

MILACA CITY COUNCIL AGENDA
DECEMBER 9, 2010

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of November 18 regular meeting
Bills for payment
Resolution No. 10 - 52 Assessing water system charge
Resolution No. 10 - 53 Assessing water system charge
Resolution No. 10 - 54 Assessing unpaid water and sewer charges
Temporary gambling permit for Milaca Hoopsters
City Treasurer's report

Citizens Forum

Public Hearing

Requests and Communications

Ordinances and Resolutions

Ordinance No. 391 - US Cable Franchise agreement
Resolution No. 10 - 55 Approving 2011 budget and levy
Resolution No. 10 - 56 Approving 2011 licenses

Reports of Boards and Commissions

Planning commission
Economic Development commission
Airport commission
Parks commission
Downtown Initiative

Unfinished Business

Pedestrian walking bridge
Bandshell

New Business

Main lift station plans and specifications
Joint Powers with Ogilvie
City Manager review

Council Comments

Adjourn

This agenda and attachments are available on the city's website, www.cityofmilaca.org

MILACA CITY COUNCIL MINUTES
NOVEMBER 18, 2010

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Harold Pedersen. Upon roll call the following Council members were present: Totzke, Bekius, Dillan, and Muller.

Staff present: Lerud, Gann, Burklund, and Toven.

Others present: Dave Neiman, Norris Johnson, Joe Cronin, Ron Wolbert, Tristan Wolbert, and Dean Peterson.

Motion by Totzke, second by Bekius to approve the consent agenda:

1. Minutes of the October 21 regular meeting, and November 3 special meeting
2. General bills, 810220E-810226E, 810235E, #37143-37148, #32124-37219, #37227-37284, totaling \$62,224.97; Liquor bills, 910036-910038E, #21547-21563, #21610-21628, totaling \$163,982.17
3. RESOLUTION NO. 10 – 49 RESOLUTION ASSESSING UNPAID WATER/SEWER BILL (entire text appears in Resolution book)
4. Approve temporary gambling license for Milaca Youth Wrestling.
5. City Treasurer's report.

Unanimous consent.

Mayor Pedersen opened citizen's forum and invited anyone to speak to an item not on the agenda. No one came forward. Mayor Pedersen closed citizen's forum.

Mayor Pedersen opened the public hearing for Resolution No. 10 – 50.

Ron Wolbert questioned whether this charge was a valid charge, as he is currently in court with the county regarding the validity of the ticket. He said that just because someone wanted a fire that had to be put out, he did not think that the property owner should have to pay for that charge if he had a valid burning permit. Toven said the issues are separate, and any ticket that he is challenging is unrelated to the charge for service. Lerud said that the fire department was asked by the officer at the scene to extinguish the fire because the officer said there were prohibited materials, so the fire department put out the fire. Lerud likened it to an unpaid water and sewer bill – services were rendered to the property and the city has not been paid, and therefore the city believes the charge is valid.

There was no further discussion.

Mayor Pedersen closed the public hearing.

Council member Bekius offered Resolution No. 10 – 50 and moved for its adoption, second by Totzke

RESOLUTION NO. 10 – 50
A RESOLUTION ASSESSING UNPAID FIRE DEPARTMENT CHARGES FOR
SERVICE
(entire text appears in Resolution book)

Upon voting, all voted in favor.

Steve Mattson arrived at 6:40.

Dave Neiman said he is a source water protection technician from the Minnesota Rural Water Association, a non-profit utility association, of which Milaca is a member. He said they provide onsite technical assistance to water system operations, and one of the things they do is assist with the development of well head protection plans. Neiman said well head protection plans are done to protect against contamination of the drinking water supply. He said it comes out of a 1997 State rule, following federal law.

Neiman said the city is currently at the end of the first phase, which was completed at no cost to the city by the MN Department of Health. He said that part of the project largely determines where the water comes from, soil conditions, and delineates the well head protection area. In Part 2, the purpose is to develop management strategies to manage this area. Neiman said this is done through a group of community individuals and a consultant. He said the content of the plan is determined locally, and largely involves strategies to address identified threats, encourage best management practices, and public education. He said it is very rare that ordinances that are passed in the initial Part II.

Council member Bekius asked how long the process will take. Neiman said it will take six to 12 months, or six to eight meetings. He said the city's plan is not due until April, 2012 so there is plenty of time to get the report done. Neiman said it is important to involve a wide variety of people into the process, and to work with affected property owners as much as possible. Lerud said he is currently working on a request for proposals to assist the city, and staff plans on coming to the council in January with a recommendation on a consultant.

Mayor Pedersen said he was concerned about another layer of government, and that this is an unfunded mandate. Neiman said that phase 1 has been completed at no cost to the city, but probably worth about \$25,000. He said he understood the Mayor's sentiment, but making a smaller investment now is better than the expense of having to do something about a contaminated well in the future.

There was no other council or public comments.

Motion by Bekius to approve Part I of the well head protection plan, second by Muller, unanimous consent.

Steve Mattson gave a report on the recent bond sale. He said the city got into the market at a good time, as interest rates have risen in the last week. He said the city is refunding a G.O. street improvement bond, and advance refunding of the city hall lease revenue bond, and a new water-wastewater issue. Mattson said the funds for the advance refunding will be invested in government securities and payments will continue to be made for principal and interest until 2013, when all bonds after that date will be called and paid in full. He said the city will save approximately \$104,000 on the two refunding issues over the life of the bonds. Mattson said the city should evaluate water and sewer rates to ensure that revenue is available to make the payments on that issue.

Council member Dillan offered Resolution No. 10 – 51 and moved for its adoption, second by Totzke

RESOLUTION NO. 10 – 51
RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$1,585,000
GENERAL OBLIGATION BONDS, SERIES 2010A AND PLEDGING FOR THE
SECURITY THEREOF NET REVENUES, SPECIAL ASSESSMENTS AND
LEVYING A TAX FOR THE PAYMENT THEREOF

(entire text appears in Resolution book)

Unanimous consent.

There was no planning commission, economic development commission, airport, or parks meetings in the last month. Council member Dillan said the downtown group will meet on December 2.

Pickup truck bids were presented. Lerud said they evaluated the bids, and four of them did not meet the specifications. He said if the cost of an equivalent warranty is added to the bid from Midway Ford, the Chevy is the lowest cost. He said public works staff was unanimous in recommending the purchase of the Chevrolet. Motion by Bekius, second by Totzke, to accept the bid from Polar Chevrolet, unanimous consent. Lerud said the vehicle this one is replacing is a 1992, and it will be sold.

Mayor Pedersen called for Council comments. Council member Totzke said he has heard several comments on the foot bridge project, and all have been positive.

Council member Muller said a pilot is going to be renting the city owned hanger, and the skydivers are planning on diving all winter.

With no other business a motion to adjourn was made by Totzke, second by Dillan, all voted in favor and the meeting adjourned at 7:25 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

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NOVEMBER 2010

Check Amt Invoice Comment

10100 General Bank

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
Paid Chk# 810244E	11/18/2010	CENTERPOINT ENERGY			
E 208-49010-381	Utilities	\$55.83	5813915	NATURAL GAS-SR CENTER	
E 101-45600-381	Utilities	\$27.94	5817670	NATURAL GAS-HISTORICAL SOCIETY	
E 101-43000-381	Utilities	\$58.87	5826633	NATURAL GAS-PW	
E 101-41940-381	Utilities	\$23.74	5831068	NATURAL GAS-CITY HALL	
E 101-42280-381	Utilities	\$11.56	6122593	NATURAL GAS-FIRE	
E 602-49400-381	Utilities	\$78.15	6672186	NATURAL GAS-WATER TRMT	
E 101-45500-381	Utilities	\$125.95	7142283	NATURAL GAS-LIBRARY	
Total CENTERPOINT ENERGY			\$382.04		

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
Paid Chk# 810245E	11/7/2010	EAST CENTRAL ENERGY			
E 603-49450-381	Utilities	\$34.00	201875902	ELECTRIC	
E 603-49450-381	Utilities	\$69.86	203981301	ELECTRIC	
E 101-43000-380	Street Lights	\$2,714.41	204619700	ELECTRIC	
E 101-45200-381	Utilities	\$45.77	205400900	ELECTRIC	
E 602-49400-381	Utilities	\$1,051.43	206041500	ELECTRIC	
E 101-45500-381	Utilities	\$734.71	206085200	ELECTRIC	
E 602-49400-381	Utilities	\$567.35	206734200	ELECTRIC	
E 101-45200-381	Utilities	\$31.22	5379600	ELECTRIC	
E 101-49810-381	Utilities	\$131.48	5448100	ELECTRIC	
E 101-42110-437	Other Miscellaneous	\$59.37	6302100	ELECTRIC	
E 603-49450-381	Utilities	\$98.26	6678100	ELECTRIC	
E 101-42280-381	Utilities	\$133.44	6751501	ELECTRIC	
E 101-42280-381	Utilities	\$363.78	7546001	ELECTRIC	
E 101-41940-381	Utilities	\$638.57	8145502	ELECTRIC	
E 101-49810-381	Utilities	\$62.47	830700	ELECTRIC	
E 101-49810-381	Utilities	\$54.66	831000	ELECTRIC	
E 101-43000-380	Street Lights	\$257.81	831300	ELECTRIC	
E 101-43000-381	Utilities	\$470.72	831500	ELECTRIC	
E 603-49450-381	Utilities	\$658.37	832000	ELECTRIC	
E 602-49400-381	Utilities	\$93.67	832100	ELECTRIC	
E 101-45600-381	Utilities	\$125.28	832400	ELECTRIC	
E 603-49450-381	Utilities	\$81.98	832500	ELECTRIC	
E 603-49450-381	Utilities	\$106.00	832600	ELECTRIC	
E 602-49400-381	Utilities	\$88.52	833100	ELECTRIC	
E 602-49400-381	Utilities	\$142.27	833300	ELECTRIC	
E 101-45200-381	Utilities	\$28.33	833400	ELECTRIC	
E 101-45200-381	Utilities	\$117.34	833600	ELECTRIC	
E 208-49010-381	Utilities	\$126.78	9084202	ELECTRIC	
E 602-49400-381	Utilities	\$85.24	970110800	ELECTRIC	
E 101-42110-437	Other Miscellaneous	\$29.21	97017300	ELECTRIC	
Total EAST CENTRAL ENERGY			\$9,202.30		

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
Paid Chk# 810246E	11/15/2010	MILACA LOCAL LINK			
E 619-49900-321	Telephone	\$98.38	320-982-1099	PHONE SERVICE-DEP REG	
E 101-45500-321	Telephone	\$39.15	320-982-1549	ALARM LINE - LIBRARY	
E 101-42280-321	Telephone	\$87.47	320-982-3465	PHONE SERVICE-FIRE	
Total MILACA LOCAL LINK			\$225.00		

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
Paid Chk# 810247E	11/5/2010	UNION SECURITY INSURANCE CO.			
G 101-21707	Disability	\$336.95	4022335-0-1	LTD-NOV	
Total UNION SECURITY INSURANCE CO.			\$336.95		

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
Paid Chk# 810248E	11/30/2010	INCONTACT INC			
E 101-42280-321	Telephone	\$7.62	4020342	LONG DISTANCE SERVICE-FIRE	
E 101-41940-321	Telephone	\$55.85	4020370	LONG DISTANCE SERVICE-CITY HALL	
E 101-43000-321	Telephone	\$14.38	4020375	LONG DISTANCE SERVICE-PW	

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	Check Amt	Invoice	Comment
E 101-42110-321 Telephone	\$51.89	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321 Telephone	\$5.82	4021396	LONG DISTANCE SERVICE-DEP REG
E 101-41940-321 Telephone	\$6.98	4021397	LONG DISTANCE SERVICE-LIQUOR
E 602-49400-321 Telephone	\$0.91	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321 Telephone	\$14.35	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$157.80		
10100 General Bank	\$10,304.09		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$6,861.27
208 CHARITABLE GAMBLING FUND	\$182.61
602 WATER FUND	\$2,107.54
603 SEWER FUND	\$1,048.47
619 DEPUTY REGISTRAR FUND	\$104.20
	\$10,304.09

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Check Amt Invoice Comment

10100 General Bank

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk# 037298	12/6/2010	MILACA BLDG CENTER			
E 101-43000-215		Shop Supplies	\$110.21	3141	SHOP SUPPLIES-PW
E 101-45200-240		Small Tools and Minor Equip	\$44.33	3141	TACKER HAMMER-PARKS
E 101-45200-215		Shop Supplies	\$82.49	3141	SHOP SUPPLIES-PARKS
E 602-49400-217		Other Operating Supplies	\$3.83	3141	SUPPLIES-WATER
E 101-42110-208		Training and Travel	\$30.67	3141	TRAINING SUPPLIES-POLICE
		Total MILACA BLDG CENTER	\$271.53		
Paid Chk# 037299	12/9/2010	AMERIPRIDE			
E 101-45500-310		Other Professional Services	\$23.56	2200041960	RUGS-LIBRARY
E 619-49900-310		Other Professional Services	\$16.00	2200041961	RUGS-DEP REG
E 101-41940-310		Other Professional Services	\$6.80	2200041961	RUGS-CITY HALL
E 101-45500-310		Other Professional Services	\$23.56	2200047125	RUGS-LIBRARY
E 619-49900-310		Other Professional Services	\$16.00	2200047126	RUGS-DEP REG
E 101-41940-310		Other Professional Services	\$6.80	2200047126	RUGS-CITY HALL
		Total AMERIPRIDE	\$92.72		
Paid Chk# 037300	12/9/2010	AUTOMATIC SYSTEMS CO.			
E 603-49450-310		Other Professional Services	\$663.50	23483	REPAIR-11TH ST LIFT STATION
		Total AUTOMATIC SYSTEMS CO.	\$663.50		
Paid Chk# 037301	12/9/2010	BILLINGS SERVICE			
E 101-42110-212		Auto Expense (Fuel/Repair)	\$162.18		GAS-POLICE
E 101-42280-212		Auto Expense (Fuel/Repair)	\$154.81		GAS-FIRE
E 101-43000-212		Auto Expense (Fuel/Repair)	\$864.21		GAS-PW
E 602-49400-212		Auto Expense (Fuel/Repair)	\$83.00		GAS-WATER
E 101-45200-212		Auto Expense (Fuel/Repair)	\$72.99		GAS-PARKS
		Total BILLINGS SERVICE	\$1,337.19		
Paid Chk# 037302	12/9/2010	BOYER TRUCKS, INC.			
E 101-42280-221		Equipment Parts/Repairs	\$1,674.26	87054R	FIRE TRUCK REPAIR
		Total BOYER TRUCKS, INC.	\$1,674.26		
Paid Chk# 037303	12/9/2010	CENTRAL HYDRAULICS			
E 101-45200-221		Equipment Parts/Repairs	\$81.74	34196	BOSS PLOW PARTS-PARKS
		Total CENTRAL HYDRAULICS	\$81.74		
Paid Chk# 037304	12/9/2010	CENTRAL MCGOWAN			
E 101-43000-240		Small Tools and Minor Equip	\$193.17	546900	CUTTING TORCH KIT
E 101-45200-240		Small Tools and Minor Equip	\$193.17	546900	CUTTING TORCH KIT
		Total CENTRAL MCGOWAN	\$386.34		
Paid Chk# 037305	12/9/2010	CORNER MART			
E 101-42110-212		Auto Expense (Fuel/Repair)	\$620.76		GAS-POLICE
E 700-50000-212		Auto Expense (Fuel/Repair)	\$113.00		GAS-JP
E 101-42280-212		Auto Expense (Fuel/Repair)	\$37.00		GAS-FIRE
E 101-45200-212		Auto Expense (Fuel/Repair)	\$148.50		GAS-PARKS
E 101-43000-212		Auto Expense (Fuel/Repair)	\$326.55		GAS-PW
		Total CORNER MART	\$1,245.81		
Paid Chk# 037306	12/9/2010	DISPLAY SALES			
E 101-43000-221		Equipment Parts/Repairs	\$446.21	76347	HD BRACKET SYSTEM
		Total DISPLAY SALES	\$446.21		
Paid Chk# 037307	12/9/2010	DISTINCTIVE CABINET DESIGN			
E 101-45200-437		Other Miscellaneous	\$5,220.00	4280	KIOSKS-WALKWAY
		Total DISTINCTIVE CABINET DESIGN	\$5,220.00		

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Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 037308 12/9/2010 DOVE FRETLAND & VAN VALKENBURG					
R 101-35200	Forfeits		\$159.15		FORFEITURE-1998 JEEP
E 200-46500-310	Other Professional Services		\$776.25	57687	HAZARDOUS PROPERTY
E 101-41610-304	Legal Fees		\$98.75	57687	CIVIL RETAINER-NOV
E 101-41610-304	Legal Fees		\$3,306.32	57688	CRIMINAL RETAINER-NOV
tal DOVE FRETLAND & VAN VALKENBURG			\$4,340.47		
Paid Chk# 037309 12/9/2010 E.C.M. PUBLISHERS, INC.					
E 101-41110-351	Legal Notices Publishing		\$77.35	98046	UNPAID FIRE CHG ASSESS NOTICE
Total E.C.M. PUBLISHERS, INC.			\$77.35		
Paid Chk# 037310 12/9/2010 FRONTIER					
E 602-49400-321	Telephone		\$1.92	983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone		\$49.26	983-2648	PHONE SVC-AIRPORT
E 101-45500-321	Telephone		\$16.20	983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone		\$186.45	983-3141	PHONE SVC-CITY HALL
E 101-41940-321	Telephone		\$47.56	983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone		\$89.54	983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone		\$47.98	983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone		\$43.70	983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone		\$143.33	983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone		\$93.86	983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone		\$101.08	983-6547	PHONE SVC-PW
Total FRONTIER			\$820.88		
Paid Chk# 037311 12/9/2010 GANN, TRACY					
E 101-49910-208	Training and Travel		\$184.30		REIMB OGILVIE MILEAGE MAY-NOV
Total GANN, TRACY			\$184.30		
Paid Chk# 037312 12/9/2010 GILBERT, DALE					
E 101-42280-310	Other Professional Services		\$108.85	233758	REPAIR REFRIGERATORS-FIRE HALL
Total GILBERT, DALE			\$108.85		
Paid Chk# 037313 12/9/2010 GOPHER STATE ONE CALL					
E 602-49400-310	Other Professional Services		\$33.35	111426	NOV LOCATES
Total GOPHER STATE ONE CALL			\$33.35		
Paid Chk# 037314 12/9/2010 GRAINGER					
E 101-45500-217	Other Operating Supplies		\$121.36	9383699940	LIGHT BULBS-LIBRARY
Total GRAINGER			\$121.36		
Paid Chk# 037315 12/9/2010 GRANITE LEDGE ELECTRICAL CONTR					
E 101-43000-380	Street Lights		\$300.00	J10189	STREET LIGHT REPAIR-TEALS
otal GRANITE LEDGE ELECTRICAL CONTR			\$300.00		
Paid Chk# 037316 12/9/2010 HACH COMPANY					
E 602-49400-217	Other Operating Supplies		\$186.65	6981123	TESTING SUPPLIES
Total HACH COMPANY			\$186.65		
Paid Chk# 037317 12/9/2010 HAWKINS, INC.					
E 602-49400-216	Chemicals and Chem Products		\$2,142.76	3173786	CHEMICALS
Total HAWKINS, INC.			\$2,142.76		
Paid Chk# 037318 12/9/2010 HJORT EXCAVATING					
E 602-49400-310	Other Professional Services		\$676.46	2010.365	STAND PIPE REPAIR-600 4TH AVE SE
E 602-49400-310	Other Professional Services		\$2,203.75	2010.388	CURB STOP REPAIR-HI-WAY CAFÉ
Total HJORT EXCAVATING			\$2,880.21		
Paid Chk# 037319 12/9/2010 HY-TECH AUTOMOTIVE					

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			Check Amt	Invoice	Comment
E 101-42110-212	Auto Expense (Fuel/Repair)		\$62.40	8349	SQUAD 07 MAINTENANCE
Total HY-TECH AUTOMOTIVE			\$62.40		
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Paid Chk# 037320	12/9/2010	JIM'S MILLE LACS DISPOSAL			
E 101-45200-384	Refuse/Garbage Disposal		\$51.58	211948	GARBAGE-PARKS
E 101-42280-384	Refuse/Garbage Disposal		\$25.00	211948	GARBAGE-FIRE
E 101-43000-312	Compost		\$300.00	211948	COMPOST
E 101-43000-384	Refuse/Garbage Disposal		\$91.70	211948	GARBAGE-CITY
Total JIM'S MILLE LACS DISPOSAL			\$468.28		
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Paid Chk# 037321	12/9/2010	KOCH'S HARDWARE HANK			
E 101-42280-217	Other Operating Supplies		\$19.17		SUPPLIES-FIRE
E 208-49010-437	Other Miscellaneous		\$15.69		SUPPLIES-SR CENTER
E 101-42110-437	Other Miscellaneous		\$2.77		METAL BATTERY BRUSH-POLICE
E 101-45200-215	Shop Supplies		\$357.69		SHOP SUPPLIES-PARKS
E 101-45200-434	Uniforms		\$29.99		JACKET-PARKS
E 101-43000-215	Shop Supplies		\$269.79		SHOP SUPPLIES-PW
E 101-43000-240	Small Tools and Minor Equip		\$137.86		PORTABLE PUMP-PW
E 602-49400-217	Other Operating Supplies		\$215.55		SUPPLIES-WATER
Total KOCH'S HARDWARE HANK			\$1,048.51		
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Paid Chk# 037322	12/9/2010	LERUD, GREGORY			
E 101-49910-208	Training and Travel		\$115.43		OGILVIE MILEAGE
E 101-41310-201	Accessories (paper, pens, etc)		\$49.16		FLOWERS-STIMMLER MOM FUNERAL
E 211-49000-437	Other Miscellaneous		\$53.18		COMMUNITY FUND MTG FOOD
E 101-41310-201	Accessories (paper, pens, etc)		\$42.75		FLOWERS-BURKLUND FUNERAL
E 101-41310-201	Accessories (paper, pens, etc)		\$46.97		DAYTIMER PLANNER
Total LERUD, GREGORY			\$307.49		
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Paid Chk# 037323	12/9/2010	MACQUEEN EQUIPMENT			
E 101-43000-221	Equipment Parts/Repairs		\$265.05	2110003	ELGIN GUTTER BROOM PARTS
Total MACQUEEN EQUIPMENT			\$265.05		
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Paid Chk# 037324	12/9/2010	MEYER'S MILACA BTB			
E 101-45200-221	Equipment Parts/Repairs		\$33.90	151-49109	FORD TRUCK PARTS-PARKS
E 101-45200-215	Shop Supplies		\$86.87	151-49809	SHOP SUPPLIES-PARKS
E 101-45200-215	Shop Supplies		\$8.17	151-50099	SHOP SUPPLIES-PARKS
Total MEYER'S MILACA BTB			\$128.94		
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Paid Chk# 037325	12/9/2010	MILACA AUTO VALUE			
E 101-43000-221	Equipment Parts/Repairs		\$101.98	1302823	STERLING DUMP TRUCK PARTS-PW
E 101-45200-221	Equipment Parts/Repairs		\$31.88	1302823	BROOM PARTS-PARKS
E 101-43000-221	Equipment Parts/Repairs		\$523.54	1302823	PARTS-PW
E 101-42280-221	Equipment Parts/Repairs		\$16.02	1302823	PARTS-FIRE
Total MILACA AUTO VALUE			\$673.42		
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Paid Chk# 037326	12/9/2010	MILACA LAWN & GARDEN			
E 101-45200-221	Equipment Parts/Repairs		\$64.06	292954	PARTS-PARKS
E 101-42280-221	Equipment Parts/Repairs		\$73.01	293251	CARBURETOR REPAIR-FIRE
E 208-49020-406	Trail Maintenance		\$25.81	293686	PARTS-TRAILS
Total MILACA LAWN & GARDEN			\$162.88		
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Paid Chk# 037327	12/9/2010	MILACA UNCLAIMED FREIGHT			
E 101-43000-215	Shop Supplies		\$27.75		SUPPLIES-PW
E 101-45200-215	Shop Supplies		\$47.19		SUPPLIES-PARKS
Total MILACA UNCLAIMED FREIGHT			\$74.94		
<hr/>					
Paid Chk# 037328	12/9/2010	MILLE LACS CO. ATTORNEY			
R 101-35200	Forfeits		\$800.48		VEHICLE FORFEITURE-1998 DODGE TRUCK

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Total MILLE LACS CO. ATTORNEY			\$800.48		
Paid Chk# 037329	12/9/2010	MILLE LACS CO. SHERIFF			
E 101-42110-309	EDP, Software and Design		\$2,546.98		2010 CAD/RMS/MOBILE MAINT
Total MILLE LACS CO. SHERIFF			\$2,546.98		
Paid Chk# 037330	12/9/2010	MILLER, PATTI			
E 101-49910-208	Training and Travel		\$100.88		OGILVIE MILEAGE REIMB 11/2010
Total MILLER, PATTI			\$100.88		
Paid Chk# 037331	12/9/2010	MN DEPT OF HEALTH			
G 602-20810	Water Test Fee Payable		\$1,590.00	1480002 MILA	4TH QTR WATER TEST
Total MN DEPT OF HEALTH			\$1,590.00		
Paid Chk# 037332	12/9/2010	MN VALLEY TESTING LABS			
E 602-49400-310	Other Professional Services		\$71.00	524288	TESTING
Total MN VALLEY TESTING LABS			\$71.00		
Paid Chk# 037333	12/9/2010	NORTHEAST TECHNICAL SERVICES			
E 603-49450-310	Other Professional Services		\$83.85	10-05877	TESTING
E 603-49450-310	Other Professional Services		\$1,529.21	10-05979	TESTING
E 603-49450-310	Other Professional Services		\$83.85	10-06078	TESTING
E 603-49450-310	Other Professional Services		\$83.85	10-06079	TESTING
Total NORTHEAST TECHNICAL SERVICES			\$1,780.76		
Paid Chk# 037334	12/9/2010	QUILL CORPORATION			
E 619-49900-201	Accessories (paper, pens, etc)		\$112.77	9108621	SUPPLIES-DEP REG
E 607-42400-201	Accessories (paper, pens, etc)		\$24.04	9169696	BINDER-B&Z
E 101-43000-217	Other Operating Supplies		\$204.30	9348274	SUPPLIES-PW
Total QUILL CORPORATION			\$341.11		
Paid Chk# 037335	12/9/2010	ROSS, JOHN			
E 101-43000-434	Uniforms		\$37.87		WORK BOOTS
Total ROSS, JOHN			\$37.87		
Paid Chk# 037336	12/9/2010	SPRINT PCS			
E 101-43000-321	Telephone		\$33.14	613620816	DEC CELL SVC
E 101-42280-321	Telephone		\$33.14	613620816	DEC CELL SVC
E 101-45200-321	Telephone		\$33.13	613620816	DEC CELL SVC
Total SPRINT PCS			\$99.41		
Paid Chk# 037337	12/9/2010	TEALS MARKET			
E 101-41940-217	Other Operating Supplies		\$14.70	4000100743	BREAKROOM SUPPLIES-CITY
E 101-41410-217	Other Operating Supplies		\$6.56	5000270804	ELECTION JUDGE MEALS
Total TEALS MARKET			\$21.26		
Paid Chk# 037338	12/9/2010	TESSMAN SEED CO.			
E 101-45600-437	Other Miscellaneous		\$53.17	S136370	ICE MELT
E 101-45500-217	Other Operating Supplies		\$106.34	S136370	ICE MELT
E 101-41940-217	Other Operating Supplies		\$106.34	S136370	ICE MELT
E 101-42280-217	Other Operating Supplies		\$106.34	S136370	ICE MELT
E 208-49010-437	Other Miscellaneous		\$53.17	S136370	ICE MELT
Total TESSMAN SEED CO.			\$425.36		
Paid Chk# 037339	12/9/2010	TIMMER IMPLEMENT			
E 101-43000-221	Equipment Parts/Repairs		\$138.50	277561	PARTS-PW
Total TIMMER IMPLEMENT			\$138.50		
10100 General Bank			\$33,761.00		

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Fund Summary

10100 General Bank

101 GENERAL FUND	\$22,669.69	
200 ECONOMIC DEV. FUND	\$776.25	
208 CHARITABLE GAMBLING FUND	\$94.67	
211 INITIATIVE FOUNDATION	\$53.18	
602 WATER FUND	\$7,351.60	
603 SEWER FUND	\$2,444.26	
607 BLDG INSPECTION FUND	\$24.04	
619 DEPUTY REGISTRAR FUND	\$234.31	
700 BRAHAM-MILACA JOINT POWERS	\$113.00	
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	\$33,761.00	

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10100 General Bank

10100 General Bank		Check Amt	Invoice	Comment
Paid Chk# 037220	11/2/2010	THE DRIVE IN		
E 101-41410-217	Other Operating Supplies	\$34.98		ELECTION JUDGE MEALS
Total THE DRIVE IN		\$34.98		
Paid Chk# 037221	11/2/2010	ST. MARY'S CATHOLIC CHURCH		
E 101-41410-217	Other Operating Supplies	\$48.00		ELECTION JUDGE MEALS
Total ST. MARY'S CATHOLIC CHURCH		\$48.00		
Paid Chk# 037222	11/5/2010	HUGG, WADE		
E 101-43000-403	Repairs/Maint Streets	\$865.00		CONCRETE-DRIVE OVER CURB
Total HUGG, WADE		\$865.00		
Paid Chk# 037223	11/5/2010	JIM'S MILLE LACS DISPOSAL		
E 101-43000-310	Other Professional Services	\$550.00	211948	STREET SWEEPING
E 101-43000-384	Refuse/Garbage Disposal	\$93.08	211948	GARBAGE-CITY
E 101-43000-312	Compost	\$300.00	211948	COMPOST
E 101-42280-384	Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE
E 101-45200-384	Refuse/Garbage Disposal	\$56.36	211948	GARBAGE-PARKS
Total JIM'S MILLE LACS DISPOSAL		\$1,024.44		
Paid Chk# 037224	11/5/2010	MILACA BLDG CENTER		
E 602-49400-217	Other Operating Supplies	\$4.32		SUPPLIES-WATER
E 101-43000-215	Shop Supplies	\$11.12		SHOP SUPPLIES-PW
E 101-43000-240	Small Tools and Minor Equip	\$12.49		SHOVEL-PW
E 208-49010-437	Other Miscellaneous	\$14.32		SUUPPLIES-SR CTR
E 208-49020-406	Trail Maintenance	\$47.60		SUPPLIES-TRAILS
E 101-45500-217	Other Operating Supplies	\$7.07		SUPPLIES-LIBRARY
E 602-49400-240	Small Tools and Minor Equip	\$11.75		RATCHET DRIVE-WATER
Total MILACA BLDG CENTER		\$108.67		
Paid Chk# 037225	11/5/2010	MOYER, GREG		
E 101-45200-434	Uniforms	\$144.00		BOOTS
Total MOYER, GREG		\$144.00		
Paid Chk# 037226	11/5/2010	UNIVERSITY OF MN		
E 700-50000-208	Training and Travel	\$550.00		M LIND REGISTRATION-OSTP WORKSHOPS
Total UNIVERSITY OF MN		\$550.00		
Paid Chk# 037290	11/24/2010	BLUE CROSS BLUE SHIELD OF MINN		
G 101-21706	Medical Insur.	\$10,698.00	7S034-M0 4	MEDICAL INSUR-DEC 2010
Total BLUE CROSS BLUE SHIELD OF MINN		\$10,698.00		
Paid Chk# 037291	11/24/2010	L.E.L.S.		
G 101-21710	Union Dues	\$196.05	LOCAL #238	POLICE UNION DUES-DEC 2010
Total L.E.L.S.		\$196.05		
Paid Chk# 037292	11/24/2010	MN BENEFITS		
G 101-21712	Dental	\$159.32		LIFE/DENTAL-DEC 2010
G 101-21709	Life Insur.	\$179.19		LIFE/DENTAL-DEC 2010
Total MN BENEFITS		\$338.51		
Paid Chk# 037293	11/24/2010	USABLE LIFE		
G 101-21707	Disability	\$231.75	101408001G	DISABILITY/LIFE-DEC 2010
Total USABLE LIFE		\$231.75		
Paid Chk# 037294	11/24/2010	VERIZON WIRELESS		
E 101-42110-321	Telephone	\$26.82		NOV WIRELESS ROUTER SVC

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E 602-49400-321	Telephone		\$13.41		NOV WIRELESS ROUTER SVC
Total VERIZON WIRELESS			\$40.23		
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Paid Chk# 037295	11/29/2010	ELK RIVER FORD, INC.			
E 101-42110-550	Motor Vehicles		\$22,551.64		2011 FORD CROWN VICTORIA
Total ELK RIVER FORD, INC.			\$22,551.64		
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Paid Chk# 037296	11/29/2010	TRANSPORT GRAPHICS			
E 101-42110-550	Motor Vehicles		\$425.00	104845	GRAPHICS FOR 2011 SQUAD
Total TRANSPORT GRAPHICS			\$425.00		
<hr/>					
Paid Chk# 037297	11/29/2010	U.S. POSTMASTER			
E 602-49400-322	Postage		\$99.52		NOV BILLINGS
E 603-49450-322	Postage		\$99.53		NOV BILLINGS
Total U.S. POSTMASTER			\$199.05		
10100 General Bank			\$37,455.32		

Fund Summary

10100 General Bank		
101 GENERAL FUND		\$36,614.87
208 CHARITABLE GAMBLING FUND		\$61.92
602 WATER FUND		\$129.00
603 SEWER FUND		\$99.53
700 BRAHAM-MILACA JOINT POWERS		\$550.00
		<hr/>
		\$37,455.32

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10900 Liquor Bank

Paid Chk# 910039E 11/15/2010 MILACA, CITY OF (WATER/SEWER)				
E 609-49750-381	Utilities	\$26.54	01-00015990	WATER/SEWER
Total MILACA, CITY OF (WATER/SEWER)		\$26.54		
Paid Chk# 910040E 11/7/2010 EAST CENTRAL ENERGY				
E 609-49750-381	Utilities	\$1,824.32	7115200	ELECTRIC
Total EAST CENTRAL ENERGY		\$1,824.32		
Paid Chk# 910041E 11/10/2010 CENTERPOINT ENERGY				
E 609-49750-381	Utilities	\$26.98	128-000-782-1	NATURAL GAS
Total CENTERPOINT ENERGY		\$26.98		
Paid Chk# 910042E 11/19/2010 MN DEPT OF REVENUE				
G 609-20800	Sales Tax Payable	\$14,010.00	9576201	LIQUOR SALES TAX
Total MN DEPT OF REVENUE		\$14,010.00		
10900 Liquor Bank		\$15,887.84		

Fund Summary

10900 Liquor Bank		
609 MUNICIPAL LIQUOR FUND		\$15,887.84
		\$15,887.84

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10900 Liquor Bank

Paid Chk#		Date	Vendor		Check Amt	Invoice	Comment
Paid Chk# 021644		12/9/2010	AMERICAN BOTTLING CO.				
E 609-49750-254	Mix/Non Alcoholic			\$112.50	2462602553	NA	
Total AMERICAN BOTTLING CO.				\$112.50			
Paid Chk# 021645		12/9/2010	AMERIPRIDE				
E 609-49750-310	Other Professional Services			\$28.05	2200047131	RUGS	
E 609-49750-217	Other Operating Supplies			\$69.55	2200047131	PAPER TOWELS	
E 609-49750-310	Other Professional Services			\$64.46	2200049707	RUGS	
E 609-49750-310	Other Professional Services			\$28.75	2200052327	RUGS	
Total AMERIPRIDE				\$190.81			
Paid Chk# 021646		12/9/2010	GRANITE CITY JOBBING				
E 609-49750-256	Tobacco Products For Resale			\$668.04	663183	TOBACCO	
E 609-49750-259	Other For Resale			\$44.45	663183	MISC	
E 609-49750-333	Freight and Express			\$4.25	663183	DELIVERY	
E 609-49750-254	Mix/Non Alcoholic			\$3.12	663183	NA	
E 609-49750-256	Tobacco Products For Resale			\$380.31	663926	TOBACCO	
E 609-49750-259	Other For Resale			\$52.64	663926	MISC	
E 609-49750-333	Freight and Express			\$4.25	663926	DELIVERY	
E 609-49750-214	Liquor Store Paper Supplies			\$36.58	663926	PAPER SUPPLIES	
E 609-49750-214	Liquor Store Paper Supplies			\$36.58	664533	PAPER SUPPLIES	
E 609-49750-254	Mix/Non Alcoholic			\$11.73	664533	NA	
E 609-49750-259	Other For Resale			\$286.92	664533	MISC	
E 609-49750-256	Tobacco Products For Resale			\$1,314.13	664533	TOBACCO	
E 609-49750-333	Freight and Express			\$4.25	664533	DELIVERY	
Total GRANITE CITY JOBBING				\$2,847.25			
Paid Chk# 021647		12/9/2010	KOCH'S HARDWARE HANK				
E 609-49750-217	Other Operating Supplies			\$52.04		SUPPLIES	
Total KOCH'S HARDWARE HANK				\$52.04			
Paid Chk# 021648		12/9/2010	M. AMUNDSON LLP				
E 609-49750-217	Other Operating Supplies			\$60.81	97951	SUPPLIES-BEER RINGS	
E 609-49750-259	Other For Resale			\$115.10	97951	MISC	
E 609-49750-256	Tobacco Products For Resale			\$645.57	97951	TOBACCO	
E 609-49750-256	Tobacco Products For Resale			\$758.95	98339	TOBACCO	
E 609-49750-259	Other For Resale			\$135.50	98339	MISC	
Total M. AMUNDSON LLP				\$1,715.93			
Paid Chk# 021649		12/9/2010	PINNACLE DISTRIBUTING				
E 609-49750-259	Other For Resale			\$133.00	11221	MISC	
Total PINNACLE DISTRIBUTING				\$133.00			
Paid Chk# 021650		12/9/2010	TEALS MARKET				
E 609-49750-217	Other Operating Supplies			\$4.72	4001681322	WINE TASTING SUPPLIES	
Total TEALS MARKET				\$4.72			
Paid Chk# 021651		12/9/2010	TESSMAN SEED CO.				
E 609-49750-217	Other Operating Supplies			\$106.34	S136370	ICE MELT	
Total TESSMAN SEED CO.				\$106.34			
Paid Chk# 021652		12/9/2010	VIKING BOTTLING CO.				
E 609-49750-254	Mix/Non Alcoholic			\$279.25	25309286	NA	
Total VIKING BOTTLING CO.				\$279.25			
10900 Liquor Bank				\$5,441.84			

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Fund Summary

10900 Liquor Bank

609 MUNICIPAL LIQUOR FUND

\$5,441.84

\$5,441.84

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10900 Liquor Bank

10900 Liquor Bank			Check Amt	Invoice	Comment
Paid Chk#	021591	11/2/2010	BELLBOY CORP.		
E 609-49750-251	Liquor For Resale		\$146.05	55305600	LIQUOR
E 609-49750-253	Wine For Resale		\$1,815.38	55305600	WINE
Total BELLBOY CORP.			\$1,961.43		
Paid Chk#	021592	11/2/2010	BERNICKS		
E 609-49750-252	Beer For Resale		\$67.60	10741	BEER
E 609-49750-254	Mix/Non Alcoholic		\$59.20	11636	NA
E 609-49750-252	Beer For Resale		\$632.80	11637	BEER
E 609-49750-252	Beer For Resale		(\$38.70)	50879	CREDIT-BEER
E 609-49750-254	Mix/Non Alcoholic		\$43.20	86165	NA
E 609-49750-252	Beer For Resale		\$1,308.20	86166	BEER
E 609-49750-254	Mix/Non Alcoholic		\$38.85	88731	NA
E 609-49750-252	Beer For Resale		\$431.10	88732	BEER
E 609-49750-253	Wine For Resale		\$442.56	88733	WINE
E 609-49750-254	Mix/Non Alcoholic		\$53.40	91283	NA
E 609-49750-252	Beer For Resale		\$567.85	91284	BEER
E 609-49750-254	Mix/Non Alcoholic		(\$4.74)	92010/100710	CREDIT-NA
E 609-49750-252	Beer For Resale		(\$4.58)	92010/100710	CREDIT-BEER
E 609-49750-254	Mix/Non Alcoholic		\$61.20	92687	NA
E 609-49750-254	Mix/Non Alcoholic		\$100.95	93846	NA
E 609-49750-252	Beer For Resale		\$777.25	93847	BEER
Total BERNICKS			\$4,536.14		
Paid Chk#	021593	11/2/2010	BRITZ STORE EQUIPMENT		
E 609-49750-217	Other Operating Supplies		\$570.00	997646	OUTSIDE ANGLE/INSIDE DIVIDER
Total BRITZ STORE EQUIPMENT			\$570.00		
Paid Chk#	021594	11/2/2010	C & L DISTRIBUTING CO.		
E 609-49750-260	Deposits		\$150.00	260730	DEPOSITS
E 609-49750-252	Beer For Resale		\$294.70	260730	BEER
E 609-49750-254	Mix/Non Alcoholic		\$34.00	261271	NA
E 609-49750-260	Deposits		(\$60.00)	261271	DEPOSITS
E 609-49750-252	Beer For Resale		\$8,030.75	261271	BEER
E 609-49750-252	Beer For Resale		\$7,587.20	262228	BEER
E 609-49750-254	Mix/Non Alcoholic		\$62.00	263089	NA
E 609-49750-260	Deposits		(\$60.00)	263089	DEPOSITS
E 609-49750-252	Beer For Resale		\$4,870.20	263089	BEER
E 609-49750-252	Beer For Resale		\$712.50	264209	BEER
Total C & L DISTRIBUTING CO.			\$21,621.35		
Paid Chk#	021595	11/2/2010	DAHLHEIMER DISTRIBUTING CO.		
E 609-49750-260	Deposits		\$30.00	23521	DEPOSITS
E 609-49750-252	Beer For Resale		\$77.00	23521	BEER
E 609-49750-260	Deposits		(\$30.00)	23793	DEPOSITS
E 609-49750-252	Beer For Resale		\$1,803.10	23793	BEER
E 609-49750-252	Beer For Resale		\$221.60	24497	BEER
E 609-49750-260	Deposits		\$30.00	24497	DEPOSITS
E 609-49750-252	Beer For Resale		\$6,943.32	24594	BEER
E 609-49750-260	Deposits		(\$60.00)	24594	DEPOSITS
E 609-49750-254	Mix/Non Alcoholic		\$83.95	24594	NA
E 609-49750-260	Deposits		(\$30.00)	25397	DEPOSITS
E 609-49750-252	Beer For Resale		\$1,815.10	25397	BEER
E 609-49750-254	Mix/Non Alcoholic		\$136.00	25397	NA
E 609-49750-252	Beer For Resale		\$151.55	26102	BEER
E 609-49750-252	Beer For Resale		\$406.50	26561	BEER
E 609-49750-260	Deposits		\$30.00	26915	DEPOSITS

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E 609-49750-252	Beer For Resale		\$171.50	26915	BEER
Total DAHLHEIMER DISTRIBUTING CO.			\$11,779.62		
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Paid Chk# 021596	11/2/2010	FIELDSTONE VINEYARDS			
E 609-49750-253	Wine For Resale		\$247.68	10482	WINE
Total FIELDSTONE VINEYARDS			\$247.68		
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Paid Chk# 021597	11/2/2010	FRONTIER			
E 609-49750-321	Telephone		\$103.61	320983625511	NOV PHONE SVC
Total FRONTIER			\$103.61		
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Paid Chk# 021598	11/2/2010	J.J. TAYLOR DIST OF MN			
E 609-49750-333	Freight and Express		\$3.00	1048271	DELIVERY
E 609-49750-252	Beer For Resale		\$554.00	1048271	BEER
Total J.J. TAYLOR DIST OF MN			\$557.00		
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Paid Chk# 021599	11/2/2010	JIM'S MILLE LACS DISPOSAL			
E 609-49750-384	Refuse/Garbage Disposal		\$49.14		REFUSE COLLECTION
Total JIM'S MILLE LACS DISPOSAL			\$49.14		
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Paid Chk# 021600	11/2/2010	JOHNSON BROTHERS LIQUOR CO.			
E 609-49750-333	Freight and Express		\$102.18	1921987	DELIVERY
E 609-49750-253	Wine For Resale		\$2,286.67	1921987	WINE
E 609-49750-251	Liquor For Resale		\$2,667.54	1921987	LIQUOR
E 609-49750-333	Freight and Express		\$53.38	1926316	DELIVERY
E 609-49750-251	Liquor For Resale		\$1,399.98	1926316	LIQUOR
E 609-49750-253	Wine For Resale		\$575.24	1926316	WINE
E 609-49750-253	Wine For Resale		\$31.99	1926317	WINE
E 609-49750-333	Freight and Express		\$1.57	1926317	DELIVERY
E 609-49750-253	Wine For Resale		\$506.51	1930502	WINE
E 609-49750-333	Freight and Express		\$68.01	1930502	DELIVERY
E 609-49750-251	Liquor For Resale		\$4,722.37	1930502	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$28.00	1934779	NA
E 609-49750-251	Liquor For Resale		\$6,974.96	1934779	LIQUOR
E 609-49750-333	Freight and Express		\$117.49	1934779	DELIVERY
E 609-49750-253	Wine For Resale		\$403.40	1934779	WINE
E 609-49750-333	Freight and Express		\$4.71	1934780	DELIVERY
E 609-49750-253	Wine For Resale		\$72.15	1934780	WINE
E 609-49750-333	Freight and Express		(\$3.14)	473342	CREDIT-DELIVERY
E 609-49750-251	Liquor For Resale		(\$151.90)	473342	CREDIT-LIQUOR
E 609-49750-253	Wine For Resale		(\$41.59)	473342	CREDIT-WINE
Total JOHNSON BROTHERS LIQUOR CO.			\$19,819.52		
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Paid Chk# 021601	11/2/2010	PAUSTIS & SONS			
E 609-49750-253	Wine For Resale		\$1,309.02	8277758	WINE
E 609-49750-333	Freight and Express		\$22.50	8277758	DELIVERY
E 609-49750-253	Wine For Resale		\$288.95	8279616	WINE
E 609-49750-333	Freight and Express		\$7.00	8279616	DELIVERY
Total PAUSTIS & SONS			\$1,627.47		
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Paid Chk# 021602	11/2/2010	PHILLIPS WINE AND SPIRITS			
E 609-49750-251	Liquor For Resale		\$1,553.95	2972350	LIQUOR
E 609-49750-253	Wine For Resale		\$225.55	2972350	WINE
E 609-49750-333	Freight and Express		\$39.35	2972350	DELIVERY
E 609-49750-333	Freight and Express		\$53.38	2975551	DELIVERY
E 609-49750-251	Liquor For Resale		\$3,511.50	2975551	LIQUOR
E 609-49750-253	Wine For Resale		\$540.00	2975551	WINE
E 609-49750-333	Freight and Express		\$50.23	2978641	DELIVERY

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E 609-49750-251	Liquor For Resale		\$2,376.65	2978641	LIQUOR
E 609-49750-253	Wine For Resale		\$88.30	2978641	WINE
E 609-49750-253	Wine For Resale		\$598.00	2981701	WINE
E 609-49750-333	Freight and Express		\$19.63	2981701	DELIVERY
E 609-49750-253	Wine For Resale		\$115.98	2982038	WINE
E 609-49750-253	Wine For Resale		(\$144.00)	3445839	CREDIT-WINE
Total PHILLIPS WINE AND SPIRITS			\$9,028.52		
<hr/>					
Paid Chk# 021603	11/2/2010	QUALITY WINE & SPIRITS			
E 609-49750-251	Liquor For Resale		(\$30.44)	366144	CREDIT-LIQUOR
E 609-49750-251	Liquor For Resale		(\$256.78)	366145	CREDIT-LIQUOR
E 609-49750-251	Liquor For Resale		\$4,079.50	366475	LIQUOR
E 609-49750-251	Liquor For Resale		\$2,628.40	366698	LIQUOR
E 609-49750-251	Liquor For Resale		\$2,752.76	369646	LIQUOR
E 609-49750-253	Wine For Resale		\$176.00	369646	WINE
Total QUALITY WINE & SPIRITS			\$9,349.44		
<hr/>					
Paid Chk# 021604	11/2/2010	ROHLFING OF BRAINERD, INC			
E 609-49750-252	Beer For Resale		\$880.00	739271	BEER
Total ROHLFING OF BRAINERD, INC			\$880.00		
<hr/>					
Paid Chk# 021605	11/2/2010	SUNNY HILL DISTRIBUTORS			
E 609-49750-333	Freight and Express		\$4.75	234026	DELIVERY
E 609-49750-253	Wine For Resale		\$156.00	234026	WINE
Total SUNNY HILL DISTRIBUTORS			\$160.75		
<hr/>					
Paid Chk# 021606	11/2/2010	THE WINE COMPANY			
E 609-49750-253	Wine For Resale		\$1,432.00	252483	WINE
E 609-49750-253	Wine For Resale		(\$96.00)	334232	CREDIT-WINE
Total THE WINE COMPANY			\$1,336.00		
<hr/>					
Paid Chk# 021607	11/2/2010	VINOCOPIA			
E 609-49750-333	Freight and Express		\$3.50	30898	DELIVERY
E 609-49750-251	Liquor For Resale		\$92.25	30898	LIQUOR
E 609-49750-251	Liquor For Resale		\$835.67	31069	LIQUOR
E 609-49750-253	Wine For Resale		\$104.00	31069	WINE
E 609-49750-333	Freight and Express		\$18.00	31069	DELIVERY
Total VINOCOPIA			\$1,053.42		
<hr/>					
Paid Chk# 021608	11/2/2010	WINE MERCHANTS			
E 609-49750-333	Freight and Express		\$3.14	334879	DELIVERY
E 609-49750-253	Wine For Resale		\$190.50	334879	WINE
Total WINE MERCHANTS			\$193.64		
<hr/>					
Paid Chk# 021609	11/2/2010	WIRTZ BEVERAGE MN WINE & SPRTS			
E 609-49750-333	Freight and Express		\$3.00	467922	DELIVERY
E 609-49750-251	Liquor For Resale		\$112.76	467922	LIQUOR
E 609-49750-251	Liquor For Resale		\$6,034.75	468289	LIQUOR
E 609-49750-333	Freight and Express		\$85.50	468289	DELIVERY
E 609-49750-333	Freight and Express		\$3.00	468290	DELIVERY
E 609-49750-253	Wine For Resale		\$75.80	468290	WINE
E 609-49750-251	Liquor For Resale		\$336.90	471274	LIQUOR
E 609-49750-333	Freight and Express		\$1.50	471274	DELIVERY
E 609-49750-251	Liquor For Resale		\$106.98	471295	LIQUOR
E 609-49750-333	Freight and Express		\$1.50	471295	DELIVERY
E 609-49750-251	Liquor For Resale		\$139.40	471321	LIQUOR
E 609-49750-333	Freight and Express		\$1.50	471321	DELIVERY
E 609-49750-333	Freight and Express		\$33.00	471777	DELIVERY

***Check Detail Register©**

NOVEMBER 2010

	Check Amt	Invoice	Comment
E 609-49750-254 Mix/Non Alcoholic	\$53.90	471777	NA
E 609-49750-251 Liquor For Resale	\$1,353.01	471777	LIQUOR
E 609-49750-333 Freight and Express	\$3.00	471778	DELIVERY
E 609-49750-253 Wine For Resale	\$79.90	471778	WINE
otal WIRTZ BEVERAGE MN WINE & SPRTS	\$8,425.40		
10900 Liquor Bank	\$93,300.13		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$93,300.13
	<u>\$93,300.13</u>

RESOLUTION NO. 10 – 52

A RESOLUTION ASSESSING AN UNPAID WATER SERVICE CHARGE

WHEREAS property owner of record, Kenneth Jr. and Kristine Noack, own the property located at 600 4th Avenue SE,

WHEREAS the property owner's water service shutoff standpipe was broken and it is the property owners' responsibility to effect repairs; and,

WHEREAS the City sent a letter to the property owner on October 1, 2010 notifying them of the problem and to give them an opportunity to make the repair; and,

WHEREAS no response was received, so the city contracted the work done, and it was repaired on November 4, 2010,

NOW THEREFORE BE IT RESOLVED by the Milaca City Council that the Council hereby approves the following unpaid water service charge be levied against the described property at a rate of six (6) percent per annum for a period of one year:

Kenneth & Kristine Noack
12762 300th Street
Onamia, MN 56359
(property address: 600 4th Avenue SE, Milaca)
PID #21-036-2800
\$676.46

Adopted this 9th day of December, 2010.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION NO. 10 – 53

A RESOLUTION ASSESSING AN UNPAID WATER SERVICE CHARGE

WHEREAS property owner of record, Robert and Cynthia Simon, own the property located at 1030 Central Avenue North; and,

WHEREAS the property owner had no functioning water service shutoff to the property, and all properties served by a sewer service line are to have a functioning valve; and,

WHEREAS the City worked with the property owner over several months to get a valve installed, and the owner gave permission to do the work and assess the cost to the property, and that work was completed on November 24, 2010,

NOW THEREFORE BE IT RESOLVED by the Milaca City Council that the Council hereby approves the following unpaid water service charge be levied against the described property at a rate of six (6) percent per annum over a period of five years:

Robert and Cynthia Simon
441 SW 5th Avenue
Cambridge, MN 55008
(property address: 1030 Central Avenue North, Milaca)
PID No. 21-024-0200

Adopted this 9th day of December, 2010.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION #10 – 54
RESOLUTION ASSESSING UNPAID WATER/SEWER BILL

BE IT RESOLVED that the following unpaid water and sewer bills be levied against the described property for 2011 property taxes, for 1 year, at a rate of 7 percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-046-0070	Wilson, Ron & Laura	345 2 nd Ave SW	\$40.88
21-265-0420	Kanyetzny, Jennifer	303 13th St NE	\$108.35

Adopted this 9th day of December, 2010.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager



**LICENSE EXEMPT GAMBLING APPLICATION
FOR RAFFLE/BINGO**

City of Milaca
255 1st St E
Milaca MN 56353
(320) 983-3141
(320) 983-3142 FAX

Date 11/27/10

Name of Organization Milaca Hoopsters

I, David Leon, hereby submit this application for a license to conduct gambling in accordance with the provisions of the City of Milaca, Ordinance #116.25 – 116.34.

David Leon
Authorized Officer of Organization

Matthew Putz
Designated Gambling Manager of Organization

RAFFLE INFORMATION

What is purpose of raffle/Bingo? Raise funds for uniforms for Travel basketball Program

Place where raffle/Bingo will be held: Before home games of the Basketball Teams

Date(s) for sale of raffle: 12/2/10 to 3/1/11

Date(s) of Bingo being held: N/A to N/A

Hours of raffle/Bingo: From N/A am/pm to N/A am/pm



PLEASE COMPLETE BACK PAGE

The following to be completed by the duly authorized officer of the organization:

True Name: Leon David Nelson
Last First Middle

Address: 440 2nd Ave NE, Milaca, MN 56353

Date of Birth: Place of Birth:
Month Day Year City State

Home Telephone: Other Contact Number:

PLEASE ANSWER THE FOLLOWING QUESTIONS:	YES	NO
Is your organization a fraternal, religious, veteran or other non-profit organization?	X	
Does your organization have at least 15 active members residing either in the city and/or following townships: Bogus Brook, Borgholm, Dailey, Hayland, Milaca, Milo, Mudgett, or Page?	X	
Has your organization been in existence for at least 1 year?	X	
Have you ever been convicted of any crime other than a traffic offense? If yes, please explain:		X

TO BE COMPLETED BY CITY OFFICIAL

Criminal History Requested By:	Date Criminal History Conducted:
Date of Request:	Criminal History Cleared: YES NO
Reason for Request:	Law Enforcement Signature:

City Manager Signature Approved Denied

Date _____

Date Designated Gambling Manager Notified: _____

CITY OF MILACA

Council Monthly Budget Report November 2010

DEPT Descr	2010 YTD Budget	2010 YTD Amt	Balance	2010 % of Budget Remain
Airport	\$74,750.00	\$72,308.03	\$2,441.97	3.27%
Assessing	\$12,800.00	\$0.00	\$12,800.00	100.00%
Auditing	\$13,000.00	\$11,245.00	\$1,755.00	13.50%
City Attorney	\$49,000.00	\$42,490.08	\$6,509.92	13.29%
City Hall	\$214,630.00	\$188,616.41	\$26,013.59	12.12%
City Manager	\$24,700.00	\$21,493.65	\$3,206.35	12.98%
Council	\$10,450.00	\$8,194.63	\$2,255.37	21.58%
Elections	\$2,000.00	\$1,795.95	\$204.05	10.20%
Fire Dept.	\$187,940.00	\$161,311.76	\$26,628.24	14.17%
Historical Society	\$5,000.00	\$2,170.25	\$2,829.75	56.60%
Liaison Officer	\$56,965.00	\$54,639.68	\$2,325.32	4.08%
Libraries	\$20,225.00	\$19,117.81	\$1,107.19	5.47%
Ogilvie	\$17,425.00	\$14,030.24	\$3,394.76	19.48%
Parks	\$212,150.00	\$198,298.46	\$13,851.54	6.53%
Planning Comm.	\$2,000.00	\$152.30	\$1,847.70	92.39%
Police Dept.	\$396,400.00	\$388,206.41	\$8,193.59	2.07%
Public Works	\$204,900.00	\$127,948.08	\$76,951.92	37.56%
Recreation	\$2,000.00	\$1,290.52	\$709.48	35.47%
Treasurer	\$27,870.00	\$25,979.36	\$1,890.64	6.78%
Unallocated	\$7,580.00	\$6,215.74	\$1,364.26	18.00%
	\$1,541,785.00	\$1,345,504.36	\$196,280.64	12.73%

ORDINANCE NO. 391

AN ORDINANCE ADOPTING BY REFERENCE THE EAST CENTRAL CABLE
COMMISSION CABLE TELEVISION ORDINANCE AND FRANCHISE
AGREEMENT WITH US CABLE OF COASTAL-TEXAL, LP

WHEREAS, the East Central Cable Commission (“ECCC” is a joint powers organization formed pursuant to Minnesota Statutes §471.59 and §238.08, as amended; and

WHEREAS, the City of Milaca is a member of the ECCC and a signatory to the ECCC Joint Powers Agreement (“Agreement”); and

WHEREAS, on or about March 10, 1998, the Commission enacted a Cable Ordinance and granted a cable communications franchise (collectively the “Franchise”) currently held by US Cable; and

WHEREAS, the Milaca City Council adopted Resolution No. 10 – 17 on April 15, 2010, withdrawing from the ECCC in accordance with the Agreement; and

WHEREAS, Minnesota Statutes §238.08, subd. 5 allows a member of a joint powers commission to adopt by reference the joint cable communications franchise in the manner provided by §471.62; and

WHEREAS, US Cable has agreed to abide by the terms and conditions of the Franchise in the City; and

WHEREAS, the City wishes to assure continuity of cable services from US Cable after it has withdrawn from the ECCC and the parties seek to maintain the status quo for the remaining term of the Franchise.

NOW, THEREFORE, the City of Milaca, Minnesota hereby ordains as follows:

1. The Franchise is hereby adopted by reference (“City Franchise”).
2. The City Franchise shall be deemed to have a commencement date of January 1, 2011 and an expiration date of March 24, 2013.
3. The City Franchise is hereby amended to substitute the term “City” for the term “ECCC” wherever it appears therein.
4. The City shall have all rights accorded to it as the franchising authority pursuant to the City Franchise and applicable law.
5. US Cable shall have all rights accorded to it as the Grantee of the Franchise pursuant to the City Franchise and applicable law.
6. US Cable submitted a letter to the ECCC requesting renewal of its Franchise pursuant to 47 USC §546 dated May 10, 2010. The City hereby acknowledges that US Cable will not have an opportunity to file a letter requesting renewal of

the City Franchise pursuant to 47 USC §546 as a result of the City's withdrawal from the ECCC and adoption of the City Franchise. Notwithstanding that fact, City hereby agrees that US Cable shall have all renewal rights afforded to it pursuant to federal law as if US Cable had timely submitted a letter pursuant to 47 USC §546.

This Ordinance shall be effective as of January 1, 2011 subject to its passage and publication in accordance with applicable law.

Passed this 9th day of December, 2010.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

ACCEPTANCE

US Cable of Coastal-Texas, LP has read and hereby accepts the city of Milaca, Minnesota, Ordinance No. 391.

Agreed and accepted this ____ day of _____, 2010.

US CABLE OF COASTAL-TEXAS, LP

By: _____
Its: _____

First reading _____
Second reading _____
Published _____

RESOLUTION #10 – 55
 RESOLUTION APPROVING THE FINAL 2011 BUDGET AND PROPOSED 2011 TAX
 LEVY

BE IT RESOLVED by the City Council for the City of Milaca, County of Mille Lacs, Minnesota, that the 2011 City of Milaca Annual Budget and Program of Municipal Services be hereby adopted and that the following sums of money be levied for 2011 upon the taxable property in the said City of Milaca for the following purposes:

2011 Total Expenditures		\$5,197,655
2011 Total Revenues		\$4,883,658
General Fund		\$382,227
Capital Equipment	PW	\$ 5,000
	Fire	\$ 25,000
	Parks	\$ 5,000
	Police	\$ 5,000
2010 LGA Unallotment		\$101,000
Debt Service		
2001 Street Improvement		\$ 62,400
2005 Street Improvement		\$ 57,500
2009 GO Refunding		\$ 62,200
Library		\$ 80,000
City Hall		\$ 75,000
TOTAL LEVY		\$860,327

The City Manager is hereby instructed to:

1. Transmit a certified copy of this Resolution to the County Auditor of Mille Lacs County, Minnesota.
2. To certify to the Mille Lacs County Auditor that there are sufficient monies in the funds, together with the above schedule of amounts levied to pay the principal and interest due in 2011.
3. On January 2 of the budget year, the City Treasurer shall transfer \$25,000 from the Fire Department Relief Reserve to the Fire Department Equipment Reserve.

Adopted by the City Council this 9th day of December, 2010.

ATTEST

Harold Pedersen, Mayor

Greg Lerud, City Manager

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City Council of Milaca at a meeting thereof held in the City of Milaca, Minnesota on the 9th day of December, 2010, as disclosed by the records of said City in my possession.

Greg Lerud, City Manager

CITY OF MILACA

	2011 Prelim Budget	Budget Adjustment Health Insurance	2011 Original Budget
FUND 101 GENERAL FUND			
Council	\$12,250.00		\$12,250.00
Planning Comm.	\$2,000.00		\$2,000.00
City Manager	\$22,080.00		\$22,080.00
Elections	\$0.00		\$0.00
Treasurer	\$26,160.00		\$26,160.00
Auditing	\$14,000.00		\$14,000.00
Assessing	\$14,000.00		\$14,000.00
City Attorney	\$49,000.00		\$49,000.00
City Hall	\$210,760.00	\$9,560.00	\$220,320.00
Police Dept.	\$433,035.00		\$433,035.00
Liaison Officer	\$58,820.00		\$58,820.00
Fire Dept.	\$172,860.00		\$172,860.00
Public Works	\$226,155.00	(\$9,560.00)	\$216,595.00
Parks	\$129,440.00		\$129,440.00
Recreation	\$2,000.00		\$2,000.00
Libraries	\$22,000.00		\$22,000.00
Historical Society	\$5,000.00		\$5,000.00
Unallocated	\$10,540.00		\$10,540.00
Airport	\$74,525.00		\$74,525.00
Ogilvie	\$29,295.00		\$29,295.00
FUND 101 GENERAL FUND	\$1,513,920.00		\$1,513,920.00
FUND 200 ECONOMIC DEV. FUND	\$28,095.00	\$175.00	\$28,270.00
FUND 201 RUM RIVER CROSSING	\$0.00		\$0.00
FUND 202 BOULDER RIDGE	\$0.00		\$0.00
FUND 203 RINGHAM 1ST-FIELDSTONE	\$0.00		\$0.00
FUND 207 DARE FUND	\$0.00		\$0.00
FUND 208 CHARITABLE GAMBLING FUND			
Senior Center	\$5,200.00		\$5,200.00
Recreation	\$3,500.00		\$3,500.00
FUND 208 CHARITABLE GAMBLING FUND	\$8,700.00		\$8,700.00
FUND 209 GHOF	\$2,500.00		\$2,500.00
FUND 210 FIRE DEPT RESERVE	\$40,000.00		\$40,000.00
FUND 211 INITIATIVE FOUNDATION	\$2,000.00		\$2,000.00
FUND 302 2002 CITY HALL REVENUE BOND	\$70,545.00		\$70,545.00
FUND 303 2006 LIBRARY REVENUE BOND	\$156,250.00		\$156,250.00
FUND 375 2005 G.O. STREET PROJECT	\$75,625.00		\$75,625.00
FUND 379 2001 G.O. STREET PROJECT	\$80,755.00		\$80,755.00
FUND 380 2009 G.O. REFUNDING BOND	\$68,995.00		\$68,995.00
FUND 381 2009 GO EQUIP CERTIFICATE	\$5,040.00		\$5,040.00
FUND 404 TIF# 1-10 DOWNTOWN	\$1,500.00		\$1,500.00
FUND 407 TIF# 2-6 (APARTMENTS)	\$22,945.00		\$22,945.00
FUND 409 TIF# 5 (MIDDLE SCHOOL)	\$1,845.00		\$1,845.00
FUND 410 TIF #4-7	\$3,545.00		\$3,545.00
FUND 500 CAPITAL PROJECT FUND			
Streets, &	\$0.00		\$0.00
Parks	\$0.00		\$0.00
Libraries	\$0.00		\$0.00
Airport	\$0.00		\$0.00
FUND 500 CAPITAL PROJECT FUND	\$0.00		\$0.00
FUND 501 INDUSTRIAL PARK PROJ.	\$0.00		\$0.00
FUND 510 REVOLVING LAND FUND	\$0.00		\$0.00
FUND 602 WATER FUND	\$746,210.00	\$1,800.00	\$748,010.00
FUND 603 SEWER FUND	\$290,805.00	\$1,890.00	\$292,695.00
FUND 607 BLDG INSPECTION FUND	\$86,520.00	\$150.00	\$86,670.00
FUND 609 MUNICIPAL LIQUOR FUND	\$1,774,030.00	\$1,615.00	\$1,775,645.00
FUND 619 DEPUTY REGISTRAR FUND	\$119,740.00	\$1,380.00	\$121,120.00
FUND 700 BRAHAM-MILACA JOINT POWERS	\$90,820.00	\$260.00	\$91,080.00
TOTAL EXPENDITURES	\$5,190,385.00	\$7,270.00	\$5,197,655.00
TOTAL REVENUES	4,883,658.00		4,883,658.00

RESOLUTION NO. 10 – 56

RESOLUTION APPROVING 2011 LICENSES

BE IT RESOLVED that the Milaca City Council hereby approves the 2011 licenses as listed on the attachment.

Adopted this 9th day of December, 2010.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

2011 LIQUOR/CIGARETTE LICENSES

LICENSE TYPE	LIC #	LIC FEE	
INTOXICATING ON SALE CLUB			
American Legion #178	2011-01-MCLONSL	\$ 500.00	
	Total		
INTOXICATING ON SALE SUNDAY			
American Legion #178	2011-01-MCLONSS	\$ 100.00	
Blue Moon Saloon	2011-02-ONSS	\$ 100.00	
Jigger's Grill & Bar	2011-03-ONSS	\$ 100.00	
Phoenix Hotel	2011-04-ONSS	\$ 100.00	
	Total		
INTOXICATING ON SALE			
Blue Moon Saloon	2011-01-ONSL	\$2,200.00	
Jigger's Grill & Bar	2011-02-ONSL	\$2,200.00	
Phoenix Hotel	2011-03-ONSL	\$2,200.00	
	Total		
3.2 Malt Beverage Off Sale			
Holiday Stationstore Inc., #171	2011-01-3.2OFSL	\$300.00	
	Total		
3.2 Malt Beverage On Sale			
Lakeway Lanes	2011-01-3.2ONSL	\$500.00	
Pizza Hut North	2011-02-3.2ONSL	\$500.00	
	Total		
3.2 Malt Beverage On Sale Sunday			
Lakeway Lanes	2011-01-3.2ONSS	No Fee	
Pizza Hut North	2011-02-3.2ONSS	No Fee	
	Total		
Intoxicating Off Sale			
Milaca Off Sale	2011-01-MOOFSL	No Fee	
	Total		
Cigarette License			
Blue Moon	2011-01CIG	\$ 50.00	
Caseys General Store #1847	2011-02CIG	\$ 50.00	
Coborn's Inc., dba Holiday Stationstore #4064	2011-03CIG	\$ 50.00	
Corner Mart	2011-04CIG	\$ 50.00	
Holiday Stationstore #171	2011-05CIG	\$ 50.00	
Milaca Off Sale	2011-06CIG	\$ 50.00	
Teals Market	2011-07CIG	\$ 50.00	

December 3, 2010



Mr. Greg Lerud, Manager
City of Milaca
225 1st Street East
Milaca, MN 56353

Re: Main LS Improvements Project
Approval of Plans and Specifications
Our File 000472-10136-0

Dear Greg:

The City Council ordered preparation of construction plans and specifications for the Main Lift Station Improvements Project on September 8, 2010. The selected improvements are as included in Scenario 3 of the May 25, 2010 Main Wastewater Lift Station evaluation report.

Final Construction Plans and Specification have been prepared for the project. A copy of the plans is attached for your review and approval. The project includes the following elements:

- Addition of a 3rd pump to the lift station to convey base flows.
- A new roof for the lift station building.
- Piping, electronics, and telemetry improvements.
- A new permanent generator.

The estimated construction cost for the proposed improvements is \$250,000. This amount is in line with the original estimate in the project report and the amount used for bonding purposes.

The proposed schedule for the project is as follows:

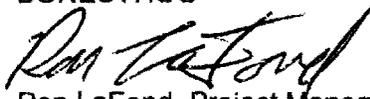
Approve Plans and Specs and Authorize Advertisement for Bids	December 2010
MPCA Approval and other approvals	January 2011
Open Bids	February 2011
Award Construction Bids	March 2011
Begin Construction	April 2011

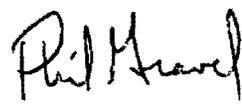
At this time, we suggest that the City Council **approve the construction plans and specifications and authorize advertisement for bids for the Main Lift Station Improvements Project.**

Feel free to contact us if you have any further questions or require any additional information.

Sincerely,

BONESTROO


Ron LaFond, Project Manager


Phil Gravel, City Engineer

cc: Mr. Steve Burklund, Public Works



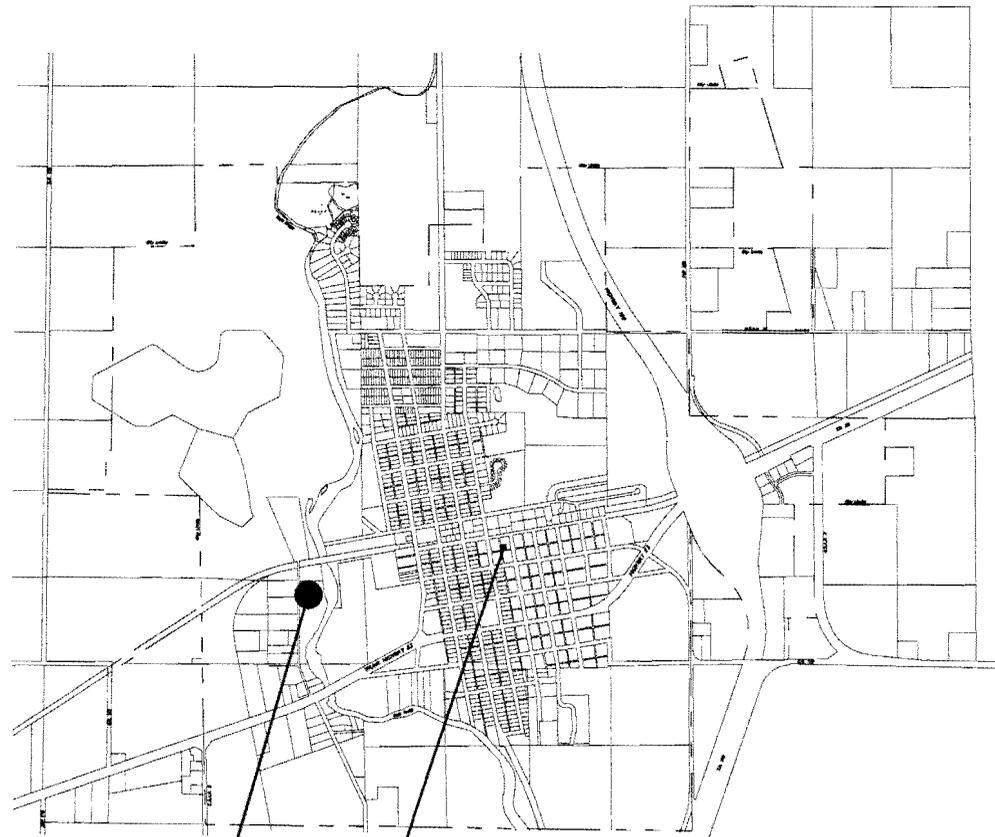
City Council
12/9/2010



2335 Highway 36 W
St. Paul, MN 55113
Ph: 651-636-4500
Fax: 651-636-1311

www.bonestroo.com
© BONESTROO 2010

MEMBER OF THE BURNS & MCDERMOTT GROUP
A DIVISION OF THE BURNS & MCDERMOTT CORPORATION
PROJECT NAME: RONALD A. LARSEN
DATE: 11/22/2010



PROJECT AREA
CITY HALL
255 1ST ST. EAST



MAIN LIFT STATION IMPROVEMENTS

2010

SHEET NUMBER	SHEET TITLE
GENERAL G0.01	TITLE SHEET
DEMOLITION J1.01	DEMOLITION PLANS AND SECTION
CIVIL C1.01	LOCATION PLAN
ARCHITECTURAL A1.01 A3.01	FLOOR PLAN AND EXTERIOR ELEVATIONS BUILDING SECTIONS AND DETAILS
PROCESS D1.01 D3.01	PROCESS PLAN PROCESS SECTIONS
ELECTRICAL E3.01 E6.01	ELECTRICAL PLANS ELECTRICAL DETAILS

THIS PLAN SET CONTAINS 9 SHEETS.

PETE PEDERSEN
WAYNE BEKIUS
DAVE DILLAN
KEN MULLER
HARRY TOTZKE
GREG LERUD
STEVE BURKUND

MAYOR
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
CITY MANAGER
PUBLIC WORKS SUPERVISOR

MILACA, MINNESOTA
MAIN LIFT STATION IMPROVEMENTS
TITLE SHEET

NO.	REVISION	DATE

SHEET NUMBER
G0.01

I:\17214721\GIS\360\G001\DWG\17214721_G001.dwg 11/24/2010 3:28:58 PM

JOINT POWERS AGREEMENT FOR CITY CLERK PURPOSES

THIS AGREEMENT is made effective this 1st day of June, 2010, by and between the CITY OF MILACA, a Minnesota Municipal Corporation ("Milaca"), and the CITY OF OGILVIE, a Minnesota Municipal Corporation ("Ogilvie").

WHEREAS, Minn. Stat. § 471.59 provides authority for any statutory power held in common by Milaca and Ogilvie to be exercised by the City of Milaca on behalf of the City of Ogilvie pursuant to an agreement entered into through the action of the governing bodies of each of the two cities.

NOW, THEREFORE, the Cities of Milaca and Ogilvie agree as follows:

1. **Purpose.** The Cities of Milaca and Ogilvie (hereinafter "Cities") agree that reductions in revenue and the need to maintain reasonable levels of *ad valorem* tax levies require creative and innovative methods of delivering public services. The purpose of this Agreement is to continue to provide administrative services to the residents of both Cities at a reasonable cost to the public. This goal is accomplished by the City of Milaca performing administrative services for and on behalf of the City of Ogilvie and for the City of Ogilvie to compensate the City of Milaca for such administrative services at a reasonable rate, thereby continuing administrative services in each of the Cities at a lesser cost to the public than would be required by each City independently providing such services.

2. **Administrative Services Provided.** Milaca agrees to furnish administrative services to Ogilvie, such services being the functions described on Exhibit A, attached hereto and made a part hereof by reference, which are normally provided by the Ogilvie City Clerk-Treasurer. Milaca will provide a staff member to Ogilvie two days each week for a total of 16 hours of office time at the Ogilvie City Hall carrying out the functions described on Exhibit A. In addition, Milaca will provide Ogilvie with additional administrative services at the Milaca City Hall by responding to telephone communications from Ogilvie residents, officers and employees on matters of municipal concern for an additional (estimated) 4 hours per week. Further, the Milaca City Manager will attend the Ogilvie City Council Meeting 1 day each month (currently the third Wednesday) and will perform duties at the council meeting appropriate to the City Clerk-Treasurer position. Two administrative functions which will not be performed by the City of Milaca are conducting municipal, state and federal elections, whether regular or special, and custodial services.

3. **Compensation.** The Cities agree that Ogilvie shall pay Milaca the sum of \$30,000.00 per year for all Administrative Services performed, said payments to be paid in quarterly installments of Seven Thousand Five Hundred and no/00 Dollars (\$7,500.00) said payments to be approved pursuant to a quarterly invoice submitted by Milaca to Ogilvie on or before the third Wednesday of the appropriate month to be

approved by the Ogilvie City Council in thereafter. Ogilvie shall not be responsible for, and shall not pay or withhold any monies from the compensation for state or federal income taxes, FICA taxes, PERA employee withholding or City share, workers' compensation, unemployment compensation, health or dental insurance, or any other benefit or payment normally associated with an employee benefit package.

4. **Legal Requirements.** Ogilvie shall appoint Greg Lerud, Milaca City Manager, as the Clerk-Treasurer of the City of Ogilvie and shall by separate motion, give or withhold its consent to the appointment by Mr. Lerud of one or more deputy clerks. In the event that Ogilvie has not already done so, it shall by ordinance combine the positions of Clerk and Treasurer. Ogilvie shall provide the necessary statutory bond for the position of Clerk-Treasurer and may, but is not required to, provide a bond for any deputy clerks-treasurers approved by consent as herein provided. Ogilvie hereby appoints Greg Lerud as Data Practices Compliance Officer for Ogilvie pursuant to Minn. Stat. § 13.05, Subd. 13.

5. **Public Image.** The City Clerk-Treasurer and deputies shall be known as, and shall execute all public documents, respond to all communications as the "City of Ogilvie Clerk-Treasurer (or deputy treasurer)" and in all respects hold themselves out as the Clerk-Treasurer of Ogilvie.

6. **Responsibility for Administrative Services.** The Clerk-Treasurer appointed pursuant to this Agreement shall exercise the sole and full authority of the office and shall be answerable to the full City Council, alone. No citizen, employee, officer, council member or other individual shall have control over the Council's appointees hereunder and the City Clerk-Treasurer appointed hereunder shall have full authority to control communications and functions of the office and the physical space occupied by the City Clerk-Treasurer and deputies during working hours.

7. **Officer, Employee Status.** The City Clerk-Treasurer appointed hereunder, and deputies shall be employees of Milaca and Milaca shall assume all obligations with regard to workers' compensation, PERA, withholding tax, health and dental insurance, and any other employee benefits arising from their employment whether engaged in their duties for Milaca or for Ogilvie.

8. **Liability and Indemnification.** For purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. § 466.01 thru 15), the City Clerk-Treasurer and deputies appointed hereunder are and are hereby deemed to be employees (as defined in Minn. Stat. § 466.01, Subd. 6) of Milaca. Provided, however, that Ogilvie agrees to defend and indemnify Milaca and the City Clerk-Treasurer and deputies appointed hereunder against any claims brought or actions filed against Milaca or any officer, employee, agent or volunteer of Milaca acting within the scope of their employment or duties, for any injury to, death of, or damage to the property of, any third person or persons arising from the furnishing of administrative services, or the performance thereof, pursuant to this Agreement. Provided further, that neither Ogilvie nor Milaca shall be required to pay on behalf of itself or each other, any amounts in excess of the limits of liability

established in Chapter 466 of Minnesota Statutes applicable to any one City. The limits of liability for the two Cities may not be added together (stacked) to determine the maximum amount of liability for any one City. Milaca and Ogilvie shall each purchase and maintain liability insurance coverage through the League of Minnesota Cities Insurance Trust in at least the amount of the tort liability limits established in Chapter 466 of Minnesota Statutes or the successor thereof.

9. **Consultant Services.** To the extent required by the terms of this Agreement, Ogilvie shall provide engineering, planning and legal services which may be necessary to Milaca or the appointed Clerk-Treasurer and deputies for the performance of any duty required by this Contract.

10. **Duration of Contract.** This Contract shall become effective on June 1, 2010, and remain in effect through and including December 31, 2010. On or before November 1 each year, the two Cities shall review the Contract requirements, making any adjustments and changes which are agreeable to both Cities. Following Contract review, the reviewed Agreement shall automatically renew on January 1 of each year, provided however, that either party may terminate the Agreement with or without cause upon 90 days notice in writing delivered by United States mail to the Mayor of either City at the City Hall.

IN WITNESS WHEREOF, the two Cities have executed this Agreement to be effective June 1, 2010.

CITY OF MILACA

CITY OF OGILVIE

BY: _____
Harold Pedersen, Mayor

BY: _____
Mark Nilson, Mayor

ATTEST:

ATTEST:

Greg Lerud,
City Manager

Judy Jenison,
Clerk-Treasurer