

MILACA CITY COUNCIL AGENDA
FEBRUARY 18, 2016

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of the January 21 regular meeting
Bills for payment
City Treasurer's Report

Citizens Forum

Public Hearing

Requests and Communications

Ordinances and Resolutions

Resolution No. 16 – 05 State grant for airport maintenance

Reports of Boards and Commissions

Planning commission
Economic Development commission
Airport commission
Parks commission
MCAT

Unfinished Business

Regional park update

New Business

Band shell bids

Council Comments

Adjourn

This agenda and attachments are available on the city's website, www.cityofmilaca.org

MILACA CITY COUNCIL MINUTES
JANUARY 21, 2016 MEETING

The regular meeting of the Milaca City Council was called to order at 6:30 by Mayor Harold Pedersen. Upon roll call the following Council members were present: Dillan and Muller. Council members Johnson and Gahm were absent.

Staff present: Lerud, Gann-Olehy, Quaintance, Armstrong, and Toven.

Others present: Jeff Hage and Jerry Jacobson.

Motion by Muller, second by Dillan to approve the consent agenda:

1. Minutes of the December 17 regular meeting.
2. General bills, 815293E-815298E, 815317E-815318E, #41854-41858, #41929-41939, #41949-42018, totaling \$640,603.68; Liquor bills, 915047E-915050E, #23509-23526, #23539-23540, #23557-23568, totaling \$139,673.37.
3. Official designations and appointments:

Depositories

First National Bank of Milaca, Bremer Bank, Spire Credit Union, Prudential-Bache, Salomon Smith Barney, LPL Financial, Morgan Stanley, 4M Fund, any FDIC insured institution

Individuals authorized to conduct Electronic Funds Transfers

Tracy Gann

Greg Lerud

Mayor Protem

Dave Dillan

Newspaper

Mille Lacs County Times

Order of Succession for declaring an emergency

Pedersen – Dillan – Muller – Johnson – Gahm

Parks Commission

Theresa Nelson

Joe Wildman

Cory Grenieger

Dan Meyer

Dustin Hoeper

Planning Commission

Arla Johnson

Sherie Billings

Airport Commission

Leo Voss

For term to end:

12/31/2017

12/31/2017

12/31/2018

12/31/2018

12/31/2018

For term to end:

12/31/2018

12/31/2018

For term to end:

12/31/2018

4. RESOLUTION NO. 16 – 01 A RESOLUTION APPROVING A CHARITABLE GAMBLING PREMISES PERMIT (entire text appears in Resolution book.)
5. RESOLUTION NO. 16 – 02 RESOLUTION APPROVING BUDGET ADJUSTMENTS (entire text appears in Resolution book.)
6. RESOLUTION NO. 16 – 03 RESOLUTION ACCEPTING DONATIONS (entire text appears in Resolution book.)
7. Approving Peddler's license for Sara Liebeck.

All present voted in favor.

Mayor Pedersen invited anyone to speak to an item not on the agenda during citizen's forum. There were no comments.

A letter from the city engineer regarding a utility feasibility study for SW River Drive was reviewed. Lerud said the school is considering a building west of the city, and if the bonding request gets funded by the state, a feasibility study will not be needed. He recommended taking no action until the end of the legislative session.

Council member Johnson arrived at 6:35.

Council member Dillan offered Resolution No. 16 – 04 and moved for its adoption, second by Muller

RESOLUTION NO. 16 – 04
RESOLUTION APPROVING 2016 LICENSE
(entire text appears in Resolution book)

All present voted in favor.

Lerud said there was no planning commission meeting in January.

Council member Muller said there was not an airport commission meeting, but there has been a person expressing interest in being a FBO. He said there is still a lot of work to do, and the next step, once we have preliminary information will be to have an interview to determine qualifications.

Mayor Pedersen said the parks commission discussed increasing the rental fee for the Gorecki Community Center. He said after they discussed it, they recommend that the rental fee be for a maximum of four hours. Motion by Dillan, second by Muller to make it a policy that the future Gorecki Center rental period be a four hour maximum, all present voted in favor.

Mayor Pedersen asked Lerud to contact Goreckis about their availability for a ribbon cutting/open house at the community center.

Mayor Pedersen said the Save the Band Shell Committee received bids for the remaining work on the band shell, and they will be asking for council approval at the February meeting. He thanked Jerry

Jacobson for all of his work on the band shell plans. Jacobson said that two grants have been submitted to help with the celebration and for band shell work.

Council member Dillan said Snow Dayz will start February 18 with the business versus business bowling tournament. On Saturday, there will be a snow softball tournament, with board games in the Gorecki building. He said Stones Throw and Teals will be providing hotdogs and hot chocolate. Mayor Pedersen said there will be an open stage jam at the Phoenix Banquet Center on Feb. 20 from 2 to 8 p.m. for any local band interested.

Lerud said the agenda did not reflect it, but the minutes of the January economic development commission meeting were included with the agenda.

Lerud said he is adding to future agendas a follow up for issues raised in previous months citizen's forum, just as a follow up for the council. He said there were three issues raised last month. He said the comment about the condition of SW River Drive was already discussed with the engineer's letter. He said the complaint about the number of dogs at a residence has been taken care of – there are only three dogs at that residence. The other issue raised was regarding truck parking on residential streets. Lerud provided the list of approved truck routes on city streets. He said the time limit for parking is 72 hours. He said if the council was concerned about over weight vehicles being on city streets, the trucks would have to be weighted. Lerud said if the council wanted to do that, his recommendation would be to request the state patrol provide a commercial vehicle inspector for an hour or so per week. No action was taken by the council.

Chief of Police Quaintance provided a draft police reserve force policy. He said he is working on an application and process, and his plan is to build slowly and eventually to have five to six members. Mayor Pedersen said what he sees in this plan is beyond what he envisioned when it was first discussed. He said he was looking for a group of people who would have a radio and provide patrol in the parks and trails, as well as other community activities, such as a street dance.

Toven said that anyone can call for a police officer if they see something criminal occurring. He said a police reserve has specific statutory language, and he would be concerned about creating a "group" outside of those specific statutes that could not be empowered, but would act as if they did have some authority. Lerud said that a "Friends of the Park" group could be formed at any time to do the things that the Mayor was requesting, and that could be done at no cost.

Quaintance said that a police reserve would be expected to be present in the park, and it was his expectation that the police officers should be active and visible in parks. Council member Muller said he thought a reserve force could free up the officers to be more available for calls.

Quaintance said the other item he wanted the council to be aware of is a program called Project Lifesaver. He said the program provides transmitters for clients who might have autism, Downs Syndrome, Alzheimer, etc. that will allow them to be located more quickly. The city would have a directional receiver that will help locate the person. Quaintance said the goal of the program is to reduce the average time to locate a missing person from six hours to a half hour. He said the clients

wear a bracelet that is always transmitting, and if a report is received that they are missing, the city, as well as other jurisdictions in the county would bring their receivers into the area in an attempt to locate the missing person.

Quaintance said the grant will completely pay for the receiver and startup costs, as well as department training on the use of the equipment. He said those who enroll in the program will pay initial fees that will fund the ongoing cost of the program. Quaintance said the officers will have to meet monthly with the clients to verify the bracelet is still transmitting and replacing the battery as needed.

Council member Muller asked if the park cameras are able to be viewed in the squads. Quaintance said the county IT person, the camera installer, and the MN BCA are trying to figure out why they cannot be viewed. He said it has something to do with the firewall that is in place for all of the department's computers. Quaintance said it is being worked on, but he said that the council also needs to be aware that the officers should not be viewing the cameras live while they are on patrol. He said he does not even like then looking at the screen for dispatching while they are driving. He said that it will be a good tool if they see that something has occurred, they would have the ability to immediately go back to the tape to see what happened. There was a general discussion about patrol.

Mayor Pedersen called for council comments. He said he had someone contact him asking why the deputy registrar office has to close over the lunch hour while there are three people in the office every day. Lerud said that it allows staff a dedicated time to enter the data they need to, and many days the employees get little or no lunch break. He said just because it closes at 12:45 does not mean they are not helping a customer. Lerud said he would visit with Hartman about the matter.

With no other business the meeting adjourned at 7:20 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

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JANUARY 2016

Check Amt Invoice Comment

10100 General Bank

Paid Chk# 816010E 1/19/2016 CENTERPOINT ENERGY

G 208-20200	Accounts Payable	\$82.58	5813915	NATURAL GAS-SR CENTER
G 101-20200	Accounts Payable	\$115.15	5817670	NATURAL GAS-HISTORICAL SOCIETY
G 101-20200	Accounts Payable	\$614.32	5826633	NATURAL GAS-PW
G 101-20200	Accounts Payable	\$151.52	5831068	NATURAL GAS-CITY HALL
G 101-20200	Accounts Payable	\$295.36	6122593	NATURAL GAS-FIRE
G 602-20200	Accounts Payable	\$203.35	6672186	NATURAL GAS-WATER TRMT
Total CENTERPOINT ENERGY		\$1,462.28		

Paid Chk# 816011E 1/7/2016 EAST CENTRAL ENERGY

G 603-20200	Accounts Payable	\$36.00	201875902	ELECTRIC
G 603-20200	Accounts Payable	\$71.58	203981301	ELECTRIC
G 101-20200	Accounts Payable	\$3,052.46	204619700	ELECTRIC
G 101-20200	Accounts Payable	\$30.00	205400900	ELECTRIC
G 602-20200	Accounts Payable	\$1,026.20	206041500	ELECTRIC
G 101-20200	Accounts Payable	\$683.00	206085200	ELECTRIC
G 602-20200	Accounts Payable	\$506.20	206734200	ELECTRIC
G 101-20200	Accounts Payable	\$30.00	5379600	ELECTRIC
G 101-20200	Accounts Payable	\$208.44	5448100	ELECTRIC
G 101-20200	Accounts Payable	\$59.73	6302100	ELECTRIC
G 603-20200	Accounts Payable	\$85.10	6678100	ELECTRIC
G 101-20200	Accounts Payable	\$726.69	6751501	ELECTRIC
G 101-20200	Accounts Payable	\$591.89	7546001	ELECTRIC
G 101-20200	Accounts Payable	\$754.69	8145502	ELECTRIC
G 101-20200	Accounts Payable	\$73.80	830700	ELECTRIC
G 101-20200	Accounts Payable	\$44.46	831000	ELECTRIC
G 101-20200	Accounts Payable	\$89.49	831300	ELECTRIC
G 101-20200	Accounts Payable	\$517.44	831500	ELECTRIC
G 603-20200	Accounts Payable	\$605.00	832000	ELECTRIC
G 602-20200	Accounts Payable	\$119.32	832100	ELECTRIC
G 101-20200	Accounts Payable	\$124.31	832400	ELECTRIC
G 603-20200	Accounts Payable	\$79.49	832500	ELECTRIC
G 603-20200	Accounts Payable	\$101.54	832600	ELECTRIC
G 602-20200	Accounts Payable	\$263.68	833100	ELECTRIC
G 602-20200	Accounts Payable	\$54.54	833300	ELECTRIC
G 101-20200	Accounts Payable	\$30.00	833400	ELECTRIC
G 101-20200	Accounts Payable	\$30.00	833600	ELECTRIC
G 208-20200	Accounts Payable	\$121.42	9084202	ELECTRIC
G 602-20200	Accounts Payable	\$346.04	970110800	ELECTRIC
G 101-20200	Accounts Payable	\$33.74	97017300	ELECTRIC
Total EAST CENTRAL ENERGY		\$10,496.25		

Paid Chk# 816012E 1/20/2016 MILACA LOCAL LINK

E 619-49900-321	Telephone	\$95.56	320-982-1099	PHONE SERVICE-DEP REG
E 101-45500-321	Telephone	\$46.26	320-982-1549	ALARM LINE - LIBRARY
E 101-45200-321	Telephone	\$51.25	320-982-1549	INTERNET-REC PARK
E 101-42280-321	Telephone	\$89.39	320-982-3465	PHONE SERVICE-FIRE
Total MILACA LOCAL LINK		\$282.46		

Paid Chk# 816013E 1/4/2016 UNION SECURITY INSURANCE CO.

G 101-21707	Disability	\$520.24	4022335-0-1	LTD-JAN
Total UNION SECURITY INSURANCE CO.		\$520.24		

Paid Chk# 816014E 1/20/2016 MN DEPT OF REVENUE

G 602-20800	Sales Tax Payable	\$1,103.00	8023854	W/S SALES TAX
G 619-20200	Accounts Payable	\$42.00	8023854	QTRLY SALES TAX-DEP REG MANUALS

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JANUARY 2016

	Check Amt	Invoice	Comment
G 101-20200 Accounts Payable	\$3.00	8023854	QTRLY SALES TAX-RESERVATION FEE
G 101-20200 Accounts Payable	\$21.00	8023854	QTRLY SALES TAX-SPECIAL SEARCHES
G 101-20200 Accounts Payable	\$2.00	8023854	QTRLY SALES TAX-GENERAL RECEIPTS
G 602-20200 Accounts Payable	\$6.00	8023854	QTRLY SALES TAX-WATER PARTS
Total MN DEPT OF REVENUE	\$1,177.00		

Paid Chk# 816015E 1/30/2016 INCONTACT INC

G 101-20200 Accounts Payable	\$7.55	4020342	LONG DISTANCE SERVICE-FIRE
G 101-20200 Accounts Payable	\$32.94	4020370	LONG DISTANCE SERVICE-CITY HALL
G 101-20200 Accounts Payable	\$4.77	4020375	LONG DISTANCE SERVICE-PW
G 101-20200 Accounts Payable	\$17.79	4021370	LONG DISTANCE SERVICE-PD
G 619-20200 Accounts Payable	\$6.59	4021396	LONG DISTANCE SERVICE-DEP REG
G 602-20200 Accounts Payable	\$0.60	4021432	LONG DISTANCE SERVICE-WATER
G 101-20200 Accounts Payable	\$9.40	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$79.64		

Paid Chk# 816016E 1/20/2016 MN DEPT OF LABOR & INDUSTRY

G 101-20200 Accounts Payable	\$186.20		4TH QTR SURCHARGE
Total MN DEPT OF LABOR & INDUSTRY	\$186.20		

Paid Chk# 816017E 1/13/2016 MIDCONTINENT COMMUNICATIONS

E 101-42110-321 Telephone	\$65.00	147990801	INTERNET-JAN
Total MIDCONTINENT COMMUNICATIONS	\$65.00		

Paid Chk# 816018E 1/20/2016 MN UC FUND

G 101-20200 Accounts Payable	\$180.95	10398162	M NELSON-4TH QTR UNEMPLOYMENT
G 101-20200 Accounts Payable	\$270.57	10398162	R SIKKINK-4TH QTR UNEMPLOYMENT
Total MN UC FUND	\$451.52		
10100 General Bank	\$14,720.59		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$9,764.80
208 CHARITABLE GAMBLING FUND	\$204.00
602 WATER FUND	\$3,628.93
603 SEWER FUND	\$978.71
619 DEPUTY REGISTRAR FUND	\$144.15
	\$14,720.59

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FEBRUARY 2016

Check Amt Invoice Comment

10100 General Bank

Paid Chk# 042037 2/18/2016 AMERICAN LEGAL PUBLISHING CORP

E 101-41940-310	Other Professional Services	\$450.00	108588	INTERNET ORDINANCE CODE RENEWAL
total AMERICAN LEGAL PUBLISHING CORP		\$450.00		

Paid Chk# 042038 2/18/2016 AMERIPRIDE

E 101-45500-310	Other Professional Services	\$33.56	2200736235	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$9.28	2200736236	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$19.28	2200736236	RUGS-DEP REG
E 101-45500-310	Other Professional Services	\$33.56	2200741336	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$9.28	2200741337	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$19.28	2200741337	RUGS-DEP REG
Total AMERIPRIDE		\$124.24		

Paid Chk# 042039 2/18/2016 BANK OF ZUMBROTA

E 381-47000-604	Airport Loan Payment	\$3,000.00	99126398	AIRPORT FUEL SYS-MICRO LOAN
E 381-47000-610	Interest Expense	\$120.00	99126398	AIRPORT FUEL SYS-MICRO LOAN
Total BANK OF ZUMBROTA		\$3,120.00		

Paid Chk# 042040 2/18/2016 BATTERY PRODUCTS INC

E 101-42280-217	Other Operating Supplies	\$44.17	52224	AED BATTERIES-FIRE
Total BATTERY PRODUCTS INC		\$44.17		

Paid Chk# 042041 2/18/2016 BILLINGS SERVICE

E 101-42280-212	Auto Expense (Fuel/Repair)	\$1,138.48		GAS-FIRE
E 101-43000-212	Auto Expense (Fuel/Repair)	\$657.11		GAS-PW
E 101-45200-212	Auto Expense (Fuel/Repair)	\$91.50		GAS-PARKS
Total BILLINGS SERVICE		\$1,887.09		

Paid Chk# 042042 2/18/2016 BILLINGS, CRAIG

E 101-42280-208	Training and Travel	\$98.18		REIMB-FIOAM CONF-1/15-16
Total BILLINGS, CRAIG		\$98.18		

Paid Chk# 042043 2/18/2016 BOSER, MICHAEL

E 101-42110-208	Training and Travel	\$230.22		REIMB-SHOTGUN ARMORER TRNG-2/10-11
Total BOSER, MICHAEL		\$230.22		

Paid Chk# 042044 2/18/2016 BURLAGE, LISA

E 101-42280-310	Other Professional Services	\$1,200.00	11416	AFG GRANT - FD
Total BURLAGE, LISA		\$1,200.00		

Paid Chk# 042045 2/18/2016 CHRISTENSEN, THOMAS J.

E 101-42280-208	Training and Travel	\$425.10		REIMB-1ST 5 MIN TRNG-2/6-7
Total CHRISTENSEN, THOMAS J.		\$425.10		

Paid Chk# 042046 2/18/2016 CORNER MART

E 101-43000-212	Auto Expense (Fuel/Repair)	\$236.46		GAS-PW
E 101-45200-212	Auto Expense (Fuel/Repair)	\$130.80		GAS-PARKS
E 603-49450-212	Auto Expense (Fuel/Repair)	\$53.26		GAS-SEWER
E 700-50000-212	Auto Expense (Fuel/Repair)	\$87.00		GAS-JP
E 101-42110-212	Auto Expense (Fuel/Repair)	\$736.76		GAS-POLICE
Total CORNER MART		\$1,244.28		

Paid Chk# 042047 2/18/2016 DOVE FRET LAND & VAN VALKENBURG

E 101-41610-304	Legal Fees	\$875.00	71104	CIVIL RETAINER-JAN 2016
E 101-41610-304	Legal Fees	\$3,100.00	71105	CRIMINAL RETAINER-JAN 2016
tal DOVE FRET LAND & VAN VALKENBURG		\$3,975.00		

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FEBRUARY 2016

			Check Amt	Invoice	Comment
Paid Chk#	042048	2/18/2016	E.C.M. PUBLISHERS, INC.		
	G 101-20200	Accounts Payable	\$28.50	290828	ORDINANCE 416 AD
	G 101-20200	Accounts Payable	\$76.00	290829	ORDINANCE 417 AD
	Total E.C.M. PUBLISHERS, INC.		\$104.50		
Paid Chk#	042049	2/18/2016	EAST CENTRAL ENERGY		
	E 385-47000-602	Fire Hall Loan Payment	\$19,000.00		FIRE HALL LOAN PMT-AMB ADDTN-PRINCIPAL
	E 385-47000-610	Interest Expense	\$3,420.00		FIRE HALL LOAN PMT-AMB ADDTN-INTEREST
	Total EAST CENTRAL ENERGY		\$22,420.00		
Paid Chk#	042050	2/18/2016	EMERGENCY RESPONSE SOLUTIONS		
	E 101-42280-310	Other Professional Services	\$1,105.00	5659	SCBA FLOW TEST
	E 101-42280-310	Other Professional Services	\$95.00	5659	SERVICE WORK
	E 101-42280-310	Other Professional Services	\$160.00	5659	FACEPIECE FLOW TEST
	otal EMERGENCY RESPONSE SOLUTIONS		\$1,360.00		
Paid Chk#	042051	2/18/2016	EMERGENCY SERVICES CONSULTING		
	E 101-42280-310	Other Professional Services	\$6,650.00	15-396	SHARED SERVICES ANALYSIS
	otal EMERGENCY SERVICES CONSULTING		\$6,650.00		
Paid Chk#	042052	2/18/2016	GERADS, JESSE		
	E 101-42280-221	Equipment Parts/Repairs	\$500.00		INSTALL AIR COMPRESSOR-FIRE
	E 101-42280-221	Equipment Parts/Repairs	\$2,200.00		INSTALL REVERSE CAMERAS-FIRE
	Total GERADS, JESSE		\$2,700.00		
Paid Chk#	042053	2/18/2016	GK CONSULTING LLC		
	E 101-41940-309	EDP, Software and Design	\$900.00	1140	FEB NETWORK
	Total GK CONSULTING LLC		\$900.00		
Paid Chk#	042054	2/18/2016	GM CLEANING INC		
	E 101-41940-310	Other Professional Services	\$227.54	5176	CARPET CLEANING-CITY HALL
	E 101-45500-310	Other Professional Services	\$1,289.39	5176	CARPET CLEANING-LIBRARY
	Total GM CLEANING INC		\$1,516.93		
Paid Chk#	042055	2/18/2016	GRAINGER		
	E 101-49810-221	Equipment Parts/Repairs	\$134.21	9020314366	THERMOSTAT PARTS-AIRPORT
	Total GRAINGER		\$134.21		
Paid Chk#	042056	2/18/2016	GRANITE ELECTRONICS		
	E 101-43000-226	Radio Repair	\$262.00	150000230-1	RADIO REPAIR
	E 101-42280-226	Radio Repair	\$29.00	153000955-1	PAGER REPAIR
	Total GRANITE ELECTRONICS		\$291.00		
Paid Chk#	042057	2/18/2016	GRANITE LEDGE ELECTRICAL CONTR		
	E 101-45200-437	Other Miscellaneous	\$220.00	P16044	INSTALL SHOP LIGHT-PARKS
	otal GRANITE LEDGE ELECTRICAL CONTR		\$220.00		
Paid Chk#	042058	2/18/2016	HARTMAN, PAMELA		
	E 619-49900-201	Accessories (paper, pens, etc)	\$8.95		SUPPLIES-DEP REG
	Total HARTMAN, PAMELA		\$8.95		
Paid Chk#	042059	2/18/2016	HAWKINS, INC.		
	E 602-49400-216	Chemicals and Chem Products	\$2,832.66	3825952	CHEMICALS
	Total HAWKINS, INC.		\$2,832.66		
Paid Chk#	042060	2/18/2016	HJORT EXCAVATING		
	E 602-49400-310	Other Professional Services	\$4,006.00	2016.13	RPR WATER LEAK-140 4TH AVE SE
	Total HJORT EXCAVATING		\$4,006.00		

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FEBRUARY 2016

		Check Amt	Invoice	Comment
Paid Chk# 042061 2/18/2016 HY-TECH AUTOMOTIVE				
G 101-20200	Accounts Payable	\$56.37	23740	SQUAD 12 MAINTENANCE
G 101-20200	Accounts Payable	\$40.34	23755	SQUAD 09 MAINTENANCE
G 101-20200	Accounts Payable	\$82.25	23773	SQUAD 11 MAINTENANCE
E 101-42110-212	Auto Expense (Fuel/Repair)	\$944.97	23853	SQUAD 11 DOOR REPAIR
Total HY-TECH AUTOMOTIVE		\$1,123.93		
Paid Chk# 042062 2/18/2016 INITIATIVE FOUNDATION				
E 101-49200-450	Unallocated	\$3,000.00	8607	2016 CONTRIBUTION
Total INITIATIVE FOUNDATION		\$3,000.00		
Paid Chk# 042063 2/18/2016 JOHNSON, WARNE				
E 101-43000-321	Telephone	\$120.00		2016 CELL PHONE
Total JOHNSON, WARNE		\$120.00		
Paid Chk# 042064 2/18/2016 JOHNSONS AUTO TRANSPORT/TOW				
E 101-42110-310	Other Professional Services	\$100.00	3677	TOW-LEXUS-POLICE
Total JOHNSONS AUTO TRANSPORT/TOW		\$100.00		
Paid Chk# 042065 2/18/2016 K.E.E.P.R.S.				
E 101-42110-240	Small Tools and Minor Equip	\$183.89	294204	REPLACEMENT MAGS
E 101-42110-434	Uniforms	\$82.87	294735	UNIFORMS
E 101-42110-434	Uniforms	\$18.39	297758	UNIFORMS
E 101-42110-434	Uniforms	\$77.58	298664	UNIFORMS
Total K.E.E.P.R.S.		\$362.73		
Paid Chk# 042066 2/18/2016 KIRVIDA FIRE INC				
E 101-42280-221	Equipment Parts/Repairs	\$996.30	5272	TANKER #2 REPAIR
Total KIRVIDA FIRE INC		\$996.30		
Paid Chk# 042067 2/18/2016 KOCHS HARDWARE HANK				
E 101-43000-215	Shop Supplies	\$170.39	3181	SHOP SUPPLIES-PW
E 101-49810-217	Other Operating Supplies	\$27.22	3181	SUPPLIES-AIRPORT
E 101-45200-221	Equipment Parts/Repairs	\$16.98	3181	PARTS-PARKS
E 101-43000-240	Small Tools and Minor Equip	\$94.46	3181	CUTTING TORCH-PW
E 101-41940-401	Repairs/Maint Buildings	\$134.95	3181	BATHROOM SINK REPAIR-CITY HALL
E 101-45200-434	Uniforms	\$44.98	3181	UNIFORMS-PARKS
E 101-45200-215	Shop Supplies	\$112.60	3181	SUPPLIES-COMM BLDG
E 101-45200-215	Shop Supplies	\$270.47	3181	SHOP SUPPLIES-PARKS
E 101-45500-217	Other Operating Supplies	\$22.99	3181	PADLOCKS-LIBRARY
E 101-41940-217	Other Operating Supplies	\$28.71	3181	SUPPLIES-CITY HALL
Total KOCHS HARDWARE HANK		\$923.75		
Paid Chk# 042068 2/18/2016 LAKE ASSOCIATES				
G 407-20200	Accounts Payable	\$28,520.05		DEVELOPERS 90%-TIF2-6 (75)
Total LAKE ASSOCIATES		\$28,520.05		
Paid Chk# 042069 2/18/2016 LEAGUE OF MINNESOTA CITIES				
E 101-42110-208	Training and Travel	\$510.00	225412	PATROL SUBSCRIPTION
Total LEAGUE OF MINNESOTA CITIES		\$510.00		
Paid Chk# 042070 2/18/2016 LIND, MARSHALL				
E 700-50000-208	Training and Travel	\$7.15		REIMB-ICC CONF-2/9-10
Total LIND, MARSHALL		\$7.15		
Paid Chk# 042071 2/18/2016 LITTLE FALLS MACHINE, INC.				
E 101-43000-221	Equipment Parts/Repairs	\$71.51	57471	PARTS-PW

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Total LITTLE FALLS MACHINE, INC.		\$71.51		
Paid Chk# 042072	2/18/2016 M.D.R.A.			
E 619-49900-433	Dues and Subscriptions	\$253.00		2016 DUES
Total M.D.R.A.		\$253.00		
Paid Chk# 042073	2/18/2016 M.E. PLUMBING & HEATING			
E 101-42280-401	Repairs/Maint Buildings	\$118.75	37193	TOILET REPAIR-FIRE DEPT
Total M.E. PLUMBING & HEATING		\$118.75		
Paid Chk# 042074	2/18/2016 MED-COMPASS, INC.			
E 101-42280-305	Medical and Dental Fees	\$1,956.00	28544	22 SCBA EXAMS/22 FIT TESTS
Total MED-COMPASS, INC.		\$1,956.00		
Paid Chk# 042075	2/18/2016 MEYERS MILACA PARTS CITY			
E 101-45200-221	Equipment Parts/Repairs	\$209.11	2071	PARTS-PARKS
Total MEYERS MILACA PARTS CITY		\$209.11		
Paid Chk# 042076	2/18/2016 MILACA AUTO VALUE			
E 101-43000-221	Equipment Parts/Repairs	\$327.27	1302823	PARTS-PW
E 101-49810-221	Equipment Parts/Repairs	\$18.97	1302823	TORO PARTS-AIRPORT
Total MILACA AUTO VALUE		\$346.24		
Paid Chk# 042077	2/18/2016 MILACA CHAMBER OF COMMERCE			
E 211-49000-437	Other Miscellaneous	\$110.00		BUSINESS EXPO-HCP
Total MILACA CHAMBER OF COMMERCE		\$110.00		
Paid Chk# 042078	2/18/2016 MILACA LAWN & GARDEN			
E 101-45200-221	Equipment Parts/Repairs	\$59.89	653706	PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs	\$7.80	653710	PARTS-PARKS
Total MILACA LAWN & GARDEN		\$67.69		
Paid Chk# 042079	2/18/2016 MILACA UNCLAIMED FREIGHT			
E 101-45200-215	Shop Supplies	\$0.50		SUPPLIES-PARKS
Total MILACA UNCLAIMED FREIGHT		\$0.50		
Paid Chk# 042080	2/18/2016 MILLE LACS CO. AUDITOR			
E 101-41940-201	Accessories (paper, pens, etc)	\$102.70		PARCEL REPORTS
Total MILLE LACS CO. AUDITOR		\$102.70		
Paid Chk# 042081	2/18/2016 MILLE LACS COUNTY DAC			
G 101-20200	Accounts Payable	\$319.88	114433	CLEANING SVCS -DEC 2015
Total MILLE LACS COUNTY DAC		\$319.88		
Paid Chk# 042082	2/18/2016 MILLER, PATTI			
E 101-49910-208	Training and Travel	\$106.08		JAN 2016 OGILVIE MILEAGE
Total MILLER, PATTI		\$106.08		
Paid Chk# 042083	2/18/2016 MN CHIEFS OF POLICE ASSOC.			
E 101-42110-437	Other Miscellaneous	\$230.00	2016	2016 DUES
Total MN CHIEFS OF POLICE ASSOC.		\$230.00		
Paid Chk# 042084	2/18/2016 MN DEPT MANAGEMENT & BUDGET			
R 101-35105	Administrative Fines	\$20.00		ADMINISTRATIVE FINES-JAN 2016
Total MN DEPT MANAGEMENT & BUDGET		\$20.00		
Paid Chk# 042085	2/18/2016 MN DEPT OF HEALTH (1)			
E 602-49400-437	Other Miscellaneous	\$50.00	737037	2016 WELL MAINT PERMIT

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Total MN DEPT OF HEALTH (1)			\$50.00		
Paid Chk#	042086	2/18/2016	MN DEPT OF HEALTH (2)		
E	500-45200-437	Other Miscellaneous	\$475.00		SPLASH PARK ESTABLISHMENT FEE
Total MN DEPT OF HEALTH (2)			\$475.00		
Paid Chk#	042087	2/18/2016	MN DEPT OF HEALTH (2)		
E	214-49000-437	Other Miscellaneous	\$222.00	MHP26837355	REC FEST-LICENSE
Total MN DEPT OF HEALTH (2)			\$222.00		
Paid Chk#	042088	2/18/2016	MN DEPT OF PUBLIC SAFETY (2)		
E	602-49400-433	Dues and Subscriptions	\$100.00	480690029201	HAZ MAT RIGHT TO KNOW
Total MN DEPT OF PUBLIC SAFETY (2)			\$100.00		
Paid Chk#	042089	2/18/2016	MN GFOA		
E	101-41940-433	Dues and Subscriptions	\$60.00	5777	2016 ANNUAL DUES - GANN-OLEHY
Total MN GFOA			\$60.00		
Paid Chk#	042090	2/18/2016	MN POLLUTION CONTROL AGENCY		
E	603-49450-433	Dues and Subscriptions	\$300.00		ANNUAL WASTEWATER-BURKLUND
E	603-49450-433	Dues and Subscriptions	\$300.00		ANNUAL WASTEWATER-JOHNSON
Total MN POLLUTION CONTROL AGENCY			\$600.00		
Paid Chk#	042091	2/18/2016	MN STATE FIRE CHIEFS ASSOC.		
E	101-42280-433	Dues and Subscriptions	\$378.00		2016 DUES
Total MN STATE FIRE CHIEFS ASSOC.			\$378.00		
Paid Chk#	042092	2/18/2016	MN VALLEY TESTING LABS		
E	602-49400-310	Other Professional Services	\$83.00	792601	TESTING
Total MN VALLEY TESTING LABS			\$83.00		
Paid Chk#	042093	2/18/2016	MTI DISTRIBUTING		
E	101-49810-221	Equipment Parts/Repairs	\$420.49	1048087	PARTS-AIRPORT
Total MTI DISTRIBUTING			\$420.49		
Paid Chk#	042094	2/18/2016	MY Q PROPANE SALES		
E	602-49400-217	Other Operating Supplies	\$35.00	235883	PROPANE-WATER
Total MY Q PROPANE SALES			\$35.00		
Paid Chk#	042095	2/18/2016	OLDENBURG, JOHN		
E	101-43000-321	Telephone	\$120.00		2016 CELL PHONE
Total OLDENBURG, JOHN			\$120.00		
Paid Chk#	042096	2/18/2016	PACE ANALYTICAL SERVICES		
E	603-49450-310	Other Professional Services	\$64.31	161260462	TESTING
Total PACE ANALYTICAL SERVICES			\$64.31		
Paid Chk#	042097	2/18/2016	PHOENIX HOTEL & BANQUET CTR		
E	214-49000-437	Other Miscellaneous	\$100.00		BLUEGRASS SNOW DAYZ JAM
Total PHOENIX HOTEL & BANQUET CTR			\$100.00		
Paid Chk#	042098	2/18/2016	QUILL CORPORATION		
E	101-41940-201	Accessories (paper, pens, etc)	\$24.99	2070290	OFC SUPPLIES-CITY
E	101-41940-217	Other Operating Supplies	\$83.95	2177351	CLEANING SUPPLIES-CITY
E	101-41940-217	Other Operating Supplies	\$5.98	2267694	CLEANING SUPPLIES-CITY
E	619-49900-201	Accessories (paper, pens, etc)	\$68.44	2288417	OFC SUPPLIES-DEP REG
Total QUILL CORPORATION			\$183.36		
Paid Chk#	042099	2/18/2016	RDT PROPERTIES LLC		

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G 404-20200	Accounts Payable	\$18,593.47		DEVELOPER 90%-TIF4-10(77)
Total RDT PROPERTIES LLC		\$18,593.47		
Paid Chk# 042100	2/18/2016	SELECT ACCOUNT		
E 101-41940-310	Other Professional Services	\$447.50	1134196	HSA ANNUAL ACCT FEES
Total SELECT ACCOUNT		\$447.50		
Paid Chk# 042101	2/18/2016	ST. CLOUD TECHNICAL COLLEGE		
E 101-42280-208	Training and Travel	\$395.00	164620	FIRE OFFICER 1-JESSE GERADS
Total ST. CLOUD TECHNICAL COLLEGE		\$395.00		
Paid Chk# 042102	2/18/2016	STANTEC		
G 603-20200	Accounts Payable	\$420.00	1004572	WW POND MPCA SEEPAGE RPT
Total STANTEC		\$420.00		
Paid Chk# 042103	2/18/2016	STIMMLER, DARRYL		
E 101-43000-321	Telephone	\$120.00		2016 CELL PHONE
Total STIMMLER, DARRYL		\$120.00		
Paid Chk# 042104	2/18/2016	TEALS MARKET		
E 101-42280-217	Other Operating Supplies	\$12.57	3141018	SUPPLIES-FIRE DEPT
E 211-49000-437	Other Miscellaneous	\$9.73	3141018	RRCF ANNUAL MEETING SUPPLIES-HCP
E 101-41940-217	Other Operating Supplies	\$11.83	3141018	BREAKROOM SUPPLIES
Total TEALS MARKET		\$34.13		
Paid Chk# 042105	2/18/2016	TENVOORDE FORD, INC.		
E 101-42110-212	Auto Expense (Fuel/Repair)	\$685.71	6106269	SQUAD 09 REPAIR
Total TENVOORDE FORD, INC.		\$685.71		
Paid Chk# 042106	2/18/2016	WOODIES TOWING AND TRANSPORT		
E 101-42110-310	Other Professional Services	\$160.00	7625	TOW-DURANGO-POLICE
Total WOODIES TOWING AND TRANSPORT		\$160.00		
10100 General Bank		\$119,264.87		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$36,987.29
211 INITIATIVE FOUNDATION	\$119.73
214 REC FEST FUND	\$322.00
381 2009 GO EQUIP CERTIFICATE	\$3,120.00
385 2014 FIRE HALL IMPR LOAN	\$22,420.00
404 TIF# 1-10 DOWNTOWN	\$18,593.47
407 TIF# 2-6 (APARTMENTS)	\$28,520.05
500 CAPITAL PROJECT FUND	\$475.00
602 WATER FUND	\$7,106.66
603 SEWER FUND	\$1,137.57
619 DEPUTY REGISTRAR FUND	\$368.95
700 BRAHAM-MILACA JOINT POWERS	\$94.15
	<u>\$119,264.87</u>

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10100 General Bank

Paid Chk#		Date	Vendor		Check Amt	Invoice	Comment
041940		1/4/2016	EMERGENCY SERVICES CONSULTING				
E 101-42280-310	Other Professional Services			\$3,324.60			SHARED SERVICES ANALYSIS
Total EMERGENCY SERVICES CONSULTING				\$3,324.60			
Paid Chk# 041941		1/4/2016	FRONTIER				
E 602-49400-321	Telephone			\$1.80	320-983-0121		PHONE SVC-WATER
E 101-49810-321	Telephone			\$49.23	320-983-2648		PHONE SVC-AIRPORT
E 101-41940-321	Telephone			\$200.41	320-983-3141		PHONE SVC-CITY HALL
E 101-45500-321	Telephone			\$16.20	320-983-3141		PHONE SVC-LIBRARY
E 101-41940-321	Telephone			\$50.54	320-983-3142		PHONE SVC-CITY HALL
E 619-49900-321	Telephone			\$94.78	320-983-3143		PHONE SVC-DEP REG
E 101-42280-321	Telephone			\$49.64	320-983-3465		PHONE SVC-FIRE
E 101-45200-321	Telephone			\$47.54	320-983-5729		PHONE SVC-PARKS
E 602-49400-321	Telephone			\$146.08	320-983-6134		PHONE SVC-WATER
E 101-42110-321	Telephone			\$100.23	320-983-6166		PHONE SVC-POLICE
E 101-43000-321	Telephone			\$106.04	320-983-6547		PHONE SVC-PW
Total FRONTIER				\$862.49			
Paid Chk# 041942		1/4/2016	JIMS MILLE LACS DISPOSAL				
G 101-20200	Accounts Payable			\$62.69	211948		GARBAGE-CITY
G 101-20200	Accounts Payable			\$25.00	211948		GARBAGE-FIRE
G 101-20200	Accounts Payable			\$35.27	211948		GARBAGE-PARKS
G 101-20200	Accounts Payable			\$1,280.00	302877		SNOW REMOVAL-DEC
Total JIMS MILLE LACS DISPOSAL				\$1,402.96			
Paid Chk# 041943		1/4/2016	L.E.L.S.				
G 101-21710	Union Dues			\$203.10	LOCAL #238		POLICE UNION DUES-JAN 2016
Total L.E.L.S.				\$203.10			
Paid Chk# 041944		1/4/2016	MILACA BLDG CENTER				
G 101-20200	Accounts Payable			\$94.54	3141		COMM BLDG SUPPLIES
G 603-20200	Accounts Payable			\$4.15	3141		SUPPLIES-SEWER
Total MILACA BLDG CENTER				\$98.69			
Paid Chk# 041945		1/4/2016	MN BENEFITS				
G 101-21712	Dental			\$191.85			LIFE/DENTAL-JAN 2016
G 101-21709	Life Insur.			\$282.31			LIFE/DENTAL-JAN 2016
Total MN BENEFITS				\$474.16			
Paid Chk# 041946		1/4/2016	SELECT ACCOUNT-HSA				
G 101-21705	Health Saving Account			\$15,874.50			1ST QTR CONTRIBUTIONS
Total SELECT ACCOUNT-HSA				\$15,874.50			
Paid Chk# 041947		1/4/2016	SENTRY SYSTEMS, INC.				
E 101-45500-310	Other Professional Services			\$397.32	710399		2016 ALARM MONITORING-LIBRARY
E 101-45500-310	Other Professional Services			\$342.00	710399		2016 COMMERCIAL MONITORING-LIBRARY
E 101-41940-310	Other Professional Services			\$273.96	710399		2016 ALARM MONITORING-CITY HALL
E 101-41940-310	Other Professional Services			\$342.00	710399		2016 COMMERCIAL MONITORING-CITY HALL
E 101-45500-310	Other Professional Services			\$36.00	710399		DAILY TEST-LIBRARY
Total SENTRY SYSTEMS, INC.				\$1,391.28			
Paid Chk# 041948		1/4/2016	USABLE LIFE				
G 101-21707	Disability			\$222.40	101408001G		DISABILITY/LIFE-JAN 2016
Total USABLE LIFE				\$222.40			
Paid Chk# 042019		1/22/2016	BLUE CROSS BLUE SHIELD OF MINN				
G 101-21706	Medical Insur.			\$9,638.18	7S034-M0 4		MEDICAL INSUR-JAN 2016

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Total BLUE CROSS BLUE SHIELD OF MINN			\$9,638.18		
Paid Chk#	042020	1/22/2016	DELTA DENTAL OF MN		
G 101-21706	Medical Insur.		\$73.50	6320275	PED DENTAL-OLDENBURG-DEC 15-FEB 16
Total DELTA DENTAL OF MN			\$73.50		
Paid Chk#	042021	1/22/2016	L.E.L.S.		
G 101-21710	Union Dues		\$203.10	LOCAL #238	POLICE UNION DUES-FEB 2016
Total L.E.L.S.			\$203.10		
Paid Chk#	042022	1/22/2016	MN BENEFITS		
G 101-21712	Dental		\$191.85		LIFE/DENTAL-FEB 2016
G 101-21709	Life Insur.		\$282.31		LIFE/DENTAL-FEB 2016
Total MN BENEFITS			\$474.16		
Paid Chk#	042023	1/22/2016	USABLE LIFE		
G 101-21707	Disability		\$232.85	101408001G	DISABILITY/LIFE-FEB 2016
Total USABLE LIFE			\$232.85		
Paid Chk#	042024	1/22/2016	VERIZON WIRELESS		
E 602-49400-321	Telephone		\$35.01	9758539945	JAN WIRELESS ROUTER SVC
E 101-42110-321	Telephone		\$196.41	9758539945	JAN WIRELESS ROUTER/PHONE SVC
E 101-45200-321	Telephone		\$156.09	9758670495	CELL PHONE SVC- JAN
E 101-43000-321	Telephone		\$75.68	9758670495	CELL PHONE SVC- JAN
E 101-42280-321	Telephone		\$44.39	9758670495	CELL PHONE SVC- JAN
Total VERIZON WIRELESS			\$507.58		
Paid Chk#	042025	1/22/2016	VISA		
E 700-50000-208	Training and Travel		\$95.00		CENTRAL MN BLDRS-TRNG-M LIND 1/26/16
Total VISA			\$95.00		
Paid Chk#	042026	1/22/2016	DEPUTY REGISTRAR #093		
E 101-49810-437	Other Miscellaneous		\$16.00		LICENSE TABS-AIRPORT
E 101-45200-437	Other Miscellaneous		\$48.00		LICENSE TABS-PARKS
E 700-50000-433	Dues and Subscriptions		\$16.00		LICENSE TABS-JP
E 101-42280-433	Dues and Subscriptions		\$16.00		LICENSE TABS-FIRE
E 101-43000-433	Dues and Subscriptions		\$128.00		LICENSE TABS-PW
Total DEPUTY REGISTRAR #093			\$224.00		
Paid Chk#	042027	1/29/2016	BLUE CROSS BLUE SHIELD OF MINN		
G 101-21706	Medical Insur.		\$9,638.18	7S034-M0 4	MEDICAL INSUR-FEB 2016
Total BLUE CROSS BLUE SHIELD OF MINN			\$9,638.18		
Paid Chk#	042028	1/29/2016	FAMILY HERITAGE		
G 101-21707	Disability		\$135.00		SUPPL LIFE INS - JAN 2016
Total FAMILY HERITAGE			\$135.00		
Paid Chk#	042029	1/29/2016	MN RURAL WATER ASSOC		
E 602-49400-208	Training and Travel		\$225.00		ANNUAL CONFERENCE- WARNE JOHNSON
E 602-49400-208	Training and Travel		\$225.00		ANNUAL CONFERENCE-S BURKLUND
Total MN RURAL WATER ASSOC			\$450.00		
Paid Chk#	042030	1/29/2016	PRINCE GUN SHOP		
E 101-42110-240	Small Tools and Minor Equip		\$475.00		RIFLE-870 EXPRESS TACTICAL
Total PRINCE GUN SHOP			\$475.00		
Paid Chk#	042031	1/29/2016	U.S. POSTMASTER		
E 602-49400-322	Postage		\$108.05		JAN BILLINGS
E 603-49450-322	Postage		\$108.06		JAN BILLINGS

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Total U.S. POSTMASTER	\$216.11		
10100 General Bank	\$46,216.84		

Fund Summary

<u>10100 General Bank</u>	
101 GENERAL FUND	\$45,157.91
602 WATER FUND	\$740.94
603 SEWER FUND	\$112.21
619 DEPUTY REGISTRAR FUND	\$94.78
700 BRAHAM-MILACA JOINT POWERS	\$111.00
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	\$46,216.84

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10900 Liquor Bank

Paid Chk# 916001E 1/7/2016 EAST CENTRAL ENERGY

G 609-20200	Accounts Payable	\$1,739.20	7115200	ELECTRIC
Total EAST CENTRAL ENERGY		\$1,739.20		

Paid Chk# 916002E 1/13/2016 CENTERPOINT ENERGY

G 609-20200	Accounts Payable	\$294.43	128-000-782-1	NATURAL GAS
Total CENTERPOINT ENERGY		\$294.43		

Paid Chk# 916003E 1/20/2016 MN DEPT OF REVENUE

G 609-20800	Sales Tax Payable	\$18,081.00	9576201	LIQUOR SALES TAX
Total MN DEPT OF REVENUE		\$18,081.00		

Paid Chk# 916004E 1/15/2016 MILACA, CITY OF (WATER/SEWER)

G 609-20200	Accounts Payable	\$27.33	01-00015990	WATER/SEWER
Total MILACA, CITY OF (WATER/SEWER)		\$27.33		

10900 Liquor Bank \$20,141.96

Fund Summary

10900 Liquor Bank

609 MUNICIPAL LIQUOR FUND	\$20,141.96
	\$20,141.96

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10900 Liquor Bank				
Paid Chk# 023585 2/12/2016 JIMS MILLE LACS DISPOSAL				
E 609-49750-384	Refuse/Garbage Disposal	\$77.22	219225	REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL		\$77.22		
Paid Chk# 023586 2/18/2016 AMERICAN BOTTLING CO.				
E 609-49750-254	Mix/Non Alcoholic	\$145.92	7429712219	NA
Total AMERICAN BOTTLING CO.		\$145.92		
Paid Chk# 023587 2/18/2016 AMERIPRIDE				
E 609-49750-310	Other Professional Services	\$71.03	2200738791	RUGS
E 609-49750-310	Other Professional Services	\$39.80	2200741345	RUGS
E 609-49750-310	Other Professional Services	\$71.03	2200743897	RUGS
E 609-49750-310	Other Professional Services	\$27.25	2200746443	RUGS
Total AMERIPRIDE		\$209.11		
Paid Chk# 023588 2/18/2016 C & L DISTRIBUTING CO.				
E 609-49750-252	Beer For Resale	\$23.55	14-3033	BEER
Total C & L DISTRIBUTING CO.		\$23.55		
Paid Chk# 023589 2/18/2016 CRYSTAL SPRINGS ICE				
E 609-49750-259	Other For Resale	\$224.52	001.B001429	ICE
Total CRYSTAL SPRINGS ICE		\$224.52		
Paid Chk# 023590 2/18/2016 GRANITE CITY JOBBING				
E 609-49750-333	Freight and Express	\$4.25	883591	DELIVERY
E 609-49750-256	Tobacco Products For Resale	\$917.98	883591	TOBACCO
E 609-49750-217	Other Operating Supplies	\$17.20	883591	SUPPLIES
E 609-49750-259	Other For Resale	\$324.08	883591	MISC
E 609-49750-259	Other For Resale	(\$10.55)	884342	MISC-CREDIT
E 609-49750-333	Freight and Express	\$4.25	884405	DELIVERY
E 609-49750-256	Tobacco Products For Resale	\$393.97	884405	TOBACCO
E 609-49750-259	Other For Resale	\$118.08	884405	MISC
E 609-49750-254	Mix/Non Alcoholic	\$26.46	884405	NA
E 609-49750-259	Other For Resale	\$29.82	885086	MISC
E 609-49750-254	Mix/Non Alcoholic	\$17.34	885086	NA
E 609-49750-333	Freight and Express	\$4.25	885086	DELIVERY
E 609-49750-256	Tobacco Products For Resale	\$553.92	885086	TOBACCO
E 609-49750-217	Other Operating Supplies	(\$11.58)	885184	SUPPLIES-CREDIT
E 609-49750-256	Tobacco Products For Resale	\$829.95	885819	TOBACCO
E 609-49750-259	Other For Resale	\$260.24	885819	MISC
E 609-49750-333	Freight and Express	\$4.25	885819	DELIVERY
E 609-49750-256	Tobacco Products For Resale	\$496.97	886593	TOBACCO
E 609-49750-333	Freight and Express	\$4.25	886593	DELIVERY
E 609-49750-259	Other For Resale	\$355.76	886593	MISC
Total GRANITE CITY JOBBING		\$4,340.89		
Paid Chk# 023591 2/18/2016 GRANITE LEDGE ELECTRICAL CONTR				
E 609-49750-401	Repairs/Maint Buildings	\$660.00	P15705	LED RETRO FIT/BALLAST REPAIR
Total GRANITE LEDGE ELECTRICAL CONTR		\$660.00		
Paid Chk# 023592 2/18/2016 KOCHS HARDWARE HANK				
E 609-49750-217	Other Operating Supplies	\$37.28	3752	SUPPLIES
Total KOCHS HARDWARE HANK		\$37.28		
Paid Chk# 023593 2/18/2016 M. AMUNDSON LLP				
E 609-49750-217	Other Operating Supplies	\$311.60	209576	SUPPLIES
E 609-49750-256	Tobacco Products For Resale	\$2,253.60	209576	TOBACCO

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		Check Amt	Invoice	Comment
E 609-49750-259	Other For Resale	\$436.50	209576	MISC
E 609-49750-217	Other Operating Supplies	\$59.00	209993	SUPPLIES
E 609-49750-259	Other For Resale	\$306.48	209993	MISC
E 609-49750-256	Tobacco Products For Resale	\$590.50	209993	TOBACCO
E 609-49750-217	Other Operating Supplies	\$59.00	210345	SUPPLIES
E 609-49750-256	Tobacco Products For Resale	\$858.27	210345	TOBACCO
E 609-49750-259	Other For Resale	\$187.20	210648	MISC
E 609-49750-256	Tobacco Products For Resale	\$369.90	210648	TOBACCO
E 609-49750-217	Other Operating Supplies	\$30.00	210993	SUPPLIES
E 609-49750-259	Other For Resale	\$396.00	210993	MISC
E 609-49750-256	Tobacco Products For Resale	\$958.80	210993	TOBACCO
E 609-49750-217	Other Operating Supplies	\$300.00	211007	SUPPLIES
Total M. AMUNDSON LLP		\$7,116.85		
<hr/>				
Paid Chk# 023594	2/18/2016	MILLER TRUCKING		
E 609-49750-333	Freight and Express	\$25.00	4482	DELIVERY
Total MILLER TRUCKING		\$25.00		
<hr/>				
Paid Chk# 023595	2/18/2016	QUILL CORPORATION		
E 609-49750-201	Accessories (paper, pens, etc)	\$53.99	2159433	FLOOR MAT
Total QUILL CORPORATION		\$53.99		
<hr/>				
Paid Chk# 023596	2/18/2016	ST. CLOUD REFRIGERATION		
E 609-49750-310	Other Professional Services	\$328.64	310127	HVAC MAINTENANCE
Total ST. CLOUD REFRIGERATION		\$328.64		
<hr/>				
Paid Chk# 023597	2/18/2016	VIKING BOTTLING CO.		
E 609-49750-254	Mix/Non Alcoholic	\$125.00	1679634	NA
E 609-49750-254	Mix/Non Alcoholic	\$67.50	1679704	NA
E 609-49750-254	Mix/Non Alcoholic	\$103.00	1682536	NA
E 609-49750-254	Mix/Non Alcoholic	(\$15.90)	1682537	NA-CREDIT
Total VIKING BOTTLING CO.		\$279.60		
10900 Liquor Bank		\$13,522.57		
<hr/>				
Fund Summary				
<hr/>				
10900 Liquor Bank				
609 MUNICIPAL LIQUOR FUND		\$13,522.57		
		\$13,522.57		

***Check Detail Register©**

JANUARY 2016

Check Amt Invoice Comment

10900 Liquor Bank

Paid Chk# 023541 1/5/2016 ARTISAN BEER COMPANY

G 609-2020	Accounts Payable	\$32.00	3070836	BEER
G 609-2020	Accounts Payable	\$32.00	3072126	BEER
G 609-2020	Accounts Payable	\$64.00	3074602	BEER
Total ARTISAN BEER COMPANY		\$128.00		

Paid Chk# 023542 1/5/2016 BELLBOY CORP.

G 609-2020	Accounts Payable	\$2,965.45	51455900	LIQUOR
G 609-2020	Accounts Payable	\$8.28	51455900	DELIVERY
G 609-2020	Accounts Payable	\$72.00	51455900	WINE
G 609-2020	Accounts Payable	\$36.85	93174900	NA
Total BELLBOY CORP.		\$3,082.58		

Paid Chk# 023543 1/5/2016 BERNICKS

G 609-2020	Accounts Payable	\$72.80	56715	NA
G 609-2020	Accounts Payable	\$430.33	56716	BEER
G 609-2020	Accounts Payable	\$55.42	59663	NA
G 609-2020	Accounts Payable	\$385.48	59664	BEER
G 609-2020	Accounts Payable	\$107.40	62696	NA
G 609-2020	Accounts Payable	\$52.20	62697	WINE
G 609-2020	Accounts Payable	\$1,151.21	62697	BEER
G 609-2020	Accounts Payable	\$27.00	65528	NA
G 609-2020	Accounts Payable	\$656.05	65529	BEER
G 609-2020	Accounts Payable	\$527.35	67778	BEER
Total BERNICKS		\$3,465.24		

Paid Chk# 023544 1/5/2016 C & L DISTRIBUTING CO.

G 609-2020	Accounts Payable	\$25.75	355-48	BEER
G 609-2020	Accounts Payable	\$763.45	505085	BEER
G 609-2020	Accounts Payable	\$12,497.25	505086	BEER
G 609-2020	Accounts Payable	\$347.45	507851	BEER
G 609-2020	Accounts Payable	\$78.00	507851	WINE
G 609-2020	Accounts Payable	\$156.00	507852	MISC
G 609-2020	Accounts Payable	\$354.20	507852	WINE
G 609-2020	Accounts Payable	\$144.00	507852	NA
G 609-2020	Accounts Payable	\$1,424.20	507852	BEER
G 609-2020	Accounts Payable	\$66.20	509450	BEER
G 609-2020	Accounts Payable	(\$78.89)	509462	BEER-CREDIT
G 609-2020	Accounts Payable	(\$3.00)	509462	NA-CREDIT
G 609-2020	Accounts Payable	(\$157.50)	510509	BEER-CREDIT
G 609-2020	Accounts Payable	\$55.50	510510	NA
G 609-2020	Accounts Payable	\$70.80	510510	WINE
G 609-2020	Accounts Payable	\$10,339.35	510510	BEER
G 609-2020	Accounts Payable	\$470.97	512143	BEER
G 609-2020	Accounts Payable	(\$20.45)	512205	BEER-CREDIT
G 609-2020	Accounts Payable	\$56.00	512211	BEER
G 609-2020	Accounts Payable	\$555.35	513257	BEER
G 609-2020	Accounts Payable	\$36.00	513258	NA
G 609-2020	Accounts Payable	\$6,361.20	513258	BEER
G 609-2020	Accounts Payable	\$318.50	516101	BEER
G 609-2020	Accounts Payable	\$28.60	516102	WINE
G 609-2020	Accounts Payable	\$37.50	516102	NA
G 609-2020	Accounts Payable	\$3,854.85	516102	BEER
G 609-2020	Accounts Payable	(\$15.60)	67-655	BEER-CREDIT
Total C & L DISTRIBUTING CO.		\$37,765.68		

***Check Detail Register©**

JANUARY 2016

		Check Amt	Invoice	Comment
Paid Chk# 023545 1/5/2016 DAHLHEIMER DISTRIBUTING CO.				
G 609-2020	Accounts Payable	\$1,176.00	1180081	BEER
G 609-2020	Accounts Payable	\$42.00	1180115	NA
G 609-2020	Accounts Payable	\$9,238.75	1180115	BEER
G 609-2020	Accounts Payable	\$130.50	1180115	WINE
G 609-2020	Accounts Payable	\$196.60	1184409	NA
G 609-2020	Accounts Payable	\$155.25	1184409	WINE
G 609-2020	Accounts Payable	\$10,148.45	1184409	BEER
G 609-2020	Accounts Payable	\$73.00	1184446	NA
G 609-2020	Accounts Payable	\$4,433.70	1184446	BEER
G 609-2020	Accounts Payable	\$123.25	1184446	WINE
G 609-2020	Accounts Payable	\$174.00	119015	NA
G 609-2020	Accounts Payable	\$239.25	119015	WINE
G 609-2020	Accounts Payable	\$5,889.83	119015	BEER
G 609-2020	Accounts Payable	(\$122.40)	119234	BEER-CREDIT
G 609-2020	Accounts Payable	\$2,695.98	119678	BEER
G 609-2020	Accounts Payable	\$41.10	119678	NA
G 609-2020	Accounts Payable	(\$87.60)	120190	BEER-CREDIT
G 609-2020	Accounts Payable	(\$22.80)	120490	BEER-CREDIT
Total DAHLHEIMER DISTRIBUTING CO.		\$34,524.86		
Paid Chk# 023546 1/5/2016 FRONTIER				
E 609-49750-321	Telephone	\$109.66	320983625511	JAN PHONE SVC
Total FRONTIER		\$109.66		
Paid Chk# 023547 1/5/2016 J.J. TAYLOR DIST OF MN				
G 609-2020	Accounts Payable	\$33.80	2428154	WINE
G 609-2020	Accounts Payable	\$58.40	2428154	BEER
G 609-2020	Accounts Payable	\$3.00	2428154	DELIVERY
G 609-2020	Accounts Payable	\$400.00	2428154	NA
G 609-2020	Accounts Payable	\$157.40	2434338	BEER
G 609-2020	Accounts Payable	\$3.00	2434338	DELIVERY
Total J.J. TAYLOR DIST OF MN		\$655.60		
Paid Chk# 023548 1/5/2016 JIMS MILLE LACS DISPOSAL				
G 609-2020	Accounts Payable	\$67.86		REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL		\$67.86		
Paid Chk# 023549 1/5/2016 JOHNSON BROTHERS LIQUOR CO.				
G 609-2020	Accounts Payable	\$1,196.95	5317559	WINE
G 609-2020	Accounts Payable	\$1,957.85	5317559	LIQUOR
G 609-2020	Accounts Payable	\$36.00	5317559	NA
G 609-2020	Accounts Payable	\$86.67	5317559	DELIVERY
G 609-2020	Accounts Payable	\$45.36	5317560	DELIVERY
G 609-2020	Accounts Payable	\$2,679.75	5317560	LIQUOR
G 609-2020	Accounts Payable	\$4,316.50	5322936	LIQUOR
G 609-2020	Accounts Payable	\$2,482.70	5322936	WINE
G 609-2020	Accounts Payable	\$30.25	5322936	NA
G 609-2020	Accounts Payable	\$199.27	5322936	DELIVERY
G 609-2020	Accounts Payable	\$43.98	5322937	BEER
G 609-2020	Accounts Payable	\$316.76	5322938	LIQUOR
G 609-2020	Accounts Payable	\$3.24	5322938	DELIVERY
G 609-2020	Accounts Payable	\$1.22	5328655	DELIVERY
G 609-2020	Accounts Payable	\$5,105.54	5328656	WINE
G 609-2020	Accounts Payable	\$182.33	5328656	NA
G 609-2020	Accounts Payable	\$1,179.25	5328656	LIQUOR
G 609-2020	Accounts Payable	\$240.04	5328656	DELIVERY

***Check Detail Register©**

JANUARY 2016

		Check Amt	Invoice	Comment
G 609-2020	Accounts Payable	\$21.99	5328657	BEER
G 609-2020	Accounts Payable	\$2,359.83	5328658	LIQUOR
G 609-2020	Accounts Payable	\$18.35	5328658	DELIVERY
G 609-2020	Accounts Payable	\$11.90	5333899	DELIVERY
G 609-2020	Accounts Payable	\$507.48	5333899	LIQUOR
G 609-2020	Accounts Payable	\$171.30	5333899	WINE
G 609-2020	Accounts Payable	\$561.50	5338903	LIQUOR
G 609-2020	Accounts Payable	\$1,920.80	5338903	WINE
G 609-2020	Accounts Payable	\$103.68	5338903	DELIVERY
G 609-2020	Accounts Payable	\$315.26	5338904	LIQUOR
G 609-2020	Accounts Payable	\$3.24	5338904	DELIVERY
G 609-2020	Accounts Payable	(\$83.00)	552542	LIQUOR-CREDIT
G 609-2020	Accounts Payable	(\$1.62)	552542	DELIVERY-CREDIT
G 609-2020	Accounts Payable	(\$1.62)	554839	DELIVERY-CREDIT
G 609-2020	Accounts Payable	(\$98.00)	554839	LIQUOR-CREDIT
Total	JOHNSON BROTHERS LIQUOR CO.	\$25,914.75		
Paid Chk# 023550 1/5/2016 MCDONALD DISTRIBUTING				
G 609-2020	Accounts Payable	\$687.00	229382	BEER
Total	MCDONALD DISTRIBUTING	\$687.00		
Paid Chk# 023551 1/5/2016 PAUSTIS WINE COMPANY				
G 609-2020	Accounts Payable	\$1,183.01	8526332	WINE
G 609-2020	Accounts Payable	\$12.50	8526332	DELIVERY
G 609-2020	Accounts Payable	\$4.50	8530150	DELIVERY
G 609-2020	Accounts Payable	\$158.00	8530150	WINE
Total	PAUSTIS WINE COMPANY	\$1,358.01		
Paid Chk# 023552 1/5/2016 PHILLIPS WINE AND SPIRITS				
G 609-2020	Accounts Payable	\$1,987.30	2892081	LIQUOR
G 609-2020	Accounts Payable	\$1,505.50	2892081	WINE
G 609-2020	Accounts Payable	\$118.26	2892081	DELIVERY
G 609-2020	Accounts Payable	\$200.00	2895684	WINE
G 609-2020	Accounts Payable	\$24.30	2895684	DELIVERY
G 609-2020	Accounts Payable	\$1,183.25	2895684	LIQUOR
G 609-2020	Accounts Payable	\$667.90	2899656	WINE
G 609-2020	Accounts Payable	\$94.95	2899656	NA
G 609-2020	Accounts Payable	\$81.00	2899656	LIQUOR
G 609-2020	Accounts Payable	\$21.87	2899656	DELIVERY
G 609-2020	Accounts Payable	\$87.25	2903363	WINE
G 609-2020	Accounts Payable	\$109.99	2903363	LIQUOR
G 609-2020	Accounts Payable	\$5.10	2903363	DELIVERY
G 609-2020	Accounts Payable	\$165.95	2906753	WINE
G 609-2020	Accounts Payable	\$4.86	2906753	DELIVERY
Total	PHILLIPS WINE AND SPIRITS	\$6,257.48		
Paid Chk# 023553 1/5/2016 SENTRY SYSTEMS, INC.				
E 609-49750-310	Other Professional Services	\$593.16	710128	2016 ALARM MONITORING
Total	SENTRY SYSTEMS, INC.	\$593.16		
Paid Chk# 023554 1/5/2016 SOUTHERN WINE & SPIRITS OF MN				
G 609-2020	Accounts Payable	\$2,210.63	1353959	LIQUOR
G 609-2020	Accounts Payable	\$25.58	1353959	DELIVERY
G 609-2020	Accounts Payable	\$266.00	1353960	WINE
G 609-2020	Accounts Payable	\$9.30	1353960	DELIVERY
G 609-2020	Accounts Payable	\$43.66	1356480	DELIVERY
G 609-2020	Accounts Payable	\$2,451.38	1356480	LIQUOR

***Check Detail Register©**

JANUARY 2016

		Check Amt	Invoice	Comment
G 609-20200	Accounts Payable	\$18.60	1356481	DELIVERY
G 609-20200	Accounts Payable	\$1,023.05	1356481	WINE
G 609-20200	Accounts Payable	\$1,893.77	1359063	LIQUOR
G 609-20200	Accounts Payable	\$26.09	1359063	DELIVERY
G 609-20200	Accounts Payable	\$1,374.50	1361423	LIQUOR
G 609-20200	Accounts Payable	\$16.05	1361423	DELIVERY
G 609-20200	Accounts Payable	\$252.00	1361424	WINE
G 609-20200	Accounts Payable	\$9.30	1361424	DELIVERY
Total SOUTHERN WINE & SPIRITS OF MN		\$9,619.91		

Paid Chk# 023555 1/5/2016 WINE MERCHANTS				
G 609-20200	Accounts Payable	\$1,500.00	7058347	WINE
G 609-20200	Accounts Payable	\$25.92	7058347	DELIVERY
G 609-20200	Accounts Payable	\$16.20	7062866	DELIVERY
G 609-20200	Accounts Payable	\$600.00	7062866	WINE
Total WINE MERCHANTS		\$2,142.12		

Paid Chk# 023556 1/5/2016 WIRTZ BEVERAGE MN WINE & SPRTS				
G 609-20200	Accounts Payable	\$7,485.38	1080408961	LIQUOR
G 609-20200	Accounts Payable	\$116.55	1080408961	DELIVERY
G 609-20200	Accounts Payable	\$42.00	1080417750	NA
G 609-20200	Accounts Payable	\$412.96	1080417750	LIQUOR
G 609-20200	Accounts Payable	\$176.00	1080417750	WINE
G 609-20200	Accounts Payable	\$12.95	1080417750	DELIVERY
otal WIRTZ BEVERAGE MN WINE & SPRTS		\$8,245.84		

Paid Chk# 023569 1/22/2016 TAPES PLUS ADVERTISING				
G 609-20200	Accounts Payable	\$275.00	2341	ADVERTISING
Total TAPES PLUS ADVERTISING		\$275.00		

10900 Liquor Bank \$134,892.75

Fund Summary

10900 Liquor Bank		
609 MUNICIPAL LIQUOR FUND		\$134,892.75
		\$134,892.75

CITY OF MILACA
Council Monthly Budget Report
 January 2016

DEPT Descr	2016 YTD Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
Airport	\$194,375.00	\$5,389.00	\$188,986.00	97.23%
Assessing	\$12,000.00	\$0.00	\$12,000.00	100.00%
Auditing	\$5,500.00	\$0.00	\$5,500.00	100.00%
Building Inspection	\$51,575.00	\$45,787.00	\$5,788.00	11.22%
City Attorney	\$49,000.00	\$3,975.00	\$45,025.00	91.89%
City Hall	\$272,025.00	\$21,773.30	\$250,251.70	92.00%
City Manager	\$29,450.00	\$3,100.95	\$26,349.05	89.47%
Council	\$12,550.00	\$550.00	\$12,000.00	95.62%
Elections	\$2,000.00	\$0.00	\$2,000.00	0.00%
Fire Dept.	\$163,120.00	\$21,799.30	\$141,320.70	86.64%
Historical Society	\$12,000.00	\$0.00	\$12,000.00	100.00%
Liaison Officer	\$71,490.00	\$9,942.93	\$61,547.07	86.09%
Libraries	\$27,200.00	\$2,474.74	\$24,725.26	90.90%
Ogilvie	\$32,610.00	\$3,521.65	\$29,088.35	89.20%
Parks	\$172,725.00	\$10,731.48	\$161,993.52	93.79%
Planning Comm.	\$1,500.00	\$0.00	\$1,500.00	100.00%
Police Dept.	\$492,525.00	\$75,514.58	\$417,010.42	84.67%
Public Works	\$273,200.00	\$9,453.13	\$263,746.87	96.54%
Rec Fest	\$0.00	\$0.00	\$0.00	0.00%
Recreation	\$2,500.00	\$0.00	\$2,500.00	100.00%
Treasurer	\$31,000.00	\$3,082.27	\$27,917.73	90.06%
Unallocated	\$13,195.00	\$3,000.00	\$10,195.00	77.26%
	\$1,921,540.00	\$220,095.33	\$1,701,444.67	88.55%

RESOLUTION NO. 16 – 05

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT CONTRACT FOR AIRPORT MAINTENANCE AND
OPERATION

It is resolved by the City of Milaca as follows:

1. That the State of Minnesota Project Numbers (S.P.: A4801-MO16 & A4801-MO17) for airport maintenance and operation grant contract is accepted.
2. That the Mayor and City Manager are authorized to execute this Agreement and any amendments on behalf of the City of Milaca.

Adopted this 18th day of February, 2016.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF MILLE LACS

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City of Milaca at an authorized meeting held on the 18th day of February, 2016 as shown by the minutes of the meeting in my possession.

Signature: _____
City Manager

SEAL



**STATE OF MINNESOTA
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

State Project Number (S.P.): A4801-MO16

State Project Number (S.P.): A4801-MO17

This contract is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and City of Milaca acting through its City Council ("Recipient").

RECITALS

1. Minnesota Statutes §§360.015 and 360.305 authorize State to provide financial assistance to airports for maintenance and operation activities.
2. Recipient owns, operates, or controls an airport ("Airport") in the state system, and Recipient desires financial assistance from the State for maintenance and operation activities for State Fiscal Year 2016 and State Fiscal Year 2017.
3. Recipient assures the State that Recipient will operate and maintain the airport according to the duties and obligations set forth in this Contract.

CONTRACT TERMS

1. Term of Contract and Survival of Terms

- 1.1 **Effective Date:** This contract will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.
- 1.2 **Expiration Date:** This contract will expire on June 30, 2017 or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms:** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this contract, including, without limitation, the following clauses: 9. Indemnification; 10. State Audits; 11. Government Data Practices; 13. Governing Law, Jurisdiction and Venue; and 14. Data Disclosure.

2. Recipient's Duties

- 2.1 Recipient will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.
- 2.2 The Recipient will keep the runway and the area around the lights mowed at the Airport. The grass must be mowed at least 7 feet beyond the lights, and the grass must not exceed 6 inches in height on the landing area.
- 2.3 If the Airport remains operational during the winter months, the Recipient will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.
- 2.4 If the State contracts for the periodic paint striping of the Airport's runways and taxiways during the term of this Contract, the Recipient will cooperate with the marking operation. The Recipient must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.5 The Recipient will allow a representative of the State's Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.

3. Recipient's Assurances

- 3.1 In accordance with Minnesota Statutes § 360.305, subdivision 4, Recipient assures the State that Recipient will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.
- 3.2 Recipient represents and warrants that Recipient has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§ 360.061 to 360.074.

4. Third-Party Contracting

- 4.1 Recipient will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Contract.

5. Consideration and Payment

- 5.1 **Consideration.** State will pay for all eligible maintenance and operation costs incurred by Recipient under this Contract as follows:

- 5.1.1 **Basis.** Recipient will be paid for 75% of the eligible maintenance and operation costs not reimbursed by any other source, not to exceed \$5,944.00 ("Base Amount") of state aid for each state fiscal year.
- 5.1.2 **Total Obligation.** The total obligation of State for all compensation and reimbursements to Recipient under this contract will not exceed \$11,888.00 [Total for both fiscal years] (\$5,944.00 for FY2016 and \$5,944.00 for FY2017).

5.2 Payment

- 5.2.1 The Recipient must submit a reimbursement request of its eligible costs to the Director of the Office of Aeronautics on a quarterly basis. The State's Office of Aeronautics will supply the reimbursement request forms which Recipient must submit. Reimbursement requests must be submitted according to the following schedule:

- In October, **No later than November 15**, for the period July 1 through September 30.
- In January, **No later than February 15**, for the period October 1 through December 31.
- In April, **No later than May 15**, for the period January 1 through March 31.
- In July, **No later than August 15**, for the period April 1 through June 30.

The State reserves the right to reject items that may not be eligible for reimbursement.

6. Conditions of Payment

- 6.1 All services provided by Recipient under this contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Recipient will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law. In addition to the foregoing, Recipient will not receive payment for Airport's failure to pass periodic inspections by a representative of the State's Office of Aeronautics.

7. Authorized Representatives

- 7.1 **State's Authorized Representative.** State's Authorized Representative will be:

Jenny Bahneman, Grants Specialist
222 East Plato Boulevard
Saint Paul, Minnesota 55107-1618
651-234-7240

State's Authorized Representative or his /her successor, will monitor Recipient's performance and has the authority to accept or reject the services provided under this contract. If the Recipient's duties are performed in a satisfactory manner, the State's Authorized Representative will certify acceptance on each reimbursement request submitted for payment.

7.2 Recipient's Authorized Representative. Recipient's Authorized Representative will be:
Greg Lerud, City Manager
255 - First Street East, Milaca, MN 56353
(320) 983-3141
glerud@milacacity.com

If Recipient's Authorized Representative changes at any time during this contract, Recipient must immediately notify State.

8. Assignment, Amendments, Waiver and Contract Complete

- 8.1 Assignment.** Recipient may neither assign nor transfer any rights or obligations under this contract without the prior consent of State and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this contract, or their successors in office.
- 8.2 Amendments.** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 8.3 Waiver.** If State fails to enforce any provision of this contract that failure does not waive the provision or State's right to subsequently enforce it.
- 8.4 Contract Complete.** This contract contains all prior negotiations and agreements between State and Recipient. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

9. Indemnification

- 9.1** In the performance of this contract by Recipient, or Recipient's agents or employees, Recipient must indemnify, save and hold State, its agents, and employees harmless from any and all claims or causes of action, including reasonable attorney's fees incurred by State, to the extent caused by Recipient's: 1) intentional, willful or negligent acts or omissions; 2) breach of contract or warranty; or 3) breach of the applicable standard of care. The indemnification obligations of this section do not apply if the claim or cause of action is the result of State's sole negligence. This clause will not be construed to bar any legal remedies Recipient may have for State's failure to fulfill its obligation pursuant to this contract.

10. State Audits

- 10.1** Under Minnesota Statutes §16C.05, subdivision 5, Recipient's books, records, documents and accounting procedures and practices relevant to this contract are subject to examination by State, State's Auditor or the Legislative Auditor, as appropriate, for a minimum of six years from the expiration date of this contract.

11. Government Data Practices

- 11.1** Government Data Practices. Recipient and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by State under this contract, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Recipient under this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Recipient or State. If Recipient receives a request to release the data referred to in this Clause, Recipient must immediately notify State and consult with State as to how Recipient should respond to the request. Recipient's response to the request must comply with applicable law.

12. Workers' Compensation

- 12.1** Recipient certifies that it is in compliance with Minnesota Statutes §176.181, subdivision 2, pertaining to workers' compensation insurance coverage. Recipient's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

13. Governing Law, Jurisdiction and Venue

13.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings arising out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Data Disclosure

14.1 Under Minnesota Statutes §270C.65, and other applicable law, Recipient consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to State, to federal and state agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Recipient to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

15. Termination and Suspension

15.1 **Termination by State.** State may cancel this contract at any time, with or without cause, upon 30 days' written notice to Recipient. Upon termination, Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

15.2 **Termination for Insufficient Funding.** State may immediately terminate this contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to Recipient. Written notice may be transmitted by electronic means. State is not obligated to pay for any services that are provided after notice and effective date of termination. However, Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. State must provide Recipient notice of the lack of funding within a reasonable time of State's receiving that notice.

16. Discrimination Prohibited by Minnesota Statutes §181.59

16.1 Recipient will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed: _____

Date: _____

SWIFT Contract (SC) ID No. _____

Purchase Order (PO) ID No. _____

RECIPIENT

Recipient certifies that the appropriate person(s) have executed Contracts on behalf of Recipient as required by applicable articles, bylaws or resolutions.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

(with delegated authority)

Title: _____

Date: _____

MnDOT CONTRACT MANAGEMENT

By: _____

Date: _____

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

It is resolved by the City of Milaca as follows:

- 1. That the state of Minnesota Contract Number 1001019,
"Airport Maintenance and Operation Grant Contract," at the
Milaca Municipal Airport is accepted.

- 2. That the _____ and _____ are
(Mayor, Chairperson, President, etc.) (Clerk, Auditor, Secretary, etc.)

authorized to execute this Contract and any amendments on behalf of the
City of Milaca.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

MILACA ECONOMIC DEVELOPMENT COMMISSION MINUTES
JANUARY 15, 2016 MEETING

The meeting of the Milaca economic development commission was called to order at 7:40 by Chairman Joe Cronin with the following commission members present: Brad Maitland, Joe Tapp, Ken Muller, Richard Baker, Rich Melvin, Rodney DeFouw, and Greg Lerud.

The secretary's report from the December meeting was approved as read.

The 2016 goals were discussed. Among other ideas, it was suggested to highlight the economic development tab at the website. The goals were approved as amended.

Baker said the county economic development task force has a meeting next Thursday and probably one more meeting to finish up the economic development plan and recommend approval to the county board. He said the University of MN extension service will have the visitor profile study ready to go in a month. Baker said they are also working on the area profile study. He said the county received three Blandin grants to assist with the engineering study of broad band, and also a take/rate study. Baker said a company contacted him about their willingness to put in wireless broadband with participation from the county in providing routers.

Lerud presented a map of the by-pass development area and explained the history behind the development. He said the city owns undeveloped land between the current development and the north-bound exit ramp that the city would like to develop. There was a discussion about how to obtain access and work with the land owners to get access to the city's parcels. The consensus of the group was the city should work toward obtaining access to allow for development options.

DeFouw shared information about the Sam Adams business assistance program

Lerud said the owner of the Highway Café business will be opening at the old Pizza Hut location around the first of February. Muller said the Legion is also serving breakfast.

With no other business the meeting adjourned at 9:05.

Respectfully submitted,

Greg Lerud, Secretary
Milaca Economic Development Commission

Park Commission January 12, 2016 Meeting

Members present:

Greg Moyer, Pete Pederson, Joe Wildman, Cory Greninger, Lynn Gallice, Matt Follmuth, Teresa Nelson, Dustin Hoeper, Joe Wildman.

Meeting started at 6:15 p.m.

US Bank Places to Play Grant - Matt talked about the application for this grant. He wrote up a letter showing support for this grant, partnering with the Initiative Foundation and the Rum River Foundation. After some discussion, all members present signed the letter.

Council Report - Pete stated the dedication of the bandshell will be on September 15, 2016. There is many events planned for that day.

Parks Update - Greg updated the repairs on the skidsteer came to \$1,700 and the pick up truck was \$1,000.

Greg questioned if the school archery program would work with the city for the new archery range. Also, if we could include a skeet shooting range within the archery range.

Pete questioned the price of tables and chairs for the new community center. Greg said the prices at Kok's were \$18 - 20.00 per chair. He is able to 30 - 40 folding chairs from St. Paul's Lutheran Church for free.

The community building is 98% complete.

Greg is trying to get the hockey rink up and running for the year. Weather had not been favorable. Now that it is cold, he has been attempting to flood the rink. The rink is losing water. Greg brought up that recreational shelter permits have the Gorecki Family Community Center is renting for the same price as a picnic shelter. He feels it should be more. After discussion with the commission, it was agreed the price needs to increase. He is also questioning how will the rental be regulated? Keys? Clean up? Pete will be checking further into these concerns.

Sno Daze is

Greg Lerud

From: Jim's Mille Lacs Disposal <jimsmlidisposal@frontiernet.net>
Sent: Wednesday, January 20, 2016 9:48 AM
To: Greg Lerud
Subject: Band Shell

Good morning,

The Band Shell committee passed a motion last night to accept the bids from: Milaca Building Center, Granite Ledge Electric, LED Lighting, Inc and Baas Construction for the interior work. It is our hope that it can be approved by the City Council at its February meeting.

If you have any questions let me know.

Have a good day!

Roxie



Greg Lerud

From: Jerry Jacobson <jacobson52@aol.com>
Sent: Wednesday, January 20, 2016 9:58 AM
To: 'Jim's Mille Lacs Disposal'; 'Peter Pedersen'; 'Ardy'; 'Lola Vedders'; 'Craig Billings'; jacobson52@aol.com
Cc: Greg Lerud
Subject: CORRECTION: Help Save The Band Shell minutes - 19 January 2016
Attachments: MBC Estimate.pdf; Est_Q121615JJ1_from_LED_Lighting_Inc._11648%20(00000002).pdf; Bass Band shell interior quote.pdf; Granite Ledge Esti.pdf; Milaca Band Shell Part 2.pdf

Meeting Minutes
Help Save The Milaca Band Shell
Milaca City Hall
Tuesday, 19 January 2016
5:30 PM – 6:00 PM

In attendance: Roxy Gerads, Pete Pederson, Ardy Becklin, Lola Vedders, Sherie Billings, Jerry Jacobson

Meeting topics:

- 1) Otto Bremer Foundation grant request authored by Lola Vedders, Ardy Becklin, Jerry Jacobson and Greg Lerud was electronically submitted on 19 January 2016. This grant was written to cover the event costs and LEDLighting Inc. arch accent lighting hardware for the proposed rededication program on 17 September 2016. In the event this grant is not approved, time will allow for a second grant to be submitted prior to the rededication events.
- 2) A grant request was submitted to the Otto Bremer Foundation to cover Milaca Building Center interior renovation materials, LED downlights, Bass Construction and Granite Ledge Electrical labor costs.
- 3) Committee agreed to extend an offer of a \$1,000 paver stone block as in-kind offer for supplying building materials for the Band Shell interior renovations at near costs.
- 4) Motion made by Ardy Becklin to accept bids submitted for Stage III – Band Shell Interior Renovations:
 - Milaca Building Center \$8,588
 - LEDLighting Inc. \$6,969
 - Baas Construction \$22,860
 - Granite Ledge Electrical \$30,270 (two bids)

Second: Lola Vedders

In Favor: Roxie Gerads, Pete Pederson, Ardy Becklin, Lola Vedders, Sherie Billings, Jerry Jacobson

Opposed: None

Meeting adjourned: 6:00 PM

January 12, 2016

City of Milaca Band Shell Interior:

The following quote is based on the plans and specifications and information given to us by Jerry Jacobson. This quote should represent the majority of answers to your questions.

1. Permit by owner.
2. Removal of existing material on ceiling.
3. New material provided by owner.
4. New material installed by builder.
5. Frame light brackets as feasible. Details to be worked out with owner.
6. Extra framing labor as needed by builder. If there is extensive extra framing needed there may be additional costs added to price below.
7. All electrical and electrical fixtures by owner.
8. Removal of all construction garbage is included.

Note: We are assuming once our scaffolding is set in place we can leave it up until the project is completed. The area needs to be policed during the project to keep kids off the band shell stage and scaffolding at all times. If scaffolding needs to come down on a daily basis there will be extra charges added to cost below.

***For the above described construction, your investment will be:
\$22,860.00***

Standard Legal Conditions

Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave timely notice. INT. _____

Payment

We request that we receive \$5,000.00 down payment and to collect the balance upon completion of the project.

Changes

Deviations from the plans and proposal shall require a written change order signed by both parties prior to beginning the additional work. Changes will be billed for material, labor at \$45.00 per man hour, plus a 14 percent profit and overhead fee.

Conditions

Please be aware that our proposal consists of those items listed in writing above. If you choose to proceed with the work, please be sure all items you wish to have included are listed, in writing, in this proposal.

Sincerely,



***Mark Baas, President
Baas Construction, Inc.***

Note: This proposal may be withdrawn by us if not accepted within 30 days.

All agreements contingent upon strikes, accidents, weather or delays beyond our control.

Acceptance of Proposal:

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____

Granite Ledge Electrical Contractors Inc.

15436 130th St.
Foreston, MN 56330
Phone: 320-294-5557
Fax: 320-294-5997

Bid Proposal

12/16/2015

TO:

City of Milaca

JOB:

Milaca Band Shell Part 2 Accent Lighting

Bid Date: **12/16/2015**

Work Description: Install and wire LED channel, tape, 6 drivers and 6 controllers. LED tape, drivers and controllers supplied by other.

Our total price for the above job is: **\$3,300.00**

Inclusions:

Exclusions:

Sincerely,

ROGER LOEGERING



LED Lighting, Inc.
1555 Barclay Blvd
Buffalo Grove, IL 60089

In order to ensure order accuracy, please submit this quote number when placing your purchase order.

Quote

Date	Quote #
12/16/2015	Q121615JJ1

Name / Address
Jerry Jacobson

Ship To
Jerry Jacobson

This proposal is valid for 30 days. All lead times provided prior to purchase order submittal are estimated. Actual lead time will be verified at the time of purchase. Quote subject to approval. LED Lighting Inc. is not responsible for errors or omissions. Layout deviations are subject to re-quote.	Terms	FOB	Rep
	CREDIT CARDS	Buffalo Grove	House

Item	Description	Qty	PriceEach	Total
T300RGB-24V-RD-PF	T300RGB-24V-RD-PF; LED Tape Light-10MM; Per Foot; Color Changing; Standard Luminosity, 4.4W per foot; 24V DC; Resin Dipped (RD), CUSTOM CUT PER SPECIFICATION WITH 6" WIRES ON BOTH ENDS OF TAPE SECTIONS- DAMP LOCATION RATED	156	23.00	3,588.00T
TCHNL-AB-39-C	Aluminum channel with field adjustable beam spread; 39.2" L; Clear Lens ARCH 1 AND 2 POWER	48	49.00	2,352.00T
P320WHW24V	LED Hard-Wire Power Supply ;100-305 VAC Universal Input Non-Dimmable; 320W; 8" Lead on both ends; Damp Location (IP67); 24V DC. (HLG320H-24A)	2	175.00	350.00T
P200WHW24V	ARCH 3 AND 4 POWER P200WHW24V; LED Hard-Wire Power Supply; Non-Dimmable; 200W; 8" Lead on both ends; Damp Location (IP67); 24V DC.	2	110.00	220.00T
P100WHW24V	ARCH 5 POWER P100WHW24V; LED Hard-Wire Power Supply; Non-Dimmable; 100W; 8" Lead on both ends; Damp Location (IP67); 24V DC.	1	85.00	85.00T
P60WHW24V	ARCH 6 POWER P60WHW24V; LED Hard-Wire Power Supply; Non-Dimmable; 60W; 8" Lead on both ends; Damp Location (IP66); 24V DC.	1	49.00	49.00T
RGB-CGC-WP-HH-S	CONTROLLERS AND AMPS RGB-CGC-WP-S; For use for wet location; Remote and controller, radio frequency (RF) control, 14 RGB programmed color settings, 144W max output. Specific Frequency.	6	40.00	240.00T
RGB-AMP-WP	RGB Wet Location Amplifier, IP66 rated, for LED RGB Tape Light, required every additional 72 watts, RGB Amp is powered by 12V or 24V DC, max output 144W. by 12V or 24V DC, max output 144W.	2	30.00	60.00T
FED-Ex Ground	FED-Ex Ground Out-of-state sale, exempt from sales tax	1	25.00 0.00%	25.00 0.00

Milaca Bandshell	Total	\$6,969.00
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Phone #	Fax #	Email:
847-412-4880	847-412-4881	ken@ledlightinginc.com





December 15, 2015

PROJECT: Milaca Band Shell (Part 1)

ITEM #1: Three baseboard covered GFI outlets on each side of stage

Labor:	\$590.00
Material:	\$430.00
TOTAL:	\$1,020.00

ITEM #2: Four covered GFI outlets along back side of upper first arch

Labor:	\$320.00
Material:	\$240.00
TOTAL:	\$560.00

ITEM #3: One dedicated GFI outlet at top center and back side of first arch

Labor:	\$95.00
Material:	\$125.00
TOTAL:	\$220.00

ITEM #4: Interior stage level dawn/dusk LED security light

Labor:	\$160.00
Material:	\$210.00
TOTAL:	\$370.00

If items 1-4 are not completed at the same time, extra mobilization charges will be applied.

ITEM #5: Forty LED recessed down lights

Labor:	\$3,500.00
Material:	\$21,300.00
TOTAL:	\$23,800.00

If any changes are required, they must be in written form.