

CITY OF MILACA  
CITY COUNCIL MEETING  
COUNCIL AGENDA  
SEPTEMBER 17, 2020

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Pete Pedersen\_\_ Council Members; Dave Dillan\_\_ Lindsee Larson\_\_ Norris Johnson\_\_ Cory Pedersen\_\_  
Absent;\_\_\_\_\_
4. **Approval of Agenda** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
5. **Consent Agenda**  
MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - A. Approval of the Minutes August 20, 2020.
  - B. Approval of Bills
  - C. Resolution 20-51 Donation Veterans Memorial
  - D. Resolution 20-52 Assessing Mowing Costs
  - E. Resolution 20-53 Assessing Unpaid Water and Sewer
  - F. Resolution 20-54 Donation Trails
6. **Citizen Open Forum- Jeff Pohl**
7. **Employee Recognition for Years of Service**
8. **Requests and Communications- Ryan Schmidt- 2019 Audited Financials Presentation- Adopt Reports** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
9. **PUBLIC HEARING-Conduit Debt Senior Housing- JP Agreement/Agreement to Purchase** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
10. **Ordinances and Resolutions-**
  - G. **Resolution 20-55 Accepting Cares Act funding and submittal of Covid-19 Expenditures** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - H. **Ordinance No. 468 Continuance of Local Emergency 1<sup>st</sup> Reading \_\_\_\_\_, \_\_\_\_\_** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - I. **Resolution 20-56 Summary Publication of Ordinance No. 468** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - J. **Resolution 20-57 Adopting the 2021 Preliminary Budget and Tax Levy** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - K. **Calling for a Public Hearing on December 17<sup>th</sup>, 2020 Truth and Taxation, 2021 Tax Levy and Budget** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
11. **Reports of Departments, Boards and Commissions**
  - L. Police Department-Activity Report MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - M. Parks Commission- MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - N. Public Works Department- Activity Report -Fence quotes\_\_\_\_\_ Salt Shed quotes MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - O. Planning Commission – No Activity
  - P. EDA – CARES ACT FUNDING- COVID-19 Economic Relief Grant Application/Guidelines MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - Q. Fire Department- SCBA Grant- Quotes to purchase SCBA gear MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - R. Fire Department- **Resolution #20-58 Approval for Statewide Volunteer Firefighter Plan Increase (determine amount)** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - S. Veterans Memorial Construction Project- Council approval to advertise for Bids MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - T. Liquor Store- Quotes for Sliding Door with sensors-COVID Expense MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - U. Joint Powers Board- Joint Powers Agreement Braham/Milaca for Employment of Building Official MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
12. **Unfinished Business-**
13. **Old Business**
  - V. COVID-19 Paid Leave for employees of 14 days continuation MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
14. **New Business-**
15. MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
16. **Council Comments**
17. **Adjourn \_\_\_\_\_ p.m.** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

**MILACA CITY COUNCIL MINUTES**  
**August 20, 2020**  
**COUNCIL MEETING**

**Call to Order Roll Call**

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen.

Upon roll call the following council members were present: Mayor Pedersen. Councilors: Norris Johnson, Dave Dillan, Lindsee Larsen, and Cory Pedersen. Councilors Absent:

**Staff Present:** City Manager Tammy Pfaff, Damien Toven, and Administrative Assistant Mary Mickelson, Police Chief Quinn Rasmussen, Public Works Supervisor Gary Kirkeby, Fire Department Chief Jesse Gerads, and Tom Christensen.

Also Present: Tim Hennagir and Engineer Ron Roetzel.

**Approval of the Agenda**

Mayor Pedersen called for a motion to approve the agenda. Motion by C. Pedersen to approve the agenda, the motion was seconded by Johnson. Motion carried unanimously upon roll call of all council members.

**Consent Agenda**

Motion by Johnson, second by Larsen to approve the consent agenda. Motion carried unanimously upon roll call of all council members.

- a) Minutes of the July 16, 2020 City Council Meeting and Special Meeting Minutes August 13, 2020.
- b) Approval of Bills and Quarterly Reports.
- c) Resolution 20-43 Donations Veterans Memorial.
- d) Resolution 20-44 Budget Adjustments.
- e) Resolution 20-45 Assessing Mowing Costs.
- f) Resolution 20-46 Assessing Unpaid Water and Sewer.
- g) Resolution 20-47 Donation Eagle Scout Project.

**Citizens Forum**

**Requests and Communications**

**Ordinances and Resolutions**

**Resolution 20-48 Accepting CARES Act Funding with submittal of COVID-19 Expenditures.** Mayor Pedersen called for a motion to approve the resolution. Motion by Larsen and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

**Resolution 20-49 Calling for a Public Hearing on Approving the Issuance of Senior Housing Revenue Refunding Notes to finance a project by Augustana Care and authorizing the publication of a notice of the hearing.** Mayor Pedersen called for a motion to approve the resolution. Motion by Dillan and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

**Ordinance No. 467 - First Reading - Continuance of a Local Emergency.** Mayor Pedersen called for a motion to suspend the first reading, upon a motion by Johnson and seconded by C. Pedersen, motion carried unanimously upon roll call of all council members. First reading is suspended and the second reading adopted the Ordinance as read, upon a motion by C. Pedersen and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

**Resolution 20-50 Summary Publication of Ordinance No 467.** Motion by Johnson and seconded by Dillan approving the summary publication. Motion carried unanimously upon roll call of all council members.

### **Reports of Departments, Boards and Commissions**

**Police Department** — Council reviewed the monthly report. Mayor Pedersen called for a motion to take from the tabled request of the donation request from the August 13<sup>th</sup> council meeting. Motion by C. Pedersen and seconded by Dillan. Motion carried unanimously upon roll call of all council members. Police Chief Rasmussen requested approval from council to purchase from the donation funds a chain link fence for an impound lot behind the public works building. Two quotes were reviewed from Century Fence for \$11,222.00 and Town and Country Fence for \$ 12,995.00. Mayor Pedersen called for a motion to approve the lowest quote from Century Fence and that it would be taken out of the 216 Fund. Upon a motion by Johnson and seconded by C. Pedersen, the purchase is approved. Motion carried unanimously upon roll call of all council members. Council discussed the privacy fence on the south lot line and instructed Gary to get cost estimated for an eight foot wood fence of either green treated or cedar.

Police Chief Rasmussen requested approval from council to include the ground cover of crushed granite and the cost would be estimated at \$1,500.00. Mayor Pedersen called for a motion to approve the crushed granite and that it would be taken out of the 216 Fund. Upon a motion by Larsen and seconded by Dillan, the purchase is approved. Motion carried unanimously upon roll call of all council members.

Police Chief Rasmussen requested approval from council to purchase radar units from Stalker on the state bid for the squad cars from the donation funds. Mayor Pedersen called for a motion to approve radar units and that it would be taken out of the 216 Fund. Upon a motion by Larsen and seconded by Dillan, the purchase is approved. Motion carried unanimously upon roll call of all council members.

Police Chief Rasmussen informed the council of the dangerous dog and reviewed details of the incident. He informed the council that the owners of the dog did not contest the letter that was sent to them and request council to deem this dog dangerous. Mayor Pedersen called for a motion on the dangerous dog. Upon a motion by Larsen and seconded by Dillan, the motion approved. Motion carried unanimously upon roll call of all council members.

**Parks Commission** – Mayor Pedersen reviewed the Parks Commission minutes with items to be purchased from the donation funds. Two additional basketball hoops to be purchased from fund 216. Mayor Pedersen called for a motion to approve the purchase. Motion to approve the purchase by C. Pedersen and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Mayor Pedersen discussed setting aside \$75,000 in fund 216 for future repair. All council members were in favor to set it aside. Mayor Pedersen called for a motion to approve the kitchen equipment of a refrigerator, microwave, and three-compartment sink from fund 216. Motion to approve the purchase by C. Pedersen and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Mayor Pedersen discussed the Parks Commission request to purchase a wheelchair accessible swing for Trimble Park. Council informed Gary to get prices.

Parks Commission request to build a shelter in Trimble Park. Council elected to wait until spring.

Mayor Pedersen called for a motion to purchase new camera system from fund 216. Mayor Pedersen reviewed quotes from Granite Ledge for Option 1-\$12,860 & Option 2-\$15,407 and Silent Watchdog Video Surveillance for \$22,520.83. Mayor Pedersen called for a motion to approve the lowest quote from Granite Ledge at \$12,860 to come out of fund 216. Motion to approve the purchase by C. Pedersen and seconded by Larsen. Motion carried unanimously upon roll call of all council members. Gary discussed with council option 2 of Granite Ledge and recommended this package to be purchased instead of option 1. Mayor Pedersen called for a motion to amend the

motion to option 2 from Granite Ledge in the amount of \$15,407.00. Motion to amend previous motion and to approve the purchase by C. Pedersen and seconded by Larsen. Motion carried unanimously upon roll call of all council members.

Mayor Pedersen called for a motion to approve future events to be paid for with the donation funds in fund 217 as stated: Rec Fest will get \$1,000 per year over a ten-year period for a total of \$10,000. Movies in the Park will get \$3,000 over a three-year period. Skiing and trail events will get \$500 per year over a ten-year period for a total of \$5,000. Mayor Pedersen called for a motion to approve the events from donation fund 217. Motion by Johnson to approve the events. The motion was seconded by Larsen. Motion carried unanimously upon roll call of all council members.

**Public Works Department** — Activity report review. Mayor Pedersen discussed the county's project on 1<sup>st</sup> Street SE and that the risers need to be fixed to be level with the pavement. Gary will talk to the county engineer. Mayor Pedersen with council to request the county to do a four-way stop on Central and 1<sup>st</sup> Street SE. Mayor called for a motion to send a letter to the county for the request. Motion by Dillan and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Gary requested approval from council to purchase touchless sinks for all the city public buildings from the COVID-19 Relief funding. Gary reviewed the quotes from Jensen Andersen \$17,460 and Croteau Plumbing and Heating \$12,851. Gary recommended Jensen Andersen, Council determined they would select the local company Jensen Andersen. Mayor Pedersen called for a motion to approve the purchase from Jensen Andersen. Motion by Larsen to approve purchase. The motion was seconded by Johnson. Motion carried unanimously upon roll call of all council members.

**Economic Development Commission** — Council discussed the city owned industrial park property and determined that they will do the lot split and then determine the price for each lot after the split. Council inquired as to the EDC Covid-19 Business Assistance loans and if we had any businesses apply. The City Manager informed the council that no applications had been received. The EDC loan committee will discuss increasing the loan amount.

**Airport** — Ron Roetzel the airport engineer from Bolton Menk, Inc. was present to discuss the airport taxi way project and to discuss the five-year master agreement for professional services. Ron discussed that this would be Phase 1 of the Airport project and the total cost of the project is estimated at \$196,00 and the city share is from the grant is \$12,100. Ron explained that we would go out for bids this fall or winter and construct in the spring of 2021. Mayor Pedersen called for approval of Master Agreement for Professional Services for airport taxi-way phase 1. Upon a motion by Johnson to move forward with the project and agreement. The motion was seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members.

**Joint Powers Board** — No activity. Mayor Pedersen informed the council that the Joint Powers Board will meet on August 31 to discuss the 2021 budget.

**Old Business - COVID-19 Leave Pay** - Council amended the policy to follow Federal guidelines. Mayor Pedersen called for a motion. Upon a motion by Dillan and seconded by C. Pedersen, the changes are approved. All voting in favor of motion; Dillan, C. Pedersen, Larsen and Johnson. Opposed, Mayor Pedersen. Motion carried. Council revised the Personnel Policy to remove adult child from the sick leave section. Motion by Larsen to revise the sick leave section. The motion was seconded by Dillan. Motion carried unanimously upon roll call of all council members.

**Community Development Specialist/Tourism/Economic Development** - Mayor Pedersen called for a motion to approve Mary Mickelson to have this position added to her job duties and be placed as a full-time employee. Motion by Johnson to approve the added position be full-time. The motion was seconded by Larsen. Motion carried unanimously upon roll call of all council members.

**New Business** – Diane from the post office was present to discuss the alley going east and west become a one way by the mailbox drop box. Council instructed Public Works to put up a Do Not Enter sign.

**Special Event Permit** – Milaca Rise-Up. Mayor Pedersen called for a motion to approve. Motion by Johnson and the motion is seconded by Larsen. Motion carried unanimously upon roll call of all council members.

**Council Comments** – Cory-Thanked Gary and crew for all they do. Larsen no comment. Johnson- Thanked the city hall staff on getting everything done with audit and budget work. Dillan- no comment

**Adjourn**

With no other business presented before the council, Mayor Pedersen called for a motion to adjourn and a motion was made by Johnson and seconded by Dillan. Motion carried unanimously upon roll call of all council members. Meeting adjourned at 8:18 p.m.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST:

\_\_\_\_\_  
City Manager Tammy Pfaff

## CITY OF MILACA

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## \*Check Summary Register©

Batch: 082520 GEN PP,082720 POSTAGE,082820 GEN PP,091720 GEN COUNCIL,091720 GEN REC2

	Name	Check Date	Check Amt	
<b>10100</b>	<b>General Bank</b>			
46379	DEPUTY REGISTRAR #093	8/25/2020	\$81.00	TITLE FEES-2015 CHEVY
46380	U.S. POSTMASTER	8/27/2020	\$254.51	AUGUST WATER BILLS
46381	AMAZON	8/28/2020	\$2,059.41	SHREDDER-DEP REG
46382	DELTA DENTAL OF MN	8/28/2020	\$33.50	DENTAL INS - SEP 2020
46383	FAMILY HERITAGE	8/28/2020	\$79.00	SUPPL LIFE INS - SEP 2020
46384	FRONTIER	8/28/2020	\$787.60	PHONE SVC-POLICE
46385	L.E.L.S.	8/28/2020	\$310.00	POLICE UNION DUES - AUG 2020
46386	MN BENEFITS	8/28/2020	\$311.85	DENTAL-SEP 2020
46387	UNUM	8/28/2020	\$740.51	LIFE, STD, LTD - SEP 2020
46388	VERIZON WIRELESS	8/28/2020	\$691.23	WIRELESS ROUTER/PHONE SVC-PD
46389	VISA	8/28/2020	\$5,437.33	ACOUSTICAL-CORKSCREW HANGERS
46390	ALEX AIR APPARATUS, INC.	9/17/2020	\$1,337.81	COMPRESSOR
46391	AW RESEARCH LABORATORIES	9/17/2020	\$81.00	TESTING
46392	BILLINGS SERVICE	9/17/2020	\$1,832.46	GAS-PW
46393	BROTHERS FIRE & SECURITY	9/17/2020	\$430.00	ANNUAL SPRINKLER TEST
46394	CINTAS	9/17/2020	\$266.46	RUGS-CITY HALL
46395	DOVE FRET LAND PLLP	9/17/2020	\$3,575.00	CIVIL RETAINER
46396	E.C.M. PUBLISHERS, INC.	9/17/2020	\$217.34	ORDINANCE #466
46397	FIRE EQUIPMENT SPECIALTIES	9/17/2020	\$211.95	HOODS
46398	FIRE INSTRUCTION & RESCUE E	9/17/2020	\$1,500.00	LIVE BURN TRAINING
46399	FURTHER	9/17/2020	\$9.60	HSA PARTICIPANT FEES - MICKELSON
46400	GALLS INC	9/17/2020	\$79.33	UNIFORMS-ISAACSON
46401	GERADS, JESSE	9/17/2020	\$767.00	LIVE BURN LUNCH
46402	GK CONSULTING LLC	9/17/2020	\$2,877.00	NETWORK-CITY
46403	GOPHER STATE ONE CALL	9/17/2020	\$87.75	LOCATES
46404	GRANITE LEDGE ELECTRIC	9/17/2020	\$959.22	REPAIR-WIRES HIT
46405	GUARDIAN PEST SOLUTIONS IN	9/17/2020	\$150.00	FALL BLDG PEST CONTROL
46406	HARRIS, HENRY	9/17/2020	\$60.00	COVID-19 TESTING
46407	HAWKINS, INC.	9/17/2020	\$2,865.52	CHEMICALS
46408	HOLIDAY COMPANIES	9/17/2020	\$1,006.91	GAS-POLICE
46409	INTERNATIONAL CODE COUNCI	9/17/2020	\$351.00	BOOKS-MECH/FUEL GAS CODES
46410	IPRINT TECHNOLOGIES	9/17/2020	\$1,061.00	TONER-TREASURER
46411	JENSEN - ANDERSEN	9/17/2020	\$17,504.00	TOILET-CITY HALL
46412	JIMS MILLE LACS DISPOSAL	9/17/2020	\$770.11	COMPOST
46413	JOHNSON, WARNE	9/17/2020	\$71.30	VACUUM REPAIR
46414	KLAGES, DIANA	9/17/2020	\$18.29	HAND SANITIZER-ELECTIONS
46415	KNIFE RIVER CORP. - NORTH C	9/17/2020	\$622.27	CLASS 5
46416	KOCHS HARDWARE HANK	9/17/2020	\$717.16	COVID SIGN HANGARS
46417	LEAGUE OF MINNESOTA CITIES	9/17/2020	\$3,270.00	ANNUAL DUES
46418	LEAGUE OF MN CITIES INSUR T	9/17/2020	\$5,583.00	19-20 WORK COMP AUDIT
46419	LOCATORS & SUPPLIES INC	9/17/2020	\$181.58	GLOVES/RAIN COAT/ETC.
46420	MARTIN, BILL & ROSE	9/17/2020	\$15.00	DEPOSIT REFUND
46421	MILACA AUTO VALUE	9/17/2020	\$56.95	MISC-PW
46422	MILACA BLDG CENTER	9/17/2020	\$1,247.27	LANDSCAPING-GORECKI EXERCISE
46423	MILACA CHAMBER OF COMMER	9/17/2020	\$660.73	LODGING TAX - JUL 2020
46424	MILACA GENERAL RENTAL CEN	9/17/2020	\$66.65	AUGER RENTAL
46425	MILACA, CITY OF	9/17/2020	\$51.00	FENCE PERMIT
46426	MILLE LACS CO. AUDITOR	9/17/2020	\$1.65	INDUSTRIAL PARK LOT SPLIT
46427	MILLE LACS CO. RECORDER	9/17/2020	\$46.00	INDUSTRIAL PARK LOT SPLIT
46428	MILLE LACS COUNTY DAC	9/17/2020	\$1,393.28	CLEANING SVCS - CITY
46429	MN CHIEFS OF POLICE ASSOC.	9/17/2020	\$412.50	PERMIT TO PURCHASE CARDS
46430	MN COMPUTER SYSTEMS INC	9/17/2020	\$232.40	COPIER MAINTENANCE-CITY
46431	MN DEPT OF HEALTH	9/17/2020	\$2,430.00	3RD QTR TEST FEE

CITY OF MILACA

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Batch: 082520 GEN PP,082720 POSTAGE,082820 GEN PP,091720 GEN COUNCIL,091720 GEN REC2

	Name	Check Date	Check Amt	
46432	MN SHERIFFS ASSOCIATION	9/17/2020	\$80.00	EXPUNGEMENT TRAINING-BECKY
46433	NAPA CENTRAL MN	9/17/2020	\$41.47	OIL FILTER/OIL
46434	NELSON, VAL	9/17/2020	\$250.00	MASKS
46435	NTE - ST. CLOUD, MN	9/17/2020	\$20.46	SCREEN
46436	OGLE, PAMELA	9/17/2020	\$20.00	WATER BILL CREDIT
46437	POPPLE CREEK REPAIR & MAN	9/17/2020	\$240.00	DUMP TRUCK REPAIR
46438	PRINCETON RENTAL, INC.	9/17/2020	\$621.86	TRIMMER STRING
46439	RUM RIVER CONTRACTING	9/17/2020	\$4,000.00	3RD AVE STREET PATCH
46440	SCHLENNER WENNER & CO	9/17/2020	\$17,750.00	2019 AUDIT
46441	ST. CLOUD SEWING CENTER, IN	9/17/2020	\$52.90	VACUUM REPAIR
46442	STATE CHEMICAL SOLUTIONS	9/17/2020	\$116.63	NO-RINSE SANITIZER
46443	STONEHILL MASONRY	9/17/2020	\$3,000.00	EAGLE SCOUT PROJ-AIDEN
46444	TENVOORDE FORD, INC.	9/17/2020	\$1,205.44	NEW SEAT EXPLORER 532
46445	UNION-TIMES	9/17/2020	\$97.90	SUBSCRIPTION-CITY
46446	WILLS LAWN CARE LLC	9/17/2020	\$55.00	LAWN MOWING-245 3RD AVE NW
46447	YOST, EDWARD	9/17/2020	\$100.00	IT SERVICES
46448	RUM RIVER LAND SURVEYORS	9/17/2020	\$1,680.00	SURVEY FOR SPLIT OF LOTS 9 & 10
	<b>Total Checks</b>		<b>\$95,195.09</b>	

CITY OF MILACA

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Batch: 091720 GEN ACH,PAY01-17-20G,PAY01-18-20G,PAY17-20GJP,PAY18-20GJP

	Name	Check Date	Check Amt	
<b>10100 General Bank</b>				
820102e	EFTPS-STATE TAXPAYMENT	8/17/2020	\$2,005.77	STATE W/H - PD 081920
820103e	EFTPS-STATE TAXPAYMENT	8/17/2020	\$147.55	STATE W/H - PD 081920
820104e	EFTPS-STATE TAXPAYMENT	9/2/2020	\$1,948.47	STATE W/H - PD 090220
820105e	EFTPS-STATE TAXPAYMENT	9/2/2020	\$147.55	STATE W/H - PD 090220
820106e	CENTERPOINT ENERGY	9/21/2020	\$297.03	NATURAL GAS
820107e	EAST CENTRAL ENERGY	9/7/2020	\$11,079.30	ELECTRIC
820108e	FURTHER	9/4/2020	\$290.00	3RD QTR CONTRIBUTIONS - MICKELSON
820109e	INCONTACT INC	9/1/2020	\$98.39	LONG DISTANCE SERVICE
820110e	MIDCONTINENT COMMUNICATI	9/6/2010	\$100.00	INTERNET
820111e	MILACA LOCAL LINK	9/20/2020	\$295.87	PHONE SERVICE
	<b>Total Checks</b>		<b>\$16,409.93</b>	

CITY OF MILACA

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Batch: 090120 LIQ PP,091720 LIQ COUNCIL

Name	Check Date	Check Amt	
<b>10900 Liquor Bank</b>			
25422 BELLBOY CORP.	9/2/2020	\$3,911.13	LIQUOR
25423 BERNICKS	9/2/2020	\$5,181.06	BEER
25424 BREAKTHRU BEVERAGE MN	9/2/2020	\$6,106.32	LIQUOR
25425 C & L DISTRIBUTING CO.	9/2/2020	\$26,354.06	NA
25426 CINTAS	9/2/2020	\$57.98	SCRAPER/WIPES/MAT
25427 CRYSTAL SPRINGS ICE	9/2/2020	\$810.54	MISC
25428 DAHLHEIMER DISTRIBUTING CO	9/2/2020	\$36,752.72	BEER
25429 FRONTIER	9/2/2020	\$147.28	PHONE-LIQUOR
25430 GRANITE CITY JOBBING	9/2/2020	\$3,585.18	TOBACCO
25431 JEYS, VICTORIA	9/2/2020	\$60.51	DRINKWORKS BY KEURIG TRAINING
25432 JOHNSON BROTHERS LIQUOR	9/2/2020	\$27,406.72	LIQUOR
25433 KIRBYBUILT SALES	9/2/2020	\$1,464.33	GARBAGE CANS
25434 M. AMUNDSON LLP	9/2/2020	\$2,987.30	TOBACCO
25435 MILACA, CITY OF	9/2/2020	\$7,720.84	TRANSFER TO GEN - AUG 2020
25436 MILLER TRUCKING	9/2/2020	\$57.35	DELIVERY
25437 PAUSTIS WINE COMPANY	9/2/2020	\$532.50	WINE
25438 PHILLIPS WINE AND SPIRITS	9/2/2020	\$3,316.69	NA
25439 SOUTHERN GLAZERS OF MN	9/2/2020	\$9,020.62	WINE
25440 VERIZON WIRELESS	9/2/2020	\$40.01	DIGITAL SIGN
25441 VIKING BOTTLING CO.	9/2/2020	\$224.55	NA
25442 WATSON COMPANY	9/2/2020	\$2,908.37	TOBACCO
25443 WINE MERCHANTS	9/2/2020	\$689.90	WINE
25444 AMERICAN BOTTLING CO.	9/17/2020	\$186.35	NA
25445 BERNICKS	9/17/2020	\$5,576.25	BEER
25446 BREAKTHRU BEVERAGE MN	9/17/2020	\$6,162.49	NA
25447 C & L DISTRIBUTING CO.	9/17/2020	\$30,089.46	BEER
25448 CINTAS	9/17/2020	\$36.51	RUGS
25449 CRYSTAL SPRINGS ICE	9/17/2020	\$591.30	MISC
25450 DAHLHEIMER DISTRIBUTING CO	9/17/2020	\$23,746.84	BEER
25451 GRANITE CITY JOBBING	9/17/2020	\$696.23	TOBACCO
25452 JIMS MILLE LACS DISPOSAL	9/17/2020	\$91.26	GARBAGE
25453 JOHNSON BROTHERS LIQUOR	9/17/2020	\$10,914.42	WINE
25454 KOCHS HARDWARE HANK	9/17/2020	\$25.20	TAPE/FAN TABLE
25455 LEAGUE OF MN CITIES INSUR T	9/17/2020	\$306.00	19-20 WORK COMP AUDIT
25456 PAUSTIS WINE COMPANY	9/17/2020	\$568.75	WINE
25457 PHILLIPS WINE AND SPIRITS	9/17/2020	\$3,364.33	WINE
25458 RED BULL DISTRIBUTION CO IN	9/17/2020	\$107.25	NA
25459 SCHLENNER WENNER & CO	9/17/2020	\$2,250.00	2019 AUDIT
25460 SOUTHERN GLAZERS OF MN	9/17/2020	\$7,008.33	LIQUOR
25461 STATE CHEMICAL SOLUTIONS	9/17/2020	\$116.63	NO-RINSE SANITIZER
25462 VIKING BOTTLING CO.	9/17/2020	\$452.20	NA
25463 WATSON COMPANY	9/17/2020	\$1,539.65	TOBACCO
<b>Total Checks</b>		<b>\$233,165.41</b>	

CITY OF MILACA

**\*Check Detail Register©**

Batch: 091720 LIQ ACH

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10900 Liquor Bank</b>					
<b>920043 e</b>	09/11/20	<b>CENTERPOINT ENERGY</b>			
E 609-49750-381		Utilities	\$31.12	128-000-782-	NATURAL GAS
		Total	\$31.12		
<b>920044 e</b>	09/07/20	<b>EAST CENTRAL ENERGY</b>			
E 609-49750-381		Utilities	\$2,821.60	7115200	ELECTRIC
		Total	\$2,821.60		
<b>920045 e</b>	08/22/20	<b>HIBU</b>			
E 609-49750-309		EDP, Software and Desig	\$129.99	11840910	WEB HOSTING
		Total	\$129.99		
<b>920046 e</b>	08/26/20	<b>MILACA, CITY OF (WATER/SEWER)</b>			
E 609-49750-381		Utilities	\$32.98	01-00015990	WATER/SEWER
		Total	\$32.98		
<b>920047 e</b>	09/15/20	<b>MN DEPT OF REVENUE</b>			
G 609-20800		Sales Tax Payable	\$24,465.00	9576201	LIQUOR SALES TAX
		Total	\$24,465.00		
		<b>10900 Liquor Bank</b>	<b>\$27,480.69</b>		

**Fund Summary**

<b>10900 Liquor Bank</b>	
609 MUNICIPAL LIQUOR FUND	\$27,480.69
	<b>\$27,480.69</b>

RESOLUTION NO. 20-51

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor to be used for the Veterans Memorial Project; and

WHEREAS, The following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Muriel Boyer	200.00
Jean LaClare	100.00

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to fund the Veteran's Memorial Project either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 17<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

RESOLUTION NO. 20 - 52

RESOLUTION ASSESSING MOWING COSTS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of a nuisance abatement for a period of 1 (one) year at the rate of 7 (seven) percent payable for 2021 taxes:

PID #	OWNER	ADDRESS	DATE OF MOWING	ASSESSED
21-040-0220	Gustafson, Jennifer	245 3 <sup>rd</sup> Ave NW	08-25-20	\$60.00

Adopted this 17th day of September, 2020.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

RESOLUTION #20-53

RESOLUTION ADOPTING ASSESSMENT FOR UNPAID CHARGES

**WHEREAS**, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed assessments for unpaid charges for municipal fess and utilities; and

**WHEREAS**, the amounts of bad debt have been minimized through diligent collection efforts by staff.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA:

Such proposed assessment for unpaid charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute the assessments against the lands named herein.

Such assessment shall be payable over a period of one year on or before the first Monday in January.

The owner of the property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole amount of the assessment on such property, with interest accrued to date of payment, to the City Clerk Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the resolution. The taxpayer may at any time thereafter, pay the City Clerk or County Auditor, the entire amount of the assessment remaining unpaid, with interest accrued to December 31, of the year in which payment is made. Such payment must be made before November 15, or interest will be charged through November of the following year.

The clerk shall forthwith transmit a certified copy of this assessment role to the County Auditor to be extended on the property tax lists of the county and such assessment shall be collected and paid over in the same manner as property taxes.

Adopted by the City of Milaca council on this 17<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

EXHIBIT 1

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

PID #	OWNER	ADDRESS	ASSESSED
21-025-4200	Witzig, Kevin	495 2 <sup>nd</sup> Ave NE	\$71.87
21-040-0080	Beechwood Properties LLC	255 4 <sup>th</sup> Ave NW	\$94.62
21-046-0400	Post, Joshua	445 Central Ave S	\$94.24
21-280-0100	Spring, Heather	540 Central Ave S	\$108.31
21-760-0120	Beechwood Properties LLC	1145 Ridgewood Ct NW	\$159.62
21-800-0100	Britton, Jeff	640 2 <sup>nd</sup> Ave SE	\$122.06

RESOLUTION NO. 20-54

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor to be used for the City Trails Project; and

WHEREAS, The following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Natural Elements Health Center	160.00

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to fund the Trails Project either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 17th day of September, 2020.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

**LISTING OF DATES FOR YEARS OF SERVICE  
RECOGNITION PINS**

<b>Name</b>	<b>Hire Date</b>	<b>Pin Awarded 8/16/18</b>	<b>Year Next Pin to be Awarded</b>	<b>Year of Pin to be Awarded</b>	<b>Department</b>
Armstrong, Brandon	2/17/2015		2020	5	Police
Struffert, Julie	3/2/2015		2020	5	Liquor
Rasmussen, Quinn	4/14/2015		2020	5	Police
Wubben, Mark	5/4/2015		2020	5	Public Works
Johnson, Warne	11/5/2015		2020	5	Public Works
Shaw, Jeffery	6/8/2005	10	2020	15	Police

**THIS DOCUMENT IS AVAILABLE ON THE CITY OF MILACA WEBSITE**

**WWW.CITYOFMILACA.ORG**

**CITY OF MILACA, MINNESOTA**  
**AUDITED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**SCHLENNER WENNER & CO.**  
**Certified Public Accountants**  
**& Business Consultants**

NOTICE OF PUBLIC HEARING ON A  
PROPOSAL FOR ISSUANCE OF SENIOR HOUSING REVENUE REFUNDING NOTES  
(AUGUSTANA REGENT AT BURNSVILLE PROJECT)

Notice is hereby given that the City Council of the City of Milaca, Minnesota (the "City"), will meet in City Council chambers at the Milaca City Hall, 255 1<sup>st</sup> Street E, in the City, at 6:30 p.m. on Thursday, September 17, 2020, to consider the City adopting a housing program to finance and refinance, in part, a project hereinafter described pursuant to Minnesota Statutes, Chapter 462C, by the issuance of revenue notes or other obligations (the "Notes") by the City and one or more other governmental issuers (with the City, the "Issuers").

Augustana Regent at Burnsville, LLC (the "Borrower"), a Minnesota limited liability company, the sole member of which is Augustana Care, a Minnesota nonprofit corporation and 501(c)(3) organization, the sole member of which is Cassia, a Minnesota nonprofit corporation and 501(c)(3) organization, proposes to (a) refinance certain tax-exempt and taxable obligations of the Borrower, the proceeds of which were used for the acquisition of a project consisting of 148 units of senior housing, including independent living, assisted living, and memory care units, located at 14500 Regent Lane in Burnsville, Minnesota (the "Project"), and (b) finance certain improvements to the lobby, dining room, and apartments, and furniture upgrades. The Project, known as The Regent at Burnsville, is and will be owned and operated by the Borrower.

The aggregate estimated principal amount of the Notes to finance the Project and related costs will be an amount not to exceed \$23,000,000, with the aggregate estimated principal amount to be issued by the City not to exceed \$3,000,000.

The obligations, as and when issued, will not constitute a charge, lien, or encumbrance upon any property of the Issuers or the City of Burnsville, except the Project and the revenues to be derived from the Project. Such notes or obligations will not be a charge against the Issuers' or the City of Burnsville's general credit or taxing powers but are payable from sums to be paid by the Borrower pursuant to a revenue agreement.

A draft copy of the proposed housing program is available for inspection at City Hall during normal business hours.

At the time and place fixed for the public hearing, the City Council of the City will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal for the housing program and the Notes. Written comments will be considered if submitted at the above City office on or before the date of the hearing.

BY ORDER OF THE CITY COUNCIL OF THE CITY  
OF MILACA, MINNESOTA

By Tammy Pfaff  
Its City Manager

**JOINT POWERS AGREEMENT  
PROVIDING FOR THE ISSUANCE OF REVENUE NOTES TO  
FINANCE AND REFINANCE SENIOR HOUSING FACILITIES  
(AUGUSTANA REGENT AT BURNSVILLE PROJECT)**

**THIS AGREEMENT** is entered into as of the 1st day of \_\_\_\_\_, 2020, by and between the City of Hampton, Minnesota ("Hampton"), the City of Landfall Village, Minnesota ("Landfall Village"), the City of Milaca, Minnesota ("Milaca" and, with Hampton and Landfall Village, the "Issuers"), and the City of Burnsville, Minnesota ("Burnsville" or the "Host City" and, with the Issuers, the "Cities"). Each of the municipalities named above is a municipal corporation duly organized under the laws of the State of Minnesota.

**WHEREAS**, the Issuers propose to adopt a housing program (the "Housing Program") in accordance with Minnesota Statutes, Chapter 462C; and

**WHEREAS**, it has been proposed by Augustana Regent at Burnsville, LLC, a Minnesota limited liability company (the "Borrower"), whose sole member is Augustana Care, a Minnesota nonprofit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), whose sole member is Cassia, a Minnesota nonprofit corporation and an organization described in Section 501(c)(3) of the Code, to finance the project described in the Housing Program through the issuance by the Issuers of revenue notes in a principal amount not to exceed in the aggregate \$23,000,000; and

**WHEREAS**, the Cities desire to assist the Borrower pursuant to this Agreement;

**NOW, THEREFORE**, for and in consideration of the mutual covenants and representations hereinafter contained, the parties hereto agree as follows:

1. Minnesota Statutes, Section 471.59 (the "Joint Powers Act") provides that two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties, and may provide for the exercise of such power by one of the participating governmental units.

2. In connection with revenue bonds issued under Minnesota Statutes, Chapter 462C (the "Housing Programs Act"), Section 462C.14, Subd. 3 provides for joint action between cities pursuant to the Joint Powers Act.

3. The Borrower has proposed, and the Cities hereby agree, to enter into this Agreement pursuant to the Housing Programs Act, pursuant to which the Issuers (who may be joined by other municipalities) will issue revenue notes (the "Notes") in the aggregate principal amount not to exceed \$23,000,000 and loan the proceeds thereof to the Borrower through agreements with the Borrower that require the Borrower to finance the project described in the next paragraph. The Issuers expect that Hampton will issue Notes in a principal amount not to exceed \$10,000,000, Landfall Village will issue Notes in a principal amount not to exceed \$10,000,000, and Milaca will issue Notes in a principal amount not to exceed \$3,000,000. The Issuers expect that in no event will any of the Issuers issue its respective Notes in a principal amount that would cause the Notes not to be designated as bank qualified.

4. The "project" consists of (i) refinancing certain outstanding tax-exempt and taxable obligations of the Borrower, the proceeds of which financed the acquisition of facilities consisting of 148 units of senior housing, including independent living, assisted living, and memory care units, located at 14500 Regent Lane in the Host City (the "Augustana Regent Facilities"), (ii) financing certain improvements to the Augustana Regent Facilities, including upgrades to the lobby, dining room, apartments, and furniture, (iii) funding any required reserve funds, and (iv) paying all or a portion of the costs of issuance (collectively, the "Project"). The Augustana Regent Facilities are and will be owned and operated by the Borrower.

5. Hampton, Landfall Village, and Milaca hereby agree to join in and adopt the Housing Program.

6. Burnsville has adopted a resolution evidencing its intent to enter into this Agreement and granting host approval of the issuance of Notes by the Issuers, as required under the Code.

7. Each of the Issuers has adopted a resolution evidencing its intent to enter into this Agreement and granting approval for the issuance of its respective Notes, as required under the Code.

8. The Issuers shall exercise the powers of the Housing Programs Act by adopting, approving, and executing such resolutions, documents, and agreements as shall be necessary or convenient to authorize, issue, and sell the Notes and such other resolutions, documents, and agreements as shall be necessary or required in connection with the issuance of the Notes and giving effect to or carrying out the provisions of this Agreement and documents under which the Notes are issued and/or secured.

9. The Notes issued by each of the Issuers shall be special, limited obligations of each of the Issuers, respectively, payable solely from proceeds, revenues and other amounts pledged thereto and more fully described in the respective Loan Agreements executed in connection with the Project. In no event shall the Notes ever be payable from or charged upon the general credit, taxing powers or any funds of any of the Cities; the Cities are not subject to any liability thereon; no owners of the Notes shall ever have the right to compel the exercise of the taxing power of any of the Cities to pay any of the Notes or the interest thereon, nor to enforce payment thereof against any property of any of the Cities; the Notes shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of any of the Cities; and the Notes do not constitute an indebtedness of any of the Cities within the meaning of any constitutional, statutory, or charter limitation.

10. This Agreement shall terminate upon the retirement or defeasance of all of the Notes or any bonds issued to refund the Notes, and this Agreement may not be terminated in advance of such retirement or defeasance.

11. This Agreement may be executed in counterparts, each of which shall be an original, but such counterparts shall together constitute but one and the same instrument.

CITY OF MILACA, MINNESOTA,  
an Issuer

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_  
City Manager

[Signature page to Joint Powers Agreement]

UNITED STATES OF AMERICA  
STATE OF MINNESOTA

CITY OF MILACA, MINNESOTA

CITY OF MILACA, MINNESOTA  
SENIOR HOUSING FACILITY REVENUE REFUNDING NOTE  
(AUGUSTANA REGENT AT BURNSVILLE PROJECT) SERIES 2020C

Dated Date: October \_\_, 2020

No. R-1

\$1,000,000

CITY OF MILACA, MINNESOTA, a municipal corporation and political subdivision of the State of Minnesota (the "Issuer"), for value received, hereby promises to pay to the order of Bremer Bank, National Association, Minneapolis, Minnesota (the "Purchaser" or the "Registered Owner"), from the source and in the manner hereinafter provided, the principal sum of One Million Dollars (\$1,000,000), with interest on the outstanding principal balance at the Interest Rate determined as hereinafter provided. The principal and interest shall be paid in any coin or currency which at the time or times of payment is legal tender for the payment of public and private debts in the United States of America.

Proceeds of the Note shall be loaned to Augustana Regent at Burnsville, LLC, a Minnesota limited liability company (hereinafter called the "Borrower"), the sole member of which is Augustana Care, a Minnesota nonprofit corporation, the sole member of which is Cassia, a Minnesota nonprofit corporation, pursuant to the Loan Agreement between the Issuer and the Borrower, dated as of October 1, 2020 (the "Loan Agreement").

Principal and interest on this Note is payable as follows:

(i) On the 1st day of each month to and including the next succeeding Interest Rate Adjustment Date, monthly installments of principal and interest shall be paid in an amount computed by the Purchaser to be the amount necessary to amortize the then outstanding principal balance of the Note over a twenty (20) year period commencing on the Dated Date less the number of months elapsed from the Dated Date, at the Initial Interest Rate or Adjusted Interest Rate (hereinafter defined) in effect on such Interest Rate Adjustment Date, as the case may be;

(ii) The Purchaser, with 180 days written notice to the Borrower, has the option to require the Borrower to pay the remaining outstanding principal and interest on this Note plus accrued interest thereon on October 1, 2030; and

(iii) On October 1, 2040 (the "Maturity Date"), all remaining outstanding principal of this Note plus accrued interest thereon shall be immediately due and payable.

*Initial Interest Rate:* The interest on the outstanding principal of this Note commencing on the Dated Date shall be equal to \_\_\_\_\_% (the "Initial Interest Rate").

*Adjusted Interest Rate:* On October 1, 2025 and on each October 1 in the years 2030 and 2035 (each such date an "Interest Rate Adjustment Date") the interest rate on this Note will adjust to a rate ("Adjusted Interest Rate") determined on each such date (or if such date is not a business day, on the next succeeding business day) to be the rate per annum determined by the Purchaser to be equal to a per annum rate equal to seventy-nine percent 79% of the sum of (i) the five (5) year U.S. Treasury Rate then in effect plus (ii) 2.50% per annum, provided, however, this provision shall not apply to the Taxable Rate and further provided that on any Interest Rate Adjustment Date from the prior Interest Rate any increase in the rate applicable to this Note shall in no event exceed 2.35% per annum nor shall the interest rate be more than 3.50% greater than the Initial Interest Rate. In no event shall the Adjusted Interest Rate be less than 3.50% per annum times (1 - Maximum Federal Corporate Tax Rate).

The interest rate on this Note shall be subject to further adjustment by the Purchaser if there is a change in the Maximum Federal Corporate Tax Rate as a result of a change in law. The Purchaser shall provide the Borrower with 30 days' notice of any such adjustment and the resulting interest rate. If the interest rate on this Note is increased due to such adjustment, this Note is subject to optional prepayment without penalty within nine (9) months of such adjustment. Maximum Federal Corporate Tax Rate means the maximum rate of income taxation imposed on corporations pursuant to Section 11(b) of the Internal Revenue Code of 1986, as amended (the "Code"), as in effect from time to time or, if as a result of a change in the Code the rate of income taxation imposed on corporations generally shall not be applicable to the Purchaser, the maximum statutory rate of federal income taxation which would apply to the Purchaser. The adjustment in interest rate will be equal to (a) the interest rate before the adjustment times (1- new Maximum Federal Corporate Tax Rate) divided by (b) .79.

In all cases interest shall be calculated on the basis of a year of three hundred sixty (360) days and charged for actual days principal is unpaid.

If any payment required to be made on this Note is not paid within ten (10) days of the due date thereof, the Borrower shall pay to the Purchaser a late charge equal to five percent (5%) of the amount of such installment.

This Note is issued pursuant to Minnesota Statutes, Chapter 462C, as heretofore and hereafter amended (the "Act"), and in conformity with the provisions, restrictions and limitations thereof, has been authorized by law to be issued and has been issued for the purpose of funding a loan from the Issuer to the Borrower in order to finance costs incurred with respect to the Project described in the hereinafter referred to Loan Agreement. This Note is issued pursuant to the Loan Agreement and a Resolution duly adopted by the City Council of the Issuer on September 17, 2020 (the "Note Resolution"). Pursuant to a Pledge Agreement, dated as of October 1, 2020, between the Issuer and the Purchaser (the "Pledge Agreement"), the Issuer has assigned its interest in the Loan Agreement (except for its rights to indemnity and payment of fees, expenses and advances) to the Purchaser. This Note is secured by the Loan Agreement, the Pledge Agreement, the Mortgage, the Security Agreement, and the Assignment, each defined in the Loan Agreement. Reference is hereby made to all such documents and any supplements thereto for a description and limitation of the property, revenues and funds pledged and appropriated to the payment of the Note, the nature and extent of the security thereby created, the rights of the owner of the Note, and the rights, immunities and obligations of the Issuer thereunder.

This Note shall never constitute an indebtedness of the Issuer, within the meaning of any state constitutional provision or statutory limitation, and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers and does not grant to the owner of this Note any right to have the Issuer levy any taxes or appropriate any funds for the payment of the principal hereof or interest hereon, nor is this Note a general obligation of the Issuer or the individual officers or agents thereof. This Note and interest hereon are payable solely from the moneys received under the Loan Agreement, including loan repayments to be made by the Borrower and the security provided therefor, all as hereinafter referred to.

This Note is subject to optional prepayment on any date at a prepayment price equal to the principal amount to be prepaid on such date plus accrued interest plus premium of two percent (2%) of the principal amount prepaid. However, this Note may be optionally redeemed in whole or in part, without premium, (1) in certain events of damage, destruction or condemnation, (2) in an amount not to exceed 15% of the outstanding principal of the Note as of January 1 of such year provided the funds are solely from the Borrower's internal resources, and (3) on any date within 60 days prior to an Interest Rate Adjustment Date; provided the Borrower gives 60 days written notice to the Note Holder. The Borrower shall also give 60 days' written notice to the Note Holder for any prepayments that exceed 15% of the outstanding principal of the Note. All prepayments shall be applied first to accrued interest and then to principal. All prepayments applied to principal shall be applied to installments of principal in inverse order of maturity. Reamortization of the Note upon a partial prepayment shall be made by the Lender upon request of the Borrower provided the Borrower is not in default under the Note or the Loan Agreement.

If the interest on this Note should become subject to federal income taxation pursuant to a Determination of Taxability, then the per annum rate of interest hereunder shall be automatically increased effective as of the Date of Taxability to a rate equal to the interest rate calculated hereinabove and then in effect divided by  $(1 - \text{Maximum Federal Corporate Tax Rate})$  (the "Taxable Rate"). The Borrower shall forthwith pay to the Purchaser the aggregate difference between (i) the amounts actually paid hereunder between the Date of Taxability and the date of receipt of notice of the Determination of Taxability and (ii) the amounts which would have been due during such period if the increased interest rate had been in effect.

This Note has been deemed designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Notice of any such prepayment or redemption shall be given to the Registered Owner of this Note by first class mail, addressed to such owner at its registered address, at least sixty (60) days prior to the date fixed for prepayment or redemption except as provided above.

The Purchaser may extend the times of payment of interest and/or principal of or any penalty, charge or premium due on this Note, except the date of final maturity, with the consent of the Issuer but without any requirement of notice to or the consent of any other party liable herein and without releasing any such party.

All of the agreements, conditions, covenants, provisions and stipulations contained in the Note Resolution, Loan Agreement, Pledge Agreement, the Assignment, the Mortgage and Security

Agreement are hereby made a part of this Note to the same extent and with the same force and effect as if they were fully set forth herein.

This Note is transferable upon the books of the Issuer at the office of the City Manager, by the registered holder in person or by its attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the City Manager, duly executed by the registered holder or its duly authorized attorney. Upon such transfer, the City Manager will note the date of registration and the name and address of the newly registered holder in the registration blank appearing below. Alternatively, the City Manager will, at the request of the registered holder, issue new Notes in an aggregate principal amount equal to the unpaid principal balance of this Note, and of like tenor except as to number and principal amount, and registered in the name of the registered holder. The City Manager may deem and treat the person in whose name this Note is last registered upon the books of the City Manager, with such registration noted on this Note, as the absolute owner hereof for the purpose of receiving payment of or on account of the principal balance, prepayment price, or interest and for all other purposes; all such payments so made to the registered holder or upon its order shall be valid and effectual to satisfy and discharge the liability upon this Note to the extent of the sum or sums so paid, and the City Manager shall not be affected by any notice to the contrary.

In case an event of default as defined in the Loan Agreement occurs, the principal of this Note outstanding may be declared or may become due and payable prior to the stated maturity hereof in the manner and with the effect and subject to the conditions provided in the Loan Agreement. In the event the Borrower should fail to make any loan payments required by the Loan Agreement, the item in default shall continue as an obligation of the Borrower until the amount in default shall have been fully paid, and the Borrower agrees to pay the same with interest thereon until paid at the rate per annum then payable under the Loan Agreement on the Loan, plus five percent (5%), or the maximum rate permitted by law, whichever is less.

The terms and provisions of the Note Resolution, the Loan Agreement, and the Pledge Agreement or of any instrument supplemental thereto, may be modified or altered only pursuant to Section 8.4 of the Loan Agreement.

It is intended that this Note is made with reference to and shall be construed as a Minnesota contract and governed by the laws thereof

This Note has been issued without registration under state, federal or other securities laws in reliance on an exemption therefrom. Consequently, this Note may not be assigned or transferred in whole or in part, nor may any participation interest in this Note be given pursuant to any participation agreement or otherwise except for participations by the Lender to other banks or financial institutions or except in accordance with such registration requirements or in reliance on an applicable exemption from such registration requirements.

[Remainder of page intentionally left blank;  
signature page follows.]

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts, and things required to exist, happen, and be performed precedent to or in the issuance of this Note do exist, have happened, and have been performed in regular and due form as required by law.

IN WITNESS WHEREOF, the Issuer has caused this Note to be duly executed by the signatures of its Mayor and City Manager, the seal having been intentionally omitted as permitted by law, all as of the Dated Date hereof.

CITY OF MILACA, MINNESOTA

By: \_\_\_\_\_  
Mayor

Attest

By: \_\_\_\_\_  
City Manager

Signature Page to City of Milaca, Minnesota Senior Housing Facility Revenue Refunding Note

**PROVISIONS OF REGISTRATION**

The ownership of the unpaid principal balance of this Note and the interest accruing therein is registered on the books of City of Milaca, Minnesota, in the name of the registered Holder last noted below.

<u>Date of Registration</u>	<u>Name and Address of Registered Owner</u>	<u>Signature of the City Manager</u>
Dated Date	Bremer Bank, National Association 225 South Sixth Street Suite 200 Minneapolis, Minnesota 55402	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(Please print or type name and address of Transferee)

The within Note and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Please Insert Social Security Number or Other  
Identifying Number of Assignee

\_\_\_\_\_  
Notice: The signature to this assignment must correspond with the name as it appears on the face of this Note in every particular, without alteration or any change whatever.

AGREEMENT TO PURCHASE  
(Series 2020C Note)

\_\_\_\_\_, 2020  
(Dated Date)

Augustana Regent at Burnsville, LLC  
7171 Ohms Lane  
Edina, MN 55439

City of Milaca, Minnesota  
255 1<sup>st</sup> Street E  
Milaca, MN 56353

Ladies and Gentlemen:

The undersigned (the "Purchaser") hereby agrees to purchase from the City of Milaca, Minnesota (the "Issuer") the Issuer's \$1,000,000 Senior Housing Revenue Refunding Note, Series 2020C (Augustana Regent at Burnsville Project) (the "Series 2020C Note") subject to the conditions hereinafter set out. The proceeds of the Series 2020C Note will be loaned and disbursed to, or at the direction of, Augustana Regent at Burnsville, LLC (the "Borrower") for the purpose of (i) refinancing certain tax-exempt and taxable obligations of the Borrower, the proceeds of which were used for the acquisition of a Project consisting of 148 units of senior housing, including independent living, assisted living, and memory care units, located at 14500 Regent Lane in Burnsville, Minnesota (the "Project"); (ii) finance certain improvements to the lobby, dining room, and apartments, and furniture upgrades; (iii) funding any required reserve funds; and (iv) paying all or a portion of the costs of issuance (collectively, the "Project").

The Series 2020C Note will be issued with a floating interest rate equal to 79% of the sum of the then current 5-Year Treasury Rate plus (ii) 250 basis points (the "Rate"). The Series 2020C Note shall be subject to other terms and conditions in the terms attached hereto as Exhibit A. On the closing date of the Series 2020C Note, the Issuer and the Borrower will enter into a Loan Agreement (the "Loan Agreement") evidencing the Borrower's obligation to repay the loan pursuant to the terms of the Loan Agreement and containing financial covenants, security provisions and other terms acceptable to the Purchaser and the Borrower.

The Purchaser's purchase of the Series 2020C Note is not contingent upon the purchase by the Purchaser of any notes, bonds or other obligation to be issued in the future by the Issuer or any other issuer to finance a portion of the Project.

The Purchaser's purchase of the Series 2020C Note is subject to satisfaction of certain closing conditions and final legal documentation satisfactory to Purchaser.

IN WITNESS WHEREOF, the Issuer has caused this Purchase Agreement to be executed in its name as of the Dated Date.

CITY OF MILACA, MINNESOTA

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
City Manager

[Execution Page for Agreement to Purchase]

CITY OF HAMPTON, MINNESOTA  
 CITY OF LANDFALL VILLAGE, MINNESOTA  
 CITY OF MILACA, MINNESOTA

HOUSING FINANCE PROGRAM  
 AUGUSTANA REGENT AT BURNSVILLE PROJECT

This housing finance program is undertaken by the City of Hampton, Minnesota, the City of Landfall Village, Minnesota, and the City of Milaca, Minnesota, with or without the assistance of another Minnesota municipality and pursuant to a joint powers agreement (collectively, the "Cities"), for a Project, hereinafter described, located within the City of Burnsville, Minnesota (the "Host City"). The Project will be refinanced, in part, by the issuance of one or more series of revenue notes or other obligations (the "Notes") pursuant to Minnesota Statutes, Chapter 462C, as amended (the "Act"), by the Cities and in accordance with separate loan agreements (the "Loan Agreements") between each of the Cities and Augustana Regent at Burnsville, LLC, a Minnesota limited liability company (the "Borrower"), whose sole member is Augustana Care, a Minnesota nonprofit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), whose sole member is Cassia, a Minnesota nonprofit corporation and an organization described in Section 501(c)(3) of the Code.

The Project will consist of (i) refinancing certain outstanding tax-exempt and taxable obligations of the Borrower, the proceeds of which were used to finance the acquisition of facilities consisting of 148 units of senior housing, including independent living, assisted living, and memory care units, located at 14500 Regent Lane in the Host City (the "Augustana Regent Facilities"), (ii) financing certain improvements to the lobby, dining room, and apartments, and furniture upgrades, (iii) funding any required reserve funds, and (iv) paying all or a portion of the costs of issuance (collectively, the "Project"). The Augustana Regent Facilities are and will be owned and operated by the Borrower.

The Augustana Regent Facilities were designed and are intended for residency solely by elderly and disabled persons, and consequently, no income limits apply under the Act or other state law. The Augustana Regent Facilities consist of the following units:

Independent Living:

<u>Types of Units</u>	<u>Square Footage</u>	<u>Estimated Rents/Fees</u>
1 bedroom/1 bath	628-936	\$2,200-\$3,075
1 bedroom, plus den/1 bath	850-880	\$2,660-\$2,720
2 bedroom/2 bath	955-1,317	\$3,015-\$3,960

Assisted Living:

<u>Types of Units</u>	<u>Square Footage</u>	<u>Estimated Rents/Fees</u>
Studio	628-936	\$3,120
1 bedroom/1 bath	628-936	\$3,745-\$4,425
1 bedroom/1 bath	850-880	\$4,045-\$4,245
1 bedroom/1 bath	955-1,315	\$4,685-\$5,425

Care Suites

<u>Types of Units</u>	<u>Square Footage</u>	<u>Estimated Rents/Fees</u>
Studio	387-420	\$205-\$210 (daily rate)
1 bedroom	628	\$235-\$240 (daily rate)

Memory Care:

<u>Types of Units</u>	<u>Square Footage</u>	<u>Estimated Rents/Fees</u>
Shared bedroom/shared bath	133-139	\$5,130
Private bedroom/shared bath	133-139	\$5,900
Private bedroom/private bath	133-139	\$6,150

The Cities will issue the Notes in one or more series of tax-exempt and/or taxable obligations to finance the Project in an aggregate principal amount not to exceed \$23,000,000, with the principal amounts to be issued by the City of Hampton, Minnesota, and the City of Landfall Village, Minnesota, each expected not to exceed \$10,000,000 and the principal amount to be issued by the City of Milaca, Minnesota, expected not to exceed \$3,000,000. The Borrower will be required, pursuant to the Loan Agreements, to make payments sufficient to pay when due the principal of, premium, if any, and interest on the Notes. The Notes may be structured so as to take advantage of whatever means are available or necessary and are permitted by law to enhance the security for and marketability of the Notes. Substantially all of the net proceeds of the Notes (the initial principal amount thereof, less amounts deposited in a reasonably required reserve or paid out as costs of issuance of the Notes) will be used to pay the costs of the Project, including any functionally related and subordinate facilities.

Because the Borrower is treated as a nonprofit entity and an organization described in Section 501(c)(3) of the Code, no allocation of authority to issue tax-exempt bonds is required pursuant to Minnesota Statutes, Chapter 474A. The Notes will be issued pursuant to Section 462C.05, Subd. 7 of the Act because the Augustana Regent Facilities will consist of a combined multifamily housing development and health care facility as defined in Minnesota Statutes, Section 469.153, and will be payable primarily from revenues of the Augustana Regent Facilities. The multifamily housing development is designed and used for rental occupancy primarily by the elderly.

Issuance of the Notes is anticipated to occur in the autumn of 2020.

The Project will be carried out in accordance with applicable land use and development restrictions, and any new construction is subject to applicable state and local building codes. The Project is not inconsistent with any Housing Plan adopted by the Cities under Minnesota Statutes, Chapter 462C. The Borrower will be required to operate the Augustana Regent Facilities in accordance with state and local anti-discrimination laws and ordinances.

The Cities have adequate existing capacity to administer, monitor, and supervise the Project, although the Cities have reserved the right to contract with other public agencies or private parties for these purposes.

The costs of the Project and the program of financing the Project, including specifically the costs of the Cities, generally will be paid or reimbursed by the Borrower.

Adopted by the City of Milaca, September 17, 2020

Adopted by the City of Landfall Village, September 21, 2020

Adopted by the City of Hampton, October 6, 2020

## EXHIBIT A

### PROGRAM FOR A MULTIFAMILY HOUSING DEVELOPMENT

Pursuant to Minnesota Statutes, Chapter 462C (the "Act"), the Dakota County Community Development Agency (the "Issuer") is authorized to develop and administer programs to finance the acquisition and construction or rehabilitation of multifamily housing developments under the circumstances and within the limitations set forth in the Act. Minnesota Statutes, Section 462C.07 provides that such programs for multifamily housing developments may be financed by revenue bonds issued by the Issuer.

The Issuer has received a proposal that it approve a program providing for the acquisition of a 136-unit independent living, assisted living and memory care facility (the "Project") located at 14500 Regent Lane in the City of Burnsville, by Augustana Regent at Burnsville, LLC, a Minnesota limited liability company, the sole member of which is Augustana Health Care Center of Apple Valley (the "Sole Member"), a 501(c)(3) not-for-profit corporation formed under the laws of the State of Minnesota (the "Owner"). The acquisition of the Project is to be funded through the issuance of up to \$5,250,000 of qualified 501(c)(3) multi-family housing revenue bonds to be issued by the Issuer (the "Bonds"). The Owner will own and operate the Project as an independent living, assisted living and memory care rental project for elderly persons. The Project will be designed to be affordable to persons with incomes not greater than 110% of median income for the Minneapolis/Saint Paul metropolitan statistical area and at least 20% of the units will be held for occupancy by persons with incomes not greater than 50% of median income. It is estimated that rents for the Independent Housing Units will range from \$1,645 per month to \$2,945 per month, rents for the Assisted Living Apartments will range from \$2,130 per month to \$4,095 and rents for the Care Suites will range from \$5,500 per month to \$6,710, which rents include certain services related to the age and physical condition of the tenants.

The Project will be acquired in accordance with the requirements of Subdivisions 1 and 2 of Section 462C.05 of the Act.

Section A. Program For Financing the Project. It is proposed that the Issuer establish this Program (the "Program") to provide financing for the acquisition of the Project at a cost and upon such other terms and conditions as are set forth herein and as may be agreed upon in writing between the Issuer, the initial purchaser of the Bonds and the Owner. The Issuer expects to issue the Bonds as soon as the terms have been agreed upon by the Issuer, the Owner and the initial purchaser. The proceeds of the Bonds will be loaned to the Owner to finance the acquisition of the Project, to fund required reserves and to pay the costs of issuing the Bonds. A trustee will be appointed by the Issuer to monitor the payment of principal and interest on the Bonds.

It is anticipated that the Bonds will have a maturity of approximately thirty-seven (37) years and will bear interest at the rate of approximately 6.0% per annum; however, the Bonds will be priced to the market at the time of issuance.

The Issuer will hire no additional staff for the administration of the Program. Insofar as the Issuer will be contracting with underwriters, legal counsel, bond counsel, the trustee, and others, all of whom will be reimbursed from bond proceeds and revenues generated by the Program, no administrative costs will be paid from the Issuer's budget with respect to this Program. The Bonds will not be general obligation bonds of the Issuer, but are to be paid only from properties pledged to the payment thereof, which may include additional security such as additional collateral, insurance or a letter of credit.

Section B. Local Contributions To The Program. The Owner has not requested any local contributions to the Program with respect to the Project.

Section C. Standards and Requirements Relating to the Financing of the Project. The following standards and requirements shall apply with respect to the operation of the Project by the Owner:

(1) Substantially all of the proceeds of the sale of the Bonds will be applied to the acquisition of the Project, payment of costs of issuance and to the funding of appropriate reserves. The proceeds will be made available to the Owner pursuant to the terms of the Bond offering, which will include certain covenants to be made by the Owner to the Issuer regarding the use of proceeds and the character and use of the Project.

(2) The Owner, and any subsequent owner of the Project, will not arbitrarily reject an application from a proposed tenant because of race, color, creed, religion, national origin, sex, marital status, or status with regard to public assistance or disability.

(3) At least twenty percent (20%) of the Housing Units will be held for occupancy by elderly individuals with gross income not in excess of fifty percent (50%) of median family income in order to comply with Section 145 of the Internal Revenue Code of 1986, as amended, and the low-income occupancy requirements of Section 462C.05, Subdivision 2 of the Act.

(4) Pursuant to Section 462C.05, Subdivision 2 of the Act, the Project is designed to be affordable by elderly persons with Adjusted Gross Income not in excess of 110 percent of the median family income as estimated by the United States Department of Housing and Urban Development for Dakota County, and by other persons and families to the extent determined to be necessary by the Issuer in furtherance of the policy of economic integration.

Subsection D. Evidence of Compliance. The Issuer may require from the Owner at or before the issuance of the Bonds, evidence satisfactory to the Issuer of compliance with

the standards and requirements for the making of the financing established by the Issuer, as set forth herein; and in connection therewith, the Issuer or its representatives may inspect the relevant books and records of the Owner in order to confirm such ability, intention and compliance. In addition, the Issuer may periodically require certification from either the Owner or such other person deemed necessary concerning compliance with various aspects of this Program.

Subsection E. Issuance of Bonds. To finance the Program authorized by this Section the Issuer may by resolution authorize, issue and sell its revenue bonds in an aggregate principal amount of approximately \$5,250,000. The Bonds shall be issued pursuant to Section 462C.07, Subdivision 1 of the Act, and shall be payable primarily from the revenues of the Program authorized by this Section. The costs of the Project are presently estimated to be as follows:

Acquisition	\$4,795,000
Reserves	350,000
Financing Costs	105,000
TOTAL	\$5,250,000

The costs of the Project may change between the date of preparation of this Program and the date of issuance of the Bonds. The Bonds are expected to be issued in 2007.

Subsection F. Severability. The provisions of this Program are severable and if any of its provisions, sentences, clauses or paragraphs shall be held unconstitutional, contrary to statute, exceeding the authority of the Issuer or otherwise illegal or inoperative by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.

Subsection G. Amendment. The Issuer shall not amend this Program, while Bonds authorized hereby are outstanding, to the detriment of the holders of such Bonds.

Subsection H. State Ceiling. None of the state ceiling for private activity bonds, pursuant to Section 146 of the Internal Revenue Code of 1986, as amended, and Chapter 474A of Minnesota Statutes has been obtained with respect to the Bonds.

Resolution No. 20-55

Resolution Allocating Coronavirus Aid, Relief, and Economic Security Act Funds  
(Known as the CARES Act Funds) to Local Government Activities

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 pandemic outbreak; and,

WHEREAS, The CARES Act included \$339.8 billion in relief under the COVID-19 pandemic in the United States dedicated for state and local governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota announced a plan for the distribution of \$841 million in CARES Act Funds to counties, cities, and towns within the State of Minnesota based on the per capita formula developed by the state legislature during special session; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that are necessary expenditures related to the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were not included in the most recently adopted budget as of March 27, 2020, or were budgeted for but have been incurred for a substantially different use from what was intended as a result of the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were incurred during the covered period of March 1, 2020 – November 15, 2020; and,

WHEREAS, the Milaca City Council authorized the acceptance of Coronavirus Relief Funds from the State of Minnesota totaling \$218,110.00 on August 20, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council allocates \$4,288.21 of CARES Act Funds under the categories of Personal Protective Equipment, Public Health Expenses, Small Business Assistance, and Other Items for the period ending August 31, 2020:

Personal Protective Equipment	
Respirator/Face Shields for Fire & Police	\$302.81
Public Health Expenses	
Public Safety Measures/Social Distancing Guidelines	\$3,525.70
Small Business Assistance	
Milaca Area Emergency Relief Fund	\$351.03
Other Items	
Communication Publication	\$108.67

Adopted this 17th day of September, 2020.

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Mayor Harold Pedersen

ATTEST

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Tammy Pfaff, City Manager

**ORDINANCE NO. 468**  
**CITY COUNCIL CONTINUANCE OF THE DECLARATION OF A LOCAL**  
**EMERGENCY**  
**CITY OF MILACA, MINNESOTA**

WHEREAS, the Mayor of the City of Milaca, Minnesota ("Mayor") declared an Emergency to exist in the City of Milaca, Minnesota ("City") effective on March 19, 2020 upon signing the Declaration ("Declaration"); and

WHEREAS, Minnesota Statutes Section 12.29 authorizes the Mayor to declare the existence of the Emergency, invoke necessary portions of the Emergency Management Plan, and authorize aid and services in accordance with interjurisdictional agreements. In order for the Declaration of the Emergency to continue beyond three days the City Council of the City of Milaca, Minnesota ("City Council") must consent to the Declaration; and

WHEREAS, the Milaca City Council Passed Ordinance No.458 Consenting to the Mayoral Declaration of a Local Emergency with sunset provisions of either 30 days or the date of the end of the local emergency, whichever is the first to occur; and

WHEREAS, the Milaca City Council Passed Ordinance Nos. 460, 461, 463, 465, 466 and 467 Continuing the Declaration of a Local Emergency; and

WHEREAS, the City Council has determined the local emergency continues; and

WHEREAS, the City Council is the official governing body of the City; and

WHEREAS, Minnesota Statutes Section 12.37 authorizes the City, acting through its governing body, to:

"(1) enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and by providing emergency assistance to the victims of the disaster; and

(2) exercise the powers vested by this subdivision in the light of the exigencies of the disaster without compliance with time-consuming procedures and formalities prescribed by law pertaining to:

- (i) the performance of public work;
- (ii) entering into contracts;
- (iii) incurring of obligations;
- (iv) employment of temporary workers;
- (v) rental of equipment;
- (vi) purchase of supplies and materials;
- (vii) limitations upon tax levies;
- (viii) the appropriation and expenditure of public funds, for example, but not limited to, publication of ordinances and resolutions, publication of calls for bids, provisions of civil service laws and rules, provisions relating to low bids, and requirements for budgets"

WHEREAS, City Code of Ordinances, Section 215.01 provides for emergency regulations: "Because of the existing possibility of the occurrence of disasters of unprecedented size and destruction resulting from fire, flood, tornado, blizzard, destructive winds, or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps of catastrophic measure; and in order to insure that preparations of this city will be adequate to deal with those disasters, and generally, to provide for the common defense and to protect the public peace, health, and safety, and to preserve the lives and property of the people of this city, it is hereby found and declared to be necessary:

(A) To establish a city emergency management organization responsible for city planning and preparation for emergency government operations in time of disasters;

(B) To provide for the exercise of necessary powers during emergencies and disasters;

(C) To provide for the rendering of mutual aid between this city and other political subdivisions of this state and of other states with respect to the carrying out of emergency preparedness functions; and

(D) To comply with the provisions of M.S. 12.25, as it may be amended from time to time, which requires that each political subdivision of the state shall establish a local organization for emergency management."; and

WHEREAS, City Code of Ordinances, Section 32.03 provides for the establishment of an emergency management organization, the terms of which are incorporated herein by reference; and,

WHEREAS, City Code of Ordinances, Section 32.04 enumerates the powers and duties, the terms of which are hereby incorporated by reference; and,

WHEREAS, City Code of Ordinances, Section 32.05 enumerates the manner in which a local emergency, the terms of which are hereby incorporated by reference; and,

WHEREAS, City Code of Ordinances, Section 32.06 enumerates the regulation of declared emergencies; the terms of which are hereby incorporated by reference; and,

WHEREAS, the City Council finds that the Emergency is sudden and unforeseen and could not have been anticipated; and

WHEREAS, the City Council finds that conditions in Minnesota and the threat to the visitors to and inhabitants of the City has worsened considerably as a result of the Emergency; and

WHEREAS, the City Council finds that this situation threatens the health, safety, and welfare of the citizens of the community and threatens the provision and delivery of city services as a result of the Emergency; and

WHEREAS, the City Council finds that the Emergency poses the risk of and may cause catastrophic loss of public health, safety, and welfare if not immediately addressed; and

WHEREAS, the City Council finds that traditional sources of relief are not able to repair or prevent the injury and loss.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA, DOES HEREBY ORDAIN:

Section 1. The foregoing recitals of the preamble are incorporated herein by reference.

Section 2. The Governor of Minnesota issued Emergency Executive Order 20-01 declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19 on March 13, 2020.

Section 3. The City faces an imminent threat to life and public health resulting from the novel coronavirus and the resulting COVID-19 disease.

Section 4. The City is confronted with a worldwide pandemic creating threat of disaster of major proportions, which the safety and welfare of the guests to and inhabitants of the City are jeopardized and placed at extreme peril, in which timely action to contain and mitigate the risk to human life.

Section 5. The City Declares, under Minnesota Statutes, Section 13D.021, that in-person meetings of the City Council, Planning Commission, and other advisory commissions of the City of Milaca are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council, Planning Commission, and other advisory commissions of the City shall be conducted by telephone or other electronic means, and hereby directs City Staff to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for the City Council, Planning Commission, and other advisory commission to resume in-person meetings.

Section 6. This Ordinance hereby continues the declaration of a local emergency.

Section 7. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Manager, Emergency Management Team, and their designees are hereby authorized to suspend compliance with those laws, policies, and procedures as authorized by Emergency Executive Order 20-01 and by Minnesota Statutes, Sections 12.32 and 12.37, and to take those actions necessary to protect the public health, safety, and welfare.

Section 8. This Ordinance shall take effect immediately upon passage as permitted by the City Council.

Section 9. This Ordinance shall be in effect for 30 days, or until the termination of the local emergency, whichever occurs first.

Section 10. The City Manager is authorized and directed to file and to post notice of this Ordinance and any emergency regulations as authorized and required by State law and City Code.

Passed and adopted this 17th day of September, 2020.

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Mayor Harold Pedersen

ATTEST:

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Tammy Pfaff, City Manager

RESOLUTION #20 - 56

City of Milaca

Ordinance No. 467

CITY COUNCIL CONTINUANCE OF A LOCAL EMERGENCY

This is a summary of the Ordinance changes passed on September 17, 2020. The full text of the Ordinance is available for inspection during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances.

**ORDINANCE NO. 467**

**AN ORDINANCE REFERENCING TITLE III CHAPTER 32 OF THE CITY OF MILACA  
CODE OF ORDINANCES**

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA,  
DOES HEREBY ORDAIN:

Section 1. The foregoing recitals of the preamble are incorporated herein by reference.

Section 2. The Governor of Minnesota issued Emergency Executive Order 20-01 declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19 on March 13, 2020.

Section 3. The City faces an imminent threat to life and public health resulting from the novel coronavirus and the resulting COVID-19 disease.

Section 4. The City is confronted with a worldwide pandemic creating threat of disaster of major proportions, which the safety and welfare of the guests to and inhabitants of the City are jeopardized and placed at extreme peril, in which timely action to contain and mitigate the risk to human life.

Section 5. The City Declares, under Minnesota Statutes, Section 13D.021, that in-person meetings of the City Council, Planning Commission, and other advisory commissions of the City of Milaca are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council, Planning Commission, and other advisory commissions of the City shall be conducted by telephone or other electronic means, and hereby directs City Staff to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for the City Council, Planning Commission, and other advisory commission to resume in-person meetings.

Section 6. This Ordinance hereby continues the declaration of a local emergency.

Section 7. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Manager, Emergency Management Team, and their designees are hereby authorized to suspend compliance with those laws, policies, and procedures as authorized by Emergency Executive Order 20-01 and by Minnesota Statutes, Sections 12.32 and 12.37, and to take those actions necessary to protect the public health, safety, and welfare.

Section 8. This Ordinance shall take effect immediately upon passage as permitted by the City Council.

Section 9. This Ordinance shall be in effect for 30 days, or until the termination of the local emergency, whichever occurs first, as permitted by Section 215.06 (C) of the City Code.

Section 10. The City Manager is authorized and directed to file and to post notice of this Ordinance and any emergency regulations as authorized and required by State law and City Code.

Passed this 17th day of September, 2020.

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Mayor Harold Pedersen

ATTEST:

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Tammy Pfaff, City Manager

RESOLUTION NO. 20 – 57

CITY OF MILACA

RESOLUTION APPROVING THE PRELIMINARY 2021 BUDGET  
AND PROPOSED 2021 TAX LEVY

BE IT RESOLVED by the City Council for the City of Milaca, County of Mille Lacs, Minnesota, that the proposed 2021 City of Milaca Annual Budget and Program of Municipal Services are hereby adopted and that the following sums of money is levied for 2021 upon the taxable property in the said City of Milaca for the following purposes:

General Fund		\$449,652
Capital Equipment	PW	\$ 31,316
	Fire	\$ 25,000
	Parks	\$ 18,000
	Police	\$ 18,000
Debt Service		
2010 GO Refunding		\$105,000
Library		\$165,000
2012 GO Bond		\$ 83,500
2015 GO Park Bond		\$ 41,000
2019 GO Bond		\$ 60,779
	TOTAL LEVY	\$ 997,247

The City Manager is hereby instructed to:

1. Transmit a certified copy of this Resolution to the County Auditor of Mille Lacs County, Minnesota.
2. To certify to the Mille Lacs County Auditor that there are sufficient monies in the funds, together with the above schedule of amounts levied to pay the principal and interest due in 2021.
3. On January 2 of the budget year, the City Treasurer shall transfer \$25,000 from the Fire Department Relief Reserve to the Fire Department Equipment Reserve.

Adopted by the City Council this 17<sup>th</sup> day of September, 2020.

ATTEST

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Harold Pedersen, Mayor

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Tammy Pfaff, City Manager

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City Council of Milaca at a meeting thereof held in the City of Milaca, Minnesota on the 17<sup>th</sup> day of September, 2020, as disclosed by the records of said City in my possession.

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Tammy Pfaff, City Manager

**CITY OF MILACA  
PRELIMINARY BUDGET  
AND TAX LEVY**



**CITY OF MILACA**  
**2021 Preliminary Budget Summary by Fund Type**

	General Fund	Special Revenue Funds	Debt Service Funds	Water Fund	Sewer Fund	Liquor Fund	Deputy Registrar Fund	Agency Fund	Total	2020 Comparative Total
<b>REVENUES:</b>										
Property Tax Levies	\$ 541,968	-	\$ 455,279	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 997,247	\$ 980,475
Other Property Taxes	20,500	-	-	-	-	-	-	-	20,500	18,500
Tax Increments	-	42,000	-	-	-	-	-	-	42,000	58,000
Lodging Tax	600	-	-	-	-	-	-	-	600	600
Special Assessments	2,250	-	4,000	-	-	-	-	-	6,250	4,000
Intergovernmental	987,172	-	-	-	-	-	-	-	987,172	932,922
Licenses and Permits	45,400	-	-	-	-	-	-	-	45,400	44,700
Charges for Services	246,083	13,500	24,000	-	-	-	-	105,200	388,783	411,520
Fines and Forfeits	14,275	-	-	-	-	-	-	-	14,275	12,100
Interest Earned	15,000	8,220	-	12,000	10,000	4,000	2,768	1,000	52,988	53,053
Refunds and Reimbursements	6,000	-	-	-	-	-	-	-	6,000	6,000
Grants	25,000	-	-	-	-	-	-	-	25,000	25,000
Miscellaneous	124,000	35,950	-	573,350	354,900	-	-	-	159,950	142,070
Sales	-	-	-	-	-	2,489,500	184,900	-	3,602,650	3,381,000
Less: Cost of Sales	-	-	-	-	-	(1,753,000)	-	-	(1,753,000)	(1,690,500)
Other Income	-	-	6,700	-	-	300	1,500	-	8,500	1,790
<b>Total Revenues</b>	<b>2,028,248</b>	<b>99,670</b>	<b>489,979</b>	<b>585,350</b>	<b>364,900</b>	<b>740,800</b>	<b>189,168</b>	<b>106,200</b>	<b>4,604,315</b>	<b>4,381,230</b>
% Incr (Decr) over Prior Yr									5.1%	

<b>EXPENDITURES:</b>										
General Government	557,796	15,500	-	-	-	-	-	-	573,296	512,960
Public Safety	920,688	-	-	-	-	-	-	-	920,688	886,580
Public Works	425,339	-	-	-	-	-	-	-	425,339	413,665
Culture and Recreation	148,114	20,000	-	-	-	-	-	-	168,114	180,435
Miscellaneous	34,416	-	-	-	-	-	-	-	34,416	23,750
Debt Service:										
Principal	-	-	465,974.00	169,000	35,000	-	-	-	669,974	607,000
Interest	-	1,555	50,961	10,882	525	-	-	-	63,923	70,640
TIF	-	40,000	-	-	-	-	-	-	40,000	55,110
Operating Expenses	-	-	-	364,070	366,411	530,706	189,168	106,200	1,556,555	1,487,320
Depreciation	-	-	-	165,000	100,000	55,000	-	-	320,000	319,000
<b>Total Expenditures</b>	<b>2,086,353</b>	<b>77,055</b>	<b>516,935</b>	<b>708,952</b>	<b>501,936</b>	<b>585,706</b>	<b>189,168</b>	<b>106,200</b>	<b>4,772,305</b>	<b>4,556,460</b>
% Incr (Decr) over Prior Yr									4.7%	

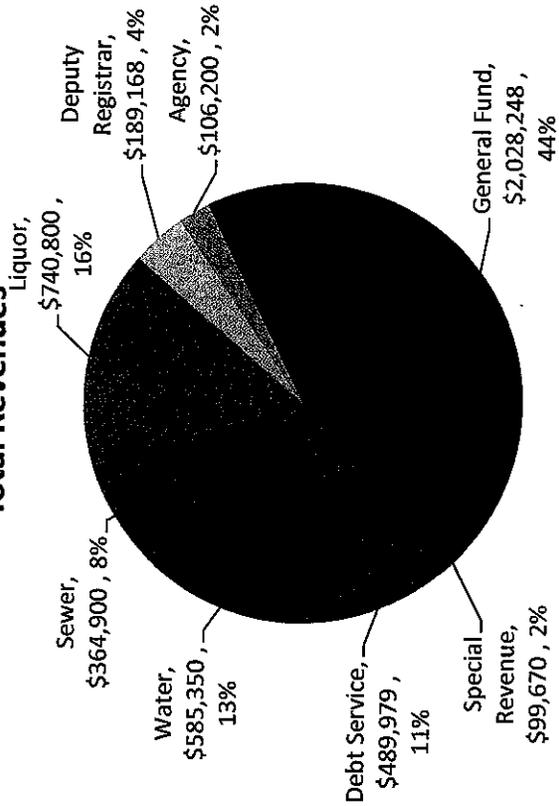
Transfers In	163,049	2,500	31,316	-	-	-	-	-	196,865	100,605
Transfers Out	(31,316)	(10,455)	-	-	-	(155,094)	-	-	(196,865)	(100,605)
From Equipment Reserves	92,861	-	-	-	-	-	-	-	92,861	41,545
To Equipment Reserves	(94,316)	-	-	-	-	-	-	-	(94,316)	(79,000)
<b>Excess (Deficit)</b>	<b>\$ 72,173</b>	<b>\$ 14,660</b>	<b>\$ 4,360</b>	<b>\$ (129,602)</b>	<b>\$ (137,036)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (169,445)</b>	<b>\$ (212,685)</b>
% Incr (Decr) over Prior Yr									-20.3%	

# CITY OF MILACA

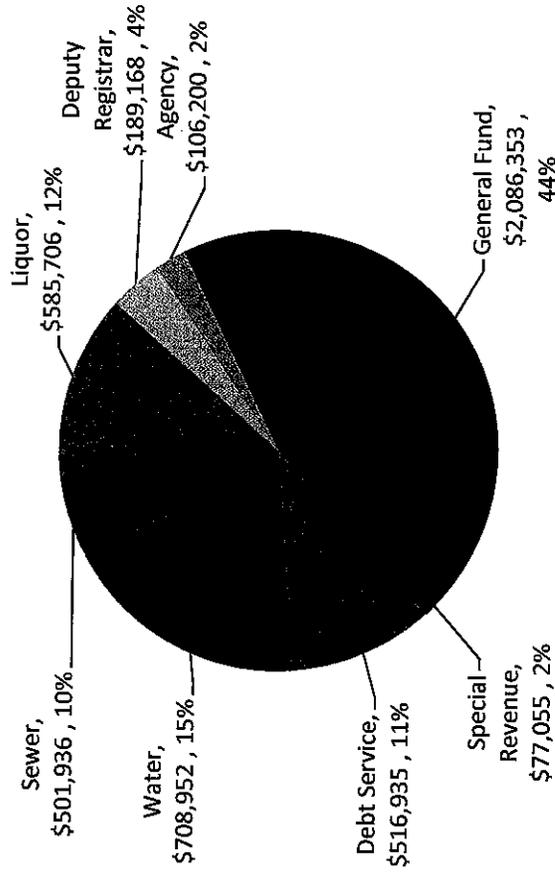
2021

## Preliminary Budget

### Total Revenues



### Total Expenditures



**CITY OF MILACA  
2021 Preliminary Budget  
General Fund Revenue**

Account Code	Account Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	2020 thru June	2021 Budget
<b>FUND 001 GENERAL FUND</b>									
101-31010	Current Ad Valorem Taxes	\$ 540,502.91	\$ 567,075.91	\$ 552,541.24	\$ 553,275.78	\$ 553,372.69	\$ 524,200.00	\$ 231,824.07	\$ 541,968.00
101-31020	Delinquent Ad Valorem Taxes	17,527.85	11,490.40	11,836.20	6,550.03	13,618.15	12,000.00	9,697.26	14,000.00
101-31080	Mobile Home Tax	6,017.26	5,662.60	4,948.84	4,946.86	5,542.90	5,500.00	341.10	5,500.00
101-31410	Lodging Tax		226.22	564.72	1,393.71	283.65	600.00	1,041.90	600.00
101-31910	Penalties and Interest AdvanTX	2,186.46	240.80	827.33	547.88	1,084.86	1,000.00	35.37	1,000.00
101-32005	Excavation Permits	3,700.00	2,250.00	1,750.00	1,950.00	2,556.67	2,000.00	1,100.00	2,000.00
101-32101	Cigarette License	450.00	350.00	350.00	400.00	383.33	450.00		450.00
101-32102	Animal License	620.00	760.00	445.00	1,095.00	608.33	750.00	365.00	400.00
101-32110	Liquor License	9,750.00	9,242.00	13,025.00	11,550.00	10,672.33	10,500.00	(1,575.00)	11,550.00
101-32210	Building Permits	20,846.80	24,642.02	35,124.42	43,916.80	26,873.41	27,000.00	21,884.25	27,000.00
101-32230	Plumbing Connection Permits	3,330.25	3,242.50	5,015.20	4,396.90	3,862.65	4,000.00	1,294.50	4,000.00
101-33160	Other Grants/Gifts	82,337.81	67,204.74	116,396.24	75,802.01	88,646.26	25,000.00	900.00	25,000.00
101-33401	Local Government Aid	781,144.00	784,030.00	814,132.00	816,450.00	793,235.33	884,627.00		918,570.00
101-33402	Market Value Credit	372.43	344.47	361.74	573.34	399.55	350.00		350.00
101-33405	Perd Increase Aid	2,302.00	2,302.00	2,302.00	2,302.00	2,302.00			2,302.00
101-33408	Airport State Aid	11,888.00	2,725.06	6,351.10	6,987.39	6,987.39	5,945.00	1,982.39	6,950.00
101-33407	Police State Aid	33,075.23	31,547.79	44,225.49	54,957.22	36,282.84	38,000.00		55,000.00
101-33408	Fire Pension State Aid	47,272.67	1,000.00			16,050.89			no longer exists/FD in PERA
101-33409	Police Training State Aid	1,875.97	1,889.63	5,742.02	4,970.88	3,089.21	4,000.00		4,000.00
101-33422	Other State Aid Grants		22,385.00	21,966.00		14,784.00		6,088.50	
101-34101	Office Space Rental	6,475.00	6,500.00	6,200.00	6,050.00	6,391.67	7,000.00	10,575.00	6,000.00
101-34103	Zoning and Subdivision Fees		1,500.00	1,700.00	1,875.00	1,070.00	1,000.00	200.00	1,075.00
101-34104	Plan Check Fee	7,113.71	10,715.16	13,044.41	16,732.22	11,957.75	12,000.00	4,299.78	12,000.00
101-34107	Assessment Search Fees	932.00	603.00	671.00	787.00	735.33	1,000.00	143.00	1,000.00
101-34111	Airport Leases	4,448.88	4,448.88	4,448.88	7,125.00	4,448.88	7,000.00	1,925.00	12,400.00
101-34112	Other Leases	2,102.65	936.32	1,589.07	1,147.79	1,542.68	2,500.00	520.00	2,500.00
101-34113	Rental Property Fee			4,190.00	305.00	1,396.67	250.00	25.00	300.00
101-34200	Police Administration Fee	1,055.39	90.57	333.05	165.00	493.00	750.00	110.00	500.00
101-34201	Liaison - School Portion	58,932.82	36,831.64	55,100.43	64,760.25	50,288.30	89,180.00	24,307.80	73,348.00
101-34202	Special Fire Protection Svs	89,660.00	90,675.00	90,895.00	95,444.58	90,410.00	106,210.00	106,264.00	106,210.00
101-34204	Crossing Guard	1,831.67	1,757.28	1,770.01	1,116.55	1,786.32			
101-34206	Public Works Service Charges	4,063.50	3,725.00	3,700.00	3,050.00	3,829.50	4,500.00		4,000.00
101-34207	Impound Fees	95.00	480.00	125.00	220.00	233.33	250.00	60.00	250.00
101-34208	Fire Calls	6,990.00	5,250.00	5,400.00	9,967.50	5,880.00	8,000.00	6,037.50	10,000.00
101-34780	Park Fees	4,308.00	4,502.00	4,465.00	5,927.00	4,425.00	7,500.00	2,481.00	7,500.00
101-34800	Ogilvie Services	42,500.00	43,846.08	50,500.00	55,500.00	45,615.36		5,458.50	
101-34921	Airport Fuel Sales	7,082.10	6,577.66	12,657.80	11,333.80	8,772.52	8,000.00	3,918.02	9,000.00
101-35100	Court Fines	7,328.58	7,164.45	8,184.17	9,613.60	7,689.07	7,500.00	6,194.32	9,000.00
101-35102	Parking Fines	3,345.00	1,820.00	6,620.00	4,900.00	3,928.33	4,000.00	1,830.00	4,500.00
101-35105	Administrative Fines	1,200.00	720.00	400.00	40.00	773.33	600.00		775.00
101-35106	Special Assessments	2,161.42	1,829.74	1,025.08	1,093.99	1,672.06	2,000.00		2,000.00
101-35102	Penalties and Interest	33.78	8.64		160.19	14.14		272.50	250.00
101-36200	Miscellaneous Revenues	24,343.05	6,702.98	1,844.57	1,345.76	10,963.54	5,000.00	2,679.78	5,000.00
101-36201	Unrealized Gain on Investment	5,692.14				1,897.38			
101-36204	Miscellaneous Refunds	43,108.51	60,151.92	25,715.56	30,553.91	42,991.33	6,000.00	100.00	6,000.00
101-36210	Interest Earnings	12,925.31	24,271.88	29,847.68	31,391.97	22,381.62	22,500.00	9,921.01	15,000.00

SRO - Schools portion @ 75% = 9 months  
fire contract, calculation/update in Nov

no longer exists/FD in PERA

Small Cities Assistance  
Dep Reg = 6,000

16 lot leases/2 monthly rentals

includes \$1500 camping

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**General Fund Revenue**

Account Code	Account Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	2020 thru June	2021 Budget	2021 Budget
101-38230	Contributions and Donations	4,530.00	38,485.00	424.00	3,364.00	14,479.67	1,000.00	305.00	10,000.00	
101-38050	Cable TV Revenues	23,516.37	24,509.19	24,169.02	19,749.97	24,064.86	24,500.00	5,728.94	24,000.00	
101-39100	Sale of Property	-	4,473.13	26,459.58	1,494.00	10,310.90	-	2,052.00	-	
101-39203	Transfer from Other Fund	17,740.00	127,536.48	9,017.03	29,830.00	51,431.17	7,955.00	7,955.00	7,955.00	from charitable gambling - trails/warming house
101-39204	Transfer from Fire Dept Reserv	95,000.00	85,600.00	73,000.00	115,000.00	84,533.33	75,000.00	75,000.00	85,000.00	matches 210 contributions
101-39208	Transfer from Liquor	80,500.00	30,000.00	65,000.00	65,000.00	58,500.00	92,650.00	46,325.04	155,094.00	
<b>FUND 101 GENERAL FUND</b>		<b>2,124,614.53</b>	<b>2,170,327.14</b>	<b>2,171,508.88</b>	<b>2,185,656.94</b>	<b>2,155,483.51</b>	<b>2,050,367.00</b>	<b>524,667.53</b>	<b>2,191,297.00</b>	<b>140,930.00</b>
<b>FUND 210 FIRE DEPT RESERVE FUND</b>										
210-38210	Interest Earnings	\$ 421.00	\$ 476.00	\$ 874.00	\$ 102.00	\$ 590.33	\$ -	\$ 61.94	\$ -	
210-38230	Contributions and Donations	94,655.00	85,805.00	71,555.00	115,205.00	84,005.00	75,000.00	16,000.00	85,000.00	transferred at yr end to 101 (fire equip reserve)
<b>FUND 210 FIRE DEPT RESERVE FUND</b>		<b>95,076.00</b>	<b>86,281.00</b>	<b>72,429.00</b>	<b>115,307.00</b>	<b>84,595.33</b>	<b>75,000.00</b>	<b>16,061.94</b>	<b>85,000.00</b>	
		<b>\$ 2,219,690.53</b>	<b>\$ 2,256,608.14</b>	<b>\$ 2,243,937.88</b>	<b>\$ 2,300,963.94</b>	<b>\$ 2,240,078.84</b>	<b>\$ 2,125,367.00</b>	<b>\$ 540,729.47</b>	<b>\$ 2,276,297.00</b>	

**CITY OF MILACA  
2021 Preliminary Budget  
General Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	Jan-June 2020 YTD	2021 Budget
<b>GENERAL FUND</b>							
<b>DEPT 41110 Council</b>							
E 101-41110-103 Part-Time Employees	\$ 6,600.00	\$ 6,600.00	\$ 12,800.00	\$ 8,666.67	\$ 13,200.00	\$ 6,600.00	\$ 13,200.00
E 101-41110-201 Office Supplies	838.15	344.13	574.63	585.64	350.00	214.97	575.00
E 101-41110-208 Training and Travel	104.55			34.85	750.00		
E 101-41110-217 Other Operating Supplies	462.93	4.30		155.74	200.00		150.00
E 101-41110-351 Legal Notices Publishing	1,562.24	2,065.97	3,185.60	2,271.27	1,500.00	1,284.24	2,050.00
E 101-41110-433 Dues and Subscriptions	3,170.00	3,155.00	3,260.00	3,195.00	3,200.00		3,250.00
	12,737.87	12,169.40	19,820.23	14,909.17	19,200.00	8,099.21	19,225.00
<b>DEPT 41120 Planning Comm.</b>							
E 101-41120-208 Training and Travel							
E 101-41120-308 Commission	600.00	450.00	550.00	533.33	500.00	175.00	500.00
E 101-41120-352 General Notices and Pub Info	141.97	285.67	221.37	216.34	500.00	72.44	250.00
	741.97	735.67	771.37	749.67	1,000.00	247.44	750.00
<b>DEPT 41310 City Manager</b>							
E 101-41310-101 Full-Time Regular	13,690.48	23,378.38	25,281.10	20,783.32	35,550.00	17,531.01	49,000.00
E 101-41310-201 Office Supplies	498.30	1,501.69	1,287.59	1,095.86	1,500.00	623.29	1,500.00
E 101-41310-208 Training and Travel	270.66	2,017.20	1,941.97	1,409.94	2,000.00	65.88	2,000.00
E 101-41310-212 Auto Expense (Fuel/Repair)					500.00		500.00
E 101-41310-310 Other Professional Services	9,146.75			3,048.92	1,000.00	300.00	1,000.00
E 101-41310-321 Telephone		600.00	600.00	400.00	600.00		600.00
	23,606.19	27,497.27	29,110.66	26,738.04	41,150.00	18,520.18	54,600.00
<b>DEPT 41410 Elections</b>							
E 101-41410-217 Other Operating Supplies		2,330.97		776.99	2,500.00	84.32	
		2,330.97		776.99	2,500.00	84.32	
<b>DEPT 41510 Treasurer</b>							
E 101-41510-101 Full-Time Regular	26,350.61	25,891.83	26,635.35	26,292.60	37,310.00	20,949.91	53,315
E 101-41510-201 Office Supplies	192.88	338.72	313.49	281.70	500.00	210.39	500.00
E 101-41510-208 Training and Travel	418.82	424.78	207.56	350.39	750.00	219.20	750.00
E 101-41510-240 Small Tools and Minor Equip	78.94		242.00	106.98	1,000.00	975.00	1,000.00
E 101-41510-309 EDP, Software and Design	795.00	1,590.00	1,590.00	1,325.00	1,600.00		1,600.00
	27,836.25	28,245.33	28,988.40	28,356.66	41,160.00	22,354.50	57,164.82
<b>DEPT 41540 Auditing</b>							
E 101-41540-301 Auditing and Acct g Services	6,250.00	6,600.00	7,250.00	6,700.00	8,800.00		10,000.00
	6,250.00	6,600.00	7,250.00	6,700.00	8,800.00		10,000.00
<b>DEPT 41550 Assessing</b>							
E 101-41550-300 Professional Svcs	10,096.00	10,452.00	27.00	6,858.33	10,600.00	22.60	10,600.00
	10,096.00	10,452.00	27.00	6,858.33	10,600.00	22.60	10,600.00
<b>DEPT 41610 City Attorney</b>							
E 101-41610-304 Legal Fees	43,896.84	44,200.25	44,238.26	44,111.78	45,000.00	17,957.29	45,000.00
	43,896.84	44,200.25	44,238.26	44,111.78	45,000.00	17,957.29	45,000.00

Personnel Budget

Personnel Budget-Contract to update in Nov

Even Year Elections

Personnel Budget

Split across funds

Contract ends 2021

**CITY OF MILACA  
2021 Preliminary Budget  
General Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	Jan-June 2020 YTD	2021 Budget	2020 Budget
<b>DEPT 41940 City Hall</b>								
E 101-41940-101 FT Admin Assist/Com Dev Spec	16,506.26	16,846.20	30,614.54	\$ 21,322.33	22,415.00	11,402.98	24,829.00	Personnel Budget
E 101-41940-121 PERA	19,298.94	20,057.08	23,032.56	\$ 20,796.19	23,015.00	10,514.03	17,350.00	Personnel Budget
E 101-41940-122 FICA	29,300.77	27,797.39	29,403.38	\$ 28,863.85	32,050.00	14,406.95	17,694.00	Personnel Budget
E 101-41940-131 Employer Paid Health	60,592.06	69,986.52	68,937.05	\$ 66,505.21	65,400.00	39,073.12	76,734.49	Switching to PEP Insurance 1-1-2021+ Dental
E 101-41940-132 Employer Paid Health Saving	35,260.19	37,078.22	42,624.72	\$ 38,321.04	38,600.00	20,433.05	38,100.00	Switching to PEP Insurance 1-1-2021+ Dental
E 101-41940-133 Dental							4,949.00	Switching to PEP Insurance 1-1-2021+ Dental
E 101-41940-134 Employer Paid Disability	4,804.16	3,969.27	4,382.57	\$ 4,385.33	4,500.00	2,395.68	4,500.00	Switching to PEP Insurance 1-1-2021+ Dental
E 101-41940-151 Worker's Comp Insurance Prem	13,888.00	14,473.00	10,905.00	\$ 13,088.67	15,000.00	32,013.00	15,000.00	Switching to PEP Insurance 1-1-2021+ Dental
E 101-41940-201 Office Supplies	3,041.01	2,915.48	2,912.91	\$ 2,956.47	2,500.00	2,204.74	2,500.00	
E 101-41940-217 Other Operating Supplies	1,966.20	1,794.19	1,797.16	\$ 1,852.52	2,000.00	1,322.25	2,000.00	
E 101-41940-225 Landscaping Materials					1,500.00	650.00	1,500.00	
E 101-41940-240 Small Tools and Minor Equip	566.59	3,546.72	1,669.27	\$ 1,927.53	11,500.00	1,897.59	11,500.00	CIP Banyon Invoicing Module/POS Module
E 101-41940-306 Bank Fees/Charges	175.98	167.65	167.23	\$ 170.29	200.00	113.44	200.00	
E 101-41940-309 EDP, Software and Design	4,950.00	4,420.00	4,397.36	\$ 4,589.12	9,250.00	6,391.61	9,250.00	
E 101-41940-310 Other Professional Services	10,049.78	14,026.99	10,938.85	\$ 11,671.87	11,300.00	6,581.49	11,300.00	
E 101-41940-321 Telephone	3,603.79	3,386.90	3,125.47	\$ 3,372.05	3,750.00	1,316.58	3,750.00	
E 101-41940-322 Postage	1,778.02	1,994.86	1,908.24	\$ 1,893.71	1,800.00	1,015.27	1,800.00	
E 101-41940-361 Liability/Property	40,670.00	42,561.00	31,186.42	\$ 38,139.14	45,500.00	50,531.00	45,500.00	
E 101-41940-363 Automotive Ins	3,227.00	6,439.00	7,790.00	\$ 5,818.67	8,000.00	6,345.00	8,000.00	
E 101-41940-381 Utilities	11,441.29	11,968.25	10,779.89	\$ 11,396.48	12,500.00	4,643.42	12,500.00	
E 101-41940-401 Repairs/Maint Buildings	3,959.20	17,910.23	45,945.61	\$ 22,605.01		1,711.30	50,000.00	CIP-Pave Parking lot/Campet city hall
E 101-41940-433 Dues and Subscriptions	388.00	846.00	385.00	\$ 539.67	750.00	150.00	750.00	
E 101-41940-570 Office Equip and Furnishings			9,911.80	\$ 3,303.93		503.15		
	265,557.24	302,184.95	342,815.03	\$ 303,519.07	311,530.00	215,615.65	359,706.49	
<b>DEPT 41960 Events Coordinator</b>								
E 101-41960-103 Part-Time Employees					16,720.00			
E 101-41960-201 Office Supplies					500.00			
E 101-41960-208 Training and Travel					500.00			Mary will do event/com dev/tourism
E 101-41960-321 Telephone					1,000.00			
					20,720.00			
<b>DEPT 42110 Police Dept.</b>								
E 101-42110-101 Full-Time Regular	287,496.53	312,775.16	304,454.92	\$ 301,575.54	330,660.00	174,872.92	332,628.00	Personnel Budget
E 101-42110-102 Overtime	21,181.13	17,067.61	15,111.18	\$ 17,786.64	9,000.00	5,715.52	10,000.00	Personnel Budget
E 101-42110-107 Crossing Guard	3,264.80	3,288.45	1,936.78	\$ 2,830.01				
E 101-42110-108 Full-Time Clerical	39,742.39	45,547.68	37,303.13	\$ 40,864.40	38,070.00	18,901.53	39,206.00	Personnel Budget
E 101-42110-110 Part-Time Police Officer	15,494.18	5,184.68	35,049.51	\$ 18,576.12	44,290.00	12,549.94	40,800.00	Personnel Budget
E 101-42110-123 Police Pension Contributions	51,850.68	53,906.23	59,677.95	\$ 55,144.95	67,960.00	34,185.49	68,575.00	Personnel Budget
E 101-42110-201 Office Supplies	2,917.65	1,728.25	1,808.16	\$ 2,151.35	2,700.00	960.32	2,200.00	
E 101-42110-208 Training and Travel	5,482.15	8,505.95	4,977.87	\$ 6,321.99	5,500.00	2,456.56	6,000.00	
E 101-42110-212 Auto Expense (Fuel/Repair)	12,668.97	21,979.77	17,232.84	\$ 17,293.86	18,500.00	6,987.72	17,500.00	
E 101-42110-221 Equipment Parts/Repairs	687.94	918.62	1,047.89	\$ 884.82	2,500.00		2,500.00	

**CITY OF MILACA  
2021 Preliminary Budget  
General Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	Jan-June 2020 YTD	2021 Budget
E 101-42110-226 Radio Repair	599.00	783.00	228.00	536.67	750.00	191.60	750.00
E 101-42110-240 Small Tools and Minor Equip	14,319.88	9,686.72	4,738.96	9,581.85	12,275.00	3,396.41	10,000.00
E 101-42110-242 PD Reserve Prgm Supplies							
E 101-42110-305 Medical and Dental Fees	1,548.00		1,550.00	1,032.67	1,500.00	60.00	1,500.00
E 101-42110-309 EDP, Software and Design	5,088.51	6,543.11	7,668.00	6,433.21	11,000.00	5,330.36	11,000.00
E 101-42110-310 Other Professional Services	4,053.62	3,303.92	1,664.34	3,007.29	4,000.00	1,045.00	4,000.00
E 101-42110-321 Telephone	5,055.12	8,056.24	8,196.98	7,103.45	8,500.00	3,945.43	7,500.00
E 101-42110-343 Other Advertising		174.15		58.05	250.00	96.00	250.00
E 101-42110-434 Uniforms	8,221.78	4,837.90	4,739.46	5,933.05	4,000.00	359.98	4,000.00
E 101-42110-437 Other Miscellaneous	2,453.79	2,217.10	1,776.99	2,149.29	3,300.00	715.65	3,000.00
E 101-42110-550 Motor Vehicles			39,270.55	13,090.18	6,750.00		45,000.00
E 101-42110-580 Other Equipment							
<b>DEPT 42120 Liaison Officer</b>	482,126.12	506,504.54	548,435.51	512,355.39	571,505.00	271,770.43	606,409.00
E 101-42120-101 Full-Time Regular	22,070.66	34,670.66	43,149.94	33,297.09	52,765.00	19,795.08	61,972.00
E 101-42120-102 Overtime	430.31	417.60	890.87	579.59		22.15	
E 101-42120-122 FICA	319.15	497.05	635.24	483.81	765.00	287.36	4,741.00
E 101-42120-123 Police Pension Contributions	3,645.14	5,684.27	7,464.94	5,598.12	9,340.00	3,507.66	10,969.00
E 101-42120-131 Employer Paid Health	3,220.89	4,650.02	3,485.20	3,785.37	12,010.00	1,326.04	6,119.00
E 101-42120-132 Employer Paid Health Saving	1,449.61	2,110.69	2,042.09	1,867.46	4,500.00	856.67	3,600.00
E 101-42120-133 Dental							464.00
E 101-42120-134 Employer Paid Disability	179.74	187.07	206.89	191.23	360.00	107.09	494.00
E 101-42120-151 Worker's Comp Insurance Prem	2,940.00	3,035.00	3,770.00	3,248.33	3,150.00	4,305.00	3,150.00
E 101-42120-208 Training and Travel	185.00	440.00	450.00	358.33	1,250.00		1,250.00
E 101-42120-217 Other Operating Supplies	258.14		524.08	260.74	150.00		150.00
E 101-42120-240 Small Tools and Minor Equip			101.85	33.95	750.00		750.00
E 101-42120-309 EDP, Software and Design		830.82	1,141.00	657.27	1,670.00	800.00	1,670.00
E 101-42120-310 Other Professional Services	278.00	396.00		224.67	1,250.00	105.00	1,250.00
E 101-42120-321 Telephone					720.00		720.00
E 101-42120-434 Uniforms	34,976.64	52,919.18	63,862.10	50,585.97	89,180.00	31,112.05	97,799.00
<b>DEPT 42280 Fire Dept.</b>	19,415.00	25,067.50	34,925.00	26,469.17	29,000.00		40,000.00
E 101-42280-103 Part-Time Employees	1,485.29	1,917.71	2,671.82	2,024.94	2,220.00		3,075.00
E 101-42280-122 FICA	1,000.00			333.33			
E 101-42280-124 Fire Pension Contributions							
E 101-42280-141 Unemployment						107.25	
E 101-42280-151 Worker's Comp Insurance Prem	15,390.00	14,605.00	43,516.00	24,503.67	40,000.00	22,565.00	25,000.00
E 101-42280-201 Office Supplies	146.88	111.22	135.71	131.27	500.00		500.00
E 101-42280-208 Training and Travel	8,939.20	4,383.76	16,565.47	9,962.81	7,000.00		7,000.00
E 101-42280-212 Auto Expense (Fuel/Repair)	1,737.71	5,199.43	4,214.99	3,717.38	5,000.00	2,815.04	5,000.00
E 101-42280-217 Other Operating Supplies	4,790.76	3,778.38	4,563.04	4,377.39	3,500.00	294.97	4,500.00
E 101-42280-221 Equipment Parts/Repairs	8,346.40	11,171.84	9,245.07	9,587.77	12,000.00	2,035.77	10,000.00

no longer in use

CIP Vehicle

Avg Wage

Personnel Budget

Personnel Budget

Personnel Budget

Personnel Budget

Personnel Budget

School pays 75% of costs

Jesse increased to 500 per mo=6000

FD is with PERA- No City Contributions

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**General Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	Jan-June 2020 YTD	2021 Budget
E 101-42280-226 Radio Repair	1,212.11	1,083.90	946.65	1,080.89	1,500.00	655.00	1,500.00
E 101-42280-240 Small Tools and Minor Equip	8,432.00	8,457.45	8,594.93	8,494.79	5,000.00	70.90	8,500.00
E 101-42280-241 Reserve Purchase	50,278.39	32,343.64	321,802.88	134,808.30	16,545.00	4,864.81	16,755.00
E 101-42280-305 Medical and Dental Fees	4,656.00	2,350.00	2,352.00	3,119.33	3,500.00	3,651.90	3,500.00
E 101-42280-309 EDP, Software and Design	490.00	611.00	583.14	561.38	700.00	42.00	700.00
E 101-42280-310 Other Professional Services	5,299.50	7,629.65	5,398.76	6,109.30	8,000.00	2,250.58	6,500.00
E 101-42280-321 Telephone	2,743.43	2,712.06	2,914.40	2,789.96	2,800.00	1,288.48	3,000.00
E 101-42280-361 Liability/Property	1,115.00	1,105.00	1,225.00	1,148.33	1,500.00	1,343.00	1,500.00
E 101-42280-363 Automotive Ins	4,180.00	2,200.00	2,115.00	2,831.67	5,000.00	2,037.00	3,000.00
E 101-42280-381 Utilities	13,933.41	15,981.22	16,138.25	15,350.96	16,000.00	8,693.79	17,500.00
E 101-42280-384 Refuse/Garbage Disposal	316.00	350.00	300.00	322.00	350.00	125.00	350.00
E 101-42280-401 Repairs/Maint Buildings	4,733.47	6,565.57	5,724.59	5,674.54	7,000.00	1,924.94	5,750.00
E 101-42280-433 Dues and Subscriptions	1,045.00	1,226.00	935.00	1,068.67	1,300.00	720.25	1,300.00
E 101-42280-434 Uniforms	6,743.85	453.10	1,894.94	3,030.63	4,000.00	289.72	3,100.00
E 101-42280-437 Other Miscellaneous	260.00	35.88	92.88	129.59	350.00	1,004.82	350.00
E 101-42280-520 Buildings and Structures							
E 101-42280-580 Other Equipment							
E 101-42280-602 Fire Hall Loan Payment							
<b>DEPT 42400 Building Inspection</b>	166,689.40	149,339.31	486,855.52	267,628.08	172,765.00	56,780.22	168,380.00
E 101-42400-101 Full-Time Regular	1,078.00			359.33			
E 101-42400-201 Office Supplies	400.56	1,297.18	172.62	623.45	675.00	12.29	
E 101-42400-240 Small Tools and Minor Equip	563.99	177.09	106.08	282.39	650.00		
E 101-42400-300 Professional Svcs	46,245.00	46,245.00	47,632.50	46,707.50	51,805.00	51,802.50	48,100.00
E 101-42400-310 Other Professional Services						200.00	
E 101-42400-437 Other Miscellaneous							
<b>DEPT 43000 Public Works</b>	48,287.55	47,719.27	47,911.20	47,972.67	53,130.00	52,014.79	48,100.00
E 101-43000-101 Full-Time Regular	56,962.06	53,416.04	64,002.39	58,126.83	59,325.00	29,673.93	66,817.00
E 101-43000-102 Overtime	2,431.99	5,135.71	9,103.87	5,557.19	5,500.00	2,927.19	5,575.00
E 101-43000-103 Part-Time Employees		720.00	2,028.90	916.30			
E 101-43000-104 Temp-Summer Help			1,085.45	361.82	1,575.00	903.38	1,200.00
E 101-43000-208 Training and Travel	199.00	249.00	20.00	156.00	500.00		250.00
E 101-43000-212 Auto Expense (Fuel/Repair)	9,195.50	12,507.74	14,323.04	12,008.76	15,000.00	7,062.38	15,000.00
E 101-43000-215 Shop Supplies	3,236.25	5,365.79	5,910.80	4,837.61	4,500.00	593.72	4,500.00
E 101-43000-216 Chemicals and Chem Products	5,561.94	6,674.13	12,959.02	8,398.36	5,500.00		8,500.00
E 101-43000-217 Other Operating Supplies	5,279.90	25,097.02	1,160.85	10,512.59	6,000.00	4,741.50	8,000.00
E 101-43000-221 Equipment Parts/Repairs	15,320.56	14,789.20	32,051.41	20,720.39	25,000.00	9,906.93	25,000.00
E 101-43000-230 Safety	869.97	2,730.00	2,633.51	2,077.83	2,500.00	1,481.23	2,500.00
E 101-43000-240 Small Tools and Minor Equip	3,319.05	12,043.37	2,623.26	5,995.23	3,000.00	1,533.38	3,000.00
E 101-43000-303 Engineering Fees	3,104.00	6,620.00	2,028.90	3,917.63	5,000.00	286.00	5,000.00
E 101-43000-305 Medical and Dental Fees	343.10	553.10	1,224.20	706.80	350.00	460.00	350.00

Zoning Pay ended in 2017

Milaca Share Joint Powers Budget

Personnel Budget

Personnel Budget

**CITY OF MILACA  
2021 Preliminary Budget  
General Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	Jan-June 2020 YTD	2021 Budget	2020 Budget
E 101-43000-309 EDP, Software and Design	700.00	520.00	520.00	580.00	1,000.00	225.00	750.00	
E 101-43000-310 Other Professional Services	17,070.53	13,917.91	10,171.56	13,720.00	15,000.00	6,036.75	15,000.00	
E 101-43000-311 Snow Removal	1,170.00	5,912.50	8,431.25	5,171.25	6,500.00	2,707.50	6,500.00	
E 101-43000-312 Compost	2,400.00	2,100.00	2,400.00	2,300.00	2,400.00	600.00	2,400.00	
E 101-43000-321 Telephone	2,640.36	4,376.32	4,399.35	3,805.34	2,700.00	1,881.54	4,500.00	
E 101-43000-380 Street Lights	37,250.48	37,403.53	36,777.65	37,143.89	37,000.00	15,299.29	37,500.00	
E 101-43000-381 Utilities	13,548.33	15,770.62	14,715.89	14,678.28	15,000.00	7,164.20	15,000.00	
E 101-43000-384 Refuse/Garbage Disposal	1,341.34	1,199.99	1,901.23	1,480.85	1,200.00	681.50	1,500.00	
E 101-43000-401 Repairs/Maint Buildings	1,508.20	2,249.68	900.75	1,552.88	1,500.00	783.38	1,750.00	
E 101-43000-403 Repairs/Maint Streets	8,171.55	87,316.87	85,146.83	60,211.75	75,000.00	540.00	118,000.00	Seal Coat and Alley repairs
E 101-43000-433 Dies and Subscriptions	50.00	116.00	40.00	68.67	175.00	192.50	175.00	
E 101-43000-434 Uniforms	1,801.93	1,851.23	1,228.98	1,627.38	1,000.00	1,556.95	1,200.00	
E 101-43000-520 Buildings and Structures	2,651.50	96,460.09		33,037.20	6,500.00			
E 101-43000-580 Other Equipment					15,000.00			
E 101-43000-606 Capital Lease Payment								Caterpillar Lease in Fund 389/Transfer fr Gen
E 101-43000-610 Interest Expense								
<b>DEPT 45200 Parks</b>	<b>196,127.54</b>	<b>415,095.84</b>	<b>317,789.09</b>	<b>309,670.82</b>	<b>338,725.00</b>	<b>97,238.25</b>	<b>349,967.00</b>	
E 101-45200-101 Full-Time Regular	94,076.23	60,722.74	63,783.04	72,860.67	59,325.00	30,859.53	68,354.00	Personnel Budget
E 101-45200-102 Overtime	1,538.33	421.06	373.13	777.51	1,000.00		500.00	Personnel Budget
E 101-45200-103 Part-Time Employees	5,806.01	1,172.79	2,357.90	3,112.23				Personnel Budget
E 101-45200-104 Temp-Summer Help	8,060.76	16,656.00	4,097.95	9,604.90	18,810.00	1,448.16	8,000.00	Personnel Budget
E 101-45200-109 Temp-Trail Maintenance	10,465.00	4,790.50	2,731.97	5,995.82	4,140.00	965.44		
E 101-45200-208 Training and Travel	264.26	85.00	20.00	123.09				
E 101-45200-212 Auto Expense (Fuel/Repair)	5,202.75	3,856.95	3,071.62	4,043.77	5,000.00	533.45	4,050.00	
E 101-45200-215 Shop Supplies	6,558.46	2,496.70	2,035.58	3,696.91	2,000.00	3.49	2,000.00	
E 101-45200-216 Chemicals and Chem Products	551.35	1,515.65	1,695.98	1,254.33	1,500.00	1,875.00	1,500.00	
E 101-45200-221 Equipment Parts/Repairs	5,862.42	3,985.76	3,092.56	4,313.58	2,500.00	1,254.47	3,000.00	
E 101-45200-225 Landscaping Materials	2,076.15	5,191.60	1,229.03	2,832.26	2,500.00	610.32	2,500.00	
E 101-45200-240 Small Tools and Mixor Equip	9,388.57	11,072.31	556.20	7,005.69	2,000.00		2,000.00	
E 101-45200-309 EDP, Software and Design	510.00	340.00	370.00	406.67	650.00	20.00	400.00	
E 101-45200-310 Other Professional Services	3,156.69	8,074.23	7,430.00	6,220.31	1,500.00	1,565.00	1,500.00	
E 101-45200-321 Telephone	2,085.75		79.79	721.85				
E 101-45200-381 Utilities	2,649.15	2,865.95	2,552.25	2,689.12	2,800.00	1,236.36	2,800.00	
E 101-45200-384 Refuse/Garbage Disposal	910.48	1,812.71	668.17	1,130.45	700.00	251.14	700.00	
E 101-45200-401 Repairs/Maint Buildings	20,999.21	3,864.52	4,492.70	9,785.48	15,000.00	390.23	10,000.00	
E 101-45200-415 Other Equipment Rentals	724.79	362.81	63.43	383.68	1,000.00		500.00	
E 101-45200-434 Uniforms	689.99	204.99	200.00	364.99				
E 101-45200-437 Other Miscellaneous	30,594.91	5,004.54	2,824.76	12,808.07	3,000.00	2,090.48	3,000.00	
E 101-45200-530 Improv Other Than Bldgs	95,175.24	49,647.63	9,340.50	19,662.71	6,000.00	6,000.00		
E 101-45200-580 Other Equipment	16,521.94	10,500.00	(143.00)	35,177.41				
E 101-45200-606 Capital Lease Payment				5,507.31				

**CITY OF MILACA  
2021 Preliminary Budget  
General Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	Jan-June 2020 YTD	2021 Budget
E 101-45200-610 Interest Expense	801.36	-	\$	267.12	-	-	-
<b>DEPT 45210 Recreation</b>	324,669.80	194,644.44	112,923.56	210,745.93	129,425.00	49,103.07	110,804.00
E 101-45210-105 Temp-Winter Help	2,702.75	3,493.31	3,193.88	3,129.98	3,500.00	2,039.75	4,000.00
<b>DEPT 45500 Libraries</b>	2,702.75	3,493.31	3,193.88	3,129.98	3,500.00	2,039.75	4,000.00
E 101-45500-103 Part-Time Employees	1,375.05	-	\$	458.35	-	-	-
E 101-45500-217 Other Operating Supplies	520.42	600.97	853.00	658.13	1,000.00	-	650.00
E 101-45500-240 Small Tools and Minor Equip	-	254.00	174.11	142.70	-	-	-
E 101-45500-310 Other Professional Services	6,632.65	13,650.49	5,251.82	8,511.65	7,560.00	2,606.16	7,560.00
E 101-45500-321 Telephone	725.91	724.88	547.80	666.20	750.00	265.77	750.00
E 101-45500-381 Utilities	11,830.16	14,288.74	13,189.42	13,102.77	14,500.00	5,567.25	13,500.00
E 101-45500-401 Repairs/Maint Buildings	36,725.57	8,067.04	6,263.38	17,018.66	4,000.00	2,383.16	4,000.00
E 101-45500-437 Other Miscellaneous	-	129.95	697.50	275.82	1,000.00	35.70	500.00
<b>DEPT 45600 Historical Society</b>	57,809.76	37,716.07	26,977.03	40,834.29	28,810.00	10,858.04	26,960.00
E 101-45600-310 Other Professional Services	65.00	-	\$	21.67	-	-	-
E 101-45600-381 Utilities	2,859.12	-	\$	953.04	-	-	-
E 101-45600-401 Repairs/Maint Buildings	4,219.00	-	\$	1,406.33	-	-	-
E 101-45600-437 Other Miscellaneous	123.38	-	\$	41.13	-	-	-
E 101-45600-530 Improv Other Than Bldgs	7,266.50	-	\$	2,422.17	-	-	-
<b>DEPT 49010 Senior Center</b>	-	-	\$	-	-	-	-
E 101-49010-310 Other Professional Services	659.92	659.92	3.50	221.14	400.00	3.50	250.00
E 101-49010-361 Liability/Property	285.00	285.00	305.00	196.67	300.00	334.00	350.00
E 101-49010-381 Utilities	-	2,369.42	2,051.69	1,473.70	4,000.00	1,181.04	2,500.00
E 101-49010-401 Repairs/Maint Buildings	-	-	\$	-	3,000.00	49.99	3,000.00
E 101-49010-437 Other Miscellaneous	-	-	56.55	18.85	500.00	-	250.00
<b>DEPT 49200 Unallocated</b>	-	3,314.34	2,416.74	1,910.36	8,200.00	1,568.53	6,350.00
E 101-49200-450 Unallocated	3,733.19	8,744.54	4,420.54	5,632.76	6,500.00	3,201.74	3,100.00
E 101-49200-455 Farmer's Market	199.92	198.00	872.00	423.31	-	-	-
E 101-49200-470 Unrealized Loss	25,361.66	33,822.69	(11,895.71)	15,762.88	-	-	-
E 101-49200-471 Loss on Investment	-	-	4,764.63	1,588.21	-	-	-
E 101-49200-730 Transfer to Other Fund	3,045.00	-	\$	1,015.00	-	15,000.00	31,316.00
<b>DEPT 49810 Airport</b>	32,339.77	42,765.23	(1,836.54)	24,422.15	6,500.00	18,201.74	34,416.00
E 101-49810-101 Full-Time Regular	42,000.69	45,302.49	44,874.45	44,059.21	29,665.00	14,805.64	33,672.00
E 101-49810-104 Temp-Summer Help	-	-	1,085.40	361.80	1,575.00	903.36	1,000.00
E 101-49810-212 Auto Expense (Fuel/Repair)	1,108.01	1,284.18	1,264.52	1,218.90	1,000.00	114.63	1,000.00
E 101-49810-217 Other Operating Supplies	1,304.28	2,107.20	1,021.16	1,477.55	2,000.00	126.00	1,500.00
E 101-49810-221 Equipment Parts/Repairs	539.08	2,678.88	2,131.36	1,783.11	2,500.00	-	2,000.00

funding source - TR from charitable gambling

Includes DAC cleaning

moved to char gambling during 2018

moved from char gambling during 2018

Initiative foundation pledge

Caterpillar Lease TR to Fund 389

Personnel Budget

Personnel Budget

**CITY OF MILACA  
2021 Preliminary Budget  
General Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	Jan-June 2020 YTD	2021 Budget	2020 Budget
E 101-49810-270 Fuel for Resale	7,117.70	9,613.97	11,088.95	\$ 9,273.54	6,500.00		6,500.00	
E 101-49810-310 Other Professional Services	6,534.97	60,826.49	50,502.00	\$ 39,287.82	4,000.00	575.00	4,000.00	
E 101-49810-321 Telephone	636.40	811.16	1,133.94	860.50	700.00	567.83	1,200.00	
E 101-49810-361 Liability/Property	2,320.00	2,556.00	2,685.00	\$ 2,520.33	2,700.00	2,700.00	2,700.00	
E 101-49810-363 Automotive Ins	425.00	845.00		423.33	500.00	1,052.00	500.00	
E 101-49810-381 Utilities	3,657.74	3,607.56	4,255.44	\$ 3,840.25	3,800.00	2,219.39	4,500.00	
E 101-49810-401 Repairs/Maint Buildings			3,139.44	\$ 1,046.48	5,000.00		3,000.00	
E 101-49810-421 Credit Card/Bank Fees	1,416.68	1,958.83	1,855.65	\$ 1,743.72	1,500.00	360.11	1,800.00	
E 101-49810-437 Other Miscellaneous	400.00	1,287.51	1,405.46	\$ 1,030.99	1,000.00	161.15	500.00	
E 101-49810-510 Land		64,553.65		\$ 21,517.88				
E 101-49810-530 Improv Other Than Bldgs					12,500.00		12,500.00	
E 101-49810-580 Other Equipment	55,425.90			\$ 18,475.30				
	122,886.45	197,432.92	126,442.77	\$ 148,920.71	74,940.00	23,585.11	75,372.00	
<b>GENERAL FUND</b>	<b>1,925,505.81</b>	<b>2,148,442.38</b>	<b>2,266,213.10</b>	<b>\$ 2,113,387.10</b>	<b>1,978,340.00</b>	<b>898,427.23</b>	<b>2,086,353.31</b>	
							5%	
<b>FIRE DEPT RESERVE FUND</b>								
<b>DEPT 42280 Fire Dept.</b>								
E 210-42280-700 Transfer to General Fund	85,600.00	73,000.00	115,000.00		75,000.00		85,000.00	
	85,600.00	73,000.00	115,000.00		75,000.00		85,000.00	
<b>FIRE DEPT RESERVE FUND</b>	<b>\$ 2,011,105.81</b>	<b>\$ 2,221,442.38</b>	<b>\$ 2,381,213.10</b>		<b>\$ 2,053,340.00</b>	<b>\$ 898,427.23</b>	<b>\$ 2,171,353.31</b>	

Taxiways Phase 1

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Special Revenue Funds Revenue**

Account Code	Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average Thru June 30th	2020 Budget	2021 Budget
<b>ECONOMIC DEVELOPMENT</b>							
200-36200	Miscellaneous Revenues	\$ -	\$ 2,000.00	\$ 1,500.00	\$ 666.67	\$ -	
200-36210	Interest Earnings	6.00	1,888.00	880.00	631.33	248.01	
200-39100	Sale of Property	42,746.20	-	-	-	-	
		42,752.20	3,888.00	2,380.00	1,298.00	25,248.01	
<b>YOUTH SAFETY PROGRAMS</b>							
207-36210	Interest Earnings	23.00	34.00	24.00	25.00	-	
207-36230	Contributions and Donations	-	-	-	215.00	-	
		23.00	34.00	24.00	240.00	-	
<b>CHARITABLE GAMBLING FUND</b>							
208-36210	Interest Earnings	574.00	715.00	813.00	557.67	396.61	
208-36240	Charitable Gambling Tax	27,231.10	31,077.18	26,888.02	26,610.23	27,500.00	27,500.00
		27,805.10	31,792.18	27,701.02	27,167.90	27,500.00	27,500.00
<b>HOOKEE ON FISHING FUND</b>							
209-36210	Interest Earnings	50.00	72.00	65.00	56.00	-	
		50.00	72.00	65.00	56.00	-	
<b>INITIATIVE FOUNDATION</b>							
211-33160	Other Grants/Gifts	1,000.00	-	-	333.33	-	
211-36210	Interest Earnings	6.00	11.00	-	12.33	-	
		1,006.00	11.00	-	345.66	-	
<b>REVOLVING LOAN FUND</b>							
212-39300	Proceeds long term debt RLF	969.22	1,173.76	1,121.34	1,085.15	450.00	450.00
		969.22	1,173.76	1,121.34	1,085.15	450.00	450.00
<b>DWI/DRUG FORFEITURE FUND</b>							
213-35200	Forfeits	-	-	-	6,973.98	-	
213-36210	Interest Earnings	9.00	12.00	11.00	9.67	-	
		9.00	12.00	11.00	9.67	-	
<b>REC FEST FUND</b>							
214-34750	Rec Fest Charges	11,652.00	10,965.00	10,284.00	10,702.00	13,000.00	10,500.00
214-36200	Miscellaneous Revenues	520.00	300.00	800.00	373.33	-	800.00
214-36210	Interest Earnings	55.00	55.00	20.00	64.00	-	20.00
214-36230	Contributions and Donations	3,550.00	3,350.00	4,400.00	3,525.00	-	4,500.00
214-39203	Transfer from Other Fund	-	-	-	-	-	1,000.00
		15,777.00	14,670.00	15,504.00	14,664.33	13,000.00	16,820.00
<b>CITY EVENTS FUND</b>							
215-34755	City Event Charges	-	-	3,180.89	-	3,780.00	3,000.00
215-36230	Contributions and Donations	-	-	4,145.00	-	8,820.00	4,200.00
215-39203	Transfer from Other Fund	-	-	-	-	-	1,500.00
		-	-	7,325.89	-	12,600.00	7,200.00
<b>GORECKI IMPROVEMENTS FUND</b>							
216-36210	Interest Earnings	-	-	8,754.00	-	-	4,500.00
216-36230	Contributions and Donations	-	-	1,042,570.96	-	-	3,900.00
		-	-	1,051,324.96	-	-	4,500.00
		-	-	-	6,630.44	-	-

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Special Revenue Funds Revenue**

Account Code	Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average Thru June 30th	2020 Budget	2021 Budget	2020 Budget	
<b>GORECKI IMPROVEMENTS FUND II</b>									
217-36210	Interest Earnings	-	-	7,461.00	3,177.75	-	3,500.00		
217-36230	Contributions and Donations	-	-	450,000.00	-	-	-		
				457,461.00	3,177.75	-	3,500.00		
<b>VETERANS MEMORIAL FUND</b>									
218-36210	Interest Earnings				231.63		200.00	100,000 Reserved in case it does not	
218-36230	Contributions and Donations				234,242.75		200.00	raise enough funds to build the memorial	
								Est Project Cost \$355,887	
<b>TIF# 1-10 DOWNTOWN</b>									
404-31050	Tax Increments	39,930.41	43,176.36	42,436.06	41,245.60	42,000.00	42,000.00		
		39,930.41	43,176.36	42,436.06	41,245.60	42,000.00	42,000.00		
<b>TIF# 2-6 APARTMENTS</b>									
407-31050	Tax Increments	31,688.94	31,688.95	17,556.80	31,688.95	16,000.00		Decertify Dec 2020	
407-36210	Interest Earnings	264.00	703.00	-	399.33	-			
		31,952.94	32,391.95	17,556.80	32,088.28	16,000.00			
<b>SPECIAL REVENUE FUNDS</b>							\$	102,170.00	

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Special Revenue Funds Expense**

Account Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Thru June 30th	2020 Budget	2021 Budget	2020 Budget
<b>ECONOMIC DEVELOPMENT</b>									
E 200-46500-310 Other Professional Services	\$ 7,389.00	\$ 1,075.00	\$ 4,037.75	\$ 1,283.65	\$ 4,167.25	\$ -	\$ -		
E 200-46500-343 Other Advertising	-	177.10	-	-	59.03	30.30	-		
E 200-46500-437 Other Miscellaneous	6,322.66	8,036.40	20,725.68	711.00	11,714.91	59,669.77	1,000.00		
E 200-46500-510 Land	-	-	11,909.75	-	3,969.92	-	-		
E 200-46500-610 Interest Expense	279.00	-	-	-	98.00	-	-		
	13,990.66	9,348.50	36,673.18	1,994.65	20,004.11	59,700.07	1,000.00		
<b>CHARITABLE GAMBLING FUND</b>									
<b>DEPT 45600 Historical Society</b>									
E 208-45600-310 Other Professional Services	-	-	1,414.00	14.00	471.33	-	500.00	500.00	moved from general fund during 2018
E 208-45600-381 Utilities	-	-	3,404.49	3,748.78	1,134.83	1,902.17	3,000.00	4,000.00	
E 208-45600-401 Repairs/Maint Buildings	-	-	13.98	3,151.00	4.66	-	6,000.00	7,000.00	Repairs Bldg
E 208-45600-437 Other Miscellaneous	-	-	178.05	140.15	59.35	-	1,000.00	1,000.00	
E 208-45600-530 Improv Other Than Bldgs	-	-	5,200.00	-	1,733.33	-	-	-	
	-	-	10,210.52	7,053.93	3,403.50	1,902.17	10,500.00	12,500.00	
<b>DEPT 49020 Recreation</b>									
E 208-49020-406 Trail Maintenance	323.48	228.71	2,876.53	2,808.03	1,142.91	745.69	3,000.00	3,000.00	
E 208-49020-700 Transfer to General Fund	7,500.00	7,500.00	8,500.00	6,830.00	7,833.33	7,955.00	7,955.00	7,955.00	3,500 warming houses/4,455 trail maint workers
	7,823.48	7,728.71	11,376.53	9,638.03	8,976.24	8,700.69	10,955.00	10,955.00	
<b>CHARITABLE GAMBLING FUND</b>	<b>11,426.40</b>	<b>33,416.78</b>	<b>21,587.05</b>	<b>16,691.96</b>	<b>22,143.41</b>	<b>10,602.86</b>	<b>21,455.00</b>	<b>23,455.00</b>	
<b>INITIATIVE FOUNDATION</b>									
E 211-49000-310 Other Professional Services	-	-	-	-	-	-	-	-	
E 211-49000-343 Other Advertising	-	-	-	-	-	-	-	-	
E 211-49000-437 Other Miscellaneous	2,960.09	192.58	975.51	373.19	1,376.06	-	-	-	
E 211-49000-730 Transfer to Other Fund	-	-	-	-	-	-	-	-	
	2,960.09	192.58	975.51	373.19	1,376.06	-	-	-	
<b>REVOLVING LOAN FUND</b>									
E 212-49000-437 Other Miscellaneous	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	
<b>REC FEST FUND</b>									
E 214-49000-310 Other Professional Services	10,550.00	8,050.00	9,450.00	10,990.00	9,360.00	-	9,000.00	11,000.00	
E 214-49000-343 Other Advertising	3,386.11	3,987.12	2,610.00	433.03	3,327.74	-	2,500.00	2,500.00	
E 214-49000-437 Other Miscellaneous	4,019.30	4,025.09	5,118.41	4,114.10	4,387.60	363.00	1,500.00	1,500.00	
E 214-49000-730 Transfer to Other Fund	200.00	-	-	-	66.67	-	-	-	
	18,155.41	16,062.21	17,178.41	15,537.13	17,132.01	363.00	13,000.00	15,000.00	
<b>CITY EVENTS FUND</b>									
E 215-49000-201 Office Supplies	-	-	-	4.30	-	-	250.00	100.00	
E 215-49000-217 Other Operating Supplies	-	-	-	1,389.76	-	-	1,500.00	100.00	
E 215-49000-309 EDP, Software and Design	-	-	-	129.60	-	-	150.00	150.00	
E 215-49000-310 Other Professional Services	-	-	-	5,498.00	-	-	10,000.00	1,000.00	Movies in the Park Paid with donation funds
E 215-49000-343 Other Advertising	-	-	-	1,015.00	-	-	250.00	100.00	
E 215-49000-421 Credit Card/Bank Fees	-	-	-	4.38	-	-	200.00	50.00	
E 215-49000-437 Other Miscellaneous	-	-	-	1,035.31	-	-	250.00	500.00	Skating and Trail Events-donated funds
	-	-	-	9,076.35	-	-	12,600.00	2,000.00	

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Special Revenue Funds Expense**

Account Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Thru June 30th	2020 Budget	2021 Budget	2020 Budget
<b>GORECKI IMPROVEMENTS FUND</b>									
DEPT 41940 City Hall									
E 216-41940-580 Other Equipment				35,710.00					
				35,710.00					
DEPT 42110 Police Dept.									
E 216-42110-580 Other Equipment									
DEPT 42280 Fire Dept.									
E 216-42280-240 Small Tools and Minor Equip				24,947.95					
E 216-42280-580 Other Equipment									
				24,947.95					
DEPT 45200 Parks									
E 216-45200-240 Small Tools and Minor Equip				8,427.47		369.75			
E 216-45200-401 Repairs/Maint Buildings						124.00			
E 216-45200-437 Other Miscellaneous				43,937.00		3,978.96			
E 216-45200-520 Buildings and Structures				70,635.21		133,290.22			
E 216-45200-530 Improv Other Than Bldgs				123,031.02		19,955.76			
E 216-45200-580 Other Equipment				218,668.57		28,484.01			
E 216-45200-730 Transfer to Other Fund									Transfer to Rec Fest and Events Funds
				464,699.27		186,202.70			
DEPT 46500 Economic Development									
E 216-46500-437 Other Miscellaneous									
E 216-46500-730 Transfer to Other Fund				44,230.00					
				44,230.00					
DEPT 49010 Senior Center									
E 216-49010-530 Improv Other Than Bldgs				21,531.25					
				21,531.25					
DEPT 49200 Unallocated									
E 216-49200-437 Other Miscellaneous									
				591,118.47		186,202.70			
<b>GORECKI IMPROVEMENTS FUND</b>									
<b>GORECKI IMPROVEMENTS FUND II 450,000</b>									
E 217-45200-530 Improv Other than Buildings						30,540.00			250,000 and 200,000 Donations
E 217-45200-530 Other Equipment				7,184.32		72,760.12			\$150,000 Reserved
E 217-45200-730 Transfer to Other Fund								2,500.00	Reserved from the 3rd Gorecki Donation
<b>G 217-25401 Reserved for Future Project/Maint</b>									
				7,184.32		103,300.12			
<b>VETERANS MEMORIAL PROJECT</b>									
E 218-41550-300 Professional Service						7,020.00		3,000.00	
E 218-45600-381 Utilities									
E 218-49810-437 Other Misc						595.36			
E 218-49810-530 Improv Other than Buildings						3,480.00			Project will be built when they raise funds
								3,000.00	

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Special Revenue Funds Expense**

Account Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Thru June 30th	2020 Budget	2021 Budget	2020 Budget
<b>TIF# 1-10 DOWNTOWN</b>									
E 404-49100-351 Legal Notices Publishing	50.70	53.20	47.50	47.50	50.47		55.00	55.00	
E 404-49100-439 Developers 90%	36,567.03	35,937.37	38,858.72	38,192.46	37,121.04		40,000.00	40,000.00	
E 404-49100-610 Interest Expense	1,347.00	1,420.00	1,956.00	1,438.00	1,574.33		1,500.00	1,500.00	
	37,964.73	37,410.57	40,862.22	39,677.96	38,745.84		41,555.00	41,555.00	
<b>TIF# 2-6 APARTMENTS</b>									
E 407-49100-351 Legal Notices Publishing	50.70	53.20	47.50	47.50	50.47		55.00		Deceitify end of 2020
E 407-49100-439 Developers 90%	28,520.05	14,142.39	14,142.39	14,871.75	18,934.94		15,000.00		
	28,570.75	14,195.59	14,189.89	14,919.25	18,985.41		15,055.00		
<b>SPECIAL REVENUE FUNDS</b>	<b>\$ 113,068.04</b>	<b>\$ 110,626.23</b>	<b>\$ 131,466.26</b>	<b>\$ 713,643.24</b>	<b>\$ 118,386.84</b>	<b>370,771.61</b>	<b>\$ 104,915.00</b>	<b>\$ 87,510.00</b>	

**CITY OF MILACA**  
**Debt Payment Schedule**

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>SPECIAL ASSESSMENT</b>													
<b>845,000</b>	<b>2012 G.O. REFUNDING</b>												
2024 Fund 383	Principal	\$90,000	\$95,000	\$90,000	\$95,000	\$95,000	\$30,000						
	Interest	\$8,583	\$7,010	\$5,348	\$3,590	\$1,666	\$323						
	Assessment	\$14,513	\$14,513	\$14,513	\$14,513								
	Levy	\$83,500	\$83,500	\$83,500	\$83,500	\$27,500							
<b>1,250,000</b>	<b>2010 G.O. REFUNDING</b>												
2023 Fund 382	Principal	\$110,000	\$115,000	\$120,000	\$125,000	\$50,000							
	Interest	\$13,955	\$10,830	\$7,363	\$3,594	\$813							
	Assessment	\$115,000	\$110,000	\$105,000	\$105,000								
	Levy												
<b>475,000</b>	<b>2015 G.O. PARK IMPROV BOND</b>												
2030 Fund 386	Principal	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000	\$35,000	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000	
	Interest	\$11,590	\$11,090	\$10,490	\$9,710	\$8,930	\$7,370	\$6,460	\$5,270	\$4,080	\$2,720	\$1,360	
	Levy	\$40,000	\$41,000	\$41,000	\$41,000	\$42,000	\$42,000	\$43,000	\$43,000	\$43,000	\$44,000	\$44,000	
<b>545,000</b>	<b>2019 G.O. BOND</b>												
2031 Fund 388	Principal	\$0	\$0	\$45,000	\$45,000	\$45,000	\$50,000	\$50,000	\$50,000	\$50,000	\$55,000	\$55,000	\$55,000
	Interest	\$14,637	\$13,358	\$13,358	\$12,413	\$11,468	\$9,525	\$8,475	\$7,200	\$5,700	\$4,125	\$2,475	\$825
	Levy	\$61,772	\$60,779	\$60,779	\$59,787	\$58,795	\$61,950	\$60,848	\$59,273	\$62,948	\$61,215	\$59,483	\$825
	Levy	\$225,000	\$240,000	\$285,000	\$295,000	\$220,000	\$85,000	\$85,000	\$85,000	\$90,000	\$95,000	\$95,000	\$55,000
	Levy												
<b>TOTAL G.O. BONDS (PRINCIPAL)</b>													
<b>REVENUE</b>													
<b>40,000</b>	<b>2010 REFUNDING (NEW WATER)</b>												
2015 Fund 602	Principal	\$5,000	\$5,000	\$5,000									
	Interest	\$361	\$223	\$75									
<b>3,060,114</b>	<b>2006 WATER</b>												
2026 Fund 602	Principal	\$161,000	\$162,000	\$164,000	\$166,000	\$167,000	\$171,000	\$173,000					
	Interest (1.07%)	\$14,263	\$12,540	\$10,807	\$9,052	\$7,276	\$3,681	\$1,851					
<b>295,000</b>	<b>2010 REFUNDING (NEW SEWER)</b>												
2015 Fund 603	Principal	\$30,000	\$30,000	\$35,000									
	Interest	\$2,318	\$1,485	\$525									
	Interest	\$196,000	\$197,000	\$204,000	\$166,000	\$167,000	\$171,000	\$173,000	\$0	\$0	\$0	\$0	\$0
	Levy												
<b>TOTAL REVENUE BONDS (PRINCIPAL)</b>													
<b>LEASE PURCHASE</b>													
<b>1,670,000</b>	<b>2017 LIBRARY REFUNDING</b>												
2022 Fund 387	Principal	\$126,000	\$129,000	\$132,000	\$135,000								
	Interest	\$10,557	\$7,625	\$4,623	\$1,553								
	Levy	\$160,000	\$160,000	\$165,000									
<b>138,800</b>	<b>2012 EQUIP CERT - BRIDGE</b>												
2020 Fund 384	Principal	\$21,000	\$22,000										
	Interest (2.6%)	\$845	\$286										
<b>190,000</b>	<b>AMBULANCE - ECE LOAN</b>												
2024 Fund 385	Principal	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000							
	Interest (2%)	\$2,280	\$1,900	\$1,520	\$1,140	\$760							
	Lease Payments	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000							
<b>202,895.88</b>	<b>2020 Caterpillar Lease</b>												
2027 Fund 389	Principal	\$15,000	\$15,000	\$23,307	\$24,205	\$25,137	\$27,109	\$28,153	\$54,001				
	Interest 3.85%			\$8,009	\$7,111	\$6,179	\$4,207	\$3,163	\$2,079				
	Lease Payments	\$15,000	\$15,000	\$31,316	\$31,316	\$31,316	\$31,316	\$31,316	\$56,080				
	Lease Payments			Monthly 555.56	\$6,667	\$5,555							
	Lease Payments	Nov/Dec \$1,111											
<b>TOTAL LEASE PURCHASE</b>													
<b>East Central Electric Revolving Loan Fund 212- Revolving Loan Fund</b>													
2020	Princ Int- Zero	\$265,000	\$296,000	\$282,307	\$293,205	\$219,137	\$62,109	\$63,153	\$89,001	\$40,000	\$40,000	\$40,000	\$55,000
	Princ Int- Zero	\$37,253	\$31,116	\$32,729	\$25,145	\$18,348	\$11,577	\$9,623	\$7,349	\$4,080	\$2,720	\$1,360	\$825
	Princ Int- Zero	\$587,000	\$623,111	\$669,974	\$645,871	\$436,692	\$283,109	\$286,153	\$139,001	\$90,000	\$95,000	\$95,000	\$55,000
<b>TOTAL PRINCIPAL PAID DURING EACH YEAR</b>													

**CITY OF MILACA**  
**2021 Preliminary Budget**

**Debt Service Funds Revenue**

Account Code	Account Description	2019 Actual	Average 3 Year	2020 Budget	2021 Budget	2020 Budget Notes
<b>2010 G.O. BOND</b>						
382-31010	Current Ad Valorem Taxes	113,059.15	123,832.59	110,000.00	105,000.00	
382-31020	Delinquent Ad Valorem Taxes	1,539.89	2,379.07	-	-	
382-31030	Mobile Home Tax	1,010.87	1,180.49	-	-	
382-36100	Special Assessments	-	-	-	-	
382-36102	Penalties and Interest	-	-	-	-	
382-36210	Interest Earnings	2,816.00	1,925.67	-	-	
		118,425.91	129,317.81	110,000.00	105,000.00	
<b>2012 G.O. BOND</b>						
383-31010	Current Ad Valorem Taxes	82,090.78	82,703.25	83,500.00	83,500.00	
383-31020	Delinquent Ad Valorem Taxes	966.47	1,438.40	-	-	
383-31030	Mobile Home Tax	774.75	838.42	-	-	
383-36100	Special Assessments	49,033.62	29,064.01	2,000.00	4,000.00	
383-36102	Penalties and Interest	2,170.07	772.33	-	-	
383-36210	Interest Earnings	4,892.00	3,584.67	-	-	
383-39203	Transfer from Other Fund	-	-	-	-	
		139,927.69	118,401.07	85,500.00	87,500.00	
<b>2012 EQUIPMENT CERTIFICATE</b>						
384-36210	Interest Earnings	380.00	199.33	-	-	Final payment 2020
384-39203	Transfer from Other Fund	22,230.00	22,230.00	-	-	
		22,610.00	22,429.33	-	-	
<b>2014 FIRE HALL IMPROVEMENT LOAN</b>						
385-34112	Leases	24,000.00	24,000.00	24,000.00	24,000.00	from Fairview lease payments
385-36210	Interest Earnings	334.00	191.67	-	-	
		24,334.00	24,191.67	24,000.00	24,000.00	
<b>2015 G.O. PARK BOND</b>						
386-31010	Current Ad Valorem Taxes	39,324.92	39,288.08	41,000.00	41,000.00	
386-31020	Delinquent Ad Valorem Taxes	457.76	638.83	-	-	
386-31030	Mobile Home Tax	371.14	398.03	-	-	
386-36210	Interest Earnings	288.00	251.67	-	-	
		40,441.82	40,576.60	41,000.00	41,000.00	
<b>2017 LIBRARY LEASE REV REFUNDING BOND</b>						
387-31010	Current Ad Valorem Taxes	157,299.69	129,293.99	160,000.00	165,000.00	
387-31020	Delinquent Ad Valorem Taxes	1,908.99	1,763.72	-	-	
387-31030	Mobile Home Tax	1,406.44	1,488.59	-	-	
387-36210	Interest Earnings	3,536.00	2,172.33	-	-	

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Debt Service Funds Revenue**

Account Code	Account Description	2019 Actual	3 Year Average	2020 Budget	2021 Budget	2020 Budget Notes
387-39300	Proceeds-Gen Long-term Debt	-	31,429.51	-	-	
387-39203	Transfer from Other Fund	-	4,109.36	-	-	
		164,151.12	170,257.49	160,000.00	165,000.00	
<b>2019 G.O. BOND</b>						
388-31010	Current Ad Valorem Taxes	-	-	61,775.00	60,779.00	
388-31020	Delinquent Ad Valorem Taxes	-	-	-	-	
388-31030	Mobile Home Tax	-	-	-	-	
382-36210	Interest Earnings	7,721.75	2,573.92	-	-	
		7,721.75	2,573.92	61,775.00	60,779.00	
<b>2020 Caterpillar Lease</b>						
389-36210	Interest Earnings		-			
389-39203	Transfer from Gen Fund		-		31,316.00	Transfer from General Fund
			-		31,316.00	
<b>2020 ECE RLF Loans</b>						
	Loans Receivable		-		6,700.00	
	Interest Earnings		-		-	
			-		6,700.00	
<b>DEBT SERVICE FUNDS</b>		<b>\$ 517,612.29</b>	<b>750,840.72</b>	<b>\$ 482,275.00</b>	<b>\$ 521,295.00</b>	

CITY OF MILACA

2021

Preliminary Budget

Debt Service Funds Expense

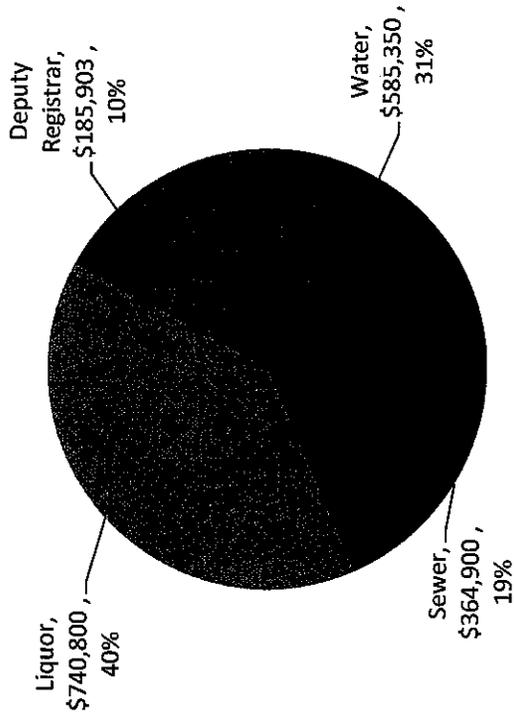
Account Description	2019 Actual	3 Year Average	2020 Budget	2021 Budget	2020 Budget
<b>2010 G.O. BOND</b>					
E 382-47000-601 Debt Srv Bond Principal	110,000.00	115,000.00	115,000.00	120,000.00	Final Year 2023
E 382-47000-611 Bond Interest	13,955.00	16,593.75	10,830.00	7,363.00	
E 382-47000-620 Fiscal Agent s Fees	247.50	247.50	250.00	250.00	
	124,202.50	131,841.25	126,080.00	127,613.00	
<b>2012 G.O. BOND</b>					
E 383-47000-601 Debt Srv Bond Principal	90,000.00	85,000.00	95,000.00	90,000.00	Final Year 2024
E 383-47000-611 Bond Interest	8,582.50	9,790.42	7,010.00	5,348.00	
E 383-47000-620 Fiscal Agent s Fees	495.00	495.00	500.00		
	99,077.50	95,285.42	102,510.00	95,348.00	
<b>2012 EQUIPMENT CERTIFICATE</b>					
E 384-47000-605 Equip Certificate Loan Pmt	21,000.00	20,566.67	22,000.00		Final Year 2020 (paid by Liquor Fund)
E 384-47000-610 Interest Expense	845.00	1,386.67	290.00		Pedestrian Walking Bridge
	21,845.00	22,053.33	22,290.00		
<b>2014 FIRE HALL IMPROVEMENT LOAN</b>					
E 385-47000-602 Fire Hall Loan Payment	19,000.00	19,000.00	19,000.00	19,000.00	Final Year 2024 (paid by Fairview lease pmts)
E 385-47000-610 Interest Expense	2,280.00	2,660.00	1,900.00	1,520.00	
	21,280.00	21,660.00	20,900.00	20,520.00	
<b>2015 G.O. PARK BOND</b>					
E 386-47000-601 Debt Srv Bond Principal	25,000.00	25,000.00	30,000.00	30,000.00	Final Year 2030
E 386-47000-611 Bond Interest	11,590.00	12,090.00	11,090.00	10,490.00	
	36,590.00	37,090.00	41,090.00	40,490.00	
<b>2017 LIBRARY LEASE REV REFUNDING BOND</b>					
E 387-47000-601 Debt Srv Bond Principal	126,000.00	85,666.67	129,000.00	132,000.00	Final Year 2022
E 387-47000-611 Bond Interest	10,557.00	8,023.17	7,625.00	4,623.00	
E 387-47000-620 Fiscal Agentis Fees		3,764.70			
	136,557.00	97,454.53	136,625.00	136,623.00	
<b>2019 G.O. BOND</b>					
E 388-47000-601 Debt Srv Bond Principal				45,000.00	Final Year 2031
E 388-47000-611 Bond Interest			14,640.00	13,358.00	
E 388-47000-620 Fiscal Agent s Fees	6,500.00		500.00		
	6,500.00		15,140.00	58,358.00	
<b>2020 Caterpillar Lease</b>					
E 389-47000-601 Debt Srv Lease Principal			15,000.00	23,307.00	Final Year 2027
E 388-47000-611 Lease Interest				8,009.00	
E 388-47000-620 Fiscal Agent s Fees					
			15,000.00	31,316.00	
<b>EDA-FUND 200 ECE RLF- Principal Only -</b>					
2020 E 389-47000-601			1,111.00	6,667.00	Final Year 2023
<b>DEBT SERVICE FUNDS</b>	\$ 446,052.00	\$ 826,617.02	\$ 480,746.00	\$ 516,935.00	

**CITY OF MILACA**  
**2021 Preliminary Budget Summary**  
**Enterprise Funds**

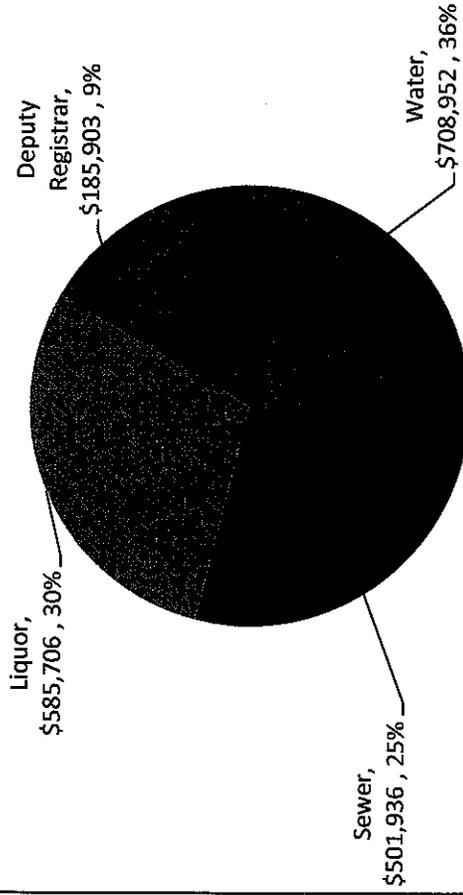
	2021			2020	
	Water Fund	Sewer Fund	Liquor Fund	Deputy Registrar Fund	Comparative Total
<b>REVENUES:</b>					
Sales	\$ 573,350	\$ 354,900	\$ 2,489,500	\$ 183,400	\$ 3,381,000
Less: Cost of Sales	-	-	(1,753,000)	-	(1,690,500)
Interest Earned	12,000	10,000	4,000	1,003	30,100
Other Income	-	-	300	1,500	1,790
<b>Total Revenues</b>	<b>585,350</b>	<b>364,900</b>	<b>740,800</b>	<b>185,903</b>	<b>1,722,390</b>
<b>EXPENDITURES:</b>					
Operating Expenses	364,070	366,411	530,706	185,903	1,374,965
Depreciation	165,000	100,000	55,000	-	319,000
Debt Service:					
Principal	169,000	35,000	-	-	197,000
Interest	10,882	525	-	-	14,505
<b>Total Expenditures</b>	<b>708,952</b>	<b>501,936</b>	<b>585,706</b>	<b>185,903</b>	<b>1,905,470</b>
Transfers In	-	-	-	-	-
Transfers Out	-	-	(155,094)	-	(92,650)
Equipment Reserves	-	-	-	-	-
<b>Excess (Deficit)</b>	<b>\$ (123,602)</b>	<b>\$ (137,036)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (275,730)</b>
<b>Cash and Investments Balance</b>					
<b>as of 6/30/2020</b>	1,069,132	1,228,008	626,139	187,157	2,848,018

**CITY OF MILACA  
2021 Preliminary Budget**

**Enterprise Fund Revenues**



**Enterprise Fund Expenditures**



**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Revenue and Expenditures**  
**Liquor Fund**

Account Code	Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	2020 YTD Thru- June	2021 Budget	2021 Notes
<b>MUNICIPAL LIQUOR FUND-REVENUE</b>									
609-36200	Miscellaneous Revenues	\$ -	\$ 129.55	\$ 192.90	\$ 107.48	\$ 290.00	\$ 10.62	\$ 300.00	
609-36210	Interest Earnings	4,678.89	6,220.32	15,785.68	8,894.96	5,000.00	5,890.04	4,000.00	
609-37710	Wine Cost of Goods Sold	-	-	(15,412.99)	-	-	(7,526.52)	-	
609-37711	Liquor Cost of Goods Sold	-	-	(34,183.40)	-	-	(11,127.99)	-	
609-37712	Beer Cost of Goods Sold	-	-	2,219.15	-	-	(8,235.38)	-	
609-37715	Mix Cost of Goods Sold	-	-	1,698.92	-	-	(996.57)	-	
609-37716	Cigarette Cost of Goods Sold	-	-	(2,177.36)	-	-	(3.76)	-	
609-37717	Misc. Cost of Goods Sold	-	-	777.18	25,000.00	-	(682.73)	-	
609-37800	Gift Certificates	120.82	112.10	340.08	-	-	(196.83)	-	
609-37811	Liquor Sales	645,549.19	699,667.32	743,561.11	696,259.21	712,000.00	425,537.05	750,000.00	
609-37812	Beer Sales	1,070,705.68	1,099,629.63	1,166,769.75	1,112,035.02	1,235,000.00	682,729.95	1,285,500.00	
609-37813	Wine Sales	221,043.64	231,375.84	222,881.88	225,100.45	235,680.00	119,809.78	239,000.00	
609-37815	Mix/NA Sales	37,311.67	42,186.71	42,318.70	40,605.69	41,000.00	23,347.71	45,000.00	
609-37816	Cigarette Sales	118,356.75	113,044.48	114,862.58	115,421.27	115,000.00	58,441.43	116,000.00	
609-37817	Other Misc. Sales	48,940.24	49,603.55	52,686.24	50,410.01	51,000.00	25,538.31	55,000.00	
	<b>MUNICIPAL LIQUOR FUND REVENUE TOTAL</b>	<b>\$ 2,146,706.88</b>	<b>\$ 2,240,969.50</b>	<b>\$ 2,312,320.42</b>	<b>\$ 2,273,834.09</b>	<b>\$ 2,284,290.00</b>	<b>\$ 1,312,535.11</b>	<b>\$ 2,493,800.00</b>	
<b>MUNICIPAL LIQUOR FUND-EXPENDITURES</b>									
E 609-49750-101	Full-Time Regular	\$ 49,634.29	\$ 54,449.76	\$ 54,194.47	\$ 52,759.51	\$ 55,725.00	\$ 28,742.54	\$ 60,625.00	Personnel budget
E 609-49750-102	Overtime	233.82	180.76	370.11	261.56	1,000.00	182.06	1,000.00	Personnel budget
E 609-49750-103	Part-Time Employees	114,062.19	124,174.74	128,190.89	122,142.61	136,680.00	69,177.76	177,911.00	Personnel budget
E 609-49750-106	Admin	22,061.88	27,370.62	29,069.31	26,167.27	30,375.00	15,610.73	22,655.00	Personnel budget
E 609-49750-121	PERA	13,128.09	14,985.27	15,368.68	14,494.01	16,785.00	8,153.30	17,900.00	
E 609-49750-122	FICA	14,175.12	15,580.98	16,145.76	15,300.62	17,120.00	8,629.50	18,250.00	
E 609-49750-131	Employer Paid Health	7,965.68	9,754.29	10,019.62	9,246.53	11,015.00	5,632.72	11,015.00	
E 609-49750-132	Employer Paid Health Saving	4,362.50	4,200.00	4,872.00	4,478.17	4,875.00	2,588.25	4,875.00	
E 609-49750-134	Employer Paid Disability	670.78	579.50	598.09	616.12	625.00	321.06	650.00	
E 609-49750-142	Unemployment Benefit	-	-	-	-	-	77.00	-	
E 609-49750-151	Worker's Comp Insurance Prem	6,645.00	7,713.00	7,428.25	7,262.08	7,600.00	8,167.00	8,500.00	
E 609-49750-201	Office Supplies	1,860.26	1,444.95	818.61	1,374.61	1,350.00	808.51	1,600.00	
E 609-49750-208	Training and Travel	1,198.64	937.77	1,482.22	1,206.21	2,000.00	411.17	2,000.00	
E 609-49750-217	Other Operating Supplies	5,805.28	6,138.99	6,486.87	6,143.71	6,500.00	1,794.07	6,500.00	
E 609-49750-221	Equipment Parts/Repairs	1,000.49	1,282.74	3,121.45	1,801.56	1,500.00	304.13	2,000.00	
E 609-49750-240	Small Tools and Minor Equip	1,148.99	3,000.62	1,950.59	2,033.40	2,000.00	322.62	3,000.00	
E 609-49750-251	Liquor For Resale	457,571.40	489,961.70	511,694.80	486,409.30	515,000.00	296,890.01	525,000.00	
E 609-49750-252	Beer For Resale	792,976.47	852,735.82	918,290.20	854,667.50	860,000.00	469,830.50	910,000.00	
E 609-49750-253	Wine For Resale	147,184.80	162,655.07	134,194.65	148,011.51	165,000.00	70,170.19	150,000.00	
E 609-49750-254	Mix/Non Alcoholic	25,830.81	29,508.11	33,639.99	29,659.64	30,000.00	14,189.81	32,500.00	
E 609-49750-256	Tobacco Products For Resale	87,462.23	89,462.85	83,709.56	84,878.21	85,000.00	42,367.78	85,000.00	
E 609-49750-259	Other For Resale	31,128.68	31,303.93	33,773.20	32,068.60	35,500.00	15,827.38	35,500.00	
E 609-49750-301	Auditing and Acct g Services	2,150.00	2,000.00	2,250.00	2,133.33	2,250.00	1,397.35	3,075.00	
E 609-49750-309	BDP, Software and Design	1,838.11	2,533.27	2,254.00	2,208.46	2,500.00	1,397.35	2,500.00	
E 609-49750-310	Other Professional Services	10,568.38	10,256.12	3,038.99	7,954.50	11,000.00	4,063.93	8,000.00	
E 609-49750-321	Telephone	1,759.21	1,721.57	1,763.78	1,748.19	2,000.00	1,126.14	2,000.00	
E 609-49750-322	Postage	750.00	500.00	750.00	666.67	750.00		750.00	

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Revenue and Expenditures**  
**Liquor Fund**

Account Code	Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	2020 YTD Thru- June	2021 Budget	2021 Notes
E 609-49750-333	Freight and Express	12,168.04	13,025.46	12,882.49	\$ 12,692.00	15,000.00	6,764.99	15,000.00	
E 609-49750-343	Other Advertising	3,469.69	2,354.90	862.00	\$ 2,228.86	3,000.00	375.00	3,000.00	
E 609-49750-361	Liability/Property	5,462.00	5,654.00	5,893.08	\$ 5,669.69	6,000.00	6,280.00	6,300.00	
E 609-49750-364	Dram Shop	2,408.00	2,368.00	2,539.92	\$ 2,438.64	2,500.00	2,238.00	2,500.00	
E 609-49750-381	Utilities	23,990.88	25,506.11	26,398.35	\$ 25,298.11	25,000.00	11,491.43	26,500.00	
E 609-49750-384	Refuse/Garbage Disposal	865.80	897.08	940.68	\$ 884.52	1,200.00	318.24	1,000.00	
E 609-49750-401	Repairs/Maint Buildings	5,072.18	2,509.35	1,144.03	\$ 2,908.52	5,000.00	428.97	5,000.00	
E 609-49750-405	Depreciation	41,216.86	43,087.24	50,823.53	\$ 45,042.54	44,000.00		45,000.00	
E 609-49750-421	Credit Card/Bank Fees	26,560.40	31,315.85	41,474.46	\$ 33,116.90	25,740.00	15,384.20	42,000.00	
E 609-49750-431	Cash Short	(444.09)	(24.03)	154.14	\$ (104.66)	-	14.43	-	
E 609-49750-433	Dues and Subscriptions	1,770.00	1,770.00	1,790.00	\$ 1,776.67	1,800.00		1,800.00	
E 609-49750-434	Uniforms	859.62	462.87	793.50	\$ 705.33	750.00	317.00	1,000.00	
E 609-49750-437	Other Miscellaneous	1,551.00	1,501.00	24,506.00	\$ 9,186.00	2,500.00	1,439.67	2,800.00	
E 609-49750-520	Buildings and Structures	-	-	-	\$ -	-	-	25,000.00	Replace Back Doors/Awnings
E 609-49750-530	Improv Other Than Bldgs	-	-	-	\$ -	-	13,367.85	38,000.00	Parking Lot/cement-Front
E 609-49750-580	Other Equipment	-	-	-	\$ -	-	77.31	31,000.00	Computer/ Monitors 4 units/ress/Cameras
E 609-49750-601	Debt Srv Bond Principal	(0.03)	-	-	\$ (0.01)	-	-	-	
E 609-49750-611	Bond Interest	12,257.42	-	-	\$ 4,085.81	-	-	-	
E 609-49750-620	Fiscal Agent's Fees	1,835.87	-	-	\$ 611.96	-	-	-	
E 609-49750-700	Transfer to General Fund	30,000.00	65,000.00	65,000.00	\$ 53,333.33	92,650.00	46,325.04	155,094.00	Transfer to Gen Fund
E 609-49750-730	Transfer to Other Fund	22,230.00	22,230.00	-	\$ 14,820.00	-	-	-	
<b>MUNICIPAL LIQUOR FUND EXPENDITURE TOTAL</b>									<b>9%</b>
		<b>\$ 1,994,446.74</b>	<b>\$ 2,156,039.26</b>	<b>\$ 2,240,578.27</b>	<b>\$ 2,130,388.09</b>	<b>\$ 2,284,290.00</b>	<b>\$ 1,177,018.41</b>	<b>\$ 2,493,800.00</b>	

**CITY OF MILACA  
2021 Preliminary Budget  
Water Fund Revenue**

Account Code	Account Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	2020 YTD Thru June	2021 Budget
<b>WATER FUND</b>									
<b>DEPT 49400 Water Utilities</b>									
602-36100	Special Assessments								
602-36160	Other Grants/Gifts	\$ 8,871.10	\$ 17,793.74	18,227.19	25,369.47	2,957.03	\$ 18,500.00	\$ 13,407.79	27,250.00
602-36200	Miscellaneous Revenues	18,108.95	17,793.74	18,227.19	25,369.47	18,043.29	18,500.00	13,407.79	27,250.00
602-36210	Interest Earnings	8,527.00	10,652.00	16,792.00	15,825.00	11,990.33	10,000.00	6,247.60	12,000.00
602-37100	Water Sales	507,292.96	503,505.77	495,464.31	498,718.14	502,087.68	535,000.00	241,395.28	510,000.00
602-37110	Customer Charges	3,252.44	3,581.78	3,100.78	3,603.86	3,311.67	3,500.00	-	3,600.00
602-37120	Sale of Water Parts	1,582.80	1,139.52	1,000.07	877.96	1,240.80	2,000.00	1,132.24	2,000.00
602-37150	Water Connect/Reconnect Fee	4,000.00	7,000.00	19,500.00	21,033.00	10,166.67	7,000.00	5,219.88	20,000.00
602-37160	Water Penalty	6,316.28	6,166.62	6,132.97	6,750.29	6,205.29	6,500.00	1,948.05	6,750.00
602-37170	Assessed Repairs	3,594.70	9,193.90	3,136.18	3,993.37	5,288.26	5,000.00		5,500.00
<b>WATER FUND</b>		<b>\$ 552,615.13</b>	<b>\$ 567,904.43</b>	<b>\$ 563,353.50</b>	<b>\$ 576,171.09</b>	<b>\$ 564,291.02</b>	<b>\$ 587,500.00</b>	<b>\$ 269,350.84</b>	<b>\$ 587,100.00</b>

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Water Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average YTD thru June	2020 Budget	2021 Budget	2021 Budget Notes
<b>WATER FUND</b>							
<b>DEPT 49400 Water Utilities</b>							
E 602-49400-101 Full-Time Regular	\$ 51,262.28	\$ 60,864.32	\$ 51,104.60	\$ 54,410.40	\$ 74,160.00	78,020.00	
E 602-49400-102 Overtime	1,484.15	982.82	1,472.06	1,313.01	346.03	1,500.00	
E 602-49400-104 Temp-Summer Help			1,085.45	361.82	903.38	1,575.00	
E 602-49400-106 Admin	37,731.63	42,157.83	43,067.13	40,985.53	22,642.12	37,635.00	
E 602-49400-121 PERA	6,578.05	7,211.13	7,096.05	6,961.74	4,324.33	12,185.00	
E 602-49400-122 FICA	7,025.27	7,784.84	6,967.34	7,259.15	4,384.16	12,427.00	
E 602-49400-131 Employer Paid Health	10,711.63	11,604.07	11,012.14	11,109.28	8,612.62	20,743.00	All full time emp
E 602-49400-132 Employer Paid Health Saving	6,817.32	6,540.28	7,608.36	6,988.65	4,887.88	10,350.00	
E 602-49400-133 Dental						1,090.00	
E 602-49400-134 Employer Paid Disability	742.52	617.05	641.69	667.09	419.37	770.00	
E 602-49400-151 Worker's Comp Insurance Prem	2,850.00	2,675.00	2,987.00	2,837.33	2,652.00	3,000.00	
E 602-49400-201 Office Supplies	941.04	1,297.68	964.63	1,067.78	218.27	950.00	
E 602-49400-208 Training and Travel	475.00	1,070.00	985.00	843.33	705.00	1,000.00	
E 602-49400-212 Auto Expense (Fuel/Repair)	2,774.64	2,915.10	39.60	1,909.78	661.97	4,000.00	
E 602-49400-216 Chemicals and Chem Products	22,271.09	17,193.38	16,203.32	18,555.93	4,893.07	18,000.00	
E 602-49400-217 Other Operating Supplies	1,428.68	3,009.19	915.89	1,784.59		1,800.00	
E 602-49400-218 Parts - Water Dept.	10,892.15	10,208.06	11,016.52	10,705.58		5,000.00	
E 602-49400-221 Equipment Parts/Repairs	2,982.48	4,060.97	2,177.17	3,073.54	3,305.33	4,000.00	
E 602-49400-226 Radio Repair						250.00	
E 602-49400-240 Small Tools and Minor Equip	3,270.98	5,497.03	1,483.51	3,407.17	2,667.90	3,500.00	
E 602-49400-301 Auditing and Acct g Services	2,500.00	2,500.00	2,500.00	2,500.00		3,500.00	
E 602-49400-303 Engineering Fees	790.03			263.34		10,000.00	
E 602-49400-306 Bank Fees/Charges	133.47	142.92	139.00	138.46	64.39	150.00	
E 602-49400-309 EDP, Software and Design	2,620.49	3,037.50	1,522.50	2,393.50	712.50	3,000.00	
E 602-49400-310 Other Professional Services	22,107.98	31,098.93	34,222.74	29,143.22	24,956.68	30,000.00	
E 602-49400-321 Telephone	2,142.25	2,227.96	2,243.16	2,204.46	1,592.67	25,000.00	
E 602-49400-322 Postage	1,824.22	1,911.82	1,832.68	1,856.24	986.29	3,000.00	
E 602-49400-343 Other Advertising	441.35	809.02	692.30	647.56		650.00	
E 602-49400-361 Liability/Property	4,220.00	4,331.00	4,795.00	4,428.67	4,961.00	5,000.00	
E 602-49400-363 Automotive Ins	400.00	500.00	500.00	466.67	500.00	5,000.00	
E 602-49400-381 Utilities	32,134.01	37,263.44	32,884.48	34,093.98	19,918.47	500.00	
E 602-49400-401 Repairs/Maint Buildings		5,354.07		1,784.69	14.18	35,000.00	
E 602-49400-405 Depreciation	159,861.36	165,705.48	174,461.91	166,676.25		1,800.00	
E 602-49400-433 Dues and Subscriptions	1,865.92	2,201.41	2,278.05	2,115.13	1,735.22	165,000.00	
E 602-49400-434 Uniforms	136.09	378.59		171.56	500.00	2,250.00	
E 602-49400-437 Other Miscellaneous	139.45	15.01		51.49	732.27	500.00	
E 602-49400-530 Improv Other Than Bldgs			53,910.00	17,970.00	44.89	750.00	
E 602-49400-580 Other Equipment			21,277.74	7,092.58	6,949.49	25,000.00	water meters/Truck
E 602-49400-601 Debt Srv Bond Principal			166,000.00	55,333.33	5,000.00	169,000.00	Final payment in 2026
E 602-49400-611 Bond Interest	17,586.52	15,781.78	14,624.35	15,997.22	6,417.70	10,882.00	

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Water Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average YTD thru June	2020 Budget	2020 Budget	2021 Budget	2021 Budget Notes
E 602-49400-614 Unamortized Discount	-	-	\$ -	-	-	-	-	
E 602-49400-620 Fiscal Agent's Fees	-	-	\$ -	-	-	-	-	
E 602-49400-730 Transfer to Other Fund	-	-	\$ -	-	-	-	-	
<b>WATER FUND</b>	<b>\$ 419,141.05</b>	<b>\$ 458,947.68</b>	<b>\$ 680,621.37</b>	<b>\$ 519,570.03</b>	<b>\$ 172,954.03</b>	<b>\$ 704,470.00</b>	<b>\$ 708,952.00</b>	<b>1%</b>

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Sewer Fund Revenue**

Account Code	Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	2020 Thru June	2021 Budget	2020 Budget
<b>SEWER FUND</b>									
603-36200	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
603-36210	Interest Earnings	13,680.00	20,167.00	19,636.00	17,827.67	15,000.00	7,225.22	10,000.00	10,000.00
603-37200	Sewer Sales	301,852.76	295,414.05	298,633.73	298,633.51	315,000.00	157,302.10	315,000.00	315,000.00
603-37240	Reserve	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00		21,000.00	21,000.00
603-37250	Sewer Connect/Reconnect Fee	10,500.00	28,000.00	28,044.00	22,181.33	10,000.00	4,000.00	15,000.00	15,000.00
603-37260	Sewer Penalty	3,474.64	3,380.40	3,921.98	3,592.34	3,500.00	1,098.25	3,900.00	3,900.00
<b>SEWER FUND</b>		<b>\$ 350,507.40</b>	<b>\$ 367,961.45</b>	<b>\$ 371,235.71</b>	<b>\$ 363,234.85</b>	<b>\$ 364,500.00</b>	<b>\$ 169,625.57</b>	<b>\$ 364,900.00</b>	<b>\$ 364,900.00</b>

**CITY OF MILACA  
2021 Preliminary Budget  
Sewer Fund Expense**

Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average YTD thru June	2020 Budget	2021 Budget	2020 Budget
<b>SEWER FUND EXPENDITURES</b>							
E 603-49450-101 Full-Time Regular	\$ 52,617.85	\$ 60,981.65	\$ 52,331.39	\$ 55,643.63	\$ 36,244.85	\$ 74,160.00	78,020.00
E 603-49450-102 Overtime	1,305.63	1,430.34	1,082.59	1,352.41	233.70	2,000.00	1,500.00
E 603-49450-104 Temp-Summer Help	-	-	1,085.45	755.92	903.38	1,575.00	
E 603-49450-106 Admin	40,118.21	44,540.15	47,088.46	43,182.60	24,131.39	47,205.00	37,635.00
E 603-49450-121 PERA	6,739.69	7,421.14	7,528.58	7,131.32	4,405.60	9,255.00	12,185.00
E 603-49450-122 FICA	7,276.98	7,995.20	7,391.54	7,647.14	4,478.64	9,560.00	12,427.00
E 603-49450-131 Employer Paid Health	11,294.60	12,216.38	12,019.31	11,598.14	8,968.62	14,385.00	20,743.00
E 603-49450-132 Employer Paid Health Saving	7,191.78	6,821.02	8,137.88	7,545.39	5,043.09	9,485.00	10,500.00
E 603-49450-133 Employer Paid Health Saving						1,101.00	
E 603-49450-134 Employer Paid Disability	790.33	652.00	667.23	773.76	433.72	805.00	800.00
E 603-49450-151 Worker's Comp Insurance Prem	3,140.00	2,940.00	3,495.00	3,220.00	3,129.00	3,500.00	3,500.00
E 603-49450-201 Office Supplies	816.49	1,297.69	1,019.26	906.91	218.27	750.00	1,000.00
E 603-49450-208 Training and Travel	680.00	-	-	226.67	-	500.00	500.00
E 603-49450-212 Auto Expense (Fuel/Repair)	3,026.88	4,372.66	5,729.21	3,794.60	-	6,000.00	6,000.00
E 603-49450-217 Other Operating Supplies	1,632.34	319.57	430.71	1,007.99	79.98	2,000.00	2,000.00
E 603-49450-221 Equipment Parts/Repairs	2,806.56	1,597.28	521.94	1,936.11	-	3,000.00	3,000.00
E 603-49450-226 Radio Repair	-	-	-	80.28	-	250.00	100.00
E 603-49450-240 Small Tools and Minor Equip	808.83	312.10	82.30	373.64	487.50	1,000.00	500.00
E 603-49450-301 Auditing and Acct g Services	1,000.00	800.00	1,000.00	860.00	-	1,000.00	2,300.00
E 603-49450-303 Engineering Fees	2,025.52	1,275.00	782.50	2,953.55	-	4,000.00	4,000.00
E 603-49450-309 EDP, Software and Design	2,620.49	2,937.50	2,982.50	2,761.40	675.00	2,800.00	2,800.00
E 603-49450-310 Other Professional Services	53,235.82	7,119.22	45,405.68	33,285.22	7,792.70	40,000.00	30,000.00
E 603-49450-322 Postage	1,494.38	1,651.55	1,611.76	1,512.13	879.51	1,600.00	1,600.00
E 603-49450-343 Other Advertising	173.90	-	-	57.97	-	250.00	150.00
E 603-49450-361 Liability/Property	3,791.00	3,669.00	3,229.58	3,927.00	3,519.00	4,000.00	4,200.00
E 603-49450-363 Automotive Ins	400.00	500.00	500.00	425.00	500.00	500.00	500.00
E 603-49450-381 Utilities	12,167.73	12,418.64	13,493.29	11,821.70	5,295.48	13,000.00	13,000.00
E 603-49450-401 Repairs/Maint Buildings	-	-	-	-	-	2,000.00	2,000.00
E 603-49450-405 Depreciation	96,552.90	95,453.48	96,165.39	99,462.81	-	110,000.00	100,000.00
E 603-49450-407 Lift Station Repair	13,324.97	13,100.24	2,588.90	8,808.40	2,460.00	5,000.00	6,000.00
E 603-49450-408 Sanitary Sewer Repair	-	-	11,395.35	3,514.15	-	5,000.00	5,000.00
E 603-49450-409 Storm Sewer Repair	-	-	4,522.50	-	-	5,000.00	5,000.00
E 603-49450-433 Dues and Subscriptions	1,518.00	1,450.00	1,450.00	2,093.67	23.00	2,500.00	2,500.00
E 603-49450-434 Uniforms	136.10	-	-	123.88	700.00	500.00	500.00
E 603-49450-437 Other Miscellaneous	89.45	15.02	-	68.16	200.00	500.00	100.00
E 603-49450-530 Improv Other Than Bldgs	-	-	-	-	-	50,000.00	85,000.00
E 603-49450-580 Other Equipment	-	-	311.98	-	-	10,000.00	-
E 603-49450-601 Debt Srv Bond Principal	-	-	-	-	30,000.00	30,000.00	35,000.00
E 603-49450-611 Bond Interest	3,470.00	2,773.75	1,511.25	3,437.92	960.00	1,485.00	525.00
E 603-49450-614 Unamortized Discount	328.38	328.38	-	328.38	-	-	-
E 603-49450-620 Fiscal Agent's Fees	247.50	247.50	247.50	247.50	247.50	250.00	250.00
E 603-49450-730 Transfer to Other Fund	-	-	-	3,180.00	-	-	-
<b>SEWER FUND EXPENDITURES TOTAL</b>	<b>\$ 332,822.31</b>	<b>\$ 307,178.92</b>	<b>\$ 336,809.03</b>	<b>\$ 326,045.35</b>	<b>\$ 142,009.93</b>	<b>\$ 475,015.00</b>	<b>\$ 491,936.00</b>
							4%

CITY OF MILACA  
2021 Preliminary Budget

DEPUTY REGISTRAR FUND		2017	2018	2019	3 Year	2020	2020	2021	
Account Code	Account Description	Actual	Actual	Actual	Average	Budget	Thur June	Budget	Budget Notes
<b>REVENUE</b>									
619-36200	Miscellaneous Revenues	\$ 1,736.50	\$ 1,526.75	\$ 44,028.75	\$ 15,764.00	\$ 1,500.00	\$ 70.00	\$ 1,500.00	
619-36210	Interest Earnings	136.43	128.31	2,672.24	\$ 978.99	100.00	962.13	2,768.00	
619-37900	Motor Vehicle License	111,183.60	123,573.00	130,973.50	\$ 121,910.03	137,000.00	47,483.05	125,900.00	
619-37911	Driver License	49,224.75	47,154.75	52,535.75	\$ 49,638.42	49,500.00	18,368.00	49,500.00	
619-37912	D.N.R.	6,804.50	8,036.50	9,253.20	\$ 8,031.40	7,000.00	3,942.50	9,500.00	
619-37913	Game License	-	-	-	\$ -	-	-	-	
		\$ 169,085.78	\$ 180,419.31	\$ 239,463.44	\$ 196,322.84	\$ 195,100.00	\$ 70,825.68	\$ 189,168.00	
<b>EXPENDITURES</b>									
E 619-49900-101	Full-Time Regular	\$ 47,425.81	\$ 49,154.13	\$ 50,705.12	\$ 49,095.02	\$ 58,860.00	\$ 41,389.40	\$ 78,208.00	2 FT
E 619-49900-102	Overtime	559.97	246.86	166.69	\$ 324.51	-	435.47	350.00	
E 619-49900-103	Part-Time Employees	64,369.32	73,679.00	80,917.32	\$ 72,988.55	94,635.00	27,308.96	36,625.00	2 PT
E 619-49900-106	Admin	8,904.30	10,130.79	10,596.87	\$ 9,877.32	11,055.00	5,952.31	5,757.00	
E 619-49900-121	PERA	8,998.01	9,788.87	10,460.81	\$ 9,749.23	12,340.00	4,685.15	8,665.00	
E 619-49900-122	FICA	9,056.38	9,870.54	10,760.22	\$ 9,895.71	12,590.00	5,700.78	8,838.00	
E 619-49900-131	Employer Paid Health	11,201.98	12,673.06	12,827.87	\$ 12,234.30	9,365.00	3,548.10	19,228.00	
E 619-49900-132	Employer Paid Health Saving	3,600.00	3,450.00	4,002.00	\$ 3,684.00	4,000.00	2,392.49	9,000.00	
E 619-49900-133	Dental							997.00	
E 619-49900-134	Employer Paid Disability	553.50	430.43	454.78	\$ 479.57	500.00	280.21	1,000.00	
E 619-49900-142	Unemployment Benefits								
E 619-49900-151	Worker's Comp Insurance Prem	788.00	867.00	929.92	\$ 861.64	1,025.00	1,283.00	1,250.00	
E 619-49900-201	Office Supplies	2,071.55	1,252.95	1,575.72	\$ 1,633.41	1,300.00	554.04	1,500.00	
E 619-49900-208	Training and Travel	36.62	449.63	216.66	\$ 234.30	250.00	41.40	250.00	
E 619-49900-217	Other Operating Supplies	496.08	795.29	657.87	\$ 649.75	1,000.00	1,373.80	1,000.00	
E 619-49900-240	Small Tools and Minor Equip	975.88	2,473.68	3,620.47	\$ 2,356.68	3,000.00	92.97	2,000.00	
E 619-49900-301	Auditing and Acct g Services	400.00	400.00	500.00	\$ 433.33	500.00	840.00	750.00	
E 619-49900-309	EDP, Software and Design	1,250.00	1,500.00	1,500.00	\$ 1,416.67	1,500.00	402.35	1,500.00	
E 619-49900-310	Other Professional Services	1,990.54	1,247.09	1,427.08	\$ 1,554.90	1,300.00	1,349.60	1,300.00	
E 619-49900-321	Telephone	2,674.97	2,716.89	2,685.35	\$ 2,692.40	2,600.00	516.60	2,600.00	
E 619-49900-322	Postage	1,300.00	1,300.00	1,500.00	\$ 1,366.67	2,100.00	253.12	1,500.00	
E 619-49900-343	Other Advertising		607.50	1,032.30	\$ 546.60	50.00	165.00	175.00	
E 619-49900-361	Liability Ins		6,000.00	6,000.00	\$ 6,000.00	6,000.00	3,000.00	6,000.00	
E 619-49900-410	Rentals (GENERAL)	6,000.00	6,000.00	6,000.00	\$ 6,000.00	6,000.00	25.00	25.00	
E 619-49900-421	Credit Card/Bank Fees		180.00		\$ 98.58	100.00		100.00	
E 619-49900-432	Uncollectable Checks	115.75	443.00	755.00	\$ 550.33	500.00	300.00	500.00	
E 619-49900-433	Dues and Subscriptions	453.00							
		\$ 173,221.66	\$ 189,656.71	\$ 203,292.05	\$ 188,723.47	\$ 223,595.00	\$ 102,082.75	\$ 189,168.00	(34,427.00)
<b>DEPUTY REGISTRAR FUND</b>									Increase (Decrease) over Prev Yr Budget

**CITY OF MILACA  
2021 Preliminary Budget  
Agency Fund**

Account Code	Account Description	2017 Actual	2018 Actual	2019 Actual	3 Year Average	2020 Budget	2020 YTD-June Prelim-Budget	2021 Prelim-Budget	
<b>BRAHAM-MILACA JOINT POWERS- REVENUE</b>									
700-34000	Charges for Services	\$ 113,994.34	\$ 126,965.59	\$ 123,789.32	\$ 121,583.08	\$ 115,000.00	\$ 115,864.06	\$ 105,200.00	Anticipating decline if we have economic impact from COVID-19
700-36204	Miscellaneous Refunds	-	-	69.00	23.00	-	-	-	
700-36210	Interest Earnings	1,270.00	1,686.00	1,550.00	1,502.00	-	1,126.10	1,000.00	Interest rates falling
<b>TOTAL REVENUE</b>		<b>\$ 115,264.34</b>	<b>\$ 128,651.59</b>	<b>\$ 125,408.32</b>	<b>\$ 123,108.08</b>	<b>\$ 115,000.00</b>	<b>\$ 116,990.16</b>	<b>\$ 106,200.00</b>	
<b>BRAHAM-MILACA JOINT POWERS- EXPENDITURES</b>									
E 700-50000-101	Full-Time Regular	\$ 70,838.92	\$ 70,865.62	\$ 72,246.71	\$ 71,317.08	\$ 76,165.00	\$ 37,251.30	\$ 76,304	2.5% Salaried Position
E 700-50000-102	Overtime	-	-	-	-	-	-	-	
E 700-50000-121	PERA	5,312.91	5,314.92	5,418.50	5,348.78	5,715.00	2,793.85	5,723.00	
E 700-50000-122	FICA	5,419.21	5,421.26	5,526.87	5,455.78	5,825.00	2,849.78	5,838.00	
E 700-50000-131	Employer Paid Health	6,591.72	7,525.20	7,747.08	7,288.00	8,520.00	4,146.48	6,120.00	
E 700-50000-132	Employer Paid Health Saving	3,000.00	3,000.00	3,480.00	3,160.00	3,480.00	1,740.00	3,000.00	
E 700-50000-133	Employer Paid Dental	466.32	516.24	516.24	499.60	675.00	258.12	465.00	
E 700-50000-134	Employer Paid Disability	126.00	139.20	139.20	134.80	125.00	75.36	150.00	
E 700-50000-135	Employer Paid Life	56.40	50.40	50.40	18.00	50.00	25.20	50.00	
E 700-50000-151	Worker's Comp Insurance Prem	406.00	419.00	476.00	433.67	500.00	554.00	500.00	
E 700-50000-208	Training and Travel	679.00	470.00	500.00	549.67	1,000.00	24.72	575.00	
E 700-50000-212	Auto Expense (Fuel/Repair)	1,699.35	1,438.75	1,156.31	1,431.47	2,000.00	1,107.95	2,000.00	
E 700-50000-240	Small Tools and Minor Equip	-	-	47.88	15.96	2,000.00	1,950.00	500.00	
E 700-50000-301	Auditing and Acct'g Services	500.00	500.00	500.00	500.00	500.00	-	500.00	
E 700-50000-304	Legal Fees	-	-	-	-	-	-	-	
E 700-50000-306	Bank Fees/Charges	132.34	132.34	131.92	132.20	150.00	55.56	150.00	
E 700-50000-309	EDP, Software and Design	1,630.00	765.00	765.00	1,053.33	1,650.00	472.36	1,075.00	
E 700-50000-310	Other Professional Services	45.00	-	684.25	243.08	450.00	593.63	500.00	
E 700-50000-361	Liability/Property	685.00	833.00	847.00	788.33	1,100.00	950.00	950.00	
E 700-50000-363	Automotive Ins	245.00	332.00	320.00	299.00	350.00	320.00	350.00	
E 700-50000-433	Dues and Subscriptions	235.00	316.00	235.00	262.00	350.00	309.25	350.00	
E 700-50000-435	Books and Pamphlets	55.50	-	-	18.50	3,000.00	1,057.32	1,000.00	
E 700-50000-437	Other Miscellaneous	80,000.00	-	-	26,666.67	-	74.99	-	Trade in car in 2023 Current Milage 42,000
E 700-50000-550	Motor Vehicles	20,890.88	-	-	6,963.63	-	-	-	
E 700-50000-580	Other Equipment	-	-	-	-	-	-	100.00	
<b>TOTAL EXPENDITURES</b>		<b>\$ 199,014.55</b>	<b>\$ 99,038.93</b>	<b>\$ 100,788.36</b>	<b>\$ 132,579.55</b>	<b>\$ 113,605.00</b>	<b>\$ 56,609.87</b>	<b>\$ 106,200.00</b>	Approved by JP Board 8/31/2020 Mtg
<b>Budget Excess (Deficit)</b>		<b>(83,750.21)</b>	<b>30,612.66</b>	<b>24,619.96</b>		<b>1,395.00</b>	<b>60,380.29</b>		Increase/(decrease) over Prv Year (7,405.00)
					Budget	113,605.00		106,200.00	
					Est. Bldg Permits	(10,000.00)		(10,000.00)	
					Remaining Budget	103,605.00		96,200.00	Percent of Incr/Decr -7%
					Each City Share	51,802.50		48,100.00	

City of Milaca  
2021 Preliminary Budget Levy

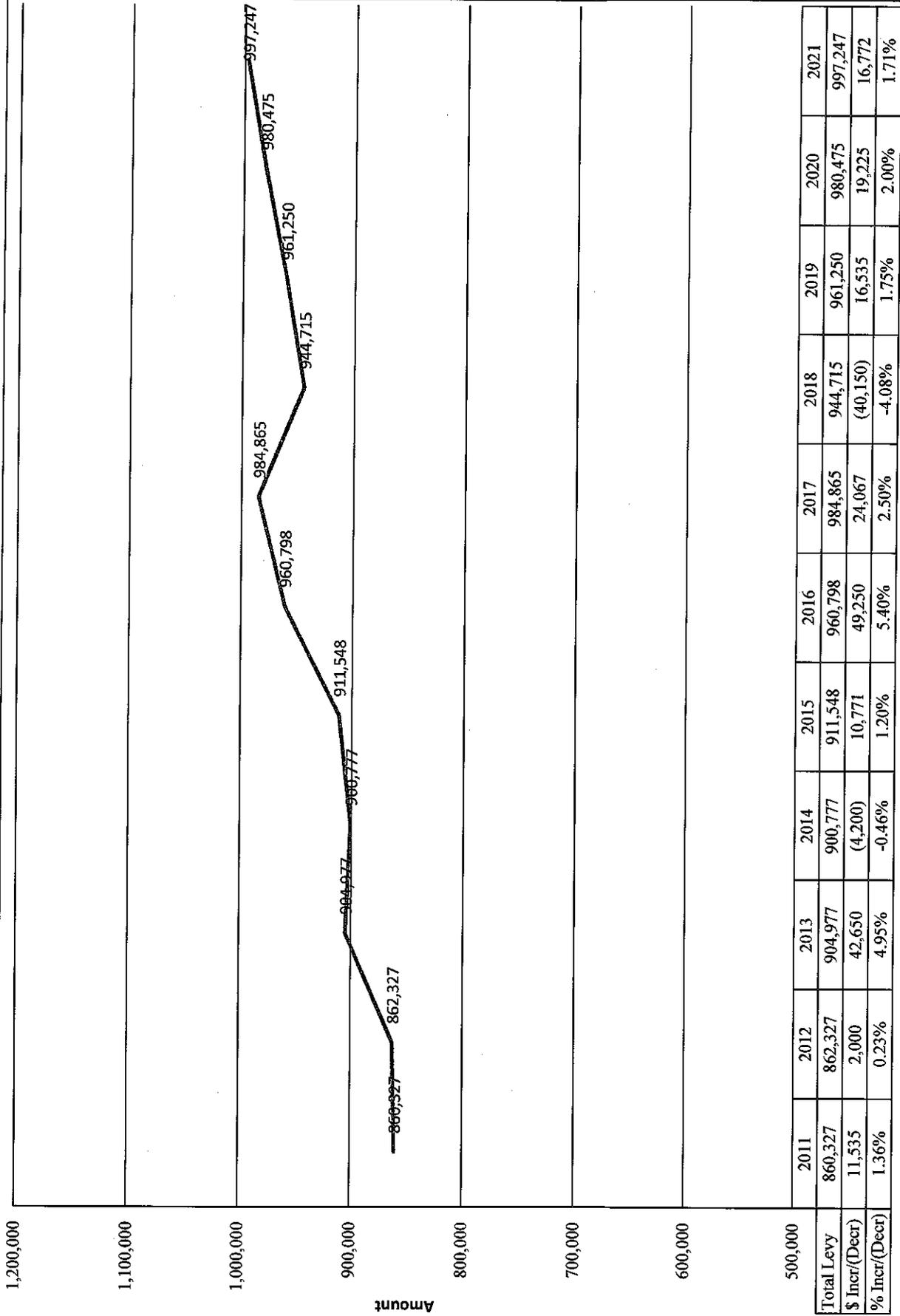
	2020	2021	\$ Increase	% Increase
<b>General Fund</b>	<b>445,200</b>	<b>449,652</b>		
Cap Equip PW	18,000	31,316		
Fire	25,000	25,000		
Park	18,000	18,000		
Police	18,000	18,000		
	<b>524,200</b>	<b>541,968</b>	<b>17,768</b>	<b>3.39%</b>
<b>Debt Service</b>				
Fund 382 2010 GO Refunding	110,000	105,000		
Fund 387 Library	160,000	165,000		
Fund 383 2012 GO Bond	83,500	83,500		
Fund 386 2015 GO Park Bond	41,000	41,000		
Fund 388 2019 GO Bond	61,775	60,779		
	<b>456,275</b>	<b>455,279</b>	<b>(996)</b>	<b>-0.22%</b>
<b>Total Levy</b>	<b>980,475</b>	<b>997,247</b>	<b>16,772</b>	<b>1.71%</b>

**ESTIMATED EQUIPMENT RESERVE BALANCES:**

	PW	Parks	Police	Airport	Fire
Beg Balance 2020	149,997	63,026	54,585	6,325	274,670
20 Reserve	18,000	18,000	18,000	-	25,000
MNCAER Drawing \$ to FD Resv	-	-	-	-	1,000
2020 Police/Liaison Squad Resv	-	-	2,590	-	-
2020 Admin Citation Reserve	-	-	-	-	-
2020 CIP Expenditures (estimate)	-	(18,000)	-	-	(16,545)
Fire Relief Charitable Gamb (est)	-	-	-	-	75,000
<b>EOY 2020</b>	<b>167,997</b>	<b>63,026</b>	<b>75,175</b>	<b>6,325</b>	<b>359,125</b>
2021 Reserve	31,316	18,000	18,000	-	25,000
2021 Police/Liaison Squad Resv	-	-	9,340	-	-
2021 Admin Citation Reserve	-	-	-	-	-
21 CIP Expenditures (estimate)	(31,316)	-	(45,000)	-	(16,755)
Fire Relief Charitable Gamb (est)	-	-	-	-	85,000
<b>EOY 2021</b>	<b>167,997</b>	<b>81,026</b>	<b>57,515</b>	<b>6,325</b>	<b>452,370</b>



**CITY OF MILACA  
Levy by Year**



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Total Levy	860,327	862,327	904,977	900,777	911,548	960,798	984,865	944,715	961,250	980,475	997,247
\$ Incr/(Decr)	11,535	2,000	42,650	(4,200)	10,771	49,250	24,067	(40,150)	16,535	19,225	16,772
% Incr/(Decr)	1.36%	0.23%	4.95%	-0.46%	1.20%	5.40%	2.50%	-4.08%	1.75%	2.00%	1.71%

**CITY OF MILACA**  
**2021 Preliminary Budget**  
**Transfer Summary**

Fund	Account Description	2021		Description
		Budget	Budget	
Charitable Gambling Fund General Fund	E 208-49020-700 Transfer to General Fund	7,955.00		Warming House & Trail Maintenance Workers
	R 101-39203 Transfer from Other Fund	7,955.00		Warming House & Trail Maintenance Workers
Fire Dept Reserve Fund General Fund	E 210-42280-700 Transfer to General Fund	85,000.00		Donations - Fire Relief Assoc - Equip Reserve
	R 101-39204 Transfer from Fire Dept Reserv	85,000.00		Donations - Fire Relief Assoc - Equip Reserve
Municipal Liquor Fund General Fund	E 609-49750-700 Transfer to General Fund	155,094.00		Budgeted Transfer
	R 101-39209 Transfer from Liquor	155,094.00		Budgeted Transfer
General Fund Caterpillar Lease	E Transfer to Fund 389 Lease	31,316.00		Lease payment
	R Transfer From Gen Fund	31,316.00		Lease payment
Gorecki Improvement Fund Rec Fest Fund	E 216-45200-730 Transfer to Rec Fest	1,000.00		Transfer to Rec Fest
	R 214-39203 Transfer From Fund 216	1,000.00		
Gorecki Improvement Fund Events Fund	E 216-45200-730 Transfer to Events Fund	1,000.00		Transfer for Movies in the park
	R 215-39203 Transfer From Fund 216	1,000.00		
Gorecki Improvement Fund Events Fund	E 216-45200-730 Transfer to Events Fund	500.00		Skiing and Trail events
	R 215-39203 Transfer From Fund 216	500.00		



CITY OF MILACA-BUDGET										
Public Works 5 Year- Capital Improvement/Infrastructure Plan										
PUBLIC WORKS DEPARTMENT- Improvements By Type										
CDA	STREET IMPROVEMENTS	Finance Proj	Estimated Cost	2019	2020	2021	2022	2023		
403	5 Year Street Improvement Plan	St Reconstruction Bond	350,000.00	385,000			505,000	300,000		
403	8th St. NE and 6th Ave NE-Mill/Overlay	Bond/Reserves	200,000.00	30,000						
403	Cemetery Road- River Road	Reserves	50,000.00	75,000	55,000	118,000	75,000			
403	Seal Coat 1/5 City	Reserves	50,000.00							
403	2nd St SE and 3rd Ave SW(Downtown Renovation)	Reserves	20,000.00		20,000					
403	Alley Pavement-Museum	St Reconstruction Bond								
403	Street Mill and Pave (What Street)	St Reconstruction Bond								
	<b>Total Project Cost</b>	<b>Total Project Cost</b>	<b>\$ 670,000.00</b>							
	<b>BUILDINGS AND GROUNDS</b>									
	Salt Shed	Reserves	\$ 25,000.00		25,000					
	<b>UTILITY IMPROVEMENTS</b>									
	2nd St SE and 3rd Ave SW(County Rd 32)	Reserves from Water/Sewer	200,000.00	200,000						
Water/Sewer	Sanitary Sewer Lining /Cleaning	Reserves from Sewer Fund	50,000.00		50,000	85,000				
Sewer	Waste Water Treatment Plant/Ponds	Reserves	25,000.00				25,000			
Sewer	Water Tower - Coating Replacement in 2022	Bond	400,000.00					400,000		
Water	Water Tower - (OLD) Coating Replacement	Reserves	59,900.00							
Water	Water Meters-New Radio Read	Reserves	100,000.00	25,000	25,000	25,000	25,000			
Water	Water Sewer Connection to Public Works Building	Reserves								
	Waste Water Treatment Ponds-Pontoon/Ramp	Reserves			10,000					
	<b>EQUIPMENT REPLACEMENT</b>	<b>Total Project Cost</b>	<b>\$ 834,900.00</b>							
	1990 International Snow Plow	Lease/Purchase	200,000.00							
PW Equip	2000 Sterling Dump Truck	Lease/Purchase	150,000.00				15,000			
PW Equip	Street Sweeper ( 3 YEARS OLD)	Build Reserve					5,000			
PW Equip	1999 Dodge-2500	ST Bid-Reserves	45,000.00							
Water/Sewer	2006 Dodge 2500	ST Bid-Reserves	40,000.00			40,000				
	2005 Ford F550 Dump Truck		60,000.00				60,000			
Water/Sewer	2011 Chevy 2500	ST Bid-Reserves	40,000.00							
Water/Sewer	2015 Chevy 2500	ST Bid-Reserves	40,000.00							
Water/Sewer	2019 3/4 Ton Ford	ST Bid-Reserves	40,000.00							
Water/Sewer	2019 3/4 Ton Ford	Purchased 2019	45,000.00	45,000						
Water/Sewer	Snow Plow for truck	Reserves	10,000.00							
	Street Pavement Roller (used)	Reserves	6,500.00		6,500					
	Grader-New 2006	Reserves								
PW Equip	Pavement roller/packer	Need goute								
PW Equip	John Deere 6310	Lease/Purchase	120,000.00							
PW Equip	John Deere (Loader with snow blower)	Lease/Purchase			15,000	31,316	31,316	31,316		
	<b>Total Equip Cost</b>	<b>Total Equip Cost</b>	<b>791,500.00</b>	<b>45,000.00</b>	<b>21,500.00</b>	<b>71,316.00</b>	<b>111,316.00</b>	<b>31,316.00</b>		
	<b>Total Project Cost</b>	<b>Total Project Cost</b>		<b>760,000</b>	<b>206,500</b>	<b>299,316</b>	<b>236,316</b>	<b>431,316</b>		

## CITY OF MILACA-PRELIMINARY BUDGET

### Parks 5 Year- Capital Improvement Plan

Park Improvements By Item		Estimated Cost	Budget Year	2020	2021	2022	
COA							
240	Table Umbrellas (4)	2,000	Completed				
240	Picnic Tables	4,100	Completed				
580	Playground equip	Gorecki Donation	All Parks				
580	Brush Hog (Attachment for Skidsteer)	5,300	Completed				
580	DR Brush Hog	3,300	Completed				
401	Trail Shed	2,000	Rec Park				
401	Roof Repair Renike Park	1,500	Renike Park				
225	Mulch	6,000	All Parks			6,000	
580	Skid-Steer (Purchased in 2017)	33,000	Completed				
401	Camera System	16,000	Rec Park	2,000	2,000		
580	Mower -Purchase	18,000	Completed		20,000		
530	Water Drainage Issues	75,000	Rec Park				
401	Lights	4,000	Rec Park	4,000			
530	Trimble Statue	5,000	Completed				
401	Camp Sites	21,500	Rec Park				
530	Parking Lots/Park Improvements	133,200	Rec Park				
530	Riverview Park Improvements	25,000	Riverview			25,000	
530	Hockey Rink Improvements	5,000	Rec Park				
	Park Com Request- Walking Trail Expansion	100,000	Rec Park				
Done	Park Com Request-Sign (Rock Donation)	600	Completed				
	Park Com Request- Building (Shelter)	30,000	Rec Park				
	4 Wheeler- For the Trails	Purchased 2019 with Gorecki donation					
	Total Budgeted Amounts	460,500		6,000	22,000	31,000	
	SEE DONATION PROJECT LIST						

## CITY OF MILACA-PRELIMINARY BUDGET

LIQUOR STORE IMPROVEMENTS		5 Year- Capital Improvement Plan					
		Estimated Cost	2019	2020	2021	2022	2023
Parking Lot - Pavement	Reserves	50,000	50,000		30,000	25,000	
Counter Replacement	Reserves	25,000		25,000			
Carpet Replacement	Reserves	30,000		25,000			
Replace Back doors	Reserves				10,000		
Awnings	Reserves			5,000	25,000		
Digital Sign	Reserves						60,000
Replace cement back doors	Reserves	Need Quote			8,000		
Camera system-16 camera unit	Reserves	Need Quote			25,000		
Computers/Monitors - 4 of each	Reserves	Need Quote			7,000		
Office furniture	Reserves				2,000		
Wireless Security-Doors	Reserves	Need Quote					
<b>Total Budget Amounts</b>			<b>50,000</b>	<b>55,000</b>	<b>107,000</b>	<b>25,000</b>	<b>60,000</b>

# Museum- 5 Year Capital Improvement Plan

	Funded by	Estimated Cost	2019	2020	2021	2022	2023
<b>Building Improvements</b>							
Roof Repair	City	1000	1000				1000
Door and Window Repairs	MAHS	2600					
Basement Windows	MAHS	800					
Windows Doors and Lintels	City/MAHS	18150		2500	2500	4075	
Concrete Window sills	City	Need Quote		1000	1000	1000	
Stone building re-tuck concrete	City	Need Quote			5000	4000	
Exterior stairs to basement	MAHS	3250					
Front Door replacement	MAHS	15000					
Skylight Replacement	MAHS	2500					
HVAC	City/MAHS	Need Quote	3000				5000
<b>Exterior Improvements</b>							
North side Concrete replacement	City	Need Quote		5000			
Pavement North, East & South	City	Need Quote	2000				
Front Sidewalk Replacement	City	Done in 2018					
Overhead Garage Door	City	Done in 2018					
Remove Trees	City	Done in 2018					
Basement Railing	MAHS						
<b>Total Amount Placed in the Budget</b>			6000	8500	8500	9075	6000

# AIRPORT- 5 Year Capital Improvement Plan

## CITY SHARE OF COSTS

	Funded by	Estimated Cost	2019	2020	2021	2022	2023
<b>Building Improvements</b>							
Arrival/Depart Building upgrade	State Grant	50,000.00				5,000.00	
<b>Equipment</b>							
Mower	State Grant	20,000.00					
Brush Mower	State Grant	10,000.00					
New Beacon and Wind Sock	State Grant	97,000.00				9,700.00	
Taxi-Way Improvements Phase 1	State Grant	Reduce the project amount\$12,500			12,500.00		
Taxi-Way Improvements Phase 2							
Runway lights upgrade	State Grant					8,000.00	15,000.00
Parking Lot pavement							
<b>Total Amount Placed in the Budget</b>		<b>177,000.00</b>	<b>-</b>	<b>-</b>	<b>12,500.00</b>	<b>22,700.00</b>	<b>15,000.00</b>

Milaca Police Department

Capital Expenses

2020 2021 2022 2023 2024

**SQUAD 531**  
 Make: Ford  
 Model: Crown Victoria  
 Year: 2011  
 Original Life Exp: 8  
 Exp Life Remaining: 2  
 Replacement Cost: \$36,500 \$4,563 \$4,563 \$4,563 \$4,563

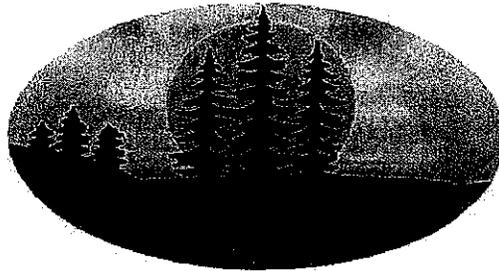
**SQUAD 533**  
 Make: Chevrolet  
 Model: Tahoe  
 Year: 2012  
 Original Life Exp: 8  
 Exp Life Remaining: 4  
 Replacement Cost: \$45,000 \$11,250 \$45,000 \$5,625 \$5,625 \$5,625

**SQUAD 532**  
 Make: Ford  
 Model: Explorer  
 Year: 2016  
 Original Life Exp: 8  
 Exp Life Remaining: 6  
 Replacement Cost: \$36,500 \$6,083 \$6,083 \$6,083 \$6,083 \$4,563

**EMERGENCY SIRENS**

Replacement Cost  
**SQUAD RADIOS**  
 Motorola 800 Mhz:  
 Original Life Exp: 10  
 Exp Life Remaining: 5  
 Qty: 4  
 Replacement Cost Each: \$6,000  
 Replacement Cost: \$24,000 \$4,800 \$4,800 \$4,800 \$2,400 \$2,400

FIRE DEPARTMENT CIP		YEAR MFG	2020	2021	2022	2023	2024
VEHICLES							
GRASS RIG #6	Reserves	1989					
ENGINE #2	Reserves	1994					
TANKER #1		2014					
ENGINE #1		2007					
RESCUE #1		1992					
TANKER #2	Reserves	2004					
GRASS RIG #9	Reserves	2001				60,000.00	
EQUIPMENT							
AIR BOTTLES (3 PER YEAR)			2,730	2,820	2,910	3,000	3,090
SCBA (1 EVERY OTHER YEAR)			3,250	3,250	3,500	3,500	3,750
TURNOUT GEAR (3 SETS/YR)			7,500	7,550	7,600	7,650	7,700
PAGERS (3 PER YEAR)			2,065	2,135	2,210	2,290	2,370
RADIOS			1,000	1,000	1,000	1,000	1,000
			16,545	16,755	17,220	77,440	17,910



**CITY OF MILACA  
PUBLIC HEARING NOTICE**

Thursday, December 17, 2020  
6:30 p.m.  
Milaca City Hall

NOTICE IS HEREBY GIVEN that the Milaca City Council will call a meeting on Thursday, December 17th, 2020, at 6:30 p.m., to conduct a public hearing on;

**TRUTH AND TAXATION**

All persons interested are invited to attend said council meeting. Written comments may be submitted to the City Manager's office 255 First Street East, Milaca Minnesota 56353. Please contact the City Manager's office at, 320-983-3141 if you have any questions.

Tammy Pfaff  
City Manager  
City of Milaca

Public Notice posted on city website and city notice board this 16th day of November, 2020.  
Published December 3rd and 10<sup>th</sup> 2020.

# Incident Summary by Incident Type

Date Range: 8/1/2020 to 8/31/2020

Incident Type	# of Incidents
Accident	8
Agency Assist	24
Alarm	8
Animal	7
Assault	4
Burglary	3
Cdtp	2
Child Custody	1
Community Contact	1
Community Contact	2
Csc	1
Disturbance	5
Domestic	4
Driving Complaint	10
Family Services Referral	5
Fire	1
Firearms Complaint	1
Found Property	9
Fraud-forgery-scam	1
Funeral Escort	1
Garbage Dumping	2
Gas Drive Off	3
Harassment Complaint	3
lcr Misc	35
Juvenile Complaint	2
Lockout	3
Lost Property	2

# Incident Summary by Incident Type

Date Range: 8/1/2020 to 8/31/2020

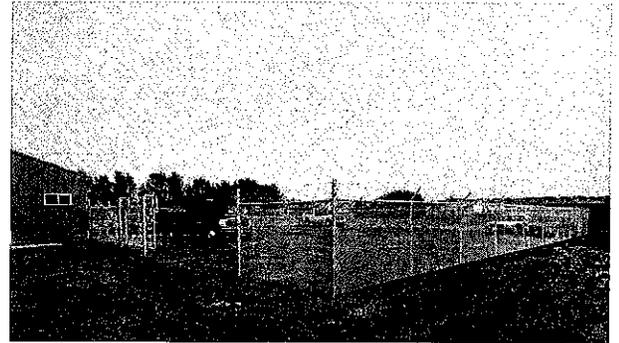
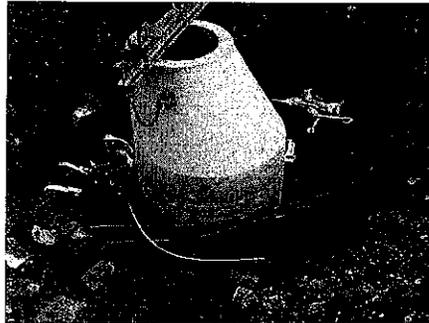
Medical	36
Motorist Assist	1
Noise Complaint	1
Ofp Violation	1
Property Exchange	2
Property Watch	1
Public Assist	31
Pursuit	1
Recovered Property	1
Remove Unwanted	4
Suicidal Party	2
Suspicious Activity	12
Theft	16
Threats Complaint	1
Traffic	39
Traffic Complaint	1
Welfare Check	8
Zoning Violation	2
<b>Total: 308</b>	

# Milaca Public Works

## *Supervisor's Report for August - September*

### **Public Works:**

- Collapsing Manhole on 3<sup>rd</sup> Ave SW by building center being excavated and replaced.
- Police impound area excavated, spread millings, and compacted.
- Trimming trees on plow routes.
- Graded alleys.
- Sweeping daily.
- Discharging wastewater at ponds.
- Mowed ponds.



### **Parks:**

- Sanitizing playground equipment and tables every morning.
- Splash pad shut off before 2 nights of frost on 9/8.
- Older skate park equipment moved to new pad.

### **Airport:**

- City's Judd hanger fixed up
- Mowing
- State inspection report came back, 4 trees to be cut down.





*"The Best Name In Fence"*

**To: City of Milaca**

**Date of Estimate: 8/04/2020**

**RE: Public Works**

**Terms: Net on Comp.**

1205 Central Ave N  
Milaca, MN 56353

**Furnish & Install 400' of Cedar Privacy Fence:**

**-Installed along south perimeter as visual block from neighboring homes**

**8' High Cedar Privacy Fence:**

- 3" Sch.40 posts set in 48" deep concrete footings @ 8' on center or less
- (4) – cedar 2" x 4" x 8' stringers per 8' bay
  - attached to round Sch.40 posts w/ wood post adapters
- 1" x 6" x 8' cedar face boards nailed overlapping on outside of fence
  - nailed board over board for full privacy

**Total Project Price for 8' High Cedar Privacy Fence = \$23,395.00**

**12' High Cedar Privacy Fence:**

- 4" Sch.40 posts set in 72" deep concrete footings @ 5' on center or less
- (5) – 2" x 6" stringers per 5' bay
  - attached to Sch.40 posts w/ wood post adapters
- 1" x 6" x 6' cedar face boards nailed top and bottom on outside of fence
  - nailed board over board for full privacy

**Total Project Price for 12' High Cedar Privacy Fence = \$69,995.00**

**14' High Cedar Privacy Fence**

- 4" Sch.40 posts set in 84" deep concrete footings @ 4' on center or less
- (6) – 2" x 6" stringers per 4' bay
  - attached to Sch.40 posts w/ wood post adapters
- 1" x 6" x 8' cedar face boards cut to 7' and nailed top and bottom
  - nailed board over board for full privacy

**Total Project Price for 14' High Cedar Privacy Fence = \$99,995.00**

Thank you,

**Mark Wassink**  
*Commercial Sales*

Office (763) 425-5050  
Fax (763) 425-9006  
Cell (612) 968-4945  
[markw@tcfence.com](mailto:markw@tcfence.com)

# CENTURY FENCE COMPANY



SINCE 1917 THE MARK OF PERMANENCE

P.O. Box 277, Forest Lake, MN 55025

Phone (651) 464-7373  
Toll Free (800) 328-9558  
Fax (651) 464-7377  
Cell Phone (612) 670-3520

nhorner@centuryfence.com

9/2/2020

Phone:

Fax:

Proposal To:

City of Milaca  
255 First Street East  
Milaca, MN 56353

Ship To:

Installed  Material Only  Prepaid Freight  Freight Collect **F.O.B. Job Site** **Delivery Schedule:**

**Description**

Furnish and Install:

300' of 8' high Trex Seclusions Fence of a standard color. See attached details for fence build.  
Posts will be set in a 12" X 48" concrete footing.

\$39,827.00

Price valid for 30 Days

Excludes marking private utilities not marked by Gopher One Call

Excludes installation through frozen soils, rock, or unsuitable backfill

**Acceptance:** This proposal when accepted in writing by purchaser and by Century Fence Company's Main Office becomes a contract between two parties. The conditions on the attached "Terms and Conditions" sheet are made a part of this contract.

**Terms of Payment: Net Cash upon receipt of invoice.**

Buyer's signature \_\_\_\_\_ Date \_\_\_\_\_

Submitted by \_\_\_\_\_

Nathan Horner

# CENTURY FENCE COMPANY



SINCE 1917 THE MARK OF PERMANENCE  
P.O. Box 277, Forest Lake, MN 55025

Phone (651) 464-7373  
Toll Free (800) 328-9558  
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nhorner@centuryfence.com

9/2/2020

Phone:

Fax:

Proposal To:

City of Milaca  
255 First Street East  
Milaca, MN 56353

Ship To:

Installed  Material Only  Prepaid Freight  Freight Collect **F.O.B. Job Site** **Delivery Schedule:**

**Description**

Furnish and Install:

300' of 8' high green treated wood fence.  
Fence will consist of 4" X 4" X 12' long posts dug and set in 12" X 48" concrete footings with 3) 2X4 rails per 8' space.  
Fence covering will be 1" X 6" X 8' dog eared boards installed tight to one another to provide a solid privacy fence.  
\$31,613.00

\*\*Excludes painting or staining fence\*\*

**Acceptance:** This proposal when accepted in writing by purchaser and by Century Fence Company's Main Office becomes a contract between two parties. The conditions on the attached "Terms and Conditions" sheet are made a part of this contract.

**Terms of Payment: Net Cash upon receipt of invoice.**

Buyer's signature \_\_\_\_\_

Date \_\_\_\_\_

Submitted by \_\_\_\_\_

Nathan Horner

# CENTURY FENCE COMPANY



SINCE 1917 THE MARK OF PERMANENCE  
P.O. Box 277, Forest Lake, MN 55025

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9/2/2020

Phone:

Fax:

Proposal To:

City of Milaca  
255 First Street East  
Milaca, MN 56353

Ship To:

Installed  Material Only  Prepaid Freight  Freight Collect **F.O.B.** Job Site **Delivery Schedule:**

**Description**

Furnish and Install:

300' of 6' high Iron Wreath Privacy fence of a standard color. See attached details for fence build.  
Posts will be set in a 12" X 48" concrete footing.

\$53,644.00

Price valid for 30 Days

Excludes marking private utilities not marked by Gopher One Call  
Excludes installation through frozen soils, rock, or unsuitable backfill

**Acceptance:** This proposal when accepted in writing by purchaser and by Century Fence Company's Main Office becomes a contract between two parties. The conditions on the attached "Terms and Conditions" sheet are made a part of this contract.

**Terms of Payment: Net Cash upon receipt of Invoice.**

Buyer's signature \_\_\_\_\_ Date \_\_\_\_\_

Submitted by \_\_\_\_\_

Nathan Horner

## SPECIFICATIONS

Available in 6 stock colors: white, brown, ensor green, black, woodland green, and bronze



Industrial Aircraft Rivets are used to ensure added durability and strength

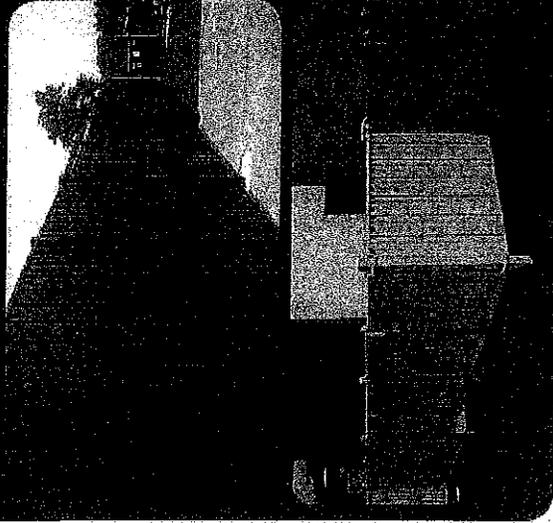
Features an embossed wood grain finish

Long lasting 11 gauge G90 galvanized steel channels

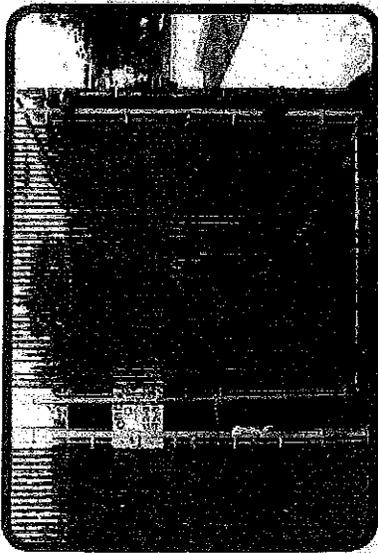
Optional angle board available for added privacy

25 gauge G90 galvanized steel interlocking boards

20 Year Warranty

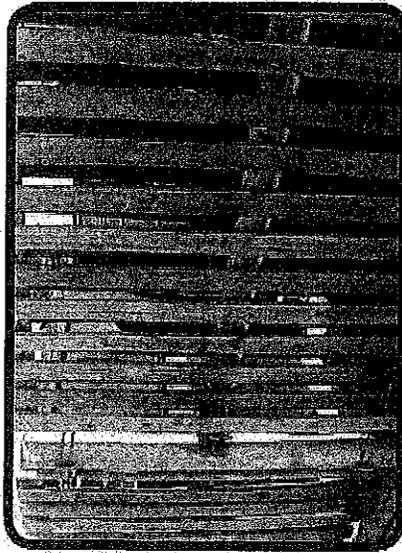


Call Dealer for Sample Piece  
866-310-2747



## Do It Right the First Time

With a 20 year warranty, Iron World privacy panels are built to last and dress up those unsightly areas of your property. You can spend a little up front to install it once or continue to replace your enclosures year in and year out. Realize the Iron World difference.



9390 Davis Avenue  
Howard County • Maryland 20723  
Phone: (301) 776-7448 • 1-866-310-2747  
Fax: (301) 776-7449 [www.ironworldfencing.com](http://www.ironworldfencing.com)

**IRON WORLD**<sup>®</sup>  
M A N U F A C T U R I N G

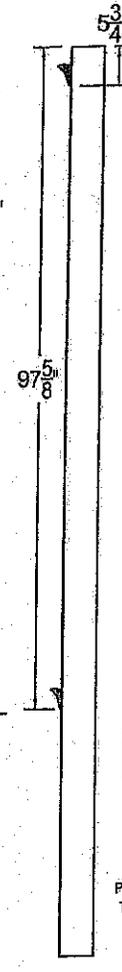
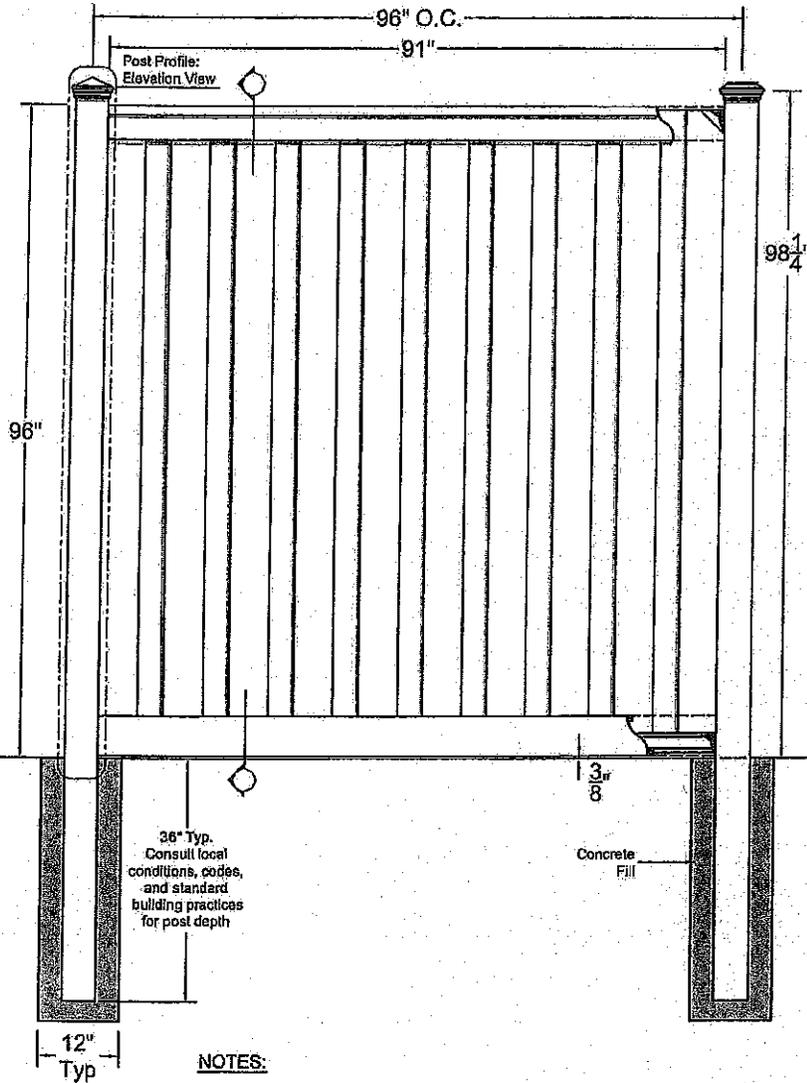


Privacy Panels

# Trex® Seclusions®

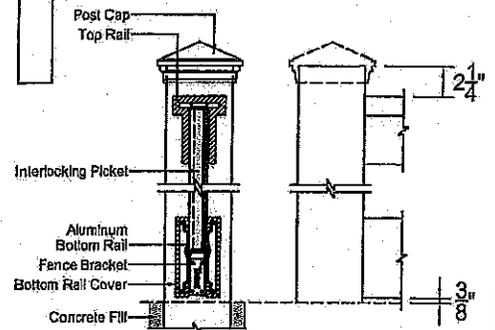
## COMPOSITE FENCING SYSTEM

ARCHITECTURAL DRAWING:  
TREX SECLUSIONS FENCING  
8' TALL x 8' WIDE



COMPONENTS	QUANTITY	LENGTH
Post Cap: Pyramid, Flat, or Crown	1	
5" x 5" Post	1	144" *
4" x 4.9" Top Rail	1	91" *
1" x 5.75" Interlocking Picket	19	91" *
1" x 5.75" Bottom Rail Cover	2	91" *
Aluminum Bottom Rail	1	90 1/2"
Fence Bracket	4	
1 5/8" (Typ) Exterior Wood Screws	24	

\* Length may vary



Post Profile: Cut View / Elevation View

**NOTES:**

1. INSTALLATION TO BE COMPLETED PER MANUFACTURER'S SPECIFICATION.
2. THIS DRAWING IS PROVIDED FOR PLANNING PURPOSES. REFER TO MANUFACTURER'S INSTALLATIONS FOR CONSTRUCTION DETAILS.
3. REFER TO MANUFACTURER'S WEBSITE FOR PRODUCT INFORMATION.
4. DRAWING NOT TO SCALE.

160 EXETER DR., WINCHESTER VA, 22603

WWW.TREXFENCING.COM

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Installation Guide:

# Trex® Seclusions®

COMPOSITE FENCING SYSTEM

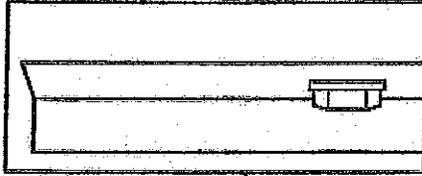


Trex® Fencing

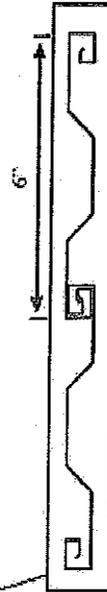
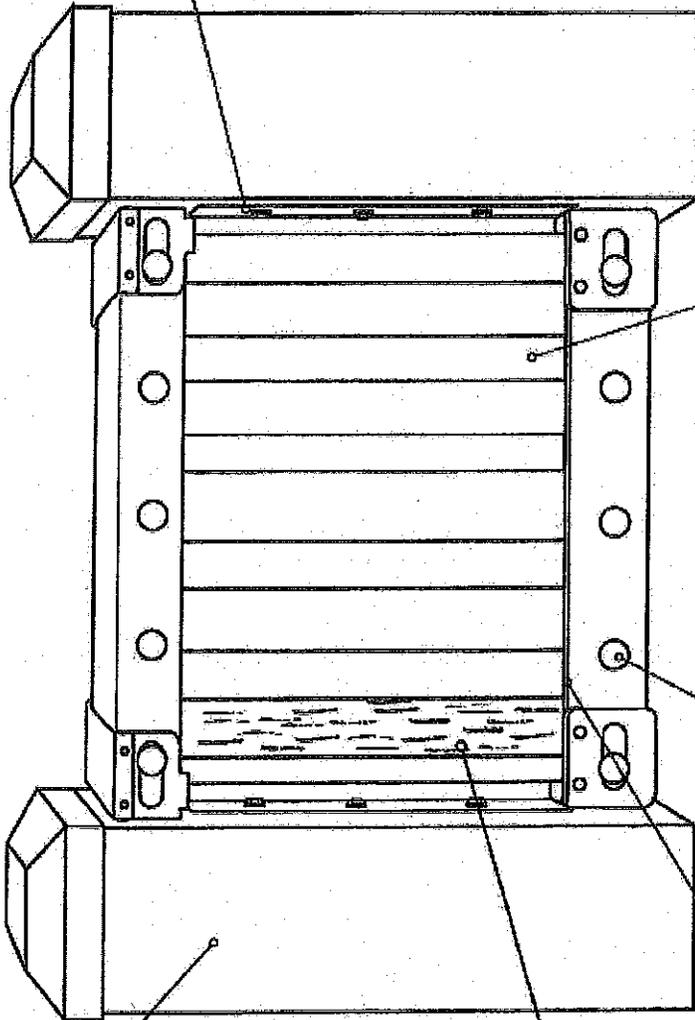


Powder Coated (All Colors Available)

Embossed Wood Grain Finish



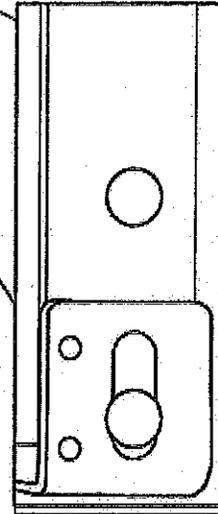
Optional Angle Board for Added Privacy



G90 Galvanized Steel Interlocking Boards: 25 Gauge (Top View)

E1 Gauge G90 Galvanized Steel Channel

Industrial Aircraft Rivets for Added Durability and Strength

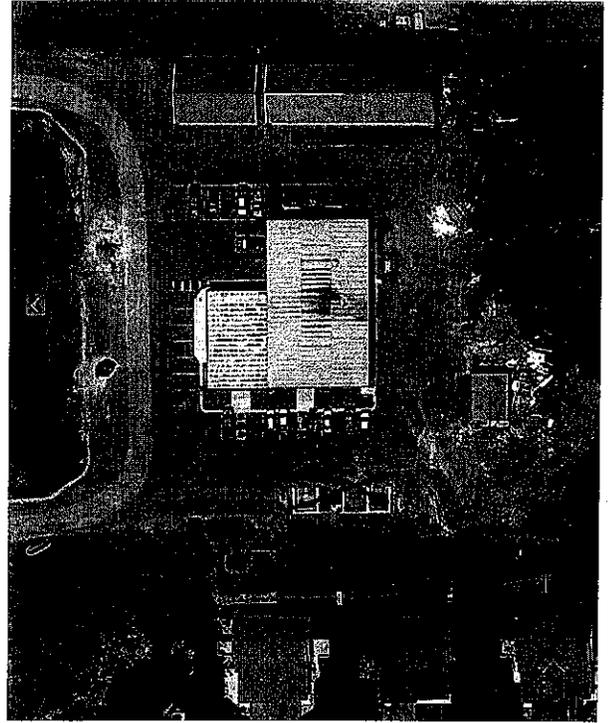


# Privacy Panel Sample

Public Works Garage Salt Shed 30'x 50'



Proposed location



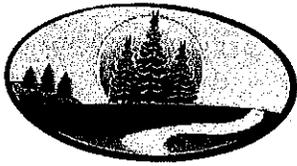
Steel price \$20,960.00 (government pricing)

Concrete block \$6,500

Additional asphalt needed \$6,000

Public Works Budget for 2020 Salt Shed \$25,000

Requesting the additional amount needed \$8,500 from donation fund.



### **City of Milaca COVID-19 Economic Relief Grant Guidelines**

The purpose of the City of Milaca COVID-19 Economic Relief Grant is to provide temporary working capital support to local small businesses and individuals adversely affected by the COVID-19 pandemic including any business interruption caused by a required closure.

Businesses and individuals are also strongly encouraged to apply for all other available COVID-19 related funding such as the Small Business Administration Economic Injury Disaster Loan, the Paycheck Protection Program, the Minnesota Small Business Guarantee Program, Pandemic Unemployment Assistance Program, etc. Businesses and individuals applying for funds through these programs are still eligible to receive a grant from the City, but may not use City grant funds for eligible expenses covered by other Local, State or Federal funds.

The Applicant recognizes and agrees that the City of Milaca retains absolute authority and discretion to decide whether to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at its sole risk and expense.

Receiving an Economic Relief Grant may affect your business or individual taxes.

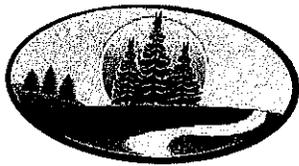
#### **Eligibility Requirements - Businesses**

**Eligible** Businesses must meet all of the following criteria as of March 1, 2020 to be eligible for grant funds:

1. Be able to demonstrate that the business was directly and adversely affected by the COVID-19 pandemic.
2. Have a physical commercial or industrial location in the City of Milaca. Home-based businesses - except for licensed childcare providers - are not eligible.
3. Be registered with the Minnesota Secretary of State and not be debarred by the State of Minnesota.
4. Employ the equivalent of 50 or fewer full-time workers.
5. Be current on all taxes, bills, or charges due to the City from February 1, 2020 or prior.

**Ineligible** businesses include the following (this is a non-exclusive list):

- Non-profit organizations;
- Independent contractors and the self-employed;
- A business manufacturing, distributing, selling or conducting related activities of sexually explicit materials;
- A business that derives income from passive investments without operational ties to operating businesses or a business primarily focused on speculative activities that develop profits from fluctuations in price rather than the normal course of trade;
- A business that earns more than half of its annual net revenue from lending activities;
- A business engaged in pyramid sales, where a participant's primary incentive is based on the sales made by an ever-increasing number of participants;
- A business engaged in activities that are prohibited by federal law or applicable law in the jurisdiction where the business is located or conducted; and
- A business engaged in gambling enterprises, unless the business earns less than 50% of its annual net revenue from lottery sales.



### **Eligibility Requirements – Individuals**

**Eligible** Individuals must meet all of the following criteria as of March 1, 2020 to be eligible for grant funds:

1. Must be a permanent resident within the City of Milaca.
2. Have two forms of identification showing proof of residence. One of these forms of identification must be a valid driver's license with current address and a social security card.
3. Be current on all taxes, bills, or charges due to the City from February 1, 2020 or prior.

**Ineligible** individuals include the following (this is a non-exclusive list):

- Non-permanent residents of the City of Milaca

### **Amount of Grant and Use of Grant Funds**

Eligible businesses and individuals may receive a one-time grant of up to \$10,000 based on demonstrated need and for use on eligible expenses. The minimum grant amount is \$1,000. When CARES Act funds are depleted, no more applications will be accepted.

Funds can be used for rent or mortgage or rent payments, payroll for current employees, working capital and operational costs such as inventory and delinquent utility payments.

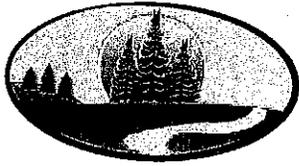
All businesses applying for this grant should be able to distinguish between direct and indirect costs. Direct costs encompass the costs involved with creating, developing, and releasing a product (e.g., manufacturing supplies, equipment, raw materials, labor costs, and other production costs). Indirect costs are costs *not directly* related to the development of your business's product or service (e.g., utilities, office supplies, office technology, marketing campaigns, accounting services, employee benefit and perk programs, and insurance costs). Both types of costs are eligible for consideration, but indirect costs should not exceed 50% of the award amount.

Funds cannot be used for direct expenses related to crop or livestock production, purchasing machinery or vehicles, moving expenses, land acquisition costs, or capital improvements.

#### **Non-exclusive Examples of Ineligible Uses of CARES Act Stabilization Funds:**

- Expenses/costs that are/will be funded/reimbursed by other federal or state grant program.
- Replacement of lost revenues (government entities).
- Government expenses incurred prior to March 1, 2020 or after December 30, 202.
- Expenses for the State share of Medicaid (including the portion of state share paid by counties).
- Damages covered by insurance.
- Payroll or benefit expenses for government employees [or staff time] whose work duties are not "substantially dedicated to mitigating or responding to the COVID-19 public health emergency."
- Reimbursement to donors for donated items or services.
- Workforce bonuses (generally) other than hazard pay or overtime for employees.
- Severance pay.
- Legal settlements.
- Prepayments on contracts to the extent that doing so would be inconsistent with the ordinary course of policies and procedures.
- Per capita payments to residents of a jurisdiction without an assessment of individual need.

The City will determine in its discretion the appropriate amount of a grant and the eligible costs and expenses for each eligible business and individual.



### **Application Process**

- Applicants must submit a completed grant application to be considered. A copy of the City of Milaca Economic Relief Grant application can be found on the City's website via the following link: [https:// www.cityofmilaca.org/covid19](https://www.cityofmilaca.org/covid19)
- Completed applications must be received by **4:30 p.m. on October 12, 2020** to be considered.
- Completed applications should be mailed to Tammy Pfaff at the City of Milaca or emailed to [tpfaff@milacacity.com](mailto:tpfaff@milacacity.com)
- Applicants should include the following information:
  - Basic details about the business or individual;
  - Narrative descriptions and estimated calculations of the negative impacts on the business or individual due to COVID-19; and
  - Information on the intended use of the grant funds.
- Following notice of an approved application, applicants must submit the following within 5 business days:
  - 2019 Federal Business Tax Return or appropriate Business Tax Schedule, or substitute documentation of revenue if 2019 Return is not yet completed;
  - Evidence of revenue loss related to COVID 19 or other documentation demonstrating the impact the COVID-19 pandemic.
  - Any additional documentation or information deemed necessary by City Administration to determine eligibility, generate grant documents, disburse grant proceeds, or meet program reporting requirements.
- The failure to submit required documentation will result in forfeiture of grant award.
- All grant recipients are considered sub-recipients of Federal pass-through funds. There are certain information collecting requirements that must be met by pass through entities awarding grants. *See* 2 USC § 200.331. In circumstances where this information is not available, the “best information available to describe the Federal award and subaward” is required. *Id.*

### **Reporting**

Businesses owners receiving grant funds must sign an agreement form acknowledging that the business will use the grant funds only for eligible costs and expenses not already covered by other Federal, State or Local funds and agreeing to provide a report to the City on the use of the grant funds within 60 days of receiving grant funds and permitting the City of Milaca to have access to the business's records and financial statements as necessary for the City of Milaca to meet its reporting requirements to the state and Federal governments. The City will require business owners to provide proof that grant funds were used only for eligible costs and expenses. Upon the satisfactory provision of this report and any requested proof provided to the City of Milaca, the grant process will be complete.

Pursuant to Minnesota law, any funds improperly spent may be recouped by the state and federal government from the City of Milaca as a pass-through entity. Accordingly, any funds improperly spent by a sub-recipient may also be recouped by the City of Milaca within 60 days of the Minnesota Commissioner of Revenue certifying that amount must be repaid by the City of Milaca.

## City of Milaca COVID-19 Economic Relief Grant Application

**Program Information:** All grants awarded are for the purpose of working capital and intended to replace cash flow used for operating costs that existed at the time of the peacetime emergency declaration made through Executive Order 20-01. Such costs may include current payroll obligations, lease or mortgage payments, utilities, accounts payable, and other critical business expenses that cannot be paid as a direct result of the current health emergency. This program is subject to applicable state and local peacetime emergency executive orders.

**Eligibility Notes:** All business applicants must be eligible businesses with physical commercial or industrial operations located within the city limits of Milaca that have been operating long enough to demonstrate financial viability. Applicants must demonstrate that they were directly and adversely affected by the COVID-19 related peacetime emergency Executive Orders 20-04 and 20-08, including being in an industry specifically named by those executive orders.

**Please review and complete entire application prior to submittal.**

### Applicant Information

#### 1. Individual completing the application:\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Federal Unique Entity Identifier (UEI):  \_\_\_\_\_  
(see <https://fedgov.dnb.com/webform/> to obtain your number)

Federal Award Identification Number (FAIN):  \_\_\_\_\_ or  Not available

\* Individuals applying for mortgage or rental assistance funding can skip question #2.

#### 2. Business legal name:

\_\_\_\_\_  
*(Name should be the officially registered name of the business entity.)*

Business operating name \_\_\_\_\_  
(if different)

Type of Business: \_\_\_\_\_

Business street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

#### 3. Please check all business funding sources applied for: Federal PPP Federal EIDL MN SBEL MN SBRG

Please check all business funding sources received:  Federal PPP  Federal EIDL  MN SBEL  MN SBRG

For individuals: Did you apply and receive unemployment benefits under the Pandemic Unemployment Assistance (PUA) program?  Yes  No – If no, please explain below.

4. Has your business received grant funds from a local, state, or Federal government previously?  
 Yes  No (if Yes, please attach any available audits from previous grant programs)
5. Is your business registered with the Minnesota Secretary of State? If so, please provide certificate of good standing with the MN Secretary of State Office.  
 Yes  No
6. Was your business ordered to close or had to significantly reduce its operations by a State of Minnesota Emergency Executive Order in 2020?  
 Yes  No
7. What year did this business begin operating in the City of Milaca? \_\_\_\_\_

8. Do you own the building where your business is located or have a lease for the space?  
 Own  Lease

Applicants (including individuals) will need to provide a copy of a lease or statement of lease terms, mortgage statement, property tax statement, or other documentation to show site control within the City of Milaca.

9. Gross revenue for March 1<sup>st</sup> – May 31<sup>st</sup>, 2019 \$ \_\_\_\_\_  
Gross revenue for March 1<sup>st</sup> – May 30<sup>th</sup>, 2020 \$ \_\_\_\_\_  
Estimated monthly gross revenue loss due to COVID-19: \$ \_\_\_\_\_

10. Employment (please include all W-2 employees):

On March 1, 2020:

# Full-time employees: \_\_\_\_\_ # Part-time employees: \_\_\_\_\_

Current:

# Full-time employees: \_\_\_\_\_ # Part-time employees: \_\_\_\_\_

11. Briefly explain how the business or individual has been impacted by COVID 19 health pandemic and/or related Executive Orders and what challenges it is facing.

12. Grant amount requested \_\_\_\_\_

13. Please describe how you intend to use awarded grant funds. Refer to grant guidelines for eligible expenses for businesses and individuals. Please specify eligible expenses expected to be paid with funds and the time period during which the funds will be spent. Please describe whether the costs to be paid are direct or indirect expenses (see guidance for more information). Include proposed expenses requested to be paid using total amount of grant. For example: Labor expense for 2 employees August 17–28, 2020 (direct cost): \$3,000; May 2020 Rent (indirect cost): \$2,000. Reminder: indirect costs should not exceed 50% of the total award requested.



11897 Co. RD 87 SE  
 Alexandria, MN 56308  
 Phone: 800-264-2320  
 Fax: 320-763-9077  
 Email: orders@alexairapparatus.com  
 Web Site: www.alexairapparatus.com

# QUOTE

Date	Customer PO
9/10/2020	

BILL TO
Milaca Fire Department  Milaca, Minnesota

SHIP TO
Milaca Fire Department  Milaca, Minnesota

S.O. #	Promise Date	Terms	Sales Rep
		NET 30	Jim Tollefson

QTY	STOCK ORDER	PART NUMBER	DESCRIPTION	PRICE (Each)	PRICE (Extended)
22	ORDER	4050013	Drager PSS 7000 SCB Backplate w/Sentinel 7000 HP QC	\$3,942.00	\$86,724.00
44	ORDER	4058999	Drager 4500psi/45 Minute Clear Custom Logo Cylinders	\$778.00	\$34,232.00
22	ORDER	3357114	Drager Spare Cylinder Quick Connect Cylinder- HP	\$86.50	\$1,903.00
25	ORDER	R62986	Drager FPS 7000 Mask w/HUD "Heads-Up-Display"	\$448.00	\$11,200.00
			BUDDY BREATHER OPTION- Not Required- Per SCBA		
	OPTION	BUDDY	Drager 40" Buddy Breather w/ Pouch	\$285.00	
			VOICE AMP OPTION- Not Required - Per Mask		
	OPTION	R63301	Drager FPS COM 5000 Voice Amp	\$439.00	
			OR		
	OPTION	R61343	Drager FPS COM 7000 Voice Amp w/Team Talk	\$1,078.00	
			OTHER OPTIONS		
	OPTION	3357116	Drager Fill Station Quick Connect Adapter- HP	\$605.00	
	OPTION	3702124	Drager RIT Lifeguard II Complete RIT Kit- Includes: RIT Bag, 4500/60 Min Cylinder, Dual Line RIT Hose, Mask & LDV	\$3,414.00	
	OPTION	LXFB30-?	Lightning X- SCBA Mask Bag- Red, Black or Flur Yellow	\$16.50	
			In-Service Training and Initial Fit Test Included		

\*CUSTOMERS THAT HAVE NOT PROVIDED TAX EXEMPT FORMS WILL BE CHARGED APPLICABLE SALES TAX  
 \*FREIGHT PREPAID & ADDED  
 \*F.O.B SHIPPING POINT  
 \*THIS IS NOT AN INVOICE

SHIPPING: \$400.00  
 SUB: \$134,059.00  
 TAX:  
**TOTAL: \$134,459.00**

\_\_\_\_\_  
 Authorized Signature of Approval



**Ultimate Safety Concepts, Inc.**  
**DBA: Clarey's Safety Equipment**  
 1725 Highway 14 East  
 Rochester, MN 55904  
 507-289-6749 or 800-558-8009 - Fax 507-289-5213  
**Proudly Serving Our Customers Since 1968**



<input type="checkbox"/>	<b>ORDER</b>	<input checked="" type="checkbox"/>	<b>QUOTE</b>
--------------------------	--------------	-------------------------------------	--------------

DATE	9/1/20	ACCOUNT #	
	BILL TO:	SHIP TO:	
CUSTOMER:	MILACA FIRE DEPARTMENT	MILACA FIRE DEPARTMENT	
ADDRESS	205 1st St E	205 1st St E	
CITY/STATE/ZIP	Milaca, MN 56353	Milaca, MN 56353	
CONTACT NAME:	Tom Christensen (Deputy Chief)	PO #	None
PHONE:	320-250-2515	EMAIL	tjchristensen@citlink.net
FAX:	None	SHIPPING CHARGES QUOTED?	To Be Determined

FROM:	Scotty Allyn	scottyallyn@clareys.com	651-261-9079
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NUMBER OF PAGES:	1
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**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING EQUIPMENT:**

QUANTITY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
22	X8914021305304	3M/Scott Safety 2018 X3 Pro Air-Pak with Snap Change, Standard Harness with Parachute Buckles, 4500 ppsi, Standard Harness & Belt, Universal EBSS, PASS with Pak-Tracker, No Case, Packaged (2) Per Box	\$5656.00ea	\$124,432.00
44	200129-01	3M/Scott 4500 psi 45 min Carbon Cylinder with Snap Change Valve	\$1150.00ea	\$50,600.00
25	201215-22	3M/Scott Safety AV 3000 HT Facepiece-Medium	\$255.00ea	\$6375.00
			<b>Total</b>	<b>\$181,407.00</b>

# ***EMERGENCY RESPONSE SOLUTIONS***

*"Response is our Middle Name"*

Quote Expires in 30 Days

**We appreciate the opportunity to earn your Business!**

***Emergency Response Solutions, LLC***  
4817 Viking Blvd. NE Ste 102, East Bethel, MN 55092  
Phone 651-464-1010

# **EMERGENCY RESPONSE SOLUTIONS**

*"Response is our Middle Name"*

## **MSA G1 4500PSIG SCBA QUOTE**

**PREPARED FOR:**

**MILACA FIRE DEPARTMENT**

<b>QUANTITY:</b>	<b>DESCRIPTION:</b>	<b>UNIT PRICE:</b>	<b>TOTAL:</b>
	<b>CARRIER HARNESS CONFIGURATION:</b>		
22	<b>MSA G1 GLOBAL SCBA FIRE SERVICE EDITION. 2018 NFPA COMPLIANT. 15 YEAR WARRANTY.</b>  <b>ATO G1FS- 422MA2C0LAR</b> 4 - 4500 PSIG SYSTEM OPERATING PRESSURE 2 - CGA THREADED REMOTE CONNECTION 2 - STANDARD HARNESS WITH CHEST STRAP <b>M - **METAL CYLINDER BAND</b> <b>A - **ADJUSTABLE-HEIGHT, SWIVELING LUMBAR PAD</b> 2 - SOLID COVER REGULATOR, LEFT SHOULDER <b>C - CONTINUOUS REGULATOR HOSE</b> <b>0 - NO EMERGENCY BREATHING SUPPORT</b> <b>L - **LEFT CHEST VOICE AMP SPEAKER MODULE</b> <b>A - RIGHT SHOULDER PASS W/ STANDARD CONTROL MODULE</b> <b>R - **RECHARGEABLE BATTERY TYPE</b> -(1) BATTERY INCLUDED W/ EVERY CARRIER PURCHASED  <b>* FACE PIECE AND CYLINDER PURCHASED SEPARATELY BELOW.</b>	\$5,032.35	\$110,711.70
	<b>CARRIER HARNESS OPTION(S):</b>		
PER SCBA	<b>**ADD EXTENDAIRE II EMERGENCY BREATHING SUPPORT (NFPA 2018 COMPLIANT)</b>	\$488.54	\$TBD
PER SCBA	<b>**ADD 10175021-SP INTEGRATED THERMAL IMAGING CAMERA CONTROL MODULE UPGRADE KIT, 4500/5500 PSIG LOCATED: RIGHT HAND SIDE OF CARRIER HARNESS</b>	\$878.20	\$TBD

**\*\*SCBA CARRIER HARNESS OPTION(S) ONLY OFFERED BY MSA\*\***

# **EMERGENCY RESPONSE SOLUTIONS**

*"Response is our Middle Name"*

<b>CYLINDER OPTION(S):</b>			
44	MSA 10156424-SP G1- 4500 PSIG, 45MIN CYLINDER ASSEMBLY, CGA THREADED REMOTE CONNECTION LOW PROFILE SUPER LITE CYLINDER	\$942.26	\$41,459.44

<b>FACE PIECE:</b>			
25	<b>MSA 10161810 G1 GLOBAL FACE PIECE FIRE SERVICE EDITION W/ INTERNAL HEADS UP DISPLAY (HUD). 2018 NFPA COMPLIANT. 15 YEAR WARRANTY.</b>  <b>ATO G1FP- FM1M4C1</b> <b>F - FIRE SERVICE EDITION (NFPA/NIOSH)</b> <b>M - MEDIUM SIZE FACE PIECE BLANK</b> <b>1 - HYCAR RUBBER COMPOSITION</b> <b>M - MEDIUM NOSE CUP</b> <b>4 - 4 PT ADJUSTABLE KEVLAR HEAD HARNESS</b> <b>C - HEAT RESISTANT CLOTH NECK STRAP</b> <b>1 - FIXED "PUSH-TO-CONNECT" REGULATOR CONNECTION</b>	\$296.48	\$7,412.00

<b>ADDITIONAL/OPTIONAL EQUIPMENT:</b>			
1	MSA 10158385 KIT, 6-POSITION CHARGING STATION, G1 SCBA	\$535.72	\$535.72
10	MSA 10148741-SP SPARE RECHARGEABLE BATTERY(S)	\$276.65	\$2,766.50

<b>INITIAL IN-SERVICE FIT TESTING:</b>			
ALL MEMBERS	INITIAL QUANTITATIVE FACE PIECE FIT TESTING (WITH PRINTED REPORT AND DIGITAL COPY) SHALL BE PROVIDED AT \$N/C FOR RECORDS. ERS WILL INCLUDE VARIOUS SIZES OF FACE PIECE ASSEMBLIES TO INSURE PROPER FIT FOR ALL MEMBERS PRIOR TO THE IN-SERVICE AND USE OF ALL SCBA EQUIPMENT.	\$N/C	\$N/C
<b>INITIAL IN-SERVICE FLOW TESTING:</b>			
ALL MSA G1 SCBA UNITS	INITIAL QUANTITATIVE SCBA FLOW TESTING (WITH PRINTED REPORT) SHALL BE PROVIDED AT \$N/C FOR RECORDS. EACH SCBA UNIT WILL INCLUDE (1) INITIAL QUANTITATIVE SCBA FLOW TEST REPORT DELIVERED FROM THE FACTORY WITH EACH INDIVIDUAL UNIT.	\$N/C	\$N/C

**Emergency Response Solutions, LLC**  
 4817 Viking Blvd. NE Ste 102, East Bethel, MN 55092  
 Phone 651-464-1010

# **EMERGENCY RESPONSE SOLUTIONS**

*"Response is our Middle Name"*

	<b>TRAINING:</b>		
<b>ALL MEMBERS</b>	<p>IN-SERVICE SCBA TRAINING WILL BE PROVIDED BY A FACTORY TRAINED INSTRUCTOR IN A CLASSROOM SETTING DURING A TIME AGREED UPON BY THE FIRE DEPARTMENT. THIS INCLUDES A CUSTOMIZED POWER POINT PRESENTATION, AS WELL AS INDIVIDUAL HANDS-ON TRAINING UNTIL <u>EVERY MEMBER IS COMPETENT</u> ON THE COMPLETE USE OF THE SCBA.</p> <p>HANDS-ON TRAINING WILL INCLUDE, BUT IS NOT LIMITED TO:</p> <ul style="list-style-type: none"> <li>- EQUIPMENT FUNCTION AND OPERATION</li> <li>- DONNING AND DOFFING OF EQUIPMENT</li> <li>- CLEANING AND DECONTAMINATION OF EQUIPMENT</li> <li>- INSPECTION AND FUNCTIONAL TESTING OF EQUIPMENT</li> <li>- WARRANTY INFORMATION AND REPAIR/REPLACEMENT PROCEDURES</li> </ul> <p>A CUSTOMIZED POWER POINT FILE WILL BE PROVIDED TO THE DEPARTMENT FOR FUTURE REVIEW AS NEEDED AT \$N/C.</p>	\$N/C	\$N/C
	<b>SERVICE PROVIDER INFORMATION:</b>		
	<p>EMERGENCY RESPONSE SOLUTIONS HAS (2) FULL-TIME SERVICE STAFF MEMBERS AND (4) FULL-TIME SALES/ADMIN MEMBERS C.A.R.E CERTIFIED. THE SERVICE DEPARTMENT IS LOCATED CENTRALLY IN EAST BETHEL, MN. THERE IS ALSO A MOBILE MAINTENANCE UNIT THAT COVERS THE ENTIRE STATE OF MINNESOTA. ALL MAINTENANCE AND SERVICE WORK PROVIDED IS DONE EITHER ON LOCATION, OR IN THE SERVICE DEPARTMENT AT THE OFFICE. TURN-AROUND TIMES ARE DIRECTLY RELATED TO WARRANTY PART REPLACEMENT AVAILABILITY (TYPICALLY 24 TO 48 HOURS). IN THE EVENT A SCBA UNIT IS NOT ABLE TO BE REPAIRED WITHIN A REASONABLE AMOUNT OF TIME, A TEMPORARY LOANER SCBA WILL BE AVAILABLE FOR REPLACEMENT.</p>		
	<b>\$N/C FREIGHT AND DELIVERY</b>	\$N/C	\$N/C
		<b>PURCHASE TOTAL:</b>	<b>\$TBD</b>
	<b>EMERGENCY RESPONSE SOLUTION'S RETURN POLICY:</b>		
	<p>*ALL RETURNS ARE SUBJECT TO EMERGENCY RESPONSE SOLUTIONS' RETURN POLICY - SPECIAL ORDER ITEMS CAN NOT BE CANCELLED OR RETURNED</p>		

Date of Quotation: September 2<sup>nd</sup>, 2020

**Emergency Response Solutions, LLC**  
 4817 Viking Blvd. NE Ste 102, East Bethel, MN 55092  
 Phone 651-464-1010

# Statewide Volunteer Firefighter Plan

## CITY OF MILACA RESOLUTION 20-58

### A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR FIREFIGHTERS WHO ARE VESTED IN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

The City Council of the City of Milaca, Minnesota, does ordain:

- WHEREAS: The City previously authorized the fire department to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and
- WHEREAS: The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Statewide Volunteer Firefighter Plan from PERA not more than 120 days ago; and
- WHEREAS: The City understands that Minnesota statute allows an increase in benefit levels if the plan is fully funded, but does not have provisions for a decrease in benefit levels; and
- WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

#### NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA:

- 1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$ \_\_\_\_\_ benefit level per year of service, effective January 1, 2021; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember \_\_\_\_\_ and was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Milaca, on \_\_\_\_\_, 20\_\_.

BY:

ATTEST:

\_\_\_\_\_  
Mayor Harold Pedersen

\_\_\_\_\_  
City Manager Tammy Pfaff

Public Employees Retirement Association of Minnesota  
 60 Empire Drive, Suite 200  
 St. Paul, MN 55103-2088  
 Phone: 651-296-7460 or 1-800-652-9026  
 Website: www.mnpera.org



August 20, 2020

PERA ID 6272-00

Governing Body and Fire Chief  
 Milaca VFD

[JNESS@MILACACITY.COM](mailto:JNESS@MILACACITY.COM); [firechief@milacacity.com](mailto:firechief@milacacity.com)

We received your request for a cost analysis to estimate the cost of increasing the benefit level in the Statewide Volunteer Firefighter Plan administered by PERA. Based on current information, we have developed this spreadsheet and a cost analysis for the benefit levels you requested. The results are shown below.

	\$ 3,400	\$ 3,500	\$ 3,600	\$ 3,700
A. Benefit Level (per year of service):				
B. Projected Present Assets 12/31/2020 [Attached]	831,323	831,323	831,323	831,323
C. Accrued Liability 12/31/2020 [Attached]	562,186	576,703	591,221	605,843
D. Surplus/ (Deficit) [B-C]	269,138	254,620	240,103	225,480
E. Funding Ratio at 12/31/2020 [B/C]	148%	144%	141%	137%
F. Accrued Liability 12/31/2021 [Attached]	619,983	636,185	652,386	668,710
G. Financial Requirement: Increase in Liability [F -C]	57,797	59,482	61,166	62,867
H. Financial Requirement: PERA Fees [\$30/member]	810	810	810	810
I. Financial Requirement: 1/10th of Deficit/(Surplus, if 3rd yr) [D/10]	(26,914)	(25,462)	(24,010)	(22,548)
J. Financial Requirement: Total [G+H+I]	31,694	34,830	37,965	41,129
K. Reductions to Financial Requirement:				
Projected Fire State Aid [2020 Amount @ 1.035]	50,607	50,607	50,607	50,607
Investment Earnings [6% on Projected Present Assets]	49,879	49,879	49,879	49,879

L. Estimated Required Contribution [J-K]

None	None	None	None
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Please note that these are estimates only. The figures shown above on Line L are estimates of required contributions that would be due on December 31, 2021 and beyond at the given benefit levels.

The estimate calculations were based on member information that was available at the time of preparing the analysis. Please review the membership data and make any corrections to that data. If you return that to me, I will prepare an updated cost estimate for you to review.

If you have any questions, please do not hesitate to contact me by phone (651-201-2666) or by email at [sharyn.north@mnpera.org](mailto:sharyn.north@mnpera.org).

Sincerely,

Sharyn North  
 Principal Accounting Officer, PERA

**PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only**

Name of Entity: Miliaca VFD  
 Calculation Date: 08/20/2020  
 Benefit Increase Date: 01/01/2021

Input:  
 2019 Fire State Aid: 38,847  
 2019 Supplemental State Aid: 8,993  
 Plan Assets 8/20/20 765,662  
 Current YTD Paid Benefits See Below  
 Member Data 27  
 Number of Firefighters: 27  
 Benefit Level: \$3,400

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (if Deferred)	Ben Level at Separation (if Deferred)	Through Years of Service	12/31/2020		Increase		12/31/2021	Normal Cost (Change in Liability)
							Accrued Liability	Through Years of Service	Through Years of Service	Accrued Liability		
ALLEY, ROBERT	Active	11/03/2017				8	\$ 18,310	9	\$ 21,259	\$ 2,949	\$ 2,949	
BEREZNI, PETER	Active	07/06/2019				1	\$ 1,850	2	\$ 3,811	\$ 1,961	\$ 1,961	
CHRISTENSEN, TOM	Active	07/01/2012				9	\$ 21,259	10	\$ 24,384	\$ 3,126	\$ 3,126	
EHLEN, CHRIS	Active	07/01/2012				9	\$ 21,259	10	\$ 24,384	\$ 3,126	\$ 3,126	
GERADS, JAMES	Active	04/01/1983				38	\$ 129,200	39	\$ 132,600	\$ 3,400	\$ 3,400	
GERADS, JESSE	Active	02/01/2005				16	\$ 34,401	17	\$ 37,805	\$ 3,404	\$ 3,404	
HIGGINS, RICHARD A	Active	06/16/2019				2	\$ 3,811	3	\$ 5,890	\$ 2,079	\$ 2,079	
HOEFT, BRIAN	Active	12/01/2009				11	\$ 24,943	12	\$ 28,105	\$ 3,163	\$ 3,163	
KADELBACH, SHAWN	Active	12/14/2017				3	\$ 5,890	4	\$ 8,093	\$ 2,203	\$ 2,203	
LAUGHERY, ROBERT	Active	06/24/2014				7	\$ 13,472	8	\$ 15,885	\$ 2,413	\$ 2,413	
LUX, TRASQUE T	Active	06/01/2015				6	\$ 10,435	7	\$ 12,557	\$ 2,122	\$ 2,122	
NELSON, MIKE	Active	01/01/2000				21	\$ 66,628	22	\$ 72,292	\$ 5,664	\$ 5,664	
SMITH, CHRISTOPHER	Active	11/28/2016				4	\$ 8,093	5	\$ 10,429	\$ 2,336	\$ 2,336	
SOLOMON, ADAM	Active	10/01/2012				8	\$ 18,310	9	\$ 21,259	\$ 2,949	\$ 2,949	
TALBERG, MICHAEL	Active	04/01/2012				9	\$ 16,570	10	\$ 19,007	\$ 2,436	\$ 2,436	
WEDELL, CHAD	Active	05/01/2000				21	\$ 69,067	22	\$ 74,800	\$ 5,733	\$ 5,733	
WEIDNER, JARED J	Active	09/04/2019				1	\$ 1,605	2	\$ 3,306	\$ 1,701	\$ 1,701	
WEYER, CHAD	Active	09/29/2018				2	\$ 3,811	3	\$ 5,890	\$ 2,079	\$ 2,079	
WOLBERT, MITCHELL	Active	09/12/2019				1	\$ 1,550	2	\$ 3,193	\$ 1,643	\$ 1,643	
ZIEGLER, ANDY	Active	08/01/2010				10	\$ 24,384	11	\$ 27,698	\$ 3,313	\$ 3,313	
BUETZ, EVAN	Deferred	02/01/2003		03/17/2009	2400	5	\$ 4,800	6	\$ 4,800	\$ -	\$ -	
DUNKER, MARC	Deferred	09/01/2002		09/01/2007	2300	5	\$ 4,800	6	\$ 4,800	\$ -	\$ -	
EWERT, JOSHUA D	Deferred	09/01/2008		03/31/2016	2500	7	\$ 8,400	8	\$ 8,400	\$ -	\$ -	
KOEING, TODD	Deferred	08/01/1999		06/30/2013	2400	13	\$ 22,464	14	\$ 22,464	\$ -	\$ -	
LARSON, ANDREW	Deferred	02/01/2006		02/10/2012	2400	6	\$ 6,336	7	\$ 6,336	\$ -	\$ -	
TILLOTSON, JAKE	Deferred	10/01/1988		07/11/2010	2400	10	\$ 14,400	11	\$ 14,400	\$ -	\$ -	
WELLER, MATHEW	Deferred	02/01/2005		01/10/2012	2400	6	\$ 6,336	7	\$ 6,336	\$ -	\$ -	
							\$ 562,186		\$ 619,983	\$ 57,797	\$ 57,797	

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: Milaca VFD  
 Calculation Date: 08/20/2020  
 Benefit Increase Date: 01/01/2021

Name	Status (Active or Deferred)	Benefit Level \$3,500	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (if Deferred)	Ben Level at Separation (if Deferred)	Through Years of Service	12/31/2020		12/31/2021		Normal Cost (Change in Liability)
								Accrued Liability	Through Years of Service	Accrued Liability	Through Years of Service	
ALLEY, ROBERT	Active		11/03/2017				8	\$ 18,845		\$ 21,879	9	\$ 3,035
BEREZNI, PETER	Active		07/06/2019				1	\$ 1,904		\$ 3,922	2	\$ 2,018
CHRISTENSEN, TOM	Active		07/01/2012				9	\$ 21,879		\$ 25,096	10	\$ 3,217
EHLEN, CHRIS	Active		07/01/2012				9	\$ 21,879		\$ 25,096	10	\$ 3,217
GERADS, JAMES	Active		04/01/1983				38	\$ 133,000		\$ 136,500	39	\$ 3,500
GERADS, JESSE	Active		02/01/2005				16	\$ 35,402		\$ 38,906	17	\$ 3,500
HIGGINS, RICHARD A	Active		06/16/2019				2	\$ 3,922		\$ 6,062	3	\$ 2,139
HOEFT, BRIAN	Active		12/01/2009				11	\$ 25,676		\$ 28,932	12	\$ 3,256
KADELBACH, SHAWN	Active		12/14/2017				3	\$ 6,062		\$ 8,329	4	\$ 2,268
LAUGHERY, ROBERT	Active		06/24/2014				7	\$ 13,867		\$ 16,351	8	\$ 2,484
LUX, TRASQUE T	Active		06/01/2015				6	\$ 10,742		\$ 12,927	7	\$ 2,185
NELSON, MIKE	Active		01/01/2000				21	\$ 68,588		\$ 74,418	22	\$ 5,830
SMITH, CHRISTOPHER	Active		11/28/2016				4	\$ 8,329		\$ 10,733	5	\$ 2,404
SOLOMON, ADAM	Active		10/01/2012				8	\$ 18,845		\$ 21,879	9	\$ 3,035
TALBERG, MICHAEL	Active		04/01/2012				9	\$ 17,053		\$ 19,560	10	\$ 2,507
WEDELL, CHAD	Active		05/01/2000				21	\$ 71,107		\$ 77,000	22	\$ 5,893
WEIDNER, JARED J	Active		09/04/2019				1	\$ 1,652		\$ 3,403	2	\$ 1,751
WEYER, CHAD	Active		09/29/2018				2	\$ 3,922		\$ 6,062	3	\$ 2,139
WOLBERT, MITCHELL	Active		09/12/2019				1	\$ 1,596		\$ 3,288	2	\$ 1,692
ZIEGLER, ANDY	Active		08/01/2010				10	\$ 25,096		\$ 28,506	11	\$ 3,410
BUETZ, EVAN	Deferred		02/01/2003		03/17/2009	\$ 2,400.00	5	\$ 4,800		\$ 4,800	6	\$ -
DUNKER, MARC	Deferred		09/01/2002		09/01/2007	\$ 2,300.00	5	\$ 4,600		\$ 4,600	6	\$ -
EWERT, JOSHUA D	Deferred		09/01/2008		03/31/2016	\$ 2,590.00	7	\$ 8,400		\$ 8,400	8	\$ -
KOENIG, TODD	Deferred		08/01/1999		06/30/2013	\$ 2,400.00	13	\$ 22,464		\$ 22,464	14	\$ -
LARSON, ANDREW	Deferred		02/01/2006		02/10/2012	\$ 2,400.00	6	\$ 6,336		\$ 6,336	7	\$ -
TILLOTSON, JAKE	Deferred		10/01/1998		07/11/2010	\$ 2,400.00	10	\$ 14,400		\$ 14,400	11	\$ -
WELLER, MATHEW	Deferred		02/01/2005		01/10/2012	\$ 2,400.00	6	\$ 6,336		\$ 6,336	7	\$ -
								\$ 576,703		\$ 636,185		\$ 59,482

PERA Volunteer Firefighter Retirement Plan Cost Analysis—Estimates Only

Name of Entity: Miliaca VFD  
 Calculation Date: 08/20/2020  
 Benefit Increase Date: 01/01/2021

Benefit Level:		\$3,600		Increase		12/31/2020		12/31/2021		
Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Through Years of Service	12/31/2020 Accrued Liability	Through Years of Service	12/31/2021 Accrued Liability	Normal Cost (Change in Liability)
ALLEY, ROBERT	Active		11/03/2017			8	\$ 19,379	9	\$ 22,500	\$ 3,121
BEREZNI, PETER	Active		07/06/2019			1	\$ 1,958	2	\$ 4,033	\$ 2,075
CHRISTENSEN, TOM	Active		07/01/2012			9	\$ 22,500	10	\$ 25,808	\$ 3,308
EHLEN, CHRIS	Active		07/01/2012			9	\$ 22,500	10	\$ 25,808	\$ 3,308
GERADS, JAMES	Active		04/01/1983			38	\$ 136,800	39	\$ 140,400	\$ 3,600
GERADS, JESSE	Active		02/01/2005			16	\$ 36,404	17	\$ 40,006	\$ 3,602
HIGGINS, RICHARD A	Active		06/16/2019			2	\$ 4,033	3	\$ 6,233	\$ 2,200
HOEFF, BRIAN	Active		12/01/2009			11	\$ 26,410	12	\$ 29,759	\$ 3,349
KADELBACH, SHAWN	Active		12/14/2017			3	\$ 6,233	4	\$ 8,565	\$ 2,332
LAUGHERY, ROBERT	Active		06/24/2014			7	\$ 14,261	8	\$ 16,816	\$ 2,555
LUX, TRASQUE T	Active		06/01/2015			6	\$ 11,049	7	\$ 13,296	\$ 2,247
NELSON, MIKE	Active		01/01/2000			21	\$ 70,547	22	\$ 76,544	\$ 5,997
SMITH, CHRISTOPHER	Active		11/28/2016			4	\$ 8,565	5	\$ 11,037	\$ 2,472
SOLOMON, ADAM	Active		10/01/2012			8	\$ 19,379	9	\$ 22,500	\$ 3,121
TALBERG, MICHAEL	Active		04/01/2012			9	\$ 17,536	10	\$ 20,114	\$ 2,578
WEDELL, CHAD	Active		05/01/2000			21	\$ 73,147	22	\$ 79,200	\$ 6,053
WEIDNER, JARED J	Active		09/04/2019			1	\$ 1,699	2	\$ 3,500	\$ 1,801
WEYER, CHAD	Active		09/29/2018			2	\$ 4,033	3	\$ 6,233	\$ 2,200
WOLBERT, MITCHELL	Active		09/12/2019			1	\$ 1,642	2	\$ 3,383	\$ 1,741
ZIEGLER, ANDY	Active		08/01/2010			10	\$ 25,808	11	\$ 29,314	\$ 3,506
BUJETZ, EVAN	Deferred		02/01/2003	03/17/2009	\$ 2,400.00	5	\$ 4,800	6	\$ 4,800	\$ -
DUNKER, MARC	Deferred		09/01/2002	09/01/2007	\$ 2,300.00	5	\$ 4,600	6	\$ 4,600	\$ -
EWERT, JOSHUA D	Deferred		09/01/2008	03/31/2016	\$ 2,500.00	7	\$ 8,400	8	\$ 8,400	\$ -
KOEING, TODD	Deferred		08/01/1999	06/30/2013	\$ 2,400.00	13	\$ 22,464	14	\$ 22,464	\$ -
LARSON, ANDREW	Deferred		02/01/2006	02/10/2012	\$ 2,400.00	6	\$ 6,336	7	\$ 6,336	\$ -
TILLOTSON, JAKE	Deferred		10/01/1998	07/11/2010	\$ 2,400.00	10	\$ 14,400	11	\$ 14,400	\$ -
WELLER, MATHEW	Deferred		02/01/2005	01/10/2012	\$ 2,400.00	6	\$ 6,336	7	\$ 6,336	\$ -
							\$ 591,221		\$ 652,386	\$ 61,166

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: Milaca VFD  
 Calculation Date: 08/20/2020  
 Benefit Increase Date: 01/01/2021

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (if Deferred)	Through Years of Service	12/31/2020		12/31/2021		Normal Cost (Change in Liability)
							Accrued Liability	Through Years of Service	Accrued Liability	Through Years of Service	
							\$ 605,843	Increase	\$ 62,867	\$ 668,710	
ALLEY, ROBERT	Active	11/03/2017				8	\$ 19,924	9	\$ 23,132	\$ 3,208	
BEREZNI, PETER	Active	07/06/2019				1	\$ 2,013	2	\$ 4,147	\$ 2,134	
CHRISTENSEN, TOM	Active	07/01/2012				9	\$ 23,132	10	\$ 26,533	\$ 3,401	
EHLEN, CHRIS	Active	07/01/2012				9	\$ 23,132	10	\$ 26,533	\$ 3,401	
GERADS, JAMES	Active	04/01/1983				38	\$ 140,600	39	\$ 144,300	\$ 3,700	
GERADS, JESSE	Active	02/01/2005				16	\$ 37,431	17	\$ 41,134	\$ 3,704	
HIGGINS, RICHARD A	Active	06/16/2019				2	\$ 4,147	3	\$ 6,409	\$ 2,262	
HOEFT, BRIAN	Active	12/01/2009				11	\$ 27,144	12	\$ 30,585	\$ 3,442	
KADELBACH, SHAWN	Active	12/14/2017				3	\$ 6,409	4	\$ 8,806	\$ 2,398	
LAUGHERY, ROBERT	Active	06/24/2014				7	\$ 14,656	8	\$ 17,281	\$ 2,625	
LUX, TRASQUE T	Active	06/01/2015				6	\$ 11,356	7	\$ 13,665	\$ 2,309	
NELSON, MIKE	Active	01/01/2000				21	\$ 72,507	22	\$ 78,670	\$ 6,163	
SMITH, CHRISTOPHER	Active	11/28/2016				4	\$ 8,806	5	\$ 11,347	\$ 2,541	
SOLOMON, ADAM	Active	10/01/2012				8	\$ 19,924	9	\$ 23,132	\$ 3,208	
TALBERG, MICHAEL	Active	04/01/2012				9	\$ 18,030	10	\$ 20,681	\$ 2,651	
WEDELL, CHAD	Active	05/01/2000				21	\$ 75,186	22	\$ 81,400	\$ 6,214	
WEIDNER, JARED J	Active	09/04/2019				1	\$ 1,746	2	\$ 3,597	\$ 1,851	
WEYER, CHAD	Active	09/29/2018				2	\$ 4,147	3	\$ 6,409	\$ 2,262	
WOLBERT, MITCHELL	Active	09/12/2019				1	\$ 1,687	2	\$ 3,475	\$ 1,788	
ZIEGLER, ANDY	Active	08/01/2010				10	\$ 26,533	11	\$ 30,138	\$ 3,605	
BUETZ, EVAN	Deferred	02/01/2003		03/17/2009	\$ 2,400.00	5	\$ 4,800	6	\$ 4,800	\$ -	
DUNKER, MARC	Deferred	09/01/2002		09/01/2007	\$ 2,500.00	5	\$ 4,600	6	\$ 4,600	\$ -	
EWERT, JOSHUA D	Deferred	09/01/2008		03/31/2016	\$ 2,500.00	7	\$ 8,400	8	\$ 8,400	\$ -	
KOEING, TODD	Deferred	08/01/1999		06/30/2013	\$ 2,400.00	13	\$ 22,464	14	\$ 22,464	\$ -	
LARSON, ANDREW	Deferred	02/01/2006		02/10/2012	\$ 2,400.00	6	\$ 6,336	7	\$ 6,336	\$ -	
TILLOTSON, JAKE	Deferred	10/01/1998		07/17/2010	\$ 2,400.00	10	\$ 14,400	11	\$ 14,400	\$ -	
WELLER, MATHEW	Deferred	02/01/2005		01/10/2012	\$ 2,400.00	6	\$ 6,336	7	\$ 6,336	\$ -	
							\$ 605,843		\$ 668,710	\$ 62,867	

**Milaca VFD**

**Total Projected Present Assets at December 31, 2020**

**Anticipated receipts and disbursements during 2020:**

Fire State Aid	2019 Actual x 1.035	40,207
Fire Supplemental Aid	2019 Actual	8,993
Net Investment Income	6% Annual Prorata to year end	16,462
<b>Net Change in Total Present Assets</b>		<b>\$ 65,661</b>

**Total Present Assets - As of:**

**08/20/2020**

Assets Per SBI	\$	765,662
[adjustments]		
	\$	-
	\$	<b>765,662</b>

**Total Projected Present Assets - Ending 12/31/2020**

**\$ 831,323**



JULIE BLAHA  
STATE AUDITOR

# STATE OF MINNESOTA OFFICE OF THE STATE AUDITOR

SUITE 500  
525 PARK STREET  
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)  
(651) 296-4755 (Fax)  
state.auditor@osa.state.mn.us (E-mail)  
1-800-627-3529 (Relay Service)

## Statement of Position Considerations When Making Benefit Changes

Benefit level changes can be made at any time during the year, and can be changed more than once during a year. However, benefit level changes can only be made for future benefit payments because relief associations do not have authority to make benefit changes retroactive. For example, a relief association could adopt a benefit level change in November and specify that it becomes effective on January 1 of the upcoming year. A relief association cannot adopt a benefit level change in March, and specify that the change became effective retroactively, back on January 1.

### Step 1: Determine the Maximum Allowable Benefit Level

When establishing an annual benefit level, relief associations must choose an amount that does not exceed the maximum benefit level amount authorized under State law. A relief association cannot increase its benefit level to an amount above the applicable maximum, even if municipal approval of the increase is obtained. The penalties for paying a service pension at a rate higher than the applicable maximum level are severe and include disqualification from receiving fire state aid.<sup>1</sup>

State law requires that relief associations annually calculate the maximum benefit level allowable for each year.<sup>2</sup> The Office of the State Auditor (OSA) provides relief associations with a form titled the Maximum Benefit Worksheet to assist in preparing this calculation.<sup>3</sup> A relief association's maximum allowable benefit level for a given year is derived from a formula which is based on the association's fire state aid, municipal contributions received, the surplus amount (if any), and the number of active members.

### Step 2: Run Financial Projections

Relief associations should understand the long-term impact a potential benefit level change could have on the association's funded status and financial requirements before adopting the change.

<sup>1</sup> See Minn. Stat. § 424A.02, subd. 3a.

<sup>2</sup> See Minn. Stat. § 424A.02, subd. 3.

<sup>3</sup> For more information about calculating maximum benefit levels, see the Office of the State Auditor's Statement of Position titled "[Maximum Benefit Levels](#)."

Reviewed: March 2020  
Revised: July 2014

2012-2001

This Statement of Position is not legal advice and is subject to revision.

An Equal Opportunity Employer

### Defined-Benefit Lump-Sum Pensions

Relief associations that pay defined-benefit lump-sum pensions can use the OSA's Schedule Form to run projections. If your relief association's Maximum Benefit Worksheet shows that the maximum allowable benefit level is \$1,000 per year of service, the relief association can then use the Schedule Form to run projections using benefit levels at or below \$1,000 per year. Enter a benefit level on page one of the Schedule Form, and the Form automatically calculates the accrued liabilities and projected asset amounts, and the amount of any city or town contributions that would be required during the upcoming year to support the potential benefit level change. Relief associations may also seek assistance from their accountants or actuaries to project the effect that proposed benefit levels could have on an association's finances for several years into the future. Performing these calculations will help relief associations and their affiliated municipalities understand the potential costs of a proposed benefit level.

### Defined-Benefit Monthly Pensions

Relief associations that pay or offer defined-benefit monthly pensions should work with their actuary to project the effect that proposed benefit levels would have on an association's finances. The financial requirements for relief associations that offer or pay monthly pensions are calculated differently than the financial requirements for associations that pay only lump-sum pensions. Consequently, using the Schedule Form to run projections will result in inaccurate results for monthly plans.

### **Step 3: Relief Association Board Approval**

If a relief association's board of trustees (Board) determines that a benefit change is appropriate after calculating the association's maximum allowable benefit level and running financial projections, the change needs to be officially approved during a meeting of the Board. Relief associations should follow the amendment procedures set forth in their bylaws and Open Meeting Law requirements when making a benefit level change.

### **Step 4: Municipal Ratification**

The next step in making a pension benefit level change is to seek municipal ratification of that change.<sup>4</sup> Municipal ratification of a benefit level change is usually required before the new benefit level becomes effective.<sup>5</sup> Relief associations should provide a bylaw amendment containing the benefit level change approved by the relief association Board to the city council or town board for ratification. The city council or town board can

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<sup>4</sup> A relief association affiliated with an independent nonprofit firefighting corporation should seek ratification of any bylaw changes from the corporation. If the corporation ratifies the change, the corporation assumes responsibility for fully funding the approved benefit levels.

<sup>5</sup> See Minn. Stat. § 424A.02, subd. 10.

choose to ratify the benefit level change or choose not to ratify the change. Once the bylaws containing the benefit level change are ratified by the municipality, the benefit level is guaranteed by the municipality and the municipality assumes responsibility for ensuring the special fund has sufficient assets to cover approved benefit levels.<sup>6</sup>

**Step 5: Submit Amended Bylaws and Approvals**

Copies of the amended bylaws, relief association Board approval, and municipal ratification should be maintained for the relief association's records. In addition, the amended bylaws and copies of the Board and municipal ratification should be submitted to the OSA.

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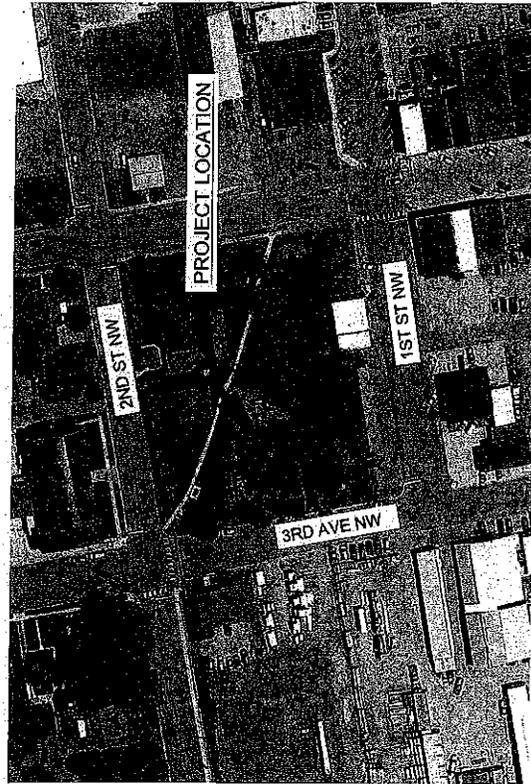
<sup>6</sup> For more information about municipal ratification of benefit levels and required municipal contributions, see the Office of the State Auditor's Statement of Position titled "Required Municipal Contributions to Volunteer Fire Relief Associations."

# CITY OF MILACA, MINNESOTA

## CONSTRUCTION PLANS FOR PROPOSED VETERANS MEMORIAL PARK

MILAC - 155251

REMOVALS, SIDEWALK, GRADING, AND PARK FEATURES



Know what's below.  
Call before you dig.

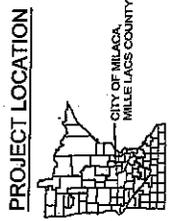
NOTE:  
THE SURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THE CONTRACTOR SHALL VERIFY THE ACCURACY OF THE INFORMATION BY THE COLLECTION OF CHANCE SAGS, BATTLED STAKES AND RECORDS FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA. THE CONTRACTOR SHALL CALL THE CORNER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.

- |   |  |
|---|--|
| EXISTING                                    | PROPOSED                                     |
| RIGHT OF WAY                                | STREET CENTERLINE                            |
| PERMANENT EASEMENT                          | RIGHT-OF-WAY                                 |
| PROPERTY LINE                               | PERMANENT EASEMENT                           |
| HORIZONTAL CONTROL POINT                    | CONTRACTOR LIMITS                            |
| BENCHMARK                                   | SANITARY SEWER, SOLVED AND MANHOLE           |
| SURVEY MARKER                               | SANITARY SERVICE AND CLEANOUT                |
| SOIL BORING                                 | WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE |
| SANITARY SEWER AND MANHOLE                  | WATER VALVE MANHOLE, REDUCER, BEND AND CROSS |
| FORCE MAIN AND LIFT STATION                 | WATER SERVICE AND CURB STOP BOX              |
| SANITARY SEWER SERVICE & CLEANOUT           | STORM SEWER, MANHOLE AND CATCH BASIN         |
| WATER MAIN, HYDRANT, VALVE AND MANHOLE      | STORM SERVICE AND CURB STOP BOX              |
| WATER SERVICE AND CURB STOP BOX             | STORM SEWER, MANHOLE AND CATCH BASIN         |
| STORM SEWER, MANHOLE AND CATCH BASIN        | STORM SERVICE AND CURB STOP BOX              |
| COURT AND APRON ENDWALL                     | STORM SEWER, MANHOLE AND CATCH BASIN         |
| WATER MAIN, VALVE, VENT AND METER           | STORM SERVICE AND CURB STOP BOX              |
| BURIED FIBER OPTIC CABLE AND MANHOLE        | DRAIN TILE                                   |
| BURIED PHONE CABLE, PEDestal AND MANHOLE    | DITCH / SWALE                                |
| BURIED TV CABLE, PEDestal AND MANHOLE       | RIPRAP                                       |
| BURIED ELECTRIC CABLE, PEDestal AND MANHOLE | STREET NAME SIGN                             |
| TRANSFORMER AND METER                       | SIGN (NON STREET NAME)                       |
| OVERHEAD WIRE, POLE AND GUY WIRE            | RETAINING WALL                               |
| LIGHT POLE                                  |  |
| TRAFFIC SIGNAL                              |  |
| STREET NAME SIGN                            |  |
| STREET LIGHT (NAME)                         |  |
| RAILROAD TRACKS                             |  |
| DECIDUOUS AND CONIFEROUS TREE               |  |
| BUSH / SHRUB AND STUMP                      |  |
| EDGE OF WOODED AREA                         |  |
| WETLAND                                     |  |
| BUILDING                                    |  |
| ENCLOSURE (UNIDENTIFIED)                    |  |
| BARBED WIRE FENCE                           |  |
| CHAIN LINK FENCE                            |  |
| ELECTRIC WIRE FENCE                         |  |
| WOOD FENCE                                  |  |
| WOVEN WIRE FENCE                            |  |
| PLATE BEAM GUARDRAIL                        |  |
| CABLE GUARDRAIL                             |  |
| POST / BOLLARD                              |  |
| RETAINING WALL                              |  |

GOVERNING SPECIFICATIONS  
THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION AND HIGHWAY SERVICES SPECIFICATIONS FOR CONSTRUCTION SHALL GOVERN UNLESS OTHERWISE INDICATED BY THE SPECIFICATIONS FOR THIS PROJECT.

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	REMOVALS
3	CONSTRUCTION PLAN
4	SITE PLAN
5	DETAILS
6	LIGHTING PLAN
7	LIGHTING DETAILS

THIS PLAN CONTAINS 7 SHEETS.



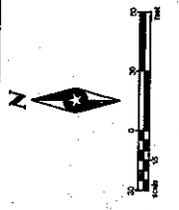
MILACA, MINNESOTA

SEH  
PHONE 320.226.4300  
FAX 320.226.4301  
22.026.1171  
27.026.1171  
1000 W. MILACA AVE.  
MILACA, MN 55555

FILE NO.  
MILAC-155251

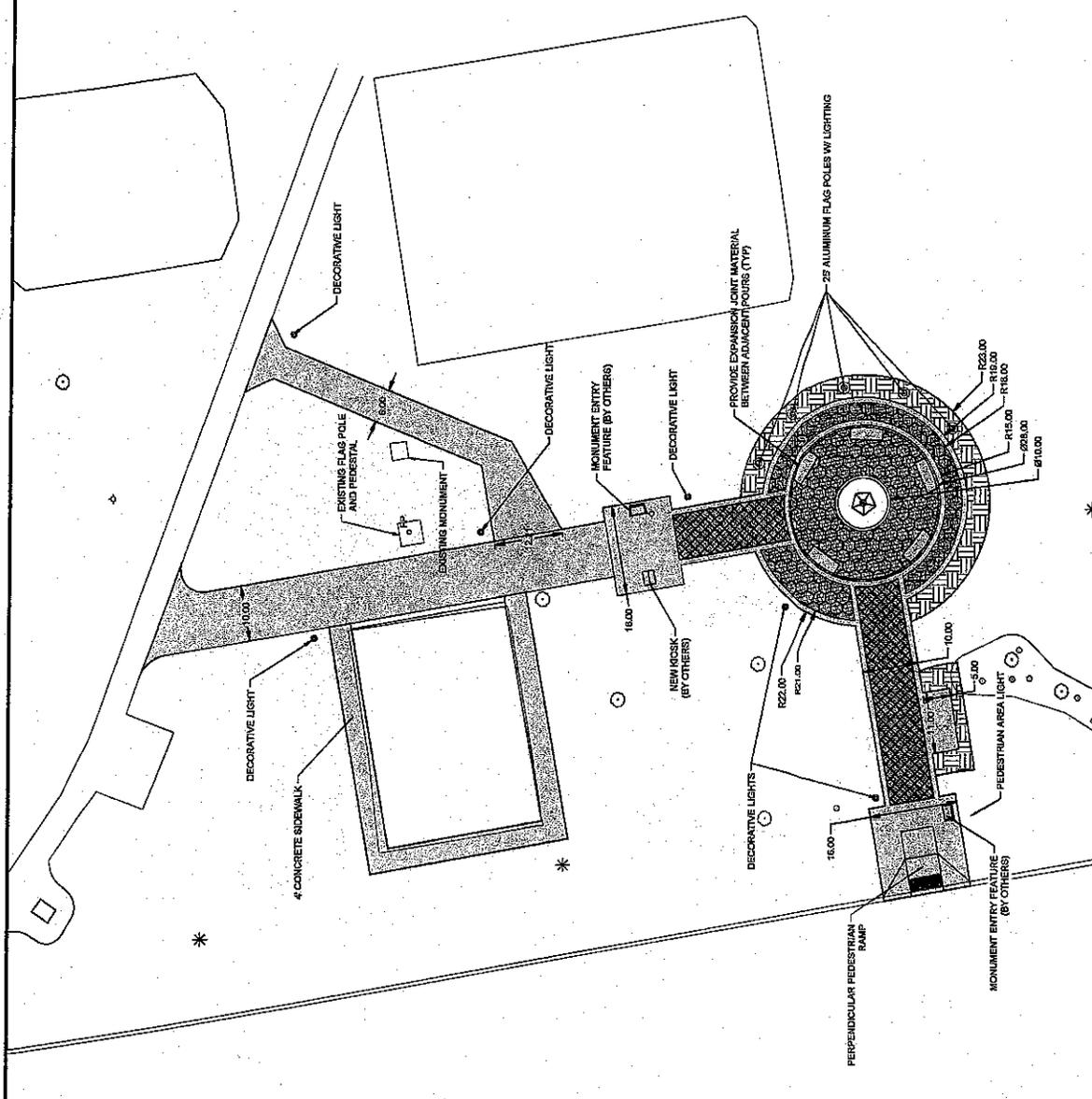
1 / 7

David Johnson  
Signature  
DATE: 06.14.2020  
US No. 4823



DRAWN BY: _____ CHECKED BY: _____ DATE: _____	PROJECT NO: _____ PROJECT NAME: _____ PROJECT LOCATION: _____	SHEET NO: 2 TOTAL SHEETS: 7
SEH SCOTT HENNINGSON 2000 15TH AVENUE NW WASHINGTON, DC 20004 TEL: 202-331-1111 FAX: 202-331-1112 WWW.SEH.COM	MILACA, MINNESOTA MILACA VETERANS MEMORIAL PARK RELEASE NO: 18286	I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY CLOSEST SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE SEAL OF THE STATE OF MINNESOTA. DAVID B. SCARLE, P.E. LICENSE NO. 18286 DATE: APRIL 2023

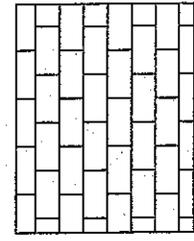




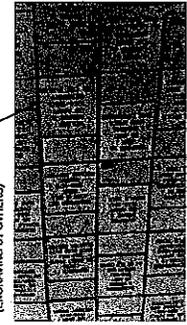
**LEGEND**

-  POURED CONCRETE
-  4"X8" CLAY BRICK PAVERS (SEE BELOW)
-  CUSTOM ENGRAVED PAVERS SPACED WITH 4"X8" CLAY BRICK PAVERS (SEE BELOW)
-  PLANTING BEDS (BY OTHERS)

4"X8" CLAY PAVERS



CUSTOM ENGRAVED PAVER - 4"X8" (ENGRAVING BY OTHERS)



MILACA CITY ENGINEER: DAVID B. DANIEL, PE  
 LICENSE NO. 245228  
 DATE: 08/11/2020

MILACA, MINNESOTA  
 SITE PLAN  
 MILACA VETERANS MEMORIAL PARK

NO.	BY	DATE

DESIGNED BY: M.W.  
 CHECKED BY: M.W.  
 DESIGN TEAM: M.W.





Catalog Number	
Notes	Type

## AUCL2

Utility Arlington Series Luminaire Full Cutoff LED2



### Mechanical

- Heavy grade A360 cast aluminum (<1% copper)
- Tool-less access with a spring-loaded latch
- Hidden hinge door allowing the door to swing open and remain open
- Optional internal or external NEMA twist lock photocontrol receptacle. Housing contains a tempered glass window to allow light to reach the cell for internal versions.
- Mount to slip-fitter that will accept 3" high by 2-7/8" to 3-1/8" O.D. pole tenon
- Decorative top cover contains stainless steel hinge which secures entry the LED optical chamber
- Polyester power coat paint to ensure maximum durability
- Finish meets 5,000-hour salt spray testing
- Holophane and RAL Classic finishes.

### Electrical

- All surge protection meets ANSI/IEEE C62.41.2 10kV/10kA.
- Standard SPD meets 10kV/5kA per ANSI C136.2-2015.
- 20KV Option meets 20kV/10kA per ANSI C136.2-2015.
- Quick disconnect connectors for ease of installation and maintenance.
- Three pole terminal block is standard, with optional prewired leads for ease of installation
- LED drivers meet maximum total harmonic distortion (THD) of 20%, >0.90 Power Factor and are ROHS compliant. Minimum operating temperature is -40C. Electronic driver has an estimated minimum life of 100,000 hours at 25°C.

### Optical

- IP65 rated optical compartment
- LED circuit board located in the top cover
- Asymmetric or Symmetric full cutoff distributions
- 2700K, 3000K, 4000K, and 5000K CCT
- 70CRI Standard

### Control Options

- Field Adjustable Output (AO) module - Onboard device that adjusts the light output and input wattage to meet site specific requirements. The AO module is preset at the factory to position number 8 (see chart).
- Wireless remote control for monitoring performance and/or maintenance of the system - ROAM
- Factory Programmed Driver (FPDxx) - Customize lumen output prior to manufacturing and still enables control leads so other options can also be used
- Long Life Photocontrols (PCLL) - 20 Year Life
- 3 and 7 pin photocontrol receptacles internally (P3, P7) or externally (P3E, P7E) mounted
- Part-night dimming (PND) enables luminaire to monitor and adjust 50% lumens based on season and geographic location, 8-day rolling average

### Testing/Compliance

- UL 1598 - Wet Locations Safety Listing
- Suitable for ambient temperatures -40°C to 40°C
- DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check with the DLC Qualified Products List at [www.designlights.org/QPL](http://www.designlights.org/QPL) for updated list

### Manufacturing

- Manufactured in Crawfordsville, Indiana, ARRA compliant
- 100% electrical testing on all luminaires before shipment
- Ten (10) years minimum experience in manufacturing LED based products

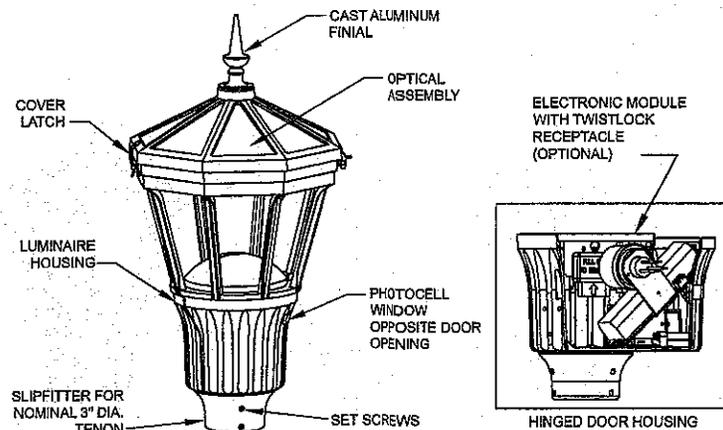
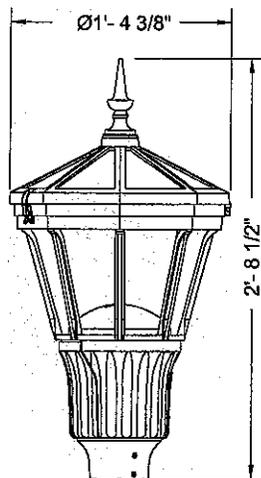
### Warranty

5-year limited warranty. Complete warranty terms located at [www.acuitybrands.com/CustomerResources/Terms\\_and\\_Conditions.aspx](http://www.acuitybrands.com/CustomerResources/Terms_and_Conditions.aspx).

**Note:** Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25°C. Specifications subject to change without notice.



### DIMENSIONAL DATA



Maximum Weight - 40 lbs  
Maximum Effective Projected Area - 1.38 sq. ft.

# AUCL2

Utility Arlington Series Luminaire Full Cutoff LED2



## ORDERING INFORMATION

Example: AUCL2 P20 30K AS GN L2 N P7E

Series	LED performance package	LED Color temperature	Voltage	Housing color	Optics	Finial
AUCL2 Utility Arlington LED FCO	P10 1,500 nominal lumens (amber only)	AM True amber 27K 2700K CCT	AS Auto-sensing voltage (120 thru 277) 50/60 HZ	BK Black GR Gray	L2 Type 2 distribution full cutoff	N None
	P20 4,500 nominal lumens	30K 3000K CCT	AH Auto-sensing voltage (347 thru 480) 50/60 HZ	GH Graphite	L3 Type 3 distribution full cutoff	B Ball
	P30 6,500 nominal lumens	40K 4000K CCT		GN Green	L4 Type 4 distribution full cutoff	S Spike
	P40 8,500 nominal lumens	50K 5000K CCT		PP Prime paint	L5 Type 5 distribution full cutoff	
	P50 11,500 nominal lumens			WH White BZ Bronze TDC RAL Color color (RAL)** CMC Custom color match		

### Options: Option Compatibility Matrix on page 3 of 4

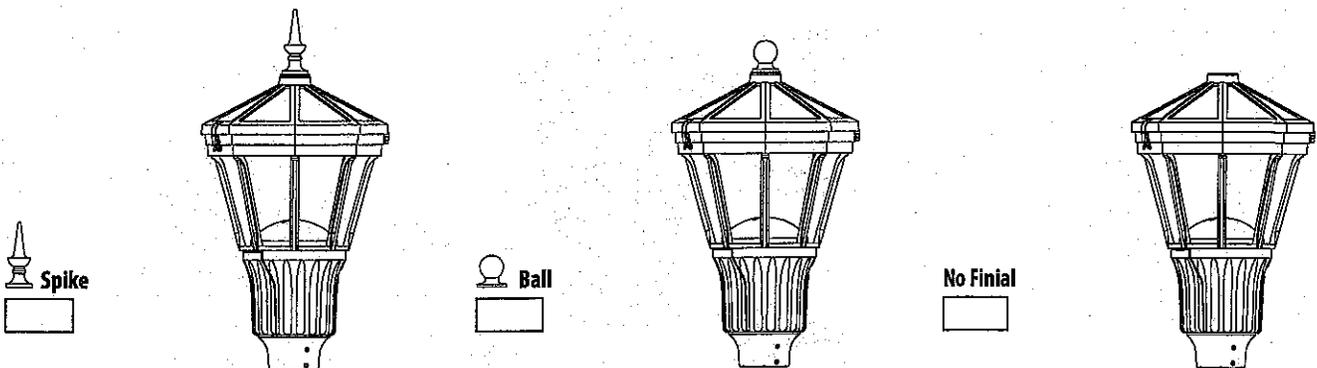
AO Field Adjustable Output	P3E NEMA Twist Lock Dimming Photocontrol Receptacle - 3 PIN. Externally mounted	L1H 1.5 ft prewired leads
DE ROAM Hardware DecoNode and DCM Factory Installed	P7E NEMA Twist Lock Dimming Photocontrol Receptacle - 7 PIN. Externally mounted	L03 3ft prewired leads
FPDxx Factory Programmed Driver	RME ROAM Node (External)	L10 10 ft prewired leads
P3 NEMA Twist Lock photocontrol receptacle - 3 PIN receptacle only.	RME3 347V ROAM NODE (External)	L20 20 ft prewired leads
P7 NEMA Twist Lock Dimming photocontrol receptacle - 7 PIN receptacle only.	RME4 480V ROAM NODE (External)	L25 25 ft prewired leads
PCS DTL twistoff photocontrol for solid-state lighting 120-277V	PSC Shorting cap	L30 30 ft prewired leads
PCLL DTL long life twistlock photocontrol for solid-state AS	HSS House side shield	NLX1 NEMA Label 1" X 1"
P34 DTL long life twistlock photocontrol for solid-state 347V		NLX2 NEMA Label 2" X 2"
P48 DTL long life twistlock photocontrol for solid-state 480V		20KV 20kV/10kA surge protection
PND Part night dimming - down to 50%		

### Accessories: Order as separate catalog number

XXCL2HSS1	Field Accessory - Louvered house side shield (Qty 1)
XXCL2HSSJ50	Field Accessory - Louvered house side shield (Bulk Qty 50)
XXCL2SPD10KAS	10kV/5kA Extreme surge 120-277V
XXCL2SPD10KAH	10kV/5kA Extreme surge 480V
XXCL2SPD20KAS	20kV/10kA Extreme surge 120-277V
XXCL2SPD20KAH	20kV/10kA Extreme surge 480V

## FINIAL INFORMATION

Mark Appropriate Box for Finial Options



**OPTIONS MATRIX**

Mounting		SELECTED OPTION (Start here)																
		AG	DE	FPDxx	P3	P3E	P7	P7E	P34	P48	PCL1	PCS	PND	PSC	RME	RME3	RME4	20kV
LED Performance Package	P10	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P20	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P30	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P40	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P50	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	N
Voltage	A5	Y	Y	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	N	N	Y
	AH	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N	N	Y	N	Y	Y	Y
Finish	B	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	N	Y	
	S	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	N	Y	
	N	Y	Y	Y	Y	M	Y	M	Y	Y	Y	Y	Y	M	M	M	Y	
Compatible Options	A0		N	Y	Y	Y	N	N	Y	Y	Y	Y	N	Y	N	N	Y	
	DE	N		Y	Y	N	N	N	N	N	N	N	Y	N	N	N	Y	
	FPDxx	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
	P3	Y	M	Y		N	N	N	Y	Y	Y	M	Y	N	N	N	Y	
	P3E	Y	N	Y	N		N	N	Y	Y	Y	N	Y	N	N	N	Y	
	P7	N	N	Y	N	N		N	Y	Y	Y	N	Y	N	N	N	Y	
	P7E	N	N	Y	N	N		Y	Y	Y	Y	N	Y				Y	
	P34	Y	N	Y	Y	Y	Y	Y		N	N	N	N	N	N	N	Y	
	P48	Y	N	Y	Y	Y	Y	Y	N		N	N	N	N	N	N	Y	
	PCL1	Y	N	Y	Y	Y	Y	Y	N	N		N	M	N	N	N	Y	
	PCS	Y	N	Y	Y	Y	Y	Y	N	N	N		M	N	N	N	Y	
	PND	N	N	Y	Y	N	N	N	N	N	M	M		Y	N	N	Y	
	PSC	Y	N	Y	Y	Y	Y	Y	N	N	N	N		N	N	N	Y	
	RME	N	N	Y	N	N	N	Y	N	N	N	N	N				Y	
	RME3	N	N	Y	N	N	N	Y	N	N	N	N	N	N			Y	
	RME4	N	N	Y	N	N	N	Y	N	N	N	N	N	N	N		Y	
20kV	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		

Y = Valid Option Combination  
 M = Must have: one of these must be installed for the luminaire to operate  
 N = Combination Not available

**ROAM OPTION DETAILS**

**DE** = UL listed components without GPS capability, external antenna is black and includes ROAM capable node only, ROAM service package sold separately via Acuity Controls  
**RME** = UL listed device without GPS capability, blue housing color, includes ROAM capable node only, ROAM service package sold separately via Acuity Controls and contact Acuity Controls for RME device with GPS capability or non-standard color  
**RME3** = UL listed device without GPS capability, green housing color, includes ROAM capable node only, ROAM service package sold separately via Acuity Controls and contact Acuity Controls for RME device with GPS capability or non-standard color  
**RME4** = UL listed device without GPS capability, yellow housing color, includes ROAM capable node only, ROAM service package sold separately via Acuity Controls and contact Acuity Controls for RME device with GPS capability or non-standard color

**LUMEN AMBIENT TEMPERATURE (LAT) MULTIPLIERS**

Use the factors to determine relative lumen output for average ambient temperatures from 0-40C (32-104F)

Ambient Temp (degrees C) Lumen Multiplier								
0	5	10	15	20	25	30	35	40
1.05	1.04	1.03	1.02	1.01	1.00	0.99	0.98	0.97

**PROJECTED LED LUMEN MAINTENANCE**

Data references the extrapolated performance projections for the platforms noted in 25C ambient, based on 6,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11). To calculate LLF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Package	Lumen Maintenance						L70 Hrs
	25k hrs	36k hrs	50k hrs	60k hrs	75k hrs	100k hrs	
P20-P40	0.97	0.96	0.95	0.94	0.93	0.91	383,000
P50	0.96	0.94	0.93	0.91	0.90	0.87	267,667

PERFORMANCE DATA

LED Package	Distribution	System Watts	2700K		3000K		4000K		5000K	
			Lumens	LPW	Lumens	LPW	Lumens	LPW	Lumens	LPW
P20	L2	45	3950	88	4037	90	4449	99	4583	102
	L3	45	3554	79	3631	81	4002	89	4123	92
	L4	45	3822	85	3906	87	4304	96	4434	99
	L5	45	3903	87	3988	89	4396	98	4528	101
P30	L2	66	5761	87	5887	89	6488	98	6684	101
	L3	66	5183	79	5296	80	5837	88	6013	91
	L4	66	5574	84	5696	86	6277	95	6467	98
	L5	66	5692	86	5816	88	6411	97	6604	100
P40	L2	89	7453	84	7616	86	8394	94	8647	97
	L3	89	6705	75	6851	77	7551	85	7779	87
	L4	89	7211	81	7368	83	8121	91	8366	94
	L5	89	7364	83	7525	85	8293	93	8544	96
P50	L2	139	10670	77	10903	78	12016	86	12379	89
	L3	139	9598	69	9808	71	10810	78	11136	80
	L4	139	10323	74	10548	76	11626	84	11977	86
	L5	139	10542	76	10772	77	11872	85	12231	88

FPDXX DATA OPTIONS

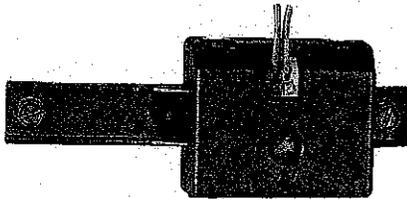
FPDxx Setting	Wattage	P20 27K				P20 30K				P20 40K				P20 50K			
		L2	L3	L4	L5	L2	L3	L4	L5	L2	L3	L4	L5	L2	L3	L4	L5
Standard	45	3950	3554	3822	3903	4037	3631	3906	3988	4449	4002	4304	4396	4583	4123	4434	4528
FPD95	43	3753	3376	3631	3708	3835	3450	3710	3789	4226	3802	4089	4176	4354	3917	4213	4302
FPD90	41	3755	3198	3440	3513	3633	3268	3515	3590	4004	3602	3874	3956	4125	3711	3991	4076
FPD85	38	3358	3021	3249	3318	3431	3087	3320	3390	3782	3402	3659	3736	3896	3505	3769	3849
FPD80	36	3160	2853	3058	3123	3229	2905	3124	3191	3559	3202	3444	3517	3667	3298	3547	3623
Standard	66	5761	5183	5574	5692	5887	5296	5696	5816	6488	5837	6277	6411	6684	6013	6467	6604
FPD95	63	5473	4924	5295	5408	5592	5031	5411	5526	6164	5545	5963	6090	6350	5712	6144	6274
FPD90	59	5185	4664	5017	5123	5298	4766	5126	5235	5839	5253	5650	5769	6016	5412	5820	5944
FPD85	56	4897	4405	4738	4838	5004	4501	4841	4944	5515	4961	5336	5449	5681	5411	5497	5613
FPD80	53	5369	4146	4459	4554	4709	4237	4557	4653	5190	4669	5022	5128	5347	4810	5173	5283
FPD75	50	4321	3887	4180	4269	4415	3972	4272	4362	4866	4378	4708	4808	5013	4510	4850	4953
FPD70	46	4033	3628	3902	3985	4121	3707	3987	4072	4542	4086	4394	4487	4679	4209	4527	4623
Standard	89	7453	6705	7211	7364	7616	6851	7368	7525	8394	7551	8121	8293	8647	7779	8366	8544
FPD95	85	7080	6370	6851	6996	7235	6509	7000	7149	7974	7173	7715	7879	8215	7390	7948	8116
FPD90	80	6708	6034	6490	6628	6854	6166	6632	6772	7544	6796	7309	7464	7782	7001	7530	7689
FPD85	76	6335	5699	6129	6259	6473	5824	6263	6396	7135	6418	6903	7049	7350	6612	7111	7262
FPD80	71	5962	5364	5769	5891	6093	5481	5895	6020	6715	6041	6497	6635	6918	6223	6693	6835
Standard	139	10670	9598	10323	10542	10903	9808	10548	10772	12016	10810	11626	11872	12379	11136	11977	12231
FPD95	132	10136	9119	9807	10015	11966	9318	10021	10234	11415	10269	11025	11279	11760	10579	11378	11619
FPD90	125	9603	8639	9291	9488	9812	8827	9494	9695	10814	9729	10463	10685	11141	10022	10779	11008
FPD85	118	9069	8159	8775	8961	9267	8337	8966	9156	10214	9188	9882	10092	10522	9466	10180	10396
FPD80	111	8536	7679	8259	8434	8722	7846	8439	8618	9613	8648	9301	9498	9903	8909	9581	9785

# AUCL2

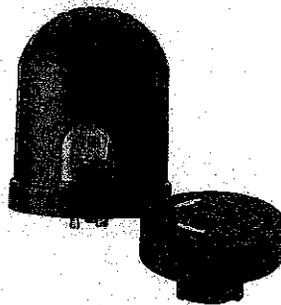
Utility Arlington Series Luminaire Full Cutoff LED2



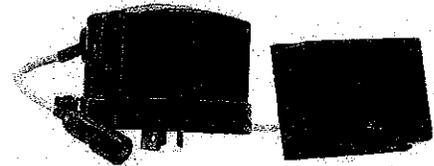
## COMPONENTS & OPTIONS DATA



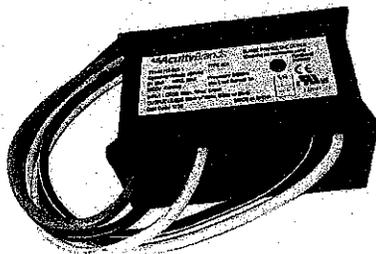
**AO**  
Manual field adjustable output dimming device



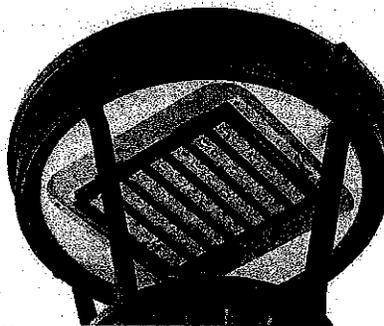
**RME (External)**  
Remote Asset Management Control Dimming Device  
(Specify with receptacle)



**DE**  
Remote Asset Management Control Decorative Node  
(Specify with P3 receptacle)



**20kV**  
Safeguard your investment from extreme voltage spikes with our new Extreme 20kV/10kA SPD



**HSS**  
Minimize backlight with a louvered house-side-shield. Available as a factory option or field accessory

Quotes are for a single slider automatic door on the outside door and the inside door.

Example





**Rasinski Total Door Service LLC**  
 6933 Foley Road  
 Baxter, MN 56425  
 (218) 821-8625  
 llc.rtds@gmail.com

**Estimate**



ADDRESS
City Of Milaca 255 First Street East Milaca, Mn 56353 United States

ESTIMATE #	DATE
1609	09/05/2020

<b>P.O. NUMBER</b> Verbal	<b>WORK ORDER NUMBER</b> Vikki / Gary	<b>PROJECT</b> Liquor store entrance
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SERVICED	DESCRIPTION	QTY	RATE	AMOUNT
	<b>STANLEY 3000</b> STANLEY HORTON GYROTECH HUNTER SINGLE SLIDE FULL BREAK OUT SLIDING DOOR WITH SAFTEY SAFTEY SENSORS AND SAFETY BEAMS CLEAR ANODIZED IN COLOR 1- 96" x 91" with 1" clear tempered insulated glazing 1- 96" x 91" with 1/4 clear tempered	2	6,458.00	12,916.00
	<b>HORTON TRANSOM</b> TRANSOM PACKAGE 8' x 4' FOR ALL SLIDERS	2	768.80	1,537.60
	<b>LABOR</b> TECHNICIAN LABOR TEAR OUT DISPOSAL AND INSTALL LINE VOLTAGE 120volt AC BY OTHERS	16	87.50	1,400.00

Approximately 6 weeks lead time any questions please do not hesitate to call **TOTAL** **\$15,853.60**

Accepted By

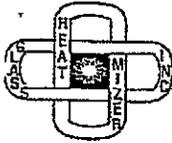
Accepted Date

TSC License Number: TS655872  
 Power Limited Technician: PL06495  
 ALOA: 63121  
 Federal Tax ID: 32-0379018  
 American Association of Automatic Door Manufacturers  
 AAADM: 060983

PROPOSAL

**HEAT MIZER GLASS, INC.**

CONTRACT



30678 HIGHWAY 47 NW  
CAMBRIDGE, MN 55008  
PHONE: (763) 444-9234  
FAX: (763) 444-6998

DATED: 08/26/2020

PROJECT: Milaca Off-Sale Liquor

TO: City of Milaca  
Attn: Gary Kirkeby  
255 1<sup>st</sup> Street East  
Milaca, MN 56353

LOCATION: 640-10<sup>th</sup> Avenue SE  
Milaca, MN 56353

WE PROPOSE TO FURNISH

**Materials and labor as follows:**

- Labor to remove existing exterior doors, frames and glass.
- Labor to remove existing interior doors, frames and glass.
- Install new exterior automatic sliders, complete with glass (tempered, where required by code).
- Install new interior automatic sliders, complete with glass (tempered, where required by code).
- Final wiring to be done by others.

**Please note:** Base price is for clear anodized frames and low-e glass.

FOR THE NET SUM OF:

Twenty-Four Thousand Two Hundred Dollars and NO/100 \_\_\_\_\_ (\$ 24,200.00 )

**Optional:** Frames to be painted Hartford green.

ADD THE NET SUM TO ABOVE AMOUNT:

Three Thousand Two Hundred Fifty Dollars and NO/100 \_\_\_\_\_ (\$ 3,250.00 )

NOT INCLUDED PROTECTION

SUBJECT TO ALL OF THE TERMS AND CONDITIONS ON THE FACE HEREOF: This proposal supersedes all others previously given. An extra charge will be made for all overtime work. We do not replace breakage or damage unless directly caused by our employees. We reserve the right to correct any clerical errors prior to acceptance. If this contract is not accepted within thirty (30) days, we reserve the right to withdraw.

TERMS: INSTALLED SALES: Progress Billings on all material furnished and work performed during the month is to be paid to us on or before the tenth of the following month. A late payment charge of 1.5% per month, on the unpaid balance of any delinquent account will be charged.

MATERIAL ONLY SALES:

30 days net – no retainer.

FOR PROPOSAL:

HEAT MIZER GLASS, INC.

PROPOSAL SUBJECT TO CHANGE WITHOUT NOTICE UNTIL SIGNED FOR CONTRACT BY BOTH PARTIES

ACCEPTED

FOR CONTRACT \_\_\_\_\_ DATE \_\_\_\_\_

CONTRACTOR, OWNER, TENANT OR AGENT

ACCEPTED

FOR CONTRACT \_\_\_\_\_ DATE \_\_\_\_\_

HEAT MIZER GLASS, INC.

**Joint Powers Agreement Between the Cities of Braham and Milaca  
For Employment of a Building Official**

THIS JOINT POWERS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
between the City of Braham, Minnesota and the City of Milaca, Minnesota.

WITNESSETH:

WHEREAS each of the parties is a duly organized municipality in the Laws of the State of Minnesota; and,

WHEREAS Minnesota Statute 471.59 authorizes the parties to enter into a Joint Powers Agreement; and,

WHEREAS the parties desire to provide for the services of a full-time Building Official/Zoning Administrator, herein referred to as "employee", whose services will be shared between them,

NOW THEREFORE, in consideration of the mutual undertakings herein made, it is agreed as follows:

1. The purpose of this agreement is to facilitate or assist in facilitating the administration of the zoning ordinances of each party city and to provide building inspection services for each party city through a shared employee or employees, and to provide at the sole discretion of the Joint Board, the described services to non-party municipalities by a service contract.
2. To effectuate this purpose, there is hereby created by the concurring resolutions of the two party cities an agency to be known as the Braham Milaca Building Inspector Board, hereinafter referred to as the "Joint Board."
3. The Joint Board shall consist of four members: The Braham City Administrator, the Milaca City Manager, one member of the Braham City Council and one member of the Milaca City Council. The Mayor of each party city shall appoint the council member to serve, with approval of the city's council. The four members shall be permanent voting members of the Joint Board.
4. The Braham City Administrator and Milaca City Manager will serve as the chair and secretary of the Joint Board. Beginning in 2021, the Braham City Administrator will serve as the chair and secretary. The position will alternate yearly between the Braham City Administrator and the Milaca City Manager. The secretary will provide written minutes for all meetings. A quorum shall consist of at least one member from each city at a duly called meeting.
5. The Joint Board shall meet at least once within the initial six month period of hiring any new employee to conduct a performance review. On or near the anniversary date of the employee's hire, the member cities will conduct their own annual performance evaluation of the employee. The Joint Board shall also meet as determined by the members of the Joint Board. The meetings will be held at such times and places as it may find convenient to the members of the Joint Board.

6. All funds of the Joint Board shall be deposited into and reside in the General Fund of the City of Milaca, which shall, until otherwise agreed by the party cities, be held and administered by the City of Milaca Treasurer, or their designee.
7. Each member city will contribute 50% of the Joint Board budgeted costs to fund the Joint Board. The budget will be reviewed and set annually before September 1 for the next succeeding calendar year, to include the establishment of the employee's annual salary. The budget will be communicated to each party city. A budget report will be communicated to each party city as requested.
8. The annually agreed upon budgeted funds will be paid to the Joint Board by the two cities upon notice from the City of Milaca prior to January 1 of the budgeted year.
9. Disbursements, deposits, and accounting of the Joint Board funds shall be subject to the provisions and limitations of Minnesota Laws applicable to municipalities.
10. The Joint Board shall provide for an annual audit of the trust and agency account to be performed by an auditor.
11. The Joint Board shall have no authority to issue bonds or incur any indebtedness which obligates the full faith and credit or taxing power of any city.
12. The Joint Board shall recruit and hire qualified individual(s) to serve as the full-time shared Building Official/Zoning Administrator of the two cities. The salary compensation of the employee(s) shall be established annually by the Joint Board.
13. An employment agreement shall be signed annually between each employee and the Joint Board. The terms of employment shall be covered in the employment agreement. The Personnel Policy adopted by the Joint Board shall govern all other terms of employment not covered by the employment agreement. Insurance (health, dental, workers' compensation) shall be offered and provided through the City of Milaca, payable by the Joint Board.
14. Liability Insurance and the Public Employee's Retirement Association (PERA) contributions will be provided through the Joint Board.
15. If in the event the position is vacated, the party cities will meet prior to any further action.
16. The Joint Board shall have no authority to affect the building or zoning ordinances of the party cities or the contracted cities and townships, nor to influence the means of their enforcement except that, should either party city request or require the services of the building and zoning official simultaneously, the Joint Board shall be authorized to establish priority of delivery of such services.
17. This Joint Powers Agreement shall remain in force until the renewal date of September 2024. In the event the Joint Board is unable to meet and renew the agreement on that date, the terms of this agreement will be in effect until the parties can meet and sign a renewed agreement.
18. In the event a party city elects to withdraw from this Joint Powers Agreement, it may do so by Resolution duly adopted by the City Council and by the communication of a copy transmitted to the other party city, no later than October 1 of any given year. In the absence of such a timely action by a member city, its participation in this Joint Powers Agreement shall continue through the next succeeding calendar year.
19. As soon as reasonably practical after termination or notice of termination of this Joint Powers Agreement, the Joint Board shall terminate the employment agreement with the employee(s) and conclude its affairs. All funds remaining in the trust and agency accounts shall be distributed equally between the two party cities.

20. Organization paragraphs are retained for reference only.

IN TESTIMONY WHEREOF, this agreement has been executed by the member cities on the day and date indicated.

CITY OF BRAHAM

By: \_\_\_\_\_  
Patricia Carlson, Mayor

By: \_\_\_\_\_  
Angela Grafstrom, City Administrator

CITY OF MILACA

By: \_\_\_\_\_  
Harold Pedersen, Mayor

By: \_\_\_\_\_  
Tammy Pfaff, City Manager

Emergency Personnel Planning Policy. (From March Council meeting)

Discussion of the council to determine how staff would be paid should they become ill from the COVID-19. Full-time employees diagnosed with the COVID-19 virus, the city will pay them 100% of the regular pay for 14 days. Part-time employees, the city will pay 100% of the regular pay based on the part-time employee's average hours over a six-month period. Usage- this leave shall be used for reasonable absences for themselves or relatives (employee's children, spouse, parent, grandchild, step-child, or step-parent). Revised August 20<sup>th</sup>, 2020. No deduction of sick time, and the employee will continue to accrue sick and vacation time. The council limited this pay for a period of 30 days.

Employees will need note from a doctor stating they have tested positive for the COVID-19 virus. (Physician note amended June 21, 2020) Should a department be closed they are due the paid leave, when paid leave is expired, then employees would use sick or vacation to cover hours. If work is available in other departments, staff can work elsewhere within the city. Full time employees who become ill with COVID-19 are eligible for short-term disability if diagnosed by a physician.

**Quarantine Guidelines- City attorney recommended to follow the Families First Coronavirus Act (FFCRA)**

**Qualifying reasons under the FFCRA.**

1. is subject to a Federal, State, or local quarantine of isolation order related to COVID-19;
2. has been advised by a health care provider to self-quarantine related to COVID-19;
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. is caring for an individual subject to an order described in (1) or self-quarantine as described I (2);
5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or
6. is experiencing any other substantially-similar condition specified by the U.S Department of Health and Human Services.