

**CITY OF MILACA  
CITY COUNCIL MEETING  
COUNCIL AGENDA  
December 21, 2023  
6:30 p.m.**

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan\_\_ Council Members; Ken Muller\_\_ Norris Johnson\_\_ Lindsee Larsen\_\_  
Laurie Gahm \_\_\_\_ Absent: \_\_\_\_\_
4. **Approval of Agenda** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
5. **Consent Agenda** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - a. Approval of the Minutes – November 16, 2023 (Page 3)
  - b. Approval of Bills (Page 7)
  - c. Resolution #23-43 Accepting Donations
  - d. Resolution #23-44 Liquor/Tobacco/THC License Renewals for 2024
  - e. Resolution #23-49 Assessing Unpaid Fire Call
6. **Open Forum**
7. **Public Hearing:** Truth and Taxation  
Time Opened: \_\_\_\_\_ p.m.  
Time Closed: \_\_\_\_\_ p.m.
8. **Requests and Communications:**
9. **Ordinances and Resolutions**
  - a. Resolution #23-42 Approving the Final 2024 Budget and Tax Levy MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - b. Resolution #23-45 Declaring a Hazardous Building Located at 230 3<sup>rd</sup> Ave NW MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - c. Ordinance #518 Zoning Fees Charges-Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - d. Resolution #23-46 to Summarize Ordinance #518 MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - e. Ordinance #519 Amending Zoning #156.036(E)(9) – Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - f. Resolution #23-47 to Summarize Ordinance #519 MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - g. Ordinance #520 Amending Title III Administration; Chapter 34.40 and 34.41(A)-  
Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - h. Resolution #23-48 to Summarize Ordinance #520 MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
10. **Reports of Departments, Boards and Commissions**
  - a. City Manager- Follow Up on Parking Lot Issues
  - b. Police-Incident Summary (No Action Needed – Info. Only)

- c. Parks –
- d. Public Works- Federal Surplus Equipment (No Action Needed – Info. Only)
- e. Liquor Store- Information on CBD and THC (No Action Needed – Info. Only)
- f. Fire Department-
- g. Planning Commission – No meeting
- h. Airport-

**11. Committees**

- a. Budget
- b. EDC

**12. Unfinished Business**

**13. Miscellaneous**

**14. New Business**

- a. North Memorial Health Lease Agreement Renewal MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
- b. Mid-MN Inspections Contract Renewal MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
- c. DAC Contracts for City Hall, Gorecki Center, Library & Fire Hall MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
- d. Liquor Store Access Road Contractor Payment Request #2 for \$44,960.75  
to ACM, LLC MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
- e. Milaca Archery requesting Donation MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
- f. Contract Amendment - City Manager MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

**15. Council Comments**

- 16. Adjournment** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

**§ 30.19 ORDER OF BUSINESS; AGENDA**

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA  
COUNCIL MINUTES  
November 16, 2023**

**Pledge of Allegiance**

**Call to Order Roll Call**

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, City Attorney Damien Toven, Assistant City Clerk Deloris Katke, Fire Chief 1 Jesse Gerads, Fire Chief 2 Chris Ehlen, Police Chief Quinn Rasmussen

Others present: Chloe Smith, Chris Carlson from Borgholm Twp., Misty Anderson and Dan Hollenkamp

**Approval of the Agenda**

Mayor Dillan called for a motion to approve the agenda. Larsen made a motion for approval, seconded by Johnson. Mayor Dillan stated he had a couple of additions: under #10 Reports of Departments, Boards and Commissions, under Airport to add State of MN State Airports Fund Grant Agreement and Resolution #23-40 for Authorization to Execute MN Dept of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition. With no further discussion, all in favor of the approval of the agenda; motion passed.

**Approval of Consent Agenda**

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes – October 19, 2023
- b. Approval of Bills
- c. Resolution #23-37 Accepting Donations
- d. Resolution #23-38 Designating Polling Hours and Location
- e. Resolution #23-39 Assessing Unpaid Water Bills

Mayor Dillan called for a motion to approve the consent agenda. Johnson made a motion for approval of Consent Agenda, seconded by Gahm. No further discussion. All in favor of the Consent Agenda; motion passes.

**Citizen Open Forum**

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

**Public Hearings:** None

### **Requests and Communications:**

Misty Anderson-Intersection of 3<sup>rd</sup> Ave NW and 2<sup>nd</sup> St NW: Misty was present to discuss the stop sign at 3<sup>rd</sup> Ave NW and 2<sup>nd</sup> St NW. Specifically on the south side stop sign coming up from Rec Park. Misty stated she herself has personally almost t-boned four vehicles in the past 12 months. Misty had posted on facebook if other people feel the signage is unclear and out of the 12 responses she got, most agreed that that intersection was confusing. Misty stated that she noted of the signs at seven intersections along 3<sup>rd</sup> Ave NW from 2<sup>nd</sup> St NW to 10 St NW, 2<sup>nd</sup> St NW is the only one with a stop sign. All the other intersections had yield signs. Some feel this may be confusing because there is a pedestrian crossing sign above that sign, a mixture of signage on the road (some yield, some stop) or because a vehicle coming up the hill feels they don't have to stop. There is only a 2 way stop with 3<sup>rd</sup> Ave NW having the right of way. Some suggestions that community members posted was taking away that pedestrian sign on top of the stop sign, extend no parking area because since the Building Center has sold, parking has increased on 3<sup>rd</sup> Ave NW and is hard to see on-coming traffic, adding a sign that says cross traffic does not stop, a red blinking light, replace current stop sign with a solar stop sign or replacing with a 4 way stop. These are ideas from the facebook page and I would like the council to consider implementing them in order to make this intersection safer.

Fire Chief Gerads commented that there were no stop signs from Hwy 23 to 4<sup>th</sup> on 3<sup>rd</sup> Ave NW so it wouldn't be a terrible idea to put a stop sign to at least slow them down. More discussion ensued on traffic.

### **Ordinances and Resolutions**

**Ordinance #517 Fire Service Charges-Second Reading:** Mayor Dillan called for a motion to approve the second reading of Fire Service Charges. Motion by Johnson to approve, seconded by Muller. Gahm questioned if both the fire department and ambulance charge. Fire Chief Gerads stated it depends on the type of call. Most of time for medical calls they don't bill. It's kind of a discretionary call. No further discussion. All in favor to approve second reading of Ordinance #517 Fire Service Charges, motion passes.

### **Reports of Departments, Boards and Commissions**

*City Manager* – City Manager Pfaff the open house for the airport road went pretty well. We have residents that still need to come in and sign their easements.

*Police* – Chief Quinn stated the quote from RW Builders for the police remodel came in at \$16,660.00 but that is only if both the Dep Reg and Police projects were done together. Baas Construction came in at \$13,460.00. My recommendation is to go with Baas Construction. Mayor Dillan called for a motion to approve the quote from Baas Construction in the amount of \$13,460.00. Motion by Johnson, seconded by Muller. No further discussion. All in favor; motion passed.

*Public Works* – City Manager Pfaff stated there is a parking issue for downtown. Chief Rasmussen did suggest maybe something like parking passes. We would need a motion by council if you decide to do this. The only drawback would be how would it get plowed. If they were assigned parking, each person would be responsible for clearing their own spot. This and other questions would need to be looked at before implementing anything. Chief Rasmussen commented that another rule for parking permits was to set clearing hours set by Public Works like 7 am. City Manager Pfaff suggested to bring back some ideas, etc. for next council meeting and take a look at it next month.

*Public Works – Dep Reg Quotes:* City Manager Pfaff stated there was a quote from Baas Construction for \$39,771.00 and a quote from RW Builders for \$57,990.00. The quote from Covenant Security Equipment for \$15,659.02 is under state bid. Baas is lower quote on this one. Dep Reg did get \$23,000.00 from the state in early October to be used toward this project. The balance would come from the 2024 budget. The Dep Reg offices would be housed in the council room during the construction.

Mayor Dillan called for a motion to accept the quote from Baas Construction in the amount of \$39,771.00. Motion made by Johnson, seconded by Gahm. No further discussion. Motion passed to accept the quote from Baas Construction.

*Fire Department –* Fire Chief 1 Gerads stated the handout were the number of fire calls for their fiscal year ending October 31 with a total of 135 calls. FEMA grant is pushed to this spring.

*Planning and Zoning:* Planning Commission –Public Hearing on 11-13-23 for Zoning Fees Increase Ordinance #518 Zoning Fees Charges-First Reading. Mayor Dillan called for a motion to approve Ordinance #518. Motion made by Muller, seconded by Larsen. No further discussion. Motion for first reading Ordinance #518 passes.

Planning Commission-Public Hearing on 11-13-23 for Zoning Amendment 156.036(E)(9) Ordinance #519 Amending Zoning #156.036(E)(9) – First Reading. Mayor Dillan called for a motion to approve Ordinance #519 Amending Zoning #156.036(E)(9). Motion made by Gahm, seconded by Johnson. Johnson further stated he was the one that requested this change due to society and culture changing. More people are going to smaller more efficient living. The trend is getting away from single family homes. Another reason was because there are other rental properties in town that are in the shadows and hopefully this ordinance would bring them out of the shadows and comply with rental ordinances that would allow the city to inspect the rentals and bring into compliance. This change would possibly increase the value of properties. Another change was to drop the minimum lot size of 10,000 square feet. A lot of the lots in town don't even meet this minimum due to small lots. Properties would also need to meet the parking requirements. City Manager Pfaff stated there was some discussion with the Planning Commission about the possibility of this opening up for tiny houses but they didn't see a problem with this. With no further discussion, first reading of Ordinance #519 passes.

*Planning Commission Vacancies:* City Manager Pfaff stated Pam Novak has resigned from the Planning Commission effective December 31, 2023. Greg Kuperus was appointed to the Planning Commission.

*Airport:* State of MN Airports Fund Grant Agreement- Mayor Dillan called for a motion. Motion made by Muller, seconded by Johnson. No further discussion. All in favor. The State of MN Airports Fund Grant passes.

Resolution #23-40 Resolution for Authorization to Execute MN Dept of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition. Mayor Dillan called for a motion for approval. Motion made by Johnson, seconded by Gahm. No further discussion. All in favor, Resolution #23-40 Resolution for Authorization to Execute MN Dept of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition passes.

### **Committees**

Budget – Tourism Budget for Review only. Mary is working on Sherpa. Mary Mickelson stated Sherpa is a company that hires content creators to come to your area that you want to promote and see what can be done as far as marketing. Once they (Sherpa) complete their Instagram stories and adventures, The

Milaca Area Tourism Board would own all the rights so then we would be able to use that in marketing, advertising, us it on our website and facebook and Explore Minnesota. City Manager Pfaff stated the Milaca Area Tourism Board is setting up to be a 501(c)6.

EDC – Mayor Dillan stated the City of Milaca had a meeting with Sam Johnson and his engineer and a couple of other people about a week ago out at the property by the bypass to review plans and see the layout. Sam hopes to get going by next summer.

### **Unfinished Business**

#### **Miscellaneous**

**New Business-Tri-Cap Lease Renewal:** City Manager Pfaff stated the only change is Tri-Cap went to a 2 year lease instead of a 3 year lease. Mayor Dave Dillan called for a motion to approve lease with Tri-Cap. Motion made by Johnson, seconded by Larsen. No further discussion. All in favor, motion to approve Tri-Cap lease for 2 year passes.

**Call for a Special Meeting for Final Budget and Tax Levy:** Mayor Dillan called for a motion to set December 13, 2023 at 6:00 p.m. for a Special Meeting for Final Budge and Tax Levy. Motion made by Muller, seconded by Johnson. No further discussion. All in favor, motion passes.

#### **Council Comments**

Councilmember Muller thanked Misty Anderson for her presentation on the stop sign.

Mayor Dillan stated that Doug Olson, one of the FFA teachers at Milaca School, asked if signs with the FFA logo could be put up in our community. Mayor Dillan thought it was a good idea since FFA is a big part of this community.

Mayor Dillan asked if the regular council meeting in January and February could be changed due to conflicts with his schedule. Discussion ensued. January 17<sup>th</sup> and February 21<sup>st</sup> were decided. Mayor Dillan called for a motion to approve January 17<sup>th</sup> and February 21<sup>st</sup> for regular council meetings. Motion made by Johnson, seconded by Gahm. No further discussion. All in favor. Motion passes.

#### **Adjourn:**

Mayor Dillan called for a motion to adjourn. Muller made a motion to adjourn, seconded by Larsen. No further discussion. All in favor; motion carried. Meeting adjourned at 7:11 p.m.

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Mayor Dave Dillan

Attest:

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City Manager Tammy Pfaff

| Check Number | Check Issue Date | Payee                     | Invoice Number | In S | Invoice GL Account | Invoice Amount | Check Amount | Description            |
|--------------|------------------|---------------------------|----------------|------|--------------------|----------------|--------------|------------------------|
| 50564        | 11/28/23         | ARTISAN BEER COMPANY      | 3639540        | 1    | 609-49750-259      | 195.00         | 195.00       | OTHER FOR RESALE       |
| Total 50564: |                  |                           |                |      |                    |                | 195.00       |                        |
| 50565        | 11/28/23         | BELLBOY CORP.             | 0201398500     | 1    | 609-49750-252      | 234.00         | 234.00       | BEER                   |
| 50565        | 11/28/23         | BELLBOY CORP.             | 0201398500     | 2    | 609-49750-251      | 798.30         | 798.30       | LIQUOR                 |
| Total 50565: |                  |                           |                |      |                    |                | 1,032.30     |                        |
| 50566        | 11/28/23         | BERNICKS                  | 10147761       | 1    | 609-49750-259      | 78.00          | 78.00        | OTHER FOR RESALE       |
| 50566        | 11/28/23         | BERNICKS                  | 10147763       | 1    | 609-49750-252      | 3,455.35       | 3,455.35     | BEER                   |
| 50566        | 11/28/23         | BERNICKS                  | 10147763       | 2    | 609-49750-254      | 49.20          | 49.20        | NA                     |
| 50566        | 11/28/23         | BERNICKS                  | 10147772       | 1    | 609-49750-254      | 286.70         | 286.70       | NA                     |
| 50566        | 11/28/23         | BERNICKS                  | 10147775       | 1    | 609-49750-252      | 1,160.74-      | 1,160.74-    | CREDIT BEER            |
| 50566        | 11/28/23         | BERNICKS                  | 10150269       | 1    | 609-49750-253      | 55.40          | 55.40        | WINE                   |
| 50566        | 11/28/23         | BERNICKS                  | 10150269       | 2    | 609-49750-252      | 2,033.75       | 2,033.75     | BEER                   |
| 50566        | 11/28/23         | BERNICKS                  | 10150270       | 1    | 609-49750-254      | 15.12          | 15.12        | NA                     |
| 50566        | 11/28/23         | BERNICKS                  | 10152323       | 1    | 609-49750-252      | 654.80         | 654.80       | BEER                   |
| 50566        | 11/28/23         | BERNICKS                  | 10152324       | 1    | 609-49750-254      | 49.52          | 49.52        | NA                     |
| Total 50566: |                  |                           |                |      |                    |                | 5,517.10     |                        |
| 50567        | 11/28/23         | BREAKTHRU BEVERAGE MN     | 112978340      | 1    | 609-49750-254      | 320.61         | 320.61       | NA                     |
| 50567        | 11/28/23         | BREAKTHRU BEVERAGE MN     | 112978340      | 2    | 609-49750-251      | 10,871.78      | 10,871.78    | LIQUOR                 |
| 50567        | 11/28/23         | BREAKTHRU BEVERAGE MN     | 112978340      | 3    | 609-49750-333      | 133.82         | 133.82       | DELIVERY               |
| 50567        | 11/28/23         | BREAKTHRU BEVERAGE MN     | 113095542      | 1    | 609-49750-251      | 3,685.86       | 3,685.86     | LIQUOR                 |
| 50567        | 11/28/23         | BREAKTHRU BEVERAGE MN     | 113095542      | 2    | 609-49750-333      | 56.12          | 56.12        | DELIVERY               |
| Total 50567: |                  |                           |                |      |                    |                | 15,068.19    |                        |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 1803149        | 1    | 609-49750-259      | 1,037.97       | 1,037.97     | OTHER FOR RESALE       |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 1803150        | 1    | 609-49750-251      | 1,562.40       | 1,562.40     | LIQUOR                 |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 1803150        | 2    | 609-49750-254      | 116.13         | 116.13       | NA                     |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 1803150        | 3    | 609-49750-252      | 7,887.75       | 7,887.75     | BEER                   |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 1806740        | 1    | 609-49750-254      | 133.72         | 133.72       | NA                     |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 1806740        | 2    | 609-49750-251      | 26.88-         | 26.88-       | CREDIT LIQUOR          |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 1806740        | 3    | 609-49750-252      | 10,463.93      | 10,463.93    | BEER                   |
| 50568        | 11/28/23         | C & L DISTRIBUTING CO.    | 2692000309     | 1    | 609-49750-252      | 27.83-         | 27.83-       | CREDIT BEER            |
| Total 50568: |                  |                           |                |      |                    |                | 21,147.19    |                        |
| 50569        | 11/28/23         | CRYSTAL SPRINGS ICE       | 4007667        | 1    | 609-49750-259      | 262.96         | 262.96       | OTHER FOR RESALE - ICE |
| 50569        | 11/28/23         | CRYSTAL SPRINGS ICE       | 4007667        | 2    | 609-49750-333      | 4.00           | 4.00         | DELIVERY               |
| Total 50569: |                  |                           |                |      |                    |                | 266.96       |                        |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2038805        | 1    | 609-49750-252      | 259.15-        | 259.15-      | CREDIT BEER            |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2043950        | 1    | 609-49750-259      | 75.00          | 75.00        | OTHER FOR RESALE       |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2043950        | 2    | 609-49750-253      | 111.80         | 111.80       | WINE                   |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2043950        | 3    | 609-49750-254      | 118.30         | 118.30       | NA                     |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2043950        | 4    | 609-49750-252      | 9,267.30       | 9,267.30     | BEER                   |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2044009        | 1    | 609-49750-252      | 237.60-        | 237.60-      | CREDIT BEER            |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2044373        | 1    | 609-49750-252      | 1,960.00       | 1,960.00     | BEER                   |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2048773        | 1    | 609-49750-254      | 8.46           | 8.46         | NA                     |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2048773        | 2    | 609-49750-259      | 150.00         | 150.00       | OTHER FOR RESALE       |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2048773        | 3    | 609-49750-253      | 220.50         | 220.50       | WINE                   |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2048773        | 4    | 609-49750-251      | 575.50         | 575.50       | LIQUOR                 |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C | 2048773        | 5    | 609-49750-252      | 11,399.49      | 11,399.49    | BEER                   |

| Check Number | Check Issue Date | Payee                      | Invoice Number | In S | Invoice GL Account | Invoice Amount | Check Amount | Description                     |
|--------------|------------------|----------------------------|----------------|------|--------------------|----------------|--------------|---------------------------------|
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C  | 2054175        | 1    | 609-49750-251      | 530.00         | 530.00       | LIQUOR                          |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C  | 2054175        | 2    | 609-49750-253      | 322.80         | 322.80       | WINE                            |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C  | 2054175        | 3    | 609-49750-254      | 131.80         | 131.80       | NA                              |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C  | 2054175        | 4    | 609-49750-259      | 75.00          | 75.00        | OTHER FOR RESALE                |
| 50570        | 11/28/23         | DAHLHEIMER DISTRIBUTING C  | 2054175        | 5    | 609-49750-252      | 10,040.95      | 10,040.95    | BEER                            |
| Total 50570: |                  |                            |                |      |                    |                | 34,490.15    |                                 |
| 50571        | 11/28/23         | FIRST NATIONAL BANK MILACA | 12152023       | 1    | 386-47000-601      | 30,000.00      | 30,000.00    | 2015 GO PARK BOND               |
| 50571        | 11/28/23         | FIRST NATIONAL BANK MILACA | 12152023       | 2    | 386-47000-611      | 4,465.00       | 4,465.00     | 2015 GO PARK BOND INT PMT       |
| Total 50571: |                  |                            |                |      |                    |                | 34,465.00    |                                 |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 358903         | 1    | 609-49750-217      | 35.91-         | 35.91-       | CREDIT OTHER OPERATING SUPPLIES |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 359041         | 1    | 609-49750-256      | 412.95         | 412.95       | TOBACCO                         |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 359041         | 2    | 609-49750-259      | 527.15         | 527.15       | OTHER FOR RESALE                |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 359041         | 3    | 609-49750-333      | 10.00          | 10.00        | DELIVERY                        |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 360047         | 1    | 609-49750-256      | 282.55         | 282.55       | TOBACCO                         |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 360047         | 2    | 609-49750-259      | 219.04         | 219.04       | OTHER FOR RESALE                |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 360047         | 3    | 609-49750-333      | 10.00          | 10.00        | DELIVERY                        |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 360605         | 1    | 609-49750-259      | 199.84         | 199.84       | OTHER FOR RESALE                |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 360605         | 2    | 609-49750-333      | 10.00          | 10.00        | DELIVERY                        |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 361152         | 1    | 609-49750-217      | 109.39         | 109.39       | OTHER OPERATING SUPPLIES        |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 361152         | 2    | 609-49750-259      | 194.62         | 194.62       | OTHER FOR RESALE                |
| 50572        | 11/28/23         | GRANITE CITY JOBBING       | 361152         | 3    | 609-49750-256      | 846.15         | 846.15       | TOBACCO                         |
| Total 50572: |                  |                            |                |      |                    |                | 2,785.78     |                                 |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2417419        | 1    | 609-49750-252      | 1,410.00       | 1,410.00     | BEER                            |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2417419        | 2    | 609-49750-333      | 49.92          | 49.92        | DELIVERY                        |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2418474        | 1    | 609-49750-251      | 1,525.14       | 1,525.14     | LIQUOR                          |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2418474        | 2    | 609-49750-253      | 2,358.24       | 2,358.24     | WINE                            |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2418474        | 3    | 609-49750-333      | 104.01         | 104.01       | DELIVERY                        |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2418475        | 1    | 609-49750-251      | 6,302.47       | 6,302.47     | LIQUOR                          |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2418475        | 2    | 609-49750-333      | 82.75          | 82.75        | DELIVERY                        |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2423116        | 1    | 609-49750-251      | 3,987.71       | 3,987.71     | LIQUOR                          |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2423116        | 2    | 609-49750-333      | 64.80          | 64.80        | DELIVERY                        |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2423117        | 1    | 609-49750-253      | 1,647.78       | 1,647.78     | WINE                            |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2423117        | 2    | 609-49750-251      | 8,245.07       | 8,245.07     | LIQUOR                          |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2423117        | 3    | 609-49750-333      | 196.48         | 196.48       | DELIVERY                        |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2427591        | 1    | 609-49750-251      | 739.00         | 739.00       | LIQUOR                          |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2427591        | 2    | 609-49750-333      | 3.84           | 3.84         | DELIVERY                        |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2427592        | 1    | 609-49750-253      | 401.50         | 401.50       | WINE                            |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 2427592        | 2    | 609-49750-333      | 15.36          | 15.36        | DELIVERY                        |
| 50573        | 11/28/23         | JOHNSON BROTHERS LIQUOR    | 275229         | 1    | 609-49750-251      | 22.50-         | 22.50-       | CREDIT LIQUOR                   |
| Total 50573: |                  |                            |                |      |                    |                | 27,111.57    |                                 |
| 50574        | 11/28/23         | M. AMUNDSON LLP            | 371966         | 1    | 609-49750-256      | 825.74         | 825.74       | TOBACCO                         |
| 50574        | 11/28/23         | M. AMUNDSON LLP            | 372669         | 1    | 609-49750-256      | 1,660.73       | 1,660.73     | TOBACCO                         |
| 50574        | 11/28/23         | M. AMUNDSON LLP            | 372669         | 2    | 609-49750-259      | 259.45         | 259.45       | OTHER FOR RESALE                |
| 50574        | 11/28/23         | M. AMUNDSON LLP            | 372669         | 3    | 609-49750-217      | 54.63          | 54.63        | OTHER OPERATING SUPPLIES        |
| Total 50574: |                  |                            |                |      |                    |                | 2,800.55     |                                 |
| 50575        | 11/28/23         | MINUTEMAN PRESS            | 35119          | 1    | 603-49450-201      | 58.80          | 58.80        | ENVELOPES-SEWER                 |
| 50575        | 11/28/23         | MINUTEMAN PRESS            | 35119          | 2    | 602-49400-201      | 58.80          | 58.80        | ENVELOPES-WATER                 |
| 50575        | 11/28/23         | MINUTEMAN PRESS            | 35119          | 3    | 101-41940-201      | 101.60         | 101.60       | ENVELOPES-CITY                  |



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| Total 50575: |                  |                           |                |      |                    |                | 219.20       |                               |
| 50576        | 11/28/23         | MN PEIP                   | 1326507        | 1    | 101-21706          | 25,133.79      | 25,133.79    | MEDICAL INS-DEC 2023 COVERAGE |
| Total 50576: |                  |                           |                |      |                    |                | 25,133.79    |                               |
| 50577        | 11/28/23         | PAUSTIS WINE COMPANY      | 218717         | 1    | 609-49750-253      | 128.00         | 128.00       | WINE                          |
| 50577        | 11/28/23         | PAUSTIS WINE COMPANY      | 218717         | 2    | 609-49750-333      | 4.00           | 4.00         | DELIVERY                      |
| 50577        | 11/28/23         | PAUSTIS WINE COMPANY      | 220023         | 1    | 609-49750-251      | 2,358.00       | 2,358.00     | LIQUOR                        |
| 50577        | 11/28/23         | PAUSTIS WINE COMPANY      | 220023         | 2    | 609-49750-253      | 1,331.00       | 1,331.00     | WINE                          |
| 50577        | 11/28/23         | PAUSTIS WINE COMPANY      | 220023         | 3    | 609-49750-333      | 31.50          | 31.50        | DELIVERY                      |
| Total 50577: |                  |                           |                |      |                    |                | 3,852.50     |                               |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6685417        | 1    | 609-49750-251      | 391.15         | 391.15       | LIQUOR                        |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6685417        | 2    | 609-49750-333      | 7.68           | 7.68         | DELIVERY                      |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6688160        | 1    | 609-49750-251      | 440.00         | 440.00       | LIQUOR                        |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6688160        | 2    | 609-49750-253      | 2,727.24       | 2,727.24     | WINE                          |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6688160        | 3    | 609-49750-333      | 77.76          | 77.76        | DELIVERY                      |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6691760        | 1    | 609-49750-253      | 100.00         | 100.00       | WINE                          |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6691760        | 2    | 609-49750-251      | 2,523.91       | 2,523.91     | LIQUOR                        |
| 50578        | 11/28/23         | PHILLIPS WINE AND SPIRITS | 6691760        | 3    | 609-49750-333      | 58.26          | 58.26        | DELIVERY                      |
| Total 50578: |                  |                           |                |      |                    |                | 6,326.00     |                               |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2408746        | 1    | 609-49750-251      | 1,875.46       | 1,875.46     | LIQUOR                        |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2408746        | 2    | 609-49750-333      | 21.70          | 21.70        | DELIVERY                      |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2411233        | 1    | 609-49750-251      | 5,984.09       | 5,984.09     | LIQUOR                        |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2411233        | 2    | 609-49750-333      | 72.08          | 72.08        | DELIVERY                      |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2411234        | 1    | 609-49750-253      | 192.00         | 192.00       | WINE                          |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2411234        | 2    | 609-49750-333      | 1.94           | 1.94         | DELIVERY                      |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2413858        | 1    | 609-49750-251      | 2,387.05       | 2,387.05     | LIQUOR                        |
| 50579        | 11/28/23         | SOUTHERN GLAZERS OF MN    | 2413858        | 2    | 609-49750-333      | 32.55          | 32.55        | DELIVERY                      |
| Total 50579: |                  |                           |                |      |                    |                | 10,566.87    |                               |
| 50580        | 11/28/23         | SYLVA CORPORATION         | 78210          | 1    | 101-45200-225      | 138.84         | 138.84       | MULCH-PARKS                   |
| Total 50580: |                  |                           |                |      |                    |                | 138.84       |                               |
| 50581        | 11/28/23         | VERIZON WIRELESS          | 9948823564     | 1    | 609-49750-321      | 40.01          | 40.01        | DIGITAL SIGN - LIQUOR STORE   |
| 50581        | 11/28/23         | VERIZON WIRELESS          | 9948823564     | 2    | 101-43000-321      | 50.75          | 50.75        | CELL PHONE SVC-PW             |
| Total 50581: |                  |                           |                |      |                    |                | 90.76        |                               |
| 50582        | 11/28/23         | VIKING BOTTLING CO.       | 3314386        | 1    | 609-49750-254      | 250.90         | 250.90       | NA                            |
| 50582        | 11/28/23         | VIKING BOTTLING CO.       | 3314387        | 1    | 609-49750-254      | 5.88-          | 5.88-        | CREDIT NA                     |
| 50582        | 11/28/23         | VIKING BOTTLING CO.       | 3323868        | 1    | 609-49750-254      | 438.15         | 438.15       | NA                            |
| Total 50582: |                  |                           |                |      |                    |                | 683.17       |                               |
| 50583        | 11/28/23         | VINOCOPIA                 | 0340846-IN     | 1    | 609-49750-251      | 400.25         | 400.25       | LIQUOR                        |
| 50583        | 11/28/23         | VINOCOPIA                 | 0340846-IN     | 2    | 609-49750-333      | 5.00           | 5.00         | DELIVERY                      |
| 50583        | 11/28/23         | VINOCOPIA                 | 0340847-IN     | 1    | 609-49750-251      | 621.25         | 621.25       | LIQUOR                        |
| 50583        | 11/28/23         | VINOCOPIA                 | 0340847-IN     | 2    | 609-49750-333      | 2.50           | 2.50         | DELIVERY                      |
| 50583        | 11/28/23         | VINOCOPIA                 | 0340848-IN     | 1    | 609-49750-251      | 322.75         | 322.75       | LIQUOR                        |
| 50583        | 11/28/23         | VINOCOPIA                 | 0340848-IN     | 2    | 609-49750-333      | 2.50           | 2.50         | DELIVERY                      |

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| 50583        | 11/28/23         | VINOCOPIA             | 0340849-IN     | 1    | 609-49750-251      | 421.25         | 421.25       | LIQUOR                                 |
| 50583        | 11/28/23         | VINOCOPIA             | 0340849-IN     | 2    | 609-49750-333      | 2.50           | 2.50         | DELIVERY                               |
| Total 50583: |                  |                       |                |      |                    |                | 1,778.00     |  |
| 50584        | 11/28/23         | VISA                  | 8948111223     | 1    | 101-45200-437      | 52.00          | 52.00        | RESERVATION KEY                        |
| 50584        | 11/28/23         | VISA                  | 8948111223     | 3    | 101-43000-221      | 363.50         | 363.50       | THE PIPE KNIFE-PW                      |
| 50584        | 11/28/23         | VISA                  | 8948111223     | 4    | 101-42110-437      | 9.73           | 9.73         | USPS-POLICE                            |
| 50584        | 11/28/23         | VISA                  | 8948111223     | 5    | 101-45200-241      | 41.47-         | 41.47-       | MENARDS CREDIT-PARKS                   |
| 50584        | 11/28/23         | VISA                  | 8948111223     | 6    | 101-43000-221      | 500.00         | 500.00       | FEDERAL SUPPLY SERVICE-EQUIPMENT PW    |
| 50584        | 11/28/23         | VISA                  | 8948111223     | 7    | 101-41940-309      | 55.00          | 55.00        | WEB REGISTER-PRIVATE REGISTRATION CITY |
| 50584        | 11/28/23         | VISA                  | 8948111223     | 8    | 101-41940-309      | 185.00         | 185.00       | WEB REGISTER-DOMAIN NAME RENEWAL-CITY  |
| Total 50584: |                  |                       |                |      |                    |                | 1,123.76     |  |
| 50585        | 11/28/23         | WATSON COMPANY        | 138061         | 1    | 609-49750-259      | 159.45         | 159.45       | OTHER FOR RESALE                       |
| 50585        | 11/28/23         | WATSON COMPANY        | 138061         | 2    | 609-49750-256      | 951.25         | 951.25       | TOBACCO                                |
| 50585        | 11/28/23         | WATSON COMPANY        | 138061         | 3    | 609-49750-333      | 6.00           | 6.00         | DELIVERY                               |
| 50585        | 11/28/23         | WATSON COMPANY        | 138201         | 1    | 609-49750-256      | 567.80         | 567.80       | TOBACCO                                |
| 50585        | 11/28/23         | WATSON COMPANY        | 138201         | 2    | 609-49750-259      | 184.00         | 184.00       | OTHER FOR RESALE                       |
| 50585        | 11/28/23         | WATSON COMPANY        | 138201         | 3    | 609-49750-333      | 6.00           | 6.00         | DELIVERY                               |
| 50585        | 11/28/23         | WATSON COMPANY        | 138332         | 1    | 609-49750-259      | 183.40         | 183.40       | OTHER FOR RESALE                       |
| 50585        | 11/28/23         | WATSON COMPANY        | 138332         | 2    | 609-49750-256      | 467.28         | 467.28       | TOBACCO                                |
| 50585        | 11/28/23         | WATSON COMPANY        | 138332         | 3    | 609-49750-333      | 6.00           | 6.00         | DELIVERY                               |
| Total 50585: |                  |                       |                |      |                    |                | 2,531.18     |  |
| 50586        | 11/28/23         | WINE MERCHANTS        | 7449330        | 1    | 609-49750-253      | 600.00         | 600.00       | WINE                                   |
| 50586        | 11/28/23         | WINE MERCHANTS        | 7449330        | 2    | 609-49750-333      | 11.52          | 11.52        | DELIVERY                               |
| Total 50586: |                  |                       |                |      |                    |                | 611.52       |  |
| 50587        | 11/28/23         | YOST, EDWARD          | 171            | 1    | 101-41940-309      | 125.00         | 125.00       | IT SERVICES-CITY                       |
| 50587        | 11/28/23         | YOST, EDWARD          | 171            | 2    | 101-42280-309      | 125.00         | 125.00       | IT SERVICES-FIRE                       |
| 50587        | 11/28/23         | YOST, EDWARD          | 171            | 3    | 101-42280-309      | 125.00         | 125.00       | IT SERVICES-PW                         |
| 50587        | 11/28/23         | YOST, EDWARD          | 171            | 4    | 602-49400-309      | 62.50          | 62.50        | IT SERVICES-WATER                      |
| 50587        | 11/28/23         | YOST, EDWARD          | 171            | 5    | 603-49450-309      | 62.50          | 62.50        | IT SERVICES-SEWER                      |
| 50587        | 11/28/23         | YOST, EDWARD          | 171            | 7    | 101-42110-310      | 125.00         | 125.00       | IT SERVICES-PD                         |
| Total 50587: |                  |                       |                |      |                    |                | 625.00       |  |
| 50588        | 11/30/23         | HINTON PROPERTIES LLC | 11-1420-02     | 1    | 001-10005          | 41.28          | 41.28        | CREDIT ON FINAL WATER BILL             |
| Total 50588: |                  |                       |                |      |                    |                | 41.28        |  |
| 50589        | 11/30/23         | MOIS, BRENDAN         | 11-5120-00     | 1    | 001-10005          | 42.26          | 42.26        | CREDIT ON FINAL WATER BILL             |
| Total 50589: |                  |                       |                |      |                    |                | 42.26        |  |
| 50590        | 11/30/23         | PACKARD, JON          | 31-1340-00     | 1    | 001-10005          | 8.34           | 8.34         | CREDIT ON FINAL WATER BILL             |
| Total 50590: |                  |                       |                |      |                    |                | 8.34         |  |
| 50591        | 11/30/23         | PLOEGER, RON          | 31-5300-00     | 1    | 001-10005          | .18            | .18          | CREDIT ON FINAL WATER BILL             |
| Total 50591: |                  |                       |                |      |                    |                | .18          |  |
| 50592        | 11/30/23         | STEWART, DOROTHY      | 31-0565-00     | 1    | 001-10005          | .49            | .49          | CREDIT ON FINAL WATER BILL             |

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| Total 50592: |                  |                          |                |      |                    |                | .49          |                                      |
| 50593        | 11/30/23         | TRILOGY PROPERTIES OF MN | 11-4990-00     | 1    | 001-10005          | 36.65          | 36.65        | CREDIT ON FINAL WATER BILL           |
| Total 50593: |                  |                          |                |      |                    |                | 36.65        |                                      |
| 50594        | 11/30/23         | U.S. POSTMASTER          | 11302023       | 1    | 603-49450-322      | 247.46         | 247.46       | NOVEMBER WATER BILLS-SEWER           |
| 50594        | 11/30/23         | U.S. POSTMASTER          | 11302023       | 2    | 602-49400-322      | 247.46         | 247.46       | NOVEMBER WATER BILLS-WATER           |
| Total 50594: |                  |                          |                |      |                    |                | 494.92       |                                      |
| 50595        | 12/06/23         | CINTAS                   | 4166716534     | 1    | 101-43000-434      | 98.94          | 98.94        | UNIFORMS-PW                          |
| 50595        | 12/06/23         | CINTAS                   | 4166716549     | 1    | 609-49750-310      | 102.45         | 102.45       | RUGS - LIQUOR STORE                  |
| 50595        | 12/06/23         | CINTAS                   | 4167400595     | 1    | 101-43000-434      | 89.35          | 89.35        | UNIFORMS-PW                          |
| 50595        | 12/06/23         | CINTAS                   | 4167400608     | 1    | 101-45500-310      | 43.66          | 43.66        | RUGS-LIBRARY                         |
| 50595        | 12/06/23         | CINTAS                   | 4167400612     | 1    | 101-45200-310      | 44.81          | 44.81        | RUGS-GCC                             |
| 50595        | 12/06/23         | CINTAS                   | 4167400652     | 1    | 101-41940-310      | 19.43          | 19.43        | RUGS-CITY HALL                       |
| 50595        | 12/06/23         | CINTAS                   | 4168075888     | 1    | 101-43000-434      | 89.35          | 89.35        | UNIFORMS-PW                          |
| 50595        | 12/06/23         | CINTAS                   | 4168075909     | 1    | 609-49750-310      | 90.33          | 90.33        | RUGS - LIQUOR STORE                  |
| 50595        | 12/06/23         | CINTAS                   | 4168790577     | 1    | 101-43000-434      | 89.35          | 89.35        | UNIFORMS-PW                          |
| 50595        | 12/06/23         | CINTAS                   | 4168790588     | 1    | 101-45200-310      | 44.81          | 44.81        | RUGS-GCC                             |
| 50595        | 12/06/23         | CINTAS                   | 4168790616     | 1    | 101-45500-310      | 43.66          | 43.66        | RUGS-LIBRARY                         |
| 50595        | 12/06/23         | CINTAS                   | 4168790645     | 1    | 101-41940-310      | 28.62          | 28.62        | RUGS-CITY HALL                       |
| Total 50595: |                  |                          |                |      |                    |                | 784.76       |                                      |
| 50596        | 12/15/23         | ACM, LLC                 | 2023-820       | 1    | 101-45200-530      | 1,500.00       | 1,500.00     | BANDSHELL CURB                       |
| Total 50596: |                  |                          |                |      |                    |                | 1,500.00     |                                      |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 1    | 101-41940-217      | 103.04         | 103.04       | CLEANING SUPPLIES-CITY               |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 2    | 101-41940-240      | 189.99         | 189.99       | MONITOR-MARY M                       |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 3    | 101-41940-437      | 134.82         | 134.82       | WATER FILTERS-CITY                   |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 4    | 101-42110-201      | 16.98          | 16.98        | PENS-PD                              |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 5    | 101-43000-217      | 18.99          | 18.99        | INJECTOR ADAPTER-PW                  |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 6    | 101-43000-221      | 39.19          | 39.19        | CONNECTOR PLUG/AUTO BULB-PW          |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 7    | 101-45500-217      | 114.01         | 114.01       | CLEANING SUPPLIES-LIBRARY            |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 8    | 602-49400-240      | 60.86          | 60.86        | TABLET CASE/SCREEN PROTECTOR/BATTERY |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 9    | 603-49450-240      | 60.85          | 60.85        | TABLET CASE/SCREEN PROTECTOR/BATTERY |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 10   | 609-49750-437      | 89.95          | 89.95        | ELECTRICAL BOXES-LIQUOR              |
| 50597        | 12/15/23         | AMAZON CAPITAL SERVICES  | 1QRW-3F4V-     | 11   | 609-49750-580      | 139.58         | 139.58       | CORDLESS PHONES-LIQUOR               |
| Total 50597: |                  |                          |                |      |                    |                | 968.26       |                                      |
| 50598        | 12/15/23         | AMERICAN BOTTLING CO.    | 3568321825     | 1    | 609-49750-254      | 289.43         | 289.43       | NA                                   |
| Total 50598: |                  |                          |                |      |                    |                | 289.43       |                                      |
| 50599        | 12/15/23         | ANN RIVER WINERY         | 000168         | 1    | 609-49750-253      | 276.00         | 276.00       | WINE                                 |
| Total 50599: |                  |                          |                |      |                    |                | 276.00       |                                      |
| 50600        | 12/15/23         | ASPEN MILLS              | 323191         | 1    | 101-42280-434      | 272.41         | 272.41       | WOLBERT DRESS UNIFORM-FIRE           |
| Total 50600: |                  |                          |                |      |                    |                | 272.41       |                                      |
| 50601        | 12/15/23         | AT&T MOBILITY            | 2873260586     | 1    | 602-49400-321      | 38.23          | 38.23        | PHONE 1168-WATER HOTSPOT             |

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| 50601        | 12/15/23         | AT&T MOBILITY           | 2873260586     | 2    | 602-49400-321      | 38.23          | 38.23        | PHONE 4035-WATER TABLET              |
| 50601        | 12/15/23         | AT&T MOBILITY           | 2873260586     | 3    | 602-49400-321      | 41.23          | 41.23        | PHONE 0290-1997 WELL UNIT            |
| 50601        | 12/15/23         | AT&T MOBILITY           | 2873260586     | 4    | 602-49400-321      | 41.23          | 41.23        | PHONE 9067-2006 WELL UNIT            |
| 50601        | 12/15/23         | AT&T MOBILITY           | 2873260586     | 5    | 101-43000-321      | 44.73          | 44.73        | PHONE 8248-ON CALL PW                |
| 50601        | 12/15/23         | AT&T MOBILITY           | 2873260586     | 6    | 101-43000-321      | 44.73          | 44.73        | PHONE 1076-WARNE JOHNSON             |
| 50601        | 12/15/23         | AT&T MOBILITY           | 2873260586     | 7    | 101-41940-321      | 44.73          | 44.73        | PHONE 4544-CITY ADMIN                |
| 50601        | 12/15/23         | AT&T MOBILITY           | 2873260586     | 8    | 101-41940-321      | 41.23          | 41.23        | PHONE 9066-TOWER UNIT                |
| Total 50601: |                  |                         |                |      |                    |                | 334.34       |                                      |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 1    | 101-42110-321      | 38.23          | 38.23        | PHONE 9578-SQUAD 532                 |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 2    | 101-42110-321      | 38.23          | 38.23        | PHONE 0563-SQUAD 531                 |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 3    | 101-42280-321      | 38.23          | 38.23        | PHONE 1004-FIRE TABLET               |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 4    | 101-42110-321      | 44.73          | 44.73        | PHONE 0565-OFFICER 5312              |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 5    | 101-42110-321      | 38.23          | 38.23        | PHONE 1255-SQUAD 533                 |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 6    | 101-42110-321      | 29.00          | 29.00        | PHONE 4974-PT OFFICER FLIP PHONE     |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 7    | 101-42110-321      | 44.73          | 44.73        | PHONE 4975-OFFICER 5306              |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 8    | 101-42110-321      | 44.73          | 44.73        | PHONE 4976-OFFICER 5305              |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 9    | 101-42110-321      | 44.73          | 44.73        | PHONE 0405-OFFICER 5301              |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 10   | 101-42110-321      | 44.73          | 44.73        | PHONE 0452-OFFICER 5307              |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 11   | 101-42110-321      | 44.73          | 44.73        | PHONE 0453-OFFICER 5309              |
| 50602        | 12/15/23         | AT&T MOBILITY           | 2873260566     | 12   | 101-42110-321      | 44.73          | 44.73        | PHONE 0454-OFFICER 5310              |
| Total 50602: |                  |                         |                |      |                    |                | 495.03       |                                      |
| 50603        | 12/15/23         | AW RESEARCH LABORATORIE | 59867          | 1    | 603-49450-310      | 1,211.30       | 1,211.30     | AMMONIA, CHLORIDE & NITROGEN TESTING |
| 50603        | 12/15/23         | AW RESEARCH LABORATORIE | 60006          | 1    | 602-49400-310      | 81.00          | 81.00        | COLIFORM BACTERIA/E.COLI TESTING     |
| 50603        | 12/15/23         | AW RESEARCH LABORATORIE | 60069          | 1    | 603-49450-310      | 516.00         | 516.00       | MERCURY TESTING                      |
| 50603        | 12/15/23         | AW RESEARCH LABORATORIE | 60139          | 1    | 603-49450-310      | 201.00         | 201.00       | AMMONIA, CHLORIDE & NITROGEN TESTING |
| Total 50603: |                  |                         |                |      |                    |                | 2,009.30     |                                      |
| 50604        | 12/15/23         | BELLBOY CORP.           | 0107679400     | 1    | 609-49750-254      | 319.38         | 319.38       | NA                                   |
| 50604        | 12/15/23         | BELLBOY CORP.           | 0107679400     | 2    | 609-49750-259      | 274.27         | 274.27       | OTHER FOR RESALE                     |
| 50604        | 12/15/23         | BELLBOY CORP.           | 0201734400     | 1    | 609-49750-251      | 4,106.00       | 4,106.00     | LIQUOR                               |
| Total 50604: |                  |                         |                |      |                    |                | 4,699.65     |                                      |
| 50605        | 12/15/23         | BENT BREWSTILLERY       | INV-013361     | 1    | 609-49750-252      | 71.00          | 71.00        | BEER                                 |
| 50605        | 12/15/23         | BENT BREWSTILLERY       | INV-013361     | 2    | 609-49750-259      | 432.00         | 432.00       | OTHER FOR RESALE                     |
| Total 50605: |                  |                         |                |      |                    |                | 503.00       |                                      |
| 50606        | 12/15/23         | BERNICKS                | 10154638       | 1    | 609-49750-252      | 2,058.65       | 2,058.65     | BEER                                 |
| 50606        | 12/15/23         | BERNICKS                | 10154639       | 1    | 609-49750-254      | 30.24          | 30.24        | NA                                   |
| 50606        | 12/15/23         | BERNICKS                | 10157723       | 1    | 609-49750-254      | 203.55         | 203.55       | NA                                   |
| 50606        | 12/15/23         | BERNICKS                | 10157723       | 2    | 609-49750-252      | 1,516.00       | 1,516.00     | BEER                                 |
| 50606        | 12/15/23         | BERNICKS                | 10157724       | 1    | 609-49750-254      | 60.48          | 60.48        | NA                                   |
| Total 50606: |                  |                         |                |      |                    |                | 3,868.92     |                                      |
| 50607        | 12/15/23         | BIG J'S SERVICE STATION | 1065           | 1    | 101-43000-212      | 968.83         | 968.83       | GAS-PW                               |
| 50607        | 12/15/23         | BIG J'S SERVICE STATION | 1065           | 2    | 602-49400-212      | 453.12         | 453.12       | GAS-WATER                            |
| 50607        | 12/15/23         | BIG J'S SERVICE STATION | 1065           | 3    | 603-49450-212      | 453.12         | 453.12       | GAS-SEWER                            |
| 50607        | 12/15/23         | BIG J'S SERVICE STATION | 1065           | 4    | 101-42280-212      | 394.88         | 394.88       | GAS-FIRE                             |
| 50607        | 12/15/23         | BIG J'S SERVICE STATION | 1065           | 5    | 101-43000-221      | 855.96         | 855.96       | TIRES-PW                             |

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| Total 50607: |                  |                          |                |      |                    |                | 3,125.91     |                             |
| 50608        | 12/15/23         | BREAKTHRU BEVERAGE MN    | 113282941      | 1    | 609-49750-253      | 528.00         | 528.00       | WINE                        |
| 50608        | 12/15/23         | BREAKTHRU BEVERAGE MN    | 113282941      | 2    | 609-49750-254      | 97.25          | 97.25        | NA                          |
| 50608        | 12/15/23         | BREAKTHRU BEVERAGE MN    | 113282941      | 3    | 609-49750-251      | 6,513.55       | 6,513.55     | LIQUOR                      |
| 50608        | 12/15/23         | BREAKTHRU BEVERAGE MN    | 113282941      | 4    | 609-49750-333      | 107.60         | 107.60       | DELIVERY                    |
| 50608        | 12/15/23         | BREAKTHRU BEVERAGE MN    | 113395739      | 1    | 609-49750-251      | 8,386.40       | 8,386.40     | LIQUOR                      |
| 50608        | 12/15/23         | BREAKTHRU BEVERAGE MN    | 113395739      | 2    | 609-49750-333      | 113.93         | 113.93       | DELIVERY                    |
| Total 50608: |                  |                          |                |      |                    |                | 15,746.73    |                             |
| 50609        | 12/15/23         | BRIAN JOHNSON            | 7345           | 1    | 101-42110-310      | 180.00         | 180.00       | TOW FOR ICR #23-3265        |
| Total 50609: |                  |                          |                |      |                    |                | 180.00       |                             |
| 50610        | 12/15/23         | BROTHERS FIRE & SECURITY | C005390        | 1    | 101-41940-310      | 355.00         | 355.00       | ANNUAL MONITORING-CITY HALL |
| 50610        | 12/15/23         | BROTHERS FIRE & SECURITY | C005391        | 1    | 101-45500-310      | 355.00         | 355.00       | ANNUAL MONITORING-LIBRARY   |
| Total 50610: |                  |                          |                |      |                    |                | 710.00       |                             |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1810400        | 1    | 609-49750-253      | 519.25         | 519.25       | WINE                        |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1810400        | 2    | 609-49750-254      | 98.50          | 98.50        | NA                          |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1810400        | 3    | 609-49750-259      | 35.81-         | 35.81-       | CREDIT OTHER FOR RESALE     |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1810400        | 4    | 609-49750-252      | 11,632.71      | 11,632.71    | BEER                        |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1810818        | 1    | 609-49750-259      | 322.50         | 322.50       | OTHER FOR RESALE            |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1813696        | 1    | 609-49750-254      | 127.20         | 127.20       | NA                          |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1813696        | 2    | 609-49750-259      | 5.00-          | 5.00-        | CREDIT OTHER FOR RESALE     |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1813696        | 3    | 609-49750-252      | 7,046.20       | 7,046.20     | BEER                        |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1817441        | 1    | 609-49750-252      | 112.00         | 112.00       | BEER                        |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1817442        | 1    | 609-49750-251      | 54.00          | 54.00        | LIQUOR                      |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1817442        | 2    | 609-49750-252      | 7,544.75       | 7,544.75     | BEER                        |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1817442        | 3    | 609-49750-253      | 124.00         | 124.00       | WINE                        |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 1817442        | 4    | 609-49750-254      | 417.10         | 417.10       | NA                          |
| 50611        | 12/15/23         | C & L DISTRIBUTING CO.   | 2692000324     | 1    | 609-49750-254      | 4.60-          | 4.60-        | CREDIT NA                   |
| Total 50611: |                  |                          |                |      |                    |                | 27,952.80    |                             |
| 50612        | 12/15/23         | CENTRAL HYDRAULICS       | 137741         | 1    | 101-43000-221      | 748.45         | 748.45       | LOADER PARTS-PW             |
| Total 50612: |                  |                          |                |      |                    |                | 748.45       |                             |
| 50613        | 12/15/23         | CINTAS                   | 4173041603     | 1    | 101-45200-310      | 52.85          | 52.85        | RUGS-GCC                    |
| 50613        | 12/15/23         | CINTAS                   | 4173041615     | 1    | 101-43000-434      | 89.35          | 89.35        | UNIFORMS-PW                 |
| 50613        | 12/15/23         | CINTAS                   | 4173041681     | 1    | 101-41940-310      | 18.38          | 18.38        | RUGS-CITY HALL              |
| 50613        | 12/15/23         | CINTAS                   | 4173041764     | 1    | 101-45500-310      | 43.66          | 43.66        | RUGS-LIBRARY                |
| 50613        | 12/15/23         | CINTAS                   | 4173771086     | 1    | 101-43000-434      | 89.35          | 89.35        | UNIFORMS-PW                 |
| 50613        | 12/15/23         | CINTAS                   | 4173771145     | 1    | 609-49750-310      | 85.02          | 85.02        | RUGS - LIQUOR STORE         |
| 50613        | 12/15/23         | CINTAS                   | 4174617409     | 1    | 101-45200-310      | 52.85          | 52.85        | RUGS-GCC                    |
| 50613        | 12/15/23         | CINTAS                   | 4174617430     | 1    | 101-43000-434      | 89.35          | 89.35        | UNIFORMS-PW                 |
| 50613        | 12/15/23         | CINTAS                   | 4174617703     | 1    | 101-45500-310      | 43.66          | 43.66        | RUGS-LIBRARY                |
| 50613        | 12/15/23         | CINTAS                   | 4174617712     | 1    | 101-41940-310      | 28.62          | 28.62        | RUGS-CITY HALL              |
| 50613        | 12/15/23         | CINTAS                   | 4175178984     | 1    | 101-43000-434      | 97.35          | 97.35        | UNIFORMS-PW                 |
| 50613        | 12/15/23         | CINTAS                   | 4175179026     | 1    | 609-49750-310      | 93.61          | 93.61        | RUGS - LIQUOR STORE         |
| Total 50613: |                  |                          |                |      |                    |                | 784.05       |                             |
| 50614        | 12/15/23         | COMPASS MINERALS AMERICA | 1244481        | 1    | 101-43000-403      | 2,231.56       | 2,231.56     | 24.37 TONS ROAD SALT        |

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| 50614        | 12/15/23         | COMPASS MINERALS AMERICA         | 1249661        | 1    | 101-43000-403      | 2,332.29       | 2,332.29     | 25.47 TONS ROAD SALT          |
| Total 50614: |                  |                                  |                |      |                    |                | 4,563.85     |                               |
| 50615        | 12/15/23         | COMPUTER INTEGRATION TEC         | 361983         | 1    | 101-41940-309      | 3,199.20       | 3,199.20     | OFFICE 365 AGREEMENT 1 YEAR   |
| Total 50615: |                  |                                  |                |      |                    |                | 3,199.20     |                               |
| 50616        | 12/15/23         | CORE & MAIN LP                   | T692479        | 1    | 602-49400-580      | 1,071.15       | 1,071.15     | PARTS FOR WATER METER PROJECT |
| 50616        | 12/15/23         | CORE & MAIN LP                   | T924335        | 1    | 602-49400-580      | 1,231.03       | 1,231.03     | PARTS FOR WATER METER PROJECT |
| 50616        | 12/15/23         | CORE & MAIN LP                   | T940480        | 1    | 602-49400-580      | 56,245.00      | 56,245.00    | CIP AMI METER PROJECT         |
| 50616        | 12/15/23         | CORE & MAIN LP                   | T940812        | 1    | 602-49400-580      | 26,015.00      | 26,015.00    | CIP AMI METER PROJECT         |
| 50616        | 12/15/23         | CORE & MAIN LP                   | U048946        | 1    | 602-49400-580      | 25,405.00      | 25,405.00    | CIP AMI METER PROJECT         |
| Total 50616: |                  |                                  |                |      |                    |                | 109,967.18   |                               |
| 50617        | 12/15/23         | CRYSTAL SPRINGS ICE              | 4007767        | 1    | 609-49750-259      | 163.52         | 163.52       | OTHER FOR RESALE - ICE        |
| 50617        | 12/15/23         | CRYSTAL SPRINGS ICE              | 4007767        | 2    | 609-49750-333      | 4.00           | 4.00         | DELIVERY                      |
| Total 50617: |                  |                                  |                |      |                    |                | 167.52       |                               |
| 50618        | 12/15/23         | DAHLHEIMER DISTRIBUTING C        | 2057990        | 1    | 609-49750-254      | 121.50         | 121.50       | NA                            |
| 50618        | 12/15/23         | DAHLHEIMER DISTRIBUTING C        | 2057990        | 2    | 609-49750-251      | 232.50         | 232.50       | LIQUOR                        |
| 50618        | 12/15/23         | DAHLHEIMER DISTRIBUTING C        | 2057990        | 3    | 609-49750-252      | 9,613.60       | 9,613.60     | BEER                          |
| 50618        | 12/15/23         | DAHLHEIMER DISTRIBUTING C        | 2063424        | 1    | 609-49750-252      | 4,862.75       | 4,862.75     | BEER                          |
| 50618        | 12/15/23         | DAHLHEIMER DISTRIBUTING C        | 2063424        | 2    | 609-49750-251      | 680.05         | 680.05       | LIQUOR                        |
| 50618        | 12/15/23         | DAHLHEIMER DISTRIBUTING C        | 2063424        | 3    | 609-49750-254      | 196.00         | 196.00       | NA                            |
| 50618        | 12/15/23         | DAHLHEIMER DISTRIBUTING C        | 2063424        | 4    | 609-49750-253      | 13.20-         | 13.20-       | CREDIT WINE                   |
| Total 50618: |                  |                                  |                |      |                    |                | 15,693.20    |                               |
| 50619        | 12/15/23         | Damien F. Toven & Associates, LL | 1338           | 1    | 101-41610-304      | 4,032.09       | 4,032.09     | CRIMINAL RETAINER             |
| 50619        | 12/15/23         | Damien F. Toven & Associates, LL | 1339           | 1    | 101-41610-304      | 1,079.62       | 1,079.62     | CIVIL RETAINER                |
| Total 50619: |                  |                                  |                |      |                    |                | 5,111.71     |                               |
| 50620        | 12/15/23         | DAVID A RUSSELL                  | 23-3214        | 1    | 101-42110-310      | 263.10         | 263.10       | ANIMAL CONTROL - PD           |
| Total 50620: |                  |                                  |                |      |                    |                | 263.10       |                               |
| 50621        | 12/15/23         | DEFIANT DISTRIBUTORS             | INV-002624     | 1    | 609-49750-251      | 239.70         | 239.70       | LIQUOR                        |
| Total 50621: |                  |                                  |                |      |                    |                | 239.70       |                               |
| 50622        | 12/15/23         | DELUXE CORPORATION               | 0088129        | 1    | 101-41940-217      | 103.78         | 103.78       | TAX FORMS                     |
| Total 50622: |                  |                                  |                |      |                    |                | 103.78       |                               |
| 50623        | 12/15/23         | DSC COMMUNICATIONS               | 2235325        | 1    | 101-45200-212      | 594.30         | 594.30       | TRUCK RADIO REPAIR-PARKS      |
| Total 50623: |                  |                                  |                |      |                    |                | 594.30       |                               |
| 50624        | 12/15/23         | DUSTY'S DRAIN CLEANING           | D23-213        | 1    | 602-49400-580      | 695.00         | 695.00       | TOWNHOUSES ON 7TH ST NE       |
| 50624        | 12/15/23         | DUSTY'S DRAIN CLEANING           | D23-214        | 1    | 602-49400-580      | 335.00         | 335.00       | 540 8TH ST NE                 |
| Total 50624: |                  |                                  |                |      |                    |                | 1,030.00     |                               |
| 50625        | 12/15/23         | E.C.M. PUBLISHERS, INC.          | 971488         | 1    | 101-41120-352      | 36.23          | 36.23        | PH FOR ZONING                 |

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|--------------|------------------|---------------------------|----------------|------|--------------------|----------------|--------------|--|
| 50625        | 12/15/23         | E.C.M. PUBLISHERS, INC.   | 971489         | 1    | 101-41120-352      | 36.23          | 36.23        | PH FOR ORDINANCE CODE                  |
| 50625        | 12/15/23         | E.C.M. PUBLISHERS, INC.   | 975389         | 1    | 101-41110-351      | 36.23          | 36.23        | ORD. #517                              |
| Total 50625: |                  |                           |                |      |                    |                | 108.69       |  |
| 50626        | 12/15/23         | E.C.M. PUBLISHERS, INC.   | 974455         | 1    | 501-43100-405      | 132.83         | 132.83       | PROPOSED ACTIVITY IN WETLAND-AIRPORT R |
| Total 50626: |                  |                           |                |      |                    |                | 132.83       |  |
| 50627        | 12/15/23         | FARM-RITE EQUIPMENT INC.  | P76944         | 1    | 101-45200-221      | 184.00         | 184.00       | PARTS-PARKS                            |
| 50627        | 12/15/23         | FARM-RITE EQUIPMENT INC.  | P77495         | 1    | 101-43000-221      | 1,078.95       | 1,078.95     | PARTS-PW                               |
| Total 50627: |                  |                           |                |      |                    |                | 1,262.95     |  |
| 50628        | 12/15/23         | FASTSIGNS                 | 282-97731      | 1    | 603-49450-580      | 225.64         | 225.64       | TRUCK DECALS                           |
| Total 50628: |                  |                           |                |      |                    |                | 225.64       |  |
| 50629        | 12/15/23         | FRONTIER                  | 011993-2-12    | 1    | 609-49750-321      | 168.30         | 168.30       | PHONE SVC-LIQUOR STORE                 |
| 50629        | 12/15/23         | FRONTIER                  | 032802-2-12    | 1    | 101-42280-321      | 53.38          | 53.38        | PHONE SVC-FIRE (3465)                  |
| 50629        | 12/15/23         | FRONTIER                  | 072480-2-12    | 1    | 602-49400-321      | 148.32         | 148.32       | PHONE SVC-WATER (6134)                 |
| 50629        | 12/15/23         | FRONTIER                  | 082197-2-12    | 1    | 602-49400-321      | 1.80           | 1.80         | PHONE SVC-WATER (0121)                 |
| 50629        | 12/15/23         | FRONTIER                  | 082488-2-12    | 1    | 101-49810-321      | 227.02         | 227.02       | PHONE SVC-AIRPORT (2648)               |
| Total 50629: |                  |                           |                |      |                    |                | 598.82       |  |
| 50630        | 12/15/23         | GOPHER STATE ONE CALL     | 3110594        | 1    | 602-49400-310      | 37.80          | 37.80        | NOVEMBER LOCATES                       |
| Total 50630: |                  |                           |                |      |                    |                | 37.80        |  |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 362049         | 1    | 609-49750-256      | 49.50          | 49.50        | TOBACCO                                |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 362049         | 2    | 609-49750-259      | 214.25         | 214.25       | OTHER FOR RESALE                       |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 362049         | 3    | 609-49750-333      | 10.00          | 10.00        | DELIVERY                               |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363070         | 1    | 609-49750-256      | 412.95         | 412.95       | TOBACCO                                |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363070         | 2    | 609-49750-254      | 4.38           | 4.38         | NA                                     |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363070         | 3    | 609-49750-259      | 68.85          | 68.85        | OTHER FOR RESALE                       |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363070         | 4    | 609-49750-333      | 10.00          | 10.00        | DELIVERY                               |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363070         | 5    | 609-49750-217      | 70.98          | 70.98        | OTHER OPERATING SUPPLIES               |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363994         | 1    | 609-49750-259      | 301.92         | 301.92       | OTHER FOR RESALE                       |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363994         | 2    | 609-49750-256      | 301.33         | 301.33       | TOBACCO                                |
| 50631        | 12/15/23         | GRANITE CITY JOBBING      | 363994         | 3    | 609-49750-333      | 10.00          | 10.00        | DELIVERY                               |
| Total 50631: |                  |                           |                |      |                    |                | 1,454.16     |  |
| 50632        | 12/15/23         | GRANITE LEDGE ELECTRIC    | F23029         | 1    | 602-49400-310      | 5,296.47       | 5,296.47     | ELECTRIC PANEL FOR GENERATOR-WATER PL  |
| 50632        | 12/15/23         | GRANITE LEDGE ELECTRIC    | F23472         | 1    | 609-49750-401      | 233.55         | 233.55       | ROAD SIGN REPAIR-LIQUOR                |
| Total 50632: |                  |                           |                |      |                    |                | 5,530.02     |  |
| 50633        | 12/15/23         | GREATER MN PARKS & TRAILS | 2024 MEMB      | 1    | 101-45200-437      | 165.00         | 165.00       | 2024 MEMBERSHIP DUES                   |
| Total 50633: |                  |                           |                |      |                    |                | 165.00       |  |
| 50634        | 12/15/23         | H & L MESABI              | 12762          | 1    | 101-43000-221      | 4,340.23       | 4,340.23     | PLOW CUTTING BLADES-PW                 |
| Total 50634: |                  |                           |                |      |                    |                | 4,340.23     |  |
| 50635        | 12/15/23         | HAWKINS, INC.             | 6624769        | 1    | 602-49400-216      | 20.00          | 20.00        | CHEMICALS                              |

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| Total 50635: |                  |                          |                |      |                    |                | 20.00        |                                      |
| 50636        | 12/15/23         | HOME SECURITY ABSTRACT & | 13827          | 1    | 101-41940-310      | 150.00         | 150.00       | PROPERTY REPORT-230 3RD AVE NW       |
| Total 50636: |                  |                          |                |      |                    |                | 150.00       |                                      |
| 50637        | 12/15/23         | HY-TECH AUTOMOTIVE       | 53350          | 1    | 101-42110-212      | 53.78          | 53.78        | 2019 EXPLORER OIL CHANGE             |
| 50637        | 12/15/23         | HY-TECH AUTOMOTIVE       | 53943          | 1    | 101-42110-212      | 1,143.29       | 1,143.29     | 2021 TAHOE BRAKES                    |
| Total 50637: |                  |                          |                |      |                    |                | 1,197.07     |                                      |
| 50638        | 12/15/23         | IPRINT TECHNOLOGIES      | 1087766        | 1    | 101-41940-201      | 514.00         | 514.00       | TONER-DELORIS                        |
| Total 50638: |                  |                          |                |      |                    |                | 514.00       |                                      |
| 50639        | 12/15/23         | JENSEN - ANDERSEN        | 10722          | 1    | 101-43000-520      | 241.47         | 241.47       | VALVE REPAIR-PW                      |
| Total 50639: |                  |                          |                |      |                    |                | 241.47       |                                      |
| 50640        | 12/15/23         | JEYS, VICTORIA           | 111523         | 1    | 609-49750-208      | 51.25          | 51.25        | MILEAGE FOR THC SEMINAR-LIQUOR       |
| Total 50640: |                  |                          |                |      |                    |                | 51.25        |                                      |
| 50641        | 12/15/23         | JIMS MILLE LACS DISPOSAL | 211948-1223    | 1    | 101-42280-384      | 25.00          | 25.00        | GARBAGE-FIRE                         |
| 50641        | 12/15/23         | JIMS MILLE LACS DISPOSAL | 211948-1223    | 2    | 101-41940-310      | 87.62          | 87.62        | GARBAGE-CITY                         |
| 50641        | 12/15/23         | JIMS MILLE LACS DISPOSAL | 211948-1223    | 3    | 101-45200-384      | 49.28          | 49.28        | GARBAGE-PARKS                        |
| 50641        | 12/15/23         | JIMS MILLE LACS DISPOSAL | 212276-1223    | 1    | 101-45200-384      | 113.94         | 113.94       | GARBAGE-PARKS                        |
| 50641        | 12/15/23         | JIMS MILLE LACS DISPOSAL | 219225-1223    | 1    | 609-49750-384      | 81.90          | 81.90        | GARBAGE - LIQUOR                     |
| 50641        | 12/15/23         | JIMS MILLE LACS DISPOSAL | 3249517-122    | 1    | 101-45200-415      | 148.39         | 148.39       | CHANGING SHELTER                     |
| Total 50641: |                  |                          |                |      |                    |                | 506.13       |                                      |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2431505        | 1    | 609-49750-251      | 3,195.40       | 3,195.40     | LIQUOR                               |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2431505        | 2    | 609-49750-253      | 1,201.96       | 1,201.96     | WINE                                 |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2431505        | 3    | 609-49750-333      | 117.12         | 117.12       | DELIVERY                             |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2431506        | 1    | 609-49750-251      | 5,364.49       | 5,364.49     | LIQUOR                               |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2431506        | 2    | 609-49750-333      | 78.72          | 78.72        | DELIVERY                             |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2435324        | 1    | 609-49750-251      | 157.00         | 157.00       | LIQUOR                               |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2435324        | 2    | 609-49750-253      | 1,058.60       | 1,058.60     | WINE                                 |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2435324        | 3    | 609-49750-333      | 21.12          | 21.12        | DELIVERY                             |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2436615        | 1    | 609-49750-251      | 184.00         | 184.00       | LIQUOR                               |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2436615        | 2    | 609-49750-253      | 2,246.00       | 2,246.00     | WINE                                 |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2436615        | 3    | 609-49750-333      | 74.88          | 74.88        | DELIVERY                             |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2436616        | 1    | 609-49750-251      | 1,625.04       | 1,625.04     | LIQUOR                               |
| 50642        | 12/15/23         | JOHNSON BROTHERS LIQUOR  | 2436616        | 2    | 609-49750-333      | 23.04          | 23.04        | DELIVERY                             |
| Total 50642: |                  |                          |                |      |                    |                | 15,347.37    |                                      |
| 50643        | 12/15/23         | JOHNSON JET-LINE INC     | 3745           | 1    | 603-49450-310      | 1,357.00       | 1,357.00     | SEWER TELEVISIONING/CLEANING         |
| Total 50643: |                  |                          |                |      |                    |                | 1,357.00     |                                      |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK      | 113023         | 1    | 101-41940-401      | 5.99           | 5.99         | TOGGLE SWITCH-CITY                   |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK      | 113023         | 2    | 101-43000-215      | 51.98          | 51.98        | BURR TUNGSTENCARB-PW                 |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK      | 113023         | 3    | 101-43000-217      | 124.52         | 124.52       | GLOVES/CABLE TIES/BOLTS/BATTERIES-PW |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK      | 113023         | 4    | 101-43000-221      | 19.99          | 19.99        | BATTERY CABLE-PW                     |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK      | 113023         | 5    | 101-43000-240      | 84.56          | 84.56        | DRILL BITS-PW                        |



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| 50644        | 12/15/23         | KOCHS HARDWARE HANK       | 113023         | 6    | 101-43000-401      | 33.48          | 33.48        | CONNECTOR-PW                      |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK       | 113023         | 7    | 101-45200-437      | 10.99          | 10.99        | SEALANT-PARKS                     |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK       | 113023         | 8    | 602-49400-217      | 9.98           | 9.98         | HALOGEN BULB-WATER                |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK       | 113023         | 9    | 602-49400-322      | 63.73          | 63.73        | POSTAGE-WATER                     |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK       | 113023         | 10   | 609-49750-240      | 52.98          | 52.98        | SAWZALL/VOLTAGE SENSOR-LIQUOR     |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK       | 113023         | 11   | 609-49750-401      | 92.58          | 92.58        | WASH LATH-LIQUOR                  |
| 50644        | 12/15/23         | KOCHS HARDWARE HANK       | 113023         | 12   | 609-49750-437      | 183.83         | 183.83       | EXTENSION CORD/BOLTS/MISC.-LIQUOR |
| Total 50644: |                  |                           |                |      |                    |                | 734.61       |                                   |
| 50645        | 12/15/23         | L.E.L.S.                  | 238-1223       | 1    | 101-21710          | 337.50         | 337.50       | DECEMBER UNION DUES-PD            |
| Total 50645: |                  |                           |                |      |                    |                | 337.50       |                                   |
| 50646        | 12/15/23         | LEAGUE OF MN CITIES INSUR | 40000681-12    | 1    | 101-42280-151      | 1,309.44       | 1,309.44     | WORKER'S COMP-FIRE                |
| 50646        | 12/15/23         | LEAGUE OF MN CITIES INSUR | 40000681-12    | 2    | 101-41940-151      | 3,690.24       | 3,690.24     | WORKER'S COMP-CITY                |
| 50646        | 12/15/23         | LEAGUE OF MN CITIES INSUR | 40000681-12    | 3    | 602-49400-151      | 178.56         | 178.56       | WORKER'S COMP-WATER               |
| 50646        | 12/15/23         | LEAGUE OF MN CITIES INSUR | 40000681-12    | 4    | 603-49450-151      | 178.56         | 178.56       | WORKER'S COMP-SEWER               |
| 50646        | 12/15/23         | LEAGUE OF MN CITIES INSUR | 40000681-12    | 5    | 609-49750-151      | 595.20         | 595.20       | WORKER'S COMP-LIQUOR              |
| Total 50646: |                  |                           |                |      |                    |                | 5,952.00     |                                   |
| 50647        | 12/15/23         | LINCOLN MARKETING         | 65871          | 1    | 609-49750-343      | 649.00         | 649.00       | ADVERTISING                       |
| Total 50647: |                  |                           |                |      |                    |                | 649.00       |                                   |
| 50648        | 12/15/23         | M. AMUNDSON LLP           | 372690         | 1    | 609-49750-217      | 397.47         | 397.47       | OTHER OPERATING SUPPLIES          |
| 50648        | 12/15/23         | M. AMUNDSON LLP           | 373006         | 1    | 609-49750-256      | 973.28         | 973.28       | TOBACCO                           |
| 50648        | 12/15/23         | M. AMUNDSON LLP           | 373674         | 1    | 609-49750-256      | 1,075.58       | 1,075.58     | TOBACCO                           |
| Total 50648: |                  |                           |                |      |                    |                | 2,446.33     |                                   |
| 50649        | 12/15/23         | MEYERS MILACA PARTS CITY  | 113023         | 1    | 101-43000-212      | 38.25          | 38.25        | PARTS-PW                          |
| 50649        | 12/15/23         | MEYERS MILACA PARTS CITY  | 113023         | 2    | 101-43000-215      | 28.13          | 28.13        | SHOP SUPPLIES-PW                  |
| Total 50649: |                  |                           |                |      |                    |                | 66.38        |                                   |
| 50650        | 12/15/23         | MILACA AUTO VALUE         | 1302823-112    | 1    | 101-42280-580      | 426.98         | 426.98       | SIDE BY SIDE-FIRE                 |
| 50650        | 12/15/23         | MILACA AUTO VALUE         | 1302823-112    | 2    | 101-43000-221      | 261.90         | 261.90       | PARTS-PW                          |
| Total 50650: |                  |                           |                |      |                    |                | 688.88       |                                   |
| 50651        | 12/15/23         | MILACA UNCLAIMED FREIGHT  | 113023         | 1    | 101-43000-217      | 348.88         | 348.88       | SPARE TIRE/TOW STRAPS-PW          |
| 50651        | 12/15/23         | MILACA UNCLAIMED FREIGHT  | 113023         | 2    | 101-45200-221      | 11.98          | 11.98        | MOWER PARTS-PARKS                 |
| 50651        | 12/15/23         | MILACA UNCLAIMED FREIGHT  | 113023         | 3    | 609-49750-437      | 126.83         | 126.83       | LIQUOR STORE LIGHTS               |
| Total 50651: |                  |                           |                |      |                    |                | 487.69       |                                   |
| 50652        | 12/15/23         | MILLE LACS COUNTY DAC     | 40989          | 1    | 101-41940-310      | 249.56         | 249.56       | CLEANING-CITY                     |
| 50652        | 12/15/23         | MILLE LACS COUNTY DAC     | 40989          | 2    | 101-45500-310      | 293.48         | 293.48       | CLEANING-LIBRARY                  |
| 50652        | 12/15/23         | MILLE LACS COUNTY DAC     | 40989          | 3    | 101-42280-310      | 54.01          | 54.01        | CLEANING SVCS - FIRE              |
| 50652        | 12/15/23         | MILLE LACS COUNTY DAC     | 40989          | 4    | 101-45200-310      | 147.91         | 147.91       | CLEANING SVCS - GORECKI CENTER    |
| Total 50652: |                  |                           |                |      |                    |                | 744.96       |                                   |
| 50653        | 12/15/23         | MILLER TRUCKING           | 6928           | 1    | 609-49750-333      | 28.00          | 28.00        | DELIVERY                          |

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| Total 50653: |                  |                             |                |      |                    |                | 28.00        |                                   |
| 50654        | 12/15/23         | MN COMPUTER SYSTEMS INC     | 386296         | 1    | 101-41940-310      | 42.74          | 42.74        | COPIER CONTRACT-CITY              |
| Total 50654: |                  |                             |                |      |                    |                | 42.74        |                                   |
| 50655        | 12/15/23         | MN DEPT OF HEALTH           | 1480002-123    | 1    | 602-20810          | 2,430.00       | 2,430.00     | 4TH QTR TEST FEE                  |
| Total 50655: |                  |                             |                |      |                    |                | 2,430.00     |                                   |
| 50656        | 12/15/23         | MN DEPT OF LABOR & INDUST   | ABR0313855     | 1    | 101-43000-310      | 20.00          | 20.00        | PRESSURE VESSEL/BOILER            |
| Total 50656: |                  |                             |                |      |                    |                | 20.00        |                                   |
| 50657        | 12/15/23         | MN PEIP                     | 1342398        | 1    | 101-21706          | 28,353.57      | 28,353.57    | MEDICAL INS-JAN                   |
| Total 50657: |                  |                             |                |      |                    |                | 28,353.57    |                                   |
| 50658        | 12/15/23         | MOOSE LAKE BREWING CO. LL   | WB47-003       | 1    | 609-49750-252      | 114.00         | 114.00       | BEER                              |
| Total 50658: |                  |                             |                |      |                    |                | 114.00       |                                   |
| 50659        | 12/15/23         | NAPA CENTRAL MN             | 113023         | 1    | 101-43000-221      | 69.66          | 69.66        | PARTS-PW                          |
| 50659        | 12/15/23         | NAPA CENTRAL MN             | 113023         | 2    | 101-45200-221      | 138.19         | 138.19       | PARTS-PARKS                       |
| Total 50659: |                  |                             |                |      |                    |                | 207.85       |                                   |
| 50660        | 12/15/23         | ON HOOK TOWING & RECOVER    | 62520848       | 1    | 101-42110-310      | 168.50         | 168.50       | 2008 CHEV SILVERADO TOW #23003216 |
| Total 50660: |                  |                             |                |      |                    |                | 168.50       |                                   |
| 50661        | 12/15/23         | ORIGIN WINE & SPIRITS       | 0023329        | 1    | 609-49750-253      | 72.00          | 72.00        | WINE                              |
| 50661        | 12/15/23         | ORIGIN WINE & SPIRITS       | 0023329        | 2    | 609-49750-333      | 3.84           | 3.84         | DELIVERY                          |
| Total 50661: |                  |                             |                |      |                    |                | 75.84        |                                   |
| 50662        | 12/15/23         | PAUSTIS WINE COMPANY        | 221189         | 1    | 609-49750-251      | 304.00         | 304.00       | LIQUOR                            |
| 50662        | 12/15/23         | PAUSTIS WINE COMPANY        | 221189         | 2    | 609-49750-253      | 1,239.00       | 1,239.00     | WINE                              |
| 50662        | 12/15/23         | PAUSTIS WINE COMPANY        | 221189         | 3    | 609-49750-333      | 18.00          | 18.00        | DELIVERY                          |
| Total 50662: |                  |                             |                |      |                    |                | 1,561.00     |                                   |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6695397        | 1    | 609-49750-253      | 462.30         | 462.30       | WINE                              |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6695397        | 2    | 609-49750-251      | 1,719.17       | 1,719.17     | LIQUOR                            |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6695397        | 3    | 609-49750-333      | 54.72          | 54.72        | DELIVERY                          |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6698351        | 1    | 609-49750-254      | 49.60          | 49.60        | NA                                |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6698351        | 2    | 609-49750-251      | 4,697.51       | 4,697.51     | LIQUOR                            |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6698351        | 3    | 609-49750-333      | 74.88          | 74.88        | DELIVERY                          |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6699138        | 1    | 609-49750-251      | 2,193.75       | 2,193.75     | LIQUOR                            |
| 50663        | 12/15/23         | PHILLIPS WINE AND SPIRITS   | 6699138        | 2    | 609-49750-333      | 55.68          | 55.68        | DELIVERY                          |
| Total 50663: |                  |                             |                |      |                    |                | 9,307.61     |                                   |
| 50664        | 12/15/23         | RED BULL DISTRIBUTION CO IN | 5008602855     | 1    | 609-49750-254      | 374.57         | 374.57       | NA                                |
| Total 50664: |                  |                             |                |      |                    |                | 374.57       |                                   |

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| 50665        | 12/15/23         | SELECT URGENT CARE LLC  | 1376           | 1    | 101-42280-305      | 520.60         | 520.60       | NEW HIRE PHYSICAL-COLE EARL             |
| 50665        | 12/15/23         | SELECT URGENT CARE LLC  | 1376           | 2    | 101-42280-305      | 620.60         | 620.60       | NEW HIRE PHYSICAL-JACOB EARL            |
| 50665        | 12/15/23         | SELECT URGENT CARE LLC  | 1376           | 3    | 101-42280-305      | 125.00         | 125.00       | NEW HIRE PHYSICAL-CALEB NELSON          |
| Total 50665: |                  |                         |                |      |                    |                | 1,266.20     |   |
| 50666        | 12/15/23         | SMARTSIGHTS TECHNOLOGIE | 2392626322     | 1    | 602-49400-309      | 2,400.00       | 2,400.00     | WTP SCADA SUBSCRIPTION FOR WIN-911-3 YE |
| Total 50666: |                  |                         |                |      |                    |                | 2,400.00     |   |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2415830        | 1    | 609-49750-251      | 1,596.72       | 1,596.72     | LIQUOR                                  |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2415830        | 2    | 609-49750-333      | 32.55          | 32.55        | DELIVERY                                |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2418423        | 1    | 609-49750-251      | 3,886.02       | 3,886.02     | LIQUOR                                  |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2418423        | 2    | 609-49750-333      | 39.79          | 39.79        | DELIVERY                                |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2420934        | 1    | 609-49750-251      | 1,394.81       | 1,394.81     | LIQUOR                                  |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2420934        | 2    | 609-49750-333      | 23.25          | 23.25        | DELIVERY                                |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2420935        | 1    | 609-49750-253      | 581.00         | 581.00       | WINE                                    |
| 50667        | 12/15/23         | SOUTHERN GLAZERS OF MN  | 2420935        | 2    | 609-49750-333      | 10.85          | 10.85        | DELIVERY                                |
| Total 50667: |                  |                         |                |      |                    |                | 7,564.99     |   |
| 50668        | 12/15/23         | ST. CLOUD REFRIGERATION | W93238         | 1    | 609-49750-401      | 488.56         | 488.56       | HEATING & REFRIG MAINTENANCE-LIQUOR     |
| Total 50668: |                  |                         |                |      |                    |                | 488.56       |   |
| 50669        | 12/15/23         | STANTEC                 | 2154726        | 1    | 200-46500-530      | 4,370.94       | 4,370.94     | ACCESS ROAD AT LIQUOR STORE             |
| 50669        | 12/15/23         | STANTEC                 | 2154727        | 1    | 101-43000-303      | 5,988.78       | 5,988.78     | 2024 STREET PROJECT                     |
| 50669        | 12/15/23         | STANTEC                 | 2154733        | 1    | 101-41940-310      | 1,774.25       | 1,774.25     | GENERAL ENGINEERING                     |
| Total 50669: |                  |                         |                |      |                    |                | 12,133.97    |   |
| 50670        | 12/15/23         | STANTEC                 | 2154725        | 1    | 501-43100-303      | 32,958.51      | 32,958.51    | AIRPORT ROAD GRANT                      |
| Total 50670: |                  |                         |                |      |                    |                | 32,958.51    |   |
| 50671        | 12/15/23         | STAR PUBLICATIONS       | 218294         | 1    | 609-49750-343      | 190.00         | 190.00       | ADVERTISING                             |
| Total 50671: |                  |                         |                |      |                    |                | 190.00       |   |
| 50672        | 12/15/23         | SURPLUS SERVICES        | 00014275       | 1    | 101-43000-580      | 100.00         | 100.00       | BOBCAT 5600 UTV-PW                      |
| Total 50672: |                  |                         |                |      |                    |                | 100.00       |   |
| 50673        | 12/15/23         | TEALS MARKET            | 3141018-113    | 1    | 501-43100-405      | 26.85          | 26.85        | AIRPORT ROAD MEETING SUPPLIES           |
| Total 50673: |                  |                         |                |      |                    |                | 26.85        |   |
| 50674        | 12/15/23         | TIMMER IMPLEMENT        | IP63388        | 1    | 101-43000-221      | 64.00          | 64.00        | PARTS-PW                                |
| Total 50674: |                  |                         |                |      |                    |                | 64.00        |   |
| 50675        | 12/15/23         | VIKING BOTTLING CO.     | 3335816        | 1    | 609-49750-254      | 217.15         | 217.15       | NA                                      |
| 50675        | 12/15/23         | VIKING BOTTLING CO.     | 3335896        | 1    | 609-49750-254      | 189.95         | 189.95       | NA                                      |
| Total 50675: |                  |                         |                |      |                    |                | 407.10       |   |
| 50676        | 12/15/23         | VINOCOPIA               | 0341696        | 1    | 609-49750-251      | 914.60         | 914.60       | LIQUOR                                  |
| 50676        | 12/15/23         | VINOCOPIA               | 0341696        | 2    | 609-49750-253      | 248.00         | 248.00       | WINE                                    |

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|---------------|------------------|----------------------------|----------------|------|--------------------|----------------|--------------|---------------------------------------|
| 50676         | 12/15/23         | VINOCOPIA                  | 0341696        | 3    | 609-49750-333      | 12.00          | 12.00        | DELIVERY                              |
| Total 50676:  |                  |                            |                |      |                    |                | 1,174.60     |                                       |
| 50677         | 12/15/23         | WATSON COMPANY             | 138483         | 1    | 609-49750-256      | 441.74         | 441.74       | TOBACCO                               |
| 50677         | 12/15/23         | WATSON COMPANY             | 138483         | 2    | 609-49750-259      | 159.45         | 159.45       | OTHER FOR RESALE                      |
| 50677         | 12/15/23         | WATSON COMPANY             | 138483         | 3    | 609-49750-333      | 6.00           | 6.00         | DELIVERY                              |
| 50677         | 12/15/23         | WATSON COMPANY             | 138678         | 1    | 609-49750-256      | 1,041.09       | 1,041.09     | TOBACCO                               |
| 50677         | 12/15/23         | WATSON COMPANY             | 138678         | 2    | 609-49750-333      | 6.00           | 6.00         | DELIVERY                              |
| Total 50677:  |                  |                            |                |      |                    |                | 1,654.28     |                                       |
| 50678         | 12/15/23         | WEIDNER S PLUMBING & HEATI | 13663          | 1    | 602-49400-401      | 2,095.00       | 2,095.00     | WATER PLANT EXHAUST SYSTEM-CHEMICAL P |
| Total 50678:  |                  |                            |                |      |                    |                | 2,095.00     |                                       |
| 50679         | 12/15/23         | WEX BANK                   | 93795169       | 1    | 101-42110-212      | 1,117.10       | 1,117.10     | GAS - POLICE                          |
| 50679         | 12/15/23         | WEX BANK                   | 93795169       | 2    | 101-43000-212      | 104.55         | 104.55       | GAS-PW                                |
| Total 50679:  |                  |                            |                |      |                    |                | 1,221.65     |                                       |
| 50680         | 12/15/23         | WINE MERCHANTS             | 7451840        | 1    | 609-49750-253      | 1,180.00       | 1,180.00     | WINE                                  |
| 50680         | 12/15/23         | WINE MERCHANTS             | 7451840        | 2    | 609-49750-333      | 22.08          | 22.08        | DELIVERY                              |
| Total 50680:  |                  |                            |                |      |                    |                | 1,202.08     |                                       |
| 50681         | 12/15/23         | YOST, EDWARD               | 173            | 1    | 101-41940-309      | 125.00         | 125.00       | IT SERVICES-CITY                      |
| 50681         | 12/15/23         | YOST, EDWARD               | 173            | 2    | 101-42280-309      | 125.00         | 125.00       | IT SERVICES-FIRE                      |
| 50681         | 12/15/23         | YOST, EDWARD               | 173            | 3    | 101-42280-309      | 125.00         | 125.00       | IT SERVICES-PW                        |
| 50681         | 12/15/23         | YOST, EDWARD               | 173            | 4    | 602-49400-309      | 62.50          | 62.50        | IT SERVICES-WATER                     |
| 50681         | 12/15/23         | YOST, EDWARD               | 173            | 5    | 603-49450-309      | 62.50          | 62.50        | IT SERVICES-SEWER                     |
| 50681         | 12/15/23         | YOST, EDWARD               | 173            | 7    | 101-42110-310      | 125.00         | 125.00       | IT SERVICES-PD                        |
| Total 50681:  |                  |                            |                |      |                    |                | 625.00       |                                       |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 1    | 101-41940-321      | 112.72         | 112.72       | PHONE SERVICE 1099 - CITY HALL-MARY   |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 2    | 101-45500-321      | 45.59          | 45.59        | PHONE SERVICE ALARM - LIBRARY         |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 3    | 101-45200-321      | 50.58          | 50.58        | INTERNET SERVICE - REC PARK           |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 4    | 101-43000-321      | 91.17          | 91.17        | INTERNET SERVICE - PW                 |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 5    | 101-42110-321      | 56.19          | 56.19        | PHONE SERVICE 3069- POLICE            |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 6    | 101-42110-321      | 43.16          | 43.16        | PHONE SERVICE 5325 - POLICE           |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 7    | 101-42110-321      | 75.64          | 75.64        | PHONE SERVICE 6166 - POLICE           |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 8    | 101-41940-321      | 111.70         | 111.70       | PHONE SERVICE 3141 - CITY HALL        |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 9    | 101-41940-321      | 7.16           | 7.16         | PHONE SERVICE 3142 - CITY HALL        |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 10   | 101-43000-321      | 77.91          | 77.91        | PHONE SERVICE 5216 - PW               |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 11   | 619-49900-321      | 73.74          | 73.74        | PHONE SERVICE 3143 - DEP REG          |
| 821445        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009658-    | 12   | 619-49900-321      | 7.16           | 7.16         | PHONE SERVICE 3449 - DEP REG          |
| Total 821445: |                  |                            |                |      |                    |                | 752.72       |                                       |
| 821446        | 12/14/23         | BENTON COMMUNICATIONS      | 0238009623-    | 1    | 101-42280-321      | 100.22         | 100.22       | PHONE SERVICE 3465- FIRE              |
| Total 821446: |                  |                            |                |      |                    |                | 100.22       |                                       |
| 821447        | 12/14/23         | CENTERPOINT ENERGY         | 8000014099-    | 1    | 101-42280-381      | 81.96          | 81.96        | FIRE HALL                             |
| 821447        | 12/14/23         | CENTERPOINT ENERGY         | 8000014099-    | 2    | 208-45600-381      | 150.69         | 150.69       | HISTORICAL SOCIETY                    |
| 821447        | 12/14/23         | CENTERPOINT ENERGY         | 8000014099-    | 3    | 101-43000-381      | 559.74         | 559.74       | PUBLIC WORKS                          |
| 821447        | 12/14/23         | CENTERPOINT ENERGY         | 8000014099-    | 4    | 101-49010-381      | 127.09         | 127.09       | SENIOR CENTER                         |

| Check Number  | Check Issue Date | Payee                    | Invoice Number | In S | Invoice GL Account | Invoice Amount | Check Amount | Description                |
|---------------|------------------|--------------------------|----------------|------|--------------------|----------------|--------------|----------------------------|
| 821447        | 12/14/23         | CENTERPOINT ENERGY       | 8000014099-    | 5    | 101-41940-381      | 212.66         | 212.66       | CITY HALL                  |
| 821447        | 12/14/23         | CENTERPOINT ENERGY       | 8000014099-    | 6    | 602-49400-381      | 292.57         | 292.57       | WATER PLANT                |
| 821447        | 12/14/23         | CENTERPOINT ENERGY       | 8000014099-    | 7    | 101-45500-381      | 373.05         | 373.05       | LIBRARY                    |
| 821447        | 12/14/23         | CENTERPOINT ENERGY       | 8000014099-    | 8    | 101-45200-381      | 89.52          | 89.52        | GORECKI BLDG               |
| Total 821447: |                  |                          |                |      |                    |                | 1,887.28     |                            |
| 821448        | 12/14/23         | CENTERPOINT ENERGY       | 5826769-1-1    | 1    | 609-49750-381      | 273.50         | 273.50       | GAS - LIQUOR STORE         |
| Total 821448: |                  |                          |                |      |                    |                | 273.50       |                            |
| 821449        | 12/14/23         | CITY HIVE INC            | 6569F8391A     | 1    | 609-49750-310      | 44.73          | 44.73        | NOV 2023 LIQUOR WEBSITE    |
| Total 821449: |                  |                          |                |      |                    |                | 44.73        |                            |
| 821450        | 12/14/23         | DELTA DENTAL OF MN       | CNS0001401     | 1    | 101-21712          | 1,525.72       | 1,525.72     | DENTAL INS                 |
| Total 821450: |                  |                          |                |      |                    |                | 1,525.72     |                            |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 1    | 101-43000-381      | 388.17         | 388.17       | PUBLIC WORKS               |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 2    | 101-49010-381      | 86.67          | 86.67        | SENIOR CENTER              |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 3    | 101-49810-381      | 245.52         | 245.52       | AIRPORT                    |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 4    | 101-45200-381      | 158.52         | 158.52       | PARKS                      |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 5    | 101-43000-380      | 3,072.77       | 3,072.77     | STREET LIGHTS              |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 6    | 101-42110-437      | 100.75         | 100.75       | PUBLIC SAFETY              |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 7    | 208-45600-381      | 187.23         | 187.23       | HISTORICAL SOCIETY         |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 8    | 101-45500-381      | 781.26         | 781.26       | LIBRARY                    |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 9    | 602-49400-381      | 2,482.39       | 2,482.39     | WATER DEPT                 |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 10   | 603-49450-381      | 868.05         | 868.05       | SEWER DEPT                 |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 11   | 101-42280-381      | 825.70         | 825.70       | FIRE HALL                  |
| 821451        | 12/14/23         | EAST CENTRAL ENERGY      | 832400-1223    | 12   | 101-41940-381      | 690.14         | 690.14       | CITY HALL                  |
| Total 821451: |                  |                          |                |      |                    |                | 9,887.17     |                            |
| 821452        | 12/14/23         | FURTHER-HSA              | 120123         | 1    | 101-21705          | 7,815.00       | 7,815.00     | DECEMBER HSA CONTRIBUTIONS |
| Total 821452: |                  |                          |                |      |                    |                | 7,815.00     |                            |
| 821453        | 12/14/23         | MIDCONTINENT COMMUNICATI | 14799080113    | 1    | 101-42110-321      | 133.39         | 133.39       | INTERNET- POLICE           |
| Total 821453: |                  |                          |                |      |                    |                | 133.39       |                            |
| 821454        | 12/14/23         | MN DEPT OF REVENUE       | NOV WAT TA     | 1    | 602-20800          | 256.00         | 256.00       | W/S SALES TAX              |
| 821454        | 12/14/23         | MN DEPT OF REVENUE       | NOV WAT TA     | 2    | 101-34780          | 83.00          | 83.00        | SALES TAX-RESERVATION FEE  |
| 821454        | 12/14/23         | MN DEPT OF REVENUE       | NOV WAT TA     | 3    | 101-36200          | 7.00           | 7.00         | SALES TAX - MISC           |
| Total 821454: |                  |                          |                |      |                    |                | 346.00       |                            |
| 821455        | 12/14/23         | MN DEPT OF REVENUE       | NOV LIQ TA     | 1    | 609-20800          | 25,064.00      | 25,064.00    | LIQUOR SALES TAX           |
| Total 821455: |                  |                          |                |      |                    |                | 25,064.00    |                            |
| 821456        | 12/14/23         | NCPERS GROUP LIFE INS    | 6272001220     | 1    | 101-21709          | 112.00         | 112.00       | GROUP LIFE INS             |
| Total 821456: |                  |                          |                |      |                    |                | 112.00       |                            |
| 821457        | 12/14/23         | UNUM                     | 0691590-001    | 1    | 101-21707          | 975.59         | 975.59       | LIFE, STD, LTD-DEC 2023    |

| Check Number     | Check Issue Date | Payee                | Invoice Number | In S | Invoice GL Account | Invoice Amount | Check Amount | Description                               |
|------------------|------------------|----------------------|----------------|------|--------------------|----------------|--------------|---|
| Total 821457:    |                  |                      |                |      |                    |                | 975.59       |   |
| 990000247        | 11/20/23         | AMERICAN FDS         | PR1119231      | 1    | 101-21708          | 325.00         | 325.00       | AMERICAN FUNDS AMERICAN FUNDS Pay Per     |
| Total 990000247: |                  |                      |                |      |                    |                | 325.00       |   |
| 990000248        | 11/20/23         | EFTPS-FED TAXPAYMENT | PR1119231      | 1    | 101-21703          | 2,785.46       | 2,785.46     | FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe   |
| 990000248        | 11/20/23         | EFTPS-FED TAXPAYMENT | PR1119231      | 2    | 101-21701          | 4,700.63       | 4,700.63     | FED/SSI/MEDICARE FEDERAL WITHHOLDING T    |
| 990000248        | 11/20/23         | EFTPS-FED TAXPAYMENT | PR1119231      | 3    | 101-21703          | 2,785.46       | 2,785.46     | FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe   |
| 990000248        | 11/20/23         | EFTPS-FED TAXPAYMENT | PR1119231      | 4    | 101-21703          | 894.34         | 894.34       | FED/SSI/MEDICARE MEDICARE Pay Period: 11/ |
| 990000248        | 11/20/23         | EFTPS-FED TAXPAYMENT | PR1119231      | 5    | 101-21703          | 894.34         | 894.34       | FED/SSI/MEDICARE MEDICARE Pay Period: 11/ |
| Total 990000248: |                  |                      |                |      |                    |                | 12,060.23    |   |
| 990000249        | 11/20/23         | GOVONE SOLUTIONS     | PR1119231      | 1    | 101-21704          | 3,025.04       | 3,025.04     | PERA PERA PROTECTIVE Pay Period: 11/19/20 |
| 990000249        | 11/20/23         | GOVONE SOLUTIONS     | PR1119231      | 2    | 101-21704          | 2,881.86       | 2,881.86     | PERA PERA COORDINATED Pay Period: 11/19/2 |
| 990000249        | 11/20/23         | GOVONE SOLUTIONS     | PR1119231      | 3    | 101-21704          | 3,325.21       | 3,325.21     | PERA PERA COORDINATED Pay Period: 11/19/2 |
| 990000249        | 11/20/23         | GOVONE SOLUTIONS     | PR1119231      | 4    | 101-21704          | 2,016.70       | 2,016.70     | PERA PERA PROTECTIVE Pay Period: 11/19/20 |
| Total 990000249: |                  |                      |                |      |                    |                | 11,248.81    |   |
| 990000250        | 11/20/23         | MN-STATE TAXPAYMENT  | PR1119231      | 1    | 101-21702          | 2,527.57       | 2,527.57     | SWT STATE WITHHOLDING TAX Pay Period: 11/ |
| Total 990000250: |                  |                      |                |      |                    |                | 2,527.57     |   |
| 990000251        | 12/04/23         | AMERICAN FDS         | PR1203231      | 1    | 101-21708          | 325.00         | 325.00       | AMERICAN FUNDS AMERICAN FUNDS Pay Per     |
| Total 990000251: |                  |                      |                |      |                    |                | 325.00       |   |
| 990000252        | 12/04/23         | EFTPS-FED TAXPAYMENT | PR1203231      | 1    | 101-21703          | 2,750.25       | 2,750.25     | FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe   |
| 990000252        | 12/04/23         | EFTPS-FED TAXPAYMENT | PR1203231      | 2    | 101-21701          | 7,522.10       | 7,522.10     | FED/SSI/MEDICARE FEDERAL WITHHOLDING T    |
| 990000252        | 12/04/23         | EFTPS-FED TAXPAYMENT | PR1203231      | 3    | 101-21703          | 2,750.25       | 2,750.25     | FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe   |
| 990000252        | 12/04/23         | EFTPS-FED TAXPAYMENT | PR1203231      | 4    | 101-21703          | 1,107.34       | 1,107.34     | FED/SSI/MEDICARE MEDICARE Pay Period: 12/ |
| 990000252        | 12/04/23         | EFTPS-FED TAXPAYMENT | PR1203231      | 5    | 101-21703          | 1,107.34       | 1,107.34     | FED/SSI/MEDICARE MEDICARE Pay Period: 12/ |
| Total 990000252: |                  |                      |                |      |                    |                | 15,237.28    |   |
| 990000253        | 12/04/23         | GOVONE SOLUTIONS     | PR1203231      | 1    | 101-21704          | 5,725.18       | 5,725.18     | PERA PERA PROTECTIVE Pay Period: 12/3/202 |
| 990000253        | 12/04/23         | GOVONE SOLUTIONS     | PR1203231      | 2    | 101-21704          | 2,906.00       | 2,906.00     | PERA PERA COORDINATED Pay Period: 12/3/20 |
| 990000253        | 12/04/23         | GOVONE SOLUTIONS     | PR1203231      | 3    | 101-21704          | 3,353.10       | 3,353.10     | PERA PERA COORDINATED Pay Period: 12/3/20 |
| 990000253        | 12/04/23         | GOVONE SOLUTIONS     | PR1203231      | 4    | 101-21704          | 3,816.78       | 3,816.78     | PERA PERA PROTECTIVE Pay Period: 12/3/202 |
| Total 990000253: |                  |                      |                |      |                    |                | 15,801.06    |   |
| 990000254        | 12/04/23         | MN-STATE TAXPAYMENT  | PR1203231      | 1    | 101-21702          | 3,490.54       | 3,490.54     | SWT STATE WITHHOLDING TAX Pay Period: 12/ |
| Total 990000254: |                  |                      |                |      |                    |                | 3,490.54     |   |
| Grand Totals:    |                  |                      |                |      |                    |                | 668,904.14   |   |

## Summary by General Ledger Account Number

| GL Account    | Debit     | Credit      | Proof       |
|---------------|-----------|-------------|-------------|
| 001-10005     | 129.20    | .00         | 129.20      |
| 001-20200     | .00       | 129.20-     | 129.20-     |
| 101-20200     | 41.47     | 185,195.65- | 185,154.18- |
| 101-21701     | 12,222.73 | .00         | 12,222.73   |
| 101-21702     | 6,018.11  | .00         | 6,018.11    |
| 101-21703     | 15,074.78 | .00         | 15,074.78   |
| 101-21704     | 27,049.87 | .00         | 27,049.87   |
| 101-21705     | 7,815.00  | .00         | 7,815.00    |
| 101-21706     | 53,487.36 | .00         | 53,487.36   |
| 101-21707     | 975.59    | .00         | 975.59      |
| 101-21708     | 650.00    | .00         | 650.00      |
| 101-21709     | 112.00    | .00         | 112.00      |
| 101-21710     | 337.50    | .00         | 337.50      |
| 101-21712     | 1,525.72  | .00         | 1,525.72    |
| 101-34780     | 83.00     | .00         | 83.00       |
| 101-36200     | 7.00      | .00         | 7.00        |
| 101-41110-351 | 36.23     | .00         | 36.23       |
| 101-41120-352 | 72.46     | .00         | 72.46       |
| 101-41610-304 | 5,111.71  | .00         | 5,111.71    |
| 101-41940-151 | 3,690.24  | .00         | 3,690.24    |
| 101-41940-201 | 615.60    | .00         | 615.60      |
| 101-41940-217 | 206.82    | .00         | 206.82      |
| 101-41940-240 | 189.99    | .00         | 189.99      |
| 101-41940-309 | 3,689.20  | .00         | 3,689.20    |
| 101-41940-310 | 2,754.22  | .00         | 2,754.22    |
| 101-41940-321 | 317.54    | .00         | 317.54      |
| 101-41940-381 | 902.80    | .00         | 902.80      |
| 101-41940-401 | 5.99      | .00         | 5.99        |
| 101-41940-437 | 134.82    | .00         | 134.82      |
| 101-42110-201 | 16.98     | .00         | 16.98       |
| 101-42110-212 | 2,314.17  | .00         | 2,314.17    |
| 101-42110-310 | 861.60    | .00         | 861.60      |
| 101-42110-321 | 765.18    | .00         | 765.18      |
| 101-42110-437 | 110.48    | .00         | 110.48      |
| 101-42280-151 | 1,309.44  | .00         | 1,309.44    |
| 101-42280-212 | 394.88    | .00         | 394.88      |
| 101-42280-305 | 1,266.20  | .00         | 1,266.20    |
| 101-42280-309 | 500.00    | .00         | 500.00      |
| 101-42280-310 | 54.01     | .00         | 54.01       |
| 101-42280-321 | 191.83    | .00         | 191.83      |
| 101-42280-381 | 907.66    | .00         | 907.66      |
| 101-42280-384 | 25.00     | .00         | 25.00       |
| 101-42280-434 | 272.41    | .00         | 272.41      |
| 101-42280-580 | 426.98    | .00         | 426.98      |
| 101-43000-212 | 1,111.63  | .00         | 1,111.63    |
| 101-43000-215 | 80.11     | .00         | 80.11       |
| 101-43000-217 | 492.39    | .00         | 492.39      |
| 101-43000-221 | 8,341.83  | .00         | 8,341.83    |
| 101-43000-240 | 84.56     | .00         | 84.56       |
| 101-43000-303 | 5,988.78  | .00         | 5,988.78    |
| 101-43000-310 | 20.00     | .00         | 20.00       |
| 101-43000-321 | 309.29    | .00         | 309.29      |
| 101-43000-380 | 3,072.77  | .00         | 3,072.77    |
| 101-43000-381 | 947.91    | .00         | 947.91      |
| 101-43000-401 | 33.48     | .00         | 33.48       |
| 101-43000-403 | 4,563.85  | .00         | 4,563.85    |
| 101-43000-434 | 732.39    | .00         | 732.39      |

| GL Account    | Debit      | Credit      | Proof       |
|---------------|------------|-------------|-------------|
| 101-43000-520 | 241.47     | .00         | 241.47      |
| 101-43000-580 | 100.00     | .00         | 100.00      |
| 101-45200-212 | 594.30     | .00         | 594.30      |
| 101-45200-221 | 334.17     | .00         | 334.17      |
| 101-45200-225 | 138.84     | .00         | 138.84      |
| 101-45200-241 | .00        | 41.47-      | 41.47-      |
| 101-45200-310 | 343.23     | .00         | 343.23      |
| 101-45200-321 | 50.58      | .00         | 50.58       |
| 101-45200-381 | 248.04     | .00         | 248.04      |
| 101-45200-384 | 163.22     | .00         | 163.22      |
| 101-45200-415 | 148.39     | .00         | 148.39      |
| 101-45200-437 | 227.99     | .00         | 227.99      |
| 101-45200-530 | 1,500.00   | .00         | 1,500.00    |
| 101-45500-217 | 114.01     | .00         | 114.01      |
| 101-45500-310 | 823.12     | .00         | 823.12      |
| 101-45500-321 | 45.59      | .00         | 45.59       |
| 101-45500-381 | 1,154.31   | .00         | 1,154.31    |
| 101-49010-381 | 213.76     | .00         | 213.76      |
| 101-49810-321 | 227.02     | .00         | 227.02      |
| 101-49810-381 | 245.52     | .00         | 245.52      |
| 200-20200     | .00        | 4,370.94-   | 4,370.94-   |
| 200-46500-530 | 4,370.94   | .00         | 4,370.94    |
| 208-20200     | .00        | 337.92-     | 337.92-     |
| 208-45600-381 | 337.92     | .00         | 337.92      |
| 386-20200     | .00        | 34,465.00-  | 34,465.00-  |
| 386-47000-601 | 30,000.00  | .00         | 30,000.00   |
| 386-47000-611 | 4,465.00   | .00         | 4,465.00    |
| 501-20200     | .00        | 33,118.19-  | 33,118.19-  |
| 501-43100-303 | 32,958.51  | .00         | 32,958.51   |
| 501-43100-405 | 159.68     | .00         | 159.68      |
| 602-20200     | .00        | 127,894.96- | 127,894.96- |
| 602-20800     | 256.00     | .00         | 256.00      |
| 602-20810     | 2,430.00   | .00         | 2,430.00    |
| 602-49400-151 | 178.56     | .00         | 178.56      |
| 602-49400-201 | 58.80      | .00         | 58.80       |
| 602-49400-212 | 453.12     | .00         | 453.12      |
| 602-49400-216 | 20.00      | .00         | 20.00       |
| 602-49400-217 | 9.98       | .00         | 9.98        |
| 602-49400-240 | 60.86      | .00         | 60.86       |
| 602-49400-309 | 2,525.00   | .00         | 2,525.00    |
| 602-49400-310 | 5,415.27   | .00         | 5,415.27    |
| 602-49400-321 | 309.04     | .00         | 309.04      |
| 602-49400-322 | 311.19     | .00         | 311.19      |
| 602-49400-381 | 2,774.96   | .00         | 2,774.96    |
| 602-49400-401 | 2,095.00   | .00         | 2,095.00    |
| 602-49400-580 | 110,997.18 | .00         | 110,997.18  |
| 603-20200     | .00        | 5,502.78-   | 5,502.78-   |
| 603-49450-151 | 178.56     | .00         | 178.56      |
| 603-49450-201 | 58.80      | .00         | 58.80       |
| 603-49450-212 | 453.12     | .00         | 453.12      |
| 603-49450-240 | 60.85      | .00         | 60.85       |
| 603-49450-309 | 125.00     | .00         | 125.00      |
| 603-49450-310 | 3,285.30   | .00         | 3,285.30    |
| 603-49450-322 | 247.46     | .00         | 247.46      |
| 603-49450-381 | 868.05     | .00         | 868.05      |
| 603-49450-580 | 225.64     | .00         | 225.64      |
| 609-20200     | 1,835.10   | 279,685.17- | 277,850.07- |
| 609-20800     | 25,064.00  | .00         | 25,064.00   |
| 609-49750-151 | 595.20     | .00         | 595.20      |



| GL Account    | Debit             | Credit             | Proof      |
|---------------|-------------------|--------------------|------------|
| 609-49750-208 | 51.25             | .00                | 51.25      |
| 609-49750-217 | 632.47            | 35.91-             | 596.56     |
| 609-49750-240 | 52.98             | .00                | 52.98      |
| 609-49750-251 | 103,993.10        | 49.38-             | 103,943.72 |
| 609-49750-252 | 103,378.98        | 1,685.32-          | 101,693.66 |
| 609-49750-253 | 19,932.37         | 13.20-             | 19,919.17  |
| 609-49750-254 | 4,714.89          | 10.48-             | 4,704.41   |
| 609-49750-256 | 10,309.92         | .00                | 10,309.92  |
| 609-49750-259 | 5,737.64          | 40.81-             | 5,696.83   |
| 609-49750-310 | 416.14            | .00                | 416.14     |
| 609-49750-321 | 208.31            | .00                | 208.31     |
| 609-49750-333 | 2,048.64          | .00                | 2,048.64   |
| 609-49750-343 | 839.00            | .00                | 839.00     |
| 609-49750-381 | 273.50            | .00                | 273.50     |
| 609-49750-384 | 81.90             | .00                | 81.90      |
| 609-49750-401 | 814.69            | .00                | 814.69     |
| 609-49750-437 | 400.61            | .00                | 400.61     |
| 609-49750-580 | 139.58            | .00                | 139.58     |
| 619-20200     | .00               | 80.90-             | 80.90-     |
| 619-49900-321 | 80.90             | .00                | 80.90      |
| Grand Totals: | <u>672,657.28</u> | <u>672,657.28-</u> | <u>.00</u> |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

RESOLUTION NO. 23-43

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor; and

WHEREAS, the following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city or as indicated below:

| <u>Name of Donor</u>                         | <u>Amount</u> | <u>Fund</u>            |
|--|---------------|------------------------|
| Robert & Darlene Litfin-Memory of Tom Litfin | \$445.00      | 218 Veteran’s Memorial |
| Michael & Denise Walker-Memory of Tom Litfin | \$ 25.00      | 218 Veteran’s Memorial |
| Audrey Broberg-Memory of Tom Litfin          | \$ 20.00      | 218 Veteran’s Memorial |
| Duane & Diane Dahlstrom-Memory of Tom Litfin | \$ 40.00      | 218 Veteran’s Memorial |
| Virginia McDonald-Memory of Tom Litfin       | \$ 50.00      | 218 Veteran’s Memorial |
| Thomas & Bonnie Spivak-Memory of Tom Litfin  | \$ 25.00      | 218 Veteran’s Memorial |
| David & Donna Dircks-Memory of Tom Litfin    | \$ 50.00      | 218 Veteran’s Memorial |
| 1 <sup>ST</sup> National Bank of Milaca      | \$1,000       | Water/Sewer Accounts   |

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to the funds as indicated either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city’s receipt of the donor’s donation.

Adopted this 21st day of December, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
City Manager Tammy Pfaff

RESOLUTION NO. 23 – 44

RESOLUTION APPROVING 2024 LIQUOR/TOBACCO/THC LICENSES

BE IT RESOLVED that the Milaca City Council hereby approves the 2024 Liquor, Tobacco, and THC licenses as listed on the attachment.

Adopted this 21<sup>th</sup> day of December, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

**2024 LIQUOR/TOBACCO LICENSES – CITY OF MILACA**

| <b>LICENSE TYPE</b>                                  | <b>LIC #</b>    | <b>LIC FEE</b> |
|--|-----------------|----------------|
| <b>CLUB INTOXICATING ON SALE INCLUDING SUNDAY</b>    |                 |                |
| American Legion #178                                 | 2024-01-MCLONSS | \$400.00       |
| Siemers-Hakes VFW Post 10794                         | 2024-02-MCLONSS | \$400.00       |
| <b>INTOXICATING ON SALE INCLUDING SUNDAY</b>         |                 |                |
| Back Alley Bowl LLC                                  | 2024-01-ONSS    | \$2,300.00     |
| BS Inc. dba Jigger's Grill & Bar                     | 2024-02-ONSS    | \$2,300.00     |
| El Jalisco Grill and Bar Mexican Restaurant #2 LLC   | 2024-03-ONSS    | \$2,300.00     |
| The Fifth Inc. dba Blue Moon Saloon                  | 2024-04-ONSS    | \$2,300.00     |
| Timber Valley Grille, Inc.                           | 2024-05-ONSS    | \$2,300.00     |
| <b>3.2 MALT BEVERAGE OFF SALE</b>                    |                 |                |
| Casey's General Store #1847                          | 2024-01-3.2OFSL | \$300.00       |
| Holiday Stationstore #2746540                        | 2024-02-3.2OFSL | \$300.00       |
| Kwik Trip #1026                                      | 2024-03-3.2OFSL | \$300.00       |
| <b>MUNICIPAL OFF SALE</b>                            |                 |                |
| Milaca Off Sale                                      | 2024-01-MOOFSL  | No Fee         |
| <b>TOBACCO LICENSE</b>                               |                 |                |
| Casey's General Store #1847                          | 2024-01CIG      | \$50.00        |
| Dolgen Midwest, LLC, dba Dollar General Store #14576 | 2024-02CIG      | \$50.00        |
| Holiday Stationstore #2746171                        | 2024-03CIG      | \$50.00        |
| Holiday Stationstore #2746540                        | 2024-04CIG      | \$50.00        |
| Kwik Trip #1026                                      | 2024-05CIG      | \$50.00        |
| Milaca Off Sale                                      | 2024-06CIG      | Waived         |
| Milaca Tobacco                                       | 2024-07CIG      | \$50.00        |
| Opager LLC dba The Mellow Fellow                     | 2024-08CIG      | \$50.00        |
| Teals Market   | 2024-09CIG      | \$50.00        |
| <b>THC LICENSE</b>                                   |                 |                |
| Opager LLC dba The Mellow Fellow                     | 2024-01THC      | \$450.00       |

RESOLUTION NO. 23-49

A RESOLUTION ASSESSING UNPAID CHARGES FOR SERVICE

WHEREAS the Milaca Fire Department responded to a fire call at the listed addresses, and,

WHEREAS the invoice for the service has not been paid,

NOW THEREFORE BE IT RESOLVED BY THE MILACA CITY COUNCIL, that the City Council, pursuant to Ordinance No. 368, hereby assesses the following fire department charge for service against the benefited property for property taxes payable 2024 with a payment period of 1 (one) year and an interest rate of 7 (seven) percent.

| PID#        | OWNER          | ADDRESS OF INCIDENT           | DATE OF INCIDENT | ASSESSED |
|-------------|----------------|-------------------------------|------------------|----------|
| 21-640-0220 | Jennifer Brown | 545 River Drive<br>SW, Milaca | 10/07/2022       | \$500.00 |

Adopted this 21st day of December 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

RESOLUTION NO. 23 – 42

CITY OF MILACA

RESOLUTION APPROVING THE FINAL 2024 BUDGET  
AND 2024 TAX LEVY

BE IT RESOLVED by the City Council for the City of Milaca, County of Mille Lacs, Minnesota, that the proposed 2024 City of Milaca Annual Budget and Program of Municipal Services are hereby adopted and that the following sums of money is levied for 2024 upon the taxable property in the said City of Milaca for the following purposes:

|                                |                    |            |
|--------------------------------|--------------------|------------|
| General Fund                   |                    | \$730,861  |
| Capital Equipment              | PW                 | \$ 31,316  |
|                                | Fire               | \$         |
|                                | Parks              | \$         |
|                                | Police             | \$         |
|                                | Total General Fund | \$762,177  |
| Debt Service                   |                    |            |
| 2022 G.O. Equip Bond           |                    | \$ 51,584  |
| 2021A G.O. Street Reconst Bond |                    | \$ 58,307  |
| 2019 G.O. St Reconst Bond      |                    | \$ 63,053  |
| 2015 G.O. Park Bond            |                    | \$ 40,058  |
|                                | Total Debt Service | \$213,002  |
|                                | TOTAL LEVY         | \$ 975,179 |

The City Manager is hereby instructed to:

1. Transmit a certified copy of this Resolution to the County Auditor of Mille Lacs County, Minnesota.
2. To certify to the Mille Lacs County Auditor that there are sufficient monies in the funds, together with the above schedule of amounts levied to pay the principal and interest due in 2024.

Adopted by the City Council this 21st day of December, 2023.

ATTEST

\_\_\_\_\_  
Dave Dillan, Mayor

\_\_\_\_\_  
Tammy Pfaff, City Manager

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City Council of Milaca at a meeting thereof held in the City of Milaca, Minnesota on the 21st day of December 2023, as disclosed by the records of said City in my possession.

\_\_\_\_\_  
Tammy Pfaff, City Manager

# Mid-MN Inspections LLC

Tad Winterfield – Building Official 763-482-0446 [tad@midmninspections.com](mailto:tad@midmninspections.com)

## Notice of Unsafe Building

230 3<sup>rd</sup> Ave. NW Milaca, MN 56353

Under MN Building Code 1300.0180 I have determined the address 230 3<sup>rd</sup> Ave. NW Milaca MN to be an unsafe building or structure, due to the following items:

- The foundation of the building is deteriorated and unable to sustain the design loads required by MN building code.
- The exterior walls are falling away.
- There are large holes into the basement from outside.
- The building is determined to be unsafe to the life, health, and safety of the community.

The unsafe conditions must be abated in accordance with Minnesota State Statutes, Sections 463.15 to 463.26.

Tad Winterfield  
Building Official  
Mid-MN Inspections  
763-482-0446  
[tad@midmninspections.com](mailto:tad@midmninspections.com)











CITY OF  
**MILACA** *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

December 1, 2023

Mr. Matt Jones  
230 3<sup>rd</sup> Ave NW  
Milaca MN 56353

Dear Mr. Jones:

This letter is to advise you that the City of Milaca will begin a Hazardous Building proceeding on your residence located at 230 3<sup>rd</sup> Ave NW, Milaca MN.

On 06-22-23 Building Inspector Tad Winterfield placed a Stop Work Order for this residence as work was being done to this house without a building permit. Since that date, no further action has been taken by you, as the homeowner, and the house is in an unsafe condition and deemed uninhabitable.

Building Inspector Tad Winterfield went to this property on November 21, 2023, and took pictures. His findings are:

- The foundation is deteriorated and unable to sustain the design loads required by MN Building Code,
- Exterior walls are falling away,
- Large holes into the basement from outside.

Based on these observations, the building is determined to be unsafe to the life, health and safety of the community. These unsafe conditions must be abated in accordance with Minnesota State Statutes Sections #463.15 to 463.26 (see attached).

This Hazardous Building proceeding will be heard before the City of Milaca City Council for their determination on declaring this a Hazardous Building. This proceeding will be held Thursday, December 21, 2023, at 6:30 p.m. at 255 1<sup>st</sup> St E, Milaca MN 56353. We would encourage you to attend this proceeding.

Should the city council declare this a Hazardous Building, you will be ultimately responsible for demolishing this house and cleaning up all the debris per Ordinance #156.11 which states the following:

§ 156.111 DEMOLITION; SOLID WASTE REMOVAL.

Materials from the demolition of structures in the city shall not be buried in the city. The foundation walls, foundations and footings must be removed from the site of the demolished building.

(Ord. 134/94, passed 3-24-94; Am. Ord. 453, passed 7-18-19) Penalty, see § 10.99

Please contact City of Milaca at 320-983-3141 if you have any questions in regard to this letter.

Thank you,



Tammy Pfaff  
City Manager  
City of Milaca

Enclosures: MN State Statutes 463.15-463.26  
MN Building Code 1300.0180

cc: City Attorney Damien Toven  
Building Inspector Tad Winterfield

## **HAZARDOUS OR SUBSTANDARD BUILDINGS**

### **463.15 DEFINITIONS.**

#### **Subdivision 1.Coverage.**

For purposes of sections [463.15](#) to [463.26](#) the terms defined in this section have the meanings given them.

#### **Subd. 2.Building.**

"Building" includes any structure or part of a structure.

#### **Subd. 3.Hazardous building or hazardous property.**

"Hazardous building or hazardous property" means any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, constitutes a fire hazard or a hazard to public safety or health.

#### **Subd. 3a.Municipality.**

"Municipality" means a county, city, or town.

#### **Subd. 4.Owner, owner of record, and lienholder of record.**

"Owner," "owner of record," and "lienholder of record" means a person having a right or interest in property described in subdivision 3 and evidence of which is recorded in the office of the county recorder or registrar of titles in the county in which the property is situated.

#### **History:**

[1965 c 393 s 1](#); [1967 c 324 s 1](#); [1976 c 181 s 2](#); [1989 c 328 art 6 s 5,6](#); [2004 c 147 s 1](#); [2005 c 4 s 113](#)

### **463.151 REMOVAL BY MUNICIPALITY; CONSENT; COST.**

The governing body of any municipality may remove or raze any hazardous building or remove or correct any hazardous condition of real estate upon obtaining the consent in writing of all owners of record, occupying tenants, and all lienholders of record; the cost shall be charged against the real estate as provided in section [463.21](#), except the governing body may provide that the cost so assessed may be paid in not to exceed five equal annual installments with interest thereon, at eight percent per annum.

#### **History:**

[1967 c 324 s 2](#); [1974 c 341 s 1](#); [2004 c 147 s 2](#)

### **463.152 EXERCISE OF EMINENT DOMAIN.**

#### **Subdivision 1.Purpose, public interest.**

In order to maintain a sufficient supply of adequate, safe, and sanitary housing and buildings used for living, commercial, industrial, or other purposes or any combination of purposes, it is found that the public interest requires that municipalities be authorized to acquire buildings, real estate on which

buildings are located, or vacant or undeveloped real estate which are found to be hazardous within the meaning of section [463.15, subdivision 3](#), and the acquisition of such buildings and real estate is hereby declared to be a public purpose.

**Subd. 2.Acquisition; procedure.**

In furtherance of the public policy declared in subdivision 1, the governing body of any municipality may acquire any hazardous building, real estate on which any such building is located, or vacant or undeveloped real estate by eminent domain in the manner provided by chapter 117.

**History:**

[1974 c 341 s 3](#); [1976 c 2 s 140](#); [2004 c 147 s 3](#)

**463.16 REPAIR OR REMOVE HAZARDOUS PROPERTY CONDITION.**

The governing body of any municipality may order the owner of any hazardous building or property within the municipality to correct or remove the hazardous condition of the building or property or to raze or remove the building.

**History:**

[1965 c 393 s 2](#); [1973 c 123 art 5 s 7](#); [1989 c 328 art 6 s 7](#); [2004 c 147 s 4](#)

**463.161 ABATEMENT.**

In the manner prescribed in section [463.21](#) the governing body of any municipality may correct or remove the hazardous condition of any hazardous building or property; the cost of which shall be charged against the real estate as provided in section [463.21](#) except the governing body may provide that the cost so assessed may be paid in not to exceed five equal annual installments with interest therein, at eight percent per annum.

**History:**

[1974 c 341 s 2](#); [1989 c 328 art 6 s 8](#); [2004 c 147 s 5](#)

**463.17 ORDER.**

**Subdivision 1.Contents.**

The order shall be in writing; recite the grounds therefor; specify the necessary repairs, if any, and provide a reasonable time for compliance; and shall state that a motion for summary enforcement of the order will be made to the district court of the county in which the hazardous building or property is situated unless corrective action is taken, or unless an answer is filed within the time specified in section [463.18](#).

**Subd. 2.Service.**

The order shall be served upon the owner of record, or the owner's agent if an agent is in charge of the building or property, and upon the occupying tenant, if there is one, and upon all lienholders of record, in the manner provided for service of a summons in a civil action. If the owner cannot be found, the order shall be served upon the owner by posting it at the main entrance to the building or, if there is no

building, in a conspicuous place on the property, and by four weeks' publication in the official newspaper of the municipality if it has one, otherwise in a legal newspaper in the county.

**Subd. 3.Filing.**

A copy of the order with proof of service shall be filed with the court administrator of district court of the county in which the hazardous building or property is located not less than five days prior to the filing of a motion pursuant to section [463.19](#) to enforce the order. At the time of filing such order the municipality shall file for record with the county recorder or registrar of titles a notice of the pendency of the proceeding, describing with reasonable certainty the lands affected and the nature of the order. If the proceeding be abandoned the municipality shall within ten days thereafter file with the county recorder a notice to that effect.

**History:**

[1965 c 393 s 3](#); [1976 c 181 s 2](#); [1986 c 444](#); [1Sp1986 c 3 art 1 s 82](#); [1989 c 328 art 6 s 9](#)

**463.18 ANSWER.**

Within 20 days from the date of service, any person upon whom the order is served may serve an answer in the manner provided for the service of an answer in a civil action, specifically denying such facts in the order as are in dispute.

**History:**

[1965 c 393 s 4](#)

**463.19 DEFAULT CASES.**

If no answer is served, the governing body may move the court for the enforcement of the order. If such a motion is made the court may, upon the presentation of such evidence as it may require, affirm or modify the order and enter judgment accordingly, fixing a time after which the governing body may proceed with the enforcement of the order. The court administrator shall cause a copy of the judgment to be mailed forthwith to persons upon whom the original order was served.

**History:**

[1965 c 393 s 5](#); [1Sp1986 c 3 art 1 s 82](#)

**463.20 CONTESTED CASES.**

If an answer is filed and served as provided in section [463.18](#), further proceedings in the action shall be governed by the Rules of Civil Procedure for the District Courts, except that the action has priority over all pending civil actions and shall be tried forthwith. If the order is sustained following the trial, the court shall enter judgment and shall fix a time after which the building must be destroyed or repaired or the hazardous condition removed or corrected, as the case may be, in compliance with the order as originally filed or modified by the court. If the order is not sustained, it shall be annulled and set aside. The court administrator of the court shall cause a copy of the judgment to be mailed forthwith to the persons upon whom the original order was served.

**History:**



[1965 c 393 s 6](#); [1Sp1986 c 3 art 1 s 82](#); [1989 c 328 art 6 s 10](#)

#### **463.21 ENFORCEMENT OF JUDGMENT.**

If a judgment is not complied with in the time prescribed, the governing body may cause the building to be repaired, razed, or removed or the hazardous condition to be removed or corrected as set forth in the judgment, or acquire the building, if any, and real estate on which the building or hazardous condition is located by eminent domain as provided in section [463.152](#). The cost of the repairs, razing, correction, or removal may be: a lien against the real estate on which the building is located or the hazardous condition exists, or recovered by obtaining a judgment against the owner of the real estate on which the building is located or the hazardous condition exists. A lien may be levied and collected only as a special assessment in the manner provided by Minnesota Statutes 1961, sections [429.061](#) to [429.081](#), but the assessment is payable in a single installment. When the building is razed or removed by the municipality, the governing body may sell the salvage and valuable materials at public auction upon three days' posted notice.

#### **History:**

[1965 c 393 s 7](#); [1974 c 341 s 4](#); [1989 c 328 art 3 s 3](#)

#### **463.22 STATEMENT OF MONEYS RECEIVED.**

The municipality shall keep an accurate account of the expenses incurred in carrying out the order and of all other expenses theretofore incurred in connection with its enforcement, including specifically, but not exclusively, filing fees, service fees, publication fees, attorney's fees, appraisers' fees, witness fees, including expert witness fees, and traveling expenses incurred by the municipality from the time the order was originally made, and shall credit thereon the amount, if any, received from the sale of the salvage, or building or structure, and shall report its action under the order, with a statement of moneys received and expenses incurred to the court for approval and allowance. Thereupon the court shall examine, correct, if necessary, and allow the expense account, and, if the amount received from the sale of the salvage, or of the building or structure, does not equal or exceed the amount of expenses as allowed, the court shall by its judgment certify the deficiency in the amount so allowed to the municipal clerk for collection. The owner or other party in interest shall pay the same, without penalty added thereon, and in default of payment by October 1, the clerk shall certify the amount of the expense to the county auditor for entry on the tax lists of the county as a special charge against the real estate on which the building or hazardous condition is or was situated and the same shall be collected in the same manner as other taxes and the amount so collected shall be paid into the municipal treasury. If the amount received for the sale of the salvage or of the building or structure exceeds the expense incurred by the municipality as allowed by the court, and if there are no delinquent taxes, the court shall direct the payment of the surplus to the owner or the payment of the same into court, as provided in sections [463.15](#) to [463.26](#). If there are delinquent taxes against the property, the court shall direct the payment of the surplus to the county treasurer to be applied on such taxes.

#### **History:**

[1965 c 393 s 8](#); [1974 c 329 s 1](#); [1989 c 328 art 6 s 11](#)

#### **463.23 PAYMENT, TENDER, DEPOSIT IN COURT.**

The net proceeds of a sale under section [463.21](#) or [463.24](#) shall be paid to persons designated in the judgment in the proportions as their interests shall appear therein. Acceptance of such payment shall be taken as a waiver of all objections to the payment and to the proceedings leading thereto on the part of the payee and of all persons for whom the payee is lawfully empowered to act. In case any party to whom a payment of damages is made be not a resident of the state, or the place of residence be unknown, or the party be an infant or other person under legal disability, or, being legally capable, refuses to accept payment, or if for any reason it be doubtful to whom any payment should be paid, the municipality may pay the same to the clerk, to be paid out under the direction of the court; and, unless an appeal be taken such deposit with the clerk shall be deemed a payment of the award.

**History:**

[1965 c 393 s 9](#); 1986 c 444

**463.24 PERSONAL PROPERTY OR FIXTURES.**

If any building ordered razed, removed, or made safe and sanitary by repairs contains personal property or fixtures which will unreasonably interfere with the razing, removal, or repair of such building, or if the razing or removal of the building makes necessary the removal of such personal property or fixtures, the original order of the governing body may direct the removal of such personal property or fixtures within a reasonable time. If the property or fixtures are not removed by the time specified, and the governing body subsequently desires to enforce a judgment under sections [463.15](#) to [463.26](#), it may sell the same at public auction as provided in section [463.21](#), or if without appreciable value, the governing body may destroy the same.

**History:**

[1965 c 393 s 10](#)

**463.25 HAZARDOUS EXCAVATIONS.**

If in any municipality, an excavation for building purposes is left open for more than six months without proceeding with the erection of a building thereon, whether or not completed, or if any excavation or basement is not filled to grade or otherwise protected after a building is destroyed, demolished or removed, the governing body may order such excavation to be filled or protected or in the alternative that erection of a building begin forthwith if the excavation is for building purposes. The order shall be served upon the owner or the owner's agent in the manner provided by section [463.17](#). If the owner of the land fails to comply with the order within 15 days after the order is served, the governing body shall cause the excavation to be filled to grade or protected and the cost shall be charged against the real estate as provided in section [463.21](#).

**History:**

[1965 c 393 s 11](#); [1973 c 123 art 5 s 7](#); [1986 c 444](#); [2004 c 147 s 6](#)

**463.251 SECURING VACANT BUILDINGS.**

**Subdivision 1. Definitions.**

The following terms have the meanings given them for the purposes of this section.

(a) "City" means a statutory or home rule charter city.

(b) "Neighborhood association" means an organization recognized by the city as representing a neighborhood within the city.

(c) "Secure" may include, but is not limited to, installing locks, repairing windows and doors, boarding windows and doors, posting "no-trespassing" signs, installing exterior lighting or motion-detecting lights, fencing the property, and installing a monitored alarm or other security system.

**Subd. 2.Order; notice.**

(a) If in any city a building becomes vacant or unoccupied and is deemed hazardous due to the fact that the building is open to trespass and has not been secured and the building could be made safe by securing the building, the governing body may order the building secured and shall cause notice of the order to be served upon the owner of record of the premises or the owner's agent, the taxpayer identified in the property tax records for that parcel, the holder of the mortgage or sheriff's certificate, and any neighborhood association for the neighborhood in which the building is located that has requested notice, by delivering or mailing a copy to the owner or agent, the identified taxpayer, the holder of the mortgage or sheriff's certificate, and the neighborhood association, at the last known address. Service by mail is complete upon mailing.

(b) The notice under this subdivision must include a statement that:

(1) informs the owner and the holder of any mortgage or sheriff's certificate of the requirements of subdivision 3 and that costs may be assessed against the property if the person does not secure the building;

(2) informs the owner and the holder of any mortgage or sheriff's certificate that the person may request a hearing before the governing body challenging the governing body's determination that the property is vacant or unoccupied and hazardous; and

(3) notifies the holder of any sheriff's certificate of the holder's duty under section [582.031, subdivision 1](#), paragraph (b), to enter the premises to protect the premises from waste and trespass if the order is not challenged or set aside and there is prima facie evidence of abandonment of the property as described in section [582.032, subdivision 7](#).

**Subd. 3.Securing building by city; lien.**

If the owner of the building or a holder of the sheriff's certificate of sale fails to either comply or provide to the governing body a reasonable plan and schedule to comply with an order issued under subdivision 2 or to request a hearing on the order within six days after the order is served, the governing body shall cause the building to be properly secured and the cost of securing the building may be charged against the real estate as provided in section [463.21](#). In the metropolitan area, as defined in section [473.121, subdivision 2](#), the governing body may work with neighborhood associations to develop and implement plans to secure vacant buildings in a timely and cost-effective fashion. The city may use rehabilitation and revitalization funds in implementing this section.

**Subd. 4.Emergency securing.**

A city may provide by ordinance for emergency securing of a building that presents an immediate danger to the health and safety of persons in the community.

**History:**

[1973 c 123 art 5 s 7](#); [1973 c 520 s 1](#); [1986 c 444](#); [1996 c 286 s 1](#); [2009 c 123 s 1,2](#); [2010 c 375 s 8](#)

**463.26 LOCAL ACTS AND CHARTER PROVISIONS.**

Sections [463.15](#) to [463.26](#) are supplementary to other statutory and charter provisions and do not limit the authority of any city to enact and enforce ordinances on the same subject.

**History:**

[1965 c 393 s 12](#); [1973 c 123 art 5 s 7](#)

**463.261 RELOCATION BENEFITS.**

Notwithstanding the provisions of section [117.56](#), or any other law to the contrary, all acquisitions of buildings and real estate upon which buildings are located by governmental subdivisions pursuant to the exercise of the power of eminent domain as provided in section [463.152](#) shall be acquisitions for the purposes of sections [117.50](#) to [117.56](#).

**History:**

[1974 c 341 s 5](#); [1976 c 2 s 141](#)

Official Publication of the State of Minnesota  
Revisor of Statutes

**1300.0180 UNSAFE BUILDINGS OR STRUCTURES.**

A building or structure regulated by the code is unsafe, for purposes of this part, if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life.

Building service equipment that is regulated by the code is unsafe, for purposes of this part, if it is a fire, electrical, or health hazard; an unsanitary condition; or otherwise dangerous to human life. Use of a building, structure, or building service equipment constituting a hazard to safety, health, or public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage, or abandonment is, for the purposes of this part, an unsafe use. Parapet walls, cornices, spires, towers, tanks, statuary, and other appendages or structural members that are supported by, attached to, or a part of a building and that are in deteriorated condition or otherwise unable to sustain the design loads that are specified in the code are unsafe building appendages.

The building official shall order any building or portion of a building to be vacated if continued use is dangerous to life, health, or safety of the occupants. The building official shall have the authority to order disconnection of utility services to the building, structure, or system, regulated by the code, in case of an emergency to eliminate a hazard to life or property. The order shall be in writing and state the reasons for the action.

All unsafe buildings, structures, or appendages are public nuisances and must be abated by repair, rehabilitation, demolition, or removal according to Minnesota Statutes, sections 463.15 to 463.26.

**Statutory Authority:** *MS s 16B.59; 16B.61; 16B.64; 326B.02; 326B.101; 326B.106; 326B.13*

**History:** *27 SR 1471; L 2007 c 140 art 4 s 61; art 13 s 4; 39 SR 91*

**Published Electronically:** *January 23, 2015*

# STOP WORK ORDER

The following work HAS NOT BEEN APPROVED AT

Address: 230 3rd Ave NW

Date: 6-22-2023

Reasons: Permits have not been applied for  
or issued.

This tag is a legal notice to stop work until all proper corrections have been made.

Inspector: *J. W. [Signature]*

Date: 6-22-2023

Call the Building Official at 763-482-0446 Monday through Friday between the hours of 8:00 AM - 4:30 PM.

DO NOT REMOVE THIS TAG

# Property Report

File No: **PRP-17597**

A search of the public records in the Office of the County Recorder, **Mille Lacs** County, Minnesota, as to the following described property:

**See Attached Exhibit A**

Discloses that **Matt Jones** is/are the grantee(s) in the last recorded conveyance of said property filed **April 24, 2023**.

The following items are noted for your information.

Unsatisfied Encumbrances since **4/24/2023**, being the start date of this search herein, as follows:

**NO OPEN LIENS**

Real Estate Tax Information due and payable as follows:

- 1. Taxes due and payable in the year 2023 are \$1,166.00 and are Half Paid plus penalty and interest.  
Base tax: \$1,151.00  
Property Identification No.: 21-040-0040  
Delinquent Taxes: Second Half Taxes**

(This does not include a search for levied or pending assessments. If such a search has been requested, it is done by separate certification independent of this report.)

**Home Security Abstract & Title Company**, an abstractor registered under the laws of the State of Minnesota, hereby certifies that it has made searches in Mille Lacs County in compliance with Minnesota Title Standard Number 82 and finds no unsatisfied judgments, no unsatisfied Notices of State Tax Liens, no unsatisfied Notices of Federal Tax Liens and No Notices of Bankruptcy against the names shown below, except as shown hereinabove:

**Matt Jones**

**Searched to: 11/17/2023**

This report specifically does not include information relating to:

- a) Rights of dower, courtesy, homestead or other marital rights of spouse, if any, of any individual shown.
- b) Any lien, right to a lien, for services, labor or materials heretofore or hereafter furnished or imposed by law.
- c) Any encroachment, measurements, party walls, overlaps, boundary line disputed or other matters which would be disclosed by an accurate survey or inspection of the subject premises.
- d) Easements or claims of easements.
- e) Rights or claims of parties in possession not shown by the public records.
- f) Minerals and mineral rights.
- g) Covenants, conditions and restrictions.
- h) Levied and/or pending special assessments.

The liability of Home Security Abstract & Title Co. is for reasonable care in making this search and shall, in no case, exceed the least of:

- a) the actual loss of the applicant; or **Toven and Associates**
- b) the sum of the cost of the search herein.

This is not a title insurance policy and should not be relied upon as such. For full protection, a title insurance policy should be secured.

Effective date: 11/17/2023 at 7:00 AM.

**Home Security Abstract & Title Company**

By: *Maureen A. Pedrade*  
(Authorized Signatory)

Not valid unless signed by authorized signatory



## Property Report

### Exhibit "A"

Lot 3, Block 1, Original Townsite of the Village of Milaca, according to the plat thereof on file and of record in the office of the County Recorder, Mille Lacs County, Minnesota.

## **RESOLUTION NO. 23-45**

### **RESOLUTION DECLARING A HAZARDOUS BUILDING LOCATED AT 230 3RD AVE NW, MILACA, MN 56353**

WHEREAS, the legal description for the property located at 230 3RD AVE NW, Milaca, MN 56353 is: Lot 3 Block 1, Original Townsite of the Village of Milaca according to the plat thereof on file and of record in the office of the County Recorder, Mille Lacs County, Minnesota.

WHEREAS, Matt Jones is the record owner of the Subject Property in a recorded conveyance of said Subject Property, filed at Mille Lacs County Courthouse.

WHEREAS, Minnesota Statute 463.15 Subd. 3 defines a hazardous building or hazardous property as any building or property, which because of in adequate maintenance, dilapidation, physical damage, unsanitary conditions, or abandonment constitutes a fire hazard or hazard to public safety or health; and

WHEREAS, Minnesota Statute 463.16 states [T]he governing body of any municipality may order the owner of a hazardous building or property within the municipality to correct or remove the hazardous condition of the building or the property or to raze or remove the building; and

WHEREAS, Minnesota State Building Code 1300.0180 states a building or structure regulated by the Code is unsafe if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life. The Code further states that all unsafe buildings, structures, or appendages are public nuisances and must be abated by repair, rehabilitation, demolition, or removal according to Minnesota Statutes, sections 463.15 to 463.26 (Hazardous and Substandard Buildings); and

WHEREAS, on June 22, 2023, Building Inspector issued a Stop Work Order as construction began on this Subject Property but no building permits were obtained; and

WHEREAS, on or about November 21, 2023, an inspection was done on the Subject Property by Building Inspector; and

WHEREAS, said inspection revealed substantial building code violations and unsanitary conditions, including the following: numerous building code violations, unsanitary conditions, fire hazards and general unsafe debris of the structure.

WHEREAS, the numerous building code violations, unsanitary conditions, fire hazards, and structural instability of the Subject Property, requires the city take action to abate the hazardous condition; and

WHEREAS, on December 1, 2023, the city mailed to Matt Jones, Owner, Notice of Hazardous Building and/or Hazardous Property and Nuisance or Blight Violation; and

WHEREAS, the Subject Property is in violation of laws of the State of Minnesota and the City of Milaca, to-wit:

Minnesota Statute 463.15-463.261 (Hazardous and Substandard Buildings); Minnesota State Building Code 1300.0180 (Unsafe Buildings or Structures); and Milaca City Ordinance 366 (Milaca Ordinance adopting the Minnesota State Building Code);

UPON THE FOREGOING FINDINGS, IT IS HEREBY RESOLVED by the City Council of the City of Milaca as follows:

- 1) The Subject Property, located at 230 3<sup>RD</sup> Ave NW, Milaca, MN 56353 is hereby declared a hazardous building, unsafe building and public nuisance as defined in Minnesota Statute 463.15 Subd. 3, Minnesota State Building Code 1300.0180, and Milaca City Ordinance 336, by virtue of its numerous building code violations, unsanitary conditions, fire hazards and general instability of the structure.
- 2) The conditions of the Subject Property pose such a public hazard that the City must take all necessary action to abate the hazard.
- 3) The City Council of the City of Milaca hereby orders the owners of record of the described hazardous buildings, or their representatives, to correct the hazardous conditions on the Subject Property, within \_\_\_\_\_ **days of the service** of this Order upon them;
- 4) The City Council of the City of Milaca further orders that unless such corrective action is taken, or an answer is filed in the office of the Court Administrator of the District Court of Mille Lacs County, Minnesota, within twenty (20) days from the date of the service of this Order, a Motion for Default Summary Enforcement of this Order will be made to the District Court of Mille Lacs County;
- 5) The City Council of the City of Milaca further orders that in the event the City elects, pursuant to the statute, to take the corrective action, all necessary costs expended by the City will be assessed against the Subject Property and collected in accordance with the applicable statutes;
- 6) The City Council of the City of Milaca hereby authorizes and directs the Mayor and City Manager, the City Engineer, the City Attorney, and any other necessary officers and employees of the City to prepare, sign and serve any papers, and to take any actions which are necessary to execute this Order and to assess the costs thereof against the Subject Property to be collected along with the ad valorem taxes in accordance with the statute in such case made and provided.

Approved by the City Council of the City of Milaca this 21st day of December, 2023.

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Mayor Dave Dillan

ATTEST:

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Tammy Pfaff, City Manager

**ORDINANCE NO. 518**

**AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES AND RATES) SECTION 34.30 (LICENSES AND PERMITS; FEES) OF THE CITY OF MILACA CODE OF ORDINANCES**

| CODE  | Current Fee  | Revised Fee  | Increase                                 |
|---|--|--|--|
| <b>LICENSING AND PERMITS</b>                |  |  |  |
| 34.30 Vacation of street, alley or easement | \$325 Plus Recording Fee   | \$400 (includes recording fee) plus \$500 Escrow                 | \$25 plus \$500 Escrow                   |
| <b>ZONING</b>                               |  |  |  |
| 34.30 Conditional Use Permit                | \$250  | \$300 plus \$500 Escrow  | \$50                                     |
| 34.30 Grading Plans                         | \$50   | NO INCREASE  |  |
| 34.30 Lot Split                             | \$275  | \$300 plus \$500 Escrow  | \$25                                     |
| 34.30 Planned Unit Development              | \$250 Plus \$15 per Lot and \$2,500 Escrow                       | See PUD Preliminary And Final                                    |  |
| 34.30 Plat, Final                           | \$200  | \$300  | \$100                                    |
| 34.30 Plat, Preliminary                     | \$350 for 10 Lots or Less Plus \$20 per Lot and \$2,500 Escrow   | \$400 for 10 lots or less plus \$25 per lot and \$3,500 Escrow   | \$50 plus Escrow \$1,000                 |
|   | \$300 for More Than 10 Lots Plus \$20 per Lot and \$2,500 Escrow | \$350 for more than 10 lots plus \$25 per lot and \$3,500 Escrow | \$50 plus \$5 per lot and \$1,000 Escrow |
| 34.30 PUD Final Plan                        | \$200 Plus \$20 per Lot  | \$250 plus \$25 per lot  | \$50 plus \$5 per Lot                    |

|       |                                    |   |   |                           |
|-------|------------------------------------|---|---|---------------------------|
| 34.30 | PUD Preliminary                    | \$250 Plus \$15 per Lot and \$3,500 Escrow      | \$300 plus \$20 per lot and Escrow \$3,500  | \$50 plus \$5 per lot     |
| 34.30 | Rezoning                           | \$300   | \$350 plus \$2,500 Escrow                   | \$50 plus Escrow \$2,500  |
| 34.30 | Subdivision, Minor 3 Lots or Less  | \$75 Base Plus \$25 per Lot and \$2,500 Escrow  | \$250 plus \$25 per lot and \$3,500 Escrow  | \$175 plus \$1,000 Escrow |
| 34.30 | Subdivision, Major 4-15 Lots       | \$250 Base Plus \$25 per Lot and \$2,500 Escrow | \$300 plus \$25 per lot and \$3,500 Escrow  | \$50 plus Escrow \$1,000  |
| 34.30 | Subdivision, Major 16-30 Lots      | \$250 Base Plus \$20 per Lot and \$5,000 Escrow | \$350 plus \$20 per lot plus \$5,000 Escrow | \$100                     |
| 34.30 | Subdivision, Major 31 or More Lots | \$250 Base Plus \$15 per Lot and \$5,000 Escrow | \$350 plus \$15 per lot and \$5,000 Escrow  | \$100                     |
| 34.30 | Variance                           | \$300 Plus \$50 Recording Fee                   | \$400 (includes Recording Fee)              | \$50                      |
| 34.30 | Zoning Permit                      | \$50  | \$100                                       | \$50                      |
| 34.30 | Zoning Appeal                      | \$200   | \$300 plus \$2,500 Escrow                   | \$100 plus \$2,500 Escrow |

Adopted by the City Council of the City of Milaca this 21<sup>st</sup> day of December, 2023.

This Ordinance becomes effective upon passage by city council.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: 11-16-23

Second Reading: 12-21-23

Published:

SECOND READING

RESOLUTION NO. 23-46

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #518  
FOR PUBLICATION PURPOSES

**WHEREAS** per MN Statute #331A.01 Subd 10, the City of Milaca City Council Ordinance #518 entitled Amending Title III (Administration) Chapter 34 (Fees, Charges and Rates) Section 34.30 (Licenses And Permits; Fees) may be summarized due to the length of this Ordinance. Summary of publication attached.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #518 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 21st day of December, 2023.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager



City of Milaca  
Ordinance No. 518  
AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES AND  
RATES) SECTION 34.30 (LICENSES AND PERMITS; FEES)

This is a summary of the Ordinance changes passed on December 21, 2023. The full text of the Ordinance is available for inspection during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances.

Title III (Administration) Chapter 34 (Fees, Charges And Rates) Section 34.30 (Licenses And Permits; Fees) has been amended to allow increases in fees.

Passed this 21<sup>st</sup> day of December, 2023.

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Mayor Dave Dillan

ATTEST:

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Tammy Pfaff, City Manager

**ORDINANCE NO. 519**

**AN ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.036 (R-2 ONE AND TWO FAMILY RESIDENTIAL MEDIUM DENSITY DISTRICT) SUBDIVISION (E) (9) OF THE CITY OF MILACA CODE OF ORDINANCES**

Additions are indicated by underline. Deletions are indicated by ~~strikethrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

\_\_\_\_.01 Intent

\_\_\_\_.02 Amendment

**§ \_\_\_\_ .01 INTENT.**

The City intends to amend the ordinance to allow more units in a multi-family dwelling for more housing.

**§ \_\_\_\_ .02 ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.036 (R-2 ONE AND TWO FAMILY RESIDENTIAL MEDIUM DENSITY DISTRICT) SUBDIVISION (E) (9) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ**

(E) *Uses requiring a conditional use permit.*

- (1) Cemeteries;
- (2) Non-profit recreational uses;
- (3) Off-street parking lots;
- (4) Nursing homes, rest homes;
- (5) Clubs and lodges;
- (6) Multiple family dwellings;
- (7) Planned unit developments as regulated by this chapter;
- (8) Home occupations; and
- (9) Conversions of single family units into multi-family dwellings provided that:
  - (a) No existing single family dwelling shall be converted into more than ~~two~~ **four** dwelling units;
  - (b) ~~Lot size shall be at least 10,000 square feet with public sewer;~~ **All units shall comply with city rental ordinances;**
  - (c) Adequate off-street parking is provided in accordance with this chapter;
  - (d) Each unit shall meet the minimum health and safety requirements as provided for in the Minnesota State Building Code and Minnesota State Fire Code **and shall be inspected by local building inspector and fire inspector and inspection report**

submitted to city hall ;

(e) Lot Size: Buildings cannot exceed 60% of property

(f) Lots must be serviced with city water and sewer

(10) Manufactured home parks licensed by the State Department of Health;

(11) Accessory structures larger and/or taller than the principal building.

(Ord. 134/94, passed 3-24-94; Am. Ord. 99-2, passed 7-15-99; Am. Ord. 332, passed 1-16-03;  
Am. Ord. 453, passed 7-18-19; Am. Ord. 483, passed 6-16-21)

Adopted by the City Council of the City of Milaca this 21<sup>st</sup> day of December, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading- 11-16-2023  
Second Reading- 12-21-2023  
Published-

RESOLUTION NO. 23-47

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #519  
FOR PUBLICATION PURPOSES

**WHEREAS** per MN Statute #331A.01 Subd 10, the City of Milaca City Council Ordinance #519 entitled Amending Title XV (Land Usage) Chapter 156 (Zoning) Section 156.036 (R-2 One And Two Family Residential Medium Density District) Subdivision (E) (9) may be summarized due to the length of this Ordinance. Summary of publication attached.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #519 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 21st day of December, 2023.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

City of Milaca  
Ordinance No. 519  
AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.036 (R-2  
ONE AND TWO FAMILY RESIDENTIAL MEDIUM DENSITY DISTRICT) SUBDIVISION  
(E) (9)

This is a summary of the Ordinance changes passed on December 21, 2023. The full text of the Ordinance is available for inspection during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances.

(E) *Uses requiring a conditional use permit.*

- 9(a) No existing single family dwelling shall be converted into more than four dwelling units;
- (b) All units shall comply with city rental ordinances;
- (d) Each unit shall meet the minimum health and safety requirements as provided for in the Minnesota State Building Code and Minnesota State Fire Code and shall be inspected by local building inspector and fire inspector and inspection report submitted to city hall;
- (e) Lot Size: Buildings cannot exceed 60% of property;
- (f) Lots must be serviced with city water and sewer

Passed this 21<sup>st</sup> day of December, 2023.

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Mayor Dave Dillan

ATTEST:

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Tammy Pfaff, City Manager

ORDINANCE NO. 520

ORDINANCE AMENDING TITLE III ADMINISTRATION; CHAPTER 34.40 SEWER RATES; SCHEDULE AND CHAPTER 34.41(A) WATER RATES AND CHARGES; SCHEDULE

The Milaca City Council ordains the following fee increase as it pertains to Chapter 34.40 Sewer Rates; Schedule and Chapter 34.41 Water Rates and Charges; Schedule:

34.40 SEWER RATES; SCHEDULE

| Residential and Commercial                                 | Charge                    | REVISION                      |
|--|---------------------------|-------------------------------|
| Base rate  | \$3.00                    | NO CHANGE                     |
| Minimum  | \$8.50                    | NO CHANGE                     |
| Usage <del>(in 100 cubic feet)</del><br>(in 1,000 gallons) | (cost per 100 cubic feet) | <b>COST PER 1,000 GALLONS</b> |
| 1 and up   | \$2.75                    | <b>\$3.68</b>                 |
| Sewer only   | \$20.00                   | NO CHANGE                     |

| Item                     | Code Section      | Description   | Charge   |
|--------------------------|-------------------|---|--|
| <del>Deposit</del>       |                   | <del>New account</del>  | <del>\$15</del>  |
| Use                      |                   | Per month rate based upon the water meter reading, an amount for sewer services; a cap on the residential monthly sewer charge shall be established for sewer used during the months of June, July, August, and September of each year. The sewer cap is set at <del>11 cu. ft.</del> <b>8,000 gallons</b> No residential account shall be charged for more than <del>11 cu. ft.</del> <b>8,000 gallons</b> of sewer usage during those months. | <del>\$2.45 per 100 cu. ft.</del><br><b>\$3.68 per 1,000 gallons</b> |
|                          | <del>53-078</del> | <del>Customer service, monthly</del>  | <del>\$1.75</del>  |
| Use, category B customer | 53.078            | Usage volume, monthly   | \$0.68 per <del>100 cu. ft.</del> <b>700 gallons</b>                 |
|                          | <del>53-078</del> | <del>Debt service, monthly</del>  | <del>\$0.70 per 100 cu. ft.</del>                                    |

34.41 WATER RATES AND CHARGES; SCHEDULE

(A) Rates and charges for water use and service are hereby established for connection into the municipal water system and the use thereof in the amounts set forth in the table which follows and in § 34.30. All water sold shall be on the basis of meter readings except in the case of minimum charges.

| DESCRIPTION                         | Description  | OLD RATE          | PROPOSED RATE              | INCREASE |                      |
|-------------------------------------|--|-------------------|----------------------------|----------|----------------------|
| Applicant fee                       |  | \$10              | \$45                       | \$35     | NOW INCLUDES DEPOSIT |
| Deposit                             | New account  | \$15              | INCLUDE WITH APPLICANT FEE |          |                      |
| Meter, radio transmission equipment | Failure to allow access for installation   | \$50 per month    | \$75 per month             | \$25     |                      |
| Meter testing                       |  | \$50              | \$65                       | \$15     |                      |
| Reconnection fee                    |  | \$30              | \$45                       | \$15     |                      |
| Shut off of water supply            | Shut off for customer request  | \$25              | \$35                       | \$10     |                      |
| Turn on fee                         | Turning on water during normal business hours after disconnection for non-payment    | \$30              | \$50                       | \$20     |                      |
|                                     | Turning on water outside normal business hours regardless of reason for reconnection | \$90              | \$100                      | \$10     |                      |
| <b>RESIDENTIAL</b>                  |  | OLD RATE          | PROPOSED RATE              | INCREASE |                      |
| Base Rate                           |  | \$12              | \$13                       | \$1      |                      |
| Minimum up to 1,000 gallons         |  | \$2.75            | \$3.25                     | \$0.50   |                      |
| Usage                               |  | \$3.85 per 100 CF | \$5.25 per 1,000 gallons   |          |                      |
| <b>COMMERCIAL</b>                   |  |                   |                            |          |                      |

|                             |  |                   |  |        |  |
|-----------------------------|--|-------------------|--|--------|--|
| Base Rate                   |  | \$12              | \$13   | \$1    |  |
| Minimum up to 1,000 gallons |  | \$2.75            | \$3.25   | \$0.50 |  |
| Usage 100-3,000 CF          |  | \$3.85 per 100 CF | 1,001-22,999 gallons \$5.25 per 1,000 gallons  |        |  |
| Usage 3,100 CF and Up       |  | \$3.10 per 100 CF | 23,000 gallons and up \$4.25 per 1,000 gallons |        |  |

Rates to be effective January 1, 2024 for the February 2024 billing.

Adopted by the city council of the City of Milaca this 21st day of December, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
City Manager Tammy Pfaff

First Reading: 12-13-23  
Second Reading: 12-21-23  
Published:

SECOND READING



RESOLUTION NO. 23-48

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #520  
FOR PUBLICATION PURPOSES

**WHEREAS** per MN Statute #331A.01 Subd 10, the City of Milaca City Council Ordinance #520 entitled Amending Title III Administration; Chapter 34.40 Sewer Rates; Schedule And Chapter 34.41(A) Water Rates And Charges; Schedule may be summarized due to the length of this Ordinance. Summary of publication attached.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #520 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 21st day of December, 2023.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

City of Milaca  
Ordinance No. 520  
Amending Title III Administration; Chapter 34.40 Sewer Rates; Schedule And Chapter 34.41(A) Water  
Rates And Charges; Schedule

This is a summary of the Ordinance changes passed on December 21, 2023. The full text of the Ordinance is available for inspection during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances.

City of Milaca City Council voted to increase Applicant Fee, delete Deposits, and increase such other fees in regard to water services and charges.

Passed this 21<sup>st</sup> day of December, 2023.

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Mayor Dave Dillan

ATTEST:

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Tammy Pfaff, City Manager



st.att.com/admin

X: -10425329.3405

Y: 574105



## Incident Summary by Incident Type

Date Range: 11/1/2023 to 12/31/2023

| Incident Type            | # of Incidents |
|--------------------------|----------------|
| 911 Hang Up              | 1              |
| Accident                 | 6              |
| Agency Assist            | 26             |
| Alarm                    | 11             |
| Animal                   | 11             |
| Assault                  | 1              |
| Cdtp                     | 7              |
| Civil Issue              | 1              |
| Community Contact        | 2              |
| Csc                      | 1              |
| Danco Violation          | 1              |
| Disturbance              | 5              |
| Domestic                 | 1              |
| Driving Complaint        | 10             |
| Family Services Referral | 12             |
| Fire                     | 2              |
| Found Property           | 7              |
| Fraud-forgery-scam       | 1              |
| Funeral Escort           | 1              |
| Gas Drive Off            | 1              |
| Harassment Complaint     | 6              |
| Icr Misc                 | 41             |
| Juvenile Complaint       | 7              |
| Lockout                  | 6              |
| Medical                  | 47             |
| Missing Adult            | 1              |
| Motorist Assist          | 3              |



## Incident Summary by Incident Type

Date Range: 11/1/2023 to 12/31/2023

|                     |    |
|---------------------|----|
| Noise Complaint     | 2  |
| Ofp Violation       | 1  |
| Parking Complaint   | 63 |
| Property Exchange   | 1  |
| Public Assist       | 22 |
| Remove Unwanted     | 2  |
| Suspicious Activity | 12 |
| Theft               | 7  |
| Threats Complaint   | 3  |
| Traffic             | 84 |
| Trespass Complaint  | 1  |
| Welfare Check       | 10 |
| <b>Total: 427</b>   |    |

In April 2023 I made an account for the City of Milaca with GSAXcess. This is a program the federal government uses to transfer or sell unused or surplus property in different departments. They allow cities to join and benefit from this program as well. Different items get added everyday all over the country and most are free with only a small admin fee, while some have prices, usually \$100-\$500. Using this program Milaca has been able to and will continue to save money on our budget allowing us access to expensive equipment with little to no cost.

I have keyword searches saved that notify me when these type of items become available, some examples of items I am currently searching for include; a street roller, council room dias table, plow truck, and grader.

Some of the equipment we have been able to get so far is listed below along with prices if applicable. So far we have been able to get \$210,500.00 worth of equipment for a cost of \$4,304.00



### Solar powered radar trailer

Milaca cost: admin fee of \$974  
New cost: \$35,000



### Printing station

Milaca cost: admin fee \$84  
New cost: \$15,000



### Bobcat Toolcat 5600

Milaca cost: \$500 + admin fee \$100  
New cost: \$75,000



### Street sweeper

Milaca cost: \$1,749

New cost: \$70,000



### Snowmobile for trail grooming

Milaca cost: \$357

New cost: \$12,000



### Dodge pickup for seasonal employees

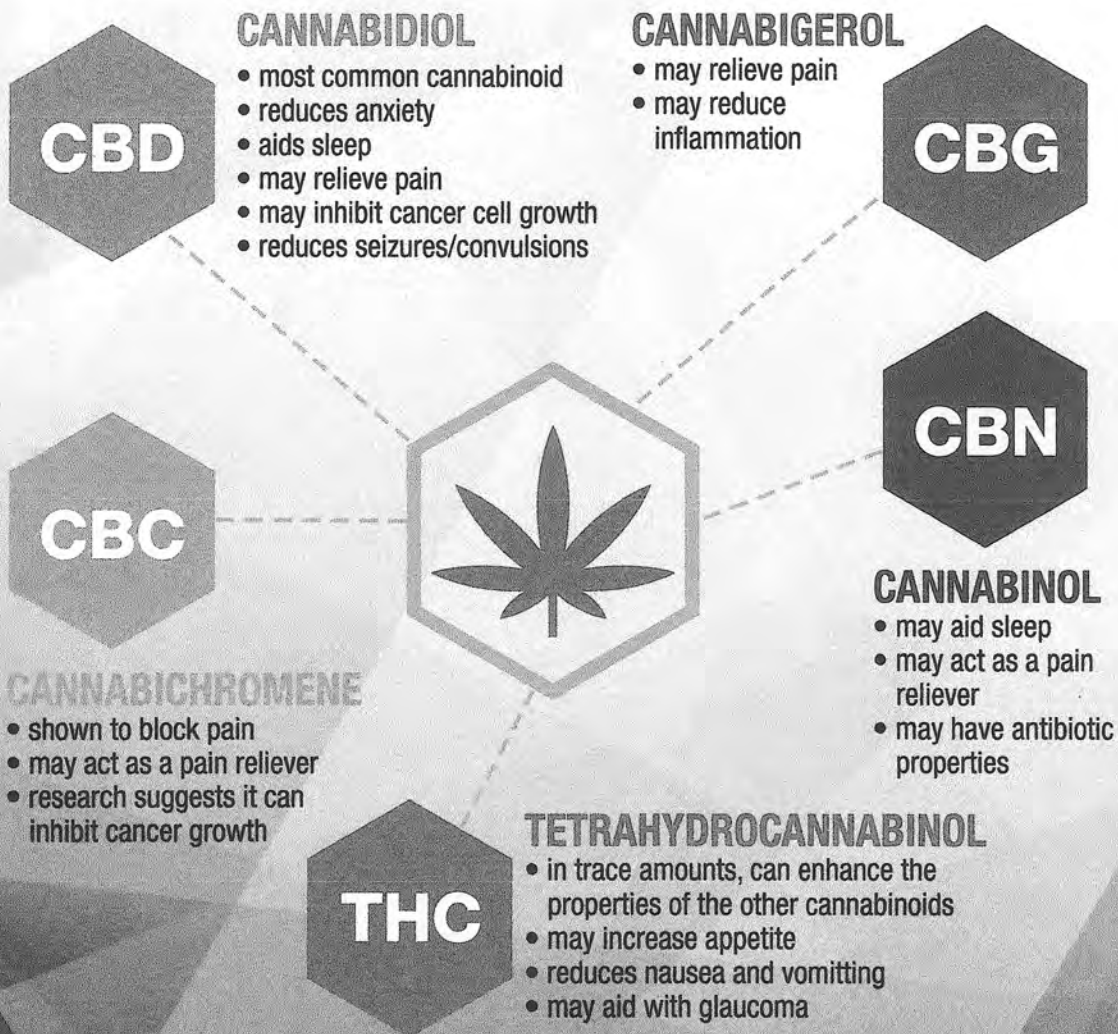
Milaca cost: \$540

Current value: \$3,500

# WHAT IS CBD?

## WHAT ARE CANNABINOIDS?

Cannabidiol, often referred to as CBD, is an active compound found in cannabis plants. These naturally occurring compounds are referred to as cannabinoids, and cannabis plants can contain more than 60 different types of cannabinoids. Cannabinoids are active, natural compounds found in the hemp plant that can subsequently be extracted. Most cannabinoids will NOT get you high.



**DISCLAIMER:**

All products made from federally legal hemp and contain <0.3% THC. Products legal in all 50 states. Any statements herein have not been evaluated by the Food and Drug Administration. These products are not intended to diagnose, treat, cure or prevent any disease.

SCAN FOR MORE INFO:





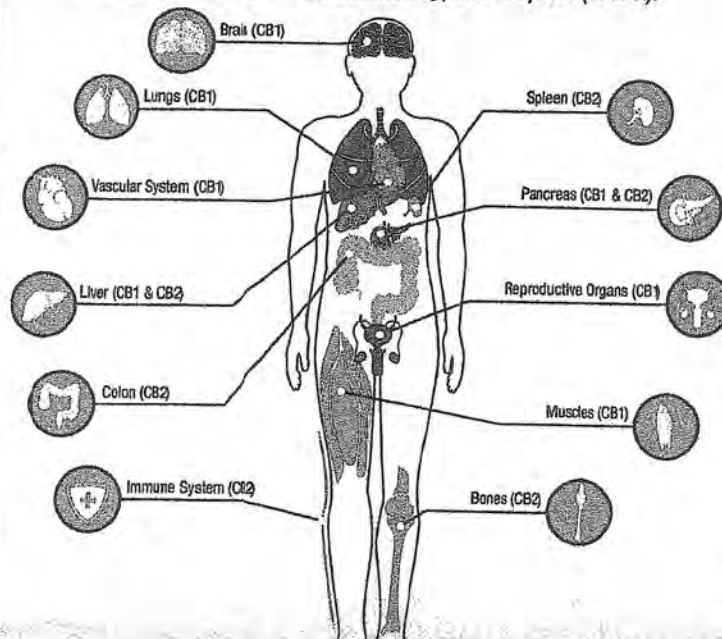
# HUMAN ENDOCANNABINOID SYSTEM

## CB1 & CB2 RECEPTORS

After 35 years of research, scientists have only just begun to understand the importance of the **Human Endocannabinoid System (HECS)**. The discovery of the HECS is arguably the most important discovery in human physiology in the late Twentieth Century. Research has revealed that the HECS is responsible for maintaining and controlling the body's homeostasis, or balanced regulation of every system in the body. It does that through two known receptors called CB1 & CB2.

While the body produces its own endogenous cannabinoids, many scientists suggest that most people are now suffering from "Cannabinoid Deficiency". Without sufficient cannabinoids in our diet, the HECS operates at less than peak efficiency, resulting in a general decline in overall health. Supplementing our diets with full spectrum phytocannabinoids may be an essential component to achieving optimal health.

*The primary cannabinoid receptors are identified as Cannabinoid Type 1 receptors (CB1-R) and Cannabinoid Type 2 receptors (CB2-R).*



## HEMP VS. MARIJUANA

|                               | Hemp                  | Marijuana                       |
|-------------------------------|-----------------------|---------------------------------|
| <b>Plant Name</b>             | Cannabis Sativa       | Cannabis Sativa                 |
| <b>THC Content</b>            | <0.3% THC by Weight   | >0.3% THC by Weight             |
| <b>Federal Status</b>         | Federally Legal       | Federally Illegal (State Legal) |
| <b>Contains THC?</b>          | Yes, in small amounts | Yes, in high amounts            |
| <b>Contains CBD?</b>          | Yes                   | Yes                             |
| <b>Sold in Liquor Stores?</b> | Yes                   | No                              |

## THC vs. CBD

|                             | THC  | CBD   |
|-----------------------------|--|---|
| <b>Psychoactive Effects</b> | Gets you high. Euphoria, heightened senses.            | There is no high, but for some people it can promote relaxation and reduce anxiety. |
| <b>Medicinal Effects</b>    | Tachycardia (increased heart rate), increased appetite | Anti-seizure effect, pain relief, reduces inflammation                              |

## **HOW CANNABIS BEVERAGES ARE MADE**

1. Hemp is grown and harvested by local farmers
2. THC / CBD are extracted from the plant by local labs
3. The THC or CBD oil is made into a water-soluble emulsion
4. The emulsion is added to our beverage, right before packaging

## BENEFITS OF CANNABIS BEVERAGES

- **Precise Dosing:** Cannabis beverages allow for precise dosing, making it easier to control the intake of cannabinoids.
- **Fast on-set:** Feel effects in 10-15 minutes
- **Highly Social:** They provide a social experience and fit in existing social drinking occasions
- **No Smoke or Odor:** Unlike smoking or vaping, cannabis beverages eliminate the potential risks associated with inhaling smoke and leave no lingering odor.

## WHAT MG IS RIGHT FOR YOU?

Everyone's tolerances are unique - this is a general guideline.  
Direct effects can be highly subjective.

**3mg: One Beer**  
**5mg: Glass of Wine**  
**10mg: Cocktail**

## CONSUMER FAQ

**Q: Will these get me high?**

**A: Yes**

**Q: Will these show on a drug test?**

**A: Yes, delta-9 THC will show on a drug test.**

**Q: How many should I have?**

**A: Everyone's tolerances are unique. We recommend starting with 3mg to understand how it affects you.**

**Q: How quickly will I feel it?**

**A: Beverages have a very quick on-set and you should start to feel the effects within 10-15 minutes.**

## CONSUMER FAQ

**Q: Can I get a hangover from THC?**

A: While less common, over-consumption can result in lingering effects that can last into the next day

**Q: Can I mix these with alcohol?**

A: We recommend consuming THC and alcohol separately until you know how each affects you personally

**Q: Can I travel with these products?**

A: It is legal to cross state-lines with hemp-derived THC products, however, each state has unique laws and certain states do permit hemp-derived THC. We recommend not traveling with the products unless you are certain about the laws in the states you are going through.





**CERTIFICATE OF ANALYSIS**

Prepared for:  
**Minneapolis Cider Co.**  
 701 SE 9th St.  
 Minneapolis, MN USA 55414

**TM259\_3**

|   |                                      |                               |                             |
|---|--------------------------------------|-------------------------------|-----------------------------|
| Batch ID or Lot Number:<br><b>TM259</b> | Test:<br><b>Potency</b>              | Reported:<br><b>19Jan2023</b> | USDA License:<br><b>N/A</b> |
| Matrix:<br>Unit                         | Test ID:<br><b>T000232825</b>        | Started:<br><b>16Jan2023</b>  | Sampler ID:<br><b>N/A</b>   |
|   | Method(s):<br><b>TM14 (HPLC-DAD)</b> | Received:<br><b>16Jan2023</b> | Status:<br><b>N/A</b>       |

All products are required to be tested and should have a COA showing the amount of cannabinoids in the product.

These are published on our website.

| <b>Cannabinoids</b>                          | <b>LOD (mg)</b> | <b>LOQ (mg)</b> | <b>Result (mg)</b> | <b>Result (mg/g)</b> | <b>Notes</b>                          |
|--|-----------------|-----------------|--------------------|----------------------|---------------------------------------|
| Cannabichromene (CBC)                        | 0.203           | 0.642           | ND                 | ND                   | # of Servings = 1, Sample Weight=473g |
| Cannabichromenic Acid (CBCA)                 | 0.186           | 0.587           | ND                 | ND                   |                                       |
| Cannabidiol (CBD)                            | 0.557           | 1.831           | ND                 | ND                   |                                       |
| Cannabidiolic Acid (CBDA)                    | 0.571           | 1.878           | ND                 | ND                   |                                       |
| Cannabidivarin (CBDV)                        | 0.132           | 0.433           | ND                 | ND                   |                                       |
| Cannabidivarinic Acid (CBDVA)                | 0.238           | 0.783           | ND                 | ND                   |                                       |
| Cannabigerol (CBG)                           | 0.115           | 0.364           | ND                 | ND                   |                                       |
| Cannabigerolic Acid (CBGA)                   | 0.483           | 1.523           | ND                 | ND                   |                                       |
| Cannabinol (CBN)                             | 0.151           | 0.475           | ND                 | ND                   |                                       |
| Cannabinolic Acid (CBNA)                     | 0.329           | 1.039           | ND                 | ND                   |                                       |
| Delta 8-Tetrahydrocannabinol (Delta 8-THC)   | 0.575           | 1.814           | ND                 | ND                   |                                       |
| Delta 9-Tetrahydrocannabinol (Delta 9-THC)   | 0.522           | 1.648           | 4.860              | 0.00                 |                                       |
| Delta 9-Tetrahydrocannabinolic Acid (THCA-A) | 0.463           | 1.460           | ND                 | ND                   |                                       |
| Tetrahydrocannabinavarin (THCV)              | 0.105           | 0.331           | ND                 | ND                   |                                       |
| Tetrahydrocannabinavarinic Acid (THCVA)      | 0.408           | 1.288           | ND                 | ND                   |                                       |
| <b>Total Cannabinoids</b>                    |                 |                 | <b>4.860</b>       | <b>0.00</b>          |                                       |
| Total Potential THC                          |                 |                 | 4.860              | 0.00                 |                                       |
| Total Potential CBD                          |                 |                 | ND                 | ND                   |                                       |

## LEASE AGREEMENT FOR AMBULANCE STATION

THIS LEASE AGREEMENT (this "Lease") is made on this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the CITY OF MILACA, a Municipal Corporation under the laws of the State of Minnesota ("Landlord") and NORTH MEMORIAL HEALTH, a Non-Profit Corporation ("Tenant").

### 1.0 BASIC TERMS

The following terms shall have the meanings set forth in this Section unless specifically modified by other provisions of this Lease:

- 1.1 **Building:** The building in which the Leased Premises are located and commonly known as: 1005 Central Ave N., Milaca Minnesota 56353.
- 1.2 **Premises:** Landlord hereby demises and leases to Tenant, and Tenant hereby accepts and leases from Landlord approximately 1,456 useable square feet in the Building which is owned by Landlord.
- 1.3 **Lease Term:** One (1) year, commencing on the Commencement Date and terminating on the Termination Date, provided that if the Commencement Date is not the first day of a calendar month, the Lease Term shall end one (1) year from the last day of the calendar month in which the Commencement Date occurs.
- 1.4 **Commencement Date:** Shall be as set forth in Section 3 (estimated to be Approximately January 1, 2024). This Lease and its Commencement are subject to Tenant.
- 1.5 **Termination Date:** Shall be as set forth as December 31, 2024.
- 1.6 **Permitted Use:** Emergency Medical Service/Ambulance station.

### 2.0 DEMISE OF PREMISES

Landlord hereby lets and demises to Tenant and Tenant hereby rents from Landlord The Premises, subject to the terms and conditions set forth below.

### 3.0 TERM

- 3.1 **Initial Term:** The initial term of this Lease shall be for a period of one (1) year, commencing on the Commencement Date (as hereinafter defined) and ending at 11:59 p.m. of the day immediately preceding the anniversary of the Commencement Date thereafter; provided, however, that if the Lease Commencement Date is other than the first day of a calendar month, the term shall end at 11:59 on the last day of the calendar month containing the one-year anniversary of the Commencement Date, unless sooner terminated as hereinafter provided.
- 3.2 **Renewal Terms:** Further, Tenant shall have the right to renew this Lease for one (1) year renewal.
- 3.3 In the event Tenant chooses to enter into additional Renewal Terms, it shall give written notice of such exercise no less than ninety (90) days and no more than one hundred twenty (120) days prior to the end of the initial term or of the First Renewal Term, as the case may be.

### 4.0 USE AND OPERATION COVENANTS

- 4.1 During the entire Lease Term, the Premises shall be leased, used and occupied by Tenant for an emergency medical service facility, including ambulance station, in accordance with all applicable governmental laws and regulations, and all other recorded covenants, conditions and restrictions which are recorded on the date hereof, and for no other purpose without the prior written consent of Landlord. Tenant shall not cause injury to the improvements on the Premises and shall not use the Premises in a manner that would constitute a public or private nuisance or constitute waste.
- 4.2 Tenant covenants and agrees with Landlord that it will base an ambulance at the Premises during the Lease Term. The parties acknowledge that the ambulance stationed at the Premises will leave the Premises from time to time to perform services, and that the ambulance may be relocated by Tenant to other location on a temporary basis from time to time to maintain ambulance coverage to Tenant's service area, as Tenant determines in its sole discretion.
- 4.3 During the entire Lease Term, Tenant shall maintain and keep in good repair the Premises which Tenant occupies including all cleaning of said Premises.

## 5.0 RENT

As for rental of the Premises during the Lease Term, Tenant shall pay the following amounts (all of which collectively, together with other amounts due under this Lease shall be referred to herein as the "Rent"), and the obligation to pay such amounts shall survive the expiration or termination of this lease.

- 5.1 Base Rent: Tenant shall occupy the Premises at a cost of two thousand (\$2,000) Dollars per month which monthly payments shall be due and payable on the 1<sup>st</sup> day of each and every month beginning January 1, 2024.
- 5.2 Additional Rent: Tenant shall pay as additional rent all charges for electric provided to the Premises during the Lease Term. Tenant agrees to have such services charged directly to Tenant, if possible, and to pay invoice for services when due. In the event that Tenant does not pay additional rent when due, Landlord shall have the option, but no the obligation, to pay for any such item, whereupon Tenant shall owe Landlord such amount paid by Landlord plus five percent (5%) of such amount as a late payment fee, which amount shall be paid by Tenant as additional rent immediately upon receipt of an invoice therefor from Landlord. Notwithstanding the foregoing, Landlord shall provide five (5) days prior written notice to Tenant once in any given calendar year before the late fee herein is charged to Tenant. No such notice shall be required for subsequent late payments in the same calendar year.

## 6.0 OPERATING COSTS

Except for the obligations of Tenant as expressly set forth in this Lease, Landlord shall be solely responsible for and shall pay all sums expended or obligations incurred by Landlord with respect to the Building and grounds, whether or not now foreseen, including, but not limited to maintenance costs of contractors providing maintenance to the Building; insurance covering liability, hazards, casualties and potential losses of any kind, repairs, maintenance, including but not limited to, landscaping, snow removal, parking lot sweeping, window washing, parking lot lighting and trash removal, replacements respecting the Building, including costs of materials, supplies, tools and equipment used in connection therewith; and including the repaving of parking areas, replanting of landscaped areas and replacing building, components; costs incurred in connection with the operation, maintenance, repair, replacing, inspection and servicing (including maintenance contracts) of electrical, plumbing, heating, air conditioning and mechanical equipment and the cost of materials, supplies, tools and equipment used in connection therewith, including leasing as appropriate; replacements of the original components of the Building; and all other expenses and costs of every kind and nature incurred for the purpose of operating and maintaining the Building and grounds, whether or not similar to the foregoing.

## 7.0 TAXES, ASSESSMENTS AND UTILITY CHARGES

- 7.1 Landlord shall bear, pay and discharge all real estate taxes and assessments (if any) which shall be charged, assessed, imposed or levied, or become a lien upon or on account of the Premises or any appurtenances thereof.
- 7.2 Throughout the Lease Term, Landlord shall provide for the provision of adequate utilities including gas, electric, telephone, cable television and DSL internet to the Premises so as to protect the same from damage. Tenant shall maintain and pay monthly gas and telephone utility charges at the time the same become due or payable. Electric utility charges will be billed at ten percent (10%) of the annual billed electric expense to the Building. Tenant will be billed annually for this expense. Landlord will send invoice in February of 2025 and be payable by March 30, 2025, for the Lease Term. Landlord shall pay the monthly cost for furnishing internet and cable services to the Building and shall pay the monthly charges for water and sewer service. Tenant shall install, maintain and pay for any coaxial cable used for radios for their own use. Landlord shall not be liable to Tenant should the furnishing of water and sewer service be interrupted because of repairs, installation of improvements or for any other cause not caused by Landlord.

## 8.0 COMMON AREAS

Tenant, its employees, agents and invitees shall have the reasonable, nonexclusive right to use, in common with Landlord and the other tenants and occupants of the Building and grounds and their respective employees, customers and invitees and all others to whom Landlord has or may hereafter grant rights to use the same, the common areas as may from time to time exist, including, but not limited to parking facilities, sidewalks, driveways, accessways and meeting room ("**Common Areas**").

Landlord shall at all times have full control, management and direction of the Common Areas. Tenant shall not cause or allow any storage of materials or equipment outside of the Premises on any of the Common Areas. Landlord reserves the right at any time and from time to time to reduce, increase, enclose or otherwise change the size, number, location, layout and nature of the Common Areas, to construct additional buildings and stories to create additional rentable areas through use and/or enclosure of Common Areas, to close portions of the Common Areas for maintenance, repair or replacement, to place signs in Common Areas and on the Building, to change the name or address of the Building to change the nature of the use of any portion thereof. Notwithstanding any provision to the contrary in this Section, Landlord acknowledges that Tenant's use of the Premises is dependent upon the concurrent use of certain Common Areas. As such, Tenant shall be allowed to terminate this Lease upon notice to Landlord if any rights

exercised by Landlord in respect to the Common Areas have the effect of substantially limiting Tenant's use or enjoyment of the Premises.

## 9.0 REPAIRS AND MAINTENANCE

- 9.1 Except as provided in Section 10, Landlord shall, at its sole cost and expense, maintain the Building and Premises and every part thereof in good condition and repair. Landlord's obligations shall include, but not be limited to: maintaining landscaping, providing snow removal (except in regard to any sidewalks Tenant is obligated to clear pursuant to this Lease), parking lot sweeping, window washing, parking lot lighting and trash removal; and operate, maintain, repair, replace, inspect and service electrical, plumbing, heating, air conditioning and mechanical equipment.
- 9.2 Tenant shall, at its sole cost and expense, maintain and repair its Tenant improvements and any alterations made to the Premises by Tenant after the Commencement Date; repair any damage to the Building, Premises or Common Areas caused by the installation or moving of Tenant's furniture, equipment and personal property; and repair or replace with glass of equal quality any broken or cracked plate or other glass on the Building to the extent such glass was broken or cracked by Tenant, its employees, agents, invitees or customers. Tenant shall not defer any repairs or replacements to the Premises by reason of the anticipation of the expiration of the Term. Landlord, at Landlord's option, may elect to perform all or part of the maintenance, repairs and servicing which is the obligation of the Tenant hereunder and/or the obligation of all of the other tenants of the Project with respect to the respective premises occupied by them, in which event the costs thereof shall be billed directly to and paid by Tenant as Additional Rent. Except as aforesaid, in the event that, at the request of Tenant, Landlord, at its option, performs any maintenance, repairs or servicing which is the obligation of the Tenant hereunder, then Tenant shall pay Landlord directly therefor. In the event there is any warranty in effect in connection with repairs or replacements made by Tenant and if Landlord is unwilling to pursue the warranty claim, then Tenant shall have the right to pursue the warranty claim in connection with the repair and/or replacement made by Tenant. Tenant shall be responsible for all snow and ice removal on sidewalks adjacent to the Premises. Upon expiration or earlier termination of this Lease, Tenant shall surrender the Premises to Landlord broom clean and in good condition and repair excepting only (a) normal wear and tear; (b) losses caused by fire or other casualty; (c) losses caused by condemnation; and (d) losses due to Landlord's failure to maintain the Project (including the Premises) or to make repairs which Landlord is required by this Lease to make. Tenant's obligation to so deliver the Premises shall survive the expiration or termination of this Lease.

## 10.0 ALTERATIONS BY TENANT

- 10.1 Tenant may not make any alterations, additions or improvements (collectively, “Alterations” and individually, an “Alteration”) in or to the Premises without Landlord’s prior written consent. In each instance which consent will not be unreasonably withheld or unduly delayed for non-structural Alterations which are not visible from the exterior of the Premises or do not affect the exterior appearance of the Premises. Landlord will not be deemed to be unreasonably withholding its consent if it requires Tenant to *remove* the alteration when approval is requested and Tenant refuses to *remove* the alteration. In the event Landlord approves an Alteration, (a) the Alteration shall be constructed in a good and workmanlike manner, (b) the structural integrity of the Facility and the exterior appearance shall not be impaired by the Alteration or the construction thereof, (c) no liens shall attach to the Premises by reason thereof, and (d) Tenant shall carry or cause its contractors to carry any required worker’s compensation insurance. All Alterations made by Tenant shall be at its sole cost and expense. Landlord’s consent to an Alteration may be conditioned upon the receipt by Landlord of such information as Landlord may reasonably require, and upon the furnishing of certificates of insurance, waivers of lien, and receipted bills covering any and all labor and materials utilized in connection therewith, and such other conditions as Landlord may reasonably require and the parties agree that the same shall be surrendered by Tenant and become the property of Landlord upon termination of the Lease.
- 10.2 Upon the written request by Tenant for Landlord approval of Alterations, Landlord shall notify Tenant in writing which Alterations must be removed from the Premises upon termination of the Lease; all other Alterations shall remain on the Premises and shall become the property of Landlord. Tenant shall remove the Alterations designated by Landlord for removal, all at Tenant’s sole expense, on or before Termination Date and Tenant shall repair any damage to the Premises caused by such removal. Tenant’s obligations under this Section shall survive the expiration or termination of this Lease. If Tenant fails to remove the Alterations as required hereunder, Landlord may remove the Alterations and may, at Landlord’s option, store or destroy them and all costs incurred by Landlord shall be promptly reimbursed by Tenant.

## 11.0 FIXTURES AND SIGNS

Tenant may have signage as permitted by and subject to Landlord’s consent. Such consent shall be given or withheld at Landlord’s sole discretion.

## 12.0 INSURANCE

- 12.1 During the Lease Term, Tenant shall provide and maintain in full force and effect at no costs to Landlord the following insurance coverages with the minimum limits as indicated:
- A. Commercial general liability insurance with liability limits of not less than \$1 million per occurrence, \$3 million aggregate (to include products/completed operations. Landlord shall be included as an **ADDITIONAL INSURED** under such insurance.
  - B. All Risk form commercial property insurance on Tenant's Improvements for their full replacement value.
- 12.2 Tenant may, at its option, purchase business income, business interruption, extra expense or similar coverage as part of this commercial property insurance, and in no event shall Landlord be liable for any business interruption or other consequential loss sustained by Tenant, whether or not it is insured, even if such loss is caused by the negligence of Landlord, its employees, officers, directors, or agents.
- 12.3 Tenant may, at its option, purchase insurance to cover personal property. In no event shall Landlord be liable for any damage to or loss of personal property sustained by Tenant, whether or not it is insured, even if such loss is caused by the negligence of Landlord, its employees, officers, directors or agents.
- 12.4 Landlord agrees that Tenant shall have the right to satisfy these insurance requirements pursuant to (a) a blanket insurance policy covering other properties in addition to the Premises, provided that the coverage in effect for the Premises shall equal the minimum insurance limits specified herein; (b) a plan of self-insurance (after furnishing financial statements reasonably satisfactory to Landlord demonstrating the financial ability of Tenant to fund a plan of self-insurance), or, (c) a combination of any of the foregoing insurance programs. Tenant shall provide Landlord with certificates of insurance or a letter confirming such self-insurance, as evidence of the above insurance, if requested. Tenant will give Landlord thirty (30) days written notice of any cancellation of insurance coverage.
- 12.5 During the Lease Term, Landlord shall provide and maintain in full force and effect the following insurance coverages with minimum limits as indicated, (which may also be revised to reasonable amounts consistent with similar industry practice at the Landlord's discretion from time to time):



- A. All Risk form commercial property insurance on the Building and all improvements therein (other than Tenants Improvements) for their full replacement value.
  - B. Commercial general liability insurance (or its equivalent), occurrence form, and, if necessary, commercial umbrella or excess insurance with a total limit of not less than \$1,000,000 each occurrence as described below.
- 12.6 Landlord agrees to furnish copies of any insurance policies for Tenant's review if requested. Landlord shall also furnish Tenant with duly executed Certificates of Insurance verifying that all required insurance has been provided and that the insurance companies will give Tenant thirty (30) days prior written notice of any cancellation of insurance coverage.
- 12.7 Notwithstanding anything apparently to the contrary in this Lease, Landlord and Tenant hereby release one another and their respective officials, directors, officers and employees from any and all liability (to the other or anyone claiming through or under them by way of subrogation or otherwise) for any loss or damage covered by property insurance or coverable by a customary form, of the "All Risk" property insurance required of Landlord and Tenant as set forth above, even if such loss or damage shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible.

### 13.0 COMPLIANCE WITH LAWS

Subject to the obligations imposed on Landlord in Section 9, Tenant shall, at its sole cost and expense, comply with any and all laws, statutes, ordinances, regulations, fire codes, building codes and restrictions and easements of record, now or hereafter in force, applicable to the performance of Tenant's operations on the Premises or relating to the use of Tenant Improvements or Alterations or to the making of repairs, changes, alterations, or improvements to such Tenant Improvements or Alterations. Tenant also covenants to comply, at its sole cost and expense, with any and all reasonable rules and regulations applicable to the conduct of Tenant's operations on the Premises issued by insurance companies (including Landlord's fire underwriters, if any) writing policies covering the Premises to the extent that noncompliance will result in premium increases (or, in the alternative Tenant may, at its option, pay such premium increase as Additional Renter here under). Landlord shall, at its sole cost and expense, comply with any and all laws, statutes, ordinances, and regulations, fire codes, building codes and restrictions and easements of record, now or hereafter in force, applicable to the Building (other than Tenant Improvements or Alterations) or to the making of repairs, changes, alterations or improvements to the Building (other than Tenant Improvements or Alterations).

#### **14.0 PARKING**

Tenant and Tenant's employees, customers and invitees shall have the nonexclusive right to use the parking spaced located within the Common Areas. Landlord reserves the right to regulate parking within the Common Areas, including the right to preclude Tenant from parking in certain parking spaces or requiring Tenant to use certain parking spaces. Tenant shall not permit vehicles and/or trailers to be abandoned or stored in the parking and loading areas.

#### **15.0 JANITORIAL SERVICES**

Tenant shall clean the Premises and arrange for trash removal from the Premises to the existing trash dumpster on a daily basis or otherwise in a manner sufficient to keep and maintain the Premises in a first-class and clean condition.

#### **16.0 ENVIRONMENTAL MATTERS**

16.1 "Environmental Laws" means any or all of the following: the Comprehensive Environmental Response Compensation and Liability Act, 42 U.S.C. §§ 9601 et seq.; the Resource Conservation and Recovery Act, 42 U.S.C. §§ 6941 et seq.; the Toxic Substances Control Ave, 15 U.S.C. §§2601 et seq.; the Safe Drinking Water Act, 42 U.S.C. §§ 300h et seq.; the Clean Water Act, 33 U.S.C. §§ 1251 et seq.; the Clean Air Act, 42 U.S.C. §§ 401 et seq.; regulations under any of the foregoing statutes; and any other laws and regulations of the United States, the State of Minnesota or any political subdivision or agency of either of them, which are now in effect or hereinafter enacted or amended that deal with the regulation or protection of the environment, including ambient air, groundwater, surface water and land use, including sub-strata land.

16.2 Tenant shall comply in all respects with all present and hereinafter enacted Environmental Laws, and any amendments thereto, relating to Tenant's operations on the Premises. Tenant shall immediately notify Landlord of any correspondence or communication from any governmental entity regarding the application of Environmental Laws to the Premises or Tenant's operations on the Premises or any change in Tenant's operations on the Premises that will change or has a potential to change Tenant's or Landlord's obligations or liabilities under the Environmental Laws. Tenant hereby agrees to indemnify and hold harmless Landlord and Landlord officers, officials, agents and employees from and against any and all loss, damage, and expense (including, but not limited to, reasonable investigation and legal fees and expenses), including, but not limited to, any claim or action for injury, liability, or damage to persons or property, and any and all claims or actions brought by any person, firm, governmental body, or other entity, alleging or resulting from or arising from or in connection with contamination of or adverse effects on the environment, or violation of any

Environmental Law or other statute, ordinance, rule, regulation or order of any government or judicial entity, and from and against any damages, liability, cost, and penalties assessed as a result of any activity or operation on the Premises during the Lease Term. Tenant's obligations and liabilities under this Section shall survive the expiration or termination of this Lease. The terms of this Section shall be enforceable by injunction or, at Landlord's option, by action for damages.

## 17.0 INDEMNIFICATION

- 17.1 Tenant hereby agrees to indemnify and hold harmless Landlord and Landlord's officers, directors, agents, and employees from and against any and all claims, demands, causes of action, suits, proceedings, liabilities, damages, losses, costs, and expenses, including reasonable attorney's fees, caused by, incurred, or resulting from (a) Tenant's occupancy, use or operation of the Premises, or (b) from any default under or failure to perform any term or provision of this Lease by Tenant or (c) the negligent or willful acts of Tenant, its directors, officers, or employees. This indemnity does not cover matters arising out of the negligent or willful acts of Landlord or its employees, agents, contractors, guests, officers, invitees or officials. It is expressly understood that Tenant's obligations under this Section shall survive the expiration or earlier termination of this Lease for any reason. In case any action or proceeding is brought against Landlord or its officers, officials, agents or employees, by reason of any such claim, Tenant, upon notice, will defend such action or proceeding by responsible counsel selected by Tenant and reasonably acceptable to Landlord.
- 17.2 Landlord hereby agrees to indemnify and hold harmless Tenant and Tenant's officers, directors, agents, and employees from and against any and all claims, demands, causes of action, suits, proceedings, liabilities, damages, losses, costs, and expenses, including reasonable attorneys' fees, caused by, incurred, or resulting from (i) Landlord's occupancy, use or operation of the Premises, or (ii) from any default under or failure to perform any term or provision of this Lease by Landlord or (iii) the negligent or willful acts of Landlord, its directors, officers, or employees. This indemnity does not cover matters arising out of the negligent or willful acts of Tenant or its employees, agents, contractors, guests, officers, invitees or officials. It is expressly understood that Landlord's obligations under this Section shall survive the expiration or earlier termination of this Lease for any reason. In case any action or proceeding is brought against Tenant, or its officers, officials, agents or employees, by reason of any such claim, Landlord, upon notice, will defend such action or proceeding by responsible counsel selected by Landlord and reasonably acceptable to Tenant.

## **18.0 DAMAGE OR DESTRUCTION**

- 18.1 If the Building or Premises is destroyed or damaged in whole or in part by fire, or the elements, or as a result directly or indirectly of war, or by act of God, or by reason of any other cause whatsoever, Tenant shall give notice thereof to Landlord, and except as otherwise provided below, Landlord at Landlord's cost and expense promptly may repair, replace, and rebuild the Premises or Building to at least as good condition as it or they were in immediately prior to such occurrence.
- 18.2 If following such damage or destruction the estimate of the time to complete such repair or restoration, as reasonably and promptly determined by the general contractor selected by Landlord, exceeds one hundred twenty (120) days, Landlord and Tenant at their respective options shall have the right to terminate the Lease upon written notice to the other party given within twenty (20) days after receipt of the estimated time to repair or restore.
- 18.3 The net proceeds of any insurance shall be applied in payment of the cost of such repairing or rebuilding as the same progresses. If the insurance proceeds exceed the cost of such repairs or rebuilding, then the balance remaining after payment of the cost of such repairs or rebuilding shall be paid over and belong to Landlord.
- 18.4 Except as specifically provided in this Section 18.0, this Lease shall not terminate or be affected in any manner by reason of the destruction or damage in whole or in part of the Premises or any building or improvements now or hereafter standing or erected thereon or by reason of the untenability of the Premises or any such building or improvements except that rent shall abate during the period of untenability.
- 18.5 If the fire or casualty damages or destroys more than twenty-five percent (25%) of the Tenant Improvements on the Premises and occurs within the last two months of the Lease Term then Tenant, at its option, may elect to terminate the Lease by giving written notice thereof to Landlord within fifteen (15) days after such fire or casualty. If Tenant timely gives such notice, then the Lease shall terminate as of the date of such fire or casualty; Tenant shall not be liable for any rent accruing after the date of such fire or casualty; Landlord shall not be required to rebuild or restore the Premises; and all casualty insurance proceeds shall be the sole property of Landlord.

## **19.0 CONDEMNATION**

- 19.1 If all or substantially all of the Premises are taken by the exercise of the power of eminent domain or conveyed under the threat of eminent domain, then this

Lease shall terminate as of the date possession is taken by the condemner (provided that the Lease shall not terminate if Landlord is the condemner). The entire compensation award shall belong to Landlord and Tenant shall have no interest therein; provided that Tenant shall have the right to make a separate claim for its personal property or relocation benefits in accordance with applicable law, provided that the award to Landlord is not reduced thereby.

- 19.2 If (i) more than twenty percent (20%) of the area of the Premises, or (ii) any Common Areas reasonably necessary for use of the Premises are taken by the exercise of the power of eminent domain or sold under the threat of eminent domain, then Tenant shall have the right to terminate this Lease if the portion of the Premises or Common Areas remaining are such that their continued use for the purposes for which the same were being used immediately prior to such taking is reasonably impractical or economically imprudent. Termination shall be as of the date legal possession is taken by the condemner. The option to terminate herein granted shall be exercised in writing by Tenant within thirty (30) days after the date of the taking of possession by the condemner. In any event, the entire compensation award shall belong to Landlord and Tenant shall have no interest therein; provided that Tenant shall have the right to make a separate claim for its personal property or relocation benefits in accordance with applicable law, provided that the award to Landlord is not reduced thereby. If this Lease is not terminated, then Tenant, with reasonable diligence and at its own expense, shall restore any improvements upon the Premises affected by the taking, even if the total cost for such restoration is in excess of the amount awarded or paid by the condemner for such purpose, and Landlord shall make the proceeds of the condemnation award available for said purpose. Rent shall abate in the event of any partial taking hereunder to the extent to which the Premises are untenable.

## **20.0 INSPECTION**

Landlord and its authorized representatives shall have the right, upon giving reasonable prior written notice (except in an emergency, in which case no notice is required), to enter the Premises or any part thereof and inspect the same for the purposes of determining Tenant's compliance with the terms of this Lease or to make repairs or maintenance required hereunder.

## **21.0 QUIET ENJOYMENT**

So long as Tenant shall timely pay the Rent and all other sums herein provided and shall keep and timely perform all of the terms, covenants, and conditions on its part herein contained, Landlord covenants that Tenant, subject to Landlord's rights herein, shall have the right to the peaceful and quiet occupancy of the Premises.

## 22.0 ASSIGNMENT AND SUBLETTING

- 22.1 Except as herein set forth, Tenant shall not mortgage, encumber or assign this Lease or any interest therein, or sublet all or any portion of the Premises, or allow the use of any portion of the Premises by any third party, without the prior written consent of Landlord in each instance, which consent shall not be unreasonably withheld or unduly delayed. Notwithstanding anything to the contrary contained herein, Tenant may assign this Lease upon notice to Landlord, but without Landlord's consent, to any entity controlled by or controlling Tenant, or to an entity that acquires all or substantially all of Tenant's assets; provided, however, that in such instances Tenant shall remain liable for the performance of this Lease and Landlord shall have the right to withhold consent to the assignment in its sole discretion to determine that the intended assignee constitutes a public service entity and has the ability to pay rent and perform the Tenant's obligations under this Lease.
- 22.2 Landlord shall have the right at any time to sell or convey the Premises subject to this Lease or to assign its rights, title and interest as Landlord under this Lease in whole or in part. In the event of any such sale or assignment (other than a collateral assignment as security for an obligation of Landlord), and provided the assignee assumes all of the Landlord's obligations under this Lease from and after the date of transfer Landlord shall be relieved from and after the date of such transfer or conveyance of liability for the performance of any obligation of Landlord contained herein, except for obligations or liabilities accrued prior to the date of such assignment or sale, and Tenant shall attorn to the purchaser or assignee (as the case may be).

## 23.0 DEFAULT AND REMEDIES

- 23.1 Each of the following shall be deemed a "Default" of this Lease by Tenant:
- A. If any Rent or other monetary sum due remains unpaid for five (5) days after such sum is due and Tenant fails to pay such sum within ten (10) days of receiving notice from Landlord demanding payment;
  - B. If Tenant becomes insolvent, or if proceedings are commenced against Tenant hereunder in any court under any bankruptcy act or for the appointment of a trustee or receiver of Tenant's property and are not dismissed within sixty (60) days, or if Tenant files any assignment for the benefit of creditors, is not generally paying its debts as the same become due, or is taken over by any government regulatory agency having the jurisdiction to do so and such agency does not fully comply with the obligations imposed on Tenant hereunder, or if Tenant abandons or vacates

the Premises or advises Landlord in writing that it intends to discontinue its business operations; or

- C. If Tenant fails to perform or violates any other of the covenants, conditions, obligations or restrictions of this Lease, which failure to perform or violation remains uncured for a period of thirty (30) days or more after notice thereof from Landlord to Tenant; provided, however, that if such failure or violation cannot reasonably be cured within the thirty (30) day period, and Tenant is diligently pursuing a cure of such failure or violation, then Tenant shall, after receiving notice specified herein, have a reasonable period to cure such failure or violation, not exceeding one hundred eighty (180) days, provided Tenant continuously exercises due diligence in the cure of the same.

23.2 In the event of any Default, and without any notice, except, if applicable, the notice prior to Default required under circumstances set forth in subsection (a) above, Landlord shall be entitled to exercise, at its option, concurrently, successively, or in any combination, any and all remedies available at law or in equity, including without limitation any one or more of the following:

- A. To terminate this Lease;
- B. To terminate Tenant's occupancy of the Premises and to reenter and take possession of the Premises or any part thereof (which termination of occupancy and reentry shall not operate to terminate this Lease unless Landlord expressly so elects) and of any and all fixtures which are located on the Premises and owned by Landlord;
- C. To recover from Tenant all expenses, including attorneys' fees, reasonably paid or incurred by Landlord as a result of any such Default;
- D. To recover from Tenant all Rent not theretofore paid at the time of any Default, the remaining balance due Landlord for the Landlord Improvements, and any sums thereafter accruing as they become due under this Lease, if the Lease has been terminated, during the period from the Default to the Termination Date.
- E. Landlord's rights to exercise the remedies set forth in this Section shall survive the expiration or termination of this Lease.

23.3 In the event of any Default by Tenant, or in the event of a failure by Tenant to perform any covenant, condition, obligation or restriction under this Lease pertaining to the repair or maintenance of the Premises (prior to the expiration of any applicable grace or cure period) that Landlord reasonably deems of an

emergency in nature Landlord may, at its option, but shall not be obligated to, immediately or at any time thereafter, and without notice except as required herein, correct such Default or failure without, however, curing the same, for the account and at the expense of the Tenant. Any sum or sums so paid by Landlord, together with interest at the Applicable Rate, and all costs and damages, shall be deemed to be Additional Rent hereunder and shall be due from Tenant to Landlord upon demand.

#### **24.0 ADDITIONAL RIGHTS RESERVED TO LANDLORD**

Without affecting Tenant's obligations hereunder, Landlord reserves the right to enter the Premises at all reasonable times to show the same to prospective purchasers, lessees or mortgagees, provided that the entry does not unreasonably interfere with the conduct and operation of Tenant's business.

#### **25.0 NOTICES**

All notices, demands, requests, consents, approvals, or other instruments required or permitted to be given by either party pursuant to this Lease shall be in writing and sent to the other party at the following addresses:

To Tenant:                      North Memorial Health  
    3300 Oakdale Ave N  
    Robbinsdale MN 55422

To Landlord :                    City of Milaca  
    Attn: Tammy Pfaff  
    255 1<sup>st</sup> St E  
    Milaca MN 56353

All notices shall be deemed received when delivered, if hand-delivered, or three business days after deposit with the United States Postal Service, postage prepaid and sent by certified mail, return receipt requested, or one business day after deposit with a nationally recognized overnight commercial courier service. Notices by telefax or e-mail alone are not sufficient. The addresses for notices may be changed by the parties from time to time by delivery of written notice to the other party as provided herein.

#### **26.0 CONDITION OF PREMISES**

Except as expressly provided herein, Landlord makes no representations or warranties, either express or implied, regarding the condition of the Premises or suitability of the Premises for Tenant's proposed uses.



## **27.0 HOLDING OVER**

If Tenant remains in possession of the Premises after the expiration of the Lease Term without consent, then Landlord may, at Landlord's option, deem Tenant to be a tenant on a month-to-month basis ("Holdover Rent") and Tenant shall pay all sums and shall comply with all the terms of this Lease; provided that nothing herein nor the acceptance of Rent by Landlord shall be deemed a consent to such holding over. Landlord shall be entitled to all remedies available to it at law or in equity for such holdover, including Holdover Rent and including, but not limited to, Landlord's damages suffered as a result of such holding over by Tenant.

## **28.0 WAIVER AND AMENDMENT**

No provision of this Lease shall be deemed waived or amended except by a written instrument unambiguously setting forth the matter waived or amended and signed by the party against which enforcement of such waiver or amendment is sought. Waiver of any matter shall not be deemed a waiver of the same or any other matter on any future occasion.

## **29.0 JOINT VENTURE**

None of the agreements contained herein is intended, nor shall the same be deemed or construed, to create a partnership between Landlord and Tenant, to make them joint venturers, nor to make Landlord in any way responsible for the debts or losses of Tenant.

## **30.0 CAPTIONS**

Captions are used throughout this Lease for convenience or reference only and shall not be considered in any manner in the construction or interpretation of this Lease.

## **31.0 SEVERABILITY**

If any of the terms or provisions contained herein shall be declared to be invalid or unenforceable by a court of competent jurisdiction, then the remaining provisions and conditions of this Lease, or the application of such to persons or circumstances other than those to which it is declared invalid or unenforceable, shall not be affected thereby and shall remain in full force and effect and shall be valid and enforceable to the fullest extent permitted by law.

**32.0 CONSTRUCTION**

This Lease involves property located within the State of Minnesota and shall be construed according to the laws of the State of Minnesota.

**33.0 ENTIRE AGREEMENT**

This Lease constitutes the entire agreement between the parties with respect to the subject matter hereof, and there are no other representations, warranties, or agreements except as herein provided.

**34.0 COUNTERPARTS**

This Lease may be executed in one or more counterparts, each of which shall be deemed an original.

**35.0 BINDING EFFECT**

The terms and conditions of this Lease shall be binding upon and benefit the parties hereto and their respective successors and assigns.

**36.0 ATTORNEY'S FEES**

In the event of litigation arising out of this Lease, the prevailing party shall be entitled to court costs, out-of-pocket expenses and reasonable attorneys' fees from the unsuccessful party.

**37.0 REPRESENTATION AS TO AUTHORITY**

**37.1 Tenant**

- A. Tenant is a 501 C3 Non-Profit Corporation validly existing and in good standing under the laws of the State of Minnesota and has the power and authority to consummate the transactions contemplated by this Lease.
- B. All proceedings of Tenant necessary to consummate the transactions contemplated by this Lease have been duly taken in accordance with law.
- C. The person or persons executing this Lease on behalf of Tenant are duly authorized to bind Tenant.

**37.2 Landlord**

- A. Landlord has the power and authority to consummate the transactions contemplated by this Lease.
- B. All proceedings of Landlord necessary to consummate the transactions contemplated by this Lease have been duly taken by the Milaca City Council in accordance with law.
- C. The person or persons executing this Lease on behalf of Landlord are duly authorized to bind Landlord.

#### **38.0 BROKERS**

Each party represents and warrants that it has dealt with no broker or agent in this transaction. Landlord and Tenant agree to indemnify and hold each other harmless from and against any claims by any broker or agent claiming commissions or other compensation as their respective representative or agent with regard to this transaction. The provisions of this Section shall survive the termination of this Lease.

#### **39.0 MEMORANDUM OF LEASE**

Either party may, at its expense, record a memorandum of this Lease in form and content mutually agreeable to the parties hereto and executed by both parties.

#### **40.0 PERFORMANCE OF WORK BY TENANT**

All work on the Premises performed by Tenant or Tenant's contractors, agents or employees during the Lease Term, whether in the form of maintenance, repair, replacement, alterations or work in compliance with law, shall be performed by contractors approved in advance by Landlord, shall be performed in a good and workmanlike manner and in accordance with law, and shall be free and clear of all mechanics' lien claims (provided that Tenant shall have the right to contest mechanics' lien claims).

#### **41.0 FORCE MAJEURE**

Time periods, deadlines or dates for Landlord's or Tenant's performance under any provisions of this Lease (except for the payment of money) shall be extended for the period of time during which the non-performing party's performance is prevented or delayed due to labor disputes, casualties, embargoes, governmental restrictions or regulations, unusual weather and other acts of God, war or other strife, shortages of fuel labor, or building materials, action or non-action of public utilities or local, state or federal governments or agencies, the act or neglect of the other party or those acting for or under the other party, or any other causes or circumstances beyond the non-performing party's reasonable control.

IN WITNESS WHEREOF, Landlord and Tenant have entered into this Lease as of the date first above written.

Landlord:


**City of Milaca,**  
A Minnesota Municipal Corporation

\_\_\_\_\_  
Mayor Dave Dillan

\_\_\_\_\_  
City Manager Tammy Pfaff

Tenant:

**North Memorial Health,**  
a Minnesota Municipal Corporation

By   
\_\_\_\_\_  
Its Vice President, Ambulance Svcs.

**Agreement between Mid-MN Inspections LLC  
and  
the City of Milaca, MN  
for  
Building Official Services**

**Agreement**

This agreement is between the City of Milaca, (“City”) Minnesota, a subdivision of the state of Minnesota and Mid-MN Inspections LLC (“Mid-MN”), a domestic limited liability company. The purpose of the agreement is to memorialize the understanding of services rendered and payment therefore as related to services as a building official in the city of Milaca, MN.

**Term of the Agreement**

**1.1 Effective Date:** The date of this Agreement shall become effective on the date of the last signature.

**1.2 Expiration Date:** This Agreement shall expire on December 31<sup>st</sup>, 2025, unless reauthorized by both parties.

**Agreement between the Parties**

**2.1** Mid-MN agrees to provide building official services to the City.

**2.2** The City agrees to pay Mid-MN the sums as outlined on the attached Exhibit A, the proposal from Mid-MN.

**Insurance/Liability**

**3.1** Mid-MN agrees to hold the City harmless for any actions taken by Mid-MN. Mid-MN will obtain insurance to protect the City for claims for damages and/or injury caused by Mid-MN's actions up to \$1.0 million per occurrence and \$500,000 when the claim is one of death by wrongful act or omission pursuant to Minn. Stat. § 3.736. Insurance coverage(s) required under this section shall at no time fall below limits set forth in Minn. Stat. § 466.04 (or as amended).

**3.2** Mid-MN shall obtain automobile insurance in the amount of \$500,000 combined single limit.

**3.3** Mid-MN agrees to provide the City with a certificate of insurance naming the City as an additional insured.

### **Authorized Representative**

**4.1** The City Authorized Representative is \_\_\_\_\_, 255 First Street E. Milaca, MN 56353.

**4.2** The Mid-MN representative is Tad Winterfield or his designee.

### **Termination**

The City or Mid-MN may terminate this Agreement at any time, with or without cause, upon 60 days written notice to the other party. Payment shall be paid for any services provided up to the date of termination.

### **Agreement Approval**

This Agreement shall become binding upon signature of the Authorized Representative of the City of Milaca and Mid-MN.

### **Entire Agreement/Merger**

It is understood and agreed that the entire agreement of the parties is contained herein, and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Mid-MN and the City relating to the subject matter hereof.

### **Amendments**

Any amendment(s) or change(s) made to the terms of this contract must be in writing and will not be effective until it has been either (1) executed or approved by the same parties, or their successors in office, who executed and approved the original contract, or (2) executed and approved by persons designated by the parties to this contract.

### **Audit Clause**

Pursuant to Minn. Stat. § 16C.05, Subd. 5 (or as amended), a contract or as any pass-through disbursement of public funds to a vendor of goods or services or a grantee made by or under the supervision of the commissioner or any county or unit of local government must include, expressed or implied, an audit clause that provides that the books, records, documents, and accounting procedures and practices of the vendor or other party, that are relevant to the contract or transaction, are subject to examination by the contracting agency and wither the legislative auditor or the state auditor, as appropriate, for a minimum of six years.

### **Minnesota Government Data Practices Act – Privatization of Services**

The requirements of Minn. Stat. 13.05, Subd. 11 apply to this contract. Provider must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data possessed by provider in performance of the providing any function of the City of Milaca required by this contract and compliance must be as if provider were a government entity. The civil remedies of Minnesota Statutes 13.08 apply to the release of the data referred to in this clause by either the City of Milaca, MN or the provider. This clause does not create a duty on the part of the provider to provide access to private data to the public if the public data is available from the City of Milaca, MN, except as may otherwise be required by the terms of this contract.

### **Independent Contractor**

It is agreed that nothing within this contract is intended, or should be construed in any manner, as creating or establishing the relationship of co-partnership between the parties or as constituting the Mid-MN as the agent, representative, or employee of the City or the City Department administering this agreement for any purpose or in any manner whatsoever. Mid-MN is to be, and shall remain, Independent Contractor with respect to all services performed under this agreement.

### **Compliance with Applicable Law**

Mid-MN agrees to comply with all federal, state and local laws or ordinances, and all applicable rules, regulation, and standards establishes by any agency of such governmental units, which are not or hereafter promulgated insofar as they relate to the Contractor's performance of the Agreement.

**Mid-MN Inspections LLC**

**City of Milaca, MN**

\_\_\_\_\_  
Tad Winterfield, Mid-MN Inspections LLC

\_\_\_\_\_  
City of Milaca, MN Representative

Date \_\_\_\_\_

Date \_\_\_\_\_



# Mid-MN Inspections LLC

Tad Winterfield - Building Official 763-482-0446 tad@midmninspections.com

## Exhibit A

### Compensation

#### Based on the 1997 UBC Fee Schedule

**Plan Review:** 65%

**Permit Fees:** 65%

**Plumbing Permit Fees:** 65%

**Mechanical Permit Fees:** 65%

**Minimum Permit Fee:** \$40

**Billing:** Permits and plan reviews will be billed monthly after permits have been picked up by the applicant and invoices will be emailed to the city. Cancelled permits are subject to a plan review fee.

**Office:** We will keep our own office and can be reached for questions and inspection scheduling at 763-482-0446 and [tad@midmninspections.com](mailto:tad@midmninspections.com). Permit applications can be found on our website [www.midmninspections.com](http://www.midmninspections.com).

**Vehicles:** We will provide our own vehicles for inspections.

**Insurance:** We will provide our own insurance including general liability, professional liability, worker's compensation, and automobile insurance.



CONTRACT BETWEEN  
CITY OF MILACA  
(City hall)

AND

MILLE LACS COUNTY AREA  
DEVELOPMENTAL ACHIEVEMENT CENTER, INC.

City of Milaca agrees to the Cleaning Services Agreement delivered by the clients of Mille Lacs County Area Developmental Achievement Center, Inc., hereinafter referred to as the DAC.

A period of this agreement shall be from January 1<sup>st</sup>, 2024, through December 31<sup>st</sup>, 2024. The amount of \$16.77 per hour will be paid to the DAC by City of Milaca for each hour of client service. This amount will be billed at the end of each month of service. Payment terms are net thirty days.

Mille Lacs County Area DAC is responsible for payment of client wages, FICA, and workers' compensation.

The DAC will provide clients who have the skills to accomplish the tasks needed. Clients will be supervised by DAC staff to ensure the job is done to City of Milaca's satisfaction.

City of Milaca will provide all necessary equipment, supplies and products.

Service will not be provided when clients are not at the DAC. For the term of this contract these dates are January 1<sup>st</sup>, 15<sup>th</sup>, February 19<sup>th</sup>, March 29<sup>th</sup>, May 27<sup>th</sup>, June 7<sup>th</sup>, July 4<sup>th</sup> and 5<sup>th</sup>, August 30<sup>th</sup>, September 2<sup>nd</sup>, November 28 and 29<sup>th</sup>, December 24<sup>th</sup>, 25<sup>th</sup>, 31<sup>st</sup> and weekends.

This agreement may be reviewed as often as necessary by either party for determining time required and quality of performance. This contract can be terminated with two (2) weeks written notice by either party.

SIGNED THIS DATE:

City Manager  
City of Milaca

Rodney G. Peltoma, Director  
Mille Lacs County Area Developmental Achievement Center, Inc.

DATE

12/5/23

DATE



CONTRACT BETWEEN  
CITY OF MILACA  
(Fire hall)

AND

MILLE LACS COUNTY AREA  
DEVELOPMENTAL ACHIEVEMENT CENTER, INC.

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A period of this agreement shall be from January 1<sup>st</sup>, 2024, through December 31<sup>st</sup>, 2024. The amount of \$16.77 per hour will be paid to the DAC by City of Milaca for each hour of client service. This amount will be billed at the end of each month of service. Payment terms are net thirty days.

Mille Lacs County Area DAC is responsible for payment of client wages, FICA, and workers' compensation.

The DAC will provide clients who have the skills to accomplish the tasks needed. Clients will be supervised by DAC staff to ensure the job is done to City of Milaca's satisfaction.

City of Milaca will provide all necessary equipment, supplies and products.

Service will not be provided when clients are not at the DAC. For the term of this contract these dates are January 1<sup>st</sup>, 15<sup>th</sup>, February 19<sup>th</sup>, March 29<sup>th</sup>, May 27<sup>th</sup>, June 7<sup>th</sup>, July 4<sup>th</sup> and 5<sup>th</sup>, August 30<sup>th</sup>, September 2<sup>nd</sup>, November 28 and 29<sup>th</sup>, December 24<sup>th</sup>, 25<sup>th</sup>, 31<sup>st</sup> and weekends.

This agreement may be reviewed as often as necessary by either party for determining time required and quality of performance. This contract can be terminated with two (2) weeks written notice by either party.

SIGNED THIS DATE:

City Manager  
City of Milaca

DATE

12/5/23

Rodney G. Peltoma, Director  
Mille Lacs County Area Developmental Achievement Center, Inc.

DATE



CONTRACT BETWEEN  
CITY OF MILACA  
(Gorecki center)

AND

MILLE LACS COUNTY AREA  
DEVELOPMENTAL ACHIEVEMENT CENTER, INC.

City of Milaca agrees to the Cleaning Services Agreement delivered by the clients of Mille Lacs County Area Developmental Achievement Center, Inc., hereinafter referred to as the DAC.

A period of this agreement shall be from January 1<sup>st</sup>, 2024, through December 31<sup>st</sup>, 2024. The amount of \$16.77 per hour will be paid to the DAC by City of Milaca for each hour of client service. This amount will be billed at the end of each month of service. Payment terms are net thirty days.

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This agreement may be reviewed as often as necessary by either party for determining time required and quality of performance. This contract can be terminated with two (2) weeks written notice by either party.

SIGNED THIS DATE:

City Manager  
City of Milaca

Rodney G. Peltoma, Director  
Mille Lacs County Area Developmental Achievement Center, Inc.

DATE

12/5/23

DATE



CONTRACT BETWEEN  
CITY OF MILACA  
(Library)

AND

MILLE LACS COUNTY AREA  
DEVELOPMENTAL ACHIEVEMENT CENTER, INC.

City of Milaca agrees to the Cleaning Services Agreement delivered by the clients of Mille Lacs County Area Developmental Achievement Center, Inc., hereinafter referred to as the DAC.

A period of this agreement shall be from January 1<sup>st</sup>, 2024, through December 31<sup>st</sup>, 2024. The amount of \$16.77 per hour will be paid to the DAC by City of Milaca for each hour of client service. This amount will be billed at the end of each month of service. Payment terms are net thirty days.

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This agreement may be reviewed as often as necessary by either party for determining time required and quality of performance. This contract can be terminated with two (2) weeks written notice by either party.

SIGNED THIS DATE:

\_\_\_\_\_  
City Manager  
City of Milaca

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Rodney G. Peltoma, Director  
Mille Lacs County Area Developmental Achievement Center, Inc.

\_\_\_\_\_  
DATE



Stantec Consulting Services Inc.  
733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402

December 11, 2023

Tammy Pfaff, Manager  
City of Milaca  
255 First Street East  
Milaca, MN 56353

Re: 2023 Liquor Store Access Road Project  
Stantec Project No. 193806303  
**Contractor's Request for Payment No. 2**

Dear Tammy:

Attached for city approval is Contractor's Request for Payment No. 2 for the 2023 Liquor Store Access Road Project. The contractor is ACM, LLC from Princeton.

This partial payment request includes payment for the street paving and turf restoration portions of the project. This request includes a retainage in the amount of 5% of the completed value.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to ACM, LLC in the amount of \$44,960.75.** A final payment request will be processed next year after final project documentation items have been received from the contractor.

Please execute the payment request document. Keep a signed copy for your records. Forward a signed copy to ACM, LLC ( Curt Christensen, curt@acm-llc.net ). Send a scanned copy to Stantec.

Should you have any questions, please feel free to contact Chuck Boser or me.

Sincerely,  
**STANTEC CONSULTING SERVICES INC.**

Phil Gravel  
Enclosure

cc: Gary Kirkeby  
Curt Christensen, ACM, LLC



|   |                         |
|---|-------------------------|
| Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353       | Date: December 11, 2023 |
| For Period: 10/10/2023 to 12/11/2023                          | Request No: 2           |
| Contractor: ACM, LLC, 5751 357th Ave. NW, Princeton, MN 55371 |                         |

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 2023 MILACA LIQUOR STORE ACCESS ROAD PROJECT  
 STANTEC PROJECT NO. 193806303

SUMMARY

|    |  |    |      |                  |
|----|--|----|------|------------------|
| 1  | Original Contract Amount                         |    | \$   | 129,520.92       |
| 2  | Change Order - Addition                          | \$ | 0.00 |                  |
| 3  | Change Order - Deduction                         | \$ | 0.00 |                  |
| 4  | Revised Contract Amount                          |    | \$   | 129,520.92       |
| 5  | Value Completed to Date                          |    | \$   | 129,520.92       |
| 6  | Material on Hand                                 |    | \$   | 0.00             |
| 7  | Amount Earned                                    |    | \$   | 129,520.92       |
| 8  | Less Retainage 5%                                |    | \$   | 6,476.04         |
| 9  | Subtotal   |    | \$   | 123,044.88       |
| 10 | Less Amount Paid Previously                      |    | \$   | 78,084.13        |
| 11 | Liquidated damages -                             |    | \$   | 0.00             |
| 12 | AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2</u> |    | \$   | <u>44,960.75</u> |

Recommended for Approval by:  
**STANTEC**

Phil Gravel 12/11/23

Approved by Contractor:  
**ACM, LLC**

MACK ALDERANK 12/11/23

Approved by Owner:  
**CITY OF MILACA**

\_\_\_\_\_  
 \_\_\_\_\_

Specified Contract Completion Date:  
 \_\_\_\_\_

Date:  
 \_\_\_\_\_

| No.                            | Item                                       | Unit   | Contract<br>Quantity | Unit<br>Price | Current<br>Quantity | Quantity<br>to Date | Amount<br>to Date          |
|--------------------------------|--|--------|----------------------|---------------|---------------------|---------------------|----------------------------|
| <b>BASE BID</b>                |  |        |                      |               |                     |                     |                            |
| 1                              | MOBILIZATION                               | LS     | 1                    | 5600.00       |                     | 1                   | \$5,600.00                 |
| 2                              | TRAFFIC CONTROL                            | LS     | 1                    | 1050.00       |                     | 1                   | \$1,050.00                 |
| 3                              | CLEAR AND GRUB                             | LS     | 1                    | 1156.45       |                     | 1                   | \$1,156.45                 |
| 4                              | BITUMINOUS SAW CUT                         | LIN FT | 300                  | 4.70          |                     | 300                 | \$1,410.00                 |
| 5                              | REMOVE BITUMINOUS PAVEMENT                 | SQ YD  | 800                  | 4.34          |                     | 800                 | \$3,472.00                 |
| 6                              | REMOVE 6-INCH PVC PIPE                     | LIN FT | 18                   | 42.87         |                     | 18                  | \$771.66                   |
| 7                              | REMOVE CONCRETE CURB AND GUTTER            | LIN FT | 5                    | 69.31         |                     | 5                   | \$346.55                   |
| 8                              | EARTHWORK EXCAVATION, BORROW & GRADING     | LS     | 1                    | 6930.58       |                     | 1                   | \$6,930.58                 |
| 9                              | 12-INCH RCP STORM SEWER PIPE, CL V         | LIN FT | 70                   | 71.19         |                     | 70                  | \$4,983.30                 |
| 10                             | RCP FES, 12-INCH                           | EACH   | 2                    | 1343.99       |                     | 2                   | \$2,687.98                 |
| 11                             | CONCRETE CURB AND GUTTER, D428             | LIN FT | 800                  | 24.04         |                     | 800                 | \$19,232.00                |
| 12                             | 6-INCH CONCRETE DRIVEWAY APRON             | SQ FT  | 250                  | 19.17         |                     | 250                 | \$4,792.50                 |
| 13                             | AGGREGATE BASE, CL 5                       | TN     | 1200                 | 26.34         | 200                 | 1200                | \$31,608.00                |
| 14                             | TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)   | TON    | 94                   | 170.90        | 94                  | 94                  | \$16,064.60                |
| 15                             | TYPE SP 12.5 WEARING COURSE MIXTURE (3,B)  | TON    | 125                  | 147.00        | 125                 | 125                 | \$18,375.00                |
| 16                             | BITUMINOUS TACK COAT                       | GAL    | 54                   | 10.50         | 54                  | 54                  | \$567.00                   |
| 17                             | 3" BITUMINOUS DWY PATCH                    | SQ FT  | 850                  | 5.25          | 850                 | 850                 | \$4,462.50                 |
| 18                             | 5" TOPSOIL, SEED, FERTILIZER, & HYDROMULCH | SQ YD  | 1000                 | 2.59          | 1000                | 1000                | \$2,590.00                 |
| 19                             | RIP RAP, CL III                            | CU YD  | 10                   | 237.68        |                     | 10                  | \$2,376.80                 |
| 20                             | SILT FENCE, MACHINE SLICED                 | LIN FT | 200                  | 5.22          |                     | 200                 | \$1,044.00                 |
|                                | TOTAL BASE BID                             |        |                      |               |                     |                     | <u>\$129,520.92</u>        |
| TOTAL SANITARY SEWER           |  |        |                      |               |                     |                     | \$129,520.92               |
| <b>WORK COMPLETED TO DATE:</b> |  |        |                      |               |                     |                     | <b><u>\$129,520.92</u></b> |



**PROJECT PAYMENT STATUS**

OWNER CITY OF MILACA  
 STANTEC PROJECT NO. 193806303  
 CONTRACTOR ACM, LLC

**CHANGE ORDERS**

| No.                        | Date | Description | Amount |
|----------------------------|------|-------------|--------|
|                            |      |             |        |
| <b>Total Change Orders</b> |      |             |        |

**PAYMENT SUMMARY**

| No. | From       | To         | Payment   | Retainage | Completed  |
|-----|------------|------------|-----------|-----------|------------|
| 1   | 09/01/2023 | 10/09/2023 | 78,084.13 | 4,109.69  | 82,193.82  |
| 2   | 10/10/2023 | 12/11/2023 | 44,960.75 | 6,476.04  | 129,520.92 |

**Material on Hand**

|                       |  |              |                   |              |
|-----------------------|--|--------------|-------------------|--------------|
| Total Payment to Date |  | \$123,044.88 | Original Contract | \$129,520.92 |
| Retainage Pay No. 2   |  | 6,476.04     | Change Orders     |              |
| Total Amount Earned   |  | \$129,520.92 | Revised Contract  | \$129,520.92 |

November 12th, 2023



Dear Future Sponsor,

Wolves Archery was created in 2007 by local community members. When we started, our team consisted of 12 children. As of today, our Archery team has grown to 120-130 children! Our great team of coaches consist of community volunteers that have a love of instilling dedication, perseverance, hard work and most of all a sense of connection in our future generations of archers. This can become a lifelong sport or hobby and we strive to continue to provide this opportunity for years to come.

Over the years Milaca Archery has won multiple State championships, qualified for Nationals on numerous occasions, and finished in the top 12% many times. We have a strong Archery program that we are excited to continue with in the next season.

We are looking for sponsors to help fund the many needs of our Archery team including; all new practice arrows every year, bow repairs, all new practice bales, 50 pins for at tournaments, and dog tags for participants. Your support will also keep fees lower for participating families since tournament fees are increasing each year. Many families have multiple archers, and this reduction in fees helps tremendously.

**Would you consider sponsoring our Milaca Archery Team  
to help us continue this great tradition?**

To participate as a sponsor, please fill out the attached form and return to us by January 12th 2024 to be guaranteed an advertising spot on our banner for the season.

If you have questions or would like more information, please feel free to email [headcoach@milacawolvesarchery.com](mailto:headcoach@milacawolvesarchery.com).

We thank you for considering sponsoring our program, it's going to be an exciting 2024 season.

Sincerely,

Carrie and Clay Vesel, Head Coaches



*Milaca Wolves Archery is a registered 501 © (3) non profit organization- tax identification number is 87-2035446*

*Your donation to Milaca Wolves Archery may qualify for an income tax deduction in accordance with the Federal and/or State income tax laws. Please consult with your tax advisor to determine whether your donation is tax deductible in whole or in part. Nothing in this communication is intended to constitute legal or tax advice. No goods or services were provided or exchanged.*

Milaca Wolves Archery

PO Box 173 Milaca, MN 56353

[headcoach@milacawolvesarchery.com](mailto:headcoach@milacawolvesarchery.com)

AMENDMENT TO EMPLOYMENT AGREEMENT

Whereas, on December 15, 2021 the City of Milaca (Employer) and Tammy Pfaff (Employee) executed an Employment Agreement, a true and correct copy of which is attached hereto and incorporated by reference; and,

Therefore, it is hereby agreed to by and between Employer and Employee that the Employment Agreement shall be amended as follows:

**SALARY.** Employer and Employee agree that on January 1, 2024 a salary increase will be given for a salary of \$104,367.74. There will be an annual review in November of each year at which time Employer agrees to consider an increase in compensation to the Employee dependent upon the results of the performance evaluation.

**VACATION.** Employer and Employee agree to add an additional 4 (four) hours of vacation time to the schedule. This results in employee receiving 16 (sixteen) hours of vacation time per month. (See Revised Schedule)

**SERVERANCE PAY.** Employer and Employee agree a severance pay term granting one week’s pay for each year of service upon employee termination or retirement at the current rate of pay, and employer agrees to pay 85% of the monthly premiums for continuation of health insurance coverage for a period of 8 (eight months).

All other terms and provisions of the original Employment Agreement shall remain in full force and effect.

IN WITENSS WHEREOF, Employer has caused this Amendment to Employment Agreement to be signed and executed on its behalf by its Mayor, and Employee has signed this Amendment to Employment Agreement, the day and year first written above.

Employer:  
City of Milaca

Employee:  
Tammy Lou Pfaff

By: \_\_\_\_\_  
Dave Dillan, Mayor

\_\_\_\_\_  
Tammy Lou Pfaff, City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

| <b>YEARS OF EMPLOYMENT</b>                            | <b>VACATION ACCRUAL</b>              |
|---|--------------------------------------|
| 1 <sup>ST</sup> & 2 <sup>ND</sup>                     | 80.00 Hours/Year                     |
| 3 <sup>RD</sup> & 4 <sup>TH</sup>                     | 96.00 Hours/Year                     |
| 5 <sup>TH</sup> , 6 <sup>TH</sup>                     | 104.00 Hours/Year                    |
| 7 <sup>th</sup> , 8 <sup>th</sup> , & 9 <sup>th</sup> | 192.00 Hours/year effective 1-1-2024 |
| 10 <sup>th</sup>                                      | 210.00 Hours/Year                    |
| 15 <sup>TH</sup> and each year after                  | 240.00 Hours/Year Capped             |