

CITY OF MILACA
CITY COUNCIL MEETING-Via Zoom
COUNCIL AGENDA
June 18, 2020

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Pete Pedersen__ Council Members; Dave Dillan__ Lindsee Larson__ Norris Johnson__ Cory Pedersen__ Absent;_____
4. **Approval of Agenda** MB__2nd__AIF__O__
5. **Consent Agenda**
MB__2nd__AIF__O__
 - A. Approval of the Minutes May 21st, 2020.
 - B. Approval of Bills
 - C. Resolution 20-28 Assessing Lawn Mowing costs
 - D. Resolution 20-29 Assessing Unpaid Water and Sewer Bills
 - E. Resolution 20-30 Donation Veterans Memorial
 - F. Resolution 20-31 Donation Eagle Project- Fire Pit and Benches
 - G. Continuation of COVID-19 Paid Leave for employees of 14 days for an additional _____ days.(Council determine length)
6. **Citizen Open Forum-**
Requests and Communications-
7. **Ordinances and Resolutions-**
 - H. Ordinance No. 462-Second Reading Amending Sewer Section 53.076 MB__2nd__AIF__O__
 - I. Ordinance No. 463 City Council Continuance of a Local Emergency MB__2nd__AIF__O__
 - J. Resolution 20-32 Summary Publication Ordinance No. 463 MB__2nd__AIF__O__
 - K. Ordinance No. 464 Amending Water Chapter 51 MB__2nd__AIF__O__
8. **Reports of Departments, Boards and Commissions**
 - L. Police Department- Monthly Activity-
 - M. Parks Commission- Approved Baas Final Payment \$12,968.06 Gorecki Center Addition MB__2nd__AIF__O__
 - N. Parks Commission- Mtg June 8th List of purchases to approved from donation funds MB__2nd__AIF__O__
 - O. Public Works Department- Activity Report- Discuss removal of waiving late fees and penalties from w/s bills MB__2nd__AIF__O__
 - P. Planning Commission – Resolution 20-33 Approving a CUP-Outdoor Patio in B-2 Zoning District MB__2nd__AIF__O__
 - Q. Economic Development Commission-No June Meeting- Info- RLF program is now open for applications
 - R. Rum River Community Foundation-
 - S. Fire Department-No Activity
 - T. Joint Powers Board- No Activity
9. **Unfinished Business – Hazardous Building- 355 3rd Ave SE** MB__2nd__AIF__O__
10. **Unfinished Business-** George & Michelle Czech- Request waiving the requirement to pave driveway due to Covid-19 impact MB__2nd__AIF__O__
11. **New Business-**
12. Fixed Asset Management Policy MB__2nd__AIF__O__
13. Old Water Tower Site Lease Agreement- Renew 2 year term with Genesis Tech Communications MB__2nd__AIF__O__
14. **Council Comments**
15. **Adjourn _____ p.m.** MB__2nd__AIF__O__

MILACA CITY COUNCIL MINUTES

May 21, 2020
MEETING-Via Zoom

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors: Norris Johnson, Dave Dillan, Lindsee Larsen, and Cory Pedersen. Councilors Absent:

Staff Present: City Manager Tammy Pfaff, Damien Toven, and Administrative Assistant Mary Mickelson.

Also Present: Tim Hennagir, Phil Gravel

Approval of the Agenda

Mayor Pedersen called for a motion to approve the agenda. Motion by Johnson to approve the agenda, the motion was seconded by Larsen. Motion carried unanimously upon roll call of all council members.

Consent Agenda

Motion by Johnson, second by Larsen to approve the consent agenda. Motion carried unanimously upon roll call of all council members.

- a) Minutes of the April 16, 2020 City Council Meeting. May 11th 2020 Special Council meeting and May 15th 2020 Special Council meeting.
- b) Approval of Bills.
- c) Quarterly Reports from City Treasurer.
- d) Resolution 20-22 Donations for Veterans Memorial.
- e) Resolution 20-23 Termination of Resolution Declaring a Hazardous Building Release of Real Estate at 460 2nd Ave NE.
- f) Continuation of COVID-19 Paid Leave.

Mayor Pedersen placed the topic under item 7 on the agenda.

Citizens Forum

Requests and Communications- Milaca Chamber request funds for the "Ribbon Tying" campaign. Mayor Pedersen called for a motion to have the liquor store funds contribute to the Chamber. Upon a motion by Dillan to have a check cut for \$1,000 to the Chamber. Motion was seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members.

Continuation of COVID-19 paid leave of 14 days is approved upon a motion by Larsen and seconded by Johnson. Motion carried unanimously upon roll call of all council members. The council discussed the paid leave and will continue the paid leave until the next city council meeting. Council will address it at each city council meeting.

Ordinances and Resolutions

Ordinance No. 461-First Reading- City Council Continuance of a Local Emergency. Mayor Pedersen call for a motion for the first reading. Upon a motion by Dillan and seconded by Johnson, motion carried unanimously upon roll call of all council members. First reading is suspended and the second reading adopted the Ordinance as read, upon a motion by Johnson and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Ordinance No. 462-Amending Sewer Section 53.076 First Reading. Mayor Pedersen called for a motion to approve the first reading. Mayor Pedersen stated to the city attorney that it would need to be changed in the definition and alter the language to reflect that storm sewer would be paid from the sewer funds. City Attorney will revise the ordinance and have it prepared for the second reading. Upon a motion by Johnson and a second by Dillan the ordinance is approved and will have revisions at the seconded reading. Motion carried unanimously upon roll call of all council members. Mayor Pedersen also stated that the water fund ordinance should be checked for any revisions. The city attorney will check the ordinance.

Resolution 20-24 Approving County Project within Municipal Corporate Limits CSAH 33/10th Street NE. Upon a motion by Johnson and seconded by Larsen the resolution is approved. Motion carried unanimously upon roll call of all council members.

Resolution 20-25 Approving County Project within Municipal Corporate Limits CSAH 37/1st Street E. Upon a motion by C. Pedersen and seconded by Johnson the resolution is approved. Motion carried unanimously upon roll call of all council members.

Budget Committee- Mayor Pedersen stated that the committee had met and discussed the city portion of the project and sent the request to the county to remove the mobilization from the cities cost in the amount of \$42,000. The mayor stated the county accepted the request, which lowered the city cost of the project to \$423,294. Mayor Pedersen informed the council that the city requested to be placed on the county board meeting for June 2nd to discuss the project and stated that the city was denied the requests. The mayor asked the city manager to review the bids that the county received. Summary of bids; Landwehr \$2,463,365.28, J.R. Ferche Inc. \$2,711,460.97, OMG Midwest Inc. dba Minnesota Paving and Materials \$2,871,505.78, Aspen Construction Company \$2,900,000, L & L Excavating, Inc. \$2,924,927.75, Veit & Company, Inc. \$2,987,209.95.

Resolution 20-18 Summary Publication of Ordinance No 461. Motion by Johnson and seconded by Dillan approving the summary publication. Motion carried unanimously upon roll call of all council members.

Resolution 20-27 Approving County Project within a Municipal Corporate Limits CSAH 2 & 32/ 2ns St SE and 3rd Ave SW. The City Manager requested council to add this resolution to agenda to approve the county project. Upon a motion by Dillan to add Resolution 20-27, the motion was seconded by Johnson. Motion carried unanimously upon roll call of all council members. Mayor Pedersen called for a motion to approve Resolution 20-27 Approving County Project within a Municipal Corporate Limits CSAH 2 & 32/ 2ns St SE and 3rd Ave SW. Upon a motion by Larsen to approve the resolution, the motion was seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Reports of Departments, Boards and Commissions

Police Department — Council reviewed the monthly report.

Parks Commission — No Meeting.

Public Works Department — Activity report review. Contractor final payment of 8th and 6th street reconstruction project in the amount of \$9,913.28. Upon a motion by Johnson and seconded by Larsen the final payment is approved. Motion carried unanimously upon roll call of all council members.

Planning and Zoning Commission – No meeting.

Economic Development Commission- No meeting.

Fire Department- No activity.

Joint Powers Board- Mayor Pedersen informed the council of the Joint Powers agreement to be discussed and that the City of Hinckley will have an agreement with the Joint Powers. Mayor Pedersen asked the attorney to review the agreement. The City Manager explained the agreement is for coverage if Marshall is unable to do inspections. Mayor Pedersen called for a motion to approve the agreement. Upon a motion by Johnson and seconded by Dillan the agreement is approved. Motion carried unanimously upon roll call of all council members.

New Business

Engagement letter for Professional Audit Services from the firm Schlenner, Wenner & Co. for a one-year term in the amount of \$20,000. Upon a motion by C. Pedersen and seconded by Johnson, the services are approved. Motion carried unanimously upon roll call of all council members.

LMC Tort Liability-Upon a motion by Johnson and seconded by Larsen, the city does not waive the tort liability. Motion carried unanimously upon roll call of all council members.

George and Michelle Czech request to waive pavement of driveway. Johnson commented that the building permit was issued before the ordinance required paved driveways and asked if Marshall should be involved in the discussion. There was a motion by C. Pedersen to grant the extension until Marshall can be part of the discussion. Motion was seconded by Larsen. The council then tabled the request to the next council meeting upon a motion by Johnson and seconded by Larsen. Motion carried unanimously upon roll call of all council members.

ECE Revolving Loan COVID-19 Emergency Relief Loan Program Agreement and Promissory Note. The City Manager informed the council that the city has been selected to receive the \$20,000 note from ECE and that the program allows the city to loan funds to businesses impacted by COVID-19 in a revolving loan program at zero interest. Mayor Pedersen called for a motion to approve the agreement and promissory note. Motion for approval by C. Pedersen and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

City Manager request approval from council for phone reimbursement to administrative staff that worked remotely from home for two months in the amount of \$25.00 per month. Mayor Pedersen called for a motion for approval. Motion for approval by Larsen and seconded by Johnson. Motion carried unanimously upon roll call of all council members.

Liquor License refunds to only the bars impacted by closures due to COVID-19. Council discussed the refunds and will refund three months of the liquor license and would revisit this in July. Mayor Pedersen called for a motion for approval. Motion for approval by Johnson and seconded by Larsen. Motion carried unanimously upon roll call of all council members.

Mayor Pedersen discussed with council the Phase 2 for businesses and that we need to help businesses with the outdoor seating. Dillan, Johnson and the city manager will be in contact with businesses to see what they may need for outdoor seating. It was discussed that use of the city parking lot would require the business have an indemnification agreement with the city, and that the city would need to be named as an additional insured on the certificate of insurance of the business using the parking lot.

Council Comments- C. Pedersen asked about the restrooms by Jiggers and what is the condition. City manager will have the Public Works Supervisor check them to see if they work. Dillan commented the DAC will be doing the flower containers and will water them. Johnson asked about the hazardous property and if there has been any action at the property. Johnson stated that a letter should be sent to them to take action on the building. The city attorney stated that he can start the process, but the courts have limited actions at this time. May need to add it to the agenda to get the process started. Larsen asked if we received any response to our letter that was sent to the governor. The city manager stated that we received an email from Sondra Erickson. C. Pedersen congratulated the graduation students.

Adjourn

With no other business presented before the council, Mayor Pedersen called for a motion to adjourn and a motion was made by Johnson and seconded by Dillan. Mayor Pedersen called for a motion for approval. Motion for approval by Larsen and seconded by Johnson. Motion carried unanimously upon roll call of all council members. Meeting adjourned at 8:10 p.m.

Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff

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Batch: 051920 GEN MLCS,052720 GEN PP,052820 GEN PP2,060520 GEN PP,061820 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 General Bank					
46122	05/19/20	MILLE LACS CO. SHERIFF			
E 619-49900-310		Other Professional Servic	\$10.00		FINGERPRINTNIG-KLAGES
		Total	\$10.00		
46123	05/28/20	BCA			
E 619-49900-310		Other Professional Servic	\$33.25		BACKGROUND CHECK-KLAGES
		Total	\$33.25		
46124	05/28/20	BLUE CROSS BLUE SHIELD OF MINN			
G 101-21706		Medical Insur.	\$14,856.85	20050119424	MEDICAL INSUR - JUN 2020
		Total	\$14,856.85		
46125	05/28/20	CAIN, AMY			
E 619-49900-321		Telephone	\$25.00		CELL PHONE REIMBURSEMENT
		Total	\$25.00		
46126	05/28/20	DELTA DENTAL OF MINNESOTA			
G 101-21712		Dental	\$33.50	MBR0000097	DENTAL INS - JUN 2020
		Total	\$33.50		
46127	05/28/20	FAMILY HERITAGE LIFE INS CO			
G 101-21707		Disability	\$79.00	820974	SUPPL LIFE INS - JUN 2020
		Total	\$79.00		
46128	05/28/20	KATKE, DELORIS			
E 101-41940-321		Telephone	\$50.00		CELL PHONE REIMBURSEMENT
		Total	\$50.00		
46129	05/28/20	L.E.L.S.			
G 101-21710		Union Dues	\$310.00		POLICE UNION DUES - MAY 2020
		Total	\$310.00		
46130	05/28/20	MICKELSON, MARY			
E 101-41940-321		Telephone	\$50.00		CELL PHONE REIMBURSEMENT
		Total	\$50.00		
46131	05/28/20	MN BENEFIT ASSOCIATION			
G 101-21712		Dental	\$311.85	2020-009345	DENTAL - JUN 2020
		Total	\$311.85		
46132	05/28/20	NESS, JACQUELINE			
E 101-41940-321		Telephone	\$50.00		CELL PHONE REIMBURSEMENT
		Total	\$50.00		
46133	05/28/20	SHORT ELLIOTT HENDRICKSON INC			
E 218-41550-300		Professional Svcs	\$1,800.00	385746	VETERANS MEMORIAL
		Total	\$1,800.00		
46134	05/28/20	U.S. POSTAL SERVICE			
E 602-49400-322		Postage	\$126.45		MAY WATER BILLS
E 603-49450-322		Postage	\$126.46		MAY WATER BILLS

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Batch: 051920 GEN MLCS,052720 GEN PP,052820 GEN PP2,060520 GEN PP,061820 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$252.91		
46135	05/28/20	UNUM LIFE INSURANCE CO			
G 101-21707		Disability	\$647.46		LIFE, STD, LTD - JUN 2020
Total			\$647.46		
46136	05/28/20	VERIZON WIRELESS			
E 101-42110-321		Telephone	\$442.89	9854203001	WIRELESS ROUTER/PHONE SVC-POLICE
E 101-42280-321		Telephone	\$65.27	9854203001	CELL PHONE SVC-FIRE
E 101-43000-321		Telephone	\$91.04	9854203001	CELL PHONE SVC-PW
E 602-49400-321		Telephone	\$80.02	9854203001	WIRELESS ROUTER/PHONE SVC-WATER
Total			\$679.22		
46137	05/28/20	VISA			
E 101-41940-309		EDP, Software and Desig	\$499.00	1683633777	MONEYSOFT-FIXED ASSET PRO
E 101-41940-201		Office Supplies	(\$8.32)	200423-0045	ENDICIA-POSTAGE LABELS REFUND
E 619-49900-309		EDP, Software and Desig	\$165.00	20539567	ACUITY-SCHEDULING SOFTWARE-DEP REG
E 101-42400-310		Other Professional Servic	\$200.00	266305	ONLINE RECERTIFICATION-LIND
E 619-49900-217		Other Operating Supplies	(\$648.71)	BAXT39105	MENARDS REFUND
E 101-42110-208		Training and Travel	\$90.00	MLSPO2000	PO STANDARDS & TRAINING LICENSES-PD
E 101-42110-240		Small Tools and Minor Eq	\$138.50	O-000001541	AXON-TASER BATTERIES/HOLSTER-PD
E 101-42110-208		Training and Travel	(\$98.00)	R8CC11	GRANDVIEW LODGE REFUND-PD
E 101-41940-201		Office Supplies	\$27.06	W854779657	HOME DEPOT-LACQUER (COVID)
E 101-41940-217		Other Operating Supplies	\$509.17	W951217591	HOME DEPOT-ACRYLIC SHEET (COVID)
Total			\$873.70		
46138	05/28/20	AMERICAN LEGION			
R 101-32110		Liquor License	\$150.00		PRORATED LIQUOR LICENSE REFUND-COVID
Total			\$150.00		
46139	05/28/20	BACK ALLEY BOWL			
R 101-32110		Liquor License	\$200.00		PRORATED LIQUOR LICENSE REFUND-COVID
Total			\$200.00		
46140	05/28/20	BLUE MOON SALOON			
R 101-32110		Liquor License	\$575.00		PRORATED LIQUOR LICENSE REFUND-COVID
Total			\$575.00		
46141	05/28/20	JIGGERS GRILL & BAR			
R 101-32110		Liquor License	\$575.00		PRORATED LIQUOR LICENSE REFUND-COVID
Total			\$575.00		
46142	05/28/20	SIEMERS-HAKES VFW POST 10794			
R 101-32110		Liquor License	\$100.00		PRORATED LIQUOR LICENSE REFUND-COVID
Total			\$100.00		
46143	05/28/20	TIMBER VALLEY GRILLE			
R 101-32110		Liquor License	\$575.00		PRORATED LIQUOR LICENSE REFUND-COVID
Total			\$575.00		
46144	06/05/20	FRONTIER			
E 101-42110-321		Telephone	\$104.57		PHONE SVC-POLICE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42280-321		Telephone	\$51.81		PHONE SVC-FIRE
E 101-41940-321		Telephone	\$164.59		PHONE SVC-CITY HALL
E 101-43000-321		Telephone	\$108.70		PHONE SVC-PW
E 101-49810-321		Telephone	\$94.14		PHONE SVC-AIRPORT
E 602-49400-321		Telephone	\$1.80		PHONE SVC-WATER
E 602-49400-321		Telephone	\$148.74		PHONE SVC-WATER
E 619-49900-321		Telephone	\$101.93		PHONE SVC-DEP REG
		Total	\$776.28		
46145	06/05/20	JIM'S MILLE LACS DISPOSAL			
E 101-43000-312		Compost	\$300.00		COMPOST
E 101-42280-384		Refuse/Garbage Disposal	\$25.00		GARBAGE-FIRE
E 101-43000-384		Refuse/Garbage Disposal	\$93.50		GARBAGE-CITY
E 101-45200-384		Refuse/Garbage Disposal	\$52.58		GARBAGE-PARKS
		Total	\$471.08		
46146	06/05/20	MILACA BLDG CENTER			
E 216-45200-520		Buildings and Structures	\$7,019.50		GORECKI ADDITION-DOORS/HARDWARE
E 208-49020-406		Trail Maintenance	\$564.39		TRAILS
E 101-45200-221		Equipment Parts/Repairs	\$76.18		SAKRETE-DEAD BOLT
E 101-45200-225		Landscaping Materials	\$33.30		SAKRETE-SAND MIX
E 602-49400-401		Repairs/Maint Buildings	\$11.98		BLDG MAINTENANCE
E 218-49810-437		Other Miscellaneous	\$67.20		VETERANS MEMORIAL PROJECT
		Total	\$7,772.55		
46147	06/05/20	STONEHILL MASONRY			
E 217-45200-530		Improv Other Than Bldgs	\$29,040.00	009208	SKATE PARK
E 216-45200-530		Improv Other Than Bldgs	\$4,000.00	009209	NEW SIDEWALK
		Total	\$33,040.00		
46148	06/05/20	VERIZON WIRELESS			
E 602-49400-321		Telephone	\$117.79	9855520604	PHONE SVC-WATER TRMT PLANT
		Total	\$117.79		
46149	06/18/20	AW RESEARCH LABORATORIES			
E 603-49450-310		Other Professional Servic	\$439.00	33435	MERCURY TESTING
E 603-49450-310		Other Professional Servic	\$171.00	33476	WATER TESTING
E 603-49450-310		Other Professional Servic	\$171.00	33505	WATER TESTING
E 602-49400-310		Other Professional Servic	\$66.00	33512	SEWER TESTING
		Total	\$847.00		
46150	06/18/20	BILLINGS SERVICE			
E 101-45200-212		Auto Expense (Fuel/Repai	\$338.52		GAS-PARKS
E 101-42280-212		Auto Expense (Fuel/Repai	\$199.59		GAS-FIRE
E 101-49810-212		Auto Expense (Fuel/Repai	\$114.63		GAS-AIRPORT
E 101-43000-212		Auto Expense (Fuel/Repai	\$558.05		GAS-PW
E 700-50000-212		Auto Expense (Fuel/Repai	\$84.30		GAS-JP
E 101-42110-212		Auto Expense (Fuel/Repai	\$702.00		TIRES-POLICE
		Total	\$1,997.09		
46151	06/18/20	BROTHERS FIRE & SECURITY			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49400-310		Other Professional Servic	\$192.00	113403	FIRE EXT PARTS-WATER
E 602-49400-310		Other Professional Servic	\$10.50	33706	EXTINGUISHER INSPECTION-WATER
		Total	\$202.50		
46152	06/18/20	CAIN, AMY			
E 619-49900-208		Training and Travel	\$41.40		PICKUP BANNER FOR DEP REG
		Total	\$41.40		
46153	06/18/20	CORE & MAIN LP			
E 602-49400-310		Other Professional Servic	\$182.07	M347252	WATERMAIN REPAIR PARTS
E 602-49400-310		Other Professional Servic	\$245.48	M353033	WATERMAIN REPAIR PARTS
E 602-49400-310		Other Professional Servic	\$1,477.18	M357053	WATERMAIN REPAIR PARTS
		Total	\$1,904.73		
46154	06/18/20	DAVES EXCAVATING			
E 217-45200-530		Improv Other Than Bldgs	\$1,500.00		BLACK DIRT
		Total	\$1,500.00		
46155	06/18/20	DOVE FRET LAND PLLP			
E 101-41610-304		Legal Fees	\$1,075.00	81541	CIVIL RETAINER
E 101-41610-304		Legal Fees	\$2,500.00	81542	CRIMINAL RETAINER
		Total	\$3,575.00		
46156	06/18/20	E.C.M. PUBLISHERS, INC.			
E 101-43000-310		Other Professional Servic	\$202.50	776091	MAINTENANCE WORKER I
E 101-41110-351		Legal Notices Publishing	\$108.67	776828	ORDINANCE 460
E 101-43000-310		Other Professional Servic	\$202.50	777104	MAINTENANCE WORKER 1
		Total	\$513.67		
46157	06/18/20	EHLEN, CHRISTOPHER			
E 101-42280-305		Medical and Dental Fees	\$60.00	327801	COVID-19 TESTING
		Total	\$60.00		
46158	06/18/20	EMERGENCY RESPONSE SOLUTIONS			
E 101-42280-221		Equipment Parts/Repairs	\$1,649.00	15428	SCBA FLOW TEST
		Total	\$1,649.00		
46159	06/18/20	FARMERS CO-OP CREAMERY CO			
E 101-45200-225		Landscaping Materials	\$13.28	365205	OATS SEED-PARKS
		Total	\$13.28		
46160	06/18/20	FRADETTE, THERESA			
E 101-45200-437		Other Miscellaneous	\$160.00		SHELTER REFUND-COVID
		Total	\$160.00		
46161	06/18/20	FURTHER			
E 101-41940-310		Other Professional Servic	\$16.80	15484241	HSA PARTICIPANT FEES - KLAGES
		Total	\$16.80		
46162	06/18/20	GENERAL RENTAL OF ST CLOUD INC			
E 216-45200-401		Repairs/Maint Buildings	\$124.00	1187488	FLOOR SCRUBBER-GORECKI CENTER

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Batch: 051920 GEN MLCS,052720 GEN PP,052820 GEN PP2,060520 GEN PP,061820 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$124.00		
46163	06/18/20	GK CONSULTING LLC			
E 101-41940-309		EDP, Software and Desig	\$292.50	2560	NETWORK-CITY
E 101-42280-309		EDP, Software and Desig	\$7.00	2560	CLOUD BACKUP-FIRE
E 101-43000-309		EDP, Software and Desig	\$45.00	2560	NETWORK-PW
E 101-42110-309		EDP, Software and Desig	\$60.00	2560	365 EMAIL-POLICE
E 602-49400-309		EDP, Software and Desig	\$142.50	2560	NETWORK-WATER
E 603-49450-309		EDP, Software and Desig	\$135.00	2560	NETWORK-SEWER
E 619-49900-309		EDP, Software and Desig	\$135.00	2560	NETWORK-DEP REG
E 101-41940-309		EDP, Software and Desig	\$60.00	2560	REMOTE ACCESS/365 EMAIL
E 619-49900-217		Other Operating Supplies	\$10.00	2560	10' ETHERNET CABLE-DEP REG
Total			\$887.00		
46164	06/18/20	GOPHER STATE ONE-CALL, INC.			
E 602-49400-310		Other Professional Servic	\$113.40	0050586	LOCATES
Total			\$113.40		
46165	06/18/20	HOLIDAY COMPANIES			
E 101-42110-212		Auto Expense (Fuel/Repai	\$713.59		FUEL-POLICE
E 101-43000-212		Auto Expense (Fuel/Repai	\$156.36		FUEL-PW
Total			\$869.95		
46166	06/18/20	HY-TECH AUTOMOTIVE			
E 101-42110-212		Auto Expense (Fuel/Repai	\$411.05	40518	533 TAHOE REPAIR
E 101-42110-212		Auto Expense (Fuel/Repai	\$439.94	40521	532 EXPLORER REPAIR
Total			\$850.99		
46167	06/18/20	INT'L CODE COUNCIL			
E 700-50000-435		Books and Pamphlets	\$192.00	1001198555	CODE BOOKS - ENERGY
E 700-50000-435		Books and Pamphlets	\$109.00	1001200251	CODE BOOKS - ACCESSIBILITY
Total			\$301.00		
46168	06/18/20	ISAACSON, JACOB			
E 101-42110-305		Medical and Dental Fees	\$60.00	327810	COVID-19 TESTING
Total			\$60.00		
46169	06/18/20	JENSEN - ANDERSEN			
E 216-45200-437		Other Miscellaneous	\$96.40	7997	PVC PIPE - PICKLE BALL COURTS
Total			\$96.40		
46170	06/18/20	JOHNSON, WARNE			
E 101-43000-305		Medical and Dental Fees	\$60.00	327802	COVID-19 TESTING
Total			\$60.00		
46171	06/18/20	KADELBACH, SHAWN			
E 101-42280-305		Medical and Dental Fees	\$60.00	327805	COVID-19 TESTING
Total			\$60.00		
46172	06/18/20	KIRVIDA FIRE INC			
E 101-42280-212		Auto Expense (Fuel/Repai	\$395.27	8767	ENGINE 1 REPAIR-FIRE

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Batch: 051920 GEN MLCS,052720 GEN PP,052820 GEN PP2,060520 GEN PP,061820 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$395.27		
46173	06/18/20	KOCH'S HARDWARE HANK			
E 101-49810-437		Other Miscellaneous	\$21.98		KEY/DIESEL CAN
E 101-43000-217		Other Operating Supplies	\$89.55		KEY/BATTERIES/GLOVES/MISC
E 101-45200-437		Other Miscellaneous	\$134.34		PAINT/STAIN/VARNISH/MISC
E 200-46500-322		Postage	\$30.30		INITIATIVE FOUNDATION CHECK
E 602-49400-322		Postage	\$43.89		WATER SAMPLES
E 101-42110-437		Other Miscellaneous	\$62.81		KEYS/BOLTS/MISC
E 619-49900-217		Other Operating Supplies	\$37.98		DOOR BELL/BATTERIES
E 101-42280-437		Other Miscellaneous	\$80.00		WATER/POWERADE
Total			\$500.85		
46174	06/18/20	SEIPEL, KURT P.			
E 101-43000-310		Other Professional Servic	\$3,700.00	1327	PAINT-CITY
Total			\$3,700.00		
46175	06/18/20	LEAGUE OF MN CITIES INSUR TRST			
E 101-41940-361		Liability/Property	\$50,531.00	1003063-4	PROP/LIAB-CITY
E 101-41940-363		Automotive Ins	\$6,345.00	1003063-4	AUTO-CITY
E 101-42280-361		Liability/Property	\$1,343.00	1003063-4	PROP/LIAB-FIRE
E 101-42280-363		Automotive Ins	\$2,037.00	1003063-4	AUTO-FIRE
E 101-49010-361		Liability/Property	\$334.00	1003063-4	PROP/LIAB-SENIOR CENTER
E 101-49810-361		Liability/Property	\$2,700.00	1003063-4	PROP/LIAB-AIRPORT
E 101-49810-363		Automotive Ins	\$1,052.00	1003063-4	AUTO-AIRPORT
E 602-49400-361		Liability/Property	\$4,961.00	1003063-4	PROP/LIAB-WATER
E 602-49400-363		Automotive Ins	\$500.00	1003063-4	AUTO-WATER
E 603-49450-361		Liability/Property	\$3,519.00	1003063-4	PROP/LIAB-SEWER
E 603-49450-363		Automotive Ins	\$500.00	1003063-4	AUTO-SEWER
E 619-49900-361		Liability/Property	\$165.00	1003063-4	PROP/LIAB-DEP REG
Total			\$73,987.00		
46176	06/18/20	LEAGUE OF MN CITIES INSUR TRST			
E 101-42280-151		Worker s Comp Insurance	\$22,565.00	1003250-4	WORK COMP-FIRE
E 101-42120-151		Worker s Comp Insurance	\$4,305.00	1003250-4	WORK COMP-LIAISON
E 602-49400-151		Worker s Comp Insurance	\$2,652.00	1003250-4	WORK COMP-WATER
E 603-49450-151		Worker s Comp Insurance	\$3,129.00	1003250-4	WORK COMP-SEWER
E 619-49900-151		Worker s Comp Insurance	\$1,283.00	1003250-4	WORK COMP-DEP REG
E 101-41940-151		Worker s Comp Insurance	\$32,013.00	1003250-4	WORK COMP-CITY
E 700-50000-151		Worker s Comp Insurance	\$7.00	1003250-4	WORK COMP-JP
Total			\$65,954.00		
46177	06/18/20	M.C.F.O.A.			
E 101-41310-208		Training and Travel	\$45.00		MUNICIPAL CLERK MEMBERSHIP
Total			\$45.00		
46178	06/18/20	MARS SUPPLY			
E 101-43000-230		Safety	\$392.18	30171795	HAND WIPES/THERMOMETER
Total			\$392.18		
46179	06/18/20	MID STATE TREE SERVICE			

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Batch: 051920 GEN MLCS,052720 GEN PP,052820 GEN PP2,060520 GEN PP,061820 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43000-310		Other Professional Servic	\$800.00	079151	MAPLE TREE REMOVAL-220 4TH AVE SE
		Total	\$800.00		
46180	06/18/20	MILACA AUTO VALUE			
E 101-43000-212		Auto Expense (Fuel/Repai	\$31.97		WIPER BLADES/ANTENNA
E 101-43000-217		Other Operating Supplies	\$24.18		BANNER TIES (SCHOOL GRADS)
		Total	\$56.15		
46181	06/18/20	MILACA CHAMBER OF COMMERCE			
R 101-31410		Lodging Tax	\$247.65		LODGING TAX - APR 2020
		Total	\$247.65		
46182	06/18/20	MILACA GENERAL RENTAL CENTER			
E 101-45500-401		Repairs/Maint Buildings	\$90.00	1-52096	MULCH-LIBRARY
E 216-45200-580		Other Equipment	\$66.65	1-52101	AUGER RENTAL-SWINGS (GORECKI)
		Total	\$156.65		
46183	06/18/20	MILLE LACS CO. - AUDITOR			
E 101-41550-300		Professional Svcs	\$22.60		ALPHA LISTING OF TAX PARCELS
		Total	\$22.60		
46184	06/18/20	MN COMPUTER SYSTEMS, INC.			
E 619-49900-310		Other Professional Servic	\$15.87	292364	COPIER-DEP REG
		Total	\$15.87		
46185	06/18/20	MN DEPT OF HEALTH			
G 602-20810		Water Test Fee Payable	\$2,430.00	1480002	2ND QTR TEST FEE
		Total	\$2,430.00		
46186	06/18/20	MN RURAL WATER ASSOC			
E 602-49400-433		Dues and Subscriptions	\$1,015.00		2020-2021 MEMBERSHIP
		Total	\$1,015.00		
46187	06/18/20	NORTHERN LIGHTS DISPLAY			
E 101-43000-221		Equipment Parts/Repairs	\$1,046.53	20-1068	BANNER BRACKETS
		Total	\$1,046.53		
46188	06/18/20	NORTHLAND AUTO CENTER INC			
E 101-42280-212		Auto Expense (Fuel/Repai	\$802.67	35357	RESCUE 4 REPAIR-FIRE
		Total	\$802.67		
46189	06/18/20	QUALITY FLOW SYSTEMS			
E 603-49450-407		Lift Station Repair	\$791.00	39101	PUMP REPAIR
		Total	\$791.00		
46190	06/18/20	SAFEGUARD LOCKSMITH			
E 101-45200-221		Equipment Parts/Repairs	\$75.00	5580	GCC LOCKS
		Total	\$75.00		
46191	06/18/20	ST. CLOUD REFRIGERATION			
E 101-45500-310		Other Professional Servic	\$570.00	W54800	AC MAINTENANCE-LIBRARY
		Total	\$570.00		

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Batch: 051920 GEN MLCS,052720 GEN PP,052820 GEN PP2,060520 GEN PP,061820 GEN COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
46192	06/18/20	STREICHER'S			
E 101-42110-434		Uniforms	\$219.99	11434438	BOOTS-BARROS
		Total	\$219.99		
46193	06/18/20	TEAL'S MARKET			
E 101-41940-217		Other Operating Supplies	\$26.97	3141018	TRASH BAGS
		Total	\$26.97		
46194	06/18/20	TOTAL CONTROL SYSTEMS, INC.			
E 602-49400-310		Other Professional Servic	\$7,826.60	9357	1997/2006 WELL REPAIR
		Total	\$7,826.60		
46195	06/18/20	VOLUNTEER FIREFIGHTERS BENEFIT			
E 101-42280-433		Dues and Subscriptions	\$211.00		FIREFIGHTER RENEWALS
		Total	\$211.00		
46196	06/18/20	WILLS LAWN CARE LLC			
E 101-49200-450		Unallocated	\$55.00	3816	LAWN MOWING-245 3RD AVE NW
		Total	\$55.00		
46197	06/18/20	YOST, EDWARD			
E 101-42110-310		Other Professional Servic	\$150.00	22001	COMPUTER SERVICE
		Total	\$150.00		
		10100 General Bank	\$241,811.63		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$164,410.31
200 ECONOMIC DEV. FUND	\$30.30
208 CHARITABLE GAMBLING FUND	\$564.39
216 GORECKI IMPROVEMENTS FUND	\$11,306.55
217 GORECKI IMPROVEMENTS FUND II	\$30,540.00
218 VETERANS MEMORIAL	\$1,867.20
602 WATER FUND	\$22,344.40
603 SEWER FUND	\$8,981.46
619 DEPUTY REGISTRAR FUND	\$1,374.72
700 BRAHAM-MILACA JOINT POWERS	\$392.30
	\$241,811.63

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Batch: 061220 GEN ACH,PAY01-11-20G,PAY01-12-20G,PAY11-20GJP,PAY12-20GJP

	Name	Check Date	Check Amt	
10100	General Bank			
820067e	EFTPS-STATE TAXPAYMENT	5/28/2020	\$1,826.91	STATE W/H
820068e	EFTPS-STATE TAXPAYMENT	5/28/2020	\$147.55	STATE W/H
820069e	EFTPS-STATE TAXPAYMENT	6/10/2020	\$1,974.74	STATE W/H
820070e	EFTPS-STATE TAXPAYMENT	6/10/2020	\$153.24	STATE W/H
820071e	CENTERPOINT ENERGY	6/12/2020	\$4,502.13	NATURAL GAS
820072e	EAST CENTRAL ENERGY	6/12/2020	\$9,937.18	ELECTRIC
820073e	FURTHER	6/12/2020	\$580.00	XXX QTR CONTRIBUTIONS
820074e	INCONTACT INC	6/12/2020	\$55.19	LONG DISTANCE SERVICE
820075e	MIDCONTINENT COMMUNICATI	6/12/2020	\$100.00	INTERNET-
820076e	MILACA LOCAL LINK	6/12/2020	\$294.89	PHONE SERVICE
	Total Checks		\$19,571.83	

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10900 Liquor Bank					
25274	05/28/20	AMERIPRIDE			
E 609-49750-310		Other Professional Servic	\$93.38	2201332337	RUGS-LIQUOR
		Total	\$93.38		
25275	05/28/20	BERNICKS			
E 609-49750-254		Mix/Non Alcoholic	\$31.00	79635	NA
E 609-49750-252		Beer For Resale	\$797.25	79635	BEER
E 609-49750-254		Mix/Non Alcoholic	\$98.62	81990	NA
E 609-49750-254		Mix/Non Alcoholic	\$31.00	81991	NA
E 609-49750-252		Beer For Resale	\$3,556.05	81991	BEER
		Total	\$4,513.92		
25276	05/28/20	BREAKTHRU BEVERAGE MN			
E 609-49750-251		Liquor For Resale	\$2,045.76	1081132775	LIQUOR
E 609-49750-254		Mix/Non Alcoholic	\$289.70	1081132775	NA
E 609-49750-333		Freight and Express	\$66.60	1081132775	DELIVERY
E 609-49750-254		Mix/Non Alcoholic	\$63.00	1081135141	NA
E 609-49750-251		Liquor For Resale	\$1,667.94	1081135141	LIQUOR
E 609-49750-333		Freight and Express	\$35.92	1081135141	DELIVERY
		Total	\$4,168.92		
25277	05/28/20	C & L DISTRIBUTING CO.			
E 609-49750-253		Wine For Resale	\$122.60	1094001418	WINE
E 609-49750-254		Mix/Non Alcoholic	\$336.78	1094001418	NA
E 609-49750-252		Beer For Resale	\$13,874.40	1094001418	BEER
E 609-49750-252		Beer For Resale	(\$88.00)	1208000207	BEER
E 609-49750-252		Beer For Resale	(\$7.00)	1208000208	BEER
E 609-49750-252		Beer For Resale	(\$137.25)	1208000209	BEER
E 609-49750-253		Wine For Resale	\$433.50	1383000198	WINE
E 609-49750-254		Mix/Non Alcoholic	\$87.75	1383000198	NA
E 609-49750-252		Beer For Resale	\$16,442.70	1383000198	BEER
		Total	\$31,065.48		
25278	05/28/20	CRYSTAL SPRINGS ICE			
E 609-49750-259		Other For Resale	\$187.92	233	MISC
		Total	\$187.92		
25279	05/28/20	DAHLHEIMER DISTRIBUTING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$138.00	116-01632	NA
E 609-49750-253		Wine For Resale	\$609.75	116-01632	WINE
E 609-49750-252		Beer For Resale	\$15,736.95	116-01632	BEER
E 609-49750-252		Beer For Resale	\$106.00	1230533	BEER
E 609-49750-252		Beer For Resale	(\$172.46)	124377	BEER
E 609-49750-252		Beer For Resale	\$16.80	169-00148	BEER
E 609-49750-253		Wine For Resale	\$236.50	444-02929	WINE
E 609-49750-254		Mix/Non Alcoholic	\$42.00	444-02929	NA
E 609-49750-252		Beer For Resale	\$12,554.07	444-02929	BEER
		Total	\$29,267.61		

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
25280	05/28/20	GRANITE CITY JOBBING			
E 609-49750-254		Mix/Non Alcoholic	\$15.25	183530	NA
E 609-49750-256		Tobacco Products For Re	\$322.99	183530	TOBACCO
E 609-49750-259		Other For Resale	\$230.68	183530	MISC
E 609-49750-333		Freight and Express	\$4.25	183530	DELIVERY
		Total	\$573.17		
25281	05/28/20	JOHNSON BROTHERS LIQUOR CO.			
E 609-49750-253		Wine For Resale	\$1,067.25	1557568	WINE
E 609-49750-254		Mix/Non Alcoholic	\$40.00	1557568	NA
E 609-49750-251		Liquor For Resale	\$3,776.60	1557568	LIQUOR
E 609-49750-333		Freight and Express	\$97.80	1557568	DELIVERY
E 609-49750-251		Liquor For Resale	\$235.50	1561819	LIQUOR
E 609-49750-333		Freight and Express	\$11.55	1561819	DELIVERY
E 609-49750-253		Wine For Resale	\$80.00	1561820	WINE
E 609-49750-251		Liquor For Resale	\$276.00	1561820	LIQUOR
E 609-49750-333		Freight and Express	\$9.90	1561820	DELIVERY
E 609-49750-253		Wine For Resale	\$765.90	1561821	WINE
E 609-49750-251		Liquor For Resale	\$2,611.00	1561821	LIQUOR
E 609-49750-333		Freight and Express	\$75.88	1561821	DELIVERY
E 609-49750-251		Liquor For Resale	\$732.76	1561822	LIQUOR
E 609-49750-333		Freight and Express	\$8.25	1561822	DELIVERY
		Total	\$9,788.39		
25282	05/28/20	M. AMUNDSON LLP			
E 609-49750-259		Other For Resale	(\$9.23)	301119	MISC
E 609-49750-256		Tobacco Products For Re	\$509.93	301119	TOBACCO
E 609-49750-217		Other Operating Supplies	\$143.67	301119	BAGS/PAPER
		Total	\$644.37		
25283	05/28/20	MILACA CHAMBER OF COMMERCE			
E 609-49750-437		Other Miscellaneous	\$1,000.00		COUNCIL APPROVED PAYMENT
		Total	\$1,000.00		
25284	05/28/20	MILACA UNCLAIMED FREIGHT			
E 609-49750-217		Other Operating Supplies	\$45.05	156598	MULTI PURPOSE MATS
		Total	\$45.05		
25285	05/28/20	MILACA, CITY OF			
E 609-49750-700		Transfer to General Fund	\$7,720.84		TRANSFER TO GEN - MAY 2020
		Total	\$7,720.84		
25286	05/28/20	PHILLIPS WINE AND SPIRITS			
E 609-49750-253		Wine For Resale	\$273.00	6034092	WINE
E 609-49750-251		Liquor For Resale	\$477.00	6034092	LIQUOR
E 609-49750-333		Freight and Express	\$11.55	6034092	DELIVERY
E 609-49750-251		Liquor For Resale	\$90.00	6036874	LIQUOR
E 609-49750-333		Freight and Express	\$1.65	6036874	DELIVERY
E 609-49750-251		Liquor For Resale	\$5,424.40	6036875	LIQUOR
E 609-49750-253		Wine For Resale	\$141.25	6036875	WINE

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-49750-254		Mix/Non Alcoholic	\$527.30	6036875	NA
E 609-49750-333		Freight and Express	\$159.99	6036875	DELIVERY
		Total	\$7,106.14		
25287	05/28/20	RED BULL DISTRIBUTION CO INC			
E 609-49750-254		Mix/Non Alcoholic	\$117.50	K-99372525	NA
		Total	\$117.50		
25288	05/28/20	SOUTHERN GLAZERS OF MN			
E 609-49750-251		Liquor For Resale	\$3,318.09	1953026	LIQUOR
E 609-49750-333		Freight and Express	\$46.50	1953026	DELIVERY
E 609-49750-254		Mix/Non Alcoholic	\$42.00	1953027	NA
E 609-49750-333		Freight and Express	\$1.55	1953027	DELIVERY
E 609-49750-253		Wine For Resale	\$46.00	1953028	WINE
E 609-49750-333		Freight and Express	\$1.55	1953028	DELIVERY
E 609-49750-251		Liquor For Resale	\$4,128.91	1955272	LIQUOR
E 609-49750-333		Freight and Express	\$49.60	1955272	DELIVERY
E 609-49750-253		Wine For Resale	\$92.00	1955273	WINE
E 609-49750-333		Freight and Express	\$3.10	1955273	DELIVERY
		Total	\$7,729.30		
25289	05/28/20	VERIZON WIRELESS			
E 609-49750-321		Telephone	\$40.01	9854203001	DIGITAL SIGN
		Total	\$40.01		
25290	05/28/20	VIKING BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$167.90	2531908	NA
		Total	\$167.90		
25291	05/28/20	WATSON COMPANY			
E 609-49750-256		Tobacco Products For Re	\$329.64	108422	TOBACCO
E 609-49750-259		Other For Resale	\$48.80	108422	MISC
E 609-49750-333		Freight and Express	\$6.00	108422	DELIVERY
		Total	\$384.44		
25292	05/28/20	WINE MERCHANTS			
E 609-49750-253		Wine For Resale	\$99.00	7284069	WINE
E 609-49750-333		Freight and Express	\$1.65	7284069	DELIVERY
E 609-49750-253		Wine For Resale	\$60.00	7284883	WINE
E 609-49750-333		Freight and Express	\$1.65	7284883	DELIVERY
		Total	\$162.30		
25293	06/05/20	AMERICAN BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$217.34	3568308967	NA
		Total	\$217.34		
25294	06/05/20	AMERICAN SOLUTIONS FR BUSINESS			
E 609-49750-217		Other Operating Supplies	\$212.00	04766429	LIQUOR AP CHECKS
E 609-49750-333		Freight and Express	\$18.53	04766429	DELIVERY
		Total	\$230.53		

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
25295	06/05/20	AMERIPRIDE			
E 609-49750-310		Other Professional Servic	\$80.79	2201337019	RUGS-LIQUOR
		Total	\$80.79		
25296	06/05/20	BREAKTHRU BEVERAGE MN			
E 609-49750-251		Liquor For Resale	\$1,619.29	1081137212	LIQUOR
E 609-49750-333		Freight and Express	\$20.87	1081137212	DELIVERY
		Total	\$1,640.16		
25297	06/05/20	C & L DISTRIBUTING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$268.80	1383000241	NA
E 609-49750-252		Beer For Resale	\$6,971.95	1383000241	BEER
E 609-49750-252		Beer For Resale	\$423.20	1383000244	BEER
		Total	\$7,663.95		
25298	06/05/20	CARLOS CREEK WINERY			
E 609-49750-253		Wine For Resale	\$297.00	19287	WINE
		Total	\$297.00		
25299	06/05/20	CRYSTAL SPRINGS ICE			
E 609-49750-259		Other For Resale	\$152.28	002.B009554	MISC
E 609-49750-259		Other For Resale	\$232.97	1000112	MISC
		Total	\$385.25		
25300	06/05/20	DAHLHEIMER DISTRIBUTING CO.			
E 609-49750-253		Wine For Resale	\$135.00	116-01728	WINE
E 609-49750-254		Mix/Non Alcoholic	\$138.00	116-01728	NA
E 609-49750-252		Beer For Resale	\$16,274.60	116-01728	BEER
E 609-49750-252		Beer For Resale	(\$79.53)	1229684	BEER
		Total	\$16,468.07		
25301	06/05/20	FORESTEDGE WINERY			
E 609-49750-253		Wine For Resale	\$252.00	3631	WINE
		Total	\$252.00		
25302	06/05/20	FRONTIER			
E 609-49750-321		Telephone	\$152.42		PHONE SVC-LIQUOR
		Total	\$152.42		
25303	06/05/20	GRANITE CITY JOBBING			
E 609-49750-256		Tobacco Products For Re	\$1,010.99	184453	TOBACCO
E 609-49750-259		Other For Resale	\$348.29	184453	MISC
E 609-49750-254		Mix/Non Alcoholic	\$3.90	184453	NA
E 609-49750-333		Freight and Express	\$4.25	184453	DELIVERY
E 609-49750-256		Tobacco Products For Re	\$786.72	185198	TOBACCO
E 609-49750-259		Other For Resale	\$157.72	185198	MISC
E 609-49750-333		Freight and Express	\$4.25	185198	DELIVERY
		Total	\$2,316.12		
25304	06/05/20	JEYS, VICTORIA			
E 609-49750-217		Other Operating Supplies	\$24.77		REIMBURSE-SUPPLIES

CITY OF MILACA

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-49750-217		Other Operating Supplies	(18.58)		S/B STORE CHARGE TO TEAL'S
		Total	\$6.19		
25305	06/05/20	JIM'S MILLE LACS DISPOSAL			
E 609-49750-310		Other Professional Serv	\$72.54		GARBAGE-LIQUOR
		Total	\$72.54		
25306	06/05/20	KOCH'S HARDWARE HANK			
E 609-49750-217		Other Operating Supplies	\$15.99	824379	TOILET REPAIR KIT
E 609-49750-217		Other Operating Supplies	\$94.43	827318	PAINT/BRUSH/PLANTER
E 609-49750-217		Other Operating Supplies	\$16.10	832622	CARPET SHAMPOO
		Total	\$126.52		
25307	06/05/20	M. AMUNDSON LLP			
E 609-49750-217		Other Operating Supplies	\$590.00	301292	SUPPLIES
		Total	\$590.00		
25308	06/05/20	MILLER TRUCKING INC.			
E 609-49750-333		Freight and Express	\$28.00	5915	DELIVERY
		Total	\$28.00		
25309	06/05/20	PAUSTIS WINE CO.			
E 609-49750-253		Wine For Resale	\$2,102.00	91132	WINE
E 609-49750-333		Freight and Express	\$35.00	91132	DELIVERY
		Total	\$2,137.00		
25310	06/05/20	SOUTHERN GLAZERS OF MN			
E 609-49750-251		Liquor For Resale	\$1,525.01	1957275	LIQUOR
E 609-49750-333		Freight and Express	\$12.40	1957275	DELIVERY
E 609-49750-253		Wine For Resale	\$184.00	1957276	WINE
E 609-49750-333		Freight and Express	\$6.20	1957276	DELIVERY
		Total	\$1,727.61		
25311	06/05/20	TEAL'S MARKET			
E 609-49750-217		Other Operating Supplies	\$18.58	3322626	SUPPLIES
		Total	\$18.58		
25312	06/05/20	VIKING BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$241.50	2526702	NA
E 609-49750-254		Mix/Non Alcoholic	\$149.10	2531808	NA
		Total	\$390.60		
25313	06/05/20	VINOPOPIA			
E 609-49750-253		Wine For Resale	\$480.00	257507	WINE
E 609-49750-333		Freight and Express	\$12.00	257507	DELIVERY
		Total	\$492.00		
25314	06/05/20	WATSON COMPANY			
E 609-49750-256		Tobacco Products For Re	\$718.02	108567	TOBACCO
E 609-49750-259		Other For Resale	\$288.52	108567	MISC
E 609-49750-333		Freight and Express	\$6.00	108567	DELIVERY

CITY OF MILACA

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,012.54		
25315	06/18/20	AMERIPRIDE			
E 609-49750-310		Other Professional Servic	\$84.99	2201342288	RUGS-LIQUOR
Total			\$84.99		
25316	06/18/20	BELLBOY CORP.			
E 609-49750-259		Other For Resale	\$63.25	101478200	MISC
E 609-49750-251		Liquor For Resale	\$3,107.85	84398500	LIQUOR
Total			\$3,171.10		
25317	06/18/20	BERNICKS			
E 609-49750-252		Beer For Resale	\$1,641.40	67160	BEER
E 609-49750-252		Beer For Resale	(\$107.12)	79633	BEER
E 609-49750-254		Mix/Non Alcoholic	\$138.12	79634	NA
E 609-49750-252		Beer For Resale	(\$112.66)	81989	BEER
E 609-49750-252		Beer For Resale	(\$65.22)	87156	BEER
E 609-49750-252		Beer For Resale	(\$193.50)	87157	BEER
E 609-49750-252		Beer For Resale	(\$18.00)	87158	BEER
E 609-49750-254		Mix/Non Alcoholic	\$86.06	87159	NA
E 609-49750-254		Mix/Non Alcoholic	\$50.20	87160	NA
Total			\$1,419.28		
25318	06/18/20	BREAKTHRU BEVERAGE MN			
E 609-49750-251		Liquor For Resale	\$1,871.25	1081139990	LIQUOR
E 609-49750-254		Mix/Non Alcoholic	\$28.59	1081139990	NA
E 609-49750-333		Freight and Express	\$33.30	1081139990	DELIVERY
E 609-49750-253		Wine For Resale	\$88.00	1081139991	WINE
E 609-49750-333		Freight and Express	\$1.85	1081139991	DELIVERY
E 609-49750-252		Beer For Resale	\$232.00	1081139992	BEER
Total			\$2,254.99		
25319	06/18/20	BROOKVIEW WINERY			
E 609-49750-253		Wine For Resale	\$96.00	KISS-0033	WINE
Total			\$96.00		
25320	06/18/20	C & L DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	\$1,528.80	1065889	BEER
E 609-49750-252		Beer For Resale	(\$75.35)	1208000230	BEER
E 609-49750-252		Beer For Resale	\$130.00	1381000051	BEER
E 609-49750-254		Mix/Non Alcoholic	(\$43.33)	1383000278	NA
E 609-49750-253		Wine For Resale	\$79.80	1383000291	WINE
E 609-49750-254		Mix/Non Alcoholic	\$190.49	1383000291	NA
E 609-49750-252		Beer For Resale	\$14,243.25	1383000291	BEER
Total			\$16,053.66		
25321	06/18/20	CRYSTAL SPRINGS ICE			
E 609-49750-259		Other For Resale	\$194.94	1000184	MISC
E 609-49750-259		Other For Resale	\$314.28	1000281	MISC
Total			\$509.22		

CITY OF MILACA

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
25322	06/18/20	DAHLHEIMER DISTRIBUTING CO.			
E 609-49750-252		Beer For Resale	(\$22.50)	1234991	BEER
E 609-49750-254		Mix/Non Alcoholic	\$376.00	444-03037	NA
E 609-49750-251		Liquor For Resale	\$120.00	444-03037	LIQUOR
E 609-49750-252		Beer For Resale	\$17,701.85	444-03037	BEER
		Total	\$18,175.35		
25323	06/18/20	GRANITE CITY JOBBING			
E 609-49750-254		Mix/Non Alcoholic	\$7.80	186211	NA
E 609-49750-259		Other For Resale	\$85.50	186211	MISC
E 609-49750-256		Tobacco Products For Re	\$643.10	186211	TOBACCO
E 609-49750-333		Freight and Express	\$4.25	186211	DELIVERY
E 609-49750-256		Tobacco Products For Re	\$864.35	187192	TOBACCO
E 609-49750-259		Other For Resale	\$129.11	187192	MISC
E 609-49750-333		Freight and Express	\$4.25	187192	DELIVERY
		Total	\$1,738.36		
25324	06/18/20	INDIAN ISLAND WINERY			
E 609-49750-253		Wine For Resale	\$361.44	3213	WINE
		Total	\$361.44		
25325	06/18/20	JOHNSON BROTHERS LIQUOR CO.			
E 609-49750-333		Freight and Express	(\$3.30)	100042	DELIVERY
E 609-49750-251		Liquor For Resale	\$3,695.99	1567064	LIQUOR
E 609-49750-253		Wine For Resale	\$319.36	1567064	WINE
E 609-49750-333		Freight and Express	\$84.98	1567064	DELIVERY
E 609-49750-253		Wine For Resale	\$660.31	1567065	WINE
E 609-49750-251		Liquor For Resale	\$337.00	1567065	LIQUOR
E 609-49750-254		Mix/Non Alcoholic	\$36.00	1567065	NA
E 609-49750-333		Freight and Express	\$29.70	1567065	DELIVERY
E 609-49750-253		Wine For Resale	\$96.00	1570648	WINE
E 609-49750-333		Freight and Express	\$3.30	1570648	DELIVERY
E 609-49750-253		Wine For Resale	\$298.62	1570649	WINE
E 609-49750-251		Liquor For Resale	\$2,983.13	1570649	LIQUOR
E 609-49750-333		Freight and Express	\$74.25	1570649	DELIVERY
E 609-49750-253		Wine For Resale	\$533.26	1570650	WINE
E 609-49750-251		Liquor For Resale	\$2,943.29	1570650	LIQUOR
E 609-49750-333		Freight and Express	\$56.10	1570650	DELIVERY
E 609-49750-251		Liquor For Resale	\$2,485.00	1570651	LIQUOR
E 609-49750-333		Freight and Express	\$34.65	1570651	DELIVERY
E 609-49750-251		Liquor For Resale	\$3,351.00	1571698	LIQUOR
E 609-49750-333		Freight and Express	\$23.10	1571698	DELIVERY
		Total	\$18,041.74		
25326	06/18/20	SEIPEL, KURT P.			
E 609-49750-310		Other Professional Serv	\$500.00	1327	PARKING STALL PAINTING
		Total	\$500.00		
25327	06/18/20	LEAGUE OF MN CITIES INSUR TRST			
E 609-49750-151		Worker s Comp Insurance	\$8,167.00	1003250-4	WORK COMP-LIQUOR

CITY OF MILACA

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$8,167.00		
25328	06/18/20	LEAGUE OF MN CITIES INSUR TRST			
E 609-49750-361		Liability/Property	\$6,280.00	1003063-4	PROP/LIAB-LIQUOR
E 609-49750-364		Dram Shop	\$2,238.00	1003064-4	LIQ LIAB INS
Total			\$8,518.00		
25329	06/18/20	M. AMUNDSON LLP			
E 609-49750-256		Tobacco Products For Re	\$402.96	301827	TOBACCO
E 609-49750-259		Other For Resale	\$100.27	301827	MISC
Total			\$503.23		
25330	06/18/20	PAUSTIS WINE CO.			
E 609-49750-253		Wine For Resale	\$280.00	91934	WINE
E 609-49750-333		Freight and Express	\$8.75	91934	DELIVERY
E 609-49750-253		Wine For Resale	\$600.00	92428	WINE
E 609-49750-333		Freight and Express	\$12.50	92428	DELIVERY
Total			\$901.25		
25331	06/18/20	PHILLIPS WINE AND SPIRITS			
E 609-49750-251		Liquor For Resale	\$3,331.60	6039953	LIQUOR
E 609-49750-333		Freight and Express	\$62.71	6039953	DELIVERY
E 609-49750-251		Liquor For Resale	\$356.15	6042064	LIQUOR
E 609-49750-253		Wine For Resale	\$400.00	6042064	WINE
E 609-49750-333		Freight and Express	\$21.45	6042064	DELIVERY
Total			\$4,171.91		
25332	06/18/20	RED BULL DISTRIBUTION CO INC			
E 609-49750-254		Mix/Non Alcoholic	\$348.50	K-99372779	NA
Total			\$348.50		
25333	06/18/20	SOUTHERN GLAZERS OF MN			
E 609-49750-251		Liquor For Resale	\$455.62	1959466	LIQUOR
E 609-49750-333		Freight and Express	\$6.20	1959466	DELIVERY
E 609-49750-253		Wine For Resale	\$204.00	1959467	WINE
E 609-49750-333		Freight and Express	\$4.65	1959467	DELIVERY
Total			\$670.47		
25334	06/18/20	VIKING BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$213.90	2537215	NA
E 609-49750-254		Mix/Non Alcoholic	\$448.10	2537332	NA
Total			\$662.00		
25335	06/18/20	WATSON COMPANY			
E 609-49750-256		Tobacco Products For Re	\$359.94	108847	TOBACCO
E 609-49750-259		Other For Resale	\$283.45	108847	MISC
E 609-49750-333		Freight and Express	\$6.00	108847	DELIVERY
E 609-49750-259		Other For Resale	\$612.00	109017	MISC
E 609-49750-256		Tobacco Products For Re	\$406.32	109018	TOBACCO
E 609-49750-259		Other For Resale	\$176.91	109018	MISC
E 609-49750-333		Freight and Express	\$6.00	109018	DELIVERY

CITY OF MILACA

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Batch: 052820 LIQ PP,060520 LIQ PP,061820 LIQ COUNCIL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,850.62		
25336	06/18/20	WIL-KIL PEST CONTROL			
E 609-49750-310		Other Professional Servic	\$51.45	3909992	EXTERMINATOR
Total			\$51.45		
25337	06/18/20	ZABINSKI BUSINESS SERVICES INC			
E 609-49750-310		Other Professional Servic	\$331.31	2343	BOSS/POS YEARLY SOFTWARE UPDATE FEE
Total			\$331.31		
10900 Liquor Bank			\$229,663.72		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$229,663.72
	\$229,663.72

CITY OF MILACA

06/15/20 9:40 AM

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Batch: 061220 LIQ ACH

	Name	Check Date	Check Amt	
10900	Liquor Bank			
920028e	CENTERPOINT ENERGY	6/15/2020	\$194.96	NATURAL GAS
920029e	EAST CENTRAL ENERGY	6/15/2020	\$1,778.62	ELECTRIC
920030e	HIBU	6/15/2020	\$129.99	WEB HOSTING
920031e	MILACA, CITY OF (WATER/SEW	6/15/2020	\$37.01	WATER/SEWER
920032e	MN DEPT OF REVENUE	6/15/2020	\$27,764.00	LIQUOR SALES TAX
		Total Checks	\$29,904.58	

RESOLUTION NO. 20 - 28

RESOLUTION ASSESSING MOWING COSTS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of a nuisance abatement for a period of 1 (one) year at the rate of 7 (seven) percent payable for 2021 taxes:

PID #	OWNER	ADDRESS	DATE OF MOWING	ASSESSED
21-040-0220	Gustafson, Jennifer	245 3 rd Ave NW	05-29-20	\$60.00

Adopted this 18th day of June, 2020.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 20-29

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

BE IT RESOLVED that the following unpaid water and sewer bill be levied against the described property for 2021 property taxes, for 1 (one) year, at a rate of 7 (seven) percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-045-0060	Juliot, Nicholas	540 Central Ave N	\$104.78

Adopted this 18th day of June, 2020.

ATTEST

Mayor Harold Pedersen

Tammy Pfaff, City Manager

RESOLUTION NO. 20-30

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor to be used for the Veterans Memorial Project; and

WHEREAS, The following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Koch's Hardware Hank	\$5,000.00
Danyell Wenland	100.00
Mary Kiel	100.00
Carmen Harms	200.00
Suzan Wilkins	100.00
Patricia Hallin	100.00
Shannon Powell	100.00
Dean Peterson	100.00
Catherine Sederquist	100.00
Trudy Wedell	100.00
Don and Reba Patnode	400.00
Larry Kupeus	100.00
Gary Judd	300.00

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to fund the Veteran's Memorial Project either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 18th day of June, 2020.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 20-31

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor to be used for the Eagle Scouts Fire Pit and Benches Project; and

WHEREAS, The following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Latcham Lind Lumber	200.00
Milaca Motors	100.00
Northland Auto Center	100.00
Chapmans Auto Repair	50.00
Town and Country Finance	150.00
Jamie Westling	50.00
Meyer Auto Supply	10.00
Billings Service	20.00
Fransen Decorating	25.00
Anonymous	5.00

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to fund the Eagle Scouts Fire Pit and Benches Project either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 18th day of June, 2020.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

Emergency Personnel Planning Policy. (From March Council meeting)

Discussion of the council a staff to determine how staff would be paid should they become ill from the COVID-19. Full-time employees diagnosed with the COVID-19 virus, the city will pay them 100% of the regular pay for 14 days. Part-time employees, the city will pay 100% of the regular pay based on the part-time employee's average hours over a six-month period. This pay includes family members and childcare. No deduction of sick time will and the employee will continue to accrue sick and vacation time. The council limited this pay for a period of 30 days. Employees will need note from a doctor. Should a department be closed they are due the paid leave, when paid leave is expired, then employees would use sick or vacation to cover hours. If work is available in other departments, staff can work elsewhere within the city. Full time employees who become ill with COVID-19 are eligible for short-term disability if diagnosed by a physician. Mayor Pedersen called for a motion to approve Resolution 20-14. Motion for approval by Dillan and seconded by Johnson. Motion carried unanimously.

ORDINANCE NO. 462

Second Reading

**AN ORDINANCE AMENDING TITLE V (PUBLIC WORKS) CHAPTER 53 (SEWERS)
SECTION 53.076 (OPERATION, MAINTENANCE, AND REPLACEMENT FUNDS) OF
THE CITY OF MILACA CODE OF ORDINANCES**

~~Strikethrough~~ represents deleted language. Underline represents new language.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS
FOLLOWS:

Section

___ .01 Intent

___ .02 Amendment

___ .03 Reaffirmation

§ ___ .01 INTENT.

It is the intent of this ordinance to amend Title V (Public Works) Chapter 53 (Sewers) Section 53.076 (Operation, Maintenance, and Replacement Funds) of the City of Milaca Code of Ordinances to allow for the payment of operation, maintenance, replacement and debt service sewer service funds to be paid from one account and to allow for the payment of operation, maintenance, replacement and debt service wastewater funds to be paid from one account.

**§ ___ .02 TITLE IX (GENERAL REGULATIONS) CHAPTER 53 (SEWERS) SECTION
53.076 (OPERATION, MAINTENANCE, AND REPLACEMENT FUNDS) OF THE CITY
OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ:**

**§ 53.076 OPERATION, MAINTENANCE, ~~AND~~ REPLACEMENT, AND DEBT SERVICE
FUNDS.**

(A) ~~All sewer service charge revenues collected for replacement costs shall be deposited in a separate and distinct fund to be used solely for replacement costs as defined in § 53.001. All sewer service charge revenues collected for other operation and maintenance expenses and debt service costs shall also be deposited in two additional separate and distinct funds. All revenues collected for the replacement fund, and for operation and maintenance and debt service, of the sanitary and storm water sewer service must be used solely for the replacement fund, operation and maintenance and debt service of the sanitary and storm water sewer service.~~

(B) All revenues collected for the replacement fund, ~~and for operation and maintenance and~~ debt service, of the wastewater collection and treatment facilities must be used solely for the replacement fund, ~~and operation and maintenance and debt service~~ of the wastewater collection and treatment facilities.

§ ____ .03 REAFFIRMATION.

Any provisions of the chapter not amended herein remain in full force and effect.

Adopted by the City Council of the City of Milaca this 18th day of June, 2020.

Mayor Harold Pedersen

ATTEST:

Tammy Pfaff, City Manager

ORDINANCE NO. 463
CITY COUNCIL CONTINUANCE OF THE DECLARATION OF A LOCAL
EMERGENCY
CITY OF MILACA, MINNESOTA

WHEREAS, the Mayor of the City of Milaca, Minnesota (“Mayor”) declared an Emergency to exist in the City of Milaca, Minnesota (“City”) effective on March 19, 2020 upon signing the Declaration (“Declaration”); and

WHEREAS, Minnesota Statutes Section 12.29 authorizes the Mayor to declare the existence of the Emergency, invoke necessary portions of the Emergency Management Plan, and authorize aid and services in accordance with interjurisdictional agreements. In order for the Declaration of the Emergency to continue beyond three days the City Council of the City of Milaca, Minnesota (“City Council”) must consent to the Declaration; and

WHEREAS, the Milaca City Council Passed Ordinance No.458 Consenting to the Mayoral Declaration of a Local Emergency with sunset provisions of either 30 days or the date of the end of the local emergency, whichever is the first to occur; and

WHEREAS, the Milaca City Council Passed Ordinance Nos. 460 and 461 Continuing the Declaration of a Local Emergency; and

WHEREAS, the City Council has determined the local emergency continues; and

WHEREAS, the City Council is the official governing body of the City; and

WHEREAS, Minnesota Statutes Section 12.37 authorizes the City, acting through its governing body, to:

“(1) enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and by providing emergency assistance to the victims of the disaster; and

(2) exercise the powers vested by this subdivision in the light of the exigencies of the disaster without compliance with time-consuming procedures and formalities prescribed by law pertaining to:

- (i) the performance of public work;
- (ii) entering into contracts;
- (iii) incurring of obligations;
- (iv) employment of temporary workers;
- (v) rental of equipment;
- (vi) purchase of supplies and materials;
- (vii) limitations upon tax levies;
- (viii) the appropriation and expenditure of public funds, for example, but not limited to, publication of ordinances and resolutions, publication of calls for bids, provisions of civil service laws and rules, provisions relating to low bids, and requirements for budgets”

WHEREAS, City Code of Ordinances, Section 215.01 provides for emergency regulations: "Because of the existing possibility of the occurrence of disasters of unprecedented size and destruction resulting from fire, flood, tornado, blizzard, destructive winds, or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps of catastrophic measure; and in order to insure that preparations of this city will be adequate to deal with those disasters, and generally, to provide for the common defense and to protect the public peace, health, and safety, and to preserve the lives and property of the people of this city, it is hereby found and declared to be necessary:

(A) To establish a city emergency management organization responsible for city planning and preparation for emergency government operations in time of disasters;

(B) To provide for the exercise of necessary powers during emergencies and disasters;

(C) To provide for the rendering of mutual aid between this city and other political subdivisions of this state and of other states with respect to the carrying out of emergency preparedness functions; and

(D) To comply with the provisions of M.S. 12.25, as it may be amended from time to time, which requires that each political subdivision of the state shall establish a local organization for emergency management."; and

WHEREAS, City Code of Ordinances, Section 32.03 provides for the establishment of an emergency management organization, the terms of which are incorporated herein by reference; and,

WHEREAS, City Code of Ordinances, Section 32.04 enumerates the powers and duties, the terms of which are hereby incorporated by reference; and,

WHEREAS, City Code of Ordinances, Section 32.05 enumerates the manner in which a local emergency, the terms of which are hereby incorporated by reference; and,

WHEREAS, City Code of Ordinances, Section 32.06 enumerates the regulation of declared emergencies; the terms of which are hereby incorporated by reference; and,

WHEREAS, the City Council finds that the Emergency is sudden and unforeseen and could not have been anticipated; and

WHEREAS, the City Council finds that conditions in Minnesota and the threat to the visitors to and inhabitants of the City has worsened considerably as a result of the Emergency; and

WHEREAS, the City Council finds that this situation threatens the health, safety, and welfare of the citizens of the community and threatens the provision and delivery of city services as a result of the Emergency; and

WHEREAS, the City Council finds that the Emergency poses the risk of and may cause catastrophic loss of public health, safety, and welfare if not immediately addressed; and

WHEREAS, the City Council finds that traditional sources of relief are not able to repair or prevent the injury and loss.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA, DOES HEREBY ORDAIN:

Section 1. The foregoing recitals of the preamble are incorporated herein by reference.

Section 2. The Governor of Minnesota issued Emergency Executive Order 20-01 declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19 on March 13, 2020.

Section 3. The City faces an imminent threat to life and public health resulting from the novel coronavirus and the resulting COVID-19 disease.

Section 4. The City is confronted with a worldwide pandemic creating threat of disaster of major proportions, which the safety and welfare of the guests to and inhabitants of the City are jeopardized and placed at extreme peril, in which timely action to contain and mitigate the risk to human life.

Section 5. The City Declares, under Minnesota Statutes, Section 13D.021, that in-person meetings of the City Council, Planning Commission, and other advisory commissions of the City of Milaca are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council, Planning Commission, and other advisory commissions of the City shall be conducted by telephone or other electronic means, and hereby directs City Staff to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for the City Council, Planning Commission, and other advisory commission to resume in-person meetings.

Section 6. This Ordinance hereby continues the declaration of a local emergency.

Section 7. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Manager, Emergency Management Team, and their designees are hereby authorized to suspend compliance with those laws, policies, and procedures as authorized by Emergency Executive Order 20-01 and by Minnesota Statutes, Sections 12.32 and 12.37, and to take those actions necessary to protect the public health, safety, and welfare.

Section 8. This Ordinance shall take effect immediately upon passage as permitted by the City Council.

Section 9. This Ordinance shall be in effect for 30 days, or until the termination of the local emergency, whichever occurs first.

Section 10. The City Manager is authorized and directed to file and to post notice of this Ordinance and any emergency regulations as authorized and required by State law and City Code.

Passed and adopted this 18th day of June, 2020 at _____

Mayor Harold Pedersen

ATTEST:

Tammy Pfaff, City Manager

RESOLUTION NO. 20-32

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #463
FOR PUBLICATION PURPOSES

WHEREAS per MN Statute #331A.01 Subd 10, the City of Milaca City Council Ordinance #463 entitled Ordinance City Council Continuance of a Local Emergency may be summarized due to the length of this Ordinance. Summary of publication attached.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #463 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 18th day of June, 2020.

Mayor Harold Pedersen

Attest:

Tammy Pfaff, City Manager

City of Milaca
Ordinance No. 463
CITY COUNCIL CONTINUANCE OF A LOCAL EMERGENCY

This is a summary of the Ordinance changes passed on June 18, 2020. The full text of the Ordinance is available for inspection during regular city hall hours, or at the city's website www.cityofmilaca.org under Ordinances.

ORDINANCE NO. 463
AN ORDINANCE REFERENCING TITLE III CHAPTER 32 OF THE CITY OF MILACA
CODE OF ORDINANCES

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA, DOES HEREBY ORDAIN:

Section 1. The foregoing recitals of the preamble are incorporated herein by reference.

Section 2. The Governor of Minnesota issued Emergency Executive Order 20-01 declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19 on March 13, 2020.

Section 3. The City faces an imminent threat to life and public health resulting from the novel coronavirus and the resulting COVID-19 disease.

Section 4. The City is confronted with a worldwide pandemic creating threat of disaster of major proportions, which the safety and welfare of the guests to and inhabitants of the City are jeopardized and placed at extreme peril, in which timely action to contain and mitigate the risk to human life.

Section 5. The City Declares, under Minnesota Statutes, Section 13D.021, that in-person meetings of the City Council, Planning Commission, and other advisory commissions of the City of Milaca are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council, Planning Commission, and other advisory commissions of the City shall be conducted by telephone or other electronic means, and hereby directs City Staff to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for the City Council, Planning Commission, and other advisory commission to resume in-person meetings.

Section 6. This Ordinance hereby continues the declaration of a local emergency.

Section 7. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Manager, Emergency Management Team, and their designees are hereby authorized to suspend compliance with those laws, policies, and procedures as authorized by Emergency Executive Order 20-01 and by Minnesota Statutes, Sections 12.32 and 12.37, and to take those actions necessary to protect the public health, safety, and welfare.

Section 8. This Ordinance shall take effect immediately upon passage as permitted by the City Council.

Section 9. This Ordinance shall be in effect for 30 days, or until the termination of the local emergency, whichever occurs first, as permitted by Section 215.06 (C) of the City Code.

Section 10. The City Manager is authorized and directed to file and to post notice of this Ordinance and any emergency regulations as authorized and required by State law and City Code.

Passed this 18th day of June, 2020.

Mayor Harold Pedersen

ATTEST:

Tammy Pfaff, City Manager

ORDINANCE NO. 464
AN ORDINANCE AMENDING TITLE V (PUBLIC WORKS) CHAPTER 51 (WATER)
SECTION 51.07 (OPERATION, MAINTENANCE, AND REPLACEMENT FUNDS) OF
THE CITY OF MILACA CODE OF ORDINANCES

~~Strikethrough~~ represents deleted language. Underline represents new language.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

- .01 Intent
- .02 Amendment
- .03 Reaffirmation

§ .01 INTENT.

It is the intent of this ordinance to amend Title V (Public Works) Chapter 51 (Water) Section 51.07 (Operation, Maintenance, and Replacement Funds) of the City of Milaca Code of Ordinances to allow for the payment of operation, maintenance, replacement and debt service of the municipal waterworks and supply system funds to be paid from one account.

§ .02 TITLE IX (GENERAL REGULATIONS) CHAPTER 51 (WATER) SECTION 51.07 (OPERATION, MAINTENANCE, AND REPLACEMENT FUNDS) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ:

§ 51.07 OPERATION, MAINTENANCE, REPLACEMENT, AND DEBT SERVICE FUNDS.

All revenues collected for the replacement, operation and maintenance and debt service, of the municipal waterworks or supply system shall be held in one account and must be used solely for the replacement, operation and maintenance and debt service of the municipal waterworks or supply system.

§ .03 REAFFIRMATION.

Any provisions of the chapter not amended herein remain in full force and effect.

Adopted by the City Council of the City of Milaca this ____ day of _____, 2020.

Harold Pedersen, Mayor

ATTEST:

Tammy Pfaff, City Manager

Incident Summary by Incident Type

Date Range: 5/1/2020 to 5/31/2020

Incident Type	# of Incidents
911 Hang Up	1
Accident	3
Agency Assist	20
Alarm	6
Animal	8
Assault	2
Burglary	3
Cdtp	4
Civil Issue	1
Community Contact	4
Community Contact	2
Danco Violation	1
Disturbance	4
Domestic	3
Driving Complaint	9
Drugs	2
Family Services Referral	6
Fire	1
Found Property	9
Fraud-forgery-scam	5
Gas Drive Off	4
Harassment Complaint	8
Icr Misc	24
Lockout	4
Mailbox Vandalism	1
Medical	25
Missing Juvenile	1

Incident Summary by Incident Type

Date Range: 5/1/2020 to 5/31/2020

Motorist Assist	2
Noise Complaint	3
Ofp Violation	1
Parking Complaint	1
Public Assist	19
Recovered Property	2
Remove Unwanted	3
Search Warrant	1
Suicidal Party	1
Suspicious Activity	19
Theft	15
Threats Complaint	2
Traffic	17
Vulnerable Adult Report	2
Welfare Check	8
Total: 257	

BAAAS CONSTRUCTION, INC.

• NEW HOMES • ADDITIONS • REMODELING • COMMERCIAL •

Final Invoice

June 9, 2020

City of Milaca

Gorecki Building Addition

Milaca, MN.

Original Contract Amount	\$173,551.00
Paid on account	\$121,233.94
Material paid by city	\$ 39,349.00

Balance due **\$12,968.06**

Thank You



Mark Baas

Baas Construction, Inc.

Echo reduction ceiling panels in Gorecki addition

\$2,000

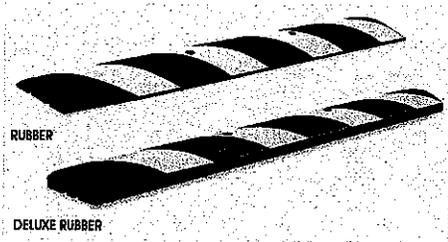


10 6' round tables and 100 chairs for Gorecki addition

\$5,000

Removable speed bumps for Rec Park

\$858



4 New tables for splash pad shelter

\$2,900

2 more pickleball nets and posts

\$2,200

Splash pad shelter gutters

\$850

Turn 2 of the 4 horseshoe courts into bags or cornhole courts

\$?

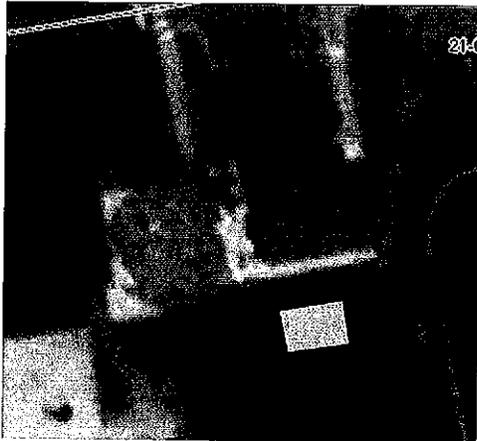
24' x 24' landscape timbers and mulch for adult exercise equipment

\$1,800



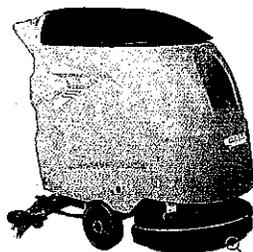
20' x 20' concrete pad for eagle scout project

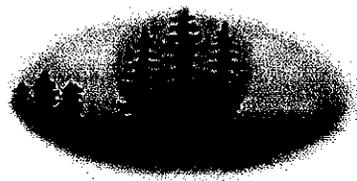
\$2,500



Floor scrubber for Gorecki building

\$2,600





Milaca Public Works

Supervisor's Report for May – June

Public Works:

- Water main road patches paved.
- Built shooting range for police near wastewater ponds.
- Pot hole filling.
- Seal coating complete.
- Disc mowed city lots, contracted guy who cuts hay will be mowing rest of city lots this week.
- Hauled dirt pile from Tri Cap lot.
- Cleaned up museum landscaping, added mulch, black dirt, and hydroseeding.
- Broken hydrant on 10th St NE repaired.
- Banners changed back to city style.

Parks:

- Gorecki addition complete.
- Black dirt hauled in and graded around Gorecki building, hydroseeded.
- Mountain bike trails mowed.
- Filled around skateboard park, hydroseeded.
- Spread millings on low trail spots.
- Weed spraying in parks.
- Filled in low areas of Rec park, leveled, picked rock, and hydroseeded.
- Swings put up near river in Rec Park.
- Park bathrooms open with extra cleaning throughout the day.
- Two more pickleball nets added.
- Pressure washed all park buildings.
- Black dirt and grass seed spread in Trimble and Rec park.
- Skate park to be complete by this weekend.
- Asphalt and concrete work in Rec Park completed.

RESOLUTION NO. 20 - 33

A RESOLUTION APPROVING A CONDITIONAL USE REQUEST TO HAVE AN
OUTSIDE PATIO IN A B-2 ZONING DISTRICT

WHEREAS, Annette Bendtsen is requesting a conditional use to have an outside patio located at 130 Central Ave. S. in the City of Milaca; and

WHEREAS, this property located at 130 Central Ave. S. in the B-2 General Business Zoning District and legally described:

That part of Lot 5, Block 7, First Addition to Milaca, according to the plat thereof on file or of record in the office of the County Recorder, Mille Lacs County, Minnesota, described as follows: Commencing at the Northeast corner of Lot 6, Block 7, of said First Addition to Milaca, thence South 10 degrees 31 minutes 22 seconds West, assumed bearing along the east line of Block 7, a distance of 77.41 feet to a point 11.92 feet south of the Northeast corner of Lot 5, and the point of beginning of the following described land; Thence continuing South 10 degrees 31 minutes 22 seconds West, along said east line, a distance of 53.58 feet to the Southeast corner of said Lot 5, thence North 79 degrees 32 minutes 02 seconds West, along the South line of said Lot 5, a distance of 149.19 feet to the Southwest corner of said Lot 5, thence North 10 degrees 51 minutes 36 seconds East along the West line of said Lot 5, a distance of 32.81 feet to the North line of the South on-half of Lot 5; Thence South 79 degrees 32 minutes 02 seconds East, along the North line of the South one-half of lot 5, a distance of 103.99 feet; Thence North 10 degrees 31 minutes 22 seconds East, a distance of 21.04 feet; Thence South 79 degrees 14 minutes 34 seconds East, a distance of 45.00 feet more or less to the point of beginning and there terminating.

WHEREAS, an outside patio in the B-2 General Business Zoning District requires a conditional use to have an outside patio; and

WHEREAS, the Milaca Planning Commission held a public meeting on June 15, 2020, to allow for public input regarding the conditional use request.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby *grants* the conditional use to allow an outside patio located at 130 Central Ave. S. with the conditions of:

1. The outside patio area shall be reflected on the owners liability insurance
2. Patio must be on the premises
3. Patio must be connected to their main building
4. Patio must be compact and contiguous
5. Patio must have a fence around it
6. Maximum size of the patio is 12 ft. by 48 ft.
7. If there is debris from the patio area to surrounding properties, the passing of alcohol over the fence or noise concerns, the City may require the fence to be extended or the City Council may revoke the Conditional Use
8. Any complaints or police calls to the establishment are grounds for revoking the Conditional Use

Adopted this 18th day of June, 2020.

Mayor Harold Pedersen

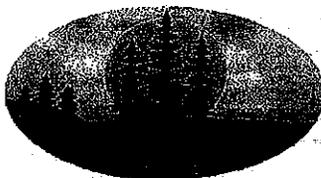
ATTEST

Tammy Pfaff, City Manager

City of Milaca
Planning Commission Agenda
June 15, 2020
6:00 P. M.
255 1st St. E City Hall Council Room

1. Open public hearing for Annette Bendtsen for a conditional use to have an outdoor patio in the B-2 General Business Zoning District.
2. Close public hearing
3. Open Regular Planning Commission Meeting
4. Call to Order/ Roll Call
5. Approve the minutes from the March 9, 2020 Planning Commission Meeting
6. New Business
 - Conditional Use request from Annette Bendtsen, the applicant is asking to have an outside patio located in the B-2 General Business Zoning District.
7. Other Business
8. Adjourn

CITY OF MILACA



255 1ST ST E
MILACA MN 56353
(320) 983-3141
(320) 983-3142 FAX
www.cityofmilaca.org

APPLICATION FOR CONDITIONAL USE PERMIT

Application is hereby made for a Conditional Use Permit for (description of Conditional Use Permit)

USE OF DRIVEWAY AS PATIO ADJACENT TO BUILDING
ON SOUTH SIDE 12' X 48', FOR USE ON FAIR
WEATHERED DAYS ONLY.

Address of Property: 130 CENTRAL AVE SO. MILACA, MN 56353

Owner Name: AUNETTE M. DEJONTSSEN

Owner Address: 710 2ND AVE NE

Street Address

MILACA

MN

56353

City

State

Zip Code

Telephone: (763) 807-6938

Applicant's Name: JIMMIE GRILL + DUE

Applicant's Address: 130 CENTRAL AVE SO.

Street Address

MILACA

MN

56353

City

State

Zip Code

Applicant Telephone: (320) 982-6283

The following information is submitted in support of this application:

- Completed Application for Conditional Use Permit
- Fee of \$200
- Legal Description of property attached PID 21-041-0310
- Depending on the Conditional Use Permit requested, the following may be required:

 16 copies of a Site Plan

 16 copies of a Sign Plan

 16 copies of any other appropriate plans or drawings

A narrative explaining the purpose of the request, the exact nature of the Conditional Use Permit, and the justification of the request.

Other

I fully understand that all of the above required information must be submitted at least 20 days prior to the Planning Commission meeting to ensure review by the Planning Commission on that date.

Applicant's Signature *Carrie M. Beniston*

Date 5/27/2020

Comments/Revisions _____

Received By:

City Agent's Signature *Will Z...*

Date 5/11/2020

SIDEWALK

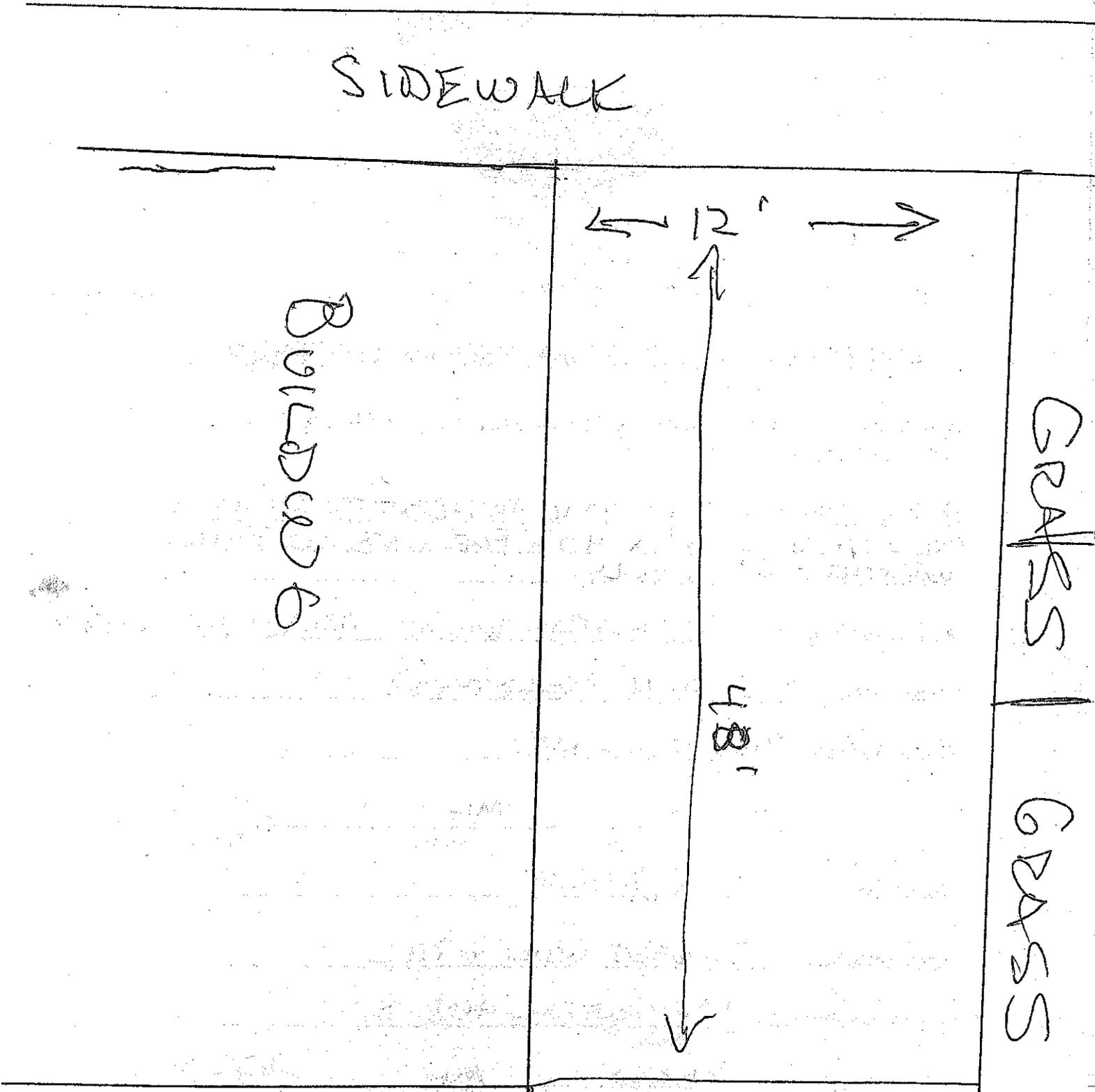
BUILDING

GRASS

GRASS

12'

48'



MILACA PLANNING COMMISSION

STAFF REPORT

Subject: 20-03 Conditional Use request

Applicant: Annette Bendtsen

Location: 130 Central Dr. S

Zoning: B-2 General Business District

Request: Outside Patio

Date of Public Hearing: June 15, 2020

Reported By: Marshall Lind

Application Submitted:

A conditional use application to have an outdoor patio area on the South side of building. The patio would be 12 ft. wide and 48 ft. long and located in the B-2 General Business District.

Comments:

The applicant is asking to have outdoor activities and sales located in the B-2 General Business District. Ordinance 156.039 B-2, General Business District:

(A) Purpose. The General Business District is designed and intended to promote the development of uses which require large concentrations of automobile traffic. The district is also designed to accommodate those commercial activities which may be incompatible with the uses permitted in the B-1 District, and whose service is not confined to any one neighborhood or community.

(B) Special Requirements.

(1) Every use shall be conducted within a completely enclosed structure except as indicated or allowed by conditional use.

(F) Uses requiring a conditional use permit.

(11) Other commercial uses determined by the Planning Commission or City Council to be of the same general character as the permitted uses above and found not to be detrimental to the general public health and welfare.

Ordinance 156.150 (D) The Planning Commission shall consider possible adverse effects of the proposed conditional use. Its judgement shall be based upon, but not limited to, the following factors:

(1) Relationship to the city's growth management system/Comprehensive Plan;

- (2) The geographical area involved;
- (3) Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4) The character of the surrounding area; and
- (5) The demonstrated need for the use.

156.150 (G) For all Conditional Uses, the following conditions shall be met;

- (1) The land area and setback requirements of the property containing the use or activity shall be established for the district.
- (2) Where applicable, all city, state, and federal laws, regulations, and ordinances shall be complied with and all necessary permits secured.
- (3) Adequate off-street parking and loading shall be provided in accordance with Ordinance 156.075.
- (4) The proposed water, sewer, and other utilities shall be capable of accommodating the proposed use.
- (5) The street serving the proposed use or activity shall be of sufficient design to accommodate the proposed use or activity, and the use or activity shall not generate such additional extra traffic to create a nuisance or hazard to existing traffic or to surrounding land uses.
- (6) All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and drainage.
- (7) All open and outdoor storage, sales, and service areas shall be screened from view from the public streets and from abutting residential uses or districts.
- (8) All lighting shall be designed as to have no direct source of light visible from adjacent residential area or from the public street.
- (9) The use or activity shall be properly drained to control surface water runoff.
- (10) The architectural appearance and functional plan of the building and site shall not be as dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence.
- (11) Where Structures combine residential and non-residential uses, these uses shall be separated and provided with individual outside access and the uses shall not conflict in any manner.

Staff Recommendation:

The property is located in the B-2 General Business Zoning District and the zoning ordinance does allow for the same general character as the permitted uses above and found not to be detrimental to the general public health and welfare. 156.039 (D) Permitted Principle Uses (1) All those uses permitted in a B-1 District: 156.038 B-1 (D) Permitted Principal Uses (11) Bars and taverns.

The applicant is asking to have a 12ft. wide and 48ft. long patio located on the South side of the building. I believe the Planning Commission should recommend to Council a maximum size the patio can be.

It appears that the building is setback 12 ft. from the South property line, this would bring the patio to the property line.

Parking, this property was originally located in the B-1 Zoning District, in the B-1 Zoning District no off-street parking is required. This property was later rezoned to a B-2 Zoning District.

The MN Alcohol and Gambling Division stated these conditions apply to patios:

1. The outside patio area shall be reflected on the owner's liability insurance
2. Patio must be on the premises
3. Patio has to be connected to their main building
4. The patio must be compact and contiguous – so people can't walk off patio with their drinks
5. Patio must be fenced off – they do not state what type of fencing is required.

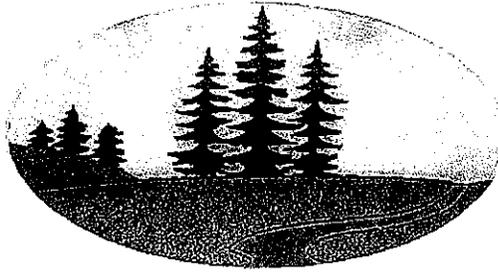
Possible questions for the applicant:

1. What type of fencing will be installed
2. Will there be outside amplification of music outside
3. What hours are they planning on using the patio

Other conditions that I would suggest:

1. Maybe set hours for the patio use
2. The patio and fencing must be located on the owner's property
3. If there is debris from the patio area to surrounding properties, the passing of alcohol over the fence or noise concerns, the City can require the fence to be extended to a certain height or City Council may revoke the Conditional Use
4. Any verified complaints or police calls to the establishment are grounds for revoking the Conditional Use.

I would support granting the Conditional Use request if Planning Commission believes the business does not have any adverse effects on the property around it, all questions are answered (what type of fencing) and that Planning Commission feels it meets all of the requirements for the Conditional Use.



May 28, 2020

Lawrence Vogel
19675 Keystone Rd
Milaca, MN 56353

Dear Mr. Vogel:

On November 21, 2019 Milaca City Council passed Resolution No. 19-51 declaring a hazardous building located at 355 3rd Ave SE, Milaca, MN 56353. At that time, Council decided not to proceed with actions against the property but did pass the resolution so they could proceed at a later date.

The City has received notification that you have sold this property from an abstract company, but until it is recorded at Mille Lacs County, you are still considered the owner of the property.

Because the violations with the structure have not been resolved or any effort to resolve the violations, the City Council will revisit the issue at the next City Council meeting on June 18, 2020 at 6:30pm.

If you have any questions, please contact me.

Respectfully,

Marshall Lind

City of Milaca
Zoning Administrator/Building Official

(320) 983-3142 FAX

CITY OF MILACA
255 1ST ST E
MILACA MN 56353
(320) 983-3141

www.cityofmilaca.org

May 5, 2020

To: City Council and Administration:

We are writing today regarding the paving of our driveway at 425 5th ST SW.

When we started our building project in May of 2018 we did not have paving our driveway as part of our initial project as it wasn't part of the requirement. We were made aware of the new requirement during the process of getting our Certificate of Occupancy. We are currently on a temporary certificate with the understanding that the paving of our driveway would be completed by the end of June.

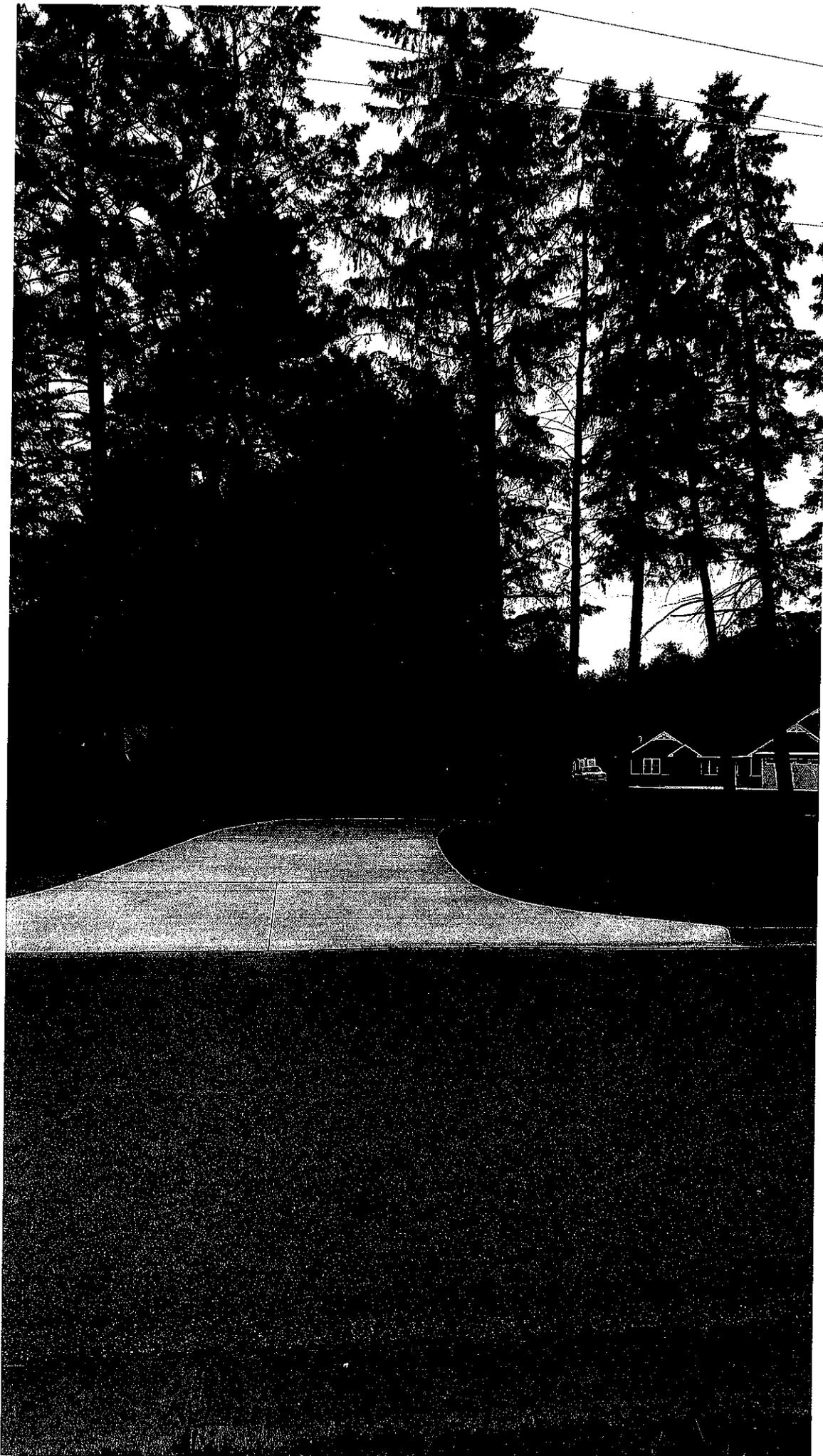
We also own a local business in town and are very conscious that Covid19 is impacting small businesses throughout our country from closing businesses for social distancing and requiring new FMLA rules for employees impacted by Covid19 through December of this year which requires businesses to pay additional sick leave etc. We are taking steps to be prepared to handle those costs should we need to, but are hoping you will consider assisting us by waiving the requirement to pave our entire driveway at this time. We are very willing to look at a compromise as we understand that sand and dirt coming from driveways impacts our City storm system. We are suggesting that we surface the first 46 feet from 5th street. We feel that this would minimize how much sand/dirt leeches onto 5th street from our yard and help us be prepared to deal with Covid19.

We thank you for your consideration and thank you for all you do.

Sincerely

George & Michelle Czech

Handwritten notes:
NJ DD - [unclear]
Extensions
CP LL
Search for other
have Marshall for
part of discussion
motion to table req
NJ LL
NDEC P
Table Req -



MEMO

May 27, 2020

To: City Council

From: Marshall Lind
Building Official/ Zoning Administrator

RE: Driveway

City Ordinance 156.078 Site Design Standards

- (A) All areas devoted for parking space and driveways shall be surfaced with material suitable to control dust and drainage as determined by the Planning Commission and City Council. All parking areas shall be designed to control surface runoff to adjacent properties either with curbing or grading techniques.

This Ordinance was passed on 3/24/1994. When I started with the City in 1997, I was not the Zoning Administrator, when I took over that job in 2000, it was explained to me that controlling dust, drainage and surface runoff was done with asphalt or cement.

There are different ways of controlling these issues, but the City Engineer, Public Works Director and City Manager all stated that they wanted to control these issues with asphalt or cement.

So all of the homes that are built and access a paved street with a driveway have been required to install asphalt, cement or some type of paving (brick) that controls dust, drainage and surface runoff.

The new ordinance was passed 7/18/2019

156.078 SITE DESIGN STANDARDS.

The plan for off-street parking shall meet the following site design standards:

(A) (1) All areas devoted for parking space, drive-thru's and driveways shall be surfaced with asphalt or concrete or a material approved by the Zoning Administrator, this does not include recycled asphalt or recycled concrete. All parking areas shall be designed to control surface runoff to adjacent properties either with curbing or grading techniques.

(2) Exception: When residential driveway connects with a unpaved road or alley, the driveway will not have to be paved or cemented.

Mr. Czech building permit for his new home was issued on 6/27/2018 and his temporary Certificate of Occupancy expired on 6/31/2019.

Marshall Lind
Building Official/Zoning Administrator

Legal Description

The South 66 feet of Lot 3, Block 24, Third Addition to the City of Milaca, Mille Lacs County, Minnesota and also described as follows:

Commencing at the Southwest corner of said Lot 3, thence in a northerly direction along and upon the west line of said Lot 3, a distance of 66 feet thence in an Easterly direction and parallel with the South line of said Lot 3, to the East line of said Lot 3; thence in a southerly direction along and upon the East line of said Lot 3, a distance of 66 feet to the Southeast corner of said Lot 3; thence in a westerly direction along and upon the south line of said Lot 3 to the point of beginning.

Fixed Asset Management

Policy Statement

The City of Milaca desires to maintain an adequate level of fixed assets necessary to provide an appropriate level of services to the citizens of Milaca while maintaining necessary cost control.

Fixed Asset Management Procedures

A. Acquisition of new assets

1. When a department acquires or builds a new fixed asset, the asset will be assigned an identification tag number. The City Treasurer will complete a new asset change form and record the asset in the finance department software. The City Treasurer shall coordinate a convenient time with the Department Head to tag the newly acquired asset. If a tag cannot be affixed to the asset, a picture will be taken of the item and the tag number shall be maintained along with the picture in the finance department. This log will also maintain instructions on standard tagging procedures for future reference.
2. The City Treasurer shall maintain information on each asset as follows:
 - Tag number
 - Asset description
 - Serial or identification number
 - Vendor
 - Acquisition date
 - Acquisition cost
 - Location
 - Replacement cost
 - Estimated useful life
 - Depreciation method

B. Transfer of assets

In the event that an asset is transferred from one department to another, an asset change form shall be initiated by the Department Head surrendering the asset and signed by the Department Head receiving the asset. This asset change form shall be forwarded to the City Treasurer within one month of the transfer so records can be updated timely.

C. Disposal of assets

1. Sale or donation of assets—In the event that a Department Head wishes to dispose of an asset through sale or donation, he must obtain approval from the City Manager. An asset may be sold by advertising and accepting sealed bids for an item or by sale at a public auction. Proceeds from the sale should be remitted to the City Treasurer in a timely manner. In addition, the Department Head shall complete an asset change form and forward it to the City Treasurer so that asset records can be updated.

2. Disposed or scrap assets—If an asset becomes unusable and a Department Head wishes to dispose of an asset, he must obtain approval from the City Manager. In addition, the Department Head shall complete an asset change form and forward it to the City Treasurer so that asset records can be updated.

D. Physical inventory procedures

The City Treasurer, with the assistance of Department Heads, shall coordinate a complete fixed asset inventory of all departments on an annual basis. All tag numbers shall be accounted for. If an asset is missing, the City Treasurer shall investigate the situation and refer to City Manager.

E. Infrastructure inventory

The City Treasurer shall coordinate with the all department heads to maintain appropriate records of infrastructure inventory as required by GASB 34 (Governmental Accounting Standards Board® Statement No. 34).

Capital Assets and Capitalization Thresholds

A capital asset is real or personal property that has a value equal to or greater than the capitalization threshold for the particular classification of the asset and has an estimated useful life greater than one year. The City reports capital assets in the following categories:

- Land/land improvements
- Other improvements
- Buildings/building improvements
- Machinery and equipment
- Vehicles
- Infrastructure
- Construction in progress

For financial statement purposes only, a capitalization threshold is established for each capital asset category as follows:

Capital Asset Category	Tracking and Inventory	Capitalize and Depreciate
Land	\$1	Capitalize Only
Land Improvements	\$1	\$12,500
Building	\$1	\$25,000
Building Improvements	\$1	\$25,000
Construction in Progress	\$1	Capitalize Only
Machinery and Equipment	\$750	\$5,000
Vehicles	\$5,000	\$5,000
Infrastructure	\$12,500	\$50,000

Another criterion for recording capital assets is **capital-related debt**. Capital assets purchased with debt proceeds should be capitalized and depreciated over their estimated useful life. Capitalizing these assets would minimize the potential of negative net assets being reported in the statement of net assets. In most cases it would be expected that these assets would normally meet the thresholds and guidelines for recording as a capital asset.

Reporting Capital Assets

Capital assets should be recorded and reported at their historical costs, which include the vendor's invoice (plus the value of any trade-in or allowance, if reflected on the invoice), plus sales tax, initial installation cost (excluding in-house labor) modifications, attachments, accessories or apparatus necessary to make the asset usable and render it into service. Historical costs also include ancillary charges such as freight and transportation charges, site preparation costs, and professional fees.

When the historical cost of a capital asset is not practicably determinable, the estimated historical cost of the asset should be determined by appropriate methods and recorded. Estimated historical cost should be so identified in the record and the basis of determination established in the responsible entity's public records. The basis of valuation for capital assets constructed by entity personnel should be the costs of material, direct labor, and overhead costs identifiable to the project. An entity that owns capital assets is responsible for correctly reporting these assets at the date of acquisition.

Donated capital assets should be reported at fair value at the time of acquisition plus ancillary charges, if any. Donations are defined as voluntary contributions of resources to a governmental entity by a nongovernmental entity.

Developer Infrastructure Contributions

The City accepts infrastructure as constructed by a developer in the course of the development of a subdivision or other development. In acceptance of the infrastructure, the cost of the capital asset shall be based on the actual cost of construction and soft costs.

Depreciating Capital Assets

General governmental capital assets are required to depreciate those assets over their estimated useful lives. Depreciation is the process of allocating the cost of an asset over the periods that asset is used for its intended purpose.

Capital assets should be depreciated over their estimated useful lives unless they are:

- Inexhaustible (i.e., land and land improvements, certain works of art and historical treasures),
- Infrastructure assets
- Construction work in progress

For financial statement purposes, the **straight-line method** will be used to calculate depreciation for each capital asset recorded. Under the straight-line depreciation method, the value of the asset is written off evenly over the useful life of the asset. The same amount of depreciation is taken each year. In general, the amount of annual depreciation is determined by dividing an asset's depreciable cost by its estimated life. The total amount depreciated can never exceed the asset's historic cost less salvage value. At the end of the asset's estimated life, the salvage value will remain.

Improvements vs. Repairs/Maintenance

A significant issue when recording capital assets is the question of when is an expenditure capitalized as an improvement versus recorded as repairs or maintenance expense.

Generally, the driving factors behind capitalizing costs are those related to significantly extending the useful life, increasing capacity, or improving the efficiency of capital assets.

Capital asset improvement costs should be capitalized if:

1. The costs exceed the capitalization thresholds, and
2. One of the following criteria is met:
 - a. The value of the asset or estimated life is increased by 25% of the original cost or life period.
 - b. The cost results in an increase in the capacity of the asset, or
 - c. The efficiency of the asset is increased by more than 10%.

Otherwise, the cost should be recorded as a repair and maintenance expense within the appropriate expense function.

The criteria are meant as a matter of policy and to be applied as guidance, not absolutes. It is likely that any of the above parameters could be adjusted based on the professional judgement of a qualified individual making the decision of whether to capitalize or expense a given cost. Determinations must be made on a case by case basis.

Capital Asset Definitions and Categories

Land/Land Improvements

Land is the surface or crust of the earth, which can be used to support structures, and may be used to grow crops, grass, shrubs, and trees. Land is characterized as having an unlimited life (indefinite).

Land improvements consist of betterments, site preparation, and site improvements that ready land for its intended use. The cost associated with land improvements is added to the cost of the land.

Land and land improvements are inexhaustible assets and do not depreciate over time.

Examples of items to be capitalized as land and land improvements are:

- Purchase price or fair market value at time of gift
- Commissions
- Professional fees (title searches, architect, legal, engineering, appraisal, surveying, environmental assessments, etc.)
- Land excavation, fill, grading, drainage
- Demolition of existing buildings and improvements (less salvage)
- Removal, relocation, or reconstruction of property of others (railroad, telephone and power lines)
- Interest on mortgages accrued at date of purchase
- Accrued and unpaid taxes at date of purchase
- Other costs incurred in acquiring the land
- Water wells (includes initial cost for drilling, the pump and its casing)
- Right-of-way (permanent)

Other Improvements

Assets built, installed or established to enhance the quality or facilitate the use of land for a particular purpose.

Examples of items to be capitalized as other improvements are:

- Fencing and gates
- Landscaping

- Parking lots/driveways/parking barriers
- Outside sprinkler systems
- Recreation areas and athletic fields (including bleachers)
- Golf courses
- Paths and trails
- Septic systems
- Stadiums
- Swimming pools, tennis courts, basketball courts
- Fountains
- Plazas and pavilions
- Retaining walls

Buildings/Building Improvements

A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or moveable. A building is generally used to house persons, property, and fixtures attached to and forming a permanent part of such a structure. Certain buildings or structures that are an ancillary part of infrastructure networks, such as rest area facilities and pumping station should be reported as infrastructure rather than as buildings.

Building improvements are capital events that materially extend the useful life of a building or increase the value of a building, or both beyond one year.

Examples of items to be capitalized as buildings and building improvements are:

Purchase Building

- Original purchase price
- Expenses for remodeling, reconditioning, or altering a purchased building to make it ready to use for the purpose for which it was acquired
- Environmental compliance (i.e. asbestos abatement)
- Professional fees (legal, architect, inspections, and title searches, etc.)
- Payment of unpaid or accrued taxes on the building to date of purchase
- Cancellation or buyout of existing leases
- Other costs required to place or render the asset into operation

Constructed Buildings

- Completed project costs
- Cost of excavation or grading or filling of land for a specific building
- Expenses incurred for the preparation of plans, specifications, blueprints, etc.
- Cost of building permits
- Professional fees (architect, engineer, management fees for design and supervision, legal)
- Costs of temporary buildings used during construction
- Unanticipated costs such as rock blasting, piling, or relocation of the channel of an underground stream
- Permanently attached fixtures or machinery that cannot be removed without impairing the use of the building
- Additions to buildings (expansions, extensions, or enlargements)

Building Improvements

- Conversions of attics, basements, etc. to usable office
- Structures attached to the building such as covered patios, sunrooms, garages, enclosed stairwells, etc.
- Installation or upgrade of heating and cooling systems, including ceiling fans and attic vents
- Original installation or upgrade of wall or ceiling covering such as carpeting, tiles, paneling, or parquet
- Structural changes such as reinforcement of floors or walls, installation or replacement of beams, rafters, joists, steel grids, or other interior framing
- Installation or upgrade of windows or door frames, upgrading of windows or doors, built-in closet and cabinets
- Interior renovation associated with casings, baseboards, light fixtures, ceiling trim, etc.
- Exterior renovation such as installation or replacement of siding, roofing, masonry, etc.
- Installation or upgrade of plumbing and electrical wiring
- Installation or upgrade of phone or closed-circuit television systems, networks, fiber optic cable, or wiring required in the installation of equipment (that will remain in the building)
- Other costs associated with the above improvements

Examples of items to be considered maintenance and repairs and ***not capitalized*** as buildings are:

- Adding, removing and/or moving of walls relating to renovation projects that are not considered major rehabilitation projects and do not increase the value of the building
- Improvement projects of minimal or no added life expectancy and/or value to the building
- Plumbing or electrical repairs
- Cleaning, pest extermination, or other periodic maintenance
- Interior decoration, such as draperies, blinds, curtain rods, wallpaper
- Exterior decoration, such as detachable awnings, uncovered porches, decorative fences, etc.
- Maintenance-type interior renovation, such as repainting, touch-up plastering, replacement of carpet, tile, or panel sections; sink and fixture refinishing, etc.
- Maintenance-type exterior renovation such as repainting, replacement of deteriorated siding, roof, or masonry sections
- Replacement of a part or component of a building with a new part of the same type and performance capabilities, such as replacement of an old boiler with a new one of the same type and performance capabilities
- Any other maintenance-related expenditure which does not increase the value of the building

Equipment, Machinery, and Vehicles

Fixed or movable tangible assets to be used for operations, the benefits of which extend beyond one year from date of receipt and rendered into service. Personal property paid for jointly by the city and other governmental entities should be capitalized by the entity responsible for future maintenance.

Examples of expenditures to be capitalized as equipment, machinery, and vehicles:

- Original contract or invoice price
- Freight charges
- Handling and storage charges
- In-transit insurance charges
- Sales, use, and other taxes imposed on the acquisition
- Installation charges
- Charges for testing and preparation for use
- Cost of reconditioning used items when purchased
- Parts and labor associated with the construction of equipment

Note: Cost of extended warranties and/or maintenance agreements, which can be separately identified from the cost of the equipment, should not be capitalized.

Infrastructure

Infrastructure assets are long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets are often linear and continuous in nature.

Examples of expenditures to be capitalized as infrastructure:

- Highways and rest areas
- Roads, streets, curbs, gutters, sidewalks
- Bridges and tunnels
- Dams and drainage systems
- Water and sewer systems
- Electric and gas (main lines and distribution lines)
- Street lighting systems (traffic, outdoor, street, etc.)
- Signage

Infrastructure assets should be capitalized and depreciated. Improvements made to infrastructure assets that extend the useful lives or increase the value of the assets, or both, should be capitalized.

Other Capital Assets

Computer software that is either purchased or developed for internal use should be capitalized as other fixed assets if the cost of the computer software exceeds the capitalization threshold and depreciated over the estimated useful lives of the assets. Capitalization of computer software includes software license fees if the total dollar amount of the fee divided by the numbers of units served (terminals) exceeds the threshold.

Examples of expenditures to be capitalized as computer software:

- External direct costs of materials and services (third party fees for services)
- Costs to obtain software from third parties

- Travel costs incurred by employees in their duties directly associated with development
- Payroll and payroll-related costs of employees directly associated with or devoting time in coding, installing, or testing
- Costs to develop or obtain software that allows for access or conversion of old data by new information systems

Note: Upgrades and enhancements should be capitalized only to the extent that they increase the functionality of the product.

Leased Equipment

Equipment should be capitalized if the lease agreement meets any one of the following criteria:

- The lease transfers ownership of the property to the lessee by the end of the lease term.
- The lease contains a bargain purchase option.
- The lease term is equal to 75% or more of the estimated economic life of the leased property.
- The present value of the minimum lease payments at the inception of the lease, excluding executory costs, equals at least 90% of the fair value of the leased asset.

Leases that do not meet any of the above requirements should be recorded as an operating lease and reported in the notes of the financial statements.

Capital Assets Estimated Useful Life

Other Improvements

Fencing, gates	20 years
Landscaping	10 years
Parking lots	15 years
Outside sprinkler systems	20 years
Athletic fields, bleachers	15 years
Golf courses	20 years
Paths and trails	15 years
Septic systems	15 years
Swimming pools, splash pad, hockey rink, tennis, basketball, and pickleball courts	20 years
Fountains	20 years
Retaining walls	20 years
Outdoor lighting	20 years
Picnic shelters, gazebos, benches, campsites	20 years

Buildings and Building Improvements

Buildings – excavation, foundation, frame/structure	40 years
Temporary/portable buildings	25 years
Roof	20 years
HVAC – heating, ventilation, air conditioning	20 years
Electrical	20 years

Plumbing	20 years
Sprinkler system	20 years
Security/fire alarm system	10 years
Cabling	10 years
Floor covering (other than carpet)	15 years
Carpeting	7 years
Interior construction	15 years
Interior renovation	10 years
Elevators	20 years

Equipment, Machinery, and Vehicles

Athletic equipment	10 years
Audio visual equipment	7 years
Business machines/office equipment	7 years
Radio, communications equipment	5 years
Computer equipment/software	5 years
Fire department equipment	10 years
Furniture	15 years
Grounds equipment - mowers, tractors	10 years
Kitchen equipment - appliances	10 years
Lab equipment	10 years
Law enforcement equipment	10 years
Machinery, tools and other equipment	5-10 years
Outdoor equipment - playgrounds, scoreboards	15 years
Custodial equipment	10 years
Photocopiers	5 years
Motor Vehicles:	
Cars, light trucks and vans (less than 13,000 lbs.)	3-8 years
Heavy trucks (13,000 lbs. and greater)	8-10 years
Firefighting trucks	15 years
Heavy equipment - front loaders, graders, etc.	10-20 years

Infrastructure

Roads and highways (including curbs & gutters):	
Paved	20 years
Unpaved	15 years
Parking lots - public	15 years
Sidewalks	20 years
Sewer disposal system (sanitary, storm)	40 years
Bridges:	
Pedestrian	30 years
Dams	50 years
Stormwater Ponds	10 years

SITE LEASE AGREEMENT

THIS SITE LEASE AGREEMENT, entered into this **18th** day of **June, 2020**, by and between the City of Milaca, a Minnesota municipal corporation hereinafter designated and referred to as Lessor, and Genesis Technology Communication, LLC, hereinafter referred to as Tenant,

WHEREAS the Lessor owns a municipal water tower located at 145 Central Avenue South, Lot 10 Block 39 Kerrs Subdivision, City of Milaca that is suitable for the installation of wireless communication equipment; and

WHEREAS tenant is in the business of selling wireless communication services to the public and tenant currently desires a location to install their wireless communication equipment;

NOW THEREFORE BE IT RESOLVED that the parties hereby set forth the terms and provisions of their agreement

PROPERTY SUBJECT TO LEASE. Lessor in consideration of an exchange for services in lieu of rent and covenants hereinafter mentioned, to be performed by said Tenant, does hereby demise, lease, and let unto the said tenant, and the said tenant does hereby hire and take from the said Lessor, space on the municipal water tower for up to 5 (five) antennas and space outside the water tower together with any and all connecting wires and cables, which area is situated in the City of Milaca, County of Mille Lacs, State of Minnesota. Facilities shall be limited to those depicted and described on Attachment A to this Agreement and shall not be altered, enlarged, moved, or expanded without the written approval of the City.

To have and to hold the above premises just as they are, without any liability or obligation on the part of said Lessor of making any alterations, improvements or repairs of any kind on or about said premises, or the equipment and fixtures in, upon or serving same.

TERM OF THE LEASE. The term for the lease shall be for an initial two years beginning on **June 1, 2020** and ending on **October 31, 2022**, The Tenant must provide a written 90 (ninety) day notice of intent to renew mailed via certified mail to the following address:

Lessor: City of Milaca –City Manager 255 First Street E. Milaca, MN 56353
Phone Number: 320-983-3141

Tenant: Genesis Technology Communication, LLC, 205 Southwest Second St., Braham, MN 55006
Phone Number: 320-396-2990

CANCELLATION OF LEASE. Either party can cancel this lease agreement upon providing a 90 (ninety)-day written notice of its intent to cancel.

Notice of intent to cancel shall be mailed via certified mail to the following address:

Lessor: City of Milaca –City Manager 255 First Street E. Milaca, MN 56353
Tenant: Genesis Technology Communication, LLC, 205 Southwest Second St., Braham, MN 55006

SITE LEASE PAYMENTS. The agreed upon monthly site lease payments of **\$200.00** shall be provided by Tenant each month in accordance with the terms set forth. Failure to provide the agreed upon services for a period lasting longer than one week shall result in lease cancellation and removal of equipment will begin as outlined in "DISPOSITION OF IMPROVEMENTS ON TERMINATION OF LEASE/PERFORMANCE SECURITY."

UTILITIES. Lessor shall provide Tenant with a 20-amp service that will be available at the water tower. Lessor shall be responsible for electric used by Tenant at said location.

REPAIRS AND MAINTENANCE. Tenant shall be responsible for all repairs and maintenance required to be performed on the equipment that is installed by Tenant pursuant to this agreement. Tenant is also obligated to maintain the equipment in a manner that assures that it is safe to the public and to any agents or employees of Lessor who may be working at or near the leased premises.

ACCESS TO THE PREMISES. Tenant acknowledges that unrestricted access to the area of the water tower where the equipment will be installed is not reasonable. Lessor acknowledges that Tenant needs access to the equipment and connecting cables on the water tower for repairs and for maintenance. Accordingly, Tenant shall give notice to Lessor prior to performing any inspections, installations, repairs or maintenance to the equipment or connecting cables in the water tower, and Lessor shall provide access for such purposes upon reasonable notice and request made by Tenant. In the case of non-routine inspections or repairs Lessor shall make every effort to provide access to the water tower to Tenant as soon as appropriate city employees can be dispatched to the premises.

INSURANCE. Tenant shall at all times during the term of this lease agreement and at Tenant's sole expense obtain and keep in effect a personal injury liability insurance policy covering the premises and appurtenances installed and/or used by Tenant in the amount of \$1,500,000 (One million five hundred thousand dollars) for injury to or death of any person(s). Tenant shall name Lessor as first loss payee under the policy and shall provide Lessor or Lessor's designee with a certificate of insurance required herein. Tenant shall provide its own personal property damage or loss insurance.

Tenant shall see that all persons or companies who/which do work on the premises carry liability insurance.

REDELIVERY OF PREMISES. The tenant agrees to return said premises peaceably and promptly to the Lessor at the end of the term of this lease, or at any previous termination thereof, in as good condition as the same are now in or may hereafter be put in, loss by fire and ordinary wear excepted, Further, at the end of the term of this lease, Tenant agrees to remove all equipment from the premises at Tenant's expense and to affect such repairs as well as be required to restore the premises to the condition they were in prior to this agreement.

INDEMNIFICATION OF LESSOR: The Tenant further agrees that the Lessor shall not be liable for any damage, either to person or persons or property or the loss of property sustained by the Tenant, or by any other person or persons due to the demised premises, premises access, or

the building or structure of which the demised premises are a part, or the equipment, fixtures, appliances or machinery in or upon the same, or due to any action or neglect of the tenant, or any other tenant or occupant of said premises, or of any other person, persons, or corporations.

The Tenant assumes all liability and obligation arising from all damages on account of the matters and things above referred to, and agrees to save the Lessor harmless thereon and therefrom, and to indemnify the Lessor on account thereof.

ASSIGNMENT. This lease agreement shall not be assignable by Tenant without the written consent of Lessor, except that Tenant may assign this lease to a business entity that is owned by the Tenant.

SUBLEASING. There shall be no subleasing of the premises.

DEFAULT. In the event of any breach of the lease agreement by Tenant, Lessor, in addition to the other rights or remedies it may have, shall have the immediate right of re-entry and may remove all persons and property from the demised premises. The property may be removed and stored in a public warehouse or elsewhere at the cost and for the account of Tenant. Should Lessor elect to re-enter, as shall be specifically allowed by this lease agreement, or should it take possession pursuant to legal proceedings or pursuant to any notice provided by law, Lessor may either terminate this lease agreement or it may from time to time, without terminating this lease agreement re-let the demised premises or any part of the demised premises for such term or terms (which may be for a term extending beyond the term of this lease agreement) and at such rental or rentals and on such other terms and conditions as Lessor in the sole discretion of Lessor may deem advisable with the right to make alterations and repairs to the demised premises.

Should Lessor at any time terminate this lease agreement for any breach, in addition to any other remedy it may have, Lessor may recover from Tenant all damages incurred by Lessor in being restored to possession of the premises and in addition Lessor shall be entitled to recover all costs, expenses, and attorney fees incurred in recovering possession of the premises.

DISPOSITION OF IMPROVEMENTS ON TERMINATION OF LEASE/PERFORMANCE SECURITY. On termination of this lease agreement for any cause, Tenant shall promptly remove its equipment from the site, If Tenant fails to remove the equipment, Lessor will remove the equipment and bill all costs to Tenant. Tenant waives its rights to object to the costs if the equipment is not removed within 90 days after termination.

WAIVER. The waiver by Lessor of, or the failure of Lessor to take action with respect to any breach of any term, covenant, or condition contained in this lease agreement shall not be deemed to be a waiver of such term, covenant, or condition, or subsequent breach of the same, or any other term, covenant, or condition contained in this lease agreement .

The subsequent acceptance of rent under this lease agreement by Lessor shall not be deemed to be a waiver of any preceding breach by Tenant of any term, covenant, or condition of this lease agreement, other than the failure of Tenant to pay the particular rental so accepted, regardless of Lessor's knowledge of a preceding breach at the time of acceptance of rent.

PARTIES BOUND. Each of the covenants, provisions, terms, and agreements of this lease shall inure to the benefit of and shall be obligatory upon the respective successors and assigns of the Lessor and Tenant respectively. There are no understandings or agreements outside of this lease.

GOVERNING LAW. It is agreed that this lease agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.

ENTIRE AGREEMENT. This lease agreement and attachments shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this lease agreement shall not be binding upon either party except to the extent incorporated in this agreement.

In Testimony Whereof the Lessor and Tenant have hereunto set their hands and seals the day and year first written.

City of Milaca, a municipal corporation

Genesis Technology Communication, LLC

By: _____
Its Mayor, Lessor

By: [Signature]
Its Owner, Tenant

By: _____
Its City Manager, Lessor

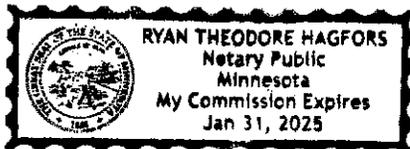
STATE OF MINNESOTA)
)ss
COUNTY OF MILLE LACS)

This instrument was acknowledged before me on _____, 2020, by Harold "Pete" Pedersen, Mayor and Tammy Pfaff, City Manager, of the City of Milaca.

Notary Public

STATE OF MINNESOTA)
)ss
COUNTY OF ISANTI)

This instrument was acknowledged before me on June 11, 2020, by Jay Markie, of Genesis Technology Communication, LLC.



[Signature]
Notary Public