

MILACA CITY COUNCIL AGENDA  
JANUARY 21, 2010

6:30

Call meeting to order  
Roll Call

Consent Agenda

Minutes of December 17 regular council meeting  
Bills for payment  
Resolution No. 10 - 01 Writing-off checks  
Resolution No. 10 - 02 Assessing unpaid water and sewer bill  
Official appointments & designations

Citizens Forum

Public Hearing

Requests and Communications

Letter from DNR

Ordinances and Resolutions

Resolution No. 10 - 03 Statewide public works mutual aid  
Resolution No. 10 - 04 Approving 2009 budget adjustments  
Resolution No. 10 - 05 Approving Federal Aid project thru Mille  
Lacs County

Reports of Boards and Commissions

Planning commission  
Economic Development commission  
Airport commission  
Parks commission  
Downtown Initiative

Unfinished Business

New Business

Snow removal from downtown parking lot

Council Comments

Adjourn

This agenda and attachments are available on the city's website, [www.cityofmilaca.org](http://www.cityofmilaca.org)

MILACA CITY COUNCIL MINUTES  
DECEMBER 17, 2009

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Harold Pedersen. Upon roll call the following Council members were present: Totzke, Muller, Bekius, and Dillan.

Staff present: Lerud, Gann, Schieffer, and Toven.

Others present: Donna Olson and Luther Dorr.

Motion by Totzke, second by Muller to approve the consent agenda:

1. Minutes of November 19 regular council meeting.
2. General bills, 809238E-809242E, 809251E, #36416-36418, #36478-36491, 36494-36538, totaling \$100,514.51; Liquor bills, 909044E-909047E, #21172-21190, #21224-21238, totaling \$127,551.43.
3. RESOLUTION NO. 09 – 60 RESOLUTION ASSESSING TREE REMOVAL COSTS (entire text appears in Resolution book.)
4. RESOLUTION NO. 09 – 61 RESOLUTION ASSESSING UNPAID WATER AND SEWER BILL (entire text appears in Resolution book.)
5. Approve temporary gambling license for the Milaca Baseball Association.
6. Accept City Treasurer's report.
7. Appoint Arla Johnson and Warren Peterson to new three year terms on the Planning Commission. Terms are to expire December 31, 2012.

Unanimous consent.

Mayor Pedersen opened citizen's forum and invited anyone to comment on the proposed 2010 budget and levy. No one came forward. Mayor Pedersen invited anyone to speak to an item not on the agenda. No one came forward. Mayor Pedersen closed citizen's forum.

A letter from the city engineer was presented. Lerud said the PCA agreed to extend the license to operate the wastewater treatment system earlier this year, on the condition that a couple of items are addressed. One was the transfer system between the two ponds, and the other was replacing missing fence around the pond. The city's response to address these issues is due before December 31. The letter from the engineer explains what we plan to do, and the work will be done next year.

A letter from Stearns County Parks was presented. Lerud said they are spearheading an effort to organize greater Minnesota cities and park districts. The consensus of the council was to express the city's interest in being involved.

Motion by Bekius, second by Dillan, to hold the second reading, and for passage of Ordinance No. 385

ORDINANCE NO. 385  
AN ORDINANCE AMENDING CH. 115 OF CITY OF MILACA ORDINANCES  
PEDDLERS AND SOLICITORS

City Attorney Schieffer said at the last meeting the council asked him about exempting local fundraising groups from the license requirements of the ordinance. He said there are numerous exemptions in the existing ordinance, and if the council wanted specific language to exempt those nonprofit or sports groups, he could write some language that could be added. Schieffer said the council could pass the ordinance tonight, and he will work with the city manager to have that language incorporated prior to publication. The consensus of the council was to include that exemption.

Upon voting, all voted in favor.

Motion by Totzke, second by Dillan to hold the second reading, and for passage of Ordinance No. 386

ORDINANCE NO. 386  
AN ORDINANCE AMENDING CH. 152 OF CITY OF MILACA ORDINANCES  
AIRPORT ZONING

Upon voting, all voted in favor.

Motion by Dillan, second by Muller, to hold the second reading, and for passage of Ordinance No. 387

ORDINANCE NO. 387  
AN ORDINANCE AMENDING CH. 90 OF CITY OF MILACA ORDINANCES  
RECREATION

Upon voting, all voted in favor.

Council member Totzke offered Resolution No. 09 – 62 and moved for its adoption, second by Bekius

RESOLUTION NO. 09 – 62  
RESOLUTION APPROVING THE FINAL 2010 BUDGET AND 2010 LEVY  
(entire text appears in Resolution book)

Unanimous consent.

Council member Muller offered Resolution No. 09 – 63 and moved for its adoption, second by Dillan

RESOLUTION NO. 09 – 63  
APPROVING 2010 LIQUOR/CIGARETTE LICENSES  
(entire text appears in Resolution book)

Unanimous consent.

Council member Bekius offered Resolution No. 09 – 64 and moved for its adoption,  
second by Dillan

RESOLUTION NO. 09 – 64  
SETTING VEHICLE WEIGHT LIMITS AT THE AIRPORT  
(entire text appears in Resolution book)

Unanimous consent.

Council member Bekius offered Resolution No. 09 – 64 and moved for its adoption,  
second by Dillan

RESOLUTION NO. 09 – 65  
A RESOLUTION APPROVING THE PURCHASE AND ACQUISITION BY THE  
CITY OF MILACA (entire title and text appears in Resolution book)

Lerud said this is the planned purchase and donation by Ben and Dorothy Gorecki to the city of their land adjacent to Teal's Market. The city will then immediately transfer the property to the owner of Teal's Market under the same terms. He said this Resolution is written to give the Mayor and City Manager the authority to enter into the necessary agreements to acquire and sell the property under these terms, as the transaction is expected to occur before the January council meeting. If something were to change, it would come back to the city council for their approval.

Upon voting, all voted in favor.

Council member Bekius said there was no planning commission meeting.

The minutes of the November 20 economic development commission meeting were presented.

Council member Muller said the November 11 airport commission meeting minutes are included with the meeting packet. He said the commission met in December and he will have those minutes for the January meeting. Muller also said the commission has recommended staggered terms for the members and that will up for approval at the January meeting.

Mayor Pedersen said the parks commission met and discussed a splash park as well as buildings and cost estimates. He said some of the discussion ideas will be incorporated at

the January 18 meeting. Mayor Pedersen said Jim Burroughs resigned from the parks commission because he works out of town and has difficulty making the meetings. He said there are two openings and he is looking for people interested to serve.

Council member Dillan said the Healthy Community Partnership steering committee met last night and is planning for spring construction of the kiosks. He said a new business is opening, Twisted Sister, selling antiques and consignments, and he was been told there is a great deal of interest in the few vacant buildings downtown.

Mayor Pedersen said he will be putting together an advertisement for the January 18 meeting at the Phoenix. He said it will be from 2 to 7 p.m., and there will be five different tables set up; downtown development, industrial development, Milaca Arts Council, Parks, and looking at a Community Foundation. He said he is looking for area residents to help re energize the HCP groups. He said the Initiative Foundation will have representatives present to provide information about establishing the community fund.

Motion by Totzke, second by Muller to approve a two percent salary increase for the city manager for 2010, same as other city employees, unanimous consent.

Mayor Pedersen called for council comments. There were none.

With no other business a motion to adjourn was made by Totzke, second by Bekius, all voted in favor and the meeting adjourned at 7:00 p.m.

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Mayor Harold Pedersen

ATTEST

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Greg Lerud, City Manager

**\*Check Detail Register©**

DECEMBER 2009

Check Amt Invoice Comment

**10100 General Bank**

Paid Chk#		Date	Vendor		
809260E		12/17/2009	<b>CENTERPOINT ENERGY MINNEGASCO</b>		
E 208-49010-381	Utilities	\$150.99	5813915	NATURAL GAS-SR CENTER	
E 101-45600-381	Utilities	\$90.84	5817670	NATURAL GAS-HISTORICAL SOCIETY	
E 101-43000-381	Utilities	\$391.34	5826633	NATURAL GAS-PW	
E 101-41940-381	Utilities	\$85.34	5831068	NATURAL GAS-CITY HALL	
E 101-42280-381	Utilities	\$19.46	6122593	NATURAL GAS-FIRE	
E 602-49400-381	Utilities	\$132.96	6672186	NATURAL GAS-WATER TRMT	
E 101-45500-381	Utilities	\$262.78	7142283	NATURAL GAS-LIBRARY	
<b>Total CENTERPOINT ENERGY MINNEGASCO</b>		<b>\$1,133.71</b>			
Paid Chk# 809261E		12/7/2009	<b>EAST CENTRAL ENERGY</b>		
E 603-49450-381	Utilities	\$36.00	201875902	ELECTRIC	
E 603-49450-381	Utilities	\$70.23	203981301	ELECTRIC	
E 101-43000-380	Street Lights	\$2,702.23	204619700	ELECTRIC	
E 101-45200-381	Utilities	\$30.23	205400900	ELECTRIC	
E 602-49400-381	Utilities	\$1,024.82	206041500	ELECTRIC	
E 101-45500-381	Utilities	\$697.83	206085200	ELECTRIC	
E 602-49400-381	Utilities	\$522.88	206734200	ELECTRIC	
E 101-45200-381	Utilities	\$27.05	5379600	ELECTRIC	
E 101-49810-381	Utilities	\$253.28	5448100	ELECTRIC	
E 101-42110-437	Other Miscellaneous	\$59.44	6302100	ELECTRIC	
E 603-49450-381	Utilities	\$84.10	6678100	ELECTRIC	
E 101-42280-381	Utilities	\$215.28	6751501	ELECTRIC	
E 101-42280-381	Utilities	\$609.68	7546001	ELECTRIC	
E 101-41940-381	Utilities	\$699.03	8145502	ELECTRIC	
E 101-49810-381	Utilities	\$71.26	830700	ELECTRIC	
E 101-49810-381	Utilities	\$70.21	831000	ELECTRIC	
E 101-43000-380	Street Lights	\$267.71	831300	ELECTRIC	
E 101-43000-381	Utilities	\$519.07	831500	ELECTRIC	
E 603-49450-381	Utilities	\$545.75	832000	ELECTRIC	
E 602-49400-381	Utilities	\$135.55	832100	ELECTRIC	
E 101-45600-381	Utilities	\$128.57	832400	ELECTRIC	
E 603-49450-381	Utilities	\$83.00	832500	ELECTRIC	
E 603-49450-381	Utilities	\$106.79	832600	ELECTRIC	
E 602-49400-381	Utilities	\$293.34	833100	ELECTRIC	
E 602-49400-381	Utilities	\$91.56	833300	ELECTRIC	
E 101-45200-381	Utilities	\$27.05	833400	ELECTRIC	
E 101-45200-381	Utilities	\$35.96	833600	ELECTRIC	
E 208-49010-381	Utilities	\$171.51	9084202	ELECTRIC	
E 602-49400-381	Utilities	\$172.43	970110800	ELECTRIC	
E 101-42110-437	Other Miscellaneous	\$28.92	97017300	ELECTRIC	
<b>Total EAST CENTRAL ENERGY</b>		<b>\$9,780.76</b>			
Paid Chk# 809262E		12/15/2009	<b>MILACA LOCAL LINK</b>		
E 619-49900-321	Telephone	\$97.25	320-982-1099	PHONE SERVICE-DEP REG	
E 101-41940-321	Telephone	\$100.00	320-982-1099	COUNCIL RM-INTERNET REPAIR	
E 101-45500-321	Telephone	\$39.06	320-982-1549	ALARM LINE - LIBRARY	
E 101-42280-321	Telephone	\$87.51	320-982-3465	PHONE SERVICE-FIRE	
<b>Total MILACA LOCAL LINK</b>		<b>\$323.82</b>			
Paid Chk# 809263E		12/4/2009	<b>UNION SECURITY INSURANCE CO.</b>		
G 101-21707	Disability	\$285.75	4022335-0-1	LTD-DEC	
<b>Total UNION SECURITY INSURANCE CO.</b>		<b>\$285.75</b>			
Paid Chk# 809264E		12/30/2009	<b>INCONTACT INC</b>		
E 101-42280-321	Telephone	\$9.48	4020342	LONG DISTANCE SERVICE-FIRE	
E 101-41940-321	Telephone	\$37.36	4020370	LONG DISTANCE SERVICE-CITY HALL	

**\*Check Detail Register©**

DECEMBER 2009

		Check Amt	Invoice	Comment
E 101-43000-321	Telephone	\$5.62	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321	Telephone	\$37.42	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321	Telephone	\$4.87	4021396	LONG DISTANCE SERVICE-DEP REG
E 101-41940-321	Telephone	\$11.24	4021397	LONG DISTANCE SERVICE-LIQUOR
E 602-49400-321	Telephone	\$0.29	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321	Telephone	\$8.85	4580547	LONG DISTANCE SERVICE-PARKS
<b>Total INCONTACT INC</b>		<u>\$115.13</u>		

**10100 General Bank** \$11,639.17

Fund Summary

	10100 General Bank	
101 GENERAL FUND		\$7,914.85
208 CHARITABLE GAMBLING FUND		\$322.50
602 WATER FUND		\$2,373.83
603 SEWER FUND		\$925.87
619 DEPUTY REGISTRAR FUND		\$102.12
		<u>\$11,639.17</u>

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Check Amt Invoice Comment

**10100 General Bank**

<b>Paid Chk# 036557 1/19/2010 ARAMARK</b>					
G 603-20200	Accounts Payable	\$331.76	13195065		UNIFORMS
G 602-20200	Accounts Payable	\$331.77	13195065		UNIFORMS
G 602-20200	Accounts Payable	\$17.95	13196235		UNIFORMS
<b>Total ARAMARK</b>		<b>\$681.48</b>			
<b>Paid Chk# 036558 1/21/2010 ALEX AIR APPARATUS, INC.</b>					
G 101-20200	Accounts Payable	\$754.83	17318		COMPRESSOR MAINTENANCE
<b>Total ALEX AIR APPARATUS, INC.</b>		<b>\$754.83</b>			
<b>Paid Chk# 036559 1/21/2010 AMERICAN SOLUTIONS FR BUSINESS</b>					
G 602-20200	Accounts Payable	\$258.01	437233		UTILITY BILLS
G 603-20200	Accounts Payable	\$258.01	437233		UTILITY BILLS
<b>otal AMERICAN SOLUTIONS FR BUSINESS</b>		<b>\$516.02</b>			
<b>Paid Chk# 036560 1/21/2010 AMERIPRIDE</b>					
G 101-20200	Accounts Payable	\$23.11	S701616		RUGS-LIBRARY
G 101-20200	Accounts Payable	\$6.75	S701617		RUGS-CITY HALL
G 619-20200	Accounts Payable	\$15.58	S701617		RUGS-DEP REG
E 101-45500-310	Other Professional Services	\$23.11	S706617		RUGS-LIBRARY
E 619-49900-310	Other Professional Services	\$15.58	S706618		RUGS-DEP REG
E 101-41940-310	Other Professional Services	\$6.75	S706618		RUGS-CITY HALL
E 101-45500-310	Other Professional Services	\$23.11	S712131		RUGS-LIBRARY
E 619-49900-310	Other Professional Services	\$15.58	S712132		RUGS-DEP REG
E 101-41940-310	Other Professional Services	\$6.75	S712132		RUGS-CITY HALL
<b>Total AMERIPRIDE</b>		<b>\$136.32</b>			
<b>Paid Chk# 036561 1/21/2010 ASSOC. OF MN BLDG OFFICIALS</b>					
E 700-50000-433	Dues and Subscriptions	\$100.00			2010 DUES
<b>Total ASSOC. OF MN BLDG OFFICIALS</b>		<b>\$100.00</b>			
<b>Paid Chk# 036562 1/21/2010 AUTO BODY TECHNICIANS</b>					
E 101-45200-221	Equipment Parts/Repairs	\$240.51	10269		BROOM PARTS
G 101-20200	Accounts Payable	\$786.96	12487		BROOM CORE/FRAME
<b>Total AUTO BODY TECHNICIANS</b>		<b>\$1,027.47</b>			
<b>Paid Chk# 036563 1/21/2010 B &amp; B PRODUCTS</b>					
E 101-43000-217	Other Operating Supplies	\$26.48	3216		25' STROBE CABLE
<b>Total B &amp; B PRODUCTS</b>		<b>\$26.48</b>			
<b>Paid Chk# 036564 1/21/2010 BILLINGS SERVICE</b>					
G 101-20200	Accounts Payable	\$22.70			GAS-POLICE
G 101-20200	Accounts Payable	\$244.04			TIRE REPAIR-POLICE
G 101-20200	Accounts Payable	\$229.30			GAS-FIRE
G 101-20200	Accounts Payable	\$166.45			GAS-PARKS
G 101-20200	Accounts Payable	\$1,880.36			GAS-PW
G 101-20200	Accounts Payable	\$78.33			TIRE REPAIR-PW
<b>Total BILLINGS SERVICE</b>		<b>\$2,621.18</b>			
<b>Paid Chk# 036565 1/21/2010 BOND TRUST SERVICES CORP</b>					
E 375-47000-611	Bond Interest	\$16,158.75	12336		2005 GO BOND INTEREST
E 375-47000-601	Debt Srv Bond Principal	\$40,000.00	12336		2005 GO BOND PRINCIPAL
E 375-47000-620	Fiscal Agent's Fees	\$550.00	4805		2005 GO BOND FISCAL AGENT FEES
<b>Total BOND TRUST SERVICES CORP</b>		<b>\$56,708.75</b>			
<b>Paid Chk# 036566 1/21/2010 BONESTROO ROSENE ANDERLIK</b>					
G 603-20200	Accounts Payable	\$328.50	174308		WASTEWATER SYSTEM IMPROVEMENTS

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			Check Amt	Invoice	Comment
<b>Total BONESTROO ROSENE ANDERLIK</b>			\$328.50		
Paid Chk#	036567	1/21/2010	<b>BOYER TRUCKS, INC.</b>		
G 101-20200	Accounts Payable		\$80.19	79042R	FIRE TRUCK PANEL
G 101-20200	Accounts Payable		\$80.19	79351R	FIRE TRUCK PANEL
<b>Total BOYER TRUCKS, INC.</b>			\$160.38		
Paid Chk#	036568	1/21/2010	<b>C. BANKS TREE SERVICE</b>		
E 101-41940-310	Other Professional Services		\$80.00		CHANGE PARKING LOT LIGHTS
<b>Total C. BANKS TREE SERVICE</b>			\$80.00		
Paid Chk#	036569	1/21/2010	<b>CORNER MART</b>		
G 101-20200	Accounts Payable		\$647.35		GAS-POLICE
G 602-20200	Accounts Payable		\$68.00		GAS-WATER
G 208-20200	Accounts Payable		\$32.39		GAS-TRAILS
G 101-20200	Accounts Payable		\$2.82		GAS-AIRPORT
G 101-20200	Accounts Payable		\$17.15		GAS-FIRE
G 101-20200	Accounts Payable		\$416.02		GAS-PW
G 700-20200	Accounts Payable		\$87.75		GAS-JP
G 101-20200	Accounts Payable		\$190.30		GAS-PARKS
<b>Total CORNER MART</b>			\$1,461.78		
Paid Chk#	036570	1/21/2010	<b>CUSTOM FIRE APARATUS</b>		
G 101-20200	Accounts Payable		\$36.30	13116	DRAIN VALVE
<b>Total CUSTOM FIRE APARATUS</b>			\$36.30		
Paid Chk#	036571	1/21/2010	<b>DAVID DROWN ASSOCIATES, INC</b>		
G 404-20200	Accounts Payable		\$5,852.10	1926	TIF PLAN - DIST 4-10 (DOWNTOWN)
<b>Total DAVID DROWN ASSOCIATES, INC</b>			\$5,852.10		
Paid Chk#	036572	1/21/2010	<b>DEPUTY REGISTRAR #093</b>		
E 101-42280-433	Dues and Subscriptions		\$14.50		LICENSE TABS-FIRE
E 101-43000-433	Dues and Subscriptions		\$116.00		LICENSE TABS-PW
E 101-45200-437	Other Miscellaneous		\$29.00		LICENSE TABS-PARKS
E 700-50000-433	Dues and Subscriptions		\$14.50		LICENSE TABS-JP
<b>Total DEPUTY REGISTRAR #093</b>			\$174.00		
Paid Chk#	036573	1/21/2010	<b>DOVE FRET LAND &amp; VAN VALKENBURG</b>		
G 101-20200	Accounts Payable		\$811.05		2009 VEHICLE FORFEITURES
G 101-20200	Accounts Payable		\$875.00	54565	CIVIL RETAINER-DEC
G 101-20200	Accounts Payable		\$3,111.93	54566	CRIMINAL RETAINER-DEC
G 101-20200	Accounts Payable		\$100.00	54568	GUTHRIE HAZ BLDG-DEC
<b>Total DOVE FRET LAND &amp; VAN VALKENBURG</b>			\$4,897.98		
Paid Chk#	036574	1/21/2010	<b>E.C.M. PUBLISHERS, INC.</b>		
G 211-20200	Accounts Payable		\$15.50	204169	CHRISTMAS FARMER'S MARKET
G 101-20200	Accounts Payable		\$24.50	204638	HELP WANTED AD-PARKS
E 101-45200-437	Other Miscellaneous		\$24.50	205021	HELP WANTED AD-PARKS
E 211-49000-343	Other Advertising		\$290.63	205357	SOUP WITH MAYOR AD
E 211-49000-437	Other Miscellaneous		\$10.00	205439	SOUP WITH MAYOR FLYERS
G 211-20200	Accounts Payable		\$149.60	91181	CHRISTMAS FARMER'S MARKET
G 101-20200	Accounts Payable		\$54.60	91421	ORDINANCE 387 AD
G 101-20200	Accounts Payable		\$104.65	91422	ORDINANCE 386 AD
G 101-20200	Accounts Payable		\$95.55	91423	ORDINANCE 385 AD
E 211-49000-343	Other Advertising		\$200.00	91689	SOUP WITH MAYOR AD
<b>Total E.C.M. PUBLISHERS, INC.</b>			\$969.53		
Paid Chk#	036575	1/21/2010	<b>EGGEN'S DIRECT SERVICE</b>		
G 101-20200	Accounts Payable		\$19.94	102088	GAS-PW

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JANUARY 2010

			Check Amt	Invoice	Comment
<b>Total EGGEN'S DIRECT SERVICE</b>			\$19.94		
Paid Chk#	036576	1/21/2010	<b>FAIRVIEW NORTHLAND CLINICS</b>		
G 101-20200	Accounts Payable		\$226.00	FVCLG846155	HOEFT PHYSICAL
<b>Total FAIRVIEW NORTHLAND CLINICS</b>			\$226.00		
Paid Chk#	036577	1/21/2010	<b>FARM PLAN</b>		
G 101-20200	Accounts Payable		\$52.64	202292	HEATER FOR JD TRACTOR-PW
E 101-43000-221	Equipment Parts/Repairs		\$382.87	206923	SNOWBLOWER PARTS
<b>Total FARM PLAN</b>			\$435.51		
Paid Chk#	036578	1/21/2010	<b>FIRE EQUIPMENT SPECIALTIES INC</b>		
G 101-20200	Accounts Payable		\$62.05	6462	GLOVES
<b>Total FIRE EQUIPMENT SPECIALTIES INC</b>			\$62.05		
Paid Chk#	036579	1/21/2010	<b>FIRST LAB</b>		
G 101-20200	Accounts Payable		\$39.00	00207134	DRUG SCREEN
<b>Total FIRST LAB</b>			\$39.00		
Paid Chk#	036580	1/21/2010	<b>FRONTIER</b>		
E 602-49400-321	Telephone		\$1.92	983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone		\$49.13	983-2648	PHONE SVC-AIRPORT
E 101-45500-321	Telephone		\$16.20	983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone		\$185.85	983-3141	PHONE SVC-CITY HALL
E 101-41940-321	Telephone		\$47.55	983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone		\$89.24	983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone		\$47.83	983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone		\$44.23	983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone		\$143.18	983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone		\$93.65	983-6166	PHONE SVC-POLICE
E 101-45200-321	Telephone		\$81.61	983-6241	PHONE SVC-WARMING HOUSE
E 101-43000-321	Telephone		\$100.93	983-6547	PHONE SVC-PW
<b>Total FRONTIER</b>			\$901.32		
Paid Chk#	036581	1/21/2010	<b>GOPHER STATE ONE CALL</b>		
G 602-20200	Accounts Payable		\$31.90	9121381	DEC LOCATES
<b>Total GOPHER STATE ONE CALL</b>			\$31.90		
Paid Chk#	036582	1/21/2010	<b>H &amp; L MESABI</b>		
G 101-20200	Accounts Payable		\$1,084.65	79167	4 SNOW PLOW RUNNERS
<b>Total H &amp; L MESABI</b>			\$1,084.65		
Paid Chk#	036583	1/21/2010	<b>HAWKINS, INC.</b>		
G 602-20200	Accounts Payable		\$2,431.40	3078458	CHEMICALS
<b>Total HAWKINS, INC.</b>			\$2,431.40		
Paid Chk#	036584	1/21/2010	<b>HD SUPPLY WATERWORKS, LTD</b>		
G 602-20200	Accounts Payable		\$1,939.14	9895614	100 MXU BATTERIES
<b>Total HD SUPPLY WATERWORKS, LTD</b>			\$1,939.14		
Paid Chk#	036585	1/21/2010	<b>INT'L CODE COUNCIL</b>		
E 700-50000-433	Dues and Subscriptions		\$100.00	2757279	2010 DUES - MEMBER 1088530
<b>Total INT'L CODE COUNCIL</b>			\$100.00		
Paid Chk#	036586	1/21/2010	<b>JENSEN - ANDERSEN</b>		
G 101-20200	Accounts Payable		\$187.95	34373	SERVICE WARMING HOUSE FURNACE
<b>Total JENSEN - ANDERSEN</b>			\$187.95		
Paid Chk#	036587	1/21/2010	<b>JOHNSON OIL CO.</b>		

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			Check Amt	Invoice	Comment
G 101-20200	Accounts Payable		\$273.62	596	BRAKES - 09 SQUAD
G 101-20200	Accounts Payable		\$31.18	597	SQUAD 07 MAINTENANCE
<b>Total JOHNSON OIL CO.</b>			<b>\$304.80</b>		
<hr/>					
Paid Chk#	036588	1/21/2010	<b>K.E.E.P.R.S.</b>		
E 101-42110-434	Uniforms		\$115.86	131083-01	UNIFORMS-WALDAHL
<b>Total K.E.E.P.R.S.</b>			<b>\$115.86</b>		
<hr/>					
Paid Chk#	036589	1/21/2010	<b>KDV TECHNOLOGY AND CONSULTING</b>		
G 101-20200	Accounts Payable		\$1,281.43	22012	LAPTOP COMPUTER-FIRE
G 101-20200	Accounts Payable		\$825.00	2585	DEC NETWORK
<b>Total KDV TECHNOLOGY AND CONSULTING</b>			<b>\$2,106.43</b>		
<hr/>					
Paid Chk#	036590	1/21/2010	<b>KOCH'S HARDWARE HANK</b>		
G 101-20200	Accounts Payable		\$106.85		RESCUE TOOLS-FIRE
G 101-20200	Accounts Payable		\$33.10		SUPPLIES-AIRPORT
G 101-20200	Accounts Payable		\$42.74		ATV BATTERY-PARKS
G 101-20200	Accounts Payable		\$44.99		JACKET-PARKS
G 602-20200	Accounts Payable		\$108.24		SUPPLIES-WATER
G 101-20200	Accounts Payable		\$690.82		SUPPLIES-PARKS
G 101-20200	Accounts Payable		\$224.26		SUPPLIES-PW
G 101-20200	Accounts Payable		\$108.31		MISCELLANEOUS-PARKS
G 101-20200	Accounts Payable		\$106.87		CAMERA-PARKS
<b>Total KOCH'S HARDWARE HANK</b>			<b>\$1,466.18</b>		
<hr/>					
Paid Chk#	036591	1/21/2010	<b>LITTLE FALLS MACHINE, INC.</b>		
E 101-43000-221	Equipment Parts/Repairs		\$53.42	43649	PLOW PARTS
<b>Total LITTLE FALLS MACHINE, INC.</b>			<b>\$53.42</b>		
<hr/>					
Paid Chk#	036592	1/21/2010	<b>M.D.R.A.</b>		
E 619-49900-433	Dues and Subscriptions		\$253.00		2010 ANNUAL DUES-DEP#093
<b>Total M.D.R.A.</b>			<b>\$253.00</b>		
<hr/>					
Paid Chk#	036593	1/21/2010	<b>M.E. PLUMBING &amp; HEATING</b>		
G 101-20200	Accounts Payable		\$122.00	29793	WATER FILTER SERVICE-FIRE
<b>Total M.E. PLUMBING &amp; HEATING</b>			<b>\$122.00</b>		
<hr/>					
Paid Chk#	036594	1/21/2010	<b>METRO FIRE</b>		
G 101-20200	Accounts Payable		\$20.20	36541	O RINGS (20)
<b>Total METRO FIRE</b>			<b>\$20.20</b>		
<hr/>					
Paid Chk#	036595	1/21/2010	<b>MEYER'S MILACA BTB</b>		
G 101-20200	Accounts Payable		\$24.12	151-34010	SHOP SUPPLIES-PARKS
G 101-20200	Accounts Payable		\$11.67	151-34089	SHOP SUPPLIES-PARKS
G 101-20200	Accounts Payable		\$5.33	151-34217	AIR COMPRESSOR PARTS-PARKS
G 101-20200	Accounts Payable		\$10.55	151-34492	MOWER PARTS-PARKS
G 101-20200	Accounts Payable		\$21.28	151-34499	MOWER PARTS-PARKS
G 101-20200	Accounts Payable		\$58.55	151-35061	SHOP SUPPLIES-PARKS
<b>Total MEYER'S MILACA BTB</b>			<b>\$131.50</b>		
<hr/>					
Paid Chk#	036596	1/21/2010	<b>MILACA AUTO VALUE</b>		
G 101-20200	Accounts Payable		\$55.04	1302823	PARTS-FIRE
G 101-20200	Accounts Payable		\$156.53	1302823	PARTS-PW
<b>Total MILACA AUTO VALUE</b>			<b>\$211.57</b>		
<hr/>					
Paid Chk#	036597	1/21/2010	<b>MILACA COPY FAST</b>		
G 211-20200	Accounts Payable		\$20.83		HCP COMM MTG CARDS
<b>Total MILACA COPY FAST</b>			<b>\$20.83</b>		

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			Check Amt	Invoice	Comment
Paid Chk#	036598	1/21/2010	<b>MILACA LAWN &amp; GARDEN</b>		
G 101-20200	Accounts Payable		\$7.00	205812	CHAIN SHARPENING-PW
G 101-20200	Accounts Payable		\$27.00	206275	CHAIN SHARPENING-TRAILS
G 101-20200	Accounts Payable		\$7.00	210303	CHAIN SHARPENING-TRAILS
<b>Total MILACA LAWN &amp; GARDEN</b>			\$41.00		
Paid Chk#	036599	1/21/2010	<b>MILACA UNCLAIMED FREIGHT</b>		
G 101-20200	Accounts Payable		\$337.04		MISC ITEMS-PW
<b>Total MILACA UNCLAIMED FREIGHT</b>			\$337.04		
Paid Chk#	036600	1/21/2010	<b>MILACA, CITY OF</b>		
E 607-42400-300	Professional Svcs		\$46,232.00	2010004	JOINT POWERS EXPENSE
<b>Total MILACA, CITY OF</b>			\$46,232.00		
Paid Chk#	036601	1/21/2010	<b>MILLE LACS CO. ATTORNEY</b>		
G 101-20200	Accounts Payable		\$500.80		VEHICLE FORFEITURE-ICR06-1482
G 101-20200	Accounts Payable		\$262.80		VEHICLE FORFEITURE-ICR06-0817
<b>Total MILLE LACS CO. ATTORNEY</b>			\$763.60		
Paid Chk#	036602	1/21/2010	<b>MINNESOTA WISCONSIN PLAYGROUND</b>		
G 101-20200	Accounts Payable		\$1,116.84	2010002	PICNIC TABLE - REINEKE
<b>Total MINNESOTA WISCONSIN PLAYGROUND</b>			\$1,116.84		
Paid Chk#	036603	1/21/2010	<b>MN CHIEFS OF POLICE ASSOC.</b>		
E 101-41940-433	Dues and Subscriptions		\$180.00	2100	2010 DUES
G 101-20200	Accounts Payable		\$26.72	2485	PERMIT TO ACQUIRE FORMS
<b>Total MN CHIEFS OF POLICE ASSOC.</b>			\$206.72		
Paid Chk#	036604	1/21/2010	<b>MN COPY SYSTEMS, INC.</b>		
G 619-20200	Accounts Payable		\$65.72	41944	COPIER MAINTENANCE
<b>Total MN COPY SYSTEMS, INC.</b>			\$65.72		
Paid Chk#	036605	1/21/2010	<b>MN DEPT OF AGRICULTURE</b>		
E 101-45200-437	Other Miscellaneous		\$10.00	20019927	2010 PESTICIDE APPLICATOR LICENSE
<b>Total MN DEPT OF AGRICULTURE</b>			\$10.00		
Paid Chk#	036606	1/21/2010	<b>MN DEPT OF FINANCE</b>		
G 101-20200	Accounts Payable		\$250.40		FORFEITURE-ICR 06-1482
<b>Total MN DEPT OF FINANCE</b>			\$250.40		
Paid Chk#	036607	1/21/2010	<b>MN DEPT OF HEALTH (1)</b>		
E 603-49450-437	Other Miscellaneous		\$50.00	737037	2010 WELL MAINT PERMIT
<b>Total MN DEPT OF HEALTH (1)</b>			\$50.00		
Paid Chk#	036608	1/21/2010	<b>MN STATE FIRE CHIEFS ASSOC.</b>		
E 101-42280-433	Dues and Subscriptions		\$185.00		2010 DUES
<b>Total MN STATE FIRE CHIEFS ASSOC.</b>			\$185.00		
Paid Chk#	036609	1/21/2010	<b>MN VALLEY TESTING LABS</b>		
E 602-49400-310	Other Professional Services		\$56.00	479957	TESTING
<b>Total MN VALLEY TESTING LABS</b>			\$56.00		
Paid Chk#	036610	1/21/2010	<b>MOYER, GREG</b>		
G 101-20200	Accounts Payable		\$273.54		2009 MILEAGE REIMB
<b>Total MOYER, GREG</b>			\$273.54		
Paid Chk#	036611	1/21/2010	<b>NORTHLAND TRUST SERVICES, INC</b>		
E 380-47000-620	Fiscal Agent's Fees		\$212.50		2009 GO REFUNDING PAYING AGENT FEE
E 602-49400-601	Debt Srv Bond Principal		\$110,000.00		2009 GO REFUNDING PRINCIPAL

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			Check Amt	Invoice	Comment
E 602-49400-611	Bond Interest		\$10,914.59		2009 GO REFUNDING INTEREST
E 602-49400-620	Fiscal Agent's Fees		\$212.50		2009 GO REFUNDING PAYING AGENT FEE
E 380-47000-611	Bond Interest		\$7,760.41		2009 GO REFUNDING INTEREST
E 380-47000-601	Debt Srv Bond Principal		\$60,000.00		2009 GO REFUNDING PRINCIPAL
<b>Total NORTHLAND TRUST SERVICES, INC</b>			\$189,100.00		
<hr/>					
Paid Chk#	036612	1/21/2010	<b>QUILL CORPORATION</b>		
G 101-20200	Accounts Payable		\$104.67	1904283	SUPPLIES-POLICE
G 101-20200	Accounts Payable		\$18.16	2145822	SUPPLIES-POLICE
G 101-20200	Accounts Payable		\$20.16	2274991	SUPPLIES-CITY HALL
G 101-20200	Accounts Payable		\$76.92	2357287	PAPER TOWELS-PW
G 101-20200	Accounts Payable		\$79.83	2357287	TOILET PAPER-PW
G 101-20200	Accounts Payable		\$75.02	2487409	PRINTER TONER-TREASURER
E 101-41510-201	Accessories (paper, pens, etc)		\$75.02	2597784	PRINTER TONER-TREASURER
E 101-41940-201	Accessories (paper, pens, etc)		\$6.06	2684996	FILE FOLDERS-CITY HALL
E 101-45200-215	Shop Supplies		\$66.68	2761233	PRINTER TONER-PARKS
G 101-20200	Accounts Payable		(\$18.16)	890412	CREDIT-POLICE
<b>Total QUILL CORPORATION</b>			\$504.36		
<hr/>					
Paid Chk#	036613	1/21/2010	<b>SAFEGUARD LOCKSMITH</b>		
E 101-42110-310	Other Professional Services		\$55.00	5640	REKEY EVIDENCE LOCKER
<b>Total SAFEGUARD LOCKSMITH</b>			\$55.00		
<hr/>					
Paid Chk#	036614	1/21/2010	<b>SANDERSON, ALYCE</b>		
G 101-20200	Accounts Payable		\$30.54		PAPER TOWELS-PW
G 101-20200	Accounts Payable		\$47.98		SUPPLIES-CITY HALL
E 101-45500-217	Other Operating Supplies		\$22.58		SUPPLIES-LIBRARY
E 101-41940-217	Other Operating Supplies		\$11.30		SUPPLIES-CITY HALL
<b>Total SANDERSON, ALYCE</b>			\$112.40		
<hr/>					
Paid Chk#	036615	1/21/2010	<b>SPRINT PCS</b>		
E 101-45200-321	Telephone		\$30.53	613620816	JAN CELL SERVICE
E 101-43000-321	Telephone		\$30.53	613620816	JAN CELL SERVICE
G 101-20200	Accounts Payable		(\$21.47)	613620816	CREDIT-PW
E 101-42280-321	Telephone		\$30.53	613620816	JAN CELL SERVICE
<b>Total SPRINT PCS</b>			\$70.12		
<hr/>					
Paid Chk#	036616	1/21/2010	<b>TEALS MARKET</b>		
G 101-20200	Accounts Payable		\$54.98	2000771329	SUPPLIES-FIRE
<b>Total TEALS MARKET</b>			\$54.98		
<hr/>					
Paid Chk#	036617	1/21/2010	<b>U.S. BANK</b>		
E 379-47000-601	Debt Srv Bond Principal		\$65,000.00	33392640	2009 GO BOND PRINCIPAL
E 379-47000-611	Bond Interest		\$12,180.00	33392640	2009 GO BOND INTEREST
E 302-47000-601	Debt Srv Bond Principal		\$25,000.00	334773300	2002 CITY HALL BOND PRINCIPAL
E 302-47000-611	Bond Interest		\$22,372.50	334773300	2002 CITY HALL BOND INTEREST
<b>Total U.S. BANK</b>			\$124,552.50		
<hr/>					
Paid Chk#	036618	1/21/2010	<b>VEIT &amp; COMPANY INC</b>		
G 603-20200	Accounts Payable		\$5,450.50	17771	SEWER REPAIRS PROJECT RETAINAGE
<b>Total VEIT &amp; COMPANY INC</b>			\$5,450.50		
<hr/>					
Paid Chk#	036619	1/21/2010	<b>VERIZON WIRELESS</b>		
E 602-49400-321	Telephone		\$43.01	2342016272	WIRELESS ROUTER SVC-JAN
<b>Total VERIZON WIRELESS</b>			\$43.01		
<hr/>					
Paid Chk#	036620	1/21/2010	<b>WELLS FARGO</b>		
E 303-47000-601	Debt Srv Bond Principal		\$90,000.00	0006-601994F	LIBRARY BOND PRINCIPAL
E 303-47000-611	Bond Interest		\$36,024.00	0006-601994F	LIBRARY BOND INTEREST

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	Check Amt	Invoice	Comment
<b>Total WELLS FARGO</b>	\$126,024.00		
<hr/>			
Paid Chk# 036621    1/21/2010 <b>Z AHL-PMC</b>			
G 101-20200    Accounts Payable	\$50.35	159067	CALIBRATED FOLDING STICK
<b>Total Z AHL-PMC</b>	\$50.35		
<b>10100 General Bank</b>	\$584,402.83		

Fund Summary

	10100 General Bank
101 GENERAL FUND	\$22,608.29
208 CHARITABLE GAMBLING FUND	\$32.39
211 INITIATIVE FOUNDATION	\$686.56
302 2002 CITY HALL REVENUE BOND	\$47,372.50
303 2006 LIBRARY REVENUE BOND	\$126,024.00
375 2005 G.O. STREET PROJECT	\$56,708.75
379 2001 G.O. STREET PROJECT	\$77,180.00
380 2009 G.O. REFUNDING BOND	\$67,972.91
404 TIF# 1-10 DOWNTOWN	\$5,852.10
602 WATER FUND	\$126,557.61
603 SEWER FUND	\$6,418.77
607 BLDG INSPECTION FUND	\$46,232.00
619 DEPUTY REGISTRAR FUND	\$454.70
700 BRAHAM-MILACA JOINT POWERS	\$302.25
	<hr/>
	\$584,402.83

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DECEMBER 2009

Check Amt Invoice Comment

**10100 General Bank**

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
<b>Paid Chk# 036492 12/8/2009 JIM'S MILLE LACS DISPOSAL</b>					
E 101-45200-384		Refuse/Garbage Disposal	\$87.06	211948	GARBAGE-PARKS
E 101-43000-312		Compost	\$250.00	211948	COMPOST
E 101-43000-384		Refuse/Garbage Disposal	\$618.66	211948	GARBAGE-CITY
E 101-42280-384		Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE
<b>Total JIM'S MILLE LACS DISPOSAL</b>			<b>\$980.72</b>		
<b>Paid Chk# 036493 12/8/2009 MILACA BLDG CENTER</b>					
E 101-42280-401		Repairs/Maint Buildings	\$137.82		TRAINING BLDG REPAIRS
E 101-41940-217		Other Operating Supplies	\$13.58		SUPPLIES-CITY
E 101-43000-215		Shop Supplies	\$31.63		SUPPLIES-PW
E 101-45200-437		Other Miscellaneous	\$37.76		SUPPLIES-PARKS
E 101-45200-401		Repairs/Maint Buildings	\$83.74		WARMING HOUSE REPAIRS
E 208-49010-437		Other Miscellaneous	\$15.35		SUPPLIES-SR CENTER
E 602-49400-217		Other Operating Supplies	\$9.22		SUPPLIES-WATER
E 101-49810-217		Other Operating Supplies	\$59.60		SUPPLIES-AIRPORT
<b>Total MILACA BLDG CENTER</b>			<b>\$388.70</b>		
<b>Paid Chk# 036539 12/17/2009 UNITED PARCEL SERVICE</b>					
E 101-42110-437		Other Miscellaneous	\$7.68	93Y2Y2509	RETURN - STREICHERS
<b>Total UNITED PARCEL SERVICE</b>			<b>\$7.68</b>		
<b>Paid Chk# 036540 12/17/2009 VANCON INC.</b>					
E 101-43000-310		Other Professional Services	\$4,341.26	PAY REQ #2	HWY 23 PROJECT AND SIDEWALK
<b>Total VANCON INC.</b>			<b>\$4,341.26</b>		
<b>Paid Chk# 036541 12/17/2009 VERIZON WIRELESS</b>					
E 602-49400-321		Telephone	\$43.01	2327511598	WIRELESS ROUTER SVC-DEC
<b>Total VERIZON WIRELESS</b>			<b>\$43.01</b>		
<b>Paid Chk# 036542 12/17/2009 ZAHL-PMC</b>					
E 500-49810-310		Other Professional Services	\$523.00	159070	NETWORK ISSUES-AIRPORT FUEL SYSTEM
<b>Total ZAHL-PMC</b>			<b>\$523.00</b>		
<b>Paid Chk# 036543 12/30/2009 U.S. POSTMASTER</b>					
E 603-49450-322		Postage	\$98.35		DECEMBER BILLINGS
E 602-49400-322		Postage	\$98.35		DECEMBER BILLINGS
<b>Total U.S. POSTMASTER</b>			<b>\$196.70</b>		
<b>10100 General Bank</b>			<b>\$6,481.07</b>		

**Fund Summary**

Fund	Amount
101 GENERAL FUND	\$5,693.79
208 CHARITABLE GAMBLING FUND	\$15.35
500 CAPITAL PROJECT FUND	\$523.00
602 WATER FUND	\$150.58
603 SEWER FUND	\$98.35
<b>Total</b>	<b>\$6,481.07</b>

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Check Amt Invoice Comment

**10900 Liquor Bank**

Paid Chk#		Date	Vendor		Check Amt	Invoice	Comment
Paid Chk# 021260		1/21/2010	<b>AMERICAN BOTTLING CO.</b>				
G 609-20200	Accounts Payable			\$99.60	2462600413	NA	
E 609-49750-254	Mix/Non Alcoholic			\$64.40	2462600523	NA	
<b>Total AMERICAN BOTTLING CO.</b>				\$164.00			
Paid Chk# 021261		1/21/2010	<b>AMERIPRIDE</b>				
G 609-20200	Accounts Payable			\$63.34	S699047	RUGS	
G 609-20200	Accounts Payable			\$27.45	S701622	RUGS	
G 609-20200	Accounts Payable			\$62.94	S704104	RUGS	
E 609-49750-310	Other Professional Services			\$27.45	S706624	RUGS	
E 609-49750-310	Other Professional Services			\$64.31	S709578	RUGS	
<b>Total AMERIPRIDE</b>				\$245.49			
Paid Chk# 021262		1/21/2010	<b>BELLBOY CORP.</b>				
G 609-20200	Accounts Payable			\$65.50	83100500	NA	
G 609-20200	Accounts Payable			\$60.00	83100500	MISC	
<b>Total BELLBOY CORP.</b>				\$125.50			
Paid Chk# 021263		1/21/2010	<b>CRYSTAL SPRINGS ICE</b>				
G 609-20200	Accounts Payable			\$131.60	57238	ICE	
<b>Total CRYSTAL SPRINGS ICE</b>				\$131.60			
Paid Chk# 021264		1/21/2010	<b>FRONTIER</b>				
E 609-49750-321	Telephone			\$103.50	983-6255	JAN PHONE SVC	
<b>Total FRONTIER</b>				\$103.50			
Paid Chk# 021265		1/21/2010	<b>GRANITE CITY JOBBING</b>				
G 609-20200	Accounts Payable			\$4.25	626956	DELIVERY	
G 609-20200	Accounts Payable			\$31.44	626956	PAPER SUPPLIES	
G 609-20200	Accounts Payable			\$203.47	626956	TOBACCO	
G 609-20200	Accounts Payable			\$248.70	627777	TOBACCO	
G 609-20200	Accounts Payable			\$1.88	627777	NA	
G 609-20200	Accounts Payable			\$4.25	627777	DELIVERY	
G 609-20200	Accounts Payable			\$12.50	627777	HUMIDOR SUPPLIES	
G 609-20200	Accounts Payable			\$75.57	627777	MISC	
G 609-20200	Accounts Payable			\$443.13	628397	TOBACCO	
G 609-20200	Accounts Payable			\$13.05	628397	PAPER SUPPLIES	
G 609-20200	Accounts Payable			\$17.33	628397	NA	
G 609-20200	Accounts Payable			\$4.25	628950	DELIVERY	
G 609-20200	Accounts Payable			\$455.12	628950	TOBACCO	
G 609-20200	Accounts Payable			\$48.27	628950	PAPER SUPPLIES	
E 609-49750-333	Freight and Express			\$4.25	629680	DELIVERY	
E 609-49750-217	Other Operating Supplies			\$8.05	629680	KIDDIE KANDY	
E 609-49750-254	Mix/Non Alcoholic			\$11.73	629680	NA	
E 609-49750-259	Other For Resale			\$25.20	629680	MISC	
E 609-49750-256	Tobacco Products For Resale			\$308.76	629680	TOBACCO	
E 609-49750-214	Liquor Store Paper Supplies			\$7.33	629680	PAPER SUPPLIES	
<b>Total GRANITE CITY JOBBING</b>				\$1,928.53			
Paid Chk# 021266		1/21/2010	<b>KOCH'S HARDWARE HANK</b>				
G 609-20200	Accounts Payable			\$37.68		SUPPLIES	
<b>Total KOCH'S HARDWARE HANK</b>				\$37.68			
Paid Chk# 021267		1/21/2010	<b>M. AMUNDSON LLP</b>				
G 609-20200	Accounts Payable			\$551.07	76293	TOBACCO	
G 609-20200	Accounts Payable			\$16.74	76293	MISC	
G 609-20200	Accounts Payable			\$73.00	76403	MISC	

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			Check Amt	Invoice	Comment
G 609-20200	Accounts Payable		\$29.40	76403	SUPPLIES
E 609-49750-259	Other For Resale		\$131.69	77448	MISC
E 609-49750-256	Tobacco Products For Resale		\$284.40	77448	TOBACCO
<b>Total M. AMUNDSON LLP</b>			<b>\$1,086.30</b>		
<hr/>					
Paid Chk#	021268	1/21/2010	<b>MILLER TRUCKING</b>		
G 609-20200	Accounts Payable		\$102.95	2419	DELIVERY
<b>Total MILLER TRUCKING</b>			<b>\$102.95</b>		
<hr/>					
Paid Chk#	021269	1/21/2010	<b>PINNACLE DISTRIBUTING</b>		
E 609-49750-254	Mix/Non Alcoholic		\$140.00	10294	NA
<b>Total PINNACLE DISTRIBUTING</b>			<b>\$140.00</b>		
<hr/>					
Paid Chk#	021270	1/21/2010	<b>QUILL CORPORATION</b>		
G 609-20200	Accounts Payable		\$265.44	2239355	PRINTER TONER
G 609-20200	Accounts Payable		\$48.07	2274991	INK CARTRIDGE
E 609-49750-240	Small Tools and Minor Equip		\$115.39	2684996	INKJET PRINTER
G 609-20200	Accounts Payable		(\$48.08)	895262	CREDIT-CALCULATOR
<b>Total QUILL CORPORATION</b>			<b>\$380.82</b>		
<hr/>					
Paid Chk#	021271	1/21/2010	<b>SEGERSTROM, VICTORIA</b>		
G 609-20200	Accounts Payable		\$18.20		VACUUM BAGS
G 609-20200	Accounts Payable		\$71.78		MILEAGE-ST CLOUD-12/22-23
G 609-20200	Accounts Payable		\$87.78		VACUUM REPAIR
<b>Total SEGERSTROM, VICTORIA</b>			<b>\$177.76</b>		
<hr/>					
Paid Chk#	021272	1/21/2010	<b>TEALS MARKET</b>		
G 609-20200	Accounts Payable		\$6.08	4001391155	TASTING SUPPLIES
<b>Total TEALS MARKET</b>			<b>\$6.08</b>		
<hr/>					
Paid Chk#	021273	1/21/2010	<b>TOTAL REGISTER SYSTEMS, INC.</b>		
E 609-49750-309	EDP, Software and Design		\$1,790.00	24925	SOFTWARE SUPPORT
<b>Total TOTAL REGISTER SYSTEMS, INC.</b>			<b>\$1,790.00</b>		
<hr/>					
Paid Chk#	021274	1/21/2010	<b>VIKING BOTTLING CO.</b>		
G 609-20200	Accounts Payable		\$260.00	25305056	NA
E 609-49750-254	Mix/Non Alcoholic		\$211.20	25305221	NA
G 609-20200	Accounts Payable		(\$16.55)	506071	CREDIT-NA
<b>Total VIKING BOTTLING CO.</b>			<b>\$454.65</b>		
<b>10900 Liquor Bank</b>			<b>\$6,874.86</b>		
<hr/>					
<b>Fund Summary</b>					
			10900 Liquor Bank		
609 MUNICIPAL LIQUOR FUND			\$6,874.86		
			<b>\$6,874.86</b>		

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DECEMBER 2009

Check Amt Invoice Comment

**10900 Liquor Bank**

Paid Chk#	12/2/2009				
<b>BELLBOY CORP.</b>					
E 609-49750-253	Wine For Resale	\$88.00	50435000	WINE	
E 609-49750-251	Liquor For Resale	\$1,188.60	51097200	LIQUOR	
E 609-49750-253	Wine For Resale	\$84.00	51097200	WINE	
<b>Total BELLBOY CORP.</b>		\$1,360.60			
<b>BERNICKS</b>					
E 609-49750-254	Mix/Non Alcoholic	\$21.90	65728	NA	
E 609-49750-253	Wine For Resale	(\$33.00)	65729	WINE	
E 609-49750-252	Beer For Resale	\$1,120.40	65729	BEER	
E 609-49750-254	Mix/Non Alcoholic	\$64.65	68171	NA	
E 609-49750-252	Beer For Resale	\$664.00	68172	BEER	
E 609-49750-254	Mix/Non Alcoholic	\$18.80	70769	NA	
E 609-49750-252	Beer For Resale	\$1,090.90	70770	BEER	
E 609-49750-253	Wine For Resale	\$90.00	70771	WINE	
E 609-49750-252	Beer For Resale	\$228.00	72162	BEER	
E 609-49750-254	Mix/Non Alcoholic	\$70.35	73105	NA	
E 609-49750-252	Beer For Resale	\$1,067.00	73106	BEER	
<b>Total BERNICKS</b>		\$4,403.00			
<b>C &amp; L DISTRIBUTING CO.</b>					
E 609-49750-254	Mix/Non Alcoholic	\$59.60	219373	NA	
E 609-49750-252	Beer For Resale	\$2,715.05	219373	BEER	
E 609-49750-259	Other For Resale	\$15.00	219373	MISC	
E 609-49750-260	Deposits	\$30.00	219373	DEPOSITS	
E 609-49750-259	Other For Resale	\$156.00	220154	MISC	
E 609-49750-252	Beer For Resale	\$4,724.30	220154	BEER	
E 609-49750-252	Beer For Resale	\$11,319.30	220980	BEER	
E 609-49750-254	Mix/Non Alcoholic	\$121.00	220980	NA	
E 609-49750-260	Deposits	\$30.00	221604	DEPOSITS	
E 609-49750-254	Mix/Non Alcoholic	\$25.60	221604	NA	
E 609-49750-252	Beer For Resale	\$6,622.50	221604	BEER	
<b>Total C &amp; L DISTRIBUTING CO.</b>		\$25,818.35			
<b>DAHLHEIMER DISTRIBUTING CO.</b>					
E 609-49750-260	Deposits	\$30.00	57542	DEPOSITS	
E 609-49750-252	Beer For Resale	\$3,379.35	57542	BEER	
E 609-49750-252	Beer For Resale	\$5,692.11	58302	BEER	
E 609-49750-254	Mix/Non Alcoholic	\$33.70	58302	NA	
E 609-49750-252	Beer For Resale	\$5,026.80	59053	BEER	
E 609-49750-252	Beer For Resale	\$47.90	59681	BEER	
E 609-49750-260	Deposits	(\$30.00)	59854	DEPOSITS	
E 609-49750-252	Beer For Resale	\$11,321.65	59854	BEER	
<b>Total DAHLHEIMER DISTRIBUTING CO.</b>		\$25,501.51			
<b>DANIMAL DISTRIBUTING INC</b>					
E 609-49750-254	Mix/Non Alcoholic	\$52.17	1111162	NA	
E 609-49750-252	Beer For Resale	\$395.10	1111162	BEER	
<b>Total DANIMAL DISTRIBUTING INC</b>		\$447.27			
<b>J.J. TAYLOR DIST OF MN</b>					
E 609-49750-333	Freight and Express	\$3.00	966102	DELIVERY	
E 609-49750-252	Beer For Resale	\$287.65	966102	BEER	
<b>Total J.J. TAYLOR DIST OF MN</b>		\$290.65			
<b>JIM'S MILLE LACS DISPOSAL</b>					
E 609-49750-384	Refuse/Garbage Disposal	\$95.94		REFUSE COLLECTION	

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		Check Amt	Invoice	Comment
<b>Total JIM'S MILLE LACS DISPOSAL</b>		<b>\$95.94</b>		
Paid Chk# 021216	12/2/2009	<b>JOHNSON BROTHERS LIQUOR CO.</b>		
E 609-49750-251	Liquor For Resale	\$2,574.19	1727529	LIQUOR
E 609-49750-253	Wine For Resale	\$11.60	1727529	WINE
E 609-49750-333	Freight and Express	\$43.96	1727529	DELIVERY
E 609-49750-333	Freight and Express	\$81.65	1735405	DELIVERY
E 609-49750-253	Wine For Resale	\$1,194.30	1735405	WINE
E 609-49750-251	Liquor For Resale	\$1,457.81	1735405	LIQUOR
<b>Total JOHNSON BROTHERS LIQUOR CO.</b>		<b>\$5,363.51</b>		
Paid Chk# 021217	12/2/2009	<b>PHILLIPS WINE AND SPIRITS</b>		
E 609-49750-333	Freight and Express	\$7.85	2829779	DELIVERY
E 609-49750-251	Liquor For Resale	\$382.80	2829779	LIQUOR
E 609-49750-253	Wine For Resale	\$85.55	2829779	WINE
E 609-49750-251	Liquor For Resale	\$3,090.40	2835843	LIQUOR
E 609-49750-253	Wine For Resale	\$682.55	2835843	WINE
E 609-49750-333	Freight and Express	\$59.66	2835843	DELIVERY
E 609-49750-253	Wine For Resale	(\$144.00)	3423947	CREDIT
E 609-49750-333	Freight and Express	(\$3.14)	3423947	CREDIT
E 609-49750-333	Freight and Express	(\$0.52)	3425969	CREDIT
E 609-49750-251	Liquor For Resale	(\$252.00)	3425969	CREDIT
E 609-49750-251	Liquor For Resale	(\$17.28)	3426162	CREDIT
E 609-49750-253	Wine For Resale	(\$7.99)	3426163	CREDIT
E 609-49750-253	Wine For Resale	(\$13.34)	3426164	CREDIT
E 609-49750-251	Liquor For Resale	(\$6.66)	3426165	CREDIT
E 609-49750-253	Wine For Resale	(\$5.33)	3426166	CREDIT
E 609-49750-253	Wine For Resale	(\$12.17)	3426213	CREDIT
E 609-49750-251	Liquor For Resale	(\$3.00)	3426213	CREDIT
<b>Total PHILLIPS WINE AND SPIRITS</b>		<b>\$3,843.38</b>		
Paid Chk# 021218	12/2/2009	<b>QUALITY WINE &amp; SPIRITS</b>		
E 609-49750-253	Wine For Resale	\$528.00	226109	WINE
<b>Total QUALITY WINE &amp; SPIRITS</b>		<b>\$528.00</b>		
Paid Chk# 021219	12/2/2009	<b>SEGERSTROM, VICTORIA</b>		
E 609-49750-333	Freight and Express	\$16.41		DELIVERY
E 609-49750-259	Other For Resale	\$227.50		MISC
<b>Total SEGERSTROM, VICTORIA</b>		<b>\$243.91</b>		
Paid Chk# 021220	12/2/2009	<b>THE WINE COMPANY</b>		
E 609-49750-333	Freight and Express	\$10.00	230636	DELIVERY
E 609-49750-253	Wine For Resale	\$240.00	230636	WINE
<b>Total THE WINE COMPANY</b>		<b>\$250.00</b>		
Paid Chk# 021221	12/2/2009	<b>VINOPIA</b>		
E 609-49750-333	Freight and Express	\$7.50	20264	DELIVERY
E 609-49750-251	Liquor For Resale	\$295.25	20264	LIQUOR
E 609-49750-251	Liquor For Resale	\$135.00	20265	LIQUOR
E 609-49750-333	Freight and Express	\$2.50	20265	DELIVERY
<b>Total VINOPIA</b>		<b>\$440.25</b>		
Paid Chk# 021222	12/2/2009	<b>WINE MERCHANTS</b>		
E 609-49750-333	Freight and Express	\$1.57	296611	DELIVERY
E 609-49750-253	Wine For Resale	\$103.50	296611	WINE
<b>Total WINE MERCHANTS</b>		<b>\$105.07</b>		
Paid Chk# 021223	12/2/2009	<b>WIRTZ BEVERAGE MN WINE &amp; SPRTS</b>		

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**DECEMBER 2009**

		Check Amt	Invoice	Comment
E 609-49750-253	Wine For Resale	\$643.30	311625	WINE
E 609-49750-333	Freight and Express	\$12.00	311625	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	\$33.06	313700	NA
E 609-49750-333	Freight and Express	\$10.50	313700	DELIVERY
E 609-49750-251	Liquor For Resale	\$549.28	313700	LIQUOR
E 609-49750-251	Liquor For Resale	\$1,128.76	320883	LIQUOR
E 609-49750-333	Freight and Express	\$19.50	320883	DELIVERY
E 609-49750-333	Freight and Express	\$46.50	323637	DELIVERY
E 609-49750-251	Liquor For Resale	\$3,294.07	323637	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$33.06	323637	NA
E 609-49750-251	Liquor For Resale	(\$32.00)	788959	CREDIT
<b>otal WIRTZ BEVERAGE MN WINE &amp; SPRTS</b>		<b>\$5,738.03</b>		
<hr/>				
Paid Chk#	021239	12/17/2009	<b>UNITED PARCEL SERVICE</b>	
E 609-49750-322	Postage	\$8.51	93Y2Y2509	RETURN - QUILL CORP
<b>Total UNITED PARCEL SERVICE</b>		<b>\$8.51</b>		
<hr/>				
Paid Chk#	021240	12/30/2009	<b>MILACA, CITY OF</b>	
G 609-20701	Due to General Funds	\$525.00		ADMIN/NSF FEES S/B GENERAL FUND
E 609-49750-321	Telephone	\$146.48		REIMB GEN FUND-UCN LONG DISTANCE
E 609-49750-217	Other Operating Supplies	\$263.59		ICE MELT-REIMB GEN FUND
<b>Total MILACA, CITY OF</b>		<b>\$935.07</b>		
<b>10900 Liquor Bank</b>		<b>\$75,373.05</b>		
<b>Fund Summary</b>				
		10900 Liquor Bank		
609 MUNICIPAL LIQUOR FUND		\$75,373.05		
		<b>\$75,373.05</b>		

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DECEMBER 2009

Check Amt Invoice Comment

**10900 Liquor Bank**

<b>10900 Liquor Bank</b>			
Paid Chk# 909048E	12/15/2009	<b>MILACA, CITY OF (WATER/SEWER)</b>	
E 609-49750-381	Utilities	\$25.23	01-00015990 WATER/SEWER
<b>Total MILACA, CITY OF (WATER/SEWER)</b>		\$25.23	
<hr/>			
Paid Chk# 909049E	12/9/2009	<b>CENTERPOINT ENERGY MINNEGASCO</b>	
E 609-49750-381	Utilities	\$209.17	128-000-782-1 NATURAL GAS
<b>Total CENTERPOINT ENERGY MINNEGASCO</b>		\$209.17	
<hr/>			
Paid Chk# 909050E	12/7/2009	<b>EAST CENTRAL ENERGY</b>	
E 609-49750-381	Utilities	\$1,858.88	7115200 ELECTRIC
<b>Total EAST CENTRAL ENERGY</b>		\$1,858.88	
<hr/>			
Paid Chk# 909051E	12/18/2009	<b>MN DEPT OF REVENUE</b>	
G 609-20800	Sales Tax Payable	\$12,061.00	9576201 LIQUOR SALES TAX
<b>Total MN DEPT OF REVENUE</b>		\$12,061.00	
<b>10900 Liquor Bank</b>		\$14,154.28	

Fund Summary

609 MUNICIPAL LIQUOR FUND	10900 Liquor Bank	\$14,154.28
		\$14,154.28

RESOLUTION #10 – 01

RESOLUTION TO WRITE OFF NSF/ACCOUNT CLOSED CHECKS

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Milaca, that the City hereby write-off the following Non Sufficient Funds/Account Closed checks:

**Liquor:**

<u>Name</u>	<u>Date Check Written</u>	<u>Amt.</u>
Bohnhoff, Colton C.	December 16, 2008	\$20.69
Bohnhoff, Colton C.	December 29, 2008	\$47.88
Hanson, Lee Edette	May 29, 2009	\$25.38
Henthorn, Robert	June 10, 2009	<u>\$22.88</u>
	Subtotal.....	\$116.83

**General:**

Bailey Brothers Circus	June 17, 2009	<u>\$500.00</u>
	Subtotal.....	\$500.00
	<b>TOTAL.....</b>	<b><u>\$616.83</u></b>

Adopted this 21<sup>st</sup> day of January 2010.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager

RESOLUTION #10 – 02

RESOLUTION ASSESSING UNPAID WATER/SEWER BILL

BE IT RESOLVED that the following unpaid water and sewer bills be levied against the described property for 2011 property taxes, for 1 year, at a rate of 7 percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-265-0220	IB Property Holdings LLC	1308 4 <sup>th</sup> Ave NE	\$46.11

Adopted this 17th day of December, 2009.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager



# Minnesota Department of Natural Resources

500 Lafayette Road • St. Paul, MN • 55155-4010



January 8, 2010

Mr. Greg Lerud  
City Manager, City of Milaca  
255 First St. E  
Milaca, MN 56353

RE: FY 2009 Park Legacy Application  
City Park

Dear Mr. Lerud:

The review of the FY 2010 Parks and Trails Legacy Grant Program applications has been completed. Unfortunately, your application was not recommended for funding this year.

Over \$30 million in grant requests were received by the Parks and Trails Legacy Grant Program with \$3.4 million available for funding. Funding for this program comes from the Parks and Trails Fund, created by the Minnesota Legislature from the Clean Water, Land and Legacy Amendment approved by voters in 2008.

Application materials for the next round of grants are now available. The application deadline is March 31, 2010. Program information is available on the DNR web page at [http://www.dnr.state.mn.us/grants/recreation/pt\\_legacy.html](http://www.dnr.state.mn.us/grants/recreation/pt_legacy.html). If you would like information regarding your application or the grant program, please call Joe Hiller at 651/259-5538. Thank you for your interest in the Parks and Trails Legacy Grant Program.

Sincerely,

A handwritten signature in cursive script that reads "Wayne M. Sames".

Wayne Sames, Supervisor  
Local Grants Program

RESOLUTION NO. 10 – 03

RESOLUTION AUTHORIZING CITY OF MILACA TO BE A PARTY TO THE  
MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them; and,

WHEREAS, MN WARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency; and,

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this Resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and,

WHEREAS, the governing body of the City of Milaca considers it to be in the best interest of the City to be a party to the Agreement.

NOW THEREFORE BE IT RESOLVED, that the Milaca City Council :

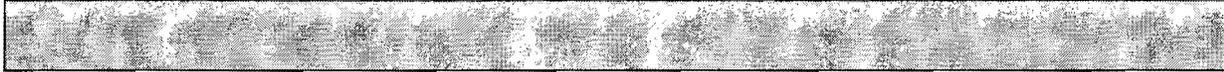
1. Authorizes the Mayor and City Manager to sign this Resolution evidencing the intent of the City of Milaca to be a party to MnWARN; and
2. The City Manager is directed to send a certified copy of this Resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and
3. The City of Milaca agrees to comply with all terms of the Agreement.

Adopted this 21<sup>st</sup> day of January, 2010.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager



## **MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN) MUTUAL AID AGREEMENT**

This Minnesota Water Agency Response Network (MnWARN) Mutual Aid Agreement is made and entered into by the undersigned Parties.

WHEREAS, the Parties hereto are authorized by law or home rule charter to establish a water, wastewater or storm water utility; and

WHEREAS, the Parties hereto have established a water, wastewater and/or storm water utility; and

WHEREAS, the Parties recognize that an Emergency may require Assistance in the form of personnel, equipment and supplies from a Utility outside the Governmental Unit; and

WHEREAS, the governing bodies of the Parties have investigated the facts and determined that it is in their best interests to authorize their Utilities to work cooperatively with another Party's Utilities when there is an Emergency; and

WHEREAS, Minnesota Statutes, Section 471.59 authorizes the Parties by agreement of their governing bodies to jointly or cooperatively exercise any power common to them.

NOW, THEREFORE, in consideration of the mutual covenants made herein, the Parties agree as follows:

### **ARTICLE I PURPOSE**

The Parties recognize that in an Emergency, their Utilities may require Assistance in the form of personnel, equipment and supplies from outside the area of impact. The purpose of this Agreement is to provide a framework, in the event of an Emergency, for the Parties to participate in an intrastate program for mutual aid assistance to provide water, wastewater and storm water utility services. The Parties authorize their Utilities to cooperatively assist other Party's Utilities when there is an Emergency, subject to the discretion of the Responding Party's Authorized Official as set forth in Article IV.

**ARTICLE II  
DEFINITIONS**

- A. Agreement — This Water Agency Response Network Mutual Aid Agreement.
- B. Assistance — Resources, including but not limited to personnel, equipment, material and supplies that a Responding Party's Utility provides to a Receiving Party's Utility.
- C. Authorized Official — An employee or official of a Party's Utility that is authorized by the Party's governing body to request Assistance or provide Assistance under this Agreement.
- D. Emergency — Any occurrence that is, or is likely to be, beyond the control of the services, personnel, equipment or facilities of a Party's Utility.
- E. Governmental Unit — A city, county or township in Minnesota or a city's public utilities commission.
- F. MnWARN — The framework for public water, wastewater and storm water utilities in Minnesota to assist other public water, wastewater and storm water utilities when there is an Emergency that requires Assistance from another Utility. The framework includes this Agreement and other resources to be developed and coordinated by the Statewide Committee to implement the purpose of this Agreement.
- G. National Incident Management System (NIMS) — A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.
- H. Party/Parties — One or more governmental units that has a water, wastewater or stormwater utility that executes this Agreement or adopts this Agreement by resolution pursuant to Article XIV.
- I. Period of Assistance — The period of time when a Responding Party assists a Receiving Party. The period commences when personnel, equipment or supplies depart from a Responding Party's facility and ends when the resources return to their facility. All protections identified in the Agreement apply during this period. The Period of Assistance may occur during response to or recovery from an Emergency.
- J. Receiving Party — A Party who requests and receives Assistance under this Agreement.
- K. Responding Party — A Party that provides Assistance to another Party pursuant to this Agreement.
- L. Statewide Committee — The committee responsible for overseeing MnWARN on a statewide level.
- M. Steering Committee — The leadership group that established MnWARN and the development of this Agreement.
- N. Utility/Utilities — A water, wastewater and/or storm water utility of a Party.

**ARTICLE III  
ADMINISTRATION**

A. Statewide Committee.

1. Voting Members. MnWARN shall be administered through a Statewide Committee. The Statewide Committee shall be comprised of nine (9) voting members. The voting members of the Statewide Committee shall be comprised as follows: (i) an employee or official of a Utility located in Region 1 of the Minnesota Division of Homeland Security and Emergency Management Regions; (ii) an employee or official of a Utility located in Region 2 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iii) an employee or official of a Utility located in Region 3 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iv) an employee or official of a Utility located in Region 4 of the Minnesota Division of Homeland Security and Emergency Management Regions; (v) an employee or official of a Utility located in Region 5 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vi) an employee or official of a Utility located in Region 6 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vii) an employee or official of the Minnesota Rural Water Association; (viii) a representative from the Minnesota Section of the American Water Works Association; and (ix) a representative of the Minnesota Wastewater Operator's Association.
  - a. Initial Voting Members. The initial voting members representing the six regions of the Minnesota Division of Homeland Security and Emergency Management Regions shall be selected by the Steering Committee. The other three voting members shall be selected by the organization they represent.
  - b. Subsequent Voting Members. The appointment or election of subsequent voting members shall be done in accordance with bylaws to be adopted by the Statewide Committee.
  - c. Terms. The terms of the voting members shall be established by the bylaws to be adopted by the Statewide Committee.
  - d. Changes. The Statewide Committee may change the number or composition of the voting members in accordance with its bylaws.
2. Advisory Members. There shall be at least six (6) advisory members of the Statewide Committee who shall not be entitled to vote. The advisory member shall consist of a representative to be selected by each of the following organizations: (i) the Minnesota Pollution Control Agency; (ii) the Minnesota Department of Health; (iii) Minnesota Homeland Security and Emergency Management; (iv) the Association of Minnesota Emergency Managers; (v) the Minnesota Municipal Utilities Association; and (vi) the League of Minnesota Cities. The voting members of the Statewide Committee may change the number or composition of the advisory members in accordance with its bylaws. The terms of the advisory members shall be established by the bylaws of the Statewide Committee.
3. Officers. The Statewide Committee shall have the following officers: a Chair, a Vice-Chair and a Secretary. The initial officers shall be elected by the Statewide Committee at its first meeting. The terms of the initial officers and subsequently elected officers

shall be established by the bylaws of the Statewide Committee. The officers shall have the following powers:

- a. Chair. The Chair shall have no more power than any other member of the Statewide Committee except that the Chair shall act as the presiding officer at all Statewide Committee meetings and may have other duties as assigned from time to time and prescribed by the Statewide Committee.
- b. Vice-Chair. The Vice-Chair shall act as the presiding officer at any Statewide Committee meeting not attended by the Chair and shall perform the Chair's duties in the Chair's absence. The Vice-Chair may have other duties as assigned from time to time and prescribed by the Statewide Committee.
- c. Secretary. The Secretary shall be responsible for ensuring that minutes are prepared for all Statewide Committee meetings. The Secretary shall also keep all books and records of the Statewide Committee and shall give all notices required by law, and may have other duties as assigned from time to time and prescribed by the Statewide Committee. The Statewide Committee may delegate all or part of the Secretary's duties required under this Section to another person; provided that such delegation shall not relieve the Secretary of ultimate responsibility for these duties

4. Powers. The Statewide Committee shall have the following powers:

- a. To coordinate emergency planning and response activities of Utilities in coordination with the emergency management and public health system of the State;
- b. To adopt policies and procedures to further the purpose of MnWARN;
- c. To establish committees, including regional committees, to assist in implementing the purpose of MnWARN;
- d. To develop a resource list of personnel, equipment, supplies and other resources that may be used to provide Assistance;
- e. To establish a website to facilitate the Parties' use of MnWARN;
- f. To develop protocols, forms or procedures for Parties to request assistance;
- g. To develop educational materials; and
- h. To develop training materials and conduct training for Parties.

5. Meetings. The Statewide Committee shall hold meetings as follows:

- a. Organizational Meeting. An organizational meeting shall be held at a time and place to be determined by the Steering Committee.
- b. Regular Meetings. Thereafter, the Statewide Committee shall meet at least annually. A schedule of regular meetings may be adopted by the Statewide

Committee at the organizational meeting. A schedule of regular meetings may be changed from time to time as deemed necessary by the Statewide Committee.

- c. Special Meetings. Special meetings of the Statewide Committee may be called by the Chair and must be called by the Chair upon written request of two Statewide Committee members.
- d. Quorum. The Statewide Committee shall not take official action unless a majority of the voting members are present in person or via electronic communication.

#### **ARTICLE IV REQUESTS FOR ASSISTANCE**

- A. Party Responsibility. The Parties shall identify an Authorized Official and one or more alternates; provide contact information including 24-hour access; and maintain the resource information required contained in the member information form to be developed by the Statewide Committee. The Parties shall update this information as required by the bylaws.

In the event of an Emergency, a Party's Authorized Official may request Assistance from a Party's Utility. The Authorized Official must specifically state that Assistance is being requested under MnWARN to activate the provisions of this Agreement. Requests for Assistance can be made orally or in writing. When made orally, the request for Assistance shall be prepared in writing as soon as practicable. Requests for Assistance shall be directed to the Authorized Official of a Party. Specific protocols for requesting Assistance shall be established by the Statewide Committee.

- B. Response to a Request for Assistance. After a Party receives a request for Assistance, the Authorized Official should evaluate if resources are available to respond to the request for Assistance. Following the evaluation, the Responding Party's Authorized Official shall inform, as soon as possible, the Receiving Party's Authorized Official if it can provide Assistance. If Assistance is provided, the Responding Party shall inform the Receiving Party about the type of available resources and the approximate arrival time of such resources.
- C. Discretion of Responding Party's Authorized Official. Adoption of this Agreement does not create any duty to provide Assistance. When a Party receives a request for Assistance, the Authorized Official shall have absolute discretion to provide Assistance or to not provide Assistance. A Party's decision to provide Assistance or not provide Assistance shall be final. No Party nor any employee or officer of any Party shall be liable to any other Party or to any person for failure of any Party to furnish Assistance or for recalling Assistance.

#### **ARTICLE V RESPONDING PARTY PERSONNEL**

- A. National Incident Management System (NIMS). When providing Assistance under this Agreement, the Requesting Party's Utility and the Responding Party's Utility shall be organized and function under NIMS.
- B. Control. The personnel of a Responding Party providing Assistance shall be under the direction and control of the Receiving Party until the Responding Party's Authorized Official withdraws Assistance. The Receiving Party's Authorized Official shall coordinate response

activities with the Responding Party's Authorized Official. Whenever practical, Responding Party personnel should plan to be self sufficient for up to 72 hours.

- C. Food and Shelter. The Receiving Party shall supply reasonable food and shelter for Responding Party personnel for Assistance that is provided for more than 72 hours. If the Receiving Party is unable to provide food and shelter for a Responding Party's personnel, the Responding Party's Authorized Official or designee is authorized to secure food and shelter for its personnel and shall be entitled to reimbursement for such expenses from the Receiving Party. Reimbursement for food and shelter shall reflect the actual costs incurred by the Responding Party. If receipts are not available, the Responding Party cannot request reimbursement in excess of the State per diem rates for that area.
- D. Communication. The Receiving Party shall provide Responding Party personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communication among personnel providing Assistance.
- E. Status. Unless otherwise provided by law, the Responding Party's officers and employees retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions.
- F. Licenses and Permits. To the extent permitted by law, Responding Party personnel who hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the Period of Assistance.
- G. Right to Withdraw. The Responding Party's Authorized Official retains the right to withdraw some or all of its resources at any time. Notice of intention to withdraw must be communicated to the Receiving Party's Authorized Official as soon as possible.

## **ARTICLE VI COST REIMBURSEMENT**

Unless otherwise mutually agreed in whole or in part, the Receiving Party shall reimburse the Responding Party for each of the following categories of costs incurred while providing Assistance during the Period of Assistance.

- A. Personnel. A Responding Party shall be reimbursed for its actual costs paid to personnel providing Assistance during the Period of Assistance. The Responding Party's designated supervisor(s) must keep accurate records of work performed by personnel during the Period of Assistance. Reimbursement to the Responding Party must consider all personnel costs, such as salaries or hourly wages, including overtime, and costs for fringe benefits and indirect costs.
- B. Equipment. The Receiving Party shall reimburse the Responding Party for the use of equipment during a Period of Assistance pursuant to the Responding Party's rate schedule. If the Responding Party does not have a rate schedule, the rates for equipment use must be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Party uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Party must provide such rates in writing to the Receiving Party prior to supplying Assistance. Reimbursement for equipment not referenced on a Party's rate schedule or the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs.

- C. Materials and Supplies. The Receiving Party must reimburse the Responding Party in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Party must not charge direct fees or rental charges to the Receiving Party for other supplies and reusable items that are returned to the Responding Party in a clean, damage-free condition. Reusable supplies that are returned to the Responding Party with damage must be treated as expendable supplies for purposes of cost reimbursement.
- D. Payment Period. The Responding Party must provide an itemized bill to the Receiving Party for all expenses it incurred as a result of providing Assistance under this Agreement. The Responding Party must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Receiving Party must pay the undisputed portion of the bill in full on or before the forty-fifth (45th) day following the billing date. Unpaid bills become delinquent upon the forty-sixth (46th) day following the billing date, and, once delinquent, the bill accrues interest at the standard rate of interest charged by the Responding Party for unpaid bills. If the Responding Party does not have a standard rate, the interest rate shall be the rate of prime, as reported by the *Wall Street Journal*, plus two percent (2%) per annum. Any undisputed amount must be resolved using the procedures set forth in Article VII.

## **ARTICLE VII DISPUTES**

The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this Agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

- A. Mediation. If there is a failure between Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The Parties shall agree upon a mediator, or if they cannot agree, the Statewide Committee Chair shall select a mediator. If the Chair of the Statewide Committee, has a conflict of interest, the duty for selecting a mediator shall pass to the Vice-Chair.
- B. Arbitration. If the dispute remains unresolved following mediation, the dispute shall be submitted to arbitration under the Uniform Arbitration Act, Minnesota Statutes, Sections 572.08-.30. If the Parties cannot agree on one or more arbitrators, the arbitrator(s) shall be selected using the same procedure set forth for selecting a mediator. The decision of the majority of the arbitrators shall not be binding upon the Parties. If the arbitration decision is not accepted, the Parties may pursue any other legal remedy to resolve the dispute.

## **ARTICLE VIII RECEIVING PARTY'S DUTY TO INDEMNIFY**

For the purposes Minnesota Municipal Tort Liability Act, Minnesota Statutes, Chapter 466, the employees and officers of the Responding Party are deemed to be employees (as defined in Minnesota Statutes, Section 466.01, subdivision 6) of the Receiving Party.

The Receiving Party shall defend, indemnify and hold harmless, the Responding Party, its officers, employees, volunteers and agents from all claims, loss, damage, injury, and liability of

every kind, nature, and description, directly or indirectly arising from the Responding Party's Assistance during the Period of Assistance. The scope of the Receiving Party's duty to indemnify includes, but is not limited to, suits arising from, or related to, negligent or wrongful use of equipment or supplies on loan to the Receiving Party, or faulty workmanship or other negligent acts, errors, or omissions by the Responding Party personnel. The Receiving Party shall not be required to defend and indemnify the Responding Party for any willful or wanton misconduct of the Responding Party or its officer, employees, volunteers or agents. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits of liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The intent of this article is to impose on each Receiving Party a limited duty to defend and indemnify a Responding Party for claims arising within the Receiving Party's jurisdiction subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

The Receiving Party's duty to indemnify is subject to, and shall be applied consistent with, the conditions set forth in Article X.

#### **ARTICLE IX DAMAGE TO EQUIPMENT**

Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

#### **ARTICLE X WORKERS' COMPENSATION**

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or self-insurance coverage, covering its personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of another Party or its officers, employees or volunteers.

#### **ARTICLE XI INSURANCE**

Parties to this Agreement shall maintain the following liability coverages: (1) commercial general liability; and (2) automobile liability, including owned, hired, and non-owned automobiles. Each policy shall have a limit at least equal to the maximum municipal liability limit in Section 466.04, subd. 1. If the policy contains a general aggregate limit, the general aggregate limit shall not be less than double the maximum municipal liability limit in Section 466.04, subd. 1.

**ARTICLE XII  
WITHDRAWAL**

A Party may withdraw from this Agreement by providing written notice of its intent to withdraw to the Statewide Committee Secretary. Withdrawal takes effect 60 days after notice is sent.

**ARTICLE XIII  
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS**

To the extent practicable, Parties to this Agreement are encouraged to participate in mutual aid and assistance activities conducted under the State of Minnesota Intrastate Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC). Parties may voluntarily agree to participate in an interstate Mutual Aid and Assistance Program for Utilities through this Agreement if such a Program were established.

**ARTICLE XIV  
NEW MEMBERS**

Other Governmental Units may be added to this Agreement upon approval of their governing body as evidenced by adoption of the resolution attached as Exhibit I to this Agreement and execution by the Governmental Unit's authorized representatives. A Governmental Unit shall not become a Party to this Agreement until a certified copy of the resolution is received by the Statewide Committee Secretary. The Statewide Committee Secretary shall maintain a master list of all Parties to this Agreement.

**ARTICLE XV  
GENERAL PROVISIONS  
MODIFICATION**

- A. Modification. No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the Agreement. Modifications require a simple majority vote of the Parties to this Agreement. The Statewide Committee Secretary shall provide written notice to all Parties of approved modifications to this Agreement. Approved modifications take effect 60 days after the date upon which notice is sent to the Parties.
- B. Signatory Indemnification. In the event of a liability, claim, demand, action or proceeding of whatever kind or nature arising out of a Period of Assistance, the Parties who receive and provide Assistance shall indemnify and hold harmless those Parties whose involvement in the transaction or occurrence that is the subject of such claim, action, demand or other proceeding is limited to execution of this Agreement.
- C. Prohibition on Third Parties and Assignment of Rights/Duties. This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and are without effect.
- D. Notice. A Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties to this Agreement shall

provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

- E. Effective Date. This Agreement shall be effective after approval by the Parties' governing body and execution by the Parties' authorized representatives.
- F. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- G. Captions. Article and section headings contained in this Agreement are included for convenience only and form no part of the Agreement among the Parties.
- H. Waivers. The waiver by a Party of any breach or failure to comply with any provision of this Agreement by another Party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- I. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.
- J. Savings Clause. If any court finds any article, section or portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties, by action of their respective governing bodies, caused this Agreement to be approved on the dates below.

**City of \_\_\_\_\_, Minnesota**

The City Council of \_\_\_\_\_, Minnesota duly approved this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Its Mayor

And: \_\_\_\_\_  
Its Clerk

RESOLUTION NO. 10 – 04

RESOLUTION APPROVING BUDGET ADJUSTMENTS

BE IT RESOLVED by the Milaca City Council that the Council hereby approves the following budget changes for 2009:

Act Type	Account	Description	Increase	Decrease
<b>NO SALARY INCREASES - NO COUNCIL PAY</b>				
E	101-41110-103	Council Part-Time Employees		\$6,600.00
E	101-41310-101	City Manager Full-Time Regular		\$790.00
E	101-41510-101	City Treasurer Full-Time Regular		\$1,075.00
E	101-41940-103	City Hall Part-Time Employees		\$440.00
E	101-41940-121	City Hall PERA		\$630.00
E	101-41940-122	City Hall FICA		\$1,410.00
E	101-42110-101	Police Dept Full-Time Regular		\$11,775.00
E	101-42110-107	Police Dept Crossing Guard		\$300.00
E	101-42110-108	Police Dept Full-Time Clerical		\$1,125.00
E	101-42110-123	Police Dept Pension Contributions		\$1,080.00
E	101-42120-101	Liaison Full-Time Regular		\$1,775.00
E	101-42120-122	Liaison FICA		\$20.00
E	101-42120-123	Liaison Pension Contributions		\$210.00
E	101-43000-101	Public Works Full-Time Regular		\$1,955.00
E	101-43000-104	Public Works Temp-Summer Help		\$4,800.00
E	101-45200-101	Parks Full-Time Regular		\$1,935.00
E	101-45200-103	Parks Part-Time Employees		\$550.00
E	101-49810-101	Airport Full-Time Regular		\$1,440.00
E	200-46500-101	Economic Development Full-Time Regular		\$350.00
E	200-46500-121	Economic Development PERA		\$120.00
E	200-46500-122	Economic Development FICA	\$75.00	
E	602-49400-101	Water Fund Full-Time Regular		\$1,925.00
E	602-49400-106	Water Fund Admin		\$1,130.00
E	602-49400-121	Water Fund PERA		\$210.00
E	602-49400-122	Water Fund FICA		\$240.00
E	603-49450-101	Sewer Fund Full-Time Regular		\$1,925.00
E	603-49450-106	Sewer Fund Admin		\$1,175.00
E	603-49450-121	Sewer Fund PERA		\$220.00
E	603-49450-122	Sewer Fund FICA		\$255.00
E	607-42400-103	Building Fund Full-Time Regular		\$415.00
E	607-42400-106	Building Fund Admin		\$270.00
E	607-42400-121	Building Fund PERA		\$45.00
E	607-42400-122	Building Fund FICA		\$60.00
E	609-49750-101	Liquor Fund Full-Time Regular		\$1,510.00
E	609-49750-106	Liquor Fund Admin		\$700.00
E	609-49750-121	Liquor Fund PERA		\$175.00
E	609-49750-122	Liquor Fund FICA		\$190.00
E	619-49900-101	Deputy Registrar Full-Time Regular		\$1,475.00
E	619-49900-103	Deputy Registrar Part-Time Employees		\$1,075.00
E	619-49900-106	Deputy Registrar Admin		\$320.00
E	619-49900-121	Deputy Registrar PERA		\$195.00
E	619-49900-122	Deputy Registrar FICA		\$225.00
R	101-34201	Liaison - School Portion		\$2,005.00

Act Type	Account	Description	Increase	Decrease
<b>LGA UNALLOTMENT</b>				
R	101-33401	Local Government Aid		\$46,562.00
<b>POLICE UNEMPLOYMENT REDUCTION</b>				
E	101-42110-142	Police Dept Unemployment Benefit		\$26,000.00
<b>SQUAD CAR PURCHASE</b>				
E	101-42110-550	Police Dept Motor Vehicles (Reserve Purchase)	\$24,600.00	
<b>PEARL CRISIS GRANT - FULL TIME OFFICER</b>				
E	101-42110-101	Police Dept Full-Time Regular	\$13,125.00	
E	101-42110-110	Police Dept Part-Time Police Officer		\$13,125.00
R	101-34211	Police Pearl Crisis Portion	\$5,170.00	
E	101-42110-101	Police Dept Full-Time Regular	\$4,375.00	
E	101-41940-122	City Hall FICA	\$65.00	
E	101-42110-123	Police Dept Pension Contributions	\$620.00	
E	101-41940-134	City Hall Employer Paid Disability	\$110.00	
<b>AIRPORT PATIO PROJECT</b>				
R	101-33160	Other Grants/Gifts (Knife River Donation)	\$500.00	
E	101-49810-437	Airport Other Miscellaneous	\$500.00	
<b>AIRPORT FUEL SYSTEM</b>				
R	101-34921	Airport Fuel Sales	\$4,000.00	
E	101-49810-270	Airport Fuel for Resale	\$3,000.00	
E	101-49810-421	Airport Credit Card/Bank Charges	\$150.00	
R	500-39300	Capital Project Fund Proceeds General Long-Term Debt	\$30,100.00	
R	500-33160	Capital Project Fund Other Grants/Gifts (State of MN)	\$20,760.00	
E	500-49810-307	Capital Project Fund Bonding Fees	\$2,100.00	
E	500-49810-310	Capital Project Fund Other Professional Services	\$26,920.00	
E	500-49810-530	Capital Project Fund Improvements other than Buildings	\$18,815.00	
<b>SEALCOAT REDUCTION</b>				
E	101-43000-403	Public Works Repairs and Maintenance Streets		\$50,000.00
<b>WALKWAY PROJECT</b>				
R	101-33160	Other Grants/Gifts (Musser Fund Donation)	\$14,000.00	
R	101-33160	Other Grants/Gifts (University of MN Grant)	\$3,000.00	
E	101-45200-437	Parks Other Miscellaneous	\$5,420.00	
<b>REPAIRS TO WARMING HOUSE</b>				
R	101-36204	Miscellaneous Refunds	\$3,860.00	
E	101-45200-401	Parks Repairs and Maintenance Buildings	\$2,660.00	
<b>PARK EQUIPMENT PURCHASE</b>				
R	101-33160	Other Grants/Gifts (Greninger Donation)	\$600.00	
E	101-45200-437	Parks Other Miscellaneous	\$600.00	

Act Type	Account	Description	Increase	Decrease
<b>HILLSIDE LANSCAPE &amp; ROCK REC PARK</b>				
E	101-45200-310	Parks Other Professional Services	\$8,500.00	
<b>PARK BENCHES</b>				
R	101-33160	Other Grants/Gifts (School Board & Administrators Donation)	\$125.00	
E	101-45200-401	Parks Repairs and Maintenance Buildings	\$125.00	
<b>HOCKEY RINK - BOARD REPAIR</b>				
R	101-33160	Other Grants/Gifts (Milaca Youth Hockey Donation)	\$250.00	
E	101-45200-401	Parks Repairs and Maintenance Buildings	\$250.00	
<b>FEMA GRANT</b>				
R	101-33160	Other Grants/Gifts (FEMA Grant)	\$32,171.00	
E	101-42280-241	Fire Dept Reserve Purchase	\$32,171.00	
<b>FIREFIGHTER TRANING BOARD GRANT</b>				
R	101-33160	Other Grants/Gifts	\$1,840.00	
E	101-42280-208	Fire Dept Training and Travel	\$1,840.00	
<b>FIRST RESPONDER BAGS</b>				
R	101-33160	Other Grants/Gifts (CenterPoint Energy Grant)	\$1,100.00	
E	101-42280-240	Fire Dept Small Tools & Minor Equipment	\$1,100.00	
<b>FIRE DEPARTMENT DEFIBULATORS</b>				
R	101-33160	Other Grants/Gifts (Benton County Co-op)	\$3,000.00	
E	101-42280-240	Fire Dept Small Tools & Minor Equipment	\$3,000.00	
<b>FIRE DEPARTMENT EQUIPMENT</b>				
R	101-33160	Other Grants/Gifts (DNR Grant)	\$1,200.00	
E	101-42280-240	Fire Dept Small Tools & Minor Equipment	\$1,200.00	
<b>FIRE DEPARTMENT HOUSE BURN</b>				
E	101-42280-208	Fire Dept Training and Travel	\$350.00	
<b>FIRE STATE AID REDUCTION</b>				
R	101-33408	Fire Pension State Aid		\$11,780.00
E	101-42280-124	Fire Dept Pension Contributions		\$11,780.00
<b>FIRE DEPARTMENT RESERVE PURCHASES</b>				
R	101-39204	Transfer from Fire Dept Reserve Fund	\$15,700.00	
E	101-42280-241	Fire Dept Reserve Purchase	\$18,885.00	
E	101-42280-401	Fire Dept Repairs and Maintenance Buildings		\$3,185.00
E	210-42280-700	Fire Dept Reserve Fund Transfer to General Fund	\$15,700.00	
<b>FIRE DEPARTMENT - PAY OFF DEFICIT IN EQUIP RESERVE</b>				
R	101-39204	Transfer from Fire Dept Reserve Fund	\$45,346.00	
E	210-42280-700	Fire Dept Reserve Fund Transfer to General Fund	\$45,346.00	

Act Type	Account	Description	Increase	Decrease
<b>EDA - REPURCHASE INDUSTRIAL PARK LOT FROM LUMBER YARD</b>				
E	200-46500-510	Economic Development Land	\$78,500.00	
<b>EDA - SELL CREAMERY LOT</b>				
R	200-39100	Economic Development Sale of Property	\$88,440.00	
<b>2009 GO REFUNDING BONDS</b>				
R	378-39300	Debt Service Fund Proceeds from General Long-Term Debt	\$400,000.00	
E	378-47000-601	Debt Service Fund Bond Principal	\$385,000.00	
E	378-47000-620	Debt Service Fund Fiscal Agent's Fees	\$8,000.00	
<b>WATERMAIN BREAKS</b>				
E	602-49400-310	Water Other Professional Services	\$16,160.00	
<b>MAIN LIFTSTATION REPAIR</b>				
E	603-49450-310	Sewer Other Professional Services	\$14,135.00	
<b>SEWER CLEANING AND TELEVISIONING</b>				
E	603-49450-310	Sewer Other Professional Services	\$15,050.00	
<b>JOINT POWERS REDUCED WORK WEEK</b>				
R	700-34000	Joint Powers Charges for Services		\$6,135.00
E	700-50000-101	Joint Powers Full-Time Regular		\$5,340.00
E	700-50000-121	Joint Powers PERA		\$355.00
E	700-50000-122	Joint Powers FICA		\$440.00

Adopted this 21<sup>st</sup> day of January, 2010.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager

RESOLUTION NO. 10 – 05

RESOLUTION APPROVING MILLE LACS COUNTY FEDERAL AID PROJECT  
WITHIN MUNICIPAL CORPORATE LIMITS

WHEREAS, plans for Project No. SP 48-070-04 showing proposed longitudinal pavement markings on County State Aid Highway Nos. 2, 32, 33, 36, 37 and County Roads 118 and 123 within the city limits of the City of Milaca as a Federal Aid Project having been prepared and presented to the City.

NOW THEREFORE BE IT RESOLVED: That said plans be in all things approved.

Adopted this 21<sup>st</sup> day of January, 2010.

\_\_\_\_\_  
Mayor Harold Pedersen

ATTEST

\_\_\_\_\_  
Greg Lerud, City Manager

CERTIFICATION

STATE OF MINNESOTA  
CITY OF MILACA

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution presented to and adopted by the City Council of Milaca at a meeting therefore held in the City of Milaca, Minnesota on the 21<sup>st</sup> day of January, 2010, as disclosed by the records of said City in my possession.

\_\_\_\_\_  
City Manager



**Public Works Department**  
565 NE Eighth Street  
Milaca, MN 56353

**Bruce D. Cochran, PE**  
County Engineer

**Jay Munson**  
Assistant Engineer

**Michael Maurer**  
Maintenance Supervisor

**Trudy Wedell**  
Office Manager

**TO:** City of Bock Mayor and Clerk  
City of Foreston Mayor and Clerk  
City of Isle Mayor and Clerk  
City of Milaca Manager  
City of Onamia Mayor and Clerk  
City of Pease Mayor and Clerk  
City of Princeton Administrator  
City of Wahkon Mayor and Clerk

**FROM:** Bruce D. Cochran, PE  
County Highway Engineer *BDC*

**DATE:** January 11, 2010

**RE:** Municipal Consent for Longitudinal Pavements Markings  
within City Limits

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Mille Lacs County has received federal monies to enhance pavement markings on county state aid highways throughout the County. The work will be performed during this upcoming construction season. This work will consist of painting edge lines (white) and centerlines (yellow) on paved county state aid highways within the corporate city limits.

Mille Lacs County is required to get municipal consent before plans are approved.

Please adopt the attached resolution at your next city council meeting, and return a certified copy to the Mille Lacs County Public Works Department by February 12, 2010.

If you have any questions, please contact me.

BDC/mp

Enclosure: Resolution

Phone: (320) 983-8201 Fax: (320) 983-8383

MILACA ECONOMIC DEVELOPMENT COMMISSION MINUTES  
JANUARY 15, 2010

The meeting of the Milaca economic development commission was called to order by Chairman Joe Cronin at 7:35 a.m. The following commission members were present: Gerads, Maitland, Muller, and Lerud.

The secretary's report was approved as read.

Pete Thomes arrived at 7:45.

Chairman Cronin said he looked forward to hearing about the community fund

Lerud provided an update on the Teal's Market expansion. He said the environmental work has been completed, and the PCA has closed the file on the contamination found in the Phase II study. Lerud thought the property sale would occur in early February. He said the city has been receiving calls regarding demolition, so he anticipated that would occur fairly quickly. Lerud said plans for the addition have not been submitted.

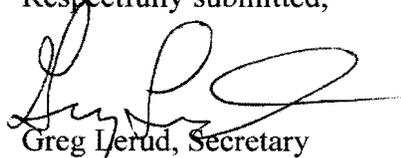
Muller said he is thinking how the old Baptist Church could be put to a commercial use. He said the location is great and he thought there could be quite a few small enterprises that could go in that spot. There was a discussion about the suitability of the building and the cost to renovate.

The 2009 commission goals were presented and the commission discussed revisions for 2010. Lerud said he would make the changes discussed today.

Reminder that the Soup with the Mayor meeting will be held on January 18 starting at 2:00 at the Phoenix Banquet Center.

With no other business the meeting adjourned at 8:30 a.m.

Respectfully submitted,



Greg Lerud, Secretary  
Milaca Economic Development Commission

Milaca Airport Advisory Commission  
December 9<sup>th</sup>, 2009 Minutes

The meeting was called to order at 6:20 by Ken Muller

The November minutes were read and approved.

**Old Business:**

We still need to find a courtesy car. We need to check with car lots. We should look at putting advertising on the side of the vehicle to offset maintenance costs.

**New business:**

We need to set term limits for the commission members.

Limits will be:

2 year

Deb Frantz

Steve Nelson

3 year

Doug Osten

Leo Vos

Ken Muller

Tie down policy

We need to establish a "Tie down policy" to set time/fee amounts.

Ken will draft a policy and it will be voted on by the commission.

Fuel pump apron:

We need to contact Gene Scott to see if any money exists in the D.O.T. budget for an apron in front of the fuel facility. We need to get quotes for pricing.

We need to update the web sites for the fuel facility.

Chart and A.F.D. update should come this winter and the changes will be made then.

FBO:

We need to establish standards for a FBO. The (The Commission) should be part of the interviewing process.

2010 Fly-in

We should return to a Saturday Pot Luck and downsize a little. Steve Burklund received a call from a Duluth chapter Pilot. He wants to give helicopter rides.

We'll talk to the Chamber and see if they want to help with the organizing of the fly-in.

A motion to adjourn was made by Steve Nelson and seconded by Leo Vos.  
The meeting was adjourned at 7:26 with 3 members present.

Respectfully submitted

Steve Nelson

MILACA PARKS COMMISSION  
January 12, 2010

**7:00 p.m.**

**Members in attendance:** Cindy Biederman, Sonja Hammill, Greg Moyer, Cory Pedersen, Steve Voshell, and Mayor Pedersen.

**Meeting Minutes**

1. Council liaison report:

2. Parks Update :

Greg Moyer shared his "Parks Department Year in Review 2009." See attached.  
Snowfall delayed opening the ice rink.  
Fire in the warming house delayed opening the ice rink.  
Greg will open as soon as repairs are made to warming house.

3. Lunch with Mayor:

Cory Pederson will attend on behalf of the Parks Commission. Steve Voshell will also attend, but will not arrive until 4:00 p.m. or later. Mayor Pederson will have Splash Park information available and a sign-up.

4. Building discussion:

Concern shared about building on a slab given the size of the building.  
Further discussion tabled.

5. Bubble or Dome research:

Concerns shared about the longevity of a dome type building.  
Further discussion tabled.

6. Splash Park discussion:

Discussion about Delano company (USAquatics). Mayor Pederson interested in reactivating a fundraising group for the splash park.

7. Other:

Question raised about possibility of using gambling as a source of revenue for Parks Commission.  
Question raised about a bond to support parks upgrade.  
Mayor Pederson shared that walking path group would like to have a kiosk in Rec Park.  
Discussion about DNR grant...waiting to hear if we get grant.  
Discussion about plowed snow being dumped in Rec Park parking lot. Parking lot in bad condition.

-Next meeting is scheduled for Tuesday, February 09 @ 7:00 p.m.

-Meeting adjourned

Respectfully submitted,  
Steve Voshell

## **Handwork (where necessary)**

1. City Hall entrances
2. Library entrances
3. Maintenance building park entrances
4. Police garage
5. Fire Department

## **MINIMUM LEVELS OF SERVICE**

The following are minimum levels of service that can be expected. The city will strive to exceed these levels.

Snow and/or ice control may be terminated at any time the Public Works Director determine that rising temperatures, visibility and/or the rate of accumulation make the control unsafe, ineffective, or unnecessary.

Should a subsequent storm occur within the minimum times for service, then such subsequent storm shall become the storm referred to in this policy.

1. Snow removal and/or sanding operations shall begin when snow accumulation, or predicted snow accumulation is four inches or greater, or when ice occurs on city streets, and shall continue periodically throughout the duration of the storm. It is the intention of the City to keep streets, avenues and alleys open to traffic, if possible, during a storm; however, it is not the intent to keep them snow and ice free.
2. All streets, avenues, and alleys shall be open to traffic (up to two lanes) within 48 hours after the snow storm subsides.
3. The B-1 district shall generally be plowed in the same manner as all other city streets. The public works director may elect to plow downtown streets during evening or early morning hours to avoid traffic and parked vehicle congestion. Streets in a B-1 district may be plowed outward or to the center of the street at the discretion of the public works director. City owned parking lots are generally plowed at the same time as downtown streets. Snow may be piled for removal before, or at the same time, snow is hauled from the following streets in the B-1 district; First Street SW from Central to Third Avenue SW; Second Avenue SW from First Street NW to Third Street SW, Third Avenue from Second Street NW to Second Street SW.
4. The city shall store its salt/sand mixture at the County Highway storage on 8th Street NE in Milaca. In exchange, the city of Milaca shall be responsible for hauling snow

on the following county roads: C.S.A.H. 36, from 2nd Street North to 3rd Street SE. The City shall receive reimbursement from Mille Lacs County for hauling snow from the following roads: C.S.A.H. 2, from Central Avenue to 2nd Avenue SE; C.S.A.H. 32; 1st Street SE, from Central Avenue, east 2 blocks.

5. Salt and sand operations shall provide bare pavement when conditions allow, and skid resistance at school crossings, stop signs and isolated icy areas. General snow pack on residential streets shall not be sanded.
6. The City shall not plow snow on any street that has not been accepted by the city, or does not meet city specifications, and constructed after January 1, 1997.
7. Snow depth at the corners of intersections shall be reduced to 36 inches following other necessary operations. The public works director shall have the authority to determine the scheduling and priority of this function.
8. Certain streets within the city are maintained by Mille Lacs County and fall under the county's maintenance policies. Those streets are listed below.

- Central Avenue (C.S.A.H. 36)
- 2nd Street SE (C.S.A.H. 2)
- 10th Street NW (C.S.A.H. 33)
- 2nd Street SW and 3<sup>rd</sup> Avenue SW, between 2<sup>nd</sup> Street SW and Hwy. 23 (C.S.A.H. 32)
- 1st Street SE (C.S.A.H. 37)
- C.S.A.H. 2
- C.S.A.H. 5

9. Certain streets within the city are maintained by the Minnesota Department of Transportation and fall under the state maintenance policies. Those streets are listed below.

- MN Trunk Highway 23
- U.S. Highway 169

10. Due to the adverse impact of salt and sand on aircraft, the city shall attempt to have a bare pavement policy on the taxiway and other paved areas at the airport.

## **METHOD OF SNOW PLOWING**

Snow will be plowed in a manner so as to minimize traffic obstructions. With the exception of the B-1 District, the snow will be plowed from the center of the street outward. For narrow streets or alleys, the public works director may elect to plow from one side or the other. Snow shall be plowed and pushed from left to right and discharged on the edge of the street or on adjacent right-of-way without regard for sidewalks and/or driveways. The city of Milaca shall not be responsible for plowing snow from any private sidewalks and/or driveways.

11. No parking will be permitted in the city owned parking lot next to the theater until it is plowed. The city will endeavor to clean the lot at the same time the downtown streets are plowed, but the city may plow the lot at a time determined by the Public Works Director. Cars parking in the lot prior to the lot being plowed are subject being issued a parking ticket and/or being towed at the owner's expense.