

MILACA CITY COUNCIL MINUTES

March 19, 2020

MEETING

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen.

Upon roll call the following council members were present: Mayor Pedersen, Councilors: Norris Johnson, Dave Dillan, Lindsee Larsen, and Cory Pedersen. Councilors Absent:

Staff Present: City Manager Tammy Pfaff, Damien Toven, Police Chief Todd Quaintance, Gary Kirkeby Vicki Jeys, and Marshall Lind.

Also Present: Tim Hennagir, Maynard Swartz.

Approval of the Agenda

Mayor Pedersen called for a motion to approve the agenda. Motion by C. Pedersen to approve the agenda, the motion was seconded by Dillan. Motion carried unanimously.

Consent Agenda

Motion by Johnson, second by Dillan to approve the consent agenda. Motion carried unanimously.

- a) Minutes of the February 19, 2020 City Council Meeting.
- b) Approval of Bills
- c) Resolution 20-08 Renewal Consumption and Display Liquor License-Back Alley Bowl.
- d) Resolution 20-09 Assess unpaid water and sewer bill.
- e) Resolution 20-10 Part-time Police Officer Declaration for PERA.

Citizens Forum —

Mayor Pedersen stated he would move the Police Department trespass of Maynard Swartz up on the agenda. Todd informed the council of the multiple incidents the city offices and the fire department have encountered with Mr. Swartz and recommends he is trespassed from city hall and the fire department. The council upon a motion by Dillan and seconded by Johnson will place a trespass on Mr. Swartz for a term of one year. Motion carried unanimously.

Requests and Communications — **Aiden Staup – Eagle Project** — Request to install of a campfire fire pit in Rec Park. Upon a motion by Johnson and seconded by Dillan the project is approved. Motion carried unanimously.

Ordinances and Resolutions

PROCLAMATION AND DECLARATION OF EMERGENCY

Ordinance No. 457-First Reading- City Council to Mayoral Declaration of a Local Emergency.

Electronic meetings only. First Reading suspended upon a motion by C. Pederson and seconded by Larsen. Motion carried unanimously. Second Reading adopted the ordinance as read, upon a motion by Johnson and seconded by Larsen. Motion carried unanimously.

Reports of Departments, Boards and Commissions

Police Department — Council reviewed the monthly report.

Parks Commission — No Meeting.

Public Works Department — Activity report review. Gary presented before the council the quotes for the street sealcoating project. Quote received; Allied- \$83,683, Pearson- \$92,460 and Astech- \$89,780. Gary recommended to council the quote by Allied of \$83,683. Gary informed the council that this quote goes over the budgeted amount. Council stated to have him cut costs in other parts of his budget. Upon a motion by Johnson and seconded by Larsen to accept the quote from Allied. Motion carried unanimously.

Planning and Zoning Commission — Variance – John and Gwen Geithman. Marshall Lind explained to council that the applicant is asking for a variance to have an accessory structure closer to the rear property line than what is required when a garage is designed to be entered directly from the alley. Marshall informed the council that the Planning Commission approved the variance on March 9th, 2020 with the hardship of the shared driveway that was not created by the land owner. Marshall stated that Resolution 20-11, the variance would have the three conditions: 1. No parking vehicles cannot sit outside the garage between the garage and alley. 2. No additions to the structure would be allowed to the east, reducing the distance to the rear property line. 3. If the structure was to be destroyed, damage beyond repair or removed, any new structure would have to meet the current zoning requirements. Mayor Pedersen called for a motion to approve Resolution 20-11 - Resolution approving a variance request to have an accessory structure closer to the rear property line when the structure is to be entered directly from the alley. Upon a motion by Johnson to approve the resolution, the motion was seconded by C. Pedersen. Motion carried unanimously.

Economic Development Commission- No meeting.

Fire Department — FEMA Grant Approval. Mayor Pedersen called for a motion to approve Resolution 2-12 for the FEMA grant. Upon a motion by Larsen and seconded by C. Pedersen. Motion carried unanimously.

Liquor Store — Vicki stated they sanitizing the liquor store every half hour.

RRCF- Rum River Community Foundation — Dillan announced the indoor fishing event will be cancelled.

Museum Agreement- Mayor Pedersen called for a motion to approve the agreement. Upon a motion by Dillan and seconded by Johnson the agreement is approved. Motion carried unanimously.

New Business-

Resolution 20-13 Emergency Operation Plan-Pandemic. Mayor Pedersen called for a motion to approve Resolution 20-13 for the Emergency Operation Plan-Pandemic. Motion for approval by Johnson and seconded by Dillan. Motion carried unanimously.

Resolution 20-14 Emergency Personnel Planning Policy. Discussion of the council a staff to determine how staff would be paid should they become ill from the COVID-19. Full-time employees diagnosed with the COVID-19 virus, the city will pay them 100% of the regular pay for 14 days. Part-time employees, the city will pay 100% of the regular pay based on the part-time employee's average hours over a six-month period. This pay includes family members and childcare. No deduction of sick time will and the employee will continue to accrue sick and vacation time. The council limited this pay for a period of 30 days. Employees will need note from a doctor. Should a department be closed they are due the paid leave, when paid leave is expired, then employees would use sick or vacation to cover hours. If work is available in other departments, staff can work elsewhere within the city. Full time employees who become ill with COVID-19 are eligible for short-term disability if diagnosed by a physician. Mayor Pedersen called for a motion to approve Resolution 20-14. Motion for approval by Dillan and seconded by Johnson. Motion carried unanimously.

Remote Computer Policy. Mayor Pedersen called for a motion to approve the policy. Upon a motion by Dillan and seconded by Larsen the policy is approved. Motion carried unanimously. Discussion as to section 5.2 to be amended for any exception to the policy must be approved by the city council. Mayor

Pederson called for an amended to the policy for section 5.2. Motion for approval by C. Pedersen and seconded by Dillan. Motion carried unanimously.

Peddlers Application- Ice cream machine for May through October. Mayor Pedersen called for a motion to approve the application. Upon a motion by Johnson and seconded by Dillan the peddlers application is approved. Motion carried unanimously.

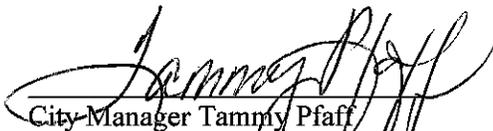
Adjourn

With no other business presented before the council, Mayor Pedersen called for a motion to adjourn and a motion was made by Johnson and seconded by Larsen. Motion carried unanimously. Meeting adjourned at 8:38 p.m.



Mayor Harold Pedersen

ATTEST:



City Manager Tammy Pfaff