

**CITY OF MILACA
COUNCIL MINUTES**

January 15, 2025

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:31 p.m.

Pledge of Allegiance

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen, Ken Muller, and Tim Poorker. City Manager Pfaff noted that Lindsee Larsen and Tim Poorker had already taken their oath of office.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, City Attorney Damien Toven

Others present: Chloe Smith, Sam DeLeo, Mitch Long

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Larsen made a motion for approval, seconded by Muller. With no further discussion, all in favor of the approval of the agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda.

- a. Approval of Minutes –December 12, 2024 Special Meeting
- b. Approval of Minutes-December 18, 2024
- c. Approval of Bills
- d. Resolution #25-01 Accepting Donation

Larsen made a motion for approval of Consent Agenda, seconded by Johnson. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing:

Requests and Communications

Ordinances and Resolutions

a.. *Ordinance #537 Water and Sewer Rate Increase - Second Reading* – City Manager Pfaff stated that there was a change from the first reading. Basically that we removed the minimum from the water and sewer rates Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Muller. No further discussion. All in favor. Ordinance #537 Water and Sewer Rate Increase Second Reading passes.

b. *Resolution #25-02 Annual Appointments* – Mayor Dillan stated one change on here was Tim Poorker replaces Laurie Gahm on Parks Board. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. Larsen commented that the time changes to 6 p.m. Mayor Dillan stated yes, we would move the meetings from 6:30 pm to 6:00 p.m. Larsen questioned if that was starting with the February meeting? Mayor Dillan stated he has a conflict with the February meeting and asked if date from February 20 could be moved to February 19? Mayor Dillan called for a motion to move the February meeting to the 19th at 6:00 p.m. Motion by Poorker, seconded by Larsen. No further discussion. All in favor. Resolution #25-02 Annual Appointments passes.

Reports of Departments, Boards and Commissions

City Manager – Finishing December reports and diving into the audit process

Police – Nothing.

Parks –

Public Works - Contractor Request Payment #5 to Northern Lines Contracting in the amount of \$29,440.37 for 110th Ave Federal Grant Project Number B-23-CP-MN-0884 - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Contractor Request Payment #5 to Northern Lines Contracting in the amount of \$29,440.37 for 110th Ave Federal Grant Project Number B-23-CP-MN-0884 passes.

Liquor Store –

Fire Department – City Manager Pfaff stated the new fire truck would be ready by the end of this month. The fire department is \$90,000 plus short. The city will just have to put that money into their reserve and they will be short in their reserve fund going forward but they will replenish the equipment reserve fund.

Planning and Zoning – Resolution #25-03 Approving Conditional Use for ML Homes – Birch Country Addition – City Manager Pfaff stated the individuals were here if we had any questions in regard to the development. Poorker asked how close were the houses going to be to the lot lines? Sam DeLeo stated they will be within the required setbacks. City Manager Pfaff stated the Planning Commission had their public hearing and their meeting and approved the CUP and preliminary and final plat and approved to send to council for your final approval. Mayor Dillan asked if they were going to have basements or slab on grade and Mitch Long responded slab on grade. Poorker asked what the starting price would be? Mitch Long stated they were hoping for the low \$300,000. City Manager Pfaff asked if any of these would be rented out and Mitch indicated no. Johnson stated it says a Common Interest Community and asked if that would still be the case but City Manager Pfaff stated it would no longer be. Johnson asked if the lots would be individual lots and individual owners and no associations and City Manager Pfaff stated yes. Mayor Dillan asked when he hopes to build and Mitch stated this spring. Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. No further discussion. All in favor. Resolution #25-03 Approving Conditional Use for ML Homes – Birch Country Addition passes.

Planning and Zoning – Resolution #25-04 Approving Preliminary and Final Plats for ML Homes – Birch Country Addition – City Manager Pfaff stated that with this re-platting it actually makes these lots less dense for single family homes. The owners will actually own the land around the homes. Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Larsen. No further discussion. All in favor. Resolution #25-04 Approving Preliminary and Final Plats for ML Homes – Birch Country Addition – passes.

Airport - Resolution #25-05 Resolution to Accept Grant Agreement for Clear Zone Acquisition Plan (CZAP) - Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. City Manager Pfaff stated that the reason for this CZAP was that if we didn't have this, we would lose 10 points on any of our grants that we submit. No further discussion. All in favor. Resolution #25-05 Authorization to Execute MN DOT Grant Agreement for Airport Improvement Excluding Land Acquisition passes.

Committees

Budget:

EDC:

Unfinished Business

New Business

a. Amended Contract for Private Development with Rum River Living, LLC – City Manager Pfaff stated that this is for the 8 unit apartment building on Hwy. 23. A TIF district was created for this. We went through all the public hearings and all the requirements to establish a TIF district but with him not building within so much time, we have to revise this TIF agreement with updated numbers and updated dates. Mayor Dillan asked City Attorney Damien if everything was good and City Attorney Damien commented that Exhibits A and B should have a legal description. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Poorker. No further discussion. All in favor. Amended Contract for Private Development with Rum River Living, LLC passes.

b. Site Lease Agreement for GigFire (Formerly Genesis) – City Manager commented that this is for the antennas on the old water tower. This is for a new company that took over Genesis. Mayor Dillan called for a motion for approval. Motion by Muller, seconded by Larson. No further discussion. All in favor. Site Lease Agreement for GigFire (Formerly Genesis) passes.

c. Statutory Tort Limits-Liability Coverage Waiver Form - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. No further discussion. All in favor. Statutory Tort Limits-Liability Coverage Waiver Form passes.

d. Closed meeting for Potential Real Estate Purchase - Mayor Dillan read the script for closed meeting. Mayor Dillan called for a motion to close this portion of the meeting. Motion by Johnson, seconded by Larsen. All in favor.

Time Meeting Closed at 6:50 pm

Mayor Dillan called for a motion to adjourn the closed meeting and open back to open session.

Time Meeting Opened 7:21 pm upon a motion by Muller and seconded by Larsen. All in favor, motion carried.

Mayor Dillan made a motion to appoint Poorker as the council liaison to negotiations on the property discussed. Motion by Johnson, seconded by Muller. No further discussion. All in favor.

Miscellaneous

Council Comments

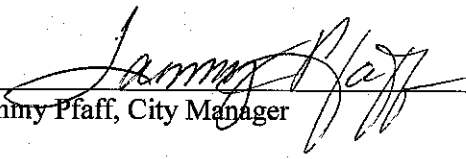
Muller welcomed Tim Poorker to council.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Poorker, seconded by Johnson to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 7:23 p.m.


Mayor Dave Dillan

Attest:


Tammy Pfaff, City Manager