

**CITY OF MILACA  
COUNCIL MINUTES  
September 15, 2022**

**Call to Order Roll Call**

Acting Mayor Dillan called the regular meeting of the Milaca City Council to order at 6:30 p.m. Upon roll call, the following council members were present: Acting Mayor Dave Dillan; Councilors: Norris Johnson, Lindsee Larsen, and Ken Muller. Councilors Absent:

**Staff Present:** City Manager Tammy Pfaff, City Attorney Damien Toven, Assistant City Clerk Deloris Katke, Administrative Communications Specialist Mary Mickelson, Public Works Supervisor Gary Kirkeby, Assistant Public Works Supervisor Warne Johnson and Fire Chief Jesse Gerads.

**Others Present:** Chloe Smith, George Eilertson - Northland Securities, Travis Hall, Dan Hollenkamp, Gina Hugo, Jordan DeBoer, Mitch Wolbert, and Joe Opager.

**Approval of the Agenda**

Acting Mayor Dillan called for a motion to approve the agenda. Motion for approval from Muller. Johnson seconded the motion. Acting Mayor Dillan added to the agenda: Great Northern Trail, Joe Opager, Travis Hall, and the airport final pay request. Acting Mayor Dillan called for a motion to amend the agenda. Motion by Muller and seconded by Larsen. Motion carried unanimously.

**Approval of the Minutes – August 18, 2022 and September 7, 2022.**

Acting Mayor Dillan called for a motion to approve the minutes. Motion by Johnson to approve the minutes. Muller seconded the motion. Motion carried unanimously.

**Approval of Bills**

Acting Mayor Dillan called for a motion to approve the bills. Motion by Johnson for approval of the bills. Muller seconded the motion. Motion carried unanimously.

**Open Forum**

Joe Opager was present to discuss his plans to open a THC retail store.

Travis Hall was present and discussed his concerns with the LG510 pertaining to the cash balance and the 10% to the city.

**Requests, Communications, Petitions and Complaints**

Gina Hugo from Sherburne County Parks Department was present to ask council for a letter of support for the Great Northern Trail Project. Council was in favor of supporting the project and a letter of support was given to Gina.

*Update State –*

*Update County –*

*Update Townships –*

**Ordinances and Resolutions**

**Resolution 22-39 – Resolution Providing for the Issuance and Sale of a \$373,000 General Obligation Water Revenue Bond Series 2022B and Pledging Net Revenues for the Security and Payment Thereof.** George informed the council that First National Bank did pick up the bond and the bond rate of 3.25%. Acting Mayor Dillan called for a motion for approval. Motion for approval by Johnson. Muller seconded the motion. Motion carried unanimously upon roll call of all council members.

**Ordinance No. 497– Adding Chapter 120 Title XI Tetrahydrocannabinol Products. Second Reading**  
Council added language for prorating a license. Acting Mayor Dillan called for a motion for approval.  
Motion by Muller for approval. Johnson seconded the motion. Motion carried unanimously.

**Ordinance No. 498 Amending Fee Schedule for the Addition of License Fee for Tetrahydrocannabinol (THC) in Retail Establishments. Second Reading.** Acting Mayor Dillan called for a motion for approval. Motion by Larsen for approval. Johnson seconded the motion. Motion carried unanimously.

**Ordinance No. 499 Amending Title III Chapter 33 City Policies Section 33.20 Criminal History Background Investigations. First Reading.** Acting Mayor Dillan called for a motion for approval. Motion by Larsen for approval. Muller seconded the motion. Motion carried unanimously.

**Ordinance No. 500 Amending Title IX Chapter 94 Section 94.18 Public Nuisances Affecting Peace and Safety Provision (F) Noise. First Reading.** Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Larsen seconded the motion. Motion carried unanimously.

**Ordinance No. 501 Repealing Chapter 116 Gambling Regulations. First Reading.** Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Johnson seconded the motion. Motion carried unanimously.

**Ordinance No. 502 Chapter 116 Authorizing and Regulating the Conduct of Lawful Gambling Regulations within the City. First Reading.** Travis Hall discussed his concerns with the trade areas that they must stay within per the ordinance. Travis would like to see that changed so they can give money outside the area. Travis asked why we need all records, checkbook balance, etc. The city attorney will look into this matter. The City Manager will check with the auditors as to reporting requirements. Travis also pointed out under section 15, Subd 2 it should reference section 14. City attorney will make the corrections. Acting Mayor Dillan called for a motion for approval. Motion by Larsen for approval. Johnson seconded the motion. Motion carried unanimously.

**Reports of Departments, Boards and Commissions**

**City Manager** – Change the Council meeting due to Brewfest on October 20, 2022. Council changed the meeting date to October 19<sup>th</sup> at 6:30 P.M. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

**Police** –

**Parks** –

**Public Works** –

**Liquor Store** –

**Planning Commission** – Next Meeting September 28, 2022

**Fire Department** – Jesse informed the council the concrete was ten inches thick so the cost went from \$48,000 to \$60,000. Acting Mayor Dillan called for a motion for approval for the additional cost of the concrete to \$60,000. Motion by Larsen for approval. Johnson seconded the motion. Motion carried

unanimously. Jesse stated the pavement will start on October 1<sup>st</sup>. Jesse also announced the Fire Department Open House on October 8<sup>th</sup>.

**Airport** – Final Pay Request to Omann Brothers: \$9,144.79. Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Johnson seconded the motion. Motion carried unanimously.

**Personnel Committee** –

**Budget Committee** –

**Tourism** –

**EDC** –

**Unfinished Business**

**New Business**

**City Attorney Legal Service Agreement** – Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Larsen seconded the motion. Motion carried unanimously.

**2023 Preliminary Budget and Tax Levy** – Minor changes were made to budget from the September 7<sup>th</sup> meeting after meeting with the personnel committee. Wages were increased for Deloris, Gary, and Quinn. The election cost was removed and the levy was lowered to 2.69%. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Larsen seconded the motion. Motion carried unanimously.

**Calling a Public Hearing on December 15<sup>th</sup> 2022 for Truth and Taxation and the 2023 Tax Levy and Budget.** Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

**Closed Meeting.** Acting Mayor Dillan read the closed meeting script as provided by the city attorney for the purpose of City Manager review. Acting Mayor Dillan called for a motion to close the meeting at 7:17 p.m. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

Acting Mayor Dillan called for a motion to open the meeting at 7:38 p.m. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

Council acted in the open session to compensate the city manager for the additional hours worked. The city attorney stated the council will need a motion to amend the city manager's contract with an increase of \$9,000 and this would be effective October 1<sup>st</sup> and payable at \$3,000 per month. Johnson made a motion for approval to increase the city manager salary. Larsen seconded the motion. Motion carried unanimously.

**Council Comments**

Ken Muller commented on the kid's day event with all the vendors and said it would have been good to get pictures.

Dave Dillan commented that he got a tour of the Fire Department and the equipment, and that the fire department does a good job.

**Adjourn**

With no other business presented before the council, Acting Mayor Dillan called for a motion to adjourn. Motion by Johnson to adjourn. Muller seconded the motion. Motion carried unanimously. Meeting adjourned at 7:45 p.m.

  
Acting Mayor, Dave Dillan

ATTEST:

  
City Manager Tammy Pfaff