

MILACA CITY COUNCIL AGENDA

March 16, 2017

6:30 PM

1. Call Meeting to Order/Pledge of Allegiance
2. Roll Call
3. Set Agenda
4. Consent Agenda
 - a) Minutes of the February 16, 2017 Special Work Session City Council Meeting
 - b) Minutes of the February 16, 2017 Regular City Council Meeting
 - c) Bills for Payment
 - d) Approval of Treasurer's Report
 - e) Approval of Permit for Special Event; 2nd Annual Milaca Car Show at Rec Park; September 16, 2017, from 8:00 AM – 3:00 PM
 - f) Approval of a 2017 Peddler's License for Sara Liebeck dba The Ice Cream Machine LLC, contingent upon receiving necessary Department of Agriculture License and also having a valid Driver's License
5. Citizens Forum
6. Public Hearing
 - a) Public Hearing to Consider Vacation of Public Right-of-way In St. Mary's Catholic Church Parking Lot
7. Requests and Communications
8. Ordinances and Resolutions
 - Ordinance Amendment 2nd Reading - No Parking in City Parking Lot Near Theater
9. Reports of Boards and Commissions
 - a) Planning commission – CUP Assisted living
 - b) Economic Development commission
 - c) Airport commission
 - d) Parks commission
 - e) MCAT
 - f) Joint Powers Board with City of Braham; Re: Building Inspection Services
10. Unfinished Business
 - a) Prior month citizen forum comments
 - b) 2017 Goals and Priorities Ranking of Goals
 - c) Clean-up of 460 Second Ave NE and Other Hazardous Buildings
11. New Business
 - a) Recommended Sanitary Sewer Improvements
 - b) Budget Amendments
12. Council Comments
13. Adjourn

**MILACA CITY COUNCIL MINUTES
FEBRUARY 16, 2017 SPECIAL MEETING**

Call to Order Roll Call

Pursuant to due call and notice a Special meeting of the City Council was held on Thursday, February 16, 2017. The special meeting was called to order at 4:32 p.m. by Mayor Pedersen. Upon roll call the following Council members were present: Mayor Pedersen, Councilors Gahm, Muller and Johnson. Council member Dillan was absent.

Staff present: City Attorney Toven, Park Supervisor Greg Moyer and Interim City Manager Derus.

Others present: Jerry Jacobson

Discussion of 2017 Goals

The purpose of the meeting was to review and discuss the list of 2017 goals. The Council spent the entire time discussing the items on the goal list. The Council would be looking at ranking the goals later at the regular Council meeting.

Adjourn

With no other business, a motion to adjourn was made by Muller, second by Johnson, all present voted in favor and the meeting adjourned at 5:30 p.m.

Motion carried unanimously.

Mayor Harold Pedersen

ATTEST

Bob Derus, Interim City Manager

**MILACA CITY COUNCIL MINUTES
FEBRUARY 16, 2017 MEETING**

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:33 p.m. by Mayor Pedersen. Upon roll call the following Council members were present: Mayor Pedersen, Councilors Gahm, Muller, Johnson and Dillan (arrived at 6:40 p.m.)

Staff present: City Attorney Toven, Park Supervisor Greg Moyer, Police Chief Todd Quaintance, Building Official Marshall Lind and Interim City Manager Derus.

Others present: Jerry Jacobson

Oath of Office for Newly Elected Mayor and Councilor Members

The Oath of Office was administered to the newly re-elected Councilor Ken Muller.

Set Agenda

The agenda was set as printed, but later in the evening the Police Chief was added to the agenda to discuss the recent resignation of a police officer.

Consent Agenda

Motion by Johnson, second by Muller, to approve the consent agenda items:

- Minutes of the January 19, 2017 City Council Meeting
- Bills for Payment
- Approval of Treasurer's Report
- Resolution 17-07 Adopting the Permanent Rules of the Wetland Conservation Act
- School Proclamation; Resolution 17-08
- Resolution 17 – 09 Ordering a Public Hearing on Vacation of City Street within St. Mary's Catholic Church Parking Lot

Motion carried unanimously.

Citizens Forum

No one was present to address the Council during the open forum.

Public Hearing

There were no public hearings.

Requests and Communications

There were no requests or communications.

Ordinances and Resolutions

There were no ordinances or resolutions considered.

Reports of Boards and Commissions

Planning Commission

There was no Planning Commission meeting in the previous month.

Economic Development Commission

The EDC will meet the following day, so there was no report.

Airport Commission

The minutes from the last meeting will be presented at the March regular meeting.

Parks Commission

Mayor Pedersen briefly reviewed the items discussed in the last Park Board meeting:

- The Commission is looking at an exercise walkway
- Signage at Rec Park
- Snow Dayz was a great success
- Greg Moyer stated that the rink is probably finished for the year because of the unseasonably warm weather.

Joint Powers Board with City of Braham; Re: Building Inspection Services

Mayor Pedersen reported that the Joint Powers Board of the Cities of Milaca and Braham had met on January 30, 2017 and discussed the following items:

- Upcoming decision on whether the city would continue under the current arrangement with the City of Braham to employ a fulltime Building Inspector. Mayor Pedersen said the official decision has to be made by October 1, 2017 for implementation of January 1, 2018. However, to be fair to all parties, it would be better for all parties for Milaca to make the decision in March.
- The disbursement of \$40,000 to each city, because the capital fund balance of approximately \$120,000 was thought to be too high, because the needed only capital equipment was a vehicle.

MCAT

Councilor Dillan reported that Snow Dayz was a big success.

Unfinished Business

Prior month citizen forum comments

At the January Council Meeting Jason Fulin, Scoutmaster of Troop 219, requested that the Troop would like to meet at the Gorecki building. Council authorized it and Deloris reports that they are now meeting there.

2017 Goals and Priorities

Derus handed out a sheet to rank the 2017 goals, and briefly went over the procedure to rank goals. He asked that everyone turn in ranked goals in about week.

Clean-up of 460 Second Ave NE and Other Hazardous Buildings

City Attorney noted that he has been in contact with the new owners of 460 2nd Ave NE and they have pulled a permit to demolish the building. He briefly went over the other hazardous buildings.

Follow-up; No Parking in City Parking Lot Near Theater

Derus explained that the Department Heads had determined a revised no parking limit of between 5:00 and 7:00 am is recommended. This will go on the next Council agenda for a second reading.

Motion by Gahm, second by Muller, to accept the first reading of the no parking ordinance amendment.

Motion carried unanimously.

Dove Fretland, PLLP: Proposal to Continue to Provide Criminal and Civil Legal Services to the City of Milaca

City Attorney Toven and Paul Dove, one of the principals of the firm, were at the meeting to review the revised proposal to revise the contract for City services with the City. The proposal is to drop the Criminal retainer

from \$3,100/month to \$2,500/month and increase the civil from \$875/month to \$1,075/month, which adds up to a net savings of \$4,800/year.

Motion by Muller, second by Gahm, to approve the revised contract as proposed, with the following revisions:

- There is no 2.5% escalator clause in the contract
- A 6 month notice of termination clause will be inserted in the contract.

Motion carried unanimously.

New Business

Request for 26 assisted living units at Old Middle School

Building Official Marshall Lind reported that Mr. Przymus submitted a plan to have 26 assisted living units added to the Old Middle School. These units would be in the old work-out facility and also where the daycare is located now. Since this is a change of use, City Zoning requirements require a CUP for a multiple-family dwelling in the General Business District. He was looking for Council direction on whether to require a CUP or not, since this call could go either way. The Council discussed the following:

- Number of housing units existing; both existing and proposed
- Parking
- The zoning is B-2

The consensus of the Council was to require a Conditional Use Permit, as there were a number of issues to consider.

Special Event Permit; Mille Lacs Soil and Water Conservation District May 17, 2017

The Council briefly discussed the City of Milaca Special Events Permit Application for "Conservation Awareness Day." This is an event that also happened last year. The fee was waived last year because it is involved with the school, education and the City would want to promote such events for obvious reasons. However, because this also involved the Princeton School District and there was considerable clean-up after the event, staff is suggesting a \$100 fee.

Motion by Johnson, second by Dillan, to approve the City of Milaca Special Events Permit Application for "Conservation Awareness Day" as recommended, with a \$100 fee.

Motion carried unanimously.

Police Officer Retirement/Authorization for Hiring

Police Chief Quaintance was at the meeting to explain that one of the Police Officers is retiring, effective March 1, 2017. He said it was not a surprise, but it would be difficult, since the City is in the process of replacing an officer that left a month ago. He also asked the Council to consider replacing the officer with a FT Officer, since the recent experience with the 30 to 35 hour/week part-time officers has not been too good.

Motion by Johnson, second by Gahm, to authorize the Chief to move forward on replacing the position and to make both open positions. Fulltime.

Motion carried unanimously.

Council Comments

Flag

Council member Gahm thanked Deloris for ordering a flag.

Heggies' Interview on TV

Council member Muller mentioned that the Heggies' interview aired on channel 4 and 9 was very good.

Adjourn

With no other business, a motion to adjourn was made by Johnson, second by Muller, all present voted in favor and the meeting adjourned at 7:21 p.m.

Motion carried unanimously.

Mayor Harold Pedersen

ATTEST

Bob Derus, Interim City Manager

CITY OF MILACA
Council Monthly Budget Report
February 2017

DEPT Descr	2017 YTD Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
Airport	\$89,925.00	\$9,926.47	\$79,998.53	88.96%
Assessing	\$12,000.00	\$0.00	\$12,000.00	100.00%
Auditing	\$6,000.00	\$0.00	\$6,000.00	100.00%
Building Inspection	\$52,495.00	\$47,049.90	\$5,445.10	10.37%
City Attorney	\$49,000.00	\$8,291.52	\$40,708.48	83.08%
City Hall	\$280,865.00	\$42,625.93	\$238,239.07	84.82%
City Manager	\$28,115.00	\$6,774.60	\$21,340.40	75.90%
Council	\$12,750.00	\$1,568.60	\$11,181.40	87.70%
Elections	\$0.00	\$0.00	\$0.00	0.00%
Fire Dept.	\$124,620.00	\$14,869.08	\$109,750.92	88.07%
Historical Society	\$13,000.00	\$818.38	\$12,181.62	93.70%
Liaison Officer	\$73,515.00	\$3,190.71	\$70,324.29	95.66%
Libraries	\$25,950.00	\$4,331.11	\$21,618.89	83.31%
Ogilvie	\$49,475.00	\$10,792.72	\$38,682.28	78.19%
Parks	\$258,055.00	\$27,501.09	\$230,553.91	89.34%
Planning Comm.	\$1,500.00	\$0.00	\$1,500.00	100.00%
Police Dept.	\$471,975.00	\$87,938.18	\$384,036.82	81.37%
Public Works	\$260,150.00	\$36,365.01	\$223,784.99	86.02%
Rec Fest	\$0.00	\$0.00	\$0.00	0.00%
Recreation	\$2,500.00	\$2,702.75	(\$202.75)	-8.11%
Treasurer	\$28,555.00	\$5,561.18	\$22,993.82	80.52%
Unallocated	\$11,045.00	\$6,145.00	\$4,900.00	44.36%
	\$1,851,490.00	\$316,452.23	\$1,535,037.77	82.91%

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FEBRUARY 2017

Check Amt Invoice Comment

10100 General BankPaid Chk# 817030E 2/20/2017 **CENTERPOINT ENERGY**

E 101-45200-381	Utilities	\$117.56	10551998	NATURAL GAS-COMM CTR
E 208-49010-381	Utilities	\$184.04	5813915	NATURAL GAS-SR CENTER
E 101-45600-381	Utilities	\$273.32	5817670	NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381	Utilities	\$1,408.46	5826633	NATURAL GAS-PW
E 101-41940-381	Utilities	\$410.79	5831068	NATURAL GAS-CITY HALL
E 101-42280-381	Utilities	\$696.63	6122593	NATURAL GAS-FIRE
E 602-49400-381	Utilities	\$369.48	6672186	NATURAL GAS-WATER TRMT
E 101-45500-381	Utilities	\$435.31	7142283	NATURAL GAS-LIBRARY
Total CENTERPOINT ENERGY		\$3,895.59		

Paid Chk# 817031E 2/7/2016 **EAST CENTRAL ENERGY**

E 603-49450-381	Utilities	\$36.00	201875902	ELECTRIC
E 603-49450-381	Utilities	\$77.12	203981301	ELECTRIC
E 101-43000-380	Street Lights	\$3,049.23	204619700	ELECTRIC
E 101-45200-381	Utilities	\$30.00	205400900	ELECTRIC
E 602-49400-381	Utilities	\$1,352.20	206041500	ELECTRIC
E 101-45500-381	Utilities	\$724.68	206085200	ELECTRIC
E 602-49400-381	Utilities	\$631.40	206734200	ELECTRIC
E 101-45200-381	Utilities	\$30.00	5379600	ELECTRIC
E 101-49810-381	Utilities	\$336.62	5448100	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$59.85	6302100	ELECTRIC
E 603-49450-381	Utilities	\$81.05	6678100	ELECTRIC
E 101-42280-381	Utilities	\$1,101.50	6751501	ELECTRIC
E 101-42280-381	Utilities	\$760.01	7546001	ELECTRIC
E 101-41940-381	Utilities	\$812.23	8145502	ELECTRIC
E 101-49810-381	Utilities	\$66.55	830700	ELECTRIC
E 101-49810-381	Utilities	\$139.61	831000	ELECTRIC
E 101-43000-380	Street Lights	\$82.26	831300	ELECTRIC
E 101-43000-381	Utilities	\$733.84	831500	ELECTRIC
E 603-49450-381	Utilities	\$655.25	832000	ELECTRIC
E 602-49400-381	Utilities	\$209.84	832100	ELECTRIC
E 101-45600-381	Utilities	\$147.08	832400	ELECTRIC
E 603-49450-381	Utilities	\$82.32	832500	ELECTRIC
E 603-49450-381	Utilities	\$100.77	832600	ELECTRIC
E 602-49400-381	Utilities	\$538.80	833100	ELECTRIC
E 602-49400-381	Utilities	\$145.54	833300	ELECTRIC
E 101-45200-381	Utilities	\$30.00	833400	ELECTRIC
E 101-45200-381	Utilities	\$43.99	833600	ELECTRIC
E 208-49010-381	Utilities	\$100.49	9084202	ELECTRIC
E 602-49400-381	Utilities	\$516.92	970110800	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$34.03	97017300	ELECTRIC
Total EAST CENTRAL ENERGY		\$12,709.18		

Paid Chk# 817032E 2/20/2017 **MILACA LOCAL LINK**

E 619-49900-321	Telephone	\$111.42	320-982-1099	PHONE SERVICE-DEP REG
E 101-45500-321	Telephone	\$44.25	320-982-1549	ALARM LINE - LIBRARY
E 101-45200-321	Telephone	\$49.24	320-982-1549	INTERNET-REC PARK
E 101-42280-321	Telephone	\$89.52	320-982-3465	PHONE SERVICE-FIRE
Total MILACA LOCAL LINK		\$294.43		

Paid Chk# 817033E 2/11/2017 **UNION SECURITY INSURANCE CO.**

G 101-21707	Disability	\$463.44	4022335-0-1	LTD-FEB 2017
Total UNION SECURITY INSURANCE CO.		\$463.44		

Paid Chk# 817034E 2/28/2017 **INCONTACT INC**

E 101-42280-321	Telephone	\$7.84	4020342	LONG DISTANCE SERVICE-FIRE
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FEBRUARY 2017

	Check Amt	Invoice	Comment
E 101-41940-321 Telephone	\$39.18	4020370	LONG DISTANCE SERVICE-CITY HALL
E 101-43000-321 Telephone	\$9.37	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321 Telephone	\$28.51	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321 Telephone	\$13.36	4021396	LONG DISTANCE SERVICE-DEP REG
E 602-49400-321 Telephone	\$0.11	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321 Telephone	\$8.37	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$106.74		

Paid Chk# 817035E 2/6/2017 MIDCONTINENT COMMUNICATIONS			
E 101-42110-321 Telephone	\$65.00	147990801	INTERNET-FEB
Total MIDCONTINENT COMMUNICATIONS	\$65.00		

Paid Chk# 817036E 2/8/2017 ENDICIA ACCOUNTING			
E 101-41940-322 Postage	\$250.00		POSTAGE FOR METER
E 619-49900-322 Postage	\$250.00		POSTAGE FOR METER
Total ENDICIA ACCOUNTING	\$500.00		

10100 General Bank \$18,034.38

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$12,578.27
208 CHARITABLE GAMBLING FUND	\$284.53
602 WATER FUND	\$3,764.29
603 SEWER FUND	\$1,032.51
619 DEPUTY REGISTRAR FUND	\$374.78
	\$18,034.38

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MARCH 2017

		Check Amt	Invoice	Comment
10100 General Bank				
Paid Chk#	043093	3/16/2017	AMERIPRIDE	
E 101-45500-310	Other Professional Services	\$35.51	2200880046	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$10.42	2200880047	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$20.42	2200880047	RUGS-DEP REG
E 101-45500-310	Other Professional Services	\$35.51	2200885139	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$10.42	2200885140	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$20.42	2200885140	RUGS-DEP REG
Total AMERIPRIDE		\$132.70		
Paid Chk#	043094	3/16/2017	AUTO BODY TECHNICIANS	
E 602-49400-221	Equipment Parts/Repairs	\$23.98		MOWER PARTS-WATER
Total AUTO BODY TECHNICIANS		\$23.98		
Paid Chk#	043095	3/16/2017	AW RESEARCH LABORATORIES	
E 602-49400-310	Other Professional Services	\$63.00	16196	TESTING-WATER
Total AW RESEARCH LABORATORIES		\$63.00		
Paid Chk#	043096	3/16/2017	BATTERY PRODUCTS INC	
E 101-42280-217	Other Operating Supplies	\$72.48	54498	BATTERY CHARGER-FIRE
Total BATTERY PRODUCTS INC		\$72.48		
Paid Chk#	043097	3/16/2017	BEAUDRY OIL & PROPANE	
E 101-43000-217	Other Operating Supplies	\$764.65	374958	HYDRAULIC OIL-PW
E 101-43000-217	Other Operating Supplies	\$237.25	3749996	SUPPLIES-PW
Total BEAUDRY OIL & PROPANE		\$1,001.90		
Paid Chk#	043098	3/16/2017	BILLINGS SERVICE	
E 101-45200-212	Auto Expense (Fuel/Repair)	\$123.71		GAS-PARKS
E 101-42280-212	Auto Expense (Fuel/Repair)	\$168.19		GAS-FIRE
E 101-43000-212	Auto Expense (Fuel/Repair)	\$162.53		GAS-PW
Total BILLINGS SERVICE		\$454.43		
Paid Chk#	043099	3/16/2017	BOLTON & MENK INC	
E 101-49810-310	Other Professional Services	\$150.00	199770	AIRPORT LAYOUT PLAN
Total BOLTON & MENK INC		\$150.00		
Paid Chk#	043100	3/16/2017	BRAHAM, CITY OF	
E 700-50000-437	Other Miscellaneous	\$40,000.00		DISTRIBUTION EXCESS JP FUND BALANCE
Total BRAHAM, CITY OF		\$40,000.00		
Paid Chk#	043101	3/16/2017	BRIAN MATTHEW HAUER ENTERPRISE	
E 101-42280-310	Other Professional Services	\$103.80	5197	LIGHT BULB DISPOSAL-FIRE
Total BRIAN MATTHEW HAUER ENTERPRISE		\$103.80		
Paid Chk#	043102	3/16/2017	CORNER MART	
E 101-43000-212	Auto Expense (Fuel/Repair)	\$233.57		GAS-PW
E 101-45200-212	Auto Expense (Fuel/Repair)	\$112.90		GAS-PARKS
E 603-49450-212	Auto Expense (Fuel/Repair)	\$101.17		GAS-SEWER
E 700-50000-212	Auto Expense (Fuel/Repair)	\$131.50		GAS-JP
E 101-42110-212	Auto Expense (Fuel/Repair)	\$739.45		GAS-POLICE
Total CORNER MART		\$1,318.59		
Paid Chk#	043103	3/16/2017	DERUS GOVERNMENTAL CONSULTING	
E 101-41310-310	Other Professional Services	\$3,217.50		INTERIM CITY MGR-FEB 2017
E 101-49910-310	Other Professional Services	\$585.00		INTERIM CITY MGR-FEB 2017
E 602-49400-310	Other Professional Services	\$585.00		INTERIM CITY MGR-FEB 2017
E 603-49450-310	Other Professional Services	\$585.00		INTERIM CITY MGR-FEB 2017

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MARCH 2017

			Check Amt	Invoice	Comment
E 609-49750-310	Other Professional Services		\$585.00		INTERIM CITY MGR-FEB 2017
E 619-49900-310	Other Professional Services		\$292.50		INTERIM CITY MGR-FEB 2017
tal DERUS GOVERNMENTAL CONSULTING			\$5,850.00		
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Paid Chk# 043104	3/16/2017	DOVE FRETLAND PLLP			
E 101-41610-304	Legal Fees		\$1,063.00	73819	CIVIL RETAINER-FEB
E 101-41610-304	Legal Fees		\$3,103.52	73820	CRIMINAL RETAINER-FEB
Total DOVE FRETLAND PLLP			\$4,166.52		
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Paid Chk# 043105	3/16/2017	E.C.M. PUBLISHERS, INC.			
E 101-41110-351	Legal Notices Publishing		\$67.60	458388	2017 SUMMARY BUDGET AD
Total E.C.M. PUBLISHERS, INC.			\$67.60		
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Paid Chk# 043106	3/16/2017	EMERGENCY MEDICAL PRODUCTS			
E 101-42280-217	Other Operating Supplies		\$45.94	1887486	MEDICAL SUPPLIES-FIRE
Total EMERGENCY MEDICAL PRODUCTS			\$45.94		
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Paid Chk# 043107	3/16/2017	FAIRVIEW HEALTH SERVICES			
E 101-42280-305	Medical and Dental Fees		\$382.00	75001609	B KNOWLES PHYSICAL
Total FAIRVIEW HEALTH SERVICES			\$382.00		
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Paid Chk# 043108	3/16/2017	FIRE INSTRUCTION & RESCUE ED.			
E 101-42280-208	Training and Travel		\$160.00	2267	NFPA TRNG-2/16
E 101-42280-208	Training and Travel		\$160.00	2328	NFPA TRBG-3/2
Total FIRE INSTRUCTION & RESCUE ED.			\$320.00		
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Paid Chk# 043109	3/16/2017	FIRST LAB			
E 101-43000-305	Medical and Dental Fees		\$200.00	FL00166872	ANNUAL FEE-PW
E 101-45200-310	Other Professional Services		\$50.00	FL00166872	ANNUAL FEE-PARKS
Total FIRST LAB			\$250.00		
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Paid Chk# 043110	3/16/2017	GK CONSULTING LLC			
E 101-41940-309	EDP, Software and Design		\$900.00	1469	MARCH NETWORK
Total GK CONSULTING LLC			\$900.00		
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Paid Chk# 043111	3/16/2017	GOPHER STATE ONE CALL			
E 602-49400-310	Other Professional Services		\$6.75	7020561	FEB LOCATES
Total GOPHER STATE ONE CALL			\$6.75		
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Paid Chk# 043112	3/16/2017	GRAINGER			
E 101-42280-240	Small Tools and Minor Equip		\$532.00	9369640728	FLAMABLE LIQUID STORAGE CABINET-FIRE
Total GRAINGER			\$532.00		
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Paid Chk# 043113	3/16/2017	GRANITE ELECTRONICS			
E 101-42280-226	Radio Repair		\$136.13	153003746-1	RADIO CHARGER-FIRE
Total GRANITE ELECTRONICS			\$136.13		
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Paid Chk# 043114	3/16/2017	GRANITE LEDGE ELECTRICAL CONTR			
E 101-45500-310	Other Professional Services		\$332.50	P17062	REPAIRS-LIBRARY
otal GRANITE LEDGE ELECTRICAL CONTR			\$332.50		
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Paid Chk# 043115	3/16/2017	HABERMAN, DIONNE			
E 101-49910-208	Training and Travel		\$159.12		FEB 2017 OGILVIE MILEAGE
Total HABERMAN, DIONNE			\$159.12		
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Paid Chk# 043116	3/16/2017	KAY PARK REC CORP			
E 101-45200-437	Other Miscellaneous		\$4,990.00	177788	PICNIC TABLES-PARKS
E 101-45200-401	Repairs/Maint Buildings		\$142.00	177788	ARCHWAY PEDESTAL

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MARCH 2017

		Check Amt	Invoice	Comment
Total KAY PARK REC CORP		\$5,132.00		
Paid Chk#	043117	3/16/2017	KOCHS HARDWARE HANK	
E 101-45200-215	Shop Supplies	\$155.81	3181	SHOP SUPPLIES-PARKS
E 101-43000-215	Shop Supplies	\$139.43	3181	SHOP SUPPLIES-PW
E 101-42110-437	Other Miscellaneous	\$21.98	3181	SUPPLIES-POLICE
E 101-43000-230	Safety	\$63.86	3181	SAFETY SUPPLIES-CITY
E 101-45200-401	Repairs/Maint Buildings	\$41.92	3181	PIPE-ARCHWAY
E 603-49450-217	Other Operating Supplies	\$256.01	3181	SUPPLIES-SEWER
E 602-49400-217	Other Operating Supplies	\$43.95	3181	SUPPLIES-WATER
E 101-41940-217	Other Operating Supplies	\$29.94	3181	SUPPLIES-CITY
E 101-42280-217	Other Operating Supplies	\$186.22	3181	SUPPLIES-FIRE
Total KOCHS HARDWARE HANK		\$939.12		
Paid Chk#	043118	3/16/2017	LEAGUE OF MINNESOTA CITIES	
E 101-42110-208	Training and Travel	\$540.00	250141	PATROL SUBSCRIPTION
Total LEAGUE OF MINNESOTA CITIES		\$540.00		
Paid Chk#	043119	3/16/2017	M.E. PLUMBING & HEATING	
E 602-49400-310	Other Professional Services	\$1,281.21	38483	WATER TRMT PLANT SERVICE
Total M.E. PLUMBING & HEATING		\$1,281.21		
Paid Chk#	043120	3/16/2017	MEYERS MILACA PARTS CITY	
E 101-45200-221	Equipment Parts/Repairs	\$114.67	2071	PARTS-PARKS
E 101-45200-240	Small Tools and Minor Equip	\$182.33	2071	GARAGE JACK-PARKS
Total MEYERS MILACA PARTS CITY		\$297.00		
Paid Chk#	043121	3/16/2017	MIDWEST MACHINERY CO.	
E 101-43000-221	Equipment Parts/Repairs	\$86.48	1414275	MOWER PARTS-PW
Total MIDWEST MACHINERY CO.		\$86.48		
Paid Chk#	043122	3/16/2017	MILACA AUTO VALUE	
E 101-43000-221	Equipment Parts/Repairs	\$868.17	1302823	PARTS-PW
E 603-49450-221	Equipment Parts/Repairs	\$25.42	1302823	PARTS-SEWER
E 101-45200-221	Equipment Parts/Repairs	\$21.98	1302823	PARTS-PARKS
Total MILACA AUTO VALUE		\$915.57		
Paid Chk#	043123	3/16/2017	MILACA IRON & METAL	
E 101-45200-437	Other Miscellaneous	\$31.71	1652398	METAL FOR PICNIC TABLES-PARKS
E 101-43000-221	Equipment Parts/Repairs	\$291.64	1652420	METAL FOR BARRICADES-PW
Total MILACA IRON & METAL		\$323.35		
Paid Chk#	043124	3/16/2017	MILACA, CITY OF	
E 700-50000-437	Other Miscellaneous	\$40,000.00		DISTRIBUTION JP EXCESS FUND BALANCE
Total MILACA, CITY OF		\$40,000.00		
Paid Chk#	043125	3/16/2017	MILLE LACS CO. AUDITOR	
E 101-41940-201	Accessories (paper, pens, etc)	\$112.60		PARCEL REPORTS
Total MILLE LACS CO. AUDITOR		\$112.60		
Paid Chk#	043126	3/16/2017	MILLE LACS COUNTY DAC	
E 101-41940-310	Other Professional Services	\$333.66	115144	CLEANING SVCS - JAN 17
Total MILLE LACS COUNTY DAC		\$333.66		
Paid Chk#	043127	3/16/2017	MN COMPUTER SYSTEMS INC	
E 619-49900-310	Other Professional Services	\$39.30	210067	COPIER MAINTENANCE-DEP REG
E 101-41940-310	Other Professional Services	\$64.97	210383	COPIER MAINTENANCE-CITY
Total MN COMPUTER SYSTEMS INC		\$104.27		

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Paid Chk# 043128	3/16/2017	MN DEPT OF HEALTH			
G 602-20810		Water Test Fee Payable	\$1,590.00	1480002 MILA	1ST QTR TEST FEE
		Total MN DEPT OF HEALTH	\$1,590.00		
Paid Chk# 043129	3/16/2017	MTI DISTRIBUTING			
E 101-45200-221		Equipment Parts/Repairs	\$898.74	1103434	MOWER PARTS-PARKS
		Total MTI DISTRIBUTING	\$898.74		
Paid Chk# 043130	3/16/2017	NAT L VOLUNTEER FIRE COUNCIL			
E 101-42280-433		Dues and Subscriptions	\$49.00		ANNUAL DUES
		Total NAT L VOLUNTEER FIRE COUNCIL	\$49.00		
Paid Chk# 043131	3/16/2017	NORTHERN SAFETY CO.			
E 101-45200-437		Other Miscellaneous	\$290.37	902320277	SAFETY SUPPLIES-PARKS
		Total NORTHERN SAFETY CO.	\$290.37		
Paid Chk# 043132	3/16/2017	NORTHLAND FIRE PROTECTION			
E 101-45200-310		Other Professional Services	\$186.90	25907	FIRE EXTINGUISHER-PARKS
E 101-43000-310		Other Professional Services	\$252.75	25908	FIRE EXTINGUISHER-PW
E 101-42280-310		Other Professional Services	\$136.15	25909	FIRE EXTINGUISHER-FIRE
E 101-42110-310		Other Professional Services	\$139.80	25910	FIRE EXTINGUISHER-POLICE
		Total NORTHLAND FIRE PROTECTION	\$715.60		
Paid Chk# 043133	3/16/2017	QUILL CORPORATION			
E 101-41940-217		Other Operating Supplies	\$44.95	4505343	CLEANING SUPPLIES-CITY
E 101-41940-201		Accessories (paper, pens, etc)	\$4.98	4505343	OFC SUPPLIES-CITY
		Total QUILL CORPORATION	\$49.93		
Paid Chk# 043134	3/16/2017	RADARSIGN LLC			
E 101-42110-221		Equipment Parts/Repairs	\$20.00	5215	KEYS-RADAR SIGN-POLICE
		Total RADARSIGN LLC	\$20.00		
Paid Chk# 043135	3/16/2017	SENSUS			
E 602-49400-309		EDP, Software and Design	\$832.99	ZA17014906	ANNUAL SUPPORT
E 603-49450-309		EDP, Software and Design	\$832.99	ZA17014906	ANNUAL SUPPORT
		Total SENSUS	\$1,665.98		
Paid Chk# 043136	3/16/2017	STREICHER S			
E 101-42110-434		Uniforms	\$205.94	11249182	BOOTS-QUAINTANCE
		Total STREICHER S	\$205.94		
Paid Chk# 043137	3/16/2017	SUPER X POWER			
E 101-43000-221		Equipment Parts/Repairs	\$58.38	663497	CHOP SAW PARTS-PW
E 101-45200-437		Other Miscellaneous	\$88.43	663670	CHAIN SAW SAFETY KIT-PARKS
		Total SUPER X POWER	\$146.81		
Paid Chk# 043138	3/16/2017	TEALS MARKET			
E 101-41940-217		Other Operating Supplies	\$22.42	3141018	BREAKROOM SUPPLIES
		Total TEALS MARKET	\$22.42		
Paid Chk# 043139	3/16/2017	ZAHL-PMC			
E 101-49810-217		Other Operating Supplies	\$35.48	224315	SUPPLIES-AIRPORT
		Total ZAHL-PMC	\$35.48		
		10100 General Bank	\$112,224.97		

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Fund Summary**10100 General Bank**

101 GENERAL FUND	\$24,908.36
602 WATER FUND	\$4,426.88
603 SEWER FUND	\$1,800.59
609 MUNICIPAL LIQUOR FUND	\$585.00
619 DEPUTY REGISTRAR FUND	\$372.64
700 BRAHAM-MILACA JOINT POWERS	\$80,131.50
	<hr/>
	\$112,224.97

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10100 General Bank

Paid Chk#	Date	Account	Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk# 043005 2/7/2017 FRONTIER					
E 602-49400-321	Telephone	\$1.80	320-983-0121	PHONE SVC-WATER	
E 101-49810-321	Telephone	\$52.40	320-983-2648	PHONE SVC-AIRPORT	
E 101-41940-321	Telephone	\$207.33	320-983-3141	PHONE SVC-CITY HALL	
E 101-45500-321	Telephone	\$16.20	320-983-3141	PHONE SVC-LIBRARY	
E 101-41940-321	Telephone	\$52.27	320-983-3142	PHONE SVC-CITY HALL	
E 619-49900-321	Telephone	\$102.74	320-983-3143	PHONE SVC-DEP REG	
E 101-42280-321	Telephone	\$51.37	320-983-3465	PHONE SVC-FIRE	
E 101-45200-321	Telephone	\$49.27	320-983-5729	PHONE SVC-PARKS	
E 602-49400-321	Telephone	\$147.81	320-983-6134	PHONE SVC-WATER	
E 101-42110-321	Telephone	\$103.69	320-983-6166	PHONE SVC-POLICE	
E 101-43000-321	Telephone	\$107.77	320-983-6547	PHONE SVC-PW	
Total FRONTIER		\$892.65			
Paid Chk# 043006 2/7/2017 JIMS MILLE LACS DISPOSAL					
E 101-42280-384	Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE	
E 101-43000-384	Refuse/Garbage Disposal	\$80.67	211948	GARBAGE-CITY	
E 101-45200-384	Refuse/Garbage Disposal	\$45.37	211948	GARBAGE-PARKS	
E 101-43000-311	Snow Removal	\$900.00	302877	SNOW REMOVAL-JAN 2017	
Total JIMS MILLE LACS DISPOSAL		\$1,051.04			
Paid Chk# 043007 2/7/2017 MILACA BLDG CENTER					
E 101-42280-217	Other Operating Supplies	\$16.70	3141	SHELF-FIRE DEPT	
E 101-45200-215	Shop Supplies	\$36.18	3141	SHOP SUPPLIES-PARKS	
Total MILACA BLDG CENTER		\$52.88			
Paid Chk# 043008 2/7/2017 MN DEPT OF HEALTH					
E 602-49400-433	Dues and Subscriptions	\$32.00		J OLDENBURG CLASS D	
Total MN DEPT OF HEALTH		\$32.00			
Paid Chk# 043009 2/7/2017 MN DNR - DIVISION OF WATER					
E 602-49400-433	Dues and Subscriptions	\$390.32	1972-0092	ANNUAL REPORT OF WATER USE	
Total MN DNR - DIVISION OF WATER		\$390.32			
Paid Chk# 043010 2/7/2017 MN PUBLIC FACILITIES AUTHORITY					
E 602-49400-611	Bond Interest	\$8,822.15	MPFA050055R	WATER TRMT FACILITY-INTEREST	
Total MN PUBLIC FACILITIES AUTHORITY		\$8,822.15			
Paid Chk# 043078 2/23/2017 AMAZON					
E 101-42110-201	Accessories (paper, pens, etc)	\$61.19	016701753650	SQUEEZE BALLS - POLICE	
E 101-43000-215	Shop Supplies	\$120.16	054670368766	PRINTER TONER - PW	
E 101-41940-201	Accessories (paper, pens, etc)	\$39.58	054670368766	FILE FOLDERS - CITY	
E 101-41940-217	Other Operating Supplies	\$34.18	070959490087	CLEANING SUPPLIES-CITY	
E 101-41110-201	Accessories (paper, pens, etc)	\$136.30	128758307815	FLAG - COUNCIL CHAMBERS	
E 619-49900-201	Accessories (paper, pens, etc)	\$53.37	159885684215	THERMAL PAPER ROLLS-DEP REG	
E 101-41110-201	Accessories (paper, pens, etc)	\$19.60	175189431233	USB CABLE - RECORDER	
E 101-41110-201	Accessories (paper, pens, etc)	\$168.27	292965493336	MINUTE BOOK-COUNCIL	
Total AMAZON		\$632.65			
Paid Chk# 043079 2/23/2017 BLUE CROSS BLUE SHIELD OF MINN					
G 101-21706	Medical Insur.	\$11,023.79	7S034-F0 1	MEDICAL INSUR-MAR 2017	
Total BLUE CROSS BLUE SHIELD OF MINN		\$11,023.79			
Paid Chk# 043080 2/23/2017 DELTA DENTAL OF MN					
G 101-21712	Dental	\$52.40	6793555	PED DENTAL-MAR 2017	
Total DELTA DENTAL OF MN		\$52.40			

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Paid Chk# 043081 2/23/2017 FAMILY HERITAGE				
G 101-21707	Disability	\$135.00	619192	SUPPL LIFE INS - FEB 2017
Total FAMILY HERITAGE		\$135.00		
Paid Chk# 043082 2/23/2017 L.E.L.S.				
G 101-21710	Union Dues	\$147.00	LOCAL #238	POLICE UNION DUES-MAR 2017
Total L.E.L.S.		\$147.00		
Paid Chk# 043083 2/23/2017 MN BENEFITS				
G 101-21712	Dental	\$115.73		LIFE/DENTAL-MAR 2017
G 101-21709	Life Insur.	\$434.81		LIFE/DENTAL-MAR 2017
Total MN BENEFITS		\$550.54		
Paid Chk# 043084 2/23/2017 QUALITY FLOW SYSTEMS				
E 603-49450-310	Other Professional Services	\$9,268.00	33133	REPAIR LIFT PUMP
Total QUALITY FLOW SYSTEMS		\$9,268.00		
Paid Chk# 043085 2/23/2017 U.S. POSTMASTER				
E 602-49400-322	Postage	\$105.63		FEB BILLINGS
E 603-49450-322	Postage	\$105.64		FEB BILLINGS
Total U.S. POSTMASTER		\$211.27		
Paid Chk# 043086 2/23/2017 UNIVERSITY OF MINNESOTA (TREE)				
E 101-45200-208	Training and Travel	\$200.00		SHADE TREE SHORT-G MOYER-3/14-15
Total UNIVERSITY OF MINNESOTA (TREE)		\$200.00		
Paid Chk# 043087 2/23/2017 USABLE LIFE				
G 101-21707	Disability	\$227.10	101408001G	DISABILITY/LIFE
Total USABLE LIFE		\$227.10		
Paid Chk# 043088 2/23/2017 VERIZON WIRELESS				
E 101-42110-321	Telephone	\$231.15	9780027023	FEB WIRELESS ROUTER/PHONE SVC
E 602-49400-321	Telephone	\$35.01	9780057023	FEB WIRELESS ROUTER SVC
E 101-43000-321	Telephone	\$75.51	9780157829	CELL PHONE SVC-FEB
E 101-45200-321	Telephone	\$63.49	9780157829	CELL PHONE SVC-FEB
E 101-42280-321	Telephone	\$44.26	9780157929	CELL PHONE SVC-FEB
Total VERIZON WIRELESS		\$449.42		
Paid Chk# 043089 2/23/2017 VISA				
E 101-43000-433	Dues and Subscriptions	\$20.00		BURLKUND BOILER LICENSE-DEPT LABOR/INDUSTRY
E 101-42280-434	Uniforms	\$59.80		FIRE DEPT PINS-OUR DESIGNS
Total VISA		\$79.80		
10100 General Bank		\$34,218.01		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$15,153.54
602 WATER FUND	\$9,534.72
603 SEWER FUND	\$9,373.64
619 DEPUTY REGISTRAR FUND	\$156.11
	\$34,218.01

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10900 Liquor Bank

Paid Chk# 917005E 2/7/2017 EAST CENTRAL ENERGY

E 609-49750-381	Utilities	\$1,697.77	7115200	ELECTRIC
Total EAST CENTRAL ENERGY		\$1,697.77		

Paid Chk# 917006E 2/13/2017 CENTERPOINT ENERGY

E 609-49750-381	Utilities	\$675.61	128-000-782-1	NATURAL GAS
Total CENTERPOINT ENERGY		\$675.61		

Paid Chk# 917007E 2/20/2017 MN DEPT OF REVENUE

G 609-20800	Sales Tax Payable	\$13,500.00	9576201	LIQUOR SALES TAX
E 609-49750-201	Accessories (paper, pens, etc)	\$2.00	9576201	USE TAX-QUILL INV #3830178
Total MN DEPT OF REVENUE		\$13,502.00		

Paid Chk# 917008E 2/15/2017 MILACA, CITY OF (WATER/SEWER)

E 609-49750-381	Utilities	\$31.43	01-00015990	WATER/SEWER
Total MILACA, CITY OF (WATER/SEWER)		\$31.43		

10900 Liquor Bank \$15,906.81

Fund Summary

10900 Liquor Bank

609 MUNICIPAL LIQUOR FUND	\$15,906.81
	\$15,906.81

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10900 Liquor Bank

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk# 024002	3/13/2017	JIMS MILLE LACS DISPOSAL			
E 609-49750-384		Refuse/Garbage Disposal	\$63.18	219225	REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL			\$63.18		
Paid Chk# 024003	3/16/2017	AMERICAN BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$171.96	8269708817	NA
Total AMERICAN BOTTLING CO.			\$171.96		
Paid Chk# 024004	3/16/2017	AMERIPRIDE			
E 609-49750-310		Other Professional Services	\$90.65	2200887712	RUGS
Total AMERIPRIDE			\$90.65		
Paid Chk# 024005	3/16/2017	CRYSTAL SPRINGS ICE			
E 609-49750-259		Other For Resale	\$136.76	003.B002911	MISC
Total CRYSTAL SPRINGS ICE			\$136.76		
Paid Chk# 024006	3/16/2017	GODFATHER S EXTERMINATING			
E 609-49750-310		Other Professional Services	\$51.21	117904	PEST CONTROL
Total GODFATHER S EXTERMINATING			\$51.21		
Paid Chk# 024007	3/16/2017	GRANITE CITY JOBBING			
E 609-49750-256		Tobacco Products For Resale	\$789.75	37452	TOBACCO
E 609-49750-259		Other For Resale	\$609.05	37452	MISC
E 609-49750-333		Freight and Express	\$4.25	37452	DELIVERY
E 609-49750-256		Tobacco Products For Resale	\$838.15	38197	TOBACCO
E 609-49750-259		Other For Resale	\$151.10	38197	MISC
E 609-49750-333		Freight and Express	\$4.25	38197	DELIVERY
E 609-49750-256		Tobacco Products For Resale	\$1,933.87	38981	TOBACCO
E 609-49750-259		Other For Resale	\$256.18	38981	MISC
E 609-49750-254		Mix/Non Alcoholic	\$26.45	38981	NA
E 609-49750-333		Freight and Express	\$4.25	38981	DELIVERY
E 609-49750-254		Mix/Non Alcoholic	\$3.69	39717	NA
E 609-49750-259		Other For Resale	\$52.70	39717	MISC
E 609-49750-256		Tobacco Products For Resale	\$682.35	39717	TOBACCO
E 609-49750-333		Freight and Express	\$4.25	39717	DELIVERY
Total GRANITE CITY JOBBING			\$5,360.29		
Paid Chk# 024008	3/16/2017	JEYS, VICTORIA			
E 609-49750-208		Training and Travel	\$84.66		REIMB BREAKTHRU BEV SPRING SHOW-3/9
Total JEYS, VICTORIA			\$84.66		
Paid Chk# 024009	3/16/2017	KOCHS HARDWARE HANK			
E 609-49750-217		Other Operating Supplies	\$69.84	3752	SUPPLIES
Total KOCHS HARDWARE HANK			\$69.84		
Paid Chk# 024010	3/16/2017	M. AMUNDSON LLP			
E 609-49750-217		Other Operating Supplies	\$150.00	232170	SUPPLIES
E 609-49750-256		Tobacco Products For Resale	\$2,245.37	232245	TOBACCO
E 609-49750-259		Other For Resale	\$107.50	232245	MISC
E 609-49750-217		Other Operating Supplies	\$30.00	232245	SUPPLIES
E 609-49750-256		Tobacco Products For Resale	\$238.05	232410	TOBACCO
E 609-49750-259		Other For Resale	\$245.05	232410	MISC
E 609-49750-217		Other Operating Supplies	\$22.50	232410	SUPPLIES
E 609-49750-256		Tobacco Products For Resale	\$423.48	233238	TOBACCO
E 609-49750-259		Other For Resale	\$327.15	233238	MISC
Total M. AMUNDSON LLP			\$3,789.10		

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Paid Chk# 024011 3/16/2017 MILLER TRUCKING				
E 609-49750-333	Freight and Express	\$40.00	4870	DELIVERY
Total MILLER TRUCKING		\$40.00		
Paid Chk# 024012 3/16/2017 NORTHLAND FIRE PROTECTION				
E 609-49750-310	Other Professional Services	\$60.34	25816	FIRE EXTINGUISHER
Total NORTHLAND FIRE PROTECTION		\$60.34		
Paid Chk# 024013 3/16/2017 RED BULL DISTRIBUTION CO INC				
E 609-49750-254	Mix/Non Alcoholic	(\$12.00)	13531-929	NA-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$884.50	K-23218068	NA
Total RED BULL DISTRIBUTION CO INC		\$872.50		
Paid Chk# 024014 3/16/2017 ST. CLOUD REFRIGERATION				
E 609-49750-310	Other Professional Services	\$328.64	W14020	HVAC MAINTENANCE
Total ST. CLOUD REFRIGERATION		\$328.64		
Paid Chk# 024015 3/16/2017 VIKING BOTTLING CO.				
E 609-49750-254	Mix/Non Alcoholic	\$150.32	1892765	NA
E 609-49750-254	Mix/Non Alcoholic	\$108.82	1898539	NA
E 609-49750-254	Mix/Non Alcoholic	\$116.30	1904684	NA
Total VIKING BOTTLING CO.		\$375.44		
10900 Liquor Bank		\$11,494.57		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$11,494.57
	\$11,494.57

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		Check Amt	Invoice	Comment
10900 Liquor Bank				
Paid Chk#	023954	2/2/2017	ARTISAN BEER COMPANY	
E 609-49750-252	Beer For Resale	\$32.00	3154320	BEER
Total ARTISAN BEER COMPANY		\$32.00		
Paid Chk#	023955	2/2/2017	BELLBOY CORP.	
E 609-49750-251	Liquor For Resale	\$1,442.32	57124000	LIQUOR
Total BELLBOY CORP.		\$1,442.32		
Paid Chk#	023956	2/2/2017	BERNICKS	
E 609-49750-254	Mix/Non Alcoholic	\$35.40	217464	NA
E 609-49750-252	Beer For Resale	\$499.45	217465	BEER
E 609-49750-254	Mix/Non Alcoholic	\$22.70	217465	NA
E 609-49750-254	Mix/Non Alcoholic	\$113.30	219944	NA
E 609-49750-252	Beer For Resale	\$86.20	219945	BEER
E 609-49750-254	Mix/Non Alcoholic	\$20.00	222419	NA
E 609-49750-252	Beer For Resale	\$1,023.75	222420	BEER
E 609-49750-254	Mix/Non Alcoholic	\$46.65	224966	NA
E 609-49750-252	Beer For Resale	\$140.10	224967	BEER
E 609-49750-253	Wine For Resale	\$30.75	224967	WINE
E 609-49750-254	Mix/Non Alcoholic	\$18.95	224967	NA
Total BERNICKS		\$2,037.25		
Paid Chk#	023957	2/2/2017	BREAKTHRU BEVERAGE MN	
E 609-49750-254	Mix/Non Alcoholic	\$28.59	1080578582	NA
E 609-49750-251	Liquor For Resale	\$4,029.36	1080578582	LIQUOR
E 609-49750-333	Freight and Express	\$60.12	1080578582	DELIVERY
E 609-49750-251	Liquor For Resale	\$206.49	1080578583	LIQUOR
E 609-49750-333	Freight and Express	\$1.85	1080578583	DELIVERY
E 609-49750-253	Wine For Resale	\$174.00	1080584550	WINE
E 609-49750-251	Liquor For Resale	\$6,357.10	1080584550	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$94.00	1080584550	NA
E 609-49750-333	Freight and Express	\$144.31	1080584550	DELIVERY
Total BREAKTHRU BEVERAGE MN		\$11,095.82		
Paid Chk#	023958	2/2/2017	C & L DISTRIBUTING CO.	
E 609-49750-252	Beer For Resale	(\$11.28)	355-470	BEER-CREDIT
E 609-49750-252	Beer For Resale	(\$17.60)	3663167	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$50.95	663769	NA
E 609-49750-252	Beer For Resale	\$3,571.65	663769	BEER
E 609-49750-252	Beer For Resale	\$709.10	663770	BEER
E 609-49750-253	Wine For Resale	\$32.00	663770	WINE
E 609-49750-252	Beer For Resale	\$4,724.60	666403	BEER
E 609-49750-254	Mix/Non Alcoholic	\$96.70	666403	NA
E 609-49750-252	Beer For Resale	\$350.25	666404	BEER
E 609-49750-252	Beer For Resale	\$167.50	668076	BEER
E 609-49750-254	Mix/Non Alcoholic	(\$14.00)	669100	NA
E 609-49750-252	Beer For Resale	\$8,231.22	669100	BEER
E 609-49750-252	Beer For Resale	\$330.15	669101	BEER
E 609-49750-252	Beer For Resale	\$5,260.10	671769	BEER
E 609-49750-254	Mix/Non Alcoholic	\$83.25	671769	NA
E 609-49750-252	Beer For Resale	\$407.45	671770	BEER
Total C & L DISTRIBUTING CO.		\$23,972.04		
Paid Chk#	023959	2/2/2017	DAHLHEIMER DISTRIBUTING CO.	
E 609-49750-254	Mix/Non Alcoholic	\$44.00	1230172	NA
E 609-49750-260	Deposits	\$30.00	1230172	DEPOSIT
E 609-49750-252	Beer For Resale	\$29.20	1230172	BEER

***Check Detail Register©**

FEBRUARY 2017

		Check Amt	Invoice	Comment
E 609-49750-252	Beer For Resale	\$4,171.65	137862	BEER
E 609-49750-254	Mix/Non Alcoholic	\$191.65	137862	NA
E 609-49750-252	Beer For Resale	(\$32.46)	138106	BEER-CREDIT
E 609-49750-253	Wine For Resale	\$138.50	138285	WINE
E 609-49750-254	Mix/Non Alcoholic	\$17.65	138285	NA
E 609-49750-252	Beer For Resale	\$6,559.53	138285	BEER
E 609-49750-252	Beer For Resale	(\$42.00)	138395	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$84.00	138602	NA
E 609-49750-252	Beer For Resale	\$12,114.25	138602	BEER
E 609-49750-252	Beer For Resale	(\$44.00)	138771	BEER-CREDIT
E 609-49750-253	Wine For Resale	\$409.60	138935	WINE
E 609-49750-254	Mix/Non Alcoholic	\$132.00	138935	NA
E 609-49750-252	Beer For Resale	\$3,535.05	138935	BEER
E 609-49750-252	Beer For Resale	\$5,305.82	139278	BEER
E 609-49750-253	Wine For Resale	\$176.00	139278	WINE
E 609-49750-254	Mix/Non Alcoholic	\$42.00	139278	NA
E 609-49750-260	Deposits	(\$30.00)	139278	DEPOSIT
Total DAHLHEIMER DISTRIBUTING CO.		\$32,832.44		
<hr/>				
Paid Chk#	023960	2/2/2017	FRONTIER	
E 609-49750-321	Telephone	\$112.72	320983625511	FEB PHONE SVC
Total FRONTIER		\$112.72		
<hr/>				
Paid Chk#	023961	2/2/2017	GRANITE LEDGE ELECTRICAL CONTR	
E 609-49750-401	Repairs/Maint Buildings	\$2,415.00	P16109-B	LED RETROFIT
otal GRANITE LEDGE ELECTRICAL CONTR		\$2,415.00		
<hr/>				
Paid Chk#	023962	2/2/2017	INDIAN ISLAND WINERY	
E 609-49750-253	Wine For Resale	\$137.76	1443	BEER
Total INDIAN ISLAND WINERY		\$137.76		
<hr/>				
Paid Chk#	023963	2/2/2017	JEYS, VICTORIA	
E 609-49750-221	Equipment Parts/Repairs	\$173.10		REPLACE BATTERY BACKUP
E 609-49750-208	Training and Travel	\$30.60		REPLACE BATTERY BACKUP
Total JEYS, VICTORIA		\$203.70		
<hr/>				
Paid Chk#	023964	2/2/2017	JIMS MILLE LACS DISPOSAL	
E 609-49750-384	Refuse/Garbage Disposal	\$67.86	219225	REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL		\$67.86		
<hr/>				
Paid Chk#	023965	2/2/2017	JOHNSON BROTHERS LIQUOR CO.	
E 609-49750-253	Wine For Resale	\$217.70	5626497	WINE
E 609-49750-333	Freight and Express	\$8.10	5626497	DELIVERY
E 609-49750-252	Beer For Resale	\$21.99	5626498	BEER
E 609-49750-251	Liquor For Resale	\$81.70	5626499	LIQUOR
E 609-49750-253	Wine For Resale	\$472.25	5626499	WINE
E 609-49750-333	Freight and Express	\$12.96	5626499	DELIVERY
E 609-49750-252	Beer For Resale	\$97.80	5626500	BEER
E 609-49750-251	Liquor For Resale	\$652.60	5626501	LIQUOR
E 609-49750-333	Freight and Express	\$8.26	5626501	DELIVERY
E 609-49750-251	Liquor For Resale	\$922.74	5631449	LIQUOR
E 609-49750-253	Wine For Resale	\$1,079.45	5631449	WINE
E 609-49750-333	Freight and Express	\$52.64	5631449	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	\$37.00	5631449	NA
E 609-49750-251	Liquor For Resale	\$985.40	5631450	LIQUOR
E 609-49750-333	Freight and Express	\$13.12	5631450	DELIVERY
E 609-49750-251	Liquor For Resale	\$613.12	5636337	LIQUOR
E 609-49750-333	Freight and Express	\$8.26	5636337	DELIVERY

***Check Detail Register©**

FEBRUARY 2017

		Check Amt	Invoice	Comment
E 609-49750-253	Wine For Resale	\$1,187.05	5636338	WINE
E 609-49750-251	Liquor For Resale	\$6,218.75	5636338	LIQUOR
E 609-49750-333	Freight and Express	\$180.63	5636338	DELIVERY
E 609-49750-253	Wine For Resale	\$901.65	5641207	WINE
E 609-49750-251	Liquor For Resale	\$887.50	5641207	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$24.00	5641207	NA
E 609-49750-333	Freight and Express	\$51.84	5641207	DELIVERY
E 609-49750-251	Liquor For Resale	\$629.24	5641208	LIQUOR
E 609-49750-333	Freight and Express	\$6.87	5641208	DELIVERY
E 609-49750-333	Freight and Express	(\$1.62)	607184	DELIVERY-CREDIT
E 609-49750-253	Wine For Resale	(\$66.67)	607911	WINE-CREDIT
E 609-49750-333	Freight and Express	(\$1.62)	607911	DELIVERY-CREDIT
Total JOHNSON BROTHERS LIQUOR CO.		\$15,302.71		
<hr/>				
Paid Chk#	023966	2/2/2017	MINNESTALGIA WINERY	
E 609-49750-253	Wine For Resale	\$270.00	4682	WINE
Total MINNESTALGIA WINERY		\$270.00		
<hr/>				
Paid Chk#	023967	2/2/2017	NORTHERN HOLLOW WINERY	
E 609-49750-253	Wine For Resale	\$120.60	1079	WINE
Total NORTHERN HOLLOW WINERY		\$120.60		
<hr/>				
Paid Chk#	023968	2/2/2017	PAUSTIS WINE COMPANY	
E 609-49750-253	Wine For Resale	\$858.00	8576437	WINE
E 609-49750-333	Freight and Express	\$10.00	8576437	DELIVERY
Total PAUSTIS WINE COMPANY		\$868.00		
<hr/>				
Paid Chk#	023969	2/2/2017	PHILLIPS WINE AND SPIRITS	
E 609-49750-251	Liquor For Resale	(\$13.52)	2100538	LIQUOR
E 609-49750-253	Wine For Resale	\$13.52	2100538	WINE
E 609-49750-254	Mix/Non Alcoholic	\$108.75	2100538	NA
E 609-49750-333	Freight and Express	\$1.62	2100538	DELIVERY
E 609-49750-253	Wine For Resale	\$75.90	2104025	WINE
E 609-49750-254	Mix/Non Alcoholic	\$53.00	2104025	NA
E 609-49750-251	Liquor For Resale	\$829.55	2104025	LIQUOR
E 609-49750-333	Freight and Express	\$16.20	2104025	DELIVERY
E 609-49750-253	Wine For Resale	\$326.95	2107378	WINE
E 609-49750-251	Liquor For Resale	\$2,467.85	2107378	LIQUOR
E 609-49750-333	Freight and Express	\$69.66	2107378	DELIVERY
E 609-49750-253	Wine For Resale	\$306.50	2110747	WINE
E 609-49750-251	Liquor For Resale	\$1,510.11	2110747	LIQUOR
E 609-49750-333	Freight and Express	\$33.49	2110747	DELIVERY
E 609-49750-251	Liquor For Resale	(\$169.92)	254996	LIQUOR-CREDIT
E 609-49750-333	Freight and Express	(\$1.62)	254996	DELIVERY-CREDIT
Total PHILLIPS WINE AND SPIRITS		\$5,628.04		
<hr/>				
Paid Chk#	023970	2/2/2017	SOUTHERN GLAZERS OF MN	
E 609-49750-251	Liquor For Resale	\$1,490.00	1495877	LIQUOR
E 609-49750-333	Freight and Express	\$17.82	1495877	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	\$48.00	1495878	NA
E 609-49750-333	Freight and Express	\$3.10	1495878	DELIVERY
E 609-49750-253	Wine For Resale	\$543.00	1495879	WINE
E 609-49750-333	Freight and Express	\$9.30	1495879	DELIVERY
E 609-49750-251	Liquor For Resale	\$150.05	1498214	LIQUOR
E 609-49750-333	Freight and Express	\$3.10	1498214	DELIVERY
E 609-49750-253	Wine For Resale	\$246.00	1498215	WINE
E 609-49750-333	Freight and Express	\$9.30	1498215	DELIVERY
E 609-49750-251	Liquor For Resale	\$1,212.71	1500569	LIQUOR

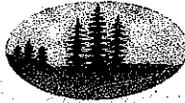
***Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express		\$10.98	1500569	DELIVERY
E 609-49750-251	Liquor For Resale		\$510.74	1503057	LIQUOR
E 609-49750-333	Freight and Express		\$4.97	1503057	DELIVERY
Total SOUTHERN GLAZERS OF MN			\$4,259.07		
<hr/>					
Paid Chk# 023971	2/2/2017	THE WINE COMPANY			
E 609-49750-253	Wine For Resale		\$200.00	26905	WINE
E 609-49750-333	Freight and Express		\$10.00	26905	DELIVERY
Total THE WINE COMPANY			\$210.00		
<hr/>					
Paid Chk# 023972	2/2/2017	VINOCOPIA			
E 609-49750-253	Wine For Resale		\$19.33	172082	WINE
E 609-49750-251	Liquor For Resale		\$125.25	172082	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$24.00	172082	NA
E 609-49750-333	Freight and Express		\$7.50	172082	DELIVERY
Total VINOCOPIA			\$176.08		
<hr/>					
Paid Chk# 023973	2/2/2017	WINE MERCHANTS			
E 609-49750-253	Wine For Resale		\$91.00	7116652	WINE
E 609-49750-333	Freight and Express		\$1.62	7116652	DELIVERY
E 609-49750-253	Wine For Resale		\$300.00	7118289	WINE
E 609-49750-333	Freight and Express		\$8.10	7118289	DELIVERY
Total WINE MERCHANTS			\$400.72		
<hr/>					
Paid Chk# 023986	2/23/2017	AMAZON			
E 609-49750-201	Accessories (paper, pens, etc)		\$418.68	279429331505	OFC SUPPLIES
Total AMAZON			\$418.68		
<hr/>					
Paid Chk# 023987	2/23/2017	VERIZON WIRELESS			
E 609-49750-309	EDP, Software and Design		\$41.52	9780027023	FEB DIGITAL SIGN
Total VERIZON WIRELESS			\$41.52		
10900 Liquor Bank			\$102,044.33		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$102,044.33
	\$102,044.33



CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

Permit No. <u>2017-001</u>
Return to City Hall By: <u>08.01.2017</u>
Date of Application: _____

NAME OF SPECIAL EVENT: 2nd Annual Milaca Car Show

TYPE OF SPECIAL EVENT: Parade _____ Runs/Walks _____ Other: Car Show

Applicant's or Organization's Name: _____

Name of Contact Person: Sherie Billings (320) 267-2090 Daytime Phone: _____

Address: Darryl Stimmler (320) 980-8197 Evening Phone: _____

_____ Fax Phone #: _____

Email Address: billings@citlink.net

Other permits may be required for your event. This application will allow you to apply for the Special Event Permit along with Street Closings, Banners/Signs, and Parade Permits. All information needed for these permits are attached to this application. You must obtain a separate application for Park/Shelter Reservations, Temporary 3.2, Malt Beverage license, or Fireworks Permit.

Starting Date 9/16/2017 Starting Time setup 8:AM Show starts 10AM

Ending Date 9/16/2017 Ending Time show end 3pm Cleanup 4pm

Estimated Number of Participants Attending the Event 150

Number of Sanitary Facilities use whats in park Sanitary Locations Cowick Building

Where will Individuals Park Parking lot

Will Security Be Provided Yes No Explain Arrangements: _____

If using a public address system, give the location of speakers will be right by registration table at the parking lot entrance

How will drinking water be provided we have asked a local group to sell concessions!

Will electricity be required, and if so, how will it be provided we will be using our own generator

How will refuse be disposed of use garbage cans in park

Will the Special Event require the use of a park/shelter Yes No if no group selling food wants to use one.

(if yes, a park/shelter reservation form must be obtained from the City of Milaca)

Milaca Car Show

Saturday September 17, 2016

At the Bandshell In Rec Park

10 a.m. to 2 p.m.

Trophy for Peoples Choice

Trophies for 1st and 2nd place in each class

\$5.00 registration.

Rain or Shine

*\$50 pre Reg. drawing
Best paint Most Chrome, farthest traveled*



A: 1900-1946 CAR

F: 1980-1994 Car

B: 1947-1954 CAR

G: Street Rods

C: 1955-1963 CAR

H: 1964-Older Pick ups

D: 1964-1969 CAR

I: 1965-Newer Pick ups

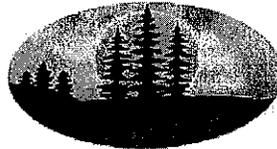
E: 1970-1979 CAR

J: Open Class

For information call Darryl 320-980-8197 or Sherie 320-267-2090

FEB 13 2017

CITY OF MILACA
255 1st St E
MILACA MN 56353



320-983-3141
320-983-3142 FAX
www.cityofmilaca.org

PLEASE CHECK ONE OF THE FOLLOWING THAT BEST DESCRIBES YOUR APPLICATION:

Peddler Application: A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of offering for sale, displaying or exposing for sale, selling or attempting to sell, and delivering immediately upon sale, the goods, wares, products, merchandise or other personal property that the person is carrying or otherwise transporting. The term *PEDDLER* shall mean the same as the term *HAWKER*. Fee of \$10.00

Solicitor Application: A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services, of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person's activity is to obtain or attempt to obtain orders as discussed above. The term shall mean the same as the term *CANVASSER*. No Fee

Transient Merchant Application: A person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty storefront for the purpose of exposing or displaying for sale, selling or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property and who does not remain or intend to remain in any one location for more than 14 consecutive days. Fee of \$25.00

NAME OF APPLICANT: Sara Beth Liebeck
FIRST FULL MIDDLE LAST

OTHER OFFICIAL NAMES USED BY APPLICANT: Sara Johnson

PERMANENT ADDRESS: 42160 Lake Ridge Drive Big Lake MN 55309
CITY STATE ZIP

APPLICANT HOME PHONE: _____ APPLICANT CELL PHONE: 7632195340

APPLICANT IS: Individual Partnership Corporation Other Organization

FULL NAME OF BUSINESS OR ORGANIZATION: The Ice Cream Machine, LLC

BUSINESS ADDRESS: Same ↑
CITY STATE ZIP

BUSINESS TELEPHONE: _____ BUSINESS CELL PHONE: _____

If employed, name of employer: _____

Address of employer: _____

If you checked Partnership, Corporation, or Other Organization, please complete the following.

Is Partnership, Corporation or Other Organization organized under Minnesota Law? _____ Yes _____ No

a) If no, State in which organized: _____

b) Is Organization authorized to do business in Minnesota: _____ Yes _____ No

c) Attach a copy of Certificate of Authority to transact business in Minnesota.

Address of registered office of registered agent in State of Minnesota:

City State Zip

Attach a list of every agent or employee of the applicant who will transact business within the City of Milaca on behalf of the applicant. If you checked Peddler Applicant on front page, each person must also submit a Background Consent Form. Please make copies if needed.

Name Address Telephone Number Driver's License # (along with a copy of license)

Type of business to be conducted: selling prepackaged frozen treats

Have goods to be sold been grown or produced by you? _____ Yes X No

Location where business will be conducted: (Please list streets or describe precise area. If business is to be conducted from one location, please give street address: City of Milaca

Length of time license is desired: _____ Days From _____ to _____

_____ Hours From _____ to _____

0 Months from march to September

Describe vehicle(s) to be used, if any: 1993 chev multi YAE 4931
 Year Make Color License #

Year Make Color License #

Do you have similar licenses in any other city: X Yes _____ No

If yes, please name cities: Buffalo, Foley

Please attach a copy of Permit for retail sales issued by the State of Minnesota, pursuant to MN Statutes #297A.

[Signature]
 Applicant's Signature

2/8/17
 Date

If you checked Peddler Applicant on Page 1, please submit payment of \$10.00 and complete Background Consent Form (Attached)

If you checked Solicitor Applicant, there is no fee.

If you checked Transient Merchant Applicant, please submit payment of \$25.00

Please make check payable to City of Milaca, 255 1st St E, Milaca MN 56353

HAVE YOU INCLUDED THE FOLLOWING WITH APPLICATION:

COPY OF DRIVER'S LICENSE(S)

PERMIT FOR RETAIL SALES (If applicable)

BACKGROUND CONSENT FORM(S) (If applicable)

CHECK FOR \$10.00 OR \$25.00 (SEE ABOVE FEES)

Certificate of Authority to transact business in Minnesota

Date Paid: FEB 13 2017

Cash Check # 318

Approved/Denied by: _____ Date _____

METRO INS BROKERS
6949 VLLY CRK RD 200
WOODBURY, MN 55125
1-651-578-0233

PROGRESSIVE
COMMERCIAL

Policy number: 03649232-1

Underwritten by:
UNITED FINANCIAL CASUALTY COMPANY
February 7, 2017
Page 1 of 1

Certificate of Insurance

Certificate Holder	Insured	Agent
THE ICE CREAM MACHINE LLC 4260 LAKE RIDGE DRIVE BIG LAKE, MN 55309	THE ICE CREAM MACHINE LLC 4260 LAKE RIDGE DRIVE BIG LAKE, MN 55309	METRO INS BROKERS 6949 VLLY CRK RD 200 WOODBURY, MN 55125

This document certifies that insurance policies identified below have been issued by the designated insurer to the insured named above for the period(s) indicated. This Certificate is issued for information purposes only. It confers no rights upon the certificate holder and does not change, alter, modify, or extend the coverages afforded by the policies listed below. The coverages afforded by the policies listed below are subject to all the terms, exclusions, limitations, endorsements, and conditions of these policies.

Policy Effective Date: Apr 8, 2016

Policy Expiration Date: Apr 8, 2017

Description of Location/Vehicles/Special Items

Scheduled autos only

1993 CHEVROLET P30 1GCGP32Z9P3305870 COMPREHENSIVE	\$500 DED W/\$0 GLASS DED	Stated Amount	\$13,000
---	---------------------------	---------------	----------

Certificate number

03817NET232



Form 5241 (10/02)

Issued 02-07-2017

Auto-Owners Ins. Co.

AGENCY METRO INSURANCE BROKERS INC
06-0643-00 VR MKT TERR 115

Company POLICY NUMBER 152306-08320368-17
Bill 08-23-MN-1504

INSURED THE ICE CREAM MACHINE LLC

Term 04-08-2017 to 04-08-2018

55040 (11-87)

COMMERCIAL GENERAL LIABILITY COVERAGE

COVERAGE	LIMITS OF INSURANCE
General Aggregate (Other Than Products-Completed Operations)	\$2,000,000
Products-Completed Operations Aggregate	\$2,000,000
Personal Injury And Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
COMMERCIAL GENERAL LIABILITY PLUS ENDORSEMENT	
Damage to Premises Rented to You (Fire, Lightning, Explosion, Smoke or Water Damage)	\$300,000 Any One Premises
Medical Payments	\$10,000 Any One Person
Hired Auto & Non-Owned Auto	\$1,000,000 Each Occurrence
Expanded Coverage Details See Form:	
Extended Watercraft	
Personal Injury Extension	
Broadened Supplementary Payments	
Broadened Knowledge Of Occurrence	
Additional Products-Completed Operations Aggregate	
Blanket Additional Insured - Lessor of Leased Equipment	
Blanket Additional Insured - Managers or Lessors of Premises	
Newly Formed or Acquired Organizations Extension	
Blanket Waiver of Subrogation	

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55300.

AUDIT TYPE: Annual Audit

Forms that apply to this coverage:

55405 (07-08)	59350 (01-15)	55146 (06-04)	55091 (10-08)	CG2407 (01-96)
IL0021 (07-02)	55296 (09-09)	55300 (07-05)	IL0245 (01-95)	IL0017 (11-85)
55513 (11-11)	55592 (02-14)	55637 (09-14)	55369 (12-10)	55718 (11-15)
59390 (01-15)				

Auto-Owners Ins. Co.

Issued 02-07-2017

AGENCY METRO INSURANCE BROKERS INC
06-0643-00 VR MKT TERR 115

Company POLICY NUMBER 152306-08320368-17
Bill 08-23-MN-1504

INSURED THE ICE CREAM MACHINE LLC

Term 04-08-2017 to 04-08-2018

LOCATION 0001 - BUILDING 0001

Location: 4260 Lake Ridge Dr Big Lake, MN 55309-8213

Territory: 002

County: Sherburne

CLASSIFICATION	CODE	SUBLINE	PREMIUM BASIS	RATE	PREMIUM
Commercial General Liability Plus Endorsement Included At 7.5% Of The Premises Operation Premium	00501	Prem/Op	Prem/Op Prem Included	Included	Included
Ice Cream Stores	14401	Prem/Op Prod/Comp Op	Gross Sales \$20,000 \$20,000	Each 1000 2.384 1.359	\$48.00 \$27.00

COMMERCIAL GENERAL LIABILITY COVERAGE - LOCATION 0001 SUMMARY

	PREMIUM
TERRORISM - CERTIFIED ACTS SEE FORM: 59350, 55405, 59390	\$1.00
LOCATION 0001	\$76.00

MINNESOTA DEPARTMENT OF AGRICULTURE

MINNESOTA DEPARTMENT OF AGRICULTURE

625 ROBERT STREET NORTH, ST. PAUL, MINNESOTA 55155-2538
RETAIL MOBILE FOOD HANDLER

RETAIL MOBILE FOOD HANDLER

ICE CREAM MACHINE LLC THE
4260 LAKE RIDGE DR
BIG LAKE MN 55309

ICE CREAM MACHINE LLC THE
4260 LAKE RIDGE DR
BIG LAKE MN 55309

License number
YAE4931

20165405 04/01/2016 03/31/2017
License Number Effective date Expiration date

ICE CREAM MACHINE LLC THE
4260 LAKE RIDGE DR
BIG LAKE MN 55309

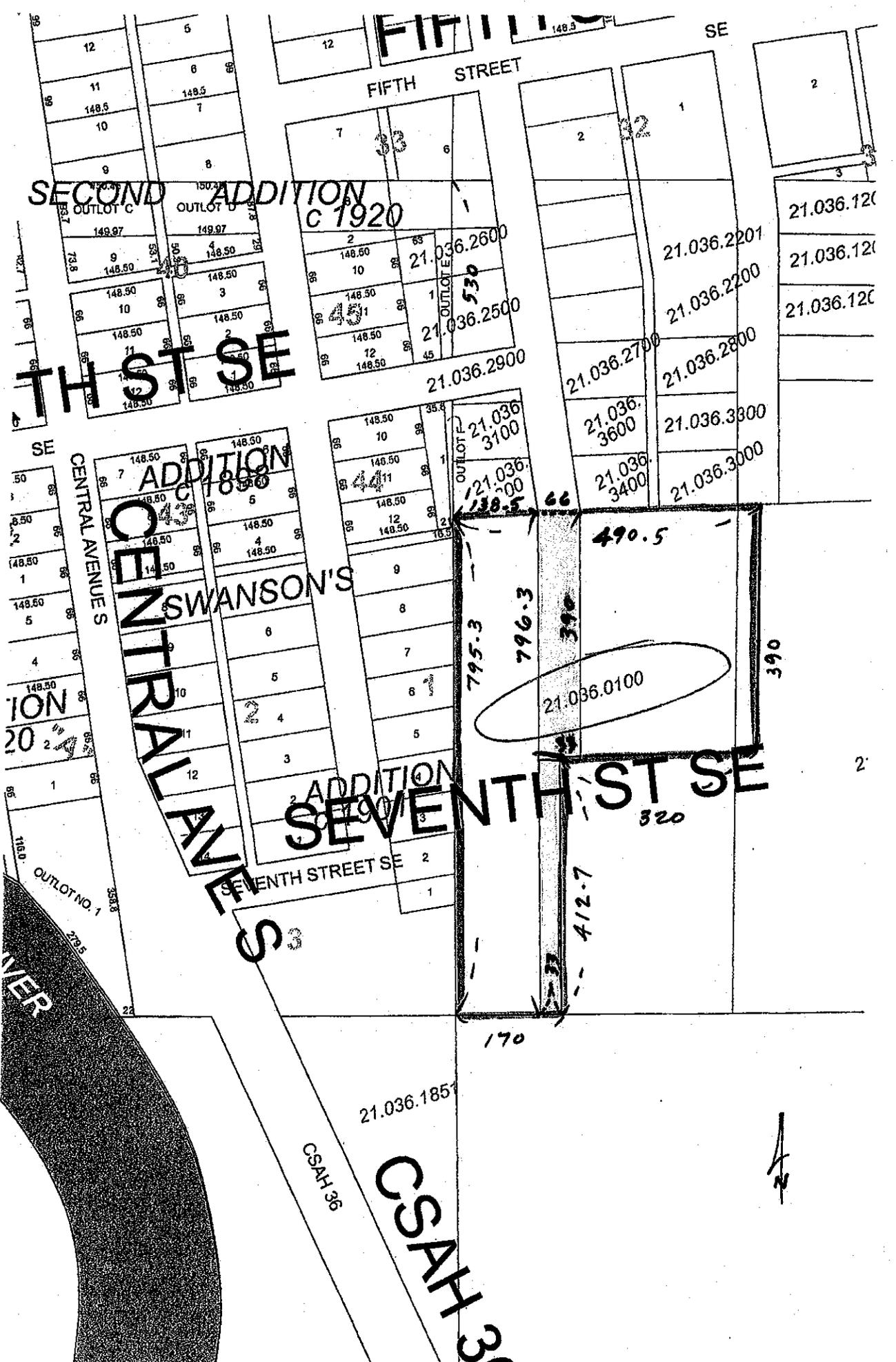
FOOD VEHICLE, PORTABLE STRUCT
License Categories

20165405 \$77.00 04/01/2016 03/31/2017
License Number License Fee Paid Effective date Expiration date

20165405 \$77.00 03/31/2017
License Number License Fee Paid Expiration date

This license must be posted in a conspicuous place and is not transferable.
AG-00853. In accordance with the Americans With Disabilities Act, an alternative form of communication is available upon request.

I'll send the new one when I get it
thanks
- Sara



SECOND ADDITION C 1920

ADDITION C 1898

ADDITION C 1900

TH ST SE

SEVENTH ST SE

CENTRAL AVENUE S

OUTLOT NO. 1

21.036.185

21.036.0100

21.036.120
21.036.120
21.036.120

21.036.2201
21.036.2200
21.036.2800

21.036.3600
21.036.3400
21.036.3000

21.036.2900

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796.3

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320

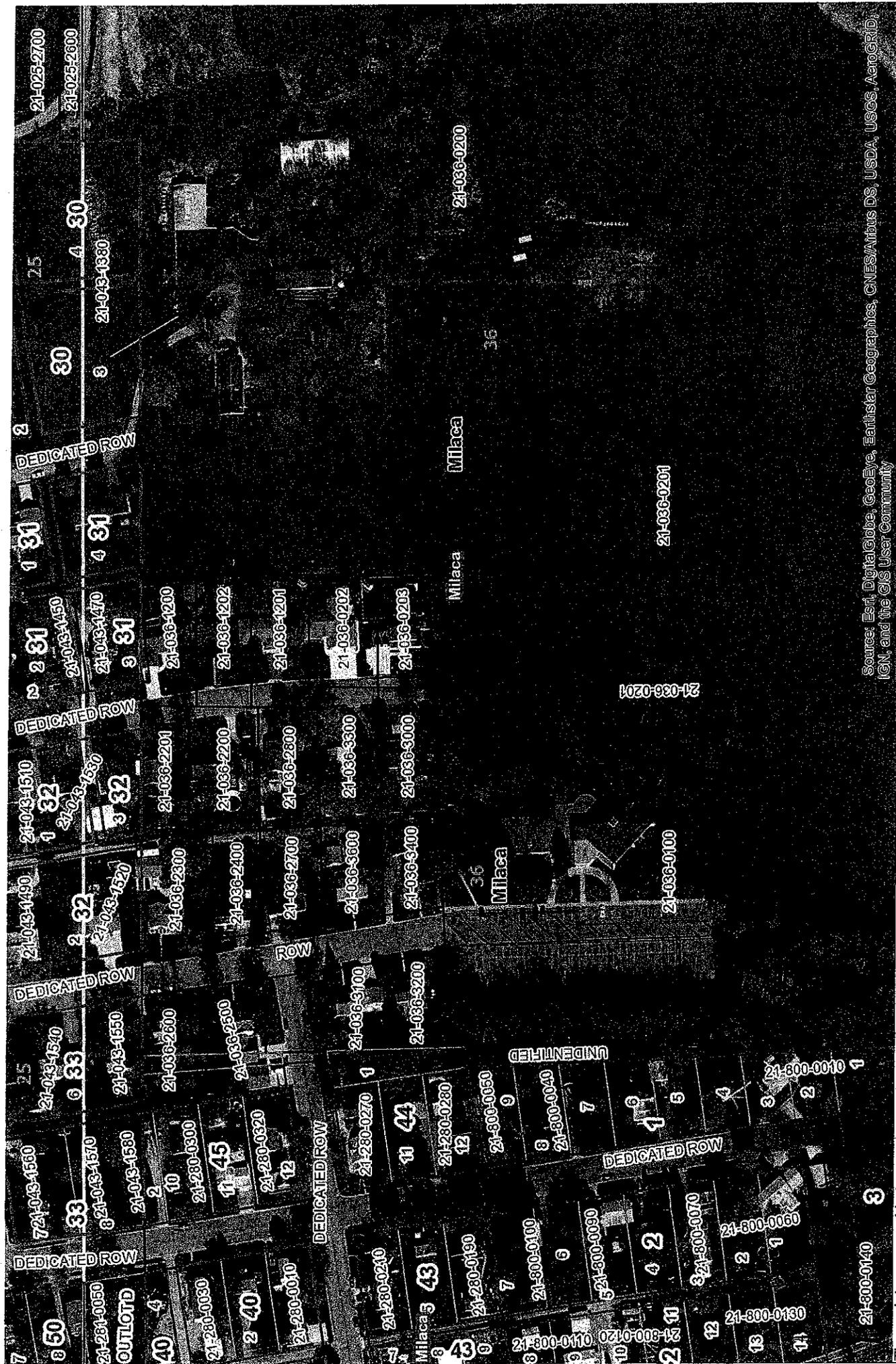
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CSAH 36

CSAH 36







Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



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Date: 12/15/2016

Bob Derus

From: Terry Anfinson <cairoterry@gmail.com>
Sent: Friday, March 03, 2017 10:26 AM
To: Bob Derus
Cc: Pete Pedersen; dtovendfvlaw
Subject: Re: St. Mary's Porposed Street Vacation

Mr. Derus: I guess I'm going to have to disagree with you. The church knew when it bought the land that 3rd Ave. would run through it's property and so did the city. This does not interfere with your idea of a service road with cull du sacs. To my knowledge utilities run along the western edge of the church property. You are taking away from me a planned access point from my property, thus reducing the value of my land. This has been an access point since the church acquired the land. You have not explained why I should become collateral damage for a decision the city made years ago. Mr. Pederson and Mr. Toven are well aware of the collateral damage that occurred on my southern boundary. These are not decisions I am making but others are making to my detriment.

Unfortunately , I will be out of the country on March 16, so I will not be able to attend. Please use this as my testimony.

On Thu, Mar 2, 2017 at 5:22 PM, Bob Derus <BDerus@milacacity.com> wrote:

Dear Mr. Anfinson,

I wanted to follow-up with you on your inquiry today regarding the possible vacation of the street right-of-way through the Church of St. Mary property. I wanted to share and document my thoughts on why I think this is wise move for the City and why I do not think there is great over-riding public interest or purpose.

First, the following link will take you to a map that you can use as a reference:

http://gis.co.mille-lacs.mn.us/arcgis/rest/directories/arcgisoutput/ExportWebMap_GPServer/_ags_88bce710d56845868a6fd80e51cb9f00.pdf?timestamp=1488494504874

Generally, the standard for vacating a public right-of-way is; **Does it serve, or could it serve a "Public Purpose?" If so, then it should not be vacated.** I think your concern is that someday it would, or might be advantageous for your property to have access to this existing street.

However, as we discussed today, there are not utilities (sewer and water)in the street at the boundary between St. Mary's and your property. More importantly, to put utilities in, you or the applicant (which I am assuming

would be a developer that ultimately purchases your property) would have to pay to have them extended through the St. Mary's Catholic Church property, presumably meaning that you would have to also reconstruct the street, which is a rather expensive price to pay to extend utilities, especially since you have access to utilities at other points on your property, as we discussed today in my office. Thus, even if we continue to maintain this as a public street, which is costly, I doubt any future developer would choose to access through St. Mary's since it would be so expensive and disruptive (primarily to St. Mary's parishioners) to do so.

Also, if this is a through-street it totally screws up St. Mary's parking lot, as cars will not be allowed to park there, except perhaps for some on-street parallel parking, which will reduce the parking significantly. So, my sense is that even the St. Mary's representatives are a little cool to the long term prospects of a road, even though, in the short run, they benefit from reduced maintenance cost.

Finally, when your property develops there appears to me to be adequate access to a number of street connections that connect to your property, some with utilities more readily adjacent to your property, which will provide adequate (superior to the St. Mary's street connection) access to you property for future development.

Thus, on balance, I see a greater public purpose is served by the City vacating this segment, as it represents much less maintenance costs, especially since the parking lot is showing some signs of some major pavement upgrades needed soon and I do not see that there is an overriding public purpose issue.

Now, please understand I would like to reference your concerns to the City Council at the Public Hearing, and I realize you will be out of town when we conduct the public hearing. So, if you do not agree with my analysis, please share your specific thought to me in an email and I will have them included in the public record of the Public Hearing.

I copied Mayor Pederson and City Attorney Toven so both are aware of your concerns in advance of the public hearing.

Thanks, and have a great trip!

Bob Derus

(612) 916-3790 (cell)

ORDINANCE NO. 423
**AN ORDINANCE AMENDING ORDINANCE NO. 405 OF THE CITY OF MILACA
CODE OF ORDINANCES**

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

~~Strikethrough~~ indicates deleted language. Underline indicates new language.

Section

- ___ .01 Intent
- ___ .02 Regulating Parking in a City Owned Lot
- ___ .03 Penalty

§ ___ .01 INTENT.

The City intends to amend the hours within which parking is prohibited in the City owned parking lot located at the 100 block of Central Avenue South in the City of Milaca.

**§ ___ .02 ORDINANCE NO. 405 OF THE MILACA CODE OF ORDINANCES IS
HEREBY AMENDED TO READ:**

1. In order to facilitate maintenance and snow removal from the city-owned parking lot located in the 100 block of Central Avenue South, no vehicle or other equipment shall be parked in the lot between the hours of ~~6:00 a.m. and 8:00 a.m.~~ 2:00 a.m. and 6:00 a.m. ~~5:00 a.m. -~~ daily. Violations of this section shall result in the vehicle being towed at the owner's 7:00 a.m. expense and/or a fine being issued. If the fine is not paid within ten days, the fine amount will increase.
2. The amount of the fine shall be determined from time-to-time by the Milaca City Council.

§ ___ .03 PENALTIES.

Any person convicted of violating any provision of this chapter shall be guilty of a petty misdemeanor.

Adopted by the City Council of the City of Milaca this ___ day of _____, 2017.

Harold Pedersen, Mayor

ATTEST:

Bob Derus, Interim City Manager

City of Milaca
Planning Commission Agenda
March 13, 2017
6:00 P. M.
255 1st St. E City Hall Council Room

1. Open public hearing for a Conditional Use request from John Przymus to have assisted living in a B-2 General Business District.
2. Close public hearing
3. Open Regular Planning Commission Meeting
4. Call to Order/ Roll Call
5. Approve the minutes from the August 8, 2016 Planning Commission Meeting
6. New Business
 - Conditional Use request from John Przymus to have assisted living in a B-2 General Business District.
7. Any other Business
8. Adjourn

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 13th DAY OF MARCH 2017, AT 255 1st ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Scott Harlicker X Mike Cassens
Luke Kotsmith Sherie BillingsX Arla Johnson X Pam Novak X

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning X

Laurie Gahm, Liaison X

Others Present: Nancy Swanson, Jerry Swanson, John Przymus, Kathy Tykwinski

Public Hearing – for conditional use request from John Przymus to have 28 assisted living apartments in a B-2 General Business District

Planning Commissioner Harlicker opened the public hearing and asked for comments or questions.

Lind explained that the conditional use request is to have 28 assisted living apartments in the B-2 General Business District.

Nancy Swanson asked how the assisted living apartments would work. John Przymus then added that there will be 20 units that are long term assisted living apartments and 8 that are for short term, for people that need a place to stay after the hospital and do rehabilitation.

Mr. Przymus stated that all of the units will be accessible and that these units will use the banquet hall and kitchen for their meals. The banquet hall will be used for a place for gathering and socializing.

Mrs. Swanson asked about the existing apartments and if they were for elderly? Mr. Przymus stated that the lower units, the ones on the first floor are for 50 and over, but the rest of them are just apartments.

Planning Commissioner Novak asked about parking, if there would be enough parking? Mr. Przymus stated that most of the people staying in the assisted living probably would not even have cars, but if they do, he does have the garages and the parking where the daycare people park right now.

Lind asked if the area that has playground equipment would be turned into parking. Mr. Przymus stated no, that would be an outside seating area for the people.

Mr. Przymus stated that he would begin building 4 units right away but he would not be able to build the rest of the units until the daycare moved out. He stated none of the units will be rented until all 28 were ready to be occupied.

There was a question about when that would happen? Mr. Przymus stated that he did not see it happening this year, hopefully by next year.

Being no other comments or questions, the public hearing was closed.

The Regular Planning Commission was called to order and roll call was taken.

Motion by Planning Commissioner Johnson, second by Planning Commissioner Billings to approve the minutes of the August 8, 2016 planning commission meeting, all present voted in favor, Planning Commissioner Harlicker abstained.

Planning Commissioner Harlicker asked if Lind would explain the conditional use request. Lind explained that Mr. Przymus was applying for a conditional use to have 28 assisted living units in the B-2 zoning district. Lind did explain that in the Parking Ordinance 156.085, there is a provision to approve parking with a joint facility.

There was discussion about how the restaurant is only open till 2:00pm each day and Mr. Przymus stated that the bar is never open unless someone rents it and that they only hold about 10 events in the banquet hall a year and it is mostly on weekends.

Planning Commissioner Johnson made the motion to approve the Conditional Use request for John Przymus being that there would be enough parking if it is shared with the other businesses located in the same building since the majority of the time all the businesses would not be in use at the same time. Planning Commissioner Billing seconded the motion.

Motion **passed** 3-1 with Planning Commissioner Novak voting against it. .

With no other business a motion to adjourn was made by Planning Commissioner Johnson, second by Planning Commissioner Harlicker, all present voted in favor and the meeting adjourned.

Minutes respectfully submitted by,

Marshall Lind

Marshall Lind
Zoning Administrator

MILACA PLANNING COMMISSION MINUTES
AUGUST 8, 2016 MEETING

The meeting of the Milaca Planning Commission was called to order at 6:05 p.m. by Pam Novak with the following Commission members present: Sherie Billings and Arla Johnson.

City Council liaison: Laurie Gahm

Staff present: Greg Lerud

Novak declared the public hearing regarding opting out of the requirements of MN Statutes, Section 462.3593. Lerud said the legislature passed a law during the last session that allows temporary family health care dwellings on residential lots. Lerud went through some of the details of the legislation. He said that the city's zoning ordinance does not permit these types of temporary structures, and no structure is permitted in the front yard. Lerud said staff was also concerned about connecting to city water and sewer, and getting power to these structures. He said it was staff's recommendation to opt out of the requirements as provided in the Statute. He said the city must do this by September 1. If the city does not opt out, the regulations go into effect. He said the city can opt out in the future, but would have to deal with any applications received.

There was no other discussion.

Novak closed the public hearing.

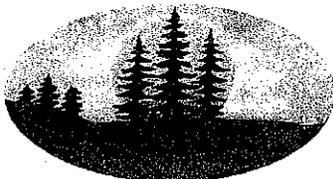
Motion by Johnson, second by Billings to recommend the city council opt out of the requirements of MN Statutes, Section 462.3593, all present voted in favor.

With no other business a motion to adjourn was made by Johnson, second by Novak, all present voted in favor and the meeting adjourned at 6:10 p.m.

Respectfully submitted,

Greg Lerud
Milaca City Manager

CITY OF MILACA



255 1st ST E
MILACA MN 56353
(320) 983-3141
(320) 983-3142 FAX
www.cityofmilaca.org

APPLICATION FOR CONDITIONAL USE PERMIT

Application is hereby made for a Conditional Use Permit for (description of Conditional Use Permit)

Twenty Eight Units of Assisted Living

Address of Property: 210 E HWY 23 MILACA MN 56353

Owner Name: John Przykus

Owner Address: 4751 Geneva Golf Club Dr
Street Address

Alexandria MN 56308
City State Zip Code

Telephone: (320) 982-2600

Applicant's Name: John Przykus

Applicant's Address: 4751 Geneva Golf Club Dr
Street Address

Alexandria MN 56308
City State Zip Code

Applicant Telephone: (612) 202-7051

The following information is submitted in support of this application:

- Completed Application for Conditional Use Permit
- Fee of \$200
- Legal Description of property attached
- Depending on the Conditional Use Permit requested, the following may be required:

_____ 16 copies of a Site Plan

_____ 16 copies of a Sign Plan

_____ 16 copies of any other appropriate plans or drawings

- A narrative explaining the purpose of the request, the exact nature of the Conditional Use Permit, and the justification of the request.
- Other

I fully understand that all of the above required information must be submitted at least 20 days prior to the Planning Commission meeting to ensure review by the Planning Commission on that date.

Applicant's Signature *John B. Orymus*

Date 2/22/17

Comments/Revisions _____

Received By:

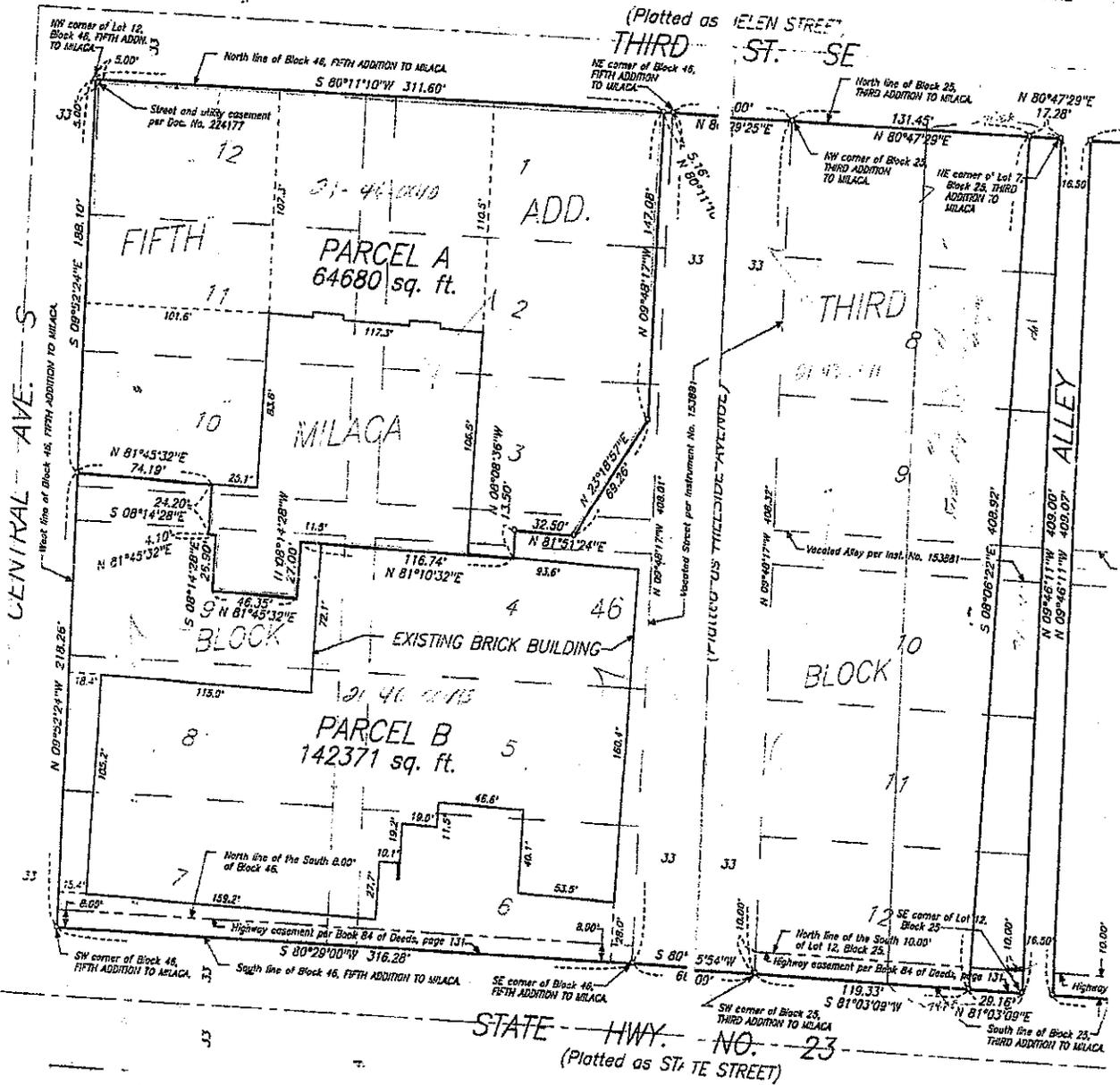
City Agent's Signature *Michelle Jones*

Date 2/27/17

Updated: March 2005

SITE DATA (Continued)

PLAT MAP



214 Parking Spaces including Garages
 There is 56 units and 24 Hotel Rms Now
 Add 28 assisted living
 Total of 108 units

John B. Pappas
 3/5/17

MILACA PLANNING COMMISSION

STAFF REPORT

Subject: 17-01 Conditional Use request

Applicant: John Przymus

Location: 210 HWY 23 E

Zoning: B-2 General Business District

Request: To Install 28 Assisted Living Units

Date of Public Hearing: March 13, 2017

Reported By: Marshall Lind

Application Submitted:

The application for a conditional use to have 28 assisted living units located in the B-2 General Business District. There is a large plan of the assisted living and where they will be located in the building, I will bring the plan to the meeting. He has submitted a plan showing 42 rental garages and a total of 214 parking spaces.

Comments:

The applicant is asking to have 28 assisted living units located in the B-2 General Business District. Ordinance 156.039 B-2, General Business District:

(A) Purpose. The General Business District is designed and intended to promote the development of uses which require large concentrations of automobile traffic. The district is also designed to accommodate those commercial activities which may be incompatible with the uses permitted in the B-1 District, and whose service is not confined to any one neighborhood or community.

(F) Uses requiring a conditional use permit.
(2) Multiple Family Dwelling

Ordinance 156.150 (D) The Planning Commission shall consider possible adverse effects of the proposed conditional use. Its judgement shall be based upon, but not limited to, the following factors:

- (1) Relationship to the city's growth management system/Comprehensive Plan;
- (2) The geographical area involved;

- (3) Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4) The character of the surrounding area; and
- (5) The demonstrated need for the use.

156.150 (G) For all Conditional Uses, the following conditions shall be met;

(1) The land area and setback requirements of the property containing the use or activity shall be established for the district.

(2) Where applicable, all city, state, and federal laws, regulations, and ordinances shall be complied with and all necessary permits secured.

(3) Adequate off-street parking and loading shall be provided in accordance with 156.075.

(4) The proposed water, sewer, and other utilities shall be capable of accommodating the proposed use.

(5) The street serving the proposed use or activity shall be of sufficient design to accommodate the proposed use or activity, and the use or activity shall not generate such additional extra traffic to create a nuisance or hazard to existing traffic or to surrounding land uses.

(6) All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and drainage.

(7) All open and outdoor storage, sales, and service areas shall be screened from view from the public streets and from abutting residential uses or districts.

(8) All lighting shall be designed as to have no direct source of light visible from adjacent residential area or from the public street.

(9) The use or activity shall be properly drained to control surface water runoff.

(10) The architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence.

(11) Where Structures combine residential and non-residential uses, these uses shall be separated and provided with individual outside access, and the uses shall not conflict in any manner.

Ordinance 156.075 Off-Street Parking and Loading Requirements Purpose:

It is the purpose of this subchapter to provide for the regulation of and design standards for off-street parking facilities within all zoning districts in the city, to minimize congestion on the public right-of-way, and to maximize the safety and general welfare of the public.

Ordinance 156.080 Change of Use or Occupancy; Parking Requirements:

No change of use or occupancy of land, or of use or occupancy of any building shall be made until there are furnished sufficient parking and loading spaces as required by this subchapter.

Ordinance 1566.084 Number of Required Spaces:

Elderly Housing One-half space per unit

This property has multi tenants located on it. There is a 56 unit apartment building, a bar, banquet hall, hotel & a restaurant. With adding the assisted living, which requires 14 parking spaces, the total parking that should be at the site for all of the different types of businesses per city ordinance are 297.

Ordinance 156.085 Joint Facilities; Permit

The City Council may, after receiving a recommendation from the Planning Commission, approve a conditional use permit for one or more businesses to provide the required off-street parking facilities by joint use of one or more sites where the total number of spaces provided are less than the sum of the total required for each business, if the following conditions are satisfactorily met:

- (A) The building or use for which the application is being made to utilize the off-street parking facilities provided by another building or use shall be located within 300 feet of those parking facilities;
- (B) The applicant shall show that there is no substantial conflict in the operating hours of the two buildings or uses for which joint use of off-street parking facilities is proposed; and
- (C) The provisions of other sections of this chapter are considered and satisfactorily met.

Staff Recommendation:

The property is located in the B-2 General Business Zoning District and the zoning ordinance does allow for multi-family residential in the zoning district with a conditional use. The current building does have multiple uses in it, one being a 56 unit residential apartment building. I do not believe that the current uses meet the City's zoning ordinance for parking, unless they are using the parking lot of the Baptist Church. If the applicant can show sufficient off-street parking for the new use proposed, I would support granting the Conditional Use request.

Milaca Parks Commission Meeting Minutes 2-7-17

The minutes from the January 2017 Parks Commission Meeting were approved.

Council Report

Milaca Parks have received \$1,400 from Fairview for exercise equipment for the parks. The Parks Commission would like the equipment to be placed on soft ground versus asphalt. Greg Moyer and Joe Wildman will work together to choose the equipment to be purchased. The Parks Department has also received an additional \$300 for walking trails around town. These funds are to put a portion of the pathway through the park.

Pete showed the group a work-up for signage at Rec Park. We will need to add places on the sign for disc golf score sheets and a map of the course. Signs will need to be vandal proof if possible. Pete and Greg Moyer will discuss how to best move ahead with sign design. There is also a need for a cement marker at each disc golf hole to designate the hole number and design of the hole. Pete has a connection that may be able to produce these for us. He will look into it and report back to the group.

Pete reports that the Chamber of Commerce along with the City of Milaca and Community Education will look into developing a position description for a Parks Activity Director. This position may eventual include running Rec Fest.

Parks Report

Parks work done since our last meeting:

- Snow removal – 15 times
- Sweep rink – 22 times
- Flood rink – 11 times
- Closed the rink Jan 20-28 due to warm weather
- Meetings with Dept. heads, 4 budget, 1 city manager, 6 Steve Burklund, safety meeting
- Repair picnic tables
- Spring tune-up on the Toro 4000 mower (2 guys for 2 days)
- Pack trails, twice since last meeting, 4 times since beginning of season, Cory Anderson and Phil Peterson have volunteered to groom the trails
- Repair broom and replace brushes on Toro
- Repair gate on hockey rink, broken by accident
- Rink Attendance: week day average is 14.44 and weekend daily is 33.28

One rink attendant resigned but has been replaced with someone who is working out nicely. Rubber floor mats have been installed in the Gorecki building. Justine Miller will be painting new scenes on the archway at Reineke Park. The archway has been raised again but the lettering will need to be redone. Pete will look into this.

The Mille Lacs SWCD has requested a special rate to rent all of Rec Park for an educational event. They will not need the Gorecki building. Greg and Deloris discussed it and proposed a fee of \$100 to rent the entire park except for the Gorecki Building.

Proposed projects for youth groups like Boy Scouts, Girl Scouts and Give-Me-5 Mentoring:

- Paint hockey rink boards
- Park clean-up.

Milaca Parks Commission Meeting Minutes 3-7-17

Council Report

Signs for Rec Park were discussed. The group agreed that a kiosk like the one near the library would work best. A mailbox structure should be added to the kiosk to hold trail maps and disc golf score cards. A map of the disc golf course will be printed on the score cards. The kiosk should be located at the entrance to the park near the driveway into the parking lot. Mayor Pete presented the group with a white paper for a proposal to construct RV camping spots at Rec Park. These sites would be for short term camping only.

Mayor Pete will be meeting with Community Education and the Chamber of Commerce to develop a position for an Activities Coordinator that would organize activities through both organizations. This position will also work to book events at the Band Shell at least once a month and may eventually take on the responsibilities of Rec Fest.

Granit Ledge Electric is working on extending and improving the camera system in Rec Park. County IT is still working on making the system operate correctly. The Park Patrol will be cut out of the Police Reserves. They will now have four fulltime officers on patrol.

Parks Report

- Rink attendance week day average was 16.5, weekend daily attendance average was 48.5
- Rink closed for the season Feb. 18, 2017
- Sweep rink 3 times
- Flood rink 3 times
- Snow removal, 5 times
- Meetings: Dept. Heads, 5 meetings – Safety, 1 meeting – City Manager, 4 meetings
- Repair picnic tables
- Order picnic tables and grill to replace the grill damaged during the accident at Reineke Park
- Ordered dog waste stations. Four have been ordered. Most of the cost is a donation by the Mille Lacs Vet Clinic. The Vet Clinic will also donate a sign/plaque.
- Repair the gates at the archway at Reineke Park. Justine Miller will be creating new designs for the new sign in order to avoid any possibility of copyright infringement.
- Prep for Snow Dayz
- Washed trucks and mowers several times
- Paperwork and phone calls (office work)
- Repair umbrellas from Splash Park
- Clean Gorecki building

Tammy James from Thrivant has donated a box of games to be used at the Gorecki Community Center.

The Running in the Rough program may have funds that can be used to help build the "cattle crossing" across a stream on the trail system. These funds could also assist in the purchase of a self-propelled brush cutter to be used for trail maintenance. A suggestion was made to consider developing an archery or skeet shooting range in the park west of the river.

The school district has asked to use the ball fields at Rec Park. Pete will talk to Jim's Disposal about building a shelter for port-a-pottys near the ball fields. Jim's has offered to build this shelter in the past.

The Knights of Columbus has asked to sell concessions during ball games at Rec Park. The parks Commission decided to let the Knights of Columbus sell concessions this season. If any other group asks to sell concessions, they will be allowed to do it next year. The Knights of Columbus will be asked for a donation to offset the cost of electricity and other maintenance.

Don Stobb has been doing 30 to 40 hours a week of volunteer maintenance work on the ball fields. While the Parks Commission is very appreciative of this work, it is felt that this is too much for one person to be expected to do and an effort should be made to find additional volunteers to help out.

2017 Milaca City Council Ranked Goals

- 1.00 Successful City Manager Hiring
- 1.00 Great customer service
- 1.00 Replace utilities in 100 block of 6th St. N.W.
- 1.00 Line or Replace Sewer Main on 6th Ave NE
- 1.00 Update Safety Training for OSHA Compliance
- 1.00 Transplant trees - nursery to park/other areas
- 1.00 Trim areas on Disc Golf course
- 1.00 Develop specific Econ Devel goals; Encourage Business expan/devel of new businesses in City
- 1.33 Complete master plan for Regional Park
- 1.33 Team work

Next Tier Goals

- 1.50 Street sign replacemt (1/3 of city signs for 3 yrs)
- 1.50 Finish cattle crossing out at trails
- 1.50 Streamline nuisance letters & zoning violations - Allow mowing quicker or issue Admin Citation?
- 1.50 Quality
- 1.50 Efficiency
- 1.50 Add RV campsites in Rec Par
- 1.67 Increase respect for PD; goals for Chief/Officers; fitness, social media & SRO service at school
- 1.67 Bring Doctors to City
- 1.75 Constantly build relationships throughout City
- 1.75 Hire Event Coordinator ("Destination Milaca") in cooperation with Community Ed and Chamber
- 1.75 24/7 Police Coverage with Chief taking shifts. 2 officers on duty weekends 7:00 PM-3 AM

Third Tier Goals

- 2.00 Hard Work
- 2.00 Promote Greater Involvemt./Activities for Youth
- 2.00 Transparency
- 2.00 Continual Improvement
- 2.00 Develop Milaca Civic Pride Award
- 2.00 Chief to commit to patrol approx.. 50% of time
- 2.00 Continue to engage community at various levels
- 2.00 Continue door to door engagement
- 2.00 Sewer Cleaning and Televising for 1/3 of City
- 2.00 Safety Upgrades Shop/Equip 4 Safer Work Place
- 2.00 Replace climbing chain in Reineke play area.
- 2.00 Finish landscape-Gorecki Bldg-Splash pad; Rec. Park playground & fall protection installed
- 2.33 Continue Regular Department Head and Department Meetings
- 2.33 Update Pavement Resurfacing Plans
- 2.33 More Civic Engagement - Grow MCAT as a Community Org.
- 2.33 2018 squad replacement
- 2.33 Develop a "Friends of the Park" program
- 2.33 Entry sign for park and signs on Highway 23
- 2.33 Create a rental housing inspections program
- 2.50 Concentrate on significant problems of drugs, etc; with MLCSO & surrounding depts.

- 2.50 Develop plan for old water tower
- 2.50 Promote Greater Volunteerism
- 2.67 Replace Message Sign with Digital Lighted Sign
- 2.67 Continue Training New PW Employees
- 2.67 Fill in skating rink area to improve rink maintenance
- 2.75 Ethical integrity
- 2.75 Accountability

Lower Priority Goals

- 3.00 Trim trees in Rec. park
- 3.00 Hire Park Worker
- 3.00 Add one FT Officer – Address PT Officer status
- 3.00 Replace or Rebuild Sanitary Manholes
- 3.00 Replace or Rebuild Storm Sewer Manholes
- 3.00 Speak to groups regarding public safety concerns
- 3.00 Establish a Reserve Program and Appoint leader of Reserve
- 3.00 Continue to support/grow Bike Rodeo program
- 3.00 Restarting “Hooked On Fishing” program
- 3.00 Install utilities in SW River Drive
- 3.00 Paint large shelter in Rec Park
- 3.00 Begin water drainage correction in Rec. park
- 3.00 Install picnic tables at playground area Rec. Park.
- 3.00 Install bounce ATV in Reineke Park.
- 3.00 Trimble Park Statue
- 3.25 Improve Grant Acquisition
- 3.33 Improve entrance into/out of 169 at Highway 23
- 3.33 Establish an Airport CIP Budget to Leverage State Dollars when available
- 3.50 Re-roof small shelter in Reineke Park w steel.
- 3.50 Continue working on bringing a meat market to city
- 3.75 Bring a Family Restaurant to Milaca within 2 Years (Ranked 3.00 if it's a Tap house)
- 3.75 Engage MLCSO/surrounding depts. for multi-agency task force(for drug, SERT, violent crimes, auto theft)
- 4.00 Fire hydrant artwork upkeep
- 4.50 Re-wire lights underground electric at rink.
- 5.00 3 stall addition to squad garage (west addition)



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

February 22, 2017

Mr. Steve Burklund, Director of Public Works
City of Milaca
255 First Street East
Milaca, MN 56353-1609

Reference: Review of 2015 Sanitary Sewer Televising Report
Suggested Improvements

Dear Steve:

As requested, we have reviewed the October 2015 Sanitary Sewer Televising information prepared by Overline & Son, Inc. The 2015 televising covered the northern portion of the city.

The inspection logs indicate that some sewer segments need repairs. Specifically, there are five clay pipe segments that are in the poorest condition. The pipes in these five segments have multiple cracks, breaks, and even missing pieces. The five segments are highlighted on the attached map and include:

- MH114 to MH 112 on 2nd Ave. NW (8-inch diameter)
- MH137 to MH 138 in the alley for 3rd Ave. NE (8-inch diameter)
- MH120 to MH 121 on 2nd Ave. NW (12-inch diameter)
- MH147 to MH 149 on 6th Ave. NE (12-inch diameter)
- MH150 to MH 151 on 6th Ave. NE (12-inch diameter)

We recommend that the five sewer segments be repaired soon. The sewers can be repaired using Cured-In-Place Pipe (CIPP) rehabilitation. This sewer lining method is the same method as has been used for previous repairs in other areas of the city.

The lining would include 657-feet of 8-inch diameter pipe and 875-feet of 12-inch diameter pipe. Lining would be from manhole to manhole as spot repairs would not be applicable for these five sewer segments. The estimated construction cost for the lining is \$45,000 to \$50,000.

My office can assist you by preparing a quote package that can be sent to sewer lining contractors. We suggest having the quotes due in early April so the city council can consider a contract award at the April city council meeting.

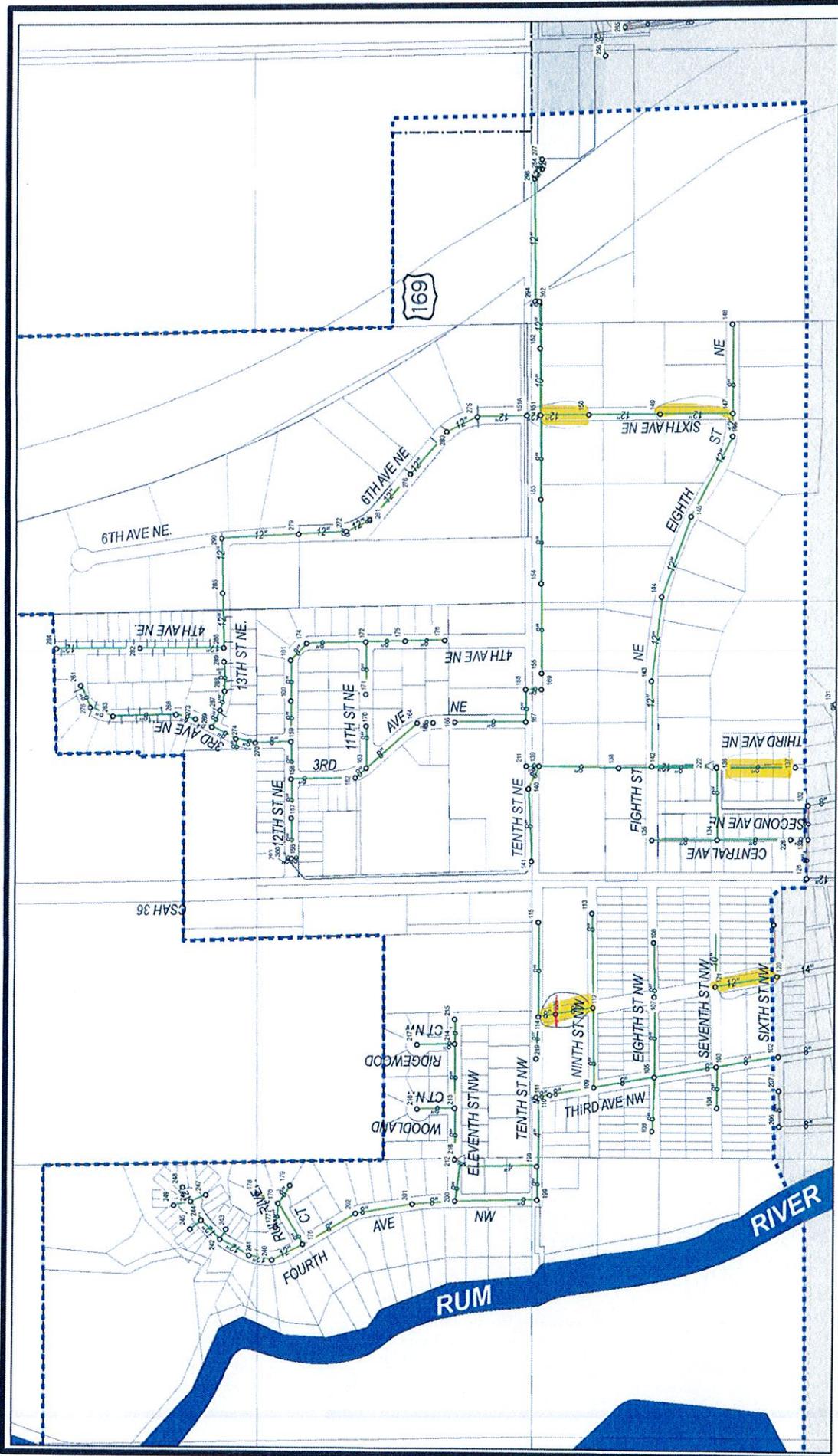
Attached for your reference are some photographs from the 2015 televising that show examples of the deteriorated condition of the pipe segments in question. Please feel free to contact me if you have questions or require any additional information.

Regards,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

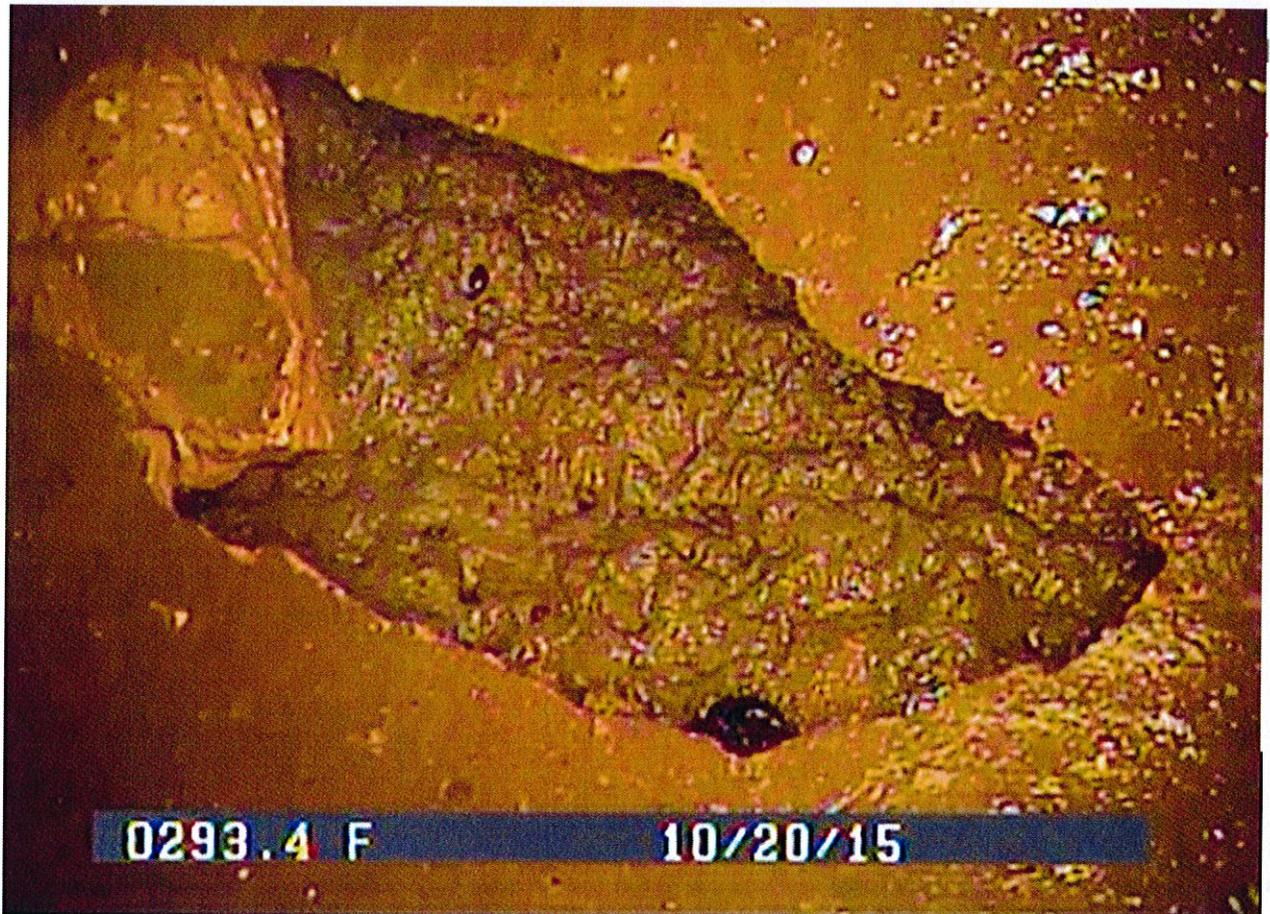
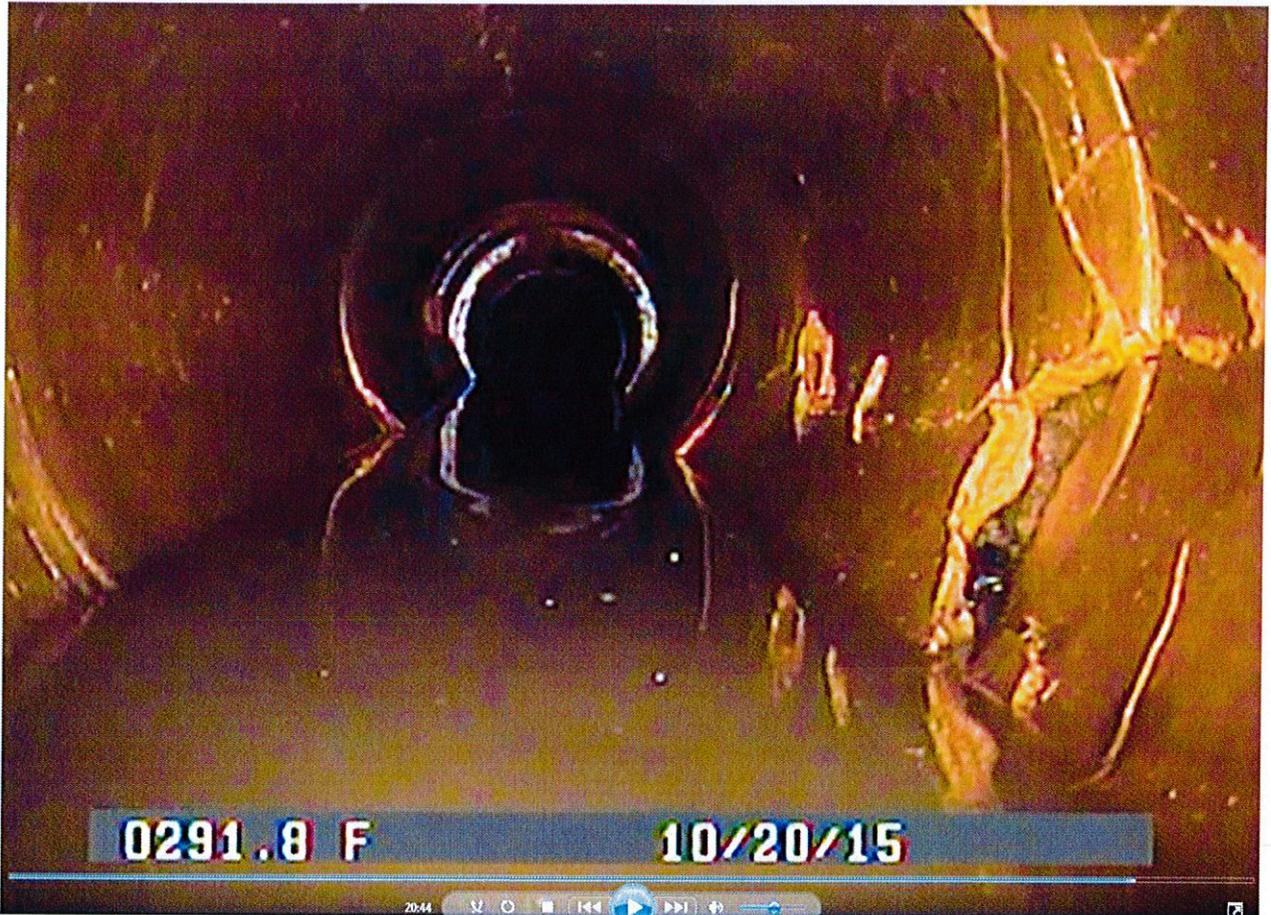
Phil Gravel

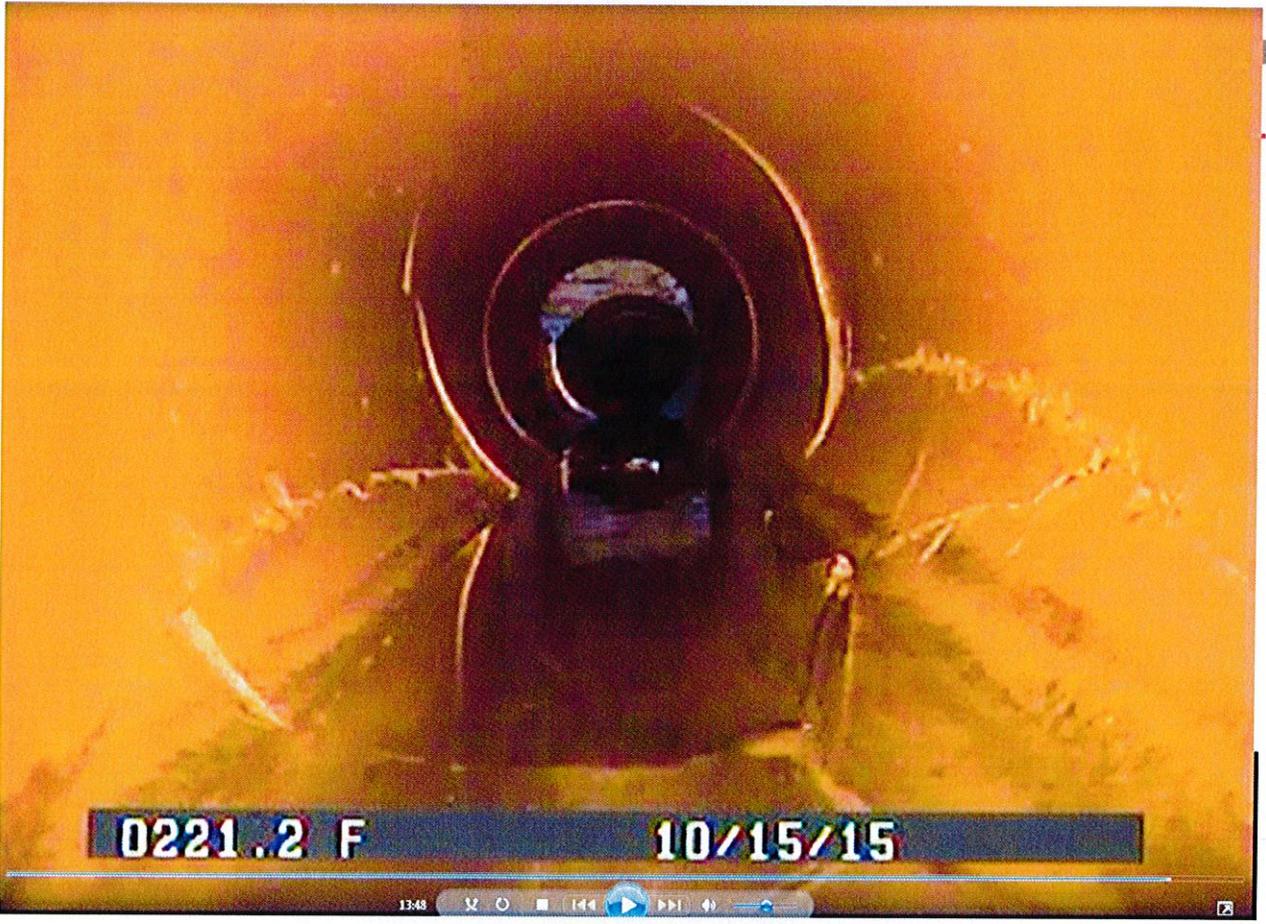
Enclosures
Design with community in mind



CITY OF MILACA, MN
2015 NORTH ZONE - SANITARY SEWER
SEWER CLEANING MAP
 FEBRUARY 2015

Sanitary Sewer and Cleanings	Sanitary Structures	Pipe Size	Length in Feet
4"	721	4"	721
6"	258	6"	258
8"	16516	8"	16516
10"	565	10"	565
12"	8001	12"	8001





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