

MILACA CITY COUNCIL AGENDA
FEBRUARY 16, 2017

1. Call Meeting to Order
2. Roll Call
3. Oath of Office for Council Member Muller
4. Set Agenda
5. Consent Agenda
 - a. Minutes of the January 19, 2017 City Council Meeting
 - b. Bills for Payment
 - c. Approval of Treasurer's Report
 - d. Resolution 17-07 Adopting the Permanent Rules of the Wetland Conservation Act
 - e. School Proclamation; Resolution 17-08
 - f. Resolution 17 – 09 Ordering a Public Hearing on Vacation of City Street within St. Mary's Catholic Church Parking Lot
6. Citizens Forum
7. Public Hearing
8. Requests and Communications
9. Ordinances and Resolutions
10. Reports of Boards and Commissions
 - a. Planning commission
 - b. Economic Development commission
 - c. Airport commission
 - d. Parks commission
 - e. MCAT
 - f. Joint Powers Board with City of Braham; Re: Building Inspection Services
11. Unfinished Business
 - a. Prior month citizen forum comments - Scouts' use of Gorecki Building
 - b. 2017 Goals and Priorities; *See enclosed copy of list of 2017 goals; I'll report at the meeting.*
 - c. Clean-up of 460 Second Ave NE and Other Hazardous Buildings
 - d. Follow-up; No Parking in City Parking Lot Near Theater
 - e. Dove Fretland, PLLP: Proposal to Continue to Provide Criminal and Civil Legal Services to the City of Milaca
12. New Business
 - a. Request for 26 assisted living units at Old Middle School
 - b. Special Event Permit; Mille Lacs Soil and Water Conservation District May 17, 2017
13. Council Comments
14. Adjourn

City Council Meeting Packet Memo

To: Honorable Mayor and Members of the Milaca City Council

From: Bob Derus, Interim City Manager

Date: February 13, 2017

Re: Review/Comment on February 16, 2017 City Council Meeting

1. Call meeting to order
2. Roll Call
3. Oath of Office for Council Member Ken Muller
A copy of the Oath of Office is enclosed.
4. Set Agenda
5. Consent Agenda
 - a) Approval of Minutes of January 19, 2017 City Council Meeting (*see enclosed*)
 - b) Approve Bills for payment (*see enclosed*)
 - c) Approve Treasurer's Report (*see enclosed*)
 - d) School Proclamation; Resolution 17-08 (*see enclosed*)
 - e) Resolution 17-09 Ordering a Public Hearing on Vacation of the City Street within St. Mary's Catholic Church Parking Lot (*see enclosed*)
6. Citizens Forum
7. Public Hearing
8. Requests and Communications
9. Ordinances and Resolutions
10. Reports of Boards and Commissions
 - a. Planning Commission
 - b. Economic Development Commission
 - c. Airport Commission
 - d. Parks Commission
 - e. MCAT
 - f. Joint Powers Board with City of Braham; Re: Building Inspection Services (*see enclosed minutes*)
11. Unfinished Business
 - a. Prior month citizen forum comments: *At the January Council Meeting Jason Fulin, Scoutmaster of Troop 219, requested that the Troop would like to meet at the Gorecki building. Council authorized it and Deloris reports that they are now meeting there.*
 - b. 2017 Goals and Priorities
I have enclosed a list of 2017 Goals and Priorities. I'll report at the meeting on how to rank the goals to finalize the process.

- c. Clean-up of 460 Second Ave NE and Other Hazardous Buildings
City Attorney Toven will report at the meeting.
- d. Follow-up; No Parking in City Parking Lot Near Theater
This matter was tabled at the last meeting. Council discussed the problem with the current No Parking regulation ("No Parking from 6:00 AM to 8:00 AM,) is that the pharmacy and other workers show up prior to 8:00 AM and park in the lot. Department heads are suggesting a change to "No Parking" from 5:00 AM to 7:00 AM.
- e. Dove Fretland, PLLP: Proposal to Continue to Provide Criminal and Civil Legal Services to the City of Milaca
At the last meeting City Attorney Toven handed out a proposal to revise the City Attorney Contract with the City. The proposal is to drop the Criminal retainer from \$3,100/month to \$2,500/month and increase the civil from \$875/month to \$1,075/month, which adds up to a net savings of \$4,800/year. In the proposal is then to increase 2.5 %/year, which after speaking to Mayor Pederson, he's agreed to drop that part of the proposal. Also, in that negotiation Toven asked if there could be a 6 month termination provision, which was also thought to be OK.
Staff Recommendation:
The recommendation is to approve the revised proposal as proposed with the revision that there be no inflation clause and a 6 month termination clause be implemented.

12. New Business

- a) Request for 26 assisted living units at Old Middle School
Building Official Marshall Lind reports the Mr. Przymus has submitted a plan to have 26 assisted living units added to the Old Middle School. These units would be in the old work-out facility and also where the daycare is located now. Mr. Przymus stated that he would first install the ones in the old work-out facility first; he would have to wait to do the rest when the daycare vacates. Since this is a change of use, City Zoning requirements require a CUP for a multiple-family dwelling in the General Business District.

In the building, as you know, there is a 56 unit apartment building, 21 unit hotel, a banquet hall and a restaurant. With all of these different types of businesses, and by adding the assisted living, he would be required to show the City how and where he is going to meet all of his parking requirements. We are looking for Council direction on this, since this call could go either way.
- b) Special Event Permit; Mille Lacs Soil and Water Conservation District May 17, 2017
Attached is a copy of a City of Milaca Special Events Permit Application for "Conservation Awareness Day. This is an event that also happened last year. The fee was waived last year because it is involved with the school, education and the City would want to promote such events for obvious reasons. However, because this also involved the Princeton School District and there was considerable clean-up after the event, staff is suggesting a \$100 fee.

13. Council Comments

14. Adjourn

**MILACA CITY COUNCIL MINUTES
JANUARY 19, 2017 MEETING**

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:33 p.m. by Mayor Pedersen. Upon roll call the following Council members were present: Mayor Pedersen, Councilors Dillan, Gahm and Johnson. Councilor Muller was absent.

Staff present: City Treasurer Gann-Olehy, City Attorney Toven, Park Director Greg Moyer and Interim City Manager Derus.

Others present: Kris Archibald, Deacon Gene Kramer, and Cecilia Soderberg, and Tom Sauer.

Oath of Office for Newly Elected Mayor and Councilor Members

The Oath of Office was administered to the newly re-elected Mayor Pedersen, and Councilor Dave Dillan.

Set Agenda

On a motion by Dillan, and seconded by Johnson the agenda was set as printed, with the addition of a proposal that City Attorney Damien Toven provided to each Councilor to continue his firm's services to the City, which will be taken up in February.

Motion carried unanimously.

Consent Agenda

Motion by Johnson, second by Gahm, to approve the consent agenda items:

- Minutes of the December 15, 2016 City Council Meeting
- Minutes of December 22, 2016 Special City Council Meeting
- Bills for payment
- Budget Adjustments; Resolution # 17-01
- NSF Write-offs; Resolution # 17-02
- Donations Resolution # 17-03
- Assessing Unpaid Fire Department Charges for Service; Resolution # 17 -04
- Official Appointments Resolution # 17-05, with the addition that Mayor Pedersen was appointed to the Joint Powers Board with the City of Braham.
- Unpaid Water Bill; Resolution 17-06

Motion carried unanimously.

Citizens Forum

Jason Fulin, Scoutmaster of Troop 219, requested that the Troop would like to change their meeting place to the Gorecki building, to take advantage of the park and to have the opportunity for more outdoor activities; they meet on Monday evenings. They would allow any paying customer to bump them from the building. The Council had no problem with the Scouts meeting on Mondays at Gorecki. They advised Fulin to work out the details with Deloris.

Public Hearing

There were no public hearings.

Requests and Communications

There were no requests or communications.

Ordinances and Resolutions

Ordinance Amendment; User Fees for Gorecki Building

The Council briefly discussed the proposed Ordinance Amendment, for a revised fee for use of Gorecki Community Center in Recreation Park. No one had any concerns about implementing the proposed fee.

Motion by Johnson, and seconded by Dillan to suspend the first reading of the proposed ordinance amendment.

Motion carried unanimously.

Motion by Gahm, and seconded by Johnson to adopt the ordinance amendment as recommended, revising fees for use of Gorecki Building.

Motion carried unanimously.

Reports of Boards and Commissions

Planning Commission

There was no Planning Commission meeting in December.

Economic Development Commission

The EDC met earlier in the day on January 19 and the following items were discussed:

- Mille Lacs County Administrator Pat Oman was at the meeting; he explained some of the Economic Development efforts of the County, including the intention to hire a fulltime Economic Development staff. Oman also related a number of grant opportunities.
- The Commission discussed 2017 goals.
- The group also discussed possible funding for additional hangers at the airport.

Airport Commission

It was noted that there was some new appointments to the Commission adopted earlier in the meeting.

Parks Commission

The City Council reviewed the recent Park Board minutes and briefly discussed:

- Setting 2017 goals
- Signage at Rec Park
- Council Member Dillan stated that County Administrator Oman explained that a potential funding opportunity for signage at the Rec Park, was in a tourism grant.
- Security Cameras are up and running and we are trying to get the video running in the squad cars.
- Greg Moyer stated that he had three very good employees working as rink attendants.

MCAT

Councilor Dillan mentioned the following current MCAT related items:

- Sno Dayz is February 10 and 11; the School's Sno Dayz is February 6 – 11. At the event will be a medallion contest; Friday team bowling; art crawl; boot hockey and other events
- Greg Moyer mentioned he is grooming for Cross Country skiing and he will, weather permitting; try to have a short course for Sno Dayz.

Unfinished Business

Prior month citizen forum comments

There were no comments under Citizen Forum in the previous month.

St. Mary's Church Plowing

As a follow-up from the last Council meeting, the City Council discussed City snow plowing of the St. Mary's Church parking lot. There is a street easement that extends through their parking lot. The City has plowed the street easement at no cost to the Church, and then also plows the balance of the parking lot and bills the church for this extra cost. Attorney Toven reported that the City could not legally keep the easement, but vacate the public maintenance of the street. Representatives from St. Mary's were at the meeting. Deacon Gene Kramer stated that the church was not concerned about the City vacating the street easement. They were concerned that the entrance to the parking lot would not be piled with snow, which the City Council and staff said would not happen. They also wanted to make sure the City plowed the snow the rest of this snow season. Derus said he will schedule a hearing in March, which would take us through the rest of the 2016/2017 winter. On a motion by Dillan, and seconded by Gahm, to set a public hearing to consider vacating the street in the St. Mary's parking lot.

Motion carried unanimously.

Clean-up of 460 Second Avenue NE

City Attorney Toven followed up on the discussion from the previous meeting on 460 Second Avenue NE clean-up; the City had received notice in December that the property has been foreclosed and it is now owned by the bank. Toven noted the property is now legally owned by US Bank, which he would now have to inform. In the interests of keeping moving Toven asked for the authority to move forward after 20 days.

On a motion by Johnson, and second by Dillan to authorize the City Attorney that if between now and the next meeting all property owners have been served (460 2nd Ave NE; 560 5th St SE and 235 3rd Ave SE) and after 20 days he can file action in court.

Motion carried unanimously.

New Business

2017 Goals and Priorities

Derus briefly provided instruction on the 2017 Goals and Priorities. The Council briefly discussed. Derus asked if Council members could get any additions to the goals to him as soon as possible.

Proposed Data Practices Policies

City Attorney Toven introduced the Data Practices Policies he had assembled and is recommending that the City Council adopt.

Moved by Dillan, seconded by Gahm, to adopt the Data Practices Policies as written by the City Attorney.

Motion carried unanimously.

No Parking Rules in City Lot Near Theater

The Council briefly discussed changing the no parking times in the City-owned parking lot near the theater. The matter was tabled until the next meeting.

Bond Refunding

Derus reported that he has been working with Northland Securities to refund the debt on the library bond. However, since it has to be done to coincide with the date of payment and February and August are the payment dates, it is too late for the February payment, so it will have to wait until August.

Council Comments

Thanks to Craig Billings for Trail Grooming

Council member Dillan mentioned that Craig Billings has volunteered to groom the cross country ski trail for many years. The Council thought it would be great to have an award for this type of volunteer effort.

Pledge at the Beginning of the Meeting

Council member Gahm stated that most City Councils start each meeting with a Pledge of Allegiance, stating that she would like to do the same in Milaca. The Council was in favor of doing this and asked staff to get a flag for the Council Chambers.

Budget Meetings with Department Heads

Mayor Pedersen explained that he and the City Manager along with individual Council members are meeting with department heads to go over budgets

235 3rd Ave SE

City Attorney Toven updated the Council on 235 3rd Ave SE; he spoke with the new owners and they were not aware of the hazardous building designation, but it is their intention to bring it into compliance.

Adjourn

With no other business, a motion to adjourn was made by Johnson, second by Muller, all present voted in favor and the meeting adjourned at 8:05 p.m.

Mayor Harold Pedersen

ATTEST

Bob Derus, Interim City Manager

***Check Detail Register©**

JANUARY 2017

	Check Amt	Invoice	Comment
10100 General Bank			
Paid Chk# 817008E 1/16/2017 CENTERPOINT ENERGY			
G 101-20200 Accounts Payable	\$14.70	10551998	NATURAL GAS-COMM CTR
G 208-20200 Accounts Payable	\$99.55	5813915	NATURAL GAS-SR CENTER
G 101-20200 Accounts Payable	\$109.78	5817670	NATURAL GAS-HISTORICAL SOCIETY
G 101-20200 Accounts Payable	\$607.07	5826633	NATURAL GAS-PW
G 101-20200 Accounts Payable	\$175.75	5831068	NATURAL GAS-CITY HALL
G 101-20200 Accounts Payable	\$169.34	6122593	NATURAL GAS-FIRE
G 602-20200 Accounts Payable	\$149.98	6672186	NATURAL GAS-WATER TRMT
G 101-20200 Accounts Payable	\$197.40	7142283	NATURAL GAS-LIBRARY
Total CENTERPOINT ENERGY	\$1,523.57		
Paid Chk# 817009E 1/7/2017 EAST CENTRAL ENERGY			
G 603-20200 Accounts Payable	\$36.00	201875902	ELECTRIC
G 603-20200 Accounts Payable	\$71.82	203981301	ELECTRIC
G 101-20200 Accounts Payable	\$3,049.23	204619700	ELECTRIC
G 101-20200 Accounts Payable	\$30.00	205400900	ELECTRIC
G 602-20200 Accounts Payable	\$1,044.80	206041500	ELECTRIC
G 101-20200 Accounts Payable	\$707.72	206085200	ELECTRIC
G 602-20200 Accounts Payable	\$509.50	206734200	ELECTRIC
G 101-20200 Accounts Payable	\$30.00	5379600	ELECTRIC
G 101-20200 Accounts Payable	\$182.29	5448100	ELECTRIC
G 101-20200 Accounts Payable	\$59.63	6302100	ELECTRIC
G 603-20200 Accounts Payable	\$84.01	6678100	ELECTRIC
G 101-20200 Accounts Payable	\$616.49	6751501	ELECTRIC
G 101-20200 Accounts Payable	\$710.25	7546001	ELECTRIC
G 101-20200 Accounts Payable	\$634.62	8145502	ELECTRIC
G 101-20200 Accounts Payable	\$65.28	830700	ELECTRIC
G 101-20200 Accounts Payable	\$68.79	831000	ELECTRIC
G 101-20200 Accounts Payable	\$83.10	831300	ELECTRIC
G 101-20200 Accounts Payable	\$606.64	831500	ELECTRIC
G 603-20200 Accounts Payable	\$668.50	832000	ELECTRIC
G 602-20200 Accounts Payable	\$136.38	832100	ELECTRIC
G 101-20200 Accounts Payable	\$126.94	832400	ELECTRIC
G 603-20200 Accounts Payable	\$80.83	832500	ELECTRIC
G 603-20200 Accounts Payable	\$100.13	832600	ELECTRIC
G 602-20200 Accounts Payable	\$297.12	833100	ELECTRIC
G 602-20200 Accounts Payable	\$107.28	833300	ELECTRIC
G 101-20200 Accounts Payable	\$30.00	833400	ELECTRIC
G 101-20200 Accounts Payable	\$43.14	833600	ELECTRIC
G 208-20200 Accounts Payable	\$94.34	9084202	ELECTRIC
G 602-20200 Accounts Payable	\$387.60	970110800	ELECTRIC
G 101-20200 Accounts Payable	\$33.92	97017300	ELECTRIC
Total EAST CENTRAL ENERGY	\$10,696.35		
Paid Chk# 817010E 1/20/2017 MILACA LOCAL LINK			
E 619-49900-321 Telephone	\$111.42	320-982-1099	PHONE SERVICE-DEP REG
E 101-45500-321 Telephone	\$44.25	320-982-1549	ALARM LINE - LIBRARY
E 101-45200-321 Telephone	\$49.24	320-982-1549	INTERNET-REC PARK
E 101-42280-321 Telephone	\$89.28	320-982-3465	PHONE SERVICE-FIRE
Total MILACA LOCAL LINK	\$294.19		
Paid Chk# 817011E 1/6/2017 UNION SECURITY INSURANCE CO.			
G 101-21707 Disability	\$463.44	4022335-0-1	LTD - JAN 2017
Total UNION SECURITY INSURANCE CO.	\$463.44		
Paid Chk# 817012E 1/20/2017 MN DEPT OF REVENUE			
G 602-20800 Sales Tax Payable	\$1,105.00	8023854	W/S SALES TAX

***Check Detail Register©**

JANUARY 2017

	Check Amt	Invoice	Comment
G 101-20200 Accounts Payable	\$10.00	8023854	4TH QTR SALES TAX-SPECIAL SEARCHES
G 101-20200 Accounts Payable	\$11.00	8023854	4TH QTR SALES TAX-RESERVATION FEE
G 619-20200 Accounts Payable	\$13.00	8023854	4TH QTR SALES TAX-DEP REG MANUALS
G 101-20200 Accounts Payable	\$2.00	8023854	4TH QTR SALES TAX-GENERAL RECEIPTS
G 602-20200 Accounts Payable	\$14.00	8023854	4TH QTR SALES TAX-WATER PARTS
Total MN DEPT OF REVENUE	\$1,155.00		
Paid Chk# 817013E 1/31/2017 INCONTACT INC			
G 101-20200 Accounts Payable	\$8.53	4020342	LONG DISTANCE SERVICE-FIRE
G 101-20200 Accounts Payable	\$44.47	4020370	LONG DISTANCE SERVICE-CITY HALL
G 101-20200 Accounts Payable	\$8.47	4020375	LONG DISTANCE SERVICE-PW
G 101-20200 Accounts Payable	\$36.65	4021370	LONG DISTANCE SERVICE-PD
G 619-20200 Accounts Payable	\$11.24	4021396	LONG DISTANCE SERVICE-DEP REG
G 101-20200 Accounts Payable	\$12.22	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$121.58		
Paid Chk# 817014E 1/20/2017 MN DEPT OF LABOR & INDUSTRY			
G 101-20200 Accounts Payable	\$9.50		4TH QTR SURCHARGE
Total MN DEPT OF LABOR & INDUSTRY	\$9.50		
Paid Chk# 817015E 1/6/2017 MIDCONTINENT COMMUNICATIONS			
E 101-42110-321 Telephone	\$65.00	147990801	INTERNET-JAN
Total MIDCONTINENT COMMUNICATIONS	\$65.00		
Paid Chk# 817016E 1/5/2017 ENDICIA ACCOUNTING			
E 101-41940-322 Postage	\$250.00		POSTAGE FOR METER
E 619-49900-322 Postage	\$250.00		POSTAGE FOR METER
Total ENDICIA ACCOUNTING	\$500.00		
Paid Chk# 817017E 1/6/2017 SELECT ACCOUNT-HSA			
G 101-21705 Health Saving Account	\$15,898.98		1ST QTR CONTRIBUTIONS
Total SELECT ACCOUNT-HSA	\$15,898.98		
10100 General Bank	\$30,727.61		

Fund Summary**10100 General Bank**

101 GENERAL FUND	\$25,355.11
208 CHARITABLE GAMBLING FUND	\$193.89
602 WATER FUND	\$3,751.66
603 SEWER FUND	\$1,041.29
619 DEPUTY REGISTRAR FUND	\$385.66
	\$30,727.61

***Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk#	043011	2/16/2017	AGUILERA, KAREN		
E	101-42110-437	Other Miscellaneous	\$20.00		NOTARY RENEWAL-AGUILERA
		Total AGUILERA, KAREN	\$20.00		
Paid Chk#	043012	2/16/2017	AMERICAN LEGAL PUBLISHING CORP		
E	101-41940-310	Other Professional Services	\$450.00	114241	INTERNET ORDINANCE CODE RENEWAL
		Total AMERICAN LEGAL PUBLISHING CORP	\$450.00		
Paid Chk#	043013	2/16/2017	AMERIPRIDE		
E	101-45500-310	Other Professional Services	\$35.51	2200868952	RUGS-LIBRARY
E	101-41940-310	Other Professional Services	\$10.42	2200868953	RUGS-CITY HALL
E	619-49900-310	Other Professional Services	\$20.42	2200868953	RUGS-DEP REG
E	101-45500-310	Other Professional Services	\$35.51	2200874937	RUGS-LIBRARY
E	101-41940-310	Other Professional Services	\$10.42	2200874938	RUGS-CITY HALL
E	619-49900-310	Other Professional Services	\$20.42	2200874938	RUGS-DEP REG
		Total AMERIPRIDE	\$132.70		
Paid Chk#	043014	2/16/2017	AUTO BODY TECHNICIANS		
E	101-45200-221	Equipment Parts/Repairs	\$224.82	16443	MOWER WHEEL KITS-PARKS
		Total AUTO BODY TECHNICIANS	\$224.82		
Paid Chk#	043015	2/16/2017	AW RESEARCH LABORATORIES		
E	602-49400-310	Other Professional Services	\$63.00	16053	TESTING-WATER
		Total AW RESEARCH LABORATORIES	\$63.00		
Paid Chk#	043016	2/16/2017	BAAS CONSTRUCTION, INC		
E	101-45200-401	Repairs/Maint Buildings	\$1,990.00	133	REPAIR ARCHWAY-REINEKE PARK
		Total BAAS CONSTRUCTION, INC	\$1,990.00		
Paid Chk#	043017	2/16/2017	BANK OF ZUMBROTA		
E	381-47000-604	Airport Loan Payment	\$3,000.00	99126398	AIRPORT FUEL SYS-MICRO LOAN
E	381-47000-610	Interest Expense	\$45.00	99126398	AIRPORT FUEL SYS-MICRO LOAN
		Total BANK OF ZUMBROTA	\$3,045.00		
Paid Chk#	043018	2/16/2017	BATTERY PRODUCTS INC		
E	101-42280-217	Other Operating Supplies	\$265.54	54408	FLASHLIGHT BULBS/BATTERIES
		Total BATTERY PRODUCTS INC	\$265.54		
Paid Chk#	043019	2/16/2017	BEAUDRY OIL & PROPANE		
E	101-43000-217	Other Operating Supplies	\$286.00	374663	20 GAL OIL-SWEEPER-PW
		Total BEAUDRY OIL & PROPANE	\$286.00		
Paid Chk#	043020	2/16/2017	BERKLEY RISK ADMINISTRATORS		
E	700-50000-151	Worker s Comp Insurance Prem	\$413.00	10002610	JOINT POWERS WORK COMP
		Total BERKLEY RISK ADMINISTRATORS	\$413.00		
Paid Chk#	043021	2/16/2017	BILLINGS SERVICE		
E	101-45200-212	Auto Expense (Fuel/Repair)	\$293.09		GAS-PARKS
E	101-42280-212	Auto Expense (Fuel/Repair)	\$38.54		GAS-FIRE
E	101-49810-212	Auto Expense (Fuel/Repair)	\$241.00		GAS-AIRPORT
E	101-43000-212	Auto Expense (Fuel/Repair)	\$1,140.05		GAS-PW
		Total BILLINGS SERVICE	\$1,712.68		
Paid Chk#	043022	2/16/2017	BILLINGS, CRAIG		
E	101-42280-208	Training and Travel	\$88.14		FITOAM CONF-1/20-21
		Total BILLINGS, CRAIG	\$88.14		
Paid Chk#	043023	2/16/2017	CENTRAL LAKES COLLEGE		

***Check Detail Register©**

FEBRUARY 2017

		Check Amt	Invoice	Comment
E 101-42280-208	Training and Travel	\$250.00		EMR INITIAL-C SMITH
Total CENTRAL LAKES COLLEGE		\$250.00		
Paid Chk# 043024	2/16/2017 CORNER MART			
E 101-43000-212	Auto Expense (Fuel/Repair)	\$322.94		GAS-PW
E 101-45200-212	Auto Expense (Fuel/Repair)	\$203.96		GAS-PARKS
E 603-49450-212	Auto Expense (Fuel/Repair)	\$11.33		GAS-SEWER
E 700-50000-212	Auto Expense (Fuel/Repair)	\$125.01		GAS-JP
E 101-42110-212	Auto Expense (Fuel/Repair)	\$815.84		GAS-POLICE
Total CORNER MART		\$1,479.08		
Paid Chk# 043025	2/16/2017 DERUS GOVERNMENTAL CONSULTING			
E 101-41310-310	Other Professional Services	\$3,539.25		INTERIM CITY MGR-JAN 2017
E 101-49910-310	Other Professional Services	\$643.50		INTERIM CITY MGR-JAN 2017
E 602-49400-310	Other Professional Services	\$643.50		INTERIM CITY MGR-JAN 2017
E 603-49450-310	Other Professional Services	\$643.50		INTERIM CITY MGR-JAN 2017
E 609-49750-310	Other Professional Services	\$643.50		INTERIM CITY MGR-JAN 2017
E 619-49900-310	Other Professional Services	\$321.75		INTERIM CITY MGR-JAN 2017
Total DERUS GOVERNMENTAL CONSULTING		\$6,435.00		
Paid Chk# 043026	2/16/2017 DOVE FRETLAND PLLP			
E 101-41610-304	Legal Fees	\$1,025.00	73572	CIVIL RETAINER-JAN 2017
E 101-41610-304	Legal Fees	\$3,100.00	73573	CRIMINAL RETAINER-JAN 2017
Total DOVE FRETLAND PLLP		\$4,125.00		
Paid Chk# 043027	2/16/2017 E.C.M. PUBLISHERS, INC.			
E 101-41110-351	Legal Notices Publishing	\$33.95	455937	ORDINANCE 422
Total E.C.M. PUBLISHERS, INC.		\$33.95		
Paid Chk# 043028	2/16/2017 EAST CENTRAL ENERGY			
E 385-47000-602	Fire Hall Loan Payment	\$19,000.00	3	FIRE HALL LOAN PMT-AMB ADDTN-PRINCIPAL
E 385-47000-610	Interest Expense	\$3,040.00	3	FIRE HALL LOAN PMT-AMB ADDTN-INTEREST
Total EAST CENTRAL ENERGY		\$22,040.00		
Paid Chk# 043029	2/16/2017 FIRE INSTRUCTION & RESCUE ED.			
E 101-42280-208	Training and Travel	\$500.00	2176	READING SMOKE CLASS-1/23/17
E 101-42280-208	Training and Travel	\$160.00	2216	NFPA 1403 TRNG-2/02/17
Total FIRE INSTRUCTION & RESCUE ED.		\$660.00		
Paid Chk# 043030	2/16/2017 GK CONSULTING LLC			
E 101-41940-309	EDP, Software and Design	\$900.00	1441	FEB NETWORK
E 101-41940-309	EDP, Software and Design	\$75.00	1441	SSL CERTIFICATE FOR EMAIL
Total GK CONSULTING LLC		\$975.00		
Paid Chk# 043031	2/16/2017 GOPHER STATE ONE CALL			
E 602-49400-310	Other Professional Services	\$100.00	7000562	ANNUAL FEE
E 602-49400-310	Other Professional Services	\$5.40	7010561	JAN LOCATES
Total GOPHER STATE ONE CALL		\$105.40		
Paid Chk# 043032	2/16/2017 GRANITE ELECTRONICS			
E 101-42280-226	Radio Repair	\$230.44	153003563-1	PAGER SUPPLIES-FIRE
Total GRANITE ELECTRONICS		\$230.44		
Paid Chk# 043033	2/16/2017 GRANITE LEDGE ELECTRICAL CONTR			
E 101-42280-310	Other Professional Services	\$221.29	P16655	RETROFIT LIGHT TO LED-FIRE
E 101-42280-310	Other Professional Services	\$1,585.84	P17038	REPAIR OUTSIDE LIGHTS-FIRE
E 101-42280-310	Other Professional Services	\$685.65	P17042	INSTALL OUTLETS RADIO CHGRS-FIRE
Total GRANITE LEDGE ELECTRICAL CONTR		\$2,492.78		

***Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
Paid Chk# 043034	2/16/2017	GREATER MN PARKS & TRAILS			
E 101-41940-433		Dues and Subscriptions	\$150.00		2017 MEMBERSHIP
		Total GREATER MN PARKS & TRAILS	\$150.00		
Paid Chk# 043035	2/16/2017	H & L MESABI			
E 101-43000-221		Equipment Parts/Repairs	\$67.86	97527	FLOW PARTS-PW
E 101-43000-221		Equipment Parts/Repairs	\$404.29	97614	FLOW PARTS-PW
E 101-43000-221		Equipment Parts/Repairs	\$371.63	97626	FLOW PARTS-PW
		Total H & L MESABI	\$843.78		
Paid Chk# 043036	2/16/2017	HABERMAN, DIONNE			
E 101-49910-208		Training and Travel	\$159.12		JAN 2017 OGILVIE MILEAGE
		Total HABERMAN, DIONNE	\$159.12		
Paid Chk# 043037	2/16/2017	HAWKINS, INC.			
E 602-49400-216		Chemicals and Chem Products	\$2,625.76	4007684	CHEMICALS
		Total HAWKINS, INC.	\$2,625.76		
Paid Chk# 043038	2/16/2017	HJORT EXCAVATING			
E 602-49400-310		Other Professional Services	\$420.00	2017.2	9TH AVE/3RD ST-REPLACE GATE BOX
		Total HJORT EXCAVATING	\$420.00		
Paid Chk# 043039	2/16/2017	HY-TECH AUTOMOTIVE			
E 101-42110-212		Auto Expense (Fuel/Repair)	\$54.15	27551	SQUAD 12 MAINTENANCE
		Total HY-TECH AUTOMOTIVE	\$54.15		
Paid Chk# 043040	2/16/2017	INITIATIVE FOUNDATION			
E 101-49200-450		Unallocated	\$3,100.00	9501	2017 CONTRIBUTION
		Total INITIATIVE FOUNDATION	\$3,100.00		
Paid Chk# 043041	2/16/2017	INT L CODE COUNCIL			
E 700-50000-433		Dues and Subscriptions	\$135.00	3132012	2017 DUES
		Total INT L CODE COUNCIL	\$135.00		
Paid Chk# 043042	2/16/2017	JOHNSON, WARNE			
E 101-43000-321		Telephone	\$120.00		2017 CELL PHONE
		Total JOHNSON, WARNE	\$120.00		
Paid Chk# 043043	2/16/2017	JOHNSONS AUTO TRANSPORT/TOW			
E 101-42110-310		Other Professional Services	\$100.00	4005	TOW-FORD-POLICE
		Total JOHNSONS AUTO TRANSPORT/TOW	\$100.00		
Paid Chk# 043044	2/16/2017	K.E.E.P.R.S.			
E 101-42110-240		Small Tools and Minor Equip	\$1,058.00	334553	VEST-QUAINTANCE
E 101-42110-240		Small Tools and Minor Equip	\$989.00	334744	VEST-BOSER
E 101-42110-240		Small Tools and Minor Equip	\$1,003.99	334917	VEST-SHAW
		Total K.E.E.P.R.S.	\$3,050.99		
Paid Chk# 043045	2/16/2017	KATKE, DELORIS			
E 101-41310-208		Training and Travel	\$17.85		MILEAGE-PICK UP VACUUMS
E 101-49910-208		Training and Travel	\$17.85		MILEAGE-PICK UP VACUUMS
		Total KATKE, DELORIS	\$35.70		
Paid Chk# 043046	2/16/2017	KOCHS HARDWARE HANK			
E 101-45200-215		Shop Supplies	\$491.78	3181	SHOP SUPPLIES-PARKS
E 101-43000-215		Shop Supplies	\$148.99	3181	SHOP SUPPLIES-PW
E 101-45200-437		Other Miscellaneous	\$118.43	3181	COMM CTR SUPPLIES-PARKS
E 101-42110-437		Other Miscellaneous	\$21.99	3181	SUPPLIES-POLICE
E 603-49450-217		Other Operating Supplies	\$3.99	3181	SUPPLIES-SEWER

***Check Detail Register©**

FEBRUARY 2017

		Check Amt	Invoice	Comment
E 208-49010-437	Other Miscellaneous	\$5.99	3181	SUPPLIES-SR CTR
E 101-42280-217	Other Operating Supplies	\$5.96	3181	SUPPLIES-FIRE
E 101-41940-217	Other Operating Supplies	\$11.98	3181	SUPPLIES-CITY
Total KOCHS HARDWARE HANK		\$809.11		
Paid Chk# 043047	2/16/2017	LIGHTHOUSE PRINTING		
E 101-42110-201	Accessories (paper, pens, etc)	\$538.95	22327	PARKING TICKETS
Total LIGHTHOUSE PRINTING		\$538.95		
Paid Chk# 043048	2/16/2017	M.E. PLUMBING & HEATING		
E 101-43000-310	Other Professional Services	\$302.10	38482	BOILER REPAIR-PW
E 101-43000-310	Other Professional Services	\$2,027.67	38484	BOILER REPAIR-PW
Total M.E. PLUMBING & HEATING		\$2,329.77		
Paid Chk# 043049	2/16/2017	MACQUEEN EQUIPMENT		
E 101-43000-221	Equipment Parts/Repairs	\$1,929.05	P03777	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs	\$102.46	P03792	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs	\$87.61	P03807	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs	\$17.59	P03848	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs	\$59.10	P03879	PARTS-PW
Total MACQUEEN EQUIPMENT		\$2,195.81		
Paid Chk# 043050	2/16/2017	MED-COMPASS, INC.		
E 101-42280-305	Medical and Dental Fees	\$1,880.00	30644	20 SCBA EXAMS/20 FIT TESTS
Total MED-COMPASS, INC.		\$1,880.00		
Paid Chk# 043051	2/16/2017	MEYERS MILACA PARTS CITY		
E 101-45200-221	Equipment Parts/Repairs	\$452.92	2071	PARTS-PARKS
Total MEYERS MILACA PARTS CITY		\$452.92		
Paid Chk# 043052	2/16/2017	MID-AMERICAN RESEARCH CHEMICAL		
E 101-45200-216	Chemicals and Chem Products	\$105.10	598662	CHEMICALS-CLEANING
Total MID-AMERICAN RESEARCH CHEMICAL		\$105.10		
Paid Chk# 043053	2/16/2017	MILACA AUTO VALUE		
E 101-45200-221	Equipment Parts/Repairs	\$29.98	1302823	PARTS-PARKS
E 101-43000-221	Equipment Parts/Repairs	\$151.12	1302823	PARTS-PW
E 101-42280-221	Equipment Parts/Repairs	\$3.58	1302823	PARTS-FIRE
Total MILACA AUTO VALUE		\$184.68		
Paid Chk# 043054	2/16/2017	MILACA IRON & METAL		
E 101-45200-215	Shop Supplies	\$7.00	1652376	SUPPLIES-PARKS
Total MILACA IRON & METAL		\$7.00		
Paid Chk# 043055	2/16/2017	MILLE LACS CO. SHERIFF		
E 101-42110-309	EDP, Software and Design	\$3,874.51	7797	2017 RMS/MOBILE
Total MILLE LACS CO. SHERIFF		\$3,874.51		
Paid Chk# 043056	2/16/2017	MILLE LACS COUNTY DAC		
G 101-20200	Accounts Payable	\$252.57	115079	CLEANING SVCS -DEC 2016
Total MILLE LACS COUNTY DAC		\$252.57		
Paid Chk# 043057	2/16/2017	MN COMPUTER SYSTEMS INC		
E 619-49900-310	Other Professional Services	\$28.81	207763	COPIER MAINTENANCE-DEP REG
Total MN COMPUTER SYSTEMS INC		\$28.81		
Paid Chk# 043058	2/16/2017	MN DEPT MANAGEMENT & BUDGET		
R 101-35105	Administrative Fines	\$40.00		ADMINISTRATIVE FINES-JAN 2017

***Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
Total MN DEPT MANAGEMENT & BUDGET			\$40.00		
Paid Chk#	043059	2/16/2017 MN DEPT OF HEALTH (1)			
E	602-49400-437	Other Miscellaneous	\$50.00	737037	2017 WELL MAINT PERMIT
Total MN DEPT OF HEALTH (1)			\$50.00		
Paid Chk#	043060	2/16/2017 MN DEPT OF PUBLIC SAFETY (2)			
E	602-49400-433	Dues and Subscriptions	\$100.00	480690029201	HAZ MAT RIGHT TO KNOW
Total MN DEPT OF PUBLIC SAFETY (2)			\$100.00		
Paid Chk#	043061	2/16/2017 MN GFOA			
E	101-41940-433	Dues and Subscriptions	\$60.00	7414	2017 ANNUAL DUES - GANN-OLEHY
Total MN GFOA			\$60.00		
Paid Chk#	043062	2/16/2017 MY Q PROPANE SALES			
E	101-43000-215	Shop Supplies	\$35.00	758772	PROPANE-PW
Total MY Q PROPANE SALES			\$35.00		
Paid Chk#	043063	2/16/2017 NORTH MEMORIAL EMS EDUCATION			
E	101-42280-208	Training and Travel	\$239.00		LHS 2017-C BILLINGS-3/3-4
Total NORTH MEMORIAL EMS EDUCATION			\$239.00		
Paid Chk#	043064	2/16/2017 NORTHERN SAFETY TECHNOLOGY			
E	101-43000-217	Other Operating Supplies	\$156.88	42903	MN DOT STROBE CORNER REPLACEMENT
E	101-43000-217	Other Operating Supplies	\$444.42	42996	MN DOT STROBE CORNER REPLACEMENT
Total NORTHERN SAFETY TECHNOLOGY			\$601.30		
Paid Chk#	043065	2/16/2017 OLDENBURG, JOHN			
E	101-43000-321	Telephone	\$120.00		2017 CELL PHONE
Total OLDENBURG, JOHN			\$120.00		
Paid Chk#	043066	2/16/2017 PAUL LIND ENTERPRISES, INC			
E	101-45200-437	Other Miscellaneous	\$53.01	13964	CATTLE GATE-PARKS
Total PAUL LIND ENTERPRISES, INC			\$53.01		
Paid Chk#	043067	2/16/2017 QUILL CORPORATION			
E	101-41940-201	Accessories (paper, pens, etc)	\$59.98	3289582	USB HEADSETS-CITY
E	619-49900-201	Accessories (paper, pens, etc)	\$322.73	3340782	SUPPLIES-DEP REG
E	101-41940-201	Accessories (paper, pens, etc)	\$53.96	3390659	FILE FOLDERS-CITY
E	101-42110-201	Accessories (paper, pens, etc)	\$30.98	3508640	NOTARY STAMP-POLICE
E	602-49400-201	Accessories (paper, pens, etc)	\$17.45	3730178	PAPER-WATER
E	603-49450-201	Accessories (paper, pens, etc)	\$17.45	3730178	PAPER-SEWER
E	101-42280-201	Accessories (paper, pens, etc)	\$34.90	3830178	PAPER-FIRE
E	101-41110-201	Accessories (paper, pens, etc)	\$34.90	3830178	PAPER-COUNCIL
E	101-42110-201	Accessories (paper, pens, etc)	\$34.90	3830178	PAPER-POLICE
E	101-43000-215	Shop Supplies	\$34.90	3830178	PAPER-PW
E	619-49900-201	Accessories (paper, pens, etc)	\$34.90	3830178	PAPER-DEP REG
E	101-42400-201	Accessories (paper, pens, etc)	\$34.90	3830178	PAPER-B&Z
E	619-49900-201	Accessories (paper, pens, etc)	\$73.43	3917120	SUPPLIES-DEP REG
Total QUILL CORPORATION			\$785.38		
Paid Chk#	043068	2/16/2017 RDT PROPERTIES LLC			
G	404-20200	Accounts Payable	\$18,283.52		DEVELOPER 90%-TIF4-10(77)
Total RDT PROPERTIES LLC			\$18,283.52		
Paid Chk#	043069	2/16/2017 SCOTTS SOUTHTOWN & TOWING			
E	101-42110-310	Other Professional Services	\$383.00	11564	TOW-CHEVY S10-POLICE
Total SCOTTS SOUTHTOWN & TOWING			\$383.00		

***Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
Paid Chk# 043070	2/16/2017	SELECT ACCOUNT			
E 101-41940-310	Other Professional Services		\$450.00	1174510	HSA ANNUAL ACCT FEES
	Total SELECT ACCOUNT		\$450.00		
Paid Chk# 043071	2/16/2017	SELINSKY ENTERPRISES INC			
E 101-43000-230	Safety		\$268.00	3245	SAFETY SUPPLIES
	Total SELINSKY ENTERPRISES INC		\$268.00		
Paid Chk# 043072	2/16/2017	SIEMENS BUILDING TECHNOLOGIES			
E 101-45500-310	Other Professional Services		\$341.50	5444419210	FIRE ALARM REPAIR
E 101-41940-310	Other Professional Services		\$341.50	5444419210	FIRE ALARM REPAIR
	Total SIEMENS BUILDING TECHNOLOGIES		\$683.00		
Paid Chk# 043073	2/16/2017	ST. CLOUD SEWING CENTER, INC.			
E 101-41940-240	Small Tools and Minor Equip		\$399.00		VACUUM CLEANER
	Total ST. CLOUD SEWING CENTER, INC.		\$399.00		
Paid Chk# 043074	2/16/2017	STANTEC			
G 603-20200	Accounts Payable		\$1,944.00	1150211	WW PONDS PERMIT-THR DEC 2016
G 602-20200	Accounts Payable		\$39.75	1150212	FEASABILITY STUDY-SW RIVER DR-THR DEC 2016
	Total STANTEC		\$1,983.75		
Paid Chk# 043075	2/16/2017	STIMMLER, DARRYL			
E 101-43000-321	Telephone		\$120.00		2017 CELL PHONE
	Total STIMMLER, DARRYL		\$120.00		
Paid Chk# 043076	2/16/2017	TIMMER IMPLEMENT			
E 101-43000-221	Equipment Parts/Repairs		\$70.37	IP22268	PARTS-PW
	Total TIMMER IMPLEMENT		\$70.37		
Paid Chk# 043077	2/16/2017	ZIEGLER, TED			
E 101-43000-310	Other Professional Services		\$350.00		REBUILT SWEEPER CONVEYOR
	Total ZIEGLER, TED		\$350.00		
	10100 General Bank		\$96,045.59		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$43,846.98
208 CHARITABLE GAMBLING FUND	\$5.99
381 2009 GO EQUIP CERTIFICATE	\$3,045.00
385 2014 FIRE HALL IMPR LOAN	\$22,040.00
404 TIF# 1-10 DOWNTOWN	\$18,283.52
602 WATER FUND	\$4,064.86
603 SEWER FUND	\$2,620.27
609 MUNICIPAL LIQUOR FUND	\$643.50
619 DEPUTY REGISTRAR FUND	\$822.46
700 BRAHAM-MILACA JOINT POWERS	\$673.01
	\$96,045.59

***Check Detail Register©**

JANUARY 2017

	Check Amt	Invoice	Comment
10100 General Bank			
Paid Chk# 042913 1/4/2017			BLUE CROSS BLUE SHIELD OF MINN
G 101-21706 Medical Insur.	\$11,023.79	161202369494	MEDICAL INSUR-JAN 2017
Total BLUE CROSS BLUE SHIELD OF MINN	\$11,023.79		
Paid Chk# 042914 1/4/2017			DELTA DENTAL OF MN
G 101-21706 Medical Insur.	\$26.20	6723148	PED DENTAL--JAN 2017
G 101-21706 Medical Insur.	(\$26.20)	6723148	PED DENTAL--JAN 2017
G 101-21712 Dental	\$26.20	6723148	PED DENTAL--JAN 2017
Total DELTA DENTAL OF MN	\$26.20		
Paid Chk# 042915 1/4/2017			FOLLMUTH, MATT
G 603-20200 Accounts Payable	\$500.00		REIMB-EXCAVATING-400 10TH ST NE
Total FOLLMUTH, MATT	\$500.00		
Paid Chk# 042916 1/4/2017			FRONTIER
E 602-49400-321 Telephone	\$1.80	320-983-0121	PHONE SVC-WATER
E 101-49810-321 Telephone	\$50.95	320-983-2648	PHONE SVC-AIRPORT
E 101-41940-321 Telephone	\$201.65	320-983-3141	PHONE SVC-CITY HALL
E 101-45500-321 Telephone	\$16.20	320-983-3141	PHONE SVC-LIBRARY
E 101-41940-321 Telephone	\$50.85	320-983-3142	PHONE SVC-CITY HALL
E 619-49900-321 Telephone	\$98.40	320-983-3143	PHONE SVC-DEP REG
E 101-42280-321 Telephone	\$49.95	320-983-3465	PHONE SVC-FIRE
E 101-45200-321 Telephone	\$16.85	320-983-5729	PHONE SVC-PARKS
E 602-49400-321 Telephone	\$146.39	320-983-6134	PHONE SVC-WATER
E 101-42110-321 Telephone	\$100.85	320-983-6166	PHONE SVC-POLICE
E 101-43000-321 Telephone	\$106.35	320-983-6547	PHONE SVC-PW
Total FRONTIER	\$840.24		
Paid Chk# 042917 1/4/2017			KEN JUETTEN ELECTRIC INC
G 101-20200 Accounts Payable	\$1,250.00	1157	MUSEUM-CEILING REPAIR
Total KEN JUETTEN ELECTRIC INC	\$1,250.00		
Paid Chk# 042918 1/4/2017			L.E.L.S.
G 101-21710 Union Dues	\$175.05	LOCAL #238	POLICE UNION DUES-JAN 2017
Total L.E.L.S.	\$175.05		
Paid Chk# 042919 1/4/2017			MN BENEFITS
G 101-21712 Dental	\$115.73		LIFE/DENTAL-JAN 2017
G 101-21709 Life Insur.	\$434.81		LIFE/DENTAL-JAN 2017
Total MN BENEFITS	\$550.54		
Paid Chk# 042920 1/4/2017			MN STATE FIRE CHIEFS ASSOC.
E 101-42280-433 Dues and Subscriptions	\$331.00		2017 DUES
E 101-42280-208 Training and Travel	\$75.00	200001651	CONFERENCE-C BILLINGS
Total MN STATE FIRE CHIEFS ASSOC.	\$406.00		
Paid Chk# 042921 1/4/2017			OLDENBURG, JOHN
G 101-20200 Accounts Payable	\$224.99		REIMB WORK BOOTS
Total OLDENBURG, JOHN	\$224.99		
Paid Chk# 042922 1/4/2017			RUM RIVER STUCCO
G 101-20200 Accounts Payable	\$750.00		MUSEUM-CEILING REPAIR
Total RUM RIVER STUCCO	\$750.00		
Paid Chk# 042923 1/4/2017			SENTRY SYSTEMS, INC.
E 101-41940-310 Other Professional Services	\$342.00	722009	2017 COMMERCIAL MONITORING-CITY HALL
E 101-41940-310 Other Professional Services	\$273.96	722009	2017 ALARM MONITORING-CITY HALL

***Check Detail Register©**

JANUARY 2017

		Check Amt	Invoice	Comment
E 101-45500-310	Other Professional Services	\$342.00	722009	2017 COMMERCIAL MONITORING-LIBRARY
E 101-45500-310	Other Professional Services	\$397.32	722009	2017 ALARM MONITORING-LIBRARY
E 101-45500-310	Other Professional Services	\$36.00	722009	DAILY TEST-LIBRARY
G 101-20200	Accounts Payable	\$135.00	722580	SERVICE CALL-LIBRARY
Total SENTRY SYSTEMS, INC.		\$1,526.28		
Paid Chk# 042924 1/4/2017 USABLE LIFE				
G 101-21707	Disability	\$227.00	101408001G	DISABILITY/LIFE-JAN 2017
Total USABLE LIFE		\$227.00		
Paid Chk# 042925 1/10/2017 JIMS MILLE LACS DISPOSAL				
G 101-20200	Accounts Payable	\$25.00	211948	GARBAGE-FIRE
G 101-20200	Accounts Payable	\$36.44	211948	GARBAGE-PARKS
G 101-20200	Accounts Payable	\$64.77	211948	GARBAGE-PW
G 101-20200	Accounts Payable	\$34.19	211948	GARBAGE-MUSEUM
G 101-20200	Accounts Payable	\$810.00	302877	SNOW REMOVAL-DEC
Total JIMS MILLE LACS DISPOSAL		\$970.40		
Paid Chk# 042926 1/10/2017 MILACA BLDG CENTER				
G 101-20200	Accounts Payable	\$21.28	3141	SHOP SUPPLIES-PARKS
G 101-20200	Accounts Payable	\$112.10	3141	SUPPLIES-RINK
Total MILACA BLDG CENTER		\$133.38		
Paid Chk# 042993 1/24/2017 AMAZON				
E 101-42110-240	Small Tools and Minor Equip	\$63.90	074750114815	AMMO CRATE UTILITY-POLICE
E 602-49400-201	Accessories (paper, pens, etc)	\$39.97	124241736878	PRINTER TONER-WATER
E 603-49450-201	Accessories (paper, pens, etc)	\$39.97	124241736878	PRINTER TONER-SEWER
E 101-41110-201	Accessories (paper, pens, etc)	\$7.98	131992053549	USB CORD FOR RECORDER-COUNCIL
G 101-20200	Accounts Payable	\$30.99	150681855208	PRINTER TONER-PW
G 101-20200	Accounts Payable	\$32.10	150682176044	CALENDAR/ENVELOPES-COUNCIL
Total AMAZON		\$214.91		
Paid Chk# 042994 1/24/2017 BLUE CROSS BLUE SHIELD OF MINN				
G 101-21706	Medical Insur.	\$11,023.79	161230092732	MEDICAL INSUR-FEB 2017
Total BLUE CROSS BLUE SHIELD OF MINN		\$11,023.79		
Paid Chk# 042995 1/24/2017 DELTA DENTAL OF MN				
G 101-21712	Dental	\$78.60	6757309	PED DENTAL-FEB 2016
Total DELTA DENTAL OF MN		\$78.60		
Paid Chk# 042996 1/24/2017 FAMILY HERITAGE				
G 101-21707	Disability	\$135.00	614271	SUPPL LIFE INS - JAN 2016
Total FAMILY HERITAGE		\$135.00		
Paid Chk# 042997 1/24/2017 L.E.L.S.				
G 101-21710	Union Dues	\$175.05	LOCAL #238	POLICE UNION DUES-FEB 2017
Total L.E.L.S.		\$175.05		
Paid Chk# 042998 1/24/2017 LAKE ASSOCIATES				
G 407-20200	Accounts Payable	\$28,520.05		DEVELOPERS 90%-TIF2-6 (75)
Total LAKE ASSOCIATES		\$28,520.05		
Paid Chk# 042999 1/24/2017 MN BENEFITS				
G 101-21712	Dental	\$115.73		LIFE/DENTAL-FEB 2017
G 101-21709	Life Insur.	\$434.81		LIFE/DENTAL-FEB 2017
Total MN BENEFITS		\$550.54		
Paid Chk# 043000 1/24/2017 MN RURAL WATER ASSOC				
E 602-49400-208	Training and Travel	\$230.00		ANNUAL CONFERENCE-S BURKLUND

***Check Detail Register©**

JANUARY 2017

			Check Amt	Invoice	Comment
E 602-49400-208	Training and Travel		\$230.00		ANNUAL CONFERENCE-J OLDENBURG
Total MN RURAL WATER ASSOC			\$460.00		
Paid Chk# 043001	1/24/2017	USABLE LIFE			
G 101-21707	Disability		\$227.00	101408001G	DISABILITY/LIFE-FEB 2017
Total USABLE LIFE			\$227.00		
Paid Chk# 043002	1/24/2017	VERIZON WIRELESS			
E 602-49400-321	Telephone		\$35.01	9778355299	JAN WIRELESS ROUTER SVC
E 101-42110-321	Telephone		\$231.15	9778355299	JAN WIRELESS ROUTER/PHONE SVC
E 101-43000-321	Telephone		\$75.51	9778487171	CELL PHONE SVC-JAN
E 101-45200-321	Telephone		\$63.49	9778487171	CELL PHONE SVC-JAN
E 101-42280-321	Telephone		\$44.26	9778487171	CELL PHONE SVC-JAN
Total VERIZON WIRELESS			\$449.42		
Paid Chk# 043003	1/24/2017	VISA			
E 700-50000-208	Training and Travel		\$95.00		TRNG-1/24/17-M LIND-CENTRAL MN BLDRS
E 101-42110-437	Other Miscellaneous		\$120.00		NOTARY RENEWAL-K AGUILERA-MN SEC STATE
Total VISA			\$215.00		
Paid Chk# 043004	1/31/2017	U.S. POSTMASTER			
E 602-49400-322	Postage		\$109.12		JAN BILLINGS
E 603-49450-322	Postage		\$109.12		JAN BILLINGS
Total U.S. POSTMASTER			\$218.24		
10100 General Bank			\$60,871.47		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$30,716.64
407 TIF# 2-6 (APARTMENTS)	\$28,520.05
602 WATER FUND	\$792.29
603 SEWER FUND	\$649.09
619 DEPUTY REGISTRAR FUND	\$98.40
700 BRAHAM-MILACA JOINT POWERS	\$95.00
	<u>\$60,871.47</u>

***Check Detail Register©**

JANUARY 2017

	Check Amt	Invoice	Comment
10900 Liquor Bank			
Paid Chk# 917001E 1/7/2017 EAST CENTRAL ENERGY			
G 609-20200 Accounts Payable	\$1,567.51	7115200	ELECTRIC
Total EAST CENTRAL ENERGY	\$1,567.51		
Paid Chk# 917002E 1/11/2017 CENTERPOINT ENERGY			
G 609-20200 Accounts Payable	\$268.77	128-000-782-1	NATURAL GAS
Total CENTERPOINT ENERGY	\$268.77		
Paid Chk# 917003E 1/20/2017 MN DEPT OF REVENUE			
G 609-20800 Sales Tax Payable	\$18,542.00	9576201	LIQUOR SALES TAX
G 609-20200 Accounts Payable	\$1.00	9576201	LIQUOR USE TAX-QUILL INV 1986945
Total MN DEPT OF REVENUE	\$18,543.00		
Paid Chk# 917004E 1/15/2017 MILACA, CITY OF (WATER/SEWER)			
G 609-20200 Accounts Payable	\$31.34	01-00015990	WATER/SEWER
Total MILACA, CITY OF (WATER/SEWER)	\$31.34		
10900 Liquor Bank	\$20,410.62		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$20,410.62
	\$20,410.62

***Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk#	023974	2/16/2017	AMERICAN BOTTLING CO.		
E 609-49750-254	Mix/Non Alcoholic		\$149.46	8269703215	NA
Total AMERICAN BOTTLING CO.			\$149.46		
Paid Chk# 023975 2/16/2017 AMERIPRIDE					
E 609-49750-310	Other Professional Services		\$77.05	2200872406	RUGS
E 609-49750-310	Other Professional Services		\$90.65	2200877536	RUGS
E 609-49750-217	Other Operating Supplies		\$97.25	2200882619	PAPER TOWELS
E 609-49750-310	Other Professional Services		\$77.05	2200882619	RUGS
Total AMERIPRIDE			\$342.00		
Paid Chk# 023976 2/16/2017 CRYSTAL SPRINGS ICE					
E 609-49750-259	Other For Resale		\$78.64	003.B002758	ICE
Total CRYSTAL SPRINGS ICE			\$78.64		
Paid Chk# 023977 2/16/2017 GRANITE CITY JOBBING					
E 609-49750-256	Tobacco Products For Resale		\$320.31	34545	TOBACCO
E 609-49750-254	Mix/Non Alcoholic		\$26.45	34545	NA
E 609-49750-259	Other For Resale		\$20.05	34545	MISC
E 609-49750-333	Freight and Express		\$4.25	34545	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$2,323.10	35255	TOBACCO
E 609-49750-259	Other For Resale		\$585.41	35255	MISC
E 609-49750-254	Mix/Non Alcoholic		\$19.26	35255	NA
E 609-49750-333	Freight and Express		\$4.25	35255	DELIVERY
E 609-49750-259	Other For Resale		(\$5.31)	35321	MISC-CREDIT
E 609-49750-256	Tobacco Products For Resale		\$394.55	36007	TOBACCO
E 609-49750-259	Other For Resale		\$97.80	36007	MISC
E 609-49750-333	Freight and Express		\$4.25	36007	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$1,309.92	36699	TOBACCO
E 609-49750-259	Other For Resale		\$526.42	36699	MISC
E 609-49750-217	Other Operating Supplies		\$99.12	36699	SUPPLIES
E 609-49750-254	Mix/Non Alcoholic		\$3.69	36699	NA
E 609-49750-333	Freight and Express		\$4.25	36699	DELIVERY
Total GRANITE CITY JOBBING			\$5,737.77		
Paid Chk# 023978 2/16/2017 JEYS, VICTORIA					
E 609-49750-217	Other Operating Supplies		\$191.51		REIMB SUPPLIES
E 609-49750-208	Training and Travel		\$33.66		REIMB MILEAGE-2/1
Total JEYS, VICTORIA			\$225.17		
Paid Chk# 023979 2/16/2017 KOCHS HARDWARE HANK					
E 609-49750-217	Other Operating Supplies		\$43.78	3752	SUPPLIES
Total KOCHS HARDWARE HANK			\$43.78		
Paid Chk# 023980 2/16/2017 M. AMUNDSON LLP					
E 609-49750-256	Tobacco Products For Resale		\$1,309.11	230554	TOBACCO
E 609-49750-259	Other For Resale		\$49.50	230554	MISC
E 609-49750-217	Other Operating Supplies		\$22.50	230554	SUPPLIES
E 609-49750-217	Other Operating Supplies		\$300.00	230654	SUPPLIES
E 609-49750-256	Tobacco Products For Resale		\$1,705.96	231459	TOBACCO
E 609-49750-259	Other For Resale		\$311.70	231459	MISC
Total M. AMUNDSON LLP			\$3,698.77		
Paid Chk# 023981 2/16/2017 MILLER TRUCKING					
E 609-49750-333	Freight and Express		\$26.00	4838	DELIVERY
Total MILLER TRUCKING			\$26.00		

***Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
Paid Chk# 023982	2/16/2017	QUILL CORPORATION			
E 609-49750-201		Accessories (paper, pens, etc)	\$84.98	3743143	PRINTER TONER
E 609-49750-201		Accessories (paper, pens, etc)	\$34.90	3830178	PAPER
		Total QUILL CORPORATION	\$119.88		
Paid Chk# 023983	2/16/2017	ST. CLOUD REFRIGERATION			
E 609-49750-310		Other Professional Services	\$328.64	W13518	HVAC MAINTENANCE
		Total ST. CLOUD REFRIGERATION	\$328.64		
Paid Chk# 023984	2/16/2017	TDS MEDIA DIRECT INC			
E 609-49750-343		Other Advertising	\$100.00	67447	ADVERTISING
		Total TDS MEDIA DIRECT INC	\$100.00		
Paid Chk# 023985	2/16/2017	VIKING BOTTLING CO.			
E 609-49750-254		Mix/Non Alcoholic	\$122.32	1877010	NA
E 609-49750-254		Mix/Non Alcoholic	\$123.30	1877153	NA
E 609-49750-254		Mix/Non Alcoholic	\$207.82	1887664	NA
		Total VIKING BOTTLING CO.	\$453.44		
		10900 Liquor Bank	\$11,303.55		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$11,303.55
	\$11,303.55

***Check Detail Register©**

JANUARY 2017

		Check Amt	Invoice	Comment
10900 Liquor Bank				
Paid Chk#	023924	1/4/2017	BELLBOY CORP.	
G 609-2020	Accounts Payable	\$130.00	56482400	WINE
G 609-2020	Accounts Payable	\$508.70	56635300	LIQUOR
G 609-2020	Accounts Payable	\$36.85	95038200	NA
	Total BELLBOY CORP.	\$675.55		
Paid Chk#	023925	1/4/2017	BERNICKS	
G 609-2020	Accounts Payable	\$37.15	204701	NA
G 609-2020	Accounts Payable	\$878.60	204702	BEER
G 609-2020	Accounts Payable	\$22.70	204702	NA
G 609-2020	Accounts Payable	(\$77.48)	204703	BEER-CREDIT
G 609-2020	Accounts Payable	\$19.00	207548	NA
G 609-2020	Accounts Payable	\$596.50	207549	BEER
G 609-2020	Accounts Payable	\$26.75	210085	NA
G 609-2020	Accounts Payable	\$1,009.40	210086	BEER
G 609-2020	Accounts Payable	(\$19.80)	210087	BEER-CREDIT
G 609-2020	Accounts Payable	\$52.65	212639	NA
G 609-2020	Accounts Payable	\$908.55	212640	BEER
G 609-2020	Accounts Payable	\$34.50	215010	NA
G 609-2020	Accounts Payable	\$1,919.60	215011	BEER
G 609-2020	Accounts Payable	\$120.00	215011	WINE
	Total BERNICKS	\$5,528.12		
Paid Chk#	023926	1/4/2017	BREAKTHRU BEVERAGE MN	
G 609-2020	Accounts Payable	\$1,662.39	1080562539	LIQUOR
G 609-2020	Accounts Payable	\$31.76	1080562539	DELIVERY
G 609-2020	Accounts Payable	\$551.32	1080565968	LIQUOR
G 609-2020	Accounts Payable	\$43.00	1080565968	NA
G 609-2020	Accounts Payable	\$11.41	1080565968	DELIVERY
G 609-2020	Accounts Payable	\$185.95	1080569299	WINE
G 609-2020	Accounts Payable	\$5,129.90	1080569299	LIQUOR
G 609-2020	Accounts Payable	\$109.15	1080569299	DELIVERY
G 609-2020	Accounts Payable	\$4,336.66	1080572584	LIQUOR
G 609-2020	Accounts Payable	\$56.00	1080572584	WINE
G 609-2020	Accounts Payable	\$180.00	1080572584	NA
G 609-2020	Accounts Payable	\$77.43	1080572584	DELIVERY
G 609-2020	Accounts Payable	(\$77.01)	2080154566	LIQUOR
	Total BREAKTHRU BEVERAGE MN	\$12,297.96		
Paid Chk#	023927	1/4/2017	C & L DISTRIBUTING CO.	
G 609-2020	Accounts Payable	(\$223.27)	355-434	BEER-CREDIT
G 609-2020	Accounts Payable	(\$25.20)	355-441	BEER-CREDIT
G 609-2020	Accounts Payable	(\$7.25)	355-450	BEER-CREDIT
G 609-2020	Accounts Payable	\$1,237.25	652216	BEER
G 609-2020	Accounts Payable	\$4,356.75	653100	BEER
G 609-2020	Accounts Payable	\$61.68	653100	NA
G 609-2020	Accounts Payable	\$2.00	653100	MISC
G 609-2020	Accounts Payable	\$568.45	653101	BEER
G 609-2020	Accounts Payable	\$76.25	655814	NA
G 609-2020	Accounts Payable	\$6,294.75	655814	BEER
G 609-2020	Accounts Payable	\$799.40	655815	BEER
G 609-2020	Accounts Payable	\$78.00	657292	MISC
G 609-2020	Accounts Payable	\$132.80	658443	NA
G 609-2020	Accounts Payable	\$4,211.70	658443	BEER
G 609-2020	Accounts Payable	\$562.05	658444	BEER
G 609-2020	Accounts Payable	\$9,118.35	661120	BEER

***Check Detail Register©**

JANUARY 2017

		Check Amt	Invoice	Comment
G 609-20200	Accounts Payable	\$39.68	661120	NA
G 609-20200	Accounts Payable	\$28.00	661121	WINE
G 609-20200	Accounts Payable	\$362.30	661121	BEER
G 609-20200	Accounts Payable	\$29.85	662730	BEER
Total C & L DISTRIBUTING CO.		\$27,703.54		
Paid Chk# 023928 1/4/2017 CARLOS CREEK WINERY				
G 609-20200	Accounts Payable	\$372.00	13189	WINE
Total CARLOS CREEK WINERY		\$372.00		
Paid Chk# 023929 1/4/2017 DAHLHEIMER DISTRIBUTING CO.				
G 609-20200	Accounts Payable	\$575.80	1226469	WINE
G 609-20200	Accounts Payable	\$84.00	1226469	NA
G 609-20200	Accounts Payable	\$4,545.35	1226469	BEER
G 609-20200	Accounts Payable	\$42.00	1226515	NA
G 609-20200	Accounts Payable	\$9,410.77	1226515	BEER
G 609-20200	Accounts Payable	\$5,573.90	136482	BEER
G 609-20200	Accounts Payable	\$58.80	136482	NA
G 609-20200	Accounts Payable	\$64.00	136482	WINE
G 609-20200	Accounts Payable	(\$70.80)	136892	BEER-CREDIT
G 609-20200	Accounts Payable	\$538.90	137327	BEER
G 609-20200	Accounts Payable	\$157.10	137480	NA
G 609-20200	Accounts Payable	\$4,801.75	137480	BEER
Total DAHLHEIMER DISTRIBUTING CO.		\$25,781.57		
Paid Chk# 023930 1/4/2017 FRONTIER				
E 609-49750-321	Telephone	\$112.53	320983625511	JAN PHONE SVC
Total FRONTIER		\$112.53		
Paid Chk# 023931 1/4/2017 JOHNSON BROTHERS LIQUOR CO.				
G 609-20200	Accounts Payable	\$3,401.40	5599554	LIQUOR
G 609-20200	Accounts Payable	\$2,275.10	5599554	WINE
G 609-20200	Accounts Payable	\$184.69	5599554	DELIVERY
G 609-20200	Accounts Payable	\$29.75	5599554	NA
G 609-20200	Accounts Payable	\$1,284.76	5599555	LIQUOR
G 609-20200	Accounts Payable	\$10.53	5599555	DELIVERY
G 609-20200	Accounts Payable	\$5,028.85	5604477	LIQUOR
G 609-20200	Accounts Payable	\$3,405.25	5604477	WINE
G 609-20200	Accounts Payable	\$36.35	5604477	NA
G 609-20200	Accounts Payable	\$211.09	5604477	DELIVERY
G 609-20200	Accounts Payable	\$689.00	5604478	LIQUOR
G 609-20200	Accounts Payable	\$11.34	5604478	DELIVERY
G 609-20200	Accounts Payable	\$1,411.77	5610197	WINE
G 609-20200	Accounts Payable	\$2,139.77	5610197	LIQUOR
G 609-20200	Accounts Payable	\$109.34	5610197	DELIVERY
G 609-20200	Accounts Payable	\$2,926.29	5610198	LIQUOR
G 609-20200	Accounts Payable	\$31.59	5610198	DELIVERY
G 609-20200	Accounts Payable	\$13.33	5615409	WINE
G 609-20200	Accounts Payable	\$2,142.00	5616058	WINE
G 609-20200	Accounts Payable	\$2,101.20	5616058	LIQUOR
G 609-20200	Accounts Payable	\$142.58	5616058	DELIVERY
G 609-20200	Accounts Payable	\$24.00	5616059	BEER
G 609-20200	Accounts Payable	\$2,391.76	5616060	LIQUOR
G 609-20200	Accounts Payable	\$22.68	5616060	DELIVERY
G 609-20200	Accounts Payable	\$788.33	5621426	LIQUOR
G 609-20200	Accounts Payable	\$3,491.42	5621426	WINE
G 609-20200	Accounts Payable	\$167.62	5621426	DELIVERY
G 609-20200	Accounts Payable	\$65.97	5621427	BEER

***Check Detail Register©**

JANUARY 2017

		Check Amt	Invoice	Comment
G 609-20200	Accounts Payable	\$4,145.00	5621428	LIQUOR
G 609-20200	Accounts Payable	\$55.40	5621428	DELIVERY
G 609-20200	Accounts Payable	(\$3.64)	603194	BEER-CREDIT
G 609-20200	Accounts Payable	(\$30.00)	603275	BEER-CREDIT
G 609-20200	Accounts Payable	(\$101.50)	604258	LIQUOR-CREDIT
G 609-20200	Accounts Payable	(\$1.62)	604258	DELIVERY-CREDIT
G 609-20200	Accounts Payable	(\$8.67)	605296	WINE-CREDIT
G 609-20200	Accounts Payable	(\$7.33)	605297	WINE-CREDIT
G 609-20200	Accounts Payable	(\$9.00)	605298	WINE-CREDIT
G 609-20200	Accounts Payable	(\$13.15)	605299	WINE-CREDIT
G 609-20200	Accounts Payable	(\$23.01)	605299	LIQUOR-CREDIT
G 609-20200	Accounts Payable	(\$8.67)	605637	WINE-CREDIT
G 609-20200	Accounts Payable	(\$7.33)	605638	WINE-CREDIT
G 609-20200	Accounts Payable	(\$9.00)	605639	WINE-CREDIT
G 609-20200	Accounts Payable	(\$13.15)	605640	WINE-CREDIT
G 609-20200	Accounts Payable	(\$23.01)	605640	LIQUOR-CREDIT
G 609-20200	Accounts Payable	(\$32.00)	607012	WINE-CREDIT
G 609-20200	Accounts Payable	(\$1.62)	607012	DELIVERY-CREDIT
Total	JOHNSON BROTHERS LIQUOR CO.	\$38,445.46		
Paid Chk# 023932 1/4/2017 LEAGUE OF MN CITIES INSUR TRST				
G 609-20200	Accounts Payable	\$500.00	1695	DEDUCTIBLE-CUSTOMER FALL-LMC GL 14252
Total	LEAGUE OF MN CITIES INSUR TRST	\$500.00		
Paid Chk# 023933 1/4/2017 NORTHERN HOLLOW WINERY				
G 609-20200	Accounts Payable	\$112.56		WINE
G 609-20200	Accounts Payable	\$241.20	1028	WINE
Total	NORTHERN HOLLOW WINERY	\$353.76		
Paid Chk# 023934 1/4/2017 PAUSTIS WINE COMPANY				
G 609-20200	Accounts Payable	\$1,444.00	8575145	WINE
G 609-20200	Accounts Payable	\$16.25	8575145	DELIVERY
Total	PAUSTIS WINE COMPANY	\$1,460.25		
Paid Chk# 023935 1/4/2017 PHILLIPS WINE AND SPIRITS				
G 609-20200	Accounts Payable	\$1,549.90	2082666	WINE
G 609-20200	Accounts Payable	\$18.00	2082666	NA
G 609-20200	Accounts Payable	\$85.55	2082666	LIQUOR
G 609-20200	Accounts Payable	\$72.90	2082666	DELIVERY
G 609-20200	Accounts Payable	\$96.40	2086061	WINE
G 609-20200	Accounts Payable	\$127.10	2086061	LIQUOR
G 609-20200	Accounts Payable	\$8.10	2086061	DELIVERY
G 609-20200	Accounts Payable	\$646.00	2089905	WINE
G 609-20200	Accounts Payable	\$585.25	2089905	LIQUOR
G 609-20200	Accounts Payable	\$25.92	2089905	DELIVERY
G 609-20200	Accounts Payable	\$49.00	2093738	LIQUOR
G 609-20200	Accounts Payable	\$387.40	2093738	WINE
G 609-20200	Accounts Payable	\$19.44	2093738	DELIVERY
G 609-20200	Accounts Payable	\$840.00	2097267	WINE
G 609-20200	Accounts Payable	\$1,132.60	2097267	LIQUOR
G 609-20200	Accounts Payable	\$38.88	2097267	DELIVERY
G 609-20200	Accounts Payable	(\$1.62)	252070	DELIVERY-CREDIT
Total	PHILLIPS WINE AND SPIRITS	\$5,680.82		
Paid Chk# 023936 1/4/2017 SENTRY SYSTEMS, INC.				
E 609-49750-310	Other Professional Services	\$593.16	721758	2017 ALARM MONITORING
Total	SENTRY SYSTEMS, INC.	\$593.16		

***Check Detail Register©**

JANUARY 2017

			Check Amt	Invoice	Comment
Paid Chk# 023937	1/4/2017	SOUTHERN GLAZERS OF MN			
G 609-20200	Accounts Payable		\$337.03	1485143	LIQUOR
G 609-20200	Accounts Payable		\$4.81	1485143	DELIVERY
G 609-20200	Accounts Payable		\$24.00	1485144	NA
G 609-20200	Accounts Payable		\$1.55	1485144	DELIVERY
G 609-20200	Accounts Payable		\$210.00	1485145	WINE
G 609-20200	Accounts Payable		\$7.75	1485145	DELIVERY
G 609-20200	Accounts Payable		\$2,923.76	1490804	LIQUOR
G 609-20200	Accounts Payable		\$42.75	1490804	DELIVERY
G 609-20200	Accounts Payable		\$576.00	1490805	WINE
G 609-20200	Accounts Payable		\$9.30	1490805	DELIVERY
G 609-20200	Accounts Payable		\$669.77	1493635	LIQUOR
G 609-20200	Accounts Payable		\$8.14	1493635	DELIVERY
G 609-20200	Accounts Payable		\$24.00	1493636	NA
G 609-20200	Accounts Payable		\$1.55	1493636	DELIVERY
G 609-20200	Accounts Payable		\$320.00	1493637	WINE
G 609-20200	Accounts Payable		\$4.65	1493637	DELIVERY
	Total SOUTHERN GLAZERS OF MN		\$5,165.06		
Paid Chk# 023938	1/4/2017	THE WINE COMPANY			
G 609-20200	Accounts Payable		\$96.00	21855	WINE
G 609-20200	Accounts Payable		\$5.00	21855	DELIVERY
	Total THE WINE COMPANY		\$101.00		
Paid Chk# 023939	1/4/2017	VINOCOPIA			
G 609-20200	Accounts Payable		\$235.68	167869	WINE
G 609-20200	Accounts Payable		\$10.50	167869	DELIVERY
	Total VINOCOPIA		\$246.18		
Paid Chk# 023940	1/4/2017	WINE MERCHANTS			
G 609-20200	Accounts Payable		\$120.00	7110383	WINE
G 609-20200	Accounts Payable		\$1.62	7110383	DELIVERY
G 609-20200	Accounts Payable		\$1,920.00	7112979	WINE
G 609-20200	Accounts Payable		\$35.64	7112979	DELIVERY
	Total WINE MERCHANTS		\$2,077.26		
Paid Chk# 023952	1/24/2017	PREMIER IMPRESSIONS			
E 609-49750-343	Other Advertising		\$437.45	603707	ADVERTISING
	Total PREMIER IMPRESSIONS		\$437.45		
Paid Chk# 023953	1/24/2017	VERIZON WIRELESS			
E 609-49750-309	EDP, Software and Design		\$41.52	9778355299	JAN DIGITAL SIGN
	Total VERIZON WIRELESS		\$41.52		
	10900 Liquor Bank		\$127,573.19		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$127,573.19
	<u>\$127,573.19</u>

RESOLUTION 17-07

RESOLUTION ADOPTING THE PERMANENT RULES OF THE WETLAND
CONSERVATION ACT

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement this law by adopting the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining and filling; and

WHEREAS, the LGU is responsible for making WCA determinations for landowners,

NOW THEREFORE BE IT RESOLVED by the Milaca City council, that the council hereby requests Mille Lacs County accept responsibility as the LGU for the WCA within the legal boundaries of the city of Milaca as of February 16, 2017, within the guidelines as set forth by the WCA and rules.

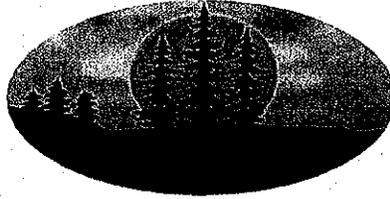
Adopted this 16th day of February, 2017.

Mayor Harold Pedersen

ATTEST

Bob Derus, Interim City Manager

City of Milaca



PROCLAMATION

School Board Recognition Week

February 20-24, 2017

Resolution #17-08

WHEREAS, the City of Milaca recognizes the importance of public education in our community; and

WHEREAS, the City of Milaca appreciates the vital role played by those individuals who, as local school board members, establish policies to ensure an efficient, effective school system; and

WHEREAS, school board members serve as a voice that enables our community to preserve local management and control of our public schools; and

WHEREAS, school board members are charged with representing our local education interests to state and federal government and ensuring compliance with state and federal law; and

WHEREAS, school board members selflessly devote their knowledge, time and talents as advocates for our schoolchildren;

WHEREAS, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

NOW THEREFORE, BE IT RESOLVED, that the City of Milaca recognizes and salutes the members of the Milaca Public Schools School Board by proclaiming February 20-24, 2017, as School Board Recognition Week.

Adopted this 16th day of February, 2017.

Mayor Harold Pedersen

ATTEST

Bob Derus, Interim City Manager

RESOLUTION NO. 17-09

A RESOLUTION SETTING A PUBLIC HEARING ON A STREET VACATION

WHEREAS, the City Council pursuant to Minnesota Statute §412.851 desires to consider the vacation of a portion of a 3rd Ave SE, lying south of 620 3rd Ave SE, and 625 3rd Ave SE, which is part of the St. Mary's Church Parkng Lot, and legally described as:

Commencing at a point 530 feet due south of the North ¼ corner or Section 36, Township 38N, Range 27W, in Mille Lacs County, Minnesota, thence N. 88°43' E, 138.5 feet for a point of beginning; thence south interior angle of 88°39' approximately 796.3 feet to the southerly boundary line of the tract herein above described; thence east interior angle 90°48', 33 feet, thence; north interior angle 89°12', 412.7 feet; thence east interior angle 91°21', 33 feet; thence north interior angle 88°39' approximately 390 feet to the northerly boundary line of the tract herein above described; thence west interior angle 88°39', 66 feet to point of beginning.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA AS FOLLOWS:

The Council will consider the vacation of such street and a public hearing shall be held on such proposed vacation on the 16th day of March, 2017, before the City Council in the City Hall located at 225 1st St. E., Milaca, MN 56353 at 6:30 p.m., and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

Passed by the City Council of Milaca, Minnesota this 16th day of February, 2017.

Harold "Pete" Pedersen Mayor

Attested:

Bob Derus, Interim City Manager

**Minutes
Joint Powers Board
Cities of Milaca and Braham
January 30, 2017**

Call to Order Roll Call

A meeting of the Joint Powers Board (JPB) of the Cities of Braham and Milaca was held on Monday, January 30, 2017. The meeting was called to order by Chair Patricia Carlson at 2:30 PM. The following members were present: Patricia Carlson and Sally Hoy of Braham and Pete Pedersen and Bob Derus of Milaca. Also present was Marshall Lind, Building Official for the JPB.

General Discussion

The meeting was organized to discuss the concerns raised by the City of Milaca that expenses exceeded revenue for the building department. This led to a general discussion. The City of Braham expressed interest in seeing the continuation of the JPB and the joint sharing of a joint Building Official. Braham has involved Marshall in Building Inspections, Planning and Zoning, Economic Development and other activities in the City. They used to have a contract inspection service (Metro West) and they did not want to go back to that. Mayor Pederson explained that Milaca will consider their options, including having greater involvement by Marshall in other responsibilities in the City and will inform Braham by approximately March 30 of what Milaca is planning to do in the fall; the official required notification to opt out of the JPB is October 1 for the following calendar year.

Disbursement of Capital Funds

The group then discussed the amount of capital funds that is held jointly by the two cities. The amount is approximately \$120,000. Everyone felt this is too much, but suggested saving enough for the purchase of a vehicle, which was tentatively budgeted for 2017.

Motion by Pedersen, second by Hoy, to disburse \$40,000 to each City.

Motion carried unanimously.

Adjourn

With no other business, a motion to adjourn was made by Hoy, second by Pedersen, all present voted in favor and the meeting adjourned at 2:35 p.m.

Respectfully Submitted:

Bob Derus, Recording Secretary and Interim City Manager City of Milaca

General Goals

- ✓ Great customer service should be #1 Goal for all Employees
- ✓ Successful City Manager Hiring
- ✓ More Civic Engagement - Grow MCAT as a Community Org.
- ✓ Develop Milaca Civic Pride Award
- ✓ Hire Police Officer
- ✓ Hire Park Worker
- ✓ Hire Event Coordinator
- ✓ Improve entrance into/out of 169 at Highway 23
- ✓ Fire hydrant artwork upkeep
- ✓ Develop plan for old water tower
- ✓ Bring Doctors to City
- ✓ Promote Greater Involvement and Activities for Youth
- ✓ Promote Greater Volunteerism

Values:

- ✓ Great customer service
- ✓ Constantly build relationships throughout City
- ✓ Hard work
- ✓ Team work
- ✓ Transparency
- ✓ Ethical integrity
- ✓ Continual Improvement
- ✓ Quality
- ✓ Efficiency
- ✓ Accountability

Police Department

Personnel

- ✓ Chief to commit to patrol (50% of time?)
- ✓ Increase respect for PD; set goals for Chief & Officers, including fitness, social media policy & SRO service at school
- ✓ Concentrate on significant problems of drugs, etc.
- ✓ Engage with MLC SO & surrounding depts. to address drug issues within Milaca & Mille Lacs County
- ✓ 24/7 Police Coverage with Chief also taking shifts. Two officers on duty weekends 7:00 PM – 3 AM
- ✓ Add one FT Officer – Address PT Officer status
- ✓ Thorough & complete multi-agency investigations to help clear criminal cases.
- ✓ Engage MLC SO/surrounding depts. for multi-agency task forces. (i.e. drug, SERT, violent crimes, auto theft)

Capital Expenditure

- ✓ 3 stall addition to squad garage (west addition)
- ✓ 2018 squad replacement

Programs

- ✓ Establish a Reserve Program and Appoint leader of Reserve
- ✓ Continue to engage community at various levels
- ✓ Speak to groups regarding public safety concerns
- ✓ Continue door to door engagement
- ✓ Continue to support/grow Bike Rodeo program
- ✓ Restarting "Hooked On Fishing" program

PUBLIC WORKS GOALS

- ✓ Replace utilities in 100 block of 6th St. N.W.
- ✓ Install utilities in SW River Drive
- ✓ Street sign replacement (1/3 of city signs for 3 years)
- ✓ Line or Replace Sewer Main on 6th Ave NE
- ✓ Sewer Cleaning and Televising for 1/3 of City
- ✓ Replace Message Sign with Digital Lighted Sign
- ✓ Replace or Rebuild Sanitary Manholes
- ✓ Replace or Rebuild Storm Sewer Manholes
- ✓ Continue Training New PW Employees
- ✓ Update Safety Training for OSHA Compliance
- ✓ Safety Upgrades to Shop/Equipment for Safer Work Place

PARKS GOALS/PROJECTS 2017

- ✓ Develop a "Friends of the Park" program
- ✓ Add RV campsites in Rec Park
- ✓ Complete master plan for Regional Park
- ✓ Entry sign for park and signs on Highway 23
- ✓ Finish landscape-Gorecki Bldg-Splash pad; Rec. Park playground & fall protection installed
- ✓ Paint large shelter in Rec Park
- ✓ Begin water drainage correction in Rec. park
- ✓ Fill in skating rink area to improve rink maintenance
- ✓ Re-roof small shelter in Reineke Park w steel.
- ✓ Transplant trees from nursery to parks/other areas
- ✓ Trim trees in Rec. park
- ✓ Finish cattle crossing out at trails
- ✓ Trim areas on Disc Golf course
- ✓ Install picnic tables at playground area Rec. Park.
- ✓ Install bounce ATV in Reineke Park.
- ✓ Replace climbing chain in Reineke play area.
- ✓ Re-wire lights underground electric at rink.
- ✓ Trimble Park Statue

INSPECTIONS-PLANNING AND ZONING

- ✓ Streamline nuisance letters/tall grass/junk vehicles/zoning violations - Allow mowing quicker or issue Admin Citation?
- ✓ Create a rental housing inspections program
- ✓ Would Council like me to attend the EDA meetings

Economic Development

- ✓ Continue working on bringing a meat market to city
- ✓ Building Official to attend EDC meetings?
- ✓ Develop specific Econ Devel goals; Encourage Business expansion/development of new businesses in City
- ✓ Bring Doctors to City
- ✓ Bring a Family Restaurant to Milaca within 2 Years

ORDINANCE NO. _____
AN ORDINANCE AMENDING ORDINANCE NO. 405 OF THE CITY OF MILACA
CODE OF ORDINANCES

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

~~Strikethrough~~ indicates deleted language. Underline indicates new language.

Section

- ___ .01 Intent
- ___ .02 Regulating Parking in a City Owned Lot
- ___ .03 Penalty

§ ___ .01 INTENT.

The City intends to amend the hours within which parking is prohibited in the City owned parking lot located at the 100 block of Central Avenue South in the City of Milaca.

§ ___ .02 ORDINANCE NO. 405 OF THE MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ:

1. In order to facilitate maintenance and snow removal from the city-owned parking lot located in the 100 block of Central Avenue South, no vehicle or other equipment shall be parked in the lot between the hours of ~~6:00 a.m. and 8:00 a.m.~~ 2:00 a.m. and 6:00 a.m. ~~5:00 a.m. - 7:00 a.m.~~ daily. Violations of this section shall result in the vehicle being towed at the owner's expense and/or a fine being issued. If the fine is not paid within ten days, the fine amount will increase.
2. The amount of the fine shall be determined from time-to-time by the Milaca City Council.

§ ___ .03 PENALTIES.

Any person convicted of violating any provision of this chapter shall be guilty of a petty misdemeanor.

Adopted by the City Council of the City of Milaca this ___ day of _____, 2017.

Harold Pedersen, Mayor

ATTEST:

Bob Derus, Interim City Manager



CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION \$100.00

Permit No. _____
Return to City Hall By: _____
Date of Application: _____

NAME OF SPECIAL EVENT: Conservation Awareness Day

TYPE OF SPECIAL EVENT: Parade _____ Runs/Walks _____ Other: Education Event

Applicant's or Organization's Name: Mille Lacs Soil and Water Conservation District

Name of Contact Person: Lynn Gatliff Daytime Phone: 320-983-2160

Address: 635 2nd Street SE Evening Phone: _____
Milaca, MN 56353 Fax Phone #: _____

Email Address: Lynn.Gatliff@millelacs.org

Other permits may be required for your event. This application will allow you to apply for the Special Event Permit along with Street Closings, Banners/Signs, and Parade Permits. All information needed for these permits are attached to this application. You must obtain a separate application for Park/Shelter Reservations, Temporary 3.2. Malt Beverage license, or Fireworks Permit.

Starting Date May 17, 2017 Starting Time 9:30 am

Ending Date May 17, 2017 Ending Time 12:00 pm

Estimated Number of Participants Attending the Event 250

Number of Sanitary Facilities existing Sanitary Locations _____

Where will Individuals Park School buses in Bee Park parking lot

Will Security Be Provided Yes No Explain Arrangements: Each classroom will have teachers + adult assistants

If using a public address system, give the location of speakers _____

How will drinking water be provided Attendees are instructed to bring their own water

Will electricity be required, and if so, how will it be provided no electricity

How will refuse be disposed of in existing garbage cans

Will the Special Event require the use of a park/shelter Yes No
 (if yes, a park/shelter reservation form must be obtained from the City of Milaca)