

PUBLIC NOTICE

October 12, 2020

**REGULAR CITY COUNCIL MEETING
FOR OCTOBER 15, 2020
IS HEREBY CANCELLED**

The regular Milaca City Council meeting for October 15, 2020 is cancelled due to lack of council quorum. There will be a Special Meeting held on October 19, 2020 at 6:30 p.m. in place of the October 15th City Council Meeting.

Posted October 12, 2020

Tammy Pfaff
City Manager
City of Milaca

CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA

OCTOBER 15, 2020 COUNCIL MEETING CANCELLED DUE TO LACK OF COUNCIL QUORUM
RESCHEDULED TO A SPECIAL MEETING ON OCTOBER 19, 2020- 6:30 P.M.

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Pete Pedersen__ Council Members; Dave Dillan__ Lindsee Larson__ Norris Johnson__ Cory Pedersen__
Absent; _____
4. **Approval of Agenda** MB__2nd__ AIF__O__
5. **Consent Agenda** MB__2nd__ AIF__O__
 - A. Approval of the Minutes September 17, 2020.
 - B. Approval of Bills
 - C. Resolution 20-60 Donation Veterans Memorial
 - D.
6. **Citizen Open Forum-**
7. **Requests and Communications- Certificate of Appreciation- Milaca Trails and Boy Scout Project**
8. **Requests and Communications- Fairview Clinic and Pharmacy Closing**
9. **Ordinances and Resolutions-**
 - E. **Ordinance No. 469 Continuance of Local Emergency 1st Reading _____, _____** MB__2nd__ AIF__O__
 - F. **Resolution 20-61 Summary Publication of Ordinance No. 469** MB__2nd__ AIF__O__
 - G. **Resolution 20-62 Accepting Cares Act funding and submittal of Covid-19 Expenditures** MB__2nd__ AIF__O__
 - H. **Ordinance No. 470- DRAFT First Reading- Revisions to Chapter 50: Garbage** MB__2nd__ AIF__O__
 - I. **Review Only Chapter 74: Traffic Schedules- Add to Ordinance- stop sign at Central & 1st E**
 - J. **Resolution 20-63 –Appointing Election Judges for the General Election**
10. **Reports of Departments, Boards and Commissions**
 - K. **Police Department-Activity Report –Review Contract negotiations- School Resource Officer** MB__2nd__ AIF__O__
 - L. **Parks Commission-** MB__2nd__ AIF__O__
 - M. **Public Works Department- Activity Report –Purchase Basketball with Donation Funds** MB__2nd__ AIF__O__
 - N. **Planning Commission –**
 - O. **COVID-19 Economic Relief Grant Application approvals (Handout at meeting)** MB__2nd__ AIF__O__
 - P. **Fire Department-** MB__2nd__ AIF__O__
 - Q. **Veterans Memorial Construction Project- Council approval to advertise for Bids** MB__2nd__ AIF__O__
 - R. **Airport- Taxiway project Phase 1- Council approval to advertise for Bids** MB__2nd__ AIF__O__
11. **Unfinished Business-**
12. **Old Business**
 - S. **COVID-19 Paid Leave for employees of 14 days continuation** MB__2nd__ AIF__O__
13. **New Business-**
14. MB__2nd__ AIF__O__
15. **Council Comments**
16. **Adjourn _____ p.m. MB__2nd__ AIF__O__**

MILACA CITY COUNCIL MINUTES
September 17, 2020
COUNCIL MEETING

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen. Councilors: Norris Johnson, Dave Dillan, Lindsee Larsen, and Cory Pedersen. Councilors Absent:

Staff Present: City Manager Tammy Pfaff, Damien Toven, and Administrative Assistant Mary Mickelson, Public Works Supervisor Gary Kirkeby, Fire Department Chief Jesse Gerads.

Also Present: Warne Johnson, Roxanne Gerads, James Gerads, Kathy Youngquist, Jeffery T. Hansen, Shawn Radelback, Carvin Buzzel and Ryan Schmidt.

Approval of the Agenda

Mayor Pedersen called for a motion to approve the agenda with the addition of Resolution 20-59 and removal of the Veterans Memorial project from the agenda. Motion by Larsen to approve the agenda, the motion was seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Consent Agenda

Motion by C. Pedersen, second by Dillan to approve the consent agenda. Minutes were amended regarding the Community Development Specialist/Tourism/Economic Development to read. Motion by Johnson to approve the added job duties to be full time. Motion carried unanimously upon roll call of all council members.

- a) Minutes of the August 20, 2020
- b) Approval of Bills.
- c) Resolution 20-51 Donations Veterans Memorial.
- d) Resolution 20-52 Assessing Mowing Costs.
- e) Resolution 20-53 Assessing Unpaid Water and Sewer.
- f) Resolution 20-54 Donation Trails.

Citizens Forum – Discussion regarding the garbage hauling. Roxanne Gerads requested an extension. Council will place this on the October agenda.

Requests and Communications – Employee recognition for years of service.

Requests and Communications – Ryan Schmidt presented the 2019 Audited Financial Statements. Mayor Pedersen called for a motion to accept the audited financials. Motion by Johnson and seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members.

PUBLIC HEARING – Resolution 20-59 Augustana Regent at Burnsville approving the issuance and sale of Senior Housing Revenue Refunding Note, Series 2020C and authorizing the execution of documents related thereto. Mayor Pedersen called for a motion to approve the resolution. Motion by Johnson and seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members.
Agreement to Purchase. Mayor Pedersen called for approval. Motion by Larsen and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Ordinances and Resolutions

Resolution 20-55 Accepting CARES Act Funding with submittal of COVID-19 Expenditures. Mayor Pedersen called for a motion to approve the resolution. Motion by Larsen and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Ordinance No. 468 – First Reading - Continuance of a Local Emergency. Mayor Pedersen called for a motion to suspend the first reading, upon a motion by C. Pedersen and seconded by Johnson, motion carried unanimously upon roll call of all council members. First reading is suspended and the second reading adopted the Ordinance as read, upon a motion by Dillan and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Resolution 20-56 – Summary Publication of Ordinance No 467. Motion by Johnson and seconded by C. Pedersen approving the summary publication. Motion carried unanimously upon roll call of all council members.

Resolution 20-57 – Adopting the 2021 Preliminary Budget and Tax Levy. Mayor Pedersen stated he would like a zero levy. The City Manager cautioned the council and recommended the city stay with the 1.71% levy, as we do not know what LGA funding may be reduced to in the future. C. Pedersen introduced a motion to adopt the 2021 Preliminary Budget and Tax Levy at 1.71%. Motion was seconded by Johnson. Mayor Pedersen called for a roll call to vote. Voting in favor of the 2021 Preliminary Budget and Tax Levy at 1.71%, Dillan, Larsen, C. Pedersen and Johnson. Opposed, Mayor Pedersen.

Calling for a Public Hearing for Truth and Taxation – Council set the public hearing for December 17th at 6:30 p.m. Mayor Pedersen called for a motion to set the public hearing. Motion by Johnson and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Reports of Departments, Boards and Commissions

Police Department – Council reviewed the monthly report.

Parks Commission – No activity

Public Works Department – Activity report review. Gary presented the quotes for the fence at the shop. Council reviewed three quotes; Century Fence \$39,827.00 as a composite fence, Town and Country Fence with multiple quotes, lowest being \$23,395.00 for cedar, and Iron World \$53,644 for a metal fence. Council determined the composite fence would work best. Mayor Pedersen called for a motion to approve the fence quote by Century Fence to be paid for out of fund 216. Motion by Johnson and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Salt Shed purchase- Gary stated he has \$25,000 in his budget, but the cost is \$8,500 higher and asked if the remaining amount could come from the donation funds. Council denied using the donation funds for this project. Mayor called for a motion to approve the purchase of the salt shed and approve a budget adjustment. Motion by C. Pedersen and seconded by Larsen. Motion carried unanimously upon roll call of all council members. Mayor Pedersen called for a motion to transfer the first donation from fund 217 to 216 and reserve \$75,000 in fund 216. Motion by Johnson and seconded by Larsen. Motion carried unanimously upon roll call of all council members.

Economic Development Authority – Council discussed the CARES Act Funding Covid-19 Economic Relief Grant application and guidelines. Council set that Mayor Pedersen and the City Manager to work on the application to split it to business and individual applications and guidelines and review applicants. Motion by Dillan and a second by Johnson to update the grant application and guidelines. Motion carried unanimously upon roll call of all council members.

Fire Department – Fire Chief Jesse Gerads discussed three quotes for SCBA gear and stated they have been awarded a FEMA grant of \$136,666.67 and that they need 18 SCBA gear instead of 22. Quotes: Emergency Response Solutions \$148,000 per Jesse, Ultimate Safety Concepts Inc. \$181,407, and Alex Air Apparatus \$134,459. Jesse recommended Emergency Response Solutions and stated the cost is an estimated at \$148,000. Jesse stated they will take the additional cost from the fire department reserve. Mayor Pedersen called for a motion to approve the purchase from Emergency Response Solutions. Motion by Larsen and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Resolution 20-58 – Opting to increase the benefit level for firefighters who are vested in the statewide volunteer firefighter plan. Mayor Pedersen called for a motion to approve the benefit increase to \$3,700. Motion by Larsen and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Liquor Store – Quotes reviewed Rasinski Total Door Service \$15,853.60 and Heat Miser Glass Inc. \$24,200 for sliding door with sensors. Dillan asked if it could be tabled. Mayor Pedersen called for a motion to table. Motion by Dillan and seconded by C. Pedersen. Johnson asked for more discussion. Motion was defeated upon roll call of all council members.

Mayor Pedersen called for a motion to approve the lowest door quote by Rasinski Total Door Service \$15,853.60 to be paid for out of the liquor fund. Upon a motion by Johnson to purchase the doors and use liquor funds. Motion is seconded by Larsen. Mayor Pedersen called for a roll call to vote. Voting in favor of the lowest quote, Dillan, Larsen, C. Pedersen and Johnson. Opposed, Mayor Pedersen.

Joint Powers Board – Joint Powers Agreement Braham/Milaca for Employment of Building Official.

Mayor Pedersen called for a motion to approve the agreement. Motion by Johnson and seconded by Dillan. Motion carried unanimously upon roll call of all council members. Mayor Pedersen requested language changes to item number five, to add at the end of the last sentence, “or by conference call” and item number 19, last sentence to read “All Assets remaining in the trust and agency accounts shall be distributed equally between the two parties.” Mayor Pedersen called for a motion to approve the language amendments. Motion by Johnson and seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members.

Old Business – COVID-19 Leave Pay - Mayor Pedersen called for a motion for approval. Motion by C. Pedersen and the motion is seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Council Comments – Norris Johnson thanked the City Manager and staff for all the hard work on the audit and budget. Dillan commented on Brew Fest on October 2nd from 5:00 p.m. to 8:00 p.m.

Adjourn

With no other business presented before the council, Mayor Pedersen called for a motion to adjourn and a motion was made by Johnson and seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members. Meeting adjourned at 9:10 p.m.

Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff

CITY OF MILACA

***Check Detail Register©**

Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 General Bank					
46449	09/24/20	AMAZON			
E 101-45200-437		Other Miscellaneous	\$39.98	43389345396	TOILET PAPER
E 101-41940-217		Other Operating Supplies	\$63.98	43476875396	TOILET BOWL CLEANER
E 101-42110-201		Office Supplies	\$25.49	43594554545	FLASH DRIVES
E 101-41940-217		Other Operating Supplies	\$92.38	43594554545	PAPER TOWELS/AIR FRESHNER/SUPPLIES
E 101-41110-217		Other Operating Supplies	\$174.41	43658666583	MICROPHONES/CAMERA/CABLES
E 101-42280-217		Other Operating Supplies	\$147.50	44564648686	FACE MASKS
E 101-45500-217		Other Operating Supplies	\$40.00	46648596868	TOILET BOWL CLEANER
E 101-41940-217		Other Operating Supplies	\$162.40	46849688777	HAND SANITIZER/GLOVES
E 101-42110-434		Uniforms	(\$19.78)	47984398986	DUTY BELT
E 101-42110-434		Uniforms	\$14.98	55743645858	DUTY BELT LOOP
E 101-41110-201		Office Supplies	\$74.50	57594797759	PAPER
E 101-41940-201		Office Supplies	\$74.50	57594797759	PAPER
E 602-49400-201		Office Supplies	\$37.25	57594797759	PAPER
E 603-49450-201		Office Supplies	\$37.25	57594797759	PAPER
E 101-43000-217		Other Operating Supplies	\$147.50	64443987486	FACE MASKS
E 101-41940-217		Other Operating Supplies	\$29.90	64794635795	WASTEBASKETS
E 101-41110-217		Other Operating Supplies	\$24.95	64799394449	BATTERIES FOR MICROPHONES
E 101-41940-217		Other Operating Supplies	\$52.00	64997754555	GLOVES
E 101-41940-217		Other Operating Supplies	\$13.93	74697788388	TOILET BOWL CLEANER
E 101-41940-217		Other Operating Supplies	\$99.50	76499635385	HAND SANITIZER
E 619-49900-217		Other Operating Supplies	\$99.50	76499635385	HAND SANITIZER
E 602-49400-217		Other Operating Supplies	\$99.50	76499635385	HAND SANITIZER
E 603-49450-217		Other Operating Supplies	\$99.50	76499635385	HAND SANITIZER
E 216-45200-437		Other Miscellaneous	\$229.31	79588689397	TABLE CART-GORECKI
E 101-41940-217		Other Operating Supplies	\$91.97	84965448858	WINDEX/SOAP
E 602-49400-217		Other Operating Supplies	\$7.40	84965448858	DESK ORGANIZER
E 603-49450-217		Other Operating Supplies	\$7.39	84965448858	DESK ORGANIZER
E 101-41110-217		Other Operating Supplies	\$29.89	96499959666	MICROPHONES
E 101-45500-437		Other Miscellaneous	\$24.18	98557856936	PAPER TOWELS
E 101-41510-201		Office Supplies	\$3.66	98557856936	OFFICE SUPPLIES
E 602-49400-201		Office Supplies	\$13.12	99968494536	DESK ORGANIZER
E 603-49450-201		Office Supplies	\$13.12	99968494536	DESK ORGANIZER
		Total	\$2,051.16		
46450	09/24/20	BLUE CROSS BLUE SHIELD OF MINN			
G 101-21706		Medical Insur.	\$17,505.32	20090232282	MEDICAL INSUR - OCT 2020
E 101-41940-131		Employer Paid Health	(\$3,019.75)	20090232282	PREMIUM RELIEF CREDIT
		Total	\$14,485.57		
46451	09/24/20	CORE & MAIN LP			
E 602-49400-580		Other Equipment	\$11,156.83	M903159	WATER METERS
E 602-49400-580		Other Equipment	\$821.77	M909461	WATER METER PARTS
E 602-49400-580		Other Equipment	\$728.89	M917770	WATER METER PARTS
		Total	\$12,707.49		
46452	09/24/20	FAMILY HERITAGE LIFE INS CO			
G 101-21707		Disability	\$79.00	841752	SUPPL LIFE INS - OCT 2020

CITY OF MILACA

***Check Detail Register©**

Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$79.00		
46453	09/24/20	L.E.L.S.			
G 101-21710		Union Dues	\$341.00		POLICE UNION DUES - SEP 2020
Total			\$341.00		
46454	09/24/20	MN BENEFIT ASSOCIATION			
G 101-21712		Dental	\$311.85	20200104626	DENTAL - SEP 2020
Total			\$311.85		
46455	09/24/20	STEELMASTER BUILDING SYSTEMS			
E 101-43000-520		Buildings and Structures	\$5,240.00	081-091820	STEELMASTER BUILDING-25% DOWN
Total			\$5,240.00		
46456	09/24/20	UNUM LIFE INSURANCE CO			
G 101-21707		Disability	\$765.19		LIFE, STD, LTD - OCT 2020
Total			\$765.19		
46457	09/24/20	VERIZON WIRELESS			
E 101-42110-321		Telephone	\$434.46	9862426301	WIRELESS ROUTER/PHONE SVC-POLICE
E 101-42280-321		Telephone	\$64.36	9862426301	CELL PHONE SVC-FIRE
E 101-43000-321		Telephone	\$94.20	9862426301	CELL PHONE SVC-PW
E 602-49400-321		Telephone	\$80.02	9862426301	WIRELESS ROUTER/PHONE SVC-WATER
Total			\$673.04		
46458	09/24/20	VERIZON WIRELESS			
E 602-49400-321		Telephone	\$117.47	9861680088	PHONE SVC-WATER TRMT PLANT
Total			\$117.47		
46459	09/24/20	VISA			
E 101-41940-322		Postage	\$8.32		ENDICIA-POSTAGE FEE
E 101-42110-437		Other Miscellaneous	\$278.00	10889	MN CHIEFS OF POLICE ASSN MEMBERSHIP
E 101-41110-201		Office Supplies	\$141.79	14512	RECOGNITION ENGRAVING-PINS
E 700-50000-208		Training and Travel	\$25.00	2025319989	MNDOL-TRAINING JP
E 700-50000-208		Training and Travel	\$25.00	2025319990	MNDOL-TRAINING JP
Total			\$478.11		
46460	09/29/20	DELTA DENTAL OF MINNESOTA			
G 101-21712		Dental	\$33.50	CNS0000546	DENTAL INS - OCT 2020
Total			\$33.50		
46461	09/29/20	FRONTIER			
E 101-42110-321		Telephone	\$106.27		PHONE SVC-POLICE
E 101-42280-321		Telephone	\$52.66		PHONE SVC-FIRE
E 101-41940-321		Telephone	\$167.14		PHONE SVC-CITY HALL
E 101-43000-321		Telephone	\$109.55		PHONE SVC-PW
E 101-49810-321		Telephone	\$95.46		PHONE SVC-AIRPORT
E 602-49400-321		Telephone	\$1.80		PHONE SVC-WATER
E 602-49400-321		Telephone	\$149.59		PHONE SVC-WATER
E 619-49900-321		Telephone	\$103.63		PHONE SVC-DEP REG
Total			\$786.10		

CITY OF MILACA

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***Check Detail Register©**

Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
46462	09/29/20	U.S. POSTAL SERVICE			
E 602-49400-322		Postage	\$127.65		SEPT WATER BILLS
E 603-49450-322		Postage	\$127.65		SEPT WATER BILLS
		Total	\$255.30		
46463	10/15/20	ALERT ALL CORPORATION			
E 101-42280-437		Other Miscellaneous	\$594.50	220090461	FIRE PREVENTION
E 101-42280-437		Other Miscellaneous	\$282.50	220090462	FIRE PREVENTION
		Total	\$877.00		
46464	10/15/20	ALL STAR TROPHY & AWARDS, INC.			
E 101-45200-437		Other Miscellaneous	\$50.00	53635	EAGLE SCOUT SIGN
		Total	\$50.00		
46465	10/15/20	APPLIED CONCEPTS, INC.			
E 216-42110-580		Other Equipment	\$6,512.00	372500	SQUAD RADARS
		Total	\$6,512.00		
46466	10/15/20	AW RESEARCH LABORATORIES			
E 602-49400-310		Other Professional Serv	\$81.00	36392	TESTING
E 603-49450-310		Other Professional Serv	\$283.00	36938	TESTING
E 603-49450-221		Equipment Parts/Repairs	\$89.00	36960	TESTING
		Total	\$453.00		
46467	10/15/20	BANYON DATA SYSTEMS, INC.			
E 700-50000-309		EDP, Software and Desig	\$765.00	00160793	PERMITS/PROP MGMT SUPPORT
		Total	\$765.00		
46468	10/15/20	BILLINGS SERVICE			
E 101-45200-212		Auto Expense (Fuel/Repai	\$351.11		GAS-PARKS
E 101-42280-212		Auto Expense (Fuel/Repai	\$278.14		GAS-FIRE
E 101-43000-212		Auto Expense (Fuel/Repai	\$878.38		GAS-PW
E 101-42110-212		Auto Expense (Fuel/Repai	\$47.60		GAS-POLICE
E 700-50000-212		Auto Expense (Fuel/Repai	\$166.53		GAS-JP
E 603-49450-212		Auto Expense (Fuel/Repai	\$220.75		GAS-SEWER
E 208-49020-406		Trail Maintenance	\$10.71		GAS-TRAILS
E 101-49810-212		Auto Expense (Fuel/Repai	\$95.90		AIRPORT
		Total	\$2,049.12		
46469	10/15/20	CEMSTONE PRODUCTS CO.			
E 101-43000-520		Buildings and Structures	\$4,095.00	C2260754	CONCRETE BLOCKS-PW SALT SHED
		Total	\$4,095.00		
46470	10/15/20	CINTAS			
E 101-45200-310		Other Professional Serv	\$51.00	4060720463	RUGS-GCC
E 101-41940-310		Other Professional Serv	\$16.00	4060720727	RUGS-CITY HALL
E 619-49900-310		Other Professional Serv	\$25.00	4060720727	RUGS-DEP REG
E 101-45500-310		Other Professional Serv	\$38.00	4060720777	RUGS-LIBRARY
E 101-45200-310		Other Professional Serv	\$39.00	4061987038	RUGS-GCC
E 101-41940-310		Other Professional Serv	\$42.73	4061987370	RUGS-CITY HALL
E 619-49900-310		Other Professional Serv	\$25.00	4061987370	RUGS-DEP REG

CITY OF MILACA

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Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45500-310		Other Professional Servic	\$38.00	4061987380	RUGS-LIBRARY
		Total	\$274.73		
46471	10/15/20	CORE & MAIN LP			
E 602-49400-580		Other Equipment	\$11,156.83	M903159	3/4" METERS
E 603-49450-221		Equipment Parts/Repairs	\$821.77	M909461	METER PARTS
E 602-49400-221		Equipment Parts/Repairs	\$728.89	M917770	METER PARTS
E 602-49400-580		Other Equipment	\$225.85	N133322	1" METER
		Total	\$12,933.34		
46472	10/15/20	CTW GROUP			
R 602-37100		Water Sales	\$26.88	00-20670-00-	CREDIT ON FINAL BILL
		Total	\$26.88		
46473	10/15/20	DEMARS, JACKIE			
R 602-37100		Water Sales	\$31.56	00-1461-00-6	CREDIT ON FINAL BILL
		Total	\$31.56		
46474	10/15/20	DOVE FRETLAND PLLP			
E 101-41610-304		Legal Fees	\$1,096.40	82014	CIVIL RETAINER
E 101-41610-304		Legal Fees	\$2,502.50	82015	CRIMINAL RETAINER
E 101-41610-304		Legal Fees	\$479.55	82017	HAZARDOUS BLDG-355 3RD AVE SE
		Total	\$4,078.45		
46475	10/15/20	DROOGSMA, JEANETTE			
R 602-37100		Water Sales	\$26.56	00-10040-00-	CREDIT ON FINAL BILL
		Total	\$26.56		
46476	10/15/20	E.C.M. PUBLISHERS, INC.			
E 101-41110-351		Legal Notices Publishing	\$108.67	797372	ORDINANCE #468
		Total	\$108.67		
46477	10/15/20	EARL F. ANDERSEN, INC.			
E 101-45200-240		Small Tools and Minor Eq	\$104.30	0124630-IN	TRAIL SIGNS
		Total	\$104.30		
46478	10/15/20	GERADS, JESSE			
E 101-42280-208		Training and Travel	\$299.51		LUNCH FOR TRAINING BURN
E 101-42280-433		Dues and Subscriptions	\$416.00	198928	ACTIVE 911
E 101-42280-433		Dues and Subscriptions	\$100.00	20200916072	RECERTIFICATION
		Total	\$815.51		
46479	10/15/20	GK CONSULTING LLC			
E 101-41940-309		EDP, Software and Desig	\$292.50	2677	NETWORK-CITY
E 101-42280-309		EDP, Software and Desig	\$7.00	2677	CLOUD BACKUP-FIRE
E 101-43000-309		EDP, Software and Desig	\$45.00	2677	NETWORK-PW
E 101-42110-309		EDP, Software and Desig	\$60.00	2677	365 EMAIL-POLICE
E 602-49400-309		EDP, Software and Desig	\$142.50	2677	NETWORK-WATER
E 603-49450-309		EDP, Software and Desig	\$135.00	2677	NETWORK-SEWER
E 619-49900-309		EDP, Software and Desig	\$135.00	2677	NETWORK-DEP REG
E 101-41940-309		EDP, Software and Desig	\$60.00	2677	REMOTE ACCESS/365 EMAIL

CITY OF MILACA

10/09/20 3:02 PM

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***Check Detail Register®**

Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$877.00		
46480	10/15/20	GOPHER STATE ONE-CALL, INC.			
E 101-43000-310		Other Professional Servic	\$51.30	0090588	SEPTEMBER LOCATES
Total			\$51.30		
46481	10/15/20	HANSEN, TOM			
R 602-37100		Water Sales	\$48.06	00-10030-00-	CREDIT ON FINAL BILL
Total			\$48.06		
46482	10/15/20	HELGET, JARED & DANELLE			
R 602-37100		Water Sales	\$28.44	00-11570-00-	CREDIT ON FINAL BILL
Total			\$28.44		
46483	10/15/20	HJORT EXCAVATING			
E 603-49450-310		Other Professional Servic	\$11,130.30	2020-1081	MAN HOLE REPAIR-3RD AVE SW
E 603-49450-408		Sanitary Sewer Repair	\$4,476.49	2020-1081	MAN HOLE REPAIR-3RD AVE SW
Total			\$15,606.79		
46484	10/15/20	HOLIDAY COMPANIES			
E 101-42110-212		Auto Expense (Fuel/Repai	\$797.11		GAS-POLICE
E 101-43000-212		Auto Expense (Fuel/Repai	\$76.62		GAS-PW
Total			\$873.73		
46485	10/15/20	INTERNATIONAL CODE COUNCIL			
E 700-50000-435		Books and Pamphlets	\$351.00	1001225790	MECH/FUEL GAS CODE BOOKS
Total			\$351.00		
46486	10/15/20	IPRINT TECHNOLOGIES			
E 619-49900-201		Office Supplies	\$259.00	715588	TONER-DEP REG
E 101-41960-201		Office Supplies	\$75.00	717719	TONER-EVENTS COORD
Total			\$334.00		
46487	10/15/20	JENSEN - ANDERSEN			
E 101-45200-401		Repairs/Maint Buildings	\$535.00	8285	MEN'S RESTROOM REPAIR-GCC
Total			\$535.00		
46488	10/15/20	JIM'S MILLE LACS DISPOSAL			
E 101-43000-312		Compost	\$300.00	211948	COMPOST
E 101-42280-384		Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE
E 101-41940-310		Other Professional Servic	\$108.47	211948	GARBAGE-CITY HALL
E 101-45200-384		Refuse/Garbage Disposal	\$61.01	211948	GARBAGE-PARKS
E 101-43000-221		Equipment Parts/Repairs	\$275.00	2886229	PW
E 101-45200-415		Other Equipment Rentals	\$148.39	3249517	CHANGING SHELTER
Total			\$917.87		
46489	10/15/20	JOHNSON, CYNTHIA			
E 619-49900-321		Telephone	\$100.00		REIMBURSE-CELL PHONE
Total			\$100.00		
46490	10/15/20	JOHNSON, WARNE			
E 101-43000-321		Telephone	\$75.00		REIMBURSE-CELL PHONE

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Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$75.00		
46491	10/15/20	JOHNSON'S TOWING			
E 101-42110-310		Other Professional Servic	\$200.00	5751	TOYOTA COROLLA-DWI
E 101-42110-310		Other Professional Servic	\$150.00	5754	VEHICLES TO NEW IMPOUND
Total			\$350.00		
46492	10/15/20	KIEL, HERMINA			
R 602-37100		Water Sales	\$3.75	00-10930-00-	CREDIT ON FINAL BILL
Total			\$3.75		
46493	10/15/20	KIRVIDA FIRE INC			
E 101-42280-221		Equipment Parts/Repairs	\$325.00	9102	ANNUAL PUMP TEST-ENG #1
E 101-42280-221		Equipment Parts/Repairs	\$325.00	9103	ANNUAL PUMP TEST-ENG #2
E 101-42280-221		Equipment Parts/Repairs	\$526.38	9104	ANNUAL PUMP TEST-TANKER 1
E 101-42280-221		Equipment Parts/Repairs	\$612.63	9105	ANNUAL PUMP TEST-TANKER 2
Total			\$1,789.01		
46494	10/15/20	KNIFE RIVER CORP. - NORTH CENT			
E 216-42110-530		Improv Other Than Bldgs	\$1,681.24	791629	RECYCLED ASPHALT-IMPOUND LOT
E 216-42110-530		Improv Other Than Bldgs	\$1,665.28	791630	RECYCLED ASPHALT-IMPOUND LOT
E 216-42110-530		Improv Other Than Bldgs	\$336.68	792003	RECYCLED ASPHALT-IMPOUND LOT
E 101-43000-221		Equipment Parts/Repairs	\$232.00	797784	CRUSHED CONCRETE
Total			\$3,915.20		
46495	10/15/20	KOCH'S HARDWARE HANK			
E 101-42110-437		Other Miscellaneous	\$54.97		BATTERIES/PADKOCK
E 101-49810-437		Other Miscellaneous	\$29.97		GLOVES
E 101-45200-437		Other Miscellaneous	\$279.08		MISC-PARKS
E 602-49400-437		Other Miscellaneous	\$6.47		CLEANING SUPPLIES-WATER
E 101-42280-221		Equipment Parts/Repairs	\$289.74		BATTERIES SCBA-FIRE
E 101-42280-208		Training and Travel	\$11.98		PAINT FOR BURN TRAINING-FIRE
E 603-49450-240		Small Tools and Minor Eq	\$299.99		DEHUMIDIFIER-SEWER
E 101-43000-217		Other Operating Supplies	\$34.98		GLOVES/CHOP SAW WHEEL-PW
Total			\$1,007.18		
46496	10/15/20	MACQUEEN EQUIPMENT			
E 101-43000-221		Equipment Parts/Repairs	\$373.23	P29949	SWEEPER PARTS
Total			\$373.23		
46497	10/15/20	MEYER, DAN & TANYA			
R 602-37100		Water Sales	\$13.44	00-2101-00-6	CREDIT ON FINAL BILL
Total			\$13.44		
46498	10/15/20	MID STATE TREE SERVICE			
E 101-43000-310		Other Professional Servic	\$600.00	646820	TREE REMOVAL-220 3RD AVE SE
Total			\$600.00		
46499	10/15/20	MILACA AUTO VALUE			
E 101-42110-212		Auto Expense (Fuel/Repai	\$143.99	1314600	2016 FORD EXPLORER BATTERY
E 101-43000-212		Auto Expense (Fuel/Repai	\$33.80	13146588	2006 DODGE

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Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$177.79		
46500	10/15/20	MILACA BLDG CENTER			
E 101-43000-403		Repairs/Maint Streets	\$14.45	116723	ASPHALT REPAIR
E 101-45200-401		Repairs/Maint Buildings	\$79.96	116948	PAINT-TRAILS
E 101-42280-208		Training and Travel	\$41.40	118198	HOUSE BURN SUPPLIES-FIRE
Total			\$135.81		
46501	10/15/20	MILACA CHAMBER OF COMMERCE			
R 101-31410		Lodging Tax	\$632.41		LODGING TAX - AUG 2020
Total			\$632.41		
46502	10/15/20	MILACA, CITY OF			
E 216-42110-530		Improv Other Than Bldgs	\$51.00	20-115	IMPOUND LOT FENCE
E 101-43000-520		Buildings and Structures	\$744.71	20-116	SALT SHED
Total			\$795.71		
46503	10/15/20	MILLE LACS COUNTY DAC			
E 101-41940-310		Other Professional Servic	\$357.51	38233	CLEANING SVCS - CITY
E 101-45500-310		Other Professional Servic	\$211.69	38233	CLEANING SVCS - LIBRARY
E 101-42280-310		Other Professional Servic	\$26.94	38233	CLEANING SVCS - FIRE
E 101-45200-310		Other Professional Servic	\$55.63	38233	CLEANING SVCS - GCC
Total			\$651.77		
46504	10/15/20	MN COMPUTER SYSTEMS, INC.			
E 619-49900-310		Other Professional Servic	\$50.81	300204	COPIER MAINTENANCE
Total			\$50.81		
46505	10/15/20	MN FIRE SERVICE CERTIFICATION			
E 101-42280-208		Training and Travel	\$25.00	8042	RETEST WOLBERT
Total			\$25.00		
46506	10/15/20	MNDRIVERSMANUALS.COM			
E 619-49900-217		Other Operating Supplies	\$510.46	4065	MANUALS
Total			\$510.46		
46507	10/15/20	NAF PROPERTIES			
R 602-37100		Water Sales	\$26.94	00-16640-00-	CREDIT ON FINAL BILL
Total			\$26.94		
46508	10/15/20	NAPA CENTRAL MN			
E 101-43000-212		Auto Expense (Fuel/Repai	\$92.38		AUTO REPAIR
Total			\$92.38		
46509	10/15/20	NELSON SANITATION & RENTAL INC			
E 603-49450-310		Other Professional Servic	\$2,012.50	B-60074	MAN HOLE REPAIR
Total			\$2,012.50		
46510	10/15/20	OLDENBURG, JOHN			
E 101-43000-321		Telephone	\$75.00		REIMBURSE-CELL PHONE
Total			\$75.00		

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Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
46511	10/15/20	OMANN BROTHERS INC			
E 216-45200-530		Improv Other Than Bldgs	\$20,649.60	29324	WALKING TRAILS
E 216-45200-530		Improv Other Than Bldgs	\$8,304.30	29324	SPLASH PAD
E 216-45200-530		Improv Other Than Bldgs	\$3,937.05	29324	REC PARK
E 602-49400-310		Other Professional Servic	\$5,340.00	29324	MISC PATCH WORK
		Total	\$38,230.95		
46512	10/15/20	PFAFF, TAMMY			
E 101-41310-321		Telephone	\$150.00		CELL PHONE REIMBURSEMENT
		Total	\$150.00		
46513	10/15/20	PIKE PLUMBING AND HEATING			
E 602-49400-310		Other Professional Servic	\$527.50	76958	SPLASH PAD/WWTP TESTING
		Total	\$527.50		
46514	10/15/20	QUAINTANCE, TODD			
R 602-37100		Water Sales	\$1.25	00-10565-00-	CREDIT ON FINAL BILL
		Total	\$1.25		
46515	10/15/20	QUALITY FLOW SYSTEMS			
E 603-49450-407		Lift Station Repair	\$400.00	39807	SHOP SUPPLIES
		Total	\$400.00		
46516	10/15/20	TROY ROELOFS			
E 101-43000-321		Telephone	\$75.00		REIMBURSE-CELL PHONE
		Total	\$75.00		
46517	10/15/20	RUGGED FLEET SERVICE LLC			
E 101-43000-212		Auto Expense (Fuel/Repai	\$262.77	3832	2006 FORD F550 INSPECTION
E 101-43000-212		Auto Expense (Fuel/Repai	\$180.36	3833	2000 STERLING DUMP INSPECTION
E 101-43000-212		Auto Expense (Fuel/Repai	\$379.03	3834	2006 MACK INSPECTION
		Total	\$822.16		
46518	10/15/20	RUM RIVER CONTRACTING			
E 101-43000-520		Buildings and Structures	\$8,000.00	6495	SALT SHED PAVING
		Total	\$8,000.00		
46519	10/15/20	SAFEGUARD LOCKSMITH			
E 101-45200-401		Repairs/Maint Buildings	\$30.00	5596	KEYS-GCC
		Total	\$30.00		
46520	10/15/20	SCHEELS			
E 216-45200-580		Other Equipment	\$4,400.00	09212020	BACKBOARD
		Total	\$4,400.00		
46521	10/15/20	SHAW, BARBARA			
R 602-37100		Water Sales	\$54.81	00-18370-00-	CREDIT ON FINAL BILL
		Total	\$54.81		
46522	10/15/20	SHORT ELLIOTT HENDRICKSON INC			
E 218-41550-300		Professional Svcs	\$4,350.00	392354	VETERANS MEMORIAL

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Batch: 092420 GEN PP,092920 GEN PP,101520 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$4,350.00		
46523	10/15/20	SIEMERS-PACKARD, DIANE			
R 602-37100		Water Sales	\$204.25	00-15375-00-	CREDIT ON FINAL BILL
Total			\$204.25		
46524	10/15/20	STANTEC CONSULTING SVCS INC.			
E 101-43000-303		Engineering Fees	\$3,208.15	1704681	GENERAL ENGINEERING
Total			\$3,208.15		
46525	10/15/20	STREICHER'S			
E 101-42110-240		Small Tools and Minor Eq	\$203.40	I1454651	OC SPRAY
Total			\$203.40		
46526	10/15/20	SUPER X POWER			
E 101-43000-221		Equipment Parts/Repairs	\$79.98	696821	CHAIN SHARPENING
Total			\$79.98		
46527	10/15/20	TALBERG, MICHAEL			
E 101-42280-437		Other Miscellaneous	\$164.76		PUMPKINS FOR OPEN HOUSE-FIRE
Total			\$164.76		
46528	10/15/20	TIMMER IMPLEMENT			
E 101-45200-212		Auto Expense (Fuel/Repai	\$23.00	IP46016	PARTS
Total			\$23.00		
46529	10/15/20	ULINE			
E 101-45200-401		Repairs/Maint Buildings	\$309.73	124333562	FOAM SOAP
Total			\$309.73		
46530	10/15/20	WEINREICH, JACOB			
E 101-43000-321		Telephone	\$75.00		REIMBURSE-CELL PHONE
Total			\$75.00		
46531	10/15/20	WUBBEN, MARK			
E 101-43000-321		Telephone	\$75.00		REIMBURSE-CELL PHONE
Total			\$75.00		
10100 General Bank			\$165,947.42		

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Batch: 101520 GEN ACH,PAY01-19-20G,PAY01-20-20G,PAY01-21-20G,PAY19-20GJP,PAY20-20GJP,PAY21-20GJP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 General Bank					
820112 e	09/16/20	EFTPS-STATE TAXPAYMENT			
G 101-21702		State Withholding	\$1,973.27		STATE W/H - PD 091620
		Total	\$1,973.27		
820113 e	09/16/20	EFTPS-STATE TAXPAYMENT			
G 101-21702		State Withholding	\$147.55		STATE W/H - PD 091620
		Total	\$147.55		
820114 e	09/30/20	EFTPS-STATE TAXPAYMENT			
G 101-21702		State Withholding	\$1,991.11		STATE W/H - PD 093020
		Total	\$1,991.11		
820115 e	09/30/20	EFTPS-STATE TAXPAYMENT			
G 101-21702		State Withholding	\$147.55		STATE W/H - PD 093020
		Total	\$147.55		
820116 e	10/14/20	EFTPS-STATE TAXPAYMENT			
G 101-21702		State Withholding	\$2,071.47		STATE W/H - PD 101420
		Total	\$2,071.47		
820117 e	10/14/20	EFTPS-STATE TAXPAYMENT			
G 101-21702		State Withholding	\$147.55		STATE W/H - PD 101420
		Total	\$147.55		
820118 e	10/12/20	CENTERPOINT ENERGY			
E 101-45200-381		Utilities	\$18.32	10551998	NATURAL GAS-COMM CTR
E 101-49010-381		Utilities	\$26.66	5813915	NATURAL GAS-SR CENTER
E 208-45600-381		Utilities	\$26.11	5817670	NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381		Utilities	\$85.09	5826633	NATURAL GAS-PW
E 101-41940-381		Utilities	\$35.64	5831068	NATURAL GAS-CITY HALL
E 101-42280-381		Utilities	\$14.98	6122593	NATURAL GAS-FIRE
E 602-49400-381		Utilities	\$107.84	6672186	NATURAL GAS-WATER TRMT
E 101-45500-381		Utilities	\$148.32	7142283	NATURAL GAS-LIBRARY
		Total	\$462.96		
820119 e	10/12/20	EAST CENTRAL ENERGY			
E 101-49810-381		Utilities	\$9.20	200928202	ELECTRIC
E 603-49450-381		Utilities	\$39.00	201875902	ELECTRIC
E 603-49450-381		Utilities	\$71.59	203981301	ELECTRIC
E 101-43000-380		Street Lights	\$3,242.03	204619700	ELECTRIC
E 101-45200-381		Utilities	\$55.59	205400900	ELECTRIC
E 602-49400-381		Utilities	\$1,204.06	206041500	ELECTRIC
E 101-45500-381		Utilities	\$772.80	206085200	ELECTRIC
E 602-49400-381		Utilities	\$347.89	206734200	ELECTRIC
E 101-49810-381		Utilities	\$32.48	206827801	ELECTRIC
E 101-45200-381		Utilities	\$39.95	5379600	ELECTRIC
E 101-49810-381		Utilities	\$98.42	5448100	ELECTRIC
E 101-42110-437		Other Miscellaneous	\$63.87	6302100	ELECTRIC
E 603-49450-381		Utilities	\$85.97	6678100	ELECTRIC
E 101-49810-381		Utilities	\$35.97	6697901	ELECTRIC

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Batch: 101520 GEN ACH,PAY01-19-20G,PAY01-20-20G,PAY01-21-20G,PAY19-20GJP,PAY20-20GJP,PAY21-20GJP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42280-381		Utilities	\$275.07	6751501	ELECTRIC
E 101-42280-381		Utilities	\$409.68	7546001	ELECTRIC
E 101-41940-381		Utilities	\$685.96	8145502	ELECTRIC
E 101-49810-381		Utilities	\$63.39	830700	ELECTRIC
E 101-49810-381		Utilities	\$85.61	831000	ELECTRIC
E 101-43000-380		Street Lights	\$87.20	831300	ELECTRIC
E 101-43000-381		Utilities	\$413.54	831500	ELECTRIC
E 603-49450-381		Utilities	\$458.88	832000	ELECTRIC
E 602-49400-381		Utilities	\$62.50	832100	ELECTRIC
E 208-45600-381		Utilities	\$233.42	832400	ELECTRIC
E 603-49450-381		Utilities	\$83.43	832500	ELECTRIC
E 603-49450-381		Utilities	\$102.24	832600	ELECTRIC
E 602-49400-381		Utilities	\$173.63	833100	ELECTRIC
E 602-49400-381		Utilities	\$130.74	833300	ELECTRIC
E 101-45200-381		Utilities	\$34.56	833400	ELECTRIC
E 101-45200-381		Utilities	\$33.50	833600	ELECTRIC
E 101-49010-381		Utilities	\$100.41	9084202	ELECTRIC
E 101-42110-437		Other Miscellaneous	\$37.73	970017300	ELECTRIC
E 602-49400-381		Utilities	\$305.61	970110800	ELECTRIC
		Total	\$9,875.92		
820120 e	10/12/20	ENDICIA ACCOUNTING			
E 101-41940-322		Postage	\$250.00	712531	POSTAGE-CITY
E 619-49900-322		Postage	\$250.00	712531	POSTAGE-DEP REG
		Total	\$500.00		
820121 e	10/12/20	FURTHER			
G 101-21705		Health Saving Account	\$23,895.00		4TH QTR CONTRIBUTIONS
		Total	\$23,895.00		
820122 e	10/12/20	INCONTACT INC			
E 101-42280-321		Telephone	\$8.47	666501	LONG DISTANCE-FIRE
E 101-41940-321		Telephone	\$34.23	666501	LONG DISTANCE-CITY HALL
E 101-42110-321		Telephone	\$12.95	666501	LONG DISTANCE-PD
E 619-49900-321		Telephone	\$7.82	666501	LONG DISTANCE-DEP REG
E 602-49400-321		Telephone	\$1.41	666501	LONG DISTANCE-WATER
		Total	\$64.88		
820123 e	10/12/20	MIDCONTINENT COMMUNICATIONS			
E 101-42110-321		Telephone	\$128.00	147990801	INTERNET-POLICE
		Total	\$128.00		
820124 e	10/12/20	MILACA LOCAL LINK			
E 619-49900-321		Telephone	\$112.37	320-982-109	PHONE SERVICE-DEP REG
E 101-45500-321		Telephone	\$44.29	320-982-154	ALARM LINE - LIBRARY
E 101-43000-321		Telephone	\$49.29	320-982-154	INTERNET-REC PARK
E 101-42280-321		Telephone	\$90.02	320-982-346	PHONE SERVICE-FIRE
		Total	\$295.97		
820125 e	10/12/20	MN DEPT OF LABOR & INDUSTRY			
R 101-32210		Building Permits	\$358.50	1000600298	3RD QTR SURCHARGE

CITY OF MILACA

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Batch: 101520 GEN ACH,PAY01-19-20G,PAY01-20-20G,PAY01-21-20G,PAY19-20GJP,PAY20-20GJP,PAY21-20GJP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$358.50		
820126 e	10/13/20	MN DEPT OF REVENUE			
G 602-20800		Sales Tax Payable	\$1,275.00	1-999-754-52	3RD QTR 2020 TAX-W/S SALES
R 602-37100		Water Sales	\$94.00	1-999-754-52	3RD QTR 2020 TAX-BULK WATER
R 101-34107		Assessment Search Fees	\$20.00	1-999-754-52	3RD QTR 2020 TAX-SPECIAL SEARCHES
R 101-34780		Park Fees	\$238.00	1-999-754-52	3RD QTR 2020 TAX-RESERVATION FEE
E 214-49000-437		Other Miscellaneous	\$62.00	1-999-754-52	3RD QTR 2020 TAX-REC FEST
R 619-36200		Miscellaneous Revenues	\$49.00	1-999-754-52	3RD QTR 2020 TAX-DEP REG MANUALS
R 101-36200		Miscellaneous Revenues	\$13.00	1-999-754-52	3RD QTR 2020 TAX-GENERAL RECEIPTS
R 602-37120		Sale of Water Parts	\$1.00	1-999-754-52	3RD QTR 2020 TAX-WATER PARTS
Total			\$1,752.00		
10100 General Bank			\$43,811.73		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$38,526.22
208 CHARITABLE GAMBLING FUND	\$259.53
214 REC FEST FUND	\$62.00
602 WATER FUND	\$3,703.68
603 SEWER FUND	\$841.11
619 DEPUTY REGISTRAR FUND	\$419.19
	\$43,811.73

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Batch: 092520 LIQ PP,100120 LIQ PP,101520 LIQ COUNCIL2,101620 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10900 Liquor Bank					
25464	09/25/20	AMAZON			
E 609-49750-437		Other Miscellaneous	\$53.66	54844446474	DOOR ALARMS
E 609-49750-437		Other Miscellaneous	\$49.64	66796556457	LAMINATING SHEETS
E 609-49750-437		Other Miscellaneous	\$16.10	76688787449	PAPER TOWELS
E 609-49750-217		Other Operating Supplies	\$25.73	76688787449	FACE SHIELDS
E 609-49750-437		Other Miscellaneous	(\$20.84)	83736394963	DOOR ALARM RETURN
E 609-49750-437		Other Miscellaneous	(\$20.84)	87676743776	DOOR ALARM RETURN
E 609-49750-217		Other Operating Supplies	\$25.73	98435667454	FACE SHIELDS
E 609-49750-437		Other Miscellaneous	\$33.88	98435667454	OFFICE SUPPLIES
		Total	\$163.06		
25465	09/25/20	MILACA, CITY OF			
E 609-49750-700		Transfer to General Fund	\$7,720.84		TRANSFER TO GEN - SEP 2020
		Total	\$7,720.84		
25466	09/25/20	VERIZON WIRELESS			
E 609-49750-321		Telephone	\$40.03	9862426301	DIGITAL SIGN
		Total	\$40.03		
25467	09/25/20	VISA			
E 609-49750-309		EDP, Software and Desig	\$2,900.00	88342300004	WEBSITE DEVELOPMENT
		Total	\$2,900.00		
25468	10/02/20	A&E DISTRIBUTING COMPANY LLC			
E 609-49750-252		Beer For Resale	\$153.40	207	BEER
		Total	\$153.40		
25469	10/02/20	BENT BREWSTILLERY			
E 609-49750-252		Beer For Resale	\$177.60	INV-009406	BEER
		Total	\$177.60		
25470	10/02/20	BERNICKS			
E 609-49750-252		Beer For Resale	(\$11.16)	127048	BEER
E 609-49750-252		Beer For Resale	(\$196.80)	127049	BEER
E 609-49750-254		Mix/Non Alcoholic	(\$17.64)	127050	NA
E 609-49750-254		Mix/Non Alcoholic	\$59.65	127051	NA
E 609-49750-252		Beer For Resale	\$1,174.95	127052	BEER
		Total	\$1,009.00		
25471	10/02/20	BREAKTHRU BEVERAGE MN			
E 609-49750-251		Liquor For Resale	\$2,980.60	1081178956	LIQUOR
E 609-49750-254		Mix/Non Alcoholic	\$20.20	1081178956	NA
E 609-49750-333		Freight and Express	\$45.39	1081178956	DELIVERY
E 609-49750-251		Liquor For Resale	\$5,292.56	1081185007	LIQUOR
E 609-49750-253		Wine For Resale	\$247.80	1081185007	WINE
E 609-49750-254		Mix/Non Alcoholic	\$199.20	1081185007	NA
E 609-49750-333		Freight and Express	\$119.01	1081185007	DELIVERY
E 609-49750-251		Liquor For Resale	(\$130.50)	2080288286	LIQUOR
E 609-49750-251		Liquor For Resale	(\$38.23)	2080288493	LIQUOR
E 609-49750-254		Mix/Non Alcoholic	(\$7.78)	2080288493	NA

CITY OF MILACA

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Batch: 092520 LIQ PP,100120 LIQ PP,101520 LIQ COUNCIL2,101620 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$8,728.25		
25472	10/02/20	BROOKVIEW WINERY			
E 609-49750-253		Wine For Resale	\$96.00	KISS-0036	WINE
Total			\$96.00		
25473	10/02/20	C & L DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	(\$39.95)	1208000325	BEER
E 609-49750-253		Wine For Resale	\$61.20	1383001185	WINE
E 609-49750-251		Liquor For Resale	\$219.90	1383001185	LIQUOR
E 609-49750-252		Beer For Resale	\$6,516.45	1383001185	BEER
E 609-49750-254		Mix/Non Alcoholic	\$184.40	1383001265	NA
E 609-49750-251		Liquor For Resale	(\$11.90)	1383001265	LIQUOR
E 609-49750-252		Beer For Resale	\$10,209.40	1383001265	BEER
Total			\$17,139.50		
25474	10/02/20	CINTAS			
E 609-49750-310		Other Professional Servic	\$23.62	4061328024	RUGS
Total			\$23.62		
25475	10/02/20	CRYSTAL SPRINGS ICE			
E 609-49750-259		Other For Resale	\$387.99	2001570	MISC
Total			\$387.99		
25476	10/02/20	DAHLHEIMER DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	(\$50.80)	1287831	BEER
E 609-49750-252		Beer For Resale	(\$59.40)	1288991	BEER
E 609-49750-252		Beer For Resale	(\$41.68)	1292618	BEER
E 609-49750-260		Deposits	(\$30.00)	444-03909	DEPOSIT
E 609-49750-254		Mix/Non Alcoholic	(\$6.98)	444-03909	NA
E 609-49750-252		Beer For Resale	\$5,265.32	444-03909	BEER
E 609-49750-254		Mix/Non Alcoholic	\$16.00	444-03964	NA
E 609-49750-252		Beer For Resale	\$7,436.33	444-03964	BEER
Total			\$12,528.79		
25477	10/02/20	FRONTIER			
E 609-49750-321		Telephone	\$294.56		PHONE
Total			\$294.56		
25478	10/02/20	GRANITE CITY JOBBING			
E 609-49750-256		Tobacco Products For Re	\$375.92	200436	TOBACCO
E 609-49750-259		Other For Resale	\$221.97	200436	MISC
E 609-49750-333		Freight and Express	\$4.25	200436	DELIVERY
E 609-49750-256		Tobacco Products For Re	\$615.30	201350	TOBACCO
E 609-49750-259		Other For Resale	\$209.19	201350	MISC
E 609-49750-333		Freight and Express	\$4.25	201350	DELIVERY
E 609-49750-254		Mix/Non Alcoholic	\$3.90	202232	NA
E 609-49750-259		Other For Resale	\$20.10	202232	MISC
E 609-49750-256		Tobacco Products For Re	\$82.20	202232	TOBACCO
E 609-49750-333		Freight and Express	\$4.25	202232	DELIVERY

CITY OF MILACA

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Batch: 092520 LIQ PP,100120 LIQ PP,101520 LIQ COUNCIL2,101620 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,541.33		
25479	10/02/20	JOHNSON BROTHERS LIQUOR CO.			
E 609-49750-251		Liquor For Resale	\$1,040.00	1639471	LIQUOR
E 609-49750-333		Freight and Express	\$7.43	1639471	DELIVERY
E 609-49750-251		Liquor For Resale	\$1,480.08	1639472	LIQUOR
E 609-49750-253		Wine For Resale	\$1,224.97	1639472	WINE
E 609-49750-333		Freight and Express	\$62.70	1639472	DELIVERY
E 609-49750-251		Liquor For Resale	\$330.00	1639473	LIQUOR
E 609-49750-333		Freight and Express	\$3.71	1639473	DELIVERY
E 609-49750-251		Liquor For Resale	\$727.00	1639474	LIQUOR
E 609-49750-333		Freight and Express	\$21.45	1639474	DELIVERY
E 609-49750-251		Liquor For Resale	\$760.00	1639475	LIQUOR
E 609-49750-333		Freight and Express	\$7.43	1639475	DELIVERY
E 609-49750-253		Wine For Resale	\$856.52	1644485	WINE
E 609-49750-251		Liquor For Resale	\$3,271.13	1644485	LIQUOR
E 609-49750-333		Freight and Express	\$80.03	1644485	DELIVERY
E 609-49750-251		Liquor For Resale	\$1,687.00	1644486	LIQUOR
E 609-49750-333		Freight and Express	\$18.10	1644486	DELIVERY
E 609-49750-253		Wine For Resale	\$796.65	1649364	WINE
E 609-49750-251		Liquor For Resale	\$6,688.76	1649364	LIQUOR
E 609-49750-333		Freight and Express	\$169.12	1649364	DELIVERY
E 609-49750-251		Liquor For Resale	\$461.35	1649365	LIQUOR
E 609-49750-333		Freight and Express	\$8.25	1649365	DELIVERY
E 609-49750-251		Liquor For Resale	\$108.00	1649366	LIQUOR
E 609-49750-333		Freight and Express	\$1.65	1649366	DELIVERY
E 609-49750-253		Wine For Resale	\$368.00	1693474	WINE
Total			\$20,179.33		
25480	10/02/20	M. AMUNDSON LLP			
E 609-49750-256		Tobacco Products For Re	\$1,188.01	307742	TOBACCO
E 609-49750-259		Other For Resale	\$168.60	307742	MISC
E 609-49750-256		Tobacco Products For Re	\$487.22	308478	TOBACCO
E 609-49750-259		Other For Resale	(\$92.99)	308478	MISC
Total			\$1,750.84		
25481	10/02/20	MOOSE LAKE BREWING CO. LLC			
E 609-49750-252		Beer For Resale	\$108.00	915-0002	BEER
Total			\$108.00		
25482	10/02/20	PHILLIPS WINE AND SPIRITS			
E 609-49750-251		Liquor For Resale	\$90.00	3093500	LIQUOR
E 609-49750-251		Liquor For Resale	\$2,058.50	6089929	LIQUOR
E 609-49750-253		Wine For Resale	\$560.00	6089929	WINE
E 609-49750-333		Freight and Express	\$37.95	6089929	DELIVERY
E 609-49750-333		Freight and Express	\$1.65	6093500	DELIVERY
E 609-49750-251		Liquor For Resale	\$588.20	6097043	LIQUOR
E 609-49750-253		Wine For Resale	\$520.00	6097043	WINE
E 609-49750-254		Mix/Non Alcoholic	\$168.00	6097043	NA
E 609-49750-333		Freight and Express	\$25.46	6097043	DELIVERY

CITY OF MILACA

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Batch: 092520 LIQ PP,100120 LIQ PP,101520 LIQ COUNCIL2,101620 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$4,049.76		
25483	10/02/20	SOUTHERN GLAZERS OF MN			
E 609-49750-251		Liquor For Resale	\$1,542.15	1994063	LIQUOR
E 609-49750-333		Freight and Express	\$23.25	1994063	DELIVERY
E 609-49750-251		Liquor For Resale	\$3,199.00	1996793	LIQUOR
E 609-49750-333		Freight and Express	\$50.12	1996793	DELIVERY
E 609-49750-253		Wine For Resale	\$210.00	1996794	WINE
E 609-49750-333		Freight and Express	\$7.75	1996794	DELIVERY
Total			\$5,032.27		
25484	10/02/20	VIKING BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$226.15	2586260	NA
E 609-49750-254		Mix/Non Alcoholic	\$157.00	2586370	NA
Total			\$383.15		
25485	10/02/20	WATSON COMPANY			
E 609-49750-333		Freight and Express	\$6.00	111448	DELIVERY
E 609-49750-256		Tobacco Products For Re	\$543.78	111488	TOBACCO
E 609-49750-259		Other For Resale	\$148.46	111488	MISC
E 609-49750-256		Tobacco Products For Re	\$408.06	111599	TOBACCO
E 609-49750-259		Other For Resale	\$168.20	111599	MISC
E 609-49750-254		Mix/Non Alcoholic	\$101.25	111599	NA
E 609-49750-333		Freight and Express	\$6.00	111599	DELIVERY
Total			\$1,381.75		
25486	10/02/20	WINE MERCHANTS			
E 609-49750-253		Wine For Resale	\$99.00	7297904	WINE
E 609-49750-333		Freight and Express	\$1.65	7297904	DELIVERY
Total			\$100.65		
25487	10/15/20	BELLBOY CORP.			
E 609-49750-254		Mix/Non Alcoholic	\$81.60	102051900	NA
E 609-49750-251		Liquor For Resale	\$2,055.80	85939900	LIQUOR
Total			\$2,137.40		
25488	10/15/20	BERNICKS			
E 609-49750-252		Beer For Resale	(\$25.80)	131645	BEER
E 609-49750-252		Beer For Resale	(\$12.36)	131646	BEER
E 609-49750-254		Mix/Non Alcoholic	\$80.44	131647	NA
E 609-49750-252		Beer For Resale	\$2,181.15	131648	BEER
Total			\$2,223.43		
25489	10/15/20	BREAKTHRU BEVERAGE MN			
E 609-49750-251		Liquor For Resale	\$1,447.02	1081187967	LIQUOR
E 609-49750-333		Freight and Express	\$25.90	1081187967	DELIVERY
Total			\$1,472.92		
25490	10/15/20	C & L DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	\$7,864.30	1383001331	BEER
E 609-49750-253		Wine For Resale	\$28.50	1383001331	WINE

CITY OF MILACA

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Batch: 092520 LIQ PP,100120 LIQ PP,101520 LIQ COUNCIL2,101620 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-49750-251		Liquor For Resale	\$117.00	1383001331	LIQUOR
E 609-49750-252		Beer For Resale	(\$390.60)	1383001332	BEER
		Total	\$7,619.20		
25491	10/15/20	CARLOS CREEK WINERY			
E 609-49750-253		Wine For Resale	\$270.00	19893	WINE
		Total	\$270.00		
25492	10/15/20	CINTAS			
E 609-49750-310		Other Professional Servic	\$33.29	4062679477	RUGS
		Total	\$33.29		
25493	10/15/20	DAHLHEIMER DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	(\$20.50)	1296160	BEER
E 609-49750-254		Mix/Non Alcoholic	\$65.95	444-04007	NA
E 609-49750-252		Beer For Resale	\$13,625.50	444-04007	BEER
		Total	\$13,670.95		
25494	10/15/20	FORESTEDGE WINERY			
E 609-49750-253		Wine For Resale	\$288.00	3814	WINE
		Total	\$288.00		
25495	10/15/20	JIM'S MILLE LACS DISPOSAL			
E 609-49750-310		Other Professional Servic	\$86.58		GARBAGE
		Total	\$86.58		
25496	10/15/20	JOHNSON BROTHERS LIQUOR CO.			
E 609-49750-251		Liquor For Resale	\$594.00	1654509	LIQUOR
E 609-49750-333		Freight and Express	\$10.72	1654509	DELIVERY
		Total	\$604.72		
25497	10/15/20	M. AMUNDSON LLP			
E 609-49750-256		Tobacco Products For Re	\$1,306.54	308779	TOBACCO
		Total	\$1,306.54		
25498	10/15/20	MOOSE LAKE BREWING CO. LLC			
E 609-49750-252		Beer For Resale	\$216.00	102-0001	BEER
		Total	\$216.00		
25499	10/15/20	PAUSTIS WINE CO.			
E 609-49750-253		Wine For Resale	\$456.00	103136	WINE
E 609-49750-333		Freight and Express	\$8.75	103136	DELIVERY
		Total	\$464.75		
25500	10/15/20	PHILLIPS WINE AND SPIRITS			
E 609-49750-251		Liquor For Resale	\$289.90	6100698	LIQUOR
E 609-49750-254		Mix/Non Alcoholic	\$18.00	6100698	NA
E 609-49750-333		Freight and Express	\$6.60	6100698	DELIVERY
		Total	\$314.50		
25501	10/15/20	SOUTHERN GLAZERS OF MN			
E 609-49750-251		Liquor For Resale	\$3,170.52	1999273	LIQUOR

CITY OF MILACA

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Batch: 092520 LIQ PP,100120 LIQ PP,101520 LIQ COUNCIL2,101620 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-49750-333		Freight and Express	\$35.65	1999273	DELIVERY
E 609-49750-254		Mix/Non Alcoholic	\$26.00	1999274	NA
E 609-49750-333		Freight and Express	\$1.55	1999274	DELIVERY
E 609-49750-251		Liquor For Resale	\$2,333.30	2001496	LIQUOR
E 609-49750-333		Freight and Express	\$15.50	2001496	DELIVERY
E 609-49750-251		Liquor For Resale	\$1,474.20	2001497	LIQUOR
E 609-49750-333		Freight and Express	\$10.85	2001497	DELIVERY
E 609-49750-251		Liquor For Resale	\$306.10	2001498	LIQUOR
E 609-49750-333		Freight and Express	\$4.65	2001498	DELIVERY
E 609-49750-254		Mix/Non Alcoholic	\$26.00	2001499	NA
E 609-49750-333		Freight and Express	\$1.55	2001499	DELIVERY
E 609-49750-253		Wine For Resale	\$210.00	2001500	WINE
E 609-49750-333		Freight and Express	\$7.75	2001500	DELIVERY
E 609-49750-251		Liquor For Resale	\$1,819.34	5061871	LIQUOR
E 609-49750-333		Freight and Express	\$32.55	5061871	DELIVERY
E 609-49750-254		Mix/Non Alcoholic	(\$26.00)	60033	NA
		Total	\$9,449.51		
25502	10/15/20	ST. CLOUD REFRIGERATION			
E 609-49750-310		Other Professional Servic	\$984.52	W58823	REPLACED CONDENSER COILS/PRESSUE CONTROL
		Total	\$984.52		
25503	10/15/20	VIKING BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$192.65	2592685	NA
		Total	\$192.65		
25504	10/15/20	VINOCOPIA			
E 609-49750-251		Liquor For Resale	\$203.00	0264811-IN	LIQUOR
E 609-49750-333		Freight and Express	\$2.50	0264811-IN	DELIVERY
E 609-49750-251		Liquor For Resale	\$1,015.00	0264812-IN	LIQUOR
E 609-49750-333		Freight and Express	\$16.50	0264812-IN	DELIVERY
E 609-49750-251		Liquor For Resale	\$105.21	0264813-IN	LIQUOR
E 609-49750-333		Freight and Express	\$5.00	0264813-IN	DELIVERY
		Total	\$1,347.21		
25505	10/15/20	WATSON COMPANY			
E 609-49750-256		Tobacco Products For Re	\$496.02	111720	TOBACCO
E 609-49750-259		Other For Resale	\$319.46	111720	MISC
E 609-49750-333		Freight and Express	\$6.00	111720	DELIVERY
E 609-49750-256		Tobacco Products For Re	\$712.99	111872	TOBACCO
E 609-49750-259		Other For Resale	\$130.37	111872	MISC
E 609-49750-333		Freight and Express	\$6.00	111872	DELIVERY
		Total	\$1,670.84		
25506	10/15/20	OMANN BROTHERS INC			
E 609-49750-530		Improv Other Than Bldgs	\$48,000.00	29324	LIQUOR STORE LOT (2019 WORK)
		Total	\$48,000.00		
		10900 Liquor Bank	\$178,242.73		

CITY OF MILACA

10/09/20 3:05 PM

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Batch: 092520 LIQ PP,100120 LIQ PP,101520 LIQ COUNCIL2,101620 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10900 Liquor Bank					
609 MUNICIPAL LIQUOR FUND			\$178,242.73		
			<hr/>		
			\$178,242.73		

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Batch: 101520 LIQ ACH

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10900 Liquor Bank					
920048 e	10/13/20	CENTERPOINT ENERGY			
E 609-49750-381		Utilities	\$55.09		NATURAL GAS
		Total	\$55.09		
920049 e	10/07/20	EAST CENTRAL ENERGY			
E 609-49750-381		Utilities	\$2,046.47	7115200	ELECTRIC
		Total	\$2,046.47		
920050 e	10/21/20	HIBU			
E 609-49750-309		EDP, Software and Desig	\$129.99	11915262	WEB HOSTING
		Total	\$129.99		
920051 e	10/15/20	MILACA, CITY OF (WATER/SEWER)			
E 609-49750-381		Utilities	\$28.95	01-00015990	WATER/SEWER
		Total	\$28.95		
920052 e	10/14/20	MN DEPT OF REVENUE			
G 609-20800		Sales Tax Payable	\$21,930.00	9576201	LIQUOR SALES TAX
		Total	\$21,930.00		
		10900 Liquor Bank	\$24,190.50		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$24,190.50
	\$24,190.50

RESOLUTION NO. 20-60

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor to be used for the Veterans Memorial Project; and

WHEREAS, The following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
John and Sandy Ostmoe	100.00
First National Bank	5,000.00

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to fund the Veteran's Memorial Project either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 15th day of October, 2020.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

City of Milaca Trail System



**Thank you to the 2019 - 2020
Volunteer VIPs**

Cory Anderson

Brian Hites

Tucker Anderson

Bryan Pearson

Kurt Bauerly

Tyler Pearson

Jordan DeBoer

Zach Pearson

Josh Dehart

Randy Reiman

Sawyer Dehart

Ryan Swanson

Randy Furman

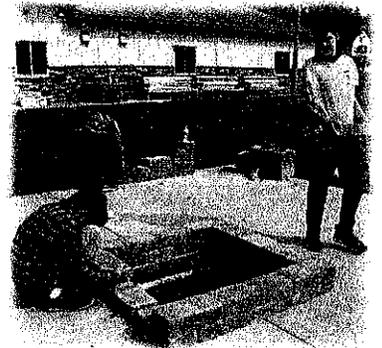
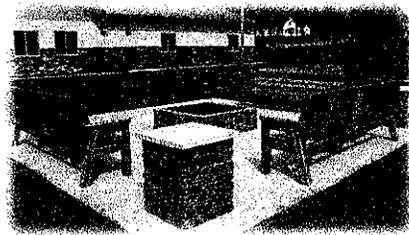
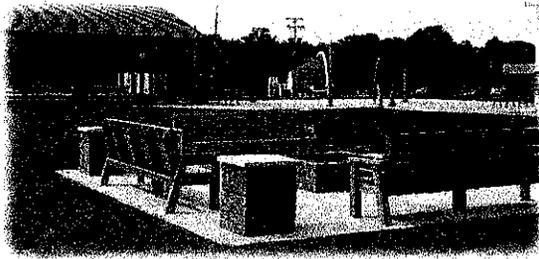
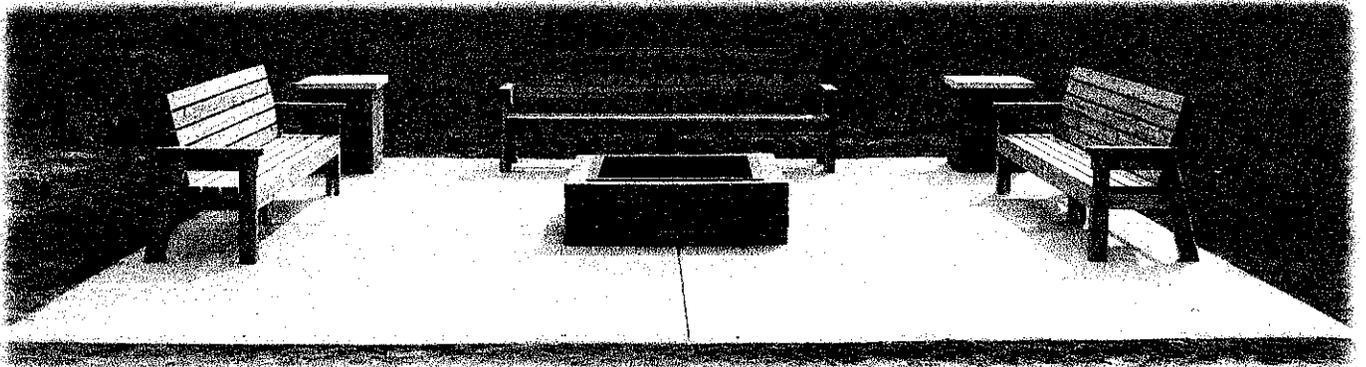
Jonathan Swedin

Rob Heltke

**International Mountain
Biking Association**

I wanted to thank you for your generous donations for the Community Fire Pit at Rec Park in Milaca. With your help I was able to complete my Eagle Project for the Scouts and help the community. I learned a lot through helping with the cement work from the beginning to the end, building the cedar benches with help from my dad and others, and laying block for the fire pit and the end tables. I was able to practice my leadership skills as I worked with 25 other people that helped me to complete this project. I am incredibly grateful to everyone for their donations of money, discounts, and time. I know that the fire pit has already been used at several events and it is nice to see the community using it.

Thank you for supporting me in this and please come out and enjoy the park!



Respectfully,
Aiden Staup

Aiden Staup
Life Scout – Assistant Senior Patrol Leader - Troop 19, Milaca MN

ORDINANCE NO. 469
CITY COUNCIL CONTINUANCE OF THE DECLARATION OF A LOCAL
EMERGENCY
CITY OF MILACA, MINNESOTA

WHEREAS, the Mayor of the City of Milaca, Minnesota ("Mayor") declared an Emergency to exist in the City of Milaca, Minnesota ("City") effective on March 19, 2020 upon signing the Declaration ("Declaration"); and

WHEREAS, Minnesota Statutes Section 12.29 authorizes the Mayor to declare the existence of the Emergency, invoke necessary portions of the Emergency Management Plan, and authorize aid and services in accordance with interjurisdictional agreements. In order for the Declaration of the Emergency to continue beyond three days the City Council of the City of Milaca, Minnesota ("City Council") must consent to the Declaration; and

WHEREAS, the Milaca City Council Passed Ordinance No.458 Consenting to the Mayoral Declaration of a Local Emergency with sunset provisions of either 30 days or the date of the end of the local emergency, whichever is the first to occur; and

WHEREAS, the Milaca City Council Passed Ordinance Nos. 460, 461, 463, 465, 466, 467 and 468 Continuing the Declaration of a Local Emergency; and

WHEREAS, the City Council has determined the local emergency continues; and

WHEREAS, the City Council is the official governing body of the City; and

WHEREAS, Minnesota Statutes Section 12.37 authorizes the City, acting through its governing body, to:

"(1) enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and by providing emergency assistance to the victims of the disaster; and

(2) exercise the powers vested by this subdivision in the light of the exigencies of the disaster without compliance with time-consuming procedures and formalities prescribed by law pertaining to:

- (i) the performance of public work;
- (ii) entering into contracts;
- (iii) incurring of obligations;
- (iv) employment of temporary workers;
- (v) rental of equipment;
- (vi) purchase of supplies and materials;
- (vii) limitations upon tax levies;
- (viii) the appropriation and expenditure of public funds, for example, but not limited to, publication of ordinances and resolutions, publication of calls for bids, provisions of civil service laws and rules, provisions relating to low bids, and requirements for budgets"

WHEREAS, City Code of Ordinances, Section 215.01 provides for emergency regulations: "Because of the existing possibility of the occurrence of disasters of unprecedented size and destruction resulting from fire, flood, tornado, blizzard, destructive winds, or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps of catastrophic measure; and in order to insure that preparations of this city will be adequate to deal with those disasters, and generally, to provide for the common defense and to protect the public peace, health, and safety, and to preserve the lives and property of the people of this city, it is hereby found and declared to be necessary:

- (A) To establish a city emergency management organization responsible for city planning and preparation for emergency government operations in time of disasters;
- (B) To provide for the exercise of necessary powers during emergencies and disasters;
- (C) To provide for the rendering of mutual aid between this city and other political subdivisions of this state and of other states with respect to the carrying out of emergency preparedness functions; and
- (D) To comply with the provisions of M.S. 12.25, as it may be amended from time to time, which requires that each political subdivision of the state shall establish a local organization for emergency management."; and

WHEREAS, City Code of Ordinances, Section 32.03 provides for the establishment of an emergency management organization, the terms of which are incorporated herein by reference; and,

WHEREAS, City Code of Ordinances, Section 32.04 enumerates the powers and duties, the terms of which are hereby incorporated by reference; and,

WHEREAS, City Code of Ordinances, Section 32.05 enumerates the manner in which a local emergency, the terms of which are hereby incorporated by reference; and,

WHEREAS, City Code of Ordinances, Section 32.06 enumerates the regulation of declared emergencies; the terms of which are hereby incorporated by reference; and,

WHEREAS, the City Council finds that the Emergency is sudden and unforeseen and could not have been anticipated; and

WHEREAS, the City Council finds that conditions in Minnesota and the threat to the visitors to and inhabitants of the City has worsened considerably as a result of the Emergency; and

WHEREAS, the City Council finds that this situation threatens the health, safety, and welfare of the citizens of the community and threatens the provision and delivery of city services as a result of the Emergency; and

WHEREAS, the City Council finds that the Emergency poses the risk of and may cause catastrophic loss of public health, safety, and welfare if not immediately addressed; and

WHEREAS, the City Council finds that traditional sources of relief are not able to repair or prevent the injury and loss.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA, DOES HEREBY ORDAIN:

Section 1. The foregoing recitals of the preamble are incorporated herein by reference.

Section 2. The Governor of Minnesota issued Emergency Executive Order 20-01 declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19 on March 13, 2020.

Section 3. The City faces an imminent threat to life and public health resulting from the novel coronavirus and the resulting COVID-19 disease.

Section 4. The City is confronted with a worldwide pandemic creating threat of disaster of major proportions, which the safety and welfare of the guests to and inhabitants of the City are jeopardized and placed at extreme peril, in which timely action to contain and mitigate the risk to human life.

Section 5. The City Declares, under Minnesota Statutes, Section 13D.021, that in-person meetings of the City Council, Planning Commission, and other advisory commissions of the City of Milaca are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council, Planning Commission, and other advisory commissions of the City shall be conducted by telephone or other electronic means, and hereby directs City Staff to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for the City Council, Planning Commission, and other advisory commission to resume in-person meetings.

Section 6. This Ordinance hereby continues the declaration of a local emergency.

Section 7. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Manager, Emergency Management Team, and their designees are hereby authorized to suspend compliance with those laws, policies, and procedures as authorized by Emergency Executive Order 20-01 and by Minnesota Statutes, Sections 12.32 and 12.37, and to take those actions necessary to protect the public health, safety, and welfare.

Section 8. This Ordinance shall take effect immediately upon passage as permitted by the City Council.

Section 9. This Ordinance shall be in effect for 30 days, or until the termination of the local emergency, whichever occurs first.

Section 10. The City Manager is authorized and directed to file and to post notice of this Ordinance and any emergency regulations as authorized and required by State law and City Code.

Passed and adopted this 19th day of October 2020.

Mayor Harold Pedersen

ATTEST:

Tammy Pfaff, City Manager

RESOLUTION #20 - 61

City of Milaca

Ordinance No. 469

CITY COUNCIL CONTINUANCE OF A LOCAL EMERGENCY

This is a summary of the Ordinance changes passed on October 19, 2020. The full text of the Ordinance is available for inspection during regular city hall hours, or at the city's website www.cityofmilaca.org under Ordinances.

ORDINANCE NO. 469

**AN ORDINANCE REFERENCING TITLE III CHAPTER 32 OF THE CITY OF MILACA
CODE OF ORDINANCES**

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA,
DOES HEREBY ORDAIN:

Section 1. The foregoing recitals of the preamble are incorporated herein by reference.

Section 2. The Governor of Minnesota issued Emergency Executive Order 20-01 declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19 on March 13, 2020.

Section 3. The City faces an imminent threat to life and public health resulting from the novel coronavirus and the resulting COVID-19 disease.

Section 4. The City is confronted with a worldwide pandemic creating threat of disaster of major proportions, which the safety and welfare of the guests to and inhabitants of the City are jeopardized and placed at extreme peril, in which timely action to contain and mitigate the risk to human life.

Section 5. The City Declares, under Minnesota Statutes, Section 13D.021, that in-person meetings of the City Council, Planning Commission, and other advisory commissions of the City of Milaca are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council, Planning Commission, and other advisory commissions of the City shall be conducted by telephone or other electronic means, and hereby directs City Staff to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for the City Council, Planning Commission, and other advisory commission to resume in-person meetings.

Section 6. This Ordinance hereby continues the declaration of a local emergency.

Section 7. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Manager, Emergency Management Team, and their designees are hereby authorized to suspend compliance with those laws, policies, and procedures as authorized by Emergency Executive Order 20-01 and by Minnesota Statutes, Sections 12.32 and 12.37, and to take those actions necessary to protect the public health, safety, and welfare.

Section 8. This Ordinance shall take effect immediately upon passage as permitted by the City Council.

Section 9. This Ordinance shall be in effect for 30 days, or until the termination of the local emergency, whichever occurs first, as permitted by Section 215.06 (C) of the City Code.

Section 10. The City Manager is authorized and directed to file and to post notice of this Ordinance and any emergency regulations as authorized and required by State law and City Code.

Passed this 19th day of October 2020.

Mayor Harold Pedersen

ATTEST:

Tammy Pfaff, City Manager

Resolution No. 20-62

Resolution Allocating Coronavirus Aid, Relief, and Economic Security Act Funds
(Known as the CARES Act Funds) to Local Government Activities

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 pandemic outbreak; and,

WHEREAS, The CARES Act included \$339.8 billion in relief under the COVID-19 pandemic in the United States dedicated for state and local governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota announced a plan for the distribution of \$841 million in CARES Act Funds to counties, cities, and towns within the State of Minnesota based on the per capita formula developed by the state legislature during special session; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that are necessary expenditures related to the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were not included in the most recently adopted budget as of March 27, 2020, or were budgeted for but have been incurred for a substantially different use from what was intended as a result of the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were incurred during the covered period of March 1, 2020 – November 15, 2020; and,

WHEREAS, the Milaca City Council authorized the acceptance of Coronavirus Relief Funds from the State of Minnesota totaling \$218,110.00 on August 20, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council allocates \$21,877.83 of CARES Act Funds under the categories of Personal Protective Equipment, Public Health Expenses, COVID-19 Testing & Contact Tracing, Improve Telework Capabilities, and Other Items for the period ending September 30, 2020:

COVID-19 Testing & Contact Tracing	\$60.00
Improve Telework Capabilities	
Dell Laptops	\$2,000.00
Other Items	
Ordinance Publication	\$217.34
Personal Protective Equipment	
Face Shields for Fire Department	\$147.50
Public Health Expenses	
Public Safety Measures/Social Distancing Guidelines	\$19,452.99

Adopted this 19th day of October, 2020.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager



MANAGEMENT AND BUDGET

Please save your report based on the following example:
 RochesterCity_August2020
 Submit in Excel format to CRAOffice.mmb@state.mn.us seven business days after the end of each reporting period.

Local Government Expenditure Report		Date Submitted (Enter in MM/DD/YYYY Format)	10/9/2020
Name of Local Government (this will auto populate based on your SWIFT Supplier ID)	MILACA CITY	10 digit SWIFT Supplier ID # (begins with 0000) Select this link for SWIFT ID list	[REDACTED]
Name and Title of Person Filling Out Form	Jackie Ness, Treasurer	DUNS Number (Select this link for more information)	[REDACTED]
Email Address	jness@milacacity.com	Phone Number (enter 10 digits without spaces or dashes)	3209833141
Use the drop down in cell D14 to select "Interim" if your agency has any unspent funds and "Final" in the box if all available CRF funds have been spent and this will be your final report. Please submit this report no later than 7 business days after the end of each month to provide the spend status of allotted Coronavirus Relief Funds (CRF), CFDA Number 21.019 awarded by the State of Minnesota.		Amount of CRF Received from the Department of Revenue	\$ 218,140
		Total Spent to Date (this amount will autofill)	\$ 101,019.89
		Interim	
		Amount of CRF Remaining (this amount will autofill)	\$ 117,090.11

The covered period for these expenses is March 1, 2020 through November 15 (cities and towns) / December 1, 2020 (counties).

DO NOT USE CRF FUNDS FOR ANY COST INCURRED OUTSIDE THIS COVERED PERIOD.

Coronavirus Relief Fund (CRF) Categories	Total	July, 2020	August 2020	September, 2020

Administrative Expenses	Treasury Guidance	FAQs
0.00	0.00	0.00

Describe expenses (links to expenditure category examples are in the green category boxes to the left)

ORDINANCE NO.
AN ORDINANCE AMENDING TITLE V (PUBLIC WORKS) CHAPTER 50
(GARBAGE) OF THE CITY OF MILACA CODE OF ORDINANCES

Strikethrough represents deleted language. Underline represents added language.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN:

Title V (PUBLIC WORKS) Chapter 50 (GARBAGE) shall be amended as follows:

CHAPTER 50: GARBAGE

Section

- 50.01 Definitions
- 50.02 License required
- 50.03 Application for license
- 50.04 Licensed collector; duties and obligations
- 50.05 Collection charges; establishment
- 50.06 Indemnification
- 50.07 Violation

§ 50.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CITY. The City of Milaca, Minnesota.

COLLECTION. The aggregation of waste from the place at which it is generated, and including all activities up to the time the waste is delivered to a waste facility.

COLLECTOR(S) Any person(s) who owns, operates, or leases vehicles for the purpose of collection and transportation of any type of mixed municipal solid waste and/or recyclables.

CONTAINER. This term includes refuse, garbage, recycling, and yard waste containers.

CONSTRUCTION DEBRIS. Waste building materials, packaging, and rubble resulting from construction, remodeling, repair, and demolition of buildings and roads.

CONTRACT HAULER. For the purpose of this section, anyone who for consideration collects and disposes~~d~~ of garbage and other refuse for another person in this

municipality, including individuals, partnerships and corporations, shall be considered a contract hauler.

DISPOSAL FACILITY. A waste facility permitted by the state Pollution Control agency that is designated or operated for the purpose of disposing of waste on or in the land, together with any appurtenant facilities needed to process waste for disposal or transfer to another waste facility.

GARBAGE. Any animal and vegetable waste, as well as discarded material resulting from the handling, processing, storage, preparation, serving and the consumption of food.

MIXED MUNICIPAL SOLID WASTE. Garbage, refuse, and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection; but not including auto hulks, street sweepings, ash, construction debris, mining waste, sludge, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams; but the term does include source-separated compostable materials.

RECYCLABLE MATERIALS. Materials that are separated from mixed municipal solid waste for the purpose of recycling, including paper, glass, plastics, metals, automobile oil, and batteries. Refuse-derived fuel or other material that is destroyed by incineration is not a **RECYCLABLE MATERIAL**.

REFUSE. This term includes garbage and rubbish but shall not include sewage.

RUBBISH. Nongarbage solid waste such as tin cans, glass, paper, sweepings, clippings, ash and the like.

YARD WASTE. Vegetative or organic material produced from the care and maintenance of landscaped areas, gardens, and lawns. This includes weeds, leaves, grassclippings, dead flowers and plants, pruned branches and stems, roots, and Christmas trees.

§ 50.02 GENERAL REGULATIONS

- (A) Accumulation of waste. Any unauthorized accumulation of refuse, rubbish, or yard waste on any premises is a nuisance and prohibited.
- (B) Refuse, rubbish, or yard waste in streets and the like. No person shall place any refuse, rubbish, or yard waste in any street, alley or public place or upon private property except in proper containers for collection or other lawful disposal. No person shall throw or deposit refuse, rubbish, or yard waste in any stream or other body of water.
- (C) Scatter of refuse, rubbish, or yard waste. No person shall deposit anywhere within the city any refuse, rubbish, or yard waste in such manner that it may be carried or deposited by the elements upon any public place or any other premises within the city.
- (D) Burying of refuse, rubbish, or yard waste. No person shall bury any refuse, rubbish, or yard waste in the city except in an approved sanitary landfill.
- (E) Composting materials.

- a. Compost must be fully confined within fencing or an enclosed structure no larger than 4 feet high and 250 cubic feet in area.
- b. Compost shall not be located in the front yard and must be located at least 5 feet from side and rear property lines.
- c. Compost materials shall be regularly mixed and shall not include items such as meat, bones, grease, whole eggs, dairy products, and feces.
- d. Compost materials which cause undue odor or rodent harborage may be removed as directed by the City.

§ 50.03 DISPOSAL REQUIRED

Every person shall, in a sanitary manner, store and dispose of refuse that may accumulate upon property owned or occupied by him or her in accordance with the terms of this subchapter. Garbage shall be collected or otherwise lawfully disposed of at least once every two weeks. The owner of any property shall be responsible for keeping such property in accordance with this subchapter and free from refuse violations including vacant land and property.

§ 50.04 CONTAINERS

- (A) General requirement. In all zoning districts, all waste material, debris, refuse, recycling materials or garbage shall be properly stored in a closed container designed for such purposes and screened in accordance with this section. No refuse materials may be stored outside of the containers. All normal accumulations of refuse shall be deposited in such containers, except that leaves, trimmings from shrubs, grass clippings, shavings, excelsior and other rubbish of similar volume and weight may be stored in closed containers not meeting the requirements of division (B) of this section and be properly collected, removed, and disposed. No container shall be permitted on another property without permission or signed agreement with individuals and/or businesses or holder of the refuse contract.
- (B) Container requirements. Each container shall be watertight, shall be impervious to insects and rodents and shall be fireproof. Containers shall be maintained in good and sanitary condition. Any container not conforming to the requirements of this chapter, having ragged or sharp edges or any other defect likely to hamper or injure the person collecting the contents shall be promptly replaced after notice by the city.

(Ord. 99-1, passed 4-15-99)

§ 50.052 LICENSE REQUIRED.

- (A) No person, firm, corporation, or other entity shall collect mixed municipal solid waste in the city without first securing a license from the city.
- (B) The City Council, in the interest of maintaining healthful and sanitary conditions in the city, uniformity of service and limiting the negative effects on city streets, hereby limits the number of licenses issued to one contract hauler. ~~The Council~~

~~deems it is economically unfeasible that this service area would support more than one contract hauler.~~

(C) Any license issued under division (A) above shall be valid for four calendar years and shall expire on December 31 of the fourth year unless revoked sooner.

(D) Any license issued under this chapter shall be non-transferable. Licensees shall not be entitled to refund of any license fee upon revocation or voluntary cessation of business.

(E) No license shall be required by any person, firm, or corporation or other entity for purposes of collecting, hauling, or disposing of their own mixed municipal solid waste; provided that, any collection, hauling, and/or disposal shall be done in a lawful manner. Notification and plan for disposing of solid waste must be submitted to city.

~~(F) The city is exempt from the competitive bidding process when contracting for professional services outlined within this ordinance. such as those of doctors, lawyers, architects, accountants, as well as other services requiring technical, scientific, or professional training like refuse hauling and janitorial services.~~

(Ord. 99-1, passed 4-15-99; Am. Ord. 348, passed 4-15-04) Penalty, see § 10.99

§ 50.063 APPLICATION FOR LICENSE.

(A) Any person, firm, or corporation desiring a license to collect mixed municipal solid waste shall make application for the same to the city upon a form prescribed by the city. The applicant shall provide for the city the following information:

- (1) The name and address of the applicant;
- (2) A description of the equipment proposed to be used in collection;
- (3) The disposal facility to which the solid waste is to be hauled; and
- (4) The manner in which the solid waste is to be disposed of; and

(5) A proposed contract with the city, setting forth the details of the applicant's proposal for collection of mixed municipal solid waste and recyclable materials.

(B) Before any license is issued, an applicant shall file with the city, evidence that the applicant has in effect insurance for at least the amount of \$500,000 for bodily injuries to or death of one person, and \$1,000,000 for any one accident resulting in injuries and/or death of more than one person, and a total of \$250,000 liability for damages to property of others arising out of any accident. Before the license shall be issued, the licensee shall agree to hold the city harmless and shall agree to defend and indemnify the city, and the city's employees and agents, for any claims, damages, losses, and expenses related to the work under the license. The city shall be named as an additional insured under that insurance for the services provided under the license. The licensee's contract of insurance shall be the primary insurance for the city and the licensee or insurance company shall provide a certificate of insurance which verifies the existence of the insurance required, including provisions to hold the city harmless and defend and indemnify the city. Any insurance or indemnity provisions of this chapter, or contained in

any contract for licensed hauling approved pursuant to this chapter, shall not be interpreted to constitute a waiver by the city of any of its defenses of immunity, or limitations on liability under M.S. Chapter 466.

(C) At the time the application is submitted, the applicant shall pay to the city an annual license fee in an amount to be established by resolution of the City Council. -The fee is to be paid annually and shall be nonproratable, nonrefundable and nontransferable. The fee shall be deposited to the General Fund.

(D) The City Council shall issue the licenses only after receipt and review of all required forms, certificates, and fees. Upon review of the documents submitted, the City Council shall issue a license if the documents comply with provisions previously stated. An applicant denied a license by the city may have the decision reconsidered by the City Council. The applicant shall request reconsideration by the City Council in writing within ten days after denial of the license.

(E) Licenses may be suspended or revoked by the City Council, after the licensee has been given reasonable notice and an opportunity to be heard, for the violation of any provision of this chapter or upon failure of the licensee to comply with any condition, order, or direction issued by the city.

(Ord. 99-1, passed 4-15-99; Am. Ord. 382, passed 11-27-08)

§ 50.074 LICENSED COLLECTOR; DUTIES AND OBLIGATIONS.

(A) A licensee shall operate in a manner consistent with its application materials and shall provide notice to the city within ten days of any change in the information, forms, or certificates filed as a part of the license application process.

(B) The licensee shall comply with all federal, state, county, and local laws, ordinances, and regulations.

~~(C)~~ ~~—(C)—~~The licensed hauler shall offer each customer at least weekly collection service for mixed municipal solid waste.

(D) The licensed hauler shall provide each customer with a garbage container meeting the requirements stated in § 50.04 (B)

~~(DE)~~ No collection of mixed municipal solid waste shall be made except between the hours of 8:00 a.m. and 6:00 p.m. on the day or days as the City Council shall from time to time designate by resolution, except under extenuating circumstances including poor weather conditions or natural disasters. No collection shall be made on Sunday, New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving Day, or Christmas Day.

~~(EF)~~ The licensee shall offer residential customers curbside recycling at least once per calendar month and shall not impose a greater charge on residential customers who recycle than those who do not recycle.

~~(FG)~~ The licensee shall use only vehicles and equipment so constructed that the contents will not leak or spill. The vehicles and equipment shall be kept clean and as free from offensive odors as possible, and shall not stand in any street or public place

longer than is reasonably necessary to collect solid waste and recyclables. The licensee shall also insure that the immediate collection site is left tidy and free of litter.

(GH) No person shall permit garbage/refuse to be picked up from their premises by an unlicensed collector.

(Ord. 99-1, passed 4-15-99) Penalty, see § 10.99

§ 50.085 COLLECTION CHARGES; ESTABLISHMENT.

On or before ~~May 24~~December 31 of each renewal year, the City Council shall establish, by resolution, a schedule of rates for the collection of mixed municipal solid waste. Rates may be adjusted by resolution of the Council during any four-year license period upon making a finding that a substantial change in circumstance has occurred, making the existing rates unreasonable.

(Ord. 99-1, passed 4-15-99; Am. Ord. 382, passed 11-27-08)

§ 50.096 INDEMNIFICATION.

All licensees under this chapter shall hold the city harmless from all damages and claims of damage that may arise by reason of any negligence of the licensee or the licensee's agent or employee while engaged in the performance of the work and services covered by the license requirements, and shall indemnify the city against all claims, liens, expenses, and claims for liens for work, tools, machinery, materials, or insurance premiums or equipment or supplies, and against all loss by reason of failure of the licensee in any respect to fully perform all obligations outlined in the duties and obligations of licensees as solid waste collectors, including attorney's fees and court costs reasonably incurred by the city in defense of such indemnified claims.

(Ord. 99-1, passed 4-15-99; Am. Ord. 382, passed 11-27-08)

§ 50.1007 VIOLATION AND PENALTY.

- A. In accordance with the provisions of this chapter, it is unlawful for any person, firm, or corporation to fail to properly dispose of collected mixed municipal solid waste.
- B. Any person convicted of violating this chapter shall be guilty of a misdemeanor and shall be subject to a fine and/or imprisonment, as provided in § 10.99.
- C. Any licensed or unlicensed hauler violating any provision of this chapter is guilty of a misdemeanor and shall be punished as provided by § 10.99. Upon a violation, a hauler may have their license suspended or revoked for cause by the City Council.

(Ord. 99-1, passed 4-15-99) Penalty, see § 10.99

Adopted by the City Council of the City of Milaca this _____ day of _____, 201__.

Harold Pedersen, Mayor

ATTEST:

Tammy Pfaff, City Manager

Jim's
**MILLE LACS
DISPOSAL, INC.**

September 17, 2020

Milaca City Council:
Mayor-Pete Pedersen
Councilmember-Dave Dillan
Councilmember-Norris Johnson
Councilmember-Lindsee Larson
Councilmember-Cory Pedersen

Re: Extension of current contract

Dear Sirs,

We are here tonight to request an extension on our current contract with the City of Milaca for an additional 4 years (ending December 31, 2024).

We have held the contract for the past 26 years, during this quarter century we have not increased our rates. We have worked tirelessly to maintain stable rates for all of these years. We have seen lean years in 2006 thru 2011 when the economy turned for the worst without adding a fuel service charge or environmental fee to any of our customers.

With our Counties current economic situation due to the COVID virus shut down we haven't interrupted any services to our customers pick up schedules due to non-payment. To further help our customers we suspended with all additional late fees on past due balances.

Our plan for the very near future is to cart the City of Milaca for recycling services, we will order 65-gallon (approximately 800) carts for recycling only. The lids will be of a different color than the carts for trash for easy distinction between the 2 carts.

We look forward to continuing our relationship for another quarter century.

Sincerely,

Jim, Roxie and Jesse Gerads

Tabled
Garbage not
Construction Dumpster

CHAPTER 74: TRAFFIC SCHEDULES.

SCHEDULE I. STOP INTERSECTIONS.

(A) It shall be unlawful to disobey the following traffic-control measures.

(B) Stop signs shall be erected at the following locations:

<i>Street or Intersection</i>	<i>Location</i>	<i>Traffic Direction</i>	<i>Ord. No.</i>	<i>Date Passed</i>
Fifth Ave. SE and Third St.	All four corners		275	12-13-84
First St. West	At the intersection of Third Ave. NW	West bound	275	12-13-84
<u>ADD First St. E and Central Ave</u>	<u>All four corners</u>	<u>CSAH 36 & 37</u>		
Second Ave. NE and Fifth St. NE	All four corners		237	7-8-82
Second Ave. NW and Second St. NW	Southwest and northeast corners	Eastbound and Westbound	R. 01-40	--01
Second Ave. NW and Third St. NW	Southwest and northeast corners	Eastbound and Westbound	R. 01-40	--01
Second Ave. NW and Fourth St. NW	All four corners		231	1-14-82
Second Ave. SE and First St. SE		North and Southbound	254	9-8-83
Second Ave. SW and First St.	All four corners		226	9-3-81
Second Ave. SW and Second St. SW	All four corners		222	6-11-81
Tenth St. NW	At the intersection of Third Ave. NW	Northbound	286	9-12-85
Third Ave. and Fourth St. NW	North, south, and east corners	Southbound, Northbound and Westbound	231	1-14-82
Third Ave. and Fifth St. SE	All four corners		292	5-8-86
Second Ave. SW and Third St. SW		Northbound, Southbound and Westbound	—	—
Second Ave. NE and Eighth St.		Northbound	—	—
Second Ave. NW and Tenth St. NW		Northbound	—	—
Third Ave. NW and Second St. NW		Eastbound and Westbound	—	—
Second Ave. NE and Second St. NE		Northbound and Southbound	—	—

Second Ave. NW and First St.		All directions	—	—
Fourth Ave. NW and Fourth St. NW		All directions	—	—
Third Ave. NE and Twelfth St. NE		Northbound	447	8-16-18
Third Ave. NE and Twelfth St. NE		Southbound	447	8-16-18
Third Ave. NE and Thirteenth St. NE		Westbound	447	8-16-18
Fourth Ave. NE and Thirteenth St. NE		Southbound	447	8-16-18
Fourteenth St. NE and Fourth Ave. NE		Eastbound	447	8-16-18
Eleventh St. NW and Fourth Ave. NW		Westbound	447	8-16-18
Sixth St. SW and Second Ave. SW		Westbound	447	8-16-18
Fifth St. SE and Tenth Ave. SE		Westbound	447	8-16-18
Second Ave. NW and Tenth St. NW		Northbound and Southbound	447	8-16-18

RESOLUTION NO. 20 – 63

RESOLUTION APPOINTING ELECTION JUDGES AND DESIGNATING POLLING
HOURS AND LOCATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA,
MINNESOTA;

1. Polling hours to be set from 7:00 a.m. to 8:00 p.m. for Primary and General Elections to be held August 11, 2020 and November 3, 2020.
2. Polling place to be the Milaca City Hall, 255 1st Street E, Milaca, MN 56353.
3. To appoint the following election judges:

Ardy Becklin
Arla Johnson
Leslie Anfinson
Ginger Martin
Karen Schlenker
Sherie Billings
Pam Novak
Jackie Ness
Mary Mickelson
Diana Klages
Avian Engelman
Rebecca Porter
Tammy Pfaff

4. To appoint Jackie Ness, Mary Mickelson, Dianna Klages and Tammy Pfaff as head election judges.

Adopted this 19th day of October, 2020.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

Incident Summary by Incident Type

Date Range: 9/1/2020 to 9/30/2020

Incident Type	# of Incidents
911 Hang Up	1
Accident	4
Agency Assist	22
Alarm	15
Animal	7
Assault	2
Burglary	2
Cdtp	8
Child Custody	1
Community Contact	6
Community Contact	1
Death Investigation	1
Disturbance	7
Domestic	4
Driving Complaint	12
Drugs	6
Family Services Referral	8
Fire	2
Found Property	6
Fraud-forgery-scam	4
Funeral Escort	3
Garbage Dumping	1
Harassment Complaint	2
Icr Misc	33
Juvenile Complaint	1
Lockout	5
Medical	26

Incident Summary by Incident Type

Date Range: 9/1/2020 to 9/30/2020

Noise Complaint	1
Ofp Violation	3
Parking Complaint	4
Property Exchange	2
Public Assist	14
Recovered Property	1
Remove Unwanted	3
Search Warrant	1
Suicidal Party	1
Suspicious Activity	23
Theft	7
Traffic	21
Trespass Complaint	1
Vulnerable Adult Report	1
Welfare Check	12
Total: 285	

**Contract to Provide for High School Resource Officer Services,
Between Milaca School District No. 912
and the City of Milaca**

This contract by and between the City of Milaca (hereafter referred to as "City") and Milaca Independent School District No. 912 (hereafter referred to as "District") is entered into under Minnesota law. For the purposes of this contract the Milaca Police Department (hereafter referred to as "Department") is acknowledged as an agent of the City of Milaca.

1. Purpose

This contract authorizes the assignment of a police officer for the Milaca High School, designated as the School Resource Officer, to District schools located within the City, under the terms and conditions set forth herein, for the following general purposes:

The provision of more intensive and specialized law enforcement services than are provided under normal and customary law enforcement provider/user assumptions.

Intervention at a pre-delinquent state by the establishment of a closer working relationship between the Department and the District.

To provide for a rapid response in cases of serious threat to persons and property within the District authority.

To facilitate follow-up investigations through and enhanced relationship between students, faculty and staff and the School Resource Officer.

To promote a positive image of police officers, the Department and the law enforcement profession.

2. Officer Employed by the City

City shall employ in accordance with applicable state statutes a police officer or officers to serve as School Resource Officer in District schools. City shall do the selection and assignment of such officers. City shall assume all obligations and payments with regard to officers' salaries and benefits including workers compensation, PERA, withholding taxes, etc. District will reimburse City as defined in this document.

3. Term of Contract

The term of this contract shall run for four (4) years and be concurrent with the school year. The date of implementation shall be from the first day of the school year through the last day of the school year. The District hereby guarantees to abide by the terms of this contract for a minimum of four (4) years.

4. Duration of Cost

It is the intent of both parties to share in the cost of providing a School Resource Officer over a nine month period to the District. The District portion of this contract is based on a full-time School Resource officer over a nine month period. At the time of implementation, and prior to September 1 of each subsequent year, the City will provide the District with an estimated total annual cost of providing a School Resource Officer. The District will pay the City 75% of the City estimated cost on a monthly basis in the amount of \$6,112.36. Annual cost is \$73,348.38. All discrepancies between the estimated annual cost and the actual cost will be adjusted with

**Contract to Provide for High School Resource Officer Services,
Between Milaca School District No. 912
and the City of Milaca**

the September 1 payment unless they are significant enough to warrant an adjustment earlier in the year. Future budgets will be submitted with an addendum to the contract.

5. Administration Responsibilities

Law enforcement's services rendered to District shall be subject to the approval of the City in agreement with appropriate District administration. Standards of performance, discipline of the officer(s) assigned, and other internal matters, shall be under the authority of City Manager and its policies, rules and general orders. If requested, District shall provide City with an appraisal of the services rendered.

The City Manager in agreement with appropriate District administration shall determine matters not specifically addressed by this contract.

In the event there is a disagreement with changes in policy, program content, program direction, the School Resource Officer, District Administrator(s), City Manager and Chief of Police will meet to work out agreements on the necessary changes.

6. Responsibility of School District

It shall be the responsibility of the School District to:

Organize and assign school personnel to a pupil-personnel team to work and meet with the School Resource Officer.

Provide guidance and assistance to the School Resource Officer through the principals, teachers, and administrative staff.

Provide a private office, desk, computer and telephone with an outside line for use by the School Resource Officer to meet with people on both a public and private meeting basis.

Pay monthly invoices promptly.

Require its principals to coordinate the efforts of the School Resource Officer within the schools.

Provide clerical assistance and supplies to the School Resource Officer, as would be available to certified teaching staff, when needed within any school at which the officer is working in the capacity as a School Resource Officer.

Not undertake to solicit the full-time employment of any School Resource Officer.

The School shall be responsible for making its own determination as to its security needs, including but not limited to personnel security and premises security, and shall not rely on the School Resource Officer or the City to fulfill these needs.

**Contract to Provide for High School Resource Officer Services,
Between Milaca School District No. 912
and the City of Milaca**

7. Responsibility of City

It is the intention of the City to provide School Resource Officer(s) to the District; and it shall be the responsibility of the City to:

Assign officers on a rotating shift to the High School during each school year from the first Tuesday in September through the end of the regular school year, or a nine month period. (Note: A School Resource Officer may be needed at other buildings, as needed.)

Provide Police Department equipment needed by the School Resource Officer to perform necessary functions.

Provide training and education within the scope of the Police Department of the City.

Provide temporary replacements for the School Resource Officer as deemed necessary by the Police Department.

8. Duties of Officer

The list of basic duties of the School Resource Officer(s) shall be as defined in the School Resource Officer Program Guidelines, which is an attachment to this contract.

9. Indemnification by City

The School Liaison Officer is a city employee. The City shall indemnify, hold harmless, and defend the School District, its elected officials and employees against any and all liability, loss, costs, damages, expenses, claims or actions which the School District, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent or willful act or omission of the City, its agents or employees, in the execution, performance, or failure to adequately perform the City's obligations pursuant to this agreement.

10. Indemnification by School District

The School District shall indemnify, hold harmless, and defend the City, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or action which the city, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent or willful act or omission of the School District, its agents or employees, in the execution, performance or failure to adequately perform the School District's obligations pursuant to this agreement.

Mayor, Harold Pedersen

Board Chair

City Manager, Tammy Pfaff

Clerk

**Contract to Provide for High School Resource Officer Services,
Between Milaca School District No. 912
and the City of Milaca**

School Resource Officer Program

Program Goals

The goals of this program are to establish and provide for a cooperative effort between the Milaca School District No. 912 and the Milaca Police Department focusing on the reduction of juvenile crime and delinquency in the schools and the community at large. The program will be proactive in its objectives and will seek to establish positive relationships between the students of the district and police officers that serve the community. The accomplishment of the law enforcement mission as it relates the schools in the Milaca School District, either directly or through the School Resource Officer, and referral to the criminal justice and law enforcement agencies, shall be a goal of this program. In addition, the officer assigned will serve as an instructional resource in law enforcement issues and topics, and will facilitate other appropriate instructional opportunities by referral. The officer will provide a positive adult and law enforcement role model for students. Finally, the officer assigned may provide direct advisory services to individuals or groups as necessary within the scope of this program, consistent with the officer's expertise and training. In other situations, the officer shall maintain linkage with other support services and agencies as may be required to meet the program goals.

Assignment to the Program

Assignment to this program is not a promotion and no additional compensation will be given to those assigned. Officers will be assigned to the program from current department personnel, if qualified, and continued assignment shall be made at the discretion of the City Manager and Police Chief.

Direction and Control

Officers assigned to the School Resource Program will remain under the control and supervision of the Milaca Police Chief and City Manager for adherence to its policies, procedures, rules and General Orders. Reporting responsibility will be to the Department supervisor assigned.

Within the parameters of the program, the officer will cooperate with district and school administrators to facilitate the accomplishment of the program goals in concert with the law enforcement mission.

Scheduling of Time

Scheduling of work hours for officers assigned will be done in cooperation of the City and the District to reasonable accommodate the needs and schedules of the District.

Officer(s) assigned to this program shall have the flexibility to adjust, but not expand, the number of hours worked in order to accomplish the goals of the program. No overtime is authorized without expressed prior approval of the department.

Officer(s) assigned to the program will work within the school facilities during the normal school year. The high school officer may be directed to respond to emergency situations outside the school at the discretion of the Police Chief. During those times when school is not in session (e.g., summer and winter breaks), the officer will be assigned duties within the Department consistent with his/her normal classification.

**Contract to Provide for High School Resource Officer Services,
Between Milaca School District No. 912
and the City of Milaca**

Duties and Responsibilities of the Police School Resource Officer

Conducts preliminary investigations, completes initial event reports as necessary, and processes assigned cases during school days. The cases may involve the following responsibilities:

Interview complainants, witnesses, victims, suspects, and taking statements when necessary. Suspect's parent(s) or guardian(s) must be notified prior to any interview.

Collect and preserve evidence and provide for its identification and analysis.

Complete reports.

Attend and participate in school functions. Build relationships with the school's staff as well as with students and parent groups.

Be visible within the school. (Example – Hallways & Lunchrooms)

Present completed cases for prosecution or diversion, in accordance with the guidelines set forth by the County Attorney, City Attorney, and the Milaca Police Department.

Testify in court as required.

Work in cooperation with the School District, Juvenile Court, County Social Services and Corrections Department, and other referral agencies.

Process delinquency cases during school days when possible.

Investigate and coordinate mandatory reporting investigations involving child abuse in cooperation with school and county social workers.

Take enforcement action when necessary. The School Resource Officer will be armed and carry handcuffs at all times.

Serve as a resource to staff, administration, parents, and students regarding police and juvenile policies and procedures.

Coffee and lunch breaks will normally be taken with faculty and students.

Work closely with school administration, counselors, chemical health advisors, human rights officer, student assistance team and others as appropriate to assist in the identification of pre-delinquent children, and attempt to eliminate delinquency-producing factors. Accept assignments and follow-up referrals requested by school staff members.

**Contract to Provide for High School Resource Officer Services,
Between Milaca School District No. 912
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Attend school staff meetings, when requested by the administration, as a resource person in developing and adopting procedures that will contribute to the prevention of juvenile delinquency.

Be a part of a total team effort to provide role models and prevent undesirable behavior patterns from developing. Endeavor to build and maintain rapport between youth, school and police by day-to-day contact as a resource person.

Become involved in school and outside youth activities in order to understand special problems of youth and how they may be positively addressed. Participate in community affairs as requested or assigned, and be available for lectures to school and community groups.

Upon request, assist and advise in security matters regarding school buildings and properties that are normally supervised by school staff members.

Maintain individual police skills, including physical conditioning. Stay abreast of developments in the crime prevention and youth relations fields and changes in related laws and ordinances.

Coordinate with the Police Chief on crime prevention and youth relation developments and perform other duties as assigned.

The officer must have knowledge of the practices and philosophy of the school district and the police department concerning the handling of troubled youth.

To follow all rules and regulations of the Milaca Police Department, City of Milaca and School District. (To the extent that school district rules and regulations are not in conflict with State law regarding peace officers.)

The officer is to consult, on a regular basis, with the School Administrators in order to determine any special concerns or needs.

Provide an in-house law enforcement resource for school, staff and students in the processing of child abuse, neglect, and other criminal matters.

Preparation and presentation of appropriate material to students of elementary, junior and senior high schools.

Work with other criminal justice and community-based agencies in serving the needs of school age children and other family members.

Provide direct intervention in situations on campus presenting a serious threat to people or property.

To project a positive image of the law enforcement profession, and to work to foster a mutual understanding of appropriate roles and responsibilities between youth and the police.

Maintain a proactive approach to identification of specific problems and development of solutions relating to the school/community interface.

**Contract to Provide for High School Resource Officer Services,
Between Milaca School District No. 912
and the City of Milaca**

Maintain a high visibility within the school building.

Examples of Unauthorized Tasks

Duties, tasks and assignments which are likely to hold the program, the department or the officer up to scorn or ridicule, or which would cast them in an unfavorable or demeaning light.

Assignment as a monitor for classrooms.

Handling classroom discipline issues, unless the situation presents a clear threat of assault.

Handling routine truancy.

Counseling which requires training or expertise such that referral to a specialist is indicated.

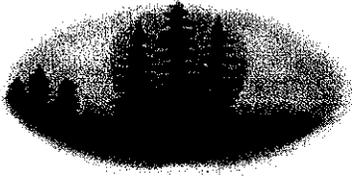
Appearance Standard

Officers assigned to this program are subject to Department uniform regulations.

Activity Reports and Periodic Updates Required

Officers assigned to this program shall submit activity logs, which state, at minimum, the activity the officer undertakes in achieving the program goals.

As determined by the department, the officer shall provide periodic briefings of program activity to his/her supervisor.



Milaca Public Works

Supervisor's Report for September - October

Public Works:

- Trimming trees on plow routes.
- Sweeping daily.
- Main Liftstation pump had to be pulled and have a hole repaired.
- Started setting block foundation for salt shed.
- Discharging wastewater at ponds

Parks:

- Sanitizing playground equipment and tables every morning.
- Mulching parks.
- 4 basketball hoops installed in Rec Park.
- Trimming trees.

Airport:

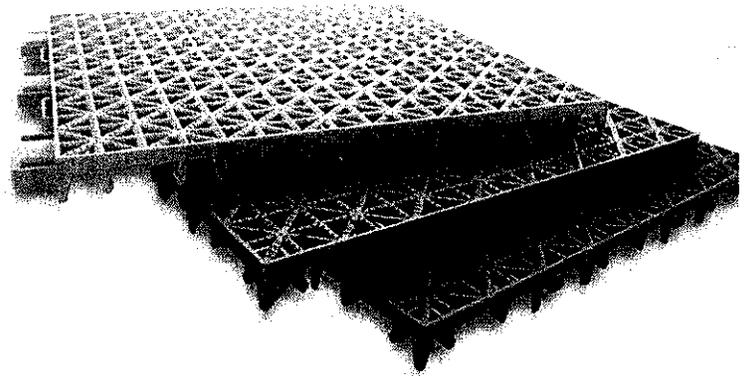
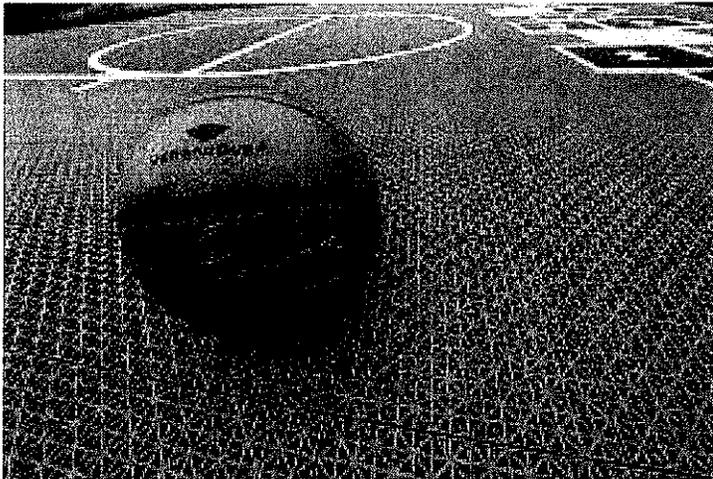
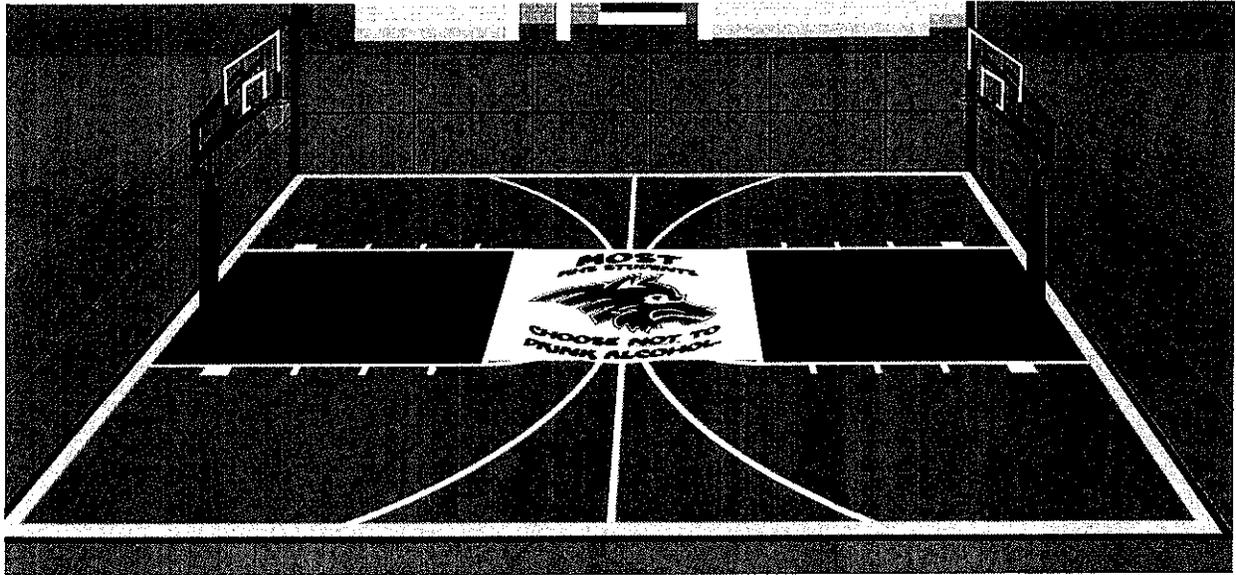
- Mowing

The court lines will show through the center logo, the picture does not show that.

The quote is for 1 court, we would need two courts for a total of \$20,375.24

The Milaca Community Coalition is interested in donating around \$5,000 - \$6,500 towards this project.

I am requesting \$15,000 for this project from the donation fund.





205 Boring Drive • Dalton, GA 30721
 t: 800 540 4899 • f: 706 529 0849
 www.versacourt.com

Estimate

VersaCourt is a proud member of the RG family of companies



Date	Estimate #
8/24/2020	19278-R1

Bill To

City of Milaca
 435 2nd St NW
 Milaca, MN 56353
 USA
 Gary Kirkeby 417-888-2398

Ship To

City of Milaca
 435 2nd St NW
 Milaca, MN 56353
 USA
 Gary Kirkeby 417-888-2398

Ship VIA	CSR	Payment Terms	Rep
OD	Zach Hall	Prepaid	DGP

Quantity	UNIT	Description	Subtotal	EST
		Customer: City of Milaca Game Outdoor Tile Court size: 40' x 50'2" Required slab: 40'2" x 50'4" Overhang 42" BH672 LOGO NEEDED		
2,067		Game Outdoor Tile- Court Size: 10" x 10" Color: Bright Red(22)	5,436.21T	
552		Game Outdoor Tile- Lane Size: 10" x 10" Color: Black(6)	1,451.76T	
186		Game Outdoor Tile-Border Size: 10" x 10" Color: Titanium(4)	489.18T	
110		Game Outdoor Ramp - Post Size: 2" x 10" Color: Black(4)	220.00T	
110		Game Outdoor Ramp - Receiver Size: 2" x 10" Color: Black(4)	220.00T	
4		Game Outdoor Corner Size: 2" x 2" Color: Black	20.00T	
1		Pre-Painted Game Lines Type: Full Court Basketball Color: white	690.00T	
1		Pre-Painted Logo Design: Red and Black wolf to be center of court 7' x 7'	875.00T	
1		Shipping- 3 pallets 1455lbs No Restrictions	785.47	

Total



205 Boring Drive • Dalton, GA 30721
 t: 800 540 4899 • f: 706 529 0849
 www.versacourt.com

Estimate

Date	Estimate #
8/24/2020	19278-R1

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 Gary Kirkeby 417-888-2398

Ship VIA	CSR	Payment Terms	Rep
OD	Zach Hall	Prepaid	DGP

Quantity	Unit	Description	Stratmark	Total
		Total sales tax calculated by AvaTax Select this as a transaction's tax to use AvaTax		0.00 0.00
			Total	\$10,187.62

DOCUMENT 00 11 13

ADVERTISEMENT FOR BIDS

**Veteran's Memorial Improvements
Milaca, Minnesota
SEH No. MILAC 155251**

Notice is hereby given that Sealed Bids will be received by the City Manager until 2:00 p.m., Thursday, November 5, 2020, at City Hall located at 255 1st Street East, Milaca, MN 56353, at which time they will be publicly opened and read aloud, for the furnishing of all labor and material for the construction of Veteran's Memorial Improvements.

Major quantities for the Work include:

1,135	SQ FT	Concrete Block Pavers
2,515	SQ FT	Concrete Sidewalk
5	EACH	Aluminum Flag Poles
		Decorative lighting system

The Bidding Documents may be seen at the Issuing Office of SEH located at 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717, 320.229.4300.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the "Project Bid Information" link and by entering eBidDoc™ Number on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

In addition to digital plans, paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$50.

Paper Bids shall be on the form provided for that purpose and according to the Bidding Requirements prepared by SEH dated September 17, 2020.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

Bids shall be directed to the City Manager, securely sealed and endorsed upon the outside wrapper, "BID FOR VETERAN'S MEMORIAL IMPROVEMENTS, MILACA, MN SEH NO. MILAC 155251."

The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Owner.

Tammy Pfaff
City Manager
Milaca, Minnesota

Publish:

QuestCDN: October 22, 2020

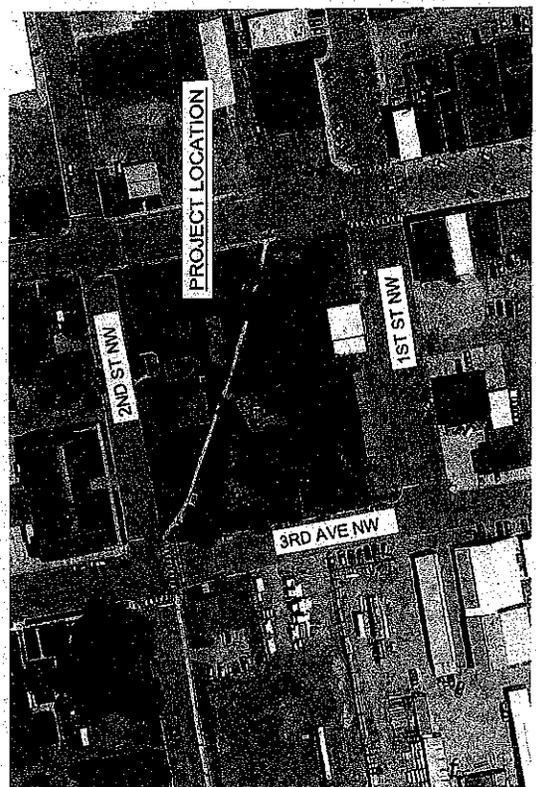
Union Times: October 22 and 29, 2020

CITY OF MILACA, MINNESOTA

CONSTRUCTION PLANS FOR VETERANS MEMORIAL IMPROVEMENTS

MILAC - 155251

REMOVALS, SIDEWALK, GRADING, AND PARK FEATURES



NOTE:
THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D.
THE CONTRACTOR SHALL VERIFY THE ACCURACY OF THE INFORMATION BY
COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA.
811 BEFORE COMMENCING EXCAVATION.

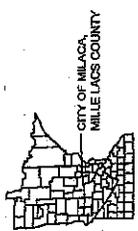
- EXISTING
- RIGHT OF WAY
- PERMANENT EASEMENT
- PROPERTY LINE
- HORIZONTAL CONTROL POINT
- BENCHMARK
- SURVEY MARKER
- SOIL BORING
- SANITARY SEWER AND MANHOLE
- FORCE MAIN AND LIFT STATION
- WATER MAIN, HYDRANT, VALVE AND MANHOLE
- WATER SERVICE MANHOLE AND CATCH BASIN
- CULVERT AND APRON ENDWALL
- GAS MAIN, VALVE, VENT AND METER
- HANDHOLE
- BURIED FIBER OPTIC CABLE AND MANHOLE
- BURIED PHONE CABLE, PEDESTAL AND MANHOLE
- BURIED TV CABLE, PEDESTAL AND MANHOLE
- BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
- OVERHEAD WIRE, POLE AND GUY WIRE
- TRAFFIC SIGNAL
- STREET NAME SIGN
- SIGN (NON STREET NAME)
- RAILROAD TRACKS
- DECIDUOUS AND CONIFEROUS TREE
- BUSH / SHRUB AND STUMP
- EDGE OF WOODED AREA
- WETLAND
- BUILDING
- FENCE (UNIDENTIFIED)
- BARBED WIRE FENCE
- CHAIN LINK FENCE
- ELECTRIC WIRE FENCE
- WOOD FENCE
- WOVEN WIRE FENCE
- PLATE BEAM GUARDRAIL
- CABLE GUARDRAIL
- POST / BOLLARD
- RETAINING WALL
- PROPOSED
- STREET CENTERLINE
- RIGHT-OF-WAY EASEMENT
- TEMPORARY EASEMENT
- CONSTRUCTION LIMITS
- SANITARY SEWER, BULLHEAD AND MANHOLE
- FORCE MAIN
- SANITARY SERVICE AND CLEANOUT
- WATER MAIN, TEE, WYDRAINT, BULLHEAD AND VALVE
- WATER VALVE, MANHOLE, REDUCER, BRID, AND CROSS
- WATER SERVICE AND CURB STOP BOX
- STORM SEWER, MANHOLE AND CATCH BASIN
- CULVERT AND APRON ENDWALL
- DRAIN TILE
- DITCH / SWALE
- RR/PAV
- STREET NAME SIGN
- POST (NON STREET NAME)
- RETAINING WALL

GOVERNING SPECIFICATIONS
THE MINNESOTA DEPARTMENT OF
TRANSPORTATION STANDARD SPECIFICATIONS
SHALL GOVERN EXCEPT AS NOTED BY THE SPECIFICATIONS FOR THIS PROJECT.

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	GENERAL NOTES
3	GRADING PLAN
4	SITE PLAN
5	DETAILS
6	PLAN
7,8	LIGHTING DETAILS

THIS PLAN CONTAINS 8 SHEETS.

PROJECT LOCATION



MILACA, MINNESOTA



PHONE: 507.636.4141
1200 25TH AVENUE SW 7TH
SOUTH MILACA, MN 56257-1017
5725 COLLEGE LN. SUITE 207
MILACA, MN 56257

FILE NO. MILAC-155251
DATE: 08/14/2020 U.S. No. 48725
SIGNED: [Signature] DAVID ROMANOWSKI
DRAWN BY: [Signature]



MILACA AREA VETERANS MEMORIAL
MILCA, MN
MILAC 155251

10/2/2020

OPINION OF PROBABLE COST

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL
INFRASTRUCTURE						
1	REMOVE AND REPLACE CONCRETE CURB	LIN FT	16.00	\$100.00	\$1,600.00	
2	REMOVE AND REPLACE BITUMINOUS STREET	SQ FT	32.00	\$100.00	\$3,200.00	
3	REMOVE EXISTING WOODEN TIMBERS	LUMP SUM	1.00	\$500.00	\$500.00	
4	REMOVE YARD HYDRANT	EA	1.00	\$700.00	\$700.00	
5	CLEAR AND GRUB TREE	EA	1.00	\$800.00	\$800.00	
6	SITE GRADING	LUMP SUM	1.00	\$3,500.00	\$3,500.00	
7	SILT FENCE	LIN FT	400.00	\$2.00	\$800.00	
8	CONCRETE PEDESTRIAN RAMP	SQ FT	110.00	\$6.50	\$715.00	
9	TRUNCATED DOMES	SQ FT	12.00	\$60.00	\$720.00	
10	CONCRETE SIDEWALK	SQ FT	2,515.00	\$4.50	\$11,317.50	
11	8" CONCRETE SIDEWALK W/ REBAR	SQ FT	75.00	\$20.00	\$1,500.00	
12	4"X8" BRICK PAVERS	SQ FT	480.00	\$30.00	\$14,400.00	
13	MIXED SIZE PAVERS	SQ FT	855.00	\$50.00	\$42,750.00	
14	BRICK VENEER AND CAP STONE FOR EX FLAG POLE	LUMP SUM	1.00	\$1,500.00	\$1,500.00	
15	ALUMINUM FLAG POLES (COMMERCIAL)	EA	5.00	\$2,250.00	\$11,250.00	
16	LANDSCAPING WOOD CHIPS	CU YD	8.00	\$200.00	\$1,600.00	
17	LIGHTING UNIT TYPE SPECIAL 1	EA	6.00	\$7,500.00	\$45,000.00	
18	LIGHTING UNIT TYPE SPECIAL 2	EA	2.00	\$2,500.00	\$5,000.00	
19	LIGHTING UNIT TYPE SPECIAL 3	EA	4.00	\$2,500.00	\$10,000.00	
20	LIGHT FOUNDATION DESIGN E MODIFIED	EA	6.00	\$950.00	\$5,700.00	
21	SERVICE CABINET	EA	1.00	\$6,200.00	\$6,200.00	
22	EQUIPMENT PAD	EA	1.00	\$1,350.00	\$1,350.00	
23	SERVICE EQUIPMENT	EA	1.00	\$2,000.00	\$2,000.00	
24	HANDHOLE	EA	2.00	\$1,350.00	\$2,700.00	
25	3/4" NON-METALLIC CONDUIT	LF	75.00	\$5.00	\$375.00	
26	2" NON-METALLIC CONDUIT	LF	485.00	\$6.00	\$2,910.00	
27	2" NON-METALLIC CONDUIT (DIRECTIONAL BORE)	LF	30.00	\$35.00	\$1,050.00	
28	UNDERGROUND WIRE 1/C 8 AWG	LF	1,245.00	\$1.45	\$1,805.25	
29	UNDERGROUND WIRE 1/C 10 AWG	LF	1,035.00	\$1.20	\$1,242.00	
30	TOPSOIL BORROW	CU YD	80.00	\$35.00	\$2,800.00	
31	HYDROSEEDING	SQ YD	800.00	\$2.50	\$2,000.00	
SUBTOTAL - CONSTRUCTION					\$188,684.75	\$0.00



MILACA AREA VETERANS MEMORIAL
MILCA, MN
MILAC 155251

10/2/2020

OPINION OF PROBABLE COST

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL
INFRASTRUCTURE						
1	GRANITE BENCHES	EA	5.00	\$3,200.00	\$16,000.00	
2	ENTRANCE MONUMENTS	EA	2.00	\$4,500.00	\$9,000.00	
3	GRANITE OBELISK	EA	1.00	\$52,500.00	\$52,500.00	
4	KIOSK	EA	1.00	\$2,600.00	\$2,600.00	
5	LANDSCAPING EDGING	LUMP SUM	1.00	\$2,500.00	\$2,500.00	
6	SHRUBS	EA	60.00	\$50.00	\$3,000.00	
7	LANDSCAPING WOOD CHIPS	CU YD	8.00	\$200.00	\$1,600.00	
8	PARK BENCH (NON GRANITE)	EA	1.00	\$1,500.00	\$1,500.00	\$88,600.00
SUBTOTAL - CONSTRUCTION					\$88,600.00	\$88,600.00

SECTION 00100 - ADVERTISEMENT FOR BIDS

Taxiway Rehabilitation
SP No. A4081-37

City of Milaca
Milaca, MN

RECEIPT AND OPENING OF PROPOSALS: Proposals for the work described below will be received online through QuestCDN.com until 11:00 am on Tuesday, November 10, 2020 at which time the bids will be opened and publicly read at the office of the City Manager, City of Milaca, 255 1st St E, Milaca, MN 56353-1609.

DESCRIPTION OF WORK: The work includes the construction of approximately:

648 Tons Bituminous Paving	112 Cubic Yards Common Excavation
115 Linear Feet 18" Eq. Elliptical CMP Culverts	323 Cubic Yards Common Topsoil Borrow
2400 Reclaim In Place Bituminous Pavement	0.60 Acres Turf Establishment

together with numerous related items of work, all in accordance with Plans and Specifications.

This project is subject to Prevailing Wage Rates, Truck Rentals, Equal Employment Opportunity Provisions, and Responsible Contractor Certification.

COMPLETION OF WORK: All work under the Contract must be complete by July 1, 2021.

PLAN HOLDERS LIST, ADDENDUMS AND BID TABULATION: The plan holders list, addendums and bid tabulations will be available for download on-line at www.bolton-menk.com or www.questcdn.com.

TO OBTAIN BID DOCUMENTS: Complete digital project bidding documents are available at www.bolton-menk.com or www.questcdn.com. You may view the digital plan documents for free by entering Quest project #7359181 on the website's Project Search page. Documents may be downloaded for \$45.00. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

BID SUBMITTAL: A bid shall be submitted online no later than the date and time prescribed. For this project the City will only be accepting online electronic bids through QuestCDN. To access the electronic bid form, download the project document and click online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted.

BID SECURITY: A Proposal Bond in the amount of not less than 5 percent of the total amount bid, drawn in favor of City of Milaca shall accompany each bid.

OWNER'S RIGHTS RESERVED: The Owner reserves the right to reject any or all bids and to waive any irregularities and informalities therein and to award the Contract to other than the lowest bidder if, in their discretion, the interest of the Owner would be best served thereby.

Dated: _____ /s/ Tammy Pfaff
City Manager

Published:

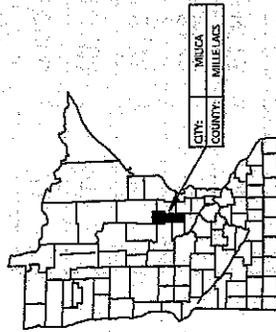
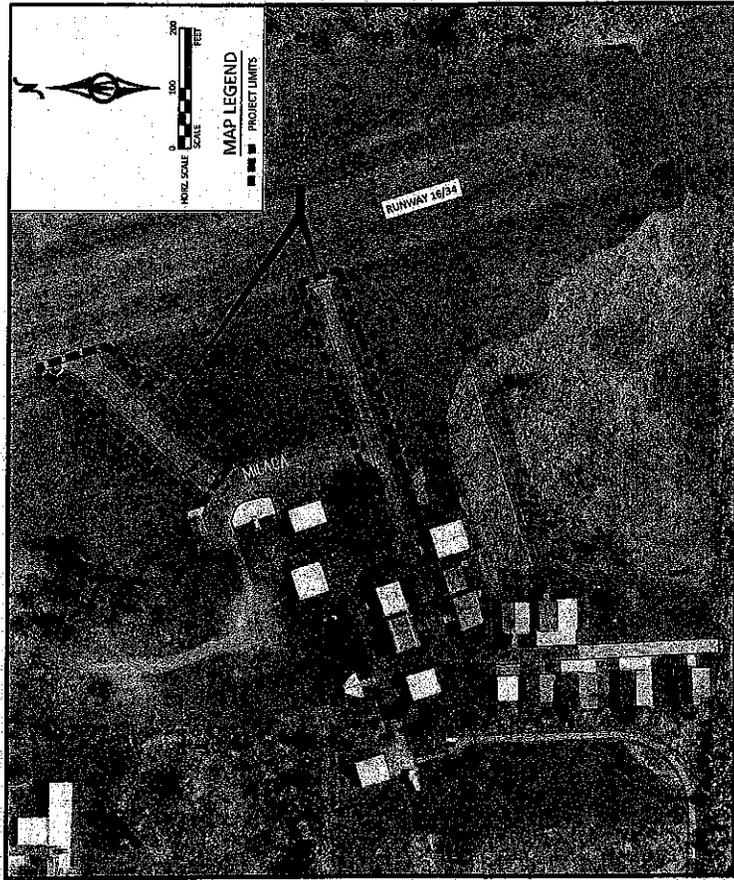
Union Times: October 22, 2020 , October 29, 2020

QuestCDN: October 16-November 10

****END OF SECTION****

MILACA MUNICIPAL AIRPORT (18Y) CONSTRUCTION PLANS FOR TAXIWAYS REHABILITATION - PHASE 1

OCTOBER, 2020



PROJECT LOCATION

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY Gopher State One Call, 1-800-352-1166 OR 651-494-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS BEING PROVIDED ACCORDING TO THE GUIDELINES OF CHANGE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA.

SHEET NUMBER	SHEET TITLE
GENERAL	TITLE SHEET
G0.01	STATEMENT OF ESTIMATED QUANTITIES
G1.01	CONSTRUCTION SAFETY & PHASING PLAN
G2.01	EXISTING CONDITIONS & REMOVALS PLAN
C0.01	TYPICAL SECTIONS & DETAILS
C1.01	SWPPP
C2.01 - C2.03	EROSION & SEDIMENT CONTROL PLANS
C2.04 - C2.05	TAXIWAY PLAN & PROFILE
C3.01 - C3.02	MARGING PLAN
C7.01	TAXIWAY CROSS SECTIONS
C9.01 - C9.02	

THIS PLAN SET CONTAINS 22 SHEETS.

<p>BOLTON & MENK 1224 FRODOLET AVENUE BURNSVILLE, MINNESOTA 55337 Small Business - boltonmenk.com www.boltonmenk.com</p>		<p>CITY OF MILACA 351.1165.07</p>
<p>MILACA MUNICIPAL AIRPORT (18Y) TAXIWAYS REHABILITATION - PHASE 1</p>		<p>TITLE SHEET</p>
<p>DATE: 10/20/20</p>		<p>SHEET: G0.01</p>

ENGINEER'S ESTIMATE

TAXIWAY REHABILITATION
 SP NO. A4081-37
 MILACA MUNICIPAL AIRPORT (18Y)
 MILACA, MINNESOTA
 BMI PROJECT NO. T51.118107



Item No.	Spec. No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
SCHEDULE 1: TAXIWAY REHABILITATION						
1	GP 40-05	PROVIDE & INSTALL TYPE 3 BARRICADES	24	EACH	\$250.00	\$6,000.00
2	GP 70-08	PROVIDE & INSTALL RUNWAY CLOSURE CROSSES	1	SET	\$3,000.00	\$3,000.00
3	C-105	MOBILIZATION	1	LUMP SUM	\$10,500.00	\$10,500.00
4	2104.501	REMOVE ELLIPTICAL CMP	115	LIN FT	\$10.00	\$1,150.00
5	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	170	LIN FT	\$3.00	\$510.00
6	2104.504	REMOVE BITUMINOUS PAVEMENT	667	SQ YD	\$5.00	\$3,335.00
7	2105.507	COMMON EXCAVATION (EV)	112	CU YD	\$10.00	\$1,120.00
8	2212.604	SUBGRADE PREPARATION	2400	SQ YD	\$3.00	\$7,200.00
9	2215.504	8" RECLAIM IN PLACE	2400	SQ YD	\$3.50	\$8,400.00
10	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	200	GAL	\$3.00	\$600.00
11	2360.501	TYPE SP 9.5 WEARING COURSE MIX (3,C)	324	TON	\$125.00	\$40,500.00
12	2360.502	TYPE SP 12.5 NON WEARING COURSE MIX (3,C)	324	TON	\$125.00	\$40,500.00
13	2501.501	18" ROUND EQUIVALENT ELLIPTICAL CMP CULVERT	115	LIN FT	\$30.00	\$3,450.00
14	2573.503	EROSION CONTROL	1	LS	\$2,500.00	\$2,500.00
15	2574.507	COMMON TOPSOIL BORROW	323	CU YD	\$40.00	\$12,920.00
16	2574.508	FERTILIZER, TYPE 1	0.6	ACRE	\$100.00	\$60.00
17	2575.505	SEEDING, MIXTURE 22-151	0.6	ACRE	\$1,000.00	\$600.00
18	2575.508	HYDRAULIC MULCH MATRIX	0.6	ACRE	\$3,500.00	\$2,100.00
19	2582.503	6" YELLOW PAVEMENT MARKINGS	385.0	SQ FT	\$3.00	\$1,155.00
CONSTRUCTION TOTAL:						\$145,600.00
DESIGN ENGINEERING TOTAL						\$28,180.00
CONSTRUCTION ADMINISTRATION TOTAL						\$21,700.00
CITY ADMINISTRATION TOTAL:						\$500.00
PROJECT TOTAL:						\$195,980.00

State %	Local %	Project Cost	State Funding	Local Funding
85%	5%	\$ 150,000.00	\$ 142,500.00	\$ 7,500.00
90%	10%	\$45,980.00	\$ 41,382.00	\$ 4,598.00
		\$ 195,980.00	\$ 183,882.00	\$ 12,098.00

Emergency Personnel Planning Policy. (From March Council meeting)

Discussion of the council to determine how staff would be paid should they become ill from the COVID-19. Full-time employees diagnosed with the COVID-19 virus, the city will pay them 100% of the regular pay for 14 days. Part-time employees, the city will pay 100% of the regular pay based on the part-time employee's average hours over a six-month period. Usage- this leave shall be used for reasonable absences for themselves or relatives (employee's children, spouse, parent, grandchild, step-child, or step-parent). Revised August 20th, 2020. No deduction of sick time, and the employee will continue to accrue sick and vacation time. The council limited this pay for a period of 30 days.

Employees will need note from a doctor stating they have tested positive for the COVID-19 virus. (Physician note amended June 21, 2020) Should a department be closed they are due the paid leave, when paid leave is expired, then employees would use sick or vacation to cover hours. If work is available in other departments, staff can work elsewhere within the city. Full time employees who become ill with COVID-19 are eligible for short-term disability if diagnosed by a physician.

Quarantine Guidelines- City attorney recommended to follow the Families First Coronavirus Act (FFCRA)

Qualifying reasons under the FFCRA.

1. is subject to a Federal, State, or local quarantine of isolation order related to COVID-19;
2. has been advised by a health care provider to self-quarantine related to COVID-19;
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or
6. is experiencing any other substantially-similar condition specified by the U.S Department of Health and Human Services.