

**CITY OF MILACA
COUNCIL MINUTES**

January 15, 2026

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:02 p.m.

Pledge of Allegiance

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Ken Muller, Lindsee Larsen and Tim Poorker.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Police Chief Rasmussen, and City Attorney Damien.

Others present: Chloe Smith

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Larsen made a motion for approval, seconded by Johnson. With no additions or discussion, all in favor of the approval of the agenda. Motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda.

- a. Approval of Minutes –December 18, 2025
- b. Approval of Bills
- c. Resolution #26-01 Appointing Election Judges and Designating Polling Hours and Location
- d. Statutory Tort Limits-Liability Coverage Waiver Form

Mayor Dillan called for a motion to approve the consent agenda. Muller made a motion for approval, seconded by Johnson. No further discussion. All others in favor of approving consent agenda. Motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing:

Requests and Communications

Ordinances and Resolutions

a. *Resolution #26-02 Annual Appointments:* Mayor Dillan called for a motion to approve. Poorker made a motion for approval, seconded by Larsen. No further discussion. All in favor of Resolution #26-02 Annual Appointments. Motion passes.

b. *Resolution #26-03 Approving Budget Adjustment:* Mayor Dillan called for a motion to approve. Johnson made a motion for approval, seconded by Larsen. Poorker questioned what this was for. City Manager Pfaff stated it was for the police tasers. Chief Rasmussen stated they were on a 5 year plan and he missed the invoice for years 3 and 4 and they sent the invoice for year 5 and stated year 3-4 were not paid so we are just making good on all the invoices. Mayor Dillan stated this was coming out of Small Tools and Minor Equipment and City Manager Pfaff stated we could move that to Equipment Reserve. No further discussion. All in favor of Resolution #26-03 Approving Budget Adjustment. Motion passes.

c. *Ordinance #553 Amending 90.02 Hours and Access-Second Reading:* Mayor Dillan called for a motion to approve. Muller made a motion for approval, seconded by Johnson. No further discussion. All in favor of Ordinance #553 Amending 90.02 Hours and Access-Second Reading. Motion passes.

Reports of Departments, Boards and Commissions

City Manager

Police – Incident report handout.

Parks –

Public Works –

1. Engineer's Report (info only-no action needed)

2. Authorize Preparation of Plans/Specification and Bidding for 2026 Manhole Replacement Project: Mayor Dillan called for a motion to approve. Johnson made a motion for approval, seconded by Larsen. City Manager Pfaff stated this is what Mn DOT wanted us to do before the project. No further discussion. All in favor of Authorizing Preparation of Plans/Specification and Bidding for 2026 Manhole Replacement Project Motion passes.

3. Lead Service Line Replacement Improvements Proposal from Stantec: Mayor Dillan called for a motion to approve. Poorker made a motion for approval, seconded by Larsen. City Manager Pfaff stated this is a grant. Johnson questioned if it covered all costs and Pfaff stated it may not. We need to see what the bids come in at. Poorker asked if this was throughout the city. Pfaff stated they would be doing this in sections and it was a 3 year project and each year we would apply for the \$1,000,000 grant.

Pfaff also stated that Public Works Superintendent Gary Kirkeby did an awesome job today. He bid on a 2011 snow plow truck and dump truck combination. In his budget he had \$60,000 and he got the truck for \$30,000.

No further discussion. All in favor of Lead Service Line Replacement Improvements Proposal from Stantec. Motion passes.

Liquor Store –

Fire Department – Mayor Dillan stated at this time we would like to honor the memory of Andy Ziegler who passed away December 28, 2025. He served as a firefighter for 15 years dedicating his life to protecting others with courage, compassion and unwavering commitment. Beyond his fire service, Andy was a devoted husband and parent. He was willing to always help out others. Andy's service and sacrifice will be his legacy. At this time, I ask for a moment of silence in his memory.

Planning & Zoning - Meeting on January 20 to Define Attractions In Adult Use Cannabis and Cannabis Business and Cultivation Ordinance. Information only. This is what we had talked about in regard to how to measure from and Planning and Zoning will go through that.

Airport-

Committees

Budget:

EDC:

Unfinished Business

New Business

a. Purchase Agreement between River Oaks Properties and City of Milaca: Mayor Dillan called for a motion to approve. Johnson made a motion for approval, seconded by Muller. City Manager Pfaff stated it is for \$1.00. Johnson questioned what prompted this and Pfaff stated this is for the northern ball field that we have maintained for years. What prompted this was they have a parking lot that sits in our road right of way so we have to create an easement for that parking lot and in return they said they would sell this ballfield for a dollar. Mayor Dillan stated this showed up on a HUD refinance and they did some work and found the parking lot had to be addressed. City Attorney Damien stated the easement discussion which is after this and its basically we are saying it can remain there and we are not making them remove the parking lot. No further discussion. All in favor of Purchase Agreement between River Oaks Properties and City of Milaca. Motion passes.

b. Easement between River Oaks Properties and City of Milaca: Mayor Dillan called for a motion to approve. Johnson made a motion for approval, seconded by Muller. City Attorney Damien again stated nothing changes, we are just basically stating we are not making them move the parking lot or taking it away from them. No further discussion. All in favor of Easement between River Oaks Properties and City of Milaca. Motion passes.

c. Approval of Drainage and Utility Easement between Rum River Special Education Coop and Bemis': Mayor Dillan called for a motion to approve. Johnson made a motion for approval, seconded by Muller. Johnson questioned if there was a drainage issue too or if this was just standard language. Pfaff stated just standard language. No further discussion. All in favor of Approval of Drainage and Utility Easement between Rum River Special Education Coop and Bemis'. Motion passes.

d. Call for a Special Meeting to discuss Adult Use Cannabis and Cannabis Business and Cultivation to Define Setbacks and Adding Definition of Attractions: Pfaff stated the reason for this was because of timing for him to get his license. Mayor Dillan stated Planning and Zoning meets the 20th so sometime the following week we are looking at or is the first week in February too late. Pfaff stated she was not sure. Discussion in regard to a date ensued. January 28th at 4 pm was decided to have the Special

Meeting here at city hall. Mayor Dillan called for a motion to approve. Johnson made a motion for approval, seconded by Muller. All in favor of Special Meeting on January 28th at 4 pm. Motion passes.

e. Closed Meeting-Personnel Hiring Issues-Police Department: Script read by Mayor Dillan. Mayor Dillan called for a motion to close meeting. Larsen made a motion for approval, seconded by Johnson.
Time Meeting Closed 6:17 p.m.

Time Meeting Re-Opened 6:57 p.m.

Miscellaneous

Council Comments

Mayor Dillan stated there were a lot of discussion, ideas and concerns and we need to come together and get something going.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Muller, seconded by Johnson to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 7:00 p.m.



Mayor Dave Dillan

Attest:



Tammy Pfaff, City Manager