

MILACA CITY COUNCIL AGENDA
FEBRUARY 16, 2012

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of January 19 regular meeting
Bills for payment
Resolution No. 12 – 07 Assessing cost to remove tree
Resolution No. 12 – 08 Approving budget adjustments
Closing funds
Adopt Travel policy
City Treasurer's report

Citizens Forum

Public Hearing

Requests and Communications

Steve Mattson – Northland Securities

Ordinances and Resolutions

Resolution No. 12 – 09 Approve bond refunding
Resolution No. 12 – 10 Approving liquor license
Resolution No. 12 – 11 Dam removal

Reports of Boards and Commissions

Planning commission
Economic Development commission
Airport commission
Parks commission
Downtown Initiative

Unfinished Business

Alcohol in parks

New Business

City attorney legal action update

Council Comments

Adjourn

This agenda and attachments are available on the city's website, www.cityofmilaca.org

MILACA CITY COUNCIL MEETING MINUTES
JANUARY 19, 2011

The regular meeting of the Milaca City Council was called to order at 6:50 p.m. by Mayor Harold Pedersen. Upon roll call the following Council members were present: Dillan, Muller, Bekius, and Johnson.

Staff present: Lerud, Gann, Schieffer, and Toven.

Others present: Joe Cronin

Motion by Bekius, second by Dillan to approve the consent agenda:

1. Minutes of the December 15, 2011 regular council meeting.
2. General bills, 811269E-811270E, 811271E-811274E, #38171-38172, #38227-38231, #38242-38308, totaling \$668,731.12; Liquor bills, 911046E-911049E, #33015-22030, #22045-22046, #22065-22077, totaling \$125,026.42.
3. RESOLUTION NO. 12 – 01 RESOLUTION TO WRITE OFF NSF/ACCOUNT CLOSED CHECKS (entire text appears in Resolution book.)
4. RESOLUTION NO. 12 – 02 RESOLUTION ACCEPTING DONATIONS (entire text appears in Resolution book.)
5. RESOLUTION NO. 12 – 03 ASSESSING COST TO REMOVE DEAD TREE (entire text appears in Resolution book.)
6. Approve the pay equity report.
7. Official designations and appointments:
 - Depositories First National Bank of Milaca, Bremer Bank, Greater Minnesota Credit Union, Prudential-Bache, Salomon Smith Barney, Schoenberg, Kosel & Hjort, 4M Fund, any FDIC insured institution
 - Individuals authorized to conduct Electronic Funds Transfers
 - Tracy Gann
 - Greg Lerud
 - Mayor Protem
 - Dave Dillan
 - Newspaper
 - Mille Lacs County Times
 - Order of Succession for declaring an emergency
 - Pedersen – Dillan – Bekius – Muller – Johnson
 - Commission appointments

Planning Commission	Bekius
Economic Development Commission	Dillan and Muller
Building Official Joint Powers	Pedersen

Airport Commission Muller
Milaca Area Hospital District Board Pedersen

Planning Commission Appointments

Luke Kotsmith three-year term expires December 31, 2013
Scott Harlicker three-year term expires December 31, 2013
Gary Nekson three-year term expires December 31, 2013
Mike Cassens three-year term expires December 31, 2014

Parks Commission Appointments

Jim Gerads three-year term expires December 31, 2014
Steve Voshell three-year term expires December 31, 2014

Airport Commission Appointments

Steve Nelson three-year term expires December 31, 2014
Deb Frantz three-year term expires December 31, 2014

Unanimous consent.

No one was came forward for citizen's forum.

Mayor Pedersen said Mille Lacs County's comprehensive plan update meeting schedule was available, and he encouraged everyone to attend.

Council member Dillan offered Resolution No. 12 – 04 and moved for its adoption, second by Muller

RESOLUTION NO. 12 – 04
APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS
(entire text appears in Resolution book)

Unanimous consent.

Council member Muller offered Resolution No. 12 – 05 and moved for its adoption, second by Johnson

RESOLUTION NO. 12 – 05
RESOLUTION PETITIONING MILACA AREA HOSPITAL BOARD
(entire text appears in Resolution book.)

Lerud said the city has received a letter from Fairview giving notice that Fairview wishes to exercise their option to purchase the clinic building and property. Lerud said the Milaca Area District Hospital Board is made up of representatives from the six townships surrounding Milaca along with Bock, Foreston, and Pease. The District entered into a lease agreement with Fairview in 1986 to operate the clinic and pay the debt. As a part of that agreement, there was a clause that allowed Fairview to purchase the property at any time, provided that all debt has been paid. That was done several years ago. Since there would be no property for the hospital district to maintain, one of the members of the District must

petition the hospital board to consider dissolution, and that is what this Resolution does. Lerud said he thought the hospital board would meet early March.

There was a brief discussion. Upon voting all voted in favor.

Council member Johnson offered Resolution No. 12 – 06 and moved for its adoption, second by Muller

RESOLUTION NO. 12 – 06
RESOLUTION SUPPORTING GRANT APPLICATION TO MN DEPARTMENT OF TRANSPORTATION
(entire text appears in Resolution book)

Lerud said that Milaca and Borgholm Townships are making a grant application to assist with the cost of improving 110th Avenue between 10th Street NE and 160th Street. The road is not in city limits, but they have asked for the city's support of their application, as well as approval for a permanent easement on the city's property to allow for an improved road.

Upon voting, all voted in favor.

Council member Bekius said there was no planning commission meeting.

The economic development commission minutes were in the packet, and the next meeting is tomorrow morning.

Council member Muller said the airport commission did not meet.

Mayor Pedersen said the parks commission discussed the disc golf course, as well as continued planning for the Rec Fest. He said that he would like the council to consider some ordinance changes that would permit alcohol in the parks. Lerud said he would contact the League of MN Cities and see if there are sample ordinances that the council could look at for ideas. A short discussion followed.

Luther Dorr arrived at 7:07.

Council member Dillan said the next downtown meeting is February 1 at 5:15. He said the economic development commission is going to be assisting with the street scape project.

Mayor Pedersen called for council comments.

Council member Muller asked about the fill that is going to be removed from Central Avenue. Lerud said the county told them it would up to the contractor, but he would let whoever the contractor is, know that the city would have some interest in some of the material.

Council member Dillan asked about the walking bridge. Lerud said the next step is to have it coated, and then the deck boards would be put on. He said a tentative time schedule is to have the plans and specs here for approval at the March or April meeting, then award at the May meeting. One contractor would do both the bridge and the dam removal, and the spec would be written to have the work completed prior to Rec Fest, or start just after it.

Mayor Pedersen said Lesley at the Times wrote an excellent article about the fire department, and he will be meeting with her about a letter on the need for volunteers for park activities, as well as commission members.

With no other business a motion to adjourn was made by Muller, second by Bekius, all voted in favor and the meeting adjourned at 7:20 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

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JANUARY 2012

Check Amt Invoice Comment

10100 General Bank

Paid Chk# 812009E 1/19/2012 CENTERPOINT ENERGY

G 208-20200	Accounts Payable	\$227.86	5813915	NATURAL GAS-SR CENTER
G 101-20200	Accounts Payable	\$159.19	5817670	NATURAL GAS-HISTORICAL SOCIETY
G 101-20200	Accounts Payable	\$779.85	5826633	NATURAL GAS-PW
G 101-20200	Accounts Payable	\$181.68	5831068	NATURAL GAS-CITY HALL
G 101-20200	Accounts Payable	\$132.05	6122593	NATURAL GAS-FIRE
G 602-20200	Accounts Payable	\$237.74	6672186	NATURAL GAS-WATER TRMT
G 101-20200	Accounts Payable	\$409.68	7142283	NATURAL GAS-LIBRARY
Total CENTERPOINT ENERGY		\$2,128.05		

Paid Chk# 812010E 1/7/2012 EAST CENTRAL ENERGY

G 603-20200	Accounts Payable	\$40.00	201875902	ELECTRIC
G 603-20200	Accounts Payable	\$74.53	203981301	ELECTRIC
G 101-20200	Accounts Payable	\$2,696.24	204619700	ELECTRIC
G 101-20200	Accounts Payable	\$26.72	205400900	ELECTRIC
G 602-20200	Accounts Payable	\$1,575.79	206041500	ELECTRIC
G 101-20200	Accounts Payable	\$609.98	206085200	ELECTRIC
G 602-20200	Accounts Payable	\$916.65	206734200	ELECTRIC
G 101-20200	Accounts Payable	\$26.72	5379600	ELECTRIC
G 101-20200	Accounts Payable	\$242.32	5448100	ELECTRIC
G 101-20200	Accounts Payable	\$59.36	6302100	ELECTRIC
G 603-20200	Accounts Payable	\$79.52	6678100	ELECTRIC
G 101-20200	Accounts Payable	\$492.66	6751501	ELECTRIC
G 101-20200	Accounts Payable	\$573.83	7546001	ELECTRIC
G 101-20200	Accounts Payable	\$819.45	8145502	ELECTRIC
G 101-20200	Accounts Payable	\$63.70	830700	ELECTRIC
G 101-20200	Accounts Payable	\$71.48	831000	ELECTRIC
G 101-20200	Accounts Payable	\$254.57	831300	ELECTRIC
G 101-20200	Accounts Payable	\$631.30	831500	ELECTRIC
G 603-20200	Accounts Payable	\$585.73	832000	ELECTRIC
G 602-20200	Accounts Payable	\$218.26	832100	ELECTRIC
G 101-20200	Accounts Payable	\$134.01	832400	ELECTRIC
G 603-20200	Accounts Payable	\$81.21	832500	ELECTRIC
G 603-20200	Accounts Payable	\$116.00	832600	ELECTRIC
G 602-20200	Accounts Payable	\$364.11	833100	ELECTRIC
G 602-20200	Accounts Payable	\$137.86	833300	ELECTRIC
G 101-20200	Accounts Payable	\$26.72	833400	ELECTRIC
G 101-20200	Accounts Payable	\$26.72	833600	ELECTRIC
G 208-20200	Accounts Payable	\$177.19	9084202	ELECTRIC
G 602-20200	Accounts Payable	\$245.82	970110800	ELECTRIC
G 101-20200	Accounts Payable	\$29.35	97017300	ELECTRIC
Total EAST CENTRAL ENERGY		\$11,397.80		

Paid Chk# 812011E 1/13/2012 MILACA LOCAL LINK

G 619-20200	Accounts Payable	\$92.47	320-982-1099	PHONE SERVICE-DEP REG
G 101-20200	Accounts Payable	\$42.87	320-982-1549	ALARM LINE - LIBRARY
G 101-20200	Accounts Payable	\$87.41	320-982-3465	PHONE SERVICE-FIRE
Total MILACA LOCAL LINK		\$222.75		

Paid Chk# 812012E 1/9/2012 UNION SECURITY INSURANCE CO.

G 101-21707	Disability	\$316.02	4022335-0-1	LTD-JAN 2012
Total UNION SECURITY INSURANCE CO.		\$316.02		

Paid Chk# 812013E 1/19/2012 MN DEPT OF REVENUE

G 602-20800	Sales Tax Payable	\$1,300.00		W/S SALES TAX
G 101-20200	Accounts Payable	\$5.00	8023854	4TH QTR SALES TAX-RESERVATION FEE
G 101-20200	Accounts Payable	\$7.00	8023854	4TH QTR SALES TAX-SPECIAL SEARCHES

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JANUARY 2012

	Check Amt	Invoice	Comment
G 101-20200 Accounts Payable	\$12.00	8023854	4TH QTR SALES TAX-GEN RECEIPTS
G 602-20200 Accounts Payable	\$11.00	8023854	4TH QTR SALES TAX-WATER PARTS
Total MN DEPT OF REVENUE	\$1,335.00		

Paid Chk# 812014E 1/31/2012 **INCONTACT INC**

G 101-20200 Accounts Payable	\$7.98	4020342	LONG DISTANCE SERVICE-FIRE
G 101-20200 Accounts Payable	\$38.60	4020370	LONG DISTANCE SERVICE-CITY HALL
G 101-20200 Accounts Payable	\$5.72	4020375	LONG DISTANCE SERVICE-PW
G 101-20200 Accounts Payable	\$38.04	4021370	LONG DISTANCE SERVICE-PD
G 619-20200 Accounts Payable	\$3.93	4021396	LONG DISTANCE SERVICE-DEP REG
G 101-20200 Accounts Payable	\$7.66	4021397	LONG DISTANCE SERVICE-LIQUOR
G 602-20200 Accounts Payable	\$0.43	4021432	LONG DISTANCE SERVICE-WATER
G 101-20200 Accounts Payable	\$9.54	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$111.90		

Paid Chk# 812015E 1/13/2012 **MN DEPT OF LABOR & INDUSTRY**

G 607-20200 Accounts Payable	\$122.45		4TH QTR SURCHARGE
Total MN DEPT OF LABOR & INDUSTRY	\$122.45		
10100 General Bank	\$15,633.97		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$9,025.42
208 CHARITABLE GAMBLING FUND	\$405.05
602 WATER FUND	\$5,007.66
603 SEWER FUND	\$976.99
607 BLDG INSPECTION FUND	\$122.45
619 DEPUTY REGISTRAR FUND	\$96.40
	\$15,633.97

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FEBRUARY 2012

Check Amt Invoice Comment

10100 General Bank

Paid Chk#		Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 038322		2/10/2012	FRONTIER			
E 602-49400-321	Telephone			\$1.92	320-983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone			\$49.57	320-983-2648	PHONE SVC-AIRPORT
E 101-45500-321	Telephone			\$16.20	320-983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone			\$188.25	320-983-3141	PHONE SVC-CITY HALL
E 101-41940-321	Telephone			\$48.41	320-983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone			\$90.44	320-983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone			\$48.43	320-983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone			\$44.86	320-983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone			\$144.31	320-983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone			\$94.81	320-983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone			\$102.06	320-983-6547	PHONE SVC-PW
			Total FRONTIER	\$829.26		
Paid Chk# 038323		2/10/2012	SPRINT PCS			
E 101-43000-321	Telephone			\$33.90		FEB CELL SERVICE
E 101-45200-321	Telephone			\$33.89		FEB CELL SERVICE
E 101-42280-321	Telephone			\$33.89		FEB CELL SERVICE
			Total SPRINT PCS	\$101.68		
Paid Chk# 038324		2/16/2012	ALEX AIR APPARATUS, INC.			
E 101-42280-310	Other Professional Services			\$705.00	21161	AIR COMPRESSOR SVC/TEST
			Total ALEX AIR APPARATUS, INC.	\$705.00		
Paid Chk# 038325		2/16/2012	ALL STATE COMMUNICATIONS			
E 101-41940-309	EDP, Software and Design			\$800.00	60085	JAN NETWORK
			Total ALL STATE COMMUNICATIONS	\$800.00		
Paid Chk# 038326		2/16/2012	AMERICAN LEGAL PUBLISHING CORP			
E 101-41940-310	Other Professional Services			\$350.00	85279	INTERNET ORDINANCE CODE RENEWAL
			Total AMERICAN LEGAL PUBLISHING CORP	\$350.00		
Paid Chk# 038327		2/16/2012	AMERIPRIDE			
E 101-45500-310	Other Professional Services			\$26.16	2200202067	RUGS-LIBRARY
E 619-49900-310	Other Professional Services			\$17.53	2200202068	RUGS-DEP REG
E 101-41940-310	Other Professional Services			\$8.02	2200202068	RUGS-CITY
E 101-45500-310	Other Professional Services			\$26.16	2200207199	RUGS-LIBRARY
E 619-49900-310	Other Professional Services			\$17.53	2200207200	RUGS-DEP REG
E 101-41940-310	Other Professional Services			\$8.02	2200207200	RUGS-CITY
			Total AMERIPRIDE	\$103.42		
Paid Chk# 038328		2/16/2012	BAHR, BRENT			
R 602-37100	Water Sales			\$15.00		DEPOSIT REFUND-#01.13570.00.7
			Total BAHR, BRENT	\$15.00		
Paid Chk# 038329		2/16/2012	BANK OF ZUMBROTA			
E 381-47000-610	Interest Expense			\$375.00	99126398	AIRPORT FUEL SYS-MICRO LOAN
E 381-47000-604	Airport Loan Payment			\$2,000.00	99126398	AIRPORT FUEL SYS-MICRO LOAN
			Total BANK OF ZUMBROTA	\$2,375.00		
Paid Chk# 038330		2/16/2012	BAN-KOE SYSTEMS, INC.			
E 101-41940-310	Other Professional Services			\$300.00	64996	FIRE ALARM SYSTEM SUPPORT
			Total BAN-KOE SYSTEMS, INC.	\$300.00		
Paid Chk# 038331		2/16/2012	BILLINGS SERVICE			
E 101-42110-212	Auto Expense (Fuel/Repair)			\$248.68		GAS-POLICE
E 101-43000-212	Auto Expense (Fuel/Repair)			\$238.31		GAS-PW

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			Check Amt	Invoice	Comment
E 101-42280-212	Auto Expense (Fuel/Repair)		\$415.36		GAS-FIRE
E 101-45200-212	Auto Expense (Fuel/Repair)		\$151.56		GAS-PARKS
Total BILLINGS SERVICE			\$1,053.91		
Paid Chk# 038332 2/16/2012 BROTHERS FIRE PROTECTION CO.					
E 101-41940-310	Other Professional Services		\$1,573.89	87635	SPRINKLER SYSTEM REPAIR
Total BROTHERS FIRE PROTECTION CO.			\$1,573.89		
Paid Chk# 038333 2/16/2012 CAPP, INC.					
E 603-49450-217	Other Operating Supplies		\$280.91	S1197875.001	RECORDING CHART PAPER/PENS
Total CAPP, INC.			\$280.91		
Paid Chk# 038334 2/16/2012 CORNER MART					
E 700-50000-212	Auto Expense (Fuel/Repair)		\$112.00		GAS-JP
E 101-45200-212	Auto Expense (Fuel/Repair)		\$378.85		GAS-PARKS
E 602-49400-212	Auto Expense (Fuel/Repair)		\$95.61		GAS-WATER
E 101-43000-212	Auto Expense (Fuel/Repair)		\$382.50		GAS-PW
E 101-42110-212	Auto Expense (Fuel/Repair)		\$1,105.28		GAS-POLICE
Total CORNER MART			\$2,074.24		
Paid Chk# 038335 2/16/2012 DEPT. OF PUBLIC SAFETY					
E 101-42110-309	EDP, Software and Design		\$180.00	57053	REMOTE ACCESS-PD
Total DEPT. OF PUBLIC SAFETY			\$180.00		
Paid Chk# 038336 2/16/2012 DOVE FRETLAND & VAN VALKENBURG					
E 101-41610-304	Legal Fees		\$875.00	61246	CIVIL RETAINER-JAN
E 101-41610-304	Legal Fees		\$3,119.20	61247	CRIMINAL RETAINER-JAN
E 202-46400-444	Boulder Ridge		\$204.50	61260	BOULDER RIDGE BOND FORFEITURE
E 203-46400-447	Ringham 1st Addn		\$204.30	61261	FIELDSTONE GREEN BOND FORFEITURE
Total DOVE FRETLAND & VAN VALKENBURG			\$4,403.00		
Paid Chk# 038337 2/16/2012 EGGENS BULK SERVICE					
E 101-43000-215	Shop Supplies		\$104.52	105464	SHOP SUPPLIES-PW
Total EGGENS BULK SERVICE			\$104.52		
Paid Chk# 038338 2/16/2012 GLENS TIRE					
E 101-43000-221	Equipment Parts/Repairs		\$193.31	193897	TIRE REPAIR-PW
Total GLENS TIRE			\$193.31		
Paid Chk# 038339 2/16/2012 GOPHER STATE ONE CALL					
E 602-49400-310	Other Professional Services		\$100.00	31523	ANNUAL FEE
E 602-49400-310	Other Professional Services		\$10.25	32998	JAN LOCATES
Total GOPHER STATE ONE CALL			\$110.25		
Paid Chk# 038340 2/16/2012 HARDY AUTO PARTS					
E 101-43000-221	Equipment Parts/Repairs		\$16.02	85389	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs		\$21.58	85406	PARTS-PW
Total HARDY AUTO PARTS			\$37.60		
Paid Chk# 038341 2/16/2012 HD SUPPLY WATERWORKS, LTD					
E 603-49450-217	Other Operating Supplies		\$269.02	4345972	LIFTSTATION SUPPLIES
Total HD SUPPLY WATERWORKS, LTD			\$269.02		
Paid Chk# 038342 2/16/2012 INT L CODE COUNCIL					
E 700-50000-433	Dues and Subscriptions		\$125.00	2872573	2012 DUES - MEMBER 1088530
Total INT L CODE COUNCIL			\$125.00		
Paid Chk# 038343 2/16/2012 JOHNSON OIL CO.					
E 700-50000-212	Auto Expense (Fuel/Repair)		\$31.83	1136	OIL CHANGE-JP

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		Check Amt	Invoice	Comment
Total JOHNSON OIL CO.		\$31.83		
Paid Chk#	038344	2/16/2012	JOHNSONS AUTO TRANSPORT/TOW	
G 101-20200	Accounts Payable	\$75.00	2716	TOW-PT CRUISER
Total JOHNSONS AUTO TRANSPORT/TOW		\$75.00		
Paid Chk#	038345	2/16/2012	K.E.E.P.R.S.	
G 101-20200	Accounts Payable	(\$267.19)	177972	USED GUN CREDIT
G 101-20200	Accounts Payable	\$58.21	178089	UNIFORM-MOTT
E 101-42110-434	Uniforms	\$185.86	178089-01	UNIFORM-HUNT
G 101-20200	Accounts Payable	\$28.53	178511	UNIFORM-HALBERG
E 101-42110-434	Uniforms	\$19.23	181146	BADGE HOLDER
Total K.E.E.P.R.S.		\$24.64		
Paid Chk#	038346	2/16/2012	KATKE, DELORIS	
E 101-41940-240	Small Tools and Minor Equip	\$94.35		COFFEE MAKER-CITY
E 101-41940-217	Other Operating Supplies	\$6.62		BATTERY FOR DOORBELL-CITY
E 101-41110-201	Accessories (paper, pens, etc)	\$165.97		MINUTE BOOK & PAPER-COUNCIL
Total KATKE, DELORIS		\$266.94		
Paid Chk#	038347	2/16/2012	KDV TECHNOLOGY AND CONSULTING	
E 101-41940-309	EDP, Software and Design	\$52.50	10872	JAN EMAIL FILTERING
Total KDV TECHNOLOGY AND CONSULTING		\$52.50		
Paid Chk#	038348	2/16/2012	KIRVIDA FIRE INC	
E 101-42280-221	Equipment Parts/Repairs	\$1,112.50	2533	RPR 2006 FIRE PUMPER
Total KIRVIDA FIRE INC		\$1,112.50		
Paid Chk#	038349	2/16/2012	KOCH S HARDWARE HANK	
E 101-45200-221	Equipment Parts/Repairs	\$67.48		MOWER PARTS-PARKS
E 602-49400-217	Other Operating Supplies	\$125.37		SUPPLIES-WATER
E 603-49450-217	Other Operating Supplies	\$97.16		SUPPLIES-SEWER
E 101-42110-201	Accessories (paper, pens, etc)	\$206.42		SUPPLIES-POLICE
E 101-43000-240	Small Tools and Minor Equip	\$48.08		SAW HORSE-PW
E 101-45200-240	Small Tools and Minor Equip	\$27.55		LOCKING PLIERS-PARKS
E 101-45200-434	Uniforms	\$8.67		BROWN JERSEY-PARKS
E 101-45200-215	Shop Supplies	\$177.87		SHOP SUPPLIES-PARKS
E 101-43000-215	Shop Supplies	\$300.41		SHOP SUPPLIES-PW
Total KOCH S HARDWARE HANK		\$1,059.01		
Paid Chk#	038350	2/16/2012	LAKE ASSOCIATES	
G 407-20200	Accounts Payable	\$26,734.62		DEVELOPERS 90%-TIF2-6 (75)
Total LAKE ASSOCIATES		\$26,734.62		
Paid Chk#	038351	2/16/2012	LEAGUE OF MINNESOTA CITIES	
E 101-42110-208	Training and Travel	\$510.00	156575	PATROL SUBSCRIPTION
Total LEAGUE OF MINNESOTA CITIES		\$510.00		
Paid Chk#	038352	2/16/2012	MACQUEEN EQUIPMENT	
E 101-43000-221	Equipment Parts/Repairs	\$665.97	2120744	SWEEPER PARTS-PW
E 101-43000-221	Equipment Parts/Repairs	\$23.68	2120798	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs	\$40.51	2120822	PARTS-PW
Total MACQUEEN EQUIPMENT		\$730.16		
Paid Chk#	038353	2/16/2012	MED-COMPASS, INC.	
E 101-42280-305	Medical and Dental Fees	\$1,245.00	18887	14 SCBA EXAMS
Total MED-COMPASS, INC.		\$1,245.00		
Paid Chk#	038354	2/16/2012	MEDICS TRAINING INC	

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		Check Amt	Invoice	Comment
E 101-42280-208	Training and Travel	\$2,145.00	9145	FIRST RESPONDER TRAINING
Total MEDICS TRAINING INC		\$2,145.00		
<hr/>				
Paid Chk# 038355	2/16/2012	MEYERS MILACA PARTS CITY		
E 101-45200-215	Shop Supplies	\$26.60	2071	SHOP SUPPLIES-PARKS
E 101-45200-221	Equipment Parts/Repairs	\$316.01	2071	MOWER PARTS-PARKS
E 101-45200-240	Small Tools and Minor Equip	\$10.68	2071	SENDER SOCKET-PARKS
E 101-43000-221	Equipment Parts/Repairs	\$74.22	2071	PARTS-PW
Total MEYERS MILACA PARTS CITY		\$427.51		
<hr/>				
Paid Chk# 038356	2/16/2012	MID STATE TREE SERVICE		
E 101-49200-450	Unallocated	\$1,500.00	827342	REMOVE ELM TREE-240 2ND ST SE
Total MID STATE TREE SERVICE		\$1,500.00		
<hr/>				
Paid Chk# 038357	2/16/2012	MIDWEST RADAR EQUIPMENT		
E 101-42110-310	Other Professional Services	\$120.00	145405	RADAR CERTIFICATION
Total MIDWEST RADAR EQUIPMENT		\$120.00		
<hr/>				
Paid Chk# 038358	2/16/2012	MILACA AUTO VALUE		
G 101-20200	Accounts Payable	\$125.47	1302823	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs	\$285.57	1302823	PARTS-PW
Total MILACA AUTO VALUE		\$411.04		
<hr/>				
Paid Chk# 038359	2/16/2012	MILACA OFF SALE		
G 101-20700	Due to Other Funds	\$2,350.00		REFUND PROP/LIAB INS
Total MILACA OFF SALE		\$2,350.00		
<hr/>				
Paid Chk# 038360	2/16/2012	MILACA UNCLAIMED FREIGHT		
E 101-45200-221	Equipment Parts/Repairs	\$111.03		PARTS-PARKS
E 101-45200-240	Small Tools and Minor Equip	\$26.70		ROLLER CHAIR-PARKS
E 101-43000-221	Equipment Parts/Repairs	\$12.80		AIR HOSE-PW
Total MILACA UNCLAIMED FREIGHT		\$150.53		
<hr/>				
Paid Chk# 038361	2/16/2012	MILLE LACS VETERINARY CLINIC		
G 410-20200	Accounts Payable	\$5,155.36		DEVELOPER 90%-TIF4-7(76)
Total MILLE LACS VETERINARY CLINIC		\$5,155.36		
<hr/>				
Paid Chk# 038362	2/16/2012	MILLER, PATTI		
E 101-49910-208	Training and Travel	\$92.82		JAN 12 OGILVIE MILEAGE
Total MILLER, PATTI		\$92.82		
<hr/>				
Paid Chk# 038363	2/16/2012	MN COPY SYSTEMS, INC.		
G 101-20200	Accounts Payable	\$87.51	83695	DEC COPIER MAINTENANCE-CITY
E 101-41940-310	Other Professional Services	\$87.52	83695	JAN COPIER MAINTENANCE
Total MN COPY SYSTEMS, INC.		\$175.03		
<hr/>				
Paid Chk# 038364	2/16/2012	MN COUNTY ATTORNEY S ASSOC.		
G 101-20200	Accounts Payable	\$40.62	18113110	NOTICE OF SEIZURE FORMS
Total MN COUNTY ATTORNEY S ASSOC.		\$40.62		
<hr/>				
Paid Chk# 038365	2/16/2012	MN DEPT OF PUBLIC SAFETY (2)		
E 602-49400-433	Dues and Subscriptions	\$100.00	480690029201	HAZ MAT RIGHT TO KNOW
Total MN DEPT OF PUBLIC SAFETY (2)		\$100.00		
<hr/>				
Paid Chk# 038366	2/16/2012	MN RURAL WATER ASSOC		
E 602-49400-208	Training and Travel	\$175.00		ANNL CONFERENCE- S BURKLUND
E 603-49450-310	Other Professional Services	\$100.00		SEWER TELEVISIONING-TOM SAUER
E 602-49400-433	Dues and Subscriptions	\$860.00		MEMBERSHIP DUES

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		Check Amt	Invoice	Comment
Total MN RURAL WATER ASSOC		\$1,135.00		
Paid Chk#	038367	2/16/2012	MN VALLEY TESTING LABS	
E 602-49400-310	Other Professional Services	\$88.00	586656	TESTING
Total MN VALLEY TESTING LABS		\$88.00		
Paid Chk#	038368	2/16/2012	MTI DISTRIBUTING	
E 101-49810-221	Equipment Parts/Repairs	\$650.28	824009	PARTS-AIRPORT
E 101-49810-221	Equipment Parts/Repairs	\$164.46	824009-01	PARTS-AIRPORT
E 101-49810-221	Equipment Parts/Repairs	\$153.29	824303	PARTS-AIRPORT
Total MTI DISTRIBUTING		\$968.03		
Paid Chk#	038369	2/16/2012	NORTH MEMORIAL EMS EDUCATION	
E 101-42280-208	Training and Travel	\$315.00	4332	EMTB REFRESHER TRNG
Total NORTH MEMORIAL EMS EDUCATION		\$315.00		
Paid Chk#	038370	2/16/2012	NORTH STAR GARAGE	
E 101-43000-221	Equipment Parts/Repairs	\$93.73	82556	99 DODGE PART-PW
Total NORTH STAR GARAGE		\$93.73		
Paid Chk#	038371	2/16/2012	NORTHLAND SECURITIES INC	
E 101-41940-310	Other Professional Services	\$435.00	2856	LTD CONT DISCLOSURE RPTG
Total NORTHLAND SECURITIES INC		\$435.00		
Paid Chk#	038372	2/16/2012	PACE ANALYTICAL SERVICES	
E 603-49450-310	Other Professional Services	\$64.30	VM123404	TESTING
Total PACE ANALYTICAL SERVICES		\$64.30		
Paid Chk#	038373	2/16/2012	PRO EDGE TOOL	
E 101-45200-221	Equipment Parts/Repairs	\$4.38	20772	SPARK PLUG-PARKS
Total PRO EDGE TOOL		\$4.38		
Paid Chk#	038374	2/16/2012	QUAINTANCE, TODD	
E 101-42110-240	Small Tools and Minor Equip	\$574.54		SCANNER
E 101-42110-240	Small Tools and Minor Equip	\$226.05		CAMERA FOR SQUADS
E 101-42110-240	Small Tools and Minor Equip	\$88.21		CAMERA CASES
E 101-42110-240	Small Tools and Minor Equip	\$64.13		LABEL MAKER & LABELS
Total QUAINTANCE, TODD		\$952.93		
Paid Chk#	038375	2/16/2012	QUILL CORPORATION	
E 101-42110-201	Accessories (paper, pens, etc)	(\$24.04)	690341	CREDIT-NOTARY STAMP-POLICE
E 101-41310-201	Accessories (paper, pens, etc)	\$28.56	9102948	ENVELOPES-CITY MGR
E 101-41940-201	Accessories (paper, pens, etc)	\$3.98	9102948	FILE FOLDER INSERTS-CITY
E 101-42110-201	Accessories (paper, pens, etc)	\$24.04	9137747	NOTARY STAMP-POLICE
E 101-41940-201	Accessories (paper, pens, etc)	\$19.07	9314929	FOLDERS-CITY
E 101-41940-201	Accessories (paper, pens, etc)	\$19.97	9331678	FOLDERS-CITY
E 101-41110-201	Accessories (paper, pens, etc)	\$26.91	9506788	BOND PAPER-COUNCIL
E 101-41940-217	Other Operating Supplies	\$100.41	9506788	TOILET PAPER/KLEENEX-CITY
Total QUILL CORPORATION		\$198.90		
Paid Chk#	038376	2/16/2012	RDT PROPERTIES LLC	
G 404-20200	Accounts Payable	\$730.67		DEVELOPER 90%-TIF4-10(77)
Total RDT PROPERTIES LLC		\$730.67		
Paid Chk#	038377	2/16/2012	STREICHER S	
E 101-42110-434	Uniforms	\$98.88	I901670	BOOTS-HALBERG
Total STREICHER S		\$98.88		
Paid Chk#	038378	2/16/2012	TEALS MARKET	

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		Check Amt	Invoice	Comment
E 101-42280-208	Training and Travel	\$10.54	01085274	SUPPLIES-CHIEF MTG-FIRE
E 101-42280-208	Training and Travel	\$18.98	03060246	SUPPLIES-CHIEF MTG-FIRE
Total TEALS MARKET		\$29.52		
<hr/>				
Paid Chk# 038379	2/16/2012	TIMMER IMPLEMENT		
E 101-43000-221	Equipment Parts/Repairs	\$73.51	288326	SWEEPER PARTS-PW
Total TIMMER IMPLEMENT		\$73.51		
<hr/>				
Paid Chk# 038380	2/16/2012	UNIVERSITY OF MINNESOTA (TREE)		
E 101-45200-208	Training and Travel	\$175.00		SHADE TREE SHORT-G MOYER-3/20-21
Total UNIVERSITY OF MINNESOTA (TREE)		\$175.00		
<hr/>				
Paid Chk# 038381	2/16/2012	WADE, TERRY A.		
E 101-43000-221	Equipment Parts/Repairs	\$20.00		STEEL FOR TRAILER REPAIR-PW
E 101-43000-221	Equipment Parts/Repairs	\$30.00		ANGLE IRON/PIPE-PW
Total WADE, TERRY A.		\$50.00		
10100 General Bank		\$65,907.97		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$27,582.34
202 BOULDER RIDGE	\$204.50
203 RINGHAM 1ST-FIELDSTONE	\$204.30
381 2009 GO EQUIP CERTIFICATE	\$2,375.00
404 TIF# 1-10 DOWNTOWN	\$730.67
407 TIF# 2-6 (APARTMENTS)	\$26,734.62
410 TIF #4-7	\$5,155.36
602 WATER FUND	\$1,715.46
603 SEWER FUND	\$811.39
619 DEPUTY REGISTRAR FUND	\$125.50
700 BRAHAM-MILACA JOINT POWERS	\$268.83
	\$65,907.97

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10100 General Bank

Paid Chk#		Date	Vendor		Check Amt	Invoice	Comment
038232		1/5/2012	BLUE CROSS BLUE SHIELD OF MINN				
G 101-21706	Medical Insur.				\$11,370.00	7S034-M0 4	MEDICAL INSUR-JAN 2012
Total BLUE CROSS BLUE SHIELD OF MINN					\$11,370.00		
038233		1/5/2012	JIMS MILLE LACS DISPOSAL				
G 101-20200	Accounts Payable				\$25.00	211948	GARBAGE-FIRE
G 101-20200	Accounts Payable				\$33.58	211948	GARBAGE-PARKS
G 101-20200	Accounts Payable				\$59.70	211948	GARBAGE-PW
Total JIMS MILLE LACS DISPOSAL					\$118.28		
038234		1/5/2012	L.E.L.S.				
G 101-21710	Union Dues				\$196.05	LOCAL #238	POLICE UNION DUES-JAN 2012
Total L.E.L.S.					\$196.05		
038235		1/5/2012	MILACA BLDG CENTER				
G 101-20200	Accounts Payable				\$42.32		SHOP SUPPLIES-PARKS
G 602-20200	Accounts Payable				\$5.76		SUPPLIES-WATER
G 101-20200	Accounts Payable				\$5.36		SHOP SUPPLIES-PW
Total MILACA BLDG CENTER					\$53.44		
038236		1/5/2012	MN BENEFITS				
G 101-21712	Dental				\$151.44		LIFE/DENTAL-JAN 2012
G 101-21709	Life Insur.				\$282.31		LIFE/DENTAL-JAN 2012
Total MN BENEFITS					\$433.75		
038237		1/5/2012	MN JUVENILE OFFICERS ASSOC.				
E 101-42110-208	Training and Travel				\$165.00		REGISTRATION-JEFF SHAW
Total MN JUVENILE OFFICERS ASSOC.					\$165.00		
038238		1/5/2012	MN SOUTH CENTRAL INVESTIGATORS				
E 101-42110-208	Training and Travel				\$100.00		REGISTRATION-TODD QUAINANCE
Total MN SOUTH CENTRAL INVESTIGATORS					\$100.00		
038239		1/5/2012	SELECT ACCOUNT-HSA				
G 101-21705	Health Saving Account				\$13,012.50		1ST QTR 2012 CONTRIBUTIONS
Total SELECT ACCOUNT-HSA					\$13,012.50		
038240		1/5/2012	SENTRY SYSTEMS, INC.				
E 101-45500-310	Other Professional Services				\$352.69	649425	COMMERCIAL MONITORING - LIBRARY
E 101-45500-310	Other Professional Services				\$38.48	649425	DAILY TEST - LIBRARY
E 101-41940-310	Other Professional Services				\$352.69	649425	2012 COMMERCIAL MONITORING - CITY HALL
E 101-41940-310	Other Professional Services				\$273.96	649425	2012 ALARM MONITORING - CITY HALL
E 101-45500-310	Other Professional Services				\$397.32	649425	ANNUAL PANEL TEST - LIBRARY
Total SENTRY SYSTEMS, INC.					\$1,415.14		
038241		1/5/2012	USABLE LIFE				
G 101-21707	Disability				\$210.85	101408001G	DISABILITY/LIFE-JAN 2012
Total USABLE LIFE					\$210.85		
038309		1/26/2012	BLUE CROSS BLUE SHIELD OF MINN				
G 101-21706	Medical Insur.				\$11,111.00	7S034-M0 4	MEDICAL INSUR-FEB
Total BLUE CROSS BLUE SHIELD OF MINN					\$11,111.00		
038310		1/26/2012	L.E.L.S.				
G 101-21710	Union Dues				\$196.05	LOCAL #238	POLICE UNION DUES-FEB
Total L.E.L.S.					\$196.05		
038311		1/26/2012	MN BENEFITS				

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			Check Amt	Invoice	Comment
G 101-21712	Dental		\$151.44		LIFE/DENTAL-FEB
G 101-21709	Life Insur.		\$282.31		LIFE/DENTAL-FEB
Total MN BENEFITS			\$433.75		
<hr/>					
Paid Chk#	038312	1/26/2012	VERIZON WIRELESS		
E 602-49400-321	Telephone		\$26.02		JAN WIRELESS ROUTER SVC
E 101-42110-321	Telephone		\$52.04		JAN WIRELESS ROUTER SVC
Total VERIZON WIRELESS			\$78.06		
<hr/>					
Paid Chk#	038313	1/31/2012	MN PCA		
E 602-49400-433	Dues and Subscriptions		\$1,240.00		NPDES/SDS PERMIT RENEWAL-WATER
Total MN PCA			\$1,240.00		
<hr/>					
Paid Chk#	038314	1/31/2012	U.S. POSTMASTER		
E 603-49450-322	Postage		\$115.66		JAN BILLINGS
E 602-49400-322	Postage		\$115.66		JAN BILLINGS
Total U.S. POSTMASTER			\$231.32		
<hr/>					
Paid Chk#	038315	1/31/2012	USABLE LIFE		
G 101-21707	Disability		\$225.55	101408001G	DIABILITY/LIFE-FEB 2012
Total USABLE LIFE			\$225.55		
10100 General Bank			\$40,590.74		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$39,087.64
602 WATER FUND	\$1,387.44
603 SEWER FUND	\$115.66
	<hr/>
	\$40,590.74

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			Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk#	022096	2/16/2012	AMERICAN BOTTLING CO.		
E 609-49750-254	Mix/Non Alcoholic		\$90.04	2462605160	NA
E 609-49750-254	Mix/Non Alcoholic		\$83.76	2462605254	NA
Total AMERICAN BOTTLING CO.			\$173.80		
Paid Chk#	022097	2/16/2012	AMERICAN LEGION		
R 609-36200	Miscellaneous Revenues		\$95.75		NSF CHECK-SCOTT BEMIS
Total AMERICAN LEGION			\$95.75		
Paid Chk#	022098	2/16/2012	AMERIPRIDE		
E 609-49750-310	Other Professional Services		\$29.31	2200202073	RUGS
E 609-49750-310	Other Professional Services		\$69.45	2200204843	RUGS
E 609-49750-217	Other Operating Supplies		\$42.75	2200204843	AIR FRESHENER
E 609-49750-310	Other Professional Services		\$36.73	2200207206	RUGS
E 609-49750-310	Other Professional Services		\$66.94	2200210002	RUGS
Total AMERIPRIDE			\$245.18		
Paid Chk#	022099	2/16/2012	CRYSTAL SPRINGS ICE		
E 609-49750-259	Other For Resale		\$266.00	113257	ICE
E 609-49750-259	Other For Resale		(\$13.40)	52010c	CREDIT-ICE
Total CRYSTAL SPRINGS ICE			\$252.60		
Paid Chk#	022100	2/16/2012	EXTREME BEVERAGES, LLC		
E 609-49750-254	Mix/Non Alcoholic		\$65.50	W-483898	NA
Total EXTREME BEVERAGES, LLC			\$65.50		
Paid Chk#	022101	2/16/2012	FAMILY DIGEST		
E 609-49750-343	Other Advertising		\$55.00	MN39	ADVERTISING
Total FAMILY DIGEST			\$55.00		
Paid Chk#	022102	2/16/2012	GOLDEN VALLEY WHOLESALE CO.		
E 609-49750-256	Tobacco Products For Resale		\$140.50	429566	TOBACCO
E 609-49750-259	Other For Resale		\$77.50	429566	MISC
E 609-49750-333	Freight and Express		\$2.00	429566	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$420.60	429913	TOBACCO
E 609-49750-259	Other For Resale		\$81.90	429913	MISC
E 609-49750-333	Freight and Express		\$2.00	429913	DELIVERY
Total GOLDEN VALLEY WHOLESALE CO.			\$724.50		
Paid Chk#	022103	2/16/2012	GRANITE CITY JOBBING		
E 609-49750-259	Other For Resale		\$199.22	707646	MISC
E 609-49750-254	Mix/Non Alcoholic		\$26.46	707646	NA
E 609-49750-256	Tobacco Products For Resale		\$691.28	707646	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	707646	DELIVERY
E 609-49750-259	Other For Resale		\$104.59	708399	MISC
E 609-49750-256	Tobacco Products For Resale		\$620.93	708399	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	708399	DELIVERY
E 609-49750-259	Other For Resale		\$185.74	709092	MISC
E 609-49750-254	Mix/Non Alcoholic		\$3.12	709092	NA
E 609-49750-333	Freight and Express		\$4.25	709092	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$882.11	709092	TOBACCO
E 609-49750-217	Other Operating Supplies		\$80.03	709101	SUPPLIES
E 609-49750-256	Tobacco Products For Resale		\$860.28	709882	TOBACCO
E 609-49750-259	Other For Resale		\$62.71	709882	MISC
E 609-49750-333	Freight and Express		\$4.25	709882	DELIVERY
E 609-49750-259	Other For Resale		\$268.84	710583	MISC
E 609-49750-256	Tobacco Products For Resale		\$766.20	710583	TOBACCO

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			Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express		\$4.25	710583	DELIVERY
Total GRANITE CITY JOBBING			\$4,772.76		
Paid Chk# 022104 2/16/2012 KOCH S HARDWARE HANK					
E 609-49750-217	Other Operating Supplies		\$70.40		SUPPLIES
Total KOCH S HARDWARE HANK			\$70.40		
Paid Chk# 022105 2/16/2012 M. AMUNDSON LLP					
E 609-49750-259	Other For Resale		\$17.60	124418	MISC
E 609-49750-217	Other Operating Supplies		\$30.87	124418	SUPPLIES
E 609-49750-256	Tobacco Products For Resale		\$150.60	124418	TOBACCO
E 609-49750-259	Other For Resale		\$97.65	125291	MISC
E 609-49750-217	Other Operating Supplies		\$252.23	125291	SUPPLIES
E 609-49750-256	Tobacco Products For Resale		\$350.40	125291	TOBACCO
Total M. AMUNDSON LLP			\$899.35		
Paid Chk# 022106 2/16/2012 MILACA UNCLAIMED FREIGHT					
E 609-49750-217	Other Operating Supplies		\$10.04		SIGN SUPPLIES
Total MILACA UNCLAIMED FREIGHT			\$10.04		
Paid Chk# 022107 2/16/2012 MILLER TRUCKING					
E 609-49750-333	Freight and Express		\$146.63	3140	DELIVERY
Total MILLER TRUCKING			\$146.63		
Paid Chk# 022108 2/16/2012 PAUSTIS & SONS					
E 609-49750-253	Wine For Resale		\$432.60	8336501	WINE
E 609-49750-333	Freight and Express		\$8.75	8336501	DELIVERY
Total PAUSTIS & SONS			\$441.35		
Paid Chk# 022109 2/16/2012 SEGERSTROM, VICTORIA					
E 609-49750-217	Other Operating Supplies		\$3.46		CAMERA FUSES
Total SEGERSTROM, VICTORIA			\$3.46		
Paid Chk# 022110 2/16/2012 TDS MEDIA DIRECT INC					
E 609-49750-343	Other Advertising		\$150.00		ADVERTISING
Total TDS MEDIA DIRECT INC			\$150.00		
Paid Chk# 022111 2/16/2012 TOTAL REGISTER SYSTEMS, INC.					
E 609-49750-309	EDP, Software and Design		\$1,790.00	27351	SOFTWARE SUPPORT
Total TOTAL REGISTER SYSTEMS, INC.			\$1,790.00		
Paid Chk# 022112 2/16/2012 VIKING BOTTLING CO.					
E 609-49750-254	Mix/Non Alcoholic		\$113.30	25314487	NA
E 609-49750-254	Mix/Non Alcoholic		\$163.60	25314620	NA
E 609-49750-254	Mix/Non Alcoholic		\$207.00	25314703	NA
Total VIKING BOTTLING CO.			\$483.90		
10900 Liquor Bank			\$10,380.22		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$10,380.22
	\$10,380.22

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10900 Liquor Bank

			Check Amt	Invoice	Comment
Paid Chk# 022047 1/5/2012 BELLBOY CORP.					
G 609-20200	Accounts Payable		\$776.00	71225000	WINE
G 609-20200	Accounts Payable		\$1,680.60	71225000	LIQUOR
G 609-20200	Accounts Payable		\$135.76	86104700	NA
Total BELLBOY CORP.			\$2,592.36		
Paid Chk# 022048 1/5/2012 BERNICKS					
G 609-20200	Accounts Payable		\$45.85	105777	NA
G 609-20200	Accounts Payable		\$1,044.00	105778	BEER
G 609-20200	Accounts Payable		\$23.50	108247	NA
G 609-20200	Accounts Payable		\$53.75	108248	BEER
G 609-20200	Accounts Payable		\$528.60	108249	WINE
G 609-20200	Accounts Payable		\$46.45	110855	NA
G 609-20200	Accounts Payable		\$72.00	110856	BEER
G 609-20200	Accounts Payable		\$104.41	113415	NA
G 609-20200	Accounts Payable		\$730.80	113416	BEER
G 609-20200	Accounts Payable		\$23.50	115736	NA
G 609-20200	Accounts Payable		\$324.80	115737	BEER
Total BERNICKS			\$2,997.66		
Paid Chk# 022049 1/5/2012 C & L DISTRIBUTING CO.					
G 609-20200	Accounts Payable		\$2.25	320880	BEER
G 609-20200	Accounts Payable		\$6,152.50	320880	BEER
G 609-20200	Accounts Payable		\$47.85	320880	NA
G 609-20200	Accounts Payable		\$16.75	321845	NA
G 609-20200	Accounts Payable		\$5,068.40	321845	BEER
G 609-20200	Accounts Payable		\$173.00	322874	NA
G 609-20200	Accounts Payable		(\$30.00)	322874	DEPOSITS
G 609-20200	Accounts Payable		\$5,695.60	322874	BEER
G 609-20200	Accounts Payable		\$90.00	323836	DEPOSITS
G 609-20200	Accounts Payable		\$6,876.07	323836	BEER
G 609-20200	Accounts Payable		(\$39.00)	323836	MISC
G 609-20200	Accounts Payable		\$23.28	323836	NA
Total C & L DISTRIBUTING CO.			\$24,076.70		
Paid Chk# 022050 1/5/2012 CROFUT FAMILY WINERY & VINEYARD					
G 609-20200	Accounts Payable		\$193.60	1123201102	WINE
otal CROFUT FAMILY WINERY & VINEYARD			\$193.60		
Paid Chk# 022051 1/5/2012 DAHLHEIMER DISTRIBUTING CO.					
G 609-20200	Accounts Payable		\$304.00	1008135	NA
G 609-20200	Accounts Payable		\$5,154.02	1008135	BEER
G 609-20200	Accounts Payable		\$4,241.08	1010218	BEER
G 609-20200	Accounts Payable		\$30.00	1010218	DEPOSIT
G 609-20200	Accounts Payable		\$68.00	1010297	NA
G 609-20200	Accounts Payable		\$2,329.05	1010297	BEER
G 609-20200	Accounts Payable		(\$30.00)	1010310	DEPOSIT
G 609-20200	Accounts Payable		\$1,353.28	1010310	BEER
G 609-20200	Accounts Payable		\$136.00	1010377	NA
G 609-20200	Accounts Payable		\$5,937.95	1010377	BEER
G 609-20200	Accounts Payable		\$1,280.00	1012002	BEER
G 609-20200	Accounts Payable		\$1,552.00	1045	BEER
Total DAHLHEIMER DISTRIBUTING CO.			\$22,355.38		
Paid Chk# 022052 1/5/2012 FRONTIER					
E 609-49750-321	Telephone		\$104.25	320983625511	JAN PHONE SVC

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JANUARY 2012

		Check Amt	Invoice	Comment
Total FRONTIER		\$104.25		
Paid Chk#	022053	1/5/2012	J.J. TAYLOR DIST OF MN	
G 609-20200	Accounts Payable	(\$18.00)	1641103	CREDIT-BEER
G 609-20200	Accounts Payable	\$102.50	1655835	BEER
G 609-20200	Accounts Payable	\$3.00	1655835	DELIVERY
Total J.J. TAYLOR DIST OF MN		\$87.50		
Paid Chk#	022054	1/5/2012	JIMS MILLE LACS DISPOSAL	
G 609-20200	Accounts Payable	\$77.22	219225	REFUSE COLLECTION
Total JIMS MILLE LACS DISPOSAL		\$77.22		
Paid Chk#	022055	1/5/2012	JOHNSON BROTHERS LIQUOR CO.	
G 609-20200	Accounts Payable	\$989.96	1189768	LIQUOR
G 609-20200	Accounts Payable	\$1,748.88	1189768	WINE
G 609-20200	Accounts Payable	\$70.65	1189768	DELIVERY
G 609-20200	Accounts Payable	\$41.98	1189769	WINE
G 609-20200	Accounts Payable	\$3.14	1189769	DELIVERY
G 609-20200	Accounts Payable	\$216.00	1194997	WINE
G 609-20200	Accounts Payable	\$4.71	1194997	DELIVERY
G 609-20200	Accounts Payable	\$452.55	1194998	LIQUOR
G 609-20200	Accounts Payable	\$484.95	1194998	WINE
G 609-20200	Accounts Payable	\$28.26	1194998	DELIVERY
G 609-20200	Accounts Payable	\$2,386.65	1200129	WINE
G 609-20200	Accounts Payable	\$17,758.87	1200129	LIQUOR
G 609-20200	Accounts Payable	\$539.15	1200129	DELIVERY
G 609-20200	Accounts Payable	\$20.99	1200130	WINE
G 609-20200	Accounts Payable	\$1.57	1200130	DELIVERY
G 609-20200	Accounts Payable	\$1,308.82	1204598	LIQUOR
G 609-20200	Accounts Payable	\$967.57	1204598	WINE
G 609-20200	Accounts Payable	\$61.77	1204598	DELIVERY
G 609-20200	Accounts Payable	(\$24.00)	518220	CREDIT-WINE
G 609-20200	Accounts Payable	(\$1.57)	520497	CREDIT-DELIVERY
G 609-20200	Accounts Payable	(\$32.00)	520497	CREDIT-WINE
G 609-20200	Accounts Payable	(\$36.00)	520498	CREDIT-WINE
Total JOHNSON BROTHERS LIQUOR CO.		\$26,992.90		
Paid Chk#	022056	1/5/2012	PAUSTIS & SONS	
G 609-20200	Accounts Payable	\$8.75	8329274	DELIVERY
G 609-20200	Accounts Payable	\$630.00	8329274	WINE
G 609-20200	Accounts Payable	\$206.00	8331007	WINE
G 609-20200	Accounts Payable	\$4.50	8331007	DELIVERY
Total PAUSTIS & SONS		\$849.25		
Paid Chk#	022057	1/5/2012	PHILLIPS WINE AND SPIRITS	
G 609-20200	Accounts Payable	\$44.10	2165232	WINE
G 609-20200	Accounts Payable	\$779.05	2165232	LIQUOR
G 609-20200	Accounts Payable	\$15.70	2165232	DELIVERY
G 609-20200	Accounts Payable	\$64.50	2169079	NA
G 609-20200	Accounts Payable	\$28.26	2169079	DELIVERY
G 609-20200	Accounts Payable	\$326.85	2169079	LIQUOR
G 609-20200	Accounts Payable	\$517.80	2169079	WINE
G 609-20200	Accounts Payable	\$4.71	2172660	DELIVERY
G 609-20200	Accounts Payable	\$40.00	2172660	WINE
G 609-20200	Accounts Payable	\$188.50	2172660	LIQUOR
G 609-20200	Accounts Payable	\$66.74	2175755	DELIVERY
G 609-20200	Accounts Payable	\$1,080.10	2175755	WINE
G 609-20200	Accounts Payable	\$2,428.59	2175755	LIQUOR

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JANUARY 2012

			Check Amt	Invoice	Comment
G 609-20200	Accounts Payable		\$130.00	2175755	NA
G 609-20200	Accounts Payable		(\$4.71)	3472174	CREDIT-DELIVERY
G 609-20200	Accounts Payable		(\$241.50)	3472174	CREDIT-LIQUOR
G 609-20200	Accounts Payable		(\$10.21)	3472836	CREDIT-DELIVERY
G 609-20200	Accounts Payable		(\$8.58)	3472837	CREDIT-LIQUOR
G 609-20200	Accounts Payable		(\$16.29)	3472838	CREDIT-LIQUOR
G 609-20200	Accounts Payable		(\$1.57)	3472839	CREDIT-DELIVERY
G 609-20200	Accounts Payable		(\$109.00)	3472839	CREDIT-LIQUOR
G 609-20200	Accounts Payable		(\$5.08)	3472840	CREDIT-LIQUOR
Total PHILLIPS WINE AND SPIRITS			\$5,317.96		
<hr/>					
Paid Chk#	022058	1/5/2012	QUALITY WINE & SPIRITS		
G 609-20200	Accounts Payable		\$60.00	544668	WINE
G 609-20200	Accounts Payable		\$2,229.26	544668	LIQUOR
Total QUALITY WINE & SPIRITS			\$2,289.26		
<hr/>					
Paid Chk#	022059	1/5/2012	SENTRY SYSTEMS, INC.		
E 609-49750-310	Other Professional Services		\$583.54	649042	2012 ALARM MONITORING
Total SENTRY SYSTEMS, INC.			\$583.54		
<hr/>					
Paid Chk#	022060	1/5/2012	SOUTHERN WINE & SPIRITS OF MN		
G 609-20200	Accounts Payable		\$391.60	1690001	LIQUOR
G 609-20200	Accounts Payable		\$4.50	1690001	DELIVERY
G 609-20200	Accounts Payable		\$3,505.93	1690010	LIQUOR
G 609-20200	Accounts Payable		\$60.38	1690010	DELIVERY
G 609-20200	Accounts Payable		\$104.00	1695853	WINE
G 609-20200	Accounts Payable		\$1.50	1695853	DELIVERY
Total SOUTHERN WINE & SPIRITS OF MN			\$4,067.91		
<hr/>					
Paid Chk#	022061	1/5/2012	SUNNY HILL DISTRIBUTORS		
G 609-20200	Accounts Payable		\$9.50	257606	DELIVERY
G 609-20200	Accounts Payable		\$219.89	257606	WINE
G 609-20200	Accounts Payable		\$257.23	258364	WINE
G 609-20200	Accounts Payable		\$10.45	258364	DELIVERY
Total SUNNY HILL DISTRIBUTORS			\$497.07		
<hr/>					
Paid Chk#	022062	1/5/2012	VINOCOPIA		
G 609-20200	Accounts Payable		\$147.75	48414	LIQUOR
G 609-20200	Accounts Payable		\$3.50	48414	DELIVERY
G 609-20200	Accounts Payable		\$249.00	48415	LIQUOR
G 609-20200	Accounts Payable		\$3.50	48415	DELIVERY
G 609-20200	Accounts Payable		\$3.50	48416	DELIVERY
G 609-20200	Accounts Payable		\$198.00	48416	LIQUOR
G 609-20200	Accounts Payable		\$440.00	48876	WINE
G 609-20200	Accounts Payable		\$12.00	48876	DELIVERY
Total VINOCOPIA			\$1,057.25		
<hr/>					
Paid Chk#	022063	1/5/2012	WINE MERCHANTS		
G 609-20200	Accounts Payable		\$207.25	388432	WINE
G 609-20200	Accounts Payable		\$3.14	388432	DELIVERY
G 609-20200	Accounts Payable		\$60.00	389411	WINE
G 609-20200	Accounts Payable		\$0.27	389411	DELIVERY
G 609-20200	Accounts Payable		\$95.25	390710	WINE
G 609-20200	Accounts Payable		\$1.57	390710	DELIVERY
Total WINE MERCHANTS			\$367.48		
<hr/>					
Paid Chk#	022064	1/5/2012	WIRTZ BEVERAGE MN WINE & SPRTS		
G 609-20200	Accounts Payable		\$508.67	671621	LIQUOR

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JANUARY 2012

		Check Amt	Invoice	Comment
G 609-20200	Accounts Payable	\$559.65	671621	WINE
G 609-20200	Accounts Payable	\$16.50	671621	DELIVERY
G 609-20200	Accounts Payable	\$25.73	675098	NA
G 609-20200	Accounts Payable	\$1,773.82	675098	LIQUOR
G 609-20200	Accounts Payable	\$192.16	675098	WINE
G 609-20200	Accounts Payable	\$37.50	675098	DELIVERY
G 609-20200	Accounts Payable	\$1.50	678419	DELIVERY
G 609-20200	Accounts Payable	\$1,406.96	678743	LIQUOR
G 609-20200	Accounts Payable	\$22.50	678743	DELIVERY
G 609-20200	Accounts Payable	\$96.00	682089	DELIVERY
G 609-20200	Accounts Payable	\$391.90	682089	WINE
G 609-20200	Accounts Payable	\$5,397.72	682089	LIQUOR
G 609-20200	Accounts Payable	\$33.38	682089	NA
otal WIRTZ BEVERAGE MN WINE & SPRTS		\$10,463.99		

10900 Liquor Bank \$104,971.28

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$104,971.28
	<u>\$104,971.28</u>

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JANUARY 2012

Check Amt Invoice Comment

10900 Liquor Bank

Paid Chk# 912001E	1/15/2012	MILACA, CITY OF (WATER/SEWER)			
G 609-20200	Accounts Payable		\$26.54	01-00015990	WATER/SEWER
Total MILACA, CITY OF (WATER/SEWER)			\$26.54		

Paid Chk# 912002E	1/7/2012	EAST CENTRAL ENERGY			
G 609-20200	Accounts Payable		\$1,772.42	7115200	ELECTRIC
Total EAST CENTRAL ENERGY			\$1,772.42		

Paid Chk# 912003E	1/11/2012	CENTERPOINT ENERGY			
G 609-20200	Accounts Payable		\$477.40	128-000-782-1	NATURAL GAS
Total CENTERPOINT ENERGY			\$477.40		

Paid Chk# 912004E	1/19/2012	MN DEPT OF REVENUE			
G 609-20800	Sales Tax Payable		\$15,464.00	9576201	LIQUOR SALES TAX
Total MN DEPT OF REVENUE			\$15,464.00		

10900 Liquor Bank \$17,740.36

Fund Summary

10900 Liquor Bank		
609 MUNICIPAL LIQUOR FUND		\$17,740.36
		\$17,740.36

RESOLUTION NO. 12 - 07

ASSESSING COST TO REMOVE DEAD TREE

WHEREAS the City of Milaca annually inspects trees and marks those that are dead or dying, and the property owners are given notice and time to remove and dispose of the tree; and,

WHEREAS if the property owner does not remove the tree, the City will hire a contractor and remove the tree,

NOW THEREFORE BE IT RESOLVED that the Milaca City Council hereby levy the following assessment for a term of one year at an interest rate of seven (7) percent:

\$1,500
Wesley Eisenbraun
240 2nd Street SE
Milaca, MN 56353
PID #21-043-2080

Adopted this 16th day of January, 2012.

ATTEST

Mayor Harold Pedersen

Greg Lerud, City Manager

JAN 27 2012

827342

Mid-State Tree Service

Tree Trimming & Removal • Stump Grinding
A Cut Above the Rest • Free Estimates • Insured

Travis Winscher 6319 280th Avenue
(320) 420-1138 Royalton, MN 56373

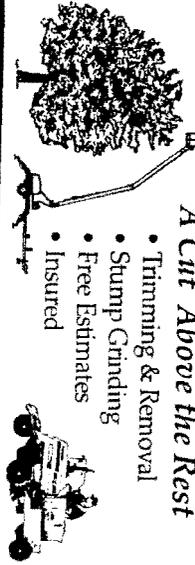
CUSTOMER'S ORDER NO.	DEPARTMENT	DATE <i>26</i> <i>1-27-2012</i>
NAME <i>City of Milaca</i>		
ADDRESS		
CITY, STATE, ZIP		

SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD.	PAID OUT
---------	------	--------	--------	-----------	-------------	----------

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1			
2	<i>Willow & Alder</i>		
3	<i>City of Milaca -</i>		
4			
5	<i>Take down 1 large</i>		
6	<i>dead ELM TREE</i>		
7	<i>(near powerlines</i>		
8	<i>and shed & house)</i>		
9			
10	<i>Take wood and brush</i>		
11	<i>all clean up.</i>		
12			<i>\$1500⁰⁰</i>
13			
14			
15			
16			
17	<i>Total</i>		<i>\$ 1500⁰⁰</i>
18			

RECEIVED BY _____

Travis Winscher (320) 420-1138 • (763) 496-7748



Mid-State Tree Service

A Cut Above the Rest

- Trimming & Removal
- Stump Grinding
- Free Estimates
- Insured

A-5905
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

Date _____/_____/_____

Initial _____

Brief _____

Desc _____

Wesley Eisenbraun
340 2nd St SE
Milaca
21.043.2080

RESOLUTION NO. 12 – 08

RESOLUTION APPROVING BUDGET ADJUSTMENTS

BE IT RESOLVED by the Milaca City Council that the Council hereby approves the following budget changes for 2011:

Act Type	Account		Increase	Decrease
General Fund				
R	101-33160	Other Grants/Gifts	198,140.00	
R	101-34750	Rec Fest Charges	7,050.00	
R	101-34921	Airport Fuel Sales	15,000.00	
R	101-39203	Transfer from Other Fund	500.00	
E	101-41110-103	Part-Time Employees		1,800.00
E	101-41940-131	Employer Paid Health	9,560.00	
E	101-42110-100	Accumulated Leave Paid	21,400.00	
E	101-42110-434	Uniforms	2,590.00	
E	101-42110-550	Motor Vehicles		30,000.00
E	101-42280-241	Reserve Purchase	208,315.00	
E	101-43000-403	Repairs/Maint Streets		9,560.00
E	101-43000-580	Other Equipment	5,000.00	
E	101-45200-310	Other Professional Services	4,700.00	
E	101-45200-437	Other Miscellaneous	4,068.00	
E	101-45200-520	Buildings and Structures		4,700.00
E	101-45700-310	Other Professional Services	11,975.00	
E	101-45700-343	Other Advertising	2,310.00	
E	101-45700-437	Other Miscellaneous	5,175.00	
E	101-49200-450	Unallocated	10,375.00	
E	101-49200-455	Farmer's Market	350.00	
E	101-49810-270	Fuel for Resale	14,500.00	
E	101-49810-421	Credit Card/Bank Fees	1,500.00	
E	101-49810-604	Airport Loan Payment		3,900.00
Special Revenue Funds				
E	200-46500-131	Employer Paid Health	175.00	
E	200-46500-310	Other Professional Services	4,220.00	
E	202-46400-444	Boulder Ridge	1,760.00	

Act Type	Account		Increase	Decrease
E	203-46400-447	Ringham 1st Addition	1,570.00	
E	207-49000-437	Other Miscellaneous	50.00	
E	207-49000-730	Transfer to Other Fund	500.00	
E	208-49010-310	Other Professional Services	2,614.00	
R	404-39203	Transfer from Other Fund	45,480.00	
E	404-49100-310	Other Professional Services	9,625.00	
E	404-49100-610	Interest Expense	280.00	
E	409-49100-730	Transfer to Other Fund	45,480.00	
E	410-49100-730	Transfer to Other Fund	18,750.00	
Debt Service Funds				
R	302-31010	Current Ad Valorem Taxes		75,000.00
R	302-39203	Transfer from Other Fund	49,400.00	
E	302-47000-601	Debt Srv Bond Principal		25,000.00
E	302-47000-611	Bond Interest		43,245.00
E	302-47000-620	Fiscal Agent Fees		2,300.00
E	379-47000-601	Debt Srv Bond Principal	355,000.00	
E	379-47000-611	Bond Interest		9,000.00
E	379-47000-730	Transfer to Other Fund	84,000.00	
R	382-31010	Current Ad Valorem Taxes	75,000.00	
R	382-39203	Transfer from Other Fund	84,000.00	
E	382-47000-610	Interest Expense	735.00	
E	382-47000-611	Bond Interest	20,255.00	
E	382-47000-730	Transfer to Other Fund	49,400.00	
Enterprise Funds				
R	602-39203	Transfer from Other Fund	18,750.00	
E	602-49400-131	Employer Paid Health	1,800.00	
E	602-49400-611	Bond Interest	1,000.00	
E	603-49450-131	Employer Paid Health	1,890.00	
E	603-49450-310	Other Professional Services	139,870.00	
E	603-49450-405	Depreciation	5,000.00	
E	603-49450-611	Bond Interest	4,550.00	
E	607-42400-131	Employer Paid Health	150.00	
E	609-49750-131	Employer Paid Health	1,615.00	
E	619-49900-131	Employer Paid Health	1,380.00	

Act Type	Account		Increase	Decrease
		Agency Funds		
E	700-50000-131	Employer Paid Health	260.00	

Adopted this 16th day of February, 2012.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

Motion to close the DARE Fund as of December 31, 2011 and transfer all remaining balances to the General Fund.

Motion to close the 2001 GO Street Project Fund as of December 31, 2011 and transfer all remaining balances to the 2010 GO Bond Fund.

ELECTED OFFICIAL OUT-OF-STATE TRAVEL POLICY

Purpose: The City of Milaca recognizes that its elected officials may at times receive value from traveling out of the state for workshops, conferences, events and other assignments. This policy sets forth the conditions under which out-of-state travel will be reimbursed by the City.

General Guidelines:

1. The event, workshop, conference or assignment must be approved in advance by the City Council at an open meeting and must include an estimate of the cost of the travel. Such approval will be done by Resolution. In evaluating the out-of-state travel request, the Council will consider the following:
 - a. Whether the elected official will be receiving training on issues relevant to the city or to his or her role as the Mayor or as a council member;
 - b. Whether the elected official will be meeting and networking with other elected officials from around the country to exchange ideas on topics of relevance to the City or on the official roles of local elected officials.
 - c. Whether the elected official will be viewing a city facility or function that is similar in nature to one that is currently operating at, or under consideration by the City where the purpose for the trip is to study the facility or function to bring back ideas for the consideration of the full council.
 - d. Whether the elected official has been specifically assigned by the Council to testify on behalf of the city at the United States Congress or to otherwise meet with federal officials on behalf of the city.
 - e. Whether the city has sufficient funding available in the budget to pay the cost of the trip.
2. No reimbursements will be made for attendance at events sponsored by or affiliated with political parties.
3. All payments will be made as reimbursements to the elected official.
4. The City will reimburse for transportation, lodging, meals, registration, and incidental costs using the same procedures, limitations and guidelines that city employees must follow.
5. Airfare will be reimbursed at the coach rate.
6. Mileage will be reimbursed at the most recent rate approved by the City Council. If two or more council members are attending the same out of state meeting, they must travel together by car, and only the driver will receive reimbursement. The city will reimburse for the cost of renting an automobile if necessary to conduct city business.
7. Lodging and meal costs are limited to those which are reasonable and necessary.
8. Receipts are required for lodging, airfare, and meals and should accompany an expense report form. It is not necessary to have receipts for cabs and tips. The expense report form shall be submitted to the City Manager for payment.
9. The city will not reimburse for alcoholic beverages, personal telephone calls, costs associated with the attendance of a family member, rental of luxury vehicles, meal expenses included in the cost of registration, or recreational expenses such as golf or tennis.
10. City Council members attending meeting or training shall give an oral or written report at the next regular council meeting following their return.

11. The City Council reserves the right to make exceptions to this policy prior to travel, and by a vote of 4/5ths of the Council.

Adopted this 16th day of February, 2012.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

CITY OF MILACA

Council Monthly Budget Report January 2012

DEPT Descr	2012 YTD Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
Airport	\$71,400.00	\$6,919.75	\$64,480.25	90.31%
Assessing	\$13,500.00	\$0.00	\$13,500.00	100.00%
Auditing	\$12,000.00	\$0.00	\$12,000.00	100.00%
City Attorney	\$49,000.00	\$3,994.20	\$45,005.80	91.85%
City Hall	\$219,680.00	\$24,105.03	\$195,574.97	89.03%
City Manager	\$21,100.00	\$2,895.36	\$18,204.64	86.28%
Council	\$12,250.00	\$592.88	\$11,657.12	95.16%
Elections	\$2,000.00	\$0.00	\$2,000.00	0.00%
Fire Dept.	\$172,500.00	\$6,711.38	\$165,788.62	96.11%
Historical Society	\$5,000.00	\$0.00	\$5,000.00	100.00%
Liaison Officer	\$64,485.00	\$10,178.87	\$54,306.13	84.22%
Libraries	\$24,100.00	\$1,630.43	\$22,469.57	93.23%
Ogilvie	\$30,200.00	\$4,218.02	\$25,981.98	86.03%
Parks	\$129,500.00	\$17,598.26	\$111,901.74	86.41%
Planning Comm.	\$2,000.00	\$0.00	\$2,000.00	100.00%
Police Dept.	\$407,585.00	\$60,696.16	\$346,888.84	85.11%
Public Works	\$211,775.00	\$11,452.83	\$200,322.17	94.59%
Rec Fest	\$0.00	\$0.00	\$0.00	0.00%
Recreation	\$2,000.00	\$0.00	\$2,000.00	100.00%
Treasurer	\$26,650.00	\$3,457.60	\$23,192.40	87.03%
Unallocated	\$12,920.00	\$1,900.00	\$11,020.00	85.29%
	\$1,489,645.00	\$156,350.77	\$1,333,294.23	89.50%

City of Milaca, Minnesota

G.O. Improvement Refunding Bonds of 2012

2005A

Refunding Summary

Dated 05/01/2012 | Delivered 05/01/2012

Sources Of Funds

Par Amount of Bonds	\$590,000.00
Total Sources	\$590,000.00

Uses Of Funds

Deposit to Crossover Escrow Fund	562,245.67
Costs of Issuance	14,900.00
Total Underwriter's Discount (2.175%)	12,832.50
Rounding Amount	21.83
Total Uses	\$590,000.00

Flow of Funds Detail

State and Local Government Series (SLGS) rates for Date of OMP Candidates	2/06/2012
------------------------------------------------------------------------------	-----------

Crossover Escrow Fund Solution Method	Net Funded
Total Cost of Investments	\$562,245.67
Interest Earnings @ 0.200%	1,951.21
Total Draws	\$564,196.88

Issues Refunded And Call Dates

05aold	2/01/2014
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PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 1.536%(Bond Yield)	36,135.47
Contingency or Rounding Amount	21.83
Net Present Value Benefit	\$36,157.30
Net PV Benefit / \$550,000 Refunded Principal	6.574%
Net PV Benefit / \$590,000 Refunding Principal	6.128%

Bond Statistics

Average Life	6.860 Years
Average Coupon	1.5434065%
Net Interest Cost (NIC)	1.8604541%
Bond Yield for Arbitrage Purposes	1.5359953%
True Interest Cost (TIC)	1.8766765%
All Inclusive Cost (AIC)	2.2843119%

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City of Milaca, Minnesota

G.O. Improvement Refunding Bonds of 2012
2005A

Debt Service Comparison

Date	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2013	6,084.38	(6,084.38)	72,442.50	72,420.67	72,442.50	21.83
02/01/2014	8,112.50	(558,112.50)	625,642.50	75,642.50	75,642.50	-
02/01/2015	68,112.50	-	-	68,112.50	73,642.50	5,530.00
02/01/2016	72,752.50	-	-	72,752.50	76,642.50	3,890.00
02/01/2017	72,167.50	-	-	72,167.50	74,387.50	2,220.00
02/01/2018	66,582.50	-	-	66,582.50	72,132.50	5,550.00
02/01/2019	70,802.50	-	-	70,802.50	74,795.00	3,992.50
02/01/2020	74,957.50	-	-	74,957.50	77,245.00	2,287.50
02/01/2021	68,802.50	-	-	68,802.50	74,385.00	5,582.50
02/01/2022	72,730.00	-	-	72,730.00	76,525.00	3,795.00
02/01/2023	71,365.00	-	-	71,365.00	78,375.00	7,010.00
Total	\$652,469.38	(564,196.88)	\$698,085.00	\$786,335.67	\$826,215.00	\$39,879.33

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	36,135.47
Net PV Cashflow Savings @ 1.536%(Bond Yield).....	36,135.47
Contingency or Rounding Amount.....	21.83
Net Present Value Benefit	\$36,157.30
Net PV Benefit / \$612,192.03 PV Refunded Debt Service	5.906%
Net PV Benefit / \$550,000 Refunded Principal...	6.574%
Net PV Benefit / \$590,000 Refunding Principal..	6.128%

Refunding Bond Information

Refunding Dated Date	5/01/2012
Refunding Delivery Date	5/01/2012

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Northland Securities
Public Finance

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City of Milaca, Minnesota

G.O. Improvement Refunding Bonds of 2012
2005A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/01/2012	-	-	-	-	-
02/01/2013	-	-	6,084.38	6,084.38	6,084.38
08/01/2013	-	-	4,056.25	4,056.25	-
02/01/2014	-	-	4,056.25	4,056.25	8,112.50
08/01/2014	-	-	4,056.25	4,056.25	-
02/01/2015	60,000.00	0.600%	4,056.25	64,056.25	68,112.50
08/01/2015	-	-	3,876.25	3,876.25	-
02/01/2016	65,000.00	0.900%	3,876.25	68,876.25	72,752.50
08/01/2016	-	-	3,583.75	3,583.75	-
02/01/2017	65,000.00	0.900%	3,583.75	68,583.75	72,167.50
08/01/2017	-	-	3,291.25	3,291.25	-
02/01/2018	60,000.00	1.300%	3,291.25	63,291.25	66,582.50
08/01/2018	-	-	2,901.25	2,901.25	-
02/01/2019	65,000.00	1.300%	2,901.25	67,901.25	70,802.50
08/01/2019	-	-	2,478.75	2,478.75	-
02/01/2020	70,000.00	1.650%	2,478.75	72,478.75	74,957.50
08/01/2020	-	-	1,901.25	1,901.25	-
02/01/2021	65,000.00	1.650%	1,901.25	66,901.25	68,802.50
08/01/2021	-	-	1,365.00	1,365.00	-
02/01/2022	70,000.00	1.950%	1,365.00	71,365.00	72,730.00
08/01/2022	-	-	682.50	682.50	-
02/01/2023	70,000.00	1.950%	682.50	70,682.50	71,365.00
Total	\$590,000.00	-	\$62,469.38	\$652,469.38	-

Dated	5/01/2012
Delivery Date	5/01/2012
First Coupon Date	2/01/2013

First available call date	
Call Price	-

Bond Year Dollars	\$4,047.50
Average Life	6.860 Years

Average Coupon	1.5434065%
Net Interest Cost (NIC)	1.8604541%
True Interest Cost (TIC)	1.8766765%

Bond Yield for Arbitrage Purposes	1.5359953%
Net Interest Cost	1.5434065%
Weighted Average Maturity	6.860 Years

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City of Milaca, Minnesota

G.O. Improvement Bonds of 2005A

Debt Service To Maturity And To Call

Date	Refunded Bonds	Interest to Call	D/S To Call	Principal	Coupon	Interest	Refunded D/S	Fiscal Total
08/01/2012	-	11,821.25	11,821.25	-	-	11,821.25	11,821.25	-
02/01/2013	-	11,821.25	11,821.25	-	4.000%	11,821.25	11,821.25	23,642.50
08/01/2013	-	11,821.25	11,821.25	-	-	11,821.25	11,821.25	-
02/01/2014	550,000.00	11,821.25	561,821.25	-	4.000%	11,821.25	11,821.25	23,642.50
08/01/2014	-	-	-	-	-	11,821.25	11,821.25	-
02/01/2015	-	-	-	50,000.00	4.000%	11,821.25	61,821.25	73,642.50
08/01/2015	-	-	-	-	-	10,821.25	10,821.25	-
02/01/2016	-	-	-	55,000.00	4.100%	10,821.25	65,821.25	76,642.50
08/01/2016	-	-	-	-	-	9,693.75	9,693.75	-
02/01/2017	-	-	-	55,000.00	4.100%	9,693.75	64,693.75	74,387.50
08/01/2017	-	-	-	-	-	8,566.25	8,566.25	-
02/01/2018	-	-	-	55,000.00	4.250%	8,566.25	63,566.25	72,132.50
08/01/2018	-	-	-	-	-	7,397.50	7,397.50	-
02/01/2019	-	-	-	60,000.00	4.250%	7,397.50	67,397.50	74,795.00
08/01/2019	-	-	-	-	-	6,122.50	6,122.50	-
02/01/2020	-	-	-	65,000.00	4.400%	6,122.50	71,122.50	77,245.00
08/01/2020	-	-	-	-	-	4,692.50	4,692.50	-
02/01/2021	-	-	-	65,000.00	4.400%	4,692.50	69,692.50	74,385.00
08/01/2021	-	-	-	-	-	3,262.50	3,262.50	-
02/01/2022	-	-	-	70,000.00	4.500%	3,262.50	73,262.50	76,525.00
08/01/2022	-	-	-	-	-	1,687.50	1,687.50	-
02/01/2023	-	-	-	75,000.00	4.500%	1,687.50	76,687.50	78,375.00
Total	\$550,000.00	\$47,285.00	\$597,285.00	\$550,000.00	-	\$175,415.00	\$725,415.00	-

Yield Statistics

Average Life	7.068 Years
Weighted Average Maturity (Par Basis)	7.068 Years
Average Coupon	4.3602412%

Refunding Bond Information

Refunding Dated Date	5/01/2012
Refunding Delivery Date	5/01/2012

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City of Milaca, Minnesota

G.O. Improvement Refunding Bonds of 2012

2005A

Crossover Escrow Fund Cashflow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
05/01/2012	-	-	-	0.67	-	0.67
08/01/2012	-	-	281.11	281.11	-	281.78
02/01/2013	5,243.00	0.110%	560.48	5,803.48	6,084.38	0.88
08/01/2013	3,500.00	0.150%	556.12	4,056.12	4,056.25	0.75
02/01/2014	553,502.00	0.200%	553.50	554,055.50	554,056.25	-
Total	\$562,245.00	-	\$1,951.21	\$564,196.88	\$564,196.88	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Bond Yield

Cash Deposit	0.67
Cost of Investments Purchased with Bond Proceeds	562,245.00
Total Cost of Investments	\$562,245.67

Target Cost of Investments at bond yield	\$549,411.39
Actual positive or (negative) arbitrage	(12,834.28)

Yield to Receipt	0.1997346%
Yield for Arbitrage Purposes	1.5359953%

State and Local Government Series (SLGS) rates for	2/06/2012
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RESOLUTION NO. 12 - 09

RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION IMPROVEMENT CROSSOVER REFUNDING BONDS, SERIES
2012A

BE IT RESOLVED by the City Council of the City of Milaca, State of Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation improvement refunding bonds in the total aggregate principal amount of not to exceed \$600,000 (herein, the "Bonds"). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required for (i) a crossover refunding of all or a portion of the February 1, 2015 through 2023 maturities, aggregating up to \$550,000 in principal amount, of the City's General Obligation Improvement Bonds, Series 2005A, dated September 8, 2005 as date of original issue, and (ii) to pay the costs associated with issuing the Series 2012A Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. ("NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and the Manager are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed \$600,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.
4. Upon approval of the sale of the Bonds by the Mayor and the Manager, the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and Manager have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by June 30, 2012, this resolution shall expire.

Adopted this 16th day of February, 2012.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION NO. 12 – 11

RESOLUTION PERTAINING TO THE NEED FOR AN ENVIRONMENTAL ASSESSMENT WORKSHEET FOR THE
PROPOSED REMOVAL OF THE DAM ON THE RUM RIVER IN MILACA

WHEREAS the City of Milaca has an agreement with the State of Minnesota to remove the Rum River dam in Rec Park; and,

WHEREAS the City Engineer has completed a hydraulic analysis of the impacts on the dam removal; and,

WHEREAS the results of the hydraulic study indicate that the removal of the dam will not create a significant impact on the river flow or channel destabilization; and

WHEREAS the City is the designated Responsible Governmental Unit to determine the need for an Environmental Assessment Worksheet (EAW); and,

WHEREAS the City Council has determined that the project is not exempt from the preparation of an EAW pursuant to Minnesota Rules 4410.4600; and,

WHEREAS the City Council has determined that the project footprint is less than one acre in size and the project does not require a mandatory EAW under Minnesota Rules 4410.4300; and,

WHEREAS the City Council has duly considered the project and has determined that the project does not have the potential for significant environmental effects,

NOW THEREFORE BE IT RESOLVED by the City Council for the City of Milaca, Minnesota, that it does hereby determine that the Rum River Dam Removal Project does not have the potential for significant environmental effects and an Environmental Assessment Worksheet is not required for the project.

Adopted this 16th day of February, 2012.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

Greg Lerud

From: Phil Gravel <Phil.Gravel@bonestroo.com>
Sent: Monday, February 13, 2012 8:08 PM
To: Greg Lerud
Cc: Jason Tidwell
Subject: Rum River Dam Removal Hydraulic Report
Attachments: MilacaDamRemoval_HydraulicReport.pdf

Greg-

We are pleased to submit the attached Hydraulic Analysis Study for the Rum River Dam Removal project. The study has previously been delivered to the Department of Natural Resources for their review.

The study includes the results of hydraulic modeling that was completed to review the impacts of the dam removal on the 100-year surface elevation. The model indicates that the 100-year level will drop a little over 5-inches at 200-feet upstream of the dam.

The study also indicates that the project will not have a significant effect on the river sediment.

At this time, the project schedule calls for approving the construction plans in April, awarding bids in May, and beginning construction around June 1st. The schedule is somewhat contingent upon being able to get timely approvals.

We are working with Erickson Engineering to incorporate the pedestrian bridge construction into the dam removal plan set in order to bid the work as one project. As you know, the location of the new pedestrian bridge will be shifted approximately 40-feet north of the location of the current bridge to lessen the impact on the landscaping on the west side of the river.

Please let me know if you have any questions or require any additional information.

Phil

Phil Gravel, PE
Principal
Stantec
Tel 651-604-4885
phil.gravel@stantec.com
stantec.com

Bonestroo has joined Stantec, a professional services consulting firm recognized for its leadership in sustainability, depth and diversity of talent, and technical expertise.

Jason Tidwell, PE, PH, CFM
Stantec
Tel 507-529-6031
jason.tidwell@stantec.com
stantec.com

Bonestroo has joined Stantec, a professional services consulting firm recognized for its leadership in sustainability, depth and diversity of talent, and technical expertise.



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel. (651) 636-4600
Fax: (651) 636-1311

Stantec

February 6, 2012

To: Jason Boyle, PE
Minnesota Department of Natural Resources
Dam Safety Program
500 Lafayette Road
St. Paul, MN 55155-4040

From: Jason Tidwell, PE PH CFM

RE: Hydraulic Analysis of Milaca Dam Removal

Dear Mr. Boyle,

A hydraulic analysis has been completed as part of the engineering feasibility study for the removal of the Milaca Dam in Milaca, Minnesota. The analysis also includes an evaluation of channel stability related to removal the low-head dam. Results show that 100-year regulatory water surface elevation are reduced upstream of the dam as expected. Additionally, water levels are reduced for frequent flows that are confined to the channel. Removal of the dam will have the most impact on the annual and more frequent water levels. Shear stress levels rise upstream of the dam when it is removed; however, the magnitude of shear stress is consistent with stable channel reaches upstream and downstream of the dam.

The removal of the dam structure does not appear to present conditions where there might be significant channel de-stabilization caused by its removal. Furthermore, it is recommended that streambank vegetation management be reformed to include a wider riparian buffer. Streambank failure due to undercutting below shallow rooted turf grass could be a source of future channel instability in the area upstream and adjacent to the dam.

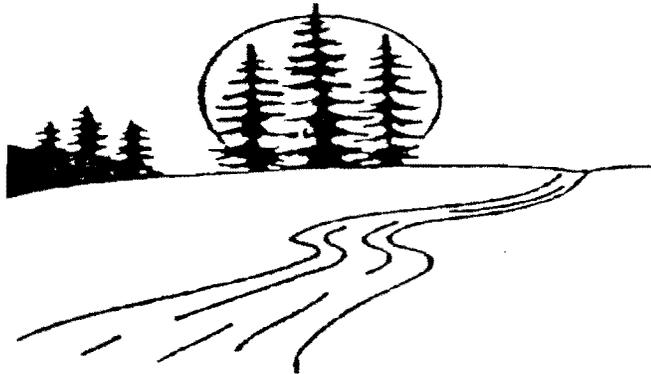
The Hydraulic Report is provided with this letter. Additional materials and models can be provided at your request. Please let me know if you have any questions or requests, at 651-604-4721, or jason.tidwell@stantec.com.

Sincerely,
The Stantec Team

A handwritten signature in black ink, appearing to read "Jason E. Tidwell", written over a horizontal line.

Jason E. Tidwell, PE PH CFM

Cc: Greg Lerud, Milaca City Manager
Phil Gravel, PE, Project Manager, Stantec



City of Milaca

Hydraulic Study For 2012 Dam Removal Project

Milaca, Minnesota

**File Nos. 000472-11138-0
193800517
January 2012**



2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

Stantec

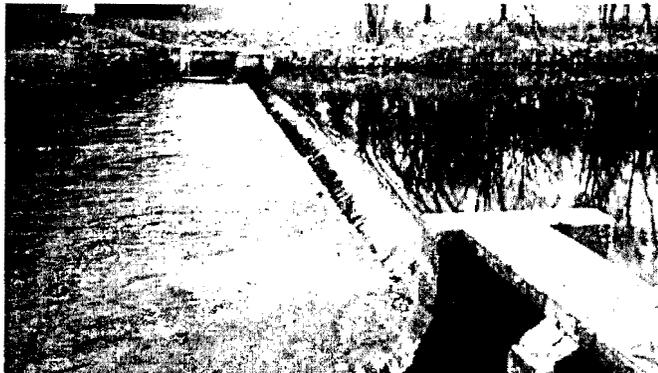
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1.0 Chapter 1

1.1 INTRODUCTION

The Minnesota Department of Natural Resources and the City of Milaca proposed that the low-head dam located on the Rum River in Milaca, MN be removed. Removal of the dam would create benefits such as provide fish passage, reduced flood elevations, and negate the need for ongoing maintenance and inspection as part of the dam operation. The potential impacts that may result from removing the dam, a hydraulic model was created to evaluate flow conditions prior to and after the proposed removal have been completed. Of concern is whether channel instabilities may be introduced into the local channel corridor. If removal of the dam resulted in channel instability, there could be negative impacts to water quality, undesirable sedimentation, structural integrity of local bridge supports, flood conditions, and lost use of the recreation area adjacent to the dam.



The Minnesota Department of Natural Resources (Mn DNR) is the coordinating agency responsible for permitting the removal of dams, as well as, review of alterations to structures in the floodplain/floodway of watercourses throughout Minnesota.

This engineering Technical Memo is intended for informing the dam removal planning process, for obtaining the appropriate permits required to remove the dam in Milaca, and to assess whether removal of the dam will introduce channel instabilities into the river corridor.

1.2 HYDROLOGIC DATA

Hydrologic flows used for the analysis were taken directly from the published Flood Insurance Study (FIS) of Mille Lacs County (27095CV000A).

Hydrologic Flows Summary Table

Flooding Source and Location	Peak Discharge (cubic feet per second)				
	Drainage Area (square miles)	10% Annual Chance Flood	2% - Annual Chance Flood	1% - Annual Chance Flood	0.2% - Annual Chance Flood
Rum River (Upper Reach) At Great Northern Railway Bridge in Milaca	692	5,000	8,400	10,200	14,900

1.3 HYDRAULIC DATA

All hydraulic modeling has been derived from HEC2 files provided by the Minnesota Department of Natural Resources Floodplain Management Group. The file specifically relevant for the modeling presented in this memo was entitled, "MILACA.dat." The file contained several errors that kept the model from running initially. With the help of "Check-2" software, those errors were corrected and a file entitled, MILACAR2.dat was created that is the corrected HEC2 model. It is assumed that all water surface elevations calculated are presented in the NAVD88 vertical datum as used in the FIS.

Effective Model (MILACAR2.dat)

This model is the original HEC2 model, with corrections made only to run the model. The original model was constructed using ground elevations in NGVD29 vertical datum. The resulting calculations of estimate water surface elevations have been converted using the recommended conversion factor from the current FIS, or +0.523-feet. These elevations are presented in the Hydraulic Summary Table.

Duplicate Effective Model

This model is the HEC2 files imported into HEC-RAS 4.1.0. The only modifications that were made to this model were bridge distance from its upstream cross-section was given a positive value. This was a necessary modification in order for HEC-RAS to perform its calculations.

Corrected Effective Model

This model made a few corrections to the Duplicate Effective Model. Those corrections included changing the contraction/expansion coefficients for bridge sections from 0.6 and 0.8 to 0.3 and 0.5, respectively. That is the only change that differentiates this

model from the Duplicate Effective. Differences in the calculated water surface elevations for the 100-year flood are presented in the Hydraulic Summary Table.

Existing Conditions Model

This model is identical to the Corrected Effective Model. It is shown here in the case that alterations to the channel, floodplain, or new structures were added that are not represented in the original model.

Proposed Conditions Model

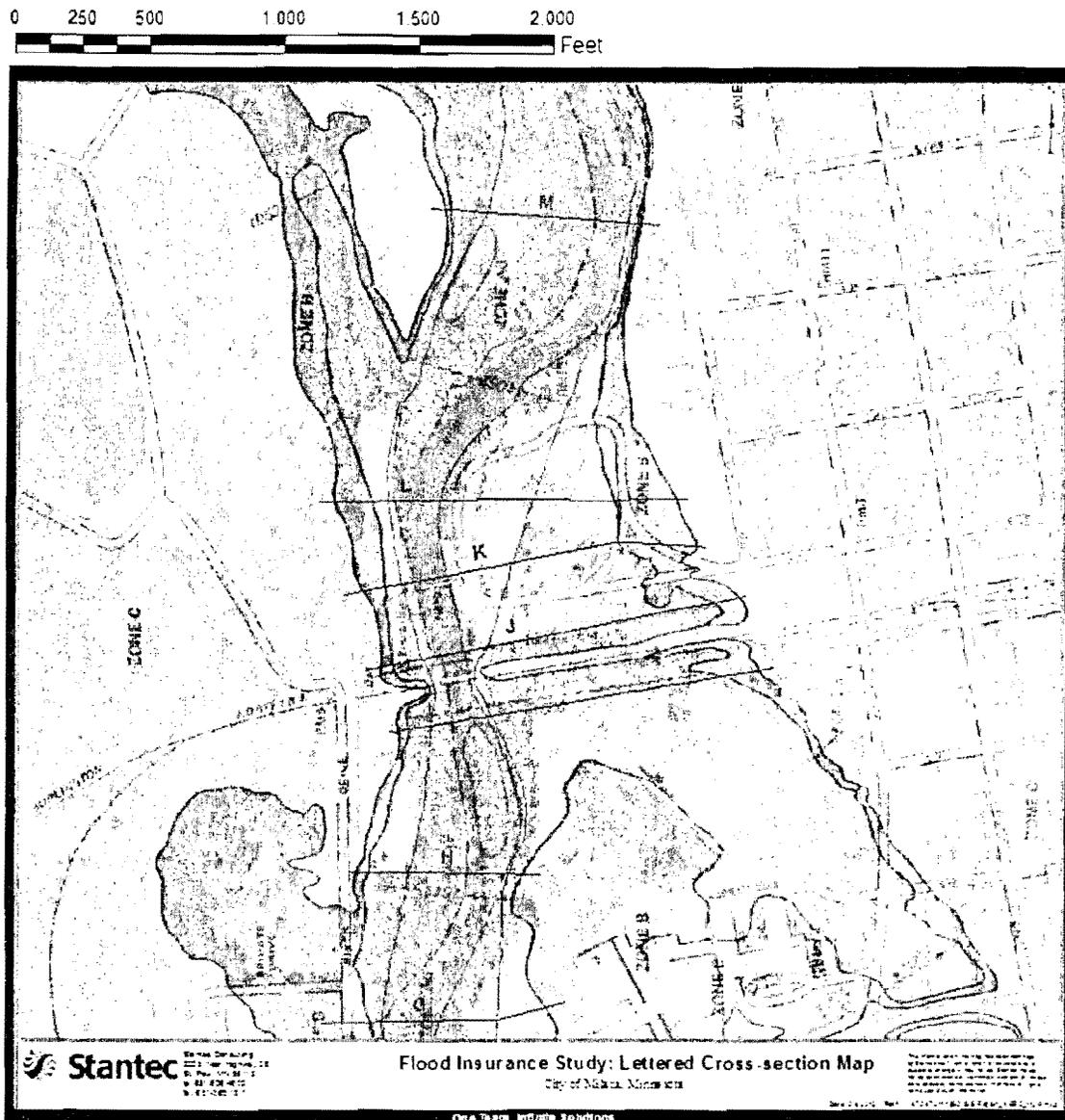
This model represents the condition where the Milaca Dam has been removed. An interpolated cross-section replaces the dam and approximates the channel geometry upstream from the abandoned railroad bridge.

1.4 HYDRAULIC SUMMARY

Hydraulic Summary Table – 100-Year Flood

1	2	3	4	5	6	7	8	9	10	
LOCATION DESCRIPTION		Published or Effective Data (ft. NAVD) based on FIS Table, LOMR, or Profile	MODELING RESULTS				Comparisons			
Model Cross Section	Location Description		Duplicate Effective Model (Ft., NAVD)	Corrected Effective Model (Ft., NAVD)	Existing/Pre-project Model (Ft. NAVD)	Proposed/Post-project Model (Ft., NAVD) (file plan name)	Delta, Corr Eff & Dup Eff	Cumulative Impacts w/o Project (ft) (6) - (5)	Cumulative Impacts with Project (ft) (7) - (5)	Project Impacts (ft) (7) - (6)
	D/s end of the study reach									
1.000		1030.52	1030.52	1030.52	1030.52	1030.52	0.00	0.00	0.00	
2.000		1032.22	1032.22	1032.26	1032.26	1032.29	0.04	0.00	0.03	
3.000		1032.75	1032.75	1032.84	1032.84	1032.87	0.09	0.00	0.03	
4.000		1033.74	1033.74	1034.25	1034.25	1033.97	0.51	0.00	-0.28	
5.000		1035.37	1035.37	1035.54	1035.54	1035.49	0.17	0.00	-0.05	
5.500		1035.80	1035.80	1035.97	1035.97	1035.92	0.17	0.00	-0.05	
6.000		1036.74	1036.74	1036.88	1036.88	1036.85	0.14	0.00	-0.03	
7.000		1038.05	1038.05	1038.16	1038.16	1038.15	0.11	0.00	-0.01	
8.000		1039.43	1039.43	1039.55	1039.55	1039.52	0.12	0.00	-0.03	
9.000		1040.17	1040.17	1040.28	1040.28	1040.26	0.11	0.00	-0.02	
10.200		1040.49	1040.49	1040.58	1040.58	1040.56	0.09	0.00	-0.02	
10.500	Bridge									
10.800		1041.59	1042.51	1042.51	1042.51	1042.50	0.00	0.00	-0.01	
11.000		1041.55	1042.48	1042.44	1042.44	1042.42	-0.04	0.00	-0.02	

1	2	3	4	5	6	7		8	9	10
LOCATION DESCRIPTION		Published or Effective Data (ft. NAVD) based on FIS Table, LOMR, or Profile	MODELING RESULTS				Delta, Corr Eff & Dup Eff	Comparisons		
Model Cross Section	Location Description		Duplicate Effective Model (Ft., NAVD)	Corrected Effective Model (Ft., NAVD)	Existing/Pre-project Model (Ft., NAVD)	Proposed/Post-project Model (Ft., NAVD) (file plan name)		Cumulative Impacts w/o Project (ft) (5) - (5)	Cumulative Impacts with Project (ft) (7) - (5)	Project Impacts (ft) (7) - (6)
	D/s end of the study reach									
12.000	A	1042.38	1043.07	1043.06	1043.06	1043.05	-0.01	0.00	-0.01	-0.01
13.000		1043.54	1043.97	1044.01	1044.01	1043.98	0.04	0.00	-0.03	-0.03
14.000		1044.53	1044.82	1044.86	1044.86	1044.85	0.04	0.00	-0.01	-0.01
15.000		1045.54	1045.71	1046.02	1046.02	1045.75	0.31	0.00	-0.27	-0.27
16.000		1047.27	1047.33	1047.49	1047.49	1047.39	0.16	0.00	-0.10	-0.10
17.200		1047.43	1047.48	1047.53	1047.53	1047.44	0.05	0.00	-0.09	-0.09
17.400		1047.58	1047.63	1047.64	1047.64	1047.56	0.01	0.00	-0.08	-0.08
17.500	Bridge									
17.600		1047.67	1047.72	1047.72	1047.72	1047.64	0.00	0.00	-0.08	-0.08
17.800		1047.68	1047.72	1047.71	1047.71	1047.63	-0.01	0.00	-0.08	-0.08
18.000		1048.79	1048.82	1048.49	1048.49	1048.42	-0.33	0.00	-0.07	-0.07
19.000		1049.40	1049.42	1049.16	1049.16	1049.12	-0.26	0.00	-0.04	-0.04
20.000	H	1049.70	1049.72	1049.51	1049.51	1049.47	-0.21	0.00	-0.04	-0.04
21.000	I	1050.13	1050.15	1049.98	1049.98	1049.95	-0.17	0.00	-0.03	-0.03
22.200		1050.13	1050.15	1049.61	1049.61	1049.53	-0.54	0.00	-0.08	-0.08
22.400		1050.19	1050.21	1049.67	1049.67	1049.60	-0.54	0.00	-0.07	-0.07
22.500	Abandoned RR Bridge									
22.600		1050.25	1050.27	1049.74	1049.74	1049.67	-0.53	0.00	-0.07	-0.07
22.800		1050.45	1050.47	1049.92	1049.92	1049.86	-0.55	0.00	-0.06	-0.06
23.200		1050.95	1050.97	1050.28	1050.28	1050.22	-0.69	0.00	-0.06	-0.06
23.500	Dam	1050.99	1051.01	1050.24	1050.24	1050.36	-0.77	0.00	0.12	0.12
24.000	J	1051.68	1051.67	1050.95	1050.95	1050.50	-0.72	0.00	-0.45	-0.45
25.200		1051.87	1051.85	1051.12	1051.12	1050.69	-0.73	0.00	-0.43	-0.43
25.400		1052.00	1051.90	1051.16	1051.16	1050.73	-0.74	0.00	-0.43	-0.43
25.500	Foot Bridge									
25.600	K	1052.01	1051.99	1051.2	1051.20	1050.76	-0.79	0.00	-0.44	-0.44
25.800		1052.00	1051.99	1051.19	1051.19	1050.76	-0.80	0.00	-0.43	-0.43
26.000	L	1052.31	1052.30	1051.55	1051.55	1051.19	-0.75	0.00	-0.36	-0.36
27.000	M	1052.89	1052.88	1052.4	1052.40	1052.11	-0.48	0.00	-0.29	-0.29
28.000		1053.72	1053.71	1053.43	1053.43	1053.24	-0.28	0.00	-0.19	-0.19
29.000		1054.40	1054.40	1054.22	1054.22	1054.08	-0.18	0.00	-0.14	-0.14
30.000		1055.19	1055.18	1055.08	1055.08	1054.99	-0.10	0.00	-0.09	-0.09



1.5 CHANNEL STABILITY ANALYSIS

When a dam is removed, there is the potential for channel instability to set in as deposited sediments impounded by the dam are no longer impounded. The Milaca Dam is a low-head dam that spans the channel only and does not rise above the top of the channel banks. The dam has an ogee style spillway that is roughly 3-feet high. It does not have an emergency spillway; as that would be unnecessary under flood conditions. From visual inspection, there is not a significant amount of deposited channel materials upstream of the dam. The dam appears to slow channel velocities in its vicinity and for sections of the Rùm River immediately upstream. Additionally, the dam itself does not appear to have caused any local instability. Channel stability was evaluated using estimated change in shear stress in the channel for the Existing and Proposed Conditions.

1.5.1 Shear Stress Comparison

Shear stress is the measure of force per square foot available for entraining and transport of channel materials downstream. Comparing shear stress for cross-sections adjacent to and including the Milaca Dam can show whether there may be a local imbalance in the channel. If there are large differences in shear stress between the Existing Condition and Proposed Condition, then it is possible that the channel would be susceptible to erosion or degradation.

Shear stress values as calculated by HEC-RAS for cross-sections upstream and downstream under the Existing Condition 2-year flow show low values upstream of the dam. At the dam, shear stress is 4.87 lbs/sq-ft. At cross-sections immediately upstream, calculated shear stress is in the range of 0.08 - 0.17 lb/sq-ft. Downstream shear stress shows a very high value as flow passes through the dam, and then drops as it moves downstream from the dam and passes through the railroad bridge constriction. Shear values just downstream of the dam and before the RR bridge are around 0.27 - 0.33 lbs/sq-ft.

Shear stress values calculated by HEC-RAS for cross-sections upstream and downstream under the Proposed Condition 2-year flow show elevated shear stress values over the Existing Condition. These elevated values are to be expected as the dam had previously restricted in-channel flow. Predicted shear stress values are more typical of an unrestricted channel, ranging between 0.20 - 0.33 lb/sq-ft. These are reasonable shear stress values for the channel section and do not show an excess of force or discontinuity of force in the system that might suggest an unstable channel condition. That is, shear stress values are relatively consistent for upstream and downstream sections from where the dam was removed.

1.6 RESULTS & DISCUSSION

Hydraulic analysis and shear stress comparisons of existing and proposed conditions indicate that the removal of the Milaca Dam is not expected to cause detrimental impacts to the Rum River channel or overbank areas. Due to the low-head condition and that the dam primarily affects flows within the channel itself, limit its potential for causing excessive local erosion. HEC-RAS results show that the expected water surface elevation during the 100-year flood are about 0.5-feet lower than current expected water surface elevations. The difference is even more pronounced for the 2-year event that is contained to the channel. Water surface elevations at cross-sections just upstream of the existing dam are expected to be approximately 1.5 to 2.0-feet lower than existing expected water surface elevations for the 2-year event. This result seems reasonable given flow is contained to the channel and the effective height of the dam is about 2-feet.

While shear stress and stream power resulting from the dam removal are not expected to generate an erosive condition in and around the project area, the lowering of the water level on an annual or regular basis will potentially expose channel banks that do not have protective vegetation. Vegetation will eventually grow into the exposed parts of the channel banks; however, care should be taken to address bank vegetation of newly exposed channel banks at the toe of the bank and to enforce a wider riverbank buffer to ensure that deep-rooted native vegetation can be established and thrive. Deep-rooted native vegetation on the riverbank will help to resist channel bank shear forces and maintain the active channel. Due to the impoundment by the dam over many years within the channel, it is likely that the channel upstream from the dam is slightly wider than it would be if there were no dam. Over time, given well-established bank vegetation, the channel may narrow slightly to assume a more efficient channel geometry configuration.

As part of overall riverbank maintenance, park management should consider activities that encourage deep-rooted plants on the banks and immediate overbank area. The deep-rooted vegetation helps to hold the bank in place and counters the effects of erosion, frost heave, and positive pore pressures in the banks that contribute to bank retreat. Furthermore, a sufficiently wide buffer along the banks helps to ensure that if bank erosion does initiate, that it will be controlled and contained “behind the front lines” by deep-rooted plant reinforcements. Finally, a riparian buffer can help to filter runoff from the adjacent park area before it enters the river; particularly from the gravel roadway. Good vegetation establishment and wide buffer will help maintain the integrity of the banks and surrounding park area and provide water quality treatment to keep the Rum River vital and healthy for fishing and recreation.

MILACA ECONOMIC DEVELOPMENT COMMISSION MEETING MINUTES
JANUARY 20, 2012

The meeting of the Milaca economic development commission was called to order at 7:30 a.m. by Chairman Joe Cronin. The following commission members were present: Hansen, Dillan, Muller, Brown, Swanson, and Lerud. Cronin introduced Joe Welch, the new president of the Chamber of Commerce.

The Secretary's report was approved as read.

The 2012 goals were presented. Two changes – removing the JOBZ references – were discussed. Motion by Muller, second by Dillan to approve the 2012 goals as amended, all present voted in favor.

Muller said the postal service has a new mail service that allows people, organizations, or businesses to mail flyers to specific routes for 14 cents per article. The name of the program is Every Door Direct Mail. He thought it would be a good service for area organizations if they wanted to target residents or businesses.

Brown said that they will be finishing off their building on 1st Street to make office space available. Swanson said the bank has two rental spaces that are both full.

A public meeting schedule for the Mille Lacs County comprehensive plan update was distributed.

The State of the City chamber meeting will be February 21 at noon.

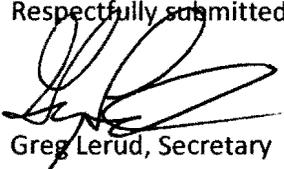
Lerud explained the planned 2012 Central Avenue project. He said that Mike Anderson at Mille Lacs County is the project manager, and anyone with question, comments, or concerns should contact him.

Hansen talked about the technology changes coming to the school next year and how that will impact teaching and learning.

There was a discussion about sales tax and funding local projects. Cronin commented on an article in the Brainerd Dispatch earlier this month about Brainerd and Baxter.

With no other business the meeting adjourned at 8:40 a.m.

Respectfully submitted,



Greg Lerud, Secretary

Milaca Economic Development Commission

HCP Downtown Task Force

Feb. 1, 2012 - Meeting called to order at 5:25

Present- Dave Dillan, Judy Klien, Tom Trandahl, Kim Molacek, Ardy Becklin, Becky Bergstrom, Tom Sauer

All present thought we should move forward with downtown streetscape improvement plan. Decided to break it into 3 phases to be done over time.

Phase one- this spring, present items to be placed downtown (benches, flower pots, garbage receptacles) to business owners and community with option to purchase as advertising or "in honor of" with a plaque applied to the item. Look for ways to subsidize the cost so it is affordable.

The items will match the style used at the library so we can build towards a unified look. We will send out a bid to local business owners first to see if there is someone local who can build them - following commercial specs.

Approximately 6 of each will be the goal. Placement going on second ave between 1st and 3rd st.

Phase 2- Banners or other types of decorative additions and pedestrian lighting

Phase 3- development projects such as curb bump outs and landscaping.

Action plans-

Ardy is checking on where the library purchased their benches

Kim will compose a letter (RFP) for business owners to see if we can get the items made locally.

Becky will make informational items about the project to go on tables at chamber meeting on 2/21.

Dave will talk to Phil at Bonestroo about putting together an implementation plan.

Next meeting March 7 5:15 city hall



RISK MANAGEMENT INFORMATION
**LOSS CONTROL RECOMMENDATIONS
WHEN ALCOHOL IS SERVED**

The potential liability of the city for events where alcohol is served depends on the city's relationship to the party that is serving the alcohol. Clearly, if the city is selling the alcohol itself through its municipal liquor store or other department, it could be liable under the Dram Shop Act. If it is licensing a group or renting its facilities to a group to serve alcohol, its liability would be different. The nature of its liability determines what precautions it takes in terms of insurance and agreements. The following are examples of different relationships the city has with groups when alcohol is served and recommendations as to what the city can do to protect itself.

City Licenses a Non-Profit Group to Sell Beer at a Non-City Event

The city should require the non-profit group to have a reasonable amount of liquor liability coverage such as \$500,000. Since the event is not on city property or is a city event, the city would not be concerned about general liability coverage or other conditions.

City Licenses a City-Related Non-Profit Group (e.g. fire relief association, city hockey association) to Sell Beer

The city should require the group to have at a minimum of \$500,000 liquor liability coverage and the city should be named as an additional insured. The fire relief association and similar types of groups are covered under the city's LMCIT general liability coverage. Since the city could be liable for the actions of the group, it should make sure that the group runs the event properly which includes some level of server training, security and maintenance for the event.

City Contracts with Vendor to Sell Beer at City-Sponsored Event

The city should require the vendor to have a minimum of \$500,000 liquor liability coverage and the city should be named as an additional insured on that policy. The city should make sure that the vendor's employees have had server training. Since it is a city-sponsored event, the city should make sure that the location is adequately maintained and security is provided. The vendor should also have general liability insurance and name the city as an additional insured on that policy.

City Contracts with Vendor to Sell Beer in a City-Owned Facility

The city's liability and responsibility are the same as in a city-sponsored event.

This material is provided as general information and is not a substitute for legal advice.
Consult your attorney for advice concerning specific situations.

A Private Group Uses the City Park and Brings and Consumes Alcohol but Doesn't Sell it

If the group does not use a specific city facility such as a shelter, there would be no basis for a permit. Whether the city will allow this, will depend upon whether the city allows the consumption of alcohol in this park. There is potential liability for the city if the consumption of alcohol causes impairment or carelessness that could lead to injuries.

A Private Group Reserves the Picnic Shelter in the Park and Brings and Consumes Alcohol but Doesn't Sell it

The city can have a representative of the group obtain a permit for the activity. The permit can place conditions on the use of the park shelter such as maintenance by the group, a keg permit and a hold harmless and indemnification provision.

A Citizen Rents the City's Community Center for a Wedding Reception and Serves Beer but Doesn't Sell it

The city can require a permit or rental agreement with conditions on maintenance and supervision, damage to property, and a hold harmless and indemnification provision. It can require an individual to have general liability insurance for the event or show that his homeowner's insurance policy would cover the event.

A Citizen Rents the City's Community Center for a Wedding Reception and a Caterer runs a Cash Bar

The city should require the caterer to have liquor liability insurance coverage for \$500,000. It should require the citizen to have a permit or rental agreement with conditions on maintenance and supervision, damage to property, and a hold harmless and indemnification. It can require the citizen to have general liability insurance for the event or show that his homeowner's insurance would cover the event.

An Organization Rents the Community Center for a Ticketed-Admission Fund-Raiser where Beer is Served

The organization should have general liability coverage. If it looks like the group intends to sell alcohol, the group should have liquor liability coverage. In one recent case, a court said it would only be a sale if it was a commercial seller.

An Organization Rents the Community Center where Beer is Served

Since there is no sale, liquor liability coverage would not be needed. Depending on the nature of the organization and the nature of the activity, the city can require it to have general liability coverage. It is important for the city to establish criteria so that it can be consistent with its requirements for different community groups.

A Nonprofit Group Rents the Community Center for an Event, Sells Pop and Water, and Allows People Attending to Bring their own Liquor

If it is not a city-sponsored activity, then the group would have to obtain a permit from the State of Minnesota Director of Alcohol and Gambling Enforcement. Since there is no sale of alcohol, liquor liability coverage would not be needed. The city should require a permit or rental agreement with conditions for maintenance, supervision, and damage to property and indemnification provisions. The city could also require general liability insurance for the group.

Highlight

Under Minnesota Statute 340A.414, a city can issue 10 one-day permits to nonprofit organizations for set-ups or "consumption and display" if it is a city-sponsored activity.

Chris Smith 04/10