

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 10th DAY OF JULY 2017, AT 255 1st ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Scott Harlicker X Mike Cassens
Luke Kotsmith Sherie BillingsX Arla Johnson X Pam Novak

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning **X**

Laurie Gahm, Liaison

Others Present: Ron Cardinal

Public Hearing – for conditional use request from Lynn Schlagel to have 3 more apartments located in the B-2 General Business Zoning District

Planning Commissioner Harlicker opened the public hearing and asked for comments or questions.

Lind explained that the applicant was asking to have 3 more apartments, efficiency, a 1 bedroom and a 2 bedroom apartment on the main level of the structure. It would be located to the south of the laundromat.

Being no comments or questions, the public hearing was closed.

The Regular Planning Commission was called to order and roll call was taken.

Motion was made by Commissioner Billings to approve the minutes of the May 8, 2017 planning commission meeting. Second by Commissioner Johnson.

Motion **passed** unanimously

Commissioner Harlicker stated the next item on the agenda is the Conditional Use request.

Commissioner Billings asked Mr. Cardinal about how the apartments were going to be laid out in the building and if they had adequate egress. Mr. Cardinal stated that each apartment will have their own door going directly to the outside and then he showed everyone the layout he would be doing for the apartments.

Lind explained that even if the Conditional Use was granted, the applicant would still need to follow the MN State Building Code.

Commissioner Billing stated that there looks to be sufficient parking on the site.

Commission Johnson stated that there is a need for apartments in the City and it would be a good use at this location.

Commissioner Johnson made the motion to approve the Conditional Use request from Lynn Schlagel to have 3 more apartments at 525 Central Ave N., located in the B-2 General Business Zoning District. Planning Commissioner Billing seconded the motion.

Motion **passed** unanimously.

Other Business:

Lind explained stated that the City Council has requested that the Planning Commission review and establish a rental/housing code ordinance. Lind explained that staff has come up with a rough draft of a rental ordinance and that there would be a few different parts to the ordinance that will need to be reviewed. Once Planning Commission has reviewed all parts of the Ordinance, then there would be a public hearing and then it would be brought to Council.

Lind stated that in one section of the ordinance it states the City must create a Housing Advisory and Appeals Board. Lind stated that he is recommending that this would be the Planning Commission.

Commissioner Billings asked if the City Police Department is in favor of the Ordinance, Lind stated it was the Police Chief that brought the idea and the existing problems to the City Council.

All Commissioners believed that this would be a good thing for the City.

With no other business a motion to adjourn was made by Commissioner Billings, second by Commissioner Johnson.

Motion **passed** unanimously

Minutes respectfully submitted by,

Marshall Lind

Marshall Lind
Zoning Administrator