

MILACA CITY COUNCIL AGENDA  
DECEMBER 15, 2016

1. Call meeting to order
2. Roll Call
3. Consent Agenda
  - a. Minutes of the November 17, 2016 City Council Meeting
  - b. Minutes of December 8, 2015 Special City Council Meeting
  - c. Bills for payment
  - d. City Treasurer's Report
  - e. Approve a transfer of \$50,500 from the Liquor Fund to the General Fund for band shell expenditures
  - f. Approve a transfer of \$71,161.18 from the Liquor Fund to the Capital Projects Fund for Rec Park Improvements
4. Citizens Forum
5. Public Hearing
  - a. Consideration of Declaring a Hazardous Building Located at 235 3<sup>rd</sup> Ave SE
  - b. Consideration of Declaring a Hazardous Building Located at 560 3<sup>rd</sup> St SE
  - c. Truth in Taxation Public Meeting
6. Requests and Communications
7. Ordinances and Resolutions
  - a. Resolution No. 16 - 36 Approving 2017 Budget and Levy
  - b. Resolution No. 16 - 37 Approving 2017 liquor and tobacco licenses
  - c. Resolution No. 16 - 38 Assessing An Unpaid Water Service Charge 450 Central Ave S
  - d. Resolution No. 16 - 39 Assessing An Unpaid Water Service Charge 260 2nd Ave NW
  - e. Resolution No. 16 - 40 Assessing Unpaid Water/Sewer Bills
  - f. Resolution No. 16 - 41 Declaring a Hazardous Building 235 3<sup>rd</sup> Ave SE
  - g. Resolution No. 16 - 42 Declaring a Hazardous Building 560 3<sup>rd</sup> St SE
8. Reports of Boards and Commissions
  - a. Planning commission
  - b. Economic Development commission
  - c. Airport commission
  - d. Parks commission
  - e. MCAT
9. Unfinished Business
  - a. Prior month citizen forum comments
  - b. Follow-up on Items from Last Council Meeting
  - c. Clean-up of 460 Second Avenue NE
10. New Business
  - a) St. Mary's Church Plowing
11. Council Comments
12. Workshop on Community Calendar with Chamber
13. Adjourn

**MILACA CITY COUNCIL MINUTES  
NOVEMBER 17, 2016 MEETING**

**Call to Order Roll Call**

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following Council members were present: Mayor Pederson, Councilors Dillan, Muller, and Johnson. Council member Gahm was absent.

Staff present: City Treasurer Gann-Olehy, City Attorney Toven, Public Works Director Steve Burklund and Interim City Manager Derus.

Others present: Lola Vedders, Ardy Becklin, Jerry Jacobson, Rich Melvin, Becky Rittenour and Dan Hollenkamp.

**Consent Agenda**

Motion by Muller, second by Johnson, to approve the consent agenda items:

1. Minutes of the October 20, 2016 City Council Meeting
2. Bills for payment
3. City Treasurer's Report
4. Agreement of Assessment and Waiver 260 2<sup>nd</sup> Ave NW
5. Resolution No 16-32 Assessing Unpaid Water Bill
6. Resolution No 16-33 Certifying the 2016 Municipal Election Results
7. Approval of Interim City Manager Robert T. Derus for signatory on General, Liquor, Deputy Registrar, and Payroll accounts; removal of Greg Lerud for signatory on General, Liquor, Deputy Registrar, and Payroll accounts; Harold Pedersen and Tracy Gann-Olehy also remain as signatories on General, Liquor, Deputy Registrar, and Payroll accounts; finally Patricia Miller will have access to receive information on General, Liquor, Deputy Registrar, and Payroll accounts.

Motion carried unanimously.

**Citizens Forum**

- Tom Sauer requested that the City put something in the paper to inform residents that they should remember to clean sidewalks. He noted that since the City rescinded required sidewalk cleaning, more and more residents are not cleaning their sidewalk.
- It was mentioned that we should contact Heritage House and Daddy O's before putting up the no parking signs.
- Interim City Manager Derus explained that Rick Melvin from the Milaca Chamber of Commerce was not going to be at the meeting until a little later, but wanted to ask for Council approval, to temporarily close 2<sup>nd</sup> Street SW (between 1<sup>st</sup> W & 2<sup>nd</sup>) from 4:00 – 8:00 PM on November 25 for a Chamber of Commerce tree lighting event. The City Council briefly discussed the details of closing the street.

Motion by Muller, second by Dillan, to approve closing 2<sup>nd</sup> Street 2<sup>nd</sup> St SW (between 1<sup>st</sup> W & 2<sup>nd</sup>) from 4:00 – 8:00 PM on November 25 for a tree lighting ceremony.

Motion carried unanimously.

**Public Hearing**

There were no public hearings.

**Requests and Communications**

There was no discussion regarding requests or communications.

**Two emails from Jamison Jenson**

This matter was deferred until later in the meeting under the Park Commission report.

### **Ordinances and Resolutions**

#### **Ordinance No. 421 Creating a no parking zone (2<sup>nd</sup> reading)**

Motion by Johnson, second by Muller, to approve Ordinance 421 Creating a no parking zone.

Motion carried unanimously.

#### **Resolution No. 16 – 34, Approving liquor license for Phoenix**

Motion by Johnson, second by Muller, to approve Resolution No. 16 – 34, Approving an On- sale Liquor License and Special Sunday On- sale Liquor License for Phoenix Hotel.

Motion carried unanimously.

#### **Resolution No. 16 – 35, Approving JPA for prosecutor services**

Motion by Dillan, second by Johnson, to approve Resolution No. 16 – 35, Approving a Joint Powers Agreement for prosecutor services.

Motion carried unanimously.

### **Reports of Boards and Commissions**

#### **Planning Commission**

There was no Planning Commission meeting in October.

#### **Economic Development Commission**

The EDA meets the following day.

#### **Airport commission**

There was no Airport Commission meeting in October.

#### **Parks commission**

Mayor Pederson reported that the Park Commission met the previous evening and had the following updates:

- The Milaca Vet Clinic will install a tower with dog bags in the Park
- Security cameras will be upgraded, they will have better quality and some will be relocated
- Discussed budget
- Discussed having a Rec Activities Coordinator
- There was some vandalism on the railroad bridge
- Also there has been vandalism on the disc golf course
- Pete mentioned that he had received some letters from local students, some which involved the parks; one complained that there was not ventilation at the park bathroom; one complaint was that the individual did not feel safe in the parks because of some of some individuals hanging out in the park; also there has been some damage done by horses in the park.
- Brief conversation about the hockey rink
- Snow Daze has been scheduled for February 6 – 11.
- The flag pole will be constructed, as the Eagle Scout working on the project has raised enough funds.
- The email from Jamison Jenson regarding park bathroom access, Pete thought that maybe the City should have a port-a-potty in the future.

#### **MCAT**

There was no MCAT meeting in the last month.

### **Unfinished Business**

#### **Prior month citizen forum comments**

There were no comments from citizen forum in the previous month.

### **Status/List of Unfinished Projects**

The Mayor asked everyone to list projects that have not been completed so the Interim and new City Manager can keep track of unfinished projects. The following projects were briefly discussed:

- Airport: The airport is in excellent shape. There is a flock of turkeys that are frequently near the runway; perhaps the DNR should be contacted to look into removal.
- The Park near Teals needs to be completed.
- There are dollars left in the grant for raised planters in the park.
- Complete the sign for Rec Park; we have a design.
- Eagle Scout Flag pole project
- Walking Trails; there may be some additional grant dollars available to possibly get some exercise equipment.
- Proceed with bid for RV parking
- Regional Park Grant Funds; the University will help with grant.
- Signs for Trails will be on the next park meeting
- Status of Problem on 3<sup>rd</sup>, Council requested a report from Police and/or City Attorney.

### **Discussion of Budget/Levy**

Mayor Pederson noted that the budget will come up for discussion at the next meeting. He suggested that Council members think about a reduced number that everyone can live with from the preliminary levy, which included a \$100,000 increase for 2017. He also suggested that Councilmembers stop in and talk to Bob about it.

### **New Business**

Councilor Dillan recognized some new businesses in town, including a Pottery shop and Book store.

### **Council Comments**

Mayor Pederson mentioned that he had received a number of letters from students, some of which are good and have some good ideas.

### **Workshop on Community Calendar with Chamber**

### **Adjourn**

With no other business, a motion to adjourn was made by Muller, second by Dillan, all present voted in favor and the meeting adjourned at 7:20 p.m.

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Mayor Harold Pedersen

ATTEST

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Bob Derus Interim City Manager

MILACA CITY COUNCIL MINUTES  
DECEMBER 8, 2016  
SPECIAL MEETING

**Call to Order/Roll Call**

Pursuant to due call and notice a Special Meeting of the City Council was held on Thursday, December 8, 2016 in the Council Chambers at City Hall. Mayor Pederson called the meeting to order at 6:30 p.m. The Following Members were present: Mayor Harold Pedersen, and Council members Gahm, Dillan, Muller, and Johnson.

Staff present: Gann-Olehy, Toven, Burklund, Quaintance, Billings, Lind, Jesse Gerads.

Others present: Sherrie Billings

**Interview City Manager Finalists**

The City Council then interviewed the two finalists for the City Manager position in the following order:

1. Christina Volkers
2. Mark Winson

After the two interviews the Council discussed: Both finalists have excellent qualifications and good qualifications. Both bring different skill sets but both are qualified for the position. The Council decided to write down on a secret ballot which candidate would be their top pick and which would be their 2<sup>nd</sup> choice for the City Manager position. Motion by Dillan, second by Muller to authorize the Interim City Manager to make an offer and negotiate an agreement with the person receiving the highest number of votes and to authorize him to do the same with the person receiving the 2<sup>nd</sup> highest number of votes should the top candidate not be able to reach an agreement, unanimous consent.

**2017 Budget Work Session**

The Council then discussed the proposed 2017 budget. The following items were discussed: The preliminary levy was increased by \$100,000. This was an increase of 12.9%. This has resulted in between a 17% and 35% increase to property taxes. Staff has proposed reducing the levy back to the amount before the \$100,000 was added. The general fund budget was presented showing the levy increase at 2.5% and adding the Ogilvie contract back into the revenues and expenditures. The proposed Park and Police positions that caused the preliminary levy to increase have been removed. The City will need to make operating budget cuts to fund these positions. The Mayor is planning to meet with each department head along with one Council member and City Manager to discuss some possibilities. Each Council member selected two departments that they would like to meet with.

Council Member Dillan: Parks and Liquor Store

Council Member Gahm: Police and Fire

Council Member Johnson: Public Works and Building Inspection

Council Member Muller: City Management and Deputy Registrar

**Adjourn**

With no other business a motion to adjourn was made by Johnson, second by Dillan, all present voted in favor and the meeting adjourned at 8:05 p.m.

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Mayor Harold Pedersen

ATTEST

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Tracy Gann-Olehy,

**\*Check Detail Register©**

NOVEMBER 2016

		Check Amt	Invoice	Comment
<b>10100 General Bank</b>				
Paid Chk#	816263E	11/17/2016	<b>CENTERPOINT ENERGY</b>	
E 101-45200-381	Utilities	\$16.94	10551998	NATURAL GAS-COMM CTR
E 208-49010-381	Utilities	\$25.66	5813915	NATURAL GAS-SR CENTER
E 101-45600-381	Utilities	\$24.54	5817670	NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381	Utilities	\$49.54	5826633	NATURAL GAS-PW
E 101-41940-381	Utilities	\$26.90	5831068	NATURAL GAS-CITY HALL
E 101-42280-381	Utilities	\$15.19	6122593	NATURAL GAS-FIRE
E 602-49400-381	Utilities	\$141.49	6672186	NATURAL GAS-WATER TRMT
E 101-45500-381	Utilities	\$127.29	7142283	NATURAL GAS-LIBRARY
<b>Total CENTERPOINT ENERGY</b>		<b>\$427.55</b>		
Paid Chk#	816264E	11/7/2016	<b>EAST CENTRAL ENERGY</b>	
E 603-49450-381	Utilities	\$36.00	201875902	ELECTRIC
E 603-49450-381	Utilities	\$69.07	203981301	ELECTRIC
E 101-43000-380	Street Lights	\$3,049.23	204619700	ELECTRIC
E 101-45200-381	Utilities	\$48.12	205400900	ELECTRIC
E 602-49400-381	Utilities	\$1,002.40	206041500	ELECTRIC
E 101-45500-381	Utilities	\$703.48	206085200	ELECTRIC
E 602-49400-381	Utilities	\$377.00	206734200	ELECTRIC
E 101-45200-381	Utilities	\$31.38	5379600	ELECTRIC
E 101-49810-381	Utilities	\$116.67	5448100	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$59.63	6302100	ELECTRIC
E 603-49450-381	Utilities	\$88.78	6678100	ELECTRIC
E 101-42280-381	Utilities	\$207.70	6751501	ELECTRIC
E 101-42280-381	Utilities	\$447.69	7546001	ELECTRIC
E 101-41940-381	Utilities	\$526.40	8145502	ELECTRIC
E 101-49810-381	Utilities	\$60.94	830700	ELECTRIC
E 101-49810-381	Utilities	\$57.35	831000	ELECTRIC
E 101-43000-380	Street Lights	\$73.46	831300	ELECTRIC
E 101-43000-381	Utilities	\$530.32	831500	ELECTRIC
E 603-49450-381	Utilities	\$615.50	832000	ELECTRIC
E 602-49400-381	Utilities	\$64.62	832100	ELECTRIC
E 101-45600-381	Utilities	\$154.19	832400	ELECTRIC
E 603-49450-381	Utilities	\$79.46	832500	ELECTRIC
E 603-49450-381	Utilities	\$102.56	832600	ELECTRIC
E 602-49400-381	Utilities	\$106.32	833100	ELECTRIC
E 602-49400-381	Utilities	\$48.76	833300	ELECTRIC
E 101-45200-381	Utilities	\$30.96	833400	ELECTRIC
E 101-45200-381	Utilities	\$183.17	833600	ELECTRIC
E 208-49010-381	Utilities	\$145.11	9084202	ELECTRIC
E 602-49400-381	Utilities	\$260.40	970110800	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$33.92	97017300	ELECTRIC
<b>Total EAST CENTRAL ENERGY</b>		<b>\$9,310.59</b>		
Paid Chk#	816265E	11/20/2016	<b>MILACA LOCAL LINK</b>	
E 619-49900-321	Telephone	\$111.47	320-982-1099	PHONE SERVICE-DEP REG
E 101-45200-321	Telephone	\$49.24	320-982-1549	INTERNET-REC PARK
E 101-45500-321	Telephone	\$44.25	320-982-1549	ALARM LINE - LIBRARY
E 101-42280-321	Telephone	\$89.32	320-982-3465	PHONE SERVICE-FIRE
<b>Total MILACA LOCAL LINK</b>		<b>\$294.28</b>		
Paid Chk#	816266E	11/10/2016	<b>UNION SECURITY INSURANCE CO.</b>	
G 101-21707	Disability	\$459.45	4022335-0-1	LTD-NOV 2016
<b>Total UNION SECURITY INSURANCE CO.</b>		<b>\$459.45</b>		
Paid Chk#	816267E	11/30/2016	<b>INCONTACT INC</b>	
E 101-42280-321	Telephone	\$7.85	4020342	LONG DISTANCE SERVICE-FIRE

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NOVEMBER 2016

	Check Amt	Invoice	Comment
E 101-41940-321 Telephone	\$25.44	4020370	LONG DISTANCE SERVICE-CITY HALL
E 101-43000-321 Telephone	\$11.44	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321 Telephone	\$28.06	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321 Telephone	\$9.63	4021396	LONG DISTANCE SERVICE-DEP REG
E 602-49400-321 Telephone	\$3.23	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321 Telephone	\$10.63	4580547	LONG DISTANCE SERVICE-PARKS
<b>Total INCONTACT INC</b>	<b>\$96.28</b>		

<b>Paid Chk# 816268E 11/6/2016 MIDCONTINENT COMMUNICATIONS</b>			
E 101-42110-321 Telephone	\$65.00	147990801	INTERNET-NOV
<b>Total MIDCONTINENT COMMUNICATIONS</b>	<b>\$65.00</b>		
<b>10100 General Bank</b>	<b>\$10,653.15</b>		

**Fund Summary**

<b>10100 General Bank</b>	
101 GENERAL FUND	\$7,365.69
208 CHARITABLE GAMBLING FUND	\$170.77
602 WATER FUND	\$2,004.22
603 SEWER FUND	\$991.37
619 DEPUTY REGISTRAR FUND	\$121.10
	<b>\$10,653.15</b>

**\*Check Detail Register©**

DECEMBER 2016

Check Amt Invoice Comment

**10100 General Bank**

Paid Chk# 042850 12/15/2016 3D PRINTING MINNESOTA

E 101-45200-437	Other Miscellaneous	\$319.00		BANDSHELL REDEDICATION PRGM
<b>Total 3D PRINTING MINNESOTA</b>		<b>\$319.00</b>		

Paid Chk# 042851 12/15/2016 AMERIPRIDE

E 101-45500-310	Other Professional Services	\$35.51	2200848899	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$10.24	2200848900	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$20.60	2200848900	RUGS-DEP REG
E 101-45500-310	Other Professional Services	\$35.51	2200853790	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$10.24	2200853791	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$20.60	2200853791	RUGS-DEP REG
<b>Total AMERIPRIDE</b>		<b>\$132.70</b>		

Paid Chk# 042852 12/15/2016 AW RESEARCH LABORATORIES

E 602-49400-310	Other Professional Services	\$63.00	15728	TESTING-WATER
E 603-49450-310	Other Professional Services	\$89.00	15741	TESTING-SEWER
E 603-49450-310	Other Professional Services	\$66.00	15804	TESTING-SEWER
<b>Total AW RESEARCH LABORATORIES</b>		<b>\$218.00</b>		

Paid Chk# 042853 12/15/2016 BATTERY PRODUCTS INC

E 101-42280-217	Other Operating Supplies	\$92.87	53954	FLASHLIGHT BATTERIES
<b>Total BATTERY PRODUCTS INC</b>		<b>\$92.87</b>		

Paid Chk# 042854 12/15/2016 BILLINGS SERVICE

E 101-49810-212	Auto Expense (Fuel/Repair)	\$20.00		GAS-AIRPORT
E 101-43000-212	Auto Expense (Fuel/Repair)	\$2,046.19		GAS-PW
E 101-42280-212	Auto Expense (Fuel/Repair)	\$280.33		GAS-FIRE
E 101-45200-212	Auto Expense (Fuel/Repair)	\$177.84		GAS-PARKS
E 101-42110-212	Auto Expense (Fuel/Repair)	\$282.60		SQUAD MAINTENANCE-TIRES
<b>Total BILLINGS SERVICE</b>		<b>\$2,806.96</b>		

Paid Chk# 042855 12/15/2016 CARL E. JOHNSON MECHANICAL

E 603-49450-310	Other Professional Services	\$6,820.00	9877	VALVE REPLACEMENT-WWTP
<b>Total CARL E. JOHNSON MECHANICAL</b>		<b>\$6,820.00</b>		

Paid Chk# 042856 12/15/2016 CENTRAL FLEET SERVICE

E 101-43000-310	Other Professional Services	\$91.80	24724	TRUCK INSPECTION
<b>Total CENTRAL FLEET SERVICE</b>		<b>\$91.80</b>		

Paid Chk# 042857 12/15/2016 CHADER BUSINESS EQUIPMENT

E 101-42110-240	Small Tools and Minor Equip	\$918.00	14366	PHILIPS RECORDERS-POLICE
<b>Total CHADER BUSINESS EQUIPMENT</b>		<b>\$918.00</b>		

Paid Chk# 042858 12/15/2016 CORNER MART

E 101-45200-212	Auto Expense (Fuel/Repair)	\$132.89		GAS-PARKS
E 602-49400-212	Auto Expense (Fuel/Repair)	\$59.45		GAS-WATER
E 700-50000-212	Auto Expense (Fuel/Repair)	\$94.00		GAS-JP
E 101-43000-212	Auto Expense (Fuel/Repair)	\$291.88		GAS-PW
E 101-42110-212	Auto Expense (Fuel/Repair)	\$838.63		GAS-POLICE
<b>Total CORNER MART</b>		<b>\$1,416.85</b>		

Paid Chk# 042859 12/15/2016 DOVE FRET LAND PLLP

E 101-41610-304	Legal Fees	\$875.96	73204	CIVIL RETAINER-NOV 2016
E 101-41610-304	Legal Fees	\$3,115.42	73205	CRIMINAL RETAINER-NOV 2016
<b>Total DOVE FRET LAND PLLP</b>		<b>\$3,991.38</b>		

Paid Chk# 042860 12/15/2016 E.C.M. PUBLISHERS, INC.

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DECEMBER 2016

			Check Amt	Invoice	Comment
E 619-49900-343	Other Advertising		\$31.50	427079	HELP WANTED AD
E 619-49900-343	Other Advertising		\$31.50	429425	HELP WANTED AD
E 101-41110-351	Legal Notices Publishing		\$14.40	431187	SPECIAL MTG NOTICE
<b>Total E.C.M. PUBLISHERS, INC.</b>			<b>\$77.40</b>		
Paid Chk# 042861	12/15/2016	<b>EMERGENCY MEDICAL PRODUCTS</b>			
E 101-42280-217	Other Operating Supplies		\$357.75	1868860	FIRST AID SUPPLIES
<b>Total EMERGENCY MEDICAL PRODUCTS</b>			<b>\$357.75</b>		
Paid Chk# 042862	12/15/2016	<b>EVANS, BETTY</b>			
E 101-45500-217	Other Operating Supplies		\$12.80		CLEANING SUPPLIES-LIBRARY
<b>Total EVANS, BETTY</b>			<b>\$12.80</b>		
Paid Chk# 042863	12/15/2016	<b>FAIRVIEW HEALTH SERVICES</b>			
E 101-42280-305	Medical and Dental Fees		\$70.00		C SMITH-PHYSICAL
<b>Total FAIRVIEW HEALTH SERVICES</b>			<b>\$70.00</b>		
Paid Chk# 042864	12/15/2016	<b>FIRE EQUIPMENT SPECIALTIES INC</b>			
E 101-42280-240	Small Tools and Minor Equip		\$1,411.20	9466	FIRE HOSES
<b>Total FIRE EQUIPMENT SPECIALTIES INC</b>			<b>\$1,411.20</b>		
Paid Chk# 042865	12/15/2016	<b>FIRE INSTRUCTION &amp; RESCUE ED.</b>			
E 101-42280-208	Training and Travel		\$450.00	2104	INCIDENT COMMAND TRNG
<b>Total FIRE INSTRUCTION &amp; RESCUE ED.</b>			<b>\$450.00</b>		
Paid Chk# 042866	12/15/2016	<b>FRANSEN DECORATING</b>			
E 101-41940-401	Repairs/Maint Buildings		\$300.00	6073	PAINT HANDRAIL-CITY HALL
<b>Total FRANSEN DECORATING</b>			<b>\$300.00</b>		
Paid Chk# 042867	12/15/2016	<b>GANN-OLEHY, TRACY</b>			
E 101-49910-208	Training and Travel		\$39.78		REIMB 2016 OGILVIE MILEAGE
E 101-41510-208	Training and Travel		\$61.71		REIMB MILEAGE-OSA TRNG-11/16
<b>Total GANN-OLEHY, TRACY</b>			<b>\$101.49</b>		
Paid Chk# 042868	12/15/2016	<b>GK CONSULTING LLC</b>			
E 101-41940-309	EDP, Software and Design		\$900.00	1387	DEC NETWORK
<b>Total GK CONSULTING LLC</b>			<b>\$900.00</b>		
Paid Chk# 042869	12/15/2016	<b>GOPHER STATE ONE CALL</b>			
E 602-49400-310	Other Professional Services		\$39.15	6110562	NOV LOCATES
<b>Total GOPHER STATE ONE CALL</b>			<b>\$39.15</b>		
Paid Chk# 042870	12/15/2016	<b>GRAINGER</b>			
E 602-49400-221	Equipment Parts/Repairs		\$103.15	9282238535	PARTS-NORTH WELL
<b>Total GRAINGER</b>			<b>\$103.15</b>		
Paid Chk# 042871	12/15/2016	<b>H &amp; L MESABI</b>			
E 101-43000-221	Equipment Parts/Repairs		\$1,286.64	96792	PLOW PARTS
<b>Total H &amp; L MESABI</b>			<b>\$1,286.64</b>		
Paid Chk# 042872	12/15/2016	<b>HARDY AUTO PARTS</b>			
E 101-42280-221	Equipment Parts/Repairs		\$1.02	138051	PARTS-FIRE
<b>Total HARDY AUTO PARTS</b>			<b>\$1.02</b>		
Paid Chk# 042873	12/15/2016	<b>HAWKINS, INC.</b>			
E 602-49400-216	Chemicals and Chem Products		\$3,003.27	3980427	CHEMICALS
<b>Total HAWKINS, INC.</b>			<b>\$3,003.27</b>		
Paid Chk# 042874	12/15/2016	<b>HJORT EXCAVATING</b>			

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DECEMBER 2016

			Check Amt	Invoice	Comment
E 603-49450-310	Other Professional Services		\$2,851.54	2016.304	SEWER REPAIRS
E 603-49450-310	Other Professional Services		\$4,603.30	2016.421	SEWER REPAIRS
E 603-49450-310	Other Professional Services		\$2,982.06	2016.449	SEWER REPAIRS
<b>Total HJORT EXCAVATING</b>			\$10,436.90		
<b>Paid Chk# 042875 12/15/2016 HOTSY EQUIPMENT OF MN</b>					
E 101-43000-217	Other Operating Supplies		\$442.44	53837	SUPPLIES-PW
<b>Total HOTSY EQUIPMENT OF MN</b>			\$442.44		
<b>Paid Chk# 042876 12/15/2016 HY-TECH AUTOMOTIVE</b>					
E 101-42110-212	Auto Expense (Fuel/Repair)		\$2,495.48	26947	SQUAID 11 REPAIR
<b>Total HY-TECH AUTOMOTIVE</b>			\$2,495.48		
<b>Paid Chk# 042877 12/15/2016 INTL ASSOC PROPERTY &amp; EVIDENCE</b>					
E 101-42110-208	Training and Travel		\$375.00	LI533913	IAPE TRNG-QUAINTANCE
E 101-42110-208	Training and Travel		\$350.00	LI533914	IAPE TRNG-RASMUSSEN
<b>Total INTL ASSOC PROPERTY &amp; EVIDENCE</b>			\$725.00		
<b>Paid Chk# 042878 12/15/2016 JOHNSON OIL CO.</b>					
E 700-50000-212	Auto Expense (Fuel/Repair)		\$31.98	1668	OIL CHANGE-JP
<b>Total JOHNSON OIL CO.</b>			\$31.98		
<b>Paid Chk# 042879 12/15/2016 K.E.E.P.R.S.</b>					
E 101-42110-240	Small Tools and Minor Equip		\$41.89	317178-02	EQUIPMENT
E 101-42110-434	Uniforms		\$39.00	317182-01	T JOHNSON-UNIFORM
E 101-42110-221	Equipment Parts/Repairs		\$308.80	327423	BRACKET FOR SQUAD
E 101-42110-310	Other Professional Services		\$112.50	329024	REPLACE DOCK
<b>Total K.E.E.P.R.S.</b>			\$502.19		
<b>Paid Chk# 042880 12/15/2016 KIRVIDA FIRE INC</b>					
E 101-42280-221	Equipment Parts/Repairs		\$853.44	5935	REPAIR-ENGINE 2
E 101-42280-221	Equipment Parts/Repairs		\$741.46	5936	REPAIR-TANKER 2
<b>Total KIRVIDA FIRE INC</b>			\$1,594.90		
<b>Paid Chk# 042881 12/15/2016 KLM ENGINEERING, INC.</b>					
E 602-49400-310	Other Professional Services		\$840.00	6227	INSPECTION-WATER
<b>Total KLM ENGINEERING, INC.</b>			\$840.00		
<b>Paid Chk# 042882 12/15/2016 KNIFE RIVER CORP. - NORTH CENT</b>					
E 101-43000-217	Other Operating Supplies		\$578.20	468706	SUPPLIES-PW
E 101-43000-217	Other Operating Supplies		\$578.20	469020	SUPPLIES-PW
E 101-43000-403	Repairs/Maint Streets		\$199.61	469967	CLASS 5 AGGREGATE
<b>Total KNIFE RIVER CORP. - NORTH CENT</b>			\$1,356.01		
<b>Paid Chk# 042883 12/15/2016 KOCHS HARDWARE HANK</b>					
E 101-43000-215	Shop Supplies		\$204.95	3181	SHOP SUPPLIES-PW
E 101-42110-437	Other Miscellaneous		\$50.54	3181	SUPPLIES-POLICE
E 101-45200-215	Shop Supplies		\$94.78	3181	SHOP SUPPLIES-PARKS
E 602-49400-217	Other Operating Supplies		\$62.10	3181	SUPPLIES-WATER
E 101-41940-217	Other Operating Supplies		\$27.98	3181	SUPPLIES-CITY
E 619-49900-217	Other Operating Supplies		\$14.99	3181	SUPPLIES-DEP REG
E 101-49810-217	Other Operating Supplies		\$23.97	3181	SUPPLIES-AIRPORT
E 101-45500-217	Other Operating Supplies		\$11.99	3181	SUPPLIES-LIBRARY
<b>Total KOCHS HARDWARE HANK</b>			\$491.30		
<b>Paid Chk# 042884 12/15/2016 LEAGUE OF MN CITIES INSUR TRST</b>					
E 101-41940-151	Worker s Comp Insurance Prem		\$1,725.00	33364	15 - 16 WORK COMP AUDIT
E 602-49400-151	Worker s Comp Insurance Prem		\$305.00	33364	15 - 16 WORK COMP AUDIT
E 603-49450-151	Worker s Comp Insurance Prem		\$450.00	33364	15 - 16 WORK COMP AUDIT

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<b>Total</b>	<b>LEAGUE OF MN CITIES INSUR TRST</b>		\$2,480.00		
Paid Chk#	042885	12/15/2016	<b>LINDSTROM, HARVEY</b>		
E 700-50000-310	Other Professional Services		\$495.00		INSPECTIONS-BRAHAM-7/20-8/13
	<b>Total LINDSTROM, HARVEY</b>		\$495.00		
Paid Chk#	042886	12/15/2016	<b>M.E. PLUMBING &amp; HEATING</b>		
E 101-42280-401	Repairs/Maint Buildings		\$103.25	38183	REPAIR FRESH AIR INTAKE
E 101-45500-310	Other Professional Services		\$138.75	38184	FIREPLACE REPAIR-LIBRARY
	<b>Total M.E. PLUMBING &amp; HEATING</b>		\$242.00		
Paid Chk#	042887	12/15/2016	<b>MEYERS MILACA PARTS CITY</b>		
E 101-45200-221	Equipment Parts/Repairs		\$144.09	2071	PARTS-PARKS
	<b>Total MEYERS MILACA PARTS CITY</b>		\$144.09		
Paid Chk#	042888	12/15/2016	<b>MILACA AUTO VALUE</b>		
E 101-43000-221	Equipment Parts/Repairs		\$201.88	1302823	PARTS-PW
E 101-42280-221	Equipment Parts/Repairs		\$37.45	1302823	PARTS-FIRE
	<b>Total MILACA AUTO VALUE</b>		\$239.33		
Paid Chk#	042889	12/15/2016	<b>MILACA GENERAL RENTAL CENTER</b>		
E 208-49020-406	Trail Maintenance		\$311.76	1-40466	EXCAVATOR-TRAILS
	<b>Total MILACA GENERAL RENTAL CENTER</b>		\$311.76		
Paid Chk#	042890	12/15/2016	<b>MILLER, PATTI</b>		
E 101-49910-208	Training and Travel		\$132.60		NOV 2016 OGILVIE MILEAGE
	<b>Total MILLER, PATTI</b>		\$132.60		
Paid Chk#	042891	12/15/2016	<b>MINNESOTA BLUEGRASS</b>		
E 214-49000-437	Other Miscellaneous		\$150.00		MEMBERSHIP RENEWAL
	<b>Total MINNESOTA BLUEGRASS</b>		\$150.00		
Paid Chk#	042892	12/15/2016	<b>MN BCA</b>		
E 101-42110-208	Training and Travel		\$130.00	24665	JUSTICE INFO USERS CONF-T QUAINANCE
	<b>Total MN BCA</b>		\$130.00		
Paid Chk#	042893	12/15/2016	<b>MN BOARD OF ACCOUNTANCY</b>		
E 101-41940-433	Dues and Subscriptions		\$100.00	23138	T GANN-OLEHY CERT RENEWAL-23138
	<b>Total MN BOARD OF ACCOUNTANCY</b>		\$100.00		
Paid Chk#	042894	12/15/2016	<b>MN COMPUTER SYSTEMS INC</b>		
E 619-49900-310	Other Professional Services		\$10.00	201708	COPIER MAINTENANCE-DEP REG
E 619-49900-310	Other Professional Services		\$53.10	203168	COPIER MAINTENANCE-DEP REG
	<b>Total MN COMPUTER SYSTEMS INC</b>		\$63.10		
Paid Chk#	042895	12/15/2016	<b>MN DEPT MANAGEMENT &amp; BUDGET</b>		
R 101-35105	Administrative Fines		\$100.00		ADMINISTRATIVE FINES-NOV 2016
	<b>Total MN DEPT MANAGEMENT &amp; BUDGET</b>		\$100.00		
Paid Chk#	042896	12/15/2016	<b>MN DEPT OF HEALTH</b>		
G 602-20810	Water Test Fee Payable		\$1,590.00	1480002 MILA	4TH QTR TEST FEE
	<b>Total MN DEPT OF HEALTH</b>		\$1,590.00		
Paid Chk#	042897	12/15/2016	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>		
E 101-43000-433	Dues and Subscriptions		\$20.00	ABR01509771	S BURKLUND BOILER LICENSE
	<b>Total MN DEPT OF LABOR &amp; INDUSTRY</b>		\$20.00		
Paid Chk#	042898	12/15/2016	<b>OMANN BROTHERS PAVING INC</b>		
E 101-43000-403	Repairs/Maint Streets		\$37,307.00	25669	SW RIVER ROAD PATCH/OVERLAY

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E 602-49400-310	Other Professional Services		\$3,000.00	25670	SW RIVER ROAD PATCH/OVERLAY
<b>Total OMANN BROTHERS PAVING INC</b>			\$40,307.00		
<hr/>					
Paid Chk# 042899	12/15/2016	<b>POWERPLAN</b>			
E 101-43000-221	Equipment Parts/Repairs		\$78.35	P04890	PARTS-PW
E 101-43000-221	Equipment Parts/Repairs		\$35.59	P05497	PARTS-PW
<b>Total POWERPLAN</b>			\$113.94		
<hr/>					
Paid Chk# 042900	12/15/2016	<b>QUILL CORPORATION</b>			
E 619-49900-201	Accessories (paper, pens, etc)		\$81.92	1556059	OFC SUPPLIES-DEP REG
E 602-49400-201	Accessories (paper, pens, etc)		\$9.99	1556059	CALENDAR-WATER
E 101-42400-201	Accessories (paper, pens, etc)		\$19.99	1556059	CALENDAR-B&Z
E 101-49910-201	Accessories (paper, pens, etc)		\$19.99	1556059	CALENDAR-OGILVIE
E 101-42400-201	Accessories (paper, pens, etc)		\$12.31	1556059	CALENDAR-B&Z
E 101-45200-215	Shop Supplies		\$15.15	1556059	CALENDAR-PARKS
E 101-42110-201	Accessories (paper, pens, etc)		\$15.15	1556059	CALENDAR-POLICE
E 101-41510-201	Accessories (paper, pens, etc)		\$20.28	1556059	CALENDAR-TREASURER
E 101-43000-215	Shop Supplies		\$26.00	1556059	CALENDAR-PW
E 603-49450-201	Accessories (paper, pens, etc)		\$10.00	1556059	CALENDAR-SEWER
E 101-49910-201	Accessories (paper, pens, etc)		\$12.31	1556059	CALENDAR-OGILVIE
E 101-41510-201	Accessories (paper, pens, etc)		\$64.98	1986945	FILE FOLDERS-TREASURER
E 101-41510-201	Accessories (paper, pens, etc)		\$42.98	1986945	W2S-TREASURER
E 101-41940-201	Accessories (paper, pens, etc)		\$73.98	1986963	STORAGE BOXES-CITY
E 101-41510-201	Accessories (paper, pens, etc)		\$19.99	2090740	1099S-TREASURER
E 101-41940-217	Other Operating Supplies		\$74.93	2315882	CLEANING SUPPLIES-CITY
<b>Total QUILL CORPORATION</b>			\$519.95		
<hr/>					
Paid Chk# 042901	12/15/2016	<b>SAFETY TRAIN INC</b>			
E 101-43000-230	Safety		\$2,300.00		SAFETY TRAINING
<b>Total SAFETY TRAIN INC</b>			\$2,300.00		
<hr/>					
Paid Chk# 042902	12/15/2016	<b>STANTEC</b>			
E 603-49450-303	Engineering Fees		\$478.75	1128068	WW PONDS PERMIT
E 602-49400-303	Engineering Fees		\$139.12	1128069	FEASABILITY STUDY-SW RIVER DR
E 603-49450-303	Engineering Fees		\$139.13	1128069	FEASABILITY STUDY-SW RIVER DR
<b>Total STANTEC</b>			\$757.00		
<hr/>					
Paid Chk# 042903	12/15/2016	<b>STONEHILL MASONRY</b>			
E 603-49450-310	Other Professional Services		\$1,500.00	384706	SEWER REPAIRS
<b>Total STONEHILL MASONRY</b>			\$1,500.00		
<hr/>					
Paid Chk# 042904	12/15/2016	<b>TEALS MARKET</b>			
E 101-41410-217	Other Operating Supplies		\$29.12	3141018	ELECTION SUPPLIES
E 101-41310-201	Accessories (paper, pens, etc)		\$30.96	3141018	CM INTERVIEW SUPPLIES
<b>Total TEALS MARKET</b>			\$60.08		
<hr/>					
Paid Chk# 042905	12/15/2016	<b>WINTER EQUIPMENT COMPANY</b>			
E 101-43000-217	Other Operating Supplies		\$411.38	IV31232	PLOW PARTS-PW
<b>Total WINTER EQUIPMENT COMPANY</b>			\$411.38		
<b>10100 General Bank</b>			\$96,004.86		

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**Fund Summary****10100 General Bank**

101 GENERAL FUND	\$65,453.90		
208 CHARITABLE GAMBLING FUND	\$311.76		
214 REC FEST FUND	\$150.00		
602 WATER FUND	\$9,214.23		
603 SEWER FUND	\$19,989.78		
619 DEPUTY REGISTRAR FUND	\$264.21		
700 BRAHAM-MILACA JOINT POWERS	\$620.98		
	<hr/>		
	\$96,004.86		

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		Check Amt	Invoice	Comment
<b>10100 General Bank</b>				
Paid Chk#	042764	11/3/2016	<b>FAMILY HERITAGE</b>	
G 101-21707	Disability	\$135.00	599873	SUPL LIFE INS - OCT 2016
<b>Total FAMILY HERITAGE</b>		\$135.00		
Paid Chk#	042765	11/3/2016	<b>MURPHY CHEVROLET</b>	
E 602-49400-221	Equipment Parts/Repairs	\$181.96	223499	TRUCK REPAIR-WATER
<b>Total MURPHY CHEVROLET</b>		\$181.96		
Paid Chk#	042766	11/3/2016	<b>VISA</b>	
E 700-50000-208	Training and Travel	\$85.00	CONF REGISTRATION-M LIND-MN DEPT LABOR/IND	
E 602-49400-208	Training and Travel	\$358.71	AWA TRNG-S BURKLUND-THE SUITES HOTEL	
E 700-50000-208	Training and Travel	\$300.00	CONF REGISTRATION-M LIND-MNSCU	
<b>Total VISA</b>		\$743.71		
Paid Chk#	042767	11/4/2016	<b>FRONTIER</b>	
E 602-49400-321	Telephone	\$1.80	320-983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone	\$50.95	320-983-2648	PHONE SVC-AIRPORT
E 101-41940-321	Telephone	\$201.65	320-983-3141	PHONE SVC-CITY HALL
E 101-45500-321	Telephone	\$16.20	320-983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone	\$50.85	320-983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone	\$95.40	320-983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone	\$49.95	320-983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone	\$47.85	320-983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone	\$146.39	320-983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone	\$100.85	320-983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone	\$106.35	320-983-6547	PHONE SVC-PW
<b>Total FRONTIER</b>		\$868.24		
Paid Chk#	042768	11/4/2016	<b>JIMS MILLE LACS DISPOSAL</b>	
E 101-43000-310	Other Professional Services	\$600.00	1832413	STREET SWEEPING-OCTOBER
E 101-43000-312	Compost	\$300.00	211948	COMPOST-NOVMEBER
E 101-42280-384	Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE
E 101-45200-384	Refuse/Garbage Disposal	\$48.74	211948	GARBAGE-PARKS
E 101-43000-384	Refuse/Garbage Disposal	\$86.66	211948	GARBAGE-CITY
<b>Total JIMS MILLE LACS DISPOSAL</b>		\$1,060.40		
Paid Chk#	042769	11/4/2016	<b>MILACA BLDG CENTER</b>	
E 101-45200-215	Shop Supplies	\$98.93	3141	SHOP SUPPLIES-PARKS
E 500-45200-530	Improv Other Than Bldgs	\$612.36	3141	PLAYGROUND-REC PARK
E 603-49450-217	Other Operating Supplies	\$16.60	3141	SUPPLIES-SEWER
E 101-45200-401	Repairs/Maint Buildings	\$55.08	3141	TRIMBLE PARK BATHROOMS
E 101-43000-215	Shop Supplies	\$36.96	3141	SHOP SUPPLIES-PW
<b>Total MILACA BLDG CENTER</b>		\$819.93		
Paid Chk#	042770	11/9/2016	<b>SUBWAY</b>	
E 101-41410-217	Other Operating Supplies	\$95.37	ELECTION JUDGE MEALS	
<b>Total SUBWAY</b>		\$95.37		
Paid Chk#	042829	11/18/2016	<b>COFFEE CORNER</b>	
E 101-41310-201	Accessories (paper, pens, etc)	\$112.00	CITY MGR INTERVIEW MEAL	
<b>Total COFFEE CORNER</b>		\$112.00		
Paid Chk#	042830	11/22/2016	<b>AMAZON</b>	
E 101-41510-201	Accessories (paper, pens, etc)	\$59.99	021014800789	PRINTER TONER-TREASURER
E 101-42110-201	Accessories (paper, pens, etc)	\$44.95	047326097766	SUPPLIES-POLICE
E 101-42110-240	Small Tools and Minor Equip	\$99.00	058330745559	WALL HEATER-POLICE
E 101-42110-240	Small Tools and Minor Equip	\$259.00	120668541669	CAMERA-POLICE

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E 101-42110-201	Accessories (paper, pens, etc)		\$46.06	165898428403	SUPPLIES-POLICE
E 101-45200-240	Small Tools and Minor Equip		\$198.88	194194174541	PRINTER-PARKS
E 101-42110-201	Accessories (paper, pens, etc)		\$12.78	215031341103	OFC SUPPLIES-POLICE
<b>Total AMAZON</b>			\$720.66		
<b>Paid Chk# 042831 11/22/2016 BLUE CROSS BLUE SHIELD OF MINN</b>					
G 101-21706	Medical Insur.		\$9,228.10	7S034-F0 1	MEDICAL INSUR-DEC 2016
<b>Total BLUE CROSS BLUE SHIELD OF MINN</b>			\$9,228.10		
<b>Paid Chk# 042832 11/22/2016 BURLAGE, GREG</b>					
E 101-42280-310	Other Professional Services		\$595.00	111616	AFG GRANT - FD
<b>Total BURLAGE, GREG</b>			\$595.00		
<b>Paid Chk# 042833 11/22/2016 DELTA DENTAL OF MN</b>					
G 101-21706	Medical Insur.		\$24.80	6690272	PED DENTAL-DEC 2016
<b>Total DELTA DENTAL OF MN</b>			\$24.80		
<b>Paid Chk# 042834 11/22/2016 FAMILY HERITAGE</b>					
G 101-21707	Disability		\$135.00	604691	SUPPL LIFE INS - NOV 2016
<b>Total FAMILY HERITAGE</b>			\$135.00		
<b>Paid Chk# 042835 11/22/2016 L.E.L.S.</b>					
G 101-21710	Union Dues		\$203.10	LOCAL #238	POLICE UNION DUES-DEC 2016
<b>Total L.E.L.S.</b>			\$203.10		
<b>Paid Chk# 042836 11/22/2016 MEDICS TRAINING INC</b>					
E 101-42280-208	Training and Travel		\$1,900.00	10010	EMR REFRESHER-FIRE
E 101-42110-208	Training and Travel		\$570.00	10011	EMR REFRESHER-POLICE
<b>Total MEDICS TRAINING INC</b>			\$2,470.00		
<b>Paid Chk# 042837 11/22/2016 MN BENEFITS</b>					
G 101-21712	Dental		\$115.73		LIFE/DENTAL-DEC 2016
G 101-21709	Life Insur.		\$369.81		LIFE/DENTAL-DEC 2016
<b>Total MN BENEFITS</b>			\$485.54		
<b>Paid Chk# 042838 11/22/2016 MN POLLUTION CONTROL AGENCY</b>					
E 603-49450-433	Dues and Subscriptions		\$1,240.00		WWTP NPDES PERMIT
<b>Total MN POLLUTION CONTROL AGENCY</b>			\$1,240.00		
<b>Paid Chk# 042839 11/22/2016 STONEHEART GRANITE</b>					
E 101-45200-437	Other Miscellaneous		\$470.00		REC PARK PAVERS
<b>Total STONEHEART GRANITE</b>			\$470.00		
<b>Paid Chk# 042840 11/22/2016 STONEYHILL MASONRY</b>					
E 101-45200-437	Other Miscellaneous		\$2,800.00	384701	BANDSHELL-LAY PAVERS/CURB/SIDEWALK
<b>Total STONEYHILL MASONRY</b>			\$2,800.00		
<b>Paid Chk# 042841 11/22/2016 STRUFFERT, JACQUELINE</b>					
E 101-42280-437	Other Miscellaneous		\$210.00		FIRE CONTEST POSTER PRIZES
<b>Total STRUFFERT, JACQUELINE</b>			\$210.00		
<b>Paid Chk# 042842 11/22/2016 USABLE LIFE</b>					
G 101-21707	Disability		\$227.00	101408001G	DISABILITY/LIFE-DEC 2016
<b>Total USABLE LIFE</b>			\$227.00		
<b>Paid Chk# 042843 11/22/2016 VERIZON WIRELESS</b>					
E 101-42110-321	Telephone		\$231.27	9775009440	NOV WIRELESS ROUTER/PHONE SVC
E 602-49400-321	Telephone		\$35.01	9775009440	NOV WIRELESS ROUTER SVC
E 101-42280-321	Telephone		\$44.32	9775140898	CELL PHONE SVC-NOV

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E 101-45200-321	Telephone	\$63.55	9775140898	CELL PHONE SVC-NOV
E 101-43000-321	Telephone	\$75.60	9775140898	CELL PHONE SVC-NOV
<b>Total VERIZON WIRELESS</b>		<b>\$449.75</b>		
<hr/>				
Paid Chk# 042844	11/22/2016	VISA		
E 101-49910-201	Accessories (paper, pens, etc)	\$59.99		CARBONITE BACKUP
E 101-42280-217	Other Operating Supplies	\$605.50		AWARDS-FIRE DEPT-ENGRAVING & AWARDS
<b>Total VISA</b>		<b>\$665.49</b>		
<hr/>				
Paid Chk# 042845	11/29/2016	U.S. POSTMASTER		
E 603-49450-322	Postage	\$105.33		NOV BILLINGS
E 602-49400-322	Postage	\$105.33		NOV BILLINGS
<b>Total U.S. POSTMASTER</b>		<b>\$210.66</b>		
<b>10100 General Bank</b>		<b>\$24,151.71</b>		

**Fund Summary**

<b>10100 General Bank</b>	
101 GENERAL FUND	\$20,867.82
500 CAPITAL PROJECT FUND	\$612.36
602 WATER FUND	\$829.20
603 SEWER FUND	\$1,361.93
619 DEPUTY REGISTRAR FUND	\$95.40
700 BRAHAM-MILACA JOINT POWERS	\$385.00
	<b>\$24,151.71</b>

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**10900 Liquor Bank**

Paid Chk# 916043E 11/7/2016 EAST CENTRAL ENERGY

E 609-49750-381 Utilities \$1,590.17 7115200 ELECTRIC

**Total EAST CENTRAL ENERGY \$1,590.17**

Paid Chk# 916044E 11/9/2016 CENTERPOINT ENERGY

E 609-49750-381 Utilities \$78.63 128-000-782-1 NATURAL GAS

**Total CENTERPOINT ENERGY \$78.63**

Paid Chk# 916045E 11/18/2016 MN DEPT OF REVENUE

G 609-20800 Sales Tax Payable \$15,915.00 9576201 LIQUOR SALES TAX

**Total MN DEPT OF REVENUE \$15,915.00**

Paid Chk# 916046E 11/15/2016 MILACA, CITY OF (WATER/SEWER)

E 609-49750-381 Utilities \$27.33 01-00015990 WATER/SEWER

**Total MILACA, CITY OF (WATER/SEWER) \$27.33**

**10900 Liquor Bank \$17,611.13**

**Fund Summary**

**10900 Liquor Bank**

609 MUNICIPAL LIQUOR FUND \$17,611.13

**\$17,611.13**

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**10900 Liquor Bank**

Paid Chk# 023908 12/15/2016 AMERICAN BOTTLING CO.

E 609-49750-254	Mix/Non Alcoholic	\$175.62	7429765019	NA
<b>Total AMERICAN BOTTLING CO.</b>		<b>\$175.62</b>		

Paid Chk# 023909 12/15/2016 AMERIPRIDE

E 609-49750-310	Other Professional Services	\$76.69	2200851384	RUGS
E 609-49750-217	Other Operating Supplies	\$75.44	2200853801	PAPER TOWELS
E 609-49750-310	Other Professional Services	\$29.18	2200853801	RUGS
E 609-49750-310	Other Professional Services	\$90.23	2200856603	RUGS
<b>Total AMERIPRIDE</b>		<b>\$271.54</b>		

Paid Chk# 023910 12/15/2016 CRYSTAL SPRINGS ICE

E 609-49750-259	Other For Resale	\$184.24	003.B002124	ICE
E 609-49750-259	Other For Resale	\$194.70	003.B002303	ICE
<b>Total CRYSTAL SPRINGS ICE</b>		<b>\$378.94</b>		

Paid Chk# 023911 12/15/2016 GRANITE CITY JOBBING

E 609-49750-333	Freight and Express	\$4.25	27534	DELIVERY
E 609-49750-259	Other For Resale	\$167.32	27534	MISC
E 609-49750-256	Tobacco Products For Resale	\$429.86	27534	TOBACCO
E 609-49750-254	Mix/Non Alcoholic	\$14.11	27534	NA
E 609-49750-333	Freight and Express	\$4.25	28254	DELIVERY
E 609-49750-217	Other Operating Supplies	\$7.65	28254	SUPPLIES
E 609-49750-259	Other For Resale	\$342.13	28254	MISC
E 609-49750-256	Tobacco Products For Resale	\$452.20	28254	TOBACCO
E 609-49750-259	Other For Resale	\$455.96	28940	MISC
E 609-49750-256	Tobacco Products For Resale	\$1,111.11	28940	TOBACCO
E 609-49750-254	Mix/Non Alcoholic	\$3.69	28940	NA
E 609-49750-333	Freight and Express	\$4.25	28940	DELIVERY
E 609-49750-217	Other Operating Supplies	\$22.86	28940	SUPPLIES
E 609-49750-217	Other Operating Supplies	\$15.42	29548	SUPPLIES
E 609-49750-333	Freight and Express	\$4.25	29548	DELIVERY
E 609-49750-256	Tobacco Products For Resale	\$1,774.06	29548	TOBACCO
E 609-49750-259	Other For Resale	\$545.25	29548	MISC
<b>Total GRANITE CITY JOBBING</b>		<b>\$5,358.62</b>		

Paid Chk# 023912 12/15/2016 JIMS MILLE LACS DISPOSAL

E 609-49750-384	Refuse/Garbage Disposal	\$67.86	219225	REFUSE COLLECTION
<b>Total JIMS MILLE LACS DISPOSAL</b>		<b>\$67.86</b>		

Paid Chk# 023913 12/15/2016 KOCHS HARDWARE HANK

E 609-49750-217	Other Operating Supplies	\$90.65	3752	SUPPLIES
<b>Total KOCHS HARDWARE HANK</b>		<b>\$90.65</b>		

Paid Chk# 023914 12/15/2016 LINCOLN MARKETING

E 609-49750-343	Other Advertising	\$349.00	45710	ADVERTISING
<b>Total LINCOLN MARKETING</b>		<b>\$349.00</b>		

Paid Chk# 023915 12/15/2016 M. AMUNDSON LLP

E 609-49750-259	Other For Resale	\$132.20	227278	MISC
E 609-49750-217	Other Operating Supplies	\$66.55	227278	SUPPLIES
E 609-49750-256	Tobacco Products For Resale	\$714.63	227278	TOBACCO
E 609-49750-256	Tobacco Products For Resale	\$879.59	227605	TOBACCO
E 609-49750-259	Other For Resale	\$315.00	227605	MISC
<b>Total M. AMUNDSON LLP</b>		<b>\$2,107.97</b>		

Paid Chk# 023916 12/15/2016 MILLER TRUCKING

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DECEMBER 2016

			Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express		\$35.00	4777	DELIVERY
	<b>Total MILLER TRUCKING</b>		\$35.00		
<hr/>					
Paid Chk# 023917	12/15/2016	<b>QUILL CORPORATION</b>			
E 609-49750-201	Accessories (paper, pens, etc)		\$8.38	1986945	OFC SUPPLIES
	<b>Total QUILL CORPORATION</b>		\$8.38		
<hr/>					
Paid Chk# 023918	12/15/2016	<b>RED BULL DISTRIBUTION CO INC</b>			
E 609-49750-254	Mix/Non Alcoholic		\$72.00	K-20417045	NA
	<b>Total RED BULL DISTRIBUTION CO INC</b>		\$72.00		
<hr/>					
Paid Chk# 023919	12/15/2016	<b>TAPES PLUS ADVERTISING</b>			
E 609-49750-343	Other Advertising		\$275.00	4042	ADVERTISING
	<b>Total TAPES PLUS ADVERTISING</b>		\$275.00		
<hr/>					
Paid Chk# 023920	12/15/2016	<b>VIKING BOTTLING CO.</b>			
E 609-49750-254	Mix/Non Alcoholic		\$194.00	1843817	NA
E 609-49750-254	Mix/Non Alcoholic		\$174.50	1843973	NA
	<b>Total VIKING BOTTLING CO.</b>		\$368.50		
	<b>10900 Liquor Bank</b>		\$9,559.08		

**Fund Summary**

<b>10900 Liquor Bank</b>	
609 MUNICIPAL LIQUOR FUND	\$9,559.08
	<u>\$9,559.08</u>

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NOVEMBER 2016

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**10900 Liquor Bank**

Paid Chk# 023859 11/2/2016 ARTISAN BEER COMPANY

E 609-49750-252	Beer For Resale	\$32.00	3130482	BEER
E 609-49750-252	Beer For Resale	\$40.00	3133855	BEER
<b>Total ARTISAN BEER COMPANY</b>		<b>\$72.00</b>		

Paid Chk# 023860 11/2/2016 BELLBOY CORP.

E 609-49750-251	Liquor For Resale	\$1,476.00	55683300	LIQUOR
<b>Total BELLBOY CORP.</b>		<b>\$1,476.00</b>		

Paid Chk# 023861 11/2/2016 BERNICKS

E 609-49750-252	Beer For Resale	(\$88.00)	183432	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$58.65	183433	NA
E 609-49750-252	Beer For Resale	\$978.00	183434	BEER
E 609-49750-254	Mix/Non Alcoholic	\$37.15	186184	NA
E 609-49750-252	Beer For Resale	\$872.55	186185	BEER
E 609-49750-253	Wine For Resale	(\$13.80)	186186	WINE-CREDIT
E 609-49750-252	Beer For Resale	(\$30.72)	186186	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$39.75	188775	NA
E 609-49750-252	Beer For Resale	\$704.10	188776	BEER
E 609-49750-253	Wine For Resale	\$354.60	188776	WINE
E 609-49750-252	Beer For Resale	(\$71.48)	188777	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$32.00	191538	NA
E 609-49750-252	Beer For Resale	\$1,015.80	191539	BEER
<b>Total BERNICKS</b>		<b>\$3,888.60</b>		

Paid Chk# 023862 11/2/2016 BREAKTHRU BEVERAGE MN

E 609-49750-333	Freight and Express	\$63.21	1080536844	DELIVERY
E 609-49750-251	Liquor For Resale	\$4,114.07	1080536844	LIQUOR
E 609-49750-251	Liquor For Resale	\$1,669.78	1080540010	LIQUOR
E 609-49750-253	Wine For Resale	\$266.67	1080540010	WINE
E 609-49750-333	Freight and Express	\$31.60	1080540010	DELIVERY
E 609-49750-251	Liquor For Resale	\$3,627.06	1080546708	LIQUOR
E 609-49750-333	Freight and Express	\$78.01	1080546708	DELIVERY
<b>Total BREAKTHRU BEVERAGE MN</b>		<b>\$9,850.40</b>		

Paid Chk# 023863 11/2/2016 C &amp; L DISTRIBUTING CO.

E 609-49750-252	Beer For Resale	(\$56.78)	355-361	BEER-CREDIT
E 609-49750-252	Beer For Resale	(\$9.49)	355-372	BEER-CREDIT
E 609-49750-252	Beer For Resale	(\$15.59)	355-375	BEER-CREDIT
E 609-49750-252	Beer For Resale	(\$25.13)	355-382	BEER-CREDIT
E 609-49750-252	Beer For Resale	\$5,949.85	628704	BEER
E 609-49750-253	Wine For Resale	\$244.65	628704	WINE
E 609-49750-254	Mix/Non Alcoholic	\$76.25	628704	NA
E 609-49750-252	Beer For Resale	\$889.35	628705	BEER
E 609-49750-252	Beer For Resale	\$6,213.00	631396	BEER
E 609-49750-252	Beer For Resale	\$299.70	631397	BEER
E 609-49750-254	Mix/Non Alcoholic	\$121.53	634128	NA
E 609-49750-252	Beer For Resale	\$6,559.25	634128	BEER
E 609-49750-253	Wine For Resale	\$187.25	634128	WINE
E 609-49750-252	Beer For Resale	\$288.50	634129	BEER
E 609-49750-253	Wine For Resale	\$78.00	634129	WINE
E 609-49750-254	Mix/Non Alcoholic	\$29.00	634129	NA
E 609-49750-252	Beer For Resale	\$10,372.89	636838	BEER
E 609-49750-254	Mix/Non Alcoholic	\$127.13	636838	NA
E 609-49750-252	Beer For Resale	\$923.70	636839	BEER
E 609-49750-252	Beer For Resale	(\$78.40)	637114	BEER-CREDIT

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NOVEMBER 2016

		Check Amt	Invoice	Comment
<b>Total C &amp; L DISTRIBUTING CO.</b>		\$32,174.66		
<hr/>				
Paid Chk#	023864	11/2/2016	<b>DAHLHEIMER DISTRIBUTING CO.</b>	
E 609-49750-253	Wine For Resale	\$591.10	1219336	WINE
E 609-49750-252	Beer For Resale	\$7,539.49	1219336	BEER
E 609-49750-252	Beer For Resale	\$9,104.23	132850	BEER
E 609-49750-254	Mix/Non Alcoholic	\$207.60	133254	NA
E 609-49750-252	Beer For Resale	\$4,331.17	133254	BEER
E 609-49750-252	Beer For Resale	(\$48.00)	133443	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$31.00	133534	NA
E 609-49750-252	Beer For Resale	\$10,408.22	133534	BEER
<b>Total DAHLHEIMER DISTRIBUTING CO.</b>		\$32,164.81		
<hr/>				
Paid Chk#	023865	11/2/2016	<b>FRONTIER</b>	
E 609-49750-321	Telephone	\$109.97	320983625511	NOV PHONE SVC
<b>Total FRONTIER</b>		\$109.97		
<hr/>				
Paid Chk#	023866	11/2/2016	<b>J.J. TAYLOR DIST OF MN</b>	
E 609-49750-252	Beer For Resale	\$138.25	2569390	BEER
E 609-49750-333	Freight and Express	\$3.00	2569390	DELIVERY
<b>Total J.J. TAYLOR DIST OF MN</b>		\$141.25		
<hr/>				
Paid Chk#	023867	11/2/2016	<b>JOHNSON BROTHERS LIQUOR CO.</b>	
E 609-49750-253	Wine For Resale	\$468.20	5556099	WINE
E 609-49750-333	Freight and Express	\$46.30	5556099	DELIVERY
E 609-49750-251	Liquor For Resale	\$1,571.97	5556099	LIQUOR
E 609-49750-251	Liquor For Resale	\$1,115.35	5556100	LIQUOR
E 609-49750-333	Freight and Express	\$12.96	5556100	DELIVERY
E 609-49750-251	Liquor For Resale	\$2,515.35	5561271	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$37.25	5561271	NA
E 609-49750-253	Wine For Resale	\$1,676.40	5561271	WINE
E 609-49750-333	Freight and Express	\$120.30	5561271	DELIVERY
E 609-49750-252	Beer For Resale	\$152.00	5561272	BEER
E 609-49750-251	Liquor For Resale	\$3,391.00	5561273	LIQUOR
E 609-49750-333	Freight and Express	\$46.99	5561273	DELIVERY
E 609-49750-251	Liquor For Resale	\$29.90	5563573	LIQUOR
E 609-49750-333	Freight and Express	\$17.82	5566315	DELIVERY
E 609-49750-251	Liquor For Resale	\$300.00	5566315	LIQUOR
E 609-49750-253	Wine For Resale	\$372.24	5566315	WINE
E 609-49750-253	Wine For Resale	\$1,691.35	5567043	WINE
E 609-49750-251	Liquor For Resale	\$146.84	5567043	LIQUOR
E 609-49750-333	Freight and Express	\$55.08	5567043	DELIVERY
E 609-49750-252	Beer For Resale	\$21.99	5567044	BEER
E 609-49750-251	Liquor For Resale	\$922.00	5567045	LIQUOR
E 609-49750-333	Freight and Express	\$11.34	5567045	DELIVERY
E 609-49750-333	Freight and Express	\$104.21	5572392	DELIVERY
E 609-49750-251	Liquor For Resale	\$3,146.50	5572392	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$110.29	5572392	NA
E 609-49750-253	Wine For Resale	\$1,231.95	5572392	WINE
E 609-49750-333	Freight and Express	\$3.24	5572393	DELIVERY
E 609-49750-251	Liquor For Resale	\$482.25	5572393	LIQUOR
E 609-49750-251	Liquor For Resale	(\$47.37)	593340	LIQUOR-CREDIT
E 609-49750-251	Liquor For Resale	(\$90.00)	594944	LIQUOR-CREDIT
E 609-49750-333	Freight and Express	(\$0.27)	596419	DELIVERY-CREDIT
E 609-49750-251	Liquor For Resale	(\$20.00)	596419	LIQUOR-CREDIT
E 609-49750-253	Wine For Resale	(\$18.24)	597634	WINE-CREDIT
E 609-49750-333	Freight and Express	(\$0.81)	597634	DELIVERY-CREDIT

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			Check Amt	Invoice	Comment
<b>Total JOHNSON BROTHERS LIQUOR CO.</b>			\$19,624.38		
Paid Chk#	023868	11/2/2016	<b>MCDONALD DISTRIBUTING</b>		
E 609-49750-252	Beer For Resale		\$640.00	313580	BEER
<b>Total MCDONALD DISTRIBUTING</b>			\$640.00		
Paid Chk#	023869	11/2/2016	<b>PAUSTIS WINE COMPANY</b>		
E 609-49750-253	Wine For Resale		\$863.50	8564323	WINE
E 609-49750-333	Freight and Express		\$10.00	8564323	DELIVERY
<b>Total PAUSTIS WINE COMPANY</b>			\$873.50		
Paid Chk#	023870	11/2/2016	<b>PHILLIPS WINE AND SPIRITS</b>		
E 609-49750-253	Wine For Resale		\$545.50	2053107	WINE
E 609-49750-333	Freight and Express		\$68.04	2053107	DELIVERY
E 609-49750-251	Liquor For Resale		\$2,765.15	2053107	LIQUOR
E 609-49750-333	Freight and Express		\$46.99	2056703	DELIVERY
E 609-49750-251	Liquor For Resale		\$2,466.70	2056703	LIQUOR
E 609-49750-253	Wine For Resale		\$90.50	2060691	WINE
E 609-49750-251	Liquor For Resale		\$5,118.30	2060691	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$120.00	2060691	NA
E 609-49750-333	Freight and Express		\$93.97	2060691	DELIVERY
E 609-49750-251	Liquor For Resale		\$445.00	2064352	LIQUOR
E 609-49750-333	Freight and Express		\$8.10	2064352	DELIVERY
E 609-49750-333	Freight and Express		(\$0.65)	249107	DELIVERY-CREDIT
E 609-49750-251	Liquor For Resale		(\$30.60)	249107	LIQUOR-CREDIT
<b>Total PHILLIPS WINE AND SPIRITS</b>			\$11,737.00		
Paid Chk#	023871	11/2/2016	<b>SOUTHERN GLAZERS OF MN</b>		
E 609-49750-251	Liquor For Resale		\$4,812.39	1461638	LIQUOR
E 609-49750-333	Freight and Express		\$53.73	1461638	DELIVERY
E 609-49750-253	Wine For Resale		\$536.00	1461639	WINE
E 609-49750-333	Freight and Express		\$7.75	1461639	DELIVERY
E 609-49750-251	Liquor For Resale		\$2,373.91	1464244	LIQUOR
E 609-49750-333	Freight and Express		\$25.71	1464244	DELIVERY
E 609-49750-253	Wine For Resale		\$216.00	1464245	WINE
E 609-49750-333	Freight and Express		\$7.75	1464245	DELIVERY
E 609-49750-251	Liquor For Resale		\$491.30	1466743	LIQUOR
E 609-49750-333	Freight and Express		\$9.30	1466743	DELIVERY
E 609-49750-333	Freight and Express		\$3.10	1466744	DELIVERY
E 609-49750-253	Wine For Resale		\$104.00	1466744	WINE
E 609-49750-251	Liquor For Resale		\$3,113.09	1469396	LIQUOR
E 609-49750-333	Freight and Express		\$39.78	1469396	DELIVERY
E 609-49750-253	Wine For Resale		\$144.00	1469397	WINE
E 609-49750-333	Freight and Express		\$3.10	1469397	DELIVERY
<b>Total SOUTHERN GLAZERS OF MN</b>			\$11,940.91		
Paid Chk#	023872	11/2/2016	<b>TKO WINES INC</b>		
E 609-49750-253	Wine For Resale		\$98.04	4305	WINE
<b>Total TKO WINES INC</b>			\$98.04		
Paid Chk#	023873	11/2/2016	<b>VINOCOPIA</b>		
E 609-49750-251	Liquor For Resale		\$440.00	163585	LIQUOR
E 609-49750-333	Freight and Express		\$12.50	163585	DELIVERY
E 609-49750-251	Liquor For Resale		\$549.75	164202	LIQUOR
E 609-49750-333	Freight and Express		\$10.00	164202	DELIVERY
E 609-49750-251	Liquor For Resale		\$99.00	164876	LIQUOR
E 609-49750-333	Freight and Express		\$3.50	164876	DELIVERY
<b>Total VINOCOPIA</b>			\$1,114.75		

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<b>AMAZON</b>			
Paid Chk# 023890	11/22/2016		
E 609-49750-217	Other Operating Supplies	\$68.31	039244958127 BATTERY BACKUP/SURGE PROTECTOR
E 609-49750-217	Other Operating Supplies	\$68.31	039247686072 BATTERY BACKUP/SURGE PROTECTOR
E 609-49750-217	Other Operating Supplies	\$59.95	039249235788 UNINTERRUPTED POWER SUPPLY
<b>Total AMAZON</b>		<b>\$196.57</b>	

<b>VERIZON WIRELESS</b>			
Paid Chk# 023891	11/22/2016		
E 609-49750-309	EDP, Software and Design	\$41.54	9775009440 NOV DIGITAL SIGN
<b>Total VERIZON WIRELESS</b>		<b>\$41.54</b>	
<b>10900 Liquor Bank</b>		<b>\$126,144.38</b>	

**Fund Summary**

<b>10900 Liquor Bank</b>	
609 MUNICIPAL LIQUOR FUND	\$126,144.38
	<b>\$126,144.38</b>

# CITY OF MILACA

## Council Monthly Budget Report November 2016

<b>DEPT Descr</b>	<b>2016 YTD Budget</b>	<b>2016 YTD Amt</b>	<b>Balance</b>	<b>2016 % of Budget Remain</b>
Airport	\$194,375.00	\$75,743.85	\$118,631.15	61.03%
Assessing	\$12,000.00	\$0.00	\$12,000.00	100.00%
Auditing	\$5,500.00	\$5,500.00	\$0.00	0.00%
Building Inspection	\$51,575.00	\$50,265.52	\$1,309.48	2.54%
City Attorney	\$49,000.00	\$44,040.58	\$4,959.42	10.12%
City Hall	\$272,025.00	\$238,950.42	\$33,074.58	12.16%
City Manager	\$29,450.00	\$32,601.95	(\$3,151.95)	-10.70%
Council	\$12,550.00	\$10,006.61	\$2,543.39	20.27%
Elections	\$2,000.00	\$2,670.45	(\$670.45)	-33.52%
Fire Dept.	\$201,405.00	\$217,921.78	(\$16,516.78)	-8.20%
Historical Society	\$12,000.00	\$2,674.95	\$9,325.05	77.71%
Liaison Officer	\$71,490.00	\$54,416.15	\$17,073.85	23.88%
Libraries	\$27,200.00	\$16,538.27	\$10,661.73	39.20%
Ogilvie	\$32,610.00	\$31,474.74	\$1,135.26	3.48%
Parks	\$210,210.00	\$278,285.75	(\$68,075.75)	-32.38%
Planning Comm.	\$1,500.00	\$91.50	\$1,408.50	93.90%
Police Dept.	\$496,525.00	\$475,800.12	\$20,724.88	4.17%
Public Works	\$273,200.00	\$238,870.41	\$34,329.59	12.57%
Recreation	\$2,500.00	\$0.00	\$2,500.00	100.00%
Treasurer	\$31,000.00	\$28,898.69	\$2,101.31	6.78%
Unallocated	\$13,195.00	\$12,592.37	\$602.63	4.57%
	\$2,001,310.00	\$1,817,344.11	\$183,965.89	9.19%

# DOVE FRETLAND

A PROFESSIONAL LIMITED LIABILITY PARTNERSHIP

PAUL D. DOVE \*  
LAURA K. FRETLAND

Attorneys At Law  
REPLY TO:  
Damien F. Toven

OF COUNSEL:  
DAMIEN F. TOVEN  
LORI MCLAUGHLIN

Managing Attorney – Princeton Office  
413 S. Rum River Drive, Suite 6  
Princeton, Minnesota 55371-2005  
(763) 389-2214 Ofc  
(218) 259-8630 Cell  
(763) 389-5506 Fax  
WRITER'S DIRECT EMAIL:  
E-MAIL: [dtovendfvlaw@yahoo.com](mailto:dtovendfvlaw@yahoo.com)  
December 4, 2016

PARALEGAL - LAURA J. LINS

\* CERTIFIED AS A REAL PROPERTY LAW  
SPECIALIST BY THE MN BAR ASSOCIATION

ATTN: Bob Derus  
Interim City Manager  
City of Milaca  
255 1<sup>st</sup> St. SE  
Milaca, MN 56353

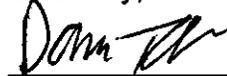
RE: Hazardous Building Located at 235 3<sup>rd</sup> Ave. SE  
File: 8585-15038

Mr. Derus

Attached is a copy of the notice of public hearing set for December 15, 2016 at 6:30 p.m. sent to the property owner. An copy was sent on November 8th. The owner was sent a notice of deficiency on August 23rd. Once the Council passes the resolution previously submitted, I can arrange for service of process and begin a hazardous building action when the council chooses to do so.

Please let me know if you have any questions.

Sincerely,



Damien F. Toven

In addition, the City of Milaca has adopted a city code. You are receiving this mailing notice because you are in violation of Section 53.022, 94.15, 94.16, and 94.18 of said code. Copies of these sections were sent to you previously and are available at the city's website, [www.cityofmilaca.org](http://www.cityofmilaca.org).

You are in violation of Minnesota Statute 463 and sections 53.022, 94.15, 94.16, and 94.18 of said code due to the following hazardous conditions and/or blight or nuisance conditions on your property: Open sewer in the basement of the building, missing some sections of the main floor, toilet not connected to the plumbing system, removal of main support post for the building.

You were mailed an official Notice of hazardous building or property and/or blight or nuisance violation on August 23, 2016. Pursuant to said Notice you had 30 to abate the hazardous condition and/or blight or nuisance condition on your property and/or to contact the City to discuss your plans for abatement and make appropriate arrangements. You have failed to comply with your obligations under said Notice, and therefore, there will be a City Council hearing on December 15, 2016 beginning at 6:30 p.m. at the Milaca City Hall located at 255 First Street East, Milaca, MN 56353.

The City Council Hearing will be conducted for the purpose of determining that the condition on the property constitutes a hazardous building or property and/or blight or nuisance violation. You are urged to attend the City Council hearing on the dated and time specified above because you have the right to be heard and present evidence at the hearing on the hazardous building or property and/or blight or nuisance violation.

Sincerely,

Milaca City Council

**DOVE FRETLAND**  
A PROFESSIONAL LIMITED LIABILITY PARTNERSHIP

PAUL D. DOVE \*  
LAURA K. FRETLAND

\* CERTIFIED AS A REAL PROPERTY LAW  
SPECIALIST BY THE MN BAR ASSOCIATION

Attorneys At Law  
REPLY TO:  
Damien F. Toven  
Managing Attorney – Princeton Office  
413 S. Rum River Drive, Suite 6  
Princeton, Minnesota 55371-2005  
(763) 389-2214 Ofc  
(218) 259-8630 Cell  
(763) 389-5506 Fax  
WRITER'S DIRECT EMAIL:  
E-MAIL: [dtovendfvrlaw@yahoo.com](mailto:dtovendfvrlaw@yahoo.com)  
December 4, 2016

OF COUNSEL:  
DAMIEN F. TOVEN  
LORI MCLAUGHLIN

PARALEGAL - LAURA J. LINS

ATTN: Bob Derus  
Interim City Manager  
City of Milaca  
255 1<sup>st</sup> St. SE  
Milaca, MN 56353

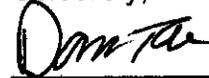
RE: Hazardous Building Located at 560 5<sup>th</sup> St. SE  
File: 8585-15038

Mr. Derus

Attached is a copy of the notice of public hearing set for December 15, 2016 at 6:30 p.m. sent to the property owner. An copy was sent to the owner on October 25th. The owner was sent a notice of deficiency on September 19th. Once the Council passes the resolution previously submitted, I can arrange for service of process and begin a hazardous building action when the council chooses to do so.

Please let me know if you have any questions.

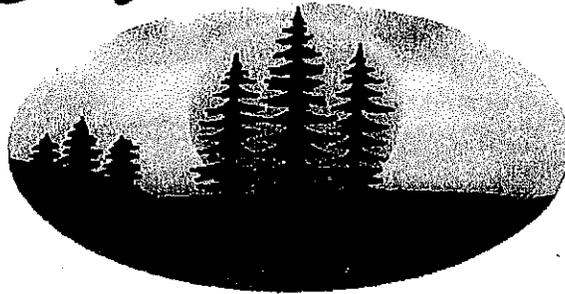
Sincerely,



Damien F. Toven

# City of Milaca

255 First Street East  
Milaca, MN 56353



320-983-3141  
320-983-3142 (fax)

[www.cityofmilaca.org](http://www.cityofmilaca.org)

## **NOTICE OF CITY COUNCIL HEARING** **REGARDING HAZARDOUS BUILDING OR** **PROPERTY AND/OR BLIGHT OR NUISANCE** **VIOLATION**

October 25, 2016

Janice Ledeen  
240 2<sup>nd</sup> Ave NW, Apt. 407  
Milaca, MN 56353

RE: 560 5<sup>th</sup> Street SE

Dear Ms. Ledeen:

This Notice is being sent in reference to your property located at 560 5<sup>th</sup> Street SE, Milaca, MN 56353, within the city limits of Milaca.

Minnesota Statute 463.15 Subd 3 defines a hazardous building or hazardous property as “any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary conditions, or abandonment constitutes a fire hazard or hazard to public safety or health”; and Minnesota Statute 463.16 states “The governing body of any municipality may order the owner of a hazardous building or property within the municipality to correct or remove the hazardous condition of the building or property or to raze or remove the building”.

In addition, the City of Milaca has adopted ordinance No. 98-7, adopting the MN State Building Code. The structure is in violation of the MN State Residential Building Code, Section 1300.0180 Unsafe Buildings or Structures, which section reads as follows:

A building or structure regulated by the code is unsafe, for purposes of this part, if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life.

Building service equipment that is regulated by the code is unsafe, for purposes of this part, if it is a fire, electrical, or health hazard; and unsanitary condition; or otherwise dangerous to human life. Use of a building, structure, or building service equipment constituting a hazard to safety, health, or public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage, or abandonment is, for the purposes of this part, an unsafe use.

You are in violation of MN Statute 463, Ordinance 98-7 due to the following hazardous conditions and/or blight or nuisance condition on your property: Exposed electrical wires, inadequate egress, dilapidated building & abandonment of the property, this property is considered a nuisance/blight and/or a hazardous condition and an unsafe structure.

You were mailed an official Notice of hazardous building or property and/or blight or nuisance violation on September 19, 2016. Pursuant to said Notice you had 30 to abate the hazardous condition and/or blight or nuisance condition on your property and/or to contact the City to discuss your plans for abatement and make appropriate arrangements. You have failed to comply with your obligations under said Notice, and therefore, there will be a City Council hearing on December 15, 2016 beginning at 6:30 p.m. at the Milaca City Hall located at 255 First Street East, Milaca, MN 56353.

The City Council Hearing will be conducted for the purpose of determining that the condition on the property constitutes a hazardous building or property and/or blight or nuisance violation. You are urged to attend the City Council hearing on the dated and time specified above because you have the right to be heard and present evidence at the hearing on the hazardous building or property and/or blight or nuisance violation.

Sincerely,

Milaca City Council

Budget Revenue Report-General Fund

Act Code	SRC Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
<b>FUND 101 GENERAL FUND</b>							
101-31010	Current Ad Valorem Taxes	\$512,828.15	\$534,238.81	\$292,101.40	\$508,298.00	\$532,365.00	\$24,067.00
101-31020	Delinquent Ad Valorem Taxes	\$16,543.35	\$22,106.99	\$13,834.12	\$5,000.00	\$5,000.00	\$0.00
101-31030	Mobile Home Tax	\$7,182.23	\$6,620.15	\$0.00	\$5,000.00	\$5,000.00	\$0.00
101-31910	Penalties and Interest AdValTX	\$772.17	\$1,133.46	\$1,746.84	\$0.00	\$0.00	\$0.00
101-32005	Excavation Permits	\$950.00	\$1,650.00	\$3,650.00	\$500.00	\$1,500.00	\$1,000.00
101-32101	Cigarette License	\$450.00	\$400.00	\$50.00	\$400.00	\$400.00	\$0.00
101-32102	Animal License	\$265.00	\$600.00	\$620.00	\$500.00	\$500.00	\$0.00
101-32110	Liquor License	\$8,300.00	\$5,900.00	\$1,150.00	\$8,500.00	\$8,500.00	\$0.00
101-32210	Building Permits	\$16,643.15	\$16,010.97	\$20,601.30	\$15,000.00	\$16,000.00	\$1,000.00
101-32230	Plumbing Connection Permits	\$3,110.75	\$1,100.00	\$3,280.25	\$1,000.00	\$1,000.00	\$0.00
101-33160	Other Grants/Gifts	\$6,642.87	\$102,831.72	\$62,475.94	\$145,660.00	\$18,000.00	(\$127,660.00)
101-33401	Local Government Aid	\$756,247.00	\$775,752.00	\$390,772.00	\$781,540.00	\$784,030.00	\$2,490.00
101-33402	Market Value Credit	\$259.58	\$354.53	\$186.22	\$0.00	\$0.00	\$0.00
101-33405	Pera Increase Aid	\$2,302.00	\$2,302.00	\$1,151.00	\$2,302.00	\$2,302.00	\$0.00
101-33406	Airport State Aid	\$3,800.00	\$5,944.00	\$5,944.00	\$3,800.00	\$3,800.00	\$0.00
101-33407	Police State Aid	\$38,079.92	\$46,524.37	\$33,075.23	\$25,000.00	\$25,000.00	\$0.00
101-33408	Fire Pension State Aid	\$42,045.78	\$47,640.92	\$47,272.67	\$40,000.00	\$0.00	(\$40,000.00)
101-33409	Police Training State Aid	\$1,930.86	\$1,665.90	\$1,875.97	\$2,000.00	\$2,000.00	\$0.00
101-33422	Other State Aid Grants	\$0.00	\$34,850.00	\$0.00	\$0.00	\$0.00	\$0.00
101-34101	Office Space Rental	\$6,535.00	\$6,875.00	\$6,400.00	\$7,000.00	\$7,000.00	\$0.00
101-34102	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-34103	Zoning and Subdivision Fees	\$800.00	\$200.00	\$0.00	\$300.00	\$300.00	\$0.00
101-34104	Plan Check Fee	\$6,428.62	\$4,127.70	\$7,113.71	\$5,000.00	\$5,000.00	\$0.00
101-34107	Assessment Search Fees	\$708.00	\$698.00	\$892.00	\$1,000.00	\$1,000.00	\$0.00
101-34111	Airport Rental	\$4,348.88	\$4,548.88	\$4,448.88	\$6,000.00	\$6,000.00	\$0.00
101-34112	Leases	\$2,880.26	\$2,901.84	\$1,842.65	\$1,000.00	\$1,500.00	\$500.00
101-34200	Police Administration Fee	\$555.00	\$675.17	\$1,055.39	\$1,500.00	\$1,000.00	(\$500.00)
101-34201	Liaison - School Portion	\$66,232.42	\$7,041.56	\$42,484.40	\$71,490.00	\$73,515.00	\$2,025.00
101-34202	Special Fire Protection Svcs	\$84,560.00	\$86,160.00	\$89,660.00	\$89,660.00	\$90,675.00	\$1,015.00
101-34204	Crossing Guard	\$3,710.08	\$2,677.49	\$0.00	\$4,000.00	\$3,000.00	(\$1,000.00)
101-34206	Public Works Service Charges	\$4,468.97	\$3,712.50	\$884.95	\$4,500.00	\$4,500.00	\$0.00
101-34207	Impound Fees	\$60.00	\$85.00	\$55.00	\$250.00	\$250.00	\$0.00
101-34208	Fire Calls	\$10,415.35	\$12,320.00	\$5,990.00	\$8,000.00	\$8,000.00	\$0.00
101-34750	Rec Fest Charges	\$12,295.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-34780	Park Fees	\$1,778.00	\$2,028.00	\$4,239.00	\$1,500.00	\$3,000.00	\$1,500.00
101-34800	Ogilvie Services	\$40,000.00	\$41,000.00	\$31,875.00	\$42,500.00	\$43,350.00	\$850.00
101-34921	Airport Fuel Sales	\$25,090.51	\$12,145.62	\$6,093.63	\$9,280.00	\$3,600.00	(\$5,680.00)

# CITY OF MILACA

## Budget Revenue Report-General Fund

Act Code	SRC Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
101-35100	Court Fines	\$7,737.63	\$6,217.88	\$5,486.61	\$7,000.00	\$7,000.00	\$0.00
101-35102	Parking Fines	\$1,540.00	\$720.00	\$2,105.00	\$1,500.00	\$1,500.00	\$0.00
101-35105	Administrative Fines	\$360.00	\$1,520.00	\$960.00	\$1,000.00	\$1,000.00	\$0.00
101-36100	Special Assessments	\$2,752.99	\$1,159.12	\$1,674.56	\$0.00	\$1,000.00	\$1,000.00
101-36102	Penalties and Interest	\$128.37	\$0.00	\$136.87	\$0.00	\$0.00	\$0.00
101-36200	Miscellaneous Revenues	\$1,417.44	\$3,203.98	\$24,094.11	\$3,000.00	\$3,000.00	\$0.00
101-36201	Unrealized Gain on Investment	\$21,815.97	\$1,775.19	\$0.00	\$0.00	\$0.00	\$0.00
101-36202	Gain on Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-36204	Miscellaneous Refunds	\$14,682.06	\$25,249.31	\$10,828.26	\$6,000.00	\$6,000.00	\$0.00
101-36207	Premium Paid on Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-36210	Interest Earnings	\$10,462.93	\$11,585.02	\$39,833.08	\$2,000.00	\$2,000.00	\$0.00
101-36230	Contributions and Donations	\$82,450.00	\$16,700.00	\$4,530.00	\$845.00	\$2,100.00	\$1,255.00
101-38050	Cable TV Revenues	\$22,057.96	\$22,945.47	\$18,900.23	\$15,000.00	\$17,000.00	\$2,000.00
101-39100	Sale of Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-39105	Insurance Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-39203	Transfer from Other Fund	\$2,642.41	\$8,500.00	\$10,240.00	\$7,500.00	\$7,500.00	\$0.00
101-39204	Transfer from Fire Dept Reserv	\$80,000.00	\$100,000.00	\$0.00	\$35,000.00	\$35,000.00	\$0.00
101-39209	Transfer from Liquor	\$35,622.00	\$30,000.00	\$30,000.00	\$30,000.00	\$35,000.00	\$5,000.00
101-39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 101 GENERAL FUND</b>		\$1,972,888.66	\$2,074,398.55	\$1,231,610.27	\$1,906,325.00	\$1,775,187.00	(\$131,138.00)
		\$1,972,888.66	\$2,074,398.55	\$1,231,610.27	\$1,906,325.00	\$1,775,187.00	(\$131,138.00)

Budget Expenditure Report-General Fund

Act Code	DEPT Descr	OBJ Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
101-41110-103	Council	Part-Time Employees	\$4,800.00	\$4,800.00	\$6,050.00	\$6,600.00	\$6,600.00	\$0.00
101-41110-121		PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41110-122		FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41110-201		Accessories (paper, pens, etc)	\$245.89	\$66.17	\$67.96	\$250.00	\$250.00	\$0.00
101-41110-208		Training and Travel	\$0.00	\$570.70	\$0.00	\$750.00	\$750.00	\$0.00
101-41110-217		Other Operating Supplies	\$0.00	\$113.60	\$0.00	\$200.00	\$200.00	\$0.00
101-41110-351		Legal Notices Publishing	\$1,414.67	\$615.30	\$689.25	\$1,750.00	\$1,750.00	\$0.00
101-41110-433		Dues and Subscriptions	\$2,938.00	\$3,089.00	\$3,185.00	\$3,200.00	\$3,200.00	\$0.00
DEPT 41110 Council			\$9,398.56	\$9,254.77	\$9,992.21	\$12,550.00	\$12,750.00	\$200.00
101-41120-208	Planning Comm.	Training and Travel	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00
101-41120-308		Commission	\$0.00	\$200.00	\$75.00	\$500.00	\$500.00	\$0.00
101-41120-352		General Notices and Pub Info	\$0.00	\$28.50	\$16.50	\$500.00	\$500.00	\$0.00
DEPT 41120 Planning Comm.			\$0.00	\$228.50	\$91.50	\$1,500.00	\$1,500.00	\$0.00
101-41310-101	City Manager	Full-Time Regular	\$26,671.49	\$26,579.19	\$29,506.00	\$27,050.00	\$25,515.00	(\$1,535.00)
101-41310-121		PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41310-122		FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41310-131		Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41310-132		Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41310-134		Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41310-201		Accessories (paper, pens, etc)	\$1,507.43	\$588.10	\$1,695.07	\$300.00	\$500.00	\$200.00
101-41310-208		Training and Travel	\$269.34	\$179.56	\$427.42	\$600.00	\$600.00	\$0.00
101-41310-212		Auto Expense (Fuel/Repair)	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00
101-41310-310		Other Professional Services	\$0.00	\$625.00	\$942.50	\$1,000.00	\$1,000.00	\$0.00
DEPT 41310 City Manager			\$28,448.26	\$27,971.85	\$32,570.99	\$29,450.00	\$28,115.00	(\$1,335.00)
101-41410-217	Elections	Other Operating Supplies	\$1,894.22	\$0.00	\$2,629.34	\$2,000.00	\$0.00	(\$2,000.00)
DEPT 41410 Elections			\$1,894.22	\$0.00	\$2,629.34	\$2,000.00	\$0.00	(\$2,000.00)
101-41510-101	Treasurer	Full-Time Regular	\$25,211.21	\$26,042.70	\$24,672.44	\$26,750.00	\$24,305.00	(\$2,445.00)
101-41510-121		PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41510-122		FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41510-131		Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41510-132		Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41510-134		Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-41510-201		Accessories (paper, pens, etc)	\$449.58	\$451.41	\$131.53	\$750.00	\$750.00	\$0.00
101-41510-208		Training and Travel	\$185.18	\$777.02	\$437.00	\$750.00	\$750.00	\$0.00
101-41510-240		Small Tools and Minor Equip	\$0.00	\$0.00	\$675.00	\$750.00	\$750.00	\$0.00
101-41510-309		EDP, Software and Design	\$1,590.00	\$1,590.00	\$1,590.00	\$2,000.00	\$2,000.00	\$0.00
DEPT 41510 Treasurer			\$27,435.97	\$28,861.13	\$27,505.97	\$31,000.00	\$28,555.00	(\$2,445.00)

**CITY OF MILACA**  
**Budget Expenditure Report-General Fund**

Act Code	DEPT Descr	OBJ Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
101-41540-301	Auditing	Auditing and Acct g Services	\$5,065.00	\$5,200.00	\$5,500.00	\$5,500.00	\$6,000.00	\$500.00
DEPT 41540 Auditing			\$5,065.00	\$5,200.00	\$5,500.00	\$5,500.00	\$6,000.00	\$500.00
101-41550-300	Assessing	Professional Svcs	\$10,544.00	\$10,544.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00
DEPT 41550 Assessing			\$10,544.00	\$10,544.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00
101-41610-304	City Attorney	Legal Fees	\$50,999.09	\$47,932.18	\$40,049.20	\$49,000.00	\$49,000.00	\$0.00
DEPT 41610 City Attorney			\$50,999.09	\$47,932.18	\$40,049.20	\$49,000.00	\$49,000.00	\$0.00
101-41940-103	City Hall	Part-Time Employees	\$15,505.65	\$14,921.99	\$11,816.70	\$18,075.00	\$20,250.00	\$2,175.00
101-41940-121		PERA	\$19,527.85	\$19,347.94	\$18,047.74	\$21,400.00	\$20,975.00	(\$425.00)
101-41940-122		FICA	\$27,804.36	\$27,812.83	\$26,277.80	\$29,250.00	\$28,860.00	(\$390.00)
101-41940-131		Employer Paid Health	\$47,954.38	\$45,795.29	\$41,460.63	\$55,100.00	\$51,870.00	(\$3,230.00)
101-41940-132		Employer Paid Health Saving	\$28,000.35	\$30,748.05	\$27,822.14	\$36,650.00	\$32,340.00	(\$4,310.00)
101-41940-134		Employer Paid Disability	\$4,115.15	\$3,778.78	\$3,832.53	\$3,550.00	\$3,770.00	\$220.00
101-41940-151		Worker s Comp Insurance Prem	\$10,066.00	\$11,824.00	\$13,620.00	\$14,000.00	\$14,000.00	\$0.00
101-41940-201		Accessories (paper, pens, etc)	\$1,229.14	\$1,797.70	\$1,323.67	\$2,500.00	\$2,500.00	\$0.00
101-41940-202		Copier/Printer Supplies	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
101-41940-217		Other Operating Supplies	\$1,097.80	\$1,133.83	\$1,037.04	\$2,000.00	\$2,000.00	\$0.00
101-41940-225		Landscaping Materials	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
101-41940-240		Small Tools and Minor Equip	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00
101-41940-306		Bank Fees/Charges	\$183.38	\$202.60	\$139.83	\$200.00	\$200.00	\$0.00
101-41940-309		EDP, Software and Design	\$4,825.00	\$5,965.00	\$11,385.00	\$6,300.00	\$6,300.00	\$0.00
101-41940-310		Other Professional Services	\$6,556.27	\$11,098.19	\$9,492.50	\$6,500.00	\$11,300.00	\$4,800.00
101-41940-321		Telephone	\$3,276.82	\$3,365.51	\$3,131.12	\$3,750.00	\$3,750.00	\$0.00
101-41940-322		Postage	\$1,455.14	\$1,596.46	\$1,799.95	\$1,000.00	\$1,500.00	\$500.00
101-41940-361		Liability/Property	\$38,214.00	\$37,507.00	\$41,297.00	\$44,000.00	\$45,000.00	\$1,000.00
101-41940-363		Automotive Ins	\$3,225.00	\$3,290.00	\$3,003.00	\$4,500.00	\$4,500.00	\$0.00
101-41940-381		Utilities	\$11,425.87	\$11,272.53	\$7,554.72	\$15,000.00	\$15,000.00	\$0.00
101-41940-401		Repairs/Maint Buildings	\$2,273.00	\$186.00	\$5,875.78	\$3,000.00	\$3,000.00	\$0.00
101-41940-433		Dues and Subscriptions	\$276.00	\$438.70	\$286.00	\$750.00	\$750.00	\$0.00
101-41940-570		Office Equip and Furnishings	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00	\$0.00
DEPT 41940 City Hall			\$227,011.16	\$232,332.33	\$229,203.15	\$272,025.00	\$280,865.00	\$8,840.00
101-42110-101	Police Dept.	Full-Time Regular	\$250,060.80	\$192,465.00	\$179,250.69	\$186,950.00	\$196,450.00	\$9,500.00
101-42110-102		Overtime	\$9,982.95	\$14,536.76	\$11,599.27	\$9,000.00	\$9,000.00	\$0.00
101-42110-107		Crossing Guard	\$6,655.20	\$4,753.94	\$3,034.00	\$8,450.00	\$4,225.00	(\$4,225.00)
101-42110-108		Full-Time Clerical	\$34,879.03	\$37,062.03	\$35,496.01	\$38,500.00	\$39,650.00	\$1,150.00
101-42110-110		Part-Time Police Officer	\$39,024.16	\$79,833.84	\$82,192.64	\$96,700.00	\$96,750.00	\$50.00
101-42110-121		PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-42110-122		FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-42110-123		Police Pension Contributions	\$47,126.14	\$44,670.73	\$43,956.99	\$44,775.00	\$46,250.00	\$1,475.00

Budget Expenditure Report-General Fund

Act Code	DEPT Descr	OBI Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
101-42110-131	Police Dept.	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-42110-132		Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-42110-134		Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-42110-201		Accessories (paper, pens, etc)	\$1,625.47	\$1,676.19	\$3,117.12	\$2,200.00	\$2,200.00	\$0.00
101-42110-208		Training and Travel	\$6,326.91	\$7,162.88	\$6,335.14	\$6,250.00	\$6,250.00	\$0.00
101-42110-212		Auto Expense (Fuel/Repair)	\$20,037.83	\$24,769.10	\$12,867.70	\$22,000.00	\$22,000.00	\$0.00
101-42110-221		Equipment Parts/Repairs	\$1,189.79	\$2,665.41	\$1,180.73	\$2,500.00	\$2,500.00	\$0.00
101-42110-226		Radio Repair	\$750.00	\$599.32	\$126.46	\$750.00	\$750.00	\$0.00
101-42110-240		Small Tools and Minor Equip	\$10,670.02	\$8,980.93	\$5,969.69	\$10,000.00	\$10,000.00	\$0.00
101-42110-242		PD Reserve Prgm Supplies	\$0.00	\$0.00	\$75.00	\$7,500.00	\$7,500.00	\$0.00
101-42110-305		Medical and Dental Fees	\$680.00	\$1,917.17	\$686.00	\$1,000.00	\$800.00	(\$200.00)
101-42110-309		EDP, Software and Design	\$5,165.00	\$862.50	\$3,480.00	\$5,500.00	\$7,500.00	\$2,000.00
101-42110-310		Other Professional Services	\$4,906.33	\$4,884.41	\$2,909.58	\$4,800.00	\$4,800.00	\$0.00
101-42110-321		Telephone	\$3,886.67	\$4,549.37	\$4,569.03	\$3,900.00	\$4,600.00	\$700.00
101-42110-343		Other Advertising	\$335.77	\$0.00	\$219.09	\$250.00	\$250.00	\$0.00
101-42110-434		Uniforms	\$3,643.56	\$7,070.28	\$4,100.91	\$5,500.00	\$7,000.00	\$1,500.00
101-42110-437		Other Miscellaneous	\$3,554.78	\$2,345.10	\$6,307.87	\$6,500.00	\$3,500.00	(\$3,000.00)
101-42110-550		Motor Vehicles	\$0.00	\$0.00	\$39,346.29	\$33,500.00	\$0.00	(\$33,500.00)
101-42110-580		Other Equipment	\$0.00	\$0.00	\$3,215.00	\$0.00	\$0.00	\$0.00
DEPT 42110 Police Dept.			\$450,500.41	\$440,804.96	\$450,035.21	\$496,525.00	\$471,975.00	(\$24,550.00)
101-42120-101	Liaison Officer	Full-Time Regular	\$41,423.80	\$35,671.21	\$30,825.86	\$45,225.00	\$46,125.00	\$900.00
101-42120-102		Overtime	\$201.08	\$482.59	\$0.00	\$0.00	\$0.00	\$0.00
101-42120-122		FICA	\$585.48	\$509.95	\$432.72	\$660.00	\$675.00	\$15.00
101-42120-123		Police Pension Contributions	\$6,368.58	\$5,856.95	\$4,993.75	\$6,925.00	\$7,060.00	\$135.00
101-42120-131		Employer Paid Health	\$7,557.26	\$5,269.49	\$5,628.78	\$7,200.00	\$8,705.00	\$1,505.00
101-42120-132		Employer Paid Health Saving	\$3,692.19	\$3,573.68	\$2,879.93	\$5,075.00	\$4,500.00	(\$575.00)
101-42120-134		Employer Paid Disability	\$357.55	\$316.69	\$275.85	\$405.00	\$450.00	\$45.00
101-42120-151		Worker s Comp Insurance Prem	\$2,320.00	\$2,420.00	\$2,820.00	\$2,600.00	\$2,600.00	\$0.00
101-42120-208		Training and Travel	\$479.13	\$167.00	\$200.00	\$1,500.00	\$1,500.00	\$0.00
101-42120-217		Other Operating Supplies	\$619.34	\$454.00	\$658.00	\$150.00	\$150.00	\$0.00
101-42120-310		Other Professional Services	\$1,195.00	\$335.00	\$253.00	\$1,250.00	\$1,250.00	\$0.00
101-42120-434		Uniforms	\$432.14	\$0.00	\$230.00	\$500.00	\$500.00	\$0.00
DEPT 42120 Liaison Officer			\$65,231.55	\$55,056.56	\$49,197.89	\$71,490.00	\$73,515.00	\$2,025.00
101-42280-103	Fire Dept.	Part-Time Employees	\$23,765.00	\$24,835.00	\$23,680.00	\$25,000.00	\$25,000.00	\$0.00
101-42280-122		FICA	\$1,818.06	\$1,899.91	\$1,811.55	\$1,920.00	\$1,920.00	\$0.00
101-42280-124		Fire Pension Contributions	\$42,045.78	\$49,647.42	\$47,272.67	\$40,000.00	\$0.00	(\$40,000.00)
101-42280-151		Worker s Comp Insurance Prem	\$11,185.00	\$12,545.00	\$14,290.00	\$13,000.00	\$14,500.00	\$1,500.00
101-42280-201		Accessories (paper, pens, etc)	\$990.77	\$674.47	\$84.55	\$500.00	\$500.00	\$0.00





# CITY OF MILACA

## Budget Expenditure Report-General Fund

Act Code	DEPT Descr	OBJ Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
101-45200-134	Parks	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-45200-208		Training and Travel	\$340.00	\$215.60	\$405.00	\$600.00	\$600.00	\$0.00
101-45200-212		Auto Expense (Fuel/Repair)	\$8,155.74	\$6,802.16	\$4,206.91	\$7,000.00	\$7,000.00	\$0.00
101-45200-215		Shop Supplies	\$4,814.42	\$5,029.61	\$5,044.64	\$3,000.00	\$3,000.00	\$0.00
101-45200-216		Chemicals and Chem Products	\$4,342.19	\$638.46	\$104.59	\$3,000.00	\$3,000.00	\$0.00
101-45200-221		Equipment Parts/Repairs	\$8,409.66	\$11,233.10	\$8,464.76	\$10,000.00	\$10,000.00	\$0.00
101-45200-225		Landscaping Materials	\$833.00	\$735.00	\$517.50	\$1,200.00	\$6,200.00	\$5,000.00
101-45200-240		Small Tools and Minor Equip	\$4,038.19	\$5,760.83	\$2,359.94	\$3,000.00	\$3,500.00	\$500.00
101-45200-309		EDP, Software and Design	\$490.00	\$290.00	\$400.00	\$650.00	\$650.00	\$0.00
101-45200-310		Other Professional Services	\$12,284.74	\$95,555.12	\$7,457.11	\$3,000.00	\$3,000.00	\$0.00
101-45200-321		Telephone	\$1,612.61	\$1,867.81	\$1,943.38	\$1,750.00	\$1,800.00	\$50.00
101-45200-381		Utilities	\$2,963.70	\$2,726.93	\$2,342.88	\$2,700.00	\$2,800.00	\$100.00
101-45200-384		Refuse/Garbage Disposal	\$630.14	\$699.86	\$595.98	\$1,000.00	\$1,000.00	\$0.00
101-45200-401		Repairs/Maint Buildings	\$1,893.70	\$9,331.47	\$1,759.16	\$4,000.00	\$4,000.00	\$0.00
101-45200-415		Other Equipment Rentals	\$0.00	\$204.71	\$46.67	\$500.00	\$1,000.00	\$500.00
101-45200-434		Uniforms	\$775.74	\$340.93	\$174.97	\$750.00	\$750.00	\$0.00
101-45200-437		Other Miscellaneous	\$7,211.79	\$15,020.21	\$37,795.67	\$10,000.00	\$16,000.00	\$6,000.00
101-45200-520		Buildings and Structures	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	(\$5,000.00)
101-45200-530		Improv Other Than Bldgs	\$0.00	\$0.00	\$95,479.47	\$20,675.00	\$5,000.00	(\$15,675.00)
101-45200-580		Other Equipment	\$5,621.99	\$0.00	\$0.00	\$9,000.00	\$80,000.00	\$71,000.00
101-45200-606		Capital Lease Payment	\$14,332.64	\$15,027.81	\$15,756.70	\$15,760.00	\$16,525.00	\$765.00
101-45200-610		Interest Expense	\$2,989.66	\$2,294.49	\$1,565.60	\$1,565.00	\$805.00	(\$760.00)
DEPT 45200 Parks			\$161,906.93	\$258,693.52	\$272,997.33	\$193,400.00	\$258,055.00	\$64,655.00
101-45210-105	Recreation	Temp-Winter Help	\$2,704.28	\$2,201.76	\$0.00	\$2,500.00	\$2,500.00	\$0.00
101-45210-122		FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPT 45210 Recreation			\$2,704.28	\$2,201.76	\$0.00	\$2,500.00	\$2,500.00	\$0.00
101-45500-103	Libraries	Part-Time Employees	\$4,224.09	\$3,671.47	\$890.00	\$3,950.00	\$2,700.00	(\$1,250.00)
101-45500-121		PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-45500-122		FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-45500-217		Other Operating Supplies	\$2,282.09	\$1,227.63	\$581.10	\$1,500.00	\$1,500.00	\$0.00
101-45500-240		Small Tools and Minor Equip	\$650.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00
101-45500-310		Other Professional Services	\$3,090.84	\$10,503.74	\$3,837.35	\$6,000.00	\$6,000.00	\$0.00
101-45500-321		Telephone	\$651.34	\$733.44	\$672.55	\$750.00	\$750.00	\$0.00
101-45500-381		Utilities	\$13,668.46	\$12,846.43	\$9,346.40	\$13,000.00	\$13,000.00	\$0.00
101-45500-401		Repairs/Maint Buildings	\$233.80	\$696.45	\$0.00	\$500.00	\$500.00	\$0.00
101-45500-437		Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
DEPT 45500 Libraries			\$24,800.62	\$29,679.16	\$15,327.40	\$27,200.00	\$25,950.00	(\$1,250.00)
101-45600-310	Historical Society	Other Professional Services	\$475.00	\$135.00	\$195.60	\$5,000.00	\$5,000.00	\$0.00

**CITY OF MILACA**  
**Budget Expenditure Report-General Fund**

Ac. Code	DEPT Descr	OBI Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
101-45600-381	Historical Society	Utilities	\$3,870.53	\$2,709.20	\$1,863.68	\$4,500.00	\$4,500.00	\$0.00
101-45600-401		Repairs/Maint Buildings	\$0.00	\$0.00	\$410.00	\$2,000.00	\$3,000.00	\$1,000.00
101-45600-437		Other Miscellaneous	\$0.00	\$33.60	\$5.69	\$500.00	\$500.00	\$0.00
101-45600-530		Improv Other Than Bldgs	\$11,668.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPT 45600 Historical Society			\$16,013.53	\$2,877.80	\$2,474.97	\$12,000.00	\$13,000.00	\$1,000.00
101-45700-310	Rec Fest	Other Professional Services	\$9,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-45700-343		Other Advertising	\$2,849.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-45700-437		Other Miscellaneous	\$2,380.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPT 45700 Rec Fest			\$15,079.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49200-450	Unallocated	Unallocated	\$6,646.00	\$30,416.11	\$6,217.88	\$8,000.00	\$8,000.00	\$0.00
101-49200-455		Farmer s Market	\$0.00	\$689.50	\$1,179.49	\$0.00	\$0.00	\$0.00
101-49200-470		Unrealized Loss	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49200-471		Loss on Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49200-730		Transfer to Other Fund	\$222,508.48	\$5,645.00	\$5,195.00	\$5,195.00	\$3,045.00	(\$2,150.00)
DEPT 49200 Unallocated			\$229,154.48	\$36,750.61	\$12,592.37	\$13,195.00	\$11,045.00	(\$2,150.00)
101-49810-101	Airport	Full-Time Regular	\$40,287.35	\$43,052.85	\$36,379.92	\$42,275.00	\$40,825.00	(\$1,450.00)
101-49810-121		PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49810-122		FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49810-131		Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49810-132		Employer Paid Health Saving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49810-134		Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-49810-212		Auto Expense (Fuel/Repair)	\$1,556.36	\$1,167.53	\$893.30	\$1,500.00	\$1,500.00	\$0.00
101-49810-217		Other Operating Supplies	\$968.03	\$1,346.17	\$2,647.84	\$2,000.00	\$2,000.00	\$0.00
101-49810-221		Equipment Parts/Repairs	\$1,620.80	\$276.43	\$5,581.12	\$3,500.00	\$3,500.00	\$0.00
101-49810-270		Fuel for Resale	\$26,313.96	\$6,235.80	\$5,051.40	\$7,000.00	\$3,000.00	(\$4,000.00)
101-49810-310		Other Professional Services	\$16,929.44	\$33,321.00	\$14,771.50	\$19,000.00	\$1,000.00	(\$18,000.00)
101-49810-321		Telephone	\$566.54	\$584.58	\$554.14	\$600.00	\$600.00	\$0.00
101-49810-361		Liability/Property	\$2,680.00	\$2,645.00	\$2,625.00	\$4,000.00	\$3,000.00	(\$1,000.00)
101-49810-363		Automotive Ins	\$460.00	\$470.00	\$420.00	\$500.00	\$500.00	\$0.00
101-49810-381		Utilities	\$3,160.78	\$3,347.97	\$2,482.16	\$4,000.00	\$4,000.00	\$0.00
101-49810-401		Repairs/Maint Buildings	\$0.00	\$0.00	\$392.00	\$2,000.00	\$2,000.00	\$0.00
101-49810-421		Credit Card/Bank Fees	\$2,737.63	\$2,353.97	\$947.63	\$2,000.00	\$2,000.00	\$0.00
101-49810-437		Other Miscellaneous	\$416.00	\$180.00	\$1,126.07	\$1,000.00	\$1,000.00	\$0.00
101-49810-530		Improv Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
101-49810-580		Other Equipment	\$0.00	\$0.00	\$0.00	\$100,000.00	\$20,000.00	(\$80,000.00)
101-49810-604		Airport Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPT 49810 Airport			\$97,696.89	\$94,981.30	\$73,872.08	\$194,375.00	\$69,925.00	(\$104,450.00)
101-49910-103	Ogilvie	Part-Time Employees	\$21,167.33	\$21,600.22	\$21,880.35	\$22,150.00	\$39,325.00	\$17,175.00

**CITY OF MILACA**  
**Budget Expenditure Report-General Fund**

Act Code	DEPT Descr	OBI Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Diff From Current
101-49910-121	Ogilvie	PERA	\$1,577.44	\$1,610.35	\$1,496.72	\$1,660.00	\$2,950.00	\$1,290.00
101-49910-122		FICA	\$1,583.18	\$1,604.49	\$1,638.14	\$1,700.00	\$3,010.00	\$1,310.00
101-49910-131		Employer Paid Health	\$2,070.66	\$1,709.05	\$1,771.79	\$1,800.00	\$965.00	(\$835.00)
101-49910-132		Employer Paid Health Saving	\$1,589.76	\$1,995.36	\$1,600.00	\$2,025.00	\$810.00	(\$1,215.00)
101-49910-134		Employer Paid Disability	\$141.54	\$154.98	\$145.39	\$175.00	\$165.00	(\$10.00)
101-49910-201		Accessories (paper, pens, etc)	\$71.99	\$114.94	\$168.98	\$600.00	\$250.00	(\$350.00)
101-49910-208		Training and Travel	\$1,803.36	\$1,790.10	\$1,414.23	\$2,500.00	\$2,000.00	(\$500.00)
DEPT 49910 Ogilvie			\$30,005.26	\$30,579.49	\$30,115.60	\$32,610.00	\$49,475.00	\$16,865.00
FUND 101 GENERAL FUND			\$2,164,777.63	\$1,949,680.65	\$1,701,268.24	\$1,984,500.00	\$1,851,490.00	(\$133,010.00)
			\$2,164,777.63	\$1,949,680.65	\$1,701,268.24	\$1,984,500.00	\$1,851,490.00	(\$133,010.00)

RESOLUTION NO. 16 – 36

RESOLUTION APPROVING THE FINAL 2017 BUDGET AND 2017 TAX LEVY

BE IT RESOLVED by the City Council for the City of Milaca, County of Mille Lacs, Minnesota, that the 2017 City of Milaca Annual Budget and Program of Municipal Services be hereby adopted as proposed and that the following sums of money be levied for 2017 upon the taxable property in the said City of Milaca for the following purposes:

General Fund		\$532,365
Capital Equipment	PW	\$ 5,000
	Fire	\$ 25,000
	Parks	\$ 5,000
	Police	\$ 5,000
Debt Service		
2010 GO Refunding		\$135,000
Library		\$155,000
2012 GO Bond		\$ 83,500
2015 GO Park Bond		\$ 39,000
	TOTAL LEVY	\$984,865

Adopted this 15<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Bob Derus, Interim City Manager

RESOLUTION NO. 16 – 37

RESOLUTION APPROVING 2017 LIQUOR/TOBACCO LICENSES

BE IT RESOLVED that the Milaca City Council hereby approves the 2017 Liquor/Tobacco licenses as listed on the attachment.

Adopted this 15<sup>th</sup> day of December, 2016.

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Mayor Harold Pedersen

ATTEST

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Bob Derus, Interim City Manager

**2017 LIQUOR/TOBACCO LICENSES - CITY OF MILACA**

<b>LICENSE TYPE</b>	<b>LIC #</b>	<b>LIC FEE</b>
<b>INTOXICATING ON SALE CLUB</b>		
American Legion #178	2017-01-MCLONSL	\$ 500.00
Siemers-Hakes VFW Post 10794	2017-02-MCLONSL	\$ 500.00
<b>INTOXICATING ON SALE SUNDAY</b>		
American Legion #178	2017-01-MCLONSS	\$ 100.00
Blue Moon Saloon	2017-02-ONSS	\$ 100.00
Jigger's Grill & Bar	2017-03-ONSS	\$ 100.00
Phoenix Hotel	2017-04-ONSS	\$ 100.00
Siemers-Hakes VFW Post #10794	2017-05-MCLONSS	\$ 100.00
<b>INTOXICATING ON SALE</b>		
Blue Moon Saloon	2017-01-ONSL	\$2,200.00
Jigger's Grill & Bar	2017-02-ONSL	\$2,200.00
Phoenix Hotel	2017-03-ONSL	\$2,200.00
<b>3.2 Malt Beverage On Sale</b>		
Lakeway Lanes	2017-01-3.2ONSL	\$500.00
<b>3.2 Malt Beverage On Sale Sunday</b>		
Lakeway Lanes	2017-01-3.2ONSS	No Fee
<b>Intoxicating Off Sale</b>		
Milaca Off Sale	2017-01-MOOFSL	No Fee
<b>Tobacco License</b>		
Casey's General Store #1847	2017-01CIG	\$ 50.00
Coborn's Inc., dba Holiday Stationstore #4064	2017-02CIG	\$ 50.00
Corner Mart	2017-03CIG	\$ 50.00
Holiday Stationstores Inc.	2017-04CIG	\$ 50.00
Milaca Off Sale	2017-05CIG	\$ 50.00
Teals Market	2017-06CIG	\$ 50.00
DG Retail, d/b/a Dollar General Store 14576	2017-07CIG	\$ 50.00
E-Cig Healthy Living	2017-08CIG	\$ 50.00

RESOLUTION NO. 16 - 38

A RESOLUTION ASSESSING AN UNPAID WATER SERVICE CHARGE

WHEREAS property owners of record, Andrew & John Moller, own the property located at 450 Central Ave S in Milaca; and,

WHEREAS the property owner's stand pipe needed repair or replacement and it is the property owners' responsibility to effect repairs; and,

WHEREAS the property owners failed to respond to notices sent by the City to make the effective repairs prior to the October 31 deadline given by the City;

NOW THEREFORE BE IT RESOLVED by the Milaca City Council that the Council hereby approves the following unpaid water service charge be levied against the described property at a rate of six (6.0) percent interest per annum for a period of one year (1) year:

\$2,372.50  
Andrew & John Moller  
(450 Central Ave S)  
11037 Branching Horn  
Eden Prairie MN 55347  
PID #21-046-0220

Adopted this 15<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Bob Derus, Interim City Manager

RESOLUTION NO. 16 - 39

A RESOLUTION ASSESSING AN UNPAID WATER SERVICE CHARGE

WHEREAS property owners of record, Andy & JoJean Ziegler, own the property located at 260 2<sup>nd</sup> Ave NW in Milaca; and,

WHEREAS the property owner's two stand pipes needed repair or replacement and it is the property owners' responsibility to effect repairs; and,

WHEREAS the property owners failed to respond to notices sent by the City to make the effective repairs prior to the October 31 deadline given by the City;

NOW THEREFORE BE IT RESOLVED by the Milaca City Council that the Council hereby approves the following unpaid water service charge be levied against the described property at a rate of six (6.0) percent interest per annum for a period of one year (1) year:

\$1,047.50

Andy & JoJean Ziegler  
260 2<sup>nd</sup> Ave NW  
Milaca MN 56353  
PID #21-040-0190

AND

\$1,690.28

Andy & JoJean Ziegler  
260 2<sup>nd</sup> Ave NW  
Milaca MN 56353  
PID #21-040-0200

TOTAL ASSESSMENT \$2,287.78

Adopted this 15<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Bob Derus, Interim City Manager

RESOLUTION NO. 16 – 40

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

BE IT RESOLVED that the following unpaid water and sewer bill be levied against the described property for 2017 property taxes, for 1 (one) year, at a rate of 7 (seven) percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-040-0080	Larsen, Troy	255 4 <sup>th</sup> Ave NW	\$73.12

Adopted this 15<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Bob Derus, Interim City Manager

CITY OF MILACA  
RESOLUTION NO. 16-41  
RESOLUTION DECLARING A HAZARDOUS BUILDING LOCATED AT  
235 3<sup>rd</sup> AVE. SE, MILACA, MN 56353

WHEREAS, the legal description for the property located 235 3<sup>rd</sup> Ave. SE, Milaca, MN is that fractional part of Lot 3, Block 19, 3<sup>rd</sup> Addition to the Village of Milaca, Mille Lacs County, Minnesota beginning at a point 8 rods North of the Southwest corner of said Lot on Milliman Street; thence running North on a line of said Street 4 rods; thence running East at a right angle a distance of 9 rods; thence South at a right angle a distance of 4 rods; thence running West at a right angle a distance of 9 rods to a place of beginning. Said tract also known as the North 1/3 of said Lot 3, Block 19, 3<sup>rd</sup> Addition to the Village of Milaca, Mille Lacs County, Minnesota.

WHEREAS, Home America Fund II, LP, 8941 Atlanta Ave., #345, Huntington Beach, CA, 92646 is the record owner of the Subject Property in a recorded conveyance of said Subject Property, filed September 16, 2013; and

WHEREAS, Minnesota Statute 463.15 Subd 3 defines a hazardous building or hazardous property as any building or property, which because of in adequate maintenance, dilapidation, physical damage, unsanitary conditions, or abandonment constitutes a fire hazard or hazard to public safety or health; and

WHEREAS, Minnesota Statute 463.16 states [T]he governing body of any municipality may order the owner of a hazardous building or property within the municipality to correct or remove the hazardous condition of the building or the property or to raze or remove the building; and

WHEREAS, Minnesota State Building Code 1300.0180 states a building or structure regulated by the Code is unsafe if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life. The Code further states that all unsafe buildings, structures, or appendages are public nuisances and must be abated by repair, rehabilitation, demolition, or removal according to Minnesota Statutes, sections 463.15 to 463.26 (Hazardous and Substandard Buildings); and

WHEREAS, the City of Milaca building inspector conducted an inspection of Subject Property; and

WHEREAS, said inspection revealed substantial building code violations and unsanitary conditions, including the following:

Failure to complete work included in building permit No. 16-020.

The water and sewer system on the property did not meet current building code and was "open"

The house on the property was not secured against unauthorized entry

WHEREAS, the numerous building code violations, unsanitary conditions, fire hazards, and structural instability of the Subject Property, requires the city take action to abate the hazardous conditions; and

WHEREAS, on August 23, 2016, the city mailed to Home America Fund II, LP, Owner, Notice of Hazardous Building and/or Hazardous Property and Nuisance or Blight Violation, and allowed Home America Fund II, LP until September 23, 2016 to correct said deficiencies; and

WHEREAS, as of September 24, 2016, all deficiencies described above have not been corrected to the satisfaction of city officials; and

WHEREAS, the Subject Property is in violation of laws of the State of Minnesota and the City of Milaca, to-wit:

Minnesota Statute 463.15-463.261 (Hazardous and Substandard Buildings); Minnesota State Building Code 1300.0180 (Unsafe Buildings or Structures); and Milaca City Ordinance 366 (Milaca Ordinance adopting the Minnesota State Building Code);

UPON THE FOREGOING FINDINGS, IT IS HEREBY RESOLVED by the City Council of the City of Milaca as follows:

- 1) The Subject Property, located at 235 3<sup>rd</sup> Ave. SE, Milaca, MN 56353 is hereby declared a hazardous building, unsafe building and public nuisance as defined in Minnesota Statute 463.15 Subd. 3, Minnesota State Building Code 1300.0180, and Milaca City Ordinance 336, by virtue of its numerous building code violations, unsanitary conditions, fire hazards and general instability of the structure.
- 2) The conditions of the Subject Property pose such a public hazard that the City must take all necessary action to abate the hazard.
- 3) The City Council of the City of Milaca hereby orders the owners of record of the described hazardous buildings, or their representatives, to correct the hazardous conditions on the Subject Property, as outlined herein, within twenty (20) days of the service of this Order upon them;
- 4) The City Council of the City of Milaca further orders that unless such corrective action is taken, or an answer is filed in the office of the Court Administrator of the District Court of Mille Lacs County, Minnesota, within twenty (20) days from the date of the service of this Order, a Motion for Default Summary Enforcement of this Order will be made to the District Court of Mille Lacs County;
- 5) The City Council of the City of Milaca further orders that in the event the City elects, pursuant to the statute, to take the corrective action, all necessary costs expended by the City will be assessed against the Subject Property and collected in accordance with the applicable statutes;

- 6) The City Council of the City of Milaca hereby authorizes and directs the Mayor and City Administrator, the City Engineer, the City Attorney, and any other necessary officers and employees of the City to prepare, sign and serve any papers, and to take any actions which are necessary to execute this Order and to assess the costs thereof against the Subject Property to be collected along with the ad valorem taxes in accordance with the statute in such case made and provided.

Approved by the City Council of the City of Milaca this \_\_\_\_\_ day of \_\_\_\_\_,  
2016.

\_\_\_\_\_  
Harold Pedersen, Mayor

ATTEST:

\_\_\_\_\_  
Bob Derus, Interim City Manager

CITY OF MILACA  
RESOLUTION NO. 16-42  
RESOLUTION DECLARING A HAZARDOUS BUILDING LOCATED AT  
560 3<sup>rd</sup> St. SE, MILACA, MN 56353

WHEREAS, the legal description for the property located 560 3<sup>rd</sup> St. SE, Milaca, MN is the East 60 feet of the West 120 feet of Lot 4, Block 29, Third Addition to Milaca, according to the plat thereof or of record in the Office of the County Recorder, Mille Lacs County, Minnesota.

WHEREAS, Janice Ledeen and Vernon Ledeen, 240 2<sup>nd</sup> Ave. NW, Apt. 407, Milaca, MN 5653 is the record owner of the Subject Property in a recorded conveyance of said Subject Property, filed August 13, 1951 ; and

WHEREAS, Minnesota Statute 463.15 Subd 3 defines a hazardous building or hazardous property as any building or property, which because of in adequate maintenance, dilapidation, physical damage, unsanitary conditions, or abandonment constitutes a fire hazard or hazard to public safety or health; and

WHEREAS, Minnesota Statute 463.16 states [T]he governing body of any municipality may order the owner of a hazardous building or property within the municipality to correct or remove the hazardous condition of the building or the property or to raze or remove the building; and

WHEREAS, Minnesota State Building Code 1300.0180 states a building or structure regulated by the Code is unsafe if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life. The Code further states that all unsafe buildings, structures, or appendages are public nuisances and must be abated by repair, rehabilitation, demolition, or removal according to Minnesota Statutes, sections 463.15 to 463.26 (Hazardous and Substandard Buildings); and

WHEREAS, the City of Milaca building inspector conducted an inspection of Subject Property; and

WHEREAS, said inspection revealed substantial building code violations and unsanitary conditions, including the following:

The structure is at risk of failure. The structure was to have been removed or abated and a private inspection report or engineer's report provided to the City of Milaca outlining repairs or rehabilitation completed to bring the property into compliance with all existing building codes.

WHEREAS, the numerous building code violations, unsanitary conditions, fire hazards, and structural instability of the Subject Property, requires the city take action to abate the hazardous conditions; and

WHEREAS, on September 19 2016, the city mailed to Janice Ledeen, Owner, Notice of Hazardous Building and/or Hazardous Property and Nuisance or Blight Violation, and allowed Owner until October 3, 2016 to correct said deficiencies; and

WHEREAS, as of October 4, 2016, all deficiencies described above have not been corrected to the satisfaction of city officials; and

WHEREAS, the Subject Property is in violation of laws of the State of Minnesota and the City of Milaca, to-wit:

Minnesota Statute 463.15-463.261 (Hazardous and Substandard Buildings); Minnesota State Building Code 1300.0180 (Unsafe Buildings or Structures); and Milaca City Ordinance 366 (Milaca Ordinance adopting the Minnesota State Building Code);

UPON THE FOREGOING FINDINGS, IT IS HEREBY RESOLVED by the City Council of the City of Milaca as follows:

- 1) The Subject Property, located at 560 5<sup>th</sup> St. SE, Milaca, MN 56353 is hereby declared a hazardous building, unsafe building and public nuisance as defined in Minnesota Statute 463.15 Subd. 3, Minnesota State Building Code 1300.0180, and Milaca City Ordinance 336, by virtue of its numerous building code violations, unsanitary conditions, fire hazards and general instability of the structure.
- 2) The conditions of the Subject Property pose such a public hazard that the City must take all necessary action to abate the hazard.
- 3) The City Council of the City of Milaca hereby orders the owners of record of the described hazardous buildings, or their representatives, to correct the hazardous conditions on the Subject Property, as outlined herein, within twenty (20) days of the service of this Order upon them;
- 4) The City Council of the City of Milaca further orders that unless such corrective action is taken, or an answer is filed in the office of the Court Administrator of the District Court of Mille Lacs County, Minnesota, within twenty (20) days from the date of the service of this Order, a Motion for Default Summary Enforcement of this Order will be made to the District Court of Mille Lacs County;
- 5) The City Council of the City of Milaca further orders that in the event the City elects, pursuant to the statute, to take the corrective action, all necessary costs expended by the City will be assessed against the Subject Property and collected in accordance with the applicable statutes;
- 6) The City Council of the City of Milaca hereby authorizes and directs the Mayor and City Administrator, the City Engineer, the City Attorney, and any other necessary officers and employees of the City to prepare, sign and serve any papers, and to take any actions which

are necessary to execute this Order and to assess the costs thereof against the Subject Property to be collected along with the ad valorem taxes in accordance with the statute in such case made and provided.

Approved by the City Council of the City of Milaca this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Harold Pedersen, Mayor

ATTEST:

\_\_\_\_\_  
Bob Derus, Interim City Manager

Milaca Parks Commission Meeting 11-15-16

The minutes from the October 2016 Parks Commission Meeting were approved.

#### **Mille Lacs Vet Clinic Donation**

The Mille Lacs Veterinary Clinic will be donating dog waste systems to three Milaca parks. These include a tower sign, waste disposal can and plastic disposal bags. The donation will also include installation of the systems. Greg Moyer will meet with the Clinic to discuss the placement and model choice. The Clinic has chosen a unit that costs \$320. If Moyer prefers a different disposal system, the Clinic will donate \$320 for each of three units.

#### **Council Report**

The council will be looking at the budget one more time. They will be considering one more full time person for the Parks Department. The Parks Commission was asked to consider budget requests that Greg Moyer should include in his June budget. The City Council will be considering applying for an intern from the University of Minnesota's MN Top Intern Technical Assistance Program. This intern would work on developing events for the Band Shell and parks activities for kids.

The interim City Manager is working out well. There are five good candidates up for the City Manager position. Interviews will take place on November 18. Snow Daze will be the 3<sup>rd</sup> week in February, 2017. A boot hockey tournament is planned. Community events will be accepted for the City of Milaca web-site calendar starting next week. Fairview has donated money for exercise equipment for Rec Park. There was a complaint about the restrooms being closed. This fall has been unusually warm and there was an expectation that the restrooms would stay open beyond the scheduled close date.

Council members received letters from 8<sup>th</sup> graders with suggestions on making Milaca a destination recreation spot. Suggestions about the parks included improving the smell of Trimble bathrooms (it is a venting issue), make the parks safer and have activities in the parks for kids. The bad acoustics in the Community Center have also been mentioned as needing improvement. Moyer has some ideas and will get quotes from contractors.

There are two paving stones left around the new band shell that can be inscribed for a \$100 donation. Rocks are being thrown onto the Safe Walks to School from the lumber yard.

We will elect a new chairperson and new members after January 1, 2017.

#### **Parks Update**

Greg Moyer apologized for venting his frustrations in the past. He loves his job and this

community and occasionally gets frustrated with the challenges of managing the parks system to his standards.

Soil samples and analysis done as part of an investigation into the hockey rink drainage issue have not come up with any significant results. Greg will continue to trouble shoot the problem. He will try putting down tarps or rubber roofing material before flooding the rink. Plastic used on rolls of silage and spraying the water in vs flooding have also been suggested.

The archway at Reineke Park was knocked down in a traffic accident. The arch way will likely need to be re-painted. A new cross-country ski trail groomer is needed. Leaf bagging is finished. Tree trimming will be finished soon. The Parks crew has recently taken CPR training. Eagle Scouts will be erecting a flag pole with solar powered light at the Gorecki Community Center. Paperwork for the flood damage grant has been delayed due to Greg Lerud leaving.

The bridge over the creek separating the north and south trails has been completed. However the bridge will only be wide enough for bikes and will not accommodate the Parks Department ATV. This presents a challenge for doing trails work in the future.

The camera is still malfunctioning. The system needs to be restarted every few hours. It is still not visible in squad cars. Granit Ledge could up-grade the system. It is possible that it was not installed correctly from the beginning.

Vandals have pulled more boards off of the railroad bridge. Horses on the trails are causing much damage by rutting up the trails. Small details are still being worked out to complete the golf disc course including tree trimming and signage.

#### **Girl Scout Project**

Local Girl Scouts are looking for projects to assist at the parks. The projects must be age appropriate. Picking up trash and sticks was suggested. The Parks Commission will think about possible projects over the winter.