

CITY OF MILACA  
CITY COUNCIL MEETING  
COUNCIL AGENDA  
OCTOBER 18, 2018

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Pete Pedersen\_\_ Council Members; Dave Dillan\_\_ Ken Muller\_\_ Norris Johnson\_\_ Laurie Gahm\_\_  
Absent;\_\_\_\_\_
4. **Approval of Agenda** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
5. **Consent Agenda** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - A. Approval of the Minutes – September 20, 2018
  - B. Approval of Bills
  - C. Approval of Quarterly Reports from the Treasurer
  - D. Approve Transfer of \$517.03 from 2009 Equip Cert (Airport Fuel System) to General Fund-Debt Paid in full
  - E. Approval of RBC Wealth Management to Official Depositories (Transfer accounts from Morgan Stanley which will no longer manage government investments)
6. **Citizen Open Forum-** Tim Truebenbach-School Bond Referendum
7. **PUBLIC HEARING- NONE**
8. **Requests and Communications-**
9. **Ordinance and Resolution**  
**Reports of Departments, Boards and Commissions**
  - F. Police Department- Activity Report-
  - G. Parks Commission- Mayor to review activity
  - H. Public Works Department-Activity Report-
  - I. Planning Commission-No Meeting in October
  - J. Economic Development Commission- Minutes
  - K. Fire Department-
  - L. Airport Commission- No Meeting in October
  - M. MCAT-IF Training- Phase III –
10. **Unfinished Business-**
11. **New Business-**
  - N. Lot Lease Agreement-Tri-Cap Transportation- Annual Lease amount MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - O. Resolution 18-44 Approval of Purchase of Real Estate at 210 8<sup>th</sup> St. NE PID 21-561-0110 MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
12. **Council Comments**
  
13. **Adjourn** \_\_\_\_\_p.m. MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

**MILACA CITY COUNCIL MINUTES**  
**September 20, 2018 MEETING**

**Call to Order Roll Call**

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors Dillan, Gahm and Johnson.

Councilors Absent: Muller

Staff present: City Manager Tammy Pfaff, City Attorney Damien Toven, Police Chief Todd Quaintance, Fire Chief Craig Billings, Building Official Marshall Lind.

Also Present (Signed In) Debbie Griffin, Mary Stimmler, Sherie Billings, Steve Wunderlich, Jan Jude, Andrea Mikla.

**Approval of the Agenda**

On a motion by Johnson and seconded by Muller, the agenda was approved. Motion carried unanimously.

**Consent Agenda**

Motion by Dillan, second by Gahm, to approve the consent agenda items as follows:

- a) Minutes of the August 16, 2018 City Council Meeting and August 22, 2018 Special Meeting.
- b) Bills for Payment
- c) **Resolution 18-37** Opposing Strong Beer, Spirits and Wine Sold for Off Premise Consumption at Any Outlet Within City Limits.
- d) **Resolution 18-38** Adopt Expense Report of Cost Incurred Enforcing the Hazardous Building at 560 5<sup>th</sup> Street SE
- e) **Resolution 18-39** Assessing Hazardous Building Expenses for Property at 560 5<sup>th</sup> Street SE
- f) **Resolution 18-40** Assess Unpaid Fire Department Charges \$250.00- Eggen
- g) **Resolution 18-41** Assess Unpaid Fire Department Charges \$2,717.53-Schwartz

**Citizens Forum-** Council recognized Darryl Stimmler's 35 years of service even though he was unable to attend the council meeting. Jan Jude was present to address the council as to the upcoming election and updated the council as to the reasons why she is running for county attorney.

**Public Hearing** – Reassessment of Tax Forfeited Land-Fieldstone Greene. The Public Hearing was opened at 6:40 p.m. Steve Wunderlich was present to discuss the reassessment in the subdivision of Fieldstone Greene. Wunderlich thought the assessments were forgiven. Mayor Pedersen stated the assessments were never forgiven and the city has always been able to reassess the properties. The City Attorney commented to Wunderlich that had he done a 40 year title search, it would have revealed the history and assessments and the possibility of reassessments for this property and that just calling to ask if there was an assessment on the property was not sufficient. The City Manager commented that it would have been a true statement that when a call was made to city hall, the property did not have an assessment because it was tax forfeited property and the city cannot reassess the property until it is sold. After additional debate the City Council then closed the Public Hearing at 7:03 p.m.

Mayor Pedersen proceeded to Resolutions 18-42 and Resolution 18-43. Upon a motion by Johnson and seconded by Gahm Resolution 18-42 is approved. Motion carried unanimously. Resolution 18-43 is introduced adopting the recertification of assessments of street improvements for Fieldstone Greene. Upon a motion by Johnson and seconded by Gahm. Resolution 18-43 is approved. Motion carried unanimously.

**Requests and Communications-**

**Ordinances and Resolutions**

**Reports of Departments, Boards and Commissions**

**Police Department-** Council reviewed the monthly report. There was discussion of trespass for Rec Park for vagrancy at the park and another trespass at city hall for terroristic threats. Chief Quaintance requested the trespass be for a period of one year. The council, upon a motion by Johnson and seconded by Gahm, approved both trespasses for one year. Motion carried unanimously.

Mayor Pedersen asked about the dog bites that are now at the one year mark. Chief Quaintance stated that they have conducted interviews with the victim and the surrounding neighborhood and have had no incidents. Mayor Pedersen stated that this does not need to come before the council at the October meeting since there have been no incidents.

**Parks Commission-** Mayor Pedersen reported on the Parks Commission meeting. Mayor Pedersen would like to see the hockey rink being replaced yet this year.

**Public Works Department-** Council reviewed the activity report as presented. The City Manager reported that the old water tower project is scheduled to start the week of September 24<sup>th</sup>, weather permitting.

**Planning and Zoning Commission-** No meeting in August

**Economic Development Commission-** The minutes were presented before the council.

**Fire Department-** Request to increase the benefit level reports was before the council. The council approved the benefit level to be set at \$3,000 and that it will be effective on January 1<sup>st</sup>, 2019. A motion was introduced by Gahm to approve the benefit level increase. The motion was then seconded by Johnson. Motion carried unanimously.

**Airport Commission-** The minutes were presented before the council along with the engineers notes for the Airport Layout Plan.

MCAT –

**Unfinished Business –**

**New Business-**

LMC Liability Coverage Wavier form. The city elected not to waive the monetary limit on tort liability upon a motion by Johnson and seconded by Gahm. Motion carried unanimously.

Land Purchase- Walter property PID 21-561-0110 for an amount of \$35,000. Mayor Pedersen called for a motion. Gahm introduced a motion to proceed with the purchase of the property for \$35,000 and have the city attorney prepare the legal documents. The motion was then seconded by Dillan. Motion carried unanimously.

**Council Comments**

Mayor Pedersen asked the council for comments:

Council member Johnson- commented in regards to Darryl and that he was to go to guy.

Council member Dillan- agreed with Johnson in regards to Darryl. Dillan also commented that they will have 160 schools attending the Mega Meet.

Mayor Pedersen commented that the staff had a retirement party for Darryl and he was given a plaque with a grader on it and thanked him for his years of service.

**Adjourn**

With no other business presented before the council, a motion to adjourn was made by Gahm, seconded by Dillan, all present voted in favor and the meeting adjourned at 7:35 p.m.  
Motion carried unanimously.

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Mayor Harold Pedersen

ATTEST

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City Manager Tammy Pfaff

**CITY OF MILACA**  
**Check Summary Register**  
**10100 General Bank - Checks**

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	<b>Description</b>
Paid Chk# 044557	AMAZON	9/20/2018	\$493.64	BROCHURE HOLDERS-PARKS-CREDIT
Paid Chk# 044558	BLUE CROSS BLUE SHIELD OF MINN	9/20/2018	\$15,102.84	MEDICAL INSUR
Paid Chk# 044559	DELTA DENTAL OF MINNESOTA	9/20/2018	\$30.45	PED DENTAL-OCT 2018
Paid Chk# 044560	L.E.L.S.	9/20/2018	\$245.00	POLICE UNION DUES-OCT 2018
Paid Chk# 044561	MN BENEFIT ASSOCIATION	9/20/2018	\$572.08	LIFE/DENTAL-OCT 2018
Paid Chk# 044562	MN DEPT OF HEALTH	9/20/2018	\$32.00	M WUBBEN CLASS D EXAM
Paid Chk# 044563	UNUM LIFE INSURANCE CO	9/20/2018	\$661.66	LIFE, STD, LTD-OCT 2018
Paid Chk# 044564	VERIZON WIRELESS	9/20/2018	\$636.10	SEP WIRELESS ROUTER SVC
Paid Chk# 044565	FAMILY HERITAGE LIFE INS CO	9/27/2018	\$79.00	SUPPL LIFE INS - OCT 2018
Paid Chk# 044566	U.S. POSTAL SERVICE	9/27/2018	\$247.70	SEPT BILLINGS
Paid Chk# 044567	VISA	9/27/2018	\$864.12	TRAINING-M LIND-MN DEPT LABOR/
Paid Chk# 044568	FRONTIER	10/5/2018	\$853.78	PHONE SVC-DEP REG
Paid Chk# 044569	JIM'S MILLE LACS DISPOSAL	10/5/2018	\$1,922.06	HOCKEY RINK DEMO
Paid Chk# 044570	MILACA BLDG CENTER	10/5/2018	\$228.56	BATTERIES-PW
Paid Chk# 044571	ACCURATE RADAR SPECIALTIES	10/18/2018	\$173.00	RADAR CALIBRATION
Paid Chk# 044572	ADAMS PEST CONTROL INC	10/18/2018	\$380.00	WEED CONTROL-CITY STREETS
Paid Chk# 044573	ALLEN, ZOEANN	10/18/2018	\$19.97	REFUND OVERPMT-235 4TH AVE SE
Paid Chk# 044574	AMERIPRIDE	10/18/2018	\$139.75	RUGS-LIBRARY
Paid Chk# 044575	ASHWORTH APPLIANCE	10/18/2018	\$2,715.84	CAMERAS-CITY HALL
Paid Chk# 044576	AW RESEARCH LABORATORIES	10/18/2018	\$218.00	TESTING-SEWER
Paid Chk# 044577	BARCODES INC	10/18/2018	\$261.32	BARCODE SCANNER-DEP REG
Paid Chk# 044578	BATTERY PRODUCTS INC	10/18/2018	\$192.77	FLOOD LITEBOX-FIRE
Paid Chk# 044579	BUREAU OF CRIM APPREHENSION	10/18/2018	\$32.00	BKGRND CHK-D MANKE
Paid Chk# 044580	BILLINGS SERVICE	10/18/2018	\$967.83	GAS-PARKS
Paid Chk# 044581	BRIAN MATTHEW HAUER ENTERPR	10/18/2018	\$426.11	RECYCLING-COMPUTERS/BATTERIES/
Paid Chk# 044582	CENTRAL FLEET SERVICE	10/18/2018	\$1,398.26	2006 FORD TRUCK RPR
Paid Chk# 044583	CMI INC	10/18/2018	\$150.00	ETHANOL GAS CYLINDER
Paid Chk# 044584	CORE & MAIN LP	10/18/2018	\$2,066.45	WATER PARTS
Paid Chk# 044585	CORNER MART	10/18/2018	\$2,699.28	GAS-POLICE
Paid Chk# 044586	COUNTRYSIDE REALTY	10/18/2018	\$25.03	REFUND OVERPMT-710 3RD ST SE
Paid Chk# 044587	DOVE FRETLAND PLLP	10/18/2018	\$3,849.06	CRIMINAL RETAINER-SEPT
Paid Chk# 044588	E.C.M. PUBLISHERS, INC.	10/18/2018	\$274.94	FIELDSTONE GREENE ASSESSMENT P
Paid Chk# 044589	EARL F. ANDERSEN, INC.	10/18/2018	\$375.80	STREET SIGNS-PW
Paid Chk# 044590	FAIRVIEW HEALTH SERVICES	10/18/2018	\$65.00	PHYSICAL-C WEYER
Paid Chk# 044591	FEDERATED CO-OP	10/18/2018	\$129.95	MULCH-LIBRARY
Paid Chk# 044592	FORESTON, CITY OF	10/18/2018	\$403.75	BLDG PERMIT 18/014 PD TO MILAC
Paid Chk# 044593	GK CONSULTING LLC	10/18/2018	\$2,232.00	NEW COMPUTER-DEP REG
Paid Chk# 044594	GOPHER STATE ONE-CALL, INC.	10/18/2018	\$66.15	SEPT LOCATES
Paid Chk# 044595	GRANITE ELECTRONICS	10/18/2018	\$458.90	RADIO REPAIR-FIRE
Paid Chk# 044596	HABERMAN, DIONNE	10/18/2018	\$145.86	SEP 18 OGILVIE MILEAGE
Paid Chk# 044597	HARTMAN, PAMELA	10/18/2018	\$36.62	MDRA ANNUAL MTG
Paid Chk# 044598	HAWKINS, INC.	10/18/2018	\$2,905.13	CHEMICALS
Paid Chk# 044599	HY-TECH AUTOMOTIVE	10/18/2018	\$975.85	SQUAD 12 REPAIR
Paid Chk# 044600	JEYS, VICTORIA	10/18/2018	\$11.73	REIMB MLG TO OGILVIE-9/12
Paid Chk# 044601	JINDRA'S RENTAL SERVICE	10/18/2018	\$842.24	TENTS/TABLES/CHAIRS-REC FEST
Paid Chk# 044602	JOHNSON, WARNE	10/18/2018	\$100.00	REIMB CELL PHONE USE-SEP-DEC
Paid Chk# 044603	K.E.E.P.R.S.	10/18/2018	\$374.96	DUTY EQUIPMENT

**CITY OF MILACA**  
**Check Summary Register**  
**10100 General Bank - Checks**

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	<b>Description</b>
Paid Chk# 044604	KIRBYBUILT QUALITY PRODUCTS	10/18/2018	\$2,095.44	MESSAGE CENTER-PARKS
Paid Chk# 044605	KOCH'S HARDWARE HANK	10/18/2018	\$742.19	SUPPLIES-POLICE
Paid Chk# 044606	LIND, MARSHALL	10/18/2018	\$300.00	REIMB GRADING/BASE RECERTIFICA
Paid Chk# 044607	MEYER'S MILACA PARTS CITY	10/18/2018	\$10.44	PARTS-PW
Paid Chk# 044608	MILACA AUTO VALUE	10/18/2018	\$138.35	PARTS-AIRPORT
Paid Chk# 044609	MILACA CHAMBER OF COMMERCE	10/18/2018	\$1,452.76	AUGUST 18 LODGING TAX
Paid Chk# 044610	MILACA GENERAL RENTAL CENTER	10/18/2018	\$113.53	POST POUNDER-PW
Paid Chk# 044611	MILACA IRON & METAL	10/18/2018	\$25.20	PARTS-PW
Paid Chk# 044612	MILLE LACS CO. SHERIFF	10/18/2018	\$10.00	FINGERPRINTING-D MANKE
Paid Chk# 044613	MILLE LACS COUNTY DAC	10/18/2018	\$682.32	CLEANING SVCS - FIRE
Paid Chk# 044614	MILLE LACS COUNTY TIMES	10/18/2018	\$152.00	SUBSCRIPTION RENEWAL-18028-CIT
Paid Chk# 044615	MILLER AUTO & MARINE	10/18/2018	\$208.56	SQUAD 16 REPAIR
Paid Chk# 044616	MN DEPT MANAGEMENT & BUDGET	10/18/2018	\$20.00	ADMINISTRATIVE FINES-SEPT 2018
Paid Chk# 044617	MN FIRE SERVICE CERTIFICATION	10/18/2018	\$25.00	WARNE JOHNSON-RECERTIFICATION
Paid Chk# 044618	MN STATE AUDITOR	10/18/2018	\$155.00	T GANN REGISTRATION-ANNL CONF
Paid Chk# 044619	MOTOROLA SOLUTIONS INC	10/18/2018	\$285.00	RADIO PARTS-POLICE
Paid Chk# 044620	NORTHERN LIGHTS DISPLAY	10/18/2018	\$7,734.00	WELCOME BANNERS/BRACKETS
Paid Chk# 044621	OLDENBURG, JOHN	10/18/2018	\$234.80	WORK BOOTS
Paid Chk# 044622	OMANN CONTRACTING CO INC	10/18/2018	\$65,762.75	SIDEWALK-MUSEUM
Paid Chk# 044623	PEAK DESIGN & CONSTRUCTION	10/18/2018	\$2,460.00	BLDG REPAIRS-FIRE
Paid Chk# 044624	PFAFF, TAMMY	10/18/2018	\$243.66	CELL PHONE REIMB-4TH QTR 2018
Paid Chk# 044625	PORTER, REBECCA	10/18/2018	\$61.20	MLG-BCA CONFERENCE 9/26-27
Paid Chk# 044626	POWERPLAN	10/18/2018	\$448.79	BRUSH/STUMP CUTTER INSPECTION/
Paid Chk# 044627	QUILL CORPORATION	10/18/2018	\$213.03	SUPPLIES-CITY
Paid Chk# 044628	SHAW, JEFF	10/18/2018	\$8.00	REIMB-MLSCO TRNG 8/16
Paid Chk# 044629	SODERLUNDS WOODMILL INC	10/18/2018	\$4,800.00	WOODEN STATUE-PARKS
Paid Chk# 044630	ST. CLOUD REFRIGERATION	10/18/2018	\$867.70	BOILER REPAIR-LIBRARY
Paid Chk# 044631	STREICHER'S	10/18/2018	\$286.97	HOLSTER EQUIPMENT
Paid Chk# 044632	SUPER X POWER	10/18/2018	\$216.07	BRUSH TRIMMER REPAIR-TRAILS
Paid Chk# 044633	SYN-TECH SYSTEMS INC	10/18/2018	\$56.70	PHONE SUPPORT-FUEL SYSTEM
Paid Chk# 044634	TEAL'S MARKET	10/18/2018	\$8.90	MEETING SUPPLIES-PW
Paid Chk# 044635	TEAM LAB	10/18/2018	\$136.00	ICE MELT-LIBRARY
Paid Chk# 044636	ULINE	10/18/2018	\$1,889.71	LOCKER UNITS-POLICE
Paid Chk# 044637	WEINREICH, JACOB	10/18/2018	\$75.00	CELL PHONE REIMB-4TH QTR 2018
Paid Chk# 044638	WUBBEN, MARK	10/18/2018	\$75.00	CELL PHONE REIMB-4TH QTR 2018
	<b>Total Checks</b>		<b>\$139,076.61</b>	

**CITY OF MILACA**  
**Check Summary Register**  
**10100 General Bank - ACH**

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	<b>Description</b>
Paid Chk# 818204E	EFTPS-STATE TAXPAYMENT	9/18/2018	\$1,994.78	STATE W/H
Paid Chk# 818205E	EFTPS-STATE TAXPAYMENT	9/18/2018	\$146.50	STATE W/H
Paid Chk# 818212E	EFTPS-STATE TAXPAYMENT	10/2/2018	\$2,053.59	STATE W/H
Paid Chk# 818213E	EFTPS-STATE TAXPAYMENT	10/2/2018	\$146.50	STATE W/H
Paid Chk# 818220E	CENTERPOINT ENERGY	10/19/2018	\$332.52	NATURAL GAS
Paid Chk# 818221E	EAST CENTRAL ENERGY	10/7/2018	\$10,177.27	ELECTRIC
Paid Chk# 818222E	MILACA LOCAL LINK	10/20/2018	\$296.96	PHONE SERVICE
Paid Chk# 818223E	MN DEPT OF REVENUE	10/19/2018	\$1,957.00	W/S SALES TAX
Paid Chk# 818224E	INCONTACT INC	10/31/2018	\$68.49	LONG DISTANCE SERVICE
Paid Chk# 818225E	MN DEPT OF LABOR & INDUSTRY	10/19/2018	\$655.92	3RD QTR SURCHARGE
Paid Chk# 818226E	MIDCONTINENT COMMUNICATIONS	10/6/2018	\$65.00	INTERNET-OCT
Paid Chk# 818227E	FURTHER	10/2/2018	\$19,275.10	4TH QTR CONTRIBUTIONS
Paid Chk# 818228E	ENDICIA ACCOUNTING	10/3/2018	\$500.00	POSTAGE FOR METER
	<b>Total Checks</b>		<b>\$37,669.63</b>	

**CITY OF MILACA**  
**Check Summary Register**  
**10900 Liquor Bank - ACH**

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	<b>Description</b>
Paid Chk# 918048E	MILACA, CITY OF	9/26/2018	\$22,230.00	BUDGETED TRANSFER TO 2012 EQUI
Paid Chk# 918049E	EAST CENTRAL ENERGY	10/11/2018	\$1,749.25	ELECTRIC
Paid Chk# 918050E	CENTERPOINT ENERGY	10/11/2018	\$34.63	NATURAL GAS
Paid Chk# 918051E	MN DEPT OF REVENUE	10/19/2018	\$17,910.00	LIQUOR SALES TAX
Paid Chk# 918052E	MILACA, CITY OF (WATER/SEWER)	10/15/2018	\$31.43	WATER/SEWER
Paid Chk# 918053E	HIBU	10/2/2018	\$129.99	WEB HOSTING-OCT 2018
	<b>Total Checks</b>		<b>\$42,085.30</b>	

**CITY OF MILACA**  
**Check Summary Register**  
**10900 Liquor Bank - Checks**

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	<b>Description</b>
Paid Chk# 024590	MN MUNICIPAL BEVERAGE ASSOC.	9/20/2018	\$20.00	REGIONAL MTG-V JEYS-9/26
Paid Chk# 024591	VERIZON WIRELESS	9/20/2018	\$41.52	SEPT DIGITAL SIGN
Paid Chk# 024592	BELLBOY CORP.	10/2/2018	\$1,633.63	LIQUOR
Paid Chk# 024593	BERNICKS	10/2/2018	\$5,070.70	WINE
Paid Chk# 024594	BREAKTHRU BEVERAGE MN	10/2/2018	\$7,959.50	DELIVERY
Paid Chk# 024595	C & L DISTRIBUTING CO.	10/2/2018	\$41,026.98	BEER
Paid Chk# 024596	DAHLHEIMER DISTRIBUTING CO.	10/2/2018	\$40,088.44	BEER
Paid Chk# 024597	FRONTIER	10/2/2018	\$143.46	OCT PHONE SVC
Paid Chk# 024598	GLACIAL RIDGE WINERY	10/2/2018	\$284.88	WINE
Paid Chk# 024599	J.J. TAYLOR DIST OF MN	10/2/2018	\$236.60	DELIVERY
Paid Chk# 024600	JOHNSON BROTHERS LIQUOR CO.	10/2/2018	\$19,852.78	DELIVERY
Paid Chk# 024601	LUPULIN BREWING	10/2/2018	\$54.00	BEER
Paid Chk# 024602	MCDONALD DISTRIBUTING	10/2/2018	\$124.40	BEER
Paid Chk# 024603	PAUSTIS WINE CO.	10/2/2018	\$2,179.50	DELIVERY
Paid Chk# 024604	PHILLIPS WINE AND SPIRITS	10/2/2018	\$7,332.03	WINE
Paid Chk# 024605	SOUTHERN GLAZERS OF MN	10/2/2018	\$10,239.51	DELIVERY
Paid Chk# 024606	THE WINE COMPANY	10/2/2018	\$202.00	DELIVERY
Paid Chk# 024607	WINE MERCHANTS	10/2/2018	\$201.30	DELIVERY
Paid Chk# 024608	AMERICAN BOTTLING CO.	10/18/2018	\$252.50	NA
Paid Chk# 024609	AMERIPRIDE	10/18/2018	\$170.31	RUGS
Paid Chk# 024610	CRYSTAL SPRINGS ICE	10/18/2018	\$763.30	ICE
Paid Chk# 024611	GRANITE CITY JOBBING	10/18/2018	\$5,204.40	NA
Paid Chk# 024612	JIM'S MILLE LACS DISPOSAL	10/18/2018	\$53.82	REFUSE COLLECTION
Paid Chk# 024613	KANABEC PUBLICATIONS	10/18/2018	\$155.00	ADVERTISING
Paid Chk# 024614	KOCH'S HARDWARE HANK	10/18/2018	\$22.51	SUPPLIES
Paid Chk# 024615	M. AMUNDSON LLP	10/18/2018	\$2,395.66	TOBACCO
Paid Chk# 024616	MILLER TRUCKING INC.	10/18/2018	\$61.80	DELIVERY
Paid Chk# 024617	OMANN CONTRACTING CO INC	10/18/2018	\$11,969.00	SIDEWALK IMPROVMENTS-LIQUOR
Paid Chk# 024618	SCENIC SIGN CORP.	10/18/2018	\$59,726.00	LIQUOR STORE SIGN
Paid Chk# 024619	TEAM LAB	10/18/2018	\$68.00	ICE MELT
Paid Chk# 024620	VIKING BOTTLING CO.	10/18/2018	\$349.85	NA
	<b>Total Checks</b>		<b>\$217,883.38</b>	

## Sewer Fund Profit/Loss

January - September  
2018

### REVENUES:

Sales	\$212,155
Penalty	2,521
Reserve	<u>15,750</u>
	\$230,426

### EXPENSES:

Salaries	\$101,059
Utilities	9,255
Supplies	1,124
Insurance	4,115
Professional/Contracted Services	8,533
Repairs/Maintenance	2,229
Depreciation	82,500
Miscellaneous	<u>2,680</u>
	\$211,495

### NET PROFIT/LOSS

\$18,931

### NON OPERATING REV/EXP

Connections	\$25,000
Interest	14,644
Interest Expense/Fiscal Agent Fees	(3,315)
Bond Discount Amortization	0

\$55,260

Bond Principal	\$30,000
Capital Expenditures	20,231

# Water Fund Profit/Loss

January - September  
2018

## REVENUES:

Sales	\$382,648
Miscellaneous Charges	16,471
Penalties	4,573
	<u>\$403,692</u>

## EXPENSES:

Salaries	\$98,198
Utilities	30,486
Supplies	30,294
Insurance	4,865
Professional/Contracted Services	29,375
Repairs/Maintenance	1,696
Depreciation	123,750
Miscellaneous	5,241
	<u>\$323,906</u>

NET PROFIT/LOSS \$79,787

## NON OPERATING REV/EXP

Connections	\$17,500
Assessed Repairs	1,442
Interest	12,335
Interest Expense/Fiscal Agent Fees	(16,451)
Bond Discount Amortization	0
	<u><u>\$94,614</u></u>

Bond Principal	\$164,000
Capital Expenditures	20,231

## Deputy Registrar Profit/Loss

January - September  
2018

### REVENUES:

Vehicle License	\$97,786
Drivers License	35,546
DNR	6,846
Miscellaneous	1,246
	<hr/>
	\$141,424

### EXPENSES:

Salaries	\$121,682
Utilities	2,219
Supplies	4,014
Professional/Contracted Service	1,388
Depreciation	0
Miscellaneous	2,778
Repairs/Maintenance	0
Rent Expense	6,000
	<hr/>
	\$138,080

NET PROFIT/LOSS	<hr/> <hr/>
	\$3,343

### NON OPERATING REV/EXP

Interest	\$96
----------	------

	<hr/> <hr/>
	\$3,440

**Liquor Profit/Loss**  
**January - September**  
**2018**

REVENUES:

Sales:

Liquor Sales	\$504,004		
Cost of Goods	348,550	155,454	31%
Wine Sales	158,685		
Cost of Goods	113,191	45,494	29%
Beer Sales	839,099		
Cost of Goods	651,151	187,948	22%
Tobacco	85,143		
Cost of Goods	57,237	27,907	33%
Mix-NonAlcoholic	31,006		
Cost of Goods	21,179	9,827	32%
Miscellaneous	38,100		
Cost of Goods	20,840	17,261	45%

Miscellaneous Revenue		130	
		<b>\$444,021</b>	

EXPENSES:

Salaries	\$188,931		
Utilities	19,564		
Supplies	6,038		
Insurance	8,013		
Professional Services	8,212		
Repairs/Minor Equipment	4,748		
Depreciation	33,000		
Miscellaneous	5,722		
Freight	9,534		
Credit Card Fees	22,488		
Unallocated	0	\$306,250	

NET PROFIT/LOSS

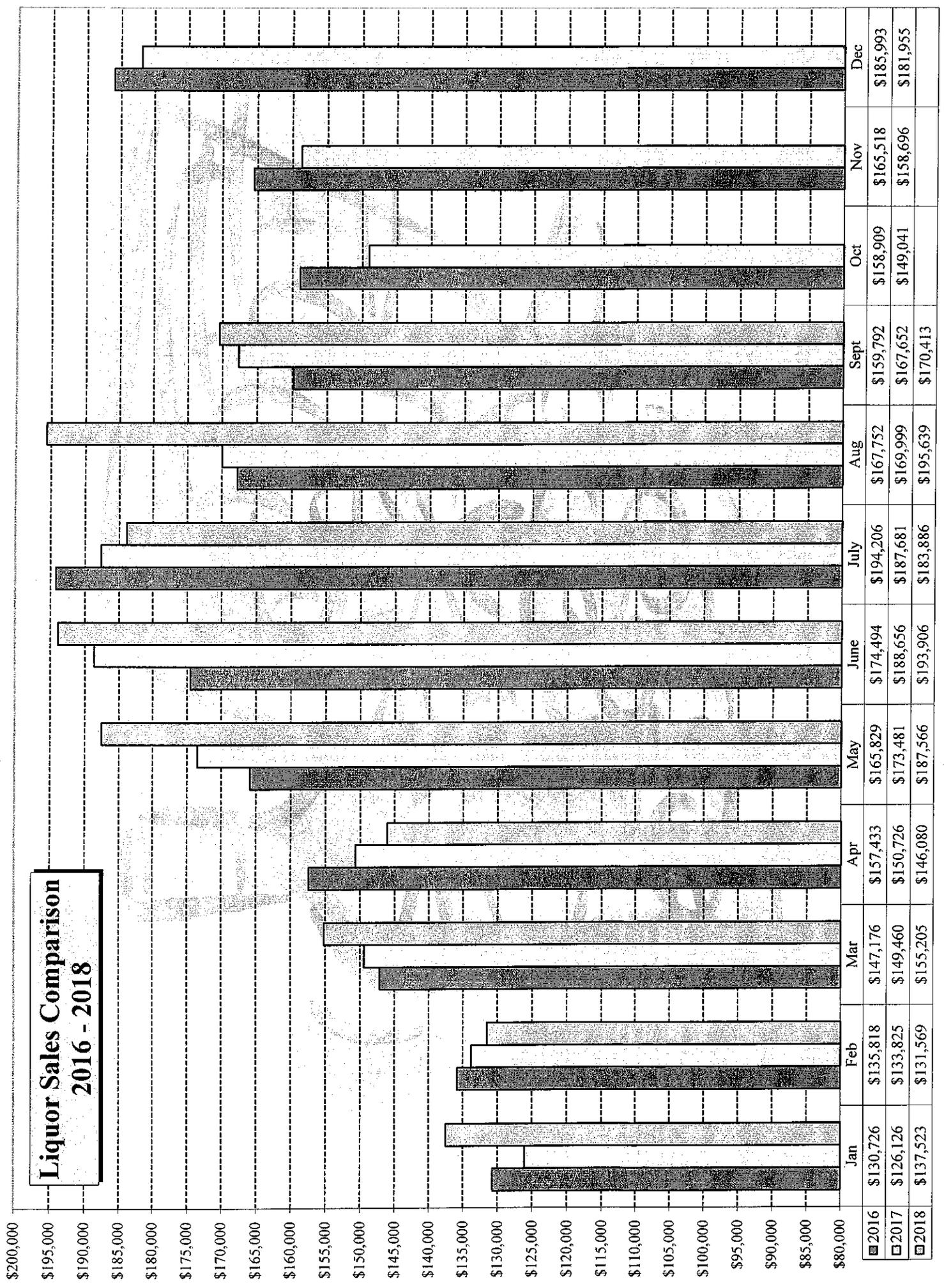
**\$137,770**

NON OPERATING REV/EXP

Interest	\$4,564		
Interest Expense/Fiscal Agent Fees	\$0		
Transfer to General Fund	(\$87,230)		
		\$55,104	

Bond Principal	\$0		
Capital Expenditures	62,114		

**Liquor Sales Comparison  
2016 - 2018**



# CITY OF MILACA

## Council Monthly Budget Report September 2018

DEPT Descr	2018 YTD Budget	2018 YTD Amt	Balance	2018 % of Budget Remain
Airport	\$104,900.00	\$147,246.87	(\$42,346.87)	-40.37%
Assessing	\$10,600.00	\$178.00	\$10,422.00	98.32%
Auditing	\$6,500.00	\$6,600.00	(\$100.00)	-1.54%
Building Inspection	\$48,495.00	\$46,781.42	\$1,713.58	3.53%
City Attorney	\$45,000.00	\$33,434.59	\$11,565.41	25.70%
City Hall	\$278,800.00	\$256,162.49	\$22,637.51	8.12%
City Manager	\$28,375.00	\$21,014.13	\$7,360.87	25.94%
Council	\$12,600.00	\$9,973.38	\$2,626.62	20.85%
Elections	\$3,000.00	\$166.07	\$2,833.93	94.46%
Fire Dept.	\$127,590.00	\$100,320.35	\$27,269.65	21.37%
Historical Society	\$0.00	\$0.00	\$0.00	0.00%
Liaison Officer	\$78,040.00	\$38,246.07	\$39,793.93	50.99%
Libraries	\$27,810.00	\$28,048.48	(\$238.48)	-0.86%
Ogilvie	\$61,920.00	\$48,415.84	\$13,504.16	21.81%
Parks	\$147,020.00	\$169,901.64	(\$22,881.64)	-15.56%
Planning Comm.	\$1,000.00	\$378.79	\$621.21	62.12%
Police Dept.	\$507,720.00	\$374,811.39	\$132,908.61	26.18%
Public Works	\$415,715.00	\$331,389.08	\$84,325.92	20.28%
Recreation	\$2,500.00	\$3,493.31	(\$993.31)	-39.73%
Senior Center	\$5,200.00	\$2,774.23	\$2,425.77	46.65%
Treasurer	\$28,975.00	\$21,440.34	\$7,534.66	26.00%
Unallocated	\$7,200.00	\$8,942.54	(\$759.54)	-10.55%
	\$1,948,960.00	\$1,649,719.01	\$299,240.99	15.35%



## General Bank Reconciliation September 2018

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	263,296.52	119,440.64	217,663.10	165,074.06
Current Month Outstanding			6,822.14	(6,822.14)
Last Month Outstanding	(6,596.38)		(6,596.38)	
ACH Fees		(35.38)	(35.38)	
Bank Charges		(10.00)	(10.00)	
Credit Card Fees		(539.68)	(539.68)	
Deposit in transit				
Deposit correction		0.00	0.00	
Deposit not recorded				
<b>NSF Check</b>				
Auburn            9/18	0.00	0.00	(15.00)	15.00
Johnson        6/18	30.03	0.00	0.00	30.03
Balance	256,730.17	118,855.58	217,288.80	158,296.95
Book Balance		118,855.58	136,653.38	
Motor			1,316.15	
Payroll			79,319.27	
		118,855.58	217,288.80	
		0.00	0.00	

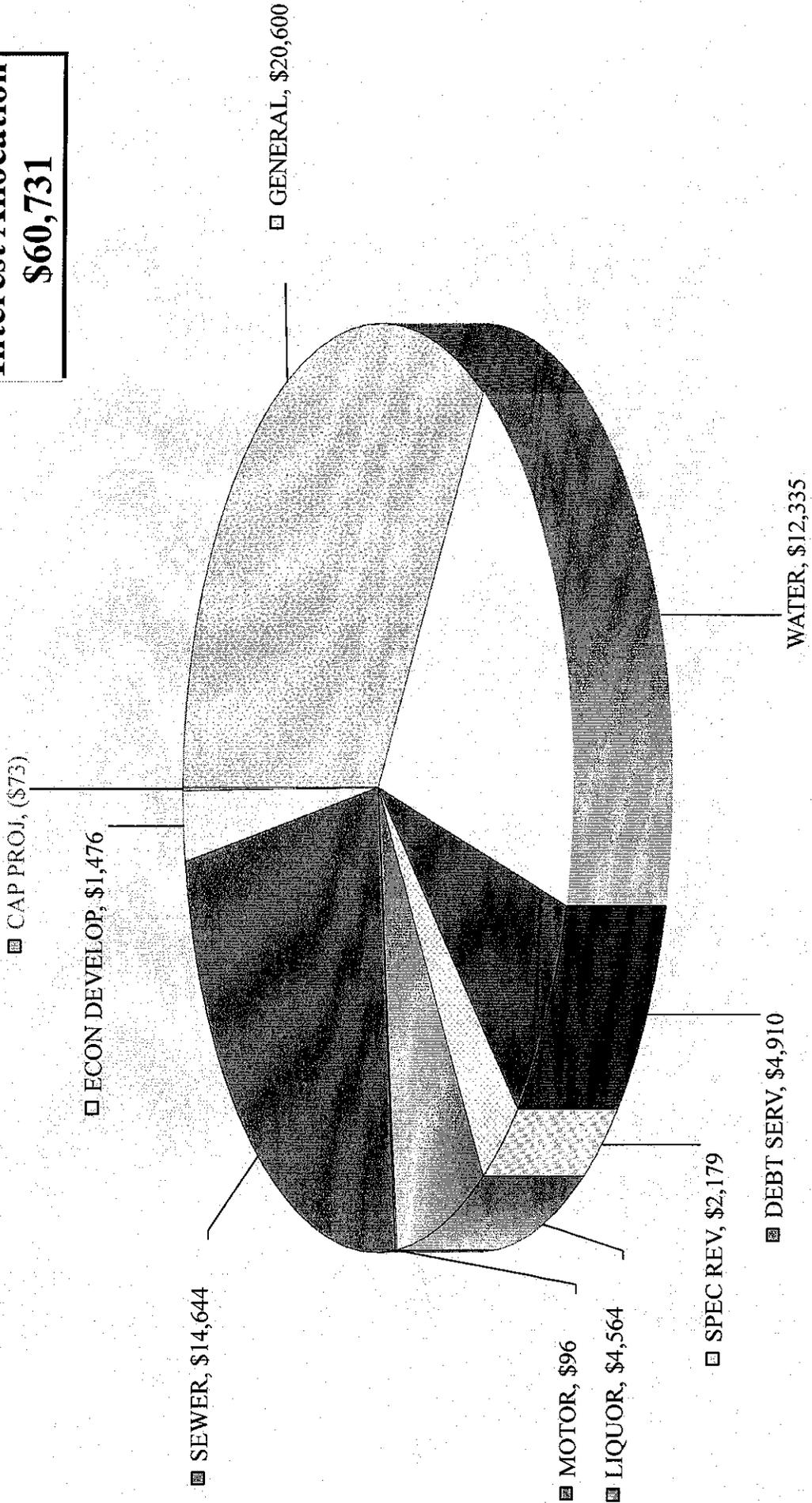
**Liquor Bank Reconciliation  
September 2018**

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	328,215.55	196,730.53	213,335.42	311,610.66
Current Mnth Outstanding			137,868.52	(137,868.52)
Last Mnth Outstanding	(129,412.18)		(129,412.18)	
Deposit in Transit		9,877.22		9,877.22
Last Mnth Deposit in Transit	4,646.31	(4,646.31)		
Bank Charges		(58.91)	(58.91)	
Deposit Correction		0.00	0.00	
Credit Card Fees		(3,171.04)	(3,171.04)	
Balance	203,449.68	198,731.49	218,561.81	183,619.36
Book Balance		198,731.49	199,170.70	
Payroll			19,391.11	
			<u>218,561.81</u>	
		0.00	0.00	

**Deputy Registrar Bank Reconciliation  
September 2018**

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	130,587.69	293,146.35	292,365.43	131,368.61
Last Month Outstanding	(23,637.23)		(23,637.23)	
Current Month Outstand			39,506.36	(39,506.36)
Last Mnth Dep in Transit	25,688.73	(25,688.73)		
Current Deposit in Transit		40,944.86		40,944.86
ACH TRANSACTION		(1,952.50)	(1,952.50)	
Bank Charges		0.00	0.00	
Deposit in transit		0.00	0.00	
Deposit correction		0.00	0.00	
<b>NSF Check</b>				
Rubes Auto      6/18	1,329.18	(1,329.18)	0.00	0.00
Book Balance	133,968.37	305,120.80	306,282.06	132,807.11
Book Balance		305,120.80	294,276.67	
Payroll			13,321.54	
Gen Exp			(1,316.15)	
		305,120.80	306,282.06	
		0.00	0.00	

**2018  
Third Quarter  
Interest Allocation  
\$60,731**

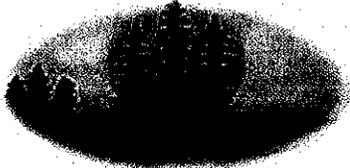




## Calls for Service By Type

9/1/2018 to 9/30/2018

Type	Total
	1
Accident	5
Agency Assist	26
Alarm	10
Animal	5
Assault	4
Burglary	2
CDTP	6
Child Custody	2
Civil Issue	1
Community Contact	10
Community Contact	1
Csc	1
Danco Violation	1
Debris	1
Disturbance	6
Driving Complaint	6
Drugs	2
Family Services Referral	10
Found Property	6
Fraud-Forgery-Scam	4
Funeral Escort	2
Harassment Complaint	4
Icr Misc	22
Juvenile Complaint	5
Lockout	9
Lost Property	1
Mailbox Vandalism	1
Medical	34
Missing Adult	1
Motorist Assist	2
Noise Complaint	3
Parking Complaint	8
Property Exchange	3
Public Assist	13
Remove Unwanted	4
Suicidal Party	1
Suspicious Activity	20
Theft	4
Threats Complaint	2
Traffic	31
Trespass Complaint	1
Warrant Arrest	2
Welfare Check	8
<b>Grand Total</b>	<b>291</b>



# Milaca Public Works

## Supervisor's Report for September – October 2018

### Public Works:

- Grading alleys
- Jiggers alley was paved.
- Hydrant flushing was done.
- Fire panel replaced at library – previous one was damaged by lightning.
- Tree and brush trimming on streets.
- Trees and brush removed from liquor store lot.
- New city banners put up.
- Jetted problem sewers in town.
- Continued fall wastewater discharge from ponds.
- Street sweeping.
- Winter parking regulation signs installed on City limit signs.
- Will soon be painting new handicap parking space at post office, also painting farmers market lot. (weather permitting)
- 2 cracked windows replaced at city hall.
- Manhole dug and replaced on 5<sup>th</sup> St SE
- 4 Manholes in NW portion of town will be relined in Nov.
- Putting plow wings and sanders back on trucks.
- Sand and salt delivered to shop for winter.
- Soil borings done on 8<sup>th</sup> St NE for replacement preparations next year.

### Parks:

- Beginning fall leaf clean up.
- Bathrooms winterized.
- Toured local bike shops promoting Milaca Mountain Bike Trails – Use is increasing.
- Cross country ski trail grooming equipment was prepared for winter.

### Airport:

- Mowing.
- Fall clean up

## 2018 Year Review

### Projects:

Ordered and Installed 577 new street signs

GPS Located 929 water curb stops and 208 water valves

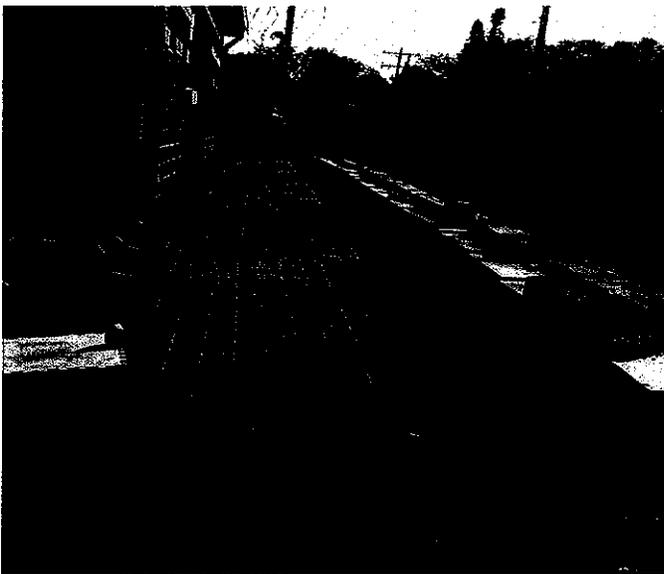
*(Quoted \$50,000 to have done for us, we were able to do this on our own for \$400 + our labor)*



60 New City of Milaca banners designed, ordered, and installed

Planning/Coordinating 2<sup>nd</sup> st SE 2019 project

Library retaining wall rebuilt



Library HVAC replacement/upgrades



## 2018 Project Review

Library retaining wall/walkway rebuilt



Ordered and Installed 577 new street signs



60 New City of Milaca banners designed, ordered, and installed



## Mountain bike trail maintenance goal accomplished

Trail condition when starting



Current trail conditions



## Mountain bike trail signs ordered and installed

**Milaca Trails**

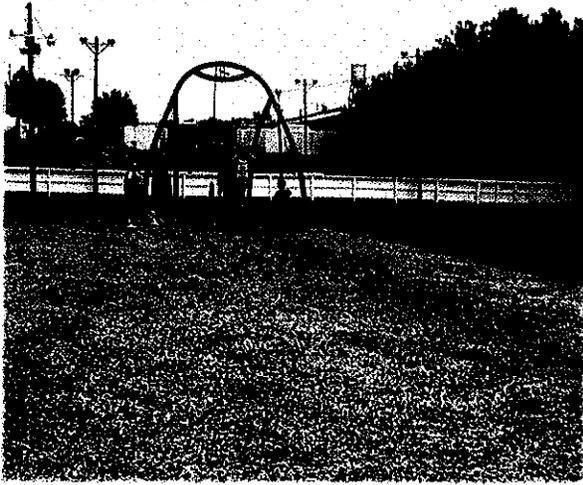
Mountain Bike 12 Miles Cross Country 5 Miles

- Mountain bike riders, skiers, and hikers welcome
- Please give Mountain bike riders right of way
- Trail riding is inherently dangerous, riders do so at their own risk
- Ride only on designated trails
- No motorized vehicles of any kind on trails
- Control your speed - pass with care

Please review us at

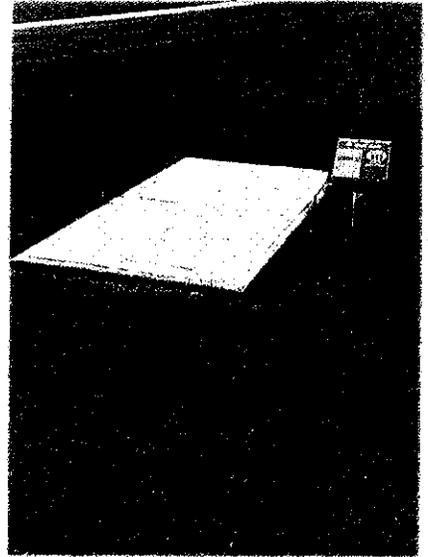


Landscaping extended at Rec Park for Zip line and climbing rock

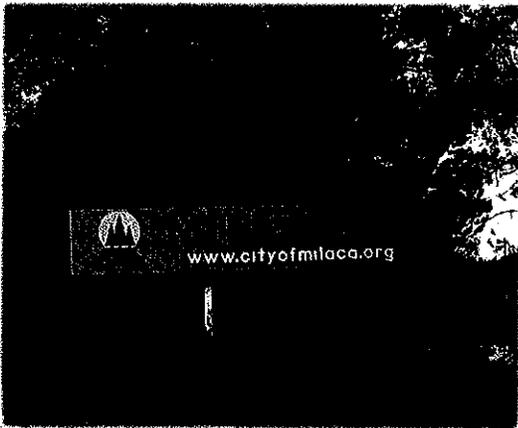


New disc golf signs fabricated and installed

Disc golf concrete pads



Welcome to Milaca sign repainted

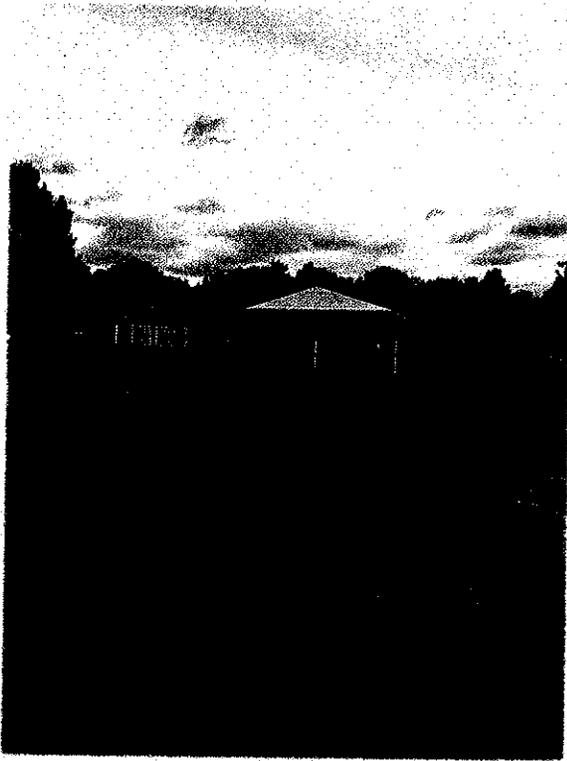


4 horseshoe pits installed

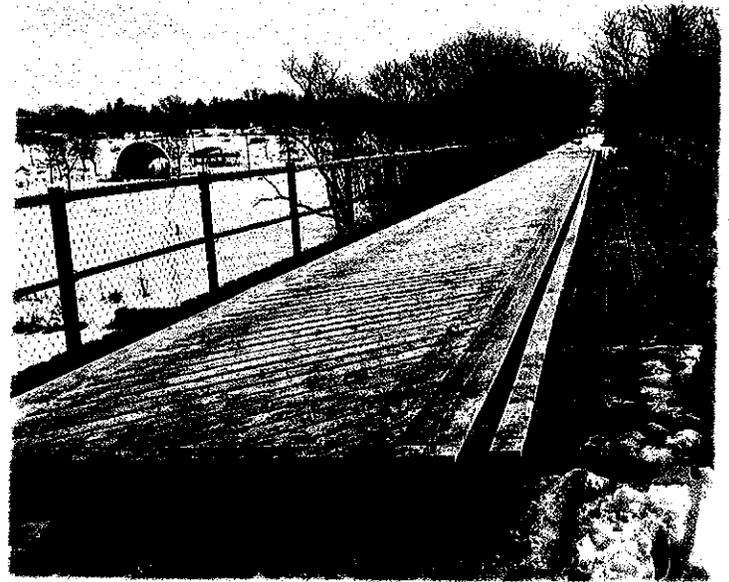
Completed Camping pads at Rec Park



Volleyball court added in Rec Park



Replaced train bridge decking



40 New water meters installed

Planning/Coordinating 2<sup>nd</sup> st SE 2019 project

Senior Center roof repairs and sump pump replacement

Plaque installed in concrete pad at Teal's pocket park

Blacktop grading at Rec Park

Library HVAC replacement/upgrades

Brush cutting near museum and water tower base cleaned

Tree clearing for liquor store sign visibility from Hwy 169

New infield lime ordered and spread on baseball field infields

Skating rink removed, replaced with loop/free skate

GPS Located 929 water curb stops and 208 water valves

*(Quoted \$50,000 to have done for us, we were able to do this on our own for \$400 + our labor)*



**Milaca Economic Development Commission**

September 24, 2018 meeting 7:30 AM City Hall

Call Meeting to order -- 7:37

Present: Rodney DeFeow, Mike Wimmer, Marshal Lind, Dave Dillan, Tim Truebenbach, Tammy Pfaff, Joe Cronin

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Secretary's Report

Old Business

Walters Property in Industrial Park – Went before the council last week. They approved the purchase.

Community Development – Tammy shared a document with a business analysis of our community. The group reviewed the list for accuracy and/or additions.

Interviewing Business in Community - Tammy shared a document that she would send out to businesses to work on their needs and gather information. Once that is complete, we will attempt to have face-to-face communication/relationship with local businesses

New Business

County Economic Development - Mike shared that the county is looking at expanding broadband services as well as the central housing development. Also, he spoke on workforce development. He also mentioned the importance of celebrating the great businesses we do have.

December meeting cancelled as it is Christmas Eve

Other

Adjourn -

Next meeting date Monday, October 22, 2018

## LOT LEASE AGREEMENT

THIS INDENTURE, made effective November 1, 2018 between the City of Milaca, a Municipal corporation, party of the first part, Lessor, (hereinafter referred to as ( the “City”), and Tri-County Action Program, Inc, a non-profit corporation, d/b/a Tri-CAP, party of the second part, Lessee.

### WITNESSETH:

1. Description of the property. The city hereby leases to Lessee and Lessee hereby hires and takes from the City, the following described premises located in the County of Mille Lacs, State of Minnesota, to wit:  

The West half of Lot Six (6), Block Three (3), Milaca Industrial Park.
2. Term of Lease. The term of this Lease shall be five (5) years commencing on November 1, 2018, and ending on December 31, 2023. The parties intend to allow this Lease to continue thereafter on a ninety day to ninety day basis unless terminated by one of them by the giving of a thirty (30) day written notice of termination prior to the end of the last month of the preceding ninety day term.
3. Use of Premises. The leased premises shall be used for a transportation facility and for no other purpose by the Lessee. Use of the leased premises for any purpose not herein before expressly provided shall constitute default hereunder and shall not be permitted except upon such terms as may be agreed upon between the parties hereto, and upon the approval of the City given in writing to Lessee.
4. Rent. Annual Rent in the amount of \$475.00 shall be paid in cash, on or before December 1<sup>st</sup> of each year. In addition, Lessee shall be responsible for all real or personal property taxes arising out of its lease or use of the subject property.

5. Public Liability and Property Damage.

- a. The Lessee agrees to indemnify and hold harmless the City for loss, damage or injury from any act or omission of the Lessee, its employees, agents, subsidiaries, licensees, and sub-lessees while on or about the subject property to the person or property of the parties hereto and their employees, and to the person or property of any other person or entity, and the City shall not be liable of any extent for, nor will Lessee make any claim against the City for or on account of any injury, loss or damage to the demised premises, and fixtures thereon, the personal property including motor vehicles and facilities located therein, or to any person or property at any time on the demised premises or occasioned by any other cause.
- b. Nothing in this Lease shall cause the City in any way to be construed as a partner, joint venture or associated in any way with the Lessee in the operation of said premises, or subject City to any obligation, loss, charge or expense connected with or arising from the operation or used of said premises or any part thereof.
- c. The Lessee shall carry liability insurance in at least the amount of \$250,000.00 for all damages arising out of bodily injuries to or death of one person; and at a minimum of \$500,000.00 for damages arising out of bodily injuries to or death of two or more persons in any one accident. The City shall be included as an additional named insured, and the policy shall be in a form acceptable to the City. Copies thereof or appropriate insurance certificates shall be delivered to the City and such insurance shall provide a sixty (60) day cancellation notice to the City.

6. Lessee to Comply with Rules made by Lawful Authorities. The Lessee shall comply with all laws of the United States and the State of Minnesota, and the ordinances, rules,

regulations and order of any of the foregoing or of any department thereof, or of the City, relating to said leased premises and the general use of the property.

7. Utilities. Lessee agrees to promptly pay all claims in addition to its rent for all utilities or other service facilities supplied to or consumed by the Lessee on the leased premises.
8. Maintenance. Lessee shall be responsible for all maintenance to its building, for all snow removal and any yard maintenance.
9. Prohibition with Respect to any Additional Sublease or Assignment of Lease.

Both the Lessor and the Lessee agree that they will not enter into any further assignment, sublet or transfer of the Lease, or grant any license or concession with respect thereto, or permit the Lease to become transferred by operation of law or otherwise, and not do or suffer any acts to done whereby the same may be, or become assigned in whole, or in part without the express written consent of Lessor in each and every case of such subletting, assignment of Lease or transfer.

10. City's Rights upon Default. If the Lessee shall make default.
  - a. In the payment of the rental reserved herein and such default shall continue for ten (10) days after notice in writing in the manner hereinafter provided; or,
  - b. In the observance and performance of any of the other terms, covenants and conditions of this Lease, and such default shall continue for fifteen (15) days after such notice, or the Lessee shall have failed to commence the recertification of such default within fifteen (15) days after such notice and to diligently prosecute the same where the same cannot be completed within fifteen (15) days; or,
  - c. Leased premises shall be deserted or vacated; the, and in any such events, it shall be lawful for the City:

- i. Immediately or at any time thereafter, without further notice to Lessee, to re-enter into or upon said premises or any part thereof and take possession of the same fully and absolutely without such re-entry working on a forfeiture of the rents or other charges to be paid end of the covenants, terms and conditions to be performed by the Lessee or Sublessee for the full term of the Lease or for the properly measured damages and for the collection of its reasonable attorney's fees; or,
- ii. The City may at its election terminate this Lease upon written notice in the manner hereinafter provided and re-enter said premises as of its former estate therein and the Lessee and Sublessee covenant in case of such termination to indemnify the City against all loss of rents and expense which the City has suffered or paid by reason of such termination, during the residue of the term; or,
- iii. The City shall further have all other rights and remedies, including injunctive relief, ejectment, or summary proceeding in the unlawful detainer, and any of all legal remedies, action, and proceeding and all such shall be cumulative and provided further that the City shall be entitled to its reasonable attorney's fees incurred in connection with the institution of any such proceedings.

11. Condemnation. If it shall be in the public interest, the City shall have the power to condemn this Lease even though it is itself a party of the Lease.

12. Quiet Enjoyment.

- a. The City covenants and agrees with the Lessee and Sublessee that upon the payment of said rent and keeping, paying and performing all the terms, covenants and conditions of this Lease on the Lessee's or Sublessee's part to be kept, said and performed, the Lessee and Sublessee shall and may, except for reasons beyond the control of the City, peaceably and quietly have and hold the premises hereby leased for the term aforesaid.
- b. Notwithstanding the above, the City and its agents or representatives shall have the right to enter on the premises, to inspect the same for operation conducted from the demised premises and for the purpose of making repairs of improvements to any adjoining premises and to install through or upon the premises such pipes, wires, and appurtenances as it may deem necessary or useful to the operation of said water tower. However, the making of such repairs, improvements or installations shall be done in such manner as will not interfere materially with the use and enjoyment of the premises by the Sublessee, except in cases of emergency.

13. Notices. All notices required by law or by the Lease to be given to the Lessee and Sublessee must be written and may be given personally or by depositing the same in the U.S. Mail, postage prepaid, and addressed to the Lessee and Sublessee at their last known addresses. Notice shall be deemed given as the date said notice is deposited in the mail.

14. Waiver of Breach. The waiver by the City or the Lessee of any breach of any term covenant or conditions herein contained shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or conditions herein contained.

15. Severability. It is the intent of both parties hereto that the provisions of this agreement shall be severable if a provision or application thereof shall be declared invalid.
16. Binding on Successors. Except as herein otherwise provided, all the terms, covenants and conditions of this Lease shall be binding upon and inure to the benefit of the legal representative, successors, assigns and subsidiaries respectively of the City and Lessee.
17. Lease Changes. Any of the terms of this Lease can be changed upon the mutual consent of the City and the Lessee, but to be valid any such changes must be in writing and must be executed with the same formalities as this instrument.
18. Headings. The Headings and phrases as to the contents of particular paragraphs are inserted only as a matter of convenience and for reference and in no way are or are intended to be a part of the Lease or in any way to define, limit or describe the scope or intent of particular paragraph to which the refer.

IN WITNESS WHEREOF, the parties hereto have executed this Lease the day and year first above written, and the Lessee hereby acknowledges at the time of the making and delivery of this instrument the delivery to it of a full, true and complete copy thereof.

City of Milaca

Tri-County Action Program, Inc.

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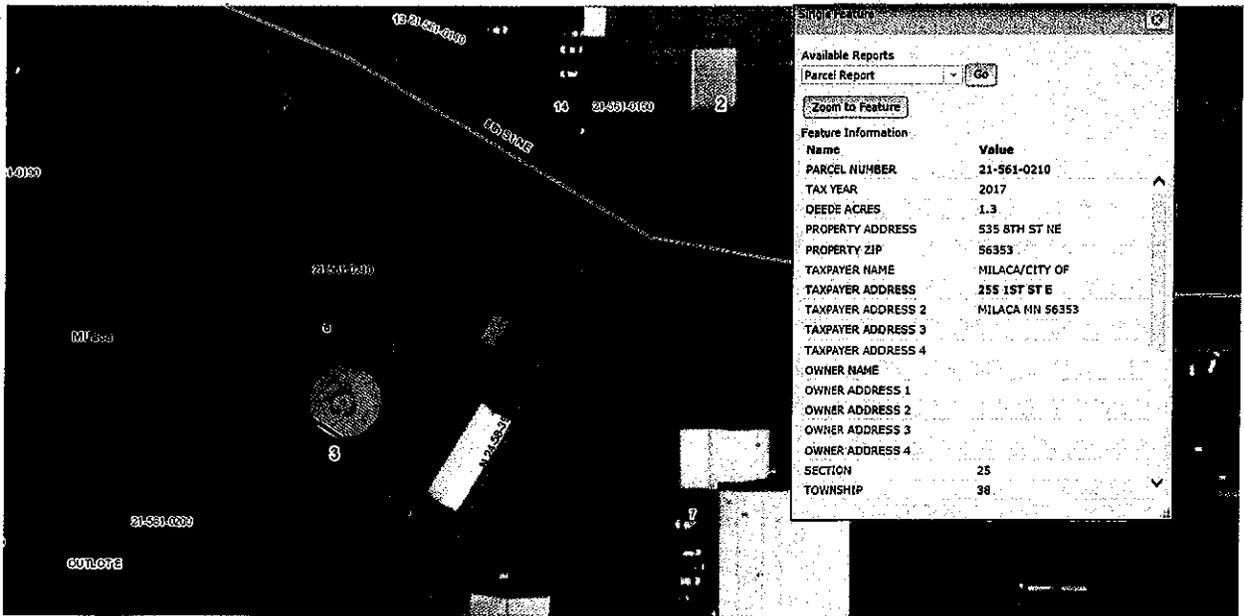
Harold Pedersen, Its Mayor

---

Lori Schultz, Its Executive Director

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Tammy Pfaff, Its City Manager





# WHAT IS A FIVE-YEAR TRANSIT SYSTEM PLAN (FYTSP)

## PROJECT BACKGROUND

The Minnesota Department of Transportation (MnDOT) and the Minnesota Public Transit Association (MPTA) has partnered with transit providers in Greater Minnesota to create Five-Year Transit System Plans (FYTSP) for each rural transit provider. Individual five-year plans will help identify system-specific priorities based on themes from the Greater Minnesota Transit Investment Plan.

With a well-defined five-year plan, goals and ideas for improving transit service can be put into action with a blueprint for routes to add or expand, specific hours of service to adjust, and funding to pursue to cover additional operating and capital expenses. The plans also will facilitate communication with the public which will raise awareness of how and where transit service is provided.

These five-year plans are designed to be updated annually by the transit providers to meet changing needs and circumstances. These plans will improve the transit service in the 80 counties of Greater Minnesota.

### WSB is preparing FYTSP for Transit Providers in the Central Region:

- Becker County Transit
- Morris Transit
- Rainbow Rider Transit
- Transit Alternatives
- Tri-CAP Transit Connection
- Wadena County Friendly Rider

## TRANSIT IN GREATER MINNESOTA

### Why is transit important?

Transit service improves the livability and prosperity of communities across Greater Minnesota. These five-year transit system plans will bring stakeholders together to develop a vision that will guide the decisions made today and in the future.

Transit systems in Greater Minnesota operate in a rapidly changing environment, with new policies, funding situations, system mergers, and increased demands for services. The state legislature has a current goal of meeting 90 percent of public transit needs in Greater Minnesota by 2025.

Greater Minnesota transit systems continue to add service hours to reach more communities and increase ridership. As ridership and hours of service have increased, so have costs. MnDOT's priority investments for transit service include:

- Expand span of service hours to cover more days of the week and hours of the day
- Invest in regional connections and cross-county service where there is a high level of travel between population and employment centers

## WHAT DO THE PLANS PROVIDE?

Each Five-Year Transit System Plan is unique, but all will address creating a framework for connecting with local government officials, local planning agencies, board members, and other stakeholders to build support for improving their transit system. The FYTSP's will address the following:

- Current transit service and ridership
- History and Current Capital and Financial Needs
- Operational Costs
- System Performance

### Five-Year Transit Plan Goals

1. Improving coordination of services to meet transportation needs;
2. Increasing ridership/usage across the network;
3. Ensuring fiscal responsibility as a transit funding agency;
4. Anticipating and planning for future funding levels to achieve service expansion; and
5. Articulating and communicating a vision for the transit system and the benefits it provides to the community



**CITY OF MILACA  
RESOLUTION NO. 18-44**

**RESOLUTION FOR APPROVAL OF PURCHASE OF REAL ESTATE  
LOCATED AT 210 – 8<sup>TH</sup> STREET NE,  
CITY OF MILACA, MINNESOTA**

**WHEREAS**, the **City of Milaca**, with the approval of its City Council, has negotiated a purchase of the real estate described herein for a purchase price of Thirty-five Thousand Dollars (\$35,000.00), said property constituting vacant land; and

**WHEREAS**, the legal description of the parcel being purchased by the City of Milaca located at 210 – 8<sup>th</sup> Street NE, City of Milaca, Minnesota, is as follows:

Lots Nine (9) and Ten (10), Block Two (2), Milaca Industrial Park, Mille Lacs County, Minnesota; and

**WHEREAS**, the City of Milaca is of the opinion that the purchase of said real estate described herein will help the City in promoting future development; and

**WHEREAS**, the City of Milaca and the Seller of the real estate described herein have entered into a Purchase Agreement dated October 18, 2018, stating the terms and conditions of the sale and purchase of the real estate described herein.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Milaca hereby approves the purchase of the real estate described herein in accordance with the terms and conditions of the above referenced Purchase Agreement and directs the Mayor and City Manager to complete the purchase of the above referenced real estate and to receive an executed Warranty Deed after being provided evidence of marketable title to said real estate.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be filed with the City Resolutions on file.

Approved by the City Council of the City of Milaca on October 18, 2018.

\_\_\_\_\_  
Mayor Harold Pedersen  
City of Milaca

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager  
City of Milaca

**CERTIFICATION**

Tammy Pfaff, City Manager, City of Milaca, does hereby certify that the attached Resolution No. 18-44 is a true and correct copy of the Resolution passed and adopted by the Milaca City Council on October 18, 2018, executed by its Mayor, Harold Pedersen and myself, Tammy Pfaff, Milaca City Manager.

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Tammy Pfaff, City Manager  
City of Milaca

STATE OF MINNESOTA            )  
  ) SS:  
COUNTY OF MILLE LACS        )

I do hereby certify that the foregoing Certificate was executed before me on October 18, 2018, by Tammy Pfaff, individually and as City Manager of the City of Milaca, who did disclose that she executed the same as her free act and deed and as the City Manager of Milaca.

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Notary Public

DRAFTED BY:  
DOVE FRET LAND, P.L.L.P.  
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