	76.35	150.00
E 700-50000-309 EDP, Software and Design	765.00	1,630.00	1,630.00	1,341.67	1,750.00	865.00	1,650.00
E 700-50000-310 Other Professional Services	140.00	180.00	1,035.00	451.67	250.00		250.00
E 700-50000-361 Liability/Property	657.00	237.00	(139.00)	251.67	1,100.00	950.00	1,100.00
E 700-50000-363 Automobile Ins	302.00	256.00	245.00	267.67	300.00	245.00	300.00
E 700-50000-433 Dues and Subscriptions	351.00	225.00	331.00	302.33	300.00	235.00	300.00
E 700-50000-435 Books and Pamphlets		938.47	389.00	442.49	500.00		500.00
E 700-50000-437 Other Miscellaneous							
E 700-50000-580 Other Equipment	5,260.00			1,753.33		80,000.00	
BRAMM-MILACA JOINT POWERS	\$ 97,414.86	\$ 96,427.36	\$ 95,889.10	\$ 96,577.12	\$ 102,490.00	\$ 145,140.24	\$ 102,490.00

CITY OF MILACA
2018 Preliminary Budget
Agency Fund Revenue

Account Code	Account Description	2014 Actual	2015 Actual	2016 Actual	3 Year Average	2017 Budget	2017 YTD	2018 Budget
BRAHAM-MILACA JOINT POWERS								
700-34000	Charges for Services	\$ 106,783.86	\$ 121,058.53	\$ 107,812.60	\$ 111,885.00	\$ 92,490.00	\$ 100,807.88	\$ 112,000.00
700-36210	Interest Earnings	1,383.00	1,534.00	1,864.00	1,593.67			\$92,490 from JP - remaining from FB or contracts
		\$ 108,166.86	\$ 122,592.53	\$ 109,676.60	\$ 113,478.67	\$ 92,490.00	\$ 100,807.88	\$ 112,000.00
BRAHAM-MILACA JOINT POWERS								

**CITY OF MILACA
2018 Preliminary Budget
Transfer Summary**

Fund	Account Description	2018		Description
		Budget	Budget	
Charitable Gambling Fund General Fund	E 208-49020-700 Transfer to General Fund	7,500.00		Warming House & Trail Maintenance Workers
	R 101-39203 Transfer from Other Fund	7,500.00		Warming House & Trail Maintenance Workers
Fire Dept Reserve Fund General Fund	E 210-42280-700 Transfer to General Fund	50,000.00		Donations - Fire Relief Assoc - Equip Reserve
	R 101-39204 Transfer from Fire Dept Reserv	50,000.00		Donations - Fire Relief Assoc - Equip Reserve
Municipal Liquor Fund General Fund	E 609-49750-700 Transfer to General Fund	65,000.00		30K City - 35K designated PW
	R 101-39209 Transfer from Liquor	65,000.00		30K City - 35K designated PW
Municipal Liquor Fund 2012 Equipment Certificate	E 609-49750-730 Transfer to Other Fund	22,230.00		Pedestrian Walking Bridge - Equip Cert
	R 384-39203 Transfer from Other Fund	22,230.00		Pedestrian Walking Bridge - Equip Cert

CITY OF MILACA
RESOLUTION NO. 17 – 40

APPROVING SALE OF LAND

WHEREAS the City of Milaca owns a parcels of land that is known as the Industrial Park property; and,
WHEREAS the City negotiated the sale of the property with Shawn Dockler DBA Heggies Pizza; and
WHEREAS the City and Heggies executed a purchase agreement on September 21, 2017; and
WHEREAS the City approved this sale and has held a Public Hearing in regards to the sale of the property on September 21, 2017, and

NOW THEREFORE BE IT RESOLVED by the Milaca City Council that the Council hereby approves the sale of the property as described:

INDUSTRIAL PARK PROPERTIES

PID	LEGAL	ACRES		SELLING PRICE
21-362-0010	LOT 1 BLOCK 1 HWY 169 IND PART 1ST ADD	6.03	\$	25,000.00
21-363-0010	LOT 1 BLOCK 1 HWY 169 IND PART 2ND ADD	2.41	\$	20,000.00
21-363-0020	LOT 1 BLOCK 2 HWY 169 IND PART 2ND ADD	2.11	\$	20,000.00
21-363-0030	LOT 2 BLOCK 2HWY 169 IND PART 2ND ADD	2.07	\$	20,000.00
21-363-0040	LOT 3 BLOCK 2 HWY 169 IND PART 2ND ADD	4.58	\$	23,000.00
21-363-0050	LOT 4 BLOCK 2 HWY 169 IND PART 2ND ADD	2.34	\$	20,000.00
21-363-0060	LOT 5 BLOCK 2 HWY 169 IND PART 2ND ADD	2.5	\$	20,000.00
21.363.0080	Out Lot A		\$	1.00
			\$	148,001.00

BE IT FURTHER RESOLVED that the sale is on the terms of the purchase agreement in the amount of \$148,001.00, and that the Mayor and City Manager are authorized to sign any documents, and approve any non-substantive modifications to expedite the sale of the property.

Adopted this 21st day of September, 2017.

ATTEST

Mayor Harold Peterson

Tammy Pfaff, City Manager

**VACANT LAND
PURCHASE AGREEMENT
CITY OF MILACA, MINNESOTA**

THIS AGREEMENT, made and entered into this _____ day of _____, 2017, by and between **THE CITY OF MILACA**, a Minnesota Municipal Corporation, hereinafter referred to as "Seller", and **HEGGIES PIZZA LLC**, a Minnesota Limited Liability Company, hereinafter referred to as "Buyer".

WITNESSETH:

That in consideration of the mutual covenants and agreements herein contained, together with other good and valuable consideration in hand paid by the Buyer to the Seller, as more fully set forth below, the receipt and sufficiency of which is hereby acknowledged by the Seller, it is hereby agreed as follows:

1. **Property Purchased.** Seller agrees to sell and Buyer hereby agrees to purchase, on such terms and conditions as are set forth herein, the following described property.

All of that property located in the City of Milaca, County of Mille Lacs, State of Minnesota, legally described as:

Lot One (1), Block One (1), Highway 169 Industrial Park 1st Addition; Lot One (1), Block One (1), Highway 169 Industrial Park, 2nd Addition; Lot One (1), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Two (2), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Three (3), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Four (4), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Five (5), Block Two (2), Highway 169 Industrial Park, 2nd Addition; and Outlot A;

(the Property).

NOTE: Title to the Property includes any road easements contained in the Plat that become abandoned by the City of Milaca.

2. **Purchase Price and Payment.** It is agreed by and between the parties hereto that the purchase price of the Property shall be the sum of One Hundred Forty-eight Thousand and one/100 Dollars (\$148,001.00).

At the execution of this Agreement, \$10,000.00 shall be paid by Buyer as earnest money to be held by Seller in its general reserve fund and the balance of \$138,001.00 shall be paid by cashier's check or wire transfer to Seller at closing

3. **Date and Place of Closing.** The date of closing shall be October 5, 2017, unless an earlier date is agreed to by and between the parties. Closing shall take place at the office of Seller, or at such other location which shall be agreed to by the parties hereto. Buyer shall be entitled to possession immediately after the completion of closing.

Subject to performance by Buyer, Seller agrees to execute and deliver a Warranty Deed conveying marketable title to the Property subject only to the following exceptions:

- A. Building and zoning laws, ordinances, state and federal regulations.
- B. Restrictions relating to use or improvements of the property and agreed to by Buyer.
- C. Reservation of any minerals or mineral rights to the State of Minnesota. Provided there shall be no right to disturb the surface of the Property or to mine the same.
- D. Existing utility and drainage easements. See attached Exhibit "A".

4. **Examination of Title.** Within a reasonable time prior to closing, Seller shall furnish Buyer with an Abstract of Title or a Title Commitment issued by Home Security Abstract & Title Company, certified to date including proper searches covering bankruptcies and state and federal judgments, liens, and levied and pending special assessments the cost of which shall be paid by Buyer. In such case, the abstracting work and Title Commitment cost shall be paid by Seller. Buyer shall pay the cost of title insurance if it chooses to purchase such insurance. Buyer shall have 30 business days after receipt of the Abstract or commitment for title insurance to provide Seller with a copy of the commitment and written objections. Buyer shall be deemed to have waived any title objections not made within the applicable 30 day period provided for above, except that this shall not operate as a waiver of Seller's covenant to deliver a statutory Warranty Deed, unless a Warranty Deed is not specified above. Provided further, however, said time for objection shall be extended until 30 days after the title company designated by the lender has issued its title commitment.

5. **Title Corrections and Remedies.** Seller shall have 120 days from receipt of Buyer's written title objections to make title marketable. Upon receipt of Buyer's title objections, Seller shall, within 15 business days, notify Buyer of Seller's intention to make title marketable within the 120 day period. Liens or encumbrances for liquidated amounts which can be released by payment or escrow from proceeds of closing shall not delay the closing. Cure of the defects by Seller shall be reasonable, diligent, and prompt. Pending correction of title, all payments required herein and the closing shall be postponed.

A. If notice is given and Seller makes title marketable, then upon presentation to Buyer and proposed lender of documentation establishing

that title has been made marketable, and if not objected to in the same time and manner as the original title objections, the closing shall take place within 10 business days or on the scheduled closing date, whichever is later.

- B. If notice is given and Seller proceeds in good faith to make title marketable but the 120 day period expires without title being made marketable, Buyer may declare this Agreement null and void by notice to Seller, neither party shall be liable for damages hereunder to the other, and earnest money shall be refunded to Buyer.
- C. If Seller does not give notice of intention to make title marketable, or if notice is given but the 120 day period expires without title being made marketable due to Seller's failure to proceed in good faith, Buyer may seek, as permitted by law, any one or more of the following:
 - (1) Proceed to closing without waiver or merger in the deed of the objections to title without waiver of any remedies, and may:
 - (a) Seek damages, costs and reasonable attorneys' fees from Seller as permitted by law (damages under this subparagraph (a) shall be limited to the cost of curing objections to title, and consequential damages are excluded; or,
 - (b) Undertake proceedings to correct the objections to title.
 - (2) Rescission of this Purchase Agreement by notice as provided herein, in which case the Purchase Agreement shall be null and void and all earnest money paid hereunder shall be refunded to Buyer.
 - (3) Damages from Seller including costs and reasonable attorneys' fees, as permitted by law.
 - (4) Specific performance within 6 months after such right of action arises.
- D. If title is marketable, or is made marketable as provided herein, and Buyer defaults in any of the agreements herein, Seller's remedies shall be limited to the right to cancel this Contract as provided by statute and retain all payments made hereunder as liquidated damages.
- E. If title is marketable, or is made marketable as provided herein, and Seller defaults in any of the agreements herein, Buyer may, as permitted by law:

- (1) Seek damages from Seller including costs and reasonable attorneys' fees.
- (2) Seek specific performance within 6 months after such right of action arises.

6. **Real Estate Taxes and Special Assessments.** Real estate taxes due and payable in and for the year of closing shall be paid by Seller. Seller shall pay on date of closing all special assessments levied against the property. Seller shall provide for payment of special assessments pending as of the date of the closing for improvements that have been ordered by the City Council or other governmental assessing authorities. As of the date of this Agreement, Seller represents that except as stated herein, there are no plans pending for a new public improvement project from any governmental assessing authority, the costs of which project may be assessed against the Property.

Except as stated above, Seller shall pay on date of closing any deferred real estate taxes or special assessments payment of which is required as a result of the closing of this sale. Buyer shall pay all real estate taxes due thereafter. Seller makes no representation concerning the amount of future real estate taxes or of future special assessments.

7. **Contingencies.** This Agreement shall be contingent upon the following conditions and upon the failure of any to be fulfilled, Buyer shall have the right to rescind this Agreement and all earnest money paid hereunder shall be refunded.

- A. Buyer having the right to obtain at Buyer's expense an Environmental Phase I Assessment prepared by a qualified environmental engineer acceptable to Buyer and acceptable to Buyer's lender, certified to Buyer and Buyer's lender and containing findings of there being no environmental waste or hazardous materials on the Property and that the same is not subject to contamination by hazardous waste or ground water

contamination. If the Phase I contains findings that are not reasonably acceptable to Buyer, Buyer shall have the full right to rescind this Agreement.

- B. Buyer shall be provided unrestricted access to the Property up to the time of closing for the purposes of investigation, inspection, soil borings and testing to determine that the Property is suitable for its needs. Buyer shall pay all costs of such investigation.
- C. Favorable soil boring results, obtained at Buyer's expense, demonstrating that the Property will support the use intended by Seller. All holes used for borings to be filled and tamped at Buyer's expense.

All of the above reference contingencies to be resolved to Buyer's satisfaction by _____, 2017, or Buyer shall have the right to rescind this Agreement by writing delivered to Seller on or before such date, otherwise this Agreement to remain in full force and effect. In the event Buyer rescinds this Agreement, copies of all soil borings and environmental reports shall be given to Seller.

8. **Environmental Representations.** Seller knows of no hazardous substances or petroleum products having been placed, stored, or released from or on the Property by any person in violation of any law, nor of any underground storage tanks having been located on the Property at any time.

Seller knows of no wetlands, flood plains, or shorelands on or affecting the Property.

9. **Closing Documents.** Subject to performance by the Buyer and the Seller of their respective obligations hereunder, the Buyer and the Seller agree to fully execute as necessary and to deliver at the closing the following:

- A. A Warranty Deed conveying marketable title to the property to the Buyer free and clear of all liens and encumbrances, except encumbrances previously referenced in Paragraph 4 hereof.

- B. Funds from the Seller sufficient to pay the state deed tax on the Warranty Deed.
- C. An Affidavit of Seller indicating that on the date of the closing there are no outstanding unsatisfied judgments, tax liens, or bankruptcies against or involving the Seller and that, if appropriate, there are no maintenance agreements, or other agreements in force as to the Property and that the Seller knows of no unrecorded interests in the Property of any kind, together with whatever standard owner's affidavit may be required by the Buyer.
- D. Certificate of Real Estate Value.
- E. Such other documents as may be reasonably necessary to complete the closing of the transaction.

10. **Vacation of Planned Roads.** Subsequent to closing, Seller agrees to vacate all current plans for streets, roads and other improvements on the Property so as to allow Buyer to develop its own plans regarding Property use, so long as in compliance with applicable City and County restrictions (lot combination will be subject to the approval of Mille Lacs County).

11. **Restrictions to be Made of Record.** Buyer agrees to execute at the time of closing a written agreement suitable for recording providing that, Seller has the right of first refusal to repurchase the Property for the amount of the original purchase price in the event it is to be sold, gifted, assigned, or otherwise transferred to a third party within a period of five (5) years from the date of closing. Provided, however, Buyer may transfer the Property to an entity that is controlled by Buyer and not used as a vehicle to transfer vacant land to another party for the purpose of sale of part or all of the Property prior to improvements being constructed thereon.

12. **No Partnership or Joint Venture Created Hereby.** Nothing contained in this Agreement shall be interpreted as creating a partnership or joint venture between the Buyer and the Seller relative to the Property.

13. **No Merger; Entire Agreement.** The terms, covenants, and conditions to be performed, or which may be performed, subsequent to the date of this closing shall survive the closing and thereafter continue in full effect and shall not merge with the deed.

This Agreement contains the entire understanding of the parties hereto with respect to the purchase of the Property by the Buyer and supersedes all prior agreements and understandings between the parties with respect to such purchase.

14. **Cumulative Rights.** No right or remedy herein conferred on or reserved to the Buyer or the Seller is intended to be exclusive in any other right or remedy herein or by law provided, but each shall be cumulative in and in addition to every other right or remedy existing at law in equity or by statute, now or in the future.

15. **Attorneys' Fees.** If either party commences an action against the other to enforce any of the terms of this Agreement or because of the breach by the other party of any of the terms hereof, the losing or defaulting party shall pay to the prevailing party reasonable attorneys' fees, costs, and expenses incurred in connection with the prosecution or defense of such action.

16. **Notices.** Except as otherwise provided herein, all communications, demands, notices, or objections permitted or required to be given or served under this Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person or deposited in the United States mail, postage prepaid, for mailing

by certified or registered mail, return receipt requested and addressed to a party to this Agreement, to the address set forth below, or if to a person not a party to this Agreement, to the address designated by a party to this Agreement in the foregoing manner. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. The current addresses of the parties are as follows:

SELLER: **CITY OF MILACA**
Attn: Tammy Pfaff
255 First Street E.
Milaca, MN 56353

With copy to: **Paul D. Dove, Esq.**
Dove Fretland, P.L.L.P.
5881 Cedar Lake Road
Minneapolis, MN 55416

BUYER: **Heggies Pizza LLC**
P.O. Box 250
1115 – 6TH Avenue NE
Milaca, MN 56353

With copy to:

17. **Binding Effect and Time is of the Essence.** This Agreement shall be binding on and inure to the benefit of the parties hereto and the assigns, executors, heirs, and successors of the parties. Time is of the essence for performance of the terms of this Agreement.

18. **Amendment, Modification, or Waiver.** No amendment, modification, or waiver of any condition, provision, or term shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or a duly authorized representative,

and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default. Except as expressly and specifically stated otherwise, nothing herein shall limit the remedies and rights of the parties hereto under and pursuant to this Agreement.

19. **Instrument Only Constitutes Offer.** This instrument shall not be effective and shall constitute only an offer by the Seller until the Buyer has executed the same and has inserted the date of the Buyer's acceptance of the offer in the first line hereof, which shall be deemed the effective date of this Agreement. The Buyer has five (5) days from the date of this offer, as specified below by the Seller, to accept and to execute this Agreement. In the event the Buyer does not accept and execute this Agreement within that period, the Seller shall in no manner be liable or responsible on account hereof except to return to the Buyer any money paid by the Buyer to the Seller on the execution by the Buyer of a Cancellation of Purchase Agreement.

20. **Severable Provisions.** Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

21. **Minnesota Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Minnesota.

22. **Agency Representation.** There are no real estate agents involved and Seller shall have no obligation to pay any commissions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed effective the day and year first above written.

SELLER:

CITY OF MILACA

BY: _____

BY: _____

BUYER:

HEGGIES PIZZA LLC

BY: _____

RIGHT OF FIRST REFUSAL

AGREEMENT, made this ____ day of _____, 2017, by and between **THE CITY OF MILACA**, a Minnesota Municipal Corporation, hereinafter referred to as "Seller", and **HEGGIES PIZZA LLC**, a Minnesota Limited Liability Company, hereinafter referred to as "Buyer".

RECITALS:

A. By Purchase Agreement dated _____, 2017 (the "Purchase Agreement"), Seller has agreed to sell to Buyer the following described property:

All of that property located in the City of Milaca, County of Mille Lacs, State of Minnesota, legally described as:

Lot One (1), Block One (1), Highway 169 Industrial Park 1st Addition; Lot One (1), Block One (1), Highway 169 Industrial Park, 2nd Addition; Lot One (1), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Two (2), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Three (3), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Four (4), Block Two (2), Highway 169 Industrial Park, 2nd Addition; Lot Five (5), Block Two (2), Highway 169 Industrial Park, 2nd Addition; and Outlot A;

(the "Property").

B. Seller, as a Municipal Corporation, desires to protect the interest of its citizens in the event that there is a rapid change in the value of the Property by retaining the Right of First Refusal to purchase the Property according to the terms stated herein in the event Buyer receives an offer to purchase the Property, or any portion thereof, for a price that is higher than what Buyer paid for the Property, or a portion thereof, based upon the pro rata amount.

C. Buyer has agreed to grant Seller certain repurchase rights as defined in this Agreement.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. **Notice of Offer to Purchase, or Agreement to Sell from Buyer to Seller.** In the event Buyer decides to sell, assign or transfer the whole, or any part of the Property during the term of this Agreement, it shall first provide written notice of its intentions to Seller, including the exact description of the parcel Buyer intends to sell, the amount of all obligations attributable to the parcel and its intended asking price.

2. **Right of First Refusal.** Upon receiving any offer to purchase the whole, or any portion of the Property, Buyer shall provide a written copy of the offer to Seller and Seller shall have a period of thirty (30) days from the date of receipt of the offer to accept the proposed purchase price and arrange to proceed to closing. If Seller does not accept the offer within the thirty (30) day period, the proposed parcel to be sold shall be free and clear of this Right of First Refusal. Provided, however, if the proposed Buyer does not close on the parcel described in its offer within ninety (90) days after the 30th day of the time the notice of the offer was given to Seller, the original offer shall be terminated by Buyer and this Right of First Refusal shall remain in effect as to the relevant parcel.

3. **Subordination of Right.** In the event Buyer proceeds to construct a building(s) on the Property, or any portion thereof, Seller shall release its Right of First Refusal as to the property on which the building(s) is located on at the completion of the construction and shall agree to subordinate its interest to any lender advancing construction proceeds with respect to said building(s).

4. **Termination of Right of First Refusal.** This Right of First Refusal shall terminate if any of the following events occur:

- a. Five (5) years after the date of this Agreement;
- b. As to all parcels containing completed buildings;
- c. The expiration of Seller's Right of First Refusal with regard to any parcel for which an offer to Seller was furnished, Seller refused to purchase the parcel and/or sale was closed as to a third party;
- d. Seller's filing a termination of its Right of First Refusal as to the Property with the Mille Lacs County Recorder.

SELLER:

CITY OF MILACA

BY: _____

BY: _____

BUYER:

HEGGIES PIZZA LLC

BY: _____

STATE OF MINNESOTA)
) SS:
COUNTY OF)

On this _____ day of _____, 2017, before me, a Notary Public in and for said County, personally appeared _____ and _____, to me personally known, who being duly sworn, did say that they are the _____ and _____, respectively, of the **City of Milaca**, the Minnesota Municipal Corporation named in the foregoing instrument and that said instrument was signed on behalf of said Municipal Corporation by authority of its City Council and acknowledge said instrument to be the free act and deed of said Municipal Corporation.

Notary Public

STATE OF MINNESOTA)
) SS:
COUNTY OF)

On this _____ day of _____, 2017, before me, a Notary Public in and for said County, personally appeared _____ and _____, to me personally known, who being duly sworn, did say that he is the _____, of the **Heggies Pizza, LLC**, the Minnesota Limited Liability Company named in the foregoing instrument and that said instrument was signed on behalf of said Limited Liability Company by authority of its Governors and Members and acknowledges said instrument to be the free act and deed of said Limited Liability Company.

Notary Public

Drafted by:
Paul D. Dove
Dove Fretland, P.L.L.P.
5881 Cedar Lake Road
Minneapolis, MN 55416
(952) 545-9000

Tax Statements Should be Sent to:

Heggies Pizza, LLC
P.O. Box 250
1115 - 6th Avenue NE
Milaca, MN 56353

INDUSTRIAL PARK PROPERTIES			
PID	LEGAL	ACRES	SELLING PRICE
21-362-0010	LOT 1 BLOCK 1 HWY 169 IND PART 1ST ADD	6.03	\$ 25,000.00
21-363-0010	LOT 1 BLOCK 1 HWY 169 IND PART 2ND ADD	2.41	\$ 20,000.00
21-363-0020	LOT 1 BLOCK 2 HWY 169 IND PART 2ND ADD	2.11	\$ 20,000.00
21-363-0030	LOT 2 BLOCK 2HWY 169 IND PART 2ND ADD	2.07	\$ 20,000.00
21-363-0040	LOT 3 BLOCK 2 HWY 169 IND PART 2ND ADD	4.58	\$ 23,000.00
21-363-0050	LOT 4 BLOCK 2 HWY 169 IND PART 2ND ADD	2.34	\$ 20,000.00
21-363-0060	LOT 5 BLOCK 2 HWY 169 IND PART 2ND ADD	2.5	\$ 20,000.00
	Out Lot A		\$ 1.00
			\$ 148,001.00

Highway 23—Foley to Milaca

Road Safety Audit

The newly completed draft Highway 23 Road Safety Audit, and its findings, are part of a multi-agency effort to improve safety along 16 miles of Highway 23 between Foley and Milaca in Benton and Mille Lacs counties.



Four Primary Concerns

1. High speeds
2. Safe pedestrian and bicycle connectivity and crossings in urban areas
3. High speed rear-end crashes in rural areas
4. Head-on collisions

Primary Strategies

- Partner with local communities to develop a three-lane roadway section in urban areas.
- Plan for the future design and layout of the corridor. Be ready before any future MnDOT reconstruction occurs.
- Improve pedestrian and bicycle crossing amenities in urban areas.
- Potentially convert selected Highway 23 intersection approach lanes in rural areas from through/right-turn lane into through/left-turn lane approaches. Right-turn lanes can be added in long term.
- Develop raised medians and left-turn lanes in urban areas.
- Develop median buffer lanes and centerline rumble strips in rural areas.



*View the Highway 23 Road Safety Audit online,
at mndot.gov/d3/projects/h23foleytomilaca/*

Highway 23—Foley to Milaca

Road Safety Audit

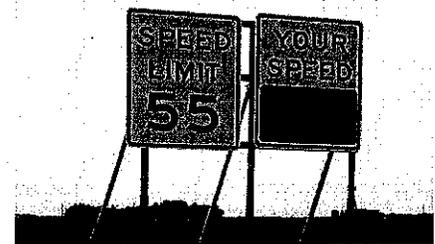
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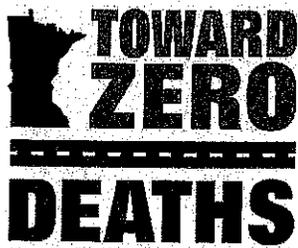


*View the Highway 23 Road Safety Audit online,
at mndot.gov/d3/projects/h23foleytomilaca/*

Community Action

What we need from you!

- Work with the regional Toward Zero Deaths partners to develop and implement education initiatives.
- Develop plans for how you want the Highway through your community to look, operate, and function.
- Utilize these strategies when opportunities to implement are funded and being realized.
- Plan now – before a project is realized and implemented.
- Be prepared to use local funding and apply for competitive grants and safety funding. Coordinate with future MnDOT and County projects.



www.minnesotatzd.org

Contact Us

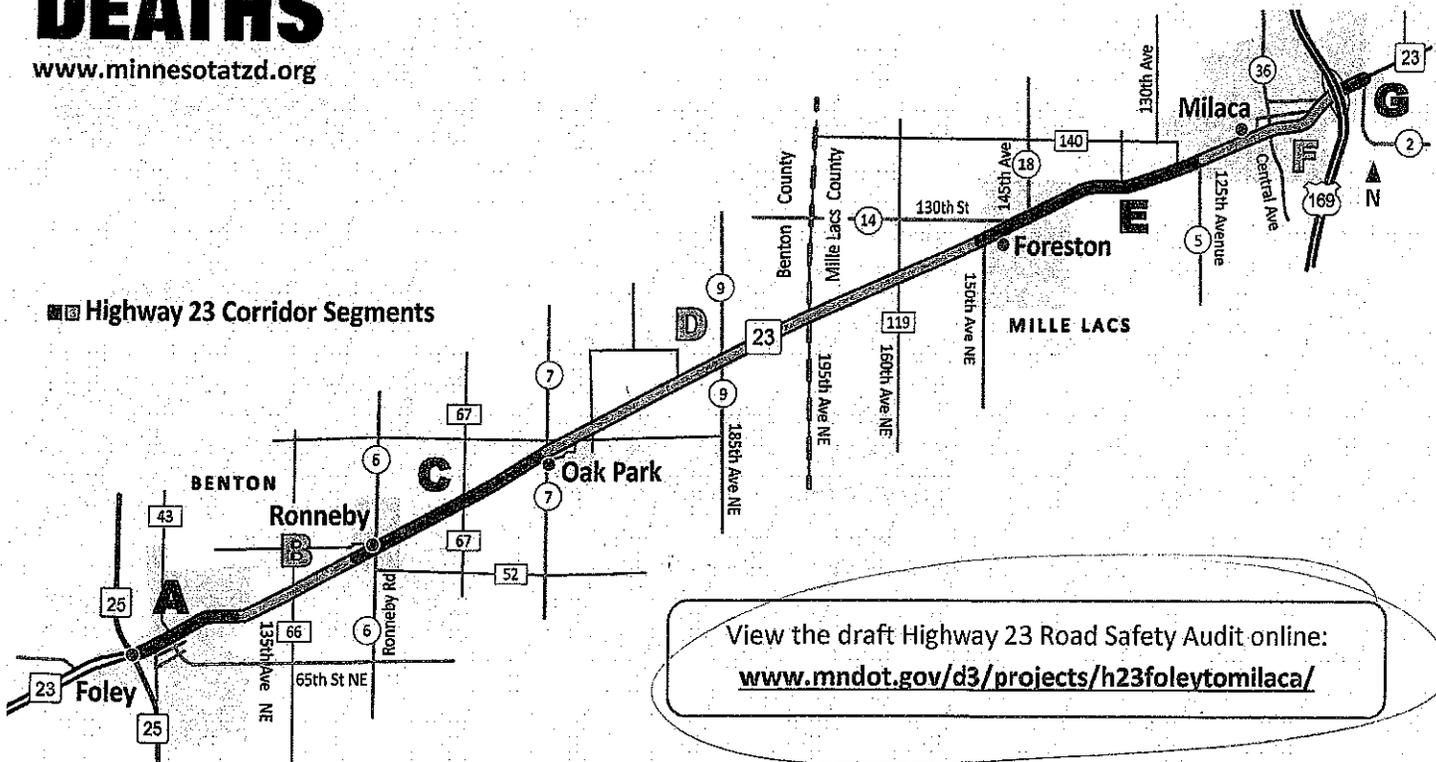
HIGHWAY 23 ROAD SAFETY AUDIT

Derek Leuer, Traffic Safety Engineer, MnDOT Office of Traffic, Safety and Technology
derek.leuer@state.mn.us

Bryan Nemeth, Consultant Project Manager, Bolton & Menk, Inc.
bryanne@bolton-menk.com

LOCAL MnDOT CONTACT

Tom Dumont, District Traffic Engineer, MnDOT District 3
tom.dumont@state.mn.us

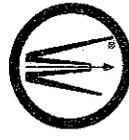
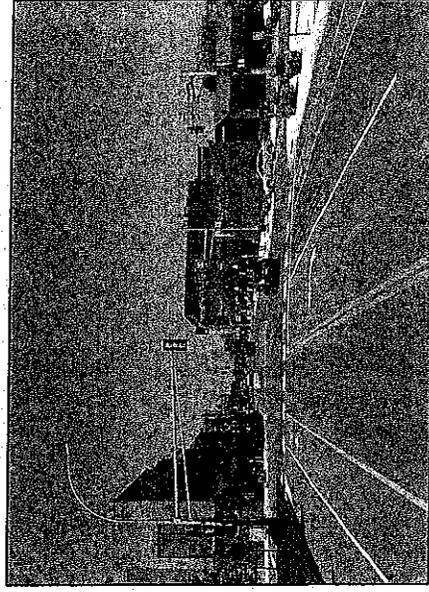


The Road Safety Audit is one part of a multi-agency effort to improve safety on Highway 23 in Benton and Mille Lacs counties. For more information about the Highway 23 safety improvement effort, or to learn how to get involved with safety efforts along Highway 23, contact Tom Nixon, East Central Minnesota Toward Zero Deaths Coordinator at thomas.nixon@state.mn.us.

Highway 23 Road Safety Audit Findings – Community Meeting, Foley City Hall, Sept. 11, 2017

Segment F (Milaca) Strategies – Short and Mid-Term

- Develop a community roadway plan
- Restripe left turn lanes at Central Ave, 3rd Ave and school access
- Pedestrian ramp and striping improvements at 3rd Ave
- Restripe as 3-lane roadway from Central Ave to 3rd St SE (short to mid-term)
- Pedestrian crossing enhancements at 3rd Ave (mid-term)
- Signal improvements at Central Ave



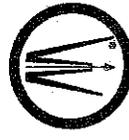
Segment G (Milaca) Strategies – Short to Long Term

Short Term

- Restripe a left turn lane at CSAH 2 (remove bypass lane)

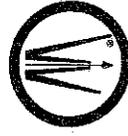
Long Term

- Add trail or sidewalk from 10th Ave to 1st St
- Construct roundabout at either CSAH 2 or 10th Ave
 - If roundabout at 10th Ave, add left turn lane at CSAH 2
 - If roundabout at CSAH 2 (preferred), $\frac{3}{4}$ access at 10th Ave
- Provide continuous lighting from Hwy 169 Interchange to CSAH 2



Segment F (Milaca) Strategies – Long Term

- Transition corridor to context sensitive urban roadway from Central Ave to 3rd St SE
- Tight urban section (10' thru lane, 11' turn lane, 10' thru lane) – parking on north side
- Complete Streets design (crossing locations, sidewalk, street furniture, lighting)
- 3-lane roadway from Central Ave to 3rd St SE
- Add left turn lanes at Central, 3rd, and school access
- Explore potential of a roundabout at 3rd Ave and pedestrian underpass east of 3rd Ave



August MONTHLY STATS
MILACA POLICE DEPARTMENT

911 Hangups	2
Accident	3
Agency Assist	22
Alarm	15
Animal	11
Arrested	0
Assault	1
Burglary	2
CDTP	4
Child Abuse	0
Child Custody	1
Civil Issue	4
Community Contact	13
DANCO Violation	0
Death Investigation	0
Debris	0
Disturbance	12
Domestic	5
Driving Complaint	3
Drugs	0
Family Services Referral	5
Fire	1
Found Property	5
Fraud-Forgery-Scam	1
Funeral Escort	2
Garbage Dumping	0
Gas Drive Off	1
Gas Leak	1
Harassment Complaint	5
Icr Misc	12
Juvenile Complaint	1
Lockout	8
Lost Property	1
Medical	37
Missing Adult	1
Missing Juv	0
Motorist Assit	2
Noise Complaint	4
OFP Violation	2
Parking Complaint	12
Property Exchange	0
Property Watch	2
Public Assist	14
Pursuit	0
Recovered Property	0
Remove Unwanted	3
Search Warrant	0
Suicidal Party	2
Suspicious Activity	23
Theft	13
Threats Complaint	2
Traffic	16
Trespass Complaint	0
Vulnerable Adult Report	1
Welfare Check	7
Zoning Violation	1

Community Events Attended	2
Training	54hr
Citations	2
Parking Citations	3
Park Related Incidents	15
Arrests	2
TOTAL CALLS:	283

Submitted by Todd C. Quaintance for month of August





Milaca Police

To Protect and Serve

September 12, 2017

Milaca City Council Members:

Dear Milaca City Council Members::

Attached to this letter are documents associated with a recent dog bite case in the city of Milaca. A dog was declared a Dangerous Animal as a result of the dog bite. The owner of the Dangerous Animal has chosen to contest the declaration that the dog is a Dangerous Animal.

The dog owner will have the opportunity to contest the Dangerous Animal declaration at the next city council meeting on Sept. 21, 2017. As part of the hearing process I am providing documents to be reviewed in advance of the meeting. These documents have been redacted to remove private information.

You will have an opportunity to hear from the owner of the Dangerous Animal at the council meeting.

I have included:

- Milaca Police Department supplemental reports from this incident
- Milaca city ordinance regarding Dangerous Animals Chapter 95
- a letter given to the owner of the Dangerous Animal regarding the declaration
- a copy of the same letter signed by the owner requesting a hearing
- a letter informing her of the hearing time, date and location of the council meeting
- MN statute regarding requirements for Dangerous Dogs
- photos of the dog that was bitten during the incident

This police packet is being provided prior to the regular council packet. **Please bring these documents to the regularly scheduled City Council meeting.**

If you have any questions please call at (320) 983- 6166.

Respectfully,

Todd C. Quaintance
Chief of Police

Enclosures

A handwritten signature in black ink, appearing to read "Todd C. Quaintance", written over the typed name and title.

Todd C. Quaintance
Chief of Police

Park Commission Minutes

September 5, 2017

Members Present: Pete Pederson, Mark Wubben, Matt Follmuth, Corey Greninger, Lynn Galice, Cindy Biederman, and Josh DeHart.

Pete Pederson – City Report

- RV Park – Cost too much on south side of road. Moved to west of pump house.
- Bid for blacktop project at Rec Park \$34,000
- Cameras are up in Rec Park. Approved to put under bridge.
- Budget – Less than 1% levy tax increase for the City of Milaca.

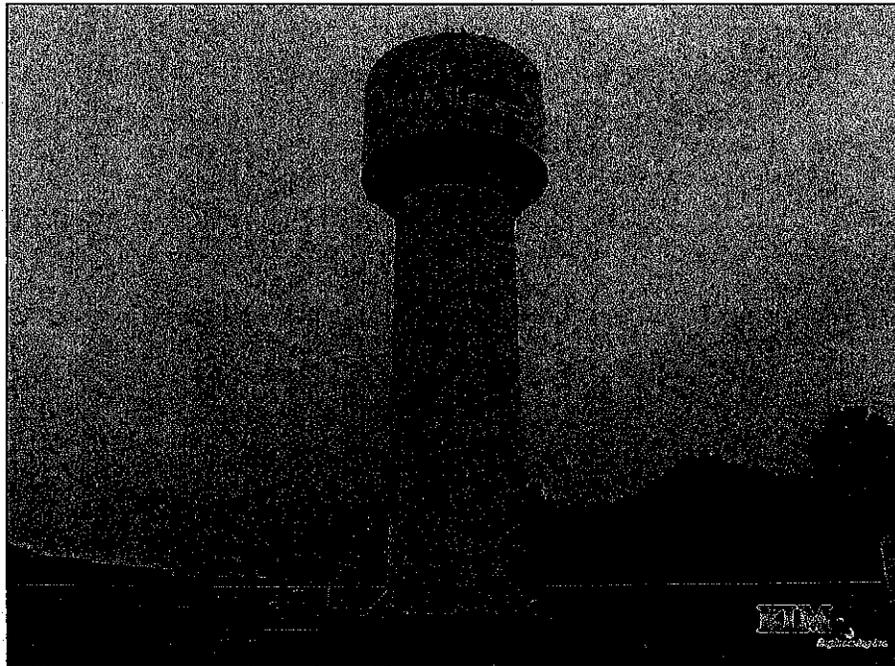
Mark Wubben – Parks Report

- Chain link fence up for railroad bridge
- Signs installed for motorized vehicles on trails this week.
- Signs for surveillance installed this week.
- Parking lot camera can follow vehicles/people in the parking lot.
- Trimble Park statue funding eliminated from budget. Will be done through gifts.
- New swing-set possibly in Rec Park. Not using old one.
- Warming house – Need ideas for indoor flooring.
- Ice rink will be fixed this week, weather permitting.

Next meeting: Tuesday, October 3 at the Milaca American Legion.

Submitted by Matt Follmuth

CITY OF MILACA, MINNESOTA



June 2017

500,000 Gallon Capacity
Tower Number Two



Reservoir Summary Report

KLM Project
MN2103

P.O. Box 897 • 3394 Lake Elmo Ave. N. • Lake Elmo, MN 55042
(651) 773-5111 • Fax (651) 773-5222

PROJECT INFORMATION

KLM Project No.: MN2103 **Customer P. O. Number:** N/A
Customer: City of Milaca, MN **Phone:** 320-983-6547
Street/City/State/Zip: 255 First Street East, Milaca, MN 56353
Customer Contact: Steve Burklund, Public Works Director
Tank Owner: City of Milaca, MN **Phone:** 320-983-6547
Tank Owner Contact: Steve Burklund, Public Works Director
Owner's Tank Designation: Tower Number Two
Tank Description: Fluted Column/Hydropillar
Tank Location (Street): 617 - 8th Street NE Milaca, MN 56353
Purpose of Inspection: Condition Assessment
Date of Inspection: June 22, 2017
Inspected By: Devin Severson and Steven O'Keefe
Type of Inspection: KLM Standard ROV Evaluation
Manufacturer: PDM **Construction Date:** 1972
Capacity: 500,000 Gallons
Type of Construction: Welded
Tank Diameter: 50-feet
Height to: Overall ~145-feet
Height to: HWL ~138-feet LWL ~100-feet
Type of Access to Tank Interior: Manway on roof
Tank Construction Drawings: None Available
Previous Inspection Records: KLM 1996, 1999, 2005, 2009, 2013

EXISTING COATING INFORMATION

	<u>INTERIOR WET</u>	<u>INTERIOR DRY</u>	<u>EXTERIOR</u>
Date Last Coated	2010	1998	1998
Full or Spot Repair	Spot Repair	Spot Repair	Full
Coating Contractor	Champion Coatings	TMI	TMI
Surface Preparation	SSPC SP-10	SSPC SP-6	SSPC SP-6
Paint System	Epoxy	Epoxy	Epoxy/Urethane
Paint Manufacturer	Sherwin Williams	Sherwin Williams	Sherwin Williams
Lab Lead Test Paint Chips	No	No	No





KLM ENGINEERING, INC.

P.O. Box 897 • 3394 Lake Elmo Ave. N. • Lake Elmo, MN 55042
(651) 773-5111 • Fax (651) 773-5222

June 30, 2017

Steve Burkland
Director of Public Works
City of Milaca
255 First Street East
Milaca, MN 56353

Maint Agreement
3 YRS
By US Mail

RE: ROV Evaluation and Condition Assessment of the 500,000-Gallon Elevated Water Tower (Tower No. 2) in the City of Milaca, Minnesota. KLM Project No. 2103.

Mr. Burkland;

On June 22, 2017, KLM performed a ROV inspection and evaluation of the 500,000-gallon elevated water tower (Tower No. 2) in the City of Milaca, MN and offers the following comments.

Summary:

Records indicate the tower was originally constructed in 1972 by PDM. In 1998 the interior wet area, exterior, and bowl and access tube of the dry area (sweating areas) were reconditioned by TMI Coatings. In 2010 the interior wet area was spot repaired by Champion Coatings.

The interior wet area is in fair to good condition with less than two (2) percent visible coating failures on the roof, and approximately five (5) to ten (10) percent visible coating failures on the shell and bowl. Coating failures consist of top coat delaminations, pinhole corrosion, and random locations of blistering. The blistering appears to be located on coatings that were applied in 1998, while delaminations appear to be located on coatings applied in 2010. The coating will continue to provide protection, however; due to condition and age the coating is not considered repairable. The tower should be inspected and reevaluated in three (3) to four (4) years to determine when the next scheduled maintenance should occur with the anticipation that the coating will need complete replacement within seven (7) to eight (8) years. See attached photos.

KLM Does-Cost \$400,000

The interior dry area is in fair condition with approximately five (5) percent visible coating failures in the drywell tube and bowl and less than one (1) percent visible coating failures on the fluted column. The failures are similar to flash rusting or pinhole rusting and have increased since 2012, however; the coating continues to provide protection. Due to condition



and amount of corrosion the coating is not considered repairable and should be replaced in its entirety at the same time as the interior wet coating. See attached photos.

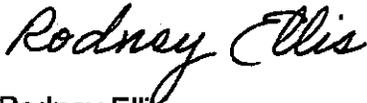
The exterior coating was applied in 1998 and is now nearly 20 years old. Despite showing some signs of deterioration of the top coat the coating is in good overall condition with less than one (1) percent visible coating failures throughout the tank. To keep down overall costs, and since the coating has achieved its life expectancy, it should be anticipated to replace the coating in its entirety at the same time as the interior coating(s) within seven (7) to eight (8) years.

Overview:

A full engineering report was not part of the contracted services for this evaluation, but can be added at your request. The engineering report would specify the full scope of work recommended, including an itemized list of the recommended modifications or coating repairs, an engineer's cost estimate, and the time required to make repairs. The engineering report and cost estimate can be performed for an estimated cost of \$1,400.00.

Sincerely,

KLM Engineering, Inc.



Rodney Ellis
Vice President/COO
NACE Coating Inspector No. 1686

Report reviewed by:



Digitally signed by Jerry J. Tell
Date: 2017.07.03 11:05:46
-05'00'

Jerry J. Tell, P.E.
Manager of Engineering
MN License No. 15524

Attached: Photos

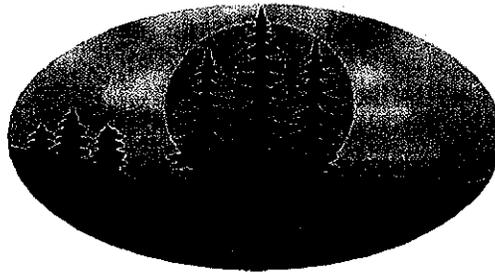
Copyright 2017 by KLM Engineering, Incorporated. All rights reserved. This material may not be duplicated reproduced, displayed, modified or distributed without the prior express written permission of KLM Engineering, Incorporated.

P:\2017\2017 Evaluations And Photos\Milaca MN2103 Tower 2\Milaca MN2103 Summary Report Final.Docx



CITY OF MILACA

255 1st Street East
Milaca MN 56353



320-983-3141
320-983-3142 Fax

www.cityofmilaca.org

Please post the following for 2 weeks in the Union-Times under Public Notices:

CITY OF MILACA EQUIPMENT FOR SALE

<u>Item Description</u>	<u>Starting Bid</u>
1. Three Point Sickle Mower	\$ 30.00
2. Curtis 72" Quick Detach Blade	\$1,000.00
3. Byers or Salt Dog Hyd. Truck Mount Salt/Sander	\$1,200.00
4. H&H 20' Full Manual Tilt Trailer	\$ 300.00
5. Estate Pull Behind Finish Mower	\$ 300.00
6. Simplicity 860 Walk Behind Snow Blower	\$ 150.00
7. DR Walk Behind Weed & Grass Trimmer	\$ 125.00
8. Bush Hog Pull Behind Brush Cutter	\$ 300.00
9. Older Blade Sharpener	\$ 40.00
10. Homemade Pull Behind Sprayer	\$ 50.00
11. 500 Gallon Propane Tank	\$ 150.00

Sealed bids will be accepted until 10 am September 29, 2017, at City of Milaca, 255 1st St E, Milaca, MN 56353. Bids not accepted by faxes or e-mails. Sealed bid must contain item you are bidding on, your bid and full contact information. Please call Milaca City Hall at 320-983-3141 or go to www.cityofmilaca.org or email dkatke@milacacity.com for a complete list and pictures.



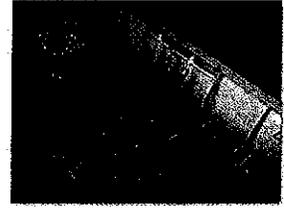
3 Pt Sickle Mower



Blade Sharpener(2)



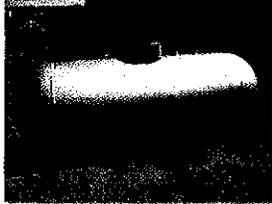
Brush Cutter



Curtis Blade



Estate Finish Mower(2)



Propane Tank



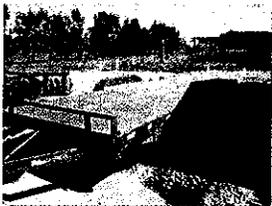
Salt & Sander



Snow Blower



Sprayer



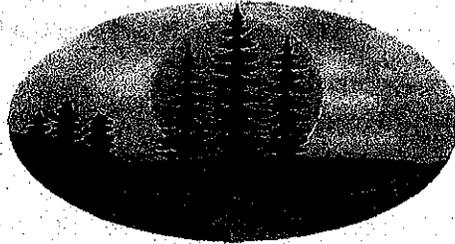
Tilt Trailer



Weed & Grass Trimmer

CITY OF MILACA

255 1st Street East
Milaca MN 56353



320-983-3141
320-983-3142 Fax

www.cityofmilaca.org

5th Street SW – Possible Sewer Improvement Project RESIDENT FEEDBACK QUESTIONNAIRE

August 2017

As a follow-up to recent discussions about the possibility of extending sanitary sewer service (and possibly water service) along 5th Street SW, the City is soliciting feedback from residents and property owners in the project area. We value your opinion and will use your information to help guide us in the decision-making process moving forward. Please complete this short questionnaire by September 15th. You may submit the questionnaire by any of the following methods:

- Drop it off at City Hall
- Mail it to City Hall
- E-mail feedback to tpfaff@milacacity.com

Several options for providing sanitary sewer and water service to 5th Street SW were discussed at the City Council Meeting in July. A summary of some of the possible service options is presented below.

Pressure Sewer. This option would include having the city install a small diameter sewer main along the street. Residents could then purchase their own pump system and connect to the city owned main. The cost for the city owned main with this option would be approximately \$107,000. There would be additional costs to property owners for the pumping system and connecting to the city main. The City Council would likely assess 100% of this cost to the property owners.

Gravity Sewer. This option would include constructing a sanitary sewer lift station and extending traditional gravity sewer along the roadway. The cost for the city owned gravity sewer would be approximately \$407,700. There would be additional costs for property owners to connect to the city gravity sewer. This City Council would likely assess portion of the gravity sewer cost.

Water Main. Water main could be extended down 5th Street SW with a stub provided for each property. The cost for the city owned water main would be approximately 157,300. There would be additional cost for each property to connect to the city water main. This City Council would likely assess portion of the water main cost.

Please indicate your preference to the following questions:

1. In general, which of the following options would you prefer that the city explore further? (you may circle more than one option)

- a. Do Nothing.
- b. Pressure Sewer only.
- c. Pressure Sewer and Water Main.
- d. Gravity Sewer only.
- e. Gravity Sewer and Water Main.

54h 56 SW

LAST NAME	FIRST NAME(S)	ADDRESS 1	CITY	ST	ZIP	PID #
Bremer	Cory a & Lorrie A	465 5th St SW	Milaca	MN	56353	21-036-1100
Nelson	Keith & Katherine	315 5th St SW	Milaca	MN	56353	21-036-1500
Fransen	John & Dorothy	335 5th St SW	Milaca	MN	56353	21-036-1600
✓ Greater MN Credit Union		400 3rd Ave SW	Milaca	MN	56353	21-025-1400 NO
✓ Gruba	Victoria & Alan	325 5th St SW	Milaca	MN	56353	21-036-100 SEWER ONLY
✓ Klumper Mickelson	Vicki	355 5th St SW	Milaca	MN	56353	21-036-1300 NO
✓ Miller	Dale & Betty	445 5th St SW	Milaca	MN	56353	21-036-1000 NO
✓ Nelson	Michael Verba (450 5th St SW #101	Milaca	MN	56353	21-036-2001 NO
✓ Czech	George	15155 75th St NE	Foley	MN	56329	21-036-0900 WATER+SEWER
✓ Sahlstrom	Wesley and Thomas	645 River Dr SW	Milaca	MN	56353	21-036-1700 NO
Johnson	Patrick & Elaine	485 5th St SW	Milaca	MN	56353	21-035-0700 A

(11)

RESOLUTION 17-41

CITY OF MILACA

**RESOLUTION TO APPROVE THE EARLY PAYOFF
OF THE MUNICIPAL LIQUOR STORE EXPANSION DEBT**

WHEREAS, the City of Milaca City Council has reviewed the debt schedule for the Liquor Store "Muni Lease" Document Number 5VCKMH3, and

WHEREAS, the City Council hereby exercises the right to act on the Early Payoff Option as stated in Article X, Section 10.2 of the agreement, in which the notice must be within 60 days prior to the payment date, and

WHEREAS, by exercising the Early Pay Off Option of the "Muni Lease 5VCKMH3" the City Council has determined a savings in interest payments estimated to be \$26,100, and

WHEREAS, the City Council hereby directs the City Treasurer to make the payment in the amount of \$271,939.70 to Wells Fargo, and

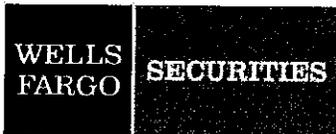
NOW THEREFORE BE IT RESOLVED by the City Council of Milaca, Minnesota, that: the Early Payoff Option is hereby adopted by this Resolution, effective the 21th day of September, 2017:

Adopted this 21st day of September, 2017.

ATTEST

Mayor Harold Pedersen

Tammy Pfaff, City Manager



EARLY PAYOFF INVOICE

Invoice Date: September 06, 2017

Invoice Number: EARLY PAYOFF

Descriptions	Amount & Payment Options
<p>Muni Lease 5VCKMH3; Municipal Liquor Store Addition</p> <p>WFS CUSIP: 601994FC5 Contract: 002256-000001</p> <p>Maturity Date: 12/7/2021 Issue Date: 12/7/2006 Payment Due Date: 12/7/2017 Billing Date: 9/6/2017</p> <p>Payment Number EARLY PAYOFF</p> <p>If you have questions about this Invoice, please call: 612-316-1181 or Email : munileaseops@wellsfargo.com</p>	<p>Total Amount Due: \$271,939.70</p> <p>Regularly Scheduled Payment: \$32,911.53 Remaining Principal Balance: \$237,192.30 Early Termination Fee: \$1,835.87</p> <p>Checks can be mailed with payment stub below to: Wells Fargo Bank, NA NW-8210 PO Box 1450 Minneapolis, MN 55485-8210 Lease Accounting</p> <p>Wires can be sent to: Bank of New York ABA: 021000018 Account: GLA111569 FUT Account Name: Wells Fargo Bank, NA Attn: Lease Accounting Ref: Contract # 002256-000001</p>

Detach and mail this portion with payment or wire to instructions above by due date.



Wells Fargo Bank, NA
NW-8210 PO Box 1450
Minneapolis, MN 55485-8210
Lease Accounting

Invoice Date: September 06, 2017

CONTRACT INFORMATION:
Muni Lease 5VCKMH3; Municipal Liquor Store Addition
Contract Number: 002256-000001

City of Milaca
ATTN: Tracy Gann, Treasurer
255 First Street East
Milaca, MN 56353

WFS CUSIP	601994FC5
Payment Due Date:	December 07, 2017
Total Amount Due:	\$271,939.70
Payment Number:	EARLY PAYOFF

Check if change of address.
Make any address changes required.

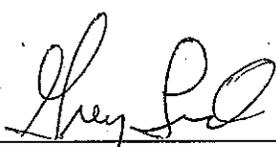
Liquor Store Expansion

City of Milaca, MN

Schedule 1
Exhibit B

Costs Funded \$700,000.00	Payment Rate 4.760%	30 Payments 2 per year	Level Payment \$32,911.53	Lease Factor .04702	Average Life 8.62 years 103 months
	Closing Fees \$0.00	Commencement: Dec 7, 2006			
		Closing Date: Dec 7, 2006			

Pmt	Total Payment Due	Interest Payment Due	Principal Payment Due	After Payment Principal Balance	After Payment Termination Value	Payment Due Date
	\$0.00		\$0.00	\$700,000.00		Dec 7, 2006
1	\$32,911.53	\$16,660.00	\$16,251.53	\$683,748.47	\$700,095.48	Jun 7, 2007
2	\$32,911.53	\$16,273.21	\$16,638.32	\$667,110.14	\$682,586.04	Dec 7, 2007
3	\$32,911.53	\$15,877.22	\$17,034.31	\$650,075.83	\$664,691.39	Jun 7, 2008
4	\$32,911.53	\$15,471.80	\$17,439.73	\$632,636.10	\$646,403.06	Dec 7, 2008
5	\$32,911.53	\$15,056.74	\$17,854.80	\$614,781.31	\$627,712.39	Jun 7, 2009
6	\$32,911.53	\$14,631.80	\$18,279.74	\$596,501.57	\$608,610.52	Dec 7, 2009
7	\$32,911.53	\$14,196.74	\$18,714.80	\$577,786.77	\$589,088.41	Jun 7, 2010
8	\$32,911.53	\$13,751.33	\$19,160.21	\$558,626.56	\$569,136.82	Dec 7, 2010
9	\$32,911.53	\$13,295.31	\$19,616.22	\$539,010.34	\$548,746.29	Jun 7, 2011
10	\$32,911.53	\$12,828.45	\$20,083.09	\$518,927.25	\$527,907.16	Dec 7, 2011
11	\$32,911.53	\$12,350.47	\$20,561.07	\$498,366.18	\$506,609.58	Jun 7, 2012
12	\$32,911.53	\$11,861.12	\$21,050.42	\$477,315.76	\$484,843.45	Dec 7, 2012
13	\$32,911.53	\$11,360.12	\$21,551.42	\$455,764.34	\$462,598.47	Jun 7, 2013
14	\$32,911.53	\$10,847.19	\$22,064.34	\$433,700.00	\$439,864.10	Dec 7, 2013
15	\$32,911.53	\$10,322.06	\$22,589.47	\$411,110.53	\$416,629.57	Jun 7, 2014
16	\$32,911.53	\$9,784.43	\$23,127.10	\$387,983.42	\$392,883.88	Dec 7, 2014
17	\$32,911.53	\$9,234.01	\$23,677.53	\$364,305.89	\$368,615.79	Jun 7, 2015
18	\$32,911.53	\$8,670.48	\$24,241.05	\$340,064.84	\$343,813.80	Dec 7, 2015
19	\$32,911.53	\$8,093.54	\$24,817.99	\$315,246.85	\$318,466.17	Jun 7, 2016
20	\$32,911.53	\$7,502.87	\$25,408.66	\$289,838.19	\$292,560.88	Dec 7, 2016
21	\$32,911.53	\$6,898.15	\$26,013.39	\$263,824.80	\$266,085.69	Jun 7, 2017
22	\$32,911.53	\$6,279.03	\$26,632.50	\$237,192.30	\$239,028.03	Dec 7, 2017
23	\$32,911.53	\$5,645.18	\$27,266.36	\$209,925.94	\$211,375.11	Jun 7, 2018
24	\$32,911.53	\$4,996.24	\$27,915.30	\$182,010.64	\$183,113.83	Dec 7, 2018
25	\$32,911.53	\$4,331.85	\$28,579.68	\$153,430.96	\$154,230.80	Jun 7, 2019
26	\$32,911.53	\$3,651.66	\$29,259.88	\$124,171.08	\$124,712.34	Dec 7, 2019
27	\$32,911.53	\$2,955.27	\$29,956.26	\$94,214.82	\$94,544.48	Jun 7, 2020
28	\$32,911.53	\$2,242.31	\$30,669.22	\$63,545.60	\$63,712.92	Dec 7, 2020
29	\$32,911.53	\$1,512.39	\$31,399.15	\$32,146.45	\$32,203.07	Jun 7, 2021
30	\$32,911.53	\$765.09	\$32,146.45	\$0.00	\$1.00	Dec 7, 2021

By: 

Its: City Manager

Dated as of December 5, 2006

ARTICLE X

OPTION TO PURCHASE

Section 10.1. When Available. Lessee shall have the option to purchase Lessor's interest in the Project on the Payment Dates for the Purchase Option Prices as set forth in Exhibit B, but only if Lessee is not in default under this Lease, and only in the manner provided in this Article.

Section 10.2. Exercise of Option. Lessee shall give notice to Lessor of its intention to exercise its option not less than sixty (60) days prior to the Payment Date on which the option is to be exercised and shall deposit with Lessor on the date of exercise an amount equal to all Rental Payments and any other amounts then due or past due (including the Rental Payment due on such Payment Date) and the Purchase Option Price.

Section 10.3. Release of Lessor's Interest. Upon exercise of the Purchase Option by Lessee, Lessor shall convey or release to Lessee, all of its right, title and/or interest in and to the Project by delivering to Lessee such documents as Lessee deems necessary for this purpose.

Milaca Economic Development Commission

August 18, 2017 meeting 7:30 AM City Hall

Call Meeting to order

Secretary's Report

Old Business

Central Minnesota Initiative Foundation Grant

County Economic Loans & Grants

New Business

New Chamber Coordinator

Heggies Pizza expansion & lots

Available Industrial Lots

By-Pass Development

Other

Adjourn

Next meeting September 15, 2017

June 28, 2017

Milaca Airport Commission Meeting

6:00- Called to order by Steve Nelson

Old Business: No old business

New Business: Introductions were given around the room for new attendees.

We established the commission roster with the addition of Tim Ammerman (with the city councils acceptance) to replace Ken Muller.

The roster will be : Steve Nelson –Chairmen

Leo Vos

Doug Osten

Dave Smith

Tim Ammerman.

The Milaca airport Fly-In was discussed and arraignments are is on track for the August 6th Fly-In.

Tammy Pfaff asked for airport improvement ideas. A list was made including Equipment upgrades, Airport maintenance and expansion.

Tammy proposed a fund for such items so we can take advantage of the MnDot funding when available. All were in favor.

Gary Judd and Ken Muller suggested a Special overweight permit for trucks on the taxiway when needed. This could help with new construction on the existing taxiway with the current 3 ton per axel limit.

Gary Judd addressed the sale of his property to the city for the airport expansion plan. He would estimate a sale to be two years out .

With no other business Leo Vos motioned to adjourn and was seconded by Doug Osten .

The meeting was adjourned at 6:55 with four members present and one to be approved.

Also attending guests were : Pete Peterson, Tammy Pfaff, Gary Judd, Steve Burklund, Ken Muller, Judy Muller, Maynard Smith, Mike Smith and Delaine Jones.

Respectfully submitted,

Steve Nelson

MILACA-BRAHAM JOINT POWERS BOARD AGENDA
AUGUST 31, 2017

1. Call meeting to order
2. Roll Call
3. Set Agenda
4. Consent Agenda
 - a) Minutes of the June 26, 2017 JPB Meeting
 - b) Approval of a new vehicle
 - c) Review and approval of the 2018 Budget
5. New Business
 - a)
6. Comments
7. Adjourn

Minutes

Joint Powers Board

City of Milaca & City of Braham

August 31, 2017

Time- 9:00 A.M. Conference Call

Call to Order.

The meeting of the Joint Powers Board of the Cities of Milaca and the City of Braham was called to order.

Roll Call: Braham Mayor Patricia Carlson, Braham City Administrator Sally Hoy, Milaca Mayor Pete Pedersen and Milaca City Manager Tammy Pfaff.

Approval of the Minutes of June 26th, 2017 were reviewed and upon a motion by Pedersen and seconded by Hoy. The minutes are approved with correction on the last name of Pedersen. All in favor, motion carried.

Approval of the new vehicle was discussed and a motion was made by Pedersen to purchase the vehicle in the amount of \$20,890.88 for a 2017 Ford Fusion, the motion was seconded by Hoy. All in favor, motion carried.

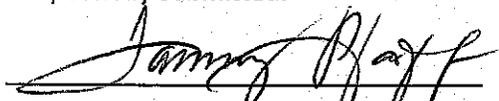
Review of the 2018 Budget. The 2018 budget was presented and upon review of the wages it was determined that the building officials wage would remain the same as the 2017 budget due to the revenue coming in is not adequate to warrant an increase. As the board reviewed the remaining budget it was discussed that the numbers from the 2017 budget be adopted for the 2018 budget, with the building of reserves to start in the 2019 budget for the vehicle replacement costs of \$5000 per year. The 2018 budget was then adopted upon a motion by Pedersen and seconded by Carlson. All in favor, motion carried.

New Business- The board discussed the LMC tort limits and upon a motion by Hoy, that the tort limits is to remain the same as the previous year. The motion was seconded by Pedersen. All in favor, motion carried.

Adjourn

With no other business, a motion to adjourn was made by Pedersen and seconded by Hoy. All in favor, motion carried.

Respectfully Submitted:



Tammy Pfaff-Recording Secretary and City Manager City of Milaca



CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

Permit No. _____
 Return to City Hall By: 09.18.17
 Date of Application: 09.13.17

NAME OF SPECIAL EVENT: Melody's 16th Birthday Party
 TYPE OF SPECIAL EVENT: Parade _____ Runs/Walks _____ Other: Street dance
 Applicant's or Organization's Name: Dawn Blonigen
 Name of Contact Person: Dawn Blonigen Daytime Phone: [REDACTED]
 Address: 305 5th Ave SE Evening Phone: _____
Milaca MN 56353 Fax Phone #: _____
 Email Address: [REDACTED]

Other permits may be required for your event. This application will allow you to apply for the Special Event Permit along with Street Closings, Banners/Signs, and Parade Permits. All information needed for these permits are attached to this application. You must obtain a separate application for Park/Shelter Reservations, Temporary 3.2, Malt Beverage license, or Fireworks Permit.

Starting Date Oct 29th 2017 Starting Time 6:00pm
 Ending Date Oct 29th 2017 Ending Time 10:00pm
 Estimated Number of Participants Attending the Event 30
 Number of Sanitary Facilities 1 Sanitary Locations Our house

Where will Individuals Park on side of road next to our house

Will Security Be Provided Yes Explain Arrangements: plenty of adults
 No which are relatives

If using a public address system, give the location of speakers Street dance
will be at our house on corner of 5th Ave & 3rd St

How will drinking water be provided our house

Will electricity be required, and if so, how will it be provided _____

How will refuse be disposed of our garbage can

Will the Special Event require the use of a park/shelter Yes No
 (if yes, a park/shelter reservation form must be obtained from the City of Milaca)

YOU MUST COMPLETE THIS SECTION FOR EACH CLOSING THROUGHOUT THE ENTIRE EVENT
STREET CLOSINGS

1.

Location 3rd St SE Between 5th Ave & 6th Ave
(Street to be Closed) (Cross Street) (Cross Street)
Date Oct 29th 2017 Time 6:00pm - 10:00pm
(Beginning) (End)
Contact Person Dawn Blonzen Daytime Phone _____ Cell Phone _____
Special Requests Thank you for allowing this
Street dance for her Sweet 16

2.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)
Date _____ Time _____ - _____
(Beginning) (End)
Contact Person _____ Daytime Phone _____ Cell Phone _____
Special Requests _____

3.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)
Date _____ Time _____ - _____
(Beginning) (End)
Contact Person _____ Daytime Phone _____ Cell Phone _____
Special Requests _____

4.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)
Date _____ Time _____ - _____
(Beginning) (End)
Contact Person _____ Daytime Phone _____ Cell Phone _____
Special Requests _____

5.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)
Date _____ Time _____ - _____
(Beginning) (End)
Contact Person _____ Daytime Phone _____ Cell Phone _____
Special Requests _____

For additional street closings, attach a separate sheet of paper listing each closing individually.

