

MILACA CITY COUNCIL AGENDA
OCTOBER 20, 2016

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of the September 15 regular meeting, September 20 special meeting,
and October 17 special meeting

Bills for payment

Resolution No. 16 – 28 Appointing election judges and city clerk

Resolution No. 16 – 29 Approving Tobacco license

Resolution No. 16 – 30 Assessing unpaid water service charge

City Treasurer's Report

Citizens Forum

Public Hearing

Requests and Communications

325 3rd Ave SE

560 5th Street SE

Ordinances and Resolutions

Resolution No. 16 – 31 Approving garbage hauling contract

Reports of Boards and Commissions

Planning commission

Economic Development commission

Airport commission

Parks commission

MCAT

Unfinished Business

New Business

Approve contract for interim manager

Milaca Firefighter Relief Assn bylaws

Proceeds from Cambridge bond sale

Council Comments

Adjourn

MILACA CITY COUNCIL MINUTES
SEPTEMBER 15, 2016 MEETING

The regular meeting of the Milaca City Council was called to order at 6:30 p.m. by Mayor Harold Pedersen. Upon roll call the following Council members were present: Muller, Gahm, and Johnson. Council member Dillan was absent.

Staff present: Lerud, Gann-Olehy, Quaintance, Toven, and Travis Johnson.

Others present: Larry Smith, Pat and JoAnn Faust, and Austin Gerth.

The police officer oath for Travis Johnson was administered by Chief Quaintance.

Motion by Muller, second by Johnson to approve the consent agenda:

1. Minutes of the August 18 regular meeting.
2. General bills, 816191E-816198E, #42525-42529, #42600-42613, #42625-42673, totaling \$266,148.16; Liquor fund, #916030E-916034E, #23763-23774, #23788-23790, #23807-23821, totaling \$169,987.12.
3. RESOLUTION NO. 16 – 25 RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS (entire text appears in Resolution book.)
4. Approve \$200 transfer from the Rec Fest Fund to the General Fund.
5. Approve city treasurer's report.

All present voted in favor.

Mayor Pedersen invited anyone to speak to an item not on the agenda during citizen's forum. Larry Smith said he was concerned about the property at 560 5th Street SE. He said the home has been abandoned and in extreme disrepair. JoAnn Faust said she has complained about this property in the past and is again requesting the city take some corrective action. Lerud said he would send the building official there on Monday and if a hazardous building determined needs to be made, they will start the process.

Dan Hollenkamp arrived at 6:40.

No one else came forward.

Police Chief Todd Quaintance presented information taken from the speed camera on 3rd Avenue NW. He said the reports show that while there are a few speeders in that area, the average speed is well below the posted limit. He said that they will be reviewing the data and adjusting patrol techniques to times when the higher speeds are being registered.

Quaintance said that he has issued two directives for foot patrol. The first one is a community engagement requirement for the officers. He shared a map of the community and explained the focus of the program. The second directive was that the officers get out of the squads during their shift and

perform foot patrol in a one or two block radius of the squad. Council member Gahm asked if there is one officer overnight. Quaintance said the department has one officer overnight, but the department has been down an officer this year. She said she would like to see the city increase taxes to provide an additional officer.

Mayor Pedersen asked if the squad cameras have been working. He said he stopped to see Casey at Mille Lacs County and nothing has been done by Milaca PD in terms of accessing the cameras. He said that the county told him it was a simple fix in the squad. Quaintance said the cameras are not working and he has not been to the county recently. Mayor Pedersen said that is unacceptable and he believes the officers should be accessing the cameras regularly during their shifts. He said he expected the cameras to be accessible by next month.

Quaintance presented a lock box program for residents that he will be rolling out in the next few weeks. He said that interested residents can purchase the lock box and if there is an emergency, the combination is available from dispatch so police, fire, or ambulance can gain entry without having to damage the property. He said he will be at the Operation Community Connect and other events to get the word out.

Motion by Gahm, second by Muller to accept Greg Lerud's resignation with regret, all present voted in favor.

Council member Johnson offered Resolution No. 16 – 26 and moved for its adoption, second by Gahm

RESOLUTION NO. 16 – 26

RESOLUTION APPROVING THE PRELIMINARY 2017 BUDGET AND PROPOSED 2017 TAX LEVY

(entire text appears in Resolution book)

Mayor Pedersen said that the council needs to have a discussion about the joint powers agreement with Ogilvie and whether or not that should continue. He said he understands that staff believes Milaca should give Ogilvie the 90 notice to terminate the agreement, but he said he believes it is in the best interest to continue the relationship. After a brief discussion a motion was made by Johnson, second by Gahm to hold a special meeting on September 20 at 7:00 p.m. to discuss the process for filling the city manager position and meet with the Ogilvie Mayor to hear their perspective, all present voted in favor.

Mayor Pedersen said he believes that the city needs to add a full-time police officer as well as a full-time employee for the parks department. There was a discussion about the remainder of the budget.

Motion by Johnson, second by Gahm to amend Resolution No. 16 – 26 by increasing the general fund portion \$100,000 so the overall levy increases to \$1,084,865 for the purpose of adding a new police officer and a new parks employee, all voted in favor of the amendment.

Upon voting for Resolution No. 16 – 26, all voted in favor.

Council member Muller offered Resolution No. 16 – 27 and moved for its adoption, second by Johnson

RESOLUTION NO. 16 – 27
A RESOLUTION APPROVING A CHARITABLE GAMBLING PREMISES PERMIT
(entire text appears in Resolution book)

Unanimous consent.

Lerud said there was no planning commission report this month.

The minutes for the economic development commission meeting are in the agenda packet and the commission meets again tomorrow morning.

Mayor Pedersen said the band shell project is now completed and the rededication is this Saturday. September 27 will be the last meeting of the Save the Band Shell Committee. He said the band shell looks great.

Mayor Pedersen said he has received some complaints from residents along the 100 block of 9th Street NW when cars are parked on both sides of the street. He said the residents have a very difficult time backing out of their driveway, and he suggested the council consider limiting parking only to the north side of that block. There was consensus among the council that the road is very narrow with parking on both sides and to come back to the October meeting with an ordinance that prohibits parking on the south side of the 100 block of 9th St NW.

A letter from Colin Staup was read. After a brief discussion a motion was made by Muller, second by Gahm to contribute up to \$625 for the Eagle Scout flag project in Rec Park, all present voted in favor.

Mayor Pedersen called for council comments.

Council member Gahm asked about nuisance properties and city action against them. Toven explained the process and status of the complaints.

Mayor Pedersen said the railings in front of city hall look very poor and they need to be repainted or replaced. Lerud said he would start the process.

With no other business a motion to adjourn was made by Johnson, second by Muller, all present voted in favor and the meeting adjourned at 8:15 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

MILACA CITY COUNCIL MINUTES
SEPTEMBER 20, 2016 SPECIAL MEETING

The special meeting of the Milaca City Council was called to order at 7:00 p.m. by Mayor Harold Pedersen with the following Council members present: Dillan and Muller. Council members Johnson and Gahm were absent.

Staff present: Lerud and Toven

Others present: Mark Nilson and Dan Hollenkamp

Mayor Pedersen said that there was discussion at the city's budget meeting last week about continuing to provide administrative services to Ogilvie. He said that Lerud is leaving and the person working in Ogilvie now would like to stop working there, and he wanted to hear what Ogilvie is thinking about the relationship before going further.

Mark Nilson, Ogilvie Mayor, said he believes the relationship is the best thing that has happened to Ogilvie since he has been there, and he would be very disappointed if it were to end. He said he believes it is a win-win for both cities at the time the joint powers was formed, and it still benefits both communities.

Council member Gahm arrived at 6:33.

Mayor Pedersen said he has heard from staff that they are doing more work for Ogilvie than what is being paid for. Lerud said that the City of Milaca is not losing money on the arrangement, however, the issue is the amount of time that staff is spending on Ogilvie work, and it is taking away from their time available for Milaca work. Lerud suggested if the City Council wanted to continue the relationship to advertise for a three-day per week person who would spend two days per week in Ogilvie and one in Milaca. He said that the advertising period could be set up to end the third Monday of October, then based on the applicants the Milaca City Council could determine if it wanted to hire someone or give termination notice.

The consensus of the council was to proceed with that schedule. Motion by Muller, second by Johnson to hold a special meeting on October 17 at 6:00 p.m. for the purpose of reviewing applications, all present voted in favor.

Lerud presented the proposed advertisement for the City Manager position. After a discussion a motion was made by Dillan, second by Muller to add in a salary range and change the first review date to October 17 to coincide with the special meeting, all present voted in favor.

There was a discussion about hiring an interim administrator. Lerud said he contacted the League of MN Cities and they presented a list of people who have indicated their availability for interim city

administration work. Lerud suggested that the council consider someone for two days per week until a new Manager could be hired. After a discussion about the candidates on the list, Lerud said he would make some calls and see who might be available.

With no other business a motion to adjourn was made by Dillan, second by Muller, all present voted in favor and the meeting adjourned at 7:45 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

MILACA CITY COUNCIL MINUTES
OCTOBER 17, 2016 SPECIAL MEETING

The special meeting of the Milaca City Council was called to order at 6:15 p.m. by Mayor Harold Pedersen with the following Council members present: Gahm, Dillan, Muller, and Johnson.

Staff present: Lerud and Toven

The council entered into closed session to review the candidates for the city manager position.

After closed session the council decided to schedule interviews on November 18 at 1:30 and 3:30.

With no other business the meeting adjourned at 7:35 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

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SEPTEMBER 2016

		Check Amt	Invoice	Comment
10100 General Bank				
Paid Chk#	816215E 9/19/2016	CENTERPOINT ENERGY		
E 101-45200-381	Utilities	\$16.94	10551998	NATURAL GAS-COMM CTR
E 208-49010-381	Utilities	\$15.85	5813915	NATURAL GAS-SR CENTER
E 101-45600-381	Utilities	\$22.19	5817670	NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381	Utilities	\$49.16	5826633	NATURAL GAS-PW
E 101-41940-381	Utilities	\$26.39	5831068	NATURAL GAS-CITY HALL
E 101-42280-381	Utilities	\$13.53	6122593	NATURAL GAS-FIRE
E 602-49400-381	Utilities	\$110.61	6672186	NATURAL GAS-WATER TRMT
E 101-45500-381	Utilities	\$64.81	7142283	NATURAL GAS-LIBRARY
	Total CENTERPOINT ENERGY	\$319.48		
Paid Chk#	816216E 9/7/2016	EAST CENTRAL ENERGY		
E 603-49450-381	Utilities	\$38.00	201875902	ELECTRIC
E 603-49450-381	Utilities	\$71.12	203981301	ELECTRIC
E 101-43000-380	Street Lights	\$3,049.23	204619700	ELECTRIC
E 101-45200-381	Utilities	\$50.25	205400900	ELECTRIC
E 602-49400-381	Utilities	\$1,321.50	206041500	ELECTRIC
E 101-45500-381	Utilities	\$1,229.00	206085200	ELECTRIC
E 602-49400-381	Utilities	\$427.75	206734200	ELECTRIC
E 101-45200-381	Utilities	\$31.50	5379600	ELECTRIC
E 101-49810-381	Utilities	\$115.77	5448100	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$59.75	6302100	ELECTRIC
E 603-49450-381	Utilities	\$91.88	6678100	ELECTRIC
E 101-42280-381	Utilities	\$303.86	6751501	ELECTRIC
E 101-42280-381	Utilities	\$443.97	7546001	ELECTRIC
E 101-41940-381	Utilities	\$845.00	8145502	ELECTRIC
E 101-49810-381	Utilities	\$60.57	830700	ELECTRIC
E 101-49810-381	Utilities	\$61.63	831000	ELECTRIC
E 101-43000-380	Street Lights	\$78.63	831300	ELECTRIC
E 101-43000-381	Utilities	\$648.16	831500	ELECTRIC
E 603-49450-381	Utilities	\$715.25	832000	ELECTRIC
E 602-49400-381	Utilities	\$59.00	832100	ELECTRIC
E 101-45600-381	Utilities	\$174.50	832400	ELECTRIC
E 603-49450-381	Utilities	\$86.00	832500	ELECTRIC
E 603-49450-381	Utilities	\$109.75	832600	ELECTRIC
E 602-49400-381	Utilities	\$163.16	833100	ELECTRIC
E 602-49400-381	Utilities	\$46.25	833300	ELECTRIC
E 101-45200-381	Utilities	\$30.38	833400	ELECTRIC
E 101-45200-381	Utilities	\$217.79	833600	ELECTRIC
E 208-49010-381	Utilities	\$215.63	9084202	ELECTRIC
E 602-49400-381	Utilities	\$321.50	970110800	ELECTRIC
E 101-42110-437	Other Miscellaneous	\$34.50	97017300	ELECTRIC
	Total EAST CENTRAL ENERGY	\$11,101.28		
Paid Chk#	816217E 9/20/2016	MILACA LOCAL LINK		
E 619-49900-321	Telephone	\$108.93	320-982-1099	PHONE SERVICE-DEP REG
E 101-45200-321	Telephone	\$49.76	320-982-1549	INTERNET-REC PARK
E 101-45500-321	Telephone	\$46.31	320-982-1549	ALARM LINE - LIBRARY
E 101-42280-321	Telephone	\$89.44	320-982-3465	PHONE SERVICE-FIRE
	Total MILACA LOCAL LINK	\$294.44		
Paid Chk#	816218E 9/2/2016	UNION SECURITY INSURANCE CO.		
G 101-21707	Disability	\$526.32	4022335-0-1	LTD-SEPT 2016
	Total UNION SECURITY INSURANCE CO.	\$526.32		
Paid Chk#	816219E 9/6/2016	MIDCONTINENT COMMUNICATIONS		
E 101-42110-321	Telephone	\$65.00	147990801	INTERNET-SEP

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SEPTEMBER 2016

	Check Amt	Invoice	Comment
Total MIDCONTINENT COMMUNICATIONS	\$65.00		
Paid Chk# 816220E 9/30/2016 INCONTACT INC			
E 101-42280-321 Telephone	\$7.88	4020342	LONG DISTANCE SERVICE-FIRE
E 101-41940-321 Telephone	\$39.11	4020370	LONG DISTANCE SERVICE-CITY HALL
E 101-43000-321 Telephone	\$7.65	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321 Telephone	\$22.30	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321 Telephone	\$13.35	4021396	LONG DISTANCE SERVICE-DEP REG
E 602-49400-321 Telephone	\$0.94	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321 Telephone	\$10.22	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$101.45		
Paid Chk# 816229E 9/23/2016 SELECT ACCOUNT-HSA			
G 101-21705 Health Saving Account	\$16,374.50		4TH QTR CONTRIBUTIONS
Total SELECT ACCOUNT-HSA	\$16,374.50		
10100 General Bank	\$28,782.47		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$24,866.00
208 CHARITABLE GAMBLING FUND	\$231.48
602 WATER FUND	\$2,450.71
603 SEWER FUND	\$1,112.00
619 DEPUTY REGISTRAR FUND	\$122.28
	\$28,782.47

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	Check Amt	Invoice	Comment
10100 General Bank			
Paid Chk# 042690	10/13/2016	DEPUTY REGISTRAR #093	
E 101-43000-433	Dues and Subscriptions	\$16.00	NEW LICENSE PLATE-PW-1990 INTL
Total DEPUTY REGISTRAR #093		\$16.00	
Paid Chk# 042691	10/20/2016	ACCURATE RADAR SPECIALTIES	
E 101-42110-310	Other Professional Services	\$120.00	2709 RADAR CALIBRATION
Total ACCURATE RADAR SPECIALTIES		\$120.00	
Paid Chk# 042692	10/20/2016	AGUILERA, KAREN	
E 101-42110-208	Training and Travel	\$69.16	BCA CONFERENCE-9/27-28
Total AGUILERA, KAREN		\$69.16	
Paid Chk# 042693	10/20/2016	ALEX AIR APPARATUS, INC.	
E 101-42280-310	Other Professional Services	\$730.00	30693 AIR COMPRESSOR INSPECTION
E 101-42280-217	Other Operating Supplies	\$664.00	30846 CLASS B FOAM
Total ALEX AIR APPARATUS, INC.		\$1,394.00	
Paid Chk# 042694	10/20/2016	AMCON CONCRETE PRODUCTS LLC	
E 101-45200-530	Improv Other Than Bldgs	\$2,342.37	207132 CONCRETE-BANDSHELL
Total AMCON CONCRETE PRODUCTS LLC		\$2,342.37	
Paid Chk# 042695	10/20/2016	AMERIPRIDE	
E 101-45500-310	Other Professional Services	\$33.56	2200822832 RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$9.28	2200822833 RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$19.28	2200822833 RUGS-DEP REG
E 101-45500-310	Other Professional Services	\$33.56	2200828215 RUGS-LIBRARY
E 619-49900-310	Other Professional Services	\$19.28	2200828216 RUGS-DEP REG
E 101-41940-310	Other Professional Services	\$9.28	2200828216 RUGS-CITY HALL
E 101-45500-310	Other Professional Services	\$33.56	2200833234 RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$9.28	2200833236 RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$19.28	2200833236 RUGS-DEP REG
Total AMERIPRIDE		\$186.36	
Paid Chk# 042696	10/20/2016	AW RESEARCH LABORATORIES	
E 603-49450-310	Other Professional Services	\$66.00	15232 TESTING-SEWER
E 602-49400-310	Other Professional Services	\$63.00	15439 TESTING-WATER
Total AW RESEARCH LABORATORIES		\$129.00	
Paid Chk# 042697	10/20/2016	BAAS CONSTRUCTION, INC	
E 101-45200-530	Improv Other Than Bldgs	\$1,456.00	BANDSHELL INTERIOR IMPROVEMENTS
Total BAAS CONSTRUCTION, INC		\$1,456.00	
Paid Chk# 042698	10/20/2016	BANYON DATA SYSTEMS, INC.	
E 700-50000-309	EDP, Software and Design	\$765.00	154785 PERMITS/PROP MGMT SUPPORT
Total BANYON DATA SYSTEMS, INC.		\$765.00	
Paid Chk# 042699	10/20/2016	BILLINGS SERVICE	
E 101-45200-212	Auto Expense (Fuel/Repair)	\$308.25	GAS-PARKS
E 101-49810-212	Auto Expense (Fuel/Repair)	\$154.50	GAS-AIRPORT
E 101-42280-212	Auto Expense (Fuel/Repair)	\$94.08	GAS-FIRE
E 101-43000-212	Auto Expense (Fuel/Repair)	\$1,293.89	GAS-PW
Total BILLINGS SERVICE		\$1,850.72	
Paid Chk# 042700	10/20/2016	BROTHERS FIRE PROTECTION CO.	
E 101-41940-310	Other Professional Services	\$400.00	17923 FIRE SPRINKLER INSPECTION
Total BROTHERS FIRE PROTECTION CO.		\$400.00	

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		Check Amt	Invoice	Comment
Paid Chk# 042701	10/20/2016	CENTERPOINT ENERGY		
E 101-45200-437	Other Miscellaneous	\$278.41	1CNP2016088	GAS LINE REPAIR-PARKS
	Total CENTERPOINT ENERGY	\$278.41		
Paid Chk# 042702	10/20/2016	CORNER MART		
E 602-49400-212	Auto Expense (Fuel/Repair)	\$134.63		GAS-WATER
E 101-45200-212	Auto Expense (Fuel/Repair)	\$196.55		GAS-PARKS
E 208-49020-406	Trail Maintenance	\$6.60		GAS-TRAILS
E 700-50000-212	Auto Expense (Fuel/Repair)	\$114.00		GAS-JP
E 101-43000-212	Auto Expense (Fuel/Repair)	\$408.11		GAS-PW
E 101-42110-212	Auto Expense (Fuel/Repair)	\$785.98		GAS-POLICE
	Total CORNER MART	\$1,645.87		
Paid Chk# 042703	10/20/2016	DOVE FRET LAND PLLP		
E 101-41610-304	Legal Fees	\$875.00	72757	CIVIL RETAINER-SEPT 2016
E 101-41610-304	Legal Fees	\$3,117.25	72758	CRIMINAL RETAINER-SEPT 2016
	Total DOVE FRET LAND PLLP	\$3,992.25		
Paid Chk# 042704	10/20/2016	E.C.M. PUBLISHERS, INC.		
E 101-41940-433	Dues and Subscriptions	\$38.00	18028	SUBSCRIPTION RENEWAL-CITY
E 101-41110-351	Legal Notices Publishing	\$62.40	412618	HELP WANTED ADS
	Total E.C.M. PUBLISHERS, INC.	\$100.40		
Paid Chk# 042705	10/20/2016	EARL F. ANDERSEN, INC.		
E 101-43000-217	Other Operating Supplies	\$1,135.00	112387	YIELD & STOP SIGNS
	Total EARL F. ANDERSEN, INC.	\$1,135.00		
Paid Chk# 042706	10/20/2016	EMERGENCY MEDICAL PRODUCTS		
E 101-42280-217	Other Operating Supplies	\$17.45	1853435	LATEX GLOVES-FIRE
E 101-42280-217	Other Operating Supplies	\$169.25	1854538	LATEX GLOVES-FIRE
	Total EMERGENCY MEDICAL PRODUCTS	\$186.70		
Paid Chk# 042707	10/20/2016	FIRE EQUIPMENT SPECIALTIES INC		
E 101-42280-240	Small Tools and Minor Equip	\$228.29	9419	EQUIPMENT-FIRE
E 101-42280-240	Small Tools and Minor Equip	\$418.96	9425	EQUIPMENT-FIRE
	Total FIRE EQUIPMENT SPECIALTIES INC	\$647.25		
Paid Chk# 042708	10/20/2016	FLEXIBLE PIPE TOOL COMPANY		
E 603-49450-310	Other Professional Services	\$1,497.85	20402	LIFT PUMP REPAIR
	Total FLEXIBLE PIPE TOOL COMPANY	\$1,497.85		
Paid Chk# 042709	10/20/2016	GANN-OLEHY, TRACY		
E 101-41510-208	Training and Travel	\$238.00		REIMB-ONLINE TRNG COURSES
	Total GANN-OLEHY, TRACY	\$238.00		
Paid Chk# 042710	10/20/2016	GENERATOR POWER SYSTEMS		
E 101-41940-310	Other Professional Services	\$849.45	21618	GENERATOR REPAIR-CITY
	Total GENERATOR POWER SYSTEMS	\$849.45		
Paid Chk# 042711	10/20/2016	GERADS, JESSE		
E 101-42280-310	Other Professional Services	\$250.00		DIRT WORK-FIRE HALL
E 101-42280-221	Equipment Parts/Repairs	\$550.00		REPAIR-RESCUE 1
	Total GERADS, JESSE	\$800.00		
Paid Chk# 042712	10/20/2016	GK CONSULTING LLC		
E 101-41940-309	EDP, Software and Design	\$900.00	1329	OCT NETWORK
	Total GK CONSULTING LLC	\$900.00		
Paid Chk# 042713	10/20/2016	GOPHER STATE ONE CALL		

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		Check Amt	Invoice	Comment
E 602-49400-310	Other Professional Services	\$55.35	6090559	SEPT LOCATES
Total GOPHER STATE ONE CALL		\$55.35		
Paid Chk# 042714	10/20/2016	GRAINGER		
E 101-43000-215	Shop Supplies	\$98.48	9241556019	PAPER TOWEL DISPENSERS-PW
Total GRAINGER		\$98.48		
Paid Chk# 042715	10/20/2016	GRANITE ELECTRONICS		
E 602-49400-310	Other Professional Services	\$60.00	150001200-1	FCC LICENSE
Total GRANITE ELECTRONICS		\$60.00		
Paid Chk# 042716	10/20/2016	GRANITE LEDGE ELECTRICAL CONTR		
E 101-45200-530	Improv Other Than Bldgs	\$312.50	L16645	BANDSHELL INTERIOR IMPROVEMENTS
E 101-45200-437	Other Miscellaneous	\$98.74	P16624	REPAIR-BANDSHELL
Total GRANITE LEDGE ELECTRICAL CONTR		\$411.24		
Paid Chk# 042717	10/20/2016	HARTMAN, PAMELA		
E 619-49900-208	Training and Travel	\$36.62		MDRA ANNL MTG-9/16
Total HARTMAN, PAMELA		\$36.62		
Paid Chk# 042718	10/20/2016	HJORT EXCAVATING		
E 602-49400-310	Other Professional Services	\$2,975.00	2016.302	3RD AVE/7TH ST WATERMAIN REPAIR
Total HJORT EXCAVATING		\$2,975.00		
Paid Chk# 042719	10/20/2016	HY-TECH AUTOMOTIVE		
E 101-42110-212	Auto Expense (Fuel/Repair)	\$64.17	26000	SQUAD 16 MAINTENANCE
Total HY-TECH AUTOMOTIVE		\$64.17		
Paid Chk# 042720	10/20/2016	J.P. COOKE CO.		
E 101-42110-437	Other Miscellaneous	\$57.50	417585	2016-2017 DOG TAGS
Total J.P. COOKE CO.		\$57.50		
Paid Chk# 042721	10/20/2016	JOHN DEERE FINANCIAL		
E 101-43000-221	Equipment Parts/Repairs	\$1.55	1322585	PARTS-PW
Total JOHN DEERE FINANCIAL		\$1.55		
Paid Chk# 042722	10/20/2016	K.E.E.P.R.S.		
E 101-42110-434	Uniforms	\$231.20	321119	UNIFORMS-JOHNSON
Total K.E.E.P.R.S.		\$231.20		
Paid Chk# 042723	10/20/2016	KNIFE RIVER CORP. - NORTH CENT		
E 101-43000-403	Repairs/Maint Streets	\$199.61	454375	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets	\$195.00	454948	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets	\$199.61	455703	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets	\$44.94	457914	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets	\$391.56	457931	CLASS 5 AGGREGATE
E 101-43000-403	Repairs/Maint Streets	\$89.88	459307	CLASS 5 AGGREGATE
Total KNIFE RIVER CORP. - NORTH CENT		\$1,120.60		
Paid Chk# 042724	10/20/2016	KOCHS HARDWARE HANK		
E 101-42280-437	Other Miscellaneous	\$13.57		SUPPLIES-FIRE
E 500-45200-530	Improv Other Than Bldgs	\$82.66		PLAYGROUND-REC PARK
E 602-49400-217	Other Operating Supplies	\$50.97		SUPPLIES-WATER
E 101-49810-217	Other Operating Supplies	\$21.57		SUPPLIES-AIRPORT
E 101-43000-215	Shop Supplies	\$61.10		SUPPLIES-PW
E 101-42110-437	Other Miscellaneous	\$2.37		SUPPLIES-POLICE
E 101-45200-437	Other Miscellaneous	\$135.81		SUPPLIES-BANDSHELL
E 101-45200-215	Shop Supplies	\$760.57		SHOP SUPPLIES-PARKS

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Total KOCHS HARDWARE HANK			\$1,128.62		
Paid Chk#	042725	10/20/2016	LERUD, GREGORY		
E	101-42280-217	Other Operating Supplies	\$51.29		FLOWERS-GORECKI FUNERAL
E	101-42280-217	Other Operating Supplies	\$17.34		MILEAGE-RETURN FOAM-7/8-FIRE
E	101-49910-208	Training and Travel	\$79.56		OGILVIE MILEAGE-7/14-10-19
E	101-49910-208	Training and Travel	\$21.93		OGILVIE MILEAGE-MORA-9/20-RECORD DOCS
E	101-41310-201	Accessories (paper, pens, etc)	\$34.50		EDC SUPPLIES-8/18 & 9/15
E	211-49000-437	Other Miscellaneous	\$64.84		INIT FOUND DISASTER PLANNING TRNG
E	211-49000-437	Other Miscellaneous	\$35.00		RRCF-PO BOX FEE-HCP
E	101-49910-201	Accessories (paper, pens, etc)	\$46.00		RECORDING FEE-209 N HILL
E	101-41410-217	Other Operating Supplies	\$3.99		ELECTION SUPPLIES
Total LERUD, GREGORY			\$354.45		
Paid Chk#	042726	10/20/2016	LITTLE FALLS MACHINE, INC.		
E	602-49400-221	Equipment Parts/Repairs	\$45.02	58609	PARTS-WATER
Total LITTLE FALLS MACHINE, INC.			\$45.02		
Paid Chk#	042727	10/20/2016	M.E. PLUMBING & HEATING		
E	101-45600-401	Repairs/Maint Buildings	\$410.00		REPAIR FURNACE-MUSEUM
Total M.E. PLUMBING & HEATING			\$410.00		
Paid Chk#	042728	10/20/2016	MACQUEEN EQUIPMENT		
E	101-43000-221	Equipment Parts/Repairs	\$110.92	P01673	PARTS-PW
E	101-43000-221	Equipment Parts/Repairs	\$50.50	P01711	PARTS-PW
E	101-43000-221	Equipment Parts/Repairs	\$1,346.35	W00226	SWEEPER REPAIR-PW
Total MACQUEEN EQUIPMENT			\$1,507.77		
Paid Chk#	042729	10/20/2016	MED-COMPASS, INC.		
E	101-45200-310	Other Professional Services	\$50.00	30017	HEARING TESTS-PARKS
E	101-43000-305	Medical and Dental Fees	\$75.00	30017	HEARING TESTS-PW
Total MED-COMPASS, INC.			\$125.00		
Paid Chk#	042730	10/20/2016	MEYERS MILACA PARTS CITY		
E	101-45200-221	Equipment Parts/Repairs	\$130.95	2071	PARTS-PARKS
Total MEYERS MILACA PARTS CITY			\$130.95		
Paid Chk#	042731	10/20/2016	MID STATE TREE SERVICE		
E	101-45200-310	Other Professional Services	\$800.00		TREE REMOVAL-PARKS
E	101-43000-310	Other Professional Services	\$600.00	815133	TREE REMOVAL-PW
Total MID STATE TREE SERVICE			\$1,400.00		
Paid Chk#	042732	10/20/2016	MIDWAY IRON & METAL INC		
E	101-42280-221	Equipment Parts/Repairs	\$215.76	326553	SEAT MODIFICATION TRUCK-FIRE
Total MIDWAY IRON & METAL INC			\$215.76		
Paid Chk#	042733	10/20/2016	MILACA AUTO VALUE		
E	101-43000-215	Shop Supplies	\$17.68	1302823	PARTS-PW
E	101-45200-215	Shop Supplies	\$120.86	1302823	PARTS-PARKS
Total MILACA AUTO VALUE			\$138.54		
Paid Chk#	042734	10/20/2016	MILACA GENERAL RENTAL CENTER		
E	500-45200-530	Improv Other Than Bldgs	\$300.90	1-39816	CONCRETE MIXER-REC PARK PLAYGROUND
Total MILACA GENERAL RENTAL CENTER			\$300.90		
Paid Chk#	042735	10/20/2016	MILACA LAWN & GARDEN		
E	101-42280-221	Equipment Parts/Repairs	\$71.40	661206	CUT OFF SAW REPAIR-FIRE
Total MILACA LAWN & GARDEN			\$71.40		

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Paid Chk# 042736	10/20/2016	MILACA UNCLAIMED FREIGHT		
E 101-42110-201	Accessories (paper, pens, etc)	\$23.91		OFC SUPPLIES-POLICE
	Total MILACA UNCLAIMED FREIGHT	\$23.91		
Paid Chk# 042737	10/20/2016	MILLE LACS COUNTY DAC		
E 101-41940-310	Other Professional Services	\$318.24	114882	CLEANING SVCS - AUG 2016
	Total MILLE LACS COUNTY DAC	\$318.24		
Paid Chk# 042738	10/20/2016	MILLER, PATTI		
E 101-49910-208	Training and Travel	\$92.82		SEPT 2016 OGILVIE MILEAGE
	Total MILLER, PATTI	\$92.82		
Paid Chk# 042739	10/20/2016	MN COMPUTER SYSTEMS INC		
E 619-49900-310	Other Professional Services	\$129.17	197284	COPIER MAINTENANCE-DEP REG
E 101-41940-310	Other Professional Services	\$122.52	197402	COPIER MAINTENANCE-CITY
E 619-49900-240	Small Tools and Minor Equip	\$1,469.00	199087	NEW COPIER-DEP REG
	Total MN COMPUTER SYSTEMS INC	\$1,720.69		
Paid Chk# 042740	10/20/2016	MN DEPT MANAGEMENT & BUDGET		
R 101-35105	Administrative Fines	\$40.00		ADMINISTRATIVE FINES-SEPT 2016
	Total MN DEPT MANAGEMENT & BUDGET	\$40.00		
Paid Chk# 042741	10/20/2016	MN STATE AUDITOR		
E 101-41510-208	Training and Travel	\$130.00	912	REGISTRATION-T GANN-OLEHY
	Total MN STATE AUDITOR	\$130.00		
Paid Chk# 042742	10/20/2016	MNDRIVERSMANUALS.COM		
E 619-49900-217	Other Operating Supplies	\$425.35	2674	DRIVERS MANUALS
	Total MNDRIVERSMANUALS.COM	\$425.35		
Paid Chk# 042743	10/20/2016	MURPHY CHEVROLET		
E 602-49400-221	Equipment Parts/Repairs	\$188.28	223499	TRUCK REPAIR-WATER
	Total MURPHY CHEVROLET	\$188.28		
Paid Chk# 042744	10/20/2016	NORTH CENTRAL TRANSPORTATION		
E 101-42280-310	Other Professional Services	\$50.00	1016	TRACTOR RENTAL-FIRE
	Total NORTH CENTRAL TRANSPORTATION	\$50.00		
Paid Chk# 042745	10/20/2016	OLSON, VIRGINIA		
R 602-37100	Water Sales	\$10.00		OVERPMT-1065 4TH AVE NW
	Total OLSON, VIRGINIA	\$10.00		
Paid Chk# 042746	10/20/2016	QUILL CORPORATION		
E 101-41940-201	Accessories (paper, pens, etc)	\$140.98	9375643	ENVELOPES-CITY
E 101-42280-201	Accessories (paper, pens, etc)	\$47.98	9495531	LABELS-FIRE
E 101-41940-217	Other Operating Supplies	\$16.47	9495531	CLEANING SUPPLIES-CITY
E 101-42110-201	Accessories (paper, pens, etc)	\$8.59	9495531	OFC SUPPLIES-POLICE
E 101-41940-201	Accessories (paper, pens, etc)	\$8.59	9495531	OFC SUPPLIES-CITY
E 101-45500-217	Other Operating Supplies	\$14.01	9622394	TRASH BAGS-LIBRARY
E 101-45500-217	Other Operating Supplies	\$31.21	9624436	TOILET PAPER-LIBRARY
E 101-41940-217	Other Operating Supplies	\$25.71	9624436	KLEENEX-CITY
E 101-43000-215	Shop Supplies	\$87.99	9700341	PRINTER TONER-PW
	Total QUILL CORPORATION	\$381.53		
Paid Chk# 042747	10/20/2016	ROHMAN MOSQUITO & TICK		
E 101-45200-437	Other Miscellaneous	\$260.00	1605	BANDSHELL REDEDICATION
	Total ROHMAN MOSQUITO & TICK	\$260.00		
Paid Chk# 042748	10/20/2016	RUM RIVER STUCCO		

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E 101-45200-530	Improv Other Than Bldgs	\$5,670.00		BANDSHELL IMPROVEMENTS
	Total RUM RIVER STUCCO	\$5,670.00		
Paid Chk# 042749	10/20/2016			SD PROMOTIONS
E 214-49000-437	Other Miscellaneous	\$617.00		REC FEST T-SHIRTS
	Total SD PROMOTIONS	\$617.00		
Paid Chk# 042750	10/20/2016			STANTEC
E 603-49450-303	Engineering Fees	\$1,033.50	1098012	SEWER LINING/REPAIRS
E 101-45200-310	Other Professional Services	\$79.50	1098012	REC PARK DRAINAGE STUDY
	Total STANTEC	\$1,113.00		
Paid Chk# 042751	10/20/2016			STONEHEART GRANITE
E 101-45200-437	Other Miscellaneous	\$2,920.00		REC PARK PAVERS
	Total STONEHEART GRANITE	\$2,920.00		
Paid Chk# 042752	10/20/2016			TIMMER IMPLEMENT
E 101-45200-221	Equipment Parts/Repairs	\$27.25	IP20917	PARTS-PARKS
	Total TIMMER IMPLEMENT	\$27.25		
Paid Chk# 042753	10/20/2016			TOWMASTER
E 101-43000-221	Equipment Parts/Repairs	\$24,911.00	385307	1990 INTL TRUCK REPAIR
	Total TOWMASTER	\$24,911.00		
Paid Chk# 042754	10/20/2016			WOODIES TOWING AND TRANSPORT
E 101-42110-310	Other Professional Services	\$75.00	5305N	TOW-CHEVY TRAIL BLAZER
	Total WOODIES TOWING AND TRANSPORT	\$75.00		
	10100 General Bank	\$70,913.98		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$60,630.40
208 CHARITABLE GAMBLING FUND	\$6.60
211 INITIATIVE FOUNDATION	\$99.84
214 REC FEST FUND	\$617.00
500 CAPITAL PROJECT FUND	\$383.56
602 WATER FUND	\$3,582.25
603 SEWER FUND	\$2,597.35
619 DEPUTY REGISTRAR FUND	\$2,117.98
700 BRAHAM-MILACA JOINT POWERS	\$879.00
	\$70,913.98

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10100 General Bank					
Paid Chk#	042614	9/7/2016			ALMQUIST, DANIEL
E 101-45200-437	Other Miscellaneous		\$200.00		BANDSHELL REDEDICATION
	Total	ALMQUIST, DANIEL	\$200.00		
Paid Chk#	042615	9/7/2016			BILLMARK, MARY
E 101-45200-437	Other Miscellaneous		\$300.00		BANDSHELL REDEDICATION
	Total	BILLMARK, MARY	\$300.00		
Paid Chk#	042616	9/7/2016			FRONTIER
E 602-49400-321	Telephone		\$1.80	320-983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone		\$50.99	320-983-2648	PHONE SVC-AIRPORT
E 101-41940-321	Telephone		\$201.93	320-983-3141	PHONE SVC-CITY HALL
E 101-45500-321	Telephone		\$16.20	320-983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone		\$50.92	320-983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone		\$97.04	320-983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone		\$50.02	320-983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone		\$47.92	320-983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone		\$146.46	320-983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone		\$100.99	320-983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone		\$106.42	320-983-6547	PHONE SVC-PW
	Total	FRONTIER	\$870.69		
Paid Chk#	042617	9/7/2016			GILCHRIST, DEBRA
E 101-45200-437	Other Miscellaneous		\$400.00		BANDSHELL REDEDICATION
	Total	GILCHRIST, DEBRA	\$400.00		
Paid Chk#	042618	9/7/2016			HUNEKE, JASON
E 101-45200-437	Other Miscellaneous		\$300.00		BANDSHELL REDEDICATION
	Total	HUNEKE, JASON	\$300.00		
Paid Chk#	042619	9/7/2016			JIMS MILLE LACS DISPOSAL
E 101-42280-384	Refuse/Garbage Disposal		\$25.00	211948	GARBAGE-FIRE
E 101-45200-384	Refuse/Garbage Disposal		\$77.39	211948	GARBAGE-PARKS
E 101-43000-312	Compost		\$300.00	211948	COMPOST-SEPT
E 101-43000-384	Refuse/Garbage Disposal		\$137.57	211948	GARBAGE-CITY
	Total	JIMS MILLE LACS DISPOSAL	\$539.96		
Paid Chk#	042620	9/7/2016			MILACA BLDG CENTER
E 101-45200-437	Other Miscellaneous		\$25.53	3141	SUPPLIES-DISC GOLF
E 101-43000-215	Shop Supplies		\$10.22	3141	SHOP SUPPLIES-PW
E 101-45200-437	Other Miscellaneous		\$87.93	3141	SUPPLIES-FLOOD DAMAGE-GARBAGE CAN HOLDER
E 101-42110-437	Other Miscellaneous		\$27.66	3141	SUPPLIES-POLICE
E 101-49810-217	Other Operating Supplies		\$2.70	3141	SUPPLIES-AIRPORT
E 101-45200-215	Shop Supplies		\$259.43	3141	SUPPLIES-PARKS
	Total	MILACA BLDG CENTER	\$413.47		
Paid Chk#	042621	9/7/2016			NESLUND, PAUL
E 101-45200-437	Other Miscellaneous		\$300.00		BANDSHELL REDEDICATION
	Total	NESLUND, PAUL	\$300.00		
Paid Chk#	042622	9/7/2016			ST. CLOUD MUNICIPAL BAND
E 101-45200-437	Other Miscellaneous		\$500.00		BANDSHELL REDEDICATION
	Total	ST. CLOUD MUNICIPAL BAND	\$500.00		
Paid Chk#	042623	9/7/2016			TRUEBENBACH, LILY
E 101-45200-437	Other Miscellaneous		\$200.00		BANDSHELL REDEDICATION
	Total	TRUEBENBACH, LILY	\$200.00		

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Paid Chk# 042674 9/15/2016 BILLMARK, MARY		
E 101-45200-437	Other Miscellaneous	\$200.00 BANDSHELL REDEDICATION
Total BILLMARK, MARY		\$200.00
Paid Chk# 042675 9/15/2016 GILCHRIST, DEBRA		
E 101-45200-437	Other Miscellaneous	\$590.00 BANDSHELL REDEDICATION
Total GILCHRIST, DEBRA		\$590.00
Paid Chk# 042676 9/15/2016 NESLUND, PAUL		
E 101-45200-437	Other Miscellaneous	\$200.00 BANDSHELL REDEDICATION
Total NESLUND, PAUL		\$200.00
Paid Chk# 042677 9/23/2016 AMAZON		
E 619-49900-201	Accessories (paper, pens, etc)	\$26.74 111380866637 PEN REFILLS-DEP REG
E 603-49450-201	Accessories (paper, pens, etc)	\$155.50 170234648651 PRINTER TONER-SEWER
E 602-49400-201	Accessories (paper, pens, etc)	\$155.50 170234648651 PRINTER TONER-WATER
E 619-49900-201	Accessories (paper, pens, etc)	\$159.90 170237004093 SUPPLIES-DEP REG
E 101-45200-215	Shop Supplies	\$12.06 17419277903 SUPPLIES-PARKS
E 101-42400-201	Accessories (paper, pens, etc)	\$89.59 208031805250 PRINTER TONER-B&Z
E 101-45200-437	Other Miscellaneous	\$104.89 287441419093 INDOOR WIPER-COMM CTR
E 101-45200-437	Other Miscellaneous	\$104.89 287442560288 INDOOR WIPER-COMM CTR
E 101-45200-437	Other Miscellaneous	\$104.89 287447085116 INDOOR WIPER-COMM CTR
E 101-45200-437	Other Miscellaneous	\$104.89 287449543082 INDOOR WIPER-COMM CTR
E 101-45200-215	Shop Supplies	\$55.00 293965035531 TOILET PAPER-PARKS
Total AMAZON		\$1,073.85
Paid Chk# 042678 9/23/2016 BLUE CROSS BLUE SHIELD OF MINN		
G 101-21706	Medical Insur.	\$9,900.04 7S034-F0 1 MEDICAL INSUR
Total BLUE CROSS BLUE SHIELD OF MINN		\$9,900.04
Paid Chk# 042679 9/23/2016 DELTA DENTAL OF MN		
G 101-21706	Medical Insur.	\$24.80 6622247 PED DENTAL-OCT 2016
Total DELTA DENTAL OF MN		\$24.80
Paid Chk# 042680 9/23/2016 L.E.L.S.		
G 101-21710	Union Dues	\$203.10 LOCAL #238 POLICE UNION DUES-OCT 2016
Total L.E.L.S.		\$203.10
Paid Chk# 042681 9/23/2016 MN BENEFITS		
G 101-21709	Life Insur.	\$282.31 LIFE/DENTAL-OCT 2016
G 101-21712	Dental	\$191.85 LIFE/DENTAL-OCT 2016
Total MN BENEFITS		\$474.16
Paid Chk# 042682 9/23/2016 USABLE LIFE		
G 101-21707	Disability	\$236.60 101408001G DISABILITY/LIFE-OCT 2016
Total USABLE LIFE		\$236.60
Paid Chk# 042683 9/23/2016 VERIZON WIRELESS		
E 602-49400-321	Telephone	\$35.01 9771675754 SEP WIRELESS ROUTER SVC
E 101-42110-321	Telephone	\$231.39 9771675754 SEP WIRELESS ROUTER/PHONE SVC
E 101-42280-321	Telephone	\$44.38 9771806042 CELL PHONE SVC-SEP
E 101-43000-321	Telephone	\$145.39 9771806042 CELL PHONE SVC-SEP
E 101-45200-321	Telephone	\$63.61 9771806042 CELL PHONE SVC-SEP
Total VERIZON WIRELESS		\$519.78
Paid Chk# 042684 9/23/2016 VISA		
E 602-49400-208	Training and Travel	\$245.00 MN AWWA REGISTRATION
E 101-42280-433	Dues and Subscriptions	\$150.00 RECERTIFICATIONS-MN FIRE SVC CERT BOARD

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E 101-42280-321 Telephone	\$270.25		FD PHONES-ACTIVE911
Total VISA	\$665.25		
Paid Chk# 042685 9/29/2016 FAMILY HERITAGE			
G 101-21707 Disability	\$135.00	594988	SUPPL LIFE INS - SEP 2016
Total FAMILY HERITAGE	\$135.00		
Paid Chk# 042686 9/29/2016 U.S. POSTMASTER			
E 603-49450-322 Postage	\$105.84		SEP BILLINGS
E 602-49400-322 Postage	\$105.83		SEP BILLINGS
Total U.S. POSTMASTER	\$211.67		
10100 General Bank	\$18,458.37		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$17,223.75
602 WATER FUND	\$689.60
603 SEWER FUND	\$261.34
619 DEPUTY REGISTRAR FUND	\$283.68
	\$18,458.37

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10900 Liquor Bank

Paid Chk# 916035E	9/7/2016	EAST CENTRAL ENERGY			
E 609-49750-381	Utilities		\$2,275.37	7115200	ELECTRIC
	Total EAST CENTRAL ENERGY		\$2,275.37		
Paid Chk# 916036E	9/9/2016	CENTERPOINT ENERGY			
E 609-49750-381	Utilities		\$25.95	128-000-782-1	NATURAL GAS
	Total CENTERPOINT ENERGY		\$25.95		
Paid Chk# 916037E	9/19/2016	MN DEPT OF REVENUE			
G 609-20800	Sales Tax Payable		\$16,835.00	9576201	LIQUOR SALES TAX
	Total MN DEPT OF REVENUE		\$16,835.00		
Paid Chk# 916038E	9/15/2016	MILACA, CITY OF (WATER/SEWER)			
E 609-49750-381	Utilities		\$27.33	01-00015990	WATER/SEWER
	Total MILACA, CITY OF (WATER/SEWER)		\$27.33		
	10900 Liquor Bank		\$19,163.65		

Fund Summary

10900 Liquor Bank		
609 MUNICIPAL LIQUOR FUND		\$19,163.65
		<u>\$19,163.65</u>

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10900 Liquor BankPaid Chk# 023845 10/12/2016 **FRONTIER**

E 609-49750-321 Telephone \$110.04 320-983-6255 OCT PHONE SVC

Total FRONTIER \$110.04Paid Chk# 023846 10/12/2016 **JIMS MILLE LACS DISPOSAL**

E 609-49750-384 Refuse/Garbage Disposal \$105.30 219225 REFUSE COLLECTION

Total JIMS MILLE LACS DISPOSAL \$105.30Paid Chk# 023847 10/20/2016 **AMERICAN BOTTLING CO.**

E 609-49750-254 Mix/Non Alcoholic \$145.28 7429754018 NA

Total AMERICAN BOTTLING CO. \$145.28Paid Chk# 023848 10/20/2016 **AMERIPRIDE**

E 609-49750-310 Other Professional Services \$83.58 2200825316 RUGS

E 609-49750-310 Other Professional Services \$71.03 2200830795 RUGS

E 609-49750-310 Other Professional Services \$90.23 2200835992 RUGS

Total AMERIPRIDE \$244.84Paid Chk# 023849 10/20/2016 **CRYSTAL SPRINGS ICE**

E 609-49750-259 Other For Resale \$343.82 003.B001473 ICE

E 609-49750-259 Other For Resale \$182.30 003.B001686 ICE

E 609-49750-259 Other For Resale \$263.08 2730 ICE

Total CRYSTAL SPRINGS ICE \$789.20Paid Chk# 023850 10/20/2016 **GRANITE CITY JOBBING**

E 609-49750-256 Tobacco Products For Resale (\$27.10) 20758 TOBACCO-CREDIT

E 609-49750-333 Freight and Express \$4.25 21450 DELIVERY

E 609-49750-254 Mix/Non Alcoholic \$3.69 21450 NA

E 609-49750-259 Other For Resale \$227.15 21450 MISC

E 609-49750-256 Tobacco Products For Resale \$432.23 21450 TOBACCO

E 609-49750-254 Mix/Non Alcoholic \$61.32 21722 NA

E 609-49750-333 Freight and Express \$4.25 21722 DELIVERY

E 609-49750-256 Tobacco Products For Resale \$576.21 22294 TOBACCO

E 609-49750-259 Other For Resale \$437.66 22294 MISC

E 609-49750-217 Other Operating Supplies \$10.92 22294 SUPPLIES

E 609-49750-256 Tobacco Products For Resale \$447.40 23065 TOBACCO

E 609-49750-259 Other For Resale \$37.01 23065 MISC

E 609-49750-254 Mix/Non Alcoholic \$3.69 23065 NA

E 609-49750-217 Other Operating Supplies \$10.92 23065 SUPPLIES

E 609-49750-333 Freight and Express \$4.25 23065 DELIVERY

E 609-49750-333 Freight and Express \$4.25 23811 DELIVERY

E 609-49750-256 Tobacco Products For Resale \$609.28 23811 TOBACCO

E 609-49750-259 Other For Resale \$132.35 23811 MISC

E 609-49750-256 Tobacco Products For Resale \$1,203.12 24518 TOBACCO

E 609-49750-333 Freight and Express \$4.25 24518 DELIVERY

E 609-49750-259 Other For Resale \$260.38 24518 MISC

Total GRANITE CITY JOBBING \$4,447.48Paid Chk# 023851 10/20/2016 **JEYS, VICTORIA**

E 609-49750-208 Training and Travel \$65.28 MILEAGE-9/14-TKO OPEN HOUSE

E 609-49750-208 Training and Travel \$80.58 MILEAGE-9/21-VINOCOPIA/PAUSTIS

E 609-49750-208 Training and Travel \$70.38 MILEAGE-9/22-JOHNSON SHOW

E 609-49750-208 Training and Travel \$150.45 MILEAGE-10/6-MMBA/MINNESTALGIA

Total JEYS, VICTORIA \$366.69Paid Chk# 023852 10/20/2016 **KOCHS HARDWARE HANK**

E 609-49750-217 Other Operating Supplies \$12.81 3752 TRASH BAGS

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OCTOBER 2016

		Check Amt	Invoice	Comment
Total KOCHS HARDWARE HANK		\$12.81		
Paid Chk# 023853	10/20/2016 M. AMUNDSON LLP			
E 609-49750-256	Tobacco Products For Resale	\$1,129.61	223689	TOBACCO
E 609-49750-259	Other For Resale	\$124.05	223689	MISC
E 609-49750-256	Tobacco Products For Resale	\$228.57	223963	TOBACCO
E 609-49750-259	Other For Resale	\$89.85	223963	MISC
E 609-49750-256	Tobacco Products For Resale	\$751.23	224447	TOBACCO
E 609-49750-259	Other For Resale	\$231.15	224447	MISC
E 609-49750-217	Other Operating Supplies	\$66.55	224447	SUPPLIES
E 609-49750-256	Tobacco Products For Resale	\$1,382.28	224914	TOBACCO
E 609-49750-259	Other For Resale	\$65.45	224914	MISC
E 609-49750-256	Tobacco Products For Resale	\$667.26	225320	TOBACCO
E 609-49750-259	Other For Resale	\$230.70	225320	MISC
E 609-49750-217	Other Operating Supplies	\$30.00	225320	SUPPLIES
Total M. AMUNDSON LLP		\$4,996.70		
Paid Chk# 023854	10/20/2016 MILLER TRUCKING			
E 609-49750-333	Freight and Express	\$79.20	4718	DELIVERY
Total MILLER TRUCKING		\$79.20		
Paid Chk# 023855	10/20/2016 RED BULL DISTRIBUTION CO INC			
E 609-49750-254	Mix/Non Alcoholic	\$150.00	13531-634	NA
E 609-49750-254	Mix/Non Alcoholic	\$108.00	K-19028332	NA
Total RED BULL DISTRIBUTION CO INC		\$258.00		
Paid Chk# 023856	10/20/2016 TEALS MARKET			
E 609-49750-217	Other Operating Supplies	\$13.54	6255018	SUPPLIES
Total TEALS MARKET		\$13.54		
Paid Chk# 023857	10/20/2016 VIKING BOTTLING CO.			
E 609-49750-254	Mix/Non Alcoholic	\$161.00	1799134	NA
E 609-49750-254	Mix/Non Alcoholic	\$103.00	1805683	NA
Total VIKING BOTTLING CO.		\$264.00		
10900 Liquor Bank		\$11,833.08		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$11,833.08
	\$11,833.08

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SEPTEMBER 2016

			Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk#	023791	9/2/2016	ARTISAN BEER COMPANY		
E 609-49750-252	Beer For Resale		\$32.00	3117319	BEER
E 609-49750-252	Beer For Resale		\$64.00	3118770	BEER
E 609-49750-252	Beer For Resale		\$72.00	3123189	BEER
Total ARTISAN BEER COMPANY			\$168.00		
Paid Chk#	023792	9/2/2016	BELLBOY CORP.		
E 609-49750-253	Wine For Resale		\$584.00	54527900	WINE
E 609-49750-253	Wine For Resale		\$32.00	54869800	WINE
E 609-49750-251	Liquor For Resale		\$1,855.00	54886600	LIQUOR
E 609-49750-251	Liquor For Resale		\$90.00	54887300	LIQUOR
E 609-49750-251	Liquor For Resale		\$3,429.97	55087200	LIQUOR
E 609-49750-254	Mix/Non Alcoholic		\$35.75	94419600	NA
E 609-49750-259	Other For Resale		\$27.69	94419600	MISC
E 609-49750-254	Mix/Non Alcoholic		\$36.85	94498800	NA
E 609-49750-259	Other For Resale		\$22.50	94498800	MISC
Total BELLBOY CORP.			\$6,113.76		
Paid Chk#	023793	9/2/2016	BERNICKS		
E 609-49750-254	Mix/Non Alcoholic		\$60.40	158162	NA
E 609-49750-252	Beer For Resale		\$1,014.15	158163	BEER
E 609-49750-254	Mix/Non Alcoholic		\$22.70	158163	NA
E 609-49750-253	Wine For Resale		\$52.20	158163	WINE
E 609-49750-254	Mix/Non Alcoholic		\$26.75	160930	NA
E 609-49750-252	Beer For Resale		\$970.90	160931	BEER
E 609-49750-260	Deposits		(\$90.00)	160931	DEPOSITS
E 609-49750-254	Mix/Non Alcoholic		\$57.90	163788	NA
E 609-49750-252	Beer For Resale		\$1,121.00	163789	BEER
E 609-49750-254	Mix/Non Alcoholic		\$22.50	166692	NA
E 609-49750-252	Beer For Resale		\$783.65	166693	BEER
E 609-49750-254	Mix/Non Alcoholic		(\$5.83)	166694	NA-CREDIT
E 609-49750-252	Beer For Resale		(\$14.00)	166695	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$109.90	169534	NA
E 609-49750-252	Beer For Resale		\$927.75	169535	BEER
E 609-49750-252	Beer For Resale		(\$13.20)	169536	BEER-CREDIT
Total BERNICKS			\$5,046.77		
Paid Chk#	023794	9/2/2016	BREAKTHRU BEVERAGE MN		
E 609-49750-333	Freight and Express		\$38.35	1080511477	DELIVERY
E 609-49750-254	Mix/Non Alcoholic		\$42.00	1080511477	NA
E 609-49750-251	Liquor For Resale		\$2,371.13	1080511477	LIQUOR
E 609-49750-252	Beer For Resale		\$460.00	1080511478	BEER
E 609-49750-251	Liquor For Resale		\$652.29	1080514538	LIQUOR
E 609-49750-333	Freight and Express		\$17.11	1080514538	DELIVERY
E 609-49750-251	Liquor For Resale		(\$59.21)	2080143452	LIQUOR-CREDIT
E 609-49750-251	Liquor For Resale		(\$18.75)	2080143468	LIQUOR-CREDIT
E 609-49750-252	Beer For Resale		(\$196.80)	2080144947	BEER-CREDIT
Total BREAKTHRU BEVERAGE MN			\$3,306.12		
Paid Chk#	023795	9/2/2016	C & L DISTRIBUTING CO.		
E 609-49750-253	Wine For Resale		(\$6.25)	355-284	WINE-CREDIT
E 609-49750-252	Beer For Resale		(\$3.60)	355-284	BEER-CREDIT
E 609-49750-252	Beer For Resale		(\$30.40)	355-308	BEER-CREDIT
E 609-49750-252	Beer For Resale		(\$32.98)	355-318	BEER
E 609-49750-253	Wine For Resale		\$142.00	602920	WINE
E 609-49750-252	Beer For Resale		\$229.40	602920	BEER
E 609-49750-254	Mix/Non Alcoholic		\$76.25	602921	NA

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SEPTEMBER 2016

		Check Amt	Invoice	Comment
E 609-49750-252	Beer For Resale	\$9,328.35	602921	BEER
E 609-49750-252	Beer For Resale	\$764.00	605865	BEER
E 609-49750-252	Beer For Resale	\$2,523.85	605866	BEER
E 609-49750-254	Mix/Non Alcoholic	\$96.70	605866	NA
E 609-49750-253	Wine For Resale	(\$75.00)	608763	WINE-CREDIT
E 609-49750-252	Beer For Resale	(\$83.00)	608763	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$44.68	608764	NA
E 609-49750-252	Beer For Resale	\$3,465.70	608764	BEER
E 609-49750-252	Beer For Resale	\$478.40	610440	BEER
E 609-49750-252	Beer For Resale	\$58.80	611709	BEER
E 609-49750-252	Beer For Resale	\$11,733.80	611710	BEER
E 609-49750-254	Mix/Non Alcoholic	\$40.90	611710	NA
E 609-49750-252	Beer For Resale	\$903.80	614577	BEER
E 609-49750-252	Beer For Resale	\$105.60	614578	BEER
E 609-49750-254	Mix/Non Alcoholic	\$239.69	616256	NA
E 609-49750-252	Beer For Resale	\$7,491.45	616256	BEER
Total C & L DISTRIBUTING CO.		\$37,492.14		
Paid Chk# 023796 9/2/2016 DAHLHEIMER DISTRIBUTING CO.				
E 609-49750-254	Mix/Non Alcoholic	\$34.45	1207797	NA
E 609-49750-252	Beer For Resale	\$6,461.47	1207797	BEER
E 609-49750-252	Beer For Resale	\$10,108.87	129894	BEER
E 609-49750-253	Wine For Resale	\$552.25	129894	WINE
E 609-49750-254	Mix/Non Alcoholic	\$174.00	129894	NA
E 609-49750-252	Beer For Resale	\$10,938.90	130756	BEER
E 609-49750-253	Wine For Resale	(\$19.88)	130756	WINE
E 609-49750-254	Mix/Non Alcoholic	\$84.00	130756	NA
E 609-49750-253	Wine For Resale	\$384.40	130960	WINE
E 609-49750-252	Beer For Resale	\$7,443.35	130960	BEER
E 609-49750-254	Mix/Non Alcoholic	\$42.00	130960	NA
E 609-49750-252	Beer For Resale	\$11,453.97	131301	BEER
E 609-49750-253	Wine For Resale	\$91.50	131301	WINE
E 609-49750-254	Mix/Non Alcoholic	\$258.00	131301	NA
E 609-49750-252	Beer For Resale	(\$100.80)	131515	BEER-CREDIT
Total DAHLHEIMER DISTRIBUTING CO.		\$47,906.48		
Paid Chk# 023797 9/2/2016 FRONTIER				
E 609-49750-321	Telephone	\$110.04	320983625511	SEP PHONE SVC
Total FRONTIER		\$110.04		
Paid Chk# 023798 9/2/2016 JOHNSON BROTHERS LIQUOR CO.				
E 609-49750-254	Mix/Non Alcoholic	\$284.74	5507034	NA
E 609-49750-333	Freight and Express	\$36.45	5507034	DELIVERY
E 609-49750-253	Wine For Resale	\$495.50	5507034	WINE
E 609-49750-251	Liquor For Resale	\$244.68	5507034	LIQUOR
E 609-49750-333	Freight and Express	\$13.77	5507035	DELIVERY
E 609-49750-251	Liquor For Resale	\$1,763.55	5507035	LIQUOR
E 609-49750-333	Freight and Express	\$111.92	5511978	DELIVERY
E 609-49750-251	Liquor For Resale	\$3,313.15	5511978	LIQUOR
E 609-49750-253	Wine For Resale	\$1,365.70	5511978	WINE
E 609-49750-252	Beer For Resale	\$24.00	5511979	BEER
E 609-49750-333	Freight and Express	\$15.39	5511980	DELIVERY
E 609-49750-251	Liquor For Resale	\$2,150.76	5511980	LIQUOR
E 609-49750-333	Freight and Express	\$61.56	5517390	DELIVERY
E 609-49750-253	Wine For Resale	\$959.80	5517390	WINE
E 609-49750-251	Liquor For Resale	\$2,040.00	5517390	LIQUOR
E 609-49750-333	Freight and Express	\$4.86	5517391	DELIVERY
E 609-49750-251	Liquor For Resale	\$435.76	5517391	LIQUOR

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		Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express	\$45.36	5522888	DELIVERY
E 609-49750-251	Liquor For Resale	\$446.50	5522888	LIQUOR
E 609-49750-253	Wine For Resale	\$1,025.20	5522888	WINE
E 609-49750-254	Mix/Non Alcoholic	\$64.50	5522888	NA
E 609-49750-333	Freight and Express	\$48.60	5522889	DELIVERY
E 609-49750-251	Liquor For Resale	\$2,763.00	5522889	LIQUOR
E 609-49750-253	Wine For Resale	\$1,213.55	5528528	WINE
E 609-49750-251	Liquor For Resale	\$1,788.38	5528528	LIQUOR
E 609-49750-333	Freight and Express	\$76.95	5528528	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	\$89.25	5528528	NA
E 609-49750-251	Liquor For Resale	\$2,400.00	5528529	LIQUOR
E 609-49750-333	Freight and Express	\$34.02	5528529	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	(\$9.09)	585187	NA-CREDIT
E 609-49750-253	Wine For Resale	(\$9.33)	585187	WINE-CREDIT
E 609-49750-253	Wine For Resale	(\$9.00)	585188	WINE-CREDIT
E 609-49750-253	Wine For Resale	(\$9.71)	585189	WINE-CREDIT
E 609-49750-333	Freight and Express	(\$4.86)	585190	DELIVERY-CREDIT
E 609-49750-251	Liquor For Resale	(\$732.00)	585190	LIQUOR-CREDIT
E 609-49750-251	Liquor For Resale	(\$15.42)	585191	LIQUOR-CREDIT
E 609-49750-333	Freight and Express	(\$3.24)	586839	DELIVERT-CREDIT
E 609-49750-251	Liquor For Resale	(\$373.20)	586839	LIQUOR-CREDIT
Total JOHNSON BROTHERS LIQUOR CO.		\$22,151.05		
Paid Chk# 023799 9/2/2016 MCDONALD DISTRIBUTING				
E 609-49750-252	Beer For Resale	\$69.00	296790	BEER
Total MCDONALD DISTRIBUTING		\$69.00		
Paid Chk# 023800 9/2/2016 MILACA BLDG CENTER				
E 609-49750-221	Equipment Parts/Repairs	\$10.85	3141	PARTS TO REPAIR CART
Total MILACA BLDG CENTER		\$10.85		
Paid Chk# 023801 9/2/2016 PAUSTIS WINE COMPANY				
E 609-49750-253	Wine For Resale	\$174.00	8558335	WINE
E 609-49750-333	Freight and Express	\$4.50	8558335	DELIVERY
E 609-49750-333	Freight and Express	\$8.75	8558946	DELIVERY
E 609-49750-253	Wine For Resale	\$395.00	8558946	WINE
Total PAUSTIS WINE COMPANY		\$582.25		
Paid Chk# 023802 9/2/2016 PHILLIPS WINE AND SPIRITS				
E 609-49750-251	Liquor For Resale	\$388.70	2020265	LIQUOR
E 609-49750-253	Wine For Resale	\$744.00	2020265	WINE
E 609-49750-333	Freight and Express	\$21.89	2020265	DELIVERY
E 609-49750-251	Liquor For Resale	\$3,209.60	2023578	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$53.00	2023578	NA
E 609-49750-333	Freight and Express	\$59.95	2023578	DELIVERY
E 609-49750-253	Wine For Resale	\$391.00	2027184	WINE
E 609-49750-333	Freight and Express	\$19.44	2027184	DELIVERY
E 609-49750-333	Freight and Express	\$3.24	2030706	DELIVERY
E 609-49750-253	Wine For Resale	\$56.00	2030706	WINE
E 609-49750-251	Liquor For Resale	\$105.50	2030706	LIQUOR
E 609-49750-333	Freight and Express	\$12.96	2034471	DELIVERY
E 609-49750-253	Wine For Resale	\$395.90	2034471	WINE
E 609-49750-251	Liquor For Resale	\$204.50	2034471	LIQUOR
Total PHILLIPS WINE AND SPIRITS		\$5,665.68		
Paid Chk# 023803 9/2/2016 SOUTHERN GLAZERS OF MN				
E 609-49750-251	Liquor For Resale	\$950.97	1438748	LIQUOR
E 609-49750-333	Freight and Express	\$11.62	1438748	DELIVERY

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SEPTEMBER 2016

		Check Amt	Invoice	Comment
E 609-49750-254	Mix/Non Alcoholic	\$48.00	1438749	NA
E 609-49750-333	Freight and Express	\$3.10	1438749	DELIVERY
E 609-49750-251	Liquor For Resale	\$1,564.03	1443721	LIQUOR
E 609-49750-333	Freight and Express	\$28.02	1443721	DELIVERY
E 609-49750-251	Liquor For Resale	\$33.04	1443722	LIQUOR
E 609-49750-333	Freight and Express	\$0.52	1443722	DELIVERY
E 609-49750-251	Liquor For Resale	(\$94.46)	26151	LIQUOR-CREDIT
Total SOUTHERN GLAZERS OF MN		\$2,544.84		
Paid Chk# 023804 9/2/2016 TKO WINES INC				
E 609-49750-253	Wine For Resale	\$151.20	4034	WINE
E 609-49750-253	Wine For Resale	\$206.40	4123	WINE
Total TKO WINES INC		\$357.60		
Paid Chk# 023805 9/2/2016 VINOPIA				
E 609-49750-251	Liquor For Resale	\$322.92	159512	LIQUOR
E 609-49750-333	Freight and Express	\$3.50	159512	DELIVERY
Total VINOPIA		\$326.42		
Paid Chk# 023806 9/2/2016 WINE MERCHANTS				
E 609-49750-253	Wine For Resale	\$91.00	7093855	WINE
E 609-49750-333	Freight and Express	\$1.62	7093855	DELIVERY
Total WINE MERCHANTS		\$92.62		
Paid Chk# 023822 9/23/2016 MN LICENSED BEVERAGE ASSOC				
E 609-49750-208	Training and Travel	\$32.00		ALCOHOL AWARENESS TRNG
Total MN LICENSED BEVERAGE ASSOC		\$32.00		
Paid Chk# 023823 9/23/2016 MN MUNICIPAL BEVERAGE ASSOC.				
E 609-49750-208	Training and Travel	\$30.00		REGIONAL MMBA MTG-JEYS/HANSEN
Total MN MUNICIPAL BEVERAGE ASSOC.		\$30.00		
Paid Chk# 023824 9/23/2016 VERIZON WIRELESS				
E 609-49750-309	EDP, Software and Design	\$41.52	9771675754	SEPT DIGITAL SIGN
Total VERIZON WIRELESS		\$41.52		
10900 Liquor Bank		\$132,047.14		

Fund Summary

10900 Liquor Bank	
609 MUNICIPAL LIQUOR FUND	\$132,047.14
	\$132,047.14

RESOLUTION NO. 16 – 28

RESOLUTION APPOINTING ELECTION JUDGES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA,
MINNESOTA;

1. To appoint the following election judges:

Jerry Westphal

2. To appoint Jerry Westphal, Sherie Billings, and Deloris Katke as head election judges.
3. To appoint Deloris Katke as acting city clerk for the election.

Adopted this 20th day of October, 2016.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION NO. 16 – 29

RESOLUTION APPROVING TOBACCO LICENSE

BE IT RESOLVED that the Milaca City Council hereby approves a License to Sell Tobacco at Retail for the following premises:

105 2nd Avenue SW ECig Healthy Living

The license shall be valid until December 31, 2016.

Adopted this 20th day of October, 2016.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION NO. 16 - 30

A RESOLUTION ASSESSING AN UNPAID WATER SERVICE CHARGE

WHEREAS property owners of record, Troy and Denna Jo Larsen, own the property located at 255 4th Avenue NW in Milaca; and,

WHEREAS the property owner's stand pipe needed repair or replacement and it is the property owners' responsibility to effect repairs; and,

WHEREAS the property owners failed to respond to notices sent by the City to make the effective repairs prior to the September 30 deadline given by the City;

NOW THEREFORE BE IT RESOLVED by the Milaca City Council that the Council hereby approves the following unpaid water service charge be levied against the described property at a rate of six (6.0) percent interest per annum for a period of one year (1) year:

\$1020.00
Troy and Denna Jo Larsen
255 4th Avenue NW
Milaca, MN 56353
PID #21-040-0080

Adopted this 20th day of October, 2016.

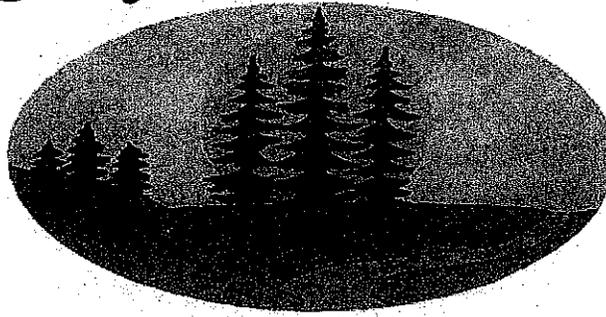
Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

City of Milaca

255 First Street East
Milaca, MN 56353



320-983-3141
320-983-3142 (fax)

www.cityofmilaca.org

NOTICE OF HAZAROUS BUILDING AND/OR HAZARDOUS PROPERTY AND NUISANCE OR BLIGHT VIOLATION

August 23, 2016

Rachael Cortez, Asset Manager
Home American, LLC
8941 Atlanta Ave Suite 345
Huntington Beach CA 92646

Dear Rachael,

This Notice is being sent in reference to your property located at 235 3rd Avenue SE, Milaca, MN 56353 within the City Limits of Milaca.

Minnesota Statute 463.15 Subd 3 defines a hazardous building or hazardous property as “any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary conditions, or abandonment constitutes a fire hazard or hazard to public safety or health”; and

Minnesota Statute 463.16 states “The governing body of any municipality may order the owner of a hazardous building or property within the municipality to correct or remove the hazardous condition of the building or property or to raze or remove the building”.

In addition, the City of Milaca has adopted a city code. You are receiving this mailing notice because you are in violation of Section 53.022, 94.15, 94.16, and 94.18 of said code, which are attached to this letter.

You are in violation of Minnesota Statute 463 and sections 53.022, 94.15, 94.16, and 94.18 of said code due to the following hazardous conditions and or blight or nuisance conditions on your property: Open sewer in the basement of the building, missing some sections of the main floor, toilet not connected to the plumbing system, removal of main support post for the building. Further, site has not been secured as of the date of this letter.

Pursuant to the above referenced ordinance and statute, you are obligated to abate the hazardous conditions and nuisance or blight condition or you will be found to be in violation. If you do not abate said hazardous conditions or nuisance and blight condition within the time described below, you will be looking at consequences which could include the following:

1. A **misdemeanor criminal** offense which, if found guilty, may be punishable by a fine not to exceed one thousand dollars (\$1,000.00) or imprisonment for not more than ninety (90) days, or both, plus the costs of prosecution.
2. A **civil action** in which the City will ask the court to direct you to bring the property into conformity with state law and the city ordinance and to abate or remediate the offensive conditions on the property. In addition, the City will be asking the Court to give it the authority to clean up the property and otherwise bring it into compliance if you do not do it yourself. The City will also be asking the Court for an Order that you reimburse the City for all the costs, legal fees, and expenses that are associated with the court action and the clean-up. If the costs are not immediately paid by you, the City will put them on the property as a tax assessment.
3. An **order** issued by the City of Milaca which Order will direct that such blight/nuisance conditions be abated within the time prescribed by the City Council, and further order that if the nuisance and/or blight is not abated within the time prescribed by the City Council, the city may seek injunctive relief by serving a copy of the City Council order and notice of motion for summary enforcement or obtain an administrative search and seizure warrant and abate the nuisance or blight condition.

The City would prefer to have you take care of this problem without having to resort to any of the above mentioned methods for gaining compliance. The purpose of this notice is to make you aware of the consequences of not bringing the property into compliance with state law and the city ordinance.

The steps that need to be taken to abate the hazardous condition and blight or nuisance are as follows:

- *Work included in building permit No. 16 – 020 must be completed in its entirety.*
- *The water and sewer system in the house must meet current building code, and there can be no open sewers on the property.*
- *If the house is not immediately occupied following these repairs, the house must be secured against all unauthorized entry.*
- *Other nuisance conditions that the building official becomes aware of through inspection of the work.*

You have 30 days to take the above steps and bring your property into compliance. If you fail to bring your property into compliance by said deadline, that fact will be reported forthwith to the City Council, at which time, further action may be taken against you.

Thank you for your immediate attention to this matter, and if you have questions or concerns, feel free to contact Greg Lerud at (320) 983-3141. We will work with you on this project, but remember it is the property owner's responsibility to resolve these issues in a timely manner.

Sincerely,

Milaca City Council

[Print](#)

Milaca, MN Code of Ordinances

§ 53.022 CONFORMANCE TO BUILDING AND PLUMBING CODES REQUIRED.

The connection of the building sewer into the sanitary sewer shall conform to the requirements of the building and plumbing codes, or other applicable rules and regulations of the municipality, or the procedures set forth in appropriate specifications of the ASTM and WPCF Manual of Practice No. 9. All connections shall be made gas tight and water tight. Any deviation from the prescribed procedures and materials must be approved by the approving authority before installation.

(Ord. 303, passed 4-21-88)

[Print](#)

Milaca, MN Code of Ordinances

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(Ord. 303, passed 4-21-88)

§ 94.15 PUBLIC NUISANCE.

Whoever by his or her act or failure to perform a legal duty intentionally does any of the following is guilty of maintaining a public nuisance, which is a misdemeanor:

(A) Maintains or permits a condition which unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public;

(B) Interferes with, obstructs, or renders dangerous for passage any public highway or right-of-way, or waters used by the public; or

(C) Is guilty of any other act or omission declared by law or §§ 94.16, 94.17, or 94.18, or any other part of this code, to be a public nuisance and for which no sentence is specifically provided.

Penalty, see § 10.99

§ 94.16 PUBLIC NUISANCES AFFECTING HEALTH.

The following are hereby declared to be nuisances affecting health:

(A) Exposed accumulation of decayed or unwholesome food or vegetable matter;

(B) All diseased animals running at large;

(C) All ponds or pools of stagnant water;

(D) Carcasses of animals not buried or destroyed within 24 hours after death;

(E) Accumulations of manure, refuse, or other debris;

(F) Privy vaults and garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;

(G) The pollution of any public well or cistern, stream or lake, canal, or body of water by sewage, industrial waste, or other substances;

(H) All noxious weeds and other rank growths of vegetation upon public or private property;

(I) Dense smoke, noxious fumes, gas, and soot or cinders, in unreasonable quantities;

(J) All public exposure of people having a contagious disease; and

(K) Any offensive trade or business as defined by statute not operating under local license.

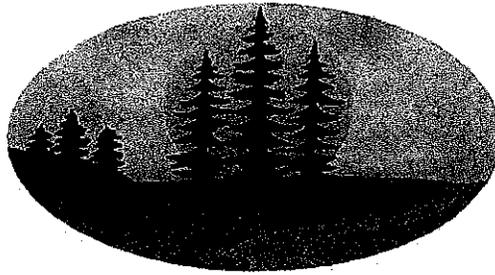
Penalty, see § 10.99

§ 94.18 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

The following are declared to be nuisances affecting public peace and safety:

- (A) All snow and ice not removed from public sidewalks 24 hours after the snow or other precipitation causing the condition has ceased to fall;
- (B) All trees, hedges, billboards, or other obstructions which prevent people from having a clear view of all traffic approaching an intersection;
- (C) All wires and limbs of trees which are so close to the surface of a sidewalk or street as to constitute a danger to pedestrians or vehicles;
- (D) All obnoxious noises in violation of Minn. Rules, Ch. 7030, as it may be amended from time to time, which is hereby incorporated by reference into this code;
- (E) The discharging of the exhaust or permitting the discharging of the exhaust of any stationary internal combustion engine, motor boat, motor vehicle, motorcycle, all terrain vehicle, snowmobile, or any recreational device except through a muffler or other device that effectively prevents loud or explosive noises therefrom and complies with all applicable state laws and regulations;
- (F) The using or operation or permitting the using or operation of any radio receiving set, musical instrument, phonograph, paging system, machine, or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby. Operation of any device referred to above between the hours of 10:00 p.m. and 7:00 a.m. in a manner so as to be plainly audible at the property line of the structure or building in which it is located, or at a distance of 50 feet if the source is located outside a structure or building, shall be prima facie evidence of violation of this section;
- (G) The participation in a party or gathering of people giving rise to noise which disturbs the peace, quiet, or repose of the occupants of adjoining or other property;
- (H) Obstructions and excavations affecting the ordinary public use of streets, alleys, sidewalks, or public grounds except under conditions as are permitted by this code or other applicable law;
- (I) Radio aerials or television antennae erected or maintained in a dangerous manner;
- (J) Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free use of the street or sidewalk;
- (K) All hanging signs, awnings, and other similar structures over streets and sidewalks, so situated so as to endanger public safety, or not constructed and maintained as provided by ordinance;
- (L) The allowing of rain water, ice, or snow to fall from any building or structure upon any street or sidewalk or to flow across any sidewalk;
- (M) Any barbed wire fence less than six feet above the ground and within three feet of a public sidewalk or way;
- (N) All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public;
- (O) Wastewater cast upon or permitted to flow upon streets or other public properties;
- (P) Accumulations in the open of discarded or disused machinery, household appliances, automobile bodies, or other material in a manner conducive to the harboring of rats, mice, snakes, or vermin, or the rank growth of vegetation among the items so accumulated, or in a manner creating fire, health, or safety hazards from accumulation;
- (Q) Any well, hole, or similar excavation which is left uncovered or in another condition as to constitute a hazard to any child or other person coming on the premises where it is located;
- (R) Obstruction to the free flow of water in a natural waterway or a public street drain, gutter, or ditch with trash or other materials;
- (S) The placing or throwing on any street, sidewalk, or other public property of any glass, tacks, nails, bottles, or other substance which may injure any person or animal or damage any pneumatic tire when passing over the substance;
- (T) The depositing of garbage or refuse on a public right-of-way or adjacent private property; and
- (U) All other conditions or things which are likely to cause injury to the person or property of anyone.

Penalty, see § 10.99



**NOTICE OF HAZAROUS BUILDING AND/OR
HAZARDOUS PROPERTY AND NUISANCE OR
BLIGHT VIOLATION**

September 19, 2016

Janis Ledeen
560 3rd St. SE
Milaca, MN 56353

Dear Ms. Ledeen:

This Notice is being sent in reference to your property located at 560 5th St. SE, Milaca, MN 56353 within the City Limits of Milaca.

Minnesota Statue 463.15 Subd. 3 defines a hazardous building or hazardous property as “any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary conditions, or abandonment constitutes a fire hazard or hazard to public safety or health”; and

Minnesota Statute 463.16 states “The governing body of any municipality may order the owner of a hazardous building or property within the municipality to correct or remove the hazardous condition of the building or property or to raze or remove the building”.

In addition, the City of Milaca has adopted Ordinance No. 98-7 adopting the MN State Building Code. The structure is in violation of the MN State Residential Building Code Section 1300.0180 Unsafe Buildings or Structures, which section reads as follows:

A building or structure regulated by the code is unsafe, for purposes of this part, if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life.

Building service equipment that is regulated by the code is unsafe, for purposes of this part, if it is a fire, electrical, or health hazard; an unsanitary condition; or otherwise dangerous to human life. Use of a building, structure, or building service equipment constituting a hazard to safety, health, or public welfare by reason of inadequate maintenance, dilapidation,

obsolescence, fire hazard, disaster, damage, or abandonment is, for the purposes of this part, an unsafe use.

In addition, the City of Milaca has adopted Ordinance 156.105 Maintenance Standards, which section reads as follows:

In all districts, all structures, required landscaping, and fences shall be maintained so as not to be unsightly or present harmful health or safety conditions.

You are in violation of Minnesota Statute 463 , Ordinance 98-7 and the City of Milaca Code of Ordinances, Section 156.105 due to the following hazardous conditions and or blight or nuisance conditions on your property: Due to exposed electrical wires, inadequate egress, dilapidated building & abandonment of the property, this property is considered a nuisance/blight and/or a hazardous condition and an unsafe structure.

Pursuant to the above referenced ordinance and statute, you are obligated to abate the hazardous conditions and nuisance or blight condition or you will be found to be in violation. If you do not abate said hazardous conditions or nuisance and blight condition within the time described below, you will be looking at consequences which could include the following:

1. A **misdemeanor criminal** offense which, if found guilty, may be punishable by a fine not to exceed one thousand dollars (\$1,000.00) or imprisonment for not more than ninety (90) days, or both, plus the costs of prosecution.
2. A **civil action** in which the City will ask the court to direct you to bring the property into conformity with state law and the city ordinance and to abate or remediate the offensive conditions on the property. In addition, the City will be asking the Court to give it the authority to clean up the property and otherwise bring it into compliance if you do not do it yourself. The City will also be asking the Court for an Order that you reimburse the City for all the costs, legal fees, and expenses that are associated with the court action and the clean-up. If the costs are not immediately paid by you, the City will put them on the property as a tax assessment.
3. An **order** issued by the City of Milaca which Order will direct that such blight/nuisance conditions be abated within the time prescribed by the City Council, and further order that if the nuisance and/or blight is not abated within the time prescribed by the City Council, the city may seek injunctive relief by serving a copy of the City Council order and notice of motion for summary enforcement or obtain an administrative search and seizure warrant and abate the nuisance or blight condition.

The City would prefer to have you take care of this problem without having to resort to any of the above mentioned methods for gaining compliance. The purpose of this notice is to make you aware of the consequences of not bringing the property into compliance with state law and the city ordinance.

The steps that need to be taken to abate the hazardous condition and blight or nuisance are as follows:

All unsafe structures must be abated by demolition or removal of the structure, or provide the City with a private inspection or engineer's report on the damages, and the repairs and rehabilitation of the structure needed to meet MN State Building Code. The City will also need a contract between you and a licensed contractor that will do the repairs before a building permit is issued.

You have till October 3, 2016 to take the above steps and bring your property into compliance. If you fail to bring your property into compliance by said deadline, that fact will be reported forthwith to the City Council, at which time, further action may be taken against you.

Thank you for your immediate attention to this matter, and if you have questions or concerns, feel free to contact our office at 320-983-3141. We will work with you on this project, but remember it is the property owner's responsibility to resolve these issues in a timely manner.

Respectfully,

Marshall Lind

City of Milaca
Zoning Administrator/Building Official

(320) 983-3142 FAX

CITY OF MILACA
255 1ST ST E
MILACA MN 56353
(320) 983-3141

www.cityofmilaca.org

RESOLUTION NO. 16 – 31

RESOLUTION APPROVING SOLID WASTE HAULER CONTRACT

WHEREAS at the July 16, 2015 Milaca City Council meeting, the council considered a proposal from Jim's Mille Lacs Disposal to construct a new \$350,000 building on their property in the City; and,

WHEREAS a request from Jim's Mille Lacs Disposal was made to extend the contract for a period of four years beginning January 1, 2017; and,

WHEREAS the Milaca City Council unanimously agreed to that proposal on the condition that the building be fully completed by December 31, 2016; and,

WHEREAS the building was constructed and received a certificate of occupancy on October 3, 2016,

NOW THEREFORE BE IT RESOLVED by the Milaca City Council that the Council hereby reaffirms its previous motion to extend the solid waste hauling contract with Jim's Mille Lacs Disposal and approves a license to haul solid waste in the City of Milaca for a four year period starting on January 1, 2017 and ending on December 31, 2020.

Adopted this 20th day of October, 2016.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

MILACA ECONOMIC DEVELOPMENT COMMISSION
SEPTEMBER 16, 2016

The meeting of the Milaca Economic Development Commission was called to order at 7:35 p.m. by Chairman Joe Cronin, with the following commission members present: Joe Tapp, Ken Muller, Jeff Brown, Rich Melvin, Rodney DeFouw, and Greg Lerud.

The secretary's report from the August 19 meeting was approved as read.

The Hi-Way Café2 has opened, and the Rise N' Dine continues to do well.

Lerud said that the city council authorized a preliminary engineering study to be done on extending utilities along SW River Drive. He said that is a required first step to doing a project. He explained that no one on the west side of the river has public utilities, but both water and wastewater treatment facilities are on the west side of the river. Lerud said everyone agrees that the road needs to be replaced, but few of the property owners want water and sewer, and it makes no sense to replace the street without doing the water and sewer. He estimated the water and sewer assessments would be around \$15,000.

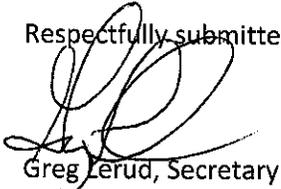
Lerud said he did not know if anyone heard, but Richard Baker was let go by the county. He said his last day was September 6. Cronin said that position with the county was important and was a direct result of this group's effort to provide some economic and community development on a county-wide basis. Lerud said he thought the county was going to create an economic development director position to replace the community development one, but was not sure of the timing or the difference between the two jobs.

Rich Melvin said he is working with Explore MN to promote tourism in the Milaca area. He said that they recommended a group of stakeholders get together and brainstorm on how to develop a three to five year plan to promote tourism in our area. He asked that this group both promote and attend a stake holder meeting on October 18 from 6:30 to 8:30 at the golf course to help identify what Milaca has to offer in terms of tourism.

DeFouw said East Central Energy is having their annual member appreciation event on October 6 and he invited everyone to attend.

With no other business the meeting adjourned at 8:45.

Respectfully submitted,



Greg Lerud, Secretary

Milaca Economic Development Commission

**INTERIM CITY MANAGER
INDEPENDENT CONTRACTOR AGREEMENT**

THIS AGREEMENT is made this 20th day of October, 2015, by and between the City of Milaca, a Minnesota municipal corporation ("City") and Derus Government Consulting, LLC (hereinafter "Derus").

RECITALS:

WHEREAS, Derus has the necessary specialized skill, experience, education and training to provide professional services to the City in the capacity of Interim City Manager, and Derus can and desires to provide such services to the City; and

WHEREAS, City desires to procure from Derus professional services as Interim City Manager; and

WHEREAS, Derus shall provide Robert Derus to perform the professional services for the City;

NOW, THEREFORE, for good and valuable consideration, including the mutual promises and agreements contained in this Agreement, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. Term and Renewal.

This Agreement shall commence on the 26st day of October, 2015 and shall continue in full force and effect until it is terminated by either party giving to the other party fourteen (14) days written notice of intent to terminate, with or without cause.

2. Representations.

Derus agrees that all work performed by it under this Agreement shall be performed in a professional manner, using Derus' best efforts.

Derus also represents, warrants and agrees that it is an independent contractor, that Derus is a duly registered LLC in good standing with the State of Minnesota, that it is engaged in the business of providing similar services to other municipal entities, that it is not an employee of the City and that it will be responsible for paying for all necessary and appropriate taxes, workers' compensation and unemployment premiums, and the like, which will be owed as a result of sums paid by the City to Derus under this Agreement. Derus further understands and warrants that Robert Derus will not be entitled to receive benefits provided by the City to its own employees, including, but not limited to, health, life, or disability insurance, PERA, paid time off, or other benefits. Derus waives the right to sue the city for any workers' compensation benefits paid to Robert Derus or his dependents.

3. Fees/Hours of Work.

City agrees to pay Derus at a rate of \$65.00 per hour for all professional services performed under this Agreement, within 30 days upon receipt of proper invoices. The City and Derus anticipate that Derus will provide not to exceed approximately 15 hours of services to the City per week consisting of two to four days per week during normal office hours of the City together with attendance at evening meetings as required herein. Derus shall submit monthly invoices to the City reflecting hours worked under this agreement.

4. Tax Payments.

Derus acknowledges and agrees to be fully and completely responsible for all appropriate self-employment tax payments as required by law, as well as Social Security and all other required tax payments. The City shall provide Derus with tax forms, if any, as required by law, showing all payments made by the City to or on behalf of Derus.

5. Services.

Derus shall act as the Interim City Manager during the term of this Agreement and during that time will be the chief administrative officer of the City and shall be responsible to the City Council for the proper administration of all affairs of the City.

The Interim City Manager shall perform all duties of the City Manager as set forth in City Code and this Agreement, and other duties as assigned by the City Council including all operational and implementation decisions consistent with City policies and procedures.

The Interim City Manager shall have the authority and be required to:

- a. Attend all meetings of the City Council, and Economic Development Authority, unless excused due to temporary absence or, and participate in the discussion of all matters before the City Council, or Economic Development Authority.
- b. Prepare all agenda documents for meetings of the City Council, and Economic Development Authority.
- c. Direct the work of all City officers and departments.
- d. Manage all consultant contracts.
- e. Recommend to the City Council for adoption any and all measures the Interim City Manager deems necessary or expedient for the health, safety or welfare of the community, or for the improvement of the City's immediate fiscal condition or long term financial sustainability.
- f. Assist the City Council with the hiring process for the position of City Manager, including screening applicants, performing reference checks, scheduling and participating in interviews and recommending candidates to the City Council.
- g. Execute or attest to any contracts or documents as approved by the City Council.
- h. Such other duties as the City Council may direct.

The parties agree that Derus, while acting as the Interim City Manager, shall be deemed to be the officer of the city, as set forth in Minnesota Statutes, Chapter 466, and shall be entitled to the immunities and protections available to officers in Chapter 466.

6. Office and Equipment.

The City will provide to Derus a furnished office located at City Hall, together with phone and internet service, and the assistance of existing staff.

7. Indemnification.

The City shall defend and indemnify Derus and Robert Derus from claims brought against them arising from actions by Derus or Robert Derus within the course and scope of the services described herein, to the extent that insurance coverage is available and provided for any claim asserted through the City's current insurance with the League of Minnesota Insurance Trust. It is the parties' intent that claims against Derus and Robert Derus shall be governed by the Minnesota Tort Claims Act, Minnesota Statutes Chapter 466. Nothing herein shall be construed to provide insurance coverage or indemnification for claims cause by malfeasance in office, willful neglect of duty, or bad faith. This Agreement does not constitute a waiver on the limitation of liability set forth in Minnesota Statutes, Section 466.04

8. Governing Law/Jurisdiction.

This Agreement is made and entered into in the State of Minnesota and shall be governed and construed in accordance with the laws of Minnesota, without regard to its conflict of laws and principles. The parties also agree that any dispute between the parties shall be resolved in the courts of Minnesota, and each party consents to the exercise of personal jurisdiction by the courts of Minnesota and expressly waives any argument of forum nonconveniens.

9. Non-waiver.

The waiver by a party of a breach of any provision of this Agreement shall not operate to waive any subsequent breach or as a waiver of any other provision of this Agreement.

10. Complete Agreement; Modification.

This Agreement represents the entire agreement of the Parties, and no representations have been made or relied upon except as set forth herein. Any modification of this Agreement shall be ineffective and unenforceable unless it is in writing and signed by both parties.

11. Conflict of Interest.

Derus covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of his services pursuant to this Agreement.

12. Assignment.

Neither Derus or City may assign this agreement.

Both parties are in agreement of the above contract and have caused it to be in effect by their signatures below.

CITY OF MILACA

By: _____
Mayor

By: _____
City Clerk

Derus Governmental Consulting, LLC

By: _____
Robert Derus
Its: Chief Manager

AMENDED BYLAWS

OF

MILACA

FIREFIGHTERS'

RELIEF ASSOCIATION

Approved by Relief Association membership:

Approved by Milaca City Council:

AMENDED BYLAWS OF MILACA FIREFIGHTERS' RELIEF ASSOCIATION

ARTICLE I. OFFICE

Section 1.1 Registered Office. The registered office of the association shall be the office of the Milaca Fire Department. The Board of Trustees shall have authority to change the registered office of the association from time to time.

Section 1.2 Offices. The association may have such other offices, including its principal business office, either within or without the State of Minnesota, as the Board of Trustees may designate or as the business of the association may require.

ARTICLE 2. NAME

Section 2.1 Name. The name of the association is the Milaca Firefighters' Relief Association.

ARTICLE 3. PURPOSE

Section 3.1 Purpose. The purpose of the Milaca Firefighters' Relief Association is to provide for identified legally permissible needs of the fire department and its members as determined by the Board of Trustees. Disbursements from the general fund may be made for any purpose that is authorized by either the articles of incorporation or bylaws of the relief association.

ARTICLE 4. MEMBERS

Section 4.1 Annual Meeting. The annual meeting of this association shall be held the second Monday of January of each year. The place of the meeting shall be designated and may be changed from time to time by the Board of Trustees. If the date of the annual meeting falls on a legal holiday, it shall be held on the next succeeding Monday.

Section 4.2 Special Meeting. Special meetings of the members may be called at any time upon order of the President and one other member of the Board of Trustees or of two members of this association. In either case, the order shall be filed with the secretary/treasurer who shall thereupon give notice of the meeting to each member of the Board of Trustees and to each member of this association entitled to vote at the meeting. No other business shall be transacted at a special meeting than that specified in the notice of the meeting.

Section 4.3 Quorum. Ten members shall constitute a quorum for the transaction of business. The members present at a duly called or held meeting, at which a quorum of the members is present, may continue to transact business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum. In case a quorum is not present at any meeting, those present shall have the power to adjourn the meeting from time to time, without notice or other announcement at the meeting, until the requisite number of members shall be represented. Any business may be transacted at such reconvened meeting which might have been transacted at the meeting which was adjourned.

Section 4.4 Voting. At each meeting of the members, every member shall be entitled to vote in person but not by proxy. Each member shall have one (1) vote. Upon demand of any member, the vote for Trustees or the vote upon any question before the meeting shall be by ballot. All elections shall be had and all questions decided by a majority vote of the number of members entitled to vote and present at any meeting at which there is a quorum, except in such cases as shall otherwise be required or permitted by Statute, the Articles of Incorporation, these bylaws or by agreement approved by a majority of all members. All votes shall be by ballot, unless there is a unanimous consent to have a voice vote.

Section 4.5 Notice of Meeting. There shall be given to each member shown by the books of the association a written notice of any annual meeting or any special meeting, which notice shall be given at least ten days prior thereto. Every meeting, and the business transacted at all special meetings shall be confined to purposes stated in the call.

Section 4.6 Presiding Officer. The appropriate officers of the association shall preside over all meetings of the members; provided, however, that in the absence of an appropriate corporate officer at any meeting of the members, the members in attendance shall choose any member present to act as presiding officer of the meeting.

Section 4.7 Conduct of Meetings of Members. Subject to the following, and where not inconsistent with state statute, meetings of members shall follow "The Scott, Foresman Edition of Roberts Rules of Order."

1. The chair of the meetings shall have absolute authority over matters of procedures and there shall be no appeal from the ruling of the chair. If the chair, in its absolute discretion, deems it advisable to dispense with the rules of parliamentary procedure as to any one meeting of members or part thereof, the chair shall so state and shall clearly state the rules under which the meeting or appropriate part thereof shall be conducted.

2. If disorder should arise which prevents continuation of the legitimate business of the meeting, the chair may quit the chair and announce the adjournment of the meeting; and upon the Chair's so doing, the meeting is immediately adjourned.

3. A resolution or motion shall be considered for vote only if proposed by a member and seconded by a member other than the individual who proposed the resolution or motion.

Section 4.8 Inspectors of Election. The Board of Trustees in advance of any meeting of members may appoint inspectors to act at such meetings or any adjournment thereof. If inspectors of election are not so appointed, the officer or person acting as chair of any such meeting may and, on the request of any member, shall make such appointment. In case any person appointed as inspector shall fail to appear or act, the vacancy may be filled by appointment made by the Board of Trustees in advance of the meeting or at the meeting by the officer or person acting as chair. The inspectors shall determine the number of members entitled to vote, the number present, the existence of a quorum, receive votes, ballots, assents or consents, hear and determine all challenges and questions in any way arising and announce the result, and do such acts as may be proper to conduct the election or vote with fairness to all members. No inspector, whether appointed by the Board of Trustees or by the officer or person acting as chair, need be a member.

Section 4.9 Membership. Upon activation, all volunteer firefighters of the Milaca Fire Department shall be eligible for non-voting membership in this association. After a one year probationary period the Board of Trustees shall meet to approve the member for eligibility to vote.

Section 4.10 Expulsion from Membership. Any member may be expelled from this association for cause by a majority vote of members of the Board of Trustees at a regular meeting or special meeting. Notice of the meeting and a written statement of charges shall be given to such member and the member shall be given an opportunity to be heard at such meeting. In the case of a resignation by a member, no written notice of the charges or the meeting is required to be given.

Cause for expulsion shall include, but shall not be limited to, discharge from the Milaca Fire Department, failure to account for money belonging to the association, or feigning illness or injury for the purpose of defrauding the association.

ARTICLE 5. TRUSTEES

Section 5.1 General Powers. The property, affairs, and business of the corporation shall be managed by the Board of Trustees.

Section 5.2 Board of Trustees. The Board of Trustees shall consist of five members. One of the trustees shall be the chief of the fire department. The other four trustees shall be elected by and from the relief association membership.

Section 5.3 Term. Trustees shall be elected to staggered two (2) year terms.

Section 5.4 Vacancies. Vacancies in office or any other vacancy on the Board of Trustees may be filled by the Board in the form of an appointment for the unexpired portion of the term.

Section 5.5 Removal of Trustees. One or more trustees may be removed from the office by a majority vote of the members of the Board of Trustees for failure to attend two or more consecutive regular meetings of the Board of Trustees as defined in Section 5.8 hereof. Directors may be removed from office by a majority vote of the remaining Board of Trustees for cause which includes but is not limited to, willful misconduct, conviction of a felony, or a breach of fiduciary duties to the corporation. A trustee may be removed without cause by a two-thirds (2/3)-majority vote. No trustee shall be removed from office pursuant to this provision unless notice of the annual or special meeting at which the removal is to be considered states such a purpose. When a member of the Board of Trustees has been removed, the vacancy on the Board of Trustees may be filled by vote of a majority of the remaining trustees acting at the same meeting.

Section 5.6 Quorum. A majority of the Board of Trustees shall constitute a quorum for the transaction of business; provided, however, that if any vacancies exist by reason of death, resignation or otherwise, a majority of the remaining trustees, but not less than two (2), shall constitute a quorum for the conduct of business. If less than a quorum is present at any meeting, a majority of the trustees present may adjourn the meeting from time to time without further notice.

Section 5.7 Annual Meetings. In January, during each annual meeting, the members shall meet for the purposes of organization and electing either of the following officers: president and two trustees or vice-president and secretary/treasurer and two trustees for a term of two year and/or until their successors are elected.

Section 5.8 Regular Meetings. When needed, regular meetings of the Board of Trustees can be held at the conclusion of the regular membership meeting.

Section 5.9 Order of Business. The meetings shall be conducted in accordance with "The Scott, Foresman Edition of Roberts Rules of Order," and the suggested order of business at any meetings of the trustees shall be:

1. The meeting shall be called to order by the President at the time and on the date of the meeting.
2. Roll Call
3. Proof of due notice of meeting, or unanimous consent, or unanimous presence and declaration by president.
4. Reading and disposal of any unapproved minutes.
5. Reports of officers and committees.
6. Correspondence of officers.
7. Unfinished business.
8. New business.
9. Adjournment.

Section 5.10 Informal Action of Trustees. Any action required to be taken at a meeting of the trustees, or any other action which may be taken at a meeting of the trustees, may be taken without a meeting and notice thereof if a consent in writing, setting forth the action so taken, shall be signed by a majority of the trustees entitled to vote with respect to the subject matter set forth.

ARTICLE 6. OFFICERS

Section 6.1 Number. The officers of the corporation shall include a President, Vice-President, Secretary/Treasurer, and may include such other officers as may from time to time be chosen by the Board of Trustees. In no event shall any trustee hold more than one officer position at any one time.

Section 6.2 Term. Officers shall be elected to staggered two (2) year terms.

Section 6.3 President. The president shall have general active management of the business of the corporation. The President shall preside at all meetings of the members. The President shall be the Chief Executive Officer of the corporation, and shall see that all orders and resolutions are carried into effect. The President shall be an ex officio member of all standing committees. The President may execute and deliver, in the name of the corporation, any deeds, mortgages, bonds, contracts, or other instruments pertaining to the business of the corporation as may be prescribed from time to time by the Board of Trustees, and in general shall perform all duties usually incident to the office of President and such other duties as may from time to time be assigned to him by the Board.

Section 6.4 Vice-President. The Vice-President shall have such powers and shall perform such duties as may be specified in these bylaws or prescribed by the Board of Trustees. In the event of absence or disability of the president, the vice-president shall succeed to the office of President and assume all powers and duties in the order in which they are elected or as otherwise prescribed by the Board of Trustees.

Section 6.5 Secretary/Treasurer. The Secretary/Treasurer shall be secretary of and shall attend all meetings of the Board of Trustees. The Secretary/Treasurer shall act as clerk thereof and shall record all the proceedings of such meetings in the minute book of the corporation. The Secretary/Treasurer shall give proper notice of meetings of Trustees. The Secretary/Treasurer shall perform such other duties as may be prescribed from time to time by the Board of Trustees or such duties that may be prescribed by Minnesota State Statute. The Secretary/Treasurer shall keep accurate accounts of all moneys of the association received or disbursed. The Secretary/Treasurer shall deposit all moneys, drafts, and checks in the name and to the credit of the association in such banks and depositories as the Board of Trustees shall designate from time to time. The Secretary/Treasurer shall disburse the funds of the association as authorized by the Board of Trustees. The Secretary/Treasurer shall render to the president and the Board of Trustees, whenever required, an account of all transactions as treasurer and of the financial condition of the association and shall perform such other duties as may be prescribed from time to time by the Board of Trustees or Minnesota State Statute. The duties herein, other than statutory duties, may be assigned to a contracted person at the discretion of the Board of Trustees.

Section 6.6 Report. The secretary/treasurer shall report revenues and expenditures at the monthly meeting. At the end of each year, the secretary/treasurer shall prepare a detailed annual report of the receipts and expenditures for the year showing for what purpose all money has been paid. Such report shall be prepared on or before the annual meeting of the association.

Section 6.7 Consolidation of Officers. When these bylaws become effective, the position of secretary and the position of treasurer shall be consolidation into the position of secretary/treasurer.

ARTICLE 7. FUNDS

Section 7.1 General Fund. The funds received by this association from dues, fines, initiation fees, entertainments, and other miscellaneous sources shall be kept in a general fund by the secretary/treasurer and may be disbursed by the Board of Trustees for any purpose reasonably suited to the welfare of the association and its members or for equipment and maintenance of the Milaca Fire Department. The general fund is governed by Minnesota Statute 424A.06.

Section 7.3 Disbursements. No disbursement of the funds of this association shall be made except by checks drawn by the secretary/treasurer and countersigned by the president.

Section 7.4 Deposits. All money belonging to this association shall be deposited in such banks, trust companies, or other such depositories as the Board of Trustees may designate.

Section 7.5 Investments. The funds of this association may be invested by the Board of Trustees in such income paying properties and securities as may be authorized by the Board and in compliance with the laws of the State of Minnesota.

(a) The Board of Trustees shall investigate and prepare for the safe and profitable investment of Association funds in conformance with State Statutes, the Bylaws and the investment policy attached hereto.

(b) The Board of Trustees may designate two or more Association members to sit on an investment committee. The president and one other officer and an ex officio member shall sit on the committee. The investment committee shall investigate and make recommendations to the board of suitable investments for Association funds among those permitted by Statute, the Bylaws and the investment policy attached hereto.

ARTICLE 8. DEFINITIONS

Section 8.1 Fiduciary Responsibility. In the discharge of their respective duties, the officers and trustees shall be held to the standard of care enumerated in Section 11A.09 of the State Board of Investment Fiduciary Standard. In addition, the trustees must act in accordance with Chapter 356A. No trustees of the Milaca Firefighters Relief Association shall cause the relief association to engage in a transaction if the fiduciary knows or should know that a transaction constitutes one of the following direct or indirect transactions:

1. Sale or exchange or leasing of any real property between the Relief Association and a Board member;
2. Lending money or other extension of credit between the Relief Association and a Board member or member of the Relief Association;
3. Furnishing of goods, service, or facilities between the Relief Association and a Board member; or,
4. Transfer to a Board Member, or use or for the benefit of a Board member, of any assets of the Relief Association. Transfer of assets does not mean the payment of Relief Association benefits or administrative expenses permitted by law.

Section 8.2 Board of Trustees. The Board of Trustees of the Relief Association as specified under Minnesota Statute 353G.06, Subdivision 2

Section 8.3 Accounting Date. Is defined as December 31 of each year.

Section 8.4 These bylaws shall be effective January 1, 2017 following approval by the Milaca Firefighters Relief Association and the Milaca City Council.

ARTICLE 9 AMENDMENTS

Section 9.1 Amendments. Amendments to the bylaws may be accomplished by a vote of the majority of the entire membership at any regular business meeting. After the amendment has passed a majority vote by the membership it must be brought before the city council for approval.

Section 9.2 Action by Board of Trustees. The Board of Trustees of the association is expressly authorized to propose changes to the Bylaws of the Association and from time to time to alter or repeal bylaws so made. In so acting, the Board of Trustees may do so only upon vote of a majority of the entire Board of Trustees then in office at any meeting, and proof that notice of such proposal of amendment shall have been given to the Trustees in the notice of such meetings. Such authority in the Board of Trustees is subject to the powers of the voting members to enact, change or repeal such bylaws by majority vote of the members present and represented at any annual meeting or at any special meeting called for that purpose, and the Board of Trustees shall not make or alter any bylaws fixing the number, qualification or term of office of members of the Board.

The undersigned Secretary and President of this association hereby certifies that the foregoing Bylaws were adopted as the complete Bylaws of the Corporation at a duly called meeting of the members of said association on this _____ day of _____, 2016.

NAME, President

DATE

NAME, Secretary

DATE

The undersigned City Manager and Mayor hereby certifies that the foregoing Bylaws were adopted as the complete Bylaws of the Association at a city council meeting on this _____ day of _____, 2016.

NAME, Mayor

DATE

NAME, City Manager

DATE