

MILACA CITY COUNCIL AGENDA  
JULY 16, 2009

Harry Totzke oath of office

6:30

Call meeting to order  
Roll Call

Consent Agenda

Minutes of the June 11 regular council meeting  
Bills for payment  
Resolution No. 09 - 33 Request closing CSAH 36  
Resolution No. 09 - 34 Assessing unpaid water and sewer bills  
Resolution No. 09 - 35 Assessing mowing charges  
Temporary gambling permit for MN Deer Hunters Assn.  
City Treasurer's report

Citizens Forum

Public Hearing

Requests and Communications

State Demographer population estimate  
Letter from Briggs and Morgan

Ordinances and Resolutions

Resolution No. 09 - 36 Calling for Tax Increment public hearing  
Resolution No. 09 - 37 Finding structures substandard  
Resolution No. 09 - 38 Variance request

Reports of Boards and Commissions

Planning commission  
Economic Development commission  
Airport commission  
    Fuel system  
Parks commission  
Downtown Initiative

Unfinished Business

Downtown parking lots  
Rec Park Plan

New Business

Roxy Traxler - county parking  
Sewer cleaning and televising bids  
Stop signs  
Police reserve  
Cemetery Fence  
Trail access during bridge replacement  
Appoint council representative to Timber Trails and East  
Central Cable Commission

Council Comments

Adjourn

**This agenda and attachments are available on the city's website,  
[www.cityofmilaca.org](http://www.cityofmilaca.org)**

MILACA CITY COUNCIL MINUTES  
JUNE 11, 2009

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Harold Pedersen. Upon roll call the following Council members were present: Dillan, Bekius, and Muller.

Staff present: Lerud and Schieffer

Others present: Stacey Wiedewitsch, Bruce Turnquist, and Mike McLaughlin.

Motion by Muller, second by Dillan to approve the consent agenda:

1. Minutes of May 21 regular council meeting.
2. General bills, 809104E-809108E, #35991-36001, #36058-36120, totaling \$140,721.01; Liquor bills, 909018E-909022E, #20988-21004, #21035-21047, totaling \$148,479.91.
3. RESOLUTION NO. 09 – 31 RESOLUTION ASSESSING MOWING COSTS (entire text appears in Resolution book.)
4. RESOLUTION NO. 09 – 32 A RESOLUTION ASSESSING UNPAID FIRE DEPARTMENT CHARGES FOR SERVICE (entire text appears in Resolution book.)
5. Name Schoenberg Kosel & Hjort as an official depository.
6. Accept City Treasurer's report.

Unanimous consent.

Mayor Pedersen opened citizen's forum. Bruce Turnquist, 930 2<sup>nd</sup> Avenue NW, said he was very concerned about the number of cars running yield signs in town and asked that something be done about it. He presented photos of his car that was hit in one such incident. Lerud said that he believed a ticket for reckless driving was issued to the other driver on that incident. Mayor Pedersen in the past the city has tried to break up long stretches by putting a stop sign in, such as at 4<sup>th</sup> Street and 2<sup>nd</sup> Avenue NW, and asked if the city should consider stop signs at all the cross streets. Lerud said there are already stop signs where city streets intersect county roads. After a brief discussion, the council directed Lerud to find out the cost to change the yield signs to stop signs and ask the Chief of Police for accident history.

No one else came forward.

Mayor Pedersen closed citizen's forum.

Mike McLaughlin, local operations manager for CenterPoint Energy presented the city a community partnership grant check in the amount of \$1,100 to assist with the purchase of first responder bags for the fire fighters. Mayor Pedersen thanked Mr. McLaughlin for their donation.

Stacey Wiedewitsch said after a long time of planning, the farmer's market was going to start on June 19 and be held from 2 to 7 on Fridays thru October. She said after consideration of several sites, they believe Trimble Park is the best location and requested the City Council give approval to use the park for that purpose. She said in the future, the market may request that 2<sup>nd</sup> Street be closed by the Armory so refrigerator trucks have a place to park. But, she said, that is something for the future. Lerud said if the market grows to the point where the road would have to be closed, we should also make sure the owners of the Armory would not have a problem with closing that road.

Motion by Bekius, second by Dillan to allow the farmer's market to use Trimble Park on Fridays from 1 to 8 from May to October, unanimous consent.

There was no planning commission meeting.

The economic development commission minutes were presented.

The minutes of the April airport commission meeting were presented. Council member Muller said the skydiving business is doing well, and he presented a list of some of the locations where people are coming from to skydive.

Mayor Pedersen said the parks commission met on Tuesday, but he was not there, and no minutes were received. He said the rocks are in down by the river in Rec Park. Mayor Pedersen said he would like the city to consider how to increase park patrol to prevent damage to facilities. He said one idea that might address this, as well as some of these traffic issues would be to look at establishing a police reserve. Lerud said he has done a little research and there are many cities that have them, and each city uses them for different purposes. After a brief discussion, the council directed Lerud to prepare some information about police reserves for the July meeting.

Council member Dillan said the first section of the walkway was dug out and concrete will be poured next Monday with landscape to follow shortly thereafter. He said the next milestone for the healthy community partnership program will be the community meeting held in late August.

Lerud said one bid was received for fire department personal protective gear, including coat, pants, helmet, and boots. He said the bid amount was \$43,936, and the grant the city received is \$32,171. Lerud said there are sufficient funds in the fire department reserve to cover the difference, and he recommended accepting the bid. Motion by Dillan, second by Bekius to accept the bid from FES in the amount of \$43,936, unanimous consent.

Three bids were received for sewer relining repair, with the low bid from Veit. Lerud said the estimate when the council gave approval to prepare specs and obtain bids for the work in January was just under \$100,000. The work involves relining about 2600 linear feet that have been identified during cleaning and televising of the mains. Motion by

Bekius, second by Muller to accept the bid from Veit in the amount of \$103,720, unanimous consent.

Mayor Pedersen said four letters of interest in filling the council vacancy were received. Mayor Pedersen said he would like a motion to consider one of the people, or none of the people, and then take the discussion from there. Motion by Dillan, second by Bekius to accept one of the people who submitted a letter of interest, unanimous consent.

Council member Bekius said he favors appointing Harry Totzke to fill the vacancy. He said Harry has only been gone for six months, and with the near term budget looking pretty ugly, he thought it would be best to have someone with knowledge and experience with the budget. Council member Muller said his preference would be Totzke as well. Council member Dillan said Laurie Gahm did a nice job on the school board, but said he shared Muller's comment about Totzke's common sense approach. Mayor Pedersen said he was happy to see that four people wanted to serve, and he appreciated that. He said that Totzke helped write with the current budget, and only being gone six months gives him a leg up on the other candidates. Motion by Muller, second by Dillan to appoint Harry Totzke to fill the council vacancy for a term to end December 31, 2010, unanimous consent.

Motion by Bekius, second by Dillan to not waive statutory tort liability limits and to not purchase additional liability insurance, unanimous consent.

Mayor Pedersen called for Council comments.

Council member Muller said he was glad to see the farmer's market getting going, and the walk way project starting.

Council member Dillan said he visited the skydiving business and was very impressed. He thanked Stacey for her work on the farmer's market, and he said this is an example of people stepping forward to make things happen.

Council member Bekius presented an idea to the council to encourage private investment in the parks. The two page document was briefly discussed. Mayor Pedersen asked that it be forwarded to the parks commission, and put on a council agenda to discuss in more detail.

With no other business a motion to adjourn was made by Dillan, second by Muller, all voted in favor and the meeting adjourned at 7:22 p.m.

ATTEST

\_\_\_\_\_  
Mayor Harold Pedersen

\_\_\_\_\_  
Greg Lerud, City Manager

**\*Check Detail Register©**

JUNE 2009

Check Amt Invoice Comment

**10100 General Bank**

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 809125E	6/17/2009	<b>CENTERPOINT ENERGY MINNEGASCO</b>			
E 208-49010-381	Utilities		\$101.54	5813915	NATURAL GAS-SR CENTER
E 101-45600-381	Utilities		\$83.71	5817670	NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381	Utilities		\$261.44	5826633	NATURAL GAS-PW
E 101-41940-381	Utilities		\$46.83	5831068	NATURAL GAS-CITY HALL
E 101-42280-381	Utilities		\$35.16	6122593	NATURAL GAS-FIRE
E 602-49400-381	Utilities		\$123.76	6672186	NATURAL GAS-LIBRARY
E 101-45500-381	Utilities		\$151.55	7142283	NATURAL GAS-WATER TRMT
<b>Total CENTERPOINT ENERGY MINNEGASCO</b>			<b>\$803.99</b>		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 809126E	6/7/2009	<b>EAST CENTRAL ENERGY</b>			
E 603-49450-381	Utilities		\$35.00	201875902	ELECTRIC
E 603-49450-381	Utilities		\$68.23	203981301	ELECTRIC
E 101-43000-380	Street Lights		\$2,700.31	204619700	ELECTRIC
E 101-45200-381	Utilities		\$26.63	205400900	ELECTRIC
E 602-49400-381	Utilities		\$1,021.87	206041500	ELECTRIC
E 101-45500-381	Utilities		\$691.42	206085200	ELECTRIC
E 602-49400-381	Utilities		\$550.76	206734200	ELECTRIC
E 101-45200-381	Utilities		\$26.63	5379600	ELECTRIC
E 101-49810-381	Utilities		\$114.38	5448100	ELECTRIC
E 101-42110-437	Other Miscellaneous		\$59.46	6302100	ELECTRIC
E 603-49450-381	Utilities		\$85.13	6678100	ELECTRIC
E 101-42280-381	Utilities		\$202.50	6751501	ELECTRIC
E 101-42280-381	Utilities		\$457.88	7546001	ELECTRIC
E 101-41940-381	Utilities		\$736.16	8145502	ELECTRIC
E 101-49810-381	Utilities		\$64.95	830700	ELECTRIC
E 101-49810-381	Utilities		\$64.48	831000	ELECTRIC
E 101-43000-380	Street Lights		\$235.40	831300	ELECTRIC
E 101-43000-381	Utilities		\$533.10	831500	ELECTRIC
E 603-49450-381	Utilities		\$603.26	832000	ELECTRIC
E 602-49400-381	Utilities		\$157.39	832100	ELECTRIC
E 101-45600-381	Utilities		\$129.22	832400	ELECTRIC
E 603-49450-381	Utilities		\$79.97	832500	ELECTRIC
E 603-49450-381	Utilities		\$107.83	832600	ELECTRIC
E 602-49400-381	Utilities		\$286.62	833100	ELECTRIC
E 602-49400-381	Utilities		\$68.86	833300	ELECTRIC
E 101-45200-381	Utilities		\$26.63	833400	ELECTRIC
E 101-45200-381	Utilities		\$58.33	833600	ELECTRIC
E 208-49010-381	Utilities		\$133.28	9084202	ELECTRIC
E 602-49400-381	Utilities		\$151.83	970110800	ELECTRIC
E 101-42110-437	Other Miscellaneous		\$29.12	97017300	ELECTRIC
<b>Total EAST CENTRAL ENERGY</b>			<b>\$9,506.63</b>		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 809127E	6/15/2009	<b>MILACA LOCAL LINK</b>			
E 619-49900-321	Telephone		\$95.01	320-982-1099	PHONE SERVICE-DEP REG
E 101-45500-321	Telephone		\$36.96	320-982-1549	ALARM LINE - LIBRARY
E 101-42280-321	Telephone		\$86.36	320-982-3465	PHONE SERVICE-FIRE
<b>Total MILACA LOCAL LINK</b>			<b>\$218.33</b>		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 809128E	6/5/2009	<b>UNION SECURITY INSURANCE CO.</b>			
G 101-21707	Disability		\$267.01	4022335-0-1	
<b>Total UNION SECURITY INSURANCE CO.</b>			<b>\$267.01</b>		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 809129E	6/30/2009	<b>UNITED CARRIER NETWORKS</b>			
E 101-42280-321	Telephone		\$7.49	4020342	LONG DISTANCE SERVICE-FIRE
E 101-41940-321	Telephone		\$31.74	4020370	LONG DISTANCE SERVICE-CITY HALL
E 101-43000-321	Telephone		\$9.76	4020375	LONG DISTANCE SERVICE-PW

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			Check Amt	Invoice	Comment
E 101-42110-321	Telephone		\$47.68	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321	Telephone		\$4.52	4021396	LONG DISTANCE SERVICE-DEP REG
E 101-41940-321	Telephone		\$12.57	4021397	LONG DISTANCE SERVICE-LIQUOR
E 602-49400-321	Telephone		\$0.38	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321	Telephone		\$10.56	4580547	LONG DISTANCE SERVICE-PARKS
<b>Total UNITED CARRIER NETWORKS</b>			\$124.70		
<hr/>					
Paid Chk# 809138	6/9/2009	<b>ENDICIA ACCOUNTING</b>			
E 101-41940-322	Postage		\$400.00	712531	POSTAGE
<b>Total ENDICIA ACCOUNTING</b>			\$400.00		
<hr/>					
Paid Chk# 809139	6/30/2009	<b>UNITED CARRIER NETWORKS</b>			
E 101-42280-321	Telephone		(\$1.55)	4020342	JUNE ADJ - FIRE DEPT BILL
<b>Total UNITED CARRIER NETWORKS</b>			(\$1.55)		

10100 General Bank \$11,319.11

Fund Summary

	10100 General Bank
101 GENERAL FUND	\$7,643.87
208 CHARITABLE GAMBLING FUND	\$234.82
602 WATER FUND	\$2,361.47
603 SEWER FUND	\$979.42
619 DEPUTY REGISTRAR FUND	\$99.53
	<hr/>
	\$11,319.11

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Check Amt Invoice Comment

**10100 General Bank**

Paid Chk#	7/16/2009		Check Amt	Invoice	Comment
<b>AMERIPRIDE</b>					
E 101-45500-310	Other Professional Services		\$24.61	S634260	RUGS-LIBRARY
E 101-41940-310	Other Professional Services		\$6.75	S634261	RUGS-CITY HALL
E 619-49900-310	Other Professional Services		\$15.50	S634261	RUGS-DEP REG
E 101-45500-310	Other Professional Services		\$24.70	S639437	RUGS-LIBRARY
E 101-41940-310	Other Professional Services		\$6.75	S639438	RUGS-CITY HALL
E 619-49900-310	Other Professional Services		\$15.58	S639438	RUGS-DEP REG
<b>Total AMERIPRIDE</b>			\$93.89		
<b>BANYON DATA SYSTEMS, INC.</b>					
E 101-41510-309	EDP, Software and Design		\$780.60	144235	SOFTWARE SUPPORT-FUND
E 603-49450-309	EDP, Software and Design		\$390.30	144235	SOFTWARE SUPPORT
E 602-49400-309	EDP, Software and Design		\$390.30	144235	SOFTWARE SUPPORT
E 101-41510-309	EDP, Software and Design		\$780.60	144235	SOFTWARE SUPPORT-PAYROLL
<b>Total BANYON DATA SYSTEMS, INC.</b>			\$2,341.80		
<b>BILLINGS SERVICE</b>					
E 603-49450-212	Auto Expense (Fuel/Repair)		\$54.00		GAS-SEWER
E 208-49020-406	Trail Maintenance		\$24.47		GAS-TRAILS
E 101-42110-212	Auto Expense (Fuel/Repair)		\$862.69		TIRES-POLICE
E 101-42280-212	Auto Expense (Fuel/Repair)		\$336.87		GAS-FIRE
E 101-43000-212	Auto Expense (Fuel/Repair)		\$327.04		GAS-PW
E 101-49810-212	Auto Expense (Fuel/Repair)		\$111.26		GAS-JP
E 101-45200-212	Auto Expense (Fuel/Repair)		\$196.16		GAS-PARKS
<b>Total BILLINGS SERVICE</b>			\$1,912.49		
<b>BOND TRUST SERVICES CORP</b>					
E 375-47000-601	Debt Srv Bond Principal		\$16,158.75	11554	2005 GO BOND PRINCIPAL
<b>Total BOND TRUST SERVICES CORP</b>			\$16,158.75		
<b>BONESTROO ROSENE ANDERLIK</b>					
E 101-43000-303	Engineering Fees		\$75.00	168030	COUNTY SITE REVIEW
E 200-46500-310	Other Professional Services		\$450.00	168030	DEED PROJECT
E 603-49450-303	Engineering Fees		\$104.00	168030	SANITARY SEWER MAP
G 602-20200	Accounts Payable		\$576.00	168031	WELL HOUSE
E 603-49450-303	Engineering Fees		\$1,968.02	168032	SEWER REPAIRS PROJECT
<b>Total BONESTROO ROSENE ANDERLIK</b>			\$3,173.02		
<b>BURKLUND, STEVEN</b>					
E 101-49810-217	Other Operating Supplies		\$13.69		CONVERTER BOX-AIRPORT
<b>Total BURKLUND, STEVEN</b>			\$13.69		
<b>C. BANKS TREE SERVICE</b>					
E 101-43000-310	Other Professional Services		\$500.00		TREE/STUMP REMOVAL-PW
<b>Total C. BANKS TREE SERVICE</b>			\$500.00		
<b>CENTURY FENCE CO.</b>					
E 602-49400-530	Improv Other Than Bldgs		\$14,727.00	8334C00	WELL HOUSE FENCE
<b>Total CENTURY FENCE CO.</b>			\$14,727.00		
<b>CORNER MART</b>					
E 101-42280-212	Auto Expense (Fuel/Repair)		\$104.50		GAS-FIRE
E 700-50000-212	Auto Expense (Fuel/Repair)		\$62.00		GAS-JP
E 602-49400-212	Auto Expense (Fuel/Repair)		\$104.59		GAS-WATER
E 101-49810-212	Auto Expense (Fuel/Repair)		\$2.91		GAS-AIRPORT
E 101-45200-212	Auto Expense (Fuel/Repair)		\$305.08		GAS-PARKS
E 101-43000-212	Auto Expense (Fuel/Repair)		\$354.44		GAS-PW

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			Check Amt	Invoice	Comment
E 603-49450-212	Auto Expense (Fuel/Repair)		\$72.50		GAS-SEWER
E 101-42110-212	Auto Expense (Fuel/Repair)		\$851.78		GAS-POLICE
<b>Total CORNER MART</b>			\$1,857.80		
<hr/>					
Paid Chk# 036149	7/16/2009	<b>DAVES EXCAVATING</b>			
E 101-49810-217	Other Operating Supplies		\$180.00		BLACK DIRT-AIRPORT
E 101-45200-225	Landscaping Materials		\$180.00		BLACK DIRT-PARKS
E 603-49450-310	Other Professional Services		\$520.00		SEWER WORK-OLSONS LOT
<b>Total DAVES EXCAVATING</b>			\$880.00		
<hr/>					
Paid Chk# 036150	7/16/2009	<b>DEBOER LANDSCAPING</b>			
E 101-45200-437	Other Miscellaneous		\$77.00		FABRIC/STAPLES-WALKWAY
<b>Total DEBOER LANDSCAPING</b>			\$77.00		
<hr/>					
Paid Chk# 036151	7/16/2009	<b>DIAMOND VOGEL PAINTS</b>			
E 101-43000-403	Repairs/Maint Streets		\$181.96	813094044	STREET PAINT
<b>Total DIAMOND VOGEL PAINTS</b>			\$181.96		
<hr/>					
Paid Chk# 036152	7/16/2009	<b>DON DENS SALES, INC</b>			
E 101-42280-208	Training and Travel		\$4,899.00	T9-355	CARGO CONTAINERS (2)
<b>Total DON DENS SALES, INC</b>			\$4,899.00		
<hr/>					
Paid Chk# 036153	7/16/2009	<b>DOVE FRETLAND &amp; VAN VALKENBURG</b>			
R 101-35200	Forfeits		\$37.80		FORFEITURE-WAAGEN (ICR 06-1530)
E 101-41610-304	Legal Fees		\$875.00	53130	CIVIL RETAINER-JUNE
E 101-41610-304	Legal Fees		\$3,110.48	53131	CRIMINAL RETAINER
<b>Total DOVE FRETLAND &amp; VAN VALKENBURG</b>			\$4,023.28		
<hr/>					
Paid Chk# 036154	7/16/2009	<b>DUANE W. NIELSEN COMPANY</b>			
E 603-49450-310	Other Professional Services		\$359.40	10572	METER CALIBRATION
<b>Total DUANE W. NIELSEN COMPANY</b>			\$359.40		
<hr/>					
Paid Chk# 036155	7/16/2009	<b>E.C.M. PUBLISHERS, INC.</b>			
E 101-42110-437	Other Miscellaneous		\$228.44	195198	PARADE ROUTE SIGNS
E 101-41120-352	General Notices and Pub Info		\$63.70	87642	HORVATH VARIANCE
<b>Total E.C.M. PUBLISHERS, INC.</b>			\$292.14		
<hr/>					
Paid Chk# 036156	7/16/2009	<b>EMERGENCY MEDICAL PRODUCTS</b>			
E 101-42280-240	Small Tools and Minor Equip		\$341.29	1183227	EMERGENCY EQUIPMENT
<b>Total EMERGENCY MEDICAL PRODUCTS</b>			\$341.29		
<hr/>					
Paid Chk# 036157	7/16/2009	<b>EWERT, JOSHUA</b>			
E 101-42280-208	Training and Travel		\$621.25		TRAINING MILEAGE 3/16-5/20-09
<b>Total EWERT, JOSHUA</b>			\$621.25		
<hr/>					
Paid Chk# 036158	7/16/2009	<b>FEDERATED CO-OP</b>			
E 101-45200-216	Chemicals and Chem Products		\$242.79	832109	CHEMICALS-WEED CONTROL
<b>Total FEDERATED CO-OP</b>			\$242.79		
<hr/>					
Paid Chk# 036159	7/16/2009	<b>FRONTIER</b>			
E 602-49400-321	Telephone		\$1.92	983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone		\$48.79	983-2648	PHONE SVC-AIRPORT
E 101-45500-321	Telephone		\$16.20	983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone		\$184.41	983-3141	PHONE SVC-CITY HALL
E 101-41940-321	Telephone		\$47.15	983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone		\$90.15	983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone		\$47.48	983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone		\$43.21	983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone		\$142.81	983-6134	PHONE SVC-WATER

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			Check Amt	Invoice	Comment
E 101-42110-321	Telephone		\$93.05	983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone		\$100.57	983-6547	PHONE SVC-PW
<b>Total FRONTIER</b>			\$815.74		
<hr/>					
Paid Chk# 036160	7/16/2009	<b>GANN, TRACY</b>			
E 101-41510-208	Training and Travel		\$60.14		PERA TRAINING 6/30
<b>Total GANN, TRACY</b>			\$60.14		
<hr/>					
Paid Chk# 036161	7/16/2009	<b>GOLDSMITH, JAMES</b>			
E 700-50000-208	Training and Travel		\$16.49		MILEAGE 6/09-6/12/09
<b>Total GOLDSMITH, JAMES</b>			\$16.49		
<hr/>					
Paid Chk# 036162	7/16/2009	<b>HACH COMPANY</b>			
E 602-49400-217	Other Operating Supplies		\$74.37	6300930	TESTING SUPPLIES
E 602-49400-217	Other Operating Supplies		\$42.94	6306202	TESTING SUPPLIES
<b>Total HACH COMPANY</b>			\$117.31		
<hr/>					
Paid Chk# 036163	7/16/2009	<b>HAWKINS, INC.</b>			
E 602-49400-216	Chemicals and Chem Products		\$3,923.80	3030208	CHEMICALS
<b>Total HAWKINS, INC.</b>			\$3,923.80		
<hr/>					
Paid Chk# 036164	7/16/2009	<b>HOTSY EQUIPMENT OF MN</b>			
E 101-43000-215	Shop Supplies		\$72.04	33639	PRESSURE WASHER SUPPLIES
<b>Total HOTSY EQUIPMENT OF MN</b>			\$72.04		
<hr/>					
Paid Chk# 036165	7/16/2009	<b>JOHNSON OIL CO.</b>			
E 101-42110-212	Auto Expense (Fuel/Repair)		\$33.17	430	SQUAD 09 MAINTENANCE
<b>Total JOHNSON OIL CO.</b>			\$33.17		
<hr/>					
Paid Chk# 036166	7/16/2009	<b>K.E.E.P.R.S.</b>			
E 101-42110-434	Uniforms		\$130.98	120161	PANTS/BOOTS-MINKS
E 101-42110-434	Uniforms		\$42.99	120161-01	PANTS - MINKS
E 101-42110-240	Small Tools and Minor Equip		\$22.35	120163	STINGER CHARGER-MINKS
<b>Total K.E.E.P.R.S.</b>			\$196.32		
<hr/>					
Paid Chk# 036167	7/16/2009	<b>KDV TECHNOLOGY AND CONSULTING</b>			
E 101-41940-309	EDP, Software and Design		\$825.00	1045	JUNE NETWORK
<b>Total KDV TECHNOLOGY AND CONSULTING</b>			\$825.00		
<hr/>					
Paid Chk# 036168	7/16/2009	<b>KNIFE RIVER CORP. - NORTH CENT</b>			
E 101-45200-437	Other Miscellaneous		\$1,005.36	135096	CURB & GUTTER - WALKWAY PROJECT
<b>Total KNIFE RIVER CORP. - NORTH CENT</b>			\$1,005.36		
<hr/>					
Paid Chk# 036169	7/16/2009	<b>KOCH'S HARDWARE HANK</b>			
E 101-43000-230	Safety		\$127.71		EAR MUFFS-PW
E 101-42280-240	Small Tools and Minor Equip		\$9.25		TIMER-FIRE
E 101-42280-217	Other Operating Supplies		\$10.63		SUPPLIES-FIRE
E 101-41940-217	Other Operating Supplies		\$15.96		BATTERIES-CITY
E 101-42110-240	Small Tools and Minor Equip		\$44.72		LIVE ANIMAL TRAPS-POLICE
E 101-49810-217	Other Operating Supplies		\$51.81		SUPPLIES-AIRPORT
E 602-49400-217	Other Operating Supplies		\$9.03		SUPPLIES-WATER
E 101-45200-215	Shop Supplies		\$303.02		SUPPLIES-PARKS
E 101-45200-240	Small Tools and Minor Equip		\$211.68		CIRCULAR SAW-PARKS
E 101-45200-215	Shop Supplies		\$127.71		EAR MUFFS-SAFETY-PARKS
E 101-43000-215	Shop Supplies		\$5.09		SUPPLIES-PW
<b>Total KOCH'S HARDWARE HANK</b>			\$916.61		
<hr/>					
Paid Chk# 036170	7/16/2009	<b>KREMER, GREG</b>			
E 101-42110-309	EDP, Software and Design		\$32.20		COMPUTER SOUND CARD-POLICE

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<b>Total KREMER, GREG</b>			\$32.20		
Paid Chk# 036171	7/16/2009	<b>M.C.C.M.A.</b>			
E 101-41940-433	Dues and Subscriptions		\$80.00		MEMBERSHIP DUES-G LERUD
<b>Total M.C.C.M.A.</b>			\$80.00		
Paid Chk# 036172	7/16/2009	<b>MACQUEEN EQUIPMENT</b>			
E 101-43000-221	Equipment Parts/Repairs		\$141.08	2094165	ELGIN GUTTER BROOM PARTS
<b>Total MACQUEEN EQUIPMENT</b>			\$141.08		
Paid Chk# 036173	7/16/2009	<b>MEYER'S MILACA BTB</b>			
E 101-45200-221	Equipment Parts/Repairs		\$75.58	151-26068	PARTS-PARKS
E 208-49020-406	Trail Maintenance		\$41.93	151-26948	MOWER PARTS-TRAILS
<b>Total MEYER'S MILACA BTB</b>			\$117.51		
Paid Chk# 036174	7/16/2009	<b>MIDWEST MACHINERY CO.</b>			
E 603-49450-221	Equipment Parts/Repairs		\$234.30	128254	MOWER DOOR - SEWER
<b>Total MIDWEST MACHINERY CO.</b>			\$234.30		
Paid Chk# 036175	7/16/2009	<b>MILACA AUTO VALUE</b>			
E 101-42280-221	Equipment Parts/Repairs		\$9.09	1302823	HEADLIGHT-FIRE
E 101-45200-221	Equipment Parts/Repairs		\$13.83	1302823	PARTS-PARKS
E 101-42110-437	Other Miscellaneous		\$16.20	1302823	SQUAD CLEANING SUPPLIES-POLICE
E 101-43000-221	Equipment Parts/Repairs		\$25.00	1302823	PARTS-PW
E 602-49400-221	Equipment Parts/Repairs		\$14.65	1302823	PARTS-WATER
<b>Total MILACA AUTO VALUE</b>			\$78.77		
Paid Chk# 036176	7/16/2009	<b>MILACA GENERAL RENTAL CENTER</b>			
E 101-45200-437	Other Miscellaneous		\$159.75	15057	SYLVACHIPS-WALKWAY PROJECT
<b>Total MILACA GENERAL RENTAL CENTER</b>			\$159.75		
Paid Chk# 036177	7/16/2009	<b>MILACA LAWN &amp; GARDEN</b>			
E 602-49400-221	Equipment Parts/Repairs		\$5.40	153728	PARTS-WATER
E 101-43000-221	Equipment Parts/Repairs		\$5.40	153728	PARTS-PW
E 101-49810-217	Other Operating Supplies		\$21.80	156176	SUPPLIES-AIRPORT
<b>Total MILACA LAWN &amp; GARDEN</b>			\$32.60		
Paid Chk# 036178	7/16/2009	<b>MILACA UNCLAIMED FREIGHT</b>			
E 101-45200-221	Equipment Parts/Repairs		\$21.26		GRINDING WHEELS-PARKS
E 101-45200-240	Small Tools and Minor Equip		\$43.33		MISC SMALL TOOLS-PARKS
E 101-49810-217	Other Operating Supplies		\$4.25		WATER WAND-AIRPORT
<b>Total MILACA UNCLAIMED FREIGHT</b>			\$68.84		
Paid Chk# 036179	7/16/2009	<b>MILACA, CITY OF</b>			
E 101-49200-450	Unallocated		\$0.50		BLDG PERMIT-WELCOME SIGN
<b>Total MILACA, CITY OF</b>			\$0.50		
Paid Chk# 036180	7/16/2009	<b>MN COPY SYSTEMS, INC.</b>			
E 619-49900-310	Other Professional Services		\$66.49	32195	COPIER MAINTENANCE-DEP REG
<b>Total MN COPY SYSTEMS, INC.</b>			\$66.49		
Paid Chk# 036181	7/16/2009	<b>MN DEPT OF FINANCE</b>			
R 101-35200	Forfeits		\$18.90		WAAGEN - ICR 06-1530
<b>Total MN DEPT OF FINANCE</b>			\$18.90		
Paid Chk# 036182	7/16/2009	<b>MN DEPT OF HEALTH -</b>			
E 602-49400-433	Dues and Subscriptions		\$23.00		S BURKLUND CLASS B LICENSE (#3252)
<b>Total MN DEPT OF HEALTH -</b>			\$23.00		

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Paid Chk#	036183	7/16/2009	<b>MN FIRE SERVICE CERTIFICATION</b>		
E	101-42280-208	Training and Travel	\$70.00	90	CERTIFICATION EXAM-J EWERT
	<b>Total</b>	<b>MN FIRE SERVICE CERTIFICATION</b>	\$70.00		
Paid Chk#	036184	7/16/2009	<b>MN HWY SAFETY &amp; RESEARCH CENTR</b>		
E	101-42110-208	Training and Travel	\$366.00	629430-1346	T QUAINANCE TRAINING
	<b>Total</b>	<b>MN HWY SAFETY &amp; RESEARCH CENTR</b>	\$366.00		
Paid Chk#	036185	7/16/2009	<b>MN SAFETY COUNCIL</b>		
E	602-49400-433	Dues and Subscriptions	\$192.50	2850-2010	MEMBERSHIP DUES
E	603-49450-433	Dues and Subscriptions	\$192.50	2850-2010	MEMBERSHIP DUES
	<b>Total</b>	<b>MN SAFETY COUNCIL</b>	\$385.00		
Paid Chk#	036186	7/16/2009	<b>ONE CALL CONCEPTS</b>		
E	602-49400-310	Other Professional Services	\$110.25	9061372	JUNE LOCATES
	<b>Total</b>	<b>ONE CALL CONCEPTS</b>	\$110.25		
Paid Chk#	036187	7/16/2009	<b>PICTURE-TILES, LLC</b>		
E	208-49020-406	Trail Maintenance	\$15.98	193728b	SHEET METAL TRAIL MAP
	<b>Total</b>	<b>PICTURE-TILES, LLC</b>	\$15.98		
Paid Chk#	036188	7/16/2009	<b>QUILL CORPORATION</b>		
E	101-42110-201	Accessories (paper, pens, etc)	\$88.17	7235335	PRINTER TONER-POLICE
E	602-49400-201	Accessories (paper, pens, etc)	\$39.77	7235335	PRINTER TONER-WATER
E	603-49450-201	Accessories (paper, pens, etc)	\$39.77	7235335	PRINTER TONER-SEWER
E	101-41940-217	Other Operating Supplies	\$86.25	7359155	TOILET PAPER-CITY HALL
E	101-41310-201	Accessories (paper, pens, etc)	\$237.70	7509575	PRINTER TONER-CITY MGR
E	101-42110-201	Accessories (paper, pens, etc)	\$95.29	7709102	SUPPLIES-POLICE
E	101-41940-201	Accessories (paper, pens, etc)	\$4.89	7795455	SUPPLIES-CITY
E	619-49900-201	Accessories (paper, pens, etc)	\$125.19	7798245	SUPPLIES-DEP REG
E	101-41940-201	Accessories (paper, pens, etc)	\$53.87	7831377	ENVELOPES-CITY
E	101-41940-201	Accessories (paper, pens, etc)	\$34.26	7860512	MICRO CASSETTES-CITY
	<b>Total</b>	<b>QUILL CORPORATION</b>	\$805.16		
Paid Chk#	036189	7/16/2009	<b>RATH WRITING SERVICES</b>		
E	101-42280-310	Other Professional Services	\$1,150.00	348	FIRE DEPT GRANT
	<b>Total</b>	<b>RATH WRITING SERVICES</b>	\$1,150.00		
Paid Chk#	036190	7/16/2009	<b>ROHMAN LAWN CARE</b>		
E	603-49450-310	Other Professional Services	\$1,149.50	15499	SPRAYWEED CONTROL-PONDS
E	101-49200-450	Unallocated	\$588.00	15569	MOWING
	<b>Total</b>	<b>ROHMAN LAWN CARE</b>	\$1,737.50		
Paid Chk#	036191	7/16/2009	<b>SAFEGUARD LOCKSMITH</b>		
E	101-42280-401	Repairs/Maint Buildings	\$177.06	6079	LOCK - FRONT ENTRY
	<b>Total</b>	<b>SAFEGUARD LOCKSMITH</b>	\$177.06		
Paid Chk#	036192	7/16/2009	<b>SANDERSON, ALYCE</b>		
E	101-41940-217	Other Operating Supplies	\$25.08		TRASH BAGS-CITY
E	101-41940-217	Other Operating Supplies	\$19.52		SUPPLIES-CITY
	<b>Total</b>	<b>SANDERSON, ALYCE</b>	\$44.60		
Paid Chk#	036193	7/16/2009	<b>SCRIVNER, RANDY</b>		
R	602-37100	Water Sales	\$15.00		DEPOSIT REFUND #01-16980-00-5
	<b>Total</b>	<b>SCRIVNER, RANDY</b>	\$15.00		
Paid Chk#	036194	7/16/2009	<b>SPRINT PCS</b>		
E	101-42280-321	Telephone	\$30.10	613620816	JULY CELL SERVICE
E	101-43000-321	Telephone	\$30.10	613620816	JULY CELL SERVICE

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			Check Amt	Invoice	Comment
E 101-45200-321	Telephone		\$30.10	613620816	JULY CELL SERVICE
<b>Total SPRINT PCS</b>			\$90.30		
<hr/>					
Paid Chk# 036195	7/16/2009	<b>TEALS MARKET</b>			
E 101-42280-217	Other Operating Supplies		\$10.65	003000461025	SUPPLIES-FIRE
E 101-42280-217	Other Operating Supplies		\$44.87	004001671248	SUPPLIES-FIRE
<b>Total TEALS MARKET</b>			\$55.52		
<hr/>					
Paid Chk# 036196	7/16/2009	<b>U.S. BANK</b>			
E 379-47000-611	Bond Interest		\$12,180.00	33392640	2001 GO BOND INTEREST
E 303-47000-611	Bond Interest		\$22,372.50	33473302	CITY HALL BOND INTEREST
R 303-36210	Interest Earnings		(\$15.48)	33473302	INTEREST EARNINGS
<b>Total U.S. BANK</b>			\$34,537.02		
<hr/>					
Paid Chk# 036197	7/16/2009	<b>VIVANT CONSTRUCTION</b>			
E 101-45200-225	Landscaping Materials		\$225.00	1061	ROCKS FOR RIVERVIEW PARK
<b>Total VIVANT CONSTRUCTION</b>			\$225.00		
<hr/>					
Paid Chk# 036198	7/16/2009	<b>WELLS FARGO</b>			
E 303-47000-611	Bond Interest		\$36,024.00	0005-601994F	LIBRARY BOND INTEREST
<b>Total WELLS FARGO</b>			\$36,024.00		
<b>10100 General Bank</b>			\$137,540.86		

**Fund Summary**

	10100 General Bank
101 GENERAL FUND	\$24,419.69
200 ECONOMIC DEV. FUND	\$450.00
208 CHARITABLE GAMBLING FUND	\$82.38
303 2006 LIBRARY REVENUE BOND	\$58,381.02
375 2005 G.O. STREET PROJECT	\$16,158.75
379 2001 G.O. STREET PROJECT	\$12,180.00
602 WATER FUND	\$20,393.33
603 SEWER FUND	\$5,084.29
619 DEPUTY REGISTRAR FUND	\$312.91
700 BRAHAM-MILACA JOINT POWERS	\$78.49
	<hr/>
	\$137,540.86

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**10100 General Bank**

<b>Paid Chk# 036121 6/16/2009 LPL FINANCIAL</b>					
G 101-10100	Cash		\$96,000.00		CD PURCHASE - WESTERN BANK
<b>Total LPL FINANCIAL</b>			\$96,000.00		
<b>Paid Chk# 036122 6/25/2009 BLUE CROSS BLUE SHIELD OF MINN</b>					
G 101-21706	Medical Insur.		\$10,601.00	7S034-M0 4	MEDICAL INSUR
<b>Total BLUE CROSS BLUE SHIELD OF MINN</b>			\$10,601.00		
<b>Paid Chk# 036123 6/25/2009 ENDICIA ACCOUNTING</b>					
E 101-41940-201	Accessories (paper, pens, etc)		\$105.49		POSTAGE LABELS - 6 ROLLS
<b>Total ENDICIA ACCOUNTING</b>			\$105.49		
<b>Paid Chk# 036124 6/25/2009 HASLER MAILING SYSTEMS</b>					
E 101-41940-413	Office Equipment Rental		\$150.01	11439274	POSTAGE METER RENTAL (3 MO)
<b>Total HASLER MAILING SYSTEMS</b>			\$150.01		
<b>Paid Chk# 036125 6/25/2009 L.E.L.S.</b>					
G 101-21710	Union Dues		\$154.05	LOCAL #238	POLICE UNION DUES
<b>Total L.E.L.S.</b>			\$154.05		
<b>Paid Chk# 036126 6/25/2009 LEAGUE OF MN CITIES INSUR TRST</b>					
E 101-41940-151	Worker's Comp Insurance Prem		\$374.00	15814	VOLUNTEER WORK COMP
<b>Total LEAGUE OF MN CITIES INSUR TRST</b>			\$374.00		
<b>Paid Chk# 036127 6/25/2009 LIGHTHOUSE PRINTING</b>					
E 101-42110-201	Accessories (paper, pens, etc)		\$66.03	10633	72 HR HOLD FORMS
<b>Total LIGHTHOUSE PRINTING</b>			\$66.03		
<b>Paid Chk# 036128 6/25/2009 M.D.R.A.</b>					
R 619-36200	Miscellaneous Revenues		\$50.00		100 MAPS
<b>Total M.D.R.A.</b>			\$50.00		
<b>Paid Chk# 036129 6/25/2009 MN BENEFITS</b>					
G 101-21712	Dental		\$448.88		LIFE/DENTAL
G 101-21709	Life Insur.		\$179.19		LIFE/DENTAL
<b>Total MN BENEFITS</b>			\$628.07		
<b>Paid Chk# 036130 6/25/2009 MN VALLEY TESTING LABS</b>					
E 602-49400-310	Other Professional Services		\$71.00	449454	TESTING
<b>Total MN VALLEY TESTING LABS</b>			\$71.00		
<b>Paid Chk# 036131 6/25/2009 QUAINANCE, TODD</b>					
E 209-49000-437	Other Miscellaneous		\$167.19		GHOFF SUPPLIES
<b>Total QUAINANCE, TODD</b>			\$167.19		
<b>Paid Chk# 036132 6/25/2009 SELECT ACCOUNT-HSA</b>					
G 101-21705	Health Saving Account		\$12,900.00		3RD QTR CONTRIBUTIONS
<b>Total SELECT ACCOUNT-HSA</b>			\$12,900.00		
<b>Paid Chk# 036133 6/25/2009 USABLE LIFE</b>					
G 101-21707	Disability		\$202.80	101408001G	DISABILITY/LIFE
<b>Total USABLE LIFE</b>			\$202.80		
<b>Paid Chk# 036134 6/29/2009 LEES PRO SHOP</b>					
E 209-49000-437	Other Miscellaneous		\$62.65	19623	GHOFF PLAQUES
<b>Total LEES PRO SHOP</b>			\$62.65		
<b>Paid Chk# 036135 6/29/2009 U.S. POSTMASTER</b>					

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E 602-49400-322 Postage	\$104.75		JUNE BILLINGS
E 603-49450-322 Postage	\$104.76		JUNE BILLINGS
<b>Total U.S. POSTMASTER</b>	<u>\$209.51</u>		
<b>10100 General Bank</b>	<u>\$121,741.80</u>		

**Fund Summary**

Fund	10100 General Bank
101 GENERAL FUND	\$121,181.45
209 H.O.F. FUND	\$229.84
602 WATER FUND	\$175.75
603 SEWER FUND	\$104.76
619 DEPUTY REGISTRAR FUND	\$50.00
	<u>\$121,741.80</u>

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**10900 Liquor Bank**

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
<b>ALCOHOL &amp; TOBACCO TAX &amp; TRADE</b>					
Paid Chk# 021063	7/16/2009	ALCOHOL & TOBACCO TAX & TRADE			
E 609-49750-437		Other Miscellaneous	\$970.25		2009 FLOOR STOCKS TAX
<b>Total ALCOHOL &amp; TOBACCO TAX &amp; TRADE</b>			\$970.25		
<b>AMERIPRIDE</b>					
Paid Chk# 021064	7/16/2009	AMERIPRIDE			
E 609-49750-310		Other Professional Services	\$29.80	S629040	RUGS
E 609-49750-310		Other Professional Services	\$65.03	S631633	RUGS
E 609-49750-310		Other Professional Services	\$29.80	S634267	RUGS
E 609-49750-310		Other Professional Services	\$65.23	S636829	RUGS
E 609-49750-217		Other Operating Supplies	\$67.29	S636829	PAPER TOWELS
E 609-49750-310		Other Professional Services	\$29.90	S639443	RUGS
<b>Total AMERIPRIDE</b>			\$287.05		
<b>BELLBOY CORP.</b>					
Paid Chk# 021065	7/16/2009	BELLBOY CORP.			
E 609-49750-259		Other For Resale	\$3.20	5820500	MISC
E 609-49750-259		Other For Resale	\$57.80	82371300	MISC
<b>Total BELLBOY CORP.</b>			\$61.00		
<b>CRYSTAL SPRINGS ICE</b>					
Paid Chk# 021066	7/16/2009	CRYSTAL SPRINGS ICE			
E 609-49750-259		Other For Resale	\$211.90	300004515	ICE
E 609-49750-259		Other For Resale	\$285.60	300004604	ICE
E 609-49750-259		Other For Resale	\$164.70	53754	ICE
E 609-49750-259		Other For Resale	\$283.20	53776	ICE
E 609-49750-259		Other For Resale	\$172.80	56031	ICE
E 609-49750-259		Other For Resale	\$220.00	56306	ICE
E 609-49750-259		Other For Resale	\$227.20	56390	ICE
<b>Total CRYSTAL SPRINGS ICE</b>			\$1,565.40		
<b>DR PEPPER SNAPPLE GROUP</b>					
Paid Chk# 021067	7/16/2009	DR PEPPER SNAPPLE GROUP			
E 609-49750-254		Mix/Non Alcoholic	\$134.70	1382600091	NA
<b>Total DR PEPPER SNAPPLE GROUP</b>			\$134.70		
<b>FRONTIER</b>					
Paid Chk# 021068	7/16/2009	FRONTIER			
E 609-49750-321		Telephone	\$103.17	983-6255	JULY PHONE SERVICE
<b>Total FRONTIER</b>			\$103.17		
<b>GRANITE CITY JOBBING</b>					
Paid Chk# 021069	7/16/2009	GRANITE CITY JOBBING			
E 609-49750-333		Freight and Express	\$4.25	607189	DELIVERY
E 609-49750-256		Tobacco Products For Resale	\$496.34	607189	TOBACCO
E 609-49750-259		Other For Resale	\$28.40	607229	MISC
E 609-49750-256		Tobacco Products For Resale	\$257.81	607897	TOBACCO
E 609-49750-333		Freight and Express	\$4.25	607897	DELIVERY
E 609-49750-256		Tobacco Products For Resale	\$425.90	608738	TOBACCO
E 609-49750-214		Liquor Store Paper Supplies	\$45.58	608738	PAPER SUPPLIES
E 609-49750-259		Other For Resale	\$57.13	608738	MISC
E 609-49750-333		Freight and Express	\$4.25	608738	DELIVERY
E 609-49750-333		Freight and Express	\$4.25	609568	DELIVERY
E 609-49750-217		Other Operating Supplies	\$20.05	609568	KIDDIE CANDY
E 609-49750-214		Liquor Store Paper Supplies	\$29.96	609568	PAPER SUPPLIES
E 609-49750-254		Mix/Non Alcoholic	\$42.27	609568	NA
E 609-49750-256		Tobacco Products For Resale	\$308.84	609568	TOBACCO
<b>Total GRANITE CITY JOBBING</b>			\$1,729.28		
<b>KOCH'S HARDWARE HANK</b>					
Paid Chk# 021070	7/16/2009	KOCH'S HARDWARE HANK			
E 609-49750-217		Other Operating Supplies	\$43.34		SUPPLIES
<b>Total KOCH'S HARDWARE HANK</b>			\$43.34		

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Paid Chk# 021071	7/16/2009	<b>M. AMUNDSON LLP</b>			
E 609-49750-256	Tobacco Products For Resale		\$361.08	63774	TOBACCO
E 609-49750-259	Other For Resale		\$73.00	63774	MISC
	<b>Total M. AMUNDSON LLP</b>		\$434.08		
<hr/>					
Paid Chk# 021072	7/16/2009	<b>MILLER TRUCKING</b>			
E 609-49750-333	Freight and Express		\$56.50	2255	DELIVERY
E 609-49750-333	Freight and Express		\$1.15	FC 889	DELIVERY
	<b>Total MILLER TRUCKING</b>		\$57.65		
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Paid Chk# 021073	7/16/2009	<b>QUILL CORPORATION</b>			
E 609-49750-201	Accessories (paper, pens, etc)		\$5.74	7238651	SUPPLIES
	<b>Total QUILL CORPORATION</b>		\$5.74		
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Paid Chk# 021074	7/16/2009	<b>VIKING BOTTLING CO.</b>			
E 609-49750-254	Mix/Non Alcoholic		\$64.20	25302232	NA
E 609-49750-254	Mix/Non Alcoholic		\$262.75	25302346	NA
E 609-49750-254	Mix/Non Alcoholic		(\$13.50)	25302347	CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$263.35	25302557	NA
	<b>Total VIKING BOTTLING CO.</b>		\$576.80		
	<b>10900 Liquor Bank</b>		\$5,968.46		
<hr/>					
<b>Fund Summary</b>					
		10900 Liquor Bank	\$5,968.46		
609 MUNICIPAL LIQUOR FUND			\$5,968.46		

**\*Check Detail Register©**

JUNE 2009

Check Amt Invoice Comment

**10900 Liquor Bank**

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
<b>10900 Liquor Bank</b>					
Paid Chk# 021021	6/2/2009	<b>BELLBOY CORP.</b>			
E 609-49750-253	Wine For Resale		\$420.00	48911100	WINE
E 609-49750-251	Liquor For Resale		\$1,626.10	48911100	LIQUOR
E 609-49750-253	Wine For Resale		\$150.00	48994000	WINE
E 609-49750-251	Liquor For Resale		\$1,660.45	48994300	LIQUOR
E 609-49750-253	Wine For Resale		\$68.50	48994300	WINE
	<b>Total BELLBOY CORP.</b>		<b>\$3,925.05</b>		
<b>BERNICKS</b>					
Paid Chk# 021022	6/2/2009	<b>BERNICKS</b>			
E 609-49750-254	Mix/Non Alcoholic		\$76.65	204959	NA
E 609-49750-252	Beer For Resale		\$1,606.55	204960	BEER
E 609-49750-254	Mix/Non Alcoholic		\$18.25	207838	NA
E 609-49750-252	Beer For Resale		\$308.50	207839	BEER
E 609-49750-254	Mix/Non Alcoholic		\$104.95	210624	NA
E 609-49750-252	Beer For Resale		\$772.90	210625	BEER
E 609-49750-254	Mix/Non Alcoholic		\$42.35	213116	NA
E 609-49750-252	Beer For Resale		\$883.70	213117	BEER
	<b>Total BERNICKS</b>		<b>\$3,813.85</b>		
<b>C &amp; L DISTRIBUTING CO.</b>					
Paid Chk# 021023	6/2/2009	<b>C &amp; L DISTRIBUTING CO.</b>			
E 609-49750-260	Deposits		\$90.00	195867	DEPOSITS
E 609-49750-252	Beer For Resale		\$9,263.45	195867	BEER
E 609-49750-254	Mix/Non Alcoholic		\$37.20	195867	NA
E 609-49750-252	Beer For Resale		\$2,662.60	196815	BEER
E 609-49750-260	Deposits		\$30.00	197057	DEPOSITS
E 609-49750-252	Beer For Resale		\$346.75	197057	BEER
E 609-49750-254	Mix/Non Alcoholic		\$64.75	197642	NA
E 609-49750-252	Beer For Resale		\$7,307.35	197642	BEER
E 609-49750-260	Deposits		\$30.00	198515	DEPOSITS
E 609-49750-252	Beer For Resale		\$9,274.04	198515	BEER
E 609-49750-254	Mix/Non Alcoholic		\$72.16	198515	NA
	<b>Total C &amp; L DISTRIBUTING CO.</b>		<b>\$29,178.30</b>		
<b>D&amp;D BEER CO</b>					
Paid Chk# 021024	6/2/2009	<b>D&amp;D BEER CO</b>			
E 609-49750-252	Beer For Resale		\$1,119.40	367165	BEER
E 609-49750-254	Mix/Non Alcoholic		(\$42.00)	367165	NA
E 609-49750-252	Beer For Resale		\$28.10	367817	BEER
E 609-49750-254	Mix/Non Alcoholic		\$202.50	367817	NA
E 609-49750-252	Beer For Resale		\$981.00	368178	BEER
	<b>Total D&amp;D BEER CO</b>		<b>\$2,289.00</b>		
<b>DAHLHEIMER DISTRIBUTING CO.</b>					
Paid Chk# 021025	6/2/2009	<b>DAHLHEIMER DISTRIBUTING CO.</b>			
E 609-49750-252	Beer For Resale		\$3,884.66	100306	BEER
E 609-49750-252	Beer For Resale		\$1,362.20	35594	BEER
E 609-49750-252	Beer For Resale		\$3,265.95	36268	BEER
E 609-49750-254	Mix/Non Alcoholic		\$15.20	36268	NA
E 609-49750-252	Beer For Resale		\$5,733.09	36953	BEER
E 609-49750-252	Beer For Resale		\$2,528.33	37271	BEER
E 609-49750-254	Mix/Non Alcoholic		\$15.20	37271	NA
E 609-49750-260	Deposits		\$60.00	37601	DEPOSITS
E 609-49750-252	Beer For Resale		\$114.00	37601	BEER
E 609-49750-252	Beer For Resale		\$2,151.20	38055	BEER
E 609-49750-254	Mix/Non Alcoholic		\$15.20	38407	NA
E 609-49750-252	Beer For Resale		\$2,913.50	38407	BEER
E 609-49750-254	Mix/Non Alcoholic		\$70.00	39105	NA
E 609-49750-252	Beer For Resale		\$4,670.70	39262	BEER
E 609-49750-252	Beer For Resale		\$2,930.00	39262	BEER

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JUNE 2009

			Check Amt	Invoice	Comment
E 609-49750-260	Deposits		\$30.00	39262	DEPOSITS
<b>Total DAHLHEIMER DISTRIBUTING CO.</b>			\$29,759.23		
<hr/>					
Paid Chk#	021026	6/2/2009	<b>DANIMAL DISTRIBUTING INC</b>		
E 609-49750-252	Beer For Resale		\$323.40	10066737	BEER
E 609-49750-254	Mix/Non Alcoholic		\$18.96	10066737	NA
E 609-49750-254	Mix/Non Alcoholic		(\$20.28)	10066737	CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$29.33	118172	NA
E 609-49750-254	Mix/Non Alcoholic		\$160.00	118585	NA
<b>Total DANIMAL DISTRIBUTING INC</b>			\$511.41		
<hr/>					
Paid Chk#	021027	6/2/2009	<b>J.J. TAYLOR DIST OF MN</b>		
E 609-49750-252	Beer For Resale		\$200.40	944095	BEER
E 609-49750-333	Freight and Express		\$3.00	944095	DELIVERY
<b>Total J.J. TAYLOR DIST OF MN</b>			\$203.40		
<hr/>					
Paid Chk#	021028	6/2/2009	<b>JOHNSON BROTHERS LIQUOR CO.</b>		
E 609-49750-254	Mix/Non Alcoholic		\$346.60	1626441	NA
E 609-49750-253	Wine For Resale		\$2,177.59	1626441	WINE
E 609-49750-333	Freight and Express		\$127.17	1626441	DELIVERY
E 609-49750-251	Liquor For Resale		\$898.27	1626441	LIQUOR
E 609-49750-333	Freight and Express		\$58.09	1630255	DELIVERY
E 609-49750-251	Liquor For Resale		\$156.15	1630255	LIQUOR
E 609-49750-253	Wine For Resale		\$1,326.30	1630255	WINE
E 609-49750-254	Mix/Non Alcoholic		(\$20.00)	1634095	NA
E 609-49750-253	Wine For Resale		\$2,173.10	1634095	WINE
E 609-49750-251	Liquor For Resale		\$8,839.48	1634095	LIQUOR
E 609-49750-333	Freight and Express		\$237.07	1634095	DELIVERY
E 609-49750-333	Freight and Express		\$43.96	1637535	DELIVERY
E 609-49750-252	Beer For Resale		\$266.50	1637535	BEER
E 609-49750-253	Wine For Resale		\$799.95	1637535	WINE
E 609-49750-251	Liquor For Resale		(\$75.00)	418755	CREDIT
E 609-49750-253	Wine For Resale		(\$74.50)	419533	CREDIT
E 609-49750-333	Freight and Express		(\$1.57)	419533	DELIVERY
<b>Total JOHNSON BROTHERS LIQUOR CO.</b>			\$17,279.16		
<hr/>					
Paid Chk#	021029	6/2/2009	<b>MILACA CHAMBER OF COMMERCE</b>		
E 609-49750-343	Other Advertising		\$20.00		PARADE ENTRY FEE
<b>Total MILACA CHAMBER OF COMMERCE</b>			\$20.00		
<hr/>					
Paid Chk#	021030	6/2/2009	<b>PHILLIPS WINE AND SPIRITS</b>		
E 609-49750-251	Liquor For Resale		\$3,534.54	2750927	LIQUOR
E 609-49750-253	Wine For Resale		\$4.00	2750927	WINE
E 609-49750-333	Freight and Express		\$119.32	2750927	DELIVERY
E 609-49750-252	Beer For Resale		\$200.00	2750928	BEER
E 609-49750-253	Wine For Resale		\$33.00	2754064	WINE
E 609-49750-333	Freight and Express		\$17.27	2754064	DELIVERY
E 609-49750-251	Liquor For Resale		\$334.35	2754064	LIQUOR
E 609-49750-333	Freight and Express		\$34.54	2757055	DELIVERY
E 609-49750-251	Liquor For Resale		\$1,483.30	2757055	LIQUOR
E 609-49750-251	Liquor For Resale		\$962.34	2759674	LIQUOR
E 609-49750-333	Freight and Express		\$9.42	2759674	DELIVERY
E 609-49750-253	Wine For Resale		\$41.40	2759674	WINE
E 609-49750-253	Wine For Resale		(\$24.50)	3410158	CREDIT
E 609-49750-333	Freight and Express		(\$1.57)	3410158	CREDIT
E 609-49750-251	Liquor For Resale		(\$19.92)	3410441	CREDIT
E 609-49750-253	Wine For Resale		(\$3.37)	3410442	CREDIT
E 609-49750-253	Wine For Resale		(\$7.99)	3410443	CREDIT

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			Check Amt	Invoice	Comment
E 609-49750-254	Mix/Non Alcoholic		(\$2.75)	3410444	CREDIT
E 609-49750-253	Wine For Resale		(\$5.33)	3410445	CREDIT
<b>Total PHILLIPS WINE AND SPIRITS</b>			\$6,708.05		
<hr/>					
Paid Chk# 021031	6/2/2009	<b>QUALITY WINE &amp; SPIRITS</b>			
E 609-49750-253	Wine For Resale		\$48.00	159897	WINE
E 609-49750-251	Liquor For Resale		\$1,638.65	159897	LIQUOR
<b>Total QUALITY WINE &amp; SPIRITS</b>			\$1,686.65		
<hr/>					
Paid Chk# 021032	6/2/2009	<b>VINOCOPIA</b>			
E 609-49750-333	Freight and Express		\$26.00	15251	DELIVERY
E 609-49750-251	Liquor For Resale		\$148.00	15251	LIQUOR
E 609-49750-253	Wine For Resale		\$1,016.00	15251	WINE
<b>Total VINOCOPIA</b>			\$1,190.00		
<hr/>					
Paid Chk# 021033	6/2/2009	<b>WINE MERCHANTS</b>			
E 609-49750-333	Freight and Express		\$1.57	273970	DELIVERY
E 609-49750-253	Wine For Resale		\$103.50	273970	WINE
<b>Total WINE MERCHANTS</b>			\$105.07		
<hr/>					
Paid Chk# 021034	6/2/2009	<b>WIRTZ BEVERAGE MN WINE &amp; SPRTS</b>			
E 609-49750-253	Wine For Resale		\$111.90	224747	WINE
E 609-49750-333	Freight and Express		\$1.50	224747	DELIVERY
E 609-49750-333	Freight and Express		\$1.50	224793	DELIVERY
E 609-49750-251	Liquor For Resale		\$65.52	224795	LIQUOR
E 609-49750-333	Freight and Express		\$1.50	224795	DELIVERY
E 609-49750-251	Liquor For Resale		\$2,890.44	224975	LIQUOR
E 609-49750-333	Freight and Express		\$37.50	224975	DELIVERY
E 609-49750-251	Liquor For Resale		\$79.20	231590	LIQUOR
E 609-49750-333	Freight and Express		\$1.50	231590	DELIVERY
E 609-49750-333	Freight and Express		\$123.00	231791	DELIVERY
E 609-49750-251	Liquor For Resale		\$7,101.80	231791	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$71.62	231791	NA
E 609-49750-253	Wine For Resale		\$319.65	231792	WINE
E 609-49750-254	Mix/Non Alcoholic		\$33.06	235034	NA
E 609-49750-333	Freight and Express		\$24.00	235034	DELIVERY
E 609-49750-251	Liquor For Resale		\$1,452.39	235034	LIQUOR
<b>Total WIRTZ BEVERAGE MN WINE &amp; SPRTS</b>			\$12,316.08		
<b>10900 Liquor Bank</b>			\$108,985.25		

Fund Summary

609 MUNICIPAL LIQUOR FUND	10900 Liquor Bank	\$108,985.25
		<u>\$108,985.25</u>

**\*Check Detail Register©**

JUNE 2009

Check Amt Invoice Comment

**10900 Liquor Bank**

Paid Chk#	Date	Payee	Check Amt	Invoice	Comment
<b>10900 Liquor Bank</b>					
Paid Chk# 909023E	6/15/2009	MILACA, CITY OF (WATER/SEWER)			
E 609-49750-381	Utilities		\$29.17	01-00015990	WATER/SEWER
<b>Total MILACA, CITY OF (WATER/SEWER)</b>			\$29.17		
<hr/>					
Paid Chk# 909024E	6/7/2009	EAST CENTRAL ENERGY			
E 609-49750-381	Utilities		\$1,622.55	7115200	ELECTRIC
<b>Total EAST CENTRAL ENERGY</b>			\$1,622.55		
<hr/>					
Paid Chk# 909025E	6/9/2009	CENTERPOINT ENERGY MINNEGASCO			
E 609-49750-381	Utilities		\$95.41	128-000-782-1	NATURAL GAS
<b>Total CENTERPOINT ENERGY MINNEGASCO</b>			\$95.41		
<hr/>					
Paid Chk# 909026E	6/19/2009	MN DEPT OF REVENUE			
G 609-20800	Sales Tax Payable		\$13,226.00	9576201	LIQUOR SALES TAX
<b>Total MN DEPT OF REVENUE</b>			\$13,226.00		
<b>10900 Liquor Bank</b>			\$14,973.13		

Fund Summary

609 MUNICIPAL LIQUOR FUND	10900 Liquor Bank	\$14,973.13
		<u>\$14,973.13</u>

RESOLUTION NO. 09 – 33

A RESOLUTION REQUESTING STREET CLOSURE

WHEREAS the City of Milaca desires that County Road 36 be closed from the south entrance to the City Government Center to County Road 9 for one-way traffic for the period of time starting at 7:30 a.m. and ending at 4:30 p.m. on September 26, 2009 for the Milaca Cross Country race; and,

WHEREAS the City agrees to the terms of the County agreement for closing county roads dated May 25, 1990, as it may be amended, in all respects; and,

WHEREAS the City has reviewed all alternate locations for the event and has determined the county road is the only feasible location at which to hold the event; and,

WHEREAS the City has, or will, obtain the necessary insurance certificates from sponsors,

NOW THEREFORE BE IT RESOLVED that the Milaca city council hereby request the County to allow the city to close the road and authorize the City Manager to execute the agreement with the County.

Adopted this 16<sup>th</sup> day of July, 2009.

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Mayor Harold Pedersen

ATTEST

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Greg Lerud, City Manager

RESOLUTION #09 – 34

RESOLUTION ASSESSING UNPAID WATER/SEWER BILL

BE IT RESOLVED that the following unpaid water and sewer bills be levied against the described property for 2010 property taxes, for 1 year, at a rate of 7 percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-046-0390	Olson, Henry R	455 Central Ave S	\$179.60
21-043-1430	Federal Natl. Mortg. Assoc.	435 5 <sup>th</sup> St SE	\$110.88
21-042-0070	Carbert, Jeffrey A	455 3 <sup>rd</sup> Ave NW	\$176.04

Adopted this 16th day of July, 2009.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager

RESOLUTION #09 – 35

RESOLUTION ASSESSING MOWING COSTS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of a nuisance abatement for a period of one year at the rate of seven percent payable for 2010 taxes,

PID #	OWNER	ADDRESS	ASSESSED
21-025-3400	Tracy, Thomas	530 3 <sup>rd</sup> Ave NW	\$55.00
21-025-4201	Bernard, Marc & Renee	485 2 <sup>nd</sup> Ave NE	\$55.00
21-042-0760	Brouwer, Paul & Ellner	255 2 <sup>nd</sup> Ave SW	\$110.00
21-043-0670	Mortgage Electronic Regis Sys	355 4 <sup>th</sup> Ave SE	\$55.00
21-043-1430	Federal National Mortgage Assoc.	435 5 <sup>th</sup> St SE	\$55.00
21-043-2050	Wells Fargo Bank	220 2 <sup>nd</sup> St SE	\$55.00
21-046-0220	Federal National Mortgage Assoc.	450 Central Ave S	\$55.00
21-046-0400	Money, Joshua	445 Central Ave S	\$55.00
21-360-0150	US Bank National Assoc.	135 7 <sup>th</sup> St NW	\$55.00

Adopted this 16th day of July, 2009.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager



# LICENSE EXEMPT GAMBLING APPLICATION FOR RAFFLE/BINGO

City of Milaca  
255 1<sup>st</sup> St E  
Milaca MN 56353  
(320) 983-3141

Date 7-6-09

Name of Organization MN DEER HUNTERS ASSOCIATION EAST CENTRAL CHAPTER

I, MARSHALL LIND, hereby submit this application for a license to conduct gambling in accordance with the provisions of the City of Milaca, Ordinance #116.25 – 116.34.

[Signature]  
Authorized Officer of Organization

DAVE SACKSON  
Designated Gambling Manager of Organization

The following to be completed by the duly authorized officer of the organization:

True Name: LIND MARSHALL HOWARD  
Last First Middle

Address: 235 3<sup>RD</sup> AVE NW MILACA MN 56353

Date of Birth: [REDACTED] Place of Birth: ANTICIPA MN  
Month Day Year City State

Home Telephone: [REDACTED] Other Contact Number: \_\_\_\_\_

PLEASE ANSWER THE FOLLOWING QUESTIONS:	YES	NO
Is your organization a fraternal, religious, veteran or other non-profit organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does your organization have at least 15 active members residing either in the city and/or following townships: Bogus Brook, Borgholm, Dailey, Hayland, Milaca, Milo, Mudgett, or Page?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has your organization been in existence for at least 1 year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of any crime other than a traffic offense? If yes, please explain:		

PLEASE COMPLETE BACK PAGE

**RAFFLE INFORMATION**

What is purpose of (Raffle) Bingo? FUND RAISER

Place where raffle/Bingo will be held: PHOENIX BANQUET HALL

Date(s) for sale of raffle: 9-12-09 to 9-12-09

Date(s) of Bingo being held: \_\_\_\_\_ to \_\_\_\_\_

Hours of raffle/Bingo: From 5:00 am/pm to 11:30 am/pm

.....  
 TO BE COMPLETED BY CITY OFFICIAL

Criminal History Requested By:	Date Criminal History Conducted:
Date of Request:	Criminal History Cleared: YES NO
Reason for Request:	Law Enforcement Signature:

\_\_\_\_\_  
 City Manager Signature Approved Denied

\_\_\_\_\_  
 Date

Date Designated Gambling Manager Notified: \_\_\_\_\_

# LG220 Application for Exempt Permit

For Board Use Only

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

**Fee is \$50 for each event**

Check# \_\_\_\_\_  
\$ \_\_\_\_\_

## ORGANIZATION INFORMATION

Organization name East Central Minnesota Chapter of Minnesota Deer Hunters Association	Previous gambling permit number
---	---------------------------------

**Type of nonprofit organization.** Check (✓) one.

Fraternal   
  Religious   
  Veterans   
  Other nonprofit organization

Mailing address 14109 80th St	City Milaca	State/Zip Code MN 56353	County Milacs
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Name of chief executive officer (CEO) Dave Jackson	Daytime phone number 763-227-7048
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## ATTACH A COPY OF ONE OF THE FOLLOWING FOR PROOF OF NONPROFIT STATUS

- ★ Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
- \_\_\_ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**  
Don't have a copy? This certificate must be obtained each year from:  
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
- \_\_\_ **Internal Revenue Service - IRS income tax exemption [501(c)] letter in your organization's name.**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, send your federal ID number and the date your organization initially applied for tax exempt status to:  
IRS, P.O. Box 26018, Cincinnati, OH 45201
- \_\_\_ **Internal Revenue Service - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:
  - IRS letter showing your parent organization is a registered nonprofit 501(c) organization with a group ruling
  - the charter or letter from your parent organization recognizing your organization as a subordinate.
- × **Internal Revenue Service - proof previously submitted to Gambling Control Board**  
If you previously submitted proof of nonprofit status from the Internal Revenue Service, no attachment is required.

## GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)  
Phoenix Banquet Hall

Address (do not use PO box) 147 3rd ST. SE	City Milaca	Zip Code 56353	County Milacs
---	----------------	-------------------	------------------

Date(s) of activity (for raffles, indicate the date of the drawing)  
September 12, 2009

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

\*Bingo   
  Raffles   
  \*Paddlewheels   
  \*Pull-Tabs   
  \*Tipboards

\* **Gambling equipment** for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo number selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4076.

**DATE:** June 1, 2009

**TO:** Greg Lerud, Mgr  
City of Milaca

**FROM:** R. Thomas Gillaspay  
Minnesota State Demographer

**SUBJECT:** 2008 Population and Household Estimates

Your April 1, 2008 population estimate is 2,837.

Your April 1, 2008 household estimate is 1,266.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 296-2557 or send an e-mail to [local.estimate@state.mn.us](mailto:local.estimate@state.mn.us). All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

## HOW TO CHALLENGE THE POPULATION AND HOUSEHOLD ESTIMATES FROM THE STATE DEMOGRAPHER

The legal responsibilities of the State Demographer with respect to local population estimates dictate that we be able to defend any revisions of the estimates. Consequently, we need *written* documentation for our files. Cited below are types of information we will accept with a challenge to our estimates. You may select whichever approach is most appropriate for your situation. However, the more information you can provide the better. No challenges will be accepted after June 24.

1. You may send us the number of active residential utility accounts in April 2000 and April 2008. We would prefer electrical accounts, but water and sewer accounts are acceptable. Please summarize your data. We don't need a list of all utility customers. Summary data for intervening years are helpful. Utility data are much more useful when provided together with building permit data (see #2 below).
2. Another approach is to provide the number of housing units added and lost by calendar year for the years beginning with 2000. Building and demolition permits are a good source of such information. Be sure to include mobile homes and apartments, and indicate whether any of the apartments were for the elderly. Please try to be as specific as possible about the type of unit involved (single-family, apartment, mobile home, etc.).
3. An actual count of persons or households may be accepted, but places with more than 100 people must contact the State Demographer before proceeding with a count. The count you submit should be for 2009. We will interpolate a number for 2008. You must provide the following information:
  - a. List the house number and street name of each housing unit in your city or township. If there is more than one unit at an address, please list each unit and provide an apartment number.
  - b. Indicate whether the unit is occupied or vacant. If the unit is occupied, indicate the number of residents. Only year-round residents should be counted. Young people away at college or in the military, elderly persons who have moved to a nursing home in another town and seasonal (summer) residents should not be counted.
  - c. Group quarters such as nursing homes, dormitories, jails and group homes should not be counted as housing units. Give us the name and address of the facility and the number of residents.
  - d. After you have listed each housing unit, you must summarize your data and give us the total number of residents, the total number of vacant units and the total number of occupied units
  - e. Please indicate when the count was completed.

Any additional information you can provide about your community will be appreciated. Changes in vacancy rates, the conversion of summer homes to year-round use, and changes in employment opportunities are the types of things we like to hear about when we are evaluating an estimate.

One final request--when you write to us, please provide your mailing address and a telephone number or e-mail address where you can be reached during the day.

Thank you.



W2200 First National Bank Building  
332 Minnesota Street  
St. Paul MN 55101-1396  
tel 651.808.6600  
fax 651.808.6450

July 1, 2009

Mary M. Dyrseth  
651.808.6625  
mdyrseth@briggs.com

Mr. Greg Lerud  
City of Milaca  
255 First Street East  
Milaca, MN 56353-1609

**Re: Prospective Consent to Briggs and Morgan's Representation of Xcel Energy and Its Affiliates**

Dear Greg:

As you know, Briggs and Morgan ("Briggs") has served as bond counsel to the City for a number of years. Our firm also provides legal services on an ongoing basis to Xcel Energy Inc. and its affiliates, including Northern States Power Company, Great River Energy, Ottertail Power Company, Minnkota Power Cooperative, Public Service Company of Colorado, and Southwestern Public Service (which companies are referred to herein as "Utilities") in connection with a wide variety of utility matters. Utility matters include regulatory compliance matters, certificate of need, site and route permit proceedings, miscellaneous tariff proceedings, real estate acquisition, municipal zoning and land use permitting, municipal franchise matters, litigation arising out of commercial, casualty and land use matters (including litigation matters involving municipalities), labor relations and employment matters, and a variety of commercial transactions (the "Utility Matters"). It is possible that some of the Utility Matters may now or in the future, directly or indirectly relate, involve, affect, or be adverse to the City.

Rule 1.7 of the Minnesota Rules of Professional Conduct for Attorneys does not allow a law firm to represent a client if the representation of that client will be directly adverse to another client, or if the representation may be materially limited by the law firm's responsibilities to other clients, to third persons, or by the lawyer's or law firm's own interests unless (1) the lawyer and law firm reasonably believe that the lawyer and law firm will be able to provide competent and diligent representation to each affected client; (2) the representation is not prohibited by law; (3) the representation does not involve the representation of each affected client in the same litigation or other proceeding; and (4) each affected client gives informed consent confirmed in writing.

In light of Briggs' current representation of the City in public financing or other matters ("Public Finance Matters"), Rule 1.7 is implicated because Briggs' representation of its utility clients in Utility Matters may involve contested issues between the City and Utilities and Briggs may be required to take positions on behalf of Utilities that will be directly adverse to the City.

2369015v19

Briggs and Morgan, Professional Association  
Minneapolis | St. Paul | www.briggs.com  
Member - Lex Mundi, a Global Association of Independent Law Firms

July 1, 2009

Page 2

Because Briggs' legal services on behalf of Utilities are expected to be unrelated to Briggs' representation of the City, and the City is expected to be represented by other legal counsel in connection with any contested issues involving Utilities, we believe we will be able to continue to provide competent and diligent representation to the City on Public Finance Matters and that our representation of Utilities will not adversely affect Briggs' relationship with the City. Therefore, Briggs seeks written confirmation of the City's prospective consent to Briggs' representation of Utilities under the following terms and conditions:

1. Briggs' representation of Utilities may include negotiations, document preparation, regulatory proceedings, litigation, and any other legal services concerning Utility Matters up to and including matters that are directly adverse to the City, as long as such legal services are not directly related to Public Finance Matters.
2. In the event Briggs is requested to represent Utilities in any matters directly adverse to the City, Briggs will obtain a consent form from Utilities so as to permit Briggs to continue to represent the City on unrelated matters.
3. Briggs will implement procedures to protect any confidential information of the City from disclosure to employees of Briggs who may, from time to time, be representing Utilities in matters directly adverse to the City. These precautions will include the establishment of an "ethical wall" or other device screening the employees of Briggs who may be representing Utilities in any matter directly adverse to the City from access to any confidential information of the City. In addition, neither I, nor any lawyers involved in the representation of the City, will be involved in any manner in connection with Briggs' representation of Utilities in any matters directly adverse to the City.
4. Nothing in this letter shall be deemed a waiver by the City of the attorney-client privilege with respect to any conversations, discussions, analysis, advice or counsel.

July 1, 2009  
Page 3

Please sign below and return an executed copy to my attention by July 17, 2009. We appreciate your consideration and cooperation.

Very truly yours,



Mary M. Dyrseth

MMD:dc  
Enclosure

AGREED AND ACCEPTED:

**CITY OF MILACA**

By \_\_\_\_\_  
Its \_\_\_\_\_

Dated: \_\_\_\_\_

RESOLUTION NO. 09 – 36

CALLING PUBLIC HEARING ON THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 4, THE MODIFICATION OF THE DEVELOPMENT PROGRAM RELATED THERETO, THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 4-10 AND THE ADOPTION OF A TAX INCREMENT FINANCING PLAN RELATING THERETO

BE IT RESOLVED by the City Council (the "Council") of the City of Milaca, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on Thursday, September 17, 2009, at approximately \_\_\_\_\_ p.m. to hold a public hearing on the following matters; (a) the proposed modification of Municipal Development District No. 4, (b) the modification of the Development Program relating thereto, (c) the proposed establishment of Tax Increment Financing District No. 4-10, and (b) the adoption of the Tax Increment Financing Plan relating thereto, pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1799, both inclusive, as amended (collectively, the "Act").

2. Notice of Hearing. Filing of Program and Plan. The City Manager is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the proposed modified Development Program and Tax Increment Financing Plan on file in City Manager's Office at City Hall and to make such copies available for inspection by the public.

Adopted this 16<sup>th</sup> day of July, 2009.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager

STATE OF MINNESOTA    )  
CITY OF MILACA            ) SS.  
COUNTY OF MILLE LACS )

I, the undersigned, being the duly qualified and acting Manager of the City of Milaca, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council of the City of Milaca, Minnesota duly called and held, as such minutes relate to the calling of a public hearing on the City's municipal development district and tax increment financing district.

\_\_\_\_\_  
City Manager

EXHIBIT A

**CITY OF MILACA  
COUNTY OF MILLE LACS  
STATE OF MINNESOTA**

**NOTICE OF PUBLIC HEARING  
ON THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 4 AND  
THE  
ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 4-10 THEREIN**

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Milaca, Mille Lacs County, Minnesota, will hold a public hearing on Thursday, September 17, 2009, at \_\_\_\_\_ p.m., at the Milaca City Hall in the City of Milaca, Minnesota, relating to the (a) the proposed modification of Municipal Development District No. 4, (b) the adoption of a modified Development Program related thereto, (c) the proposed creation of Tax Increment Financing District No. 4-10, and (d) the adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1799, as amended (collectively, the "Act"). Copies of the modified Development Program and Tax Increment Financing Plan as proposed to be adopted will be on file and available for public inspection at the office of the City Manager at City Hall.

The property included in Tax Increment Financing District No. 4-10 is described in the Tax Increment Financing Plan on file in the office of the City Manager. A map of the proposed Tax Increment Financing District is set forth below:

(INSERT MAP of Tax Increment Financing District)

All interested persons may appear at the hearing and present their view orally or in writing.

BY ORDER OF THE CITY COUNCIL

/s/ Greg Lerud,  
City Manager

# **City of Milaca, Minnesota**

**Modification of the Development Program for  
Municipal Development District No. 4**

**&**

**Modification of Tax Increment Financing Plan for  
Tax Increment Financing District No. 4-7**

**&**

**Tax Increment Financing Plan for  
Tax Increment Financing District No. 4-10  
(Downtown Projects)**

**Adopted: September 17, 2009**



Minneapolis Office:  
5122 Irving Avenue South  
Minneapolis, MN 55419-1126  
612-920-3320 (phone); 612-605-2375 (fax)  
[www.daviddrown.com](http://www.daviddrown.com)

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# Modification of the Development Program for Municipal Development District No. 4

---

## Introduction

On April 15, 1999, the City Council of the City of Milaca adopted the Development Program for Municipal Development District No. 4 in conjunction with the creation Tax Increment Financing District No. 4-7. The boundaries of the Development District were co-terminus with the boundaries of the TIF District 4-7 and are generally located at the western edge of downtown Milaca.

The City now proposes to expand the boundaries of Municipal Development District No. 4 to encompass additional property in the downtown area, a portion of which will be included in a new TIF District No. 4-10. Only those sections of the original Development Program which are affected by this modification are shown below.

## Subsection 1-15 Description of Boundaries of Municipal Development District No. 4

### September 17, 2009 Amendment

Development District No. 4 shall be expanded to include the additional property described below. A map showing the expanded boundaries is found as Exhibit 1. The intention is for the boundaries shown on the map to govern.

Lots 1 and 14, Block 6, First Addition to Milaca

Lots 1 and 12, Block 14, Second Addition to Milaca

Unplatted land immediately north of Block 5 Centennial Addition to Milaca Zoned "Business"

Blocks 3, 4 and 5 Centennial Addition to Milaca

Lots 1 through 6, Block 3, Milaca Original

Block 7, First Addition to Milaca

Block 39 located immediately east of Block 7, First Addition to Milaca

Block 15, 16 and lots 1 through 6, block 17, Second Addition to Milaca

# Modification of the Financing Plan for Tax Increment Financing District No. 7

---

## Introduction

On April 15, 1999, the City Council of the City of Milaca adopted the financing plan for Tax Increment Financing District No. 7. The City proposes to remove several parcels from this TIF District No. 7 and include them in a new TIF District to be identified as TIF District No. 4-10.

Only those sections of the original Tax Increment Plan which are affected by this modification are shown below.

## Subsection 1-5      Legal Description of Property in TIF District No. 7

### September 17, 2009 Amendment

The following parcels are removed from TIF District No. 7:

Parcel Number

21.040.0370  
21.040.0380  
21.040.0390  
21.040.0395  
21.040.0400  
21.040.0401

21.040.0420  
21.040.0430  
21.040.0440  
21.040.0445  
21.040.0450  
21.040.0460  
21.040.0470  
21.040.0480

---

# Tax Increment Financing Plan for Tax Increment Financing District No. 4-10

---

## **Introductory Statement**

The primary purposes of this TIF District are to assist in the expansion of the Supervalu grocery store, to promote the redevelopment of the former creamery site, and to promote additional redevelopment within Milaca's downtown commercial district.

## **Section 1 Definitions**

The terms defined in this section have the meanings given herein, unless the context in which they are used indicates a different meaning:

- "Authority" means the City Council of the City of Milaca, Minnesota.
- "City" means the City of Milaca, Minnesota.
- "City Council" means the City Council of the City of Milaca, Minnesota.
- "County" means Mille Lacs County, Minnesota.
- "County Board" means the County Board of Mille Lacs County.
- "Developer" means any person undertaking construction or renovation in the Project Area, including the owners of Supervalu.
- "Development District" means Municipal Development District No. 4 in the City.
- "Development Program" means the Development Program for the Development District.
- "Project Area" means the geographic area of the Development District.
- "School District" means the Milaca School District.
- "State" means the State of Minnesota.
- "TIF Act" means Minnesota Statutes, Sections 469.174 through 469.1799, inclusive.
- "TIF District" means Tax Increment Financing District No. 36.
- "TIF Plan" means the tax increment financing plan for the TIF District (this document).

## **Section 2 Statement of Need and Public Purpose**

See Section 1-3 of the Development Program for Municipal Development District No. 4.

## **Section 3 Statutory Authorization**

The Authority is empowered under the provisions of the TIF Act to establish a tax increment financing district.

## **Section 4 Statement of Objectives**

The objectives of this tax increment financing plan are consistent with the objectives outlined in the subsection 1.4 of the Development Program.

## **Section 5 Specific Development Expected to Occur in the TIF District**

The owners of the Supervalu grocery store propose to acquire five (5) adjacent parcels, demolish the buildings and construct a 10,200 square foot expansion of their store. The project will also include expansion of parking and a complete remodeling of the existing building. Construction is scheduled to start in 2009. The City plans to provide TIF assistance for land acquisition and demolition expenses.

The City acquired the former creamery property and demolished all buildings in 2008. The City will actively promote the (re)development of this and other properties in the downtown area and additional development and redevelopment projects are expected.

**Section 6 Property to be Included in the TIF District**

The TIF District includes seventy (70) separate tax parcels, including fourteen (14) parcels formerly included within TIF District No. 4-7. A map showing the location of the TIF District is shown in Exhibit 1. A complete listing of parcels, together with valuation and other statistics, is included in Exhibit 2. The area encompassed by the TIF District includes all street rights-of-way and utility or drainage easements located upon or adjacent to the property described above.

**Section 7 Estimated Sources and Uses of Funds (Public Costs)**

The estimated costs of the proposed development in the TIF District which are eligible for funding or reimbursement with tax increments of the TIF District and the projected sources of revenue available to fund these costs are summarized below.

**Uses of Funds (Public Costs)**

<u>Capital Costs:</u>	
Land and building acquisition	250,000
Demolition & rehab	\$150,000
Site Improvements	200,000
Public Improvements	<u>250,000</u>
	\$850,000
 <u>Finance Costs:</u>	
Bond & Note Principal Payments	\$900,000
Bond & Note Interest Payments	<u>880,000</u>
Subtotal Finance Costs	\$1,780,000
 <u>Administrative Costs</u>	
Administration funded with TIF	\$189,369
Administration funded with other	<u>0</u>
	\$189,368
 <b>Total Uses of Funds</b>	 <b>\$2,819,369</b>

**Sources of Funds**

Tax Increments*	\$1,893,695
Investment Interest	25,674
Bond and Note Proceeds	<u>900,000</u>
 <b>Total Sources of Funds</b>	 <b>\$2,819,369</b>

\*Amount of TIF shown represents collections over the full 26 year life of the district, less county retainage.

The Authority reserves the right to adjust the amount of any of the line items listed above or to incorporate additional eligible items so long as the total estimated public cost is not increased. The Authority also reserves the right to fund the full amount of public costs with tax increment revenues.

**Section 8 Estimated Impact on Other Taxing Jurisdictions**

Exhibit 4 shows the estimated impact on other taxing jurisdictions if the projected Retained Captured Net Tax Capacity of the TIF District were hypothetically available to the other jurisdictions. The Authority believes that there will be no adverse impact on other taxing jurisdictions during the life of the TIF District, since the proposed development would not have occurred without the establishment of the TIF District and the provision of public assistance. A positive impact on other taxing jurisdictions will occur when the TIF District is decertified and the

development therein becomes part of the general tax base.

**Section 9 Fiscal and economic implications**

M.S. Section 469.175 Subdivision (2) requires a specific description of the fiscal and economic implications of the proposed TIF District. Please refer to the description of these impacts located on Exhibit 4 of this Plan.

**Section 10 Property to be acquired in the TIF District**

The Authority may acquire, sell or reimburse an owner or developer for the costs of any or all of the property located within the TIF District—specifically, any or all of the parcels 70 parcels listed on Exhibit 2 of this plan.

**Section 11 Estimated Amount of Bonded Indebtedness**

The Authority reserves the right to fund all public costs using internal funding, general obligation bonds, or any other financing mechanism authorized by law. The amount of general obligation bonds funded by tax increments shall not exceed \$900,000.

The Authority may incur “internal debt”, including a negative balance in the TIF fund and other internal loans or transfers of funds. All such forms of internal debt are hereby explicitly authorized by this TIF Plan, may include interest at a rate not to exceed the prime rate (currently 3.25%), may be fully repaid with tax increment revenues or proceeds of tax increment bonds payable from tax increment revenues over the life of the TIF District, and shall be in addition to and not be counted against the debt limit created by this section.

**Section 12 Designation of TIF District as a Redevelopment District**

The Tax Increment District qualifies as a redevelopment district. M.S. 469.174, Subd. 10 defines a redevelopment district as an area where the following conditions are reasonably distributed throughout the district:

- a. Parcels consisting of 70 percent of the area of the district are occupied by buildings, streets, utilities, or other improvements and more than 50 percent of the buildings, not including outbuildings, are structurally substandard to a degree requiring substantial renovation or clearance; or
- b. The property consists of vacant, unused, underused, inappropriately used, or infrequently used rail yards, rail storage facilities or excessive or vacated railroad rights-of-way.

For purposes of this section, “structurally substandard” means containing defects in structural elements, essential utilities, light and ventilation, fire protection, interior layout and condition or similar factors of significant total significance to justify substantial renovation or clearance. A building is not substandard if it could be modified to satisfy the building code at a cost of less than 15 percent of the cost of constructing a new structure of the same square footage and type on the site. A parcel cannot be considered “occupied by buildings, streets, utilities or other improvements” unless 15 percent of the area of the parcel contains improvements.

As summarized on Exhibit 2, improved parcels constitute over ninety-nine percent (99.42%) of the area of the TIF District. Of the fifty three (53) parcels with buildings, forty-seven (47) or eighty-eight percent (88.68%) have been inspected and found to be structurally substandard. Inspection records are on file in the office of the City Manager. Accordingly, the TIF satisfies the standards for a redevelopment district.

**Section 13 Original Net Tax Capacity**

Estimated Market Value of the property in the TIF District as of January 1, 2008, for taxes payable in 2009 is \$5,147,200. At this value, the original net tax capacity of the TIF District will be approximately **\$80,189**. Since the original net tax capacity will be based upon values for payable 2010, this number may be higher or lower.

The County Auditor will certify the Original Net Tax Capacity of the TIF District. In each subsequent year the County Auditor will certify the amount that the Original Net Tax Capacity has increased or decreased as a result of:

1. changes in the tax-exempt status of property;
2. reductions or enlargements of the geographic area of the TIF District;
3. changes due to stipulation agreements or abatements; or
4. changes in classification rates.

**Section 14 Original Local Tax Rate**

The County Auditor shall certify the Original Local Tax Rate of the TIF District. This rate shall be the sum of all local tax rates that apply to property in the TIF District. This rate shall be for the same taxes payable year as the Original Net Tax Capacity.

In future years, the amount of tax increment generated by the TIF District will be calculated using the lesser of (a) the sum of the current local tax rates at that time or (b) the Original Local Tax Rate of the TIF District.

At the time this TIF Plan was prepared, the sum of all local tax rates that apply to property in the TIF District for taxes levied in 2008 and payable in 2009 was 128.376%. The final Original Local Tax Rate may be higher or lower than this value, using payable 2010 rates.

<u>Taxing Jurisdiction</u>	<u>Est. 2008/2009 Local Tax Rate</u>
City of Milaca	45.381%
Mille Lacs County	63.762%
Milaca School District	19.083%
Other	<u>0.150%</u>
<b>Total</b>	<b>128.376%</b>

The projected original local tax rate does not include the State of Minnesota property tax rate on commercial, industrial and seasonal recreation property, which is estimated to be about 45% for 2009. The state property tax is *not* captured as tax increment.

**Section 15 Projected Retained Captured Net Tax Capacity and Tax Increment**

Each year the County Auditor will determine the current net tax capacity of all property in the TIF District. To the extent that this total exceeds the Original Net Tax Capacity, the difference shall be known as the Captured Net Tax Capacity of the TIF District. It is the Authority's intention to retain 100% of the Captured Net Tax Capacity of the TIF District.

Exhibit 3 estimates the total amount of retained net captured tax capacity, gross tax increments, adjustments, and the net tax increment revenues which will be available annually and cumulatively over the life of the TIF District.

**Section 16 Statutory Duration of the TIF District**

Redevelopment districts may remain in existence for 25 years from receipt of the first tax increment. This results in 26 collections of tax increments. Assuming the first tax increment is collected in 2011, District will terminate at year-end 2036. Modifications of this plan (see Section 28) may not extend these duration limits.

**Section 17 Use of Tax Increments – Redevelopment Districts**

Ninety percent (90%) of the tax increments generated from the TIF District must be used to finance the cost of correcting conditions that allow designation as a redevelopment district. These costs include acquiring properties containing substandard buildings or improvements, acquiring adjacent parcels necessary to provide a site of sufficient size to permit development, demolition of structures, clearing of the land, and installation of utilities, roads, sidewalks and parking facilities for the site. The allocated administrative expenses of the City may be included in the qualifying costs.

**Section 18 Use of Tax Increments – General**

Each year the County Treasurer must deduct an estimated 0.33% of the annual tax increment generated by the TIF District and pay such amount to the state general fund. Such amounts will be appropriated to the state auditor for the cost of financial reporting and auditing of tax increment financing information throughout the state. Exhibit 3 shows the projected deduction for this purpose over the anticipated life of the TIF District.

The Authority has determined that it will use 100% of the remaining tax increment generated by the TIF District for any of the following purposes:

1. Pay for the estimated public costs of the TIF District (including administrative expenses, see Section 7) and City administrative costs associated with the TIF District (see Section 29);
2. pay principal and interest on tax increment bonds, notes or other financial obligations issued to finance the public costs of the TIF District;
3. accumulate a reserve securing the payment of tax increment bonds or other bonds issued to finance the public costs of the TIF District;
4. pay all or a portion of the County road costs as may be required by the County Board under M.S. Section 469.175, Subdivision 1a; or
5. return excess tax increments to the County Auditor for redistribution to the City, County and School District in proportion to their local tax capacity rates.

Tax increments from property located in one County must be expended for the direct and primary benefit of a project located within that County, unless both County boards involved waive this requirement. Tax increments shall not be used to circumvent levy limitations.

Tax increment shall not be used to finance the acquisition, construction, renovation, operation, or maintenance of a building to be used primarily and regularly for conducting the business of a municipality, County, school district, or any other local unit of government or the State or federal government, including social, recreational or conference facilities or a public park used as a commons area. Tax increments may be used to finance public parking facilities.

Tax increment may not be spent outside the TIF District on improvements, equipment, or other items whose primary purpose is decorative or aesthetic or if the materials used or design cost twice that of more commonly used equipment or improvements. This prohibition does not apply to improvements related to rehabilitating historic structures on national register or in a historic district listed on the national register.

If there exists any type of agreement or arrangement providing for the developer, or other beneficiary of assistance, to repay all or a portion of the assistance that was paid or financed with tax increments, such payments shall be subject to all of the restrictions imposed on the use of tax increments. Assistance includes sales of property at less than the cost of acquisition or fair market value, grants, ground or other leases at less than fair market rent, interest rate subsidies, utility service connections, roads, or other similar assistance that would otherwise be paid for by the developer or beneficiary.

**Section 19 “Green Acres”**

The TIF District may not include parcels that qualified as “green acres” in any of the five (5) years preceding the request for certification, unless 85% of development in the district is restricted to qualified manufacturing or distribution facilities directly related to production of tangible personal property and paying at least 90% of its employees wages equal to or greater than 160% of the federal minimum wage; or the development in the district is a housing project.

**Section 20 4-Year Knock-Down Rule**

If after four years from certification of the TIF District no demolition, rehabilitation, renovation, or qualified

improvement of an adjacent street has commenced on a parcel located within the TIF District, then that parcel shall be excluded from the TIF District and the Original Net Tax Capacity shall be adjusted accordingly. Qualified improvements of a street are limited to construction or opening of a new street, relocation of a street, or substantial reconstruction or rebuilding of an existing street. The Authority must submit to the County Auditor, by February 1 of the fifth year, evidence that the required activity has taken place for each parcel in the TIF District.

If a parcel is excluded from the TIF District and the Authority or owner of the parcel subsequently commences any of the above activities, the Authority may certify to the County Auditor that such activity has commenced and the parcel must once again be included in the TIF District. The County Auditor will certify the net tax capacity of the parcel, as most recently certified by the Commissioner of Revenue, and add such amount to the Original Net Tax Capacity of the TIF District.

### **Section 21 Tax Increment Pooling – 5-year Rule**

At least 75% of the tax increments from the TIF District must be expended on activities within the district or to pay for bonds used to finance the estimated public costs of the TIF District. No more than 25% of the tax increments may be spent on costs outside of the TIF District, but within the boundaries of the Project Area. All administrative expenses are considered to have been spent outside of the TIF District. Tax increments are considered to have been spent within the TIF District if such amounts are:

1. actually paid to a third party for activities performed within the TIF District within five years after certification of the district;
2. used to make payments or reimbursements to a third party under binding contracts for activities performed within the TIF District, which were entered into within five years after certification of the district; or
3. used to pay bonds that were issued and sold to a third party, the proceeds of which are reasonably expected on the date of issuance to be spent within the later of the five-year period or a reasonable temporary period or are deposited in a reasonably required reserve or replacement fund.

Beginning with the sixth year following certification of the TIF District, at least 75% of the tax increments must be used to pay outstanding bonds or make contractual payments obligated within the first five years. When outstanding bonds have been defeased and sufficient money has been set aside to pay for such contractual obligations, the TIF District must be decertified.

The Authority anticipates pooling of increments with other TIF Districts within the Project Area, specifically but not limited to cases where development projects cross TIF District boundaries.

### **Section 22 Excess Tax Increment**

On December 31st of each year, the Authority must determine the amount of excess increments for the TIF District. Excess increments may only be used to:

1. prepay any outstanding tax increment Bonds;
2. discharge the pledge of tax increments on any outstanding Bonds.
3. pay amounts into an escrow account dedicated to the payment of any outstanding Bonds; or
4. return excess tax increments to the County Auditor for redistribution to the City, County and School District in proportion to their local tax capacity rates. The County Auditor must report to the Commissioner of Education the amount of any excess tax increment redistributed to the School District within 30 days of such redistribution.

**Section 23    Limitation on Administrative Expenses**

Administrative expenses are defined as all costs of the Authority other than:

1. amounts paid for the purchase of land;
2. amounts paid for materials and services, including architectural and engineering services directly connected with the proposed development within the TIF District;
3. relocation benefits paid to, or services provided for, persons or businesses located within the TIF District; or
4. amounts used to pay interest on, fund a reserve for, or sell at a discount, tax increment bonds.

Administrative expenses include amounts paid for services provided by bond counsel, fiscal consultants, planning or economic development consultants, and actual costs incurred by the City in administering the TIF District. Tax increments may be used to pay administrative expenses of the TIF District up to the lesser of (a) 10% of the total estimated public costs authorized by the TIF Plan or (b) 10% of the total tax increment expenditures of the project.

**Section 24    Prior Planned Improvements**

The City shall accompany its request for certification to the County Auditor with a listing of all properties within the TIF District for which building permits have been issued during the 18 months immediately preceding approval of the TIF Plan. The County Auditor shall increase the Original Net Tax Capacity of the TIF District by the net tax capacity of each improvement for which a building permit was issued.

The City will include a complete listing of all building permits issued in the last 18 months in conjunction with all properties within the TIF District.

**Section 25    Development Agreements**

If more than 25% of the acreage of a project (which contains a redevelopment district) is to be acquired by the Authority with proceeds from tax increment bonds then, prior to such acquisition, the Authority must enter into an agreement for the development of the property. Such agreement must provide recourse for the Authority should the development not be completed.

**Section 26    Business Subsidy Laws**

Minnesota Statutes 116J.991 requires a City or Authority providing a business with a subsidy worth \$25,000 to complete a subsidy approval process as described below. Housing projects and certain redevelopment projects are exempt from the requirements.

Before granting a business subsidy, the Authority must complete the following:

1. Adopt criteria for awarding business subsidies following a public hearing.
2. Enter into a subsidy agreement which must include the following information and requirements:
  - a. A description of the subsidy.
  - b. A statement of the public purpose and goals of the subsidy.
  - c. Wage and job creation goals (or job retention goals, if job loss is imminent and demonstrable) to be achieved within 2 years of receiving the subsidy;
  - d. A description of the recipient's financial obligation if the goals are not met. The recipient must pay back the assistance with interest if goals are not met, although pro-ratio to reflect partial fulfillment of goals is permitted.

- e. A statement of why the subsidy is needed.
  - f. A commitment from the recipient to continue operations at the site for at least 5 years;
  - g. The name and address of the parent company of the recipient; and
  - h. A list of all other financial assistance to the project;
  - i. A requirement for the recipient to provide the Authority and the Department of Employment and Economic Development with annual information regarding goals for two years after receiving the subsidy or until the goals are achieved. The reports must be filed by March 1 for the prior year.
3. If the business subsidy exceeds \$100,000, the Authority must conduct a public hearing on the subsidy, after providing at least 10 days published notice in the local newspaper.

**Section 27 Assessment Agreements**

The City may, upon entering into a development agreement, also enter into an assessment agreement with the developer, which establishes a minimum market value of the land and improvements for each year during the life of the TIF District.

The assessment agreement shall be presented to the County or City Assessor who shall review the plans and specifications for the improvements to be constructed, review the market value previously assigned to the land, and so long as the minimum market value contained in the assessment agreement appears to be a reasonable estimate, shall certify the assessment agreement as reasonable. The assessment agreement shall be filed for record in the office of the County Recorder of each county where the property is located. Any modification or premature termination of this agreement must first be approved by the City, and if the project is valued below the minimum market value, also approved by the County and School District.

**Section 28 Modifications of the Tax Increment Financing Plan**

Any reduction or enlargement in the geographic area of the Project Area or the TIF District; increase in the amount of bonded indebtedness to be incurred; increase in the amount of capitalized interest; increase in that portion of the Captured Net Tax Capacity to be retained by the Authority; increase in the total estimated public costs; or designation of additional property to be acquired by the Authority shall be approved only after satisfying all the necessary requirements for approval of the original TIF Plan. This paragraph does not apply if:

- 1. the only modification is elimination of parcels from the Project Area or the TIF District; and
- 2. the current net tax capacity of the parcels eliminated equals or exceeds the net tax capacity of those parcels in the TIF District's Original Net Tax Capacity, or the Authority agrees that the TIF District's Original Net Tax Capacity will be reduced by no more than the current net tax capacity of the parcels eliminated.

The Authority must notify the County Auditor of any modification that reduces or enlarges the geographic area of the Project Area or the TIF District. The geographic area of the TIF District may be reduced but not enlarged after five years following the date of certification.

**Section 29 Administration of the Tax Increment Financing Plan**

Upon adoption of the TIF Plan, the Authority must submit a copy of such plan to the State Auditor's Office and the Department of Revenue. The Authority must also request that the County Auditor certify the Original Net Tax Capacity and Net Tax Capacity Rate of the TIF District. To assist the County Auditor in this process, the Authority must submit copies of the TIF Plan, the resolution establishing the TIF District and adopting the TIF Plan, and a listing of any prior planned improvements. The Authority must also send the County Assessor any assessment agreement establishing the minimum market value of land and improvements in the TIF District, and shall request that the County Assessor review and certify this assessment agreement as reasonable.

The County will distribute to the Authority the amount of tax increment as it becomes available. The amount of tax increment in any year represents the applicable property taxes generated by the Retained Captured Net Tax

Capacity of the TIF District. The amount of tax increment may change due to development anticipated by the TIF Plan, other development, inflation of property values, or changes in property classification rates or formulas. In administering and implementing the TIF Plan, the following actions should occur on an annual basis:

1. Prior to July 1, the Authority shall notify the County Assessor of any new development that has occurred in the TIF District during the past year to insure that the new value will be recorded in a timely manner.
2. If the County Auditor receives the request for certification of a new TIF District, or for modification of an existing TIF District, before July 1, the request shall be recognized in determining local tax rates for the current and subsequent levy years. Requests received on or after July 1 shall be used to determine local tax rates in subsequent years.
3. Each year the County Auditor shall certify the amount of the Original Net Tax Capacity of the TIF District. The amount certified shall reflect any changes that occur as a result of the following:
  - a. the value of property that changes from tax-exempt to taxable shall be added to the Original Net Tax Capacity of the TIF District. The reverse shall also apply;
  - b. the Original Net Tax Capacity may be modified by any approved enlargement or reduction of the TIF District;
  - c. if laws governing the classification of real property cause changes to the percentage of Estimated Market Value to be applied for property tax purposes, then the resulting increase or decrease in net tax capacity shall be applied proportionately to the Original Net Tax Capacity and the Retained Captured Net Tax Capacity of the TIF District.

The County Auditor shall notify the Authority of all changes made to the Original Net Tax Capacity of the TIF District.

**Section 30 Financial Reporting and Disclosure Requirements**

The Authority is responsible for information and financial reporting on the activities of the TIF District. These responsibilities include:

1. Prepare and Publish an Annual Statement. No later than August 1 of each year, the Authority must prepare and publish an annual statement which includes at least the following information:
  - (a) tax increment received and expended in that year
  - (b) Original Net Tax Capacity
  - (c) captured Net Tax Capacity
  - (d) amount of outstanding bonded indebtedness
  - (e) increments paid to other government bodies
  - (f) administrative costs
  - (g) increments paid directly or indirectly outside of the district
  - (h) if a fiscal disparities contribution is computed under section 469.177, Subd. 3(a), the increase in property tax imposed on other properties in the municipality as a result of the fiscal disparities contribution in the manner prescribed by the commissioner of revenue.

A copy of the annual statement must also be provided to the State Auditor, county board and county auditor, school board, and the municipality.

2. Prepare an Annual Report. (469.175 Subds. 5 and 6) The State Auditor enforces the provisions of the TIF Act and has full responsibility for financial and compliance auditing of the Authority's use of tax increment financing. The State Auditor's office provides detailed tax increment reporting forms for use in complying with annual reporting requirements. On or before August 1 of each year, the Authority and/or the City must prepare a status and financial report for the TIF District and submit it to the state auditor, the county board, the county auditor, the school board, and the governing body of the municipality, if the municipality is not also the authority.
3. Prepare a Minnesota Business Assistance Form. (116J.991) For development projects which are considered to be a business subsidy, by April 1 of each year the Authority must submit a report to the Department of Employment and Economic Development on wage and job goals and progress made in achieving them. A reporting form is provided by the Department, and must be submitted for each business which has received TIF assistance.

### **Section 31 Findings and Need for Tax Increment Financing**

In establishing the TIF District, the City makes the following findings:

1. The TIF District qualifies as a redevelopment district;  
See Section 12 of this document for the reasons and facts supporting this finding.
2. The proposed development, in the opinion of the City, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future, and the increased market value of the site that could reasonably be expected to occur without the use of tax increment would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan;  

The reasons and facts supporting this finding are based upon written and verbal representations from the owners of the Supervalu store, stating that without TIF assistance to pay for a portion of the extra costs of land acquisition and demolition expenses for their project, maintaining a facility in downtown Milaca would not be financially viable.

A comparative analysis of estimated market values both with and without establishment of the TIF District and the use of tax increments has been performed. Such analysis is included as Exhibit 5 of this Plan.
3. The TIF Plan conforms to the general plan for development or redevelopment of the City as a whole.  

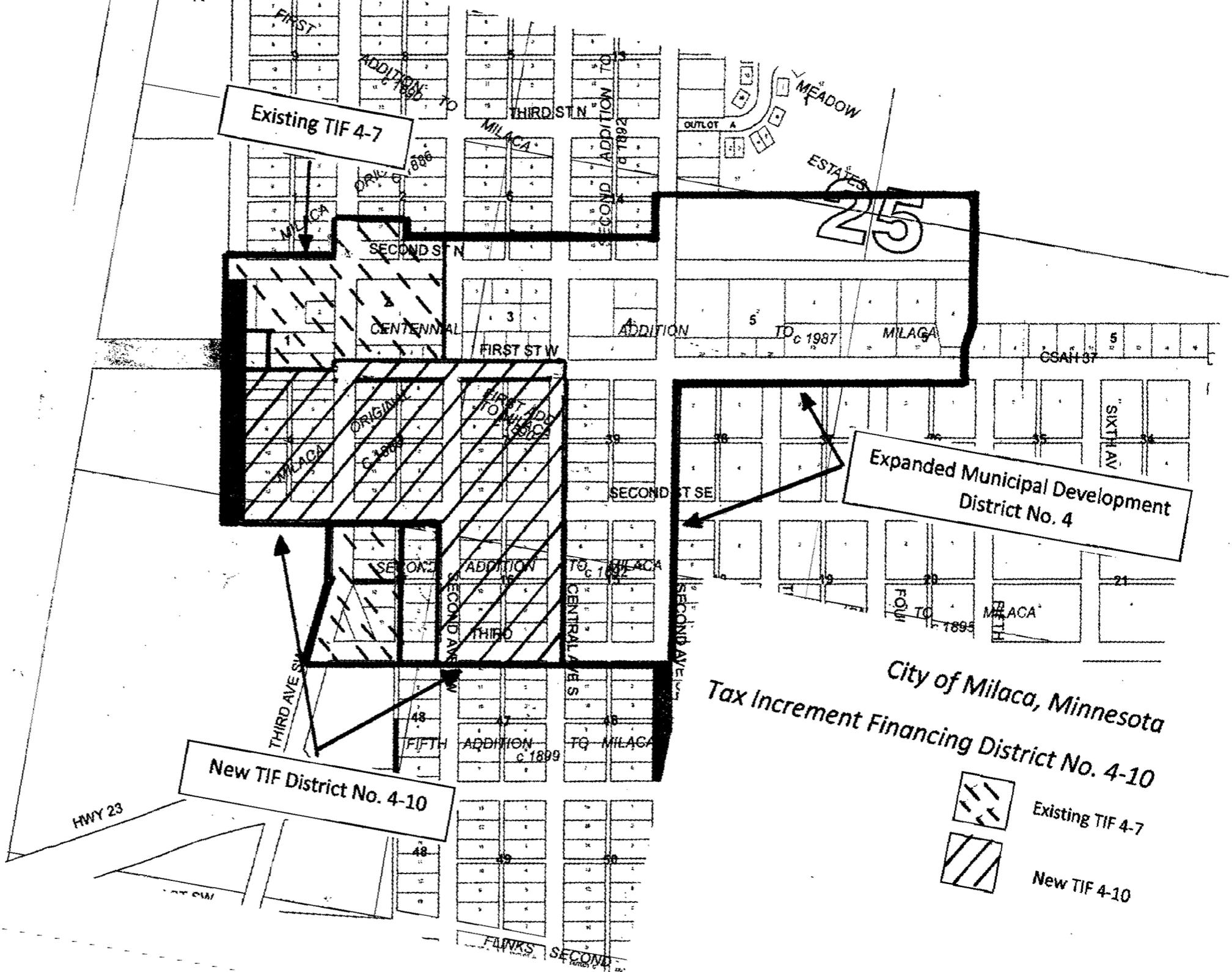
The reasons and facts supporting this finding are that proposed (re)developments in the TIF District are anticipated to be commercial, which is consistent with existing zoning and land use .
4. The TIF Plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development of the Project Area by private enterprise.  

The reasons and facts supporting this finding are that the development activities are necessary so that development and redevelopment by private enterprise can occur within the Development District.

## Exhibits

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Map of Financing District and Project Area.....	Exhibit 1
Parcels and Valuations.....	Exhibit 2
Tax Increment Projections .....	Exhibit 3
Statement of Fiscal and Economic Impacts.....	Exhibit 4
Market Value Analysis.....	Exhibit 5



Existing TIF 4-7

25

Expanded Municipal Development District No. 4

New TIF District No. 4-10

City of Milaca, Minnesota  
Tax Increment Financing District No. 4-10

-  Existing TIF 4-7
-  New TIF 4-10

HWY 23

THIRD AVE SW

FLANKS SECOND

**City of Milaca, Minnesota  
Tax Increment District No. 4-10**

**PARCEL INFORMATION**

#	PIN #	legal	address	Owner	2008/09 Valuations				Found to be			
					Land	Building	Total M.V.	Taxable MV	Tax Cap.	Lot Area	Lot improved?	building?
<b>Block 3, Milaca Original</b>												
1	21.040.0260	Lot 1, Bk 3 ex N 2.5Ft	192 2nd Ave SW	First National Bank Milaca	460,000		460,000	8,450	9,430	yes	yes	no
2	21.040.0270	N 2.5 Lot 1 & So24'8" Lot 2		First National Bank Milaca (Safeguard Insurance)	97,300		97,300	1,946	4,034	yes	yes	no
3	21.040.0280	So 20'10" of N41' Lot 2	176 2nd Ave SW	First National Bank Milaca (Cuts on Central)	93,300		93,300	1,400	3,094	yes	yes	yes
4	21.040.0290	N 20'6" Lot 2	170 2nd Ave SW	City of Milaca (senior Center)	40,500		-	-	3,044	yes	yes	yes
5	21.040.0300	Lot 3	160 2nd Ave SW	Wagner, Roger & Nancy (Circle 6 Appraisal)	112,900		112,900	1,694	9,801	yes	yes	yes
6	21.040.0310	Lot 4 ex N 33'		Wagner, Roger & Nancy	12,300		12,300	185	4,901	yes	-	-
7	21.040.0315	N 33' Lot 4		Bye, Doug & Lynn	12,300		12,300	185	4,901	yes	no	n.a.
8	21.040.0320	N 33' Lot 5	130 2nd Ave SW	Peterson, S.G. (Dentist office)	87,400		87,400	1,311	4,901	yes	yes	yes
9	21.040.0330	S 33' Lot 5	132 2nd Ave SW	Bye, Doug & Lynn (Dr. Bye Office)	136,800		136,800	2,052	4,901	yes	yes	no
10	21.040.0340	~ N 23.3' Lot 6	110 2nd Ave SW	American Mediation and Dispute	59,400		59,400	891	3,460	yes	yes	yes
11	21.040.0350	Ex N 23 and Ex S 24' Lot 6	116 2nd Ave SW	Currott, Richard & Lori	52,600		52,600	789				
12	21.040.0360	S24' Lot 6	120 2nd Ave SW	Milaca Area Pantry	37,400		37,400	-	3,564	yes	yes	yes
21	21.040.0370	E 92' Lot 7 & N 12.5'E92'Lot 8	235 1st St SW	Auburn, David (Trio Automatic)	65,800		65,800	987	7,222	yes	yes	yes
22	21.040.0380	W 56.5' Lot 7 & N 25' Lot 8 Ex above	255 1st St. SW	Chapman's Auto Repair, LLC	86,100		86,100	1,292	6,292	yes	yes	yes
23	21.040.0390	Lot 6 ex N 215', Lot 9, Vac Alley	155 3rd Ave SW	City of Milaca (former Superior Feed)	46,800		-	-	18,340	yes	no	n.a.
24	21.040.0395	~ 3' vacated street adj lots 8-11		not designated	-		-	-	792	yes	no	n.a.
25	21.040.0400	Lot 10 plus N half Lot 11 plus par vac street		City of Milaca (former Creamery Site)	54,700		-	-	4,901	yes	no	n.a.
26	21.040.0401	Lot 12 plus N half Lot 11		First National Bank Milaca	36,800		36,800	736	4,901	yes	no	n.a.
<b>Vacated Block 4, Milaca Original</b>												
27	21.040.0420	S118.5 of N 152.5 Bk 4		Foley Fuel and Lumber	39,600		39,600	792	37,150	yes	yes	yes
28	21.040.0430	S66 of N 280.5		Foley Fuel and Lumber	23,800		23,800	476	20,691	yes	yes	yes
29	21.040.0440	S45.5 of N 198		James R. Hill	30,900		30,900	464	14,264	yes	yes	yes
30	21.040.0445	S 16.5 of N 214.5		City of Milaca	-		-	-	5,173	yes	no	n.a.
31	21.040.0450	N 31 of S 132		Foley Fuel and Lumber	7,300		7,300	146	9,719	yes	yes	yes
32	21.040.0460	N48 of S 101		First National Bank Milaca	24,900		24,900	498	15,048	yes	yes	yes
33	21.040.0470	S53 Ex N35 of E 50 plus vac Street		Thomas & Lynda Tacheny	5,300		5,300	795	35,557	yes	yes	yes
34	21.040.0480	No 35 of S 53 of E 50		Thomas & Lynda Tacheny	2,800		2,800	42		yes	yes	yes
<b>Block 7, First Addition to Milaca</b>												
35	21.041.0240	w 38' Lot 1		Bremer Bank	7,300		7,300	146	2,508	yes	no	n.a.
36	21.041.0250	Lot 1 ex w 38" & S 26' Lot 2	190 Central Ave S	Bremer Bank	475,300		475,300	8,756	11,174	yes	yes	no
37	21.041.0260	Lot 2 ex S26' & S 22' Lot 3	170 Central	Broschofsky, Eugene & Lillian (Milaca Lawn and Garden)	56,000		56,000	840	9,207	yes	yes	yes
38	21.041.0270	Lot 3 ex S 22'	160 Central Ave S	Timbercreek Holdings, Inc. (Theater)	120,700		120,700	1,811	6,534	yes	yes	yes
39	21.041.0280	Lot 4		City of Milaca	42,900		42,900	-	9,801	yes	yes	yes
40	21.041.0290	E 25' Lot 6 & N 11of E 25Lot 5	105 1st St. W	Bronniche, Daryl & Monica (Hobnett's)	178,300		178,300	2,436	1,925	yes	yes	yes
41	21.041.0300	~ W25 of E 50 Lot 6 and same for N	115 1st St. W	Bronniche, Daryl & Monica (Law Office)	67,800		67,800	924	1,925	yes	yes	yes
42	21.041.0310	So 32.81' Lot 5 plus E47' of S21' of N33' Lot 5		BS, Inc. (Jiggers)	89,600		89,600	1,257	4,398	yes	yes	yes
43	21.041.0330	W38' of E83'ofN33 Lot 5	125 1st St. W	Bronniche, Daryl & Monica (Old National Bushing)	59,200		59,200	888	1,254	yes	yes	yes
44	21.041.0340	W25'of N33' of Lot 5 & W 25' of Lot 6	145 1st St. W	Bronniche, Daryl & Monica (Old Dep Reg Building)	42,600		42,600	639	2,475	yes	yes	yes
45	21.041.0350	E40.5 of W 65.5 of N 33 Lot 5 & E20 of W 65 Lot 6		Bronniche, Daryl & Monica	43,900		43,900	659	2,657	yes	yes	yes
46	21.041.0360	E20.5 of W 45.5 Lot 6	137 1st St. W	Moody, Carl & Darlene (Ultimate Tans)	33,300		33,300	500	1,353	yes	yes	yes
47	21.041.0370	E38' Lot 7	155 1st St.SW	Fairview Health Services	6,300		6,300	95	2,508	yes	no	n.a.
48	21.041.0380	S26 of N54 of W1/2 Lot 7 & W36' of	115 2nd Ave SW	Fairview Health Services (Fairview Pharmacy)	82,900		82,900	1,244	4,307	yes	yes	yes
49	21.041.0390	N 28'ofW74 Lot 7	105 2nd Ave SW	Rittenour, Eleanor (Copy Fast)	68,300		68,300	974	2,072	yes	yes	yes
50	21.041.0400	S12 of W74Lot 7 & N 16 Lot 8	121 2nd Ave SW	Rum River Life Choices	46,100		18,700	234	4,448	yes	yes	yes
51	21.041.0410	S50'Lot 8	125 2nd Ave SW	Meyer Auto Supply, Inc.	85,800		85,800	1,287	7,425	yes	yes	yes
52	21.041.0430	Lot 9	127 2nd Ave SW	Hobert Princeton, LLC (White Pharmacy)	100,700		100,700	1,511	9,801	yes	yes	yes
53	21.041.0440	Lot 10	155 2nd Ave SW	NAF Properties (Old Ace Hardware)	253,100		253,100	3,590	9,801	yes	yes	yes
54	21.041.0460	N 20 Lot 11		Horizon Bank	7,400		7,400	111	2,970	no	no	n.a.
55	21.041.0470	N 20 of S 46 Lot 11	171 2nd Ave SW	Horizon Bank (Northland Floors)	46,800		46,800	647	2,970	yes	yes	yes
56	21.041.0480	Lot 12 & S 13 of E74.5 of 11	195 2nd Ave SW	First National Bank Milaca (Olson Dept Store)	143,500		143,500	2,153	10,770	yes	No	n.a.
57	21.041.0490	S26 of E74 Lot 11	2nd Ave SW	Weikert, Joshua & William (Judeth Klein Realty)	56,900		56,900	854	1,924	yes	yes	yes

<b>Block 16, Second Addition to Milaca</b>											
58	21.042.0650	Lot 1	260 Central Ave S	Wiemers, Wesley & Susan (Funeral Home)	157,600	157,600	2,252	9,801	yes	yes	yes
59	21.042.0660	Lot 2	250 Central Ave S	Wiemers, Wesley & Susan	19,800	19,800	248	9,801	yes	no	n.a.
60	21.042.0670	Lot 3	240 Central Ave S	Gorecki, Benedict & Dorothy	24,900	24,900	396	9,801	yes	no	n.a.
61	21.042.0680	Lot 4	230 Central Ave S	Teal, Roger & Cheryl (green Building)	41,200	41,200	624	9,801	yes	yes	yes
62	21.042.0690	~ N 27 Lot 5 & W 63 Lot 6	210 Central Ave S	Gorecki, Benedict & Dorothy (Old Bakery)	24,900	24,900	374	9,653	yes	yes	yes
63	21.042.0695			Gorecki, Benedict & Dorothy	61,600	61,600	924	4,158	yes	yes	yes
64	21.042.0700	S 39' Lot 5	220 Central Ave S	City of Milaca (Lines Law Office)	79,400	79,400	1,191	188	yes	yes	yes
65	21.042.0710	Lot 7		Teal, Roger & Cheryl	26,600	26,600	532	9,801	yes	no	n.a.
66	21.042.0720	Lot 8 ex S 44		Teal, Roger & Cheryl	8,700	8,700	174	3,267	yes	no	n.a.
67	21.042.0730	S44 Lot 8		Teal, Roger & Cheryl	17,400	14,700	348	6,534	yes	no	n.a.
68	21.042.0740	Lot 9 and vac alley behind 9 & 10	235 2nd Ave SW	Teal, Roger & Cheryl	658,600	658,600	12,422	12,251	yes	yes	NO
69	21.042.0750	Lot 11		Teal, Roger & Cheryl	26,600	26,600	399	9,801	yes	no	n.a.
	21.042.0760	Lot 12	255 2nd Ave SW	Brouwer, Paul & Ellner (Old Baptist Church)	174,300	174,300	2,159	9,801	yes	yes	yes
<b>Block 16, Second Addition to Milaca</b>											
70	21.042.0830	Lots 7,8,9	235 2nd St. SW	Gorecki, Benedict & Dorothy	83,900	83,900	1,259	58,806	yes	yes	NO
					<b>5,147,200</b>	<b>4,975,100</b>	<b>80,189</b>	<b>513,745</b>			

Total Area of parcels in TIF District	513,745
Total area of improved parcels	510,775
<b>% of total area</b>	<b>99.42%</b>
	<b>&gt;70% OK</b>
<b># parcels</b>	<b>70</b>
<b># parcels with buildings</b>	<b>53</b>
<b># primary buildings substandard</b>	<b>47</b>
<b>% buildings substandard</b>	<b>88.68%</b>
	<b>&gt; 50% OK</b>



**City of Milaca, Minnesota  
Tax Increment District No. 4-10**

**STATEMENT OF FISCAL AND ECONOMIC IMPACTS**

Taxing Jurisdiction	Without TIF District		With TIF District					
	2008/09 Taxable Net Tax Capacity <sup>(1)</sup>	Original Local TIF Tax Rate	2008/09 Taxable Net Tax Capacity <sup>(1)</sup>	Projected Captured Net Tax Capacity	Hypothetical Tax Generated By TIF	New Taxable Net Tax Capacity	Hypothetical Adjusted Local Tax Rate	Hypothetical Decrease in Tax Rate
City of Milaca	1,709,556	45.381%	1,709,556	60,000	27,229	1,769,556	43.842%	1.539%
Milacs County	23,371,490	63.762%	23,371,490	60,000	38,257	23,431,490	63.599%	0.163%
Milaca School District	1,709,556	19.083%	1,709,556	60,000	11,450	1,769,556	18.436%	0.647%
Other <sup>(2)</sup>	-	0.150%	-	60,000	90	-	0.150%	-
<b>Totals</b>		<b>128.376%</b>			<b>77,026</b>		<b>126.027%</b>	<b>2.349%</b>

**Statement #1:** If all of the projected captured net tax capacity of the project were hypothetically available to each taxing jurisdiction if TIF were not used, the tax capacities of each jurisdiction would be increased by the amounts shown above, and the local tax rates of each jurisdiction would be decreased by the amounts shown.

**Statement #2:** Since none of the projected captured tax capacity of the project would be available without the use of TIF, the tax capacities and tax rates of each jurisdiction will be unaffected.

**Attribution of Increment:** The amount of tax increment generated over the life of the TIF District is estimated to total \$1,899,965  
 At current rates, the portion of the tax increment attributed to the County levy is estimated to total \$943,678  
 At current rates, the portion of the tax increment attributed to the School levy is estimated to total \$282,428  
 At current rates, the portion of the tax increment attributed to the City levy is estimated to total \$671,639

**Impact on Services:** A description of the probable impact of the TIF district and/or any G.O. TIF Bonds proposed on services or costs is as follows:

The impact of the project on City services and costs will be negligible. The property within the District is currently fully developed and served with streets and utilities. Although the redevelopment of the property may increase traffic in the downtown area, no infrastructure additions will be needed. The replacement and consolidation of existing substandard structures into larger facilities is not expected to increase police service requirements and should have a positive impact on fire service costs. Utility use may increase slightly, but utilities are billed on a usage basis. While the City may issue G.O. bonds in support of redevelopment, the bonds will be self-supporting and will not adversely impact the City's credit rating or increase costs of future borrowing.

<sup>(1)</sup> Taxable net tax capacity = total net tax capacity less value captured in TIF Districts and powerline value.  
<sup>(2)</sup> The impacts upon other taxing jurisdictions not included since they represent a small percentage of the total tax rate.

# City of Milaca, Minnesota

## Tax Increment District No. 4-10

### MARKET VALUE ANALYSIS

Increased Market Value of Site	3,000,000
Less Present Value of TIF Revenues	<u>963,596</u>
	2,036,404
Reasonably expected increase w/out TIF	<u>100,000</u>
<b>Net Value Increase</b>	<b>1,936,404</b>

#### Present Value Calculation

Calculation Date	12/15/2007
Present Value Factor	5.00%

#	Year	Gross Tax Increment	Present Value
0	2009	-	-
1	2010	-	-
2	2011	25,675	23,288
3	2012	25,675	22,179
4	2013	77,026	63,369
5	2014	77,026	60,352
6	2015	77,026	57,478
7	2016	77,026	54,741
8	2017	77,026	52,134
9	2018	77,026	49,651
10	2019	77,026	47,287
11	2020	77,026	45,035
12	2021	77,026	42,891
13	2022	77,026	40,848
14	2023	77,026	38,903
15	2024	77,026	37,051
16	2025	77,026	35,286
17	2026	77,026	33,606
18	2027	77,026	32,006
19	2028	77,026	30,482
20	2029	77,026	29,030
21	2030	77,026	27,648
22	2031	77,026	26,331
23	2032	77,026	25,077
24	2033	77,026	23,883
25	2034	77,026	22,746
26	2035	77,026	21,663
27	2036	77,026	20,631
		<u>1,899,965</u>	<u>963,596</u>

RESOLUTION NO. 09 – 37

RESOLUTION FINDING CERTAIN BUILDINGS  
STRUCTURALLY SUBSTANDARD AND  
ESTABLISHING INTENT TO INCLUDE PARCELS IN A TIF DISTRICT

WHEREAS:

- A. The owners of Supervalu propose to construct a 10,500 sq. ft. expansion of their existing store in downtown Milaca ; and
- B. The project will require the acquisition and demolition of five (5) existing structures located north and east of the existing store identified by the following tax ID numbers: and  
21.042.680 21.042.0690 21.042.0695 21.042.0700 21.042.0710
- C. The City intends to include all five (5) parcels in a redevelopment district for which a public hearing is scheduled for September 17, 2009; and
- D. Supervalu's construction schedule may require the building to be demolished prior to the public hearing; and
- E. Minnesota Statutes 469.174 subdivision 10(b) provides for a parcel to be deemed occupied by a substandard building for the purposes of establishing a redevelopment TIF District if not more than 3 years prior to the request for certification of the TIF District the Authority finds by resolution that the parcel was occupied by a substandard building and the Authority intends to include the parcel within a TIF District.
- F. The City has completed an interior inspection of each of the five (5) buildings and, based upon inspection results, has concluded that each building should be found to be substandard.

NOW, THEREFORE, BE IT RESOLVED, by the Council as follows:

- 1. The buildings identified above are hereby found to structurally substandard.
- 2. The Authority intends to include the parcels in a redevelopment district to be created in the future.

Adopted this 16<sup>th</sup> day of July, 2009.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager

STATE OF MINNESOTA  
COUNTY OF MILLE LACS  
CITY OF MILACA

I, the undersigned, being the duly qualified and acting City Manager of the City of Milaca, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to finding the downtown commercial structures to be structurally substandard.

WITNESS my hand this 16th day of July 2009.

---

Greg Lerud, City Manager

RESOLUTION #09 – 38

A RESOLUTION APPROVING A VARIANCE TO EXCEED THE FOUR FOOT  
MAXIMUM HEIGHT FOR A FENCE IN THE FRONT YARD

WHEREAS, Theodore and Joyce Horvath are requesting a variance to deviate from Sec. 156.059 City of Milaca's Zoning Ordinance, Residential Fence Regulations (E). The property is located at 250 5<sup>th</sup> Avenue SE in the City of Milaca; and

WHEREAS, the property owners are requesting a variance that would allow them to install a six foot high fence in the front yard of their property; and,

WHEREAS, this property is located in a R-2, One and Two Family Residential zoning district and requires a variance to exceed the four foot maximum height requirement for a fence in the front yard; and

WHEREAS, the Milaca Planning Commission held a public meeting on July 13, 2009, to allow for public input regarding the variance request.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby *grants* a variance to exceed the maximum fence height by two feet on the north property line for a distance of 25 feet from the front of the house.

ADOPTED this 16<sup>th</sup> day of July, 2009.

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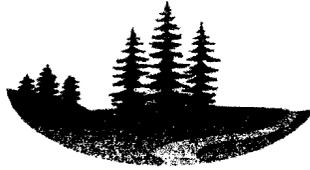
Mayor Harold Pedersen

ATTEST

---

Greg Lerud, City Manager

# CITY OF MILACA



255 1<sup>st</sup> ST E  
MILACA MN 56353  
(320) 983-3141  
(320) 983-3142 FAX  
[www.cityofmilaca.org](http://www.cityofmilaca.org)

## APPLICATION FOR VARIANCE

Application is hereby made for a Variance from (description of variance)

Our front yard is ~~in~~ their back yard & we would like 25 ft more for fence as it would make it much better for both ~~parties~~ <sup>parties</sup> ~~by driveway~~

Address of Property: 250 5th Ave S.E.

Owner Name: Theodore P & Joyce E. Harwalko

Owner Address: 250 5th Ave S E

Street Address  
Milaca Mn 56353  
City State Zip Code

Telephone: (~~507~~) ~~252-1234~~

Applicant's Name: Joyce E Harwalko

Applicant's Address: 250 5th Ave S E

Street Address  
Milaca Mn 56353  
City State Zip Code

Applicant Telephone: (~~507~~) ~~252-1234~~

The following information is submitted in support of the application as described on the attached "Variance Procedures":

Completed Application for Variance

Fee of \$200

*pd ch # 1085  
6/25/09  
gm*

Legal Description of property attached

Depending on the variance requested, the following may be required:

\_\_\_\_\_ 16 copies of a Site Plan

\_\_\_\_\_ 16 copies of a Sign Plan

\_\_\_\_\_ 16 copies of any other appropriate plans or drawings

A narrative explaining the purpose of the request, the exact nature of the Variance, and the justification of the request.

Other

\*\*\*\*\*

I fully understand that all of the above required information must be submitted at least 20 days prior to the Planning Commission meeting to ensure review by the Planning Commission on that date.

Applicant's Signature *George E. Horvath*

Date *June 25<sup>th</sup> 2009*

Comments/Revisions \_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\*

Received By:

City Agent's Signature *[Signature]*

Date *6-25-09*

# JACKSON - SURVEYORS

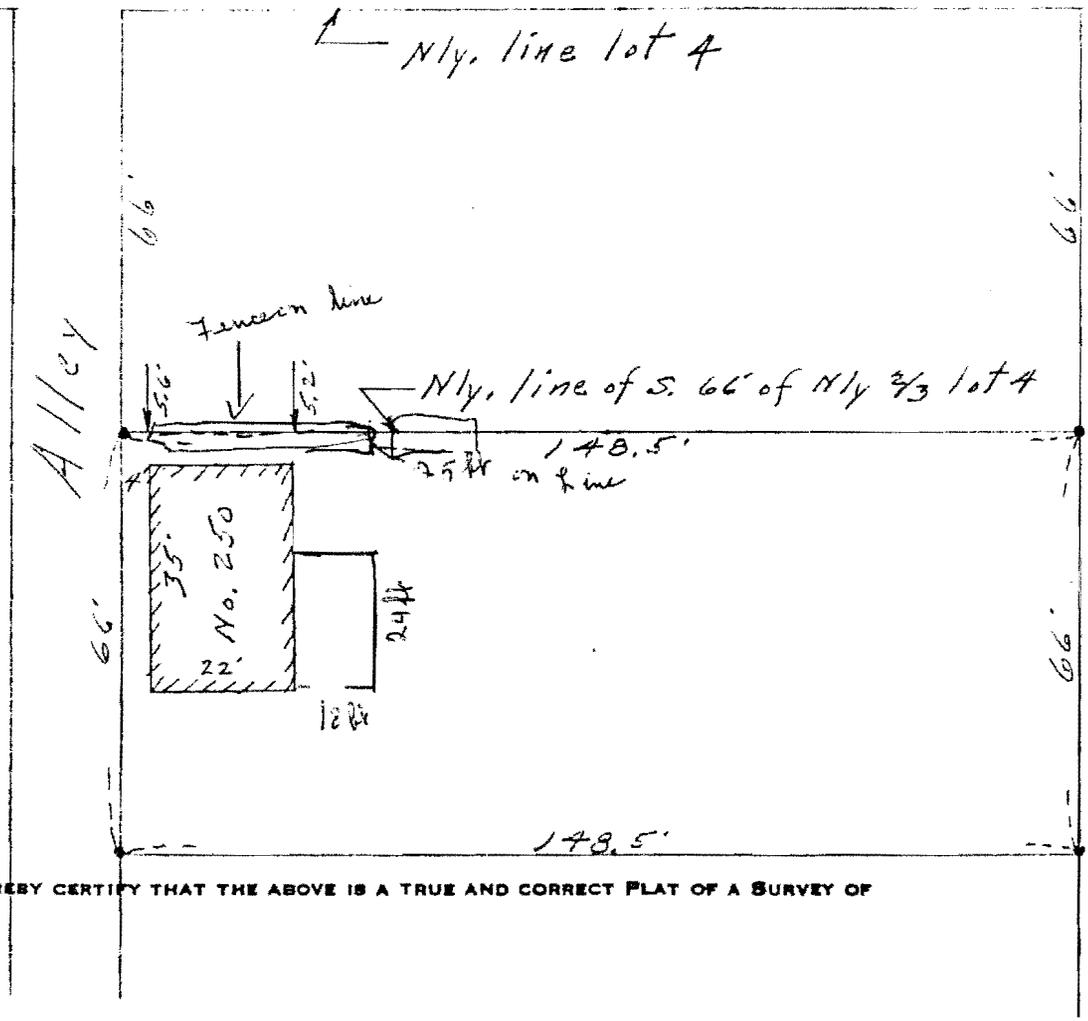
REGISTERED UNDER LAWS OF STATE OF MINNESOTA

3616 EAST 55th STREET, MINNEAPOLIS, MN 55417 727-3484

Scale: 1" = 30'  
• = Iron

Alley

## Surveyor's Certificate



5th Ave. S.E.

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT PLAT OF A SURVEY OF

The South 66 feet of the North 2/3 of Lot 4 in block 20, of the Third Addition to Village of Milaca, according to the plat on file and of record in the office of the County Recorder within and for Mille Lacs County and State of Minnesota.

AS SURVEYED BY ME THIS 28th. DAY OF June A.D. 1984

SIGNED F. C. Jackson  
 F. C. JACKSON, MINNESOTA REGISTRATION, NO. 3600

MILACA PLANNING COMMISSION

STAFF REPORT

**Subject: 09-02**

**Owner: Theodore & Joyce Horvath**

**Location: 250 5<sup>th</sup> Ave SE**

**Existing Zoning: R-2 1 & 2 Family Residential**

**Request: Variance to have a 6 ft. High Fence located in the Front Yard**

**Date of Public Hearing: July 13, 2009**

**Reported By: Marshall Lind**

**Application Submitted:**

The applicant has submitted an application, an explanation and drawings of the building.

**Comments:**

The applicant is asking for a variance to place a 6 ft. high fence in the front yard of the property listed above.

City Ordinance 156.059 Residential Fence Regulations (E) Height states: In residential districts, fences located in front yards shall not exceed four feet in height. Fences in side yards and rear yards shall not exceed six feet in height.

Sec. 156.167 Conditions for granting variances.

- (A) (2) A variance may be granted when it is demonstrated that this action will be in keeping with the spirit and intent of this chapter and when the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to his or her property and not created by the landowner, and the variance, if granted, will not alter the essential character of the locality.
- (B) Economic consideration alone shall not constitute an undue hardship if reasonable use of the property exists under the terms of the chapter. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems. A non-economic hardship shall exist by reason of one or more of the following:

- (1) Narrowness, shallowness, or shape of a specific parcel of property or a lot existing and of record upon the effective date of this chapter;
- (2) Exceptional topographic or water conditions of a specific parcel of land or lot; or
- (3) Inadequate access to direct sunlight for solar energy systems.

(C) A variance may be granted for the above reasons when the strict application of the provisions of this chapter would result in exceptional difficulties in developing the property in a legally permissible manner. The City Council may impose conditions in granting the variance to insure compliance and to protect adjacent properties.

City Ordinance 156.059 Residential Fence Regulations (F) Fence Variances states: Variances from the fence requirements in divisions (A) through (E) above may be allowed by the City Council only after Planning Commission review and if the following conditions are met:

1. Applicant must be the property owner;
2. applicant must sign a fence permit and agree to abide by all its conditions; and
3. Applicant must provide a registered survey if the adjoining property owner does not agree to the placement of the fence. The adjoining property owner must be given ten days to respond.

The house is set to the back of the lot, but the placement of the house does not constitute a hardship, the location of the house would be a condition that was created by the landowner or the landowner purchased the property knowing where the house is located.

**Staff Recommendation:**

Because the applicant does not meet the conditions set by the zoning code in Sec.156.167, staff would have to recommend denying the variance request.

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 11<sup>th</sup> DAY OF MAY, 2009, AT 255 1<sup>st</sup> ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Warren Peterson X	Scott Harlicker	Mike Cassens X	Norris Johnson
Luke Kotsmith	Gary Nelson X	Arla Johnson X	

**EX-OFFICIO MEMBERS:**

Marshall Lind, Building Official/ Zoning X

Wayne Bekius, Liaison

**Others Present:**

Bret Johnson, James Otten, Monica Johnson, Gerhard Bergmann, Mary Jo Coleman

**Public Hearing – Conditional Use Request – James Otten**

Peterson opened the public hearing for a conditional use request from James Otten. Marshall Lind stated that Mr. Otten is asking to have a commercial greenhouse in a residential zoning district. Lind explained that Mr. Otten would be constructing a 35 ft. by 48 ft. greenhouse on his property located on River Road SW.

There were questions about what he was planning to grow? Mr. Otten stated that he would be growing tomatoes in the green house.

There were questions about the design of the building? Mr. Otten stated that it would be of a metal frame with heavy plastic covering it. Otten stated that he has three acres of land and that the greenhouse would be located to the back of his property and a person would not be able to see it from the road.

Since there were no other questions raised, Peterson closed the public hearing portion of the meeting.

The regular Planning Commission meeting was called to order and roll call taken.

Commissioner Nelson made motion to approve the November 17, 2008 minutes with Commissioner Cassens seconding the motion.

Motion **passed** unanimously.

**New Business:**

**Conditional Use Request – James Otten**

Marshall Lind explained that Mr. Otten was asking for a conditional use for a greenhouse in a residentially zoned property. Lind stated that according to Sec. 156.035 (E) (2) of the zoning code, it allows for retail sales of a greenhouse, nursery, or truck garden, with a conditional use in a residential zoning district.

Commissioner Cassen made the motion to approve the conditional use for Mr. Otten for a greenhouse at his property on River Road SW., Commissioner Nelson seconded the motion.

There was discussion on heavy truck traffic on River Road SW. Mr. Otten stated that there would be some truck traffic when they were building the greenhouse, but after that they would be hauling the plants and tomatoes. He would not be using large trucks for his product.

Motion **passed** unanimously.

There being no further business, a motion to adjourn the meeting was made by Commissioner Nelson and seconded by Commissioner Arla Johnson.

Motion **passed** unanimously.

Taped recording of these proceedings is on file at City Hall.

Minutes respectfully submitted by,

Marshall Lind  
Zoning Administrator

MILACA ECONOMIC DEVELOPMENT COMMISSION  
JUNE 19, 2009

The regular meeting of the Milaca economic development commission was called to order at 7:35 a.m. The following members were present: Ken Muller, Dave Dillan, Barb Zakrajsek, Kelly Swanson, and Greg Lerud.

The secretary's report was approved as read.

The Highway 23 bridge is scheduled to be replaced starting July 6. Lerud said he attended the pre construction meeting yesterday in St. Cloud, and it appears the start date may be pushed back a week or so in order to get the power to the new stop lights at County Road 8 and Highway 169. He said the bridge is scheduled to be completed in late October or early November.

The safe routes to school sidewalk project has been completed, and the sidewalk work looks very good, as do the electronic speed signs on Highway 23.

Cronin said that he spoke with Brett Knutson at Premier Engineering and they will be moving in July. Cronin said that Remmele Engineering purchased them about a year ago, and have been operating in three locations since then. Remmele recently purchased a building in Big Lake and is going to consolidate all their operations under one roof. Cronin said the building has three phase power as well as many other features that would make it a good industrial building.

Dillan said the healthy community partnership group did not meet in June. He said the walkway and landscape has been started, and he said the volunteer help has been great. He said there will be a community meeting again in late August to review what has been done and set goals for next year.

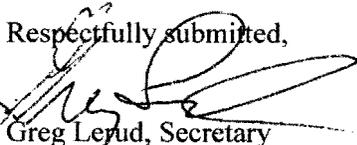
Lerud said the city will be establishing a tax increment district later this year in downtown.

Dillan said there have been discussions about establishing a community fund. The group thought it was an excellent idea, and suggested that someone from the Initiative Foundation come to explain how one is established.

Muller said the sky diving business is bringing many people to town, and efforts are underway to get information about restaurants and other area businesses to the business so it is available to people who come to sky dive.

With no other business the meeting adjourned at 8:25.

Respectfully submitted,



Greg Lerud, Secretary  
Milaca Economic Development Commission

Milaca Municipal Airport  
Fuel Facility Proposal

July 10, 2009

To: Mr. Greg Lerud and City Council

The Milaca Airport Advisory Commission has been working with vendors to procure a Credit Card Fuel Facility for the Milaca City owned airport. The following proposal details the Fuel System, the benefits, funding plan, and revenue projections.

**Description:**

The fuel system consists of a Pump with Credit Card Reader and 1000 (2000 Optional) gallon tank housed in a cement walled containment. The proposed Credit Card system would use the same vendor as the Milaca operated Liquor Store. The system would be operated with an automatic filling system with the fuel supplier automatically notified when fuel is needed. The Pump and Tank would be located in the same area the present tank is located. Please see the attached specifications and photos of the proposed system.

**Benefits:**

The fuel system will benefit the City of Milaca by generating revenue along with the convenience of self-service which encourages fuel purchases. The system will fill a need that the airport has to provide fuel on a 24 hour basis. Currently when fuel is not available the pilots fly to Princeton to buy fuel or carry the fuel in. Skydive Minnesota, Inc. requires access to fuel for their operation on a daily basis. This improvement should increase sales due to the fact that credit card purchase of fuel is preferred over carrying cash or check. The thinking is that the new selfservice fueling facility will generate additional business.

**Funding and Revenue:**

The funding for the fuel system will be funded by a 50% grant from the State of Minnesota with the City of Milaca financing the remaining 50% over a 7 year period. Based on past usage, visiting Pilots and the addition of the resident Skydive Minnesota Company fuel usage; the profits from the projected sale of fuel will cover the payments for the City's financed amount. Please see the attached spreadsheets showing the costs and revenue projections.

**Remarks:**

The estimates for the equipment and financing are very conservative; for example the interest rate of 8% was used for the projection. I spoke with a local bank and they would be able to do this at a 5 or 6% rate. There also is some contingency in the plan to cover unanticipated expenses.

Respectfully

Ken Muller  
(320) 982-1808  
Cell (320) 630-5064

**Attachments:**

1. Cost and Revenue Projection.pdf
2. Loan at 8 percent.pdf
3. Equipment List less Tank.pdf
4. Site Layout Location.pdf
5. 2000 Gallon Tank Picture.pdf
6. Pump w Card Reader Picture.pdf

Milaca Municipal Airport  
 Fuel Facility Projections  
 Cost and Revenue

Pump and Card Reader Equipment	\$21,412.00
2000 Gallon Double Wall Tank	\$ 5,790.00
2000 Gallon Containment Vessel	\$ 3,300.00
Cost for Electrical Installation	\$ 3,000.00
Site Prep w/pad for pump & Reader	\$ 1,000.00
	\$34,502.00

Notes: The price for the tank and containment vessel includes delivery and placement.

Fuel Facility Cost	\$ 35,000.00
State Grant	\$ 17,500.00
Initial Fuel Cost (1000 Gal)	\$ 3,300.00
City Cost	\$ 20,800.00

Amount to Finance \$ 20,800.00 Monthly @ 8% (7yr) \$ 324.00

Est. Cost per Gallon \$ 3.30 Markup above cost \$ 1.00

Estimated Use			
Skydiving Co. Gallons	2,500		
Local Gallons	2,000		
Guest Flyins	2,000		
Total Annual Gallons	6,500	Profit Annual (6500 Gal)	\$ 6,500.00
		Monthly	\$ 541.67

Projected use in Year 2	8,000	Profit Annual (8000 Gal)	\$ 8,000.00
		Monthly	\$ 666.67

Estimated Monthly Costs	
Loan Payment w/interest	\$ 324.00
Monthly Charges	\$ 50.00
Electric	\$ 50.00
Phone	\$ 50.00
<b>Totals</b>	<b>\$ 474.00</b>

# Loan Calculator

Enter Values	
Loan Amount	\$ 20,800.00
Annual Interest Rate	8.00 %
Loan Period in Years	7
Number of Payments Per Year	12
Start Date of Loan	1/1/2009
Optional Extra Payments	

Loan Summary	
Scheduled Payment	\$ 324.19
Scheduled Number of Payments	84
Actual Number of Payments	84
Total Early Payments	\$ -
Total Interest	\$ 6,432.23

Lender Name:

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance
1	2/1/2009	\$ 20,800.00	\$ 324.19	\$ -	\$ 324.19	\$ 185.53	\$ 138.67	\$ 20,614.47
2	3/1/2009	20,614.47	324.19	-	324.19	186.76	137.43	20,427.71
3	4/1/2009	20,427.71	324.19	-	324.19	188.01	136.18	20,239.70
4	5/1/2009	20,239.70	324.19	-	324.19	189.26	134.93	20,050.44
5	6/1/2009	20,050.44	324.19	-	324.19	190.52	133.67	19,859.92
6	7/1/2009	19,859.92	324.19	-	324.19	191.79	132.40	19,668.12
7	8/1/2009	19,668.12	324.19	-	324.19	193.07	131.12	19,475.05
8	9/1/2009	19,475.05	324.19	-	324.19	194.36	129.83	19,280.69
9	10/1/2009	19,280.69	324.19	-	324.19	195.66	128.54	19,085.03
10	11/1/2009	19,085.03	324.19	-	324.19	196.96	127.23	18,888.07
11	12/1/2009	18,888.07	324.19	-	324.19	198.27	125.92	18,689.80
12	1/1/2010	18,689.80	324.19	-	324.19	199.59	124.60	18,490.21
13	2/1/2010	18,490.21	324.19	-	324.19	200.93	123.27	18,289.28
14	3/1/2010	18,289.28	324.19	-	324.19	202.26	121.93	18,087.02
15	4/1/2010	18,087.02	324.19	-	324.19	203.61	120.58	17,883.40
16	5/1/2010	17,883.40	324.19	-	324.19	204.97	119.22	17,678.43
17	6/1/2010	17,678.43	324.19	-	324.19	206.34	117.86	17,472.10
18	7/1/2010	17,472.10	324.19	-	324.19	207.71	116.48	17,264.38
19	8/1/2010	17,264.38	324.19	-	324.19	209.10	115.10	17,055.29
20	9/1/2010	17,055.29	324.19	-	324.19	210.49	113.70	16,844.80
21	10/1/2010	16,844.80	324.19	-	324.19	211.89	112.30	16,632.90
22	11/1/2010	16,632.90	324.19	-	324.19	213.31	110.89	16,419.59
23	12/1/2010	16,419.59	324.19	-	324.19	214.73	109.46	16,204.86
24	1/1/2011	16,204.86	324.19	-	324.19	216.16	108.03	15,988.70
25	2/1/2011	15,988.70	324.19	-	324.19	217.60	106.59	15,771.10
26	3/1/2011	15,771.10	324.19	-	324.19	219.05	105.14	15,552.05
27	4/1/2011	15,552.05	324.19	-	324.19	220.51	103.68	15,331.54
28	5/1/2011	15,331.54	324.19	-	324.19	221.98	102.21	15,109.55
29	6/1/2011	15,109.55	324.19	-	324.19	223.46	100.73	14,886.09
30	7/1/2011	14,886.09	324.19	-	324.19	224.95	99.24	14,661.14
31	8/1/2011	14,661.14	324.19	-	324.19	226.45	97.74	14,434.69
32	9/1/2011	14,434.69	324.19	-	324.19	227.96	96.23	14,206.72
33	10/1/2011	14,206.72	324.19	-	324.19	229.48	94.71	13,977.24
34	11/1/2011	13,977.24	324.19	-	324.19	231.01	93.18	13,746.23
35	12/1/2011	13,746.23	324.19	-	324.19	232.55	91.64	13,513.68
36	1/1/2012	13,513.68	324.19	-	324.19	234.10	90.09	13,279.58
37	2/1/2012	13,279.58	324.19	-	324.19	235.66	88.53	13,043.91
38	3/1/2012	13,043.91	324.19	-	324.19	237.23	86.96	12,806.68
39	4/1/2012	12,806.68	324.19	-	324.19	238.82	85.38	12,567.86
40	5/1/2012	12,567.86	324.19	-	324.19	240.41	83.79	12,327.46
41	6/1/2012	12,327.46	324.19	-	324.19	242.01	82.18	12,085.45
42	7/1/2012	12,085.45	324.19	-	324.19	243.62	80.57	11,841.82
43	8/1/2012	11,841.82	324.19	-	324.19	245.25	78.95	11,596.57
44	9/1/2012	11,596.57	324.19	-	324.19	246.88	77.31	11,349.69
45	10/1/2012	11,349.69	324.19	-	324.19	248.53	75.66	11,101.16
46	11/1/2012	11,101.16	324.19	-	324.19	250.19	74.01	10,850.98
47	12/1/2012	10,850.98	324.19	-	324.19	251.85	72.34	10,599.12
48	1/1/2013	10,599.12	324.19	-	324.19	253.53	70.66	10,345.59
49	2/1/2013	10,345.59	324.19	-	324.19	255.22	68.97	10,090.37
50	3/1/2013	10,090.37	324.19	-	324.19	256.92	67.27	9,833.45
51	4/1/2013	9,833.45	324.19	-	324.19	258.64	65.56	9,574.81
52	5/1/2013	9,574.81	324.19	-	324.19	260.36	63.83	9,314.45
53	6/1/2013	9,314.45	324.19	-	324.19	262.10	62.10	9,052.35
54	7/1/2013	9,052.35	324.19	-	324.19	263.84	60.35	8,788.51
55	8/1/2013	8,788.51	324.19	-	324.19	265.60	58.59	8,522.90

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance
56	9/1/2013	8,522.90	324.19	-	324.19	267.37	56.82	8,255.53
57	10/1/2013	8,255.53	324.19	-	324.19	269.16	55.04	7,986.37
58	11/1/2013	7,986.37	324.19	-	324.19	270.95	53.24	7,715.42
59	12/1/2013	7,715.42	324.19	-	324.19	272.76	51.44	7,442.66
60	1/1/2014	7,442.66	324.19	-	324.19	274.58	49.62	7,168.09
61	2/1/2014	7,168.09	324.19	-	324.19	276.41	47.79	6,891.68
62	3/1/2014	6,891.68	324.19	-	324.19	278.25	45.94	6,613.43
63	4/1/2014	6,613.43	324.19	-	324.19	280.10	44.09	6,333.33
64	5/1/2014	6,333.33	324.19	-	324.19	281.97	42.22	6,051.36
65	6/1/2014	6,051.36	324.19	-	324.19	283.85	40.34	5,767.51
66	7/1/2014	5,767.51	324.19	-	324.19	285.74	38.45	5,481.77
67	8/1/2014	5,481.77	324.19	-	324.19	287.65	36.55	5,194.12
68	9/1/2014	5,194.12	324.19	-	324.19	289.57	34.63	4,904.55
69	10/1/2014	4,904.55	324.19	-	324.19	291.50	32.70	4,613.06
70	11/1/2014	4,613.06	324.19	-	324.19	293.44	30.75	4,319.62
71	12/1/2014	4,319.62	324.19	-	324.19	295.40	28.80	4,024.22
72	1/1/2015	4,024.22	324.19	-	324.19	297.37	26.83	3,726.85
73	2/1/2015	3,726.85	324.19	-	324.19	299.35	24.85	3,427.51
74	3/1/2015	3,427.51	324.19	-	324.19	301.34	22.85	3,126.16
75	4/1/2015	3,126.16	324.19	-	324.19	303.35	20.84	2,822.81
76	5/1/2015	2,822.81	324.19	-	324.19	305.37	18.82	2,517.44
77	6/1/2015	2,517.44	324.19	-	324.19	307.41	16.78	2,210.03
78	7/1/2015	2,210.03	324.19	-	324.19	309.46	14.73	1,900.57
79	8/1/2015	1,900.57	324.19	-	324.19	311.52	12.67	1,589.04
80	9/1/2015	1,589.04	324.19	-	324.19	313.60	10.59	1,275.44
81	10/1/2015	1,275.44	324.19	-	324.19	315.69	8.50	959.75
82	11/1/2015	959.75	324.19	-	324.19	317.79	6.40	641.96
83	12/1/2015	641.96	324.19	-	324.19	319.91	4.28	322.05
84	1/1/2016	322.05	324.19	-	322.05	319.90	2.15	0.00



# ZAHL-PETROLEUM MAINTENANCE CO.

DIV. OF DAN LARSON ENTERPRISES, INC.

Sales, Service, Installation of Petroleum Equipment Since 1952

www.zahl-pmc.com

JUNE 8, 2009  
CITY OF MILACA  
MILACA, MN

### EQUIPMENT LIST:

2	MORRISON 244 6" EMERGENCY VENT	\$	172.00
1	OPW 523 - 2" PRESSURE/VACUUM VENT		58.00
1	KRUEGER LEVEL GAUGE		45.00
1	KRUEGER LEAK GAUGE		45.00
1	AST ALUMINUM SPILL CONTAINER		190.00
1	MORRISON 178 FILL CAP 2"		22.00
1	PNEUMERCATOR LC1001 ALARM PANEL WITH 1 HIGH LEVEL PROBE		777.00
1	MORRISON 710 - 1 1/4 SOLENOID VALVE		555.00
1	FE PETRO 1/4 H.P. SUBMERSIBLE PUMP		1,075.00
1	FE PETRO CONTROL BOX		95.00
1	FE PETRO LEAK DETECTOR		235.00
1	MORRISON 691 1 1/4" BALL VALVE		38.00
1	ZPMC PUMP CONTAINMENT STAND		689.00
1	WAYNE G6201D SINGLE HOSE DISPENSER		3,396.00
1	OPW 10R - 1 1/4 IMPACT VALVE		88.00
1	HANNAY N-818-25-26B HOSE REEL SPRING REWIND		580.00
1	HANNAY NS 3 HOSE STOP		15.00
1	HANNAY FREIGHT		112.00
1	GOODYEAR 1" X 50' WING CRAFT HOSE WITH CERT		515.00
1	HOSE FREIGHT		55.00
1	VELCON VF31E - 1" FILTER HOUSING		260.00
1	VELCON ACO21001L ELEMENT		70.00
1	OPW 2955A NOZZLE AVIATION 590		498.00
1	HANNAY GR75-40 GRAND REEL		227.00
1	DECAL KIT		100.00
1	MISCELLANEOUS PIPE & FITTING		500.00
1	FUEL MASTER FMU2560 PLUS SYSTEM, WINDOWS PLUS SOFTWARE, RECEIPT PRINTER, DATA LOGGER AND FREIGHT		11,000.00
	USE TAX INCLUDED		
	<b>EQUIPMENT TOTAL</b>	<b>\$</b>	<b>21,412.00</b>

**NOTE:** DUE TO PRICE FLUCTUATION, PRICE ON EQUIPMENT IS SUBJECT TO CHANGE AFTER 2 WEEKS PERMITS, INSTALLATION AND TRAINING WILL BE TIME PLUS MATERIAL. TANK, CRANE, ELECTRICAL, CONCRETE AND BUMPERS BY OTHERS

We propose to furnish material and/or labor in accordance with specifications and estimates.

Total Proposal: TWENTY ONE THOUSAND FOUR HUNDRED TWELVE DOLLARS AND 00/100 \$ 21,412.00

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined below.

Date of Acceptance: \_\_\_\_\_ Customer's Signature: \_\_\_\_\_

Zahl Petroleum Maintenance Company Authorized Signature: \_\_\_\_\_

PAYMENT SCHEDULE: BALANCE DUE NET 30 DAYS FROM INVOICE DATE

Date of Acceptance: \_\_\_\_\_ Customer's Signature: \_\_\_\_\_

EXCLUSIONS: ITEMS LISTED WILL BE TIME PLUS MATERIAL IF NOT STATED IN BID

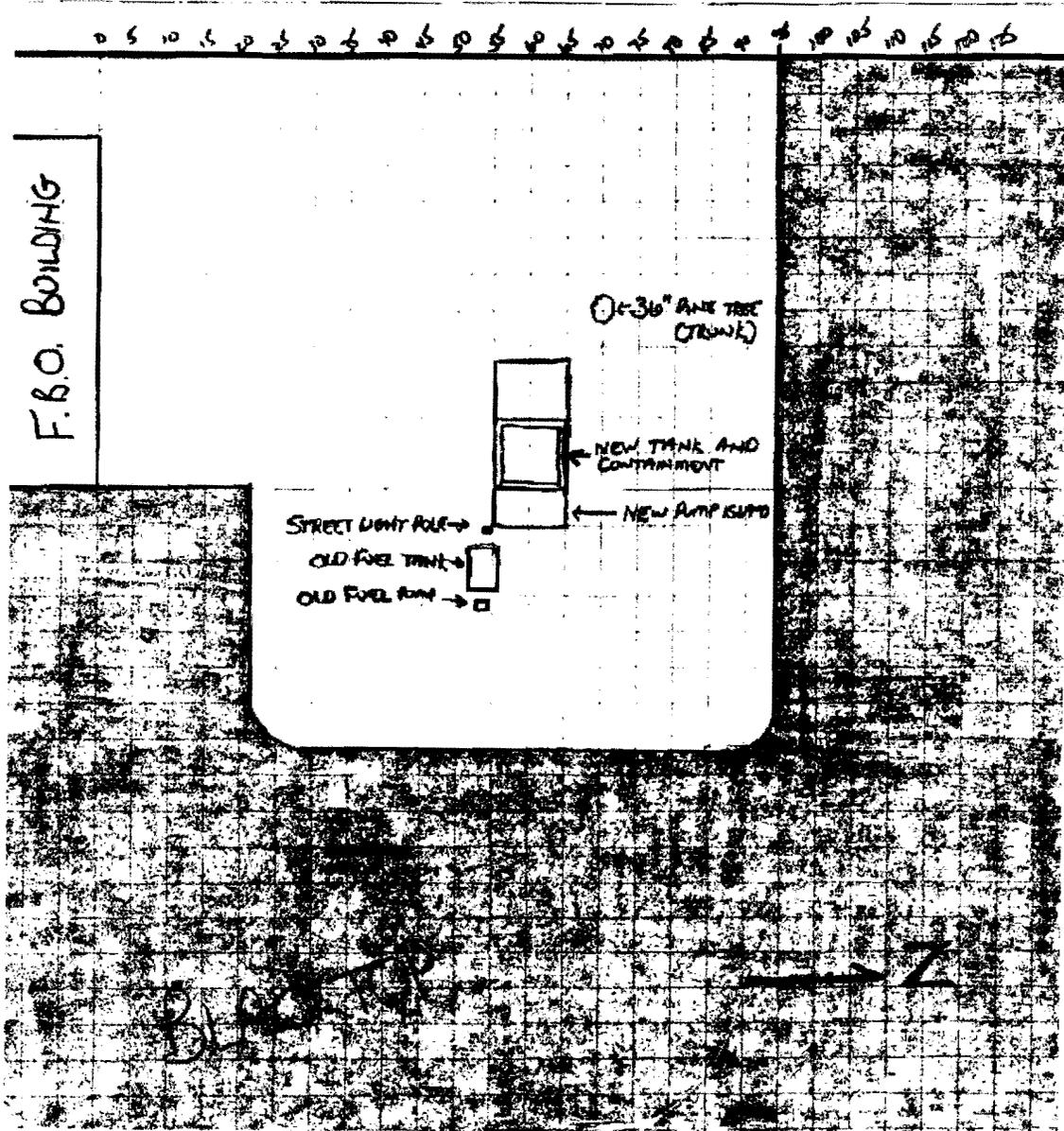
ALL WARRANTIES PER MANUFACTURE SPECIFICATION.

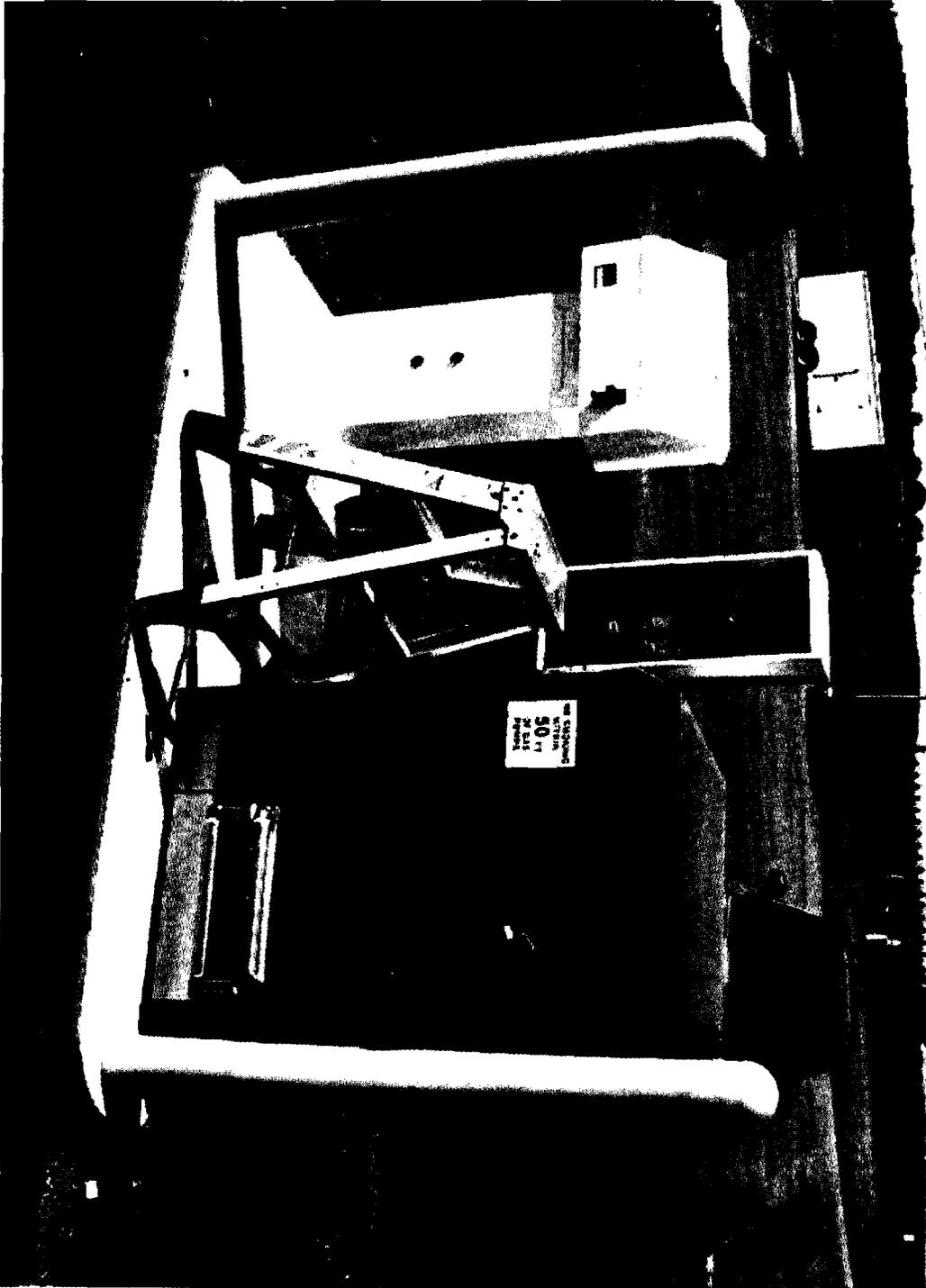
3101 SPRING STREET N.E. - MINNEAPOLIS, MN 55413

PHONE: (612) 331-8550 - FAX: (612) 331-8553

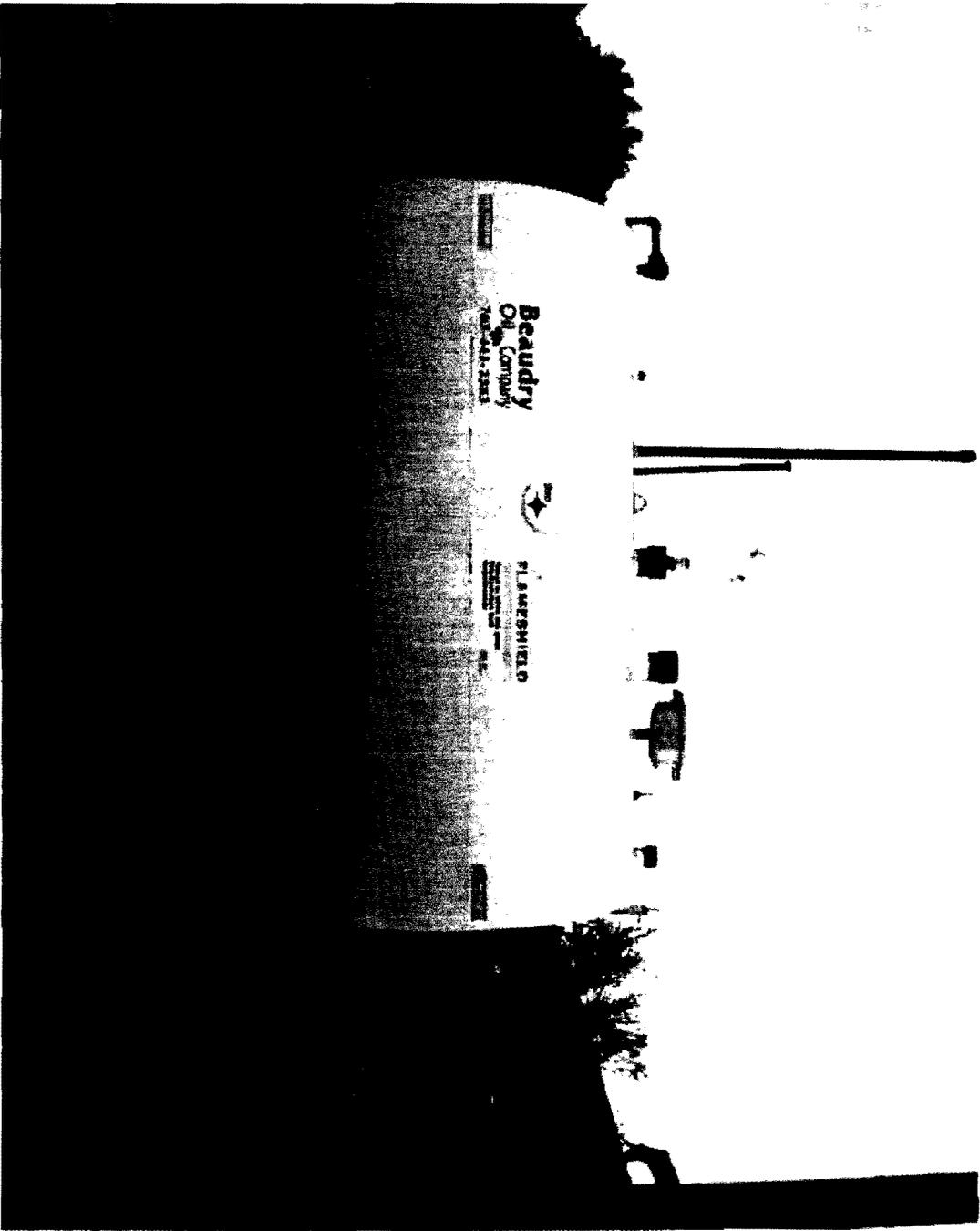
EQUAL OPPORTUNITY EMPLOYER

# CITY OF MILACA AIRPORT FUELING PROJECT





Maple Lake



# MILACA AIRPORT FUEL SYSTEM SIGHT IMPROVEMENT ESTIMATE

This estimate is for us to import 15 to 20 yards of pit run from our pit to the airport. We will need to buy about 10 yards of crushed concrete and about 10 yards of black dirt and grass seed.

Crushed concrete = \$10.50 X 10 YDS = \$ \_\_\_\_\_  
Black dirt = \$11.90 X 10 YDS = \$ \_\_\_\_\_  
Grass seed \$ \_\_\_\_\_

Loader 2 hours = \$ \_\_\_\_\_  
Dump truck 4 hours = \$ \_\_\_\_\_  
Tractor with back blade 2 hours = \$ \_\_\_\_\_  
Smooth drum packer 2 hours = \$ \_\_\_\_\_

Steve 6 hours = \$ \_\_\_\_\_  
Darryl 4 hours = \$ \_\_\_\_\_  
John R 4 hours = \$ \_\_\_\_\_

---

## Knife River fees

Class 5 12 yards = \$182.00 includes trucking  
Crushed concrete 12yds = \$211.00 includes trucking  
Black dirt 12 yards = \$227.80 includes trucking

# MILACA AIRPORT FUEL SYSTEM

Form and pour concrete pump island 4'X10'

1 yard of concrete	\$150.00
Lumber for concrete forms	\$ 50.00
Steve 4 hours	\$ _____
John R 4 hours	\$ _____

# *Midtown Plaza*

110 2<sup>nd</sup> St. NW  
Milaca Minnesota  
763-389-4588

July 10, 2009

City of Milaca  
255 First St. East  
Milaca, Minn. 56353

To the Milaca City Council,

I feel bad about the controversy that has been generated over the parking lot and particularly the inconvenience that Mr. Hardy has suffered. I would like to state again that I did not know that the city had this parking lot for sale. The city notified me several years ago when they were planning to sell the middle lot for a USDA building, but we were assured then that Midtown Plaza parking would be unaffected on the east lot. I was not notified about the sale of the east lot last year, and I simply did not notice it in the paper.

In the past I have cooperated with what the city has asked me to do in connection with the lot. When they asked me to take it back, I agreed to take it back. When they asked me to pay part of the paving costs with the city retaining ownership I agreed to this as well. However I could not cooperate with the recent plan which would have meant the complete loss of the lot to Midtown Plaza for parking, which in my opinion would have done permanent damage to the building and the businesses.

In view of the fact that this parking lot was a donation from Midtown Plaza to the city, and because the city has not made improvements to the parking lot during its ownership we hope that the city will not now ask Midtown Plaza to purchase the parking lot back from the city, but simply return it as they had planned to do several years ago. It is the only right thing to do if the city no longer wants to own it as a city parking lot. If the lot is returned we will try to go ahead and pave the lot. If Midtown Plaza has to purchase the lot back from the city, we probably will not be able to pave the lot at this time.

As an alternative if the city feels it would be beneficial to retain ownership of the lot for utility reasons, community events, or otherwise, I would be willing to pay \$8,000.00 to share in the paving of the parking lot, if Midtown Plaza can have the assurance that the lot will remain a city parking lot with about twenty spaces for Midtown Plaza to use. Thank you for considering this matter.

Sincerely,



Rome Stonestrom Owner Midtown Plaza

# RUM RIVER RECREATION AREA

The city council and parks committee have been working for sometime to bring improvements to our parks and create a place where residents can enjoy and draw people from outside the area into our city.

With the continued state aid reductions and budget cutting, our struggle to make any improvements will be even more difficult.

Now may be the time to start looking outside the box. It may be time to blend city government and private investment to our parks. We need to look beyond the city funding and donors to bring all the improvements to our parks.

## **What can private investors bring to the city parks:**

- New ideas
- Capital
- Chance for profit for investors and the city

## **What can private investors do with the area:**

- A meeting building that can be used for concessions, warming house, rental office, wedding chapel
- Develop a rental business for Canoes, river tubing, winter tubing and trail bikes.
- Build a winter sliding hill west of the warming house.
- Expanded hockey rinks for winter game competitions
- Develop a water park
- Leased soccer fields and paid leagues.
- Shelters for picnic rentals with electric, etc for night get togethers.
- Wedding rentals

**What can the city offer:**

- The Rum River
- Large partially developed ideal property for leasing
- A trained city staff
- Maintenance equipment
- Little or no cost for city utilities

**What would the city gain:**

- Increased area development and activity with minimal capital investment.
- Percentages or land lease payments that can be re-invested.
- Opportunity to develop a new profit center from leases that can be borrowed against to improve other park areas

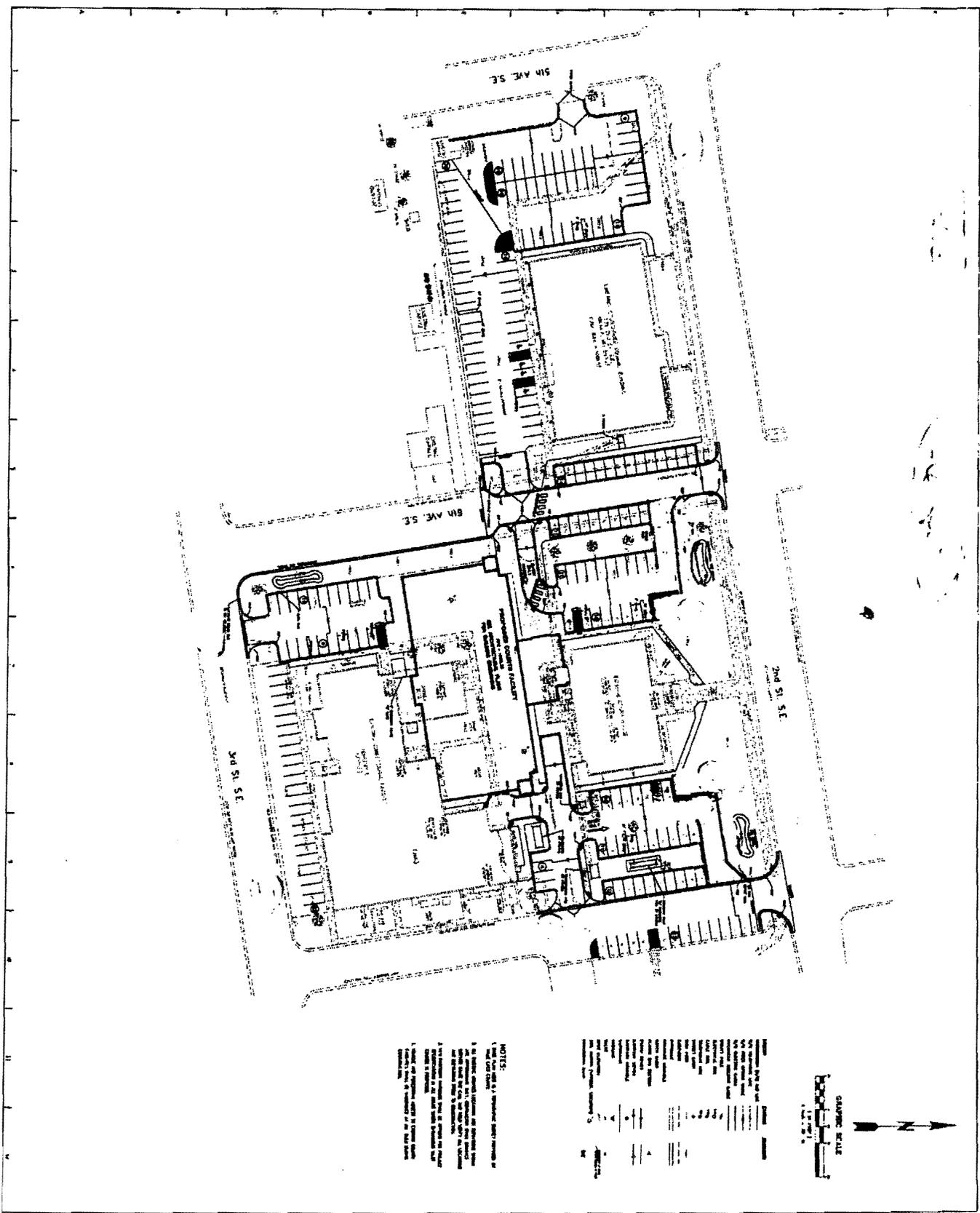
**What would the city need to do:**

- Develop guide lines for the investors to work with. This can be done as a joint effort by the council and the park committee.

If we don't start looking at alternative ways soon, will be here in future years still wondering what we can do to improve the parks. Reality is there will be no city funds next year or years to come or any large donors that will step forward.

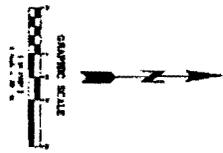
I would be willing to work with this group to set the guide lines and get the information out to the public so interest can be developed.

Wayne Bekius



**NOTES:**

1. THIS PLAN IS A PRELIMINARY DESIGN AND IS SUBJECT TO CHANGE WITHOUT NOTICE.
2. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
3. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY UTILITIES INFORMATION AND CONNECTIONS.
4. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY SURVEYING INFORMATION AND CONNECTIONS.
5. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY ENVIRONMENTAL INFORMATION AND CONNECTIONS.
6. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY HISTORICAL INFORMATION AND CONNECTIONS.
7. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY ARCHITECTURAL INFORMATION AND CONNECTIONS.
8. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY ELECTRICAL INFORMATION AND CONNECTIONS.
9. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY MECHANICAL INFORMATION AND CONNECTIONS.
10. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PLUMBING INFORMATION AND CONNECTIONS.
11. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY STRUCTURAL INFORMATION AND CONNECTIONS.
12. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY LANDSCAPE INFORMATION AND CONNECTIONS.
13. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY SITEWORK INFORMATION AND CONNECTIONS.
14. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY CONSTRUCTION INFORMATION AND CONNECTIONS.
15. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY OPERATIONAL INFORMATION AND CONNECTIONS.
16. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY MAINTENANCE INFORMATION AND CONNECTIONS.
17. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY SECURITY INFORMATION AND CONNECTIONS.
18. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY ACCESSIBILITY INFORMATION AND CONNECTIONS.
19. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY ENERGY INFORMATION AND CONNECTIONS.
20. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY SUSTAINABILITY INFORMATION AND CONNECTIONS.



PROJECT NO.  
0702 JB  
C1

**VETTER JOHNSON ARCHITECTS**

SITE PLAN

NO.	DESCRIPTION	DATE
1	PRELIMINARY DESIGN	07/02/07
2	REVISED DESIGN	07/02/07
3	REVISED DESIGN	07/02/07
4	REVISED DESIGN	07/02/07
5	REVISED DESIGN	07/02/07
6	REVISED DESIGN	07/02/07
7	REVISED DESIGN	07/02/07
8	REVISED DESIGN	07/02/07
9	REVISED DESIGN	07/02/07
10	REVISED DESIGN	07/02/07

# Mille Lacs County Courts Facility

Milaca, Minnesota



**MIDWEST**  
Lead Surveyors & Civil Engineers, Inc.  
1000 1st Avenue S.E.  
Milaca, MN 56353  
Phone: 800-555-1234  
Fax: 800-555-1234  
www.midwestsurveyors.com

CITY OF MILACA  
BID TABULATION  
SEWER CLEANING AND TELEVISIONING BIDS

Bid Opening: July 14 at 10:00 a.m.

Bidder	Bid Amount	Alt #1
1. <u>JOHNSON JET-LINE</u>	<u>12,702.05</u>	<u>11000.00</u>
2. <u>INFRA TECH</u>	<u>12,993.50</u>	<u>2,800.00</u>
3. <u>RITTER + RITTER</u>	<u>13,493.00</u>	<u>1425.00</u>
4. _____	_____	
5. _____	_____	

## **Who Are Reserve Officers?**

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+ You've probably seen them on patrol or at an emergency scene and didn't notice anything special about them. These brave men and women work alongside professional peace officers, providing essential support to law enforcement agencies, except they do it without compensation. They are ordinary men and women who volunteer their time to do an extraordinary job, serving their country by serving their communities as uniformed officers. Time and again, they put themselves in harm's way doing a job that most people only ever watch on television. Reserve police officers and sheriff's deputies are on-call 24 hours a day, often leaving home or work on a moment's notice, never knowing what the next emergency call or routine patrol shift will bring. They do it only for a love of country and a calling to serve their fellow citizens.

+ Police and sheriff's reserve programs have come a long way in the past half-century. Many reserve units originated in the days of Civil Defense following the Second World War, when local law enforcement agencies recruited and trained volunteers to serve as auxiliary police forces in the event of mass evacuations and other major disasters. Today's police and sheriff's reserve units are an integral part of modern law enforcement agencies, augmenting the patrol, special operations, and emergency preparedness capabilities of departments throughout the state. Reserve police officers and reserve sheriff's deputies wear familiar blue or brown uniforms similar to full-time personnel and drive marked police vehicles. They perform a wide variety of duties that enhance the quality and volume of police services that local law enforcement agencies are able to provide to their communities. Common duties include:

- 1 Patrolling highways, roads, parks, and schools;
- 2 Issuing citations for summary offenses;
- 3 Responding to medical calls, fire calls, and accident scenes;
- 4 Answering low priority calls for service such as animal control, nuisance complaints, and vehicle lockouts, keeping career officers free for high priority calls;
- 5 Transporting prisoners to jail facilities;
- 6 Working as a "second officer" on patrol with career officers;
- 7 Providing security and a police presence at school and community events;
- 8 Assisting stalled/stranded motorists;
- 9 Administering crime prevention and other public safety programs;
- 10 Handling found/seized property and impounded vehicles;
- 11 Securing crime scenes and protecting evidence;
- 12 Providing specialized patrol on boats, ATVs, and snowmobiles;
- 13 Directing traffic;
- 14 Performing search and rescue operations

+ The duties of reserve officers can vary considerably from one agency to another. Some cities and counties have very progressive reserve programs and utilize reserve officers in a wide variety of capacities, while others have very basic programs with limited duties for reservists. The MPROA encourages citizens to find out more about the police and sheriff's

reserve units in their communities.

+ Except for fewer than 100 officers in only a few law enforcement agencies scattered across the state, reserve police officers and reserve deputy sheriffs in Minnesota generally are not sworn peace officers. That is, they are not licensed by the Minnesota Board of Peace Officer Standards and Training (MN POST) to enforce the criminal laws of the state. Stated differently, non-sworn officers do not have the authority to investigate crimes, issue citations for misdemeanor or greater offenses, and do not have full powers of arrest. In approximately 40 out of 50 states and in most countries of the world, reserve officers have the same authority as career officers, but Minnesota and a handful of other states have been subject to certain political pressures to limit the role of unpaid and nonunion personnel.

+ Some reserve police officers and reserve deputy sheriffs are pursuing careers in professional law enforcement, but many are civic-minded adults wanting to give back to their communities. Law enforcement reservists come from all professions, blue collar and white collar, and represent all income levels, age groups, ethnicity's, and lifestyles. They share a common patriotism and calling to public service and an uncommon dedication to their vocation as law enforcement reservists. Reserve officers represent the very finest of American citizens, giving their time to serve in uniform doing one of the most challenging and dangerous volunteer jobs in the America.

COPYRIGHT © 2005 MINNESOTA POLICE RESERVE OFFICERS ASSOCIATION | [< Email For General Information >](#)

July 10, 2009

To the City Council,

We, the Forest Hill Cemetery Board, with the help of the City of Milaca have gotten bids for a fence on our south border/ city's north border in which we would like to split the cost. Half of which is on the city's property and half of which is on the cemetery's property. Greg Lerud knows of the project or if you have questions, please call John Ostmo at 612-390-0529.

Thank you,

JOHN OSTMOE

# CENTURY FENCE COMPANY



SINCE 1917 THE MARK OF PERMANENCE

P.O. Box 277

Forest Lake, MN 55025-0277

Office Phone (651) 464-7373

Toll Free Phone (800) 328-9558

Office Fax Number (651) 464-7377

Cell Phone (612) 670-0018

landerson@centuryfence.com

Phone: 320-983-6547

Fax: 320-983-5216

6/17/2009

## Proposal To:

City of Milaca  
Steve Burkland 320-492-8246 ce  
255 First Street East  
Milaca, MN 56353

Ship To:

Cemetery Fence  
255 First Street East  
Milaca, MN 56353

Installed  Material Only  Freight Prepaid  Freight Collect F.O.B. Job Site Delivery Schedule: As Required

Style: Without barbed wire Overall Height: 7' Line Posts: 2 1/2" SCH 40 Spacing: 10' Set: Terminals Driven 4' / Line Posts Driven 4'  
Fabric: 9-2 Galv Selvage: KB Coating: Galv Gate Frame: 2"  
Top Rail: 1-5/8 OD SCH 40 Middle: Bottom:

## Description

### REVISED FENCE PROPOSAL: CEMETERY FENCE:

From the outside looking in, on the right hand side of the main entrance we will furnish and install 76 lineal ft. of 5 ft. high all galvanized chain link fence attached to the existing fence a terminating at the ornamental fence. At the left hand side of the main entrance we will furnish and install 66 lineal ft. of 5 ft. high all galvanized chain link fence, starting at the existing ornamental fence and terminating at the edge of the wood line.

Lot Price \$2,957.00

### ADD ALTERNATE:

Everything will be the same as above except all fence will black vinyl coated.

Lot Price \$3,984.00

Acceptance: This proposal when accepted in writing by purchaser and by Century Fence Company's Main Office becomes a contract between two parties. The conditions on the attached "Terms and Conditions" sheet are made a part of this contract.

Terms of Payment: Net Cash upon receipt of invoice.

Buyer's signature \_\_\_\_\_

Date \_\_\_\_\_

Submitted by \_\_\_\_\_

Lee P. Anderson