

MILACA CITY COUNCIL AGENDA
MAY 19, 2011

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of the April 21 regular council meeting
Bills for payment
League Insurance waiver
City Treasurer's report

Citizens Forum

JoAnn Faust

Public Hearing

Assessment

Resolution No. 11 – 12 Assessing an unpaid water service charge

Requests and Communications

Ordinances and Resolutions

Resolution No. 11 – 13 Conditional Use Permit application

Reports of Boards and Commissions

Planning commission
Economic Development commission
Airport commission
Parks commission
Downtown Initiative

Unfinished Business

Eric Altena, DNR – Dam
Resolution No. 11 – 14
Band shell

New Business

Council Comments

Adjourn

This agenda and attachments are available on the city's website, www.cityofmilaca.org

MILACA CITY COUNCIL MINUTES
APRIL 21, 2011 MEETING

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Harold Pedersen. Upon roll call the following Council members were present: Johnson and Muller. Council members Dillan and Bekius were absent.

Staff present: Lerud, Gann, Schieffer, and Toven.

Others present: Tom Bruce, Gerhard Bergmann, Janelle Bitzan, Stacey Wiedewitsch, and Kathy Youngquist.

Motion by Johnson, second by Muller to approve the consent agenda:

1. Minutes of the March 17 regular council meeting.
2. General bills, 811054E-811058, #37512-37513, #37569-37583, #37586-37645, totaling \$132,822.12; Liquor bills, 911009E-911012E, #21721-21734, #21769-21784, totaling \$106,894.66.
3. Approve reserving \$25,000 of unreserved fund balance in the General Fund for seal coating.
4. Approve closing the 2002 City Hall Revenue Bond fund, and transferring all remaining balances into the 2010 G.O. Bond Fund.
5. Accept the City Treasurer's report
6. Appoint Mary Jo Harris to the Parks Commission with a term to expire on December 31, 2013.

All present voted in favor.

Mayor Pedersen opened citizen's forum.

Tom Bruce from Winkelman Building Corporation presented a demolition schedule for the old grocery store.

Luther Dorr arrived at 6:35 p.m.

Bruce said the store will close on May 15 at 1:00 and reopen on May 23. During that time, the old building will be razed, and the parking lot installed. He said the parking lot depends on the weather, but they believe the time line is achievable, and requested the council give permission to work 24 hours a day during that week. Bruce said he did not expect it would be around the clock all the days but it was a possibility. Bruce said he thought the onsite superintendent will be meeting with the residents in the hi rise regarding the construction schedule. Lerud said that the demolition trucks should use Central Avenue or CSAH 32, and not the city streets.

Gerhard Bergmann said he would like the city to ensure that the delivery trucks use Central Avenue rather than 2nd Avenue. Lerud said he thought with the orientation of the loading docks that problem would be solved.

Motion by Muller, second by Johnson to allow the demolition schedule to be done on a 24/7 basis to get the work done, and to notify city hall if the schedule changes, all present voted in favor.

Stacey Weidewitsch said they would like to expand the farmer's market to the city-owned land at the by-pass on Friday nights. She said they would have the same rules as the Trimble Park location, and run from 2:00 to 6:00 as the market hours. She said she understood that if the council granted permission, that she should contact the owners of the Little Dukes and Embers properties to obtain their permission as well, because their parking lot would be used for people coming to the farmer's market. A secondary location if the weather was not favorable was west of the liquor store.

Motion by Johnson second by Muller to allow the farmer's market to operate on the city-owned land at the bypass, all present voted in favor.

No one else came forward. Mayor Pedersen closed citizen's forum.

Mayor Pedersen opened the public hearing on the Elim Home financing project. Kathy Yougquist, Elim Homes CFO said she is requesting that Milaca use its annual authority to issue up to \$1.2 million to refinance the balloon payment on the Caley House in Princeton. She said that Princeton is going to be using their appropriation for other projects this year. Lerud said the city attorney reviewed the documents and had some minor grammatical changes that did not substantively change the documents, and Briggs and Morgan reviewed the changes.

There were no other comments. Mayor Pedersen closed the public hearing.

Council member Muller offered Resolution No. 11 – 10 and moved for its adoption, second by Johnson

RESOLUTION NO. 11 – 10
APPROVING ELIM HOME, INC. PROJECT AND RELATED DOCUMENTS
(entire text appears in Resolution book)

City Attorney Schieffer noted that the Resolution approves several documents related to the transaction.

With no other discussion, all present voted in favor.

Janelle Bitzan from the city's accounting firm, Kern DeWenter Viere presented the 2010 annual audit.

Motion by Johnson, second by Muller to pass Ordinance No. 392

ORDINANCE NO. 392
AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE
CITY OF MILACA, MN

Lerud said at the beginning of each year, American Legal takes the city's ordinance passed in the previous year and incorporates them into the city code. This ordinance then approves the code as modified.

Upon voting, all present voted in favor.

Lerud said the city received the forfeited property at 540 3rd Avenue SE from the State of Minnesota, and advertised it for sale. He said one proposal was received, and he recommended accepting it. Lerud said he had not received information about future plans for the property, but the structures must come down immediately.

Council member Muller offered Resolution No. 11-11 and moved for its adoption, second by Johnson

RESOLUTION NO. 11 – 11

RESOLUTION APPROVING THE SALE BY THE CITY OF MILACA OF REAL PROPERTY COMMONLY KNOWN
540 3RD AVENUE SE, MILACA, MINNESOTA WHICH PROPERTY IS LEGALLY DESCRIBED AS FOLLOWS: SEE

ATTACHMENT A

(entire text appears in Resolution book)

All present voted in favor.

There was no planning commission meeting.

The minutes of the last two economic development commission meeting were presented.

The minutes of the airport commission meeting were presented. Council member Muller said they commission has been working on establishing some rules for parking and pets. After reviewing the minutes a motion was made by Johnson, second by Muller to approve the rules and post them at the airport, all present voted in favor.

Mayor Pedersen said the parks commission met earlier this week because on their normal meeting night, a couple of members were making a presentation for a grant to help fund Rec Fest. He said while they received a favorable response, they will not know for sure until May 13, and therefore cannot sign bands or advertise until formal notice is received. Mayor Pedersen said the Legion will be handling about 90 percent of the food. He said the parks commission recommended putting a plan together for rehabilitating the band shell so we know he cost to make repairs. The council directed Lerud to contact the city engineer to obtain an estimate to prepare plans and specs for the rehabilitation. Mayor Pedersen said Roxanne Gerads is working through the Rum River Community Foundation to raise funds for the project.

Mayor Pedersen said the parks commission also recommended looking at having formal penalties for prohibited activities in the park. He said 47 people attended the Soup with the Mayor and he received good feedback about the community foundation and removing the dam. Mayor Pedersen said that Gerhard Bergmann and Cory Bremer will be leading the river cleanup project.

The proposed developer's agreement with Teal's Market was presented. Lerud said the city held a public hearing regarding the tax increment before the project started last year, and this agreement puts into writing all the issues discussed at that meeting. The agreement was put together by David Drown and reviewed by the city attorney.

Motion by Johnson, second by Muller to approve the agreement between the City of Milaca and RDT Properties, LLC as presented, all present voted in favor.

Lerud said last year the State of Minnesota adopted rules regarding individual treatment systems, and Mille Lacs County adopted an ordinance earlier this year incorporating the changes. He said the city's ordinance regarding these systems is outdated and either needs to be updated to conform to the new requirements or rescinded. He said it was staff's recommendation to rescind the ordinance and let the county manage the individual treatment systems. There are approximately 30 properties in the city served by their own systems, and that number will decrease over time, and any new developments coming into the city would be sewerred.

Toven said he has had discussions with the assistant county attorney regarding this matter, and the county would like a letter of understanding on it. Lerud said he also received an email from the Land Services Director and they wanted to meet to discuss before any decision is made. Mayor Pedersen said the matter will be tabled until the May meeting.

Mayor Pedersen called for council comments.

Council member Johnson said he was off for the council for four years, and coming back, he was very impressed with the audit report and the financial condition of the city. He said city staff and the council has done an excellent job managing the finances.

Council member Muller said he too would like to thank the staff for their work on the budget. Muller asked about the possibility of building so RV camp sites in Rec Park. He said all that would be needed is electrical hookup and a gravel pad. Mayor Pedersen said that is the long-term plan for Rec Park but there are little funds to do the work. He said it is something that is still planned for.

Mayor Pedersen asked if there was any ordinance relating to an anhydrous tank trailer parked on 5th Avenue SE. Lerud said the police department is aware of it and working on getting it moved.

With no other business a motion to adjourn was made by Johnson, second by Muller, all presented voted in favor and the meeting adjourned at 7:45 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

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APRIL 2011

Check Amt Invoice Comment

10100 General Bank

Paid Chk# 811083E 4/20/2011 CENTERPOINT ENERGY		
E 208-49010-381	Utilities	\$290.66 5813915 NATURAL GAS-SR CENTER
E 101-45600-381	Utilities	\$234.90 5817670 NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381	Utilities	\$1,294.38 5826633 NATURAL GAS-PW
E 101-41940-381	Utilities	\$256.08 5831068 NATURAL GAS-CITY HALL
E 101-42280-381	Utilities	\$334.41 6122593 NATURAL GAS-FIRE
E 602-49400-381	Utilities	\$276.49 6672186 NATURAL GAS-WATER TRMT
E 101-45500-381	Utilities	\$395.31 7142283 NATURAL GAS-LIBRARY
Total CENTERPOINT ENERGY		\$3,082.23

Paid Chk# 811084E 4/7/2011 EAST CENTRAL ENERGY		
E 603-49450-381	Utilities	\$42.00 201875902 ELECTRIC
E 603-49450-381	Utilities	\$74.98 203981301 ELECTRIC
E 101-43000-380	Street Lights	\$2,696.24 204619700 ELECTRIC
E 101-45200-381	Utilities	\$26.72 205400900 ELECTRIC
E 602-49400-381	Utilities	\$1,179.39 206041500 ELECTRIC
E 101-45500-381	Utilities	\$625.34 206085200 ELECTRIC
E 602-49400-381	Utilities	\$747.33 206734200 ELECTRIC
E 101-45200-381	Utilities	\$26.72 5379600 ELECTRIC
E 101-49810-381	Utilities	\$309.85 5448100 ELECTRIC
E 101-42110-437	Other Miscellaneous	\$59.23 6302100 ELECTRIC
E 603-49450-381	Utilities	\$86.42 6678100 ELECTRIC
E 101-42280-381	Utilities	\$895.59 6751501 ELECTRIC
E 101-42280-381	Utilities	\$643.68 7546001 ELECTRIC
E 101-41940-381	Utilities	\$822.13 8145502 ELECTRIC
E 101-49810-381	Utilities	\$59.27 830700 ELECTRIC
E 101-49810-381	Utilities	\$111.70 831000 ELECTRIC
E 101-43000-380	Street Lights	\$261.47 831300 ELECTRIC
E 101-43000-381	Utilities	\$627.20 831500 ELECTRIC
E 603-49450-381	Utilities	\$549.51 832000 ELECTRIC
E 602-49400-381	Utilities	\$231.51 832100 ELECTRIC
E 101-45600-381	Utilities	\$142.40 832400 ELECTRIC
E 603-49450-381	Utilities	\$85.97 832500 ELECTRIC
E 603-49450-381	Utilities	\$119.28 832600 ELECTRIC
E 602-49400-381	Utilities	\$598.37 833100 ELECTRIC
E 602-49400-381	Utilities	\$184.32 833300 ELECTRIC
E 101-45200-381	Utilities	\$26.72 833400 ELECTRIC
E 101-45200-381	Utilities	\$26.72 833600 ELECTRIC
E 208-49010-381	Utilities	\$159.62 9084202 ELECTRIC
E 602-49400-381	Utilities	\$275.50 970110800 ELECTRIC
E 101-42110-437	Other Miscellaneous	\$29.24 97017300 ELECTRIC
Total EAST CENTRAL ENERGY		\$11,724.42

Paid Chk# 811085E 4/15/2011 MILACA LOCAL LINK		
E 619-49900-321	Telephone	\$101.35 320-982-1099 PHONE SERVICE-DEP REG
E 101-45500-321	Telephone	\$39.15 320-982-1549 ALARM LINE - LIBRARY
E 101-42280-321	Telephone	\$88.07 320-982-3465 PHONE SERVICE-FIRE
Total MILACA LOCAL LINK		\$228.57

Paid Chk# 811086E 4/8/2011 UNION SECURITY INSURANCE CO.		
G 101-21707	Disability	\$309.95 4022335-0-1 LTD-APRIL
Total UNION SECURITY INSURANCE CO.		\$309.95

Paid Chk# 811087E 4/19/2011 MN DEPT OF REVENUE		
G 602-20800	Sales Tax Payable	\$1,215.00 W/S SALES TAX
E 602-49400-217	Other Operating Supplies	\$17.00 8023854 USE TAX-DIRECT SALES
R 101-34107	Assessment Search Fees	\$9.00 8023854 1ST QTR SALES TAX

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APRIL 2011

			Check Amt	Invoice	Comment
R 602-37120	Sale of Water Parts		\$130.00	8023854	1ST QTR SALES TAX
R 101-36200	Miscellaneous Revenues		\$2.00	8023854	1ST QTR SALES TAX
R 101-34780	Park Fees		\$25.00	8023854	1ST QTR SALES TAX
E 603-49450-217	Other Operating Supplies		\$17.00	8023854	USE TAX-DIRECT SALES
Total MN DEPT OF REVENUE			\$1,415.00		
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Paid Chk# 811088E	4/30/2011	INCONTACT INC			
E 101-42280-321	Telephone		\$8.50	4020342	LONG DISTANCE SERVICE-FIRE
E 101-41940-321	Telephone		\$66.93	4020370	LONG DISTANCE SERVICE-CITY HALL
E 101-43000-321	Telephone		\$12.13	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321	Telephone		\$46.04	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321	Telephone		\$4.09	4021396	LONG DISTANCE SERVICE-DEP REG
E 101-41940-321	Telephone		\$11.56	4021397	LONG DISTANCE SERVICE-LIQUOR
E 602-49400-321	Telephone		\$0.24	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321	Telephone		\$10.55	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC			\$160.04		
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Paid Chk# 811089E	4/1/2011	ENDICIA ACCOUNTING			
E 619-49900-322	Postage		\$250.00		POSTAGE FOR METER
E 101-41940-322	Postage		\$250.00		POSTAGE FOR METER
Total ENDICIA ACCOUNTING			\$500.00		
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Paid Chk# 811090E	4/19/2011	MN DEPT OF LABOR & INDUSTRY			
R 607-32210	Building Permits		\$149.00		1ST QTR SURCHARGE
Total MN DEPT OF LABOR & INDUSTRY			\$149.00		
10100 General Bank			\$17,569.21		

Fund Summary

10100 General Bank		
101 GENERAL FUND		\$10,784.18
208 CHARITABLE GAMBLING FUND		\$450.28
602 WATER FUND		\$4,855.15
603 SEWER FUND		\$975.16
607 BLDG INSPECTION FUND		\$149.00
619 DEPUTY REGISTRAR FUND		\$355.44
		\$17,569.21

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MAY 2011

Check Amt Invoice Comment

10100 General Bank

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk# 037658	5/16/2011	FRONTIER			
E 602-49400-321	Telephone		\$1.92	983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone		\$49.40	983-2648	PHONE SVC-AIRPORT
E 101-41940-321	Telephone		\$187.25	983-3141	PHONE SVC-CITY HALL
E 101-45500-321	Telephone		\$16.20	983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone		\$47.85	983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone		\$89.94	983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone		\$48.18	983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone		\$44.60	983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone		\$143.53	983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone		\$94.26	983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone		\$101.28	983-6547	PHONE SVC-PW
		Total FRONTIER	\$824.41		
Paid Chk# 037659 5/16/2011 SPRINT PCS					
E 101-45200-321	Telephone		\$33.25		MAY CELL SERVICE
E 101-42280-321	Telephone		\$33.25		MAY CELL SERVICE
E 101-43000-321	Telephone		\$33.25		MAY CELL SERVICE
		Total SPRINT PCS	\$99.75		
Paid Chk# 037660 5/19/2011 ACS FIREHOUSE SOFTWARE					
E 101-42280-309	EDP, Software and Design		\$223.03	657479	SOFTWARE SUPPORT
		Total ACS FIREHOUSE SOFTWARE	\$223.03		
Paid Chk# 037661 5/19/2011 ALL STATE COMMUNICATIONS					
E 101-41940-309	EDP, Software and Design		\$800.00	60037-4	APRIL NETWORK
E 101-42110-240	Small Tools and Minor Equip		\$735.00	60037-5	TODD Q-PC
		Total ALL STATE COMMUNICATIONS	\$1,535.00		
Paid Chk# 037662 5/19/2011 AMERIPRIDE					
E 101-45500-310	Other Professional Services		\$21.59	2200098443	RUGS - LIBRARY
E 101-41940-310	Other Professional Services		\$7.74	2200098444	RUGS - CITY HALL
E 619-49900-310	Other Professional Services		\$16.95	2200098444	RUGS - DEP REG
E 101-45500-310	Other Professional Services		\$25.33	2200103564	RUGS - LIBRARY
E 101-41940-310	Other Professional Services		\$7.74	2200103565	RUGS - CITY HALL
E 619-49900-310	Other Professional Services		\$16.95	2200103565	RUGS - DEP REG
		Total AMERIPRIDE	\$96.30		
Paid Chk# 037663 5/19/2011 AUTO BODY TECHNICIANS					
E 101-45200-221	Equipment Parts/Repairs		\$438.35	12698	BAGGER PARTS-PARKS
		Total AUTO BODY TECHNICIANS	\$438.35		
Paid Chk# 037664 5/19/2011 BILLINGS SERVICE					
E 101-42280-212	Auto Expense (Fuel/Repair)		\$223.86		GAS-FIRE
E 101-45200-212	Auto Expense (Fuel/Repair)		\$283.26		GAS-PARKS
E 101-43000-212	Auto Expense (Fuel/Repair)		\$904.16		GAS-PW
		Total BILLINGS SERVICE	\$1,411.28		
Paid Chk# 037665 5/19/2011 BONESTROO ROSENE ANDERLIK					
E 101-43000-303	Engineering Fees		\$352.80	188080	UPDATE ARCREADER/GIS DATA
E 603-49450-303	Engineering Fees		\$3,874.64	188081	MAIN LIFT STATION IMPROVEMENTS
E 602-49400-303	Engineering Fees		\$920.00	188082	PART 2 WELLHEAD PROTECTION PLAN
		Total BONESTROO ROSENE ANDERLIK	\$5,147.44		
Paid Chk# 037666 5/19/2011 BROTHERS FIRE PROTECTION CO.					
E 101-41940-310	Other Professional Services		\$400.00	5096	FIRE SPRINKLER INSPECTION
E 101-41940-310	Other Professional Services		\$190.00	85724	AIR COMPRESSOR REPAIR

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MAY 2011

			Check Amt	Invoice	Comment
Total BROTHERS FIRE PROTECTION CO.			\$590.00		
Paid Chk#	037667	5/19/2011	CORNER MART		
E 101-45200-212	Auto Expense (Fuel/Repair)		\$195.51		GAS-PARKS
E 101-42280-212	Auto Expense (Fuel/Repair)		\$51.40		GAS-FIRE
E 700-50000-212	Auto Expense (Fuel/Repair)		\$137.00		GAS-JP
E 602-49400-212	Auto Expense (Fuel/Repair)		\$310.20		GAS-WATER
E 101-43000-212	Auto Expense (Fuel/Repair)		\$506.46		GAS-PW
E 101-42110-212	Auto Expense (Fuel/Repair)		\$1,100.31		GAS-POLICE
Total CORNER MART			\$2,300.88		
Paid Chk#	037668	5/19/2011	DAVID DROWN ASSOCIATES, INC		
E 410-49100-310	Other Professional Services		\$1,655.04	2145	DEVELOPMENT AGREEMENT-TIF 4-10
Total DAVID DROWN ASSOCIATES, INC			\$1,655.04		
Paid Chk#	037669	5/19/2011	DIAMOND VOGEL PAINTS		
E 101-43000-403	Repairs/Maint Streets		\$109.49	813103895	STREET PAINT
Total DIAMOND VOGEL PAINTS			\$109.49		
Paid Chk#	037670	5/19/2011	DOVE FRETLAND & VAN VALKENBURG		
E 101-41610-304	Legal Fees		\$875.00	58975	CIVIL RETAINER-APR
E 101-41610-304	Legal Fees		\$3,115.41	58976	CRIMINAL RETAINER-APR
Total DOVE FRETLAND & VAN VALKENBURG			\$3,990.41		
Paid Chk#	037671	5/19/2011	E.C.M. PUBLISHERS, INC.		
E 101-41110-351	Legal Notices Publishing		\$95.55	101056	ELIM PUBLIC HEARING AD
E 602-49400-343	Other Advertising		\$437.40	101171	CONSUMER CONFIDENCE AD
E 101-41110-351	Legal Notices Publishing		\$81.90	101439	ORDINANCE 392 AD
E 211-49000-343	Other Advertising		\$31.00	228295	SOUP WITH MAYOR AD-HCP
E 211-49000-343	Other Advertising		\$15.50	228413	FARMER'S MKT AD-HCP
Total E.C.M. PUBLISHERS, INC.			\$661.35		
Paid Chk#	037672	5/19/2011	EAGLE CONSTRUCTION CO. INC.		
E 603-49450-530	Improv Other Than Bldgs		\$9,842.00	PAY REQ#2	MAIN LIFT STATION IMPROVEMENTS
Total EAGLE CONSTRUCTION CO. INC.			\$9,842.00		
Paid Chk#	037673	5/19/2011	EGGENS BULK SERVICE		
E 101-43000-221	Equipment Parts/Repairs		\$23.71	103725	PARTS-PW
Total EGGENS BULK SERVICE			\$23.71		
Paid Chk#	037674	5/19/2011	ERICKSON ENGINEERING CO, LLC		
E 500-45200-303	Engineering Fees		\$5,000.00	9234	PEDESTRIAN WALKING BRIDGE
Total ERICKSON ENGINEERING CO, LLC			\$5,000.00		
Paid Chk#	037675	5/19/2011	GOPHER STATE ONE CALL		
E 602-49400-310	Other Professional Services		\$36.25	10796	APR LOCATES
Total GOPHER STATE ONE CALL			\$36.25		
Paid Chk#	037676	5/19/2011	GRAINGER		
E 101-43000-217	Other Operating Supplies		(\$85.80)	9502980270	CREDIT-LIGHT BULBS-PW
E 101-43000-217	Other Operating Supplies		\$105.93	9505186180	LIGHT BULBS-PW
E 101-43000-217	Other Operating Supplies		\$28.34	9509115144	LIGHT PHOTO CELL-PW
Total GRAINGER			\$48.47		
Paid Chk#	037677	5/19/2011	GRANITE ELECTRONICS		
E 101-42280-226	Radio Repair		\$36.95	240499	PAGER REPAIR-FIRE
Total GRANITE ELECTRONICS			\$36.95		
Paid Chk#	037678	5/19/2011	HACH COMPANY		

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MAY 2011

			Check Amt	Invoice	Comment
E 602-49400-217	Other Operating Supplies		\$255.61	7219812	TESTING SUPPLIES
	Total HACH COMPANY		\$255.61		
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Paid Chk# 037679	5/19/2011	HALBERG, JOSHUA			
E 101-42110-437	Other Miscellaneous		\$21.45		REIMB SQUAD DUTY HAT HOLDER
	Total HALBERG, JOSHUA		\$21.45		
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Paid Chk# 037680	5/19/2011	HARDY AUTO PARTS			
E 602-49400-221	Equipment Parts/Repairs		\$55.50	74524	TAILGATE PROTECTOR-2006 DODGE-WATER
	Total HARDY AUTO PARTS		\$55.50		
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Paid Chk# 037681	5/19/2011	HAWKINS, INC.			
E 602-49400-216	Chemicals and Chem Products		\$1,979.70	3215733	CHEMICALS
	Total HAWKINS, INC.		\$1,979.70		
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Paid Chk# 037682	5/19/2011	HD SUPPLY WATERWORKS, LTD			
E 602-49400-218	Parts - Water Dept.		\$1,360.66	2883480	12 MXU UNITS
	Total HD SUPPLY WATERWORKS, LTD		\$1,360.66		
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Paid Chk# 037683	5/19/2011	HJORT EXCAVATING			
E 603-49450-310	Other Professional Services		\$1,000.00	2011.90	RPR SEWER-5TH ST SE & ALLEY
	Total HJORT EXCAVATING		\$1,000.00		
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Paid Chk# 037684	5/19/2011	INITIATIVE FOUNDATION			
E 200-46500-437	Other Miscellaneous		\$2,500.00	KR041511	2011 CONTRIBUTION
	Total INITIATIVE FOUNDATION		\$2,500.00		
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Paid Chk# 037685	5/19/2011	K.E.E.P.R.S.			
E 101-42110-434	Uniforms		\$13.59	162090	UNIFORMS-WALDAHL
	Total K.E.E.P.R.S.		\$13.59		
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Paid Chk# 037686	5/19/2011	KATKE, DELORIS			
E 101-41940-217	Other Operating Supplies		\$99.31		REIMB POSTAGE LABELS
	Total KATKE, DELORIS		\$99.31		
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Paid Chk# 037687	5/19/2011	KDV TECHNOLOGY AND CONSULTING			
E 101-41940-309	EDP, Software and Design		\$67.20	7895	APRIL EMAIL FILTERING
	Total KDV TECHNOLOGY AND CONSULTING		\$67.20		
<hr/>					
Paid Chk# 037688	5/19/2011	KERN, DEWENTER, VIERE, LTD.			
E 619-49900-301	Auditing and Acct'g Services		\$500.00	126146	2010 AUDIT
E 700-50000-301	Auditing and Acct'g Services		\$500.00	126146	2010 AUDIT
E 603-49450-301	Auditing and Acct'g Services		\$1,000.00	126146	2010 AUDIT
E 602-49400-301	Auditing and Acct'g Services		\$4,000.00	126146	2010 AUDIT
E 101-41540-301	Auditing and Acct'g Services		\$6,025.00	126146	2010 AUDIT
	Total KERN, DEWENTER, VIERE, LTD.		\$12,025.00		
<hr/>					
Paid Chk# 037689	5/19/2011	KNIFE RIVER CORP. - NORTH CENT			
E 101-43000-403	Repairs/Maint Streets		\$177.62	207264	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets		\$165.65	207405	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets		\$177.62	207579	CLASS 5 AGGREGATE
	Total KNIFE RIVER CORP. - NORTH CENT		\$520.89		
<hr/>					
Paid Chk# 037690	5/19/2011	KOCH'S HARDWARE HANK			
E 101-43000-215	Shop Supplies		\$58.59		SUPPLIES-PW
E 101-45200-215	Shop Supplies		\$270.61		SHOP SUPPLIES-PARKS
E 101-45200-240	Small Tools and Minor Equip		\$14.19		PIN PUNCH/HAMMER HANDLE-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$129.60		PARTS-PARKS
E 602-49400-217	Other Operating Supplies		\$162.68		SUPPLIES-WATER

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			Check Amt	Invoice	Comment
E 602-49400-240	Small Tools and Minor Equip		\$85.43		RAKES/SHOVELS-WATER
E 603-49450-221	Equipment Parts/Repairs		\$176.17		SAW BLADES-SEWER
E 101-42110-437	Other Miscellaneous		\$75.17		SUPPLIES-POLICE
E 101-45500-217	Other Operating Supplies		\$19.85		SUPPLIES-LIBRARY
E 603-49450-217	Other Operating Supplies		\$45.76		SUPPLIES-SEWER
Total KOCH'S HARDWARE HANK			\$1,038.05		
<hr/>					
Paid Chk#	037691	5/19/2011	LEAGUE OF MN CITIES INSUR TRST		
E 700-50000-361	Liability/Property		\$994.00	36248	JT POWERS
E 700-50000-363	Automotive Ins		\$386.00	36248	JT POWERS
Total LEAGUE OF MN CITIES INSUR TRST			\$1,380.00		
<hr/>					
Paid Chk#	037692	5/19/2011	LERUD, GREGORY		
E 101-49910-208	Training and Travel		\$114.95		OGILVIE MILEAGE-1/1 - 4/20/11
E 101-41310-208	Training and Travel		\$10.00		REIMB RAC MTG EXP-1/14/11
E 101-41310-208	Training and Travel		\$10.99		REIMB PD PANEL EXP - 2/23/11
E 101-41310-208	Training and Travel		\$59.17		REIMB CITY MGR MILEAGE-1/1 - 4/20/11
Total LERUD, GREGORY			\$195.11		
<hr/>					
Paid Chk#	037693	5/19/2011	M.E. PLUMBING & HEATING		
E 101-42280-401	Repairs/Maint Buildings		\$733.48	30625	INSTALL UTILITY SINK
Total M.E. PLUMBING & HEATING			\$733.48		
<hr/>					
Paid Chk#	037694	5/19/2011	MED-COMPASS, INC.		
E 101-42280-305	Medical and Dental Fees		\$75.00	17450	1 SCBA EXAM
Total MED-COMPASS, INC.			\$75.00		
<hr/>					
Paid Chk#	037695	5/19/2011	MEYER'S MILACA BTB		
E 101-45200-240	Small Tools and Minor Equip		\$46.69	2071	GAS COMP TEST-PARKS
E 101-45200-240	Small Tools and Minor Equip		\$8.54	2071	BALL PIEN HAMMER-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$16.32	2071	ATV PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$132.01	2071	PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$77.64	2071	TRACTOR PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$42.59	2071	MOWER PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$41.41	2071	FORD 550 PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$14.81	2071	TRIMMER PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$93.74	2071	SKIDSTEER PARTS-PARKS
Total MEYER'S MILACA BTB			\$473.75		
<hr/>					
Paid Chk#	037696	5/19/2011	MILACA WELDING SERVICES INC		
E 101-42280-241	Reserve Purchase		\$3,494.81	382634	INSTALL STAIR OPENING-TRNG BLDG
Total MILACA WELDING SERVICES INC			\$3,494.81		
<hr/>					
Paid Chk#	037697	5/19/2011	MILACA AUTO VALUE		
E 101-43000-215	Shop Supplies		\$45.35	1302823	SHOP SUPPLIES-PW
E 603-49450-221	Equipment Parts/Repairs		\$26.81	1302823	PARTS-SEWER
E 602-49400-221	Equipment Parts/Repairs		\$703.24	1302823	PARTS-WATER
E 101-45200-221	Equipment Parts/Repairs		\$5.53	1302823	PARTS-PARKS
E 101-42280-221	Equipment Parts/Repairs		\$28.52	1302823	PARTS-FIRE
E 101-43000-221	Equipment Parts/Repairs		\$115.81	1302823	PARTS-PW
Total MILACA AUTO VALUE			\$925.26		
<hr/>					
Paid Chk#	037698	5/19/2011	MILACA LAWN & GARDEN		
E 101-45200-221	Equipment Parts/Repairs		\$18.96	316870	CHAIN SAW PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		(\$1.36)	316991	CHAIN SAW PARTS-PARKS
Total MILACA LAWN & GARDEN			\$17.60		
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Paid Chk#	037699	5/19/2011	MILLER, PATTI		
E 101-49910-208	Training and Travel		\$88.27		APR 11 OGILVIE MILEAGE

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Total MILLER, PATTI			\$88.27		
Paid Chk#	037700	5/19/2011	MN COUNTY ATTORNEY'S ASSOC.		
E 101-42110-201	Accessories (paper, pens, etc)		\$119.71	18104900	CODE BOOKS
Total MN COUNTY ATTORNEY'S ASSOC.			\$119.71		
Paid Chk#	037701	5/19/2011	MN DEPT OF PUBLIC SAFETY (2)		
E 602-49400-433	Dues and Subscriptions		\$100.00	480690029201	HAZ MAT RIGHT TO KNOW
Total MN DEPT OF PUBLIC SAFETY (2)			\$100.00		
Paid Chk#	037702	5/19/2011	MN POLLUTION CONTROL AGENCY		
E 603-49450-433	Dues and Subscriptions		\$23.00	C-4332	BURKLUND CLASS C LICENSE
Total MN POLLUTION CONTROL AGENCY			\$23.00		
Paid Chk#	037703	5/19/2011	MN VALLEY TESTING LABS		
E 602-49400-310	Other Professional Services		\$71.00	544416	TESTING
Total MN VALLEY TESTING LABS			\$71.00		
Paid Chk#	037704	5/19/2011	MTI DISTRIBUTING		
E 101-45200-221	Equipment Parts/Repairs		\$230.22	783954	TORO MOWER PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$13.75	784019	TORO MOWER PARTS-PARKS
Total MTI DISTRIBUTING			\$243.97		
Paid Chk#	037705	5/19/2011	PACE ANALYTICAL SERVICES		
E 603-49450-310	Other Professional Services		\$49.30	VM113725	TESTING
E 603-49450-310	Other Professional Services		\$1,613.39	VM113728	TESTING
Total PACE ANALYTICAL SERVICES			\$1,662.69		
Paid Chk#	037706	5/19/2011	PINE TECHNICAL COLLEGE		
E 101-42280-208	Training and Travel		\$45.00	25194	JESSE GERADS TRNG-4/16-17
Total PINE TECHNICAL COLLEGE			\$45.00		
Paid Chk#	037707	5/19/2011	QUILL CORPORATION		
E 101-43000-215	Shop Supplies		\$226.38	3656971	OFFICE SUPPLIES-PW
E 101-43000-215	Shop Supplies		\$74.80	3660684	PRINTER TONER-PW
E 101-41110-201	Accessories (paper, pens, etc)		\$26.91	3831103	BOND PAPER-COUNCIL
E 101-43000-215	Shop Supplies		\$4.80	3831103	OFFICE SUPPLIES-PW
E 101-42280-201	Accessories (paper, pens, etc)		\$77.88	3831103	OFFICE SUPPLIES-FIRE
E 101-43000-215	Shop Supplies		\$124.05	3901787	PRINTER TONER-PW
E 101-42110-201	Accessories (paper, pens, etc)		\$4.26	4011869	CALENDAR-POLICE
E 101-42280-201	Accessories (paper, pens, etc)		\$27.88	4071654	PRINTER TONER-FIRE
E 101-49910-201	Accessories (paper, pens, etc)		\$67.63	4073425	PRINTER TONER-OGILVIE
E 101-41940-201	Accessories (paper, pens, etc)		\$31.95	4074004	PAPER-CITY
E 101-42110-201	Accessories (paper, pens, etc)		\$52.88	4074004	SUPPLIES-POLICE
E 603-49450-201	Accessories (paper, pens, etc)		\$99.06	4074004	SUPPLIES-WATER
E 602-49400-201	Accessories (paper, pens, etc)		\$99.06	4074004	SUPPLIES-WATER
E 619-49900-201	Accessories (paper, pens, etc)		\$73.96	4102313	OFFICE SUPPLIES-DEP REG
E 101-41940-201	Accessories (paper, pens, etc)		\$31.96	4102383	PAPER-CITY
E 101-42110-201	Accessories (paper, pens, etc)		\$12.78	4102498	PAPER-POLICE
E 603-49450-201	Accessories (paper, pens, etc)		\$12.80	4102498	PAPER-SEWER
E 101-41110-201	Accessories (paper, pens, etc)		\$12.78	4102498	PAPER-COUNCIL
E 607-42400-201	Accessories (paper, pens, etc)		\$12.78	4102498	PAPER-B&Z
E 619-49900-201	Accessories (paper, pens, etc)		\$12.78	4102498	PAPER-DEP REG
E 101-41940-201	Accessories (paper, pens, etc)		(\$51.13)	4102498	PAPER-CITY
E 101-45200-215	Shop Supplies		\$12.78	4102498	PAPER-PARKS
E 101-49910-201	Accessories (paper, pens, etc)		\$12.78	4102498	PAPER-OGILVIE
E 602-49400-201	Accessories (paper, pens, etc)		\$12.78	4102498	PAPER-WATER
E 101-43000-215	Shop Supplies		\$12.78	4102498	PAPER-PW

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E 619-49900-240	Small Tools and Minor Equip		\$641.24	4124678	SCANNER-DEP REG
E 101-42280-201	Accessories (paper, pens, etc)		(\$31.73)	439118	CREDIT-SUPPLIES-FIRE
Total QUILL CORPORATION			\$1,696.88		
<hr/>					
Paid Chk# 037708	5/19/2011	RITTER & RITTER SEWER SERVICE			
E 603-49450-310	Other Professional Services		\$2,367.70	19723	SEWER TELEVISIONING/CLEANING
Total RITTER & RITTER SEWER SERVICE			\$2,367.70		
<hr/>					
Paid Chk# 037709	5/19/2011	SAFEGUARD LOCKSMITH			
E 101-42280-208	Training and Travel		\$236.31	5865	FD TRAINING
Total SAFEGUARD LOCKSMITH			\$236.31		
<hr/>					
Paid Chk# 037710	5/19/2011	SANDERSON, ALYCE			
E 101-41940-217	Other Operating Supplies		\$25.62		SUPPLIES-CITY
Total SANDERSON, ALYCE			\$25.62		
<hr/>					
Paid Chk# 037711	5/19/2011	ST. CLOUD TECHNICAL COLLEGE			
E 101-42280-208	Training and Travel		\$90.00	107294	JESSE GERADS-FIRE SCHOOL
Total ST. CLOUD TECHNICAL COLLEGE			\$90.00		
<hr/>					
Paid Chk# 037712	5/19/2011	STREICHER'S			
E 101-42110-434	Uniforms		(\$179.99)	CM249213	BOOTS-WAHLDAHL
E 101-42110-434	Uniforms		\$194.98	I829772	BOOTS-WAHLDAHL
Total STREICHER'S			\$14.99		
<hr/>					
Paid Chk# 037713	5/19/2011	U.S. POSTMASTER			
E 602-49400-322	Postage		\$95.00		BULK MAIL FEE
E 603-49450-322	Postage		\$95.00		BULK MAIL FEE
Total U.S. POSTMASTER			\$190.00		
<hr/>					
Paid Chk# 037714	5/19/2011	UNITED PARCEL SERVICE			
E 101-42110-434	Uniforms		\$9.66	93Y2Y2181	RETURN-STREICHERS-WAHLDAHL
E 101-43000-217	Other Operating Supplies		\$7.96	93Y2Y2181	RETURN-GRAINGER-PW
Total UNITED PARCEL SERVICE			\$17.62		
10100 General Bank			\$69,294.84		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$25,656.11
200 ECONOMIC DEV. FUND	\$2,500.00
211 INITIATIVE FOUNDATION	\$46.50
410 TIF #4-7	\$1,655.04
500 CAPITAL PROJECT FUND	\$5,000.00
602 WATER FUND	\$10,829.96
603 SEWER FUND	\$20,225.63
607 BLDG INSPECTION FUND	\$12.78
619 DEPUTY REGISTRAR FUND	\$1,351.82
700 BRAHAM-MILACA JOINT POWERS	\$2,017.00
	\$69,294.84

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10100 General Bank

Paid Chk# 037584 4/6/2011 JIM'S MILLE LACS DISPOSAL					
E 101-45200-384	Refuse/Garbage Disposal	\$40.32	211948		GARBAGE-PARKS
E 101-43000-384	Refuse/Garbage Disposal	\$71.68	211948		GARBAGE-PW
E 101-42280-384	Refuse/Garbage Disposal	\$25.00	211948		GARBAGE-FIRE
E 101-43000-311	Snow Removal	\$1,470.00	302877		SNOW REMOVAL-MARCH
Total JIM'S MILLE LACS DISPOSAL		\$1,607.00			
Paid Chk# 037585 4/6/2011 MILACA BLDG CENTER					
E 101-45500-217	Other Operating Supplies	\$7.01			FLOOR ADHESIVE-LIBRARY
E 101-43000-215	Shop Supplies	\$18.53			SHOP SUPPLIES-PW
E 101-43000-240	Small Tools and Minor Equip	\$12.50			SHOVEL-PW
E 101-43000-434	Uniforms	\$9.89			GLOVES-PW
E 602-49400-217	Other Operating Supplies	\$18.43			BATTERIES-WATER
E 603-49450-217	Other Operating Supplies	\$22.11			SUPPLIES-SEWER
Total MILACA BLDG CENTER		\$88.47			
Paid Chk# 037646 4/21/2011 BLUE CROSS BLUE SHIELD OF MINN					
G 101-21706	Medical Insur.	\$11,721.00	7S034-M0 4		MEDICAL INSUR-MAY
Total BLUE CROSS BLUE SHIELD OF MINN		\$11,721.00			
Paid Chk# 037647 4/21/2011 JOHNSON OIL CO.					
E 101-42110-212	Auto Expense (Fuel/Repair)	\$34.98	957		SQUAD 09 MAINTENANCE
E 101-42110-212	Auto Expense (Fuel/Repair)	\$361.62	958		SQUAD 07 MAINTENANCE
Total JOHNSON OIL CO.		\$396.60			
Paid Chk# 037648 4/21/2011 L.E.L.S.					
G 101-21710	Union Dues	\$140.10	LOCAL #238		POLICE UNION DUES-MAY
Total L.E.L.S.		\$140.10			
Paid Chk# 037649 4/21/2011 MN BENEFITS					
G 101-21712	Dental	\$159.32			LIFE/DENTAL-MAY
G 101-21709	Life Insur.	\$179.19			LIFE/DENTAL-MAY
Total MN BENEFITS		\$338.51			
Paid Chk# 037650 4/21/2011 MN DNR - DIVISION OF WATER					
E 500-45200-437	Other Miscellaneous	\$1,000.00	205438		PUBLIC WATERS PERMIT-PED BRIDGE
Total MN DNR - DIVISION OF WATER		\$1,000.00			
Paid Chk# 037651 4/21/2011 USABLE LIFE					
G 101-21707	Disability	\$211.15	101408001G		DISABILITY/LIFE-MAY
Total USABLE LIFE		\$211.15			
Paid Chk# 037652 4/29/2011 U.S. POSTMASTER					
E 602-49400-322	Postage	\$106.53			APRIL BILLINGS
E 603-49450-322	Postage	\$106.54			APRIL BILLINGS
Total U.S. POSTMASTER		\$213.07			
Paid Chk# 037653 4/29/2011 INITIATIVE FOUNDATION					
E 101-49200-450	Unallocated	\$600.00			RCCF ENDOWMENT-H PEDERSEN
Total INITIATIVE FOUNDATION		\$600.00			
10100 General Bank		\$16,315.90			

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Fund Summary

10100 General Bank

101 GENERAL FUND	\$15,062.29		
500 CAPITAL PROJECT FUND	\$1,000.00		
602 WATER FUND	\$124.96		
603 SEWER FUND	\$128.65		
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	\$16,315.90		

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10900 Liquor Bank

10900 Liquor Bank			
Paid Chk# 911013E	4/15/2011	MILACA, CITY OF (WATER/SEWER)	
E 609-49750-381	Utilities	\$26.54	01-00015990 WATER/SEWER
Total MILACA, CITY OF (WATER/SEWER)		\$26.54	
<hr/>			
Paid Chk# 911014E	4/7/2011	EAST CENTRAL ENERGY	
E 609-49750-381	Utilities	\$1,558.99	7115200 ELECTRIC
Total EAST CENTRAL ENERGY		\$1,558.99	
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Paid Chk# 911015E	4/12/2011	CENTERPOINT ENERGY	
E 609-49750-381	Utilities	\$668.73	128-000-782-1 NATURAL GAS
Total CENTERPOINT ENERGY		\$668.73	
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Paid Chk# 911016E	4/19/2011	MN DEPT OF REVENUE	
E 609-49750-221	Equipment Parts/Repairs	\$9.00	9576201 USE TAX-GRANITE LEDGE ELECT
G 609-20800	Sales Tax Payable	\$11,838.00	9576201 LIQUOR SALES TAX
Total MN DEPT OF REVENUE		\$11,847.00	
10900 Liquor Bank		\$14,101.26	

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$14,101.26
	<u>\$14,101.26</u>

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10900 Liquor Bank

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 021801 5/19/2011 AMERICAN BOTTLING CO.					
E 609-49750-254	Mix/Non Alcoholic		\$108.80	2462603444	NA
E 609-49750-254	Mix/Non Alcoholic		(\$11.70)	2462603445	NA-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$134.92	2462800456	NA
Total AMERICAN BOTTLING CO.			\$232.02		

Paid Chk# 021802 5/19/2011 AMERIPRIDE					
E 609-49750-310	Other Professional Services		\$68.27	2200100999	RUGS
E 609-49750-310	Other Professional Services		\$35.60	2200103570	RUGS
E 609-49750-310	Other Professional Services		\$68.27	2200106146	RUGS
E 609-49750-310	Other Professional Services		\$30.04	2200108730	RUGS
E 609-49750-434	Uniforms		\$22.16	2210009245	UNIFORMS
Total AMERIPRIDE			\$224.34		

Paid Chk# 021803 5/19/2011 CRYSTAL SPRINGS ICE					
E 609-49750-259	Other For Resale		\$286.90	23144	ICE
E 609-49750-259	Other For Resale		(\$11.60)	51847c	ICE-CREDIT
Total CRYSTAL SPRINGS ICE			\$275.30		

Paid Chk# 021804 5/19/2011 EXTREME BEVERAGES, LLC					
E 609-49750-254	Mix/Non Alcoholic		\$104.50	355573	NA
Total EXTREME BEVERAGES, LLC			\$104.50		

Paid Chk# 021805 5/19/2011 GRANITE CITY JOBBING					
E 609-49750-259	Other For Resale		\$64.14	678629	MISC
E 609-49750-256	Tobacco Products For Resale		\$730.69	678629	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	678629	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$791.33	679381	TOBACCO
E 609-49750-259	Other For Resale		\$62.57	679381	MISC
E 609-49750-254	Mix/Non Alcoholic		\$24.27	679381	NA
E 609-49750-214	Liquor Store Paper Supplies		\$17.90	679381	PAPER SUPPLIES
E 609-49750-217	Other Operating Supplies		\$8.92	679381	KIDDIE KANDY
E 609-49750-333	Freight and Express		\$4.25	679381	DELIVERY
E 609-49750-256	Tobacco Products For Resale		(\$587.70)	679987	CREDIT-TOBACCO
E 609-49750-333	Freight and Express		\$4.25	680036	DELIVERY
E 609-49750-259	Other For Resale		\$554.41	680036	MISC
E 609-49750-256	Tobacco Products For Resale		\$237.56	680036	TOBACCO
E 609-49750-254	Mix/Non Alcoholic		\$20.77	680036	NA
E 609-49750-259	Other For Resale		\$804.85	680092	MISC
E 609-49750-214	Liquor Store Paper Supplies		\$121.89	680092	PAPER SUPPLIES
E 609-49750-217	Other Operating Supplies		\$64.50	680092	WATER FOR HUMIDOR
E 609-49750-217	Other Operating Supplies		\$150.89	680092	CLEANING SUPPLIES
E 609-49750-217	Other Operating Supplies		\$11.40	680092	KIDDIE KANDY
E 609-49750-254	Mix/Non Alcoholic		\$514.21	680092	NA
E 609-49750-256	Tobacco Products For Resale		\$930.58	680092	TOBACCO
E 609-49750-259	Other For Resale		\$85.40	680256	MISC
E 609-49750-256	Tobacco Products For Resale		\$554.13	680256	TOBACCO
E 609-49750-333	Freight and Express		\$4.25	680919	DELIVERY
E 609-49750-256	Tobacco Products For Resale		\$37.56	680919	TOBACCO
E 609-49750-259	Other For Resale		\$232.70	680919	MISC
E 609-49750-217	Other Operating Supplies		\$7.46	680919	SUPPLIES
E 609-49750-259	Other For Resale		\$14.75	680952	MISC
E 609-49750-254	Mix/Non Alcoholic		\$3.12	680952	NA
E 609-49750-256	Tobacco Products For Resale		\$708.97	680952	TOBACCO
Total GRANITE CITY JOBBING			\$6,184.27		

Paid Chk# 021806 5/19/2011 GRANITE LEDGE ELECTRICAL CONTR					
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			Check Amt	Invoice	Comment
E 609-49750-221	Equipment Parts/Repairs		\$213.28	K11051	REPAIR BACK ROOM LIGHTS
	otal GRANITE LEDGE ELECTRICAL CONTR		\$213.28		
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Paid Chk# 021807	5/19/2011	JPV MARKETING			
E 609-49750-343	Other Advertising		\$399.50		ADVERTISING-MILACA OFF SALE
	Total JPV MARKETING		\$399.50		
<hr/>					
Paid Chk# 021808	5/19/2011	LINCOLN MARKETING			
E 609-49750-343	Other Advertising		\$399.00	29105	ADVERTISING
	Total LINCOLN MARKETING		\$399.00		
<hr/>					
Paid Chk# 021809	5/19/2011	M. AMUNDSON LLP			
E 609-49750-256	Tobacco Products For Resale		\$369.68	107134	TOBACCO
E 609-49750-217	Other Operating Supplies		\$89.96	107134	SUPPLIES
E 609-49750-259	Other For Resale		\$140.60	107134	MISC
E 609-49750-259	Other For Resale		\$15.15	107307	MISC
E 609-49750-256	Tobacco Products For Resale		\$298.18	107445	TOBACCO
E 609-49750-259	Other For Resale		\$119.77	107445	MISC
E 609-49750-256	Tobacco Products For Resale		\$202.48	107729	TOBACCO
E 609-49750-259	Other For Resale		\$14.45	107729	MISC
E 609-49750-259	Other For Resale		\$191.45	108113	MISC
E 609-49750-256	Tobacco Products For Resale		\$734.98	108113	TOBACCO
	Total M. AMUNDSON LLP		\$2,176.70		
<hr/>					
Paid Chk# 021810	5/19/2011	MILLER TRUCKING			
E 609-49750-333	Freight and Express		\$103.13	2843	DELIVERY
	Total MILLER TRUCKING		\$103.13		
<hr/>					
Paid Chk# 021811	5/19/2011	NEWMAN MGMT & CONSULTING LLC			
E 609-49750-254	Mix/Non Alcoholic		\$80.00		NA
	Total NEWMAN MGMT & CONSULTING LLC		\$80.00		
<hr/>					
Paid Chk# 021812	5/19/2011	QUILL CORPORATION			
E 609-49750-201	Accessories (paper, pens, etc)		\$32.69	3831103	PRINTER TONER
	Total QUILL CORPORATION		\$32.69		
<hr/>					
Paid Chk# 021813	5/19/2011	SEGERSTROM, VICTORIA			
E 609-49750-208	Training and Travel		\$55.78		PAUSTIS SPRING SHOW-5/5
	Total SEGERSTROM, VICTORIA		\$55.78		
<hr/>					
Paid Chk# 021814	5/19/2011	ST. CLOUD REFRIGERATION			
E 609-49750-310	Other Professional Services		\$293.00	230035	HVAC MAINTENANCE
E 609-49750-310	Other Professional Services		\$222.01	230199	COOLER REPAIRS
	Total ST. CLOUD REFRIGERATION		\$515.01		
<hr/>					
Paid Chk# 021815	5/19/2011	TEALS MARKET			
E 609-49750-217	Other Operating Supplies		\$10.47	5002621725	TASTING SUPPLIES
	Total TEALS MARKET		\$10.47		
<hr/>					
Paid Chk# 021816	5/19/2011	TOTAL REGISTER SYSTEMS, INC.			
E 609-49750-201	Accessories (paper, pens, etc)		\$30.25	26496	PRINTER SUPPLIES
	Total TOTAL REGISTER SYSTEMS, INC.		\$30.25		
<hr/>					
Paid Chk# 021817	5/19/2011	VIKING BOTTLING CO.			
E 609-49750-254	Mix/Non Alcoholic		\$283.75	25310975	NA
E 609-49750-254	Mix/Non Alcoholic		\$195.55	25311157	NA
E 609-49750-254	Mix/Non Alcoholic		\$147.05	25311345	NA
	Total VIKING BOTTLING CO.		\$626.35		

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MAY 2011

			Check Amt	Invoice	Comment
Paid Chk# 021818 5/19/2011 WELLS FARGO					
E 609-49750-601	Debt Srv Bond Principal		\$19,616.22	0009-601994F	LEASE PRINCIPAL
E 609-49750-611	Bond Interest		\$13,295.31	0009-601994F	LEASE INTEREST
	Total WELLS FARGO		\$32,911.53		
Paid Chk# 021819 5/19/2011 KERN, DEWENTER, VIERE, LTD.					
E 609-49750-301	Auditing and Acct'g Services		\$2,000.00	126146	2010 AUDIT
	Total KERN, DEWENTER, VIERE, LTD.		\$2,000.00		
	10900 Liquor Bank		\$46,574.12		
Fund Summary					
	10900 Liquor Bank				
	609 MUNICIPAL LIQUOR FUND		\$46,574.12		
			\$46,574.12		

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APRIL 2011

Check Amt Invoice Comment

10900 Liquor Bank

Paid Chk#	Date	Company	Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk# 021749	4/4/2011	BELLBOY CORP.			
E 609-49750-251	Liquor For Resale		\$2,135.90	57375700	LIQUOR
E 609-49750-253	Wine For Resale		\$1,372.00	57375700	WINE
E 609-49750-253	Wine For Resale		\$266.00	57564400	WINE
E 609-49750-251	Liquor For Resale		\$966.30	57564400	LIQUOR
E 609-49750-259	Other For Resale		\$54.00	84971000	MISC
E 609-49750-254	Mix/Non Alcoholic		\$118.83	84971000	NA
E 609-49750-217	Other Operating Supplies		\$69.23	84971000	TASTING SUPPLIES
	Total BELLBOY CORP.		\$4,982.26		
Paid Chk# 021750 4/4/2011 BERNICKS					
E 609-49750-254	Mix/Non Alcoholic		\$95.76	11006	NA
E 609-49750-252	Beer For Resale		\$392.10	11007	BEER
E 609-49750-252	Beer For Resale		\$1,132.30	13439	BEER
E 609-49750-254	Mix/Non Alcoholic		\$8.50	137145	NA
E 609-49750-252	Beer For Resale		\$967.75	137146	BEER
E 609-49750-254	Mix/Non Alcoholic		\$64.76	139524	NA
E 609-49750-252	Beer For Resale		\$861.00	139525	BEER
E 609-49750-254	Mix/Non Alcoholic		\$176.26	15844	NA
E 609-49750-252	Beer For Resale		\$753.20	15845	BEER
	Total BERNICKS		\$4,451.63		
Paid Chk# 021751 4/4/2011 C & L DISTRIBUTING CO.					
E 609-49750-252	Beer For Resale		\$9,070.05	278966	BEER
E 609-49750-254	Mix/Non Alcoholic		\$148.30	278966	NA
E 609-49750-252	Beer For Resale		\$50.40	279515	BEER
E 609-49750-254	Mix/Non Alcoholic		\$85.30	279784	NA
E 609-49750-252	Beer For Resale		\$7,782.95	279784	BEER
E 609-49750-254	Mix/Non Alcoholic		\$64.00	280729	NA
E 609-49750-252	Beer For Resale		\$2,285.80	280729	BEER
E 609-49750-254	Mix/Non Alcoholic		\$152.85	281497	NA
E 609-49750-252	Beer For Resale		\$2,737.75	281497	BEER
E 609-49750-252	Beer For Resale		\$11,360.35	282422	BEER
E 609-49750-254	Mix/Non Alcoholic		(\$7.65)	282422	NA
	Total C & L DISTRIBUTING CO.		\$33,730.10		
Paid Chk# 021752 4/4/2011 DAHLHEIMER DISTRIBUTING CO.					
E 609-49750-252	Beer For Resale		\$150.00	39750	BEER
E 609-49750-252	Beer For Resale		\$9,017.95	40457	BEER
E 609-49750-252	Beer For Resale		\$83.00	40800	BEER
E 609-49750-260	Deposits		\$30.00	40800	DEPOSIT
E 609-49750-254	Mix/Non Alcoholic		\$272.00	41192	NA
E 609-49750-252	Beer For Resale		\$7,788.17	41192	BEER
E 609-49750-260	Deposits		(\$30.00)	41968	DEPOSIT
E 609-49750-252	Beer For Resale		\$1,132.64	41968	BEER
E 609-49750-252	Beer For Resale		\$1,456.00	42058	BEER
E 609-49750-252	Beer For Resale		\$7,299.45	42733	BEER
E 609-49750-254	Mix/Non Alcoholic		\$37.00	42733	NA
	Total DAHLHEIMER DISTRIBUTING CO.		\$27,236.21		
Paid Chk# 021753 4/4/2011 FIELDSTONE VINEYARDS					
E 609-49750-253	Wine For Resale		\$107.28	11110	WINE
	Total FIELDSTONE VINEYARDS		\$107.28		
Paid Chk# 021754 4/4/2011 FRONTIER					
E 609-49750-321	Telephone		\$103.81	320983625511	MAR PHONE SVC

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APRIL 2011

			Check Amt	Invoice	Comment
Total FRONTIER			\$103.81		
Paid Chk#	021755	4/4/2011	J.J. TAYLOR DIST OF MN		
E 609-49750-252	Beer For Resale		\$132.15	1516343	BEER
E 609-49750-333	Freight and Express		\$3.00	1516343	DELIVERY
E 609-49750-252	Beer For Resale		\$61.50	151872	BEER
E 609-49750-333	Freight and Express		\$3.00	151872	DELIVERY
Total J.J. TAYLOR DIST OF MN			\$199.65		
Paid Chk#	021756	4/4/2011	JIM'S MILLE LACS DISPOSAL		
E 609-49750-384	Refuse/Garbage Disposal		\$77.22	219225	REFUSE COLLECTION
Total JIM'S MILLE LACS DISPOSAL			\$77.22		
Paid Chk#	021757	4/4/2011	JOHNSON BROTHERS LIQUOR CO.		
E 609-49750-251	Liquor For Resale		\$581.28	1010629	LIQUOR
E 609-49750-253	Wine For Resale		\$300.85	1010629	WINE
E 609-49750-333	Freight and Express		\$21.98	1010629	DELIVERY
E 609-49750-253	Wine For Resale		\$31.99	1010630	WINE
E 609-49750-333	Freight and Express		\$1.57	1010630	DELIVERY
E 609-49750-251	Liquor For Resale		\$3,152.57	1014750	LIQUOR
E 609-49750-333	Freight and Express		\$99.18	1014750	DELIVERY
E 609-49750-253	Wine For Resale		\$717.80	1014750	WINE
E 609-49750-251	Liquor For Resale		\$437.78	1018959	LIQUOR
E 609-49750-253	Wine For Resale		\$786.20	1018959	WINE
E 609-49750-333	Freight and Express		\$37.68	1018959	DELIVERY
E 609-49750-253	Wine For Resale		\$17.99	1018960	WINE
E 609-49750-333	Freight and Express		\$1.57	1018960	DELIVERY
E 609-49750-333	Freight and Express		\$45.53	1022916	DELIVERY
E 609-49750-253	Wine For Resale		\$964.93	1022916	WINE
E 609-49750-251	Liquor For Resale		\$518.09	1022916	LIQUOR
E 609-49750-253	Wine For Resale		\$61.98	1022917	WINE
E 609-49750-333	Freight and Express		\$4.71	1022917	DELIVERY
E 609-49750-333	Freight and Express		\$118.54	1026950	DELIVERY
E 609-49750-253	Wine For Resale		\$938.20	1026950	WINE
E 609-49750-251	Liquor For Resale		\$4,604.60	1026950	LIQUOR
E 609-49750-253	Wine For Resale		\$1,692.35	1026951	WINE
E 609-49750-254	Mix/Non Alcoholic		\$28.00	1026951	NA
E 609-49750-333	Freight and Express		\$58.48	1026951	DELIVERY
Total JOHNSON BROTHERS LIQUOR CO.			\$15,223.85		
Paid Chk#	021758	4/4/2011	PAUSTIS & SONS		
E 609-49750-253	Wine For Resale		\$1,242.02	8298617	WINE
E 609-49750-333	Freight and Express		\$27.50	8298617	DELIVERY
Total PAUSTIS & SONS			\$1,269.52		
Paid Chk#	021759	4/4/2011	PHILLIPS WINE AND SPIRITS		
E 609-49750-251	Liquor For Resale		\$262.15	2036469	LIQUOR
E 609-49750-253	Wine For Resale		\$562.70	2036469	WINE
E 609-49750-333	Freight and Express		\$16.49	2036469	DELIVERY
E 609-49750-253	Wine For Resale		\$319.70	2039505	WINE
E 609-49750-251	Liquor For Resale		\$299.45	2039505	LIQUOR
E 609-49750-333	Freight and Express		\$20.41	2039505	DELIVERY
E 609-49750-333	Freight and Express		\$6.28	2042521	DELIVERY
E 609-49750-251	Liquor For Resale		\$56.75	2042521	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$121.15	2042521	NA
E 609-49750-253	Wine For Resale		\$2,328.03	2045296	WINE
E 609-49750-251	Liquor For Resale		\$2,147.71	2045296	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$37.25	2045296	NA

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APRIL 2011

			Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express		\$90.14	2045296	DELIVERY
E 609-49750-333	Freight and Express		\$48.67	2048087	DELIVERY
E 609-49750-253	Wine For Resale		\$1,178.85	2048087	WINE
Total PHILLIPS WINE AND SPIRITS			\$7,495.73		
<hr/>					
Paid Chk# 021760	4/4/2011	QUALITY WINE & SPIRITS			
E 609-49750-251	Liquor For Resale		\$2,853.26	427192	LIQUOR
E 609-49750-253	Wine For Resale		\$596.00	427192	WINE
Total QUALITY WINE & SPIRITS			\$3,449.26		
<hr/>					
Paid Chk# 021761	4/4/2011	ROHLFING OF BRAINERD, INC			
E 609-49750-252	Beer For Resale		\$926.60	753404	BEER
Total ROHLFING OF BRAINERD, INC			\$926.60		
<hr/>					
Paid Chk# 021762	4/4/2011	SOUTHERN WINE & SPIRITS OF MN			
E 609-49750-253	Wine For Resale		\$1,002.70	1492248	WINE
E 609-49750-333	Freight and Express		\$47.50	1492248	DELIVERY
E 609-49750-251	Liquor For Resale		\$1,609.40	1492248	LIQUOR
E 609-49750-251	Liquor For Resale		\$2,349.55	1517600	LIQUOR
E 609-49750-333	Freight and Express		\$36.25	1517600	DELIVERY
Total SOUTHERN WINE & SPIRITS OF MN			\$5,045.40		
<hr/>					
Paid Chk# 021763	4/4/2011	SUNNY HILL DISTRIBUTORS			
E 609-49750-333	Freight and Express		\$7.60	241838	DELIVERY
E 609-49750-253	Wine For Resale		\$229.64	241838	WINE
Total SUNNY HILL DISTRIBUTORS			\$237.24		
<hr/>					
Paid Chk# 021764	4/4/2011	THE WINE COMPANY			
E 609-49750-333	Freight and Express		\$20.00	264010	DELIVERY
E 609-49750-253	Wine For Resale		\$452.00	264010	WINE
Total THE WINE COMPANY			\$472.00		
<hr/>					
Paid Chk# 021765	4/4/2011	VINOCOPIA			
E 609-49750-333	Freight and Express		\$14.00	36591	DELIVERY
E 609-49750-253	Wine For Resale		\$96.00	36591	WINE
E 609-49750-251	Liquor For Resale		\$889.17	36591	LIQUOR
E 609-49750-253	Wine For Resale		\$104.00	37220	WINE
E 609-49750-251	Liquor For Resale		\$839.75	37220	LIQUOR
E 609-49750-333	Freight and Express		\$17.50	37220	DELIVERY
Total VINOCOPIA			\$1,960.42		
<hr/>					
Paid Chk# 021766	4/4/2011	WINE MERCHANTS			
E 609-49750-253	Wine For Resale		\$382.50	355835	WINE
E 609-49750-333	Freight and Express		\$6.28	355835	DELIVERY
Total WINE MERCHANTS			\$388.78		
<hr/>					
Paid Chk# 021767	4/4/2011	WIRTZ BEVERAGE MN WINE & SPRTS			
E 609-49750-251	Liquor For Resale		\$453.14	538006	LIQUOR
E 609-49750-253	Wine For Resale		\$177.90	538006	WINE
E 609-49750-333	Freight and Express		\$15.00	538006	DELIVERY
E 609-49750-253	Wine For Resale		\$287.85	541234	WINE
E 609-49750-251	Liquor For Resale		\$7,548.76	541234	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$40.00	541234	NA
E 609-49750-333	Freight and Express		\$121.50	541234	DELIVERY
E 609-49750-333	Freight and Express		\$4.50	547262	DELIVERY
E 609-49750-333	Freight and Express		\$10.50	547522	DELIVERY
E 609-49750-251	Liquor For Resale		\$237.25	547522	LIQUOR
E 609-49750-253	Wine For Resale		\$165.90	547522	WINE

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APRIL 2011

			Check Amt	Invoice	Comment
otal		WIRTZ BEVERAGE MN WINE & SPRTS	\$9,062.30		
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Paid Chk#	021768	4/6/2011			MILACA BLDG CENTER
E 609-49750-217		Other Operating Supplies	\$37.50		SUPPLIES-LIQUOR
		Total MILACA BLDG CENTER	\$37.50		
		10900 Liquor Bank	\$116,456.76		
<hr/>					
Fund Summary					
<hr/>					
10900 Liquor Bank					
609 MUNICIPAL LIQUOR FUND			\$116,456.76		
			\$116,456.76		

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

LIABILITY COVERAGE - WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- If the city does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000. on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- If the city waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000., regardless of the number of claimants.
- If the city waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

City of Milaca accepts liability coverage limits of \$ 500,000 per claimant from the League of Minnesota Cities Insurance Trust (LMCIT). \$1,500,000 per occurrence

Check one:

- [] The city DOES NOT WAIVE the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
- [] The city WAVES the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting _____

Signature _____ Position _____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044

CITY OF MILACA

Council Monthly Budget Report April 2011

DEPT Descr	2011 YTD Budget	2011 YTD Amt	Balance	2011 % of Budget Remain
Airport	\$74,525.00	\$22,010.34	\$52,514.66	70.47%
Assessing	\$14,000.00	\$0.00	\$14,000.00	100.00%
Auditing	\$14,000.00	\$10,825.00	\$3,175.00	22.68%
City Attorney	\$49,000.00	\$16,433.06	\$32,566.94	66.46%
City Hall	\$210,760.00	\$57,234.09	\$153,525.91	72.84%
City Manager	\$22,080.00	\$7,598.59	\$14,481.41	65.59%
Council	\$10,450.00	\$1,924.44	\$8,525.56	81.58%
Elections	\$0.00	\$0.00	\$0.00	0.00%
Fire Dept.	\$172,860.00	\$58,159.55	\$114,700.45	66.35%
Historical Society	\$5,000.00	\$1,146.15	\$3,853.85	77.08%
Liaison Officer	\$58,820.00	\$24,230.83	\$34,589.17	58.81%
Libraries	\$22,000.00	\$6,698.26	\$15,301.74	69.55%
Ogilvie	\$29,295.00	\$10,674.34	\$18,620.66	63.56%
Parks	\$129,440.00	\$32,975.42	\$96,464.58	74.52%
Planning Comm.	\$2,000.00	\$0.00	\$2,000.00	100.00%
Police Dept.	\$424,435.00	\$168,006.82	\$256,428.18	60.42%
Public Works	\$231,155.00	\$62,585.45	\$168,569.55	72.92%
Recreation	\$2,000.00	\$1,859.64	\$140.36	7.02%
Treasurer	\$26,160.00	\$8,699.74	\$17,460.26	66.74%
Unallocated	\$20,915.00	\$14,253.00	\$6,662.00	31.85%
	\$1,518,895.00	\$505,314.72	\$1,013,580.28	66.73%

RESOLUTION NO. 11 – 12
A RESOLUTION ASSESSING AN UNPAID WATER SERVICE CHARGE

WHEREAS, the property owner of 294 12th Street NE, Karen Biza, contacted the city in late February regarding a leak on her water service line; and,

WHEREAS, it is the property owner's responsibility to effect the repairs on their service line; and,

WHEREAS, the property owner requested the city repair the service line and understood that the cost would be assessed against the property; and,

WHEREAS, notice of the public hearing was made in the official newspaper, and a copy of the notice sent to the property owner, and a public hearing regarding the assessment was held on May 19, 2011 to consider the assessment and hear objections,

NOW THEREFORE BE IT RESOLVED, that the Milaca City Council hereby approves the following assessment against the benefited property for a term of five years, beginning with taxes payable in 2012, at an interest rate of six (6) percent.

\$3,473.50
Karen Biza
294 12th Street NE
Milaca, MN 56353
PID #21-356-0060

Adopted this 19th day of May, 2011.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

ASSESSMENT NOTICE

NOTICE IS HEREBY GIVEN that the Milaca City Council will meet at 6:30 p.m. on Thursday, May 19, 2011 at the Milaca City Hall, 255 First Street East, Milaca, Minnesota, to consider, and possibly adopt, the proposed assessment for the following charge:

An unpaid water service line repair charge

The proposed property to be assessed is 294 12th Street NE, Milaca.

The estimated total cost of the proposed assessment for the fire charge and advertising is \$3,543.50 which is payable in a five annual installment payments, together with interest at the rate of six percent (6%) per year, beginning on the date of adoption, but provided further that no interest will be charged if the entire assessment is paid to the City Manager at the Milaca City Hall within 30 days of adoption. The proposed assessment is open to public inspection at the office of the City Clerk and written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a signed, written objection is filed with the City Manager prior to the hearing or presented to the presiding officer at the hearing. The Council may upon such notice consider any objection to the amount of the proposed individual assessment at an adjourned meeting upon such further notice to the affected property owner as it deems advisable.

An owner may appeal an assessment to district court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the Mayor, or City Manager within 30 days after the adoption of the assessment and filing such notice with the district court administrator of the district court of the county in which the property is located, within ten days after service upon the Mayor or City Manager. All objections to the assessments not received at the assessment hearing in the manner prescribed by Minnesota Statutes, Section 429.061 are waived, unless the failure to object to the assessment hearing is due to a reasonable cause.

Greg Lerud, City Manager

RESOLUTION NO. 11 – 13
RESOLUTION APPROVING A CONDITIONAL USE TO CREATE A DUPLEX LOCATED
IN AN R-1 SINGLE FAMILY RESIDENTIAL ZONED DISTRICT

WHEREAS Roy Biederman is requesting a conditional use to have a duplex in an R-1 (Residential 1) zoning district. The property is located at 345 2nd Avenue SW in the City of Milaca; and,

WHEREAS the city's zoning code permits a duplex in an R-1, upon approval of a conditional use permit; and

WHEREAS the Milaca Planning Commission held a public hearing on May16, 2011, to allow for public input regarding the conditional use request,

NOW THEREFORE BE IT RESOLVED that the Milaca City Council hereby grants the conditional use to allow a duplex at 345 2nd Avenue SE with the following conditions:

1. The off street parking requirements meet city ordinance.
2. The primary structure on the premises meet the MN State Building Code for a two-family dwelling.
3. That this Resolution is approved only if Roy Biederman purchases the property.

Adopted this 19th day of May, 2011.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

MILACA PLANNING COMMISSION

STAFF REPORT

Subject: 11-01 Conditional Use Request

Applicant: Roy Biederman

Location: 345 2nd Ave. SW

Existing Zoning: R-1 Single Family Residential

Request: To have a Duplex, Two Family Residential

Date of Public Hearing: May 16, 2011

Reported By: Marshall Lind

Application Submitted:

The applicant has submitted a request to have a duplex located in the R-1 Single Family Residential

Comments:

Sec. 156.035 (E) (1) allows for a two family residence.

The lot size and setbacks are the same for a single family residence and a two family residence in an R-2 Zoning District.

The lot size is 137 ft. by 155 ft. equaling 21,235 sq. ft. The minimum lot size for a two family residential is 10,000 sq. ft.

There is a garage that is 28 ft. by 26 ft. and there is a parking area that is 50 ft. by 26 ft.

The residence has 2,092 sq. ft. of finished area. The main level has a living room, dining room, kitchen, laundry room and 3 bedrooms. The upper level has a family room, 1 bed room and a kitchen.

Staff Recommendation:

The minimum parking for a residence is two parking spots for every residence. The parking area allows for more than 4 parking spaces. I would recommend the approval of this conditional use permit application with the condition that the residence meets MN State Building Code for a two family dwelling.

CITY OF MILACA



255 1st ST E
MILACA MN 56353
(320) 983-3141
(320) 983-3142 FAX
www.cityofmilaca.org

APPLICATION FOR CONDITIONAL USE PERMIT

Application is hereby made for a Conditional Use Permit for (description of Conditional Use Permit)

use as Duplex

Address of Property: 345 2nd Ave SW Milaca

Owner Name: Ronald + Laura Wilson

Owner Address: 345 2nd Ave SW
Street Address

Milaca MN 56353
City State Zip Code

Telephone: () _____

Applicant's Name: Roy Biederman

Applicant's Address: 19909 Keystone Rd
Street Address

Milaca MN 56353
City State Zip Code

Applicant Telephone: (320) 980-2196

The following information is submitted in support of this application:

Completed Application for Conditional Use Permit

Fee of \$200

Legal Description of property attached

Depending on the Conditional Use Permit requested, the following may be required:

_____ 16 copies of a Site Plan

_____ 16 copies of a Sign Plan

_____ 16 copies of any other appropriate plans or drawings

A narrative explaining the purpose of the request, the exact nature of the Conditional Use Permit, and the justification of the request.

Other

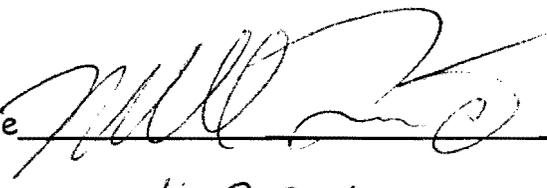
I fully understand that all of the above required information must be submitted at least 20 days prior to the Planning Commission meeting to ensure review by the Planning Commission on that date.

Applicant's Signature  _____

Date 4-26-11 _____

Comments/Revisions _____

Received By:

City Agent's Signature  _____

Date 4-27-11 _____

Customer Full Display, Single Family Residential, MLS #: **4021544**

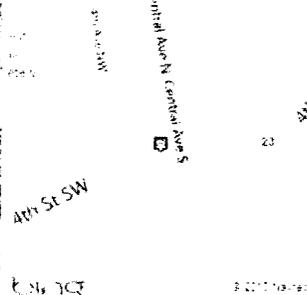
Type: **For Sale**

345 2nd Avenue SW , Milaca, MN 56353-1109

Status: **Active** List Price: **\$69,900**

Original List Price: **\$79,900**

Image 1 of 10



Map Page: **999** Map Coord: **A1**
 Directions:
**Milaca: Hwy 169 to Hwy 23 W to stop
 light continue W on 23 to 2nd Ave North
 1st Home On Right**
 (Click icon for Virtual Earth Map)

Total Bed/Bath: **4/2** Garage: **3** Year Built: **1926**

MLS Area: **817 - Central Minnesota**
 Style: **(SF) Two Stories**
 Const Status: **Previously Owned**
 Foundation Size: **1,292**
 AbvGrdFinSqFt: **2,092**
 BelGrdFinSqFt:
 Total Fin SqFt: **2,092**
 Acres: **0.490**
 Lot Size: **137X155**

TAX INFORMATION
 Property ID: **60570**
 Tax Year: **2010**
 Tax Amt: **\$2,485**
 Assess Bal: **\$1,057**
 Tax w/assess: **\$3,542**
 Assess Pend: **Yes**
 Homestead: **Yes**

General Property Information

Legal Description: **Fifth Addition To Milaca Ex Hwy & Lot 8 Blk 47**
 County: **Mille Lacs**
 Postal City: **Milaca**
 School District: **912 - Milaca, 320-982-7210**
 Complex/Dev/Sub: Common Wall: **No**
 Restrictions/Covts: **None**
 Lot Description: **Corner Lot, Tree Coverage - Light**
 Association Fee: **\$** Assoc Fee Frequency:
 Assoc Fee Includes:
 Road Frontage: **City, State, Paved Streets, Curbs**
 Zoning: **Residential-Single** Accessibility: **None**

*LOT 7-S BLK 47
 5TH ADD*

Remarks

Public Remarks: **Beautiful hardwood floors, large livingroom with fireplace, 3 beds on main flr. Large master bedroom with double closets, main flr laundry. Upper level is finished like an apartment with 2nd kitchen, living area, full bath and bedroom. Lots of built in ca**

Structure Information

Room	Level	Dimen	Other Rooms	Level	Dimen	Heat:	Baseboard, Hot Water
Living Rm	Main	21X15	Laundry	Main	7x6	Fuel:	Natural Gas
Dining Rm	Main	19X10	Porch	Main	12x5	Air Cond:	None
Family Rm	Upper	26x9	Second Kitchen	Upper	11x9	Water:	City Water/Connected
Kitchen	Main	16x9				Sewer:	City Sewer/Connected
Bedroom 1	Main	13x12	Bathrooms			Garage:	3
Bedroom 2	Main	9x9	Total: 2 3/4: 0 1/4: 0			Oth Prkg:	0
Bedroom 3	Main	11x9	Full: 2 1/2: 0			Pool:	None
Bedroom 4	Upper	11x7					

Bath Description: **Main Floor Full Bath, Upper Level Bath**
 Dining Room Desc: **Informal Dining Room**
 Family Room Char:
 Fireplaces: **1** Fireplace Characteristics: **Living Room, Wood Burning**
 Appliances:
 Basement: **Full, Sump Pump, Unfinished**
 Exterior: **Fiber Board**
 Fencing: **None**
 Roof: **Pitched**
 Townhouse Char: **Not Applicable**
 Amenities-Shared: **None**
 Amenities-Unit: **Porch, Natural Woodwork, Balcony, Kitchen Window, Hardwood Floors, Tiled Floors, Washer/Dryer Hookup**
 Parking Char: **Detached Garage**
 Special Search: **Main Floor Laundry, Main Floor Bedroom, All Living Facilities on One Level**
 Second Unit: **Existing In-Law w/Kitchen, Existing In-Law w/Bath, Easily Divided**

Farm Details

Farm Type: **None** Tillable Acres: Agric. Water:
 Soil Type: **Loam, Clay** Pasture Acres:
 Crop Type: **None** Wooded Acres:
 Topography: **Level, Sloped**
 Owner is an Agent?: **No**
 In Foreclosure?: **No** Lender Owned?: **Yes** Potential Short Sale?: **No**

Information Deemed Reliable But Not Guaranteed. Copyright (c) 2011 Regional Multiple Listing Service of Minnesota, Inc. All Rights Reserved.

MILL - Milie Lacs County Full Tax Display

345 2nd Ave SW, Milaca, MN 56353-1109

PID#:	210460070	Tax Year:	2010
Subd (Addn):	FIFTH ADDITION TO MILACA	Plt Prop Type:	Residential
Sch Dist:		Cnty Prop Type:	201
Home Code:	Homestead	Postal City:	
Lot/Block:	007/047	Acres:	
Legal Desc:	Fifth Addition To Milaca Ex Hwy & Lot 8 Blk 47		
Owner:	Ronald & Laura Wilson, 345 2nd Ave SW, Milaca, MN, 56353		
Taxpayer:	Ronald & Laura Wilson, 345 2nd Ave SW, Milaca, MN, 56353		

Market Values/Taxes/Subrecord

Market Values	Taxes	Subrecord Status
Land:	Base Tax: \$2,484.55	Watershed:
Building:	Assess Amnt: \$1,056.28	G.A./G.A. SqFt:
Total: \$177,300	Tax w/Assess: \$3,540.83	
	Total Tax:	

[Click Here to check for Tax and Valuation History](#)

Sales Information

Most Recent Sale:
 Sale Date: **08-20-2004** Sale Price: **\$149,900** Sale Code: **W - Warranty Deed**

[Click Here to check for possible additional Sale History](#)

Detailed Dwelling Characteristics

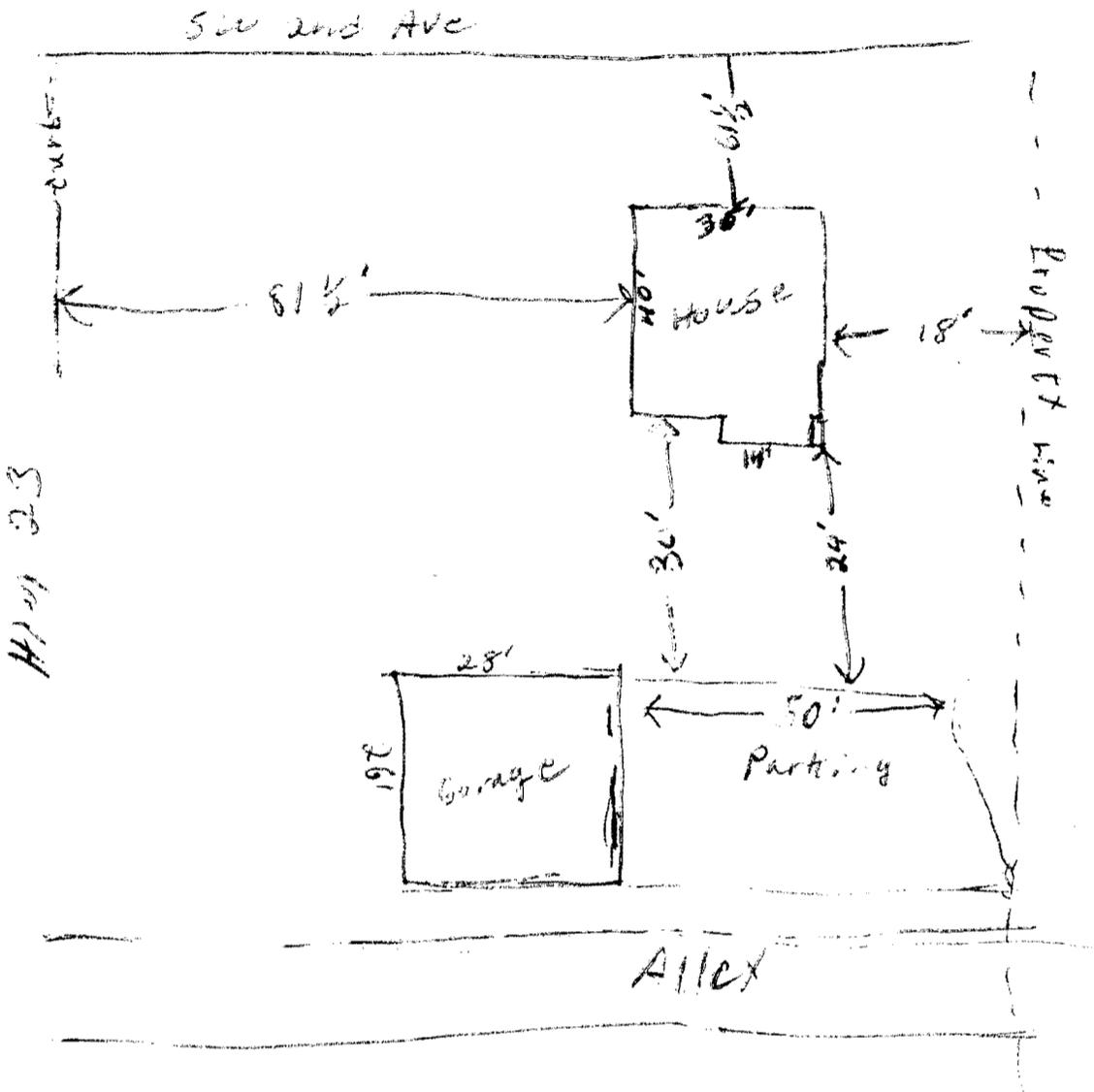
Bldg Style:	Gr Bldg SqFt:	Ttl Bds/Bths:
Bldg Const:	Livable SqFt:	Kitchen:
Bldg Shape:	1st Flr SqFt:	Fireplaces:
Bldg Cond:	2nd Flr SqFt:	Heat:
Ext Walls:	Bsmnt SqFt:	Air:
Int Walls:	Garage SqFt:	Num Stories:
Fndation Sz:	Deck SqFt:	Total Rooms:
Grg Type/Cap:	Porch SqFt:	Lot Zoning:
Fam/Liv Rm:	Pool SqFt:	Lot Size:
Din/Othr Rm:		Rf Type/Cov:

Room Schedule Information

Room	Level			Room	Level			Room	Level		
	Bsmt	1	2 3		Bsmt	1	2 3		Bsmt	1	2 3
Bedrooms:				Baths Full:				Kitchen:			
Fam Rm:				Baths 3/4:				Fireplace:			
Liv Rm:				Baths 1/2:				Other Room:			

Information is Believed to be Reliable But Not Guaranteed

345 2nd Ave SW



Map 23

RESOLUTION NO. 11 – 14

DNR DAM SAFETY PROGRAM – GRANT AGREEMENT RESOLUTION

BE IT RESOLVED that the City of Milaca, hereinafter referred to as the “Applicant”, act as legal sponsor for the project described in the Department of Natural Resources Dam Safety Program grant application.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to carry out the project.

BE IT FURTHER RESOLVED that the Applicant has not violated any federal, state, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, the Applicant may enter into an agreement with the State for the above-referenced project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the grant agreement.

NOW, THEREFORE, IT IS RESOLVED that Harold Pedersen, and Greg Lerud respectively the Mayor and City Manager of the City of Milaca, are hereby authorized to execute the Dam Safety Program grant agreement and act as the Applicant’s authorized agents for the purpose of administration of the grant.

Adopted this 19th day of May, 2011.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

Greg,

I am sending you the necessary forms for applying for a dam safety grant, as well as a draft agreement for your review. I don't think we will need anywhere close to \$150,000, but that is what the DNR had budgeted.

1) Dam Safety Grant Application Form

This should be filled out, signed, and mailed back to me to get the grant paperwork process started.

2) Dam Safety Grant Agreement Resolution

This resolution needs to be passed by the City and a certified copy mailed to me. It names the City representative who will be authorized to sign the dam safety grant agreement and act on behalf of the City for administration of the grant. This part of the resolution can be divided into two parts, if the City wishes to assign these responsibilities to two different people.

3) Dam Safety Grant Agreement Template

The City should review the DRAFT Agreement and contact me with any questions or concerns. Exhibit A is the project description, which I filled out to the best of my knowledge. Please do not sign this agreement yet, but let me know if you approve. We will then encumber the funds and send the finalized agreement to you for your signature.

The DNR cannot reimburse the City for any work performed prior to the date of the third and final signature on the Agreement. The grant will likely cover the eligible costs for engineering and removal of the dam.

If you have any questions, you can call me at 651-259-5715.

Jason Boyle
State Dam Safety Engineer
MN DNR
500 Lafayette Road
St. Paul, MN 55155

**DAM SAFETY GRANT AGREEMENT
BETWEEN THE STATE OF MINNESOTA
AND THE CITY OF MILACA**

THIS Grant Agreement is made between the State of Minnesota, acting by and through its Commissioner of Natural Resources, hereinafter the "State," and the City of Milaca, 255 1st Street East, Milaca, Minnesota, 56353, hereinafter the "Grantee."

WHEREAS, the State has general authority under Minnesota Statutes, Sections 103G.511 and 103G.515 to provide grants to local units of government to repair, reconstruct or remove dams; and

WHEREAS, Laws of 2010, Chapter 189, Section 7, Subdivision 5, appropriated \$4,000,000 to the State for renovation or removal of publicly owned dams; and

WHEREAS, the Grantee has submitted an application to the State for a dam project grant; and

WHEREAS, the State has determined that the Grantee should receive dam project assistance; and

WHEREAS, the Grantee represents that it is duly qualified and willing to perform the services set forth herein.

NOW THEREFORE, it is agreed between the State and the Grantee as follows:

1.0 AMOUNT OF GRANT

1.1 STATE SHARE

The State shall award the Grantee the total costs of the authorized Project identified in Section 2.1, hereinafter the "Project", or \$150,000.00, whichever is less, for the costs authorized herein. The total obligation of the State for all compensation and reimbursements to Grantee under this Grant shall not exceed \$150,000.00.

2.0 AUTHORIZED PROJECT

2.1 PROJECT PLAN

The proceeds of this Grant are to be used solely for the Project, which is the removal of the Milaca Dam located on the Rum River in Mille Lacs County, Minnesota, in accordance with plans and specifications signed by a professional engineer. A description of the nature and scope of the Project is contained in Exhibit A, and as subsequently amended or revised, which is attached and incorporated herein by reference.

2.2 ADMINISTRATION AND SUPERVISION

The Grantee shall be responsible for the administration, supervision, management and Project oversight that may be required for the work performed under this Grant.

3.0 ACKNOWLEDGMENTS

3.1 FINANCIAL

The Grantee agrees to acknowledge the State's financial support for the Project. Any statement, press release, bid, solicitation, or other document issued by the Grantee describing the Project shall provide information reflecting that State funds were used to support the

Project.

3.2 OPERATION AND MAINTENANCE

The Grantee assures that they will maintain the Project in a safe condition for the benefit of the public.

4.0 CONTACT PERSONS

The State's authorized agent for the purpose of administration of this Grant is:

Jason Boyle, Dam Safety Engineer
DNR Waters
500 Lafayette Road
St. Paul, MN 55155-4032
(651) 259-5715; fax (651) 296-0445; email jason.boyle@state.mn.us

The Grantee's authorized agent for the purpose of administration of this Grant is:

Greg Lerud
City Manager
255 1st Street East
Milaca, MN 56353
(320) 983-3141; email glerud@milacacity.com

5.0 COSTS

5.1 ELIGIBLE COSTS

Eligible costs are those costs directly incurred by the Grantee that are solely related to and necessary for producing the work products described in the Project plan. Eligible costs may include the following:

- 5.1.1** Advertising costs for bids and proposals;
- 5.1.2** Capital expenditures for facilities, equipment and other capital assets as approved in the Project plan;
- 5.1.3** Materials and supplies;
- 5.1.4** Architectural and engineering services;
- 5.1.5** Construction management and inspection and testing services;
- 5.1.6** Surveys and soil borings;
- 5.1.7** Actual construction of the Project; or
- 5.1.8** Travel, lodging and meal expenses of persons involved in the Project in the same manner and in no greater amount than provided for in the current "Commissioner's Plan" promulgated by the Commissioner of Employee Relations.

Certain other types of costs may be eligible provided that they are (1) directly incurred by the Grantee; (2) are solely related to, and necessary for, producing the work products described in the Project plan; and (3) have prior written approval of the State. Any cost not defined as an eligible cost or not included in the Project plan shall not be paid from State funds committed to the Project.

5.2 NONELIGIBLE COSTS

Noneligible costs for reimbursement means all costs not defined as eligible costs, including but not limited to the following:

- 5.2.1** Any costs incurred before the effective date of this Grant;
- 5.2.2** Fund raising;
- 5.2.3** Taxes, except sales tax on goods and services;
- 5.2.4** Insurance, except title insurance;
- 5.2.5** Attorney fees, except for acquisition and clearing title to land;
- 5.2.6** Loans, grants, or subsidies to persons or entities for development;
- 5.2.7** Bad debts or contingency funds;
- 5.2.8** Interest;
- 5.2.9** Lobbyists; and
- 5.2.10** Political contributions.

6.0 PAYMENT OF GRANT MONIES

6.1 REIMBURSEMENT

To obtain reimbursement for eligible costs under this Grant, the Grantee shall provide the State with invoices and evidence that the portion of the Project for which payment is requested has been satisfactorily completed. All invoices shall be sent to the person designated in Section 4.0 herein above. No facsimiles will be accepted. Invoices must be received by the State within sixty (60) days after the completion of the Project or the expiration of this Grant as set forth in Section 11.1 herein below, whichever occurs first. Invoices received after that date will not be eligible for reimbursement. The State's authorized agent has final authority for acceptance of Grantee's services, determination as to whether the expenditures are eligible for reimbursement under this Grant, and verification of the total amount requested. The Grantee shall not receive payment for work found by the State to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation. No more than ninety (90) percent of the State's share of the cost shall be paid by the State until the State has determined that the Grantee has satisfactorily fulfilled all of the terms of this Grant.

6.2 REIMBURSEMENT SCHEDULE

It is required that invoices be submitted, at a minimum, at the close of each state fiscal year, which is June 30. If expenses are extensive, reimbursement requests may be submitted monthly or quarterly. Eligible expenses should be itemized by the month of occurrence, not liquidation. If invoices are not received in this format, it could delay receipt of payment

7.0 ACCOUNTING AND AUDIT

The Grantee shall maintain books, records, documents, and other evidence pertaining to the costs and expenses of implementing this Grant to the extent and in such detail that will accurately reflect the total cost of the Project. The Grantee shall use generally accepted accounting principles. All records shall be retained for a minimum of six (6) years after completion of the Project. The State, its representative, or the legislative auditor shall have the right to examine books, records, documents, and other evidence and accounting procedures and practices relevant to the Grant.

8.0 AMERICANS WITH DISABILITY ACT AND HUMAN RIGHTS

The Grantee, in the conduct of the Project, shall comply with the Americans with Disabilities Act of 1990 (P.L. 100-336) and Minnesota Statutes, Section 181.59 and all applicable rules and subsequent amendments.

9.0 WORKERS' COMPENSATION

The Grantee in the conduct of the Project shall comply with Minnesota Statutes, Section 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

10.0 LIABILITY

The Grantee agrees to indemnify, save, and hold harmless the State, its agents and employees from any claims or causes of action arising from the performance of this Grant by the Grantee, its agents, contractors or employees. This clause shall not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant.

11.0 TERM

11.1 EFFECTIVE DATE

This Grant shall become legally effective upon such date as it is executed by the Department of Natural Resources and shall remain in effect until June 30, 2014, or until all obligations set forth in this Grant have been satisfactorily fulfilled, whichever occurs first.

11.2 TERMINATION

This Grant may be terminated by the State or the Grantee at any time with or without cause upon thirty (30) days' written notice to the other party. In the event of such a cancellation, the Grantee shall be entitled to payment determined on a pro rata basis for work or services satisfactorily performed.

11.3 AMENDMENTS

Any amendment to this Grant must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

12.0 ASSIGNMENT

The Grantee shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State.

13.0 ANTI-TRUST PROVISION

The Grantee hereby assigns to the State of Minnesota any and all claims for overcharges as to goods and/or services provided in connection with the Grant resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota.

14.0 CHOICE OF LAW

All matters relating to the performance of this Grant shall be controlled by and determined in accordance with the laws of the State of Minnesota.

15.0 DATA DISCLOSURE

Under Minnesota Statutes, Section 270.66, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies, and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws, which could result in action requiring the Grantee to file state returns and pay delinquent state tax liabilities, if any.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending

to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn.Stat. §§16A.15 and 16C.05.

By: _____

Date: _____

CFMS Grant Contract No.: _____

2. GRANTEE

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE OF MINNESOTA ACTING BY AND THROUGH ITS COMMISSIONER OF NATURAL RESOURCES

By: _____

Title: _____

Date: _____

This form has been approved by the Attorney General's Office.

A certified copy of the Grantee's Resolution unconditionally approving this Grant Agreement is attached as Exhibit B.

Distribution:
Agency
Grantee
State's Authorized Representative - Photo Copy

Exhibit A

Project Description

The Project consists of removing the Milaca Dam, Section 26, Milaca Township (T38N, R27W) and possibly providing a rock grade control to maintain channel stability. The low-head concrete dam was built in 1939 and is located on the Rum River on the west side of the City of Milaca. It was originally built for water supply but it no longer serves this purpose. The current dam is 100-feet long with a weir height of six feet.

The design of the dam creates a dangerous submerged hydraulic jump on the downstream side, which acts as a “drowning machine” that can trap people in the roller. Similarly designed dams have been the sites of drowning deaths. Removal of the dam will eliminate this potentially dangerous condition.

The concrete weir and stoplog bays will be demolished and removed. A portion of the dam foundation and the abutments may remain in place to provide stream stability. The details of the project will be finalized during the design phase. The City of Milaca will be responsible for all future maintenance and repairs of any remaining part of the structure.