

MILACA CITY COUNCIL AGENDA
JANUARY 17, 2008

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of December 20 regular council meeting
Bills for payment
Approve snow removal policy
Approve revised investment policy
Approve electronic funds transfer policy
Approve travel policy
Resolution No. 08 – 01 Approving charitable gambling permit for
Milaca Firefighter's Relief Association
Resolution No. 08 – 02 Write off NSF checks
Resolution No. 08 – 03 Approve budget adjustments
Official designations
City Treasurer's report

Citizens Forum

Public Hearing

Appeal of dangerous dog determination

Requests and Communications

Ordinances and Resolutions

Ordinance No. 373 Driveway width (first reading)
Resolution No. 08 – 04 Calling for TIF public hearing
Resolution No. 08 – 05 Authorizing interfund loan
Resolution No. 08 – 06 Approving grant application

Reports of Boards and Commissions

Planning commission
Economic Development commission
Airport commission
Parks commission
Downtown Initiative

Unfinished Business

New Business

Council Comments

Adjourn

This agenda and attachments are available on the city's website, www.cityofmilaca.org

MILACA CITY COUNCIL MINUTES
DECEMBER 20, 2007

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Pedersen. Upon roll call the following Council members were present: Judd, Totzke, Dillan, and Bekius.

Staff present: Lerud and Quaintance

Others present: Rebecca Kurtz and Stacey Wiedewitsch

Motion by Bekius, second by Dillan to approve the consent agenda:

1. Minutes of November 15 regular council meeting and minutes of December 13 special meeting (truth-in-taxation).
2. General bills, F7260E-7266E, #34717-32722, #34727-34797, totaling \$187,282.01; Liquor bills, 907036E-907038E, #20393-20407, #20447-20463, totaling \$275,170.68.
3. RESOLUTION NO. 07-51 APPROVING 2008 MUNICIPAL LICENSES (entire text appears in Resolution book.)
4. RESOLUTION NO. 07-52 LEVYING AN UNPAID WATER AND SEWER BILL (entire text appears in Resolution book.)
5. RESOLUTION NO. 07-53 LEVYING AN UNPAID WATER AND SEWER BILL (entire text appears in Resolution book.)
6. RESOLUTION NO. 07-54 LEVYING AN UNPAID WATER AND SEWER BILL (entire text appears in Resolution book.)
7. RESOLUTION NO. 07-55 LEVYING AN UNPAID WATER AND SEWER BILL (entire text appears in Resolution book.)
8. RESOLUTION NO. 07-56 LEVYING AN UNPAID MOWING BILL (entire text appears in Resolution book.)
9. Approve a temporary raffle license for the Milaca High School French class.
10. Commission appointments

All terms start January 1, 2008

Planning Commission

	<u>Term expires</u>
Mike Cassens	December 31, 2008
Norris Johnson	December 31, 2008
Warren Peterson	December 31, 2009
Arla Johnson	December 31, 2009
Luke Kotsmith	December 31, 2010
Gary Nelson	December 31, 2010
Scott Harlicker	December 31, 2010

Parks Commission

Jim Gerads	December 31, 2008
Cory Pedersen	December 31, 2008
Steve Voshell	December 31, 2008
Jerry Westphal	December 31, 2009
John Ostmoe	December 31, 2009
Chelly Vander Heyden	December 31, 2009
Charlie Pulmadore	December 31, 2010
Sonja Hammil	December 31, 2010

11. Accept City Treasurer's report.

Unanimous consent.

Mayor Pedersen opened citizen's forum and invited anyone to speak to an item not on the agenda. No one came forward. Mayor Pedersen closed citizen's forum.

Mayor Pedersen opened the public hearing to consider the assessment of a sidewalk improvement. Lerud said the property owner excavated the sidewalk in their search for their sanitary sewer service line. He said the city has been very patient in waiting for the individual to restore the sidewalk. Lerud said he had correspondence with the property owner over the last few months, but the property owner never restored the sidewalk. He said the city had a contractor do the work, and the bill represents the entire cost to do the work.

There were no other comments from the public.

Mayor Pedersen closed the public hearing.

Council member Judd offered Resolution No. 07-56 and moved for its adoption, second by Totzke

RESOLUTION NO. 07-56
RESOLUTION ASSESSING A SIDEWALK IMPROVEMENT
(entire text appears in Resolution book)

Unanimous consent.

Damien Toven arrived at 6:40 p.m.

A letter from Coalition of Greater Minnesota Cities was presented. The letter requested the city's participation in a legal challenge to the MN Pollution Control Agency's rules regarding phosphorus limits. Lerud said the cost of a new waste water treatment facility will be determined by the phosphorus limits set by the Pollution Control Agency, and if the rule is found to be unreasonable, it could mean quite a savings to the city as it moves forward on a new facility.

Council member Bekius said he thought it seemed like a reasonable expense, particularly if it results in savings down the line. Motion by Bekius, second by Judd to contribute \$1,000 to the effort, and consider additional contributions as the legal process moves forward, unanimous consent.

Council member Dillan offered Resolution No. 07-57 and moved for its adoption, second by Totzke

RESOLUTION NO. 07-57
A RESOLUTION DECERTIFYING TAX INCREMENT DISTRICT 1-2
(entire text appears in Resolution book)

Unanimous consent.

Council member Totzke offered Resolution No. 07-58 and moved for its adoption, second by Judd

RESOLUTION NO. 07-58
RESOLUTION APPROVING THE 2008 BUDGET AND PROPOSED 2008 TAX
LEVY
(entire text appears in Resolution book)

Lerud said there were no changes from the preliminary budget, and no one was present at the truth-in-taxation meeting.

Upon voting, all voted in favor.

Council member Bekius said there was no planning commission meeting.

The minutes for the past two economic development commission were accepted. Lerud said at the December meeting the commission discussed the Healthy Community Partnership program and 2008 goals.

Council member Judd said the airport commission members are working on a new capital improvement plan and will bring it to the council for their consideration. Mayor Pedersen said the budget is set for 2008. Judd said most of the items they are considering will be for 2009 and beyond.

Mayor Pedersen said the Youth Involvement line item should change to Parks Commission after the first of the year as that is where most of their effort is. He said the skate boarders had a successful fundraiser.

Pete Allen arrived at 6:45.

Rebecca Kurtz from Ehlers and Associates gave the council information on how tax increment districts work, as well as the timeline and requirements to establish a district. There was a lengthy discussion. The Council indicated that they wanted to proceed with the establishment of a redevelopment district, and asked Kurtz to send a Resolution calling for a public hearing to start the process at the January meeting.

Council member Dillan said Milaca was one of seven communities at the Healthy Community Partnership program, and the Initiative Foundation is accepting four into the program. He said the application is being worked on, and about twenty invitation letters have been sent out. The council supported the IICP application and looked forward to incorporating the program into the downtown development effort.

Council member Dillan said a follow up to the community meeting held earlier this fall will be held on January 15 at 7 p.m. at city hall. Once again, anyone interested from the public is invited to attend.

A letter from the zoning administrator was presented with survey results on driveway widths of surrounding cities. After a brief discussion, Council member Bekius made a motion, second by Dillan, to send the information to the planning commission and have them make a recommendation to the council for consideration at the January meeting, unanimous consent.

Mayor Pedersen called for Council comments.

Council member Totzke said he has been asked why there are no "Fire Department" signs along Central Avenue and 10th Street. Lerud said he would have public works order some signs.

Council member Totzke asked if a new liquor store was going in along Highway 169 between Milaca and Princeton. No one had heard that one was.

Council member Bekius asked if the students at St. Cloud State University have the ability to prepare a rendering of downtown so people can visualize some of the projects being contemplated. Council member Dillan said he previously asked the students that question, but had not heard a response. He said he sent them another email today, so he should have an answer by next month.

Mayor Pedersen asked about the status of the hazardous building. Lerud said he has been meeting with the property owner and he is hopeful something can be worked out and court avoided.

Mayor Pedersen announced the council would enter into closed session to conduct the city manager's performance review. The council entered into closed session at 7:50.

Mayor Pedersen opened the meeting at 8:00.

Motion by Bekius, second by Dillan to approve a salary increase of four percent for 2008, unanimous consent.

With no other business a motion to adjourn was made by Judd, second by Dillan, all voted in favor and the meeting adjourned at 8:05 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

Joint Powers Board

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JANUARY 2008

Check Amt Invoice Comment

10100 General Bank

Paid Chk# 034810	1/16/2008	AGUILERA, KAREN			
E 101-42110-437		Other Miscellaneous	\$12.59		POSTAGE REIMBURSEMENT
		Total AGUILERA, KAREN	\$12.59		
Paid Chk# 034811	1/16/2008	ALEX AIR APPARATUS, INC.			
G 101-20200		Accounts Payable	\$20,668.67	13550	AIR COMPRESSOR
		Total ALEX AIR APPARATUS, INC.	\$20,668.67		
Paid Chk# 034812	1/16/2008	AMERIPRIDE			
G 101-20200		Accounts Payable	\$26.63	\$439151	RUGS
G 619-20200		Accounts Payable	\$16.63	\$439152	RUGS
G 101-20200		Accounts Payable	\$10.00	\$439152	RUGS
G 101-20200		Accounts Payable	\$26.63	\$444117	RUGS
G 101-20200		Accounts Payable	\$10.00	\$444118	RUGS
G 616-20200		Accounts Payable	\$16.63	\$444118	RUGS
		Total AMERIPRIDE	\$106.52		
Paid Chk# 034813	1/16/2008	APPRAISAL ASSOCIATES			
G 200-20200		Accounts Payable	\$2,500.00		APPRAISAL OF 210 CENTRAL AVE S
		Total APPRAISAL ASSOCIATES	\$2,500.00		
Paid Chk# 034814	1/18/2008	ARARMARK			
G 603-20200		Accounts Payable	\$288.17	10636869	UNIFORMS
G 602-20200		Accounts Payable	\$266.18	36869-32782	UNIFORMS
		Total ARARMARK	\$554.35		
Paid Chk# 034815	1/18/2008	ARCHIBALD, JOHN			
E 101-43000-321		Telephone	\$120.00		2008 REIMBURSEMENT FOR CELL PH
		Total ARCHIBALD, JOHN	\$120.00		
Paid Chk# 034816	1/18/2008	ARNIE BILLMARK ELECTRIC			
G 101-20200		Accounts Payable	\$287.33	11802	WIRING FOR AIR COMPRESSOR
		Total ARNIE BILLMARK ELECTRIC	\$287.33		
Paid Chk# 034817	1/16/2008	ASSOC. OF MN BLDG OFFICIALS			
E 700-50000-433		Dues and Subscriptions	\$100.00		2008 DUES
		Total ASSOC. OF MN BLDG OFFICIALS	\$100.00		
Paid Chk# 034818	1/18/2008	AVENET, LLC			
E 200-46500-310		Other Professional Services	\$444.00	15935	2008 WEB SITE HOSTING
		Total AVENET, LLC	\$444.00		
Paid Chk# 034819	1/18/2008	BARCO PRODUCTS CO			
G 101-20200		Accounts Payable	\$989.00	090702/91	BIKE RACK - LIBRARY
		Total BARCO PRODUCTS CO	\$989.00		
Paid Chk# 034820	1/18/2008	BILLINGS SERVICE			
G 101-20200		Accounts Payable	\$713.86		
		Total BILLINGS SERVICE	\$713.86		
Paid Chk# 034821	1/18/2008	BOND TRUST SERVICES CORP			
E 375-47000-611		Bond Interest	\$17,498.75	10177	2005 GO BOND PAYMENT
E 375-47000-601		Debt Srv Bond Principal	\$40,000.00	10177	2005 GO BOND PAYMENT
E 375-47000-620		Fiscal Agent's Fees	\$550.00	3371	FISCAL AGENT FEES
		Total BOND TRUST SERVICES CORP	\$58,048.75		
Paid Chk# 034822	1/18/2008	BONESTROO ROSENE ANDERLIK			
G 602-20200		Accounts Payable	\$6,828.00	151473	WATER TMT PLANT

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JANUARY 2008

			Check Amt	Invoice	Comment
G 501-20200	Accounts Payable		\$64.00	151475	INDUSTRIAL PARK PHASE II
G 602-20200	Accounts Payable		\$3,966.25	151476	2008 WELL HOUSE
Total	BONESTROO ROSENE ANDERLIK		\$12,880.25		
<hr/>					
Paid Chk# 034623	1/18/2008	BOYER TRUCKS, INC.			
G 101-20200	Accounts Payable		\$151.97	440631	SERVICE 04 STERLING
Total	BOYER TRUCKS, INC.		\$151.97		
<hr/>					
Paid Chk# 034824	1/18/2008	CORNER MART			
G 700-20200	Accounts Payable		\$140.43		
G 200-20200	Accounts Payable		\$25.22		
G 101-20200	Accounts Payable		\$1,603.20		
Total	CORNER MART		\$1,776.85		
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Paid Chk# 034825	1/18/2008	DAVES EXCAVATING			
G 501-20200	Accounts Payable		\$300.00		INDUSTRIAL PARK
Total	DAVES EXCAVATING		\$300.00		
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Paid Chk# 034826	1/18/2008	DEPUTY REGISTRAR #093			
E 101-43000-433	Dues and Subscriptions		\$116.00		LICENSE TABS-PW
E 101-45200-437	Other Miscellaneous		\$26.00		LICENSE TABS-PARKS
E 101-42280-433	Dues and Subscriptions		\$14.50		LICENSE TABS-FIRE
F 700-50000-433	Dues and Subscriptions		\$14.50		LICENSE TABS-JOINT POWERS
Total	DEPUTY REGISTRAR #093		\$174.00		
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Paid Chk# 034827	1/18/2008	DOVE FRETLAND & VAN VALKENBURG			
G 101-20200	Accounts Payable		\$3,975.00	48618-48619	RETAINER
Total	DOVE FRETLAND & VAN VALKENBURG		\$3,975.00		
<hr/>					
Paid Chk# 034828	1/18/2008	E.C.M. PUBLISHERS, INC.			
G 101-20200	Accounts Payable		\$16.10	162454	ADS-NOTICES
G 101-20200	Accounts Payable		\$210.50	74080	ADS-NOTICES
G 101-20200	Accounts Payable		\$70.20	74407	ADS-NOTICES
Total	E.C.M. PUBLISHERS, INC.		\$296.80		
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Paid Chk# 034829	1/18/2008	EARL F. ANDERSEN, INC.			
G 101-20200	Accounts Payable		\$854.62	0080937-IN	SIGNS
Total	EARL F. ANDERSEN, INC.		\$854.62		
<hr/>					
Paid Chk# 034830	1/18/2008	EAST SIDE OIL COMPANIES			
E 101-43000-310	Other Professional Services		\$27.50	R26011	OIL RECLAIMING
Total	EAST SIDE OIL COMPANIES		\$27.50		
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Paid Chk# 034831	1/18/2008	EGGEN'S DIRECT SERVICE			
G 101-20200	Accounts Payable		\$1,877.52		
G 803-20200	Accounts Payable		\$542.00		
Total	EGGEN'S DIRECT SERVICE		\$2,419.52		
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Paid Chk# 034832	1/18/2008	FIRE INSTRUCTION & RESCUE ED.			
G 101-20200	Accounts Payable		\$270.00	5438	HYBRID CAR TRAINING
Total	FIRE INSTRUCTION & RESCUE ED.		\$270.00		
<hr/>					
Paid Chk# 034833	1/18/2008	FIRST LAB			
G 101-20200	Accounts Payable		\$39.00	269313	DRUG SCREEN
Total	FIRST LAB		\$39.00		
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Paid Chk# 034834	1/18/2008	H & L MESABI			
G 101-20200	Accounts Payable		\$4,593.73	73387	PLOW PARTS

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JANUARY 2008

			Check Amt	Invoice	Comment
Total H & L MESABI			\$4,593.78		
Paid Chk# 034835	1/18/2008	HARDRIVES, INC.			
G 501-20200	Accounts Payable		\$15,878.65	47148-1	INDUSTRIAL PARK
Total HARDRIVES, INC.			\$15,878.65		
Paid Chk# 034836	1/18/2008	HD SUPPLY WATERWORKS, LTD			
G 602-20200	Accounts Payable		\$231.79	6522111	MXU BATTERIES
Total HD SUPPLY WATERWORKS, LTD			\$231.79		
Paid Chk# 034837	1/18/2008	HUSKY SPRING			
G 101-20200	Accounts Payable		\$77.66	01E16485	PARTS
Total HUSKY SPRING			\$77.66		
Paid Chk# 034838	1/18/2008	HUSOM ELECTRIC SERVICE			
G 819-20200	Accounts Payable		\$1,375.00	144	NEW OUTLETS IN DEP REG
Total HUSOM ELECTRIC SERVICE			\$1,375.00		
Paid Chk# 034839	1/18/2008	INT'L CODE COUNCIL			
E 700-50000-433	Dues and Subscriptions		\$100.00		2008 DUES
Total INT'L CODE COUNCIL			\$100.00		
Paid Chk# 034840	1/18/2008	JOHNSON OIL CO.			
G 101-20200	Accounts Payable		\$29.81	3	SERVICE SQUAD 05
Total JOHNSON OIL CO.			\$29.81		
Paid Chk# 034841	1/18/2008	K.E.E.P.R.S.			
G 101-20200	Accounts Payable		\$278.82	80918	UNIFORM - JOSH
Total K.E.E.P.R.S.			\$278.82		
Paid Chk# 034842	1/18/2008	KOCH'S HARDWARE HANK			
G 101-20200	Accounts Payable		\$709.71		SUPPLIES
G 502-20200	Accounts Payable		\$88.18		SUPPLIES
G 206-20200	Accounts Payable		\$5.95		SUPPLIES
G 507-20200	Accounts Payable		\$1.59		SUPPLIES
Total KOCH'S HARDWARE HANK			\$805.43		
Paid Chk# 034843	1/18/2008	LEEF			
G 619-20200	Accounts Payable		\$33.40	1452021	RUGS
Total LEEF			\$33.40		
Paid Chk# 034844	1/18/2008	LERUD, GREGORY			
E 208-49020-406	Trail Maintenance		\$154.99		GIFT CARD TO CRAIG FOR GROOMIN
Total LERUD, GREGORY			\$154.99		
Paid Chk# 034845	1/18/2008	M.D.R.A.			
E 619-18900-433	Dues and Subscriptions		\$173.00		2008 ANNUAL DUES
Total M.D.R.A.			\$173.00		
Paid Chk# 034846	1/18/2008	MARCO			
G 619-20200	Accounts Payable		\$333.75	168296	IT SERVICE
G 101-20200	Accounts Payable		\$742.50	169635	IT SERVICE
G 101-20200	Accounts Payable		\$2,260.05	171912	IT SERVICE
G 101-20200	Accounts Payable		\$127.10	171917	IT SERVICE
G 101-20200	Accounts Payable		\$2,715.55	172227	IT SERVICE
G 101-20200	Accounts Payable		\$1,975.45	174745	SERVICE
Total MARCO			\$8,784.41		
Paid Chk# 034847	1/18/2008	MARK J. TRAUT WELLS, INC.			

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			Check Amt	Invoice	Comment
G 602-20200	Accounts Payable		\$2,409.00	202210	ABANDON WELL
Total MARK J. TRAUT WELLS, INC.			\$2,409.00		
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Paid Chk# 034848	1/13/2008	MCGUIRE MECHANICAL			
G 101-20200	Accounts Payable		\$3,300.00	1625	ICE MACHINE
Total MCGUIRE MECHANICAL			\$3,300.00		
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Paid Chk# 034849	1/13/2008	METRO FIRE			
G 101-20200	Accounts Payable		\$637.50	6556	VENTILATION SAW UPGRADE KIT -F
Total METRO FIRE			\$637.50		
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Paid Chk# 034850	1/13/2008	MEYER'S MILACA BTB			
G 208-20200	Accounts Payable		\$17.05		PARTS
G 101-20200	Accounts Payable		\$86.41		PARTS
Total MEYER'S MILACA BTB			\$103.46		
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Paid Chk# 034851	1/13/2008	MILACA AUTO VALUE			
G 101-20200	Accounts Payable		\$289.11		PARTS
G 700-20200	Accounts Payable		\$18.94		PARTS
G 603-20200	Accounts Payable		\$26.52		PARTS
Total MILACA AUTO VALUE			\$334.47		
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Paid Chk# 034852	1/13/2008	MILACA LAWN & GARDEN			
G 101-20200	Accounts Payable		\$766.80		CHAIN SAW -FD
G 603-20200	Accounts Payable		\$96.17		PARTS
Total MILACA LAWN & GARDEN			\$862.97		
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Paid Chk# 034853	1/13/2008	MILACA, CITY OF			
F 607-12400-300	Professional Svcs		\$38,354.00		JOINT POWERS EXPENSE
Total MILACA, CITY OF			\$38,354.00		
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Paid Chk# 034854	1/13/2008	MN CHIEFS OF POLICE ASSOC.			
E 101-41940-433	Dues and Subscriptions		\$130.00		2008 DUES
Total MN CHIEFS OF POLICE ASSOC.			\$130.00		
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Paid Chk# 034855	1/13/2008	MN DEPT OF AGRICULTURE			
E 101-45200-437	Other Miscellaneous		\$10.00		2008 PESTICIDE APPLICATOR LICE
Total MN DEPT OF AGRICULTURE			\$10.00		
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Paid Chk# 034856	1/13/2008	MN DEPT OF HEALTH			
G 602-20810	Water Test Fee Payable		\$1,590.00		4TH QTR WATER TEST FEE
Total MN DEPT OF HEALTH			\$1,590.00		
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Paid Chk# 034857	1/13/2008	MN DEPT OF LABOR & INDUSTRY			
E 607-42400-433	Dues and Subscriptions		\$20.00		BLDG OFFICIAL CEU REPORT
Total MN DEPT OF LABOR & INDUSTRY			\$20.00		
<hr/>					
Paid Chk# 034858	1/13/2008	MN IAAI			
E 101-42280-433	Dues and Subscriptions		\$25.00		2008 DUES
Total MN IAAI			\$25.00		
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Paid Chk# 034859	1/13/2008	MN STATE FIRE CHIEFS ASSOC.			
E 101-42280-433	Dues and Subscriptions		\$165.00		2008 DUES
Total MN STATE FIRE CHIEFS ASSOC.			\$165.00		
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Paid Chk# 034860	1/13/2008	MOYER, GREG			
G 101-20200	Accounts Payable		\$301.70		REIMBURSE FOR 2007 MIL PAGE
Total MOYER, GREG			\$301.70		

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			Check Amt	Invoice	Comment
Paid Chk# 034861 1/18/2008 NARDINI FIRE EQUIPMENT CO.					
G 101-20200	Accounts Payable		\$1,520.62	316683	FOAM
Total NARDINI FIRE EQUIPMENT CO.			\$1,520.62		
Paid Chk# 034862 1/18/2008 NORTH SUBURBAN RG MUTUAL AID					
E 101-42260-208	Training and Travel		\$110.00		TOM DEVRIES
E 101-42260-208	Training and Travel		\$110.00		GREGG WELER
E 101-42260-208	Training and Travel		\$110.00		GREG LERUD
E 101-42260-208	Training and Travel		\$110.00		CRAIG BILLINGS
Total NORTH SUBURBAN RG MUTUAL AID			\$440.00		
Paid Chk# 034863 1/18/2008 NORTHEAST TECHNICAL SERVICES					
G 603-20200	Accounts Payable		\$55.05	07-08715	SEWER TESTING
Total NORTHEAST TECHNICAL SERVICES			\$55.05		
Paid Chk# 034864 1/18/2008 NORTHERN SAFETY CO.					
G 101-20200	Accounts Payable		\$101.84	195409800014	LIGHTED EXIT SIGN
Total NORTHERN SAFETY CO.			\$101.84		
Paid Chk# 034865 1/18/2008 ONE CALL CONCEPTS					
G 602-20200	Accounts Payable		\$52.20	7101300	LOCATES
G 602-20200	Accounts Payable		\$10.15	7121311	DEC LOCATES
Total ONE CALL CONCEPTS			\$62.35		
Paid Chk# 034866 1/18/2008 PARKER, SATROM & DONEGAN, P.A.					
E 101-42260-520	Buildings and Structures		\$287,000.00		CONTRACT FOR DEED PAYOFF
Total PARKER, SATROM & DONEGAN, P.A.			\$287,000.00		
Paid Chk# 034867 1/18/2008 POWERPLAN					
G 101-20200	Accounts Payable		\$62.77	P16183	PARTS
G 101-20200	Accounts Payable		\$400.84	W02944	SERVICE GRADER
Total POWERPLAN			\$463.61		
Paid Chk# 034868 1/18/2008 QUILL CORPORATION					
G 101-20200	Accounts Payable		(\$12.00)		SUPPLIES
E 101-41940-201	Accessories (paper, pens, etc)		(\$4.72)		SUPPLIES
G 603-20200	Accounts Payable		\$71.88		SUPPLIES
G 507-20200	Accounts Payable		\$27.41		SUPPLIES
Total QUILL CORPORATION			\$82.57		
Paid Chk# 034869 1/18/2008 REYNOLDS SEWER SERVICE					
G 101-20200	Accounts Payable		\$140.00	C3942	THAW HYDRANT FOR SKATING RINK
Total REYNOLDS SEWER SERVICE			\$140.00		
Paid Chk# 034870 1/18/2008 RHOADES, DICK					
G 602-20200	Accounts Payable		\$63.85		REFUND WATER/SEWER PAYMENT
Total RHOADES, DICK			\$63.85		
Paid Chk# 034871 1/18/2008 ROSS, JOHN					
E 101-43000-321	Telephone		\$120.00		ANNUAL COMPENSATION FOR CELL P
Total ROSS, JOHN			\$120.00		
Paid Chk# 034872 1/18/2008 RUDOLPH'S INC.					
G 101-20200	Accounts Payable		\$409.83	537046	PARTS-SERVICE
G 101-20200	Accounts Payable		\$981.23	71285	PARTS-SERVICE
Total RUDOLPH'S INC.			\$1,391.06		
Paid Chk# 034873 1/18/2008 SANDERSON, ALYCE					
E 101-45500-217	Other Operating Supplies		\$5.20		SUPPLIES

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E 101-41940-217	Other Operating Supplies		\$7.10		SUPPLIES
G 101-20200	Accounts Payable		\$64.11		SUPPLIES
	Total SANDERSON, ALYCE		\$76.41		
<hr/>					
Paid Chk# 034874	1/18/2008	SELECT ACCOUNT			
G 101-20200	Accounts Payable		\$15.66		HSA ADMIN FEES
	Total SELECT ACCOUNT		\$15.66		
<hr/>					
Paid Chk# 034875	1/18/2008	SPRINT PCS			
G 101-20200	Accounts Payable		\$84.68	0073617919-3	CELL PHONES
	Total SPRINT PCS		\$84.68		
<hr/>					
Paid Chk# 034876	1/18/2008	ST. PAUL LINOLEUM & CARPET CO.			
G 500-20200	Accounts Payable		\$1,374.60	FINAL	LIBRARY PROJECT
	Total ST. PAUL LINOLEUM & CARPET CO.		\$1,374.60		
<hr/>					
Paid Chk# 034877	1/18/2008	STAR TRIBUNE			
E 101-41940-488	Dues and Subscriptions		\$171.60	4537291	ANNUAL SUBSCRIPTION
	Total STAR TRIBUNE		\$171.60		
<hr/>					
Paid Chk# 034878	1/18/2008	STIMMLER, DARRYL			
E 101-43000-321	Telephone		\$120.00		RFIMBURSE FOR CELL PHONE USE
	Total STIMMLER, DARRYL		\$120.00		
<hr/>					
Paid Chk# 034879	1/18/2008	TIDD TECH, LTD.			
G 208-20200	Accounts Payable		\$392.01	8421	GROOMER ACTUATOR
	Total TIDD TECH, LTD.		\$392.01		
<hr/>					
Paid Chk# 034880	1/18/2008	U.S. BANK			
E 602-49400-601	Debt Srv Bond Principal		\$45,000.00	33353760	1997 GO BOND
E 602-49400-611	Bond Interest		\$11,931.25	33353760	1997 GO BOND
	Total U.S. BANK		\$56,931.25		
<hr/>					
Paid Chk# 034881	1/18/2008	U.S. BANK (1)			
E 602-49400-601	Debt Srv Bond Principal		\$25,000.00	000015269050	1998 GO BOND
E 602-49400-611	Bond Interest		\$8,405.00	000015269050	1998 GO BOND
	Total U.S. BANK (1)		\$31,405.00		
<hr/>					
Paid Chk# 034882	1/18/2008	U.S. BANK (2)			
E 378-47000-611	Bond Interest		\$13,588.75	33384360	2000 GO BOND
F 602-49400-601	Debt Srv Bond Principal		\$15,000.00	33384360	2000 GO BOND
E 602-49400-611	Bond Interest		\$1,533.75	33384360	2000 GO BOND
E 378-47000-601	Debt Srv Bond Principal		\$65,000.00	33364360	2000 GO BOND
	Total U.S. BANK (2)		\$95,222.50		
<hr/>					
Paid Chk# 034883	1/18/2008	U.S. BANK (3)			
E 379-47000-601	Debt Srv Bond Principal		\$65,000.00	33392640	2001 GO BOND
F 379-47000-611	Bond Interest		\$15,137.50	33392640	2001 GO BOND
	Total U.S. BANK (3)		\$80,137.50		
<hr/>					
Paid Chk# 034884	1/18/2008	U.S. BANK (4)			
E 302-47000-611	Bond Interest		\$23,047.50	33473302	2002 CITY HALL BOND
F 302-47000-601	Debt Srv Bond Principal		\$20,000.00	33473302	2002 CITY HALL BOND
R 302-36210	Interest Earnings		(\$2,056.44)	33473302	2002 CITY HALL BOND
	Total U.S. BANK (4)		\$40,991.06		
<hr/>					
Paid Chk# 034885	1/18/2008	UNIFORMS UNLIMITED			
G 101-20200	Accounts Payable		\$963.23	407125	TASER WARRANTIES (5)

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			Check Amt	Invoice	Comment
Total UNIFORMS UNLIMITED			\$963.23		
Paid Chk#	034886	1/18/2008	UNITED PARCEL SERVICE		
G 101-20200	Accounts Payable		\$11.95	000093Y2Y25	SHIPPING
Total UNITED PARCEL SERVICE			\$11.95		
Paid Chk#	034887	1/18/2008	WELLS FARGO		
E 303-47000-601	Debt Srv Bond Principal		\$65,000.00	0002-601994F	LIBRARY BOND
E 303-47000-611	Bond Interest		\$39,579.00	0002-601994F	LIBRARY BOND
Total WELLS FARGO			\$104,579.00		
Paid Chk#	034888	1/18/2008	ZOTZ ELECTRICAL		
G 101-20200	Accounts Payable		\$514.98		REC PARK
G 603 20200	Accounts Payable		\$75.87		REC PARK
Total ZOTZ ELECTRICAL			\$590.85		
10100 General Bank			\$901,001.02		

Fund Summary

	10100 General Bank
101 GENERAL FUND	\$352,490.85
200 ECONOMIC DEV. FUND	\$2,944.00
208 CHARITABLE GAMBLING FUND	\$595.22
302 2002 CITY HALL REVENUE BOND	\$40,991.06
303 2008 LIBRARY REVENUE BOND	\$104,579.00
375 2005 G.O. STREET PROJECT	\$58,048.75
378 2000 G.O. STREET PROJECT	\$78,688.75
379 2001 G.O. STREET PROJECT	\$00,137.50
500 CAPITAL PROJECT FUND	\$1,374.60
501 INDUSTRIAL PARK PROJ.	\$16,242.65
602 WATER FUND	\$122,419.70
603 SEWER FUND	\$1,155.66
607 BLDG INSPECTION FUND	\$38,403.00
813 DEPUTY REGISTRAR FUND	\$2,548.41
700 BRAHAM MILACA JOINT POWERS	\$381.77
	<u>\$901,001.02</u>

CITY OF MILACA

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10100 General Bank

Paid Chk# 007285E 12/15/2007 CENTERPOINT ENERGY MINNEGASCO					
E 101-45500-381	Utilities		\$15.98		NATURAL GAS-LIBRARY
E 208-49010-381	Utilities		\$186.52	5813915	NATURAL GAS-SR CENTER
E 101-45600-381	Utilities		\$97.40	5817670	NATURAL GAS-HISTORICAL SOCIETY
F 101-43000-381	Utilities		\$265.70	5826633	NATURAL GAS-PW
E 101-41940-381	Utilities		\$70.26	5831068	NATURAL GAS-CITY HALL
F 101-42280-381	Utilities		\$22.10	6122593	NATURAL GAS-FIRE
E 602-49400-301	Utilities		\$473.39	6672186	NATURAL GAS-WATER TRMT
Total CENTERPOINT ENERGY MINNEGASCO			\$1,151.85		

Paid Chk# 007286E 12/16/2007 EAST CENTRAL ENERGY					
E 803-49450-381	Utilities		\$21.00	201875902	ELECTRIC
E 603-49450-381	Utilities		\$45.02	203981301	ELECTRIC
E 101-43000-380	Street Lights		\$2,622.98	204810700	ELECTRIC
E 101-45200-381	Utilities		\$13.41	205400800	ELECTRIC
E 602-49400-381	Utilities		\$399.46	208041500	ELECTRIC
E 101-45500-381	Utilities		\$472.15	208085200	ELECTRIC
E 101-45200-381	Utilities		\$13.48	5379600	ELECTRIC
E 101-49810-381	Utilities		\$74.39	5440100	ELECTRIC
E 101-42110-437	Other Miscellaneous		\$37.28	6302100	ELECTRIC
E 803-49450-381	Utilities		\$56.53	6678100	ELECTRIC
E 101-42280-381	Utilities		\$123.67	6751501	ELECTRIC
E 101-42280-381	Utilities		\$381.42	7546001	ELECTRIC
E 101-41940-381	Utilities		\$625.43	8145502	ELECTRIC
E 101-49810-381	Utilities		\$42.05	831000	ELECTRIC
E 101-43000-380	Street Lights		\$158.42	831300	ELECTRIC
E 101-43000-381	Utilities		\$305.99	831500	ELECTRIC
E 803-49450-381	Utilities		\$298.62	832000	ELECTRIC
E 101-45600-381	Utilities		\$61.04	832400	ELECTRIC
E 803-49450-381	Utilities		\$47.19	832500	ELECTRIC
E 803-49450-381	Utilities		\$71.40	832600	ELECTRIC
E 602-49400-381	Utilities		\$285.11	833100	ELECTRIC
E 602-49400-381	Utilities		\$43.99	833300	ELECTRIC
E 101-45200-381	Utilities		\$8.53	833400	ELECTRIC
E 101-45200-381	Utilities		\$56.22	833600	ELECTRIC
E 208-49010-381	Utilities		\$95.07	9084202	ELECTRIC
F 602-49400-381	Utilities		\$589.20	970110800	ELECTRIC
E 101-42110-437	Other Miscellaneous		\$14.00	97017300	ELECTRIC
Total EAST CENTRAL ENERGY			\$7,552.18		

Paid Chk# 007287E 12/16/2007 MILACA LOCAL LINK					
E 619-49900-321	Telephone		\$94.40	320-982-1099	PHONE SERVICE-DEP REG
E 101-45600-321	Telephone		\$36.91	320-982-1519	ALARM LINE - LIBRARY
E 101-42280-321	Telephone		\$85.73	320-882-3465	PHONE SERVICE-CITIL
Total MILACA LOCAL LINK			\$216.04		

Paid Chk# 007288E 12/17/2007 UNION SECURITY INSURANCE CO.					
G 101-21707	Disability		\$263.69	4022335 0-1	LONG TERM CARE
Total UNION SECURITY INSURANCE CO.			\$263.69		

Paid Chk# 007289F 12/31/2007 UNITED CARRIER NETWORKS					
E 602-49400-321	Telephone		\$2.55		LONG DISTANCE SERVICE
E 101-42280-321	Telephone		\$7.51	4020342	LONG DISTANCE SERVICE-FIRE
E 101-41940-321	Telephone		\$40.02	4020370	LONG DISTANCE SERVICE-CITY HAL
E 101-43000-321	Telephone		\$9.77	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321	Telephone		\$44.55	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321	Telephone		\$12.19	4021396	LONG DISTANCE SERVICE-DEP REG

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E 101-41940-321 Telephone	\$8.17	4021397	LONG DISTANCE SERVICE-LIQUOR
E 101-45200-321 Telephonic	\$7.09	4580547	LONG DISTANCE SERVICE
Total UNITED CARRIER NETWORKS	<u>\$131.85</u>		
10100 General Bank	<u>\$9,297.79</u>		

Fund Summary

	10100 General Bank
101 GENERAL FUND	\$5,996.55
208 CHARITABLE GAMBLING FUND	\$281.59
602 WATER FUND	\$2,373.20
603 SEWER FUND	\$539.86
618 DEPUTY REGISTRAR FUND	\$106.59
	<u>\$9,297.79</u>

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10100 General Bank

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk# 034723	12/6/2007	JIM'S MILLE LACS DISPOSAL			
E 101-43000-312		Compost	\$125.00	211948	GARBAGE
E 101-45200-384		Refuse/Garbage Disposal	\$83.00	211948	GARBAGE-PARK
E 101-43000-384		Refuse/Garbage Disposal	\$80.48	211948	GARBAGE-PW
E 101-42200-384		Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FD
		Total JIM'S MILLE LACS DISPOSAL	\$313.48		
MILACA BLDG CENTER					
Paid Chk# 034724	12/6/2007	MILACA BLDG CENTER			
E 602-49400-217		Other Operating Supplies	\$10.78		WATER
E 208-49020-406		Trail Maintenance	\$345.56		TRAILS
E 101-43000-215		Shop Supplies	\$278.88		PW SHOP
E 101-45200-401		Repairs/Maint Buildings	\$180.81		PARK
		Total MILACA BLDG CENTER	\$816.03		
SENTRY SYSTEMS, INC.					
Paid Chk# 034725	12/6/2007	SENTRY SYSTEMS, INC.			
E 101-41940-310		Other Professional Services	\$50.00	557042	FIRE ALARM/MONITORING
		Total SENTRY SYSTEMS, INC.	\$50.00		
MIL LIFE - VEBA					
Paid Chk# 034726	12/11/2007	MIL LIFE - VEBA			
E 101-41510-100		Accumulated Sick Leave Paid	\$1,363.20		2007 ACCUMULATED SICK LEAVE VE
		Total MIL LIFE - VEBA	\$1,363.20		
COALITION OF GREATER MN					
Paid Chk# 034798	12/27/2007	COALITION OF GREATER MN			
E 603-49450-437		Other Miscellaneous	\$1,000.00		MPCA LAWSUIT CONTRIBUTION
		Total COALITION OF GREATER MN	\$1,000.00		
U.S. POSTMASTER					
Paid Chk# 034799	12/31/2007	U.S. POSTMASTER			
E 603-49450-322		Postage	\$101.55		1/1 BILLING (DEC USAGE)
E 602-49400-322		Postage	\$101.55		1/1 BILLING (DEC USAGE)
		Total U.S. POSTMASTER	\$203.10		
		10100 General Bank	\$3,745.89		

Fund Summary

Fund	10100 General Bank
101 GENERAL FUND	\$2,186.45
208 CHARITABLE GAMBLING FUND	\$345.56
602 WATER FUND	\$112.33
603 SEWER FUND	\$1,101.55
	\$3,745.89

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10900 Liquor Bank

Paid Chk# 020433 12/4/2007 BELLBOY CORP.				
E 609-49750-253	Wine For Resale	\$108.00	42282200	WINE
E 609-49750-253	Wine For Resale	(\$19.00)	42600200	WINE
E 609-49750-333	Freight and Express	\$27.68	42734500	FREIGHT
E 609-49750-251	Liquor For Resale	\$97.00	42734500	LIQUOR
E 609-49750-253	Wine For Resale	\$1,386.00	42734500	WINE
E 609-49750-253	Wine For Resale	\$66.00	42949100	WINE
E 609-49750-251	Liquor For Resale	\$3,634.35	42949100	LIQUOR
E 609-49750-259	Other For Resale	\$27.20	80180700	MISC FOR RESALE
Total BELLBOY CORP.		\$5,327.23		

Paid Chk# 020434 12/4/2007 BERNICKS				
E 609-49750-254	Mix/Non Alcoholic	\$28.80	10272	NA
E 609-49750-254	Mix/Non Alcoholic	\$19.70	10273	NA
E 609-49750-252	Beer For Resale	\$572.95	10273	BEER
E 609-49750-254	Mix/Non Alcoholic	\$72.00	12946	NA
E 609-49750-252	Beer For Resale	\$827.81	12947	BEER
E 609-49750-252	Beer For Resale	\$332.80	13669	BEER
E 609-49750-254	Mix/Non Alcoholic	\$25.00	14662	NA
E 609-49750-252	Beer For Resale	\$302.50	14663	BEER
E 609-49750-254	Mix/Non Alcoholic	\$61.60	270573	NA
E 609-49750-252	Beer For Resale	\$1,682.30	270574	BEER
Total BERNICKS		\$3,905.46		

Paid Chk# 020435 12/4/2007 C & L DISTRIBUTING CO.				
E 609-49750-254	Mix/Non Alcoholic	\$118.10	127713	NA
E 609-49750-260	Deposits	\$40.00	127713	DEPOSITS
E 609-49750-252	Beer For Resale	\$3,352.15	127713	BEER
E 609-49750-260	Deposits	(\$82.40)	128525	DEPOSITS
E 609-49750-252	Beer For Resale	\$5,102.70	128525	BEER
E 609-49750-254	Mix/Non Alcoholic	\$86.55	128525	NA
E 609-49750-252	Beer For Resale	\$5,574.45	129326	BEER
E 609-49750-254	Mix/Non Alcoholic	\$32.25	129326	NA
E 609-49750-260	Deposits	(\$20.00)	130078	DEPOSITS
E 609-49750-252	Beer For Resale	\$5,040.85	130078	BEER
E 609-49750-254	Mix/Non Alcoholic	\$124.50	130078	NA
E 609-49750-252	Beer For Resale	\$5,035.50	131003	BEER
E 609-49750-260	Deposits	(\$20.00)	131003	DEPOSITS
Total C & L DISTRIBUTING CO.		\$24,379.65		

Paid Chk# 020436 12/4/2007 D&D BEER CO				
E 609-49750-252	Beer For Resale	\$831.90	344440	BEER
E 609-49750-252	Beer For Resale	\$743.70	345016	BEER
Total D&D BEER CO		\$1,575.60		

Paid Chk# 020437 12/4/2007 DAHLHEIMER DISTRIBUTING CO.				
E 609-49750-252	Beer For Resale	\$1,550.05	61985	BEER
E 609-49750-252	Beer For Resale	\$2,059.64	62557	BEER
E 609-49750-254	Mix/Non Alcoholic	(\$88.00)	62557	NA
E 609-49750-260	Deposits	(\$12.00)	62557	DEPOSITS
E 609-49750-252	Beer For Resale	\$578.00	63115	BEER
E 609-49750-252	Beer For Resale	\$2,545.40	63732	BEER
Total DAHLHEIMER DISTRIBUTING CO.		\$3,633.89		

Paid Chk# 020438 12/4/2007 GRIGGS, COOPER & CO., INC.				
E 609-49750-251	Liquor For Resale	\$573.58	880898	LIQUOR
E 609-49750-333	Freight and Express	\$19.60	880898	FREIGHT

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		Check Amt	Invoice	Comment
E 609-49750-253	Wine For Resale	\$298.20	680698	WINE
E 609-49750-251	Liquor For Resale	\$184.00	683878	LIQUOR
E 609-49750-260	Deposits	\$1.40	683878	FREIGHT
F 609-49750-254	Mix/Non Alcoholic	\$173.35	684214	NA
E 609-49750-253	Wine For Resale	\$1,798.95	684214	WINE
E 609-49750-251	Liquor For Resale	\$2,678.72	684214	LIQUOR
E 609-49750-333	Freight and Express	\$113.40	684214	FREIGHT
F 609-49750-253	Wine For Resale	\$57.60	687839	WINE
E 609-49750-333	Freight and Express	\$2.80	607839	FREIGHT
E 609-49750-251	Liquor For Resale	\$616.48	688213	LIQUOR
E 609-49750-333	Freight and Express	\$14.00	600213	FREIGHT
E 609-49750-253	Wine For Resale	\$32.17	688213	WINE
E 609-49750-254	Mix/Non Alcoholic	\$60.80	688213	NA
E 609-49750-333	Freight and Express	\$1.40	694451	FREIGHT
E 609-49750-254	Mix/Non Alcoholic	\$27.23	694809	NA
E 609-49750-253	Wine For Resale	\$224.19	694809	WINE
F 609-49750-251	Liquor For Resale	\$5,435.07	694809	LIQUOR
E 609-49750-333	Freight and Express	\$78.40	694809	FREIGHT
E 609-49750-253	Wine For Resale	(\$1,156.15)	735457	CREDIT
E 609-49750-333	Freight and Express	(\$9.10)	735457	CREDIT
Total	GRIGGS, COOPER & CO., INC.	\$11,428.07		

Paid Chk# 020439 12/4/2007 GROSSLEIN BEVERAGES, INC.

E 609-49750-252	Beer For Resale	\$1,627.35	326689	BEER
E 609-49750-252	Beer For Resale	\$570.40	326689	BEER
E 609-49750-260	Deposits	(\$1.20)	326689	DEPOSITS
E 609-49750-252	Beer For Resale	\$6,137.05	327080	BEER
E 609-49750-259	Other For Resale	\$42.75	327460	MISC
E 609-49750-252	Beer For Resale	\$1,445.70	327460	BEER
E 609-49750-260	Deposits	(\$10.00)	327460	DEPOSITS
E 609-49750-252	Beer For Resale	\$1,763.50	327891	BEER
E 609-49750-260	Deposits	(\$10.00)	328188	DEPOSITS
E 609-49750-252	Beer For Resale	\$2,703.78	328188	BEER
Total	GROSSLEIN BEVERAGES, INC.	\$14,270.53		

Paid Chk# 020440 12/4/2007 J&C DISTRIBUTING, INC

E 609-49750-252	Beer For Resale	\$32.40	3805	BEER
Total	J&C DISTRIBUTING, INC	\$32.40		

Paid Chk# 020441 12/4/2007 JIM'S MILLE LACS DISPOSAL

E 609-49750-384	Refuse/Garbage Disposal	\$86.58		GARBAGE
Total	JIM'S MILLE LACS DISPOSAL	\$86.58		

Paid Chk# 020442 12/4/2007 JOHNSON BROTHERS LIQUOR CO.

E 609-49750-333	Freight and Express	\$15.14	1343290	FREIGHT
E 609-49750-251	Liquor For Resale	\$1,500.00	1343290	LIQUOR
E 609-49750-253	Wine For Resale	\$425.30	1343290	WINE
E 609-49750-333	Freight and Express	\$140.25	1346977	FREIGHT
E 609-49750-253	Wine For Resale	\$1,971.35	1346977	WINE
E 609-49750-251	Liquor For Resale	\$2,803.67	1346977	LIQUOR
E 609-49750-253	Wine For Resale	\$810.80	1350828	WINE
E 609-49750-251	Liquor For Resale	\$1,547.58	1350828	LIQUOR
E 609-49750-333	Freight and Express	\$55.08	1350828	FREIGHT
F 609-49750-251	Liquor For Resale	\$2,318.65	1354207	LIQUOR
E 609-49750-253	Wine For Resale	\$347.40	1354207	WINE
E 609-49750-333	Freight and Express	\$55.85	1354207	FREIGHT
E 609-49750-253	Wine For Resale	\$789.30	1357188	WINE
E 609-49750-251	Liquor For Resale	\$1,583.11	1357188	LIQUOR

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		Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express	\$72.30	1357188	FREIGHT
E 609-49750-333	Freight and Express	(\$0.77)	359370	FREIGHT
E 609-49750-253	Wine For Resale	(\$62.00)	360142	WINE
F 609-49750-254	Mix/Non Alcoholic	(\$100.27)	360143	NA
E 609-49750-253	Wine For Resale	(\$40.00)	360437	WINE
Total JOHNSON BROTHERS LIQUOR CO.		\$14,262.75		

Paid Chk# 020443 12/4/2007 PHILLIPS WINE AND SPIRITS

E 609-49750-253	Wine For Resale	\$72.00	2530986	WINE
E 609-49750-333	Freight and Express	\$97.22	2530986	FREIGHT
E 609-49750-251	Liquor For Resale	\$4,628.63	2530986	LIQUOR
E 609-49750-253	Wine For Resale	\$440.00	2533775	WINE
E 609-49750-333	Freight and Express	\$32.25	2533775	FREIGHT
E 609-49750-251	Liquor For Resale	\$803.21	2533775	LIQUOR
E 609-49750-251	Liquor For Resale	\$2,404.83	2539453	LIQUOR
E 609-49750-253	Wine For Resale	\$1,229.50	2539453	WINE
F 609-49750-333	Freight and Express	\$74.97	2539453	FREIGHT
E 609-49750-254	Mix/Non Alcoholic	\$40.00	2539453	NA
E 609-49750-253	Wine For Resale	\$189.80	2541859	WINE
E 609-49750-333	Freight and Express	\$9.56	2541859	FREIGHT
E 609-49750-251	Liquor For Resale	\$123.55	2541859	LIQUOR
Total PHILLIPS WINE AND SPIRITS		\$10,135.38		

Paid Chk# 020444 12/4/2007 QUALITY WINE & SPIRITS

E 609-49750-253	Wine For Resale	\$952.00	936782-00	WINE
E 609-49750-251	Liquor For Resale	\$1,242.74	936782-00	LIQUOR
Total QUALITY WINE & SPIRITS		\$2,194.74		

Paid Chk# 020445 12/4/2007 VINO COPIA

E 609-49750-333	Freight and Express	\$14.00	0005650	FREIGHT
E 609-49750-253	Wine For Resale	\$128.00	0005650	WINE
E 609-49750-251	Liquor For Resale	\$431.86	0005650	LIQUOR
Total VINO COPIA		\$573.86		

Paid Chk# 020446 12/4/2007 WINE MERCHANTS

E 609-49750-333	Freight and Express	\$3.06	212832	FREIGHT
E 609-49750-253	Wine For Resale	\$207.00	212832	WINE
Total WINE MERCHANTS		\$210.06		

Paid Chk# 020466 12/27/2007 MILACA, CITY OF

R 609-35200	Miscellaneous Revenues	\$479.20		NSF FEES S/R GENERAL FUND
E 609-49750-321	Telephone	\$126.10		REIMBURSE GEN FUND FOR UCN LON
Total MILACA, CITY OF		\$605.30		

10900 Liquor Bank \$95,621.50

Fund Summary

609 MUNICIPAL LIQUOR FUND	10900 Liquor Bank	\$95,621.50
		<u>\$95,621.50</u>

***Check Detail Register©**

DECEMBER 2007

Check Amt Invoice Comment

10900 Liquor Bank

Paid Chk# 907039E 12/15/2007 CENTERPOINT ENERGY MINNEGASCO					
E 609-49750-381	Utilities	\$18.95	128-000-782-1	NATURAL GAS	
Total CENTERPOINT ENERGY MINNEGASCO		\$18.95			
Paid Chk# 907040E 12/7/2007 EAST CENTRAL ENERGY					
E 609-49750-381	Utilities	\$1,585.54	7115200	ELECTRIC	
Total EAST CENTRAL ENERGY		\$1,585.54			
Paid Chk# 907041E 12/15/2007 MILACA, CITY OF (WATER/SEWER)					
E 609-49750-381	Utilities	\$25.14	01-00015990	WATER/SEWER	
Total MILACA, CITY OF (WATER/SEWER)		\$25.14			
Paid Chk# 907042E 12/20/2007 MN DEPT OF REVENUE					
G 609-20800	Sales Tax Payable	\$12,029.00	9576201	LIQUOR SALES TAX	
Total MN DEPT OF REVENUE		\$12,029.00			
10900 Liquor Bank		\$13,658.63			

Fund Summary

609 MUNICIPAL LIQUOR FUND	10900 Liquor Bank	\$13,658.63
		\$13,658.63

CITY OF MILACA

*Check Detail Register©

JANUARY 2008

Check Amt Invoice Comment

10900 Liquor Bank

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
AMERIPRIDE					
020482	1/18/2008	AMERIPRIDE			
G 609-20200		Accounts Payable	\$26.29	5439157	RUGS
G 609-20200		Accounts Payable	\$59.84	5441662	RUGS
G 609-20200		Accounts Payable	\$26.29	5441122	RUGS
G 609-20200		Accounts Payable	\$59.84	5446546	RUGS
		Total AMERIPRIDE	\$172.26		
B.A.L.L. DISTRIB.					
020483	1/18/2008	B.A.L.L. DISTRIB.			
G 609-20200		Accounts Payable	\$25.00	3832	MISC FOR RESALE
G 609-20200		Accounts Payable	\$20.00	3882	MISC FOR RESALE
		Total B.A.L.L. DISTRIB.	\$45.00		
BELLBOY CORP.					
020484	1/18/2008	BELLBOY CORP.			
G 609-20200		Accounts Payable	\$67.14	80212800	MISC
		Total BELLBOY CORP.	\$67.14		
CADBURY SCHWEPPE'S BOTTLING GRP					
020485	1/18/2008	CADBURY SCHWEPPE'S BOTTLING GRP			
G 609-20200		Accounts Payable	\$116.00	37791	NA
G 609-20200		Accounts Payable	\$79.00	37964	NA
		Total CADBURY SCHWEPPE'S BOTTLING GRP	\$195.00		
CRYSTAL SPINGS ICE					
020486	1/18/2008	CRYSTAL SPINGS ICE			
G 609-20200		Accounts Payable	\$136.50	353332412	ICF
		Total CRYSTAL SPINGS ICE	\$136.50		
EXTREME BEVERAGES, LLC					
020487	1/18/2008	EXTREME BEVERAGES, LLC			
G 609-20200		Accounts Payable	\$64.00	624610	NA
G 609-20200		Accounts Payable	\$128.00	626542	NA
		Total EXTREME BEVERAGES, LLC	\$192.00		
FRONTIER					
020488	1/18/2008	FRONTIER			
E 609-49750-321		Telephone	\$102.04		JANUARY PHONE SERVICE
		Total FRONTIER	\$102.04		
GRANITE CITY JOBBING					
020489	1/18/2008	GRANITE CITY JOBBING			
E 609-49750-333		Freight and Express	\$4.00		FREIGHT
G 609-20200		Accounts Payable	\$254.96	552008	MISC
G 609-20200		Accounts Payable	\$427.79	552760	MISC
G 609-20200		Accounts Payable	\$474.17	553480	MISC
G 609-20200		Accounts Payable	\$156.21	554072	MISC
		Total GRANITE CITY JOBBING	\$1,360.13		
JPV MARKETING					
020490	1/18/2008	JPV MARKETING			
E 609-49750-343		Other Advertising	\$499.50	977245	PHONE BOOK COVERS
		Total JPV MARKETING	\$499.50		
KOCH'S HARDWARE HANK					
020491	1/18/2008	KOCH'S HARDWARE HANK			
G 609-20200		Accounts Payable	\$119.14		SUPPLIES
		Total KOCH'S HARDWARE HANK	\$119.14		
M. AMUNDSON LLP					
020492	1/18/2008	M. AMUNDSON LLP			
G 609-20200		Accounts Payable	\$210.30	28879	MISC
		Total M. AMUNDSON LLP	\$210.30		
MG PRO					
020493	1/18/2008	MG PRO			
G 609-20200		Accounts Payable	\$20.80	58211	MISC FOR RESALE
G 609-20200		Accounts Payable	\$28.80	58233	MISC FOR RESALE

***Check Detail Register©**

JANUARY 2008

			Check Amt	Invoice	Comment
Total MG PRO			<u>\$57.50</u>		
Paid Chk# 020494	1/18/2008	MILLER TRUCKING			
G 609-20200	Accounts Payable		<u>\$31.50</u>		FREIGHT
Total MILLER TRUCKING			<u>\$31.50</u>		
Paid Chk# 020495	1/18/2008	PINNACLE DISTRIBUTING			
G 609-20200	Accounts Payable		<u>\$42.00</u>	25859	NA
Total PINNACLE DISTRIBUTING			<u>\$42.00</u>		
Paid Chk# 020496	1/18/2008	VIKING BOTTLING CO.			
G 609-20200	Accounts Payable		<u>\$141.55</u>	22200035	NA
G 609-20200	Accounts Payable		<u>\$164.30</u>	22200777	NA
G 609-20200	Accounts Payable		<u>\$53.60</u>	22201853	NA
G 609-20200	Accounts Payable		<u>\$205.90</u>	22202228	NA
Total VIKING BOTTLING CO.			<u>\$665.35</u>		
10900 Liquor Bank			<u>\$3,795.46</u>		

Fund Summary

	10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND		<u>\$3,795.46</u>
		\$3,795.46

CITY OF MILACA

ORGANIZATION POLICIES AND PROCEDURES

FOR

SNOW AND ICE CONTROL

Adopted: October 1997
Revised: February 2002
Revised: December 2003
Revised: January 2008

ORGANIZATION AND PLANNING

Once the determination has been made to commence snow removal operations, the public works director shall notify all the employees in the public works department as to the start time of such operations. The public works director shall then contact Mille Lacs County Dispatch, and then the Milaca Police Department officer on duty and advise both when snow removal operations will commence. This will allow the officer time to patrol and ticket or tow as necessary those vehicles that are in violation of the city's snow removal policy. The following is a list of the snow removal crew and Milaca police department officers:

<u>NAME</u>	<u>RADIO #</u>	<u>HOME #</u>	<u>PAGER</u>	<u>CELLULAR #</u>
Steve Burklund	Unit 4		32	(320) 492-8246
Darryl Stimmler	Unit 5		52	
John Archibald	Unit 8		72	
John Ross	Unit 7		62	
Greg Moyer	Unit 6		42	(320) 492-8248
Gregg Weller	Unit 9			shop(320) 983-5729
Group			22	

Milaca Police Department

<u>NAME</u>	<u>RADIO#</u>	
Milaca Police Dept.	5300	(320) 983-6166
Mike Mott	5301	
Rick Waldahl	5303	
Josh Halberg	5305	
Todd Quaintance	5304	
Jackie Minks	5306	
Jeff Shaw	5307	
Jeff Schafer	5308	

ROUTES FOR SNOW REMOVAL EQUIPMENT

The following is the general order that the city's snow removal equipment will follow. Much, if not all, the work will be done simultaneously.

PUBLIC WORKS RESPONSIBILITIES

PAYLOADER

1. Maintenance Building parking lot
2. Fire department parking lot
3. City Hall/Library parking lot – including PD garage entrance and Library employee parking
4. Dead ends - cul-de-sacs
 - A. 4th Street NE dead end
 - B. 5th Street NE cul-de-sac
 - C. Ridgewood and Woodland cul-de-sacs
 - D. Corner of 4th Avenue NW and 10th Street NW
 - E. Dead end on 8th Street NW ending at the cross gutter
 - F. Dead end on 7th Street NW
 - G. Dead end on 6th Street NW
 - H. 7th Street NE
 - I. 9th Avenue NE
5. City owned lots south of Mid-Town plaza
6. Pull snow out of theater parking lot
7. (if time) Assist other routes as necessary
8. Liquor store - if needed
9. Airport

Motor Grader

1. Downtown (non-business hours), Daytime if impassable
 - a. Plow snow off of any adjoining city owned sidewalks – 3rd Street SW
2. 10th Street NW - Ambulance and Clinic
3. NW Avenues
 - a. Plow snow off of any adjoining city owned sidewalks – 4th Avenue NW
4. Rum River Drive cul-de-sac
5. NW Streets
6. Liquor Store parking lot

1990 International Dump Truck

1. SW Streets and Avenues
2. NE Streets and Avenues

3. Alleys
4. SW River Drive and Cemetery Road

2001 Sterling Dump Truck

1. 3rd Street SE – Sheriff's Office
2. By-pass development
3. SE Streets and Avenues
4. SE Alleys
5. Dead end 4th Avenue NE in Hidden Pines

John Deere Tractor

1. Load trucks
2. Airport
3. Any other duties as necessary

Pickup

1. Used in minor snowfalls in any area

Handwork

1. Entrances into public works buildings.

PARKS RESPONSIBILITIES

Skid steer and power brooms

1. Parks building entrances - maintenance building, dog pound, and police department garage.
2. City hall around building
3. Fire Department – doors and sidewalk
4. City owned sidewalks – except where plowed by public works
5. Skating Rink
6. Touchup at liquor store
7. Library
8. Sr. Citizens building
9. Museum
10. Sidewalk in front of old Lines law office

Handwork (where necessary)

1. City Hall entrances
2. Library entrances
3. Maintenance building park entrances
4. Police garage
5. Fire Department

MINIMUM LEVELS OF SERVICE

The following are minimum levels of service that can be expected. The city will strive to exceed these levels.

Snow and/or ice control may be terminated at any time the Public Works Director determine that rising temperatures, visibility and/or the rate of accumulation make the control unsafe, ineffective, or unnecessary.

Should a subsequent storm occur within the minimum times for service, then such subsequent storm shall become the storm referred to in this policy.

1. Snow removal and/or sanding operations shall begin when snow accumulation, or predicted snow accumulation is four inches or greater, or when ice occurs on city streets, and shall continue periodically throughout the duration of the storm. It is the intention of the City to keep streets, avenues and alleys open to traffic, if possible, during a storm; however, it is not the intent to keep them snow and ice free.
2. All streets, avenues, and alleys shall be open to traffic (up to two lanes) within 48 hours after the snow storm subsides.
3. The B-1 district shall generally be plowed in the same manner as all other city streets. The public works director may elect to plow downtown streets during evening or early morning hours to avoid traffic and parked vehicle congestion. Streets in a B-1 district may be plowed outward or to the center of the street at the discretion of the public works director. City owned parking lots are generally plowed at the same time as downtown streets. Snow may be piled for removal before, or at the same time, snow is hauled from the following streets in the B-1 district; First Street SW from Central to Third Avenue SW; Second Avenue SW from First Street NW to Third Street SW, Third Avenue from Second Street NW to Second Street SW.
4. The city shall store its salt/sand mixture at the County Highway storage on 8th Street NE in Milaca. In exchange, the city of Milaca shall be responsible for hauling snow

on the following county roads: C.S.A.H. 36, from 2nd Street North to 3rd Street SE. The City shall receive reimbursement from Mille Lacs County for hauling snow from the following roads: C.S.A.H. 2, from Central Avenue to 2nd Avenue SE; C.S.A.H. 32; 1st Street SE, from Central Avenue, east 2 blocks.

5. Salt and sand operations shall provide bare pavement when conditions allow, and skid resistance at school crossings, stop signs and isolated icy areas. General snow pack on residential streets shall not be sanded.
6. The City shall not plow snow on any street that has not been accepted by the city, or does not meet city specifications, and constructed after January 1, 1997.
7. Snow depth at the corners of intersections shall be reduced to 36 inches following other necessary operations. The public works director shall have the authority to determine the scheduling and priority of this function.
8. Certain streets within the city are maintained by Mille Lacs County and fall under the county's maintenance policies. Those streets are listed below.

- Central Avenue (C.S.A.H. 36)
- 2nd Street SE (C.S.A.H. 2)
- 10th Street NW (C.S.A.H. 33)
- 2nd Street SW and 3rd Avenue SW, between 2nd Street SW and Hwy. 23 (C.S.A.H. 32)
- 1st Street SE (C.S.A.H. 37)
- C.S.A.H. 2
- C.S.A.H. 5

9. Certain streets within the city are maintained by the Minnesota Department of Transportation and fall under the state maintenance policies. Those streets are listed below.

- MN Trunk Highway 23
- U.S. Highway 169

10. Due to the adverse impact of salt and sand on aircraft, the city shall attempt to have a bare pavement policy on the taxiway and other paved areas at the airport.

METHOD OF SNOW PLOWING

Snow will be plowed in a manner so as to minimize traffic obstructions. With the exception of the B-1 District, the snow will be plowed from the center of the street outward. For narrow streets or alleys, the public works director may elect to plow from one side or the other. Snow shall be plowed and pushed from left to right and discharged on the edge of the street or on adjacent right-of-way without regard for sidewalks and/or driveways. The city of Milaca shall not be responsible for plowing snow from any private sidewalks and/or driveways.

HAULING OF SNOW

Where space does not allow for snow to be piled outside the driving lanes, the city will remove the snow by hauling. Timing of such hauling shall be at the discretion of the public works director.

WEATHER CONDITIONS

Snow and ice control operations will be conducted only when weather conditions do not endanger the safety of employees or equipment, and operations are effective. Factors that may delay snow and ice control operations include: severe cold, significant winds, limited visibility, rapid or prolonged accumulation of snow and/or ice. If any of these conditions exist, or are predicted, the public works and city manager shall have the discretion to deviate from this policy.

DISPATCHING OF EQUIPMENT

Dispatching of equipment shall be determined by the public works director. Plowing and/or sanding operations may occur during the assigned work shift or on a specific situation call-out. The public works director shall notify all employees involved in snow removal as to the starting time of hauling snow from downtown. The response shall be as soon as possible if employees and equipment are available and it is more than four hours until a work shift is to begin. Once a work shift has ended, the public works director has the discretion of responding immediately to other specific situations or waiting until a new work shift begins.

DAMAGE TO PERSONAL PROPERTY

One purpose of boulevards is to store snow that is plowed off street. Only those personal properties which must be in the right-of-way, are installed properly, allowed by city ordinance to be adjacent to streets, and damaged by actual contact with city owned snow removal equipment, will be considered for repair or replacement at city expense. Those items include mail boxes, utility peds, and grass. The city will not be responsible for damage to grass if there are not high-back curbs on the property. If grass is damaged by improper plowing methods, the City will repair by top dressing and seeding the following Spring. Residents are requested to assist by watering the areas that are repaired. Damage to personal vehicles will be considered only if they are legally parked and only if physically contacted by city owned snow removal equipment. The owners of any hired equipment are responsible for damage caused by their equipment.

PLOWING OF PRIVATE PROPERTY

Unless there is direct benefit to city operations or unless emergency vehicles need access, there shall be no plowing of private property with city equipment.

COMPLAINTS

Complaints regarding snow and ice control or damage shall be taken during normal working hours. Complaints involving access to property or problems requiring immediate attention shall be handled on a priority basis. Response time should not exceed twenty-four (24) hours for any complaint. It should be understood that complaint responses are to ensure that the provisions of this policy have been fulfilled and that all residents of the City have been treated uniformly. It is the city's intention to log all complaints and upgrade this policy as necessary in consideration of the constraints of the city's resources. This policy is to be continually monitored and evaluated, and if changes are warranted, the council will review and approve any changes prior to the next year's snow season.

CITY OF MILACA

INVESTMENT POLICY

I. PURPOSE

The purpose of this policy is to establish the city's investment objectives and establish specific guidelines that the City of Milaca will use in the investment of city funds. It will be the responsibility of the City Treasurer to invest city funds in order to attain a market rate of return while preserving and protecting the capital of the overall portfolio. Investments will be made, based on statutory constraints, in safe, low risk instruments.

II. SCOPE

This Policy applies to all financial assets of the City including but not limited to:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Project Funds
- Enterprise Funds -
 - Water
 - Sewer
 - Liquor Store
 - Deputy Registrar
 - Building

III. DELEGATION OF AUTHORITY

Minnesota Statutes Chapter 118A.02 permits the governing body to authorize the treasurer or chief financial officer to make investments of funds under sections 118A.01 to 118A.06. Therefore, the City Treasurer is authorized to invest public funds within the confines of this Policy and State Statute for the City Council and the Economic Development Authority.

The City Treasurer shall assure compliance with this policy and further develop and maintain adequate controls, procedures, and methods assuring safety and accurate accounting on a day to day basis.

IV. OBJECTIVES

At all times investments of the City shall be in accordance with Minnesota Statutes Chapter 118A and amendments. (Refer to Appendix A.) The primary objectives of the City's investment activities shall be in the following order of priority:

A. SAFETY

Safety of principal is the foremost objective of the investment portfolio. Preserving capital and protecting investment principal shall be the primary objective of each investment transaction.

B. LIQUIDITY

The investment portfolio shall remain sufficiently liquid to meet projected disbursement requirements.

C. RETURN ON INVESTMENT

The investment portfolio shall be designed to manage the funds to maximize returns consistent with items A and B above and within the requirements set forth in this Policy.

V. PRUDENCE

The "prudent person" standard shall be applied in managing the investments. All investment transactions shall be made in good faith with the degree of judgment and care, under the circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of their own affairs, in accordance with the adopted policy.

VI. ELIGIBLE INVESTMENTS

All City investments shall be in accordance with Minnesota Statutes Chapter 118A and amendments and shall favor the following instruments:

1. Cash deposited in any savings association, commercial bank, trust company, credit union, or industrial loan and thrift institution whose funds are fully insured by the Federal Deposit Insurance Corporation (FDIC) or the Federal Savings and Loan Insurance Corporation (FSLIC) or National Credit Union Administration (NCUA) or collateralized with obligations described in Section VII of this Policy;
2. Operating Bank Account - Deposits shall be limited to the amounts guaranteed by FDIC, FSLIC or NCUA unless overnight funds in excess are fully collateralized under the specific requirements of Section VII of this Policy;
3. Certificates of Deposit, Time Deposits and other evidences of deposits from thrift institutions, banks, savings banks, trust companies, or savings and loan associations which are authorized to transact business in the State of Minnesota (State). Deposits of public funds which exceed FDIC, FSLIC or NCUA insurance are to be fully collateralized under Section VII of this Policy;
4. Shares in Minnesota Municipal Joint Powers Investment Trust (4M Fund),

and other investment trusts that comply with state statutes;

5. Instruments such as bonds, notes, bills and other securities which are direct obligations of the federal government, or it's agencies with the principal fully guaranteed by the United States Government or its Agencies. ~~Direct obligations of the Department of the Treasury of the U.S. Government and federal agency issues which are guaranteed by the U.S. Government or its agencies as to principal and interest;~~
6. General obligations of the State of Minnesota (including Minnesota Housing Finance Agency) and local governments with taxing powers, which is rated "A" or better by a national bond rating service, provided no single issue exceeds \$200,000 with maturities not exceeding ten years.

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Investments specifically prohibited are derivative products, structured notes, inverse index bonds, repurchase agreements not authorized by statute, and other exotic products.

Deposits by the City with institutions outside the State are prohibited.

VII. SAFEKEEPING

Before accepting any investment of City funds, the supervising officer of the financial institution shall submit a certification stating that the officer has reviewed the City's investment policies and objectives, as well as applicable state law, and agrees to act in a manner consistent with those policies and objectives. The certification shall also require the supervising officer to disclose potential conflicts of interest or risk to public funds that might arise out of business transactions between the firm and the City. All financial institutions shall agree to undertake reasonable efforts to preclude imprudent transactions involving the City funds.

Amounts in excess of FDIC, FSLIC or NCUA amounts must be fully collateralized by securities that are full faith and credit obligations of the U.S. Government in a value of 10% more than the amount of deposit. Acceptable collateral includes the following:

1. Securities of the U.S. Treasury or U.S. Governmental ~~Agencies~~ as defined by the Federal Reserve.
2. ~~U.S. Government guaranteed securities, such as those issued through the Small Business Administration, are acceptable as long as they are full faith and credit obligations of the U.S. Government.~~
2. General obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service.
3. Irrevocable standby letters of credit issued by a Federal Home Loan Bank accompanied by written evidence that the Federal Home Loan Bank's public debt is rated "AA" or better by Moody's or Standard and Poor's.

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The City will not accept notes secured by first mortgages as permitted collateral unless they are full faith and credit obligations of the U.S. Government.

An itemized listing of securities pledged and held in safekeeping assigned to the City at the time funds are invested must be provided to the City Treasurer on the same business day the investment is purchased. The original "Agreement for Safekeeping of Pledged Securities" shall be delivered to the City Treasurer within five business days following purchase of the investment. Also, a Certification of Adoption of Resolution approving assignment of collateral by depository's Board of Directors or loan committee shall be provided for each security pledged. Changes in the values of the securities pledged shall be delivered to the City Treasurer immediately by the financial institution.

VIII. CONFLICT OF INTEREST

Any City official (elected or appointed) involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair his/her ability to make impartial investment decisions.

IX. INTERNAL CONTROLS AND REPORTING

Internal controls are designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. Before the City invests any surplus funds, competitive quotations shall be obtained. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotations will be requested for instruments which meet the maturity requirement. The City will accept the quotation which provides the highest rate of return within the maturity required and within the limits of this Policy.

The City Treasurer shall be limited to investing funds for up to a maximum term of ten years. The City Council or Economic Development Authority shall have the authority to authorize investment of funds for terms exceeding seven years.

Monthly, the City Treasurer shall provide an investments report to the City Council and Economic Development Authority. Investments shall be audited and reported with the City's financial statement annually. It shall be the practice of the City Council to review and amend the investment policy from time to time as needed.

Adopted by City Council: 08/16/2007
Revised by City Council: 01/17/2008

ELECTRONIC FUNDS TRANSFER POLICY

The Milaca City Council hereby designates the City Treasurer or City Manager to initiate and receive Electronically Transmitted Funds. All electronic fund transmissions shall be listed either in the monthly bill report, or as a separate report within the monthly Treasurer's report.

TRAVEL POLICY

Travel and travel plans by all city employees shall be approved by the City Manager prior to travel. The City Manager shall be responsible for approving all claims for travel expense reimbursement. Such reimbursement shall be within the approved budget for that department, or require separate City Council approval.

RESOLUTION #08- 01

A RESOLUTION APPROVING A CHARITABLE GAMBLING PREMISES PERMIT

BE IT RESOLVED BY THE MILACA CITY COUNCIL that the City Council hereby acknowledges and approves the Milaca Firefighter's Relief Association's charitable gambling premises permit application to the Gambling Control Board for pull tabs.

The following premises' so indicated are located within the City limits:

Corner Mart	205 North Central Avenue
Lakeway Lanes	130 7 th Street NE
Coborns Holiday Station	410 10 th Avenue SE

Any change in application information must be submitted to the City Council within ten (10) days of the change.

Adopted this 17th day of January, 2007.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager



Minnesota Lawful Gambling (LG200R) Lawful Gambling License Renewal Application

Corrections should be made directly on this application
Submit one check for all renewal fees, payable to State of Minnesota

Organization requirements:

1. An annual organization license fee of \$350 is required.

Current license term: 4/1/2006 to 3/31/2008

Renewing license term: 4/1/2008 to 3/31/2010

Authorization #: 2413

Organization: Milaca Firefighters Relief Assoc
1005 Central Ave N, Milaca, MN 56353

(320)983-3465

County: Mille Lacs

CEO: Mark Hamilton Skinner
8434 180th St, Milaca, MN 56353

(320)282-3747

Check this box if your organization qualifies for the waiver of the \$350 organization license fee defined in MN Statute 349.16 Subd. 6

Treasurer: David Broberg
135 9th St NW, Milaca, MN 56353
(320)983-2829

Annual Goal for Charitable Contributions _____ %

Gambling Manager Requirements:

1. An annual gambling manager license fee of \$100 is required.

Gambling Manager Authorization: GM-02413-003

Current License Term: 4/1/2006 to 3/31/2008
Renewing license term: 4/1/2008 to 3/31/2010

Thomas Lee DeVries
12731 Central Ave, Milaca, MN 56353
(320)983-2960

Bond: # 68773932
Company: Western Surety

The individual listed is not renewing their license. We have enclosed a LG212 application for the new applicant.

Note: The gambling manager duties may not be assumed by an individual until they are licensed by the Minnesota Gambling Control Board.

Gambling Manager Affidavit and Consent Statement

1. I have never been convicted of a felony or a crime involving gambling.
2. I have never committed a violation of law or Board rule that resulted in the revocation of a license issued by the Board within five years before the date of the license application.
3. I have never been convicted of a criminal violation involving fraud, theft, tax evasion, misrepresentation, or gambling.
4. I have never been convicted of (i) assault, (ii) a criminal violation involving the use of a firearm, or (iii) making terroristic threats.
5. I have never been, or am I now, connected with or engaged in an illegal business.
6. I have never had a sales and use tax permit revoked by the commissioner of revenue within the past two years.
7. I have never, after demand, failed to file tax returns required by the commissioner of revenue.
8. I do not owe \$500 or more in delinquent taxes as defined in section 270.72.
9. I have been an active member of the organization for at least two years at the time of our organization's initial license application, or have been an active member for at least the most recent six months prior to the effective date of our organization's license renewal.
10. I am not a gambling manager or an assistant gambling manager for another organization.
11. I am not a lessor, a member of the lessor's immediate family or a person residing in the same household as the lessor, or an employee of a lessor of a premises where this organization has a permit issued from the Board to conduct lawful gambling.

12. I am not involved directly or indirectly as a bingo hall owner, manufacturer, or distributor.
13. I am not the chief executive officer of this organization.
14. I am not the treasurer of this organization.
15. I was not an officer of an organization at a time when an offense occurred which caused that organization's license to be revoked.

Background Check. By signature of this document, the undersigned authorizes the Departments of Public Safety and Revenue to conduct a criminal and tax background check or review and to share the results with the Gambling Control Board. Further, I understand, agree, and hereby irrevocably consent that suits and actions relating to the subject matter of this gambling manager license application, or acts or omissions arising from such application, may be commenced against me or my organization and I will accept the service of process in any court of competent jurisdiction in Minnesota by service on the Minnesota Secretary of State of any summons, process, or pleading authorized by the laws of Minnesota.

Failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. Changes in the information submitted in this application will be submitted in writing no later than 10 days after the change has taken effect.

I have read this application and declare that all information submitted is true, accurate, and complete.

Thomas Lee DeVries
Signature, in ink, of gambling manager applicant

Date: 1/5/08

License Number: 2413
License Expiration: 3/31/2008

Premises permit requirements:

1. An annual premises permit fee of \$150,
2. A separate resolution of approval including the site address from the local unit of government, (The local unit of government does not sign this renewal application) and
3. A LG215 lease agreement for each site your organization does not own is required.

Site number 002

Check this box if this site has been discontinued or will not be renewed.

Brobergs Country Store
RR 3 Box 52, Page (Twp), MN 56353

Mille Lacs County

↳ Township of (if applicable) _____

Gambling account # [REDACTED]

First National Bank of Milaca
190 2nd Ave SW, Milaca, MN
56353

Organization owns this site: N

Does your organization conduct bingo at this site Y / N

Is the local resolution of approval attached? Y / N

If yes, the attach a list of the days and beginning times of your bingo activities.

Site number 003

Check this box if this site has been discontinued or will not be renewed.

Hucklebucks
19034 Hwy 169, Page (twp), MN 56353

Mille Lacs County

↳ Township of (if applicable) _____

Gambling account # [REDACTED]

First National Bank of Milaca
190 2nd Ave SW, Milaca, MN
56353

Organization owns this site: N

Does your organization conduct bingo at this site Y / N

Is the local resolution of approval attached? Y / N

If yes, the attach a list of the days and beginning times of your bingo activities.

Site number 004

Check this box if this site has been discontinued or will not be renewed.

Corner Mart
205 N Central Ave, Milaca, MN 56353

Mille Lacs County

↳ Township of (if applicable) _____

Gambling account # [REDACTED]

First National Bank of Milaca
190 2nd Ave SW, Milaca, MN
56353

Organization owns this site: N

Does your organization conduct bingo at this site Y / N

Is the local resolution of approval attached? Y / N

If yes, the attach a list of the days and beginning times of your bingo activities.

Site number 005

Check this box if this site has been discontinued or will not be renewed.

Lakeway Lanes
130 7th St NE, Milaca, MN 56353

Mille Lacs County

↳ Township of (if applicable) _____

Gambling account # [REDACTED]

First National Bank of Milaca
190 2nd Ave SW, Milaca, MN
56353

Organization owns this site: N

Does your organization conduct bingo at this site Y / N

Is the local resolution of approval attached? Y / N

If yes, the attach a list of the days and beginning times of your bingo activities.

Site number 007

Check this box if this site has been discontinued or will not be renewed.

Coborns Holiday Station
410 10th Ave SE, Milaca, MN 56353

Mille Lacs County

↳ Township of (if applicable) _____

Gambling account # [REDACTED]

First National Bank of Milaca
190 2nd Ave SW, Milaca, MN
56353

Organization owns this site: N

Does your organization conduct bingo at this site Y / N

Is the local resolution of approval attached? Y / N

If yes, the attach a list of the days and beginning times of your bingo activities.

RESOLUTION #08-02

RESOLUTION TO WRITE OFF NSF/ACCOUNT CLOSED CHECKS

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Milaca, that the City hereby write-off the following Non Sufficient Funds/Account Closed checks:

Liquor:

<u>Name</u>	<u>Date Check Written</u>	<u>Amt.</u>
Erickson, Lucas	April 21, 2007	\$34.20
Haas, Kent A.	September 21, 2007	\$30.16
Hohcisel-Pella, Jill	June 9, 2007	\$24.24
Laska, Patricia R.	May 25, 2007	\$28.59
Laska, Patricia R.	May 29, 2007	\$39.16
Laska, Patricia R.	June 1, 2007	\$27.22
Laska, Patricia R.	June 2, 2007	\$36.21
Manthie, Linda S.	March 29, 2007	\$15.00
Manthie, Linda S.	March 29, 2007	\$30.00
Robinson, Steven T.	September 10, 2007	\$36.21
Robinson, Steven T.	September 14, 2007	\$43.01
Tomany, Linda M	August 8, 2007	\$11.11

	Total	\$355.11

Adopted this 17th day of January 2008.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION NO. 08-03

RESOLUTION APPROVING BUDGET ADJUSTMENTS

BE IT RESOLVED BY THE MILACA CITY COUNCIL that the Council hereby approves the following 2007 budget adjustments

General Fund

Act Type	Account		Increase	Decrease
E	101-42110-221	Police Dept. Parts (repair vehicles accidents)	\$6,580.00	
E	101-42280-580	Fire Dept. Equip. (Sterling fire truck)	\$6,500.00	
E	101-43000-403	Street Maintenance (Centerpoint energy)	\$3,500.00	
E	101-42280-124	Fire Dept. Pension Contribution		\$5,000.00
E	101-42280-580	Fire Dept. Other Equip. (FEMA Grant-Compressor)	\$25,000.00	
E	101-42280-241	Fire Dept. Reserve Purchases	\$8,000.00	
R	101-39204	Transfer In from Fire Dept. Reserve Fund	\$48,000.00	
R	101-39105	Insurance Proceeds	\$6,580.00	
R	101-34408	Fire Pension State Aid		\$5,000.00
R	101-39209	Transfer In from Liquor	\$5,000.00	

Special Revenue Funds

E	210-42280-700	Transfer to General Fund (Pay off deficit in FD Equipment Reserve)	\$40,000.00	
E	210-42280-700	Transfer to General Fund (reserve purchases)	\$8,000.00	
E	200-46500-510	Economic Development Bldg./Structures	\$125,000.00	
E	200-46500-310	Economic Development Other Profession Services (costs associated with purchase of Wm Lines bldg)	\$5,000.00	

Capital Project/Debt Service

E	303-47000-611	Library Lease Interest	\$59,400.00	
E	500-43100-303	2005 Street Project Engineering	\$8,400.00	
E	500-45500-302	Library Architect	\$16,000.00	
E	500-45500-303	Library Project Mgr	\$131,154.00	
E	500-45500-520	Library Building/Structure	\$451,562.00	
E	500-45500-530	Library Non Bldg Improvements	\$95,600.00	
E	500-45500-560	Library Furniture/Fixtures	\$128,200.00	

Official designations:

Depositories

First National Bank of Milaca, Bremer Bank, Greater Minnesota Credit Union, Prudential-Bache, Salomon Smith Barney, 4M Fund, any FDIC insured institution

Individuals authorized to conduct Electronic Funds Transfers

Verna Quaintance
Greg Lerud

Mayor Protem

Dave Dillan

Newspaper

Mille Lacs County Times

Order of Succession for declaring an emergency

Pedersen – Dillan – Totzke – Bekius – Judd

Commission appointments

Planning Commission	Bekius
Economic Development Commission	Totzke and Dillan
Cable Commission	Judd
Building Official Joint Powers	Pedersen

Park Commission
Jim Burroughs

Term expires
December 31, 2010

Milaca Police Department
255 First Street East
Milaca MN 56353
(320) 983-6166

INVESTIGATION REPORT

ICR: 07-1438

NAME: Joey Bennett McKusick DOB: _____

ADDRESS: 355 7th Street NW, Milaca MN 56353

DATE: 08-08-07 TIME: Approximately 12:20 p.m.

LOCATION: 7th Street NW

INCIDENT: Dogs Running At Large / Potentially Dangerous Animal (Rotweiler)

COMPLAINANT:

REPORT: I received a phone call from a resident in the 7th Street NW area, indicating that two dogs were running at large in the area. The caller further indicated that the two dogs were owned by McKusick. I proceeded to the 300 block of 7th Street NW and observed a black Lab and a Rotweiler running at large away from the McKusick property. I drove the squad into the McKusick driveway and immediately the black Lab, male, ran into the yard from across the street and began barking and growling in my presence. I observed the Rotweiler at the far end of 7th Street NW and this dog failed to return to the McKusick property. I approached the north entry door to the residence and knocked and received no answer. The Lab continued to bark and take an aggressive posture. I proceeded to the rear entry door and knocked and received no answer. I observed in the back yard a wire kennel and that holes had been dug underneath the kennel, allowing any dog that would have been confined to escape. The door to the kennel was locked and could not be opened without removing a clip. I removed the clip and opened the kennel door in an attempt to allow the dogs to re-enter the kennel. The Lab continued to bark and growl and to exhibit an aggressive posture. I was unable to catch either dog at that time and left the premises. I returned to the Police Department to review prior complaints regarding the McKusick dogs and received a second phone call regarding these same two dogs running at large at the end of 7th Street NW. I advised the caller I was aware of the situation and would be taking enforcement action. I then received a third call regarding these same animals from Kris Zimmer. Mrs. Zimmer was extremely upset and frightened because the two McKusick dogs had

Milaca Police Department
255 First Street East
Milaca MN 56353
(320) 983-6166

aggressively run toward her and her small poodle dog while in her own yard. Mrs. Zimmer described the dogs as being extremely aggressive and focused in on what appeared to be a possible attack on her poodle. It should be noted that the Rotweiler had previously attacked and injured the Zimmer poodle in an earlier incident, resulting in the Rotweiler being declared a potentially dangerous animal. I immediately proceeded to the 7th Street NW area and drove into the McKusick driveway. As I exited the squad car, I observed both the Lab and Rotweiler running southbound toward me from behind the Zimmer residence, across the street from my location. Both dogs were barking and growling as they ran toward me. Both dogs continued past me into the yard and toward the garage area near the kennel. I was able to calm the male Lab and eventually escorted this dog to the squad car for impoundment. The Rotweiler remained near the garage door and continued to bark, growl and bar its teeth every time I approached. I attempted to coax and command the Rotweiler into the kennel with negative result. The male Lab was then taken to City impound and I returned to the Police Department and completed the necessary paperwork, including a citation and letter to the McKusick's. The male Lab will remain impounded until such time as the owners can comply with the specifications outlined by City Ordinance. The Rotweiler has now been declared as a dangerous animal and the owners will also have to comply with City Ordinance. See attached letter dated 8-08-07. A copy of the citation and the notification letter to McKusick's was personally delivered by me and placed in the north entry door of their residence at 3:00 p.m. on 8-08-07.

Chief Michael W. Mott, Milaca Police Department
Typed by Karen Aguilera, Milaca Police Department



Milaca Police

To Protect and Serve

August 8, 2007

Joey & Kristy McKusick
335 7th Street NW
Milaca MN 56353

Re: 07-1438

Dear Mr. & Mrs. McKusick,

I received three separate dog running at large complaints regarding your black Lab and Rotweiler. I proceeded to your address and observed both dogs off of your property. Both dogs retreated to your yard and growled, barked, and barred their teeth as I approached. I also observed a wire kennel in your back yard which is obviously not an adequate enclosure for the Rotweiler, which has previously been declared a potentially dangerous dog. I received one of the complaints from a neighbor, which indicated that both dogs aggressively attacked her and her small dog as they were in her own yard. The lady was very upset and indicated they were lucky to get inside the house before your dogs actually attacked her dog. As a result of this complaint, I returned to your residence and upon arrival both your dogs were observed on the property across 7th Street NW on the north side. Both dogs ran to your yard and I was able to impound the male Lab. The Rotweiler again growled and barred its teeth in my presence. As a result of these complaints and observations, and from previous incidents regarding these two dogs, and by authority granted by Chapter 95 of the City Ordinance, I am designating the Rotweiler as a dangerous animal and the black Lab as a potentially dangerous animal.

I urge you to remove the Rotweiler from the City limits immediately. Should you chose to not remove the animal, I will consider further sanction per City Ordinance, which may result in the ordered destruction of this animal. Should you chose to keep the Lab, you must modify the enclosure in such a way that the animal cannot escape. You are in violation of City Ordinance at this time regarding these animals. You are hereby required to notify me of your decision regarding these two dogs. A citation has been issued, with a court date of September 4, 2007.

You must take immediate action as it relates to these animals. This office will not tolerate nuisance/dangerous and aggressive animals running at large, which poses a public safety risk. Should you have any questions or concerns, you may contact me personally at our office. Be advised the male Lab has been impounded at our City impound and may be released upon your compliance with City Ordinance. Further be advised that you are financially responsible for all costs incurred as a result of these complaints.

Sincerely,

Michael W. Mott
Chief of Police

Enclosure

Michael W. Mott
Chief of Police

Dear Chief Mott -

Precious was removed from town.
She will remain at my dad's (20 miles away)
until I find a way to keep her with
us. I am going to get a quote
for the liability insurance. She's worth it!

Thank you -

~~Kristy McKusick~~

Kristy McKusick
355 7th St NW
Milaca, MN 56353
(612) 812-6061

Rec'd 12-26-07 - had been placed
in drop box - ~~done~~

To: Kristy McKusick
Cc: Milaca Police Department
Date: October 4, 2007
Re: Dog Related Incidents, Citings, Declarations and Training

On September 28th, 2007 I met with Kristy McKusick and Precious at my training facility in Princeton. According to Kristy Precious had been declared a dangerous dog in the city of Milaca and had been removed from her property some time during the month of August.

Upon meeting Kristy and Precious my immediate observation was that Precious needed basic obedience training and Kristy needed to learn how to be an effective leader for her dog. We worked on sit, walking on a loose leash and coming when called. We also discussed that Precious cannot be training unless in the care of Kristy.

As a trainer and someone who is familiar with this breed Precious is a good dog. She is not inherently aggressive. During the time we worked together my husband came down. Precious did bark, growl and show some teeth. She did this as she "backed away" towards her owner. This is not offensive aggression. She backed away because she was fearful. Within a few minutes she took a treat from his hand. With continuous training Precious will be a good dog.

I reviewed the police documents and ordinances (that were given to me) involving animals found to be dangerous by city, county and state laws. There seems to be some gray areas in this case as the reports indicate Precious attacked a dog that was a Poodle in the first instance. Should a rottweiler attack a poodle that dog would surely need vet attention and Kristy told me that the dog was not taken the vet. I recommended to Kristy that she ask for vet records because an attack would warrant a vet visit and care.

The 2nd incidence indicated that Precious and the lab attacked a neighbor: "aggressively attacked her and her small dog as they were in their own yard". Should this be true both the lab and rottweiler should have been declared dangers, not just the rottweiler. Furthermore the lady and dog should have sought medical attention for their injuries from the attack.

Kristy has sought my help as a trainer. My recommendations to her as a trainer are as follows:

1. Precious must be in continuous training with her to ensure she has control of her dog.
2. Precious must never leave her property to harass other dogs or people.
3. Should Precious be put in the position to harass other people and dogs I would have to agree with the city that Kristy is not a fit owner for Precious, regardless of the fact that she's a rottweiler. A dog requires responsibility no matter what the breed.
4. Precious cannot receive the supervision and training she needs if not with Kristy.

5. Kristy should appeal to the city and ask for 30 days to show she is going to take necessary action and continue to work with a trainer to improve her dog's behavior.
6. Should Kristy decide to seek legal council I have also recommended an attorney well versed dog law.

This situation could have been avoided with proper training and restraint of the dogs. However, I do feel the rottweiler was singled out and without proof of injury or true attack she should be given the appropriate chance to prove that she'll do what's right for all parties involved.

If anyone has any questions for me or would like to put together a formal obedience program for Kristy I am more than happy to help.

Contact Information:

Tiffany Huebner
Dogue Style Dog Training
127 Rum River Drive NW
Princeton, MN 55371
763-631-6888
www.dogstyle.com

*References available upon request



Milaca Police

To Protect and Serve

October 8, 2007

Kristy McKusick
355 7th Street NE
Milaca MN 56353

Dear Mrs. McKusick,

We have received and reviewed the information contained in the letter from Tiffany Huebner of Dogue Style Dog Training of Princeton. Based on the letter and its content, I find no training plan and no arrangements for complying with the City Ordinance 95.12. As a result, I would encourage you to make arrangements for further training of Precious, provide a demonstration of her behaviors and progress on your part to comply with the restrictions in Ordinance 95.12. Our main concern is that the public is not at risk with the presence of Precious in our community, and it is your responsibility to provide whatever is necessary to guarantee public safety. That guarantee does not exist at this time and I am reluctant to allow Precious to return at this time.

Enclosed is a letter to Dogue Style Dog Training and a copy of Ordinance 95.12 for your review and consideration.

We do appreciate your efforts in this matter to this point.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Mott".

Michael W. Mott
Chief of Police

MWM/kma

Michael W. Mott
Chief of Police



Milaca Police

To Protect and Serve

October 8, 2007

Tiffany Huebner
127 Rum River Drive NW
Princeton MN 55371

Dear Ms. Huebner,

We are in receipt of your letter to Kristy McKusick dated 10-04-07. Some of the information in the letter is helpful, however, other portions of the letter concern me. The dog, Precious, did in fact on 4-20-07 attack and bite, unprovoked, a small poodle in the yard of the poodle's owner. The poodle's owner was able to remove the poodle from further attack before more serious injury could occur. Puncture wounds were observed and treated by the owner of the poodle, based on consultation with the Vet Clinic.

A second incident occurred on 8-08-07 when both the McKusick dogs, including Precious, had aggressively run toward a woman and her small dog while in her yard. Both dogs were described as being extremely aggressive.

Your conclusion regarding the behaviors of the McKusick dogs and what you feel should have occurred as a result, is of no significance in these cases. Your responsibility, as I understand it, is/was to assist in training and recommendations for Precious and nothing more. Our City Ordinance is quite clear, and frankly our office has been quite generous in dealing with complaints regarding the McKusick dogs. You acknowledge in your letter that Precious "must be in continuous training" and that "this situation could have been avoided with proper training and restraint of the dogs". These conclusions on your part as a professional dog trainer reinforce the content of our Ordinance and actions taken by this department in the interests of public safety.

I fail to see any plan for future training and I am not convinced that Precious will not pose a safety risk. Ms. McKusick is responsible for the behavior and restraints of her dogs and I have no reason to change any declaration of dog status at this time. My intention is not to request Precious be destroyed, however, Precious will not be allowed to return until her behavior can be guaranteed to not pose a public safety risk and/or comply with the specific requirements in City Ordinance 95.12.

Michael W. Mott
Chief of Police

I would encourage Ms. McKusick to formulate an intense training program for Precious with your assistance, if she so chooses. Once completed and a demonstration of the dogs behavior is provided, I would be willing to revisit this issue. We appreciate your concern.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mott", with a long horizontal flourish extending to the right.

Michael W. Mott
Chief of Police

cc: Kristy McKusick

MWM/kma



Milaca Police

To Protect and Serve

December 17, 2007

Kristy McKusick
335 7th Street NW
Milaca MN 56353

Dear Ms. McKusick,

I must compliment you on your efforts to provide training for Precious and for your willingness to comply with previous recommendations. After careful consideration, which includes contact with several neighbors, I am obligated to protect the safety of our citizens and therefore will not remove the dangerous dog declaration as it pertains to Precious. The following are my concerns: 1) There is an active daycare center just across the street and several individuals would potentially be at risk; 2) This is the location where two attacks previously occurred; 3) Precious has a history of running at large and being unsupervised during the day, which creates a public safety risk. Preventing her from running at large would require you, as owner, to meet numerous requirements including a secured proper enclosure, warning signs, an annual liability insurance policy of \$300,000.00, and other miscellaneous items.

As Animal Control Officer, I am authorized to follow procedures under 95.11 (G), which allows some flexibility. You complied with my request to remove Precious from our City, therefore, I did not pursue the destruction of the dangerous dog, which could be ordered and approved by City Council. My recommendation to resolve this matter is as follows: That Precious be removed immediately and remain outside our City limits. Your compliance to this recommendation will result in no further enforcement action by this office. Should you choose not to comply, you may follow the procedure as outlined in 95.11, however, that may result in further enforcement consideration by our City Council. Please inform this office in writing your decision and where Precious will be located.

Precious must be removed from the City upon receipt of this letter and no later than 4:30 p.m., December 19, 2007. We appreciate your efforts and realize that this is a difficult matter.

Respectfully,

Michael W. Mott
Chief of Police

Enclosure

Michael W. Mott
Chief of Police

December 26, 2007

Dear City Clerk-

Re: Precious

We wish to appeal the designation of our dog, Precious, as a "dangerous dog." This appeal is to the designation set forth in the letter dated December 17, 2007 of Police Chief Michael Moll. Please let us know what procedures we need to follow in this matter.

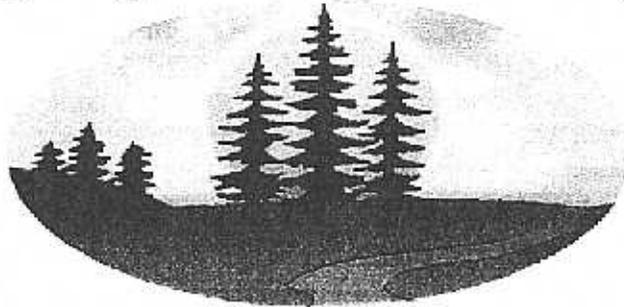
Thank you

Joe and Kristy McKusick
355 7th St NW
Milaca, MN 56353

(612) 812-6061

City of Milaca

255 First Street East
Milaca, MN 56353



320-983-3141
320-983-3142 (fax)

www.cityofmilaca.org

January 2, 2008

Joe and Kristy McKusick
355 7th Street NW
Milaca, MN 56353

Dear Joe and Kristy,

Please consider this letter your notice that the Milaca City Council will hear your appeal of the determination by the Chief of Police that your dog is considered potentially dangerous. The appeal hearing will be held on January 17, 2008 at 6:30 p.m. at Milaca City Hall, 255 First Street East.

You are invited to attend the meeting, and bring any information to support your request. If you have any questions, please call me at 983-3141.

Sincerely,



Greg Lerud
Milaca City Manager

Milaca Police Department
Case Number 2007001438 (MN0480100)

Incident Detail Report

Printed On: Tue, Jan 08, 2008

Narrative

**Cit #7988 Dog Running at Large x 2 / Potentiall Dangerous Animal [Rotweiler]
Court 9-04-07**

Dispo dated 9-04-07 - 1 yr adult supervised probation; 90 days/stay 0 yr 0 mths 90 days for 1 yr; fees \$1,082.00/stay \$700.00 for 1 yr; no same or similar.

I received a phone call from a resident in the 7th Street NW area, indicating that two dogs were running at large in the area. The caller further indicated that the two dogs were owned by McKusick. I proceeded to the 300 block of 7th Street NW and observed a black Lab and a Rotweiler running at large away from the McKusick property. I drove the squad into the McKusick driveway and immediately the black Lab, male, ran into the yard from across the street and began barking and growling in my presence. I observed the Rotweiler at the far end of 7th Street NW and this dog failed to return to the McKusick property. I approached the north entry door to the residence and knocked and received no answer. The Lab continued to bark and take an aggressive posture. I proceeded to the rear entry door and knocked and received no answer. I observed in the back yard a wire kennel and that holes had been dug underneath the kennel, allowing any dog that would have been confined to escape. The door to the kennel was locked and could not be opened without removing a clip. I removed the clip and opened the kennel door in an attempt to allow the dogs to re-enter the kennel. The Lab continued to bark and growl and to exhibit an aggressive posture. I was unable to catch either dog at that time and left the premises. I returned to the Police Department to review prior complaints regarding the McKusick dogs and received a second phone call regarding these same two dogs running at large at the end of 7th Street NW. I advised the caller I was aware of the situation and would be taking enforcement action. I then received a third call regarding these same animals from Kris Zimmer. Mrs. Zimmer was extremely upset and frightened because the two McKusick dogs had aggressively run toward her and her small poodle dog while in her own yard. Mrs. Zimmer described the dogs as being extremely aggressive and focused in on what appeared to be a possible attack on her poodle. It should be noted that the Rotweiler had previously attacked and injured the Zimmer poodle in an earlier incident, resulting in the Rotweiler being declared a potentially dangerous animal. I immediately proceeded to the 7th Street NW area and drove into the McKusick driveway. As I exited the squad car, I observed both the Lab and Rotweiler running southbound toward me from behind the Zimmer residence, across the street from my location. Both dogs were barking and growling as they ran toward me. Both dogs continued past me into the yard and toward the garage area near the kennel. I was able to calm the male Lab and eventually escorted this dog to the squad car for impoundment. The Rotweiler remained near the garage door and continued to bark, growl and bar its teeth every time I approached. I attempted to coax and command the Rotweiler into the kennel with negative result. The male Lab was then taken to City impound and I returned to the Police Department and completed the necessary paperwork, including a citation and letter to the McKusick's. The male Lab will remain impounded until such time as the owners can comply with the specifications outlined by City Ordinance. The Rotweiler has now been declared as a dangerous animal and the owners will also have to comply with City Ordinance. See attached letter dated 8-08-07. A copy of the citation and the notification letter to McKusick's was personally delivered by me and placed in the north entry door of their residence at 3:00 p.m. on 8-08-07.

8-10-07 Black Lab was released to Kristy McKusick after impound payment of \$20.00 was paid and a verbal agreement was made. Both dogs will be removed from the City of Milaca and taken to Kristy's relatives house near Princeton. The Rotweiler may not return until the dog has been obedience trained and proof of such training is provided and a demonstration of the dogs behavior prior to approval of the dogs return.

9-17-07 Kristy stopped at the office requesting to bring the Rotweiler home to Milaca on weekends. **DENIED.**

11-29-07 Previous arrangements had been made with Kristy to have Precious further professionally trained, which has been accomplished and Kristy requested she be allowed to demonstrate the behavior improvement and training at her residence. I agreed to a demonstration on this date which did occur. I observed Precious on a leash, controlled by Kristy, at their residence. The dog was very well behaved and I observed no sign of aggressiveness by the dog toward me, which I had previously written about. It was obvious the dog has had effective training and I am pleased with the result I have seen to this point. Kristy indicated the dog had graduated from a six week course and was about to begin a second six week training session in December, 2007. She requested I reconsider allowing Precious to remain at the home on a permanent basis. I suggested to Kristy that Precious may remain at the home inside the house and if outside, must be leashed constantly, until such time as I could contact neighbors to determine if they had any objection to the dog returning

Narrative

on a permanent basis. I will attempt to contact neighbors in the first week or ten days of December and report back to Kristy.

12-06-07 Telephone contact made with Kristy to see how things are going with Precious. Advised that the neighbors had not yet been contacted, but would occur within the next few days.

12-17-07 Based on contacts with three neighbors who expressed their unwillingness to have Precious return permanently and after careful consideration of the obvious public safety risk, I have determined the dangerous dog designation should remain. A letter will be sent to the McKusick's in that regard. McKusick's did return a handwritten note indicating that precious had been removed (received 12-26-07). The City also received a handwritten note dated 12-26-07 that an appeal by the McKusick's would be made to change the dangerous dog designation.

ORDINANCE NO. 373

AN ORDINANCE ESTABLISHING THE MAXIMUM WIDTH OF RESIDENTIAL DRIVEWAYS

WHEREAS the Council directed staff to survey surrounding cities as to the permitted width of residential driveways; and,

WHEREAS the Planning Commission reviewed the survey results at its January 7 meeting and recommended the council increase the permitted driveway width on single-family homes from 20 feet to 26 feet; and duplex home driveways, where driveways are side-by-side, from 40 feet to 50 feet.

NOW THEREFORE, THE MILACA CITY COUNCIL ordains:

The maximum single-family residential driveway width shall be 26 feet at the street right-of-way. A duplex property, where driveways are side-by-side, shall have a maximum width of 50 feet at the street right-of-way.

This ordinance shall be effective upon passage and publication.

Adopted this ____ day of _____, 2008.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

First reading _____
Second reading _____
Published _____

MILACA PLANNING COMMISSION

STAFF REPORT

The City Council is asking the Planning Commission to review Ordinance 156.083 (G): Residential driveway width is a maximum 20 feet at the street right-of-way. A duplex may have a maximum driveway width of 30 feet at the street right-of-way, if the driveways are back to back. (Ord. 134/94, passed 3-24-94; Am. Ord. 359, passed 7-21-05)

The ordinance in 1994 did not address the maximum width of the residential driveway at the road right-of-way. With recommendation of the City Engineer, the ordinance was changed in 2005 to the above ordinance with a maximum width of 20 feet.

I did a survey of the other Cities around Milaca:

<u>City</u>	<u>Maximum Driveway Width</u>
Braham	No Requirement
Hinkley	No Requirement
Princeton	No Requirement
Cambridge	22 ft. Max.
Isanti	20 ft. Max.
Mora	24 ft. Max.
Foley	24 ft. Max.
Little Falls	30 ft. Max.
Sauk Rapids	24 ft. Max.
Sartell	24 ft. Max.
Recker	28 ft. Max.

As I stated above, the Council wanted the Planning Commission to review the ordinance and decide if the ordinance should be changed. Planning Commission can recommend that the ordinance stay the same, recommend a different width for the driveway at the right-of-way, or recommend that the drive way width requirements be removed from the zoning ordinance.

Thank you,


Marshall Lind
Zoning Administrator

MEMO

January 8, 2008

To: City Council
From: Marshall Lind
Building Official

RE: Driveway widths

At the January 7, 2008 Planning Commission meeting, the commission recommended that Sec. 156.083 (G) Residential driveway width is a maximum of 26 feet at the street right-of-way. A duplex may have a maximum driveway width of 50 feet at the street right-of-way, if the driveways are back to back.

Thank you,



Marshall Lind
Zoning Administrator

RESOLUTION NO. 08-04

CITY OF MILACA
MILLE LACS COUNTY
STATE OF MINNESOTA

RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED MODIFICATION OF REDEVELOPMENT AREA NO. 1, AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-10 THEREIN AND THE PROPOSED ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR, AND ON THE PROPOSED ADOPTION OF A MODIFIED POLICY AND CRITERIA FOR GRANTING BUSINESS SUBSIDIES AND THE AWARDED OF A BUSINESS SUBSIDY.

BE IT RESOLVED by the City Council (the "Council") for the City of Milaca, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on April 24, 2007, at approximately 7:00 P.M., to hold a public hearing on the proposed modification of Redevelopment Area No. 1, and the proposed establishment of Tax Increment Financing District No. 1-10 therein, (a redevelopment district), and the proposed adoption of a Tax Increment Financing Plan therefor, the proposed adoption of a modified policy and criteria for granting business subsidies, and the proposed awarding of a business subsidy, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134, and Sections 469.174 to 469.1799, inclusive, as amended, and Minnesota Statutes, Sections 116J.993 through 116J.995 in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Development Program, TIF Plan, and Policy and Criteria. City staff is authorized and directed to work with Ehlers & Associates, Inc., to prepare a Tax Increment Financing Plan for Tax Increment Financing District No. 1-10, and a modified Policy and Criteria for granting business subsidies, and to forward documents to the appropriate taxing jurisdictions including Mille Lacs County and Independent School District No. 912. The City Manager is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to April 24, 2008, and to place a copy of the TIF Plan, modified Policy and Criteria and Business Subsidy Agreement on file in the City Manager's office at City Hall and to make such copy available for inspection by the public.

Dated: January 17, 2008

Adopted:

Pete Pederson, Mayor

ATTEST:

Greg Lerud, City Manager

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR ADVANCE
OF CERTAIN COSTS IN CONNECTION WITH TIF DISTRICT NO. 1-10.**

BE IT RESOLVED by the City Council (the "Council") of the City of Milaca, Minnesota (the "City"), as follows:

Section 1. Background.

1.01. The City has heretofore intends to establish TIF District No. 1-10 (the "TIF District") within Redevelopment Area No. 1 (the "Project"), and will adopt a Tax Increment Financing Plan (the "TIF Plan") for the purpose of financing certain improvements within the Project.

1.02. The City has determined to pay for certain costs identified in the TIF Plan consisting of land/building acquisition, site improvements/preparation, public utilities, streets and sidewalks, other housing improvements, interest and administrative costs (collectively, the "Qualified Costs"), which costs may be financed on a temporary basis from City funds available for such purposes.

1.03. Under Minnesota Statutes, Section 469.178, Subd. 7, the City is authorized to advance or loan money from the City's general fund or any other fund from which such advances may be legally made, in order to finance the Qualified Costs.

1.04. The City intends to reimburse itself for the Qualified Costs from tax increments derived from the TIF District in accordance with the terms of this resolution (which terms are referred to collectively as the "Interfund Loan").

Section 2. Terms of Interfund Loan.

2.01. The City hereby authorizes the advance of up to \$20,000 from the General fund or so much thereof as may be paid as Qualified Costs. The City shall reimburse itself for such advances together with interest at the rate stated below. Interest accrues on the principal amount from the date of each advance. The maximum rate of interest permitted to be charged is limited to the greater of the rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 as of the date or advance is made, unless the written agreement states that the maximum interest rate will fluctuate as the interest rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 are from time to time adjusted. The interest rate shall be 6%.

2.02. Principal and interest ("Payments") on the Interfund Loan shall be paid semi-annually on each August 1 and February 1 (each a "Payment Date"), commencing on the first Payment Date on which the Authority has Available Tax Increment (defined below), or on any other dates determined by the City Manager, through the date of last receipt of tax increment from the TIF District.

2.03. Payments on this Interfund Loan are payable solely from "Available Tax Increment," which shall mean, on each Payment Date, 100% of the tax increment generated in the preceding six (6) months with respect to the property within the TIF District and remitted to the City by Mille Laes County, all in accordance with Minnesota Statutes, Sections 469.174 to 469.1799, all inclusive, as amended. Payments on this Interfund Loan may be subordinated to any outstanding or future bonds, notes or contracts secured in whole or in part with Available Tax Increment, and are on parity with any other

outstanding or future interfund loans secured in whole or in part with Available Tax Increment.

2.04. The principal sum and all accrued interest payable under this Interfund Loan are pre-payable in whole or in part at any time by the City without premium or penalty. No partial prepayment shall affect the amount or timing of any other regular payment otherwise required to be made under this Interfund Loan.

2.05. This Interfund Loan is evidence of an internal borrowing by the City in accordance with Minnesota Statutes, Section 469.178, Subd. 7, and is a limited obligation payable solely from Available Tax Increment pledged to the payment hereof under this resolution. This Interfund Loan and the interest hereon shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the City. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on this Interfund Loan or other costs incident hereto except out of Available Tax Increment, and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof is pledged to the payment of the principal of or interest on this Interfund Loan or other costs incident hereto. The City shall have no obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the final Payment Date.

2.06. The City may amend the terms of this Interfund Loan at any time by resolution of the City Council, including a determination to forgive the outstanding principal amount and accrued interest to the extent permissible under law.

Section 3. Effective Date. This resolution is effective upon the date of its approval.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Dated: January 17, 2008

ATTEST:

Peter Pederson, Mayor

Greg Lerud, City Manager

(Seal)

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 7th DAY OF JANUARY, 2008 AT 255 1st ST. E. FOR THE PURPOSE OF A REGULAR MEETING.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Warren Peterson	Scott Harlicker	Mike Cassens X	Norris Johnson
Norris Johnson	Luke Kotsmith X	Arla Johnson X	

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning X

Wayne Bekius, Liaison X

Regular Planning Commission Meeting

Lind opened the regular planning commission meeting

Arla Johnson made the motion to approve the November 13, 2007 Planning Commission meeting minutes, Kotsmith seconded the motion.

Motion **passed** unanimously.

Lind explained that the Council asked that the Planning Commission review Ordinance #156.083 (G) and make a recommendation to Council if the ordinance should be changed, stay the same, or be revoked.

After some conversation about the driveway width,

Nelson made the motion to recommend changing the ordinance to allow a 26 foot wide driveways at the road right-of-way for single family dwellings. Arla Johnson seconded the motion.

Motion **passed** unanimously.

Then there was discussion about duplex driveways that are back to back.

Cassens made the motion to recommend that the driveway width for duplex lots with the driveways that are back to back be a maximum of 50 feet wide at the road right-of-way. Kotsmith seconded the motion.

Motion **passed** unanimously.

Lind welcomed the new members to the Planning Commission.

Arla Johnson made the motion to adjourn, Nelson seconded the motion.

Motion **passed** unanimously.

Minutes respectfully submitted by,

A handwritten signature in black ink, appearing to read 'M. Lind', written in a cursive style.

Marshall Lind
Zoning Administrator

The full meeting is on tape at City Hall

MILACA ECONOMIC DEVELOPMENT COMMISSION MINUTES
DECEMBER 19, 2007

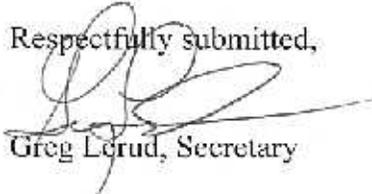
The regular meeting of the Milaca Economic Development Commission was called to order at 7:35 by Chairman Joe Cronin. Members present: Kelly Swanson, Barbra Zakrajsek, Dave Dillan, Brad Maitland, and Greg Lerud.

Dillan said there is a large group meeting planned for January 15 at Milaca City Hall. He said the meeting is a follow up to the community meeting held earlier this fall. He said the core group of four people has been meeting since, and this next large group meeting will help develop a plan of action. Dillan said the city will be applying for the Healthy Community Partnership program through the Initiative Foundation. He explained the program and the process.

Lerud passed out the latest EDC goals, which were from 2005. There was some discussion about deletions and additions. Cronin recommended a plan activity be included that lists the downtown development efforts. Lerud said he would update the goals to reflect today's discussion and have the revised plan at the next meeting.

With no other business the meeting adjourned at 8:05 a.m.

Respectfully submitted,


Greg Lerud, Secretary

RESOLUTION #08 – 06

RESOLUTION COMMITTING LOCAL MATCH AND AUTHORIZING CONTRACT SIGNATURE

BE IT RESOLVED that the City of Milaca act as the legal sponsor for the project contained in the Redevelopment Grant Program to be submitted on February 1, 2008 and that the City Manager is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the First National Bank and the City of Milaca.

BE IT FURTHER RESOLVED that the City of Milaca has the legal authority to apply for assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that the City of Milaca has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Milaca may enter into an agreement with the State of Minnesota for the above-referenced project, and that the City of Milaca certifies that it will comply with all applicable laws and regulation as stated in all contract agreements

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Manager are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Adopted this ____ day of January 17, 2008.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager