

**MILACA CITY COUNCIL MINUTES  
MAY 17, 2018 MEETING**

**Call to Order Roll Call**

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors Dillan, Muller, Johnson:

Councilors Absent: Gahm

Staff present: City Manager Tammy Pfaff, City Attorney Damien Toven, Police Chief Todd Quaintance, Marshall Lind.

Also Present (Signed In) Lynn Otto, Debbie Griffin, Andrea Mikla and Priscilla Schmidt and Dan Hollenkamp.

**Approval of the Agenda**

On a motion by Johnson and seconded by Dillan, the agenda was approved. Motion carried unanimously.

**Consent Agenda**

Motion by Johnson, second by Dillan, to approve the consent agenda items as follows:

- a) Minutes of the April 19, 2018 City Council Meeting
- b) Bills for Payment
- c) Resolution 18-18 Personnel Policy –Sick Leave
- d)

**Citizens Forum-**

**Public Hearing** – none

**Requests and Communications-** Girl Scouts request permission to plant trees in the park. Upon a motion by Muller and seconded by Johnson permission is granted to plant trees in the park and to work with public works to find a location for the trees.

Priscilla Schmidt was present to request that programs be established for kids to prevent bullying.

**Ordinances and Resolutions-**

***Ordinance #441-*** First Reading -An Ordinance adopting the basic code updates. The proposed first reading of the ordinance is accepted upon a motion by Dillan and the motion was seconded by Johnson. Motion carried unanimously.

***Ordinance #442-*** First Reading- An Ordinance amending the Liquor Regulations by adding authority to allow licensed Brew Pubs, Brewer Taprooms, Off Sale Malt Liquor (Growlers), Cocktail Rooms, Distilleries and Wineries within the City of Milaca. The proposed first reading of the ordinance is accepted upon a motion by Muller and the motion was seconded by Dillan. Motion carried unanimously.

**Reports of Departments, Boards and Commissions**

**Police Department-** Council reviewed the monthly report. There was discussion regarding adding stop signs within the city. The ordinance will be reviewed and will be brought back to council with recommendations as to the added intersections requiring stop signs. Other discussion pertaining to overnight parking and it was recommended to match the winter hours of parking.

**Parks Commission-** Mayor Pedersen reported on the Park Commission meeting and the review of additional campsites. The city would be required to submit a permit to the state to allow camping of 24 or less additional sites. Mayor Pedersen will take this to the Park Commission for review.

**Public Works Department-** Council reviewed the activity report and upcoming projects

**Planning and Zoning Commission-** Council reviewed the sign variance for the liquor store. Resolution 18-20 is approved for the variance upon a motion by Dillan and seconded by Muller. Motion carried unanimously.

**Planning and Zoning Commission-** Council reviewed the Conditional Use Permit for the Assisted Living Facility to allow 18 units by John Przymus. Resolution 18-21 is approved for the Conditional Use with conditions that he must register the Assisted Living Facility with the State and upon a motion by Johnson and seconded by Muller. Motion carried unanimously.

**Planning and Zoning Commission-** Council reviewed the Final Plat for Boulder Ridge. Resolution 18-22 is approved for the Final Plat and upon a motion by Muller and seconded by Johnson. Motion carried unanimously.

**Planning and Zoning Commission-** Lynn Otto was present to ask the council for an extension to allow her six months to get additional quotes for the parking lot. Council approved the six month extension and also instructed Marshall to issue Temporary Occupancy to allow her to open the daycare center. Upon a motion by Johnson and seconded by Muller the extension is approved. Motion carried unanimously.

**Economic Development Commission-**

**Fire Department-**

**Liquor Store-**

**Airport Commission-** Resolution 18-19 MNDOT Grant Agreement Land Acquisition. The resolution is presented before the council for approval. Upon a motion by Muller and seconded by Johnson the agreement is approved. Motion carried unanimously.

**MCAT –** Dillan stated that they intend to apply for the Phase III grant and we will be meeting with the group to discuss future plans on May 30<sup>th</sup>.

**Joint Powers Board with City of Braham;** No activity.

**Safety Committee-**

**Unfinished Business –**

**New Business-** LMC Liability Waiver forms- Tort Liability- Upon a motion by Johnson and seconded by Dillan, the city does not waive the monetary tort limits. Motion carried unanimously.

Special Event Permit- Camping in Rec Park- Family Reunion and Graduation. The permit is approved by using the remaining event permit with the state license. Upon a motion by Dillan and seconded by Muller the event is approved. Johnson abstained. Motion carried unanimously.

Special Event Permit Chamber Festival week. - Upon a motion by Johnson and seconded by Muller the permit is approved. Motion carried unanimously.

Chamber Donation- the Chamber requested a donation of \$1,500. The donation is approved upon a motion by Dillan and seconded by Muller and that the funds are to come out of the liquor funds. Motion carried unanimously.

**Council Comments**

Mayor Pedersen asked the council for comments:

Council member Johnson – no comments.

Council member Muller- Wished Lynn Otto good luck on the new daycare.

Council member Dillan- Stated the Farmers Market is now open and also that Heggies donated Pizza to the school.

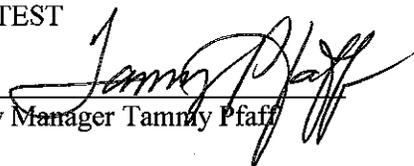
**Adjourn**

With no other business presented before the council, a motion to adjourn was made by Muller, seconded by Johnson, all present voted in favor and the meeting adjourned at 7:43 p.m.

Motion carried unanimously.

  
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Mayor Harold Pedersen

ATTEST

  
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City Manager Tammy Pfaff