

**CITY OF MILACA  
COUNCIL MINUTES  
August 18, 2022**

**Call to Order Roll Call**

Acting Mayor Dillan called the regular meeting of the Milaca City Council to order at 6:30 p.m. Upon roll call, the following council members were present: Acting Mayor Dave Dillan; Councilors: Norris Johnson, Lindsee Larsen, and Ken Muller. Councilors Absent:

**Staff Present:** City Manager Tammy Pfaff, City Attorney Damien Toven, Assistant City Clerk Deloris Katke, Administrative Communications Specialist Mary Mickelson, Liquor Store Manager Vicki Jeys, and Fire Chief Jesse Gerads.

**Others Present:** Chloe Smith, Dayna Hillcrest, Marshall Lind, and Jerry Jacobson.

**Approval of the Agenda**

Acting Mayor Dillan called for a motion to approve the agenda. Motion for approval from Muller. Larsen seconded the motion. Acting Mayor Dillan added to the agenda: Invoice for Mural, Closed Meeting for the industrial lots, Appoint Laurie Gahm to Planning Commission, Resolution 22-36 and 22-37 for the conditional use permits. Acting Mayor Dillan called for a motion to amend the agenda. Motion by Muller and seconded by Johnson. Motion carried unanimously.

**Approval of the Minutes – July 21, 2022, July 28, 2022 and August 8, 2022.**

Acting Mayor Dillan called for a motion to approve the minutes. Motion by Larsen to approve the minutes. Johnson seconded the motion. Motion carried unanimously.

**Approval of Bills**

Acting Mayor Dillan called for a motion to approve the bills. Motion by Johnson for approval of the bills. Muller seconded the motion. Motion carried unanimously.

**Open Forum**

**Employee Recognition for Years of Service**

**Requests, Communications, Petitions and Complaints- Noise Complaint.** Council reviewed the complaint and discussed the possibility of changing the ordinance to exclude the industrial park from ordinance 94.18 (F). The city attorney will prepare the ordinance and bring it back to council.

*Update State –*

*Update County –*

*Update Townships –*

**Ordinances and Resolutions**

**Resolution 22-32 – Resolution City Treasurer Signatories and Authorization on Bank Accounts.**

Acting Mayor Dillan called for a motion for approval. Motion for approval by Larsen. Muller seconded the motion. Motion carried unanimously upon roll call of all council members.

**Resolution 22-33 – Resolution for Donations to Veterans Memorial.** Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

**Resolution 22-34 – Resolution for Donation to the Fire Department.** Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Larsen seconded the motion. Motion carried unanimously.

**Resolution 22-35 – Resolution Assessing Lawn Mowing Costs.** Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Larsen seconded the motion. Motion carried unanimously.

**Reports of Departments, Boards and Commissions**

**City Manager –**

**Police – Activity Report.**

**Parks –**

**Public Works – Water Meter Revenue Bond.** Council discussed the term of the bond issuance and selected a five-year term due to the larger costs of painting the water tower and other water projects that will happen in the near future. Acting Mayor Dillan called for a motion for approval of the five-year term on the bond issuance. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

**Liquor Store –** Vicki brought before the council two quotes to install fourteen concrete bollards. Quotes received from Johnson Custom Creations \$8,500 and All Day Concrete \$8,400. Vicki recommended Johnson Custom Creations. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

**Planning Commission – Resolution 22-36 Approving a Conditional Use Permit to have an Outside Patio in a B-2 Zoning District, Anson Properties.** Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Johnson seconded the motion. Motion carried unanimously.

**Planning Commission – Resolution 22-37 Approving a Conditional Use Permit to have a Home Occupation of an Outdoor Floral Shop in the R-2 Zoning District, Greg and Amy Smith (Rusty Shovel Gardens).** Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Larsen seconded the motion. Motion carried unanimously.

**Planning Commission-** Chicken and Bee request for ordinance referred to City Attorney. It will go to Planning and Zoning and then back to council.

**Fire Department –** Jesse brought before the council quotes to install concrete apron. Quotes received from Johnson Custom Creations \$48,000 and JS Concrete and Masonry \$50,907. Acting Mayor Dillan called for a motion for approval for the lowest quote to Johnsons Custom Creations for \$48,000. Motion by Larsen for approval. Johnson seconded the motion. Motion carried unanimously.

**Fire Department –** Jesse brought before the council quotes to replace the parking lot asphalt. Quotes received from Omann Brother \$34,500.72 and Rum River Contracting \$31,520.60. Acting Mayor Dillan called for a motion for approval for the lowest quote to Rum River Contracting for \$31,520.60. Motion by Muller for approval. Larsen seconded the motion. Motion carried unanimously.

**Fire Department –** Jesse brought before the council to purchase from the fire department equipment reserves, equipment from Tactilogix for Gripper clips, shatterballs, bud out straps, tourniquets, molle holders. Total cost \$3,410. Acting Mayor Dillan called for a motion for approval. Motion by Larsen for approval. Johnson seconded the motion. Motion carried unanimously.

**Airport –**  
**Personnel Committee –**  
**Budget Committee –**  
**Tourism –**  
**EDC –**

**Unfinished Business**

**New Business**

**Minor Lot Split** – Village Center Apartments Owner Lugene Veurink is requesting to re-split the lots. Certificate of Survey was received. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

**Closed Meeting.** Acting Mayor Dillan read the closing meeting script as provided by the city attorney aloud and the purpose of the closed meeting to discuss the sale of the city owned industrial park lots. Acting Mayor Dillan called for a motion to close the meeting at 7:08 p.m. Motion by Johnson for approval. Larsen seconded the motion. Motion carried unanimously. Acting Mayor Dillan called for a motion to open the meeting at 7:21 p.m. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

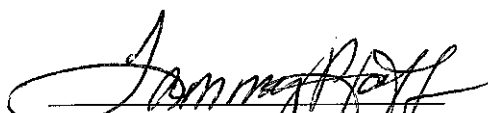
**Council Comments**

**Adjourn**

With no other business presented before the council, Acting Mayor Dillan called for a motion to adjourn. Motion by Larsen to adjourn. Johnson seconded the motion. Motion carried unanimously. Meeting adjourned at 7:21 p.m.

  
Acting Mayor, Dave Dillan

ATTEST:

  
City Manager Tammy Pfaff