

MILACA CITY COUNCIL MINUTES

May 21, 2020

MEETING-Via Zoom

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors: Norris Johnson, Dave Dillan, Lindsee Larsen, and Cory Pedersen. Councilors Absent:

Staff Present: City Manager Tammy Pfaff, Damien Toven, and Administrative Assistant Mary Mickelson.

Also Present: Tim Hennagir, Phil Gravel

Approval of the Agenda

Mayor Pedersen called for a motion to approve the agenda. Motion by Johnson to approve the agenda, the motion was seconded by Larsen. Motion carried unanimously upon roll call of all council members.

Consent Agenda

Motion by Johnson, second by Larsen to approve the consent agenda. Motion carried unanimously upon roll call of all council members.

- a) Minutes of the April 16, 2020 City Council Meeting. May 11th 2020 Special Council meeting and May 15th 2020 Special Council meeting.
- b) Approval of Bills.
- c) Quarterly Reports from City Treasurer.
- d) Resolution 20-22 Donations for Veterans Memorial.
- e) Resolution 20-23 Termination of Resolution Declaring a Hazardous Building Release of Real Estate at 460 2nd Ave NE.
- f) Continuation of COVID-19 Paid Leave.
Mayor Pedersen placed the topic under item 7 on the agenda.

Citizens Forum

Requests and Communications- Milaca Chamber request funds for the "Ribbon Tying" campaign.

Mayor Pedersen called for a motion to have the liquor store funds contribute to the Chamber. Upon a motion by Dillan to have a check cut for \$1,000 to the Chamber. Motion was seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members.

Continuation of COVID-19 paid leave of 14 days is approved upon a motion by Larsen and seconded by Johnson. Motion carried unanimously upon roll call of all council members. The council discussed the paid leave and will continue the paid leave until the next city council meeting. Council will address it at each city council meeting.

Ordinances and Resolutions

Ordinance No. 461-First Reading- City Council Continuance of a Local Emergency. Mayor Pedersen call for a motion for the first reading. Upon a motion by Dillan and seconded by Johnson, motion carried unanimously upon roll call of all council members. First reading is suspended and the second reading adopted the Ordinance as read, upon a motion by Johnson and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Ordinance No. 462-Amending Sewer Section 53.076 First Reading. Mayor Pedersen called for a motion to approve the first reading. Mayor Pedersen stated to the city attorney that it would need to be changed in the definition and alter the language to reflect that storm sewer would be paid from the sewer funds. City Attorney will revise the ordinance and have it prepared for the second reading. Upon a motion by Johnson and a second by Dillan the ordinance is approved and will have revisions at the seconded reading. Motion carried unanimously upon roll call of all council members. Mayor Pedersen also stated that the water fund ordinance should be checked for any revisions. The city attorney will check the ordinance.

Resolution 20-24 Approving County Project within Municipal Corporate Limits CSAH 33/10th Street NE. Upon a motion by Johnson and seconded by Larsen the resolution is approved. Motion carried unanimously upon roll call of all council members.

Resolution 20-25 Approving County Project within Municipal Corporate Limits CSAH 37/1st Street E. Upon a motion by C. Pedersen and seconded by Johnson the resolution is approved. Motion carried unanimously upon roll call of all council members.

Budget Committee- Mayor Pedersen stated that the committee had met and discussed the city portion of the project and sent the request to the county to remove the mobilization from the cities cost in the amount of \$42,000. The mayor stated the county accepted the request, which lowered the city cost of the project to \$423,294. Mayor Pedersen informed the council that the city requested to be placed on the county board meeting for June 2nd to discuss the project and stated that the city was denied the requests. The mayor asked the city manager to review the bids that the county received. Summary of bids; Landwehr \$2,463,365.28, J.R. Ferche Inc. \$2,711,460.97, OMG Midwest Inc. dba Minnesota Paving and Materials \$2,871,505.78, Aspen Construction Company \$2,900,000, L & L Excavating, Inc. \$2,924,927.75, Veit & Company, Inc. \$2,987,209.95.

Resolution 20-18 Summary Publication of Ordinance No 461. Motion by Johnson and seconded by Dillan approving the summary publication. Motion carried unanimously upon roll call of all council members.

Resolution 20-27 Approving County Project within a Municipal Corporate Limits CSAH 2 & 32/ 2ns St SE and 3rd Ave SW. The City Manager requested council to add this resolution to agenda to approve the county project. Upon a motion by Dillan to add Resolution 20-27, the motion was seconded by Johnson. Motion carried unanimously upon roll call of all council members. Mayor Pedersen called for a motion to approve Resolution 20-27 Approving County Project within a Municipal Corporate Limits CSAH 2 & 32/ 2ns St SE and 3rd Ave SW. Upon a motion by Larsen to approve the resolution, the motion was seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Reports of Departments, Boards and Commissions

Police Department — Council reviewed the monthly report.

Parks Commission — No Meeting.

Public Works Department — Activity report review. Contractor final payment of 8th and 6th street reconstruction project in the amount of \$9,913.28. Upon a motion by Johnson and seconded by Larsen the final payment is approved. Motion carried unanimously upon roll call of all council members.

Planning and Zoning Commission – No meeting.

Economic Development Commission- No meeting.

Fire Department- No activity.

Joint Powers Board- Mayor Pedersen informed the council of the Joint Powers agreement to be discussed and that the City of Hinckley will have an agreement with the Joint Powers. Mayor Pedersen asked the attorney to review the agreement. The City Manager explained the agreement is for coverage if Marshall is unable to do inspections. Mayor Pedersen called for a motion to approve the agreement. Upon a motion by Johnson and seconded by Dillan the agreement is approved. Motion carried unanimously upon roll call of all council members.

New Business

Engagement letter for Professional Audit Services from the firm Schlenner, Wenner & Co. for a one-year term in the amount of \$20,000. Upon a motion by C. Pedersen and seconded by Johnson, the services are approved. Motion carried unanimously upon roll call of all council members.

LMC Tort Liability-Upon a motion by Johnson and seconded by Larsen, the city does not waive the tort liability. Motion carried unanimously upon roll call of all council members.

George and Michelle Czech request to waive pavement of driveway. Johnson commented that the building permit was issued before the ordinance required paved driveways and asked if Marshall should be involved in the discussion. There was a motion by C. Pedersen to grant the extension until Marshall can be part of the discussion. Motion was seconded by Larsen. The council then tabled the request to the next council meeting upon a motion by Johnson and seconded by Larsen. Motion carried unanimously upon roll call of all council members.

ECE Revolving Loan COVID-19 Emergency Relief Loan Program Agreement and Promissory Note. The City Manager informed the council that the city has been selected to receive the \$20,000 note from ECE and that the program allows the city to loan funds to businesses impacted by COVID-19 in a revolving loan program at zero interest. Mayor Pedersen called for a motion to approve the agreement and promissory note. Motion for approval by C. Pedersen and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

City Manager request approval from council for phone reimbursement to administrative staff that worked remotely from home for two months in the amount of \$25.00 per month. Mayor Pedersen called for a motion for approval. Motion for approval by Larsen and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Liquor License refunds to only the bars impacted by closures due to COVID-19. Council discussed the refunds and will refund three months of the liquor license and would revisit this in July. Mayor Pedersen called for a motion for approval. Motion for approval by Johnson and seconded by Larsen. Motion carried unanimously upon roll call of all council members.

Mayor Pedersen discussed with council the Phase 2 for businesses and that we need to help businesses with the outdoor seating. Dillan, Johnson and the city manager will be in contact with businesses to see what they may need for outdoor seating. It was discussed that use of the city parking lot would require the business have an indemnification agreement with the city, and that the city would need to be named as an additional insured on the certificate of insurance of the business using the parking lot.

Council Comments- C. Pedersen asked about the restrooms by Jiggers and what is the condition. City manager will have the Public Works Supervisor check them to see if they work. Dillan commented the DAC will be doing the flower containers and will water them. Johnson asked about the hazardous property and if there has been any action at the property. Johnson stated that a letter should be sent to them to take action on the building. The city attorney stated that he can start the process, but the courts have limited actions at this time. May need to add it to the agenda to get the process started. Larsen asked if we received any response to our letter that was sent to the governor. The city manager stated that we received an email from Sondra Erickson. C. Pedersen congratulated the graduation students.

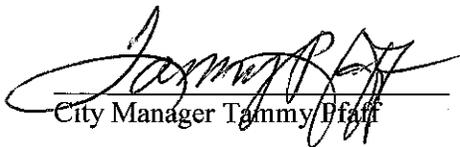
Adjourn

With no other business presented before the council, Mayor Pedersen called for a motion to adjourn and a motion was made by Johnson and seconded by Dillan. Mayor Pedersen called for a motion for approval. Motion for approval by Larsen and seconded by Johnson. Motion carried unanimously upon roll call of all council members. Meeting adjourned at 8:10 p.m.



Mayor Harold Pedersen

ATTEST:



City Manager Tammy Pfaff