

CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA
April 18, 2019

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Pete Pedersen__ Council Members; Dave Dillan__ Lindsee Larsen__ Norris Johnson__ Cory Pedersen__ Absent;_____
4. **Approval of Agenda** MB__2nd__AIF__O__
5. **Consent Agenda** MB__2nd__AIF__O__
 - A. Approval of the Minutes – March 21, 2019 and April 8, 2019
 - B. Approval of Bills and Treasurer’s Report
 - C. Resolution 19-17 Resolution accepting Donation from Dorothy Gorecki.
 - D. Resolution 19-18 Resolution accepting Donation from Viking Gas
6. **Citizen Open Forum-**
7. **Requests and Communications- ANNUAL AUDIT REVIEW- YEAR ENDING 12/31/2018- CARL NORDQUIST, CPA**
8. **PUBLIC HEARING-**
9. **Ordinances and Resolutions-**
10. **Ordinance No. 448- First Reading- Adopting a supplement to the code of ordinances** MB__2nd__AIF__O__
11. **Resolution 19-19 Approving a Public Hearing for the Annexation of City Owned Property** MB__2nd__AIF__O__
12. **Ordinance No. 449- First Reading- Annexation in Borgholm Township 6.23 Acres** MB__2nd__AIF__O__
13. **Liquor Ordinance – Review distance from a church**
14. **Reports of Departments, Boards and Commissions**
 - E. Police Department- Monthly Activity- Oath of Officer Henry Harris
 - F. Parks Commission- Monthly Activity- Playground Equipment State Bid Trimble Park MB__2nd__AIF__O__
 - G. Parks Commission- Trails-UTV State Bid (Replace Artic Cat) MB__2nd__AIF__O__
 - H. Parks Commission- Quotes Digital Sign by Museum MB__2nd__AIF__O__
 - I. Public Works Department- Activity Report- Bituminous Seal Coat Project Quotes MB__2nd__AIF__O__
 - J. Public Works department- Clean and Televisive Quotes- MB__2nd__AIF__O__
 - K. Planning Commission – MB__2nd__AIF__O__
 - L. Economic Development Commission- March 25th Minutes
 - M. Fire Department- RFP-Award Bid for a Fire Truck, 3000 Gallon Tanker-Pumper MB__2nd__AIF__O__
 - N. Airport Commission- Next meeting June13th
 - O. MCAT-IF – TCI Phase 3 – Childcare Grant was awarded
 - P. Joint Powers Board- No Activity
 - Q. Safety Committee-
15. **Unfinished Business**
16. **New Business-** MB__2nd__AIF__O__
17. **Council Comments**
18. **Adjourn _____p.m. MB__2nd__AIF__O__**

**MILACA CITY COUNCIL MINUTES
MARCH 21, 2019 MEETING**

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen.

Upon roll call the following council members were present: Mayor Pedersen, Councilors: Dillan, Johnson, Larsen and Pedersen.

Councilors Absent:

Staff present: City Manager Tammy Pfaff, Police Officer Craig Elgin, City Attorney Damien Toven, Public Works Supervisor Gary Kirkeby and Building Official Marshall Lind and Fire Chief Craig Billings.

Also Present (Signed In) Tim Hennagir, Jesse Gerads, George Eilertson, Phil Gravel, Bruce Cochran, Holly Wilson, Sherie Billings.

Approval of the Agenda

Mayor Pedersen called for a motion to approve the agenda. A motion was introduced by Council member Pedersen and the motion was seconded by Dillan. Motion carried unanimously.

Consent Agenda

Motion by Pedersen, second by Dillan, to approve the consent agenda items as follows:

- a) Minutes of the February 21, 2019 City Council Meeting.
- b) Bills for Payment and Treasurer's Report
- c) Resolution 19-12 Police Officer Declaration part-time status Henry Harris
- d) Resolution 19-13 Renewal of Consumption and Display License- Back Alley Bowl, LLC.

Citizens Forum-

Requests and Communications-

Public Hearing – 8th Street NE, 6th Avenue NE and Cemetery Road Street Reconstruction Plan and intent to issue General Obligation Street Reconstruction Bonds.

Mayor Pedersen opened the public hearing at 6:33 p.m. and introduced the city's engineer Phil Gravel to discuss the project. Phil explained that this public hearing is for the financing of the street project and the prepared five year reconstruction plan as part of the bonding process. Phil reviewed with the council and the public that the streets of 8th Street NE and 6th Avenue NE are to milled and overlaid surface with five inches of bituminous with some repairs of curbs and catch basins. Cemetery Road will be overlay of bituminous of 1100 feet on the south end. The project cost is \$485,000. George Eilertson of Northland Securities was in attendance to discuss the General Obligation Street Reconstruction Bonds and reviewed with council and the public the financing options. The bond issuance options to finance the bond for a ten year or a fifteen year period were presented to council. Johnson asked about the life of the road and Phil Gravel commented the life of the road after the mill and overlay would be fifteen to twenty years with

sealcoats every five years. George recommended the ten year term on the bond issuance. Presented was **Resolution 19-14 Adopting a Street Reconstruction Plan and the issuance of General Obligation Street Reconstruction bonds** with a term of ten years. Johnson introduced a motion to approve the resolution and set the term of the bond at 10 years and the motion was seconded by Pedersen. Motion carried unanimously. There were no public comments at this public hearing. Mayor Pedersen closed the public hearing at 6:39 p.m.

Ordinances and Resolutions

Reports of Departments, Boards and Commissions

Police Department- Council reviewed the monthly report.

Parks Commission – Mayor reviewed the parks activity. Presented was **Resolution 19-15 Outdoor Recreation Grant Program**. Dillan introduced a motion to approve the resolution to submit the grant application. The motion was seconded by Johnson. Motion carried unanimously.

Public Works Department- Council reviewed the activity report as presented. Mayor Pedersen opened for discussion the county project on CSAH 2, 2nd Street NE and CSAH 32. Mayor Pedersen asked the question as to why the county is now asking for \$628,000, when back in September of 2018 we were given an estimate of \$200,000. Holly Wilson explained to council that the major increase for the cost of the project are the storm sewer pipes that are being replaced due to the condition of the pipes. Mayor Pedersen asked if this project is state aid and Holly confirmed it will be paid as a state aid project. Mayor Pedersen asked why we were responsible for the storm sewer when it is a county road. Holly stated they based the cost split on industry standards of drainage area and calculated some 70% was for city property. Mayor Pedersen stated it is a county road and voiced he was against a \$400,000 increase to the city. Council member Dillan commented that we cannot take a \$400,000 jump like that and that we would have a hard time telling the taxpayers and stated this is the county's project. Mayor Pedersen asked why the city wasn't notified last fall when you knew it would cost \$600,000. Holly stated they did not come here to negotiate. Mayor Pedersen stated you are asking for 75% to pay for this storm sewer when it is your water you are placing on other streets and what if the city said no we are not going to do it. Holly stated you have the obligation not to sign the plans. Mayor Pedersen stated the city will not sign or accept the plans and that at no time did we agree to this percentage, and that it should be 25% for the city and 75% for the county because it is their roads. Mayor Pedersen requested that they take this back to the county board.

Planning and Zoning Commission- Resolution 19-16 Conditional use permit to have vehicle sales in a light industrial district with conditions from the planning commission. Upon a motion by Johnson and seconded by Pedersen the conditional use permit was approved. Motion carried unanimously.

Economic Development Commission- Minutes presented for February 25th meeting.

Fire Department- Advertise for Request for Proposals for a Fire Truck- 3000 gallon tanker pumper. A motion was made by C. Pedersen to approve the advertising for the fire truck. The motion is seconded by Johnson. Motion carried unanimously.

Airport Commission- Council was given an update on the airport layout plan. Presented before the council is a professional service agreement for the airport engineer Bolten and Menk. Upon a motion by Johnson and seconded by Pedersen the agreement is approved. Motion carried unanimously.

MCAT – Dillan stated they will be getting ready for the indoor fishing event.

New Business-

Statutory tort limits- Council will not waive the statutory tort limit upon a motion by Dillan and seconded by Johnson. Motion carried unanimously.

Special Event Permit- Lighthouse Fellowship Concerts July 21st and September 15th. Upon a motion by Johnson and seconded by C. Pedersen the permit is approved for \$50.00. Motion carried unanimously.

Council Comments

Mayor Pedersen asked the council for comments: review the snowmobile and golf cart ordinance

Larsen- commented on the Expo

C. Pedersen

Dillan- thank the public works for getting the roads opened from the water flow

Johnson

Adjourn

With no other business presented before the council, a motion to adjourn was made by C. Pedersen, seconded by Johnson, all present voted in favor and the meeting adjourned at 7:32 p.m. Motion carried unanimously.

Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff

MILACA CITY COUNCIL MINUTES

SPECIAL MEETING

April 8, 2019

6:00 p.m.

Call to Order Roll Call

The regular meeting of the Milaca City Council was called to order at 6:00 p.m. by Mayor Pedersen. Upon roll call the following council members were present: Mayor Pedersen, Councilors: Dillan, Johnson, Larsen and Pedersen.

Councilors Absent:

Staff present: City Manager Tammy Pfaff.

Also Present (Signed In) Tim Turebenbach and Bob Sumner.

Approval of the Agenda

Mayor Pedersen asked for approval of the agenda. On a motion by council member Pedersen and seconded by Johnson, the agenda was approved. Motion carried unanimously.

New Business-

Mayor Pedersen opened the discussion of the county project on CSAH 2 (Second Street SE) and informed the council that the city manager and he had attended the county board meeting held on April 2, 2019, and were told by the county that we had three options; sign the plans, negotiate on a lower cost or do nothing and get out of the project. Mayor Pedersen added that the county commissioner Phil Peterson directed the city to sign the construction plans and then they would negotiate the storm sewer cost split at a later time.

It was noted to be included in these minutes that no county board members or county staff were present at the City of Milaca's special council meeting held on April 8, 2019. The city manager informed the council that Pat Oman was emailed notice of the special meeting on April 3, 2019. Mayor Pedersen then turned the meeting over to the city manager.

The city manager stated that after the April 2, 2019 attendance at the county board work session meeting, she called the city's attorney and his recommendation along with our city engineer Phil Gravel is that we should not sign the county's construction plans as it will bind us to the plans and the cost breakout as presented by the county. The city manager gave a handout on the timeline of events with the county and copies of the water, sewer, and storm sewer maps along with a copy of the county's construction project plans of pages 28 through 33. The council was informed that all of the existing storm sewer would be removed and that the city received the completed plans at the March 13, 2019 meeting that we had with Bruce Cochran and Holly Wilson. Council was informed that the city did not receive the construction plans prior to March 13, 2019, that the county's contracted engineer Greg Anderson signed the completed plans on December 21, 2018, and the county's engineer Bruce Cochran signed the completed plans on February 13, 2019. Council was informed that Gary Kirkeby and the city manager had received plans that were 60% completed on September 21, 2018, and our city engineer Phil Gravel received the plans on October 22, 2018, of which the storm sewer was not included in the county's construction plans at the 60% completion stage. The city manager reviewed with the council the timeline of events with the county as they correlate to the project from January 3, 2018 to March 13, 2019. Council was informed that we received the completed plans on March 13, 2019 at the meeting with the county and we were told by Holly Wilson that the cost to the city increased to \$628,000 and we were to pay for 70% of the storm sewer cost. The city manager reviewed with council that the actual cost to the city is closer to 75%. The city manager informed the council that the map on the handout is numbered with each storm sewer area

on the map as one through eight and the green lines are the existing storm sewers and the catch basins in the project increased to 60 catch basins from our existing 37. The city manager noted that the county's engineer Greg Anderson has greatly altered and added to the storm sewer plans. We were not informed of any of the changes or additions by Holly Wilson or Bruce Cochran nor were there any conversations about the changes at the March 13, 2019 meeting.

The city manager noted she was not an engineer but looked through the county's construction plans and highlighted the sections that were altered from the existing storm sewer map and then proceeded to review with the council each area as follows;

Area 1: 3rd St SW and 3rd St SE intersection- the city manager highlighted the new construction in orange and the city's existing storm sewer in yellow from area one to area eight. It is noted the additional catch basins and the additional pipe added to the project.

Area 2: 3rd St. SW and 2nd St. SW intersection. It is noted the additional catch basins and the additional pipe added to the project.

Area 3: 2nd Ave SW to Central Ave. S. It is noted the additional catch basins and the additional pipe added to the project.

Area 4: 2nd Ave SE. It is noted the additional catch basins and the additional pipe added to the project.

Area 5: 3rd Ave SE. It is noted the additional catch basins and the additional pipe added to the project.

Area 6: 4th Ave SE to 5th Ave SE. It is noted that this is one block of added storm sewer pipe and catch basins that previously did not exist.

Area 7: 6th Ave SE. Minor revisions with added catch basins.

Area 8: 6th Ave SE Alley to beyond 7th Ave SE. Addition of approximately one block of storm sewer pipe and catch basins that did not previously exist.

The council discussed the information presented and concurred with the recommendation of the city attorney and the city engineer that they would not sign the construction plans. A motion was then introduced by Johnson that the city would not sign the plans that were presented by the county's engineer at this time. The motion was then seconded by Dillan. Motion carried unanimously.

With no other business presented before the council, a motion to adjourn was made by Johnson, seconded by Dillan, all present voted in favor and the meeting adjourned at 6:44 p.m.
Motion carried unanimously.

Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff

CITY OF MILACA
Check Summary Register
10100 General Bank - ACH

	Name	Check Date	Check Amt	Description
Paid Chk# 819062E	EFTPS-STATE TAXPAYMENT	3/19/2019	\$2,131.38	STATE W/H
Paid Chk# 819063E	EFTPS-STATE TAXPAYMENT	3/19/2019	\$149.53	STATE W/H
Paid Chk# 819070E	EFTPS-STATE TAXPAYMENT	4/2/2019	\$2,015.27	STATE W/H
Paid Chk# 819071E	EFTPS-STATE TAXPAYMENT	4/2/2019	\$149.53	STATE W/H
Paid Chk# 819078E	CENTERPOINT ENERGY	4/19/2019	\$3,370.53	NATURAL GAS
Paid Chk# 819079E	EAST CENTRAL ENERGY	4/7/2019	\$12,632.33	ELECTRIC
Paid Chk# 819080E	MILACA LOCAL LINK	4/20/2019	\$298.01	PHONE SERVICE
Paid Chk# 819081E	MN DEPT OF REVENUE	4/19/2019	\$1,155.00	W/S SALES TAX
Paid Chk# 819082E	INCONTACT INC	4/30/2019	\$78.77	LONG DISTANCE SERVICE
Paid Chk# 819083E	MIDCONTINENT COMMUNICATIONS	4/6/2019	\$65.00	INTERNET-
Paid Chk# 819084E	ENDICIA ACCOUNTING	4/5/2019	\$500.00	POSTAGE FOR METER
Paid Chk# 819085E	FURTHER	4/1/2019	\$18,330.00	2ND QTR CONTRIBUTIONS
	Total Checks		\$40,875.35	

CITY OF MILACA
Check Summary Register
10100 General Bank - Checks

	Name	Check Date	Check Amt	Description
Paid Chk# 045019	AMAZON	3/26/2019	\$513.54	FILE FOLDERS-SEWER
Paid Chk# 045020	BLUE CROSS BLUE SHIELD OF MINN	3/26/2019	\$11,320.33	MEDICAL INSUR-APRIL 2019
Paid Chk# 045021	DELTA DENTAL OF MINNESOTA	3/26/2019	\$33.50	PED DENTAL-APR 2019
Paid Chk# 045022	FAMILY HERITAGE LIFE INS CO	3/26/2019	\$79.00	SUPPL LIFE INS - APR 2019
Paid Chk# 045023	L.E.L.S.	3/26/2019	\$255.00	POLICE UNION DUES-APR 2019
Paid Chk# 045024	MN BENEFIT ASSOCIATION	3/26/2019	\$572.08	LIFE/DENTAL-APR 2019
Paid Chk# 045025	MN STATE FIRE DEPT. ASSOC	3/26/2019	\$600.00	ANNL CONF/FIRE SCHOOL-J GERADS
Paid Chk# 045026	U.S. POSTAL SERVICE	3/26/2019	\$245.12	MARCH BILLINGS
Paid Chk# 045027	UNUM LIFE INSURANCE CO	3/26/2019	\$605.29	LIFE, STD, LTD-APR 2019
Paid Chk# 045028	VERIZON WIRELESS	3/26/2019	\$696.66	CELL PHONE SVC-MAR
Paid Chk# 045029	VISA	3/26/2019	\$175.00	MULLER PLAQUE-ALL STAR TROPHIE
Paid Chk# 045030	BUREAU OF CRIM APPREHENSION	4/5/2019	\$33.25	BKGRND CHK-A HUGHES
Paid Chk# 045031	FRONTIER	4/5/2019	\$768.79	PHONE SVC-WATER
Paid Chk# 045032	JIM'S MILLE LACS DISPOSAL	4/5/2019	\$167.00	GARBAGE-PARKS
Paid Chk# 045033	MILACA BLDG CENTER	4/5/2019	\$51.49	SHOP SUPPLIES-PW
Paid Chk# 045034	MILLE LACS CO. SHERIFF	4/5/2019	\$10.00	FINGERPRINTING-A HUGHES
Paid Chk# 045036	ABLE WELL INC	4/18/2019	\$1,559.00	NEW WELL PUMP-AIRPORT
Paid Chk# 045037	ALTHOFF & NORDQUIST LLC	4/18/2019	\$11,750.00	2018 AUDIT
Paid Chk# 045038	AMERICAN LEGAL PUBLISHING COF	4/18/2019	\$2,045.00	CD OF CITY ORDINANCES
Paid Chk# 045039	AMERIPRIDE	4/18/2019	\$201.90	RUGS-LIBRARY
Paid Chk# 045040	ASPEN MILLS	4/18/2019	\$190.20	UNIFORMS-FIRE
Paid Chk# 045041	AW RESEARCH LABORATORIES	4/18/2019	\$197.00	TESTING-WATER
Paid Chk# 045042	BEST OIL COMPANY	4/18/2019	\$5,453.85	AIRPORT FUEL (1500 GALLONS)
Paid Chk# 045043	BILLINGS SERVICE	4/18/2019	\$1,055.49	GAS-PW
Paid Chk# 045044	BOLTON & MENK INC	4/18/2019	\$14,880.00	2018 ALP UPDATE
Paid Chk# 045045	BROTHERS FIRE & SECURITY	4/18/2019	\$220.50	FIRE EXTINGUISHER-LIBRARY
Paid Chk# 045046	CORE & MAIN LP	4/18/2019	\$424.36	WATER PARTS
Paid Chk# 045047	CORNER MART	4/18/2019	\$2,031.82	GAS-TRAILS
Paid Chk# 045048	DANELEK, DAVID	4/18/2019	\$37.26	OVERPMT-805 STONEHAVEN PATH
Paid Chk# 045049	DEHART, DEAN & BRENDA	4/18/2019	\$17.50	OVERPMT-420 3RD AVE NW
Paid Chk# 045050	DOVE FRETLAND PLLP	4/18/2019	\$3,582.65	CRIMINAL RETAINER
Paid Chk# 045051	E.C.M. PUBLISHERS, INC.	4/18/2019	\$197.85	STREET PROJECT AD
Paid Chk# 045052	EARL F. ANDERSEN, INC.	4/18/2019	\$496.95	PARTS-PARKS
Paid Chk# 045053	EMERGENCY RESPONSE SOLUTION	4/18/2019	\$1,804.00	SCBA FLOW TESTING
Paid Chk# 045054	FAIRVIEW HEALTH SERVICES	4/18/2019	\$325.00	H HARRIS PHYSICAL
Paid Chk# 045055	GALL'S INC.	4/18/2019	\$322.69	UNIFORM-HARRIS
Paid Chk# 045056	GK CONSULTING LLC	4/18/2019	\$1,707.00	LAPTOP-EVENT COORDINATOR
Paid Chk# 045057	GOPHER STATE ONE-CALL, INC.	4/18/2019	\$16.20	MARCH LOCATES
Paid Chk# 045058	GRANITE ELECTRONICS	4/18/2019	\$58.00	RADIO REPAIR-FIRE
Paid Chk# 045059	GRANITE LEDGE ELECTRIC	4/18/2019	\$757.02	REPAIR LED LIGHT POLES-PW
Paid Chk# 045060	HABERMAN, DIONNE	4/18/2019	\$165.88	MAR 2019 OGILVIE MILEAGE
Paid Chk# 045061	HAWKINS, INC.	4/18/2019	\$4,032.64	REMOTE METERS
Paid Chk# 045062	HJORT EXCAVATING	4/18/2019	\$997.50	SNOW REMOVAL-MARCH 2019
Paid Chk# 045063	HY-TECH AUTOMOTIVE	4/18/2019	\$135.97	SQUAD 12 MAINTENANCE
Paid Chk# 045064	INITIATIVE FOUNDATION	4/18/2019	\$3,100.00	2019 CONTRIBUTION
Paid Chk# 045065	IPRINT TECHNOLOGIES	4/18/2019	\$701.00	PRINTER TONER-MANAGER
Paid Chk# 045066	ISAACSON, JACOB	4/18/2019	\$43.01	REIMB-FUEL FOR SQUAD

CITY OF MILACA
Check Summary Register
10100 General Bank - Checks

	Name	Check Date	Check Amt	Description
Paid Chk# 045067	JOHNSON, WARNE	4/18/2019	\$75.00	REIMB CELL PHONE USE-2ND QTR 2
Paid Chk# 045068	KOCH'S HARDWARE HANK	4/18/2019	\$745.11	SUPPLIES-SEWER
Paid Chk# 045069	LEAGUE OF MINNESOTA CITIES	4/18/2019	\$150.00	ANNL CONFERENCE-T PFAFF
Paid Chk# 045070	M.E. PLUMBING & HEATING	4/18/2019	\$900.75	WATER HEATER-PW
Paid Chk# 045071	MACQUEEN EQUIPMENT	4/18/2019	\$2,532.71	SWEEPER PARTS-PW
Paid Chk# 045072	MILACA AUTO VALUE	4/18/2019	\$283.78	PARTS-PARKS
Paid Chk# 045073	MILACA CHAMBER OF COMMERCE	4/18/2019	\$598.94	FEB 19 LODGING TAX
Paid Chk# 045074	MILLE LACS CO. - AUDITOR	4/18/2019	\$1,063.54	PROPERTY TAXES-IND PARK 210 8T
Paid Chk# 045075	MILLE LACS CO. SHERIFF	4/18/2019	\$995.00	LPR LICENSE FEE/WARRANTY
Paid Chk# 045076	MILLE LACS COUNTY DAC	4/18/2019	\$1,357.93	CLEANING SVCS - LIBRARY
Paid Chk# 045077	MN COMPUTER SYSTEMS, INC.	4/18/2019	\$59.60	COPIER MAINTENANCE-DEP REG
Paid Chk# 045078	MN FIRE SERVICE CERTIFICATION	4/18/2019	\$115.00	FF II CERTIFICATION EXAM-LUX
Paid Chk# 045079	NELSON SANITATION & RENTAL INC	4/18/2019	\$3,335.00	VACTOR JETTING-HWY 23 & 2ND AV
Paid Chk# 045080	OLDENBURG, JOHN	4/18/2019	\$75.00	CELL PHONE REIMB-2ND QTR 2019
Paid Chk# 045081	PFAFF, TAMMY	4/18/2019	\$150.00	CELL PHONE REIMB-2ND QTR 2019
Paid Chk# 045082	PRINCETON RENTAL, INC.	4/18/2019	\$203.85	SIDEWALK EDGER-PARKS
Paid Chk# 045083	QUILL CORPORATION	4/18/2019	\$306.42	OFC SUPPLIES-EVENT COORD
Paid Chk# 045084	RESOURCE TRAINING & SOLUTIONS	4/18/2019	\$20.00	STRENGTH TRNG-T PFAFF
Paid Chk# 045085	SAFEGUARD LOCKSMITH	4/18/2019	\$78.00	KEY-CITY HALL
Paid Chk# 045086	SAFETY TRAIN INC	4/18/2019	\$1,800.00	2019 SAFETY TRAINING
Paid Chk# 045087	SEPTIC CHECK	4/18/2019	\$255.00	PUMP SEPTIC TANK-PW
Paid Chk# 045088	SKINNER, MARK & LINDA	4/18/2019	\$15.00	DEPOSIT REFUND-425 CENTRAL AVE
Paid Chk# 045089	SMITH, CHRISTOPHER	4/18/2019	\$376.10	REIMB RCTC TRNG-4/6-7
Paid Chk# 045090	SOUTH CENTRAL COLLEGE	4/18/2019	\$450.00	2019 FIRE SCHOOL-JOHNSON
Paid Chk# 045091	ST. CLOUD REFRIGERATION	4/18/2019	\$10,550.93	REPLACEMENT FURNACE-CITY HALL
Paid Chk# 045092	STAINBROOK COMMUNICATIONS IN	4/18/2019	\$281.52	RELOCATE SERVER RACK
Paid Chk# 045093	STANTEC	4/18/2019	\$584.50	MILL/OVERLAY 8TH ST/6TH AVE
Paid Chk# 045094	STREICHER'S	4/18/2019	\$110.97	TACTICAL GEAR
Paid Chk# 045095	TEAL'S MARKET	4/18/2019	\$18.81	MEETING SUPPLIES-PW
Paid Chk# 045096	U.S. POSTAL SERVICE	4/18/2019	\$235.00	BULK MAIL FEE
Paid Chk# 045097	WEINREICH, JACOB	4/18/2019	\$75.00	CELL PHONE REIMB-2ND QTR 2019
Paid Chk# 045098	WUBBEN, MARK	4/18/2019	\$75.00	CELL PHONE REIMB-2ND QTR 2019
Paid Chk# 045099	ZIEGLER, ANDY	4/18/2019	\$91.00	REIMB-FIRE SCHOOL-4/6-7
	Total Checks		\$102,597.75	

CITY OF MILACA
Check Summary Register
10900 Liquor Bank - ACH

	Name	Check Date	Check Amt	Description
Paid Chk# 919016E	EAST CENTRAL ENERGY	4/7/2019	\$1,701.44	ELECTRIC
Paid Chk# 919017E	CENTERPOINT ENERGY	4/11/2019	\$575.07	NATURAL GAS
Paid Chk# 919018E	MN DEPT OF REVENUE	4/19/2019	\$16,373.00	LIQUOR SALES TAX
Paid Chk# 919019E	MILACA, CITY OF (WATER/SEWER)	4/16/2019	\$28.67	WATER/SEWER
Paid Chk# 919020E	HIBU	4/3/2019	\$129.99	WEB HOSTING-
	Total Checks		\$18,808.17	

CITY OF MILACA
Check Summary Register
10900 Liquor Bank - Checks

	Name	Check Date	Check Amt	Description
Paid Chk# 024787	VERIZON WIRELESS	3/26/2019	\$50.02	MAR DIGITAL SIGN
Paid Chk# 024788	BELLBOY CORP.	4/2/2019	\$5,325.60	LIQUOR
Paid Chk# 024789	BERNICKS	4/2/2019	\$3,307.35	NA
Paid Chk# 024790	BREAKTHRU BEVERAGE MN	4/2/2019	\$11,112.04	LIQUOR
Paid Chk# 024791	BROOKVIEW WINERY	4/2/2019	\$96.00	WINE
Paid Chk# 024792	C & L DISTRIBUTING CO.	4/2/2019	\$33,427.29	BEER
Paid Chk# 024793	CARLOS CREEK WINERY	4/2/2019	\$420.00	WINE
Paid Chk# 024794	DAHLHEIMER DISTRIBUTING CO.	4/2/2019	\$23,868.85	BEER
Paid Chk# 024795	FRONTIER	4/2/2019	\$145.33	APRIL PHONE SVC
Paid Chk# 024796	J.J. TAYLOR DIST OF MN	4/2/2019	\$273.60	DELIVERY
Paid Chk# 024797	JOHNSON BROTHERS LIQUOR CO.	4/2/2019	\$30,648.45	DELIVERY
Paid Chk# 024798	MN MUNICIPAL BEVERAGE ASSOC.	4/2/2019	\$665.00	ANNL CONF-V JEYS
Paid Chk# 024799	PAUSTIS WINE CO.	4/2/2019	\$2,579.00	DELIVERY
Paid Chk# 024800	PHILLIPS WINE AND SPIRITS	4/2/2019	\$6,559.73	LIQUOR
Paid Chk# 024801	REPLENISHMENT SOLUTIONS	4/2/2019	\$449.75	BEER
Paid Chk# 024802	SOUTHERN GLAZERS OF MN	4/2/2019	\$9,151.32	LIQUOR
Paid Chk# 024803	THE WINE COMPANY	4/2/2019	\$197.00	DELIVERY
Paid Chk# 024804	WATSON COMPANY	4/2/2019	\$2,184.70	DELIVERY
Paid Chk# 024805	ALTHOFF & NORDQUIST LLC	4/18/2019	\$2,250.00	2018 AUDIT
Paid Chk# 024806	AMERICAN BOTTLING CO.	4/18/2019	\$265.28	NA
Paid Chk# 024807	AMERIPRIDE	4/18/2019	\$91.08	RUGS
Paid Chk# 024808	CRYSTAL SPRINGS ICE	4/18/2019	\$103.68	ICE
Paid Chk# 024809	GRANITE CITY JOBBING	4/18/2019	\$2,013.81	TOBACCO
Paid Chk# 024810	GRANITE LEDGE ELECTRIC	4/18/2019	\$388.98	RPR EXHAUST FAN
Paid Chk# 024811	JEYS, VICTORIA	4/18/2019	\$129.92	BREAKTHRU SPRING SHOW-3/21
Paid Chk# 024812	JIM'S MILLE LACS DISPOSAL	4/18/2019	\$77.22	REFUSE DISPOSAL
Paid Chk# 024813	KOCH'S HARDWARE HANK	4/18/2019	\$33.24	SUPPLIES
Paid Chk# 024814	M. AMUNDSON LLP	4/18/2019	\$1,703.97	SUPPLIES
Paid Chk# 024815	MILLE LACS CO. - AUDITOR	4/18/2019	\$6.00	2019 SOLID WASTE FEE
Paid Chk# 024816	MILLER TRUCKING INC.	4/18/2019	\$83.25	DELIVERY
Paid Chk# 024817	ST. CLOUD REFRIGERATION	4/18/2019	\$330.18	HVAC MAINTENANCE
Paid Chk# 024818	VIKING BOTTLING CO.	4/18/2019	\$330.70	NA
	Total Checks		\$138,268.34	

Sewer Fund Profit/Loss

January - March
2019

REVENUES:

Sales	\$68,724
Penalty	808
Reserve	<u>5,250</u>
	\$74,782

EXPENSES:

Salaries	\$31,593
Utilities	3,174
Supplies	601
Insurance	0
Professional/Contracted Services	6,336
Repairs/Maintenance	0
Depreciation	27,500
Miscellaneous	<u>486</u>
	\$69,690

NET PROFIT/LOSS

\$5,092

NON OPERATING REV/EXP

Connections	\$0
Interest	6,299
Interest Expense/Fiscal Agent Fees	(1,605)
Bond Discount Amortization	0

\$9,786

Bond Principal	\$30,000
Capital Expenditures	21,278

Water Fund Profit/Loss

January - March
2019

REVENUES:

Sales	\$118,370
Miscellaneous Charges	5,335
Penalties	1,418
	<u>1,418</u>
	\$125,122

EXPENSES:

Salaries	\$31,032
Utilities	11,404
Supplies	15,165
Insurance	0
Professional/Contracted Services	2,841
Repairs/Maintenance	0
Depreciation	41,250
Miscellaneous	2,957
	<u>2,957</u>
	\$104,650

NET PROFIT/LOSS

\$20,472

NON OPERATING REV/EXP

Connections	\$0
Assessed Repairs	0
Interest	5,319
Interest Expense/Fiscal Agent Fees	(7,345)
Bond Discount Amortization	0

\$18,446

Bond Principal	\$5,000
Capital Expenditures	21,278

Deputy Registrar Profit/Loss

January - March
2019

REVENUES:

Vehicle License	\$36,213
Drivers License	11,093
DNR	3,050
Miscellaneous	166
	<hr/>
	\$50,522

EXPENSES:

Salaries	\$41,065
Utilities	895
Supplies	243
Professional/Contracted Service	906
Depreciation	0
Miscellaneous	1,413
Repairs/Maintenance	0
Rent Expense	0
	<hr/>
	\$44,521

NET PROFIT/LOSS	<hr/> <hr/>
	\$6,000

NON OPERATING REV/EXP

Interest	\$28
	<hr/> <hr/>
	\$6,028

Liquor Profit/Loss
January - March
2019

REVENUES:

Sales:

Liquor Sales	\$165,549		
Cost of Goods	<u>119,420</u>	46,129	28%
Wine Sales	49,984		
Cost of Goods	<u>35,064</u>	14,920	30%
Beer Sales	224,472		
Cost of Goods	<u>175,390</u>	49,082	22%
Tobacco	26,031		
Cost of Goods	<u>15,864</u>	10,166	39%
Mix-NonAlcoholic	8,990		
Cost of Goods	<u>5,648</u>	3,342	37%
Miscellaneous	9,210		
Cost of Goods	<u>5,689</u>	3,521	38%

Miscellaneous Revenue

0
\$127,161

EXPENSES:

Salaries	\$58,961	
Utilities	5,686	
Supplies	1,172	
Insurance	0	
Professional Services	1,587	
Repairs/Minor Equipment	0	
Depreciation	11,000	
Miscellaneous	854	
Freight	3,203	
Credit Card Fees	8,778	
Unallocated	<u>0</u>	
		<u>\$91,241</u>

NET PROFIT/LOSS

\$35,920

NON OPERATING REV/EXP

Interest	\$1,907	
Interest Expense/Fiscal Agent Fees	\$0	
Transfer to General Fund	\$0	
		<u><u>\$37,827</u></u>

Bond Principal	\$0
Capital Expenditures	6,938

CITY OF MILACA

Council Monthly Budget Report March 2019

DEPT Descr	2019 YTD Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
Airport	\$99,075.00	\$54,948.11	\$44,126.89	44.54%
Assessing	\$10,600.00	\$27.00	\$10,573.00	99.75%
Auditing	\$7,250.00	\$7,250.00	\$0.00	0.00%
Building Inspection	\$48,960.00	\$47,671.13	\$1,288.87	2.63%
City Attorney	\$45,000.00	\$10,747.51	\$34,252.49	76.12%
City Hall	\$335,385.00	\$87,298.04	\$248,086.96	73.97%
City Manager	\$30,800.00	\$8,939.56	\$21,860.44	70.98%
Council	\$19,200.00	\$5,155.60	\$14,044.40	73.15%
Elections	\$0.00	\$0.00	\$0.00	0.00%
Fire Dept.	\$387,120.00	\$35,955.71	\$351,164.29	90.71%
Liaison Officer	\$84,850.00	\$21,948.18	\$62,901.82	74.13%
Libraries	\$26,810.00	\$7,101.95	\$19,708.05	73.51%
Ogilvie	\$63,805.00	\$18,773.09	\$45,031.91	70.58%
Parks	\$151,230.00	\$20,047.28	\$131,182.72	86.74%
Planning Comm.	\$1,000.00	\$127.32	\$872.68	87.27%
Police Dept.	\$545,285.00	\$184,027.78	\$361,257.22	66.25%
Public Works	\$300,635.00	\$87,247.12	\$213,387.88	70.98%
Recreation	\$2,500.00	\$3,193.88	(\$693.88)	-27.76%
Senior Center	\$6,700.00	\$710.88	\$5,989.12	89.39%
Treasurer	\$29,720.00	\$7,943.16	\$21,776.84	73.27%
Unallocated	\$7,200.00	\$3,157.54	\$4,042.46	56.15%
	\$2,203,125.00	\$612,270.84	\$1,590,854.16	72.21%

2019 INVESTMENT
March

RBC WEALTH MANAGEMENT

March	Purch Date	Maturity Date	Int. Rt	Balance 12/31/18	Purchase	Cost	Maturities	Book Balance 12/31/19	Market Value	Interest Received	Interest Paid	Cash Balance
	3/18/17	3/18/19	1.50%	85,000.00		85,000.00	85,000.00	-	-	639.25		1,597,095.64
	3/18/17	3/18/19	1.50%	15,000.00		15,000.00	15,000.00	-	-	112.19		55,065.43
	7/29/15	7/29/19	2.05%	100,000.00		100,000.00	100,000.00	100,000.00	99,887.00	1,033.42		(1,518.75)
	8/12/15	8/12/19	2.00%	100,000.00		100,000.00	100,000.00	100,000.00	99,887.00	1,008.22		1,844.49
	8/19/15	8/19/19	2.10%	120,000.00		120,000.00	120,000.00	120,000.00	119,856.00	1,270.36		43,917.18
	9/30/15	9/30/19	2.00%	110,000.00		110,000.00	110,000.00	110,000.00	109,796.50			3,942.14
	1/18/18	1/21/20	2.20%	110,000.00		110,000.00	110,000.00	110,000.00	109,772.30	1,219.95		24,937.24
	1/23/15	1/23/20	1.85%	120,000.00		120,000.00	120,000.00	120,000.00	119,730.00	1,119.12		373.19
	3/16/17	3/16/20	1.75%	100,000.00		100,000.00	100,000.00	100,000.00	99,303.00	867.81		46,020.05
	4/7/17	4/7/20	1.70%	30,000.00		30,000.00	30,000.00	30,000.00	29,762.70	125.76		677.75
	6/22/17	6/22/20	1.90%	60,000.00		60,000.00	60,000.00	60,000.00	59,581.20			910.96
	9/16/15	9/16/20	2.20%	100,000.00		100,000.00	100,000.00	100,000.00	99,686.00	1,090.96		61,659.46
	9/30/15	9/30/20	2.25%	45,000.00		45,000.00	45,000.00	45,000.00	44,667.00			166,007.14
	3/17/17	3/17/21	2.05%	25,000.00		25,000.00	25,000.00	25,000.00	24,807.50	254.14		963.80
	3/30/17	4/5/21	2.30%	95,000.00		95,000.00	95,000.00	95,000.00	94,173.50	249.65		2,138.00
	3/28/17	4/12/21	2.25%	45,000.00		45,000.00	45,000.00	45,000.00	44,811.00	2,231.51		14,212.26
	9/7/18	9/7/21	3.00%	150,000.00		150,000.00	150,000.00	150,000.00	151,473.00	1,041.37		58,811.76
	9/20/17	9/20/21	2.10%	100,000.00		100,000.00	100,000.00	100,000.00	98,462.00	1,739.34		(110,025.27)
	9/27/18	9/27/21	3.05%	115,000.00		115,000.00	115,000.00	115,000.00	116,247.75	1,380.83		45,407.35
	11/22/18	11/22/21	3.20%	175,000.00		175,000.00	175,000.00	175,000.00	175,231.00			(13,571.23)
	12/31/18	12/31/21	3.00%	100,000.00		100,000.00	100,000.00	100,000.00	100,431.00			956,613.01
	3/14/17	3/14/22	2.25%	75,000.00		75,000.00	75,000.00	75,000.00	73,963.50	836.82		1,108,541.41
	3/21/19	3/21/22	2.75%		120,000.00	120,000.00		120,000.00	120,021.60			627,422.17
	3/30/17	4/7/22	2.40%	125,000.00		125,000.00	125,000.00	125,000.00	123,726.25			120,731.98
	6/21/17	6/21/22	2.35%	100,000.00		100,000.00	100,000.00	100,000.00	98,677.00			148,424.73
	12/28/18	12/28/22	3.40%	120,000.00		120,000.00	120,000.00	120,000.00	122,340.00			
	5/30/18	5/30/23	3.15%	100,000.00		100,000.00	100,000.00	100,000.00	101,013.00	517.80		4,960,601.89
	10/27/16	10/27/23	1.30%	200,000.00		200,000.00	200,000.00	200,000.00	197,210.00			
	3/23/16	4/19/24	1.50%	115,000.00		115,000.00	115,000.00	115,000.00	114,937.90			
	10/31/17	8/28/24	2.50%	160,000.00		160,000.00	160,000.00	160,000.00	159,428.80	2,000.00		
	9/30/16	9/30/24	1.25%	115,000.00		115,000.00	115,000.00	115,000.00	112,217.00			
	4/17/18	4/17/25	3.00%	115,000.00		115,000.00	115,000.00	115,000.00	115,020.70	47.60		
				7,486.66				7,456.32				
	6/14/17	6/14/22	2.40%	200,000.00		200,000.00		200,000.00	195,629.89	1,183.56		
				1,546,105.86	56,073.11		400,000.00	1,202,178.97	1,202,178.97	7,267.61		
				333,768.23				80,511.34	80,511.34	47.10		
				317,136.73				204,723.28	204,723.28	73.98		
				111,384.16				120,731.98	120,731.98	27.93		
				5,640,881.64				4,960,601.89	4,947,332.98	27,386.28		

Payroll
Gen Chking
Liq Chking
Motor

MORGAN STANLEY

Comenity Bank

4-M FUND

MONEY MARKET

**General Bank Reconciliation
March 2019**

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	155,328.13	230,874.34	298,978.86	87,223.61
Current Month Outstanding			6,747.30	(6,747.30)
Last Month Outstanding	(92,597.95)		(92,597.95)	
ACH Fees		(35.56)	(35.56)	
Bank Charges		0.00	0.00	
Credit Card Fees		(98.83)	(98.83)	
Deposit in transit				
Deposit correction		0.00	0.00	
Deposit not recorded				
NSF Check				
Kragt 3/19	0.00	0.00	(35.03)	35.03
Balance	62,730.18	230,739.95	212,958.79	80,511.34
Book Balance		230,739.95	129,997.63	
Motor			541.21	
Payroll			82,419.95	
		<hr style="width: 100%; border: 0.5px solid black;"/>	<hr style="width: 100%; border: 0.5px solid black;"/>	
		230,739.95	212,958.79	
		0.00	0.00	

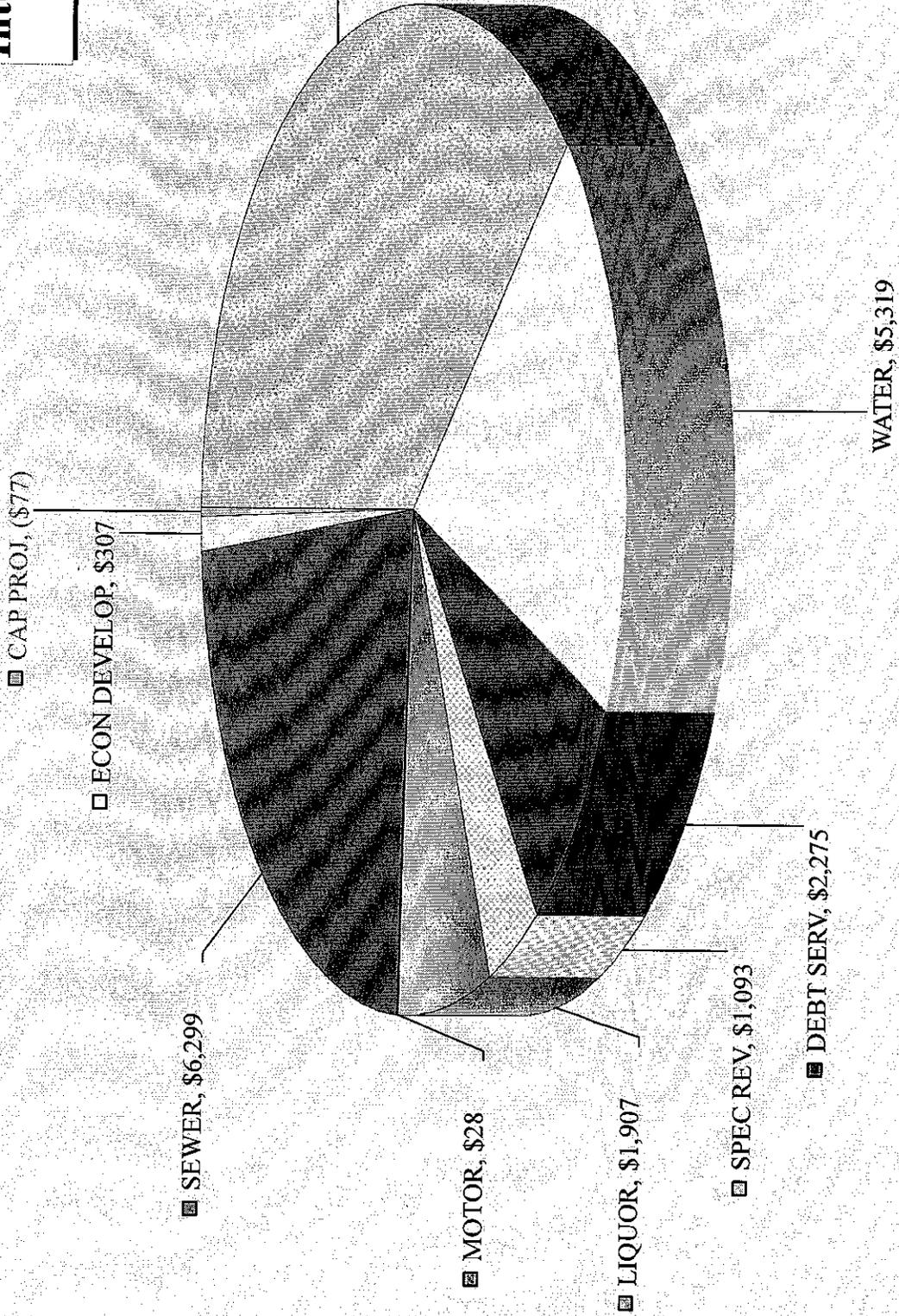
Liquor Bank Reconciliation
March 2019

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	326,473.47	173,341.83	172,171.68	327,643.62
Current Mnth Outstanding			130,515.04	(130,515.04)
Last Mnth Outstanding	(104,508.26)		(104,508.26)	
Deposit in Transit		7,594.70		7,594.70
Last Mnth Deposit in Transit	2,095.12	(2,095.12)		
Bank Charges		(60.52)	(60.52)	
Deposit Correction		0.00	0.00	
Credit Card Fees		(2,782.62)	(2,782.62)	
Balance	224,060.33	175,998.27	195,335.32	204,723.28
Book Balance		175,998.27	175,060.42	
Payroll			20,274.90	
			<u>195,335.32</u>	
		0.00	0.00	

Deputy Registrar Bank Reconciliation
March 2019

	<u>Balance</u>	<u>Receipts</u>	<u>Disburse</u>	<u>Balance</u>
Balance	113,958.05	362,200.69	357,043.51	119,115.23
Last Month Outstanding	(44,858.28)		(44,858.28)	
Current Month Outstand			10,176.00	(10,176.00)
Last Mnth Dep in Transit	48,042.53	(48,042.53)		
Current Deposit in Transit		11,703.50		11,703.50
ACH TRANSACTION		(9,725.38)	(9,725.38)	
Bank Charges		(20.00)	(20.00)	
Deposit in transit		0.00	0.00	
Deposit correction		(1,444.00)	(1,444.00)	
NSF Check				
Janorschke 3/19	0.00	0.00	(51.00)	51.00
Klingbeil 3/19	0.00	0.00	(38.25)	38.25
Book Balance	117,142.30	314,672.28	311,082.60	120,731.98
Book Balance		314,672.28	297,334.52	
Payroll			14,289.29	
Gen Exp			<u>(541.21)</u>	
		314,672.28	311,082.60	
		0.00	0.00	

**2019
First Quarter
Interest Allocation
\$27,385**



RESOLUTION NO. 19-17

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash estimates in the amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Dorothy Gorecki	\$1,000,000.00

WHEREAS, All such donations have been contributed to assist the city in the establishment and operations of park facilities and programs, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and operate the facilities and programs either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 18th day of April, 2019.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 19-18

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the equipment as set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Viking Gas	AED for City Hall

WHEREAS, All such donations have been contributed to assist the city in the establishment and operations of facilities and programs, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and operate the facilities and programs either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 18th day of April, 2019.

ATTEST

Mayor Harold Pedersen

Tammy Pfaff, City Manager

ORDINANCE NO. 448

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE CITY OF MILACA, MN

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the S-14 Supplement to the Code of Ordinances of the Political Subdivision, which supplement contains all ordinances of a general and permanent nature enacted since the prior supplement to the Code of Ordinances of this Political Subdivision; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make reference to sections of the Minnesota code; and

WHEREAS, it is the intent of the city council to accept these updated sections in accordance with the changes of the law of the State of Minnesota; and

WHEREAS, it is necessary to provide for the usual daily operation of the municipality and for the immediate preservation of the public peace, health, safety and general welfare of the municipality that this ordinance take effect at an early date;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MILACA:

Section 1. That the 2019 S-14 Supplement to the Code of Ordinance of the City of Milaca as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

Section 2. Such supplement shall be deemed published as of the day of its adoption and approval by the Milaca City Council, and the City Manager is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the City Manager.

Section 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety and general welfare of the people of this municipality, and shall take effect at the earliest date provided by law.

Passed this 18th day of April, 2019.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

1st reading: 04-18-19

2nd reading: 05-16-19

Published _____

**CITY OF MILACA
STATE OF MINNESOTA
RESOLUTION 19-19**

**RESOLUTION APPROVING A PUBLIC HEARING FOR THE ANNEXATION
OF CITY OWNED PROPERTY LOCATED IN BORGHOLM TOWNSHIP**

WHEREAS, The City of Milaca has purchased real property legally described in Exhibit A, and

WHEREAS, said parcel will be presented for annexation by Public Hearing scheduled for the _____ day of _____, 2019 at approximately 6:30 PM; where the City of Milaca will request Borgholm Township release the aforementioned real property from their township boundary limits and to add said Parcel to the Corporate City limits of The City of Milaca. And,

WHEREAS, the annexation is needed to expand the City of Milaca Municipal Airport property. And,

WHEREAS, Council authorizes the mayor and city manager to execute any documentation needed to annex said property.

NOW THEREFORE BE IT RESOLVED, that a public hearing for the annexation of the aforementioned real property shall be had on the _____ day of _____, 2019 at the Milaca city chambers at approximately 6:30PM.

Adopted by the City Council of the City of Isle on this _____ day of _____, 2019

APPROVED:

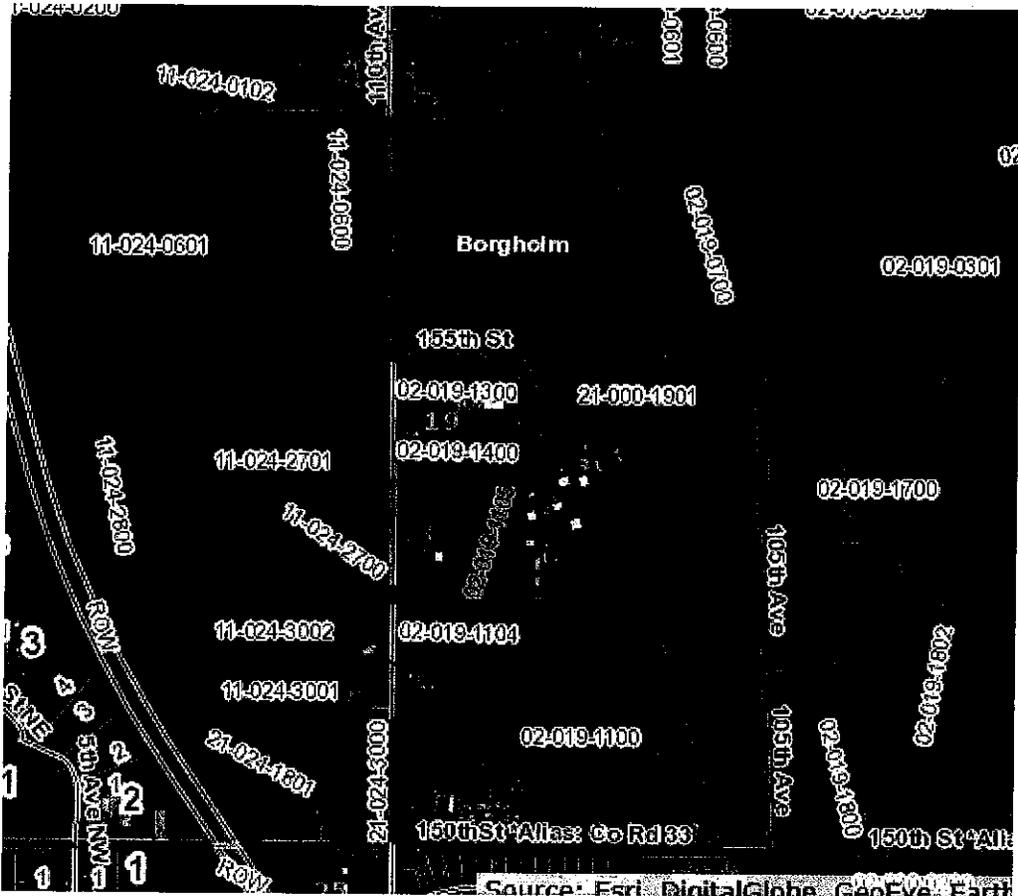
Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff

Exhibit A

The South Half of the Northwest Quarter of the Southwest Quarter of Section 19, Township 38, Range 26, Mille Lacs County, Minnesota, excepting therefrom that part of the West 34.50 feet of the South Half of the Northwest Quarter of the Southwest Quarter of said Section 19 which lies Northerly of the South 66.00 feet thereof.



NOTICE OF INTENT FOR ANNEXATION

IN THE MATTER OF THE NOTICE OF INTENT FOR THE ANNEXATION
OF CERTAIN LAND TO THE CITY OF MILACA, MINNESOTA
PURSUANT TO MINNESOTA STATUTES § 414.033, SUBDIVISION 2(1)

TO: Council of the City of Milaca, Minnesota; Borgholm Township Board, Minnesota; Mille Lacs Count Board, Minnesota and the Office of Administrative Hearings Municipal Boundary Adjustment Unit P. O. Box 64620 St. Paul, MN 55164-0620

WHEREAS, the territory described below is not presently within the corporate limits of any incorporated city, and

WHEREAS, the area proposed for annexation is owned by the City of Milaca, is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and bordered by land already within the corporate limits of the City of Milaca, and is appropriate for annexation by ordinance pursuant to Minnesota Statutes § 414.033, Subdivision 2(1); and

WHEREAS, the area proposed for annexation is described as follows:

See Attached Exhibit A

WHEREAS, the area proposed for annexation abuts upon the corporate limits of the City of Milaca, Minnesota; and

WHEREAS, the area proposed for annexation is unincorporated, abuts on the city's N S E W (circle one) boundary(ies), and is not included within any other municipality; and

WHEREAS, the area proposed for annexation is approximately 6.23 acres in size; and

WHEREAS, the reason for the proposed annexation is connection to the municipal airport; and.

WHEREAS, the nature of the area proposed for annexation is industrial; and

WHEREAS, the area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to Minnesota Statutes § 414.0325, nor in any other proceeding currently pending before the Office of Administrative Hearings - Municipal Boundary Adjustment Unit; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF MILACA MINNESOTA that we hereby serve a Notice of Intent to annex the above-described property into the corporate limits of the City of Milaca, Minnesota on Borgholm Township; Mille Lacs County; the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings and abutting property owners.

Adopted this ____ day of _____, 20__

Harold Pederson, Mayor

Tammy Pfaff, City Manager

Municipal Boundary Adjustment Unit Contacts

Star Holman star.holman@state.mn.us 651-361-7909

Katie Lin katie.lin@state.mn.us 651-361-7911

(June 2012)

Exhibit A

The South Half of the Northwest Quarter of the Southwest Quarter of Section 19, Township 38, Range 26, Mille Lacs County, Minnesota, excepting therefrom that part of the West 34.50 feet of the South Half of the Northwest Quarter of the Southwest Quarter of said Section 19 which lies Northerly of the South 66.00 feet thereof.

ORDINANCE NO. 449

**AN ORDINANCE OF THE CITY OF MILACA, MINNESOTA ANNEXING
LAND LOCATED IN BORGHOLM TOWNSHIP, MILLE LACS COUNTY,
MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033, SUBDIVISION 2(1),
PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, this ordinance is adopted to annex property owned by the City of Milaca into the corporate boundaries of the City of Milaca, Mille Lacs County, Minnesota pursuant to Minnesota Statute § 414.033, Subdivision 2(1); and

WHEREAS, said property is not located within a flood plain or Shoreland area; and

WHEREAS, said property is currently owned by the City of Milaca and annexation is required to facilitate the extension of the Municipal Airport;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILACA HEREBY ORDAINS AS FOLLOWS:

1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is or is about to become urban or suburban in nature.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of Milaca, Minnesota, are hereby extended to include the following described property:

See attached Exhibit A

The above described property consists of a total of 6.23 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

4. That the population of the area legally described herein and hereby annexed is zero (0).
5. The City of Milaca agrees that with respect to the property taxes payable on the area legally described herein, hereby annexed, shall make a cash payment to Borgholm Township in accordance with the following schedule:

OPTION A:

- a. In the first year following the year in which the City of Milaca could first levy on the annexed area, an amount equal to \$ _____; and
- b. In the second and final year, an amount equal to \$ _____.
(Or payments can extend up to 8 years.)

OPTION B:

Parties agree to other payment terms. Include written documentation of such an agreement.

6. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described herein there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.

7. That the City Manager of the City of Milaca is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Mille Lacs County Auditor, and the Borgholm Township Clerk.

8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

FIRST READING by the City Council of the City of Milaca, Minnesota, this _____ of _____, 2019.

SECOND READING by the City Council of the City of Milaca, Minnesota, this _____ of _____, 20__.

PASSED AND ADOPTED by the City Council of the City of Milaca, Minnesota, this _____ day of _____, 20__.

Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff

(City Seal)

Municipal Boundary Adjustment Unit Contacts

Star Holman star.holman@state.mn.us 651-361-7909

Katie Lin katie.lin@state.mn.us 651-361-7911

(June 2018)

Exhibit A

The South Half of the Northwest Quarter of the Southwest Quarter of Section 19, Township 38, Range 26, Mille Lacs County, Minnesota, excepting therefrom that part of the West 34.50 feet of the South Half of the Northwest Quarter of the Southwest Quarter of said Section 19 which lies Northerly of the South 66.00 feet thereof.

§ 114.30 CONDITIONS OF LICENSE.

All licenses granted under this subchapter shall be subject to the following conditions and all other conditions of this chapter, and subject to all other code provisions applicable thereto:

(A) *Age of licensee.* No license shall be granted to any person under 21 years of age.

(B) *Criminal history of applicant.* No license shall be granted to any person who has been convicted of a felony or of violating the national prohibition act or any law of this state or local ordinance relating to manufacture or transportation of intoxicating liquors.

(C) *Location.* No license, except a temporary license, shall give permission to sell 3.2% malt liquor in any theater, recreation hall or center, dance hall, ball park, or other place of public gathering, for the purpose of entertainment, amusement, or playing of games, and no 3.2% malt liquor shall be consumed there. No license shall be granted within 300 feet of any public school nor within 300 feet of any church.

(D) *Premises of another.* No license shall be granted to a person for sale on any premises of another where the landowner has been convicted of a violation of this subchapter, or state statute, or where any license for alcoholic beverages has been revoked for cause, for at least one year after the conviction or revocation.

(E) *Sales to minors.* No sale of any 3.2% malt liquor shall be made to any person less than 21 years of age.

(F) *Gambling.* Neither gambling, nor any gambling device prohibited by law shall be permitted in any licensed premises.

(G) *Manufacturer exclusion.* No license shall be granted to any manufacturer of 3.2% malt liquor or to anyone interested in the control of any such place, and no equipment or fixture in any licensed place shall be owned in whole or in part by this type of manufacturer.

(H) *Residence and character requirement.* Licenses shall be granted only to persons who are persons of good moral character.

(I) *Club membership requirements.* No club shall sell any alcoholic beverage except to members and to guests in the company of members.

(Ord. passed 6-20-97) Penalty, see § 10.99



Milaca Police

To Protect and Serve

**MILACA POLICE DEPARTMENT
MILACA POLICE OFFICER
OATH OF OFFICE**

I, Henry Daniel Harris, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully discharge the duties of Police Officer within and for the City of Milaca and State of Minnesota.

A handwritten signature in black ink, appearing to be "H. D. Harris", written over a horizontal line.

Officer

Subscribed and Sworn to before me this 5st day of April, 2019

A handwritten signature in black ink, appearing to be "Todd C. Quaintance", written over a horizontal line.

Chief Todd C. Quaintance

Sworn to before me this 18th day of April, 2019

A solid horizontal line intended for the Mayor's signature.

Mayor

Todd C. Quaintance
Chief of Police

Timed obstacle course and 40 yard dash chosen by the park board.

All swing structures will be replaced with different structures picked by the park board.

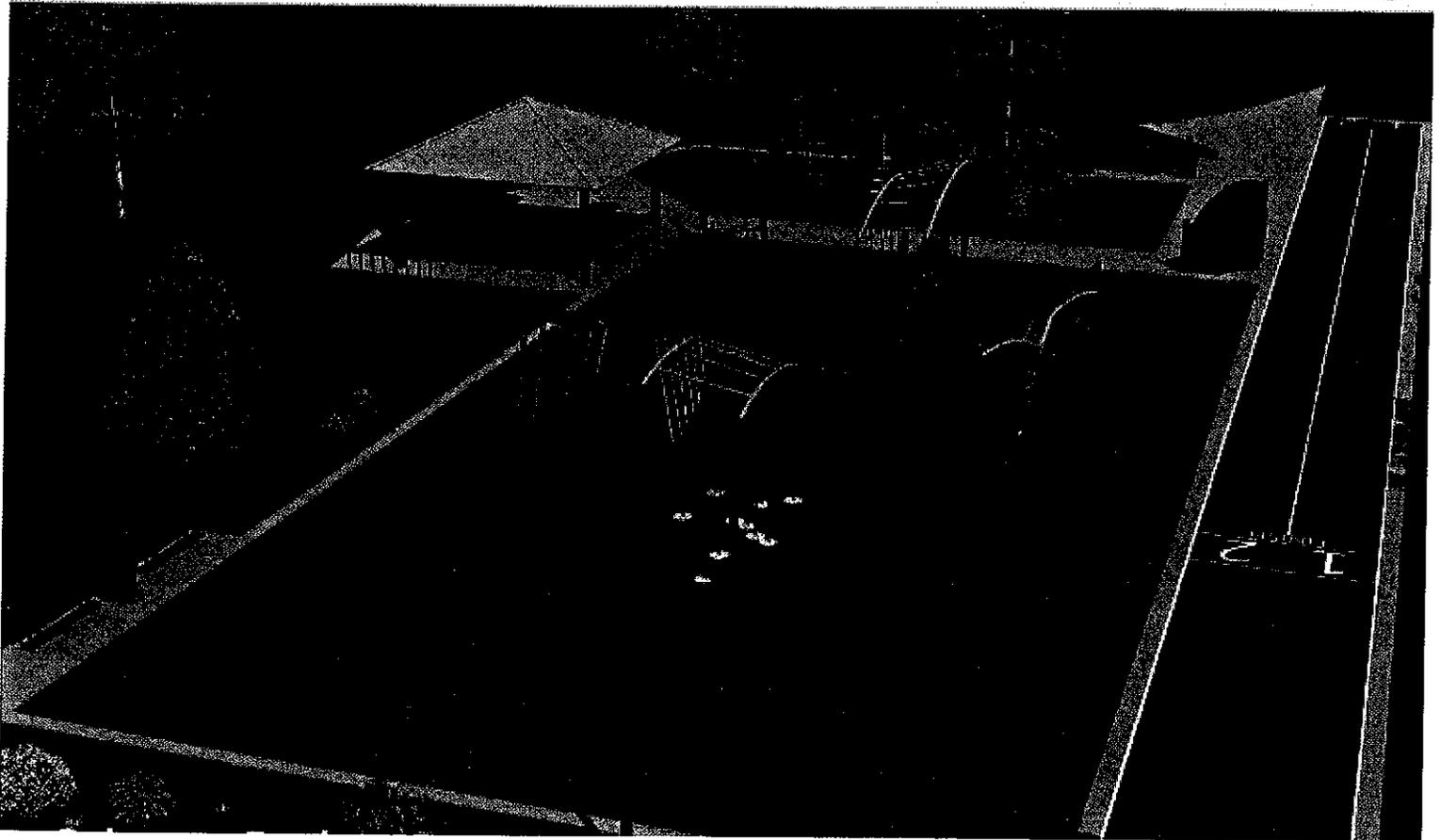
Playground surface will be poured rubber similar to the school's.

Link to video of Golden Valley with similar obstacle course

[Twin Cities Park Offers Accessible Obstacle Course - YouTube](#)

MW MINNESOTA • WISCONSIN
PLAYGROUND

GameTime



Polaris RangerXP 900

\$14,565

Tracks to be purchased in 2020 budget

\$5,918.20

Cooling - Liquid
Cylinders Displacement - 875cc
Drive System Type - AWD/2WD/VersaTrac
Engine Type - 4-Stroke Twin Cylinder DOHC
Fuel System/Battery - Electronic Fuel Injection
Transmission/Final Drive- Automatic
Horsepower - 68 HP
Windshield
Winch
Hard sided doors



APRIL PARKS MEETING

Tuesday, April 2, 2019 6:30 @ Gorecki Center, Rec Park

Members Present: Gary, Kevin, Matt, Cory, Joe, Ashley & Cindy

City Liaison: Mayor Pedersen

Guests: Tom Sauer ; Tim Poorker & Karen Beierlein rep of Veterans Memorial Project

Pete announced a VERY GENEROUS gift was given to the City with proceeds of \$800,000 directed to the City Parks improvements.

Gary and Pete provided everyone with a "Donation Project List draft", which summarizes projects described in our February 12 "wish list" meeting.

Gary is currently working on Bids for projects listed, and discussed timeframe to order equipment, etc. With this generous donation our 5 year wish list will be accomplished as time permits. Gary asked/ recommended the Parks Committee resume to monthly meetings during the project phase as there will be questions and decisions to be discussed throughout the various workloads.

Cindy reported Runnin in the Ruff will resume as Andrea Mikla was able to form a volunteer committee, Ashley has been informed and is also involved in this year's event. If the trails dry up Gary will have a bridge installed in time for the run, scheduled for May 4.

Kevin discussed the concern of the location of Disc Golf pads and moving certain holes to the wooded area across the river SW of the cemetery. Gary will get a map of the area. Tabled for review.

Tim Poorker was present to present information on the Veteran's Monument. Their committee will meet April 25th to determine location and possible designs. The committee members are Tim Poorker, Karen Beierlein, Jim Neely, David Johnson, Gary Judd & Tammy James.

The next meeting is scheduled for April 30, 6:30 at the Gorecki Center.

Attached is a mock up showing a digital sign in place of the current reader board sign.

SCOPE OF WORK

New footing and new pole installed

Provide, Deliver and Install New Full Color Electronic Message Center (2-Cabinets Back to Back) onto new pole

DETAILS

* Image area - 50.4"x100.8"

* Overall area - 55"x105"

* 16mm Resolution \$29,975

* 10mm Resolution \$33,250

NOT INCLUDED

Permit

Electrical

WARRANTY

5 Year Parts

1 Year Labor

TERMS

50% Due when order is placed and balance is due when the sign is installed.

The 10mm resolution is crisper and because of the close viewing distance of the traffic, I recommend this option.

Currently we have inventory in stock and can get your new sign installed in approximately 4-5 weeks.

I look forward to hearing from you!





BOX 881 ST. CLOUD MN 56302 (320) 252-9400

PROPOSAL
Proposal #: 21020

Proposal Date: 03/25/19
 Customer #: CRM001268
 Page: 1 of 3

SOLD TO: CITY OF MILACA 255 FIRST STREET EAST MILACA MN 56353	JOB LOCATION: CITY OF MILACA 255 FIRST STREET EAST MILACA MN 56353 REQUESTED BY: GARY
---	--

SCENIC SIGN CORPORATION (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #22351 RECIEVE/FABRICATE/INSTALL (1) 4'5" X 8'3" D/F 16MM COLOR 72X144 WATCHFIRE DISPLAY. CONSTRUCTION TO CONSIST OF; SQUARE TUBE FRAME SKINNED WITH .063 ALUMINUM PAINTED BLACK, 4" PIPE AND EMC TRAINING.REMOVE EXISTING STRUCTURE.	\$33,295.00	\$33,295.00
1	QUOTE #22352 RECIEVE/FABRICATE/INSTALL (1) 3'5" X 8'3" D/F 16MM COLOR 54X144 WATCHFIRE DISPLAY. CONSTRUCTION TO CONSIST OF; SQUARE TUBE FRAME SKINNED WITH .063 ALUMINUM PAINTED BLACK, 4" PIPE AND EMC TRAINING.REMOVE EXISTING STRUCTURE.	\$27,795.00	\$27,795.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER.

THIS PRICE DOES NOT INCLUDE PRIMARY ELECTRICAL SUPPLY AND CONNECTION. PERMIT AND ENGINEERING FEES AS REQUIRED BY GOVERNMENT WILL BE ADDED AT ACTUAL COST PLUS PROCUREMENT FEE. STATE SALES TAX IS INCLUDED UNLESS SPECIFICALLY STATED OTHERWISE.

A FEE FOR DISPOSAL OF HAZARDOUS WASTE CONTAINED IN SIGNS AND MATERIALS REMOVED FROM CUSTOMER'S PROPERTY WILL BE ADDED TO THE FINAL INVOICE.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

TERMS AND CONDITIONS

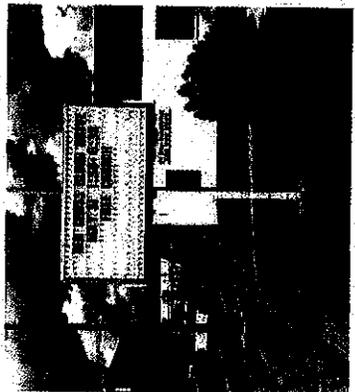
COMPANY INITIALS OK

CUSTOMER INITIALS _____



FILE NAME: CITY-OF-MILACA-EMC-VI-RT-AI

ELECTRICAL THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.



BEFORE IMAGE NOT TO SCALE

OPTION: 3



AFTER IMAGE:
SCALE 3/8" = 1'

OPTION: 4



AFTER IMAGE:
SCALE 3/8" = 1'

3' 5" X 8' 3"

4' 5" X 8' 3"

EXTRA ELEMENT: NEW EMC.
OF FACES: N/A
FACE MATERIAL: N/A
CABING TYPE: N/A

RETAINER SIZE: N/A
DIVIDER BAR SIZE: N/A
FRAME MATERIAL: N/A
PHOTO EYE: TO BE DECIDED

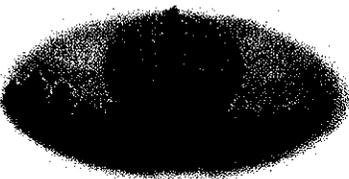
LIGHTING TYPE: N/A
LED COLOR: N/A
POLE TYPE: EXISTING 4" SQUARE
POLE HEIGHT: EXISTING

POLE QUANTITY: 1
OF BMC FACES: 2
BRAND: WATCHFIRE
ADDITIONAL NOTES:

SALESMAN: DARYL BIRT
DATE: 9/14/19
LOCATION: MILACA, MN
DRAWN BY: MICH ORTHMAN
SCALE: SEE ABOVE

W.O. #

THIS DOCUMENT IS THE PROPERTY OF SIGN CORP. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM. WITHOUT THE WRITTEN PERMISSION OF SIGN CORP. ANY VIOLATION OF THIS AGREEMENT SHALL BE SUBJECT TO LEGAL ACTION.



Milaca Public Works

Supervisor's Report for March – April

Public Works:

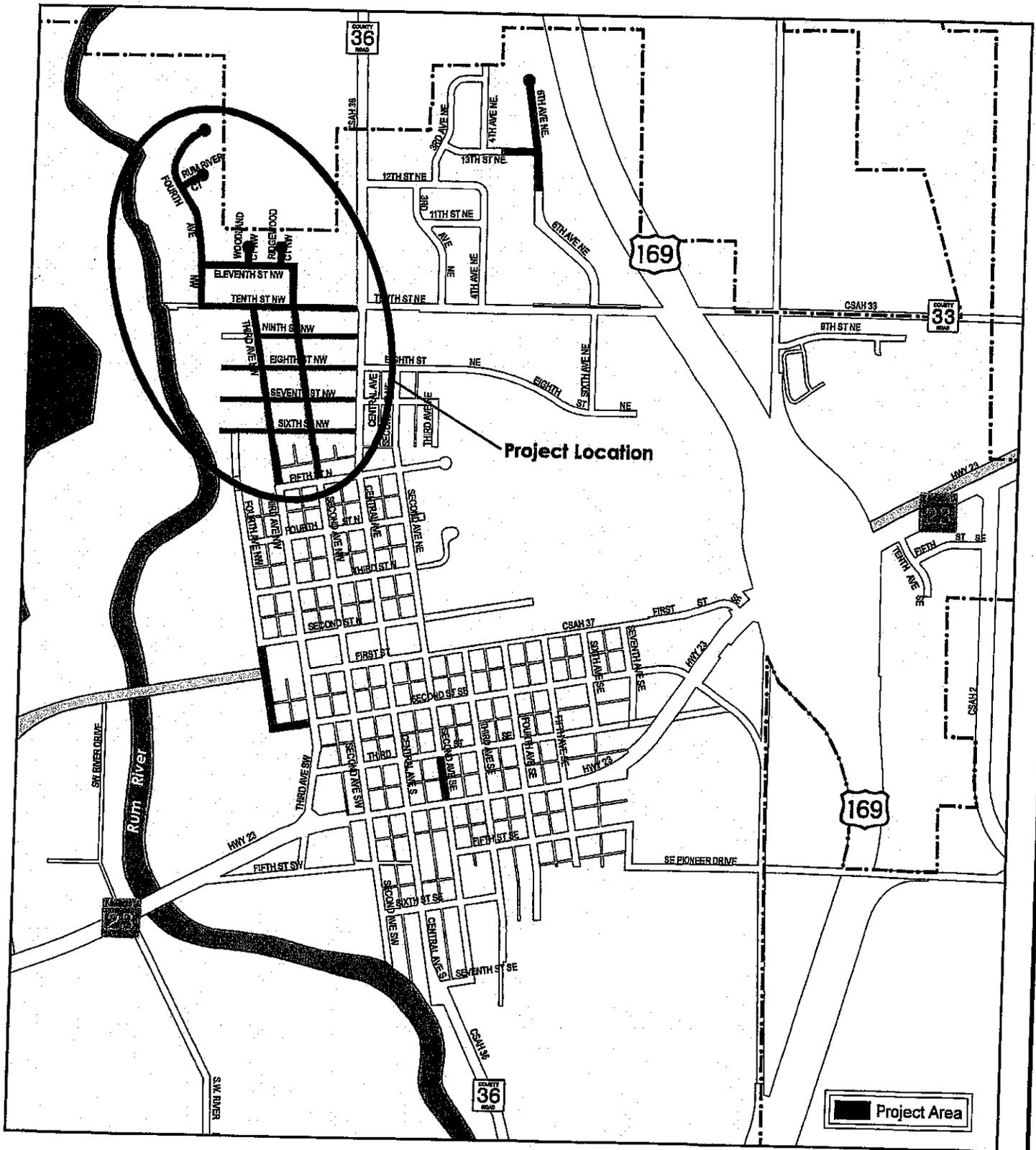
- Plowed for hopefully the last time on 4/12/19.
- Street sweeping started early April.
- Tree trimming on 10th st NW.
- Installed metal barricades near liquor store sidewalk entrance.
- Back blade on tractor ready to grade alleys as soon as weather allows.
- Water main break downtown.
- Replacing old water meters with new.
- Bid opening May 2nd for, 8th St. NE & 6th Ave. NE mill/overlay, and SW River Dr. overlay.
- Senior Center roof repair is completed.
- Sam Berg went from year round part time to full time public works employee.

Parks:

- Trees trimmed in parks.
- Garbage bins placed back in parks.
- Reineke shelter roofs tinned.
- Flower beds in parks cleaned out.
- Pressure washing park shelters.
- Mowers ready, dethatching equipment installed, will begin clean-up as soon as weather allows.
- Park playground equipment inspected/maintained.
- Splash pad spray heads cleaned.
- Getting quotes for park improvements. (hockey rink, walking trail, playground equipment in Trimble, Gorecki building addition, splash pad shelter)

Airport:

- Monitoring runway conditions.
- Beginning spring clean-up.



0 250 500 1,000 Feet

733 Marquette Ave. Ste 1000
Minneapolis, MN 55402



City of Milaca, MN



2019 Seal Coat and Crack Repair Project
Project Location Map

Date 01/15/2019	Job No. 193800515	Scale See Above
--------------------	----------------------	--------------------

Allied Blacktop Company
 10503 - 89th Avenue North
 Maple Grove, MN 55369
 www.alliedblacktopmn.com

Phone: 763.425.0575
 Fax: 763.424.6791
 Cell: 612-834-0158

Proposal

Company Name: City of Milaca
 Billing Address: 225 1st St E
 Milaca, Mn 56353
 Contact Person: Gary Kirkeby

Date: April 12, 2019

Phone: 320-362-4055
 Project Address: See Attached Map

Email: gkirkeby@milacacity.com

We hereby submit specifications and quotations for the following:

Description of Work to be Performed	Unit	Qty.	Price	INT
Crack Sealing: Rout and seal longitudinal and transverse working cracks that are 1/4" wide or wider. Alligator cracking, hairline cracking, block cracking, or cracks wider than 1" is not included unless otherwise specified.	L.F.	40,390	\$0.69/ LF	
Chip Seal (FA-2 Granite and CRS-2P): Apply chip seal per city supplied specs.	S.Y.	45,000	\$1.29/ SY	

Exclusions: Bonds, permits, fees, surveying, engineering, testing, soil corrections, rock excavation, dewatering, traffic control, utility or structural sheeting, shoring, underpinning, buried debris, drain tile, footing insulation or waterproofing, separation fabrics, vapor barriers, drainage layers, class V base materials, hazardous materials, removal of contaminated soils, haul road or crane road construction, erosion control other than listed above, site restoration, other than listed above, gas, mechanical, or electrical excavation, site fencing, evening, night or weekend work, winter conditions. We propose to furnish material and labor, complete in accordance with the above specifications, for the total lump sum of:

Note: See Allied Blacktop Company Warranty Terms, Qualifications, and Construction Specifications.

TOTAL ALL: \$85,919.10

ADD 1% Bonding if Necessary

Payment terms are net 30 days. Note: This proposal may be withdrawn if not accepted within 15 days. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, weather or other delays beyond our control. Allied Blacktop Company to carry proper insurance including Workers Compensation.

Authorized Signature: _____



Jeremy Swenson

Acceptance of Proposal: The above prices, specifications, conditions, and attached warranty qualifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

"(a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.
 (b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE."

Pearson Bros, Inc.

11079 Lamont Avenue N.E. - Hanover, MN 55341
Phone: (763) 391-6622 -- Fax: (763) 391-6627

ATTENTION: GARY KIRKEBY

PHONE#: 320-362-4055

FAX#:

JOB LOCATION: CITY OF MILACA
ADDRESS: 255 1ST STREET EAST
MILACA, MN 56353

DATE: 5/9/18

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: 45,000 APPROX. SQUARE YARDS OF BITUMINOUS SEAL COATING AND LBS OF CRACK FILL

CRACKFILL: Apply joint sealant per MN Dot Specifications.

PRE-SEAL: Area to be swept by Pearson Bros., Inc.

LIQUID APPLICATION: Pearson Bros., Inc. will furnish and install CRS-2P Liquid Asphalt at 27 gallons per square yard.

AGGREGATE COVER: Pearson Bros., Inc. will furnish and install FA-2 Granite at 22 lbs per square yard.

ROLLING: Entire area shall be rolled with (2) Eleven (11) Wheel Pneumatic Tire Rollers.

PICK-UP SWEEP: Excess rock shall be picked up by and disposed of by the PBI.

START DATE: No earlier than: May 15, 2019 COMPLETION DATE: No later than: Sep 15th, 2019

We Proposed Hereby to Furnish Material and Labor - Complete in Accordance with the Above Specifications, for the Sum of: Approximately 45,000 s.y. at 1.24 per square yard " \$55,800.00 for Seal Coat Roads.

AUTHORIZED SIGNATURE:

Payment Due Upon Completion

JACK E. PEARSON
PEARSON BROS., INC.

ACCEPTANCE OF PROPOSAL- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE: _____

DATE: _____

PROJ&al good for 30 days.

PROPOSAL



NORTHWEST

ASPHALT & MAINTENANCE
THIEF RIVER FALLS, MN

21B-6B1-75B1 • OFFICE
7D1-31151-9Z63 - MOBILE
21B-HB 1-99B4 • FAX

Phone:	Date: 4/5/2019
Job Name/Location:	city of Milaca, MN
Job Number	Fax Number:

TO: City of Milaca - Pearson Bros. Inc.

We hereby submit specifications and estimates for the city of Milaca, Mn for 2019 crack sealing.

This estimate is for all labor, materials and supplies that will be used to complete crack sealing on city streets in 2019. The Crack sealing that will be performed will include rout and seal to a depth and width of $\frac{3}{4}$ " x $\frac{3}{4}$ ". Cracks will then be cleaned of all debris and a heat lance will be used in the event of moisture. The material being used will meet the MN DOT Spec #3723. Toilet paper will be used for blotting material to protect the material/crack until dry.

Blow and Go on other cracks will be performed as follows: All cracks will be cleared of debris before material is used to fill cracks. A heat lance will be used in the event of moisture. Toilet paper will be used for blotting material to protect the material/crack until dry.

ROUTE AND SEAL/BLOW AND GO ESTIMATE \$18,500.00

Please feel free to call Jared Peterick direct at 701-361-9263 with any questions or concerns. Thank you.

We Propose hereby to furnish labor to complete in accordance with the above specifications, for the sum of:

Payment to be made as follows: Within 30 days of completion.

All material is guaranteed to be as specified, All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other as if not

necessary insurance, Our workers are fully covered by Worker's Compensation Insurance.

Acceptance if Proposal-the above prices, specifications and conditions

Are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance:-----

Authorized

Signature -----

Note: This proposal may be withdrawn by

Accepted with ----- days

Signature -----

Signature -----



Asphalt Surface Technologies Corporation
 P.O. Box 1025
 St Cloud, MN 56302
 Phone: 320-363-8500
 Fax 320-363-8700
 AN EQUAL OPPORTUNITY EMPLOYER

PROPOSAL SUBMITTED TO:
 City of Milaca, MN

DATE: 4/05/2019

CITY, STATE, ZIP CODE: 255 First St. E.
 Milaca, MN 56353

JOB NAME: Bituminous Seal Coat

ATTENTION: Gary kirkeby

JOB LOCATION: Various City Streets

PHONE: (320) 362-4055

We hereby submit specifications and estimates for:

SEE BELOW Square Yards of Bituminous Seal Coating

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	CRACK SEALING	LF	42,842.00	\$ 0.540	\$ 23,134.68
2	BITUMINOUS SEAL COAT CRS-2P AND FA-2 GRANITE	SY	48,072.00	\$ 1.360	\$ 65,377.92
TOTAL					\$ 88,512.60

All work done to City of Milaca Specifications.

We Propose herby to furnish materials and labor to complete in accordance with above specifications, for the sum of:

\$ see above

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:
 Proposal may be withdrawn if not accepted within 10 days.

Dale R. Strandberg
 Dale R. Strandberg

Date of Acceptance:

Signature:

Jetting/televising prices:

Budgeted amount \$40,000

Johnson Jetline: Clean and televise – $\$1.15/\text{ft} * 30,000\text{ft sewer} = \$34,500 + \$800 \text{ mobilization} = \$35,300$
6 Year contracted prices guaranteed not to change. + Free GIS mapping

Nelson Sanitation: Clean and televise - $\$1.25/\text{ft} * 30,000\text{ft sewer} = \$37,500 + \$200 \text{ mobilization} = \$37,700$



Price Quote for: City of Milaca, MN

(Quote Date: March 27th, 2019)

Project: Clean and/or Televisе approx. 90,000 feet starting in year 2019
Approx. 30,000 ft. every other year for the 6-year maintenance plan

Clean or Televisе -	Approx. 30,000 ft. @ \$0.72/ft.	= \$21,600.00
Clean & Televisе -	Approx. 30,000 ft. @ \$1.15/ft.	= \$34,500.00
GPS Mapping-	Approx. 16 hours @ \$300/hour	= Free for contracted accounts
Mobilization -	Lump (Double if Clean & Televisе)	= \$400.00

Extra: Root cutting, Tap cutting, & Lift station cleaning will be an additional \$300/hour. Unit prices quoted are for pipe sizes up to 12", anything over 12" pipe will be \$0.05/ft. per pipe size increase. If the jetting takes over 3 full passes, heavy cleaning will be charged at the same unit price per foot (up to 3 more passes) until complete or **Directed by the Owner**.

Note: Camera operator is NASSCO PACP Certified and will inspect the entire project by NASSCO guidelines. Same segment price will be used if the Owner decides to add on additional lines. Additional services we can provide are: LETS (lateral evaluation television system) camera to launch from mainline into the service lateral up to 160 feet, 2 ft. & 4 ft. CIPP spot repairs, & maintenance programs. Mobilization can be split if work is scheduled with a surrounding town. **For being on a contract there will be no additional charge for emergency calls.**

Owner Obligations: Provide solid access, locate, & expose manholes. Provide water, dump site, bond if needed, & sewer bypass pumping if necessary.

Johnson Jet-Line, Inc. We will furnish cleaning & televising reports (color with still pictures). Also, the televising video will be in a DVD, VHS, or USB flash drive format of your choice. Prices are only good for **30 days**.

If using our **Quote**, Please **SIGN & FAX:** 320-965-2309 or **SIGN & EMAIL:** chase@johnsonjet-line.com

SIGN: _____ **DATE:** _____



Milaca, MN Sewer Cleaning & Televising – 2019

Jetting/Cleaning:

6"-10" Sanitary Sewer = \$0.60/ft
12"-15" Sanitary Sewer = \$0.70/ft
18" Sanitary Sewer = \$0.80/ft
Mobilization Fee = \$200.00

Extra charges apply if more than 3 passes are needed during jetting. Extra charge rate would be the same per ft. rate and include up to 3 additional passes.

Televising:

6"-18" Sanitary Sewer = \$0.55/ft (Same per ft rate is charged to re-televising after root cutting.)

Root Cutting:

\$1.80/ft to be done where needed if requested.

Pricing good for 2019 with a minimum of 10,000 ft per calendar year.

City's Responsibilities: Provide exposed accessible manholes. Provide water for filling/refilling truck. Provide a local dump site for waste removed during jetting/vacuuming. Provide map of sewer system showing direction of flow & manhole numbers. Provide sewer bypass if needed in order for task to be completed.

Nelson Sanitation & Rental, Inc will provide a flash drive with video & reports. A printed report will also be provided.

To accept our quote, please sign & email to Chad@NelsonSanitation.com, mail to address below, or fax to 320.393.3234

Sign: _____

Date: _____

Nelson Sanitation & Rental, Inc. * PO Box 85 * Rice, MN 56367 * 320.393.2787

Milaca Economic Development Commission

March 25, 2019 meeting 7:30 AM City Hall

Present: Joe C., John C. Marshal, Mike, and Andrea.

Call Meeting to order – 7:35 A.M.

Secretary's Report: Joe read the Secretary report from the February 25, 2019 meeting Prepared by Tim T. Andrea stated that the Pine City Community college free first year tuition only applied to students from Pine City, Mora, and Braham.

Old Business

Business Surveys: Tammy will report on at next meeting.

New Business

Community Venture Network: The City of Milaca is a member of the Community Venture Network for businesses looking at expanding. The next meeting is Friday April 12 in West St. Paul. Joe reported that he plans to attend.

County Road Project 2nd Street SE: The project was presented by the County at the last council meeting and includes new street, sidewalk, water main, sewer, and storm Sewer. The final cost for the storm sewer portion after completing a water run off report increases the cost to the City so the County and City will be negotiating the breakdown cost to the City and who is responsible for what.

Kwik Trip: Ground breaking will begin May 13, 2019 with opening in September.

2019 Goals and Objectives: Reviewed prior Goals and Objectives and made changes for the coming year.

City of Milaca has hired an Events Coordinator to help with City Events.

Joe C. reported that ECE has hired someone to replace Rod DeFouw who moved to a position a Great Rivers Energy.

Andrea reported that at in April on Earth Day they will be hosting a Lunch and Learn meeting with someone from the University of Minnesota. She is from the Solar and Wind division and speaking on programs and grants available for Small businesses.

Explore MN has tourism funds available using the theme "Explore True North" that they introduced during the Polara Vortex.

Mike reported that the County's new web site will be available April 2. It will be similar to Crowing County's site and will have most forms available on line as a PDF file that can be completed online and forward to the various departments. He used the example of a building permit application.

With the Government shut down last December the Application for Fed Broad Band coverage has been delayed due to cancelation of meetings and training sessions. The County will be applying when rescheduled.

Other

Adjourn: 8:22 A.M.

Next meeting date Monday, April 22, 2019



901 Commerce Road • P.O. Box 524 www.MidwestFire.com Luverne, MN 56156 • 1.800.344.2059

BID PROPOSAL CONTRACT

Date: April 3rd, 2019

City of Milaca
255 1st Street East
Milaca, MN 56353

Dear Customer:

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by: _____ ("Customer") and an officer of Midwest Fire Equipment & Repair Co. ("Midwest Fire") the following apparatus and equipment:

One (1) New All-Poly Series 3000 Gallon Tanker Pumper and 2020 Freightliner M2-106 Chassis

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made part of this agreement and contract, to be completed same in: 120-160 business days after receipt of truck chassis by Midwest Fire, subject to all causes beyond our control.

Apparatus	
Apparatus Proposal Price	\$ 210,906
Chassis Proposal Price	\$ 91,514
Apparatus & Chassis Proposal Price	\$ 302,420
Total Proposal Price:	\$ 302,420.00

FIGHT FIRE WITH FIRE — MIDWEST FIRE

Customer shall be responsible for taking possession of the apparatus and/or equipment at the Midwest Fire location in Luverne, Minnesota, unless otherwise agreed to in a writing signed by Midwest Fire and Customer.

Terms:

A deposit in the amount of \$ 9,151 (10% of the value of the Chassis) shall be paid within 10 business days upon acceptance of this Proposal by the Customer.

The balance of the value of the chassis: \$ 82,363 shall be paid within 10 business days of Midwest Fire receiving formal notification that chassis is complete from the OEM.

Customer shall be responsible for paying the net cash balance upon acceptance of apparatus.

The amounts in this proposal shall remain firm for a period of 30 days from date of same. Proceeding contract deadline date, all pricing and terms are subject to change upon review.

Change Orders:

Any change to the apparatus and/or equipment after the contract is signed will require a change order. After the freeze date has been communicated by Midwest Fire to the Customer, any change will be subject to a minimum change order fee of \$150 (processing, engineering changes, documentation), plus the change order cost. Any returned parts may be subject to a restocking fee and depending on the lead time of items included on the change order, the completion date of the apparatus may change.

Binding Effect: This contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, heirs, and beneficiaries.

Governing Law: This contract shall be governed by the laws of the State of Minnesota.

Jurisdiction and Venue: Any claims, causes of action, disputes, legal proceedings, or litigation arising between the parties arising under or in connection with this contract or the formation thereof shall be brought solely in Rock County, Minnesota. Customer, by entering into this contract, hereby submits and consents to jurisdiction in the State of Minnesota.

Exclusion of Warranties: EXCEPT AS OTHERWISE PROVIDED TO CUSTOMER IN WRITING, THERE ARE NO OTHER WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE OF THIS CONTRACT, AND CUSTOMER ACCEPTS APPARATUS AND/OR EQUIPMENT "AS IS."

FIGHT FIRE WITH FIRE - MIDWEST FIRE

Respectfully submitted,

Sarah J. Atchison

Sarah J. Atchison
President & CEO
Midwest Fire Equipment & Repair Company

We, the Customer, agree to accept the above proposal and hereby enter into the purchase contract with signature below:

Customer/Business Name (please print)

Business Address

Printed Name

Signature

Date

Title

ORIGINAL

FIGHT FIRE WITH FIRE – MIDWEST FIRE

Tammy Pfaff

From: Don Hickman <DHickman@ifound.org>
Sent: Wednesday, April 3, 2019 12:52 PM
To: Tammy Pfaff; linnaotto@milacaallstar.gmail.com
Subject: Good news regarding childcare in Milaca

Dear Tammy and Linna,

I am pleased to share that your application to participate in the Minnesota Department of Human Resources funded "Child Care Solutions" program was successful – yours is one of four that will be supported between now and June 30, 2020.

I am now working with Heidi Hagel-Braid (Minnesota director for First Children's Finance) to schedule her time in our region, and to design meetings to maximize the value of her insights and resources.

For now, I hope you can celebrate your success, and as soon as I have next steps (and potential schedule) I will reach out to you again!



Don Hickman

Vice President for Community & Workforce Development
Initiative Foundation

Website: ifound.org

Office: (320) 631-2043 **Mobile:** (218) 821-5623

Email: dhickman@ifound.org

Address: [405 First St. S.E., Little Falls, MN 56345](#)

Initiating Change 2.0

The expansion of the **Initiators Fellowship** will bring social entrepreneurship to 41 Minnesota counties. With generous support from **Granite Equity Partners**, the **Bush Foundation** and other Central Minnesota donors, more social entrepreneurs will be supported throughout Greater Minnesota. Learn more in the spring edition of **IQ Magazine**. Applications are being accepted from mid-May through mid-July. If this sounds like a fit for someone you know, please **share this opportunity**.



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