

CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA
MAY 18TH, 2017

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Pete Pedersen__ Council Members; Dave Dillan__ Ken Muller__ Norris Johnson__ Laurie Gahm__
Absent;_____
4. **Approval of Agenda** MB__2nd__AIF__O__
5. **Consent Agenda**
A. Approval of the Minutes – April 20th, 2017 Regular Council Meeting MB__2nd__AIF__O__
B. Approval of Bills
C. Approval of Treasurer’s Report
D. Request for Quote/Proposal- 2017 Sanitary Sewer Cleaning and Inspection
E. 2017 Sanitary Sewer Lining Project-Bid Award
F. Refunding Library Bonds- Savings Est= \$27,517.87 & Service Agreement with Northland Sec. not to exceed \$6,000
G. Resolution 17-16 Assessing Unpaid Water & Sewer-PID# 21-041-0290- \$271.41
H. Resolution 17-17 Purchase property from Mille Lacs County –PID#21-265-0470- \$175.65
I. Resolution 17-18 Removal of Dead Trees PID# 21-046-0400 \$205.00
J. Resolution 17-19 Authorized Signature of City Manager –Rubber Stamp
6. **Citizen Open Forum**- Collin Staup Eagle Scout Project- Flag Pole Project Rec Park-Present Certificate of Appreciation
7. **Public Hearing**
8. **Requests and Communications**
A. Alan and Vicky Grubas- Requesting council approval to connect to city sewer services MB__2nd__AIF__O__
9. **Ordinances and Resolutions**
A. Ordinance NO. 424 Adopting a supplement to the code of ordinances
B. Ordinance NO. 425 Liquor Regulations-Amending Ordinance relating to Sunday Sales
C. Ordinance NO. 426 Peddlers and Solicitors-Amending Ordinance
10. **Reports of Boards and Commissions**
A. Planning Commission- Approval of CUP-Ashley Ray Jacobson-Home Occupation MB__2nd__AIF__O__
B. Economic Development Commission
C. Airport Commission
D. Parks Commission
E. MCAT
F. Safety Committee
11. **Unfinished Business**
12. **New Business**
A. Discuss establishment of Budget and Personnel Committees
B. MB__2nd__AIF__O__
13. **Council Comments**
Adjourn _____p.m. MB__2nd__AIF__O__

**MILACA CITY COUNCIL MINUTES
APRIL 20, 2017 MEETING**

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors Gahm, Muller, Johnson and Dillan
Staff present: City Attorney Toven, City Treasurer Tracy Gann-Olehy, Police Chief Todd Quaintance, Public Works Director Steve Burklund and Interim City Manager Derus.
Also Present: Eugene & LuAnn Veurink and Carl Nordquist.

Set Agenda

On a motion by Muller, seconded by Dillan, the agenda was set as printed.
Motion carried unanimously.

Consent Agenda

Motion by Johnson, second by Dillan, to approve the consent agenda items as follows:

- a) **Minutes of the March 15, 2017 Special City Council Meeting**
- b) **Minutes of the March 16, 2017 Regular City Council Meeting**
- c) **Bills for Payment**
- d) **Approval of Treasurer's Report**
- e) **Approve City Manager Contract with Tammy Pfaff**
- f) **Approval of Resolution 17-10 A Resolution Vacating a Portion of a City Street (St. Mary's Catholic Church Parking Lot)**
- g) **Resolution 17-11 Assessing Fire Department Charges**
- h) **Resolution 17-12 Approving Officer Michael Boser from Full-time to Part-time Status**
- i) **Resolution 17-13 Approving City Manager Tammy Pfaff as Signatory on City Bank/Financial Accounts and removing Bob Derus as Signatory on City Bank/Financial Accounts as of May 1, 2017**
- j) **Resolution 17-14 Approving Conditional Use Permit for John Przymus's 28 Unit Assisted Living Facility**
- k) **Terminate Interim City Manager Contract May 1, 2017**

Motion carried unanimously.

Citizens Forum

Tom Sauer was present to thank the City and the Interim Manager.

2016 Audit

Carl Nordquist from Althoff and Nordquist LLC was at the meeting to review the 2016 Audit. Mr. Nordquist went over a number of the financial statements and the Management Letter. According to Mr. Nordquist, the City is doing a good job with financial management. The Council thanked Tracy Gann-Olehy for her work in managing the finances of the City.

Public Hearing

There were no public hearings

Requests and Communications

Milaca Area Chamber of Commerce-Gateway to the Northland Festival Week

The City Council briefly discussed the request by the Milaca Chamber for \$1,500 assistance with the Gateway to the Northland Festival Week. Staff confirmed that the City's assistance was \$1,500 the previous year.

A motion was made by Johnson, and seconded by Dillan, to approve the request of \$1,500 donation to the Gateway to the Northland Festival Week and to waive the fees for using the park; funds to come out of the Liquor Fund. Motion carried unanimously.

Ordinances and Resolutions

Resolution 17-15 Approving Conditional Use Permit for Eugene & LuAnn Veurink

The City Council discussed the Conditional Use Permit request of Eugene & LuAnn Veurink. The Council expressed concerns about the use of the building, with an almost two-to-one garage space to residential living space and the aesthetics of the building relative to the other single and two family homes in the neighborhood. The Planning Commission had approved the CUP. The Council discussed the following items with Mr. Veurink, who was at the meeting:

- The Council had let one person build a garage house and it did not work out and the owner is having difficulty selling the property.
- The Mayor mentioned that the Chickens on their existing residence were a violation of ordinance. Police Chief Quaintance will be contacting him.
- The Council did not like the looks of the building relative to the other residences in the neighborhood.
- The 14 foot garage door was thought to be too big.
- The Council was more open to the use and space, if it more resembled a typical single family house.
- Attorney Toven explained that the City had to make a decision within the 60 review time by statute. Mayor Pedersen asked if Mr. Veurink would grant a waiver of the 60 day requirement and Mr. Veurink said sure.
- Mr. Veurink also said he was unwilling to invest more time and money into changing the plan.

A motion was made by Gahm, and seconded by Johnson, to refer the matter back to the Planning Commission, with the Council's comments, with the applicant waiving the 60 day rule for processing Conditional Use Permits. Motion carried unanimously.

Reports of Boards and Commissions

Planning Commission

This was already discussed with the Veurink matter.

Economic Development Commission

The EDC will meet the following day so there was no report. Councilor Dillan had left minutes at his home. Mille Lacs County Administrator Pat Oman was at the last meeting, and he reported that the Mille Lacs Economic Development staff has not yet been hired.

Airport Commission

Ken Muller reported that the Airport Commission had not met in the previous month.

Parks Commission

Mayor Pedersen briefly reviewed the items discussed in the last park board meeting. The council discussed:

- Minutes are in the packet.
- Dave Dillan will get the map to the rest of the Council.
- Signs for dogs will be installed.
- Cigarettes are a problem and the Commission would prefer that the Parks all be smoke-free.
- The Eagle Scout project is ready for installation.
- The bid to upgrade cameras was higher than expected at \$23,000. Also, the reason for the difficulties with the cameras may be that the receiver is not in a climate controlled environment.
- The bridge has been completed.

Joint Powers Board with City of Braham; Re: Building Inspection Services

The was no new information from Joint Powers Board with City of Braham.

MCAT

The Farmers' Market opens May 17. It looks like there will be a similar number of vendors as previous years, including a couple of new ones.

Unfinished Business

Prior month citizen forum comments

There were no comments from the previous month.

2017 Goals and Priorities Ranking by City Staff

The Council did not discuss the revised goal list, which included staff ranking.

Parking Regulations Downtown

Police Chief Quaintance introduced some concerns with parking near stop signs and cross walks, stating that state statutes require 20 feet from a crosswalk and 30 feet from a stop sign. The Council discussed:

- There is normally adequate parking in the downtown.
- They would lose 20 spots if all the spots are corrected.
- Before changing the staff should hold a open house on the matter to inform businesses of the proposed changes.

New Business

Resignation from Airport Commission

Mayor Pedersen informed the Council that Ken Muller had resigned from the Airport Commission and that Pederson would take his place.

Acquire Tax Forfeited Outlot from Mille Lacs County behind Public Works/Parks Building

The Council briefly discussed the two tax forfeit lots available adjacent to the public works site. The Council discussed the following:

- The Public Works site should be screened from adjacent residential.
- Where sewer and water would come from.
- The properties were both quite low.

A motion was made by Muller and seconded by Gahm, to acquire both lots, with the understanding that the north lot costs no more than \$3,750.

Motion carried unanimously.

Approve Revised Ogilvie Contract

A motion was made by Muller and seconded by Johnson, to approve the revised Joint Powers Agreement with the City of Ogilvie as proposed.

Motion carried unanimously.

Consider changing date of June 15, 2017, Regular Council Meeting due to conflict with parade

A motion was made by Johnson and seconded by Muller, to change the date of June 15, 2017, regular council meeting, due to conflict with parade, to Wednesday June 14, 2015.

Motion carried unanimously.

Council Comments

Mayor Pedersen brought up the following:

- The City should establish Personnel and Budget Committees

- The City will need a member to serve on the Milaca Community Coalition, which is a 5 year grant funded program to reduce underage drinking.
- Chief Quaintance was asked where he was at with the new Police Officers. All three have been hired.

Dave Dillan brought up the following items:

- Farmers' Market sign
- He will bring a proposal for a certificate for exceptional volunteer service to the next meeting.
- There is a workshop Monday for the master plan for the regional park.

Ken Muller suggested establishing a RV lot with 4 spaces, which can be done without getting a permit, and suggested that we start working on a utility plan. He also suggested making a parking lot where the open rink area is.

Norris Johnson said that he had heard a complaint about the Peddlers ordinance, which led to a brief discussion about controlling door to door transient merchants and peddlers. Damien will review suggested changes.

Adjourn

With no other business, a motion to adjourn was made by Johnson, second by Muller, all present voted in favor and the meeting adjourned at 8:16 p.m.

Motion carried unanimously.

Mayor Harold Pedersen

ATTEST

Bob Derus, Interim City Manager

***Check Detail Register©**

APRIL 2017

		Check Amt	Invoice	Comment
10100 General Bank				
Paid Chk#	817073E	4/19/2017	CENTERPOINT ENERGY	
E 101-45200-381	Utilities	\$64.66	10551998	NATURAL GAS-COMM CTR
E 208-49010-381	Utilities	\$124.92	5813915	NATURAL GAS-SR CENTER
E 101-45600-381	Utilities	\$165.19	5817670	NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381	Utilities	\$814.38	5826633	NATURAL GAS-PW
E 101-41940-381	Utilities	\$208.84	5831068	NATURAL GAS-CITY HALL
E 101-42280-381	Utilities	\$408.72	6122593	NATURAL GAS-FIRE
E 602-49400-381	Utilities	\$283.48	6672186	NATURAL GAS-WATER TRMT
E 101-45500-381	Utilities	\$266.40	7142283	NATURAL GAS-LIBRARY
	Total CENTERPOINT ENERGY	\$2,336.59		
Paid Chk#	817074E	4/7/2017	EAST CENTRAL ENERGY	
E 603-49450-381	Utilities	\$35.00	201875902	ELECTRIC
E 603-49450-381	Utilities	\$73.74	203981301	ELECTRIC
E 101-43000-380	Street Lights	\$3,043.33	204619700	ELECTRIC
E 101-45200-381	Utilities	\$30.32	205400900	ELECTRIC
E 602-49400-381	Utilities	\$1,140.20	206041500	ELECTRIC
E 101-45500-381	Utilities	\$652.60	206085200	ELECTRIC
E 602-49400-381	Utilities	\$536.00	206734200	ELECTRIC
E 101-45200-381	Utilities	\$30.00	5379600	ELECTRIC
E 101-49810-381	Utilities	\$193.74	5448100	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$59.63	6302100	ELECTRIC
E 603-49450-381	Utilities	\$80.41	6678100	ELECTRIC
E 101-42280-381	Utilities	\$729.54	6751501	ELECTRIC
E 101-42280-381	Utilities	\$578.54	7546001	ELECTRIC
E 101-41940-381	Utilities	\$701.46	8145502	ELECTRIC
E 101-49810-381	Utilities	\$57.86	830700	ELECTRIC
E 101-49810-381	Utilities	\$62.01	831000	ELECTRIC
E 101-43000-380	Street Lights	\$72.72	831300	ELECTRIC
E 101-43000-381	Utilities	\$632.08	831500	ELECTRIC
E 603-49450-381	Utilities	\$549.25	832000	ELECTRIC
E 602-49400-381	Utilities	\$138.40	832100	ELECTRIC
E 101-45600-381	Utilities	\$125.15	832400	ELECTRIC
E 603-49450-381	Utilities	\$79.67	832500	ELECTRIC
E 603-49450-381	Utilities	\$93.77	832600	ELECTRIC
E 602-49400-381	Utilities	\$318.32	833100	ELECTRIC
E 602-49400-381	Utilities	\$128.26	833300	ELECTRIC
E 101-45200-381	Utilities	\$30.00	833400	ELECTRIC
E 101-45200-381	Utilities	\$41.44	833600	ELECTRIC
E 208-49010-381	Utilities	\$103.14	9084202	ELECTRIC
E 602-49400-381	Utilities	\$368.52	970110800	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$33.50	97017300	ELECTRIC
	Total EAST CENTRAL ENERGY	\$10,718.60		
Paid Chk#	817075E	4/20/2017	MILACA LOCAL LINK	
E 619-49900-321	Telephone	\$111.47	320-982-1099	PHONE SERVICE-DEP REG
E 101-45500-321	Telephone	\$44.25	320-982-1549	ALARM LINE - LIBRARY
E 101-45200-321	Telephone	\$49.24	320-982-1549	INTERNET-REC PARK
E 101-42280-321	Telephone	\$89.44	320-982-3465	PHONE SERVICE-FIRE
	Total MILACA LOCAL LINK	\$294.40		
Paid Chk#	817076E	4/17/2017	UNION SECURITY INSURANCE CO.	
G 101-21707	Disability	\$463.44	4022335-0-1	LTD-APRIL 2017
	Total UNION SECURITY INSURANCE CO.	\$463.44		
Paid Chk#	817077E	4/20/2017	MN DEPT OF REVENUE	
G 602-20800	Sales Tax Payable	\$1,297.00	8023854	W/S SALES TAX-1ST QTR

***Check Detail Register©**

APRIL 2017

	Check Amt	Invoice	Comment
R 101-34107 Assessment Search Fees	\$17.00	8023854	1ST QTR SALES TAX-SPECIAL SEARCHES
R 101-34780 Park Fees	\$100.00	8023854	1ST QTR SALES TAX-RESERVATION FEE
R 619-36200 Miscellaneous Revenues	\$44.00	8023854	1ST QTR SALES TAX-DEP REG MANUALS
R 101-36200 Miscellaneous Revenues	\$3.00	8023854	1ST QTR SALES TAX-GEN RECEIPTS
R 602-37120 Sale of Water Parts	\$24.00	8023854	1ST QTR SALES TAX-WATER PARTS
Total MN DEPT OF REVENUE	\$1,485.00		
Paid Chk# 817078E 4/30/2017 INCONTACT INC			
E 101-42280-321 Telephone	\$8.25	4020342	LONG DISTANCE SERVICE-FIRE
E 101-41940-321 Telephone	\$34.32	4020370	LONG DISTANCE SERVICE-CITY HALL
E 101-43000-321 Telephone	\$7.20	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321 Telephone	\$39.30	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321 Telephone	\$13.41	4021396	LONG DISTANCE SERVICE-DEP REG
E 602-49400-321 Telephone	\$0.23	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321 Telephone	\$8.03	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$110.74		
Paid Chk# 817079E 4/20/2017 MN DEPT OF LABOR & INDUSTRY			
R 101-32210 Building Permits	\$177.50		1ST QTR SURCHARGE
Total MN DEPT OF LABOR & INDUSTRY	\$177.50		
Paid Chk# 817080E 4/6/2017 MIDCONTINENT COMMUNICATIONS			
E 101-42110-321 Telephone	\$65.00	147990801	INTERNET- APR
Total MIDCONTINENT COMMUNICATIONS	\$65.00		
Paid Chk# 817081E 4/6/2017 ENDICIA ACCOUNTING			
E 101-41940-322 Postage	\$250.00		POSTAGE FOR METER
E 619-49900-322 Postage	\$250.00		POSTAGE FOR METER
Total ENDICIA ACCOUNTING	\$500.00		
Paid Chk# 817082E 4/3/2017 SELECT ACCOUNT-HSA			
G 101-21705 Health Saving Account	\$14,998.98		2ND QTR CONTRIBUTIONS
Total SELECT ACCOUNT-HSA	\$14,998.98		
10100 General Bank	\$31,150.25		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$25,357.06
208 CHARITABLE GAMBLING FUND	\$228.06
602 WATER FUND	\$4,234.41
603 SEWER FUND	\$911.84
619 DEPUTY REGISTRAR FUND	\$418.88
	\$31,150.25

***Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk#	043252	5/18/2017	AMERIPRIDE		
E 101-45500-310	Other Professional Services		\$35.51	2200905132	RUGS-LIBRARY
E 101-41940-310	Other Professional Services		\$10.42	2200905134	RUGS-CITY HALL
E 619-49900-310	Other Professional Services		\$20.42	2200905134	RUGS-DEP REG
E 101-45500-310	Other Professional Services		\$35.51	2200910609	RUGS-LIBRARY
E 101-41940-310	Other Professional Services		\$10.42	2200910610	RUGS-CITY HALL
E 619-49900-310	Other Professional Services		\$20.42	2200910610	RUGS-DEP REG
	Total AMERIPRIDE		\$132.70		
Paid Chk#	043253	5/18/2017	AW RESEARCH LABORATORIES		
E 602-49400-310	Other Professional Services		\$63.00	16482	TESTING-WATER
E 603-49450-310	Other Professional Services		\$66.00	16499	TESTING-SEWER
E 603-49450-310	Other Professional Services		\$898.00	16596	TESTING-SEWER
	Total AW RESEARCH LABORATORIES		\$1,027.00		
Paid Chk#	043254	5/18/2017	BILLINGS SERVICE		
E 101-45200-212	Auto Expense (Fuel/Repair)		\$102.13		GAS-PARKS
E 101-42280-212	Auto Expense (Fuel/Repair)		\$119.27		GAS-FIRE
E 101-49810-212	Auto Expense (Fuel/Repair)		\$20.01		GAS-AIRPORT
E 101-43000-212	Auto Expense (Fuel/Repair)		\$643.29		GAS-PW
	Total BILLINGS SERVICE		\$884.70		
Paid Chk#	043255	5/18/2017	BILLINGS, SHERIE		
E 101-41120-308	Commission		\$25.00		MAY PLANNING COMMISSION
	Total BILLINGS, SHERIE		\$25.00		
Paid Chk#	043256	5/18/2017	COILS FLAGS & FLAGPOLES		
E 101-45200-437	Other Miscellaneous		\$1,973.00	2788	FLAGPOLE-REC PARK-EAGLE SCOUT PRJT
	Total COILS FLAGS & FLAGPOLES		\$1,973.00		
Paid Chk#	043257	5/18/2017	DERUS GOVERNMENTAL CONSULTING		
E 101-41310-310	Other Professional Services		\$2,640.75		INTERIM CITY MANAGER-APR 2017
E 602-49400-310	Other Professional Services		\$406.25		INTERIM CITY MANAGER-APR 2017
E 603-49450-310	Other Professional Services		\$406.25		INTERIM CITY MANAGER-APR 2017
E 101-49910-310	Other Professional Services		\$1,137.50		INTERIM CITY MANAGER-APR 2017
E 619-49900-310	Other Professional Services		\$203.00		INTERIM CITY MANAGER-APR 2017
	Total DERUS GOVERNMENTAL CONSULTING		\$4,793.75		
Paid Chk#	043258	5/18/2017	DILLAN, DAVE		
E 101-41110-208	Training and Travel		\$104.55		MN PARKS/TRAILS COMM TRNG-4/24
	Total DILLAN, DAVE		\$104.55		
Paid Chk#	043259	5/18/2017	DOVE FRET LAND PLLP		
E 101-41610-304	Legal Fees		\$1,361.44	74101	CIVIL RETAINER-APR 2017
E 101-41610-304	Legal Fees		\$2,509.24	74102	CRIMINAL RETAINER-APR 2017
	Total DOVE FRET LAND PLLP		\$3,870.68		
Paid Chk#	043260	5/18/2017	E.C.M. PUBLISHERS, INC.		
E 603-49450-343	Other Advertising		\$82.45	482558	SEWER RELINING BID AD
E 101-41120-352	General Notices and Pub Info		\$24.25	484822	PLANNING COMM HEARING AD
	Total E.C.M. PUBLISHERS, INC.		\$106.70		
Paid Chk#	043261	5/18/2017	ESS BROTHERS & SONS LLC		
E 101-43000-217	Other Operating Supplies		\$132.00	XX1778	V GRATE-PW
	Total ESS BROTHERS & SONS LLC		\$132.00		
Paid Chk#	043262	5/18/2017	FEDERATED CO-OP		

***Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
E 101-45200-216	Chemicals and Chem Products		\$187.50	44049142	CHEMICALS-PARKS
Total FEDERATED CO-OP			\$187.50		
Paid Chk# 043263	5/18/2017	FINANCE & COMMERCE INC			
E 603-49450-343	Other Advertising		\$91.45	743238548	BID AD-SEWER RELINING
Total FINANCE & COMMERCE INC			\$91.45		
Paid Chk# 043264	5/18/2017	FIRE INSTRUCTION & RESCUE ED.			
E 101-42280-208	Training and Travel		\$300.00	2463	ANHYDROUS AMMONIA TRNG-4/24
E 101-42280-208	Training and Travel		\$1,500.00	2499	LIVE BURN TRNG-5/7
Total FIRE INSTRUCTION & RESCUE ED.			\$1,800.00		
Paid Chk# 043265	5/18/2017	FLEXIBLE PIPE TOOL COMPANY			
E 603-49450-217	Other Operating Supplies		\$213.35	21067	FILL HOSE-SEWER
Total FLEXIBLE PIPE TOOL COMPANY			\$213.35		
Paid Chk# 043266	5/18/2017	FREIGHTLINER OF ST CLOUD			
E 101-42280-221	Equipment Parts/Repairs		\$1,463.16	832245E	LED LIGHTS-FIRE DEPT
Total FREIGHTLINER OF ST CLOUD			\$1,463.16		
Paid Chk# 043267	5/18/2017	GK CONSULTING LLC			
E 101-41940-309	EDP, Software and Design		\$650.00	1527	MAY NETWORK
Total GK CONSULTING LLC			\$650.00		
Paid Chk# 043268	5/18/2017	GOPHER STATE ONE CALL			
E 602-49400-310	Other Professional Services		\$114.50	7040561	APRIL LOCATES
Total GOPHER STATE ONE CALL			\$114.50		
Paid Chk# 043269	5/18/2017	GRAINGER			
E 101-43000-217	Other Operating Supplies		\$106.92	9433857175	STEEL WIRE BRUSHES-PW
Total GRAINGER			\$106.92		
Paid Chk# 043270	5/18/2017	GRANITE ELECTRONICS			
E 101-42110-226	Radio Repair		\$71.26	150002197-1	RADIO PARTS/REPAIR
Total GRANITE ELECTRONICS			\$71.26		
Paid Chk# 043271	5/18/2017	HABERMAN, DIONNE			
E 101-49910-208	Training and Travel		\$145.86		APR 2017 OGILVIE MILEAGE
Total HABERMAN, DIONNE			\$145.86		
Paid Chk# 043272	5/18/2017	HACH COMPANY			
E 602-49400-217	Other Operating Supplies		\$847.23	10419945	TESTING SUPPLIES
Total HACH COMPANY			\$847.23		
Paid Chk# 043273	5/18/2017	HARDRIVES, INC.			
E 101-43000-403	Repairs/Maint Streets		\$364.80	180066	COLD ASPHALT MIX
Total HARDRIVES, INC.			\$364.80		
Paid Chk# 043274	5/18/2017	HARLICKER, SCOTT			
E 101-41120-308	Commission		\$25.00		MAY PLANNING COMMISSION
Total HARLICKER, SCOTT			\$25.00		
Paid Chk# 043275	5/18/2017	ISD #912			
E 101-42120-217	Other Operating Supplies		\$120.00		YEARBOOKS
Total ISD #912			\$120.00		
Paid Chk# 043276	5/18/2017	JOHNSON OIL CO.			
E 700-50000-212	Auto Expense (Fuel/Repair)		\$34.00	1695	OIL CHANGE-JP
Total JOHNSON OIL CO.			\$34.00		

***Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
Paid Chk# 043277 5/18/2017 JOHNSON, ARLA					
E 101-41120-308	Commission		\$25.00		MAY PLANNING COMMISSION
Total JOHNSON, ARLA			\$25.00		
Paid Chk# 043278 5/18/2017 K.E.E.P.R.S.					
E 101-42110-434	Uniforms		\$306.99	338239-02	UNIFORMS-BARROS
E 101-42110-434	Uniforms		\$1,208.00	338239-03	UNIFORMS-BARROS
E 101-42110-434	Uniforms		(\$149.99)	338848	CREDIT
E 101-42110-434	Uniforms		\$338.99	341048	UNIFORMS-FISHER
E 101-42110-434	Uniforms		\$441.49	341048-01	UNIFORMS-FISHER
E 101-42110-434	Uniforms		\$38.86	341422	UNIFORMS
E 101-42110-434	Uniforms		\$510.00	341436	UNIFORM PATCHES
E 101-42110-434	Uniforms		\$775.73	341437	UNIFORMS-FISHER
E 101-42110-434	Uniforms		\$325.99	342729	UNIFORMS-ISAACSON
E 101-42110-434	Uniforms		\$50.98	342733	UNIFORMS-ISAACSON
E 101-42110-240	Small Tools and Minor Equip		\$46.99	343467	RADIO HOLDER
E 101-42110-240	Small Tools and Minor Equip		\$12.00	344249	FLASHLIGHT
Total K.E.E.P.R.S.			\$3,906.03		
Paid Chk# 043279 5/18/2017 KNIFE RIVER CORP. - NORTH CENT					
E 101-43000-403	Repairs/Maint Streets		\$200.78	476832	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets		\$199.61	481082	CLASS 5 AGGREGATE
Total KNIFE RIVER CORP. - NORTH CENT			\$400.39		
Paid Chk# 043280 5/18/2017 KOCHS HARDWARE HANK					
E 101-41940-217	Other Operating Supplies		\$188.50	3181	SUPPLIES-CITY
E 101-45200-215	Shop Supplies		\$243.74	3181	SHOP SUPPLIES-PARKS
E 602-49400-322	Postage		\$15.12	3181	SHIPPING CHARGE-WATER
E 602-49400-217	Other Operating Supplies		\$11.97	3181	SUPPLIES-WATER
E 101-42110-201	Accessories (paper, pens, etc)		\$36.97	3181	OFC SUPPLIES-POLICE
E 101-43000-215	Shop Supplies		\$304.68	3181	SUPPLIES-PW
E 101-42280-240	Small Tools and Minor Equip		\$26.99	3181	EQUIPMENT-FIRE
E 101-49810-217	Other Operating Supplies		\$10.99	3181	SUPPLIES-AIRPORT
Total KOCHS HARDWARE HANK			\$838.96		
Paid Chk# 043281 5/18/2017 LEAGUE OF MN CITIES INSUR TRST					
E 101-42110-310	Other Professional Services		\$500.00	2340	DEDUCTIBLE-A KENDALL
Total LEAGUE OF MN CITIES INSUR TRST			\$500.00		
Paid Chk# 043282 5/18/2017 M.E. PLUMBING & HEATING					
E 101-45500-310	Other Professional Services		\$120.00	38559	REPAIR-LIBRARY
Total M.E. PLUMBING & HEATING			\$120.00		
Paid Chk# 043283 5/18/2017 MARTIN-MCALLISTER INC					
E 101-42110-305	Medical and Dental Fees		\$500.00	10907	M BARROS EVALUATION
Total MARTIN-MCALLISTER INC			\$500.00		
Paid Chk# 043284 5/18/2017 MEYERS MILACA PARTS CITY					
E 101-45200-240	Small Tools and Minor Equip		\$55.79	2071	WRENCH/DRILL BITS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$347.05	2071	PARTS-PARKS
Total MEYERS MILACA PARTS CITY			\$402.84		
Paid Chk# 043285 5/18/2017 MILACA AUTO VALUE					
E 101-42280-221	Equipment Parts/Repairs		\$100.46	1302823	PARTS-FIRE
E 101-43000-221	Equipment Parts/Repairs		\$48.48	1302823	PARTS-PW
Total MILACA AUTO VALUE			\$148.94		
Paid Chk# 043286 5/18/2017 MILACA GENERAL RENTAL CENTER					

***Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
E 101-43000-221	Equipment Parts/Repairs		\$33.33	1-41554	JACK HAMMER-PW
Total MILACA GENERAL RENTAL CENTER			\$33.33		
Paid Chk# 043287	5/18/2017	MILACA UNCLAIMED FREIGHT			
E 101-45200-215	Shop Supplies		\$81.22		SHOP SUPPLIES-PARKS
Total MILACA UNCLAIMED FREIGHT			\$81.22		
Paid Chk# 043288	5/18/2017	MN COMPUTER SYSTEMS INC			
E 619-49900-310	Other Professional Services		\$34.05	213479	COPIER MAINTENANCE-DEP REG
E 101-41940-310	Other Professional Services		\$133.79	215588	COPIER MAINTENANCE-CITY HALL
Total MN COMPUTER SYSTEMS INC			\$167.84		
Paid Chk# 043289	5/18/2017	MN PCA			
E 101-49810-437	Other Miscellaneous		\$400.00	10000021918	ANNUAL PERMIT FEE
E 602-49400-433	Dues and Subscriptions		\$345.00	10000025686	ANNUAL PERMIT FEE
Total MN PCA			\$745.00		
Paid Chk# 043290	5/18/2017	MN RURAL WATER ASSOC			
E 602-49400-433	Dues and Subscriptions		\$975.60		MEMBERSHIP DUES
Total MN RURAL WATER ASSOC			\$975.60		
Paid Chk# 043291	5/18/2017	MODERN MARKETING			
E 207-49000-437	Other Miscellaneous		\$276.28	MMI120490	SHIELD SHAPED STICKERS
Total MODERN MARKETING			\$276.28		
Paid Chk# 043292	5/18/2017	MUSCO SPORTS LIGHTING, LLC.			
E 101-45200-437	Other Miscellaneous		\$449.47	295214	BULBS FOR BALLFIELD LIGHTS
Total MUSCO SPORTS LIGHTING, LLC.			\$449.47		
Paid Chk# 043293	5/18/2017	NOVAK, PAM			
E 101-41120-308	Commission		\$25.00		MAY PLANNING COMMISSION
Total NOVAK, PAM			\$25.00		
Paid Chk# 043294	5/18/2017	PRO EDGE TOOL			
E 101-42280-241	Reserve Purchase		\$559.95	25956	EQUIPMENT-RESERVE PURCHASE
Total PRO EDGE TOOL			\$559.95		
Paid Chk# 043295	5/18/2017	PRO HYDRO-TESTING LLC			
E 101-42280-221	Equipment Parts/Repairs		\$75.00	102629	AIR TANK REPAIR-FIRE
Total PRO HYDRO-TESTING LLC			\$75.00		
Paid Chk# 043296	5/18/2017	QUALITY FLOW SYSTEMS			
E 603-49450-310	Other Professional Services		\$797.00	33419	LIFT PUMP REPAIR
Total QUALITY FLOW SYSTEMS			\$797.00		
Paid Chk# 043297	5/18/2017	QUILL CORPORATION			
E 101-41940-201	Accessories (paper, pens, etc)		\$97.99	5883759	PRINTER TONER-CITY
E 101-41940-201	Accessories (paper, pens, etc)		\$23.76	6204810	OFC SUPPLIES-CITY
E 101-42110-201	Accessories (paper, pens, etc)		\$49.71	6204810	OFC SUPPLIES-POLICE
E 101-41940-201	Accessories (paper, pens, etc)		\$42.93	6409885	ENVELOPES-CITY
E 602-49400-201	Accessories (paper, pens, etc)		\$42.93	6409885	ENVELOPES-WATER
E 603-49450-201	Accessories (paper, pens, etc)		\$42.92	6409885	ENVELOPES-SEWER
Total QUILL CORPORATION			\$300.24		
Paid Chk# 043298	5/18/2017	RASMUSSEN, QUINN			
E 101-42110-212	Auto Expense (Fuel/Repair)		\$23.17		REIMB GAS-POLICE DEPT
Total RASMUSSEN, QUINN			\$23.17		
Paid Chk# 043299	5/18/2017	ROHMAN LAWN CARE			

***Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
E 602-49400-310	Other Professional Services		\$51.00	31326	WEED CONTROL-WATER
Total ROHMAN LAWN CARE			\$51.00		
<hr/>					
Paid Chk# 043300	5/18/2017	STANTEC			
E 603-49450-303	Engineering Fees		\$3,503.25	1190864	SEWER LINING PROJECT
Total STANTEC			\$3,503.25		
<hr/>					
Paid Chk# 043301	5/18/2017	STREICHER S			
E 101-42110-240	Small Tools and Minor Equip		\$286.98	1258825	HOLSTER/LIGHT
E 101-42110-221	Equipment Parts/Repairs		\$17.99	1259138	BATON REPAIR
E 101-42110-240	Small Tools and Minor Equip		\$179.99	1259195	HOLSTER
E 101-42110-240	Small Tools and Minor Equip		\$106.99	1259620	LIGHT
Total STREICHER S			\$591.95		
<hr/>					
Paid Chk# 043302	5/18/2017	SUPER X POWER			
E 101-45200-240	Small Tools and Minor Equip		\$1,508.74	664654	LAWN TRACTOR-PARKS
Total SUPER X POWER			\$1,508.74		
<hr/>					
Paid Chk# 043303	5/18/2017	TEALS MARKET			
E 101-41940-217	Other Operating Supplies		\$29.57	3141018	BREAKROOM SUPPLIES
Total TEALS MARKET			\$29.57		
<hr/>					
Paid Chk# 043304	5/18/2017	TITLE SPECIALISTS			
R 602-37100	Water Sales		\$30.47		OVERPMT-325 4TH AVE NW-MEYER, DAN & TANYA
Total TITLE SPECIALISTS			\$30.47		
10100 General Bank			\$36,351.35		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$26,759.44
207 YOUTH SAFETY PROGRAMS	\$276.28
602 WATER FUND	\$2,903.07
603 SEWER FUND	\$6,100.67
619 DEPUTY REGISTRAR FUND	\$277.89
700 BRAHAM-MILACA JOINT POWERS	\$34.00
	\$36,351.35

***Check Detail Register©**

APRIL 2017

		Check Amt	Invoice	Comment
10100 General Bank				
Paid Chk#	043151	4/7/2017	FRONTIER	
E 602-49400-321	Telephone	\$1.80	320-983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone	\$52.40	320-983-2648	PHONE SVC-AIRPORT
E 101-41940-321	Telephone	\$207.33	320-983-3141	PHONE SVC-CITY HALL
E 101-45500-321	Telephone	\$16.20	320-983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone	\$52.27	320-983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone	\$107.24	320-983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone	\$51.37	320-983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone	\$49.27	320-983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone	\$147.81	320-983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone	\$103.69	320-983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone	\$107.77	320-983-6547	PHONE SVC-PW
Total FRONTIER		\$897.15		
Paid Chk#	043152	4/7/2017	JIMS MILLE LACS DISPOSAL	
E 101-43000-310	Other Professional Services	\$350.00	1832413	STREET SWEEPING-MARCH
E 101-42280-384	Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE
E 101-43000-384	Refuse/Garbage Disposal	\$110.62	211948	GARBAGE-CITY
E 101-45200-384	Refuse/Garbage Disposal	\$62.22	211948	GARBAGE-PARKS
Total JIMS MILLE LACS DISPOSAL		\$547.84		
Paid Chk#	043153	4/7/2017	MILACA BLDG CENTER	
E 101-43000-215	Shop Supplies	\$27.22	3141	SHOP SUPPLIES-PW
E 208-49020-406	Trail Maintenance	\$88.51	3141	SUPPLIES-TRAILS
Total MILACA BLDG CENTER		\$115.73		
Paid Chk#	043154	4/7/2017	NORTHLAND FIRE PROTECTION	
E 101-41940-310	Other Professional Services	\$60.00	25810	FIRE EXTINGUISHER-CITY HALL
E 208-49010-310	Other Professional Services	\$40.00	25811	FIRE EXTINGUISHER-SR CENTER
E 602-49400-310	Other Professional Services	\$60.00	25812	FIRE EXTINGUISHER-WATER
E 101-45600-310	Other Professional Services	\$65.00	25813	FIRE EXTINGUISHER-MUSEUM
E 101-45500-310	Other Professional Services	\$70.00	25814	FIRE EXTINGUISHER-LIBRARY
E 101-49810-310	Other Professional Services	\$60.00	25815	FIRE EXTINGUISHER-AIRPORT
Total NORTHLAND FIRE PROTECTION		\$355.00		
Paid Chk#	043238	4/26/2017	AMAZON	
E 101-41940-217	Other Operating Supplies	\$33.26	106896796653	VACUUM BAGS & BELTS-CITY
E 101-41310-201	Accessories (paper, pens, etc)	\$24.99	106896796653	CLOCK & CALENDAR-MGR
E 101-45200-221	Equipment Parts/Repairs	\$57.75	166710746708	TRACK SYSTEM-PARKS
E 101-41940-201	Accessories (paper, pens, etc)	\$39.58	215486034594	FILE FOLDERS-CITY
E 101-41310-201	Accessories (paper, pens, etc)	\$39.58	215486034594	FILE FOLDERS-MGR
E 101-45200-215	Shop Supplies	\$47.96	238116674031	ENGRAVED OFC SIGN-PARKS
E 602-49400-217	Other Operating Supplies	\$57.94	252594566962	SUPPLIES-WATER
Total AMAZON		\$301.06		
Paid Chk#	043239	4/26/2017	BLUE CROSS BLUE SHIELD OF MINN	
G 101-21706	Medical Insur.	\$10,366.83	170331212386	MEDICAL INSUR-MAY 2017
Total BLUE CROSS BLUE SHIELD OF MINN		\$10,366.83		
Paid Chk#	043240	4/26/2017	DELTA DENTAL OF MN	
G 101-21712	Dental	\$52.40	6863173	PED DENTAL-MAY 2017
Total DELTA DENTAL OF MN		\$52.40		
Paid Chk#	043241	4/26/2017	FAMILY HERITAGE	
G 101-21707	Disability	\$135.00	628817	SUPPL LIFE INS - APR 2017
Total FAMILY HERITAGE		\$135.00		

***Check Detail Register©**

APRIL 2017

			Check Amt	Invoice	Comment
Paid Chk#	043242	4/26/2017	L.E.L.S.		
	G 101-21710	Union Dues	\$245.00	LOCAL #238	POLICE UNION DUES-MAY 2017
	Total L.E.L.S.		\$245.00		
Paid Chk#	043243	4/26/2017	LEAGUE OF MN CITIES INSUR TRST		
	E 700-50000-363	Automotive Ins	\$245.00	1001323	JOINT POWERS
	E 700-50000-361	Liability/Property	\$950.00	1001323	JOINT POWERS
	Total LEAGUE OF MN CITIES INSUR TRST		\$1,195.00		
Paid Chk#	043244	4/26/2017	MN BENEFITS		
	G 101-21712	Dental	\$115.73		LIFE/DENTAL-MAY 2017
	G 101-21709	Life Insur.	\$434.81		LIFE/DENTAL-MAY 2017
	Total MN BENEFITS		\$550.54		
Paid Chk#	043245	4/26/2017	USABLE LIFE		
	G 101-21707	Disability	\$226.10	101408001G	DISABILITY/LIFE-MAY 2017
	Total USABLE LIFE		\$226.10		
Paid Chk#	043246	4/26/2017	VERIZON WIRELESS		
	E 602-49400-321	Telephone	\$35.01	9783567995	APR WIRELESS ROUTER SVC
	E 101-42110-321	Telephone	\$231.27	9783567995	APR WIRELESS ROUTER/PHONE SVC
	E 101-43000-321	Telephone	\$75.60	9783708374	CELL PHONE SVC-APR
	E 101-45200-321	Telephone	\$63.55	9783708374	CELL PHONE SVC-APR
	E 101-42280-321	Telephone	\$44.32	9783708374	CELL PHONE SVC-APR
	Total VERIZON WIRELESS		\$449.75		
Paid Chk#	043247	4/26/2017	VISA		
	E 101-42110-437	Other Miscellaneous	\$92.24		POST LICENSE-FISHER
	E 101-45200-437	Other Miscellaneous	\$228.75		PAINT STRIPER-BEACON ATHLETICS-PARKS
	Total VISA		\$320.99		
Paid Chk#	043248	4/27/2017	U.S. POSTMASTER		
	E 602-49400-322	Postage	\$106.91		APRIL BILLINGS
	E 603-49450-322	Postage	\$106.91		APRIL BILLINGS
	Total U.S. POSTMASTER		\$213.82		
	10100 General Bank		\$15,972.21		

Fund Summary**10100 General Bank**

101 GENERAL FUND	\$14,025.08
208 CHARITABLE GAMBLING FUND	\$128.51
602 WATER FUND	\$409.47
603 SEWER FUND	\$106.91
619 DEPUTY REGISTRAR FUND	\$107.24
700 BRAHAM-MILACA JOINT POWERS	\$1,195.00
	<u>\$15,972.21</u>

***Check Detail Register©**

APRIL 2017

			Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk#	917013E	4/7/2017	EAST CENTRAL ENERGY		
E 609-49750-381	Utilities		\$1,447.37	7115200	ELECTRIC
	Total EAST CENTRAL ENERGY		\$1,447.37		
<hr/>					
Paid Chk#	917014E	4/11/2017	CENTERPOINT ENERGY		
E 609-49750-381	Utilities		\$385.18	128-000-782-1	NATURAL GAS
	Total CENTERPOINT ENERGY		\$385.18		
<hr/>					
Paid Chk#	917015E	4/20/2017	MN DEPT OF REVENUE		
G 609-20800	Sales Tax Payable		\$15,782.00	9576201	LIQUOR SALES TAX
	Total MN DEPT OF REVENUE		\$15,782.00		
<hr/>					
Paid Chk#	917016E	4/17/2017	MILACA, CITY OF (WATER/SEWER)		
E 609-49750-381	Utilities		\$31.43	01-00015990	WATER/SEWER
	Total MILACA, CITY OF (WATER/SEWER)		\$31.43		
	10900 Liquor Bank		\$17,645.98		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$17,645.98
	<hr/>
	\$17,645.98

***Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk#	024063	5/10/2017	JIMS MILLE LACS DISPOSAL		
E 609-49750-384	Refuse/Garbage Disposal		\$58.50	219225	REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL			\$58.50		
Paid Chk#	024064	5/18/2017	AMERICAN BOTTLING CO.		
E 609-49750-254	Mix/Non Alcoholic		\$123.96	8269720019	NA
E 609-49750-254	Mix/Non Alcoholic		(\$14.56)	8269720020	NA
E 609-49750-254	Mix/Non Alcoholic		\$159.64	8269724209	NA
Total AMERICAN BOTTLING CO.			\$269.04		
Paid Chk#	024065	5/18/2017	AMERIPRIDE		
E 609-49750-310	Other Professional Services		\$91.63	2200907935	RUGS
E 609-49750-310	Other Professional Services		\$77.05	2200913212	RUGS
Total AMERIPRIDE			\$168.68		
Paid Chk#	024066	5/18/2017	CRYSTAL SPRINGS ICE		
E 609-49750-259	Other For Resale		\$207.80	003.B003383	ICE
E 609-49750-259	Other For Resale		\$182.40	003.B003656	ICE
Total CRYSTAL SPRINGS ICE			\$390.20		
Paid Chk#	024067	5/18/2017	DERUS GOVERNMENTAL CONSULTING		
E 609-49750-310	Other Professional Services		\$406.25		INTERIM CITY MANAGER-APR 2017
Total DERUS GOVERNMENTAL CONSULTING			\$406.25		
Paid Chk#	024068	5/18/2017	GODFATHER S EXTERMINATING		
E 609-49750-310	Other Professional Services		\$51.21	120127	PEST CONTROL
Total GODFATHER S EXTERMINATING			\$51.21		
Paid Chk#	024069	5/18/2017	GRANITE CITY JOBBING		
E 609-49750-256	Tobacco Products For Resale		\$751.66	44003	TOBACCO
E 609-49750-259	Other For Resale		\$247.96	44003	MISC
E 609-49750-254	Mix/Non Alcoholic		\$3.69	44003	NA
E 609-49750-333	Freight and Express		\$4.25	44003	DELIVERY
E 609-49750-217	Other Operating Supplies		\$241.61	44124	SUPPLIES
E 609-49750-256	Tobacco Products For Resale		(\$38.62)	44377	TOBACCO-CREDIT
E 609-49750-254	Mix/Non Alcoholic		(\$9.60)	44377	NA-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$3.69	44803	NA
E 609-49750-259	Other For Resale		\$169.16	44803	MISC
E 609-49750-256	Tobacco Products For Resale		\$966.51	44803	TOBACCO
E 609-49750-217	Other Operating Supplies		\$53.00	44978	SUPPLIES
E 609-49750-259	Other For Resale		\$341.08	44978	MISC
E 609-49750-256	Tobacco Products For Resale		\$611.61	44978	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	44978	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$364.64	45617	TOBACCO
E 609-49750-259	Other For Resale		\$86.40	45617	MISC
E 609-49750-217	Other Operating Supplies		\$7.77	45617	SUPPLIES
E 609-49750-256	Tobacco Products For Resale		\$85.74	45766	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	45766	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$960.60	46551	TOBACCO
E 609-49750-259	Other For Resale		\$297.21	46551	MISC
E 609-49750-254	Mix/Non Alcoholic		\$37.94	46551	NA
Total GRANITE CITY JOBBING			\$5,194.80		
Paid Chk#	024070	5/18/2017	JEYS, VICTORIA		
E 609-49750-208	Training and Travel		\$107.10		MMBA CONF-4/29-5/2
Total JEYS, VICTORIA			\$107.10		

***Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
Paid Chk# 024071 5/18/2017 KOCHS HARDWARE HANK					
E 609-49750-217	Other Operating Supplies		\$184.63	3752	SUPPLIES
Total KOCHS HARDWARE HANK			\$184.63		
Paid Chk# 024072 5/18/2017 M. AMUNDSON LLP					
E 609-49750-256	Tobacco Products For Resale		\$695.52	235773	TOBACCO
E 609-49750-259	Other For Resale		\$42.00	235773	MISC
E 609-49750-256	Tobacco Products For Resale		\$1,326.42	236269	TOBACCO
E 609-49750-259	Other For Resale		\$385.25	236269	MISC
E 609-49750-259	Other For Resale		\$438.90	236907	MISC
Total M. AMUNDSON LLP			\$2,888.09		
Paid Chk# 024073 5/18/2017 MILLER TRUCKING					
E 609-49750-333	Freight and Express		\$52.20	4932	DELIVERY
Total MILLER TRUCKING			\$52.20		
Paid Chk# 024074 5/18/2017 ST. CLOUD REFRIGERATION					
E 609-49750-310	Other Professional Services		\$328.64	W16507	HVAC/COOLER MAINTENANCE
E 609-49750-221	Equipment Parts/Repairs		\$827.39	W16896	COOLER REPAIR
Total ST. CLOUD REFRIGERATION			\$1,156.03		
Paid Chk# 024075 5/18/2017 VIKING BOTTLING CO.					
E 609-49750-254	Mix/Non Alcoholic		\$122.32	1925627	NA
E 609-49750-254	Mix/Non Alcoholic		\$118.30	1925780	NA
E 609-49750-254	Mix/Non Alcoholic		(\$33.76)	1925781	NA
E 609-49750-254	Mix/Non Alcoholic		\$116.30	1931530	NA
E 609-49750-254	Mix/Non Alcoholic		\$116.06	1937075	NA
E 609-49750-254	Mix/Non Alcoholic		\$97.60	1941816	NA
E 609-49750-254	Mix/Non Alcoholic		\$222.32	1941977	NA
Total VIKING BOTTLING CO.			\$759.14		
Paid Chk# 024076 5/18/2017 WELLS FARGO					
E 609-49750-601	Debt Srv Bond Principal		\$26,013.39	002-1601994F	LEASE PRINCIPAL
E 609-49750-611	Bond Interest		\$6,898.14	002-1601994F	LEASE INTEREST
Total WELLS FARGO			\$32,911.53		
10900 Liquor Bank			\$44,597.40		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$44,597.40
	\$44,597.40

***Check Detail Register©**

APRIL 2017

		Check Amt	Invoice	Comment
10900 Liquor Bank				
Paid Chk#	024017	4/5/2017	ARTISAN BEER COMPANY	
E 609-49750-252	Beer For Resale	\$64.00	3163144	BEER
Total ARTISAN BEER COMPANY		\$64.00		
Paid Chk#	024018	4/5/2017	BELLBOY CORP.	
E 609-49750-251	Liquor For Resale	\$2,106.22	57879700	LIQUOR
E 609-49750-251	Liquor For Resale	\$2,869.00	58107700	LIQUOR
E 609-49750-253	Wine For Resale	\$544.00	58107800	WINE
E 609-49750-254	Mix/Non Alcoholic	\$77.75	95466700	NA
Total BELLBOY CORP.		\$5,596.97		
Paid Chk#	024019	4/5/2017	BERNICKS	
E 609-49750-254	Mix/Non Alcoholic	\$71.70	237839	NA
E 609-49750-252	Beer For Resale	\$384.15	237840	BEER
E 609-49750-254	Mix/Non Alcoholic	\$123.10	240404	NA
E 609-49750-252	Beer For Resale	\$243.10	240405	BEER
E 609-49750-252	Beer For Resale	(\$360.00)	243098	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$69.45	243099	NA
E 609-49750-252	Beer For Resale	\$313.55	243100	BEER
E 609-49750-254	Mix/Non Alcoholic	\$53.25	245724	NA
E 609-49750-253	Wine For Resale	\$48.85	245725	WINE
E 609-49750-252	Beer For Resale	\$1,349.00	245725	BEER
E 609-49750-253	Wine For Resale	\$120.00	29443	WINE
E 609-49750-252	Beer For Resale	\$1,460.10	29443	BEER
Total BERNICKS		\$3,876.25		
Paid Chk#	024020	4/5/2017	BREAKTHRU BEVERAGE MN	
E 609-49750-251	Liquor For Resale	\$378.13	1080602826	LIQUOR
E 609-49750-253	Wine For Resale	\$432.00	1080602826	WINE
E 609-49750-333	Freight and Express	\$10.02	1080602826	DELIVERY
E 609-49750-251	Liquor For Resale	\$709.06	1080608276	LIQUOR
E 609-49750-253	Wine For Resale	\$1,000.00	1080608276	WINE
E 609-49750-333	Freight and Express	\$33.30	1080608276	DELIVERY
E 609-49750-253	Wine For Resale	\$1,044.00	1080615026	WINE
E 609-49750-251	Liquor For Resale	\$944.29	1080615026	LIQUOR
E 609-49750-333	Freight and Express	\$37.00	1080615026	DELIVERY
Total BREAKTHRU BEVERAGE MN		\$4,587.80		
Paid Chk#	024021	4/5/2017	C & L DISTRIBUTING CO.	
E 609-49750-254	Mix/Non Alcoholic	(\$15.25)	355-506	NA-CREDIT
E 609-49750-252	Beer For Resale	(\$13.75)	355-520	BEER-CREDIT
E 609-49750-252	Beer For Resale	(\$288.89)	355-529	BEER-CREDIT
E 609-49750-252	Beer For Resale	(\$12.63)	355-536	BEER-CREDIT
E 609-49750-252	Beer For Resale	\$5,601.05	685310	BEER
E 609-49750-254	Mix/Non Alcoholic	\$213.93	685310	NA
E 609-49750-251	Liquor For Resale	\$882.05	685311	LIQUOR
E 609-49750-253	Wine For Resale	\$83.40	685311	WINE
E 609-49750-254	Mix/Non Alcoholic	\$25.68	687984	NA
E 609-49750-252	Beer For Resale	\$8,927.30	687984	BEER
E 609-49750-252	Beer For Resale	\$837.00	687985	BEER
E 609-49750-252	Beer For Resale	\$3,881.50	690686	BEER
E 609-49750-254	Mix/Non Alcoholic	\$86.25	690686	NA
E 609-49750-253	Wine For Resale	\$173.60	690687	WINE
E 609-49750-252	Beer For Resale	\$699.10	690687	BEER
E 609-49750-252	Beer For Resale	\$204.95	691009	BEER
E 609-49750-254	Mix/Non Alcoholic	\$96.70	693337	NA
E 609-49750-252	Beer For Resale	\$4,695.45	693337	BEER

***Check Detail Register©**

APRIL 2017

			Check Amt	Invoice	Comment
E 609-49750-252	Beer For Resale		\$493.25	694923	BEER
E 609-49750-254	Mix/Non Alcoholic		\$36.00	695958	NA
E 609-49750-252	Beer For Resale		\$9,575.50	695958	BEER
Total C & L DISTRIBUTING CO.			\$36,182.19		
Paid Chk#	024022	4/5/2017	DAHLHEIMER DISTRIBUTING CO.		
E 609-49750-252	Beer For Resale		\$11,971.92	1272106	BEER
E 609-49750-252	Beer For Resale		(\$168.00)	141062	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$174.00	142143	NA
E 609-49750-252	Beer For Resale		\$9,057.97	142143	BEER
E 609-49750-252	Beer For Resale		\$2,654.10	142862	BEER
E 609-49750-252	Beer For Resale		(\$54.40)	143010	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$221.80	143646	NA
E 609-49750-253	Wine For Resale		\$602.50	143646	WINE
E 609-49750-252	Beer For Resale		\$6,927.62	143646	BEER
E 609-49750-252	Beer For Resale		(\$65.00)	143973	BEER-CREDIT
Total DAHLHEIMER DISTRIBUTING CO.			\$31,322.51		
Paid Chk#	024023	4/5/2017	FRONTIER		
E 609-49750-321	Telephone		\$112.72	320983625511	APRIL PHONE SVC
Total FRONTIER			\$112.72		
Paid Chk#	024024	4/5/2017	HOOKUPS		
E 609-49750-309	EDP, Software and Design		\$64.13	1252	DOMAIN NAME-LIQUOR
Total HOOKUPS			\$64.13		
Paid Chk#	024025	4/5/2017	J.J. TAYLOR DIST OF MN		
E 609-49750-252	Beer For Resale		\$156.45	2628112	BEER
E 609-49750-333	Freight and Express		\$3.00	2628112	DELIVERY
Total J.J. TAYLOR DIST OF MN			\$159.45		
Paid Chk#	024026	4/5/2017	JIMS MILLE LACS DISPOSAL		
E 609-49750-384	Refuse/Garbage Disposal		\$58.50		REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL			\$58.50		
Paid Chk#	024027	4/5/2017	JOHNSON BROTHERS LIQUOR CO.		
E 609-49750-251	Liquor For Resale		\$1,780.53	5667441	LIQUOR
E 609-49750-253	Wine For Resale		\$1,209.80	5667441	WINE
E 609-49750-333	Freight and Express		\$88.28	5667441	DELIVERY
E 609-49750-254	Mix/Non Alcoholic		\$79.25	5667441	NA
E 609-49750-251	Liquor For Resale		\$2,501.51	5667442	LIQUOR
E 609-49750-333	Freight and Express		\$26.86	5667442	DELIVERY
E 609-49750-253	Wine For Resale		\$2,591.65	5672484	WINE
E 609-49750-251	Liquor For Resale		\$591.25	5672484	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$204.90	5672484	NA
E 609-49750-333	Freight and Express		\$115.01	5672484	DELIVERY
E 609-49750-252	Beer For Resale		\$67.98	5672485	BEER
E 609-49750-251	Liquor For Resale		\$2,491.89	5672486	LIQUOR
E 609-49750-333	Freight and Express		\$32.40	5672486	DELIVERY
E 609-49750-253	Wine For Resale		\$570.95	5677603	WINE
E 609-49750-251	Liquor For Resale		\$652.02	5677603	LIQUOR
E 609-49750-333	Freight and Express		\$27.13	5677603	DELIVERY
E 609-49750-252	Beer For Resale		\$21.99	5677604	BEER
E 609-49750-251	Liquor For Resale		\$1,960.02	5677605	LIQUOR
E 609-49750-333	Freight and Express		\$16.20	5677605	DELIVERY
E 609-49750-251	Liquor For Resale		\$1,080.00	5679501	LIQUOR
E 609-49750-333	Freight and Express		\$17.00	5679501	DELIVERY
E 609-49750-251	Liquor For Resale		\$4,874.61	5682749	LIQUOR

***Check Detail Register©**

APRIL 2017

			Check Amt	Invoice	Comment
E 609-49750-253	Wine For Resale		\$1,061.26	5682749	WINE
E 609-49750-254	Mix/Non Alcoholic		\$42.00	5682749	NA
E 609-49750-333	Freight and Express		\$128.86	5682749	DELIVERY
E 609-49750-252	Beer For Resale		\$40.00	5682750	BEER
E 609-49750-251	Liquor For Resale		\$817.40	5682751	LIQUOR
E 609-49750-333	Freight and Express		\$7.70	5682751	DELIVERY
E 609-49750-254	Mix/Non Alcoholic		\$24.00	5688002	NA
E 609-49750-251	Liquor For Resale		\$841.65	5688002	LIQUOR
E 609-49750-253	Wine For Resale		\$2,737.73	5688002	WINE
E 609-49750-333	Freight and Express		\$147.07	5688002	DELIVERY
E 609-49750-251	Liquor For Resale		\$4,941.00	5688003	LIQUOR
E 609-49750-333	Freight and Express		\$44.55	5688003	DELIVERY
E 609-49750-253	Wine For Resale		(\$96.00)	616905	WINE-CREDIT
E 609-49750-333	Freight and Express		(\$1.62)	616905	DELIVERY-CREDIT
E 609-49750-251	Liquor For Resale		(\$14.88)	618221	LIQUOR
E 609-49750-253	Wine For Resale		(\$4.83)	618222	WINE
Total JOHNSON BROTHERS LIQUOR CO.			\$31,717.12		
<hr/>					
Paid Chk#	024028	4/5/2017	MN MUNICIPAL BEVERAGE ASSOC.		
E 609-49750-208	Training and Travel		\$460.00		ANNL CONFERENCE-V JEYS
E 609-49750-208	Training and Travel		\$120.00		PRE CONF ROOM - V JEYS
E 609-49750-208	Training and Travel		\$20.00		PRE CONF LUNCH - V JEYS
E 609-49750-208	Training and Travel		\$55.00		PRE CONF DINNER - V JEYS
Total MN MUNICIPAL BEVERAGE ASSOC.			\$655.00		
<hr/>					
Paid Chk#	024029	4/5/2017	PAUSTIS WINE COMPANY		
E 609-49750-253	Wine For Resale		\$1,347.02	8582565	WINE
E 609-49750-333	Freight and Express		\$16.25	8582565	DELIVERY
Total PAUSTIS WINE COMPANY			\$1,363.27		
<hr/>					
Paid Chk#	024030	4/5/2017	PHILLIPS WINE AND SPIRITS		
E 609-49750-251	Liquor For Resale		\$457.00	2128298	LIQUOR
E 609-49750-253	Wine For Resale		\$56.00	2128298	WINE
E 609-49750-333	Freight and Express		\$8.10	2128298	DELIVERY
E 609-49750-251	Liquor For Resale		\$557.25	2131832	LIQUOR
E 609-49750-333	Freight and Express		\$11.34	2131832	DELIVERY
E 609-49750-251	Liquor For Resale		\$1,834.30	2135411	LIQUOR
E 609-49750-333	Freight and Express		\$39.15	2135411	DELIVERY
E 609-49750-251	Liquor For Resale		\$117.15	2138921	LIQUOR
E 609-49750-253	Wine For Resale		\$48.50	2138921	WINE
E 609-49750-333	Freight and Express		\$3.24	2138921	DELIVERY
E 609-49750-253	Wine For Resale		\$1,181.84	2142464	WINE
E 609-49750-251	Liquor For Resale		\$889.40	2142464	LIQUOR
E 609-49750-333	Freight and Express		\$61.83	2142464	DELIVERY
Total PHILLIPS WINE AND SPIRITS			\$5,265.10		
<hr/>					
Paid Chk#	024031	4/5/2017	SOUTHERN GLAZERS OF MN		
E 609-49750-333	Freight and Express		\$36.04	1515618	DELIVERY
E 609-49750-251	Liquor For Resale		\$3,130.44	1515618	LIQUOR
E 609-49750-253	Wine For Resale		\$1,090.00	1515619	WINE
E 609-49750-333	Freight and Express		\$26.35	1515619	DELIVERY
E 609-49750-251	Liquor For Resale		\$514.30	1520839	LIQUOR
E 609-49750-333	Freight and Express		\$9.37	1520839	DELIVERY
E 609-49750-253	Wine For Resale		\$104.00	1520840	WINE
E 609-49750-333	Freight and Express		\$1.55	1520840	DELIVERY
E 609-49750-251	Liquor For Resale		\$3,219.41	1523366	LIQUOR
E 609-49750-333	Freight and Express		\$50.37	1523366	DELIVERY
E 609-49750-251	Liquor For Resale		\$1,475.75	1526079	LIQUOR

***Check Detail Register©**

APRIL 2017

		Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express	\$12.04	1526079	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	\$24.00	1526080	NA
E 609-49750-333	Freight and Express	\$1.55	1526080	DELIVERY
E 609-49750-251	Liquor For Resale	(\$221.75)	30583	LIQUOR-CREDIT
Total	SOUTHERN GLAZERS OF MN	\$9,473.42		

Paid Chk# 024032 4/5/2017 TAPES PLUS ADVERTISING				
E 609-49750-343	Other Advertising	\$275.00	4508	ADVERTISING
Total	TAPES PLUS ADVERTISING	\$275.00		

Paid Chk# 024033 4/5/2017 VINOPIA				
E 609-49750-251	Liquor For Resale	\$1,528.50	175423	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$20.00	175423	NA
E 609-49750-333	Freight and Express	\$47.25	175423	DELIVERY
Total	VINOPIA	\$1,595.75		

Paid Chk# 024034 4/5/2017 WINE MERCHANTS				
E 609-49750-253	Wine For Resale	\$1,090.00	7124334	WINE
E 609-49750-333	Freight and Express	\$17.82	7124334	DELIVERY
E 609-49750-253	Wine For Resale	\$600.00	7125229	WINE
E 609-49750-333	Freight and Express	\$16.20	7125229	DELIVERY
Total	WINE MERCHANTS	\$1,724.02		

Paid Chk# 024049 4/26/2017 MILACA CHAMBER OF COMMERCE				
E 609-49750-437	Other Miscellaneous	\$1,500.00		PARADE/FESTIVAL DONATION
Total	MILACA CHAMBER OF COMMERCE	\$1,500.00		

Paid Chk# 024050 4/26/2017 VERIZON WIRELESS				
E 609-49750-309	EDP, Software and Design	\$41.52	9783567995	APRIL DIGITAL SIGN
Total	VERIZON WIRELESS	\$41.52		

10900 Liquor Bank \$135,634.72

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$135,634.72
	\$135,634.72

CITY OF MILACA
Council Monthly Budget Report
 April 2017

DEPT Descr	2017 YTD Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
Airport	\$89,925.00	\$23,265.55	\$66,659.45	74.13%
Assessing	\$12,000.00	\$0.00	\$12,000.00	100.00%
Auditing	\$6,000.00	\$6,250.00	(\$250.00)	-4.17%
Building Inspection	\$52,495.00	\$47,357.90	\$5,137.10	9.79%
City Attorney	\$49,000.00	\$15,902.20	\$33,097.80	67.55%
City Hall	\$280,865.00	\$74,931.92	\$205,933.08	73.32%
City Manager	\$28,115.00	\$14,043.13	\$14,071.87	50.05%
Council	\$12,750.00	\$2,928.35	\$9,821.65	77.03%
Elections	\$0.00	\$0.00	\$0.00	0.00%
Fire Dept.	\$124,620.00	\$36,175.73	\$88,444.27	70.97%
Historical Society	\$13,000.00	\$1,450.95	\$11,549.05	88.84%
Liaison Officer	\$73,515.00	\$3,448.85	\$70,066.15	95.31%
Libraries	\$25,950.00	\$7,076.71	\$18,873.29	72.73%
Ogilvie	\$49,475.00	\$20,019.24	\$29,455.76	59.54%
Parks	\$258,055.00	\$50,974.48	\$207,080.52	80.25%
Planning Comm.	\$1,500.00	\$422.60	\$1,077.40	71.83%
Police Dept.	\$471,975.00	\$165,947.66	\$306,027.34	64.84%
Public Works	\$260,150.00	\$63,594.23	\$196,555.77	75.55%
Rec Fest	\$0.00	\$0.00	\$0.00	0.00%
Recreation	\$2,500.00	\$2,702.75	(\$202.75)	-8.11%
Treasurer	\$28,555.00	\$9,707.37	\$18,847.63	66.00%
Unallocated	\$11,045.00	\$6,400.54	\$4,644.46	42.05%
	\$1,851,490.00	\$552,600.16	\$1,298,889.84	70.15%

Sewer Fund Profit/Loss

January - March
2017

REVENUES:

Sales	\$75,030
Penalty	764
Reserve	5,250
	<hr/>
	\$81,044

EXPENSES:

Salaries	\$29,178
Utilities	2,907
Supplies	556
Insurance	0
Professional/Contracted Services	13,648
Repairs/Maintenance	270
Depreciation	27,500
Miscellaneous	893
	<hr/>
	\$74,952

NET PROFIT/LOSS

\$6,092

NON OPERATING REV/EXP

Connections	\$0
Interest	3,233
Interest Expense/Fiscal Agent Fees	(2,258)
Bond Discount Amortization	0

\$7,067

Bond Principal	\$30,000
Capital Expenditures	0

Water Fund Profit/Loss

January - March
2017

REVENUES:

Sales	\$131,299
Miscellaneous Charges	4,926
Penalties	1,383
	<hr/>
	\$137,608

EXPENSES:

Salaries	\$28,205
Utilities	10,853
Supplies	6,272
Insurance	0
Professional/Contracted Services	7,389
Repairs/Maintenance	24
Depreciation	45,000
Miscellaneous	1,625
	<hr/>
	\$99,368

NET PROFIT/LOSS

\$38,240

NON OPERATING REV/EXP

Connections	\$0
Assessed Repairs	0
Interest	2,456
Interest Expense/Fiscal Agent Fees	(9,145)
Bond Discount Amortization	0

\$31,552

Bond Principal	\$5,000
Capital Expenditures	0

Deputy Registrar Profit/Loss

January - March
2017

REVENUES:

Vehicle License	\$32,814
Drivers License	11,984
DNR	2,246
Miscellaneous	604
	<hr/>
	\$47,648

EXPENSES:

Salaries	\$33,653
Utilities	883
Supplies	535
Professional/Contracted Service	1,577
Depreciation	0
Miscellaneous	1,144
Repairs/Maintenance	0
Rent Expense	0
	<hr/>
	\$37,791

NET PROFIT/LOSS

\$9,856

NON OPERATING REV/EXP

Interest

\$32

\$9,888

Liquor Profit/Loss
January - March
2017

REVENUES:

Sales:

Liquor Sales	\$143,144		
Cost of Goods	<u>99,477</u>	43,667	31%
Wine Sales	48,739		
Cost of Goods	<u>32,798</u>	15,942	33%
Beer Sales	217,529		
Cost of Goods	<u>153,658</u>	63,871	29%
Tobacco	27,835		
Cost of Goods	<u>22,829</u>	5,006	18%
Mix-NonAlcoholic	7,858		
Cost of Goods	<u>6,696</u>	1,162	15%
Miscellaneous	8,971		
Cost of Goods	<u>6,529</u>	2,443	27%

Miscellaneous Revenue	<u>0</u>		
		\$132,090	

EXPENSES:

Salaries	\$47,819		
Utilities	7,093		
Supplies	2,385		
Insurance	0		
Professional Services	6,440		
Repairs/Minor Equipment	2,588		
Depreciation	11,000		
Miscellaneous	1,756		
Freight	3,039		
Credit Card Fees	6,055		
Unallocated	<u>0</u>		
		<u>\$88,175</u>	

NET PROFIT/LOSS		<u>\$43,915</u>	
------------------------	--	------------------------	--

NON OPERATING REV/EXP

Interest	\$1,144		
Interest Expense/Fiscal Agent Fees	\$0		
Transfer to General Fund	\$0		
		<u>\$45,059</u>	

Bond Principal	\$0		
Capital Expenditures	0		

CITY OF MILACA
Council Monthly Budget Report
March 2017

DEPT Descr	2017 YTD Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
Airport	\$89,925.00	\$20,867.05	\$69,057.95	76.80%
Assessing	\$12,000.00	\$0.00	\$12,000.00	100.00%
Auditing	\$6,000.00	\$6,250.00	(\$250.00)	-4.17%
Building Inspection	\$52,495.00	\$47,357.90	\$5,137.10	9.79%
City Attorney	\$49,000.00	\$12,031.52	\$36,968.48	75.45%
City Hall	\$280,865.00	\$65,535.72	\$215,329.28	76.67%
City Manager	\$28,115.00	\$11,337.81	\$16,777.19	59.67%
Council	\$12,750.00	\$2,823.80	\$9,926.20	77.85%
Elections	\$0.00	\$0.00	\$0.00	0.00%
Fire Dept.	\$124,620.00	\$30,415.70	\$94,204.30	75.59%
Historical Society	\$13,000.00	\$1,173.72	\$11,826.28	90.97%
Liaison Officer	\$73,515.00	\$3,328.85	\$70,186.15	95.47%
Libraries	\$25,950.00	\$5,821.41	\$20,128.59	77.57%
Ogilvie	\$49,475.00	\$16,715.63	\$32,759.37	66.21%
Parks	\$258,055.00	\$42,341.31	\$215,713.69	83.59%
Planning Comm.	\$1,500.00	\$298.35	\$1,201.65	80.11%
Police Dept.	\$471,975.00	\$137,634.77	\$334,340.23	70.84%
Public Works	\$260,150.00	\$53,649.50	\$206,500.50	79.38%
Rec Fest	\$0.00	\$0.00	\$0.00	0.00%
Recreation	\$2,500.00	\$2,702.75	(\$202.75)	-8.11%
Treasurer	\$28,555.00	\$8,690.77	\$19,864.23	69.56%
Unallocated	\$11,045.00	\$6,400.54	\$4,644.46	42.05%
	\$1,851,490.00	\$475,377.10	\$1,376,112.90	74.32%

2017 INVESTMENT

March	Purch Date	Maturity Date	Int. Rt	Balance 12/31/16	Purchase	Cost	Maturities	Book Balance 12/31/17	Market Value	Interest Received	Interest Paid	Cash Balance
MORGAN STANLEY												1,374,150.07
World Financial	6/8/12	6/8/17	1.85%	200,000.00		200,000.00		200,000.00	200,398.00	912.34		(27,207.89)
Discover Bank	6/20/12	6/20/17	1.80%	150,000.00		150,000.00		150,000.00	150,343.50			(1,518.75)
Sallie Mae Bank	10/31/12	10/31/17	1.50%	145,000.00		145,000.00		145,000.00	145,461.10			1,787.49
Beat Bank	3/21/17	1/17/18	0.95%	-	100,000.00	100,000.00		100,000.00	99,975.00			40,242.58
Wells Fargo Bank	3/13/18	4/13/18	1.10%	-	100,000.00	100,000.00		100,000.00	99,942.00			3,820.14
American Express Centurion	8/29/13	8/29/18	2.00%	150,000.00		150,000.00		150,000.00	151,338.00	1,487.67		16,727.24
Discover	9/24/14	9/24/18	1.60%	96,000.00		96,000.00		96,000.00	96,640.32	856.90		374.28
Ally Bank	11/13/15	11/13/18	1.60%	160,000.00		160,000.00		160,000.00	160,606.40			38,907.45
BMW Bank	12/26/16	12/26/18	1.40%	120,000.00		120,000.00		120,000.00	119,895.60			656.75
BMW Bank	12/30/13	12/31/18	2.00%	100,000.00		100,000.00		100,000.00	100,915.00			4,339.58
Ally Bank	3/18/17	3/18/19	1.50%	-	85,000.00	85,000.00		85,000.00	84,927.75			85,293.66
Oriental Bank	3/18/17	3/18/19	1.50%	-	15,000.00	15,000.00		15,000.00	14,987.25			96,946.30
American Express	7/29/15	7/21/19	2.05%	100,000.00		100,000.00		100,000.00	100,811.00	1,033.42		510.03
Capital One - Mclean	8/12/15	8/12/19	2.00%	100,000.00		100,000.00		100,000.00	101,040.00	1,008.22		40,919.43
Capital One - Glen Allen	8/19/15	8/19/19	2.10%	120,000.00		120,000.00		120,000.00	121,245.60	1,270.36		146,479.11
Capital One - Glen Allen	9/30/15	9/30/19	2.00%	110,000.00		110,000.00		110,000.00	111,004.30	1,090.96		1,067.80
Synchrony	1/23/15	1/23/20	1.85%	120,000.00		120,000.00		120,000.00	121,525.20	1,119.12		(3,163.00)
Key Bank	3/16/17	3/16/20	1.75%	-	100,000.00	100,000.00		100,000.00	100,017.00			7,604.28
First Bank PR Sanitource	3/30/17	3/13/20	1.70%	-	30,000.00	30,000.00		30,000.00	30,000.00			9,447.94
Capital One - Mclean	9/16/15	9/16/20	2.20%	100,000.00		100,000.00		100,000.00	101,372.00	1,090.96		801,228.52
Goldman Sachs	9/30/15	9/30/20	2.25%	45,000.00		45,000.00		45,000.00	45,612.45	502.09		1,017,248.47
BMW Bank	3/17/17	3/17/21	2.05%	-	25,000.00	25,000.00		25,000.00	25,110.25			927,260.87
Wells Fargo Bank	3/28/14	3/28/21	1.30%	35,000.00		35,000.00	35,000.00	35,000.00		112.19		135,441.60
American Express	3/30/17	4/5/21	2.30%	-	95,000.00	95,000.00		95,000.00	95,000.00			113,854.93
Wells Fargo Bank	3/28/17	4/12/21	2.25%	-	45,000.00	45,000.00		45,000.00	45,000.00			
Wells Fargo Bank	5/26/15	5/26/21	1.35%	90,000.00		90,000.00		90,000.00	90,096.30			
HSBC	9/15/14	9/15/21	1.60%	95,000.00		95,000.00		95,000.00	95,326.80	753.75		
State Bank of India NY	3/14/17	3/14/22	2.25%	-	75,000.00	75,000.00		75,000.00	75,013.50			
Synchrony	3/30/17	4/7/22	2.40%	-	125,000.00	125,000.00		125,000.00	125,000.00			
FHLM	10/27/16	10/27/23	1.30%	200,000.00		200,000.00		200,000.00	194,968.00			
FNMA	3/23/16	4/19/24	1.50%	115,000.00		115,000.00		115,000.00	114,021.35			
FHLM	9/30/16	9/30/24	1.25%	115,000.00		115,000.00		115,000.00	113,235.90	718.75		
MONEY MARKET				1,606.55				3,576.46	3,576.46	13.18		
				1,953,136.14	8,899.20		1,201,631.02	760,404.32	760,404.32	1,429.96		

4-M FUND
MONEY MARKET

Payroll
Gen Chking
Liq Chking
Motor

209,232.51	77,471.27	46.95
476,816.70	514,667.98	115.55
121,531.21	135,441.60	31.62
5,228,323.11	4,722,391.20	13,593.99

4,717,561.63

General Bank Reconciliation
March 2017

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	192,623.13	131,797.93	243,409.42	81,011.64
Current Month Outstanding			3,540.37	(3,540.37)
Last Month Outstanding	(29,393.55)		(29,393.55)	
ACH Fees		(33.97)	(33.97)	
Bank Charges		(63.49)	(63.49)	
Credit Card Fees		(81.56)	(81.56)	
Deposit in transit				
Deposit correction		0.00	0.00	
Deposit not recorded				
NSF Check				
Habek LLC	3/17 0.00	(600.00)	(600.00)	0.00
Balance	163,229.58	131,018.91	216,777.22	77,471.27
Book Balance		131,018.91	148,565.68	
Motor			586.40	
Payroll			67,625.14	
		<u>131,018.91</u>	<u>216,777.22</u>	
		0.00	0.00	

**Liquor Bank Reconciliation
March 2017**

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	485,618.82	173,374.00	148,343.71	510,649.11
Current Mnth Outstanding			51.21	(51.21)
Last Mnth Outstanding	(460.20)		(460.20)	
Deposit in Transit		4,070.08		4,070.08
Last Mnth Deposit in Transit	1,903.42	(1,903.42)		
Bank Charges		0.00	0.00	
Deposit Correction		0.00	0.00	
Credit Card Fees		(1,829.43)	(1,829.43)	
Balance	487,062.04	173,711.23	146,105.29	514,667.98
Book Balance		173,711.23	129,376.71	
Payroll			16,728.58	
			<u>146,105.29</u>	
		0.00	0.00	

**2017
First Quarter
Interest Allocation
\$13,595**

■ ECON. DEVELOP. (\$92)

■ CAP. PROJ. \$0

■ SEWER, \$3,233

■ MOTOR, \$32

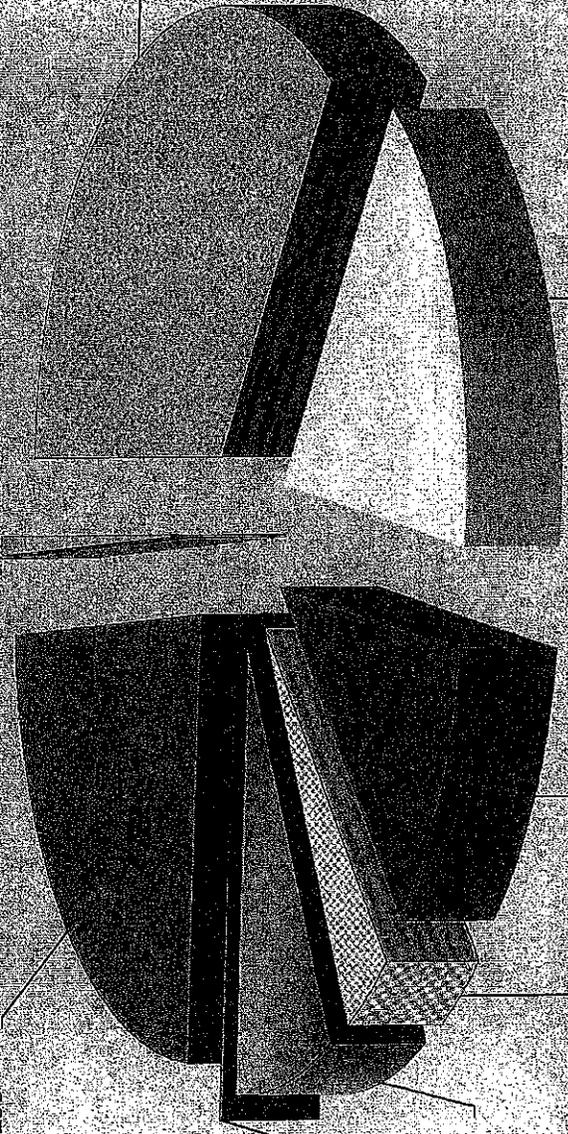
■ LIQUOR, \$1,144

■ SPEC. REV., \$544

■ DEBT SERV., \$1,529

■ WATER, \$2,456

■ GENERAL, \$4,749





Stantec Consulting Services Inc.
2335 Highway 36 West, St. Paul MN 55113

May 11, 2017

Honorable Mayor and City Council
City of Milaca
225 First Street East
Milaca, MN 56353

Re: **2017 Sanitary Sewer Lining Project**
Project No. 193804512
Bid Results

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on May 11, 2017. Bids were received from 6 contractors. The Table below summarizes the results of the Bids.

	<u>Contractor</u>	<u>Total Base Bid</u>
Low	Visu-Sewer, Inc.	\$44,900.90
#2	Veit & Company	\$54,110.00
#3	Michels Pipe Services	\$56,992.00
#4	Hydro-Klean, LLC	\$57,128.90
#5	Insituform Technologies USA LLC	\$58,315.50
#6	Lametti & Sons, Inc.	\$60,988.00

Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

The low Bidder on the Project was Visu-Sewer, Inc. with a Total Base Bid Amount of \$44,900.90. This compares to the Engineer's Opinion of Probable Costs of \$50,000. The Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Visu-Sewer, Inc.** should be awarded the Project on the **Total Base Bid Amount of \$44,900.90.**

Should you have any questions, please feel free to contact Harlan Olson or me.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Phil Gravel, PE

cc: Tammy Pfaff, City Manager
Steve Burklund, Director of Public Works

Enclosure



Project Name: **2017 Sanitary Sewer Lining Project**

I hereby certify that this is an exact reproduction of bids received.

City Project No.: _____

Project No.: **193804512**

Phil Howard

Bid Opening: **Thursday, May 11, 2017 at 2 P.M., CDT**

Owner: **City of Milaca, MN**

Phil Gravel, P.E.
License No. 19064

BID TABULATION

Item Num	Item	Bidder No. 1 Visu-Sewer		Bidder No. 2 Veit & Company		Bidder No. 3 Michels Pipe Services		Bidder No. 4 Hydro-Klean	
		Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total
BASE BID:									
1	MOBILIZATION	LS	1	\$3,080.00	\$3,080.00	\$11,452.00	\$11,452.00	\$4,762.00	\$4,762.00
2	TRAFFIC CONTROL	LS	1	\$500.00	\$500.00	\$250.00	\$250.00	\$1,500.00	\$1,500.00
3	SEWER REHABILITATION, 8 or 9-INCH CIPP	LF	657	\$23.70	\$15,570.90	\$30.00	\$19,710.00	\$26.70	\$17,541.90
4	SEWER REHABILITATION, 12-INCH CIPP	EA	875	\$27.60	\$24,150.00	\$31.00	\$27,125.00	\$35.60	\$31,150.00
5	TRIM PROTRUDING TAP	EA	3	\$250.00	\$750.00	\$500.00	\$1,500.00	\$300.00	\$900.00
6	SERVICE LATERAL REINSTATEMENT	EA	17	\$50.00	\$850.00	\$75.00	\$1,275.00	\$75.00	\$1,275.00
TOTAL BASE BID					\$44,900.90		\$54,110.00		\$57,128.90
<p>Contractor Name and Address:</p> <p>Visu Sewer, Inc. W230N4855 Beiber Drive Pewaukee, WI 53072 Phone: 262-695-2340 Email: Visu-info@visu-sewer.com Signed By: Michael J. Blazepovsky Title: Chief Estimator Bid Security: Bid Bond Addenda Acknowledged: 1, 2</p>									
<p>Veit & Company, Inc. 14000 Veit Place Rogers, MN 55374 763-428-2242 biohinson@veitusa.com Greg Boelke President Bid Bond 1, 2</p>									
<p>Michels Pipe Services 817 West Main Street Brownsville, WI 53006 920-924-4300 kwaszund@michels.us David Rosenberg Senior Manager Bid Bond 1, 2</p>									
<p>Hydro-Klean LLC 333 NW 49th Place Des Moines, IA 50313 515-283-0500 pbpovoni@hydro-klean.com Paul Govoni Vice President Bid Bond 1, 2</p>									



BID TABULATION

Item Num	Item	Bidder No. 5 Instaform Tech USA, LLC			Bidder No. 6 Lametti & Sons, Inc.		
		Units	Qty	Unit Price	Total	Unit Price	Total
BASE BID:							
1	MOBILIZATION	LS	1	\$4,346.40	\$4,346.40	\$2,000.00	\$2,000.00
2	TRAFFIC CONTROL	LS	1	\$878.10	\$878.10	\$400.00	\$400.00
3	SEWER REHABILITATION, 8 or 9-INCH CIPP	LF	657	\$24.90	\$16,359.30	\$34.00	\$22,338.00
4	SEWER REHABILITATION, 12-INCH CIPP	EA	875	\$23.80	\$20,805.00	\$38.00	\$33,250.00
5	TRIM PROTRUDING TAP	EA	3	\$390.90	\$1,172.70	\$150.00	\$450.00
6	SERVICE LATERAL REINSTATEMENT	EA	17	\$352.00	\$5,984.00	\$150.00	\$2,550.00
TOTAL BASE BID				\$58,315.50		\$60,988.00	

Contractor Name and Address: Instaform Technologies USA LLC
 17988 Edson Avenue
 Chesterfield, MO 63005
 Phone: 636-530-8000
 Email: ilausa@atadion.com
 Signed By: Jana Lause
 Title: Contracting & Attesting Officer
 Bid Security: Bid Bond
 Addenda Acknowledged: 1, 2

Contractor Name and Address: Lametti & Sons, Inc.
 16028 Forest Blvd. N
 Hugo, MN 55038
 Phone: 651-426-1380
 Email: dianb@lametti.com
 Signed By: Daniel J. Banken
 Title: Vice President
 Bid Security: Bid Bond
 Addenda Acknowledged: 1, 2



45 South 7th Street
Suite 2000
Minneapolis, MN 55402

(800) 851-2920
(612) 851-5906
Fax (612) 851-5917

DATE: May 12, 2017

TO: Honorable Pete Pedersen, Mayor & Members of the City Council
Ms. Tammy Pfaff, Manager
City of Milaca

FROM: George Eilertson, Sr. Vice President
Northland Securities

RE: Process/Timing relating to the \$1,670,000 Public Project Lease Revenue Bonds, Series 2006 (Library Bonds)

I will plan to attend the May 15th City Council meeting to review the possible refunding of the Series 2006 (Library Bonds). Along with this memo are a one-page summary of the potential savings along with a preliminary bank term sheet and a Municipal Advisor agreement between the City and Northland Securities.

As noted on the summary page, based on interest rates available in the current market, the approximate savings by refunding the Library Bonds are as follows:

- | | |
|----------------------------|----------|
| a. Total Net Savings | \$27,517 |
| b. Present Value Savings | \$25,224 |
| c. Present Value Savings % | 3.35% |

1. Motion to proceed with the Sale of \$668,000 Library Lease, Series 2017A

Approval of the Motion will provide the following timeline for the sale:

- a. Type of Sale – Local Sale placed with local community bank
- b. Financing Proposal Received Thursday, June 8, 2017
- c. Council Consideration of Proposal Thursday, June 15, 2017 @ 6:30 P.M.

2. Municipal Advisor Agreement between the City of Milaca and Northland Securities.

Please let me know if you have any questions. Thank you.



**City of Milaca, Minnesota
Current Refunding of the Milaca Economic Development Authority's
\$1,670,000 Public Project Revenue Bonds, Series 2006A
(Preliminary Information)**

\$668,000 Lease Purchase Agreement (based upon preliminary interest rates)

- The lease purchase agreement will current refund the 2018-2022 maturities of the Authority's Public Project Revenue Bonds, Series 2006 on August 1, 2017.

Refunding Analysis

<i>Lease Size</i>	\$ 668,000
<i>Final Maturity 2006A Bonds</i>	2022
<i>Final Payment of Lease Purchase Agreement</i>	2022
<i>Average Coupon 2006A Bonds</i>	4.74%
<i>Interest Rate of Lease Purchase Agreement</i>	2.30%
<i>Total Net Lease Payment Reduction</i>	\$ 27,518
<i>Total Net Present Value Savings</i>	\$ 25,225
<i>Average Annual Lease Payment Savings</i>	\$ 6,692
<i>Net Present Value Savings %</i>	3.35%

George Eilertson, Sr. Vice President
800-851-2920 612-851-5906
geilertson@northlandsecurities.com

Northland Securities, Inc. 45 South 7th Street, Suite 2000, Minneapolis, MN 55402 Toll Free 800-851-2920 Main 612-851-5900 Fax 612-851-5917
www.northlandsecurities.com

Member FINRA and SIPC

PROPOSED PRELIMINARY LEASE TERM SHEET

**City of Milaca, Minnesota
Lease Purchase Agreement**

Lessor Contact: The First National Bank of Milaca
190 2nd Ave. SW
Milaca, MN 56353
Attn: Joe Tapp, President
Telephone: 320-983-3101

Lessee Contact: City of Milaca
255 First St. East
Milaca, MN 56353
Attn: Tammy Pfaff, City Manager
Telephone: 320-983-3141

Municipal Advisor: Northland Securities, Minneapolis, Minnesota
George Eilertson Telephone: 612-851-5906
Email: geilertson@northlandsecurities.com
Trent Wells Telephone: 612-851-5915
Email: twells@northlandsecurities.com

City's Counsel: Briggs and Morgan, Professional Association, Minneapolis, MN

Lease Amount: \$668,000

Purchase Price: \$668,000

Pricing Date: June 8, 2017

Award Meeting: June 15, 2017

Lease Date: August 1, 2017

Closing Date: August 1, 2017

Lease Payment Dates: February 1 and August 1, commencing February 1, 2018.

Lease Schedule: An estimated Lease Payment schedule is attached in Appendix 1.

Optional Redemption: The Lease is subject to prepayment on any day at a price of par plus accrued interest.

Rating: Not Rated.

Authority and Purpose: The Lease is being issued pursuant to Minnesota Statutes, Chapter 469.059, Subdivision 15. Proceeds will be used to current refund the Public Project Revenue Bond, Series 2006A.

(City of Milaca Lease Purchase Agreement) issued by the City of Milaca Economic Development Authority.

- Security:** The Lease is payable solely from Lease Payments (the "Lease Payments") to be made by the City to the Bank (the "Lessor"), subject to annual appropriation, pursuant to the Lease as described herein. The Lease does not constitute a general obligation of the City nor give rise to a charge against the general credit or limited taxing powers of the City. Neither the full faith and credit nor the taxing powers of the City or any other governmental entity is pledged for the payment of the Lease Payments. The City's obligation to make Lease Payments under the Lease is subject to the annual right to terminate the Lease prior to the end of any fiscal year by failure to appropriate the funds to make Lease Payments. In such event, the Lessor's remedies are to terminate the Lease and take possession of the land.
- Bank Qualified:** The Lease will be designated as a bank qualified, tax-exempt obligations.
- No Continuing Disclosure** The City will not enter into an undertaking to annually provide continuing disclosure information with respect to the Lease or the City's obligations under the Lease.
- Tax Exemption:** In the opinion of the City's Counsel, the interest component on the Lease is excluded in gross income for State of Minnesota and federal income tax purposes and is not an item of tax preference for purposes of the federal minimum tax imposed on individuals and corporations.

APPROVED ONLY FOR DISTRIBUTION TO FINANCIAL INSTITUTIONS. Information is based on sources considered to be reliable, but is not warranted by Northland Securities, Inc.

Northland Securities, Inc., 45 South 7th Street, Suite 2000, Minneapolis, MN 55402 800-851-2920

Member FINRA and SIPC



Appendix 1: Lease Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/19/2017	-	-	-	-	-
02/01/2018	89,000.00	2.300%	8,194.13	97,194.13	97,194.13
08/01/2018	-	-	6,658.50	6,658.50	-
02/01/2019	140,000.00	2.300%	6,658.50	146,658.50	153,317.00
08/01/2019	-	-	5,048.50	5,048.50	-
02/01/2020	143,000.00	2.300%	5,048.50	148,048.50	153,097.00
08/01/2020	-	-	3,404.00	3,404.00	-
02/01/2021	146,000.00	2.300%	3,404.00	149,404.00	152,808.00
08/01/2021	-	-	1,725.00	1,725.00	-
02/01/2022	150,000.00	2.300%	1,725.00	151,725.00	153,450.00
Total	\$668,000.00	-	\$41,866.13	\$709,866.13	-

Date And Term Structure

Dated	7/19/2017
Delivery Date	7/19/2017
First available call date	Any Date
Call Price	100.000%

APPROVED ONLY FOR DISTRIBUTION TO FINANCIAL INSTITUTIONS. Information is based on sources considered to be reliable, but is not warranted by Northland Securities, Inc.

Northland Securities, Inc., 45 South 7th Street, Suite 2000, Minneapolis, MN 55402 800-851-2920

Member FINRA and SIPC



**MUNICIPAL ADVISORY SERVICE AGREEMENT
BY AND BETWEEN
THE CITY OF MILACA, MINNESOTA
AND
NORTHLAND SECURITIES, INC.**

This Agreement made and entered into by and between the City of Milaca, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the City desires to have NSI provide it with advice on the structure, terms, timing and other matters related to the issuance of the Lease Purchase Agreement (the "Lease") serving in the role of municipal (financial) advisor, and

WHEREAS, NSI is a registered municipal advisor (registration # 866-00082-00), and

WHEREAS, NSI will act as municipal advisor in accordance with the duties and responsibilities of Rule G-42 of the Municipal Securities Rulemaking Board, and

WHEREAS, the City and NSI are entering into this Agreement to define the municipal advisory relationship at the earliest opportunity related to the inception of the municipal advisory relationship for the Lease, and

WHEREAS, NSI desires to furnish services to the City as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

NSI shall provide the City with services necessary to analyze, structure, offer for sale and close the Lease. The services will be tailored to meet the needs of this engagement and may include:

Planning and Development

1. Assist City officials to define the scope and the objectives for the Lease.
2. Investigate and consider reasonably feasible financing alternatives.
3. Assist the City in understanding the material risks, potential benefits, structure and other characteristics of the recommended plan for the Lease, including issue structure, estimated lease payments, projected revenues, method of issuance, rating, timing of Lease purchase, and call provisions.
4. Prepare a schedule of events related to the issuance process.
5. Coordinate with bond counsel any actions needed to authorize the issuance of the Lease.
6. Attend meetings of the City Council and City staff, as needed and as requested, related to this refunding.

Lease Purchase

1. Distribute the Term Sheet to prospective purchaser (bank).
2. Directly contact purchaser to assure interest in the transaction is established.
3. Assist the City in receiving the bank purchase price and rate, compute the cost and savings, and recommend to the City any further action needed or award.
4. Coordinate with bond counsel the preparation of required agreements and resolutions.

Post Sale Support

1. Coordinate the lease agreement closing, including making all arrangements for document completion and delivery.
2. Furnish to the City a complete transcript of the transaction, if not provided by bond counsel.

There are no specific limitations on the scope of this agreement.

COMPENSATION

For providing these services with respect to the Lease, NSI shall be paid a lump sum fee payable by the City upon the closing of the Lease. The amount of the fee will be based on the total size of the Lease and will be determined after the terms of the Lease are finalized. The City and NSI will agree to the fee in writing, but the amount of the fee shall not exceed \$6,000.

NSI agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.
- Preparation of the final transcript.

The City agrees to pay for all other expenses related to the processing of the lease agreement, including, but not limited to, the following:

- Publication of legal notices.
- Bond counsel and local attorney fees.
- City staff expenses.
- Accounting and other related fees.

It is expressly understood that there is no obligation on the part of the City under the terms of this Agreement to issue the Lease. If the Lease is not issued, NSI agrees to pay its own expenses and receive no fee for any services it has rendered.

CONFLICTS OF INTEREST

NSI is not aware of any material conflicts of interest that could reasonably be anticipated to impair NSI's ability to provide advice to or on behalf of the City in accordance with the standards of conduct for municipal advisors.

The compensation for services provided in this Agreement is customary in the municipal securities market, but may pose a conflict of interest. Since the fee is payable at closing and only if the Lease is issued, NSI may have an incentive to encourage issuance. Compensation linked to the size of the transaction may provide incentive to increase the amount of the Lease. Compensation considerations will not impair NSI's ability to provide unbiased and competent advice or to fulfill its fiduciary duty to the City. In executing this Agreement, the City acknowledges and accepts the potential conflicts of interest posed by the compensation to NSI.

Northland Capital Holdings is the parent company of NSI. Another subsidiary of Northland Capital Holdings is Northland Trust, Inc. Northland Trust provides paying agent services to issuers of municipal obligations. The City is solely responsible for the decision on the source of paying agent services, if any are needed. Any engagement of Northland Trust is outside the scope of this Agreement. No compensation paid to Northland Trust is shared with NSI.

NSI does not provide executive search, organizational development, compensation systems or other management consulting services that may directly or indirectly affect City staff that recommend the engagement of municipal advisor services and may pose a conflict of interest.

LEGAL AND DISCIPLINARY ACTIONS

There are no legal or disciplinary events reported by the Securities and Exchange Commission contained in Form MA or Form MA-I. The City can find information about these forms and accessing information related to NSI at www.sec.gov/municipal.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the City or NSI and it shall terminate sixty (60) days following the closing date related to the issuance of the Lease.

Dated this 12th day of May, 2017.

Northland Securities, Inc.

By: _____

Tom Bartzen - Executive Vice President

City of Milaca, Minnesota

By: _____

Its: _____

RESOLUTION NO. 17 – 16

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

BE IT RESOLVED that the following unpaid water and sewer bill be levied against the described property for 2018 property taxes, for 1 (one) year, at a rate of 7 (seven) percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-041-0290	Habeck LLC	110 Central Ave S	\$271.41

Adopted this 18th day of May, 2017.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

CITY OF MILACA

RESOLUTION #17- 17

A RESOLUTION APPROVING THE PURCHASE OF LAND

WHEREAS, the City of Milaca City Council hereby approves the purchase of property referenced as property identification number 21-265-0470, Outlot A, Fieldstone Greene as an outright purchase of forfeited land; and

WHEREAS, the City of Milaca hereby declares the intended use for this property is to supply the city public works and park building access to city water and sewer; and

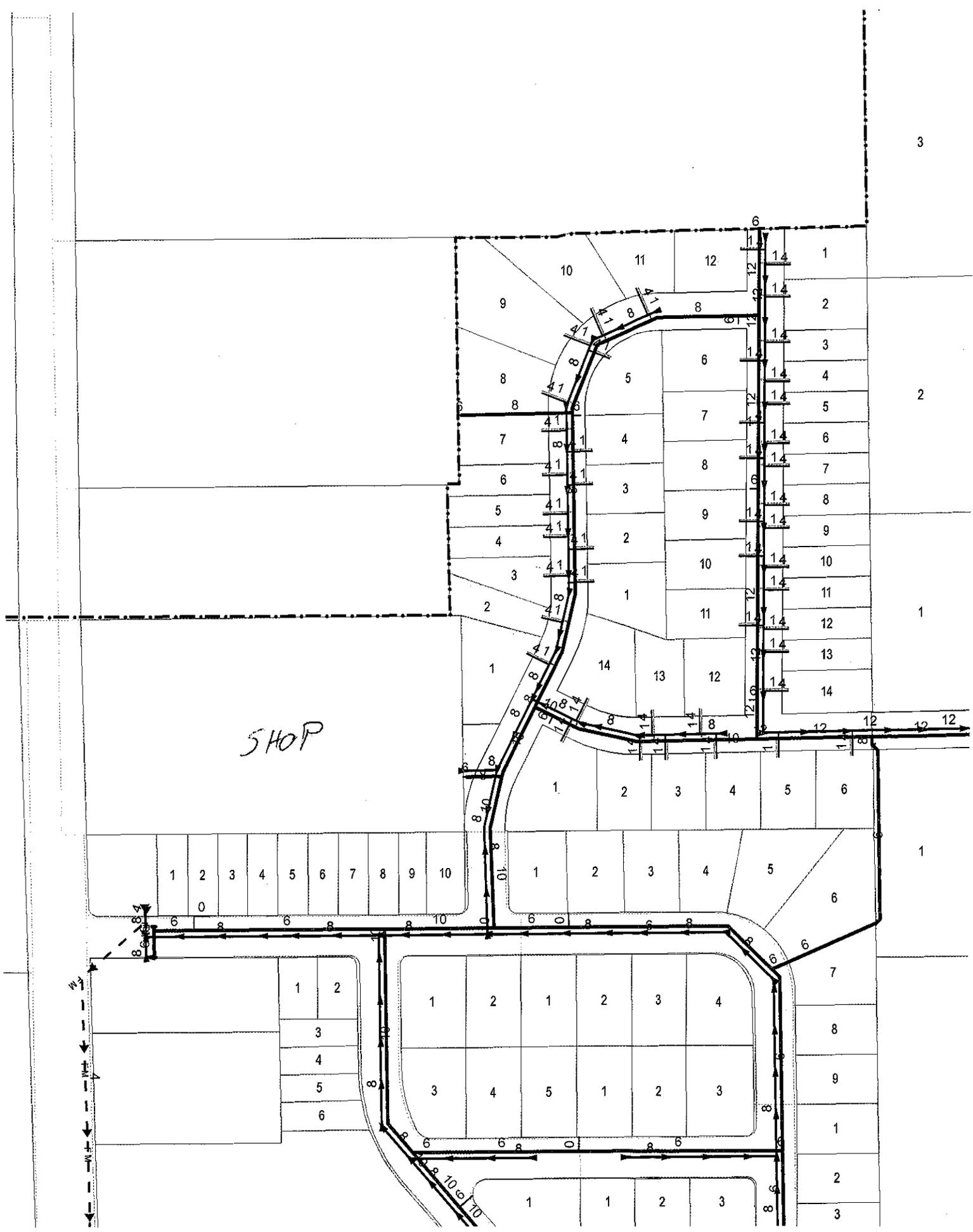
NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby resolves to approve the purchase in the amount of \$175.65 from Mille Lacs County; and

ADOPTED, this 18th day of May, 2017

Mayor, Harold Pedersen

ATTEST

City Manager, Tammy Pfaff



3

2

1

1

3

Tammy Pfaff

From: nancy eibes <nancy.eibes@co.mille-lacs.mn.us>
Sent: Wednesday, May 10, 2017 2:50 PM
To: Tammy Pfaff
Cc: Marshall Lind
Subject: RE: Lot one

Tammy - Lot 1 is available currently at our counter to purchase for \$ 7500.00. If the City does not purchase for that amount, then you would have to wait until we publish the new auction amounts after the lot is reappraised. The City can purchase at the new published amount as soon as we officially publish (you do not need to wait for day of auction).

Back when the plat was created we were not aware that lots 1 thru 6 had to be sold in pairs, that they were zoned for twinhomes. The appraisers set the value on Lot 1 as a single family. When it sold the opening bid was thus based on single family. Once the City notified us that Lots 1 & 2 were required to have one twinhome built on them, we encouraged them to be bought in pairs.

Lots 2 thru 6 were purchased this spring, the purchaser held off on Lot 1 knowing that it was going to be reappraised and offered at the next auction.

If the City purchases just Lot 1 to use for a purpose other than building a home, they are creating a building issue for lot 2.

Nancy Eibes
Deputy Auditor/Treas
Mille Lacs County
320-983-8301

-----Original Message-----

From: Tammy Pfaff [<mailto:TPfaff@milacacity.com>]
Sent: Wednesday, May 10, 2017 1:45 PM
To: nancy eibes <nancy.eibes@co.mille-lacs.mn.us>
Subject: Lot one

Nancy,

I am sending you the minutes from the last council meeting. I will discuss this with our Mayor. I spoke with Marshall and he stated that we would have to bid on this if the city were to proceed in purchasing this lot.

Tammy Pfaff
City Manager
City of Milaca

-----Original Message-----

From: City Of Milaca Copier [<mailto:cityofmilaca@gmail.com>]
Sent: Wednesday, May 10, 2017 1:40 PM
To: Tammy Pfaff
Subject: Send data from e-Studio356 05/10/2017 13:39

RESOLUTION NO. 17- 18

RESOLUTION ASSESSING TREE REMOVAL

BE IT RESOLVED that the following unpaid tree removal bill be levied against the described property for 2018 property taxes, for 1 (one) year, at a rate of 7 (seven) percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-046-0400	Post, Joshua & Lysa	445 Central Ave S	\$205.00

Adopted this 18th day of May, 2017.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

**CITY OF MILACA
STATE OF MINNESOTA**

RESOLUTION NO. 17- 19

**A RESOLUTION DECLARING CHANGE
OF AUTHORIZED SIGNATURES PROCESS BY RUBBER STAMP**

WHEREAS, It is the directive of the City of Milaca Council members to change the process for signatures to be made by rubber stamp and;

WHEREAS, It is the directive of the City of Milaca to authorize city officials' signatures to be made by rubber stamp for payroll and accounts payable.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Milaca, that they have approved the process and added Tammy Pfaff as an authorized signatory as city manager;

BE IT FURTHER RESOLVED, this change will be effective May 1, 2017.

ADOPTED by the Milaca City Council this 18th day of May, 2017.

Mayor- Harold Pedersen

ATTEST:

Tammy Pfaff, City Manager



Certificate of Appreciation

COLLIN STAUP

In recognition of completion of Eagle Scout Project of installing flag and flag pole in Recreation Park. Your efforts in fundraising to completion are commendable. Thank you!

City Manager, Tammy Platt

Date

Mayor Harold Iversen

Date

To: City Manager
City Council
Public Works
of Milaca and

To Whom it may concern;

We are requesting permission to hook-up to city sewer. We are looking at all our options. We can see that each option has pros + cons;

For the good of the environment; being hooked-up to the city would be best, as we live in a location that can be wet and a large mound system could cause problems when we have lots of rain, also it would need to be very large and would take away from the beauty of the river property.

Our concerns are also Financial, costs for a mound system on our property could run as high as \$15,000.00 to \$16,000.00, thousands more than if we hooked-up to the city.

We are looking at using directional-boring from our property to manhole - east of ~~of~~ us on 5th st. s.w. Costs for directional boring are approx: \$5-7,000.00 at \$10.00 dollars per Ft. (Also included in cost are lift station, pump and hook-up material.) as this costs much less, we would prefer this option for more than one reason.

Our neighbors (Fransens) might also be interested in doing this hook-up, if costs are not too high. Bremers, also who live on 5th st, west of us, are interested, but are unable to fund this hook-up at this time.

We know there are a lot of things to consider in this request, all what is best for environment, neighbors and the community must be looked at. We understand that what may be best for us, may not be what is best for all.

We realize that if the city allows us to hook-up, it may set a new standard, that all on our street will consider and hook-up as well.

After talking with Steve Burkland about our situation (who was very helpful in answering many questions), we were able to consider options much better, hope that hooking up to the city is the best for all at this time.

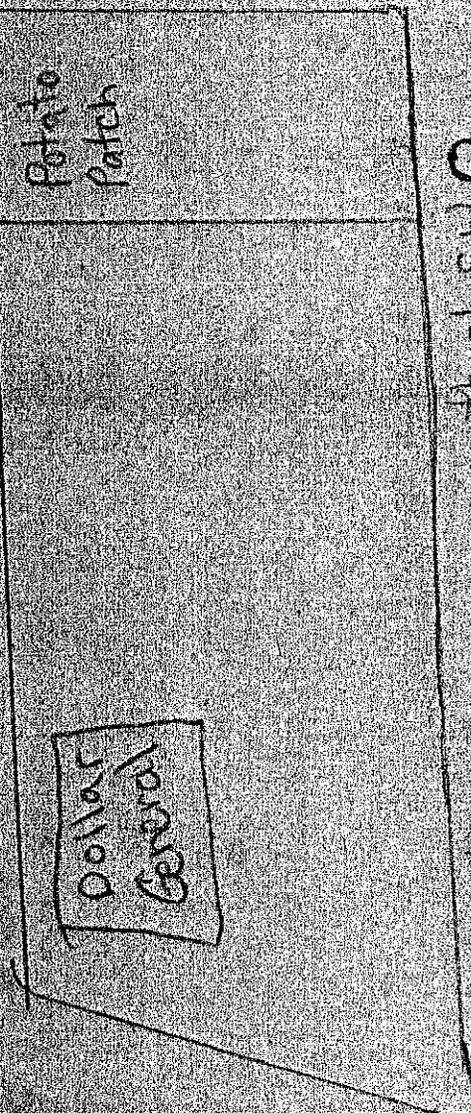
Thank-you for considering our request.

Respectfully,
Alan and Vicky Grub
325 5th ST. S.W.
Milaca, MN 56353

W ←
→ E
S

Hwy. 23

2nd
AVE.
S.W.



Dollar
General

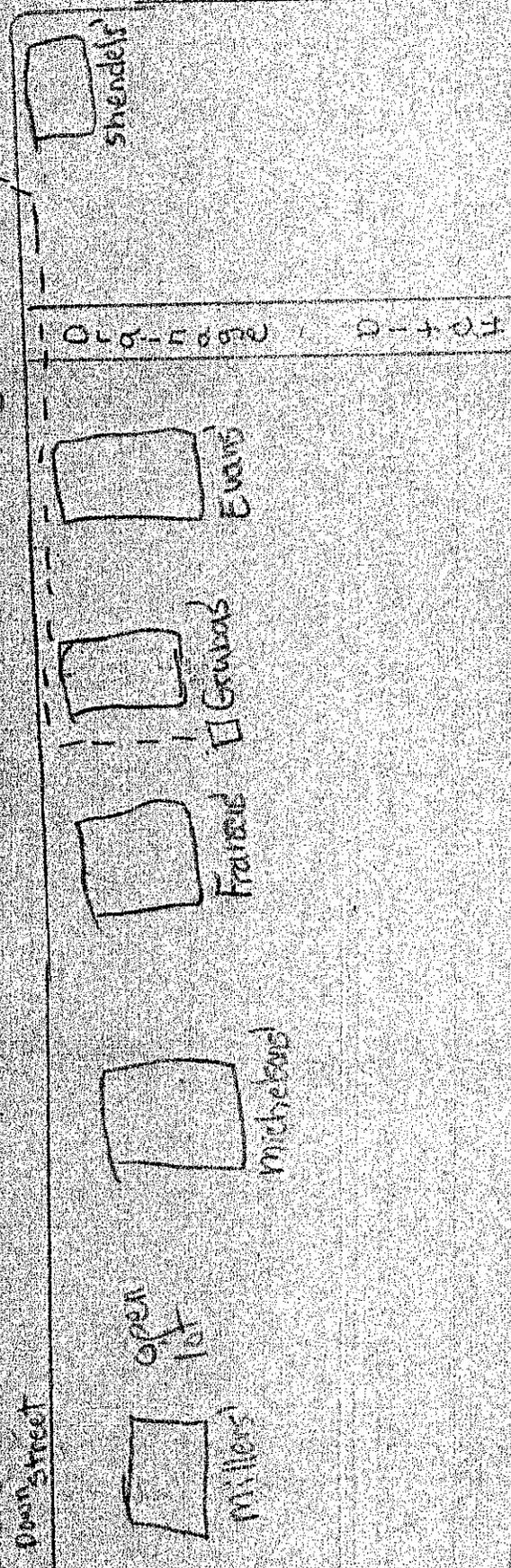
Potato
Patch

MIKE
WEBBONS
AUTO
GLASS

CUI

5th St. S.W. 0

Brewers
Down Street



Miller's

open
lot

Michels

Francis

Evans

Shendel's

0-1-10

10-1-0

Dotted Line proposed Directional Baring River

ORDINANCE NO. 424

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE CITY OF MILACA, MN

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the S-12 Supplement to the Code of Ordinances of the Political Subdivision, which supplement contains all ordinances of a general and permanent nature enacted since the prior supplement to the Code of Ordinances of this Political Subdivision; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make reference to sections of the Minnesota code; and

WHEREAS, it is the intent of the city council to accept these updated sections in accordance with the changes of the law of the State of Minnesota; and

WHEREAS, it is necessary to provide for the usual daily operation of the municipality and for the immediate preservation of the public peace, health, safety and general welfare of the municipality that this ordinance take effect at an early date;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MILACA:

Section 1. That the 2017 S-12 Supplement to the Code of Ordinance of the City of Milaca as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

Section 2. Such supplement shall be deemed published as of the day of its adoption and approval by the Milaca City Council, and the City Manager is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the City Manager.

Section 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety and general welfare of the people of this municipality, and shall take effect at the earliest date provided by law.

Passed this 18th day of May, 2017.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

1st reading: 05-18-17

2nd reading: 05-18-17

Published _____

MILACA, MINNESOTA
Instruction Sheet
2017 S-12 Supplement

REMOVE OLD PAGES

Title page

INSERT NEW PAGES

Title page

TITLE VII: TRAFFIC

45, 46

45, 46

TITLE IX: GENERAL REGULATIONS

4A through 4D
59, 60

4A through 4D
59, 60

TITLE XV: LAND USAGE

145, 146
155 through 158

145, 146
155 through 158

PARALLEL REFERENCES

5, 6

5, 6
21, 22

ORDINANCE NO. 425

AN ORDINANCE AMENDING ORDINANCE NO. 114.10 (SECTION B OF ORDINANCE NO. 114), ADOPTED ON 06-20-97, AND TITLED "AN ORDINANCE RELATING TO LIQUOR REGULATIONS."

The City Council of Milaca ordains:

Section 1. Ordinance NO. 114.10 (Section B of Ordinance No. 114) adopted on 06-20-1997 and titled "An ordinance relating to Liquor Regulations" is amended to read:

Section 2. Ordinance NO. 114.10, Section (B) *Off-sale*. No sale of intoxicating liquor shall be made for the removal from and consumption off of the licensed premises before 8:00 a.m. or after 10:00 p.m. Monday through Saturday, Sundays before 11:00 a.m. or after 4:00 p.m., nor on Thanksgiving Day, Christmas Day (December 25), nor after 8:00 p.m. on Christmas Eve (December 24).

Section 3. This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Milaca on May 18th, 2017.

Approved:

Mayor Harold Pedersen

Attested:

City Manager-Tammy Pfaff

§ 114.09 CONDITIONS OF LICENSE.

(A) *Insurance.* All licenses issued under this subchapter shall be subject to the requirements of continual satisfaction of the financial responsibility requirements of this subchapter.

(B) *Licensee responsibility.* Every licensee under this subchapter shall be responsible for the conduct in and on the licensed premises, and for all sales of alcoholic beverages by any employee authorized to work in or on the licensed premises and to sell alcoholic beverages. The act of any employee on the licensed premises authorized to sell intoxicating liquor there is deemed the act of the licensee as well, and he or she shall be liable to all penalties provided by this chapter and the law equally with the employee. No on-sale establishment shall display liquor to the public during hours when the sale of liquor is prohibited.

(C) *Display of license.* All licenses issued under this subchapter shall be displayed on the licensed premises during the hours during which public sales are permissible.

(D) *Inspections.* All premises licensed under this subchapter shall be open and accessible for inspection without a warrant by any peace officer, health officer, or other designated public officer or employee of the city during the regular business hours of the licensed premises, and no licensee or agent or employee of any licensee shall prohibit or interfere with any authorized person from making an inspection.

(E) *Federal stamps.* No licensee shall possess a federal wholesale liquor dealer's special tax stamp or a federal gambling stamp.

(Ord. passed 6-20-97) Penalty, see § 10.99

§ 114.10 HOURS.

(A) *On-sale.* No sale of intoxicating liquor shall be made for consumption on a licensed premise between the hours of 1:00 a.m. and 8:00 a.m. Monday through Saturday, or after 1:00 a.m. on Sunday.

(B) *Off-sale.* No sale of intoxicating liquor shall be made for the removal from and consumption off of the licensed premises before 8:00 a.m. or after 10:00 p.m. Monday through Saturday, ~~nor on~~ Sundays, Thanksgiving Day, Christmas Day (December 25), nor after 8:00 p.m. on Christmas Eve (December 24).

(C) *Sunday sales.* A restaurant, club, bowling center, or hotel with seating capacity for at least 30 persons and which holds an on-sale intoxicating liquor license may sell intoxicating liquor for consumption on the premises in conjunction with the sale of food between the hours of 8:00 a.m. on Sundays and 1:00 a.m. on Mondays, provided the establishment desiring to serve intoxicating liquor on Sundays, obtains a Sunday license.

(Ord. passed 6-20-97; Am. Ord. 328, passed 10-18-01; Am. Ord. 415, passed 10-15-15) Penalty, see § 10.99

§ 114.11 FINES; SUSPENSION AND REVOCATION.

ORDINANCE NO. 426

AN ORDINANCE AMENDING "AN ORDINANCE RELATING TO PEDDLERS AND SOLICITORS."

The City Council of Milaca ordains:

Section 1. Ordinance NO. 426 Relating to Chapter 115 Peddlers and Solicitors adopted on 06-20-1997 and titled "An ordinance relating to Peddlers and Solicitors" is amended to read:

Section 2, 115.03, Licensing; Exemptions. Section (D) *Fee*.

Solicitors and peddlers (non- profit org.)	<u>115.03</u>	Occasion	\$50.00
Solicitors and peddlers (profit organization)	<u>115.03</u>	Occasion	\$50.00
Transient Merchant	Repeal Ord. 353	Occasion	\$50.00

Section 3. 115.03, Licensing; Exemptions. Section (F) *Duration*. A license granted under this chapter shall be valid for six months from date of issue. All other licenses granted under this chapter shall be valid only during the time period indicated on the license.

Section 4. 115.04, License Ineligibility. Section (B) The failure of the applicant to truthfully provide any of the information requested by the city as part of the application, or the failure to sign the application, failure to pass a background check, or the failure to pay the required fee at the time of application.

Section 5. 115.07, Prohibited Activities. Section (D) Conducting business before 10:00 a.m. or after 6:00 p.m.

Section 6. 115.09, Violations; Convictions. Section (A) A violation of any provision of this Chapter are subject to penalties under state statues 10.99 punishable as a misdemeanor and each day the violation occurs is a separate offense.

Section 7. This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Milaca on May 18th, 2017.

Approved:

Mayor Harold Pedersen

Attested:

City Manager-Tammy Pfaff

City of Milaca
Planning Commission Agenda
May 8, 2017
6:00 P. M.
255 1st St. E City Hall Council Room

1. Open public hearing for a Conditional Use request from Ashley Ray Jacobson to have a home occupation.
2. Close public hearing
3. Open Regular Planning Commission Meeting
4. Call to Order/ Roll Call
5. Approve the minutes from the April 10, 2017 Planning Commission Meeting
6. New Business
 - Conditional Use request from Ashley Ray Jacobson to have a home occupation in a R-2 Zoning District.
7. Any other Business
8. Adjourn

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 10th DAY OF APRIL 2017, AT 255 1st ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Scott Harlicker X Mike Cassens
Luke Kotsmith X Sherie BillingsX Arla Johnson X Pam Novak X

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning X

Laurie Gahm, Liaison

Others Present: Lugene and LuAnn Veurink

Public Hearing – for conditional use request from Lugene and LuAnn Veurink to have an accessory structure larger than the principle building in an R-2 Zoning District

Planning Commissioner Harlicker opened the public hearing and asked for comments or questions.

Lind stated that the City did receive on letter from Jacqueline Struffert at 1321 4th Ave NE Milaca and in the letter she stated that she is not in favor of the conditional use.

Being no other comments or questions, the public hearing was closed.

The Regular Planning Commission was called to order and roll call was taken.

Motion was made by Planning Commissioner Johnson to approve the minutes of the March 13, 2017 planning commission meeting. Second by Planning Commissioner Billings

Motion **passed** unanimously

Planning Commissioner Harlicker asked if Lind would explain the conditional use request. Lind explained that the Veurink's were applying for a conditional use to have an accessory structure larger than the principle structure. The plan submitted has 949 sq. ft. of living space and 1, 691 sq. ft. of accessory structure.

Planning Commissioner Harlicker stated that he agreed with the letter that was submitted and that the building looks like a storage building.

Planning Commissioner Kotsmith asked if that was just based off of the looks of the building.

Planning Commissioner Novak stated that with all of the houses that don't look nice in the City, that this looks like a nice building and then asked if anyone else complained.

Lind stated that letters were sent to everyone that lives within 350 ft. of this property and that the City has not received any other letters.

Planning Commissioner Kotsmith stated that it isn't a pole shed and it looks like a nice garage.

Planning Commissioner Harlicker stated that is the point, it is not supposed to look like a garage.

Veurink states that the large garage door will be 2 ft. smaller and there will be windows in the garage door.

Planning Commissioner Billings asked what the large storage space will be used for.

Mrs. Veurink stated that she has a daycare and needs storage for all of the daycare stuff.

Planning Commissioner Harlicker asked if it is just daycare stuff, can't there be a smaller garage door?

Lugene Veurink stated that would be used so they can get a camper into the structure.

Planning Commissioner Novak made the motion to approve the Conditional Use request for Leugene and LuAnn Veurink to have an accessory structure larger than the principle structure with the condition that more windows be added to the South side of the structure (street side). Planning Commissioner Billing seconded the motion.

Motion **passed** unanimously.

Other Business:

Planning Commissioner Novak stated that Foley just amended their zoning ordinance to allow chickens in the city limits. Novak asked if a person would have to pay the \$200 to have the ordinance changed.

Lind stated that if a resident want the ordinance changed they would have to apply for the ordinance change and that does cost \$200.

Planning Commissioner Novak asked if Council could change the ordinance.

Lind stated that if the Council wanted the ordinance changed that they would make a recommendation to the Planning Commission and then there would be a public hearing and Planning Commission would then make a recommendation to the City Council.

With no other business a motion to adjourn was made by Planning Commissioner Kotsmith, second by Planning Commissioner Harlicker.

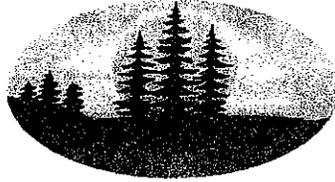
Motion **passed** unanimously

Minutes respectfully submitted by,

Marshall Lind

Marshall Lind
Zoning Administrator

CITY OF MILACA



255 1st ST E
MILACA MN 56353
(320) 983-3141
(320) 983-3142 FAX
www.cityofmilaca.org

APPLICATION FOR CONDITIONAL USE PERMIT

Application is hereby made for a Conditional Use Permit for (description of Conditional Use Permit)

In Home Salon

Address of Property: 410 2nd Ave NW

Owner Name: Ashley Rae Jacobson

Owner Address: 410 2nd Ave NW
Street Address

Milaca MN 56357
City State Zip Code

Telephone: (320) 241-3914

Applicant's Name: Ashley Rae Jacobson

Applicant's Address: Same
Street Address

City State Zip Code

Applicant Telephone: (320) 241-3914

The following information is submitted in support of this application:

Completed Application for Conditional Use Permit

Fee of \$200

Legal Description of property attached

Depending on the Conditional Use Permit requested, the following may be required:

_____ 16 copies of a Site Plan

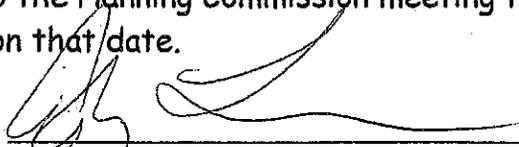
_____ 16 copies of a Sign Plan

_____ 16 copies of any other appropriate plans or drawings

A narrative explaining the purpose of the request, the exact nature of the Conditional Use Permit, and the justification of the request.

Other

I fully understand that all of the above required information must be submitted at least 20 days prior to the Planning Commission meeting to ensure review by the Planning Commission on that date.

Applicant's Signature 

Date April 13 2017

Comments/Revisions _____

Received By:

City Agent's Signature _____

Date _____

- It will be an in home salon.
- One Client @ a time
- No Employees
- Hours Mon-Sat 9-5 "could be shorten"

As of: 4/12/2017

Parcel Number: 21-042-0010
Payable Year: 2018 Rec# 1 of 1

[General Information](#) | [Value Information](#) | [Special Asmts](#) | [Ditch](#) | [Sales](#) | [History](#) | [Appraisal Summary](#)

Taxpayer/Owner Information
Taxpayer #42935
JACOBSON/STEVEN J & ASHLEY R
410 2ND AVE NW
MILACA MN 56353

General
MP #21-042-0010 Re/Mh: REAL ESTATE
Twp/City School
21 912
Twp/City 21 - MILACA
School Dist 912 - MILACA SCHOOL DIST

Description	Sect	Twp	Range	Lot	Block
	25	38	27	1	10

SECOND ADDITION TO MILACA

Property Address
410 2ND AVE NW 56353

Escrow
6 CORELOGIC
Deeded Acres: 0.00

[Another Search](#) | [Back to ParcelList](#)

MILACA PLANNING COMMISSION

STAFF REPORT

Subject: 17-03 Conditional Use request

Applicant: Ashley Rae Jacobson

Location: 410 2nd Ave NW

Zoning: R-2 One and Two Family Dwellings

Request: To have a home business

Date of Public Hearing: May 8, 2017

Reported By: Marshall Lind

Application Submitted:

The applicant has applied for a conditional use to have a home occupation, an in home salon. The applicant has submitted the application for a conditional use permit.

Comments:

The applicant is asking to have a home occupation in an R-2 One and Two Family Residential district. Ordinance 156.036 R-2, One and Two Family Residential Medium Density District:

(A) Purpose. The purpose of the One and Two Family Residential District is to provide for medium density housing in one and two family structures and directly related, complimentary uses where public sewer and water can be provided.

(E) Uses requiring a conditional use permit.

(8) Home occupations.

The applicant has submitted information that the in home salon would be limited to one client at a time, there will no employees except for the home owner and the working hours would be Mon-Sat 9am-5pm.

Ordinance 156.150 (D) The Planning Commission shall consider possible adverse effects of the proposed conditional use. Its judgement shall be based upon, but not limited to, the following factors:

- (1) Relationship to the city's growth management system/Comprehensive Plan;
- (2) The geographical area involved;

- (3) Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4) The character of the surrounding area; and
- (5) The demonstrated need for the use.

156.150 (G) For all Conditional Uses, the following conditions shall be met;

(1) The land area and setback requirements of the property containing the use or activity shall be established for the district.

(2) Where applicable, all city, state, and federal laws, regulations, and ordinances shall be complied with and all necessary permits secured.

(3) Adequate off-street parking and loading shall be provided in accordance with 156.075.

(4) The proposed water, sewer, and other utilities shall be capable of accommodating the proposed use.

(5) The street serving the proposed use or activity shall be of sufficient design to accommodate the proposed use or activity, and the use or activity shall not generate such additional extra traffic to create a nuisance or hazard to existing traffic or to surrounding land uses.

(6) All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and drainage.

(7) All open and outdoor storage, sales, and service areas shall be screened from view from the public streets and from abutting residential uses or districts.

(8) All lighting shall be designed as to have no direct source of light visible from adjacent residential area or from the public street.

(9) The use or activity shall be properly drained to control surface water runoff.

(10) The architectural appearance and functional plan of the building and site shall not be as dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence.

(11) Where Structures combine residential and non-residential uses, these uses shall be separated and provided with individual outside access and the uses shall not conflict in any manner.

Staff Recommendation:

The property is located in the R-2 One and Two Family Residential Medium Density District. The Zoning Ordinance does allow a home occupation with a conditional use permit. If approved, the home occupation would need to follow the City Sign Ordinance 156.134.

(B) No home occupation sign shall exceed two feet by three feet in exterior size.

(C) No home occupation sign shall be illuminated

(D) There shall not be more than one home occupation sign permitted for any single home occupation on any single lot; in the event the home occupation is located on more than on contiguous lot, only one sign is permitted.

With only one customer at a time and there are no other employees, I would recommend approving the conditional use permit.

Lugene & LuAnn Veurink
1318 3rd Ave N.E.
Milaca, MN 56353
320-982-5590

To:
The City of Milaca
255 1st St. E
Milaca, MN 56353
Re: Conditional Use Permit

To the Planning Commission and City Council:

We would like to cancel our request for a conditional use permit.

Thank you for your time and consideration!

Lugene and LuAnn Veurink
May 1st, 2017



Cc: Marshall Lind

MILACA PARKS COMMISSION MEETING MINUTES 05-02-17

Minutes

Greg Moyer was not present at this meeting so there was no official park report. Mayor Pedersen updated the Parks Commission on the following items.

The minutes of the April 4, 2017 were reviewed.

It was discussed that at the next Parks Commission Meeting on June 6, 2017, that we should invite the new City Manager Tammy Pfaff to that meeting to meet her.

City Council is looking into some bond sales to help with reconfiguring the Recreation Park.

Collin Staup, Eagle Scout, will be installing the flagpole next to the Gorecki Community Center and hopes to have this project completed this month.

Signage for Recreation Park will be revisited at the June Parks Commission meeting when Greg Moyer can be present.

There have been some tentative bids received for the new camera system for Rec Park. So far these bids exceed the initial costs.

Bathrooms in all parks are open.

Respectfully submitted by

Mayor Pete Pedersen

Safety Committee Minutes
City of Milaca
February 22, 2017 – 10 a.m.

Members Present: Steve Burklund, Todd Quaintance, Adam Solomon, Greg Moyer, Marshall Lind, Patti Miller

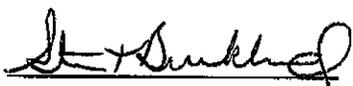
Absent: Vicky Jeys

Meeting called to order by Steve Burklund. Steve will be the chairman and Patti will be the secretary for the safety committee.

Since this was basically the initial meeting for the City of Milaca Safety Committee there was no old business or accidents to report. This meeting was basically an informational meeting. Steve distributed some handouts pertaining to Job Hazard Analysis, ergonomics and hazard descriptions, as well as functions and duties of a safety committee. There was a discussion about Job Hazard Analyses and how to complete these. The city should accomplish 12 Job Hazard Analyses a year to eventually have Job Hazard Analyses completed for every job performed by employees.

Suggestion boxes were distributed to Public Works, Parks, Police, Liquor Store, Fire and City Manager's offices. Each office will assign someone from their department to collect the suggestions a week before the next meeting and submit the viable suggestions to Patti so she can place them on the next agenda.

The next scheduled meeting will be held on Wednesday, April 26 at 10 a.m.


Steve Burklund, Chairman

4-26-17
Date