

**MILACA CITY COUNCIL MINUTES  
AUGUST 15, 2019 MEETING**

**Call to Order Roll Call**

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors: Dave Dillan, Norris Johnson, Cory Pedersen, and Lindsee Larsen. Councilors Absent:

**Staff present:** City Manager Tammy Pfaff, Police Chief Todd Quaintance, Police Officer Jake Isaacson and Building Official Marshall Lind.

Also Present; Judy Pearson, Glen Johnson and Kevin Kangas.

**Approval of the Agenda**

Mayor Pedersen called for a motion to approve the agenda. The motion was seconded by Dillan. Motion carried unanimously.

**Consent Agenda**

Motion by Johnson, second by C. Pedersen, to approve the consent agenda with the changes as stated to move Dress Code Policy to new business and add Resolution 19-41. Motion carried unanimously.

- a) Minutes of the July 18, 2019 City Council Meeting
- b) Bills for Payment and Treasurer's Report
- c) Resolution 19-37 Assess Tree Removal
- d) Resolution 19-38 Accepting sponsorship donations
- e) Resolution 19-39 Assessing Lawn Mowing
- f) Resolution 19-40 Dress Code Policy moved to New Business
- g) Permit for Off Premises sales for existing on sale intoxicating liquor license-Timber Valley Grille
- h)

**Citizens Forum-**

**Requests and Communications-** Certificate of Appreciation to Dayna Hillcrest-Olson and Methodist Church Youth Group.

**Ordinances and Resolutions**

**Reports of Departments, Boards and Commissions**

**Police Department-** Council reviewed the monthly report. The council discussed the juveniles to be banned from the Rec Park. The council will trespass the juveniles for one year with the effective date of the trespass notice of June 1, 2019. Council stated they would like to see restitution for the damage that was done to the band shell. Mayor Pedersen called for a motion. Motion to approve the trespass was introduced by Johnson and seconded by Larsen. Motion carried unanimously.

Todd discussed with council the trespass of previous terrorist threat. Council extended the trespass for another year upon a motion by Larsen and seconded by Dillan. Motion carried unanimously.

Criminal Justice and National Crime Information Agreement was introduced for approval by Mayor Pedersen. Larsen motioned to approve the agreement, the motion was seconded by Johnson. Motion carried unanimously.

**Parks Commission** – Mayor Pedersen reviewed with council the Park Commission minutes with the items to be approved for purchase.

Install two speed bumps at Rec Park by Lions Shelter and do not plow beyond the speed bumps, Gary will check the cost. Install paved driveway to the utility shed to coincide with the parking lot extension. Items were approved upon a motion by Larsen and seconded by Dillan. Motion carried unanimously.

Mayor Pedersen requested that the quotes be added to the August 29<sup>th</sup> budget meeting.

Items presented before council to be purchased from the donation funds were as follows:

Five Autumn Blaze and five Sienna Glen maple trees delivered and planted from Wolcyn Tree Farm for \$3,850.00 for Rec Park. Two Autumn Blaze and two Sienna Glen maple trees planted near the playground at Rec Park for \$1,420.00. Four Crabapple trees for Rec Park for \$300.00. Riverview wood chips for swing set and toddler playground equipment \$1800.00. Timbers for Riverview play area \$350.00. Christmas Decorations in the amount of \$6,454.00. Three swings on the riverbank in Rec Park for \$5,134.00.

Mayor Pedersen called for a motion to approve the items to be purchased with the donation funds. Upon a motion by Johnson and seconded by C. Pedersen to approve the items listed to be purchased. Motion carried unanimously.

**Public Works Department-** Activity report review. The council reviewed the images presented for the flag on the old water tower. Kevin Kangas was present and discussed with council that the flag would be painted as large as he can get it between the rivets and on one panel. Kevin stated the cost would be \$9,500. Mayor Pedersen called for a motion to approve the painting for the flag. Upon a motion by Larsen and seconded by Dillan the painting of the flag is approved. Motion carried unanimously.

Council reviewed the quotes as presented for the concrete removal of city owned property on 8<sup>th</sup> Street NE. Hjort Excavating \$29,869.77 and Rahm Excavating \$123,000.00. Mayor Pedersen called for a motion to approve the low quote from Hjort Excavating. Upon a motion by C. Pedersen to approve the quote from Hjort in the amount of \$29,869.77, the motion was seconded by Johnson. Motion carried unanimously.

**Planning and Zoning Commission-** Pearl Crisis Center Conditional Use Permit. Judy Pearson was present for the Pearl Battered Woman's Resource Center requesting approval from council for a residential unit located in a B-1 Central Business Zoning District. Council questioned if this was long term situations. Judy stated that these were short-term stays. Planning and Zoning approved the Conditional Use permit with the following conditions: 1. Provide the number of people allowed to stay at one time. 2. Provide site plans from a Minnesota licensed architect showing compliance with the 2015 Minnesota Building Code. 3. Show the number of parking spaces for the residential units new and existing and the business. Mayor Pedersen questioned how long the individuals can stay and Judy stated that they can stay up to 60 days, and the goal is to provide temporary safety. Judy also requested additional patrolling by the police department if possible. Mayor Pedersen called for a motion to approve **Resolution 19-41 for the Conditional Use Permit** with the conditions listed. Upon a motion by Larsen and seconded by Dillan the Conditional Use Permit was granted. Motion carried unanimously.

Conditional Use Permit Johnson Properties LLC. Glen Johnson was present to request a Conditional Use Permit for a B-1 Central Business District to have two residential units. Planning Commission recommends denial of the Conditional Use Permit due to the zoning requirements are not met for off-street parking and does not comply with the character of the surrounding area or with the Comprehensive Plan. Mayor Pedersen called for a motion to deny the Conditional Use Permit based on the Planning Commission's recommendation. A motion was introduced by Larsen to deny the CUP, and the motion was seconded by C. Pedersen. Motion carried unanimously.

**Economic Development Commission-** Council reviewed the minutes.

**Fire Department-** Request approval to purchase boots with the donation money. Upon a motion by Johnson and seconded by Dillan the request is approved. Motion carried unanimously.

**Airport Commission-** the City Manager stated the final Airport Layout Plan will be presented before the commission on September 11<sup>th</sup>, then will come to council for approval.

**MCAT-IF-** Dillan updated the council on the Brew Fest on October 25<sup>th</sup> and Mayor Pedersen updated the council on the Veterans Memorial and that the RRCF will work on the memorial.

**Joint Powers Board-** 2020 Budget. Mayor Pedersen informed the council that the Joint Powers passed the 2020 budget.

**Museum-** Genesis Wireless is requesting to build a building for electrical equipment and it would be a 6x6 building. Council requested this go to the Museum Board to find out what they would like to see for a building and where it would be located.

**New Business- Resolution 19-40 Dress Code Policy.** The policy is approved upon a motion by Johnson and seconded by C. Pedersen. All voting in favor: Johnson, Dillan, C. Pedersen and Larsen. Opposed, Mayor Pedersen. Mayor Pedersen would like this to go to the Personnel Committee for further review.

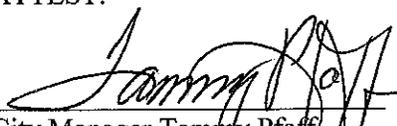
**Citizen Complaint-** Digital Reader Board request. Council allowed due to the business is a non-profit.

**Adjourn**

With no other business presented before the council, Mayor Pedersen called for a motion to adjourn and a motion was made by Johnson and seconded by C. Pedersen. Meeting adjourned at 8:07 p.m. Motion carried unanimously.

  
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Mayor Harold Pedersen

ATTEST:

  
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City Manager Tammy Pfaff