MILACA CITY COUNCIL MINUTES
SPECIAL MEETINIG
April 8, 2019
6:00 p.m.

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:00 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors: Dillan, Johnson, Larsen and Pedersen.

Councilors Absent:

Staff present: City Manager Tammy Pfaff.

Also Present (Signed In) Tim Truebenbach and Bob Sumner.

Approval of the Agenda
Mayor Pedersen asked for approval of the agenda. On a motion by council member Pedersen and seconded by Johnson, the agenda was approved. Motion carried unanimously.

New Business-
Mayor Pedersen opened the discussion of the county project on CSAH 2 (Second Street SE) and informed the council that the city manager and he had attended the county board meeting held on April 2, 2019, and were told by the county that we had three options; sign the plans, negotiate on a lower cost or do nothing and get out of the project. Mayor Pedersen added that the county commissioner Phil Peterson directed the city to sign the construction plans and then they would negotiate the storm sewer cost split at a later time.

It was noted to be included in these minutes that no county board members or county staff were present at the City of Milaca's special council meeting held on April 8, 2019. The city manager informed the council that Pat Oman was emailed notice of the special meeting on April 3, 2019. Mayor Pedersen then turned the meeting over to the city manager.

The city manager stated that after the April 2, 2019 attendance at the county board work session meeting, she called the city's attorney and his recommendation along with our city engineer Phil Gravel is that we should not sign the county's construction plans as it will bind us to the plans and the cost breakout as presented by the county. The city manager gave a handout on the timeline of events with the county and copies of the water, sewer, and storm sewer maps along with a copy of the county's construction project plans of pages 28 through 33. The council was informed that all of the existing storm sewer would be removed and that the city received the completed plans at the March 13, 2019 meeting that we had with Bruce Cochran and Holly Wilson. Council was informed that the city did not receive the construction plans prior to March 13, 2019, that the county's contracted engineer Greg Anderson signed the completed plans on December 21, 2018, and the county's engineer Bruce Cochran signed the completed plans on February 13, 2019. Council was informed that Gary Kirkeby and the city manager had received plans that were 60% completed on September 21, 2018, and our city engineer Phil Gravel received the plans on October 22, 2018, of which the storm sewer was not included in the county's construction plans at the 60% completion stage. The city manager reviewed with the council the timeline of events with the county as they correlate to the project from January 3, 2018 to March 13, 2019. Council was informed that we received the completed plans on March 13, 2019 at the meeting with the county and we were told by Holly Wilson that the cost to the city increased to $628,000 and we were to pay for 70% of the storm sewer cost. The city manager reviewed with council that the actual cost to the city is closer to 75%. The city manager informed the council that the map on the handout is numbered with each storm sewer area

on the map as one through eight and the green lines are the existing storm sewers and the catch basins in the project increased to 60 catch basins from our existing 37. The city manager noted that the county's engineer Greg Anderson has greatly altered and added to the storm sewer plans. We were not informed of any of the changes or additions by Holly Wilson or Bruce Cochran nor were there any conversations about the changes at the March 13, 2019 meeting.

The city manager noted she was not an engineer but looked through the county's construction plans and highlighted the sections that were altered from the existing storm sewer map and then proceeded to review with the council each area as follows:

Area 1: 3rd St SW and 3rd St SE intersection- the city manager highlighted the new construction in orange and the city's existing storm sewer in yellow from area one to area eight. It is noted the additional catch basins and the additional pipe added to the project.
Area 2: 3rd St. SW and 2nd St. SW intersection. It is noted the additional catch basins and the additional pipe added to the project.
Area 3: 2nd Ave SW to Central Ave. S. It is noted the additional catch basins and the additional pipe added to the project.
Area 4: 2nd Ave SE. It is noted the additional catch basins and the additional pipe added to the project.
Area 5: 3rd Ave SE. It is noted the additional catch basins and the additional pipe added to the project.
Area 6: 4th Ave SE to 5th Ave SE. It is noted that this is one block of added storm sewer pipe and catch basins that previously did not exist.
Area 7: 6th Ave SE. Minor revisions with added catch basins.
Area 8: 6th Ave SE Alley to beyond 7th Ave SE. Addition of approximately one block of storm sewer pipe and catch basins that did not previously exist.

The council discussed the information presented and concurred with the recommendation of the city attorney and the city engineer that they would not sign the construction plans. A motion was then introduced by Johnson that the city would not sign the plans that were presented by the county's engineer at this time. The motion was then seconded by Dillan. Motion carried unanimously.

Mayor Pedersen asked Tim Truebenbach and Bob Sumner if they had any comments. Tim stated that they want to stay in the loop with the project and voiced concern as to where the project will go for here and what the timeline of the project would be. He was concerned with a delayed project and that it may impact the school.

With no other business presented before the council, a motion to adjourn was made by Johnson, seconded by Dillan, all present voted in favor and the meeting adjourned at 6:44 p.m.
Motion carried unanimously.

Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff