

**CITY OF MILACA
COUNCIL MINUTES**

May 15, 2025

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:00 p.m.

Pledge of Allegiance

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen and Tim Poorker. Absent: Ken Muller

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Chief Quinn Rasmussen, Assistant City Clerk Deloris Katke, City Attorney Damien Toven, Public Works Superintendent Gary Kirkeby, Liquor Store Manager Vicki Jeys and Fire Chief Jesse Gerads.

Others present: Joe Cronin of EDC, Phil Gravel of Stantec and Chloe Smith of Union Times

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Larsen made a motion for approval, seconded by Poorker. Mayor Dillan requested to add under #9 Ordinances and Resolutions b. Resolution #25-15 Requesting Street Closures For 2025 Milaca Rhythm On The Rum Parade and add under #13 New Business: c. Special Event Application For Milaca Rhythm On The Rum Parade. With no further discussion, all in favor of the approval of the agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda.

- a. Approval of Minutes-April 17, 2025
- b. Approval of Bills
- d. Resolution #25-13 Resolution Accepting Donations

Poorker made a motion for approval of Consent Agenda, seconded by Larsen. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing:

Requests and Communications

Ordinances and Resolutions

- a. *Resolution #25-14 Adopting the Mille Lacs County 2024 Hazard Mitigation Plan-* Mayor Dillan called for a motion to approve. Motion made by Larsen, seconded by Poorker. City Manager Pfaff stated she sent a link for the complete document. Very well written. Poorker asked where were Milaca's storm shelters. Mayor Dillan stated the only one he was aware of was the mobile park. City Manager Pfaff stated the school. Poorker also questioned the City of Milaca's Public Safety Committee. City Manager Pfaff responded that the city does have a public safety policy that includes several employees and staff in the emergency operations plan. No further discussion. All in favor of Resolution #25-14 Adopting the Mille Lacs County 2024 Hazard Mitigation Plan. Motion passes.
- b. *Resolution #25-15 Requesting Street Closures For 2025 Milaca Rhythm On The Rum Parade-* Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Larsen. City Manager Pfaff noted that parade is on June 24th. No further discussion. All in favor of Resolution #25-15 15 Requesting Street Closures For 2025 Milaca Rhythm On The Rum Parade. Motion passes.

Reports of Departments, Boards and Commissions

City Manager — Auditors are still working on the audit. Procurement Policy will be uploaded to auditors, if approved later tonight.

Police — Trying to fill vacancies.

Parks — Splash pad opened for a few days due to the warm weather. Some new bridges on the trails.

Public Works — Engineer's report. Phil Gravel stated that the work on 1st St W is a mess with all the old water/sewer lines. Taking a little longer than expected.

Liquor Store — Vicki gave an update on the MMBA Conference she attended.

Fire Department — Waiting for the new radio for the new pumper truck then it should be in service. June may have a training burn for the new fire fighters.

Planning and Zoning —

Airport -

Committees

Budget:

EDC:

Unfinished Business

New Business

- a. *Procurement Standards Policy for Goods and Services Purchased with Federal Dollars:* Mayor Dillan called for a motion to approve. Motion made by Poorker, seconded by Johnson. City Manager Pfaff stated this is a requirement when we write Federal grants and since we wrote two other grants, this is a good time to get in place and send to the auditors so they have it on file. No further discussion. All

in favor of Procurement Standards Policy for Goods and Services Purchased with Federal Dollars.
Motion passes.

b. *Site Plan Options for Milaca Junction Addition-* City Manager stated she got feed back from Dave Wedin from Milaca Public Schools and he liked Option 3. Steve Hage and his wife were here earlier and they liked Option 3. Joe Cronin (of Economic Development Commission) stated that Option 3 was probably the better plan. It provides more lots. If someone wants to, they can buy two lots. It's a little harder to split lots than have people buy two.

Mayor Dillan stated that himself and City Manager Pfaff and Sam discussed that with Option 2 or 3, the west side of the buildings would be facing Hwy. 169 and we would require some use – like we would require no dumpsters back there, no loading docks, etc. They would also need signage. Johnson stated that in looking at Option 2 and 3, he liked Option 2 better for the arrangements of the lots but stated truck traffic would have a hard time making the turn. So, Option 3 looks better for that but then it kind of messes up the parking lot for the liquor store. Liquor Store Manager Jeys stated that deliveries use the back side of the liquor store. If Option 2, the truck drivers would have a hard time. Mayor Dillan stated the trucks would be running close to the EV station. Jeys then questioned if Option 2 was chosen, would they have to move the sign? Johnson then asked Jeys that for the liquor store is Option 3 the best and Jeys replied yes. City Manager Pfaff stated the lot lines were straightened to create more parking for campers and boats in a side lot in Option 3. If we did a dog park, it would be on the west side.

Johnson stated that in Option 3 Lot 11 is a large lot that could be cut in half. Kirkeby stated that there is a conservation easement in there. 100 foot easement with a powerline also. Poorker asked if Sam had weighed in on this and Mayor Dillan stated he preferred the west side -it's not one of our options – but we discussed about the requirements to make it look better.

Mayor Dillan asked if a roll call vote should be done. Upon roll call voting: Poorker Option 3, Larsen #3, Johnson #3, Mayor Dillan #3. Mayor Dillan called for a motion to approve Option #3. Motion made by Larsen, seconded by Poorker. All in favor of Option 3. Motion passes.

c. *Special Event Application for Milaca Rhythm on the Rum Parade:* Mayor Dillan called for a motion to approve. Motion made by Larsen, seconded by Johnson. Johnson noted that on the application it states Thursday instead of Tuesday. Mayor Dillan stated with that correction, all in favor say aye. All in favor to approve Special Event Application for Milaca Rhythm on the Rum Parade passes.

Miscellaneous


Council Comments

Poorker stated that he was impressed with the positive comments that came from the empowering cities meeting.

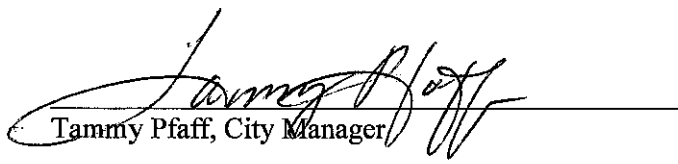
Mayor Dillan just mentioned about the Day of Service last Friday from Milaca students in grades 7-12 (entire grades). There were 66 projects and the kids did a ton of work out there. 1,700 plus hours of volunteer service hours that day. They all had a good time. When they came back, they have a lunch and some games. Good things done for the community. Colleen Bell is the lead on this and she does a good job with this.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Larsen to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:24 p.m.


Mayor Dave Dillan

Attest:


Tammy Pfaff, City Manager