

MILACA CITY COUNCIL AGENDA
NOVEMBER 19, 2015

6:30

Call meeting to order
Roll Call

Consent Agenda

Minutes of the October 15 regular council meeting
Resolution No. 15 – 23 Assessing unpaid water and sewer bill
Bills for payment
City Treasurer's report

Citizens Forum

Public Hearing

Requests and Communications

Ordinances and Resolutions

Resolution No. 15 – 24 Approving variance for Christianson

Reports of Boards and Commissions

Planning commission
Economic Development commission
Airport commission
Parks commission
MCAT

Unfinished Business

Fee ordinance
Dog license fee

New Business

Mutual aid agreement

Council Comments

Adjourn

MILACA CITY COUNCIL MINUTES
OCTOBER 15, 2015 MEETING

The regular meeting of the Milaca City Council was called to order at 6:30 by Mayor Harold Pedersen. Upon roll call the following Council members were present: Dillan, Gahm, Muller, and Johnson.

Staff present: Lerud, Gann-Olehy

Others present: Rich Melvin, Steve and Matthew Minor, and newspaper reporter.

Motion by Johnson, second by Muller to approve the consent agenda:

1. Minutes of the September 17, 2015 meeting.
2. General bills, 815219E-815225E, #41649-41651, #41702-41715, #41719-41770, totaling \$234,364.17; Liquor bills, #915034E-915038E, #23421-23439, #23449, #23463-23474, totaling \$205,743.43.
3. RESOLUTION NO. 15 – 20 RESOLUTION ACCEPTING AND RECOGNIZING DONATION (entire text appears in Resolution book.)
4. RESOLUTION NO. 15 – 21 RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS (entire text appears in Resolution book.)
5. RESOLUTION NO. 15 – 22 RESOLUTION ASSESSING MOWING COSTS (entire text appears in Resolution book.)
6. City Treasurer's report.

Unanimous consent.

No one was present for open forum.

Motion by Muller, second by Dillan to hold the second reading and for passage of Ordinance No. 415,

ORDINANCE NO. 415

AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS) (CHAPTER 114 LIQUOR REGULATIONS) SECTION 114.10 (HOURS) PROVISION C (SUNDAY SALES) OF THE CITY OF MILACA CODE OF ORDINANCES

Motion passed 4 – 1 with Gahm voting against.

Motion by Dillan, second by Johnson to hold the first reading of Ordinance No. 416, an Ordinance setting fees. There was a lengthy discussion about the fees. Consensus of the council was to place it on the November agenda for additional discussion and then on the December agenda for the second reading.

There was no planning commission meeting in October.

Lerud said the minutes of the September economic development commission were in the packet and the commission meets tomorrow morning.

Council member Muller said the airport commission will meet on Wednesday to go over the airport layout plan.

Mayor Pedersen said the parks commission discussed the building project. He said they are also going to set up a donation program where people can donate skates that are in decent condition but no longer used, and they would be made available at the rink for those people who do not have them. He said it was hoped that it would increase skating rink use.

Council member Dillan said the pocket park trees went in. He said in spring they would be reseeding the area. He thanked the Methodist Church youth for their involvement in putting plants in the park.

Mayor Pedersen said the parks commission discussed whether or not to allow dogs off leash in the park and if so, where in the park. He said the parks commission recommended requiring all dogs to be on a leash in the park except in two designated locations – the area south of the rink by the tower, and an area along the river on the north end of the park. Mayor Pedersen said the city would not have to pass an ordinance until next spring. There was a discussion about just putting up signage, but Lerud said that the council would still have to pass an ordinance to correct the inconsistencies with other parts of the code.

Council member Dillan asked about the barriers along the trails. Lerud said that he and Burklund met with a representative of the snowmobile club. He said that the city will put three barriers along cemetery road that would allow for pedestrian or four-wheeler traffic, but not vehicular traffic. He said the snowmobile club will install a gate that they will control. On the west end, Lerud said concrete barriers will be installed to move the trail farther north. He said that the snowmobile club had no issues with the project.

Lerud said that the police department has been proactive in checking dog licenses and making contact if a dog is found not to be licensed. He said during this process, there have been quite a few instances where people have three dogs. Lerud said the ordinance permits up to two dogs. He said staff will enforce the ordinance, but thought that there would be quite a bit of complaining and if the council thought they might consider allowing up to three, that it would be better to do it now, rather than after people complain. Council member Gahm said she thought the two dog limit was appropriate, and any more can be an issue for both the owner and neighbors – particularly on a smaller lot. Council member Muller asked if the city could have a graduated license fee schedule and cap the number of dogs at three. Lerud said he did not know but would check.

Mayor Pedersen called for council comments.

Council member Dillan said the Mega Meet was a big success again. He said there were 150 teams and over 4,500 runners. He said it was a good day and a good event.

Council member Muller said there was something going around Facebook regarding Hardees not serving a police officer. Lerud said that is not entirely true. He said it was one employee and not the company. He said Hardees corporate was aware of it and he thought they were taking some action today.

Mayor Pedersen said he met with someone with the DOT and talked about the DOT's roadside beautification grant program. He said that he will bring it up to the Got Time group because if there are no volunteers to assist with the upkeep, then there was no value in participating. Council member Muller said that he thought the sign on the west end of the city would be more effective if it was moved to the south side of Highway 23.

Mayor Pedersen said he also visited with her about the rumble strips on Highway 169 and the intersection of 10th Avenue SE and Highway 23.

With no other business a motion to adjourn was made by Gahm, second by Johnson, all voted in favor and the meeting adjourned at 7:05 p.m.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

RESOLUTION NO. 15 - 23

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

BE IT RESOLVED that the following unpaid water and sewer bill be levied against the described property for 2016 property taxes, for 1 (one) year, at a rate of 7 (seven) percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-043-0190	Home America Fund II LP	235 3 rd Ave SE	\$112.31

Adopted this 19th day of November, 2015.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

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OCTOBER 2015

			Check Amt	Invoice	Comment
10100 General Bank					
Paid Chk#	815244E	10/21/2015	CENTERPOINT ENERGY		
E 208-49010-381	Utilities		\$15.57	5813915	NATURAL GAS-SR CENTER
E 101-45600-381	Utilities		\$21.00	5817670	NATURAL GAS-HISTORICAL SOCIETY
E 101-43000-381	Utilities		\$43.57	5826633	NATURAL GAS-PW
E 101-41940-381	Utilities		\$25.86	5831068	NATURAL GAS-CITY HALL
E 101-42280-381	Utilities		\$13.06	6122593	NATURAL GAS-FIRE
E 602-49400-381	Utilities		\$72.88	6672186	NATURAL GAS-WATER TRMT
E 101-45500-381	Utilities		\$74.51	7142283	NATURAL GAS-LIBRARY
	Total CENTERPOINT ENERGY		\$266.45		
Paid Chk#	815245E	10/7/2015	EAST CENTRAL ENERGY		
E 603-49450-381	Utilities		\$37.00	201875902	ELECTRIC
E 603-49450-381	Utilities		\$69.40	203981301	ELECTRIC
E 101-43000-380	Street Lights		\$3,055.14	204619700	ELECTRIC
E 101-45200-381	Utilities		\$49.66	205400900	ELECTRIC
E 602-49400-381	Utilities		\$1,078.20	206041500	ELECTRIC
E 101-45500-381	Utilities		\$982.52	206085200	ELECTRIC
E 602-49400-381	Utilities		\$313.80	206734200	ELECTRIC
E 101-45200-381	Utilities		\$31.04	5379600	ELECTRIC
E 101-49810-381	Utilities		\$101.64	5448100	ELECTRIC
E 101-42110-437	Other Miscellaneous		\$59.62	6302100	ELECTRIC
E 603-49450-381	Utilities		\$85.21	6678100	ELECTRIC
E 101-42280-381	Utilities		\$253.75	6751501	ELECTRIC
E 101-42280-381	Utilities		\$303.48	7546001	ELECTRIC
E 101-41940-381	Utilities		\$750.56	8145502	ELECTRIC
E 101-49810-381	Utilities		\$64.96	830700	ELECTRIC
E 101-49810-381	Utilities		\$51.22	831000	ELECTRIC
E 101-43000-380	Street Lights		\$86.68	831300	ELECTRIC
E 101-43000-381	Utilities		\$480.00	831500	ELECTRIC
E 603-49450-381	Utilities		\$553.00	832000	ELECTRIC
E 602-49400-381	Utilities		\$59.00	832100	ELECTRIC
E 101-45600-381	Utilities		\$157.18	832400	ELECTRIC
E 603-49450-381	Utilities		\$80.74	832500	ELECTRIC
E 603-49450-381	Utilities		\$100.39	832600	ELECTRIC
E 602-49400-381	Utilities		\$76.48	833100	ELECTRIC
E 602-49400-381	Utilities		\$42.79	833300	ELECTRIC
E 101-45200-381	Utilities		\$31.77	833400	ELECTRIC
E 101-45200-381	Utilities		\$125.84	833600	ELECTRIC
E 208-49010-381	Utilities		\$163.95	9084202	ELECTRIC
E 602-49400-381	Utilities		\$271.16	970110800	ELECTRIC
E 101-42110-437	Other Miscellaneous		\$33.95	97017300	ELECTRIC
	Total EAST CENTRAL ENERGY		\$9,550.13		
Paid Chk#	815246E	10/20/2015	MILACA LOCAL LINK		
E 619-49900-321	Telephone		\$95.28	320-982-1099	PHONE SERVICE-DEP REG
E 101-45500-321	Telephone		\$46.62	320-982-1549	ALARM LINE - LIBRARY
E 101-45200-321	Telephone		\$50.73	320-982-1549	INTERNET-REC PARK
E 101-42280-321	Telephone		\$89.14	320-982-3465	PHONE SERVICE-FIRE
	Total MILACA LOCAL LINK		\$281.77		
Paid Chk#	815247E	10/2/2015	UNION SECURITY INSURANCE CO.		
G 101-21707	Disability		\$497.79	4022335-0-1	LTD-OCT 2015
	Total UNION SECURITY INSURANCE CO.		\$497.79		
Paid Chk#	815248E	10/20/2015	MN DEPT OF REVENUE		
R 602-37120	Sale of Water Parts		\$23.00	8023854	3RD QTR SALES TAX

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	Check Amt	Invoice	Comment
R 619-36200 Miscellaneous Revenues	\$38.00	8023854	3RD QTR SALES TAX
E 214-49000-437 Other Miscellaneous	\$618.00	8023854	3RD QTR SALES TAX
R 101-34780 Park Fees	\$45.00	8023854	3RD QTR SALES TAX
R 101-34107 Assessment Search Fees	\$10.00	8023854	3RD QTR SALES TAX
G 602-20800 Sales Tax Payable	\$1,256.00	8023854	W/S SALES TAX-3RD QTR
R 101-36200 Miscellaneous Revenues	\$11.00	8023854	3RD QTR SALES TAX
Total MN DEPT OF REVENUE	\$2,001.00		

Paid Chk# 815249E 10/20/2015 MN DEPT OF LABOR & INDUSTRY			
R 101-32210 Building Permits	\$395.50		3RD QTR SURCHARGE
Total MN DEPT OF LABOR & INDUSTRY	\$395.50		

Paid Chk# 815250E 10/6/2015 MIDCONTINENT COMMUNICATIONS			
E 101-42110-321 Telephone	\$65.00	147990801	INTERNET-OCT
Total MIDCONTINENT COMMUNICATIONS	\$65.00		

Paid Chk# 815260E 10/31/2015 INCONTACT INC			
E 101-42280-321 Telephone	\$7.65	4020342	LONG DISTANCE SERVICE-FIRE
E 101-41940-321 Telephone	\$36.02	4020370	LONG DISTANCE SERVICE-CITY HALL
E 101-43000-321 Telephone	\$5.97	4020375	LONG DISTANCE SERVICE-PW
E 101-42110-321 Telephone	\$10.72	4021370	LONG DISTANCE SERVICE-PD
E 619-49900-321 Telephone	\$4.53	4021396	LONG DISTANCE SERVICE-DEP REG
E 602-49400-321 Telephone	\$0.48	4021432	LONG DISTANCE SERVICE-WATER
E 101-45200-321 Telephone	\$7.64	4580547	LONG DISTANCE SERVICE-PARKS
Total INCONTACT INC	\$73.01		

Paid Chk# 815261E 10/22/2015 ENDICIA ACCOUNTING			
E 101-41940-322 Postage	\$500.00		POSTAGE FOR METER
Total ENDICIA ACCOUNTING	\$500.00		
10100 General Bank	\$13,630.65		

Fund Summary

10100 General Bank	
101 GENERAL FUND	\$8,575.79
208 CHARITABLE GAMBLING FUND	\$179.52
214 REC FEST FUND	\$618.00
602 WATER FUND	\$3,193.79
603 SEWER FUND	\$925.74
619 DEPUTY REGISTRAR FUND	\$137.81
Total	\$13,630.65

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Check Amt Invoice Comment

10100 General Bank

Paid Chk# 041787 11/19/2015 AGUILERA, KAREN

E 101-42110-208	Training and Travel	\$34.58		LETG TRNG-10/20
Total AGUILERA, KAREN		\$34.58		

Paid Chk# 041788 11/19/2015 AMERIPRIDE

E 101-45500-310	Other Professional Services	\$33.44	2200700293	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$10.00	2200700294	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$20.00	2200700294	RUGS-DEP REG
E 101-45500-310	Other Professional Services	\$33.44	2200705508	RUGS-LIBRARY
E 619-49900-310	Other Professional Services	\$20.00	2200705509	RUGS-DEP REG
E 101-41940-310	Other Professional Services	\$10.00	2200705509	RUGS-CITY HALL
E 101-45500-310	Other Professional Services	\$33.44	2200710706	RUGS-LIBRARY
E 101-41940-310	Other Professional Services	\$10.00	2200710707	RUGS-CITY HALL
E 619-49900-310	Other Professional Services	\$20.00	2200710707	RUGS-DEP REG
Total AMERIPRIDE		\$190.32		

Paid Chk# 041789 11/19/2015 AVENET, LLC

E 101-41940-309	EDP, Software and Design	\$135.00	37548	REGISTER DOMAIN NAME
Total AVENET, LLC		\$135.00		

Paid Chk# 041790 11/19/2015 AW RESEARCH LABORATORIES

E 101-49810-310	Other Professional Services	\$100.00	13069	TESTING-AIRPORT
Total AW RESEARCH LABORATORIES		\$100.00		

Paid Chk# 041791 11/19/2015 BAAS CONSTRUCTION, INC

E 500-45200-530	Improv Other Than Bldgs	\$157,819.00	DRAW 4	COMMUNITY CENTER/SPLASH PAD
Total BAAS CONSTRUCTION, INC		\$157,819.00		

Paid Chk# 041792 11/19/2015 BEAUDRY OIL & PROPANE

E 101-43000-217	Other Operating Supplies	\$681.60	371529	SUPPLIES-PW
Total BEAUDRY OIL & PROPANE		\$681.60		

Paid Chk# 041793 11/19/2015 BILLINGS SERVICE

E 101-45200-212	Auto Expense (Fuel/Repair)	\$768.70		GAS-PARKS
E 101-42110-212	Auto Expense (Fuel/Repair)	\$281.30		TIRE REPAIR-POLICE
E 208-49020-406	Trail Maintenance	\$11.00		GAS-TRAILS
E 101-43000-212	Auto Expense (Fuel/Repair)	\$538.20		GAS-PW
E 101-42280-212	Auto Expense (Fuel/Repair)	\$262.49		GAS-FIRE
E 101-49810-212	Auto Expense (Fuel/Repair)	\$84.00		GAS-AIRPORT
Total BILLINGS SERVICE		\$1,945.69		

Paid Chk# 041794 11/19/2015 CLAREY S SAFETY EQUIP. INC.

E 101-42280-217	Other Operating Supplies	\$204.47	163470	BATTERIES FOR CAMERA
Total CLAREY S SAFETY EQUIP. INC.		\$204.47		

Paid Chk# 041795 11/19/2015 COMPASS MINERALS AMERICA

E 101-43000-216	Chemicals and Chem Products	\$3,508.71	71391768	47.16 TON ROAD SALT
Total COMPASS MINERALS AMERICA		\$3,508.71		

Paid Chk# 041796 11/19/2015 CORNER MART

E 101-43000-212	Auto Expense (Fuel/Repair)	\$309.35		GAS-PW
E 101-45200-212	Auto Expense (Fuel/Repair)	\$220.50		GAS-PARKS
E 603-49450-212	Auto Expense (Fuel/Repair)	\$74.09		GAS-SEWER
E 700-50000-212	Auto Expense (Fuel/Repair)	\$142.00		GAS-JP
E 101-42110-212	Auto Expense (Fuel/Repair)	\$1,172.39		GAS-POLICE
E 602-49400-212	Auto Expense (Fuel/Repair)	\$74.38		GAS-WATER

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			Check Amt	Invoice	Comment
Total CORNER MART			\$1,992.71		
Paid Chk#	041797	11/19/2015	CRETEX CONCRETE PRODUCTS INC		
E	208-49020-406	Trail Maintenance	\$500.00	101515	MEDIAN BARRIERS-TRAILS
Total CRETEX CONCRETE PRODUCTS INC			\$500.00		
Paid Chk#	041798	11/19/2015	DAVES EXCAVATING		
E	101-43000-310	Other Professional Services	\$2,800.00		REPAIR CATCH BASINS-PW
Total DAVES EXCAVATING			\$2,800.00		
Paid Chk#	041799	11/19/2015	DOVE FRET LAND & VAN VALKENBURG		
E	101-41610-304	Legal Fees	\$875.00	70610	CIVIL RETAINER-OCT 2015
E	101-41610-304	Legal Fees	\$3,148.79	70611	CRIMINAL RETAINER-OCT 2015
Total DOVE FRET LAND & VAN VALKENBURG			\$4,023.79		
Paid Chk#	041800	11/19/2015	E.C.M. PUBLISHERS, INC.		
E	101-41120-352	General Notices and Pub Info	\$28.50	269242	PLANNING COMMISSION 11/9 MTG AD
E	101-41110-351	Legal Notices Publishing	\$66.50	269243	ORD 415 AD
Total E.C.M. PUBLISHERS, INC.			\$95.00		
Paid Chk#	041801	11/19/2015	EMERGENCY MEDICAL PRODUCTS		
E	101-42280-217	Other Operating Supplies	\$179.75	1774983	SUPPLIES-FIRE
Total EMERGENCY MEDICAL PRODUCTS			\$179.75		
Paid Chk#	041802	11/19/2015	GENERATOR POWER SYSTEMS		
E	603-49450-310	Other Professional Services	\$660.41	21254	REPAIR MAIN LS GENERATOR-SEWER
Total GENERATOR POWER SYSTEMS			\$660.41		
Paid Chk#	041803	11/19/2015	GK CONSULTING LLC		
E	101-41940-309	EDP, Software and Design	\$900.00	1068	NOV NETWORK
Total GK CONSULTING LLC			\$900.00		
Paid Chk#	041804	11/19/2015	GOPHER STATE ONE CALL		
E	602-49400-310	Other Professional Services	\$56.55	149473	OCT LOCATES
Total GOPHER STATE ONE CALL			\$56.55		
Paid Chk#	041805	11/19/2015	GRAINGER		
E	101-49200-450	Unallocated	(\$215.12)	9807102646	POCKET PARK
E	101-41940-217	Other Operating Supplies	\$68.76	9872949442	LIGHT BULBS-CITY
E	101-43000-217	Other Operating Supplies	\$31.79	9875758824	THERMOSTAT-GRADER SHED-PW
E	101-45500-217	Other Operating Supplies	\$168.34	9877269762	12V BATTERY-LIBRARY
E	101-45500-217	Other Operating Supplies	\$80.32	9879878610	SUPPLIES-LIBRARY
E	602-49400-217	Other Operating Supplies	\$39.23	9888419737	VACUUM BREAKER RPR KIT-WATER
Total GRAINGER			\$173.32		
Paid Chk#	041806	11/19/2015	GRANITE ELECTRONICS		
E	101-42110-226	Radio Repair	\$133.50	153000605-1	RADIO REPAIR-POLICE
Total GRANITE ELECTRONICS			\$133.50		
Paid Chk#	041807	11/19/2015	HARDRIVES, INC.		
E	101-43000-403	Repairs/Maint Streets	\$238.35	12430	ASPHALT MIX
Total HARDRIVES, INC.			\$238.35		
Paid Chk#	041808	11/19/2015	HAWKINS, INC.		
E	602-49400-216	Chemicals and Chem Products	\$2,764.74	3788857	CHEMICALS
Total HAWKINS, INC.			\$2,764.74		
Paid Chk#	041809	11/19/2015	HY-TECH AUTOMOTIVE		
E	101-42110-212	Auto Expense (Fuel/Repair)	\$35.44	22614	SQUAD 09 MAINTENANCE

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			Check Amt	Invoice	Comment
E 101-42110-212	Auto Expense (Fuel/Repair)		\$804.81	22877	SQUAD 09 MAINTENANCE
E 101-45200-212	Auto Expense (Fuel/Repair)		\$289.59	22940	REPAIR 1999 DODGE-PARKS
E 101-42110-212	Auto Expense (Fuel/Repair)		\$98.68	22954	SQUAD 11 MAINTENANCE
E 101-45200-212	Auto Expense (Fuel/Repair)		\$741.00	22958	REPAIR 1999 DODGE-PARKS
E 101-42110-212	Auto Expense (Fuel/Repair)		\$359.71	22966	SQUAD 12 MAINTENANCE
E 101-42110-212	Auto Expense (Fuel/Repair)		\$759.84	23144	REPAIR AC COMPRESSOR-111 SQUAD
Total HY-TECH AUTOMOTIVE			\$3,089.07		
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Paid Chk# 041810	11/19/2015	INDEPENDENT TESTING TECH INC			
E 500-45200-310	Other Professional Services		\$350.00	31988	COMM CTR/SPLASH PAD PROJECT
Total INDEPENDENT TESTING TECH INC			\$350.00		
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Paid Chk# 041811	11/19/2015	JENSEN - ANDERSEN			
E 101-45200-221	Equipment Parts/Repairs		\$48.00	4444	CAPS-PARKS
Total JENSEN - ANDERSEN			\$48.00		
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Paid Chk# 041812	11/19/2015	JOHN DEERE FINANCIAL			
E 101-45200-221	Equipment Parts/Repairs		\$213.25	1158738	JD SKIDSTEER PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		(\$41.24)	1159257	JD SKIDSTEER PARTS-PARKS
Total JOHN DEERE FINANCIAL			\$172.01		
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Paid Chk# 041813	11/19/2015	K.E.E.P.R.S.			
E 101-42110-208	Training and Travel		\$257.70	289421	TRAINING-AMMO
E 101-42110-434	Uniforms		\$26.52	290229	UNIFORMS
E 101-42110-434	Uniforms		\$69.01	290306	UNIFORMS
E 101-42110-434	Uniforms		\$69.98	290580	UNIFORMS
Total K.E.E.P.R.S.			\$423.21		
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Paid Chk# 041814	11/19/2015	KNIFE RIVER CORP. - NORTH CENT			
E 101-43000-217	Other Operating Supplies		\$1,995.52	411101	SAND
E 101-43000-217	Other Operating Supplies		\$568.31	411227	SAND
E 101-45200-530	Improv Other Than Bldgs		\$418.00	414512	BLOCKS FOR STORAGE-PARKS
Total KNIFE RIVER CORP. - NORTH CENT			\$2,981.83		
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Paid Chk# 041815	11/19/2015	KOCHS HARDWARE HANK			
E 208-49010-437	Other Miscellaneous		\$12.98		SUPPLIES-SR CTR
E 602-49400-217	Other Operating Supplies		\$4.88		SUPPLIES-WATER
E 101-49810-217	Other Operating Supplies		\$11.99		SUPPLIES-AIRPORT
E 603-49450-217	Other Operating Supplies		\$1.99		SUPPLIES-SEWER
E 101-42110-212	Auto Expense (Fuel/Repair)		\$99.99		SQUAD MAINT SUPPLIES-POLICE
E 101-45500-217	Other Operating Supplies		\$53.34		SUPPLIES-LIBRARY
E 101-45200-437	Other Miscellaneous		\$74.90		STEPPING STONES-BANDSHELL
E 101-45200-437	Other Miscellaneous		\$12.97		KEYS-COMM BLDG
E 101-45200-215	Shop Supplies		\$282.23		SHOP SUPPLIES-PARKS
E 101-43000-215	Shop Supplies		\$63.65		SHOP SUPPLIES-PW
E 101-42280-217	Other Operating Supplies		\$24.45		SUPPLES-FIRE
Total KOCHS HARDWARE HANK			\$643.37		
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Paid Chk# 041816	11/19/2015	MACQUEEN EQUIPMENT			
E 101-43000-221	Equipment Parts/Repairs		\$420.00	2155284	PARTS-PW
Total MACQUEEN EQUIPMENT			\$420.00		
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Paid Chk# 041817	11/19/2015	MED-COMPASS, INC.			
E 101-43000-305	Medical and Dental Fees		\$78.75	27986	HEARING TESTS-PW
E 101-45200-310	Other Professional Services		\$52.50	27986	HEARING TESTS-PARKS
Total MED-COMPASS, INC.			\$131.25		
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Paid Chk# 041818	11/19/2015	MEYERS MILACA PARTS CITY			

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			Check Amt	Invoice	Comment
E 101-45200-221	Equipment Parts/Repairs		\$89.33	2071	PARTS-PARKS
Total MEYERS MILACA PARTS CITY			\$89.33		
Paid Chk# 041819 11/19/2015 MID STATE TREE SERVICE					
E 101-43000-310	Other Professional Services		\$400.00	285773	TREE REMOVAL-PW
Total MID STATE TREE SERVICE			\$400.00		
Paid Chk# 041820 11/19/2015 MILACA AUTO VALUE					
E 101-43000-221	Equipment Parts/Repairs		\$374.99	1302823	PARTS-PW
E 101-45200-221	Equipment Parts/Repairs		\$101.95	1302823	PARTS-PARKS
E 101-42280-221	Equipment Parts/Repairs		\$2.99	1302823	PARTS-FIRE
E 602-49400-221	Equipment Parts/Repairs		\$11.99	1302823	PARTS-WATER
Total MILACA AUTO VALUE			\$491.92		
Paid Chk# 041821 11/19/2015 MILACA, CITY OF					
E 500-45200-437	Other Miscellaneous		\$233.50	15-071	STATE SURCHARGE-COMM BLDG/SPLASH PARK
Total MILACA, CITY OF			\$233.50		
Paid Chk# 041822 11/19/2015 MN COMPUTER SYSTEMS INC					
E 101-41940-310	Other Professional Services		\$86.08	172718	COPIER MAINTENANCE-CITY
E 101-41940-310	Other Professional Services		\$91.71	173789	COPIER MAINTENANCE-CITY
Total MN COMPUTER SYSTEMS INC			\$177.79		
Paid Chk# 041823 11/19/2015 MN DEPT MANAGEMENT & BUDGET					
R 101-35105	Administrative Fines		\$40.00		ADMINISTRATIVE FINES-OCT 2015
Total MN DEPT MANAGEMENT & BUDGET			\$40.00		
Paid Chk# 041824 11/19/2015 MN DEPT OF HEALTH (1)					
E 602-49400-437	Other Miscellaneous		\$50.00	490958	2015 WELL MAINT PERMIT
Total MN DEPT OF HEALTH (1)			\$50.00		
Paid Chk# 041825 11/19/2015 MN DEPT OF LABOR & INDUSTRY					
E 101-43000-433	Dues and Subscriptions		\$20.00	ABR01274581	S BURKLUND BOILER LICENSE
Total MN DEPT OF LABOR & INDUSTRY			\$20.00		
Paid Chk# 041826 11/19/2015 MN STATE AUDITOR					
E 101-41510-208	Training and Travel		\$140.00	813	REGISTRATION-T GANN-OLEHY
Total MN STATE AUDITOR			\$140.00		
Paid Chk# 041827 11/19/2015 MN VALLEY TESTING LABS					
E 602-49400-310	Other Professional Services		\$83.00	778699	TESTING
Total MN VALLEY TESTING LABS			\$83.00		
Paid Chk# 041828 11/19/2015 MNDRIVERSMANUALS.COM					
E 619-49900-217	Other Operating Supplies		\$137.70	2354	DRIVERS MANUALS
Total MNDRIVERSMANUALS.COM			\$137.70		
Paid Chk# 041829 11/19/2015 MTI DISTRIBUTING					
E 101-45200-221	Equipment Parts/Repairs		\$25.19	1039698	TORO MOWER PARTS-PARKS
E 101-45200-221	Equipment Parts/Repairs		\$124.66	1039698-01	TORO MOWER PARTS-PARKS
Total MTI DISTRIBUTING			\$149.85		
Paid Chk# 041830 11/19/2015 NARTEC INC					
E 101-42110-437	Other Miscellaneous		\$245.84	8043	DRUG TESTS
Total NARTEC INC			\$245.84		
Paid Chk# 041831 11/19/2015 NORTHLAND FIRE PROTECTION					
E 101-43000-230	Safety		\$295.00	19592	SAFETY TRAINING
E 101-42110-310	Other Professional Services		\$71.15	19595	SVC CALL/RECHARGE EXTINGUISHER-POLICE

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			Check Amt	Invoice	Comment
Total		NORTHLAND FIRE PROTECTION	\$366.15		
Paid Chk#	041832	11/19/2015	OFFICE FURNITURE SOLUTIONS		
E 619-49900-240	Small Tools and Minor Equip		\$322.13	114068	DEP REG-NEW DESK CONFIGURATION
Total		OFFICE FURNITURE SOLUTIONS	\$322.13		
Paid Chk#	041833	11/19/2015	OVERLINE & SON INC		
E 603-49450-310	Other Professional Services		\$25,364.45	368	SEWER TELEVISIONING/CLEANING
Total		OVERLINE & SON INC	\$25,364.45		
Paid Chk#	041834	11/19/2015	PACE ANALYTICAL SERVICES		
E 603-49450-310	Other Professional Services		\$84.71	151256275	TESTING
E 603-49450-310	Other Professional Services		\$49.31	151256612	TESTING
E 603-49450-310	Other Professional Services		\$131.04	151257017	TESTING
Total		PACE ANALYTICAL SERVICES	\$265.06		
Paid Chk#	041835	11/19/2015	PNC EQUIPMENT FINANCE LLC		
E 101-45200-606	Capital Lease Payment		\$15,027.81	178082000	YEARLY RENT-MOWER PARKS
E 101-45200-610	Interest Expense		\$2,294.49	178082000	YEARLY RENT-MOWER PARKS
Total		PNC EQUIPMENT FINANCE LLC	\$17,322.30		
Paid Chk#	041836	11/19/2015	QUILL CORPORATION		
E 101-41940-217	Other Operating Supplies		(\$8.55)	205146	CLEANING SUPPLIES-CITY
E 101-41940-201	Accessories (paper, pens, etc)		\$543.22	8343020	OFFICE SUPPLIES-CITY
E 101-43000-215	Shop Supplies		\$78.98	8385233	TOILET PAPER/PAPER TOWELS-PW
E 101-41310-201	Accessories (paper, pens, etc)		\$105.99	8640195	CHAIR MAT-CITY MGR
E 101-41940-201	Accessories (paper, pens, etc)		\$7.39	8640195	OFFICE SUPPLIES-CITY
E 101-41940-217	Other Operating Supplies		\$120.93	9099134	CLEANING SUPPLIES-CITY
E 101-41940-217	Other Operating Supplies		\$40.92	9172354	CLEANING SUPPLIES-CITY
E 101-41940-217	Other Operating Supplies		\$11.96	9307836	CLEANING SUPPLIES-CITY
Total		QUILL CORPORATION	\$900.84		
Paid Chk#	041837	11/19/2015	SHAW, JEFF		
E 101-42110-208	Training and Travel		\$70.43		REIMB-FTO TRNG-11/2-11/6
Total		SHAW, JEFF	\$70.43		
Paid Chk#	041838	11/19/2015	STANTEC		
E 500-45200-303	Engineering Fees		\$1,537.20	974578	REC PARK IMPROVEMENTS
Total		STANTEC	\$1,537.20		
Paid Chk#	041839	11/19/2015	TDT COMPUTER CONSULTING		
E 101-42110-309	EDP, Software and Design		\$122.50	6718	COMPUTER REPAIR
Total		TDT COMPUTER CONSULTING	\$122.50		
Paid Chk#	041840	11/19/2015	TEALS MARKET		
E 101-41940-217	Other Operating Supplies		\$24.12	3141018	BREAKROOM SUPPLIES
E 101-42280-217	Other Operating Supplies		\$12.57	3141018	SUPPLIES-CHIEFS MTG
Total		TEALS MARKET	\$36.69		
Paid Chk#	041841	11/19/2015	THOMSON REUTERS-WEST PMT CTR		
E 101-42110-310	Other Professional Services		\$173.18	832675177	CLEAR WEB SEARCH-SEPT
E 101-42110-310	Other Professional Services		\$173.18	832866766	CLEAR WEB SEARCH-OCT
Total		THOMSON REUTERS-WEST PMT CTR	\$346.36		
		10100 General Bank	\$236,309.27		

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Fund Summary

10100 General Bank

101 GENERAL FUND	\$45,732.99		
208 CHARITABLE GAMBLING FUND	\$523.98		
500 CAPITAL PROJECT FUND	\$159,939.70		
602 WATER FUND	\$3,084.77		
603 SEWER FUND	\$26,366.00		
619 DEPUTY REGISTRAR FUND	\$519.83		
700 BRAHAM-MILACA JOINT POWERS	\$142.00		
	<hr/>		
	\$236,309.27		

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10100 General Bank				
Paid Chk#	041716	10/8/2015	FRONTIER	
E 602-49400-321	Telephone	\$1.80	320-983-0121	PHONE SVC-WATER
E 101-49810-321	Telephone	\$49.26	320-983-2648	PHONE SVC-AIRPORT
E 101-41940-321	Telephone	\$199.57	320-983-3141	PHONE SVC-CITY HALL
E 101-45500-321	Telephone	\$16.20	320-983-3141	PHONE SVC-LIBRARY
E 101-41940-321	Telephone	\$50.58	320-983-3142	PHONE SVC-CITY HALL
E 619-49900-321	Telephone	\$94.86	320-983-3143	PHONE SVC-DEP REG
E 101-42280-321	Telephone	\$49.68	320-983-3465	PHONE SVC-FIRE
E 101-45200-321	Telephone	\$47.58	320-983-5729	PHONE SVC-PARKS
E 602-49400-321	Telephone	\$146.12	320-983-6134	PHONE SVC-WATER
E 101-42110-321	Telephone	\$99.31	320-983-6166	PHONE SVC-POLICE
E 101-43000-321	Telephone	\$105.08	320-983-6547	PHONE SVC-PW
Total FRONTIER		\$860.04		
Paid Chk#	041717	10/8/2015	JIMS MILLE LACS DISPOSAL	
E 101-45200-310	Other Professional Services	\$215.00	1761092	PORTA POTTYS-REC PARK
E 101-43000-310	Other Professional Services	\$100.00	1832413	STREET SWEEPING-SEPT
E 101-43000-312	Compost	\$300.00	211948	COMPOST-SEPT
E 101-42280-384	Refuse/Garbage Disposal	\$25.00	211948	GARBAGE-FIRE
E 101-43000-384	Refuse/Garbage Disposal	\$74.68	211948	GARBAGE-CITY
E 101-45200-384	Refuse/Garbage Disposal	\$42.00	211948	GARBAGE-PARKS
Total JIMS MILLE LACS DISPOSAL		\$756.68		
Paid Chk#	041718	10/8/2015	MILACA BLDG CENTER	
E 101-45200-215	Shop Supplies	\$18.47	3141	SHOP SUPPLIES-PARKS
E 101-43000-215	Shop Supplies	\$46.60	3141	SHOP SUPPLIES-PW
E 101-45500-217	Other Operating Supplies	\$8.99	3141	BATTERIES-LIBRARY
Total MILACA BLDG CENTER		\$74.06		
Paid Chk#	041771	10/23/2015	AMAZON	
E 101-42110-240	Small Tools and Minor Equip	\$43.48	004327438567	FIRST AID BANDAGES-POLICE DEPT
E 101-42110-240	Small Tools and Minor Equip	\$54.85	092485691888	CHEST SEAL-POLICE DEPT
E 101-41940-217	Other Operating Supplies	\$30.25	188930271312	TRASH CAN-CITY
E 101-41940-217	Other Operating Supplies	\$38.10	188933561580	TRASH CAN DOLLY-CITY
E 101-41940-217	Other Operating Supplies	\$47.89	198195506967	CLEANING CADDY BAG-CITY
E 101-45500-217	Other Operating Supplies	\$60.00	227282576191	LIGHT BULBS-LIBRARY
E 101-42280-240	Small Tools and Minor Equip	\$186.04	228850537018	EQUIPMENT-FIRE DEPT
E 101-42280-240	Small Tools and Minor Equip	\$186.04	228854220130	EQUIPMENT-FIRE DEPT
E 101-42280-240	Small Tools and Minor Equip	\$186.04	228859721034	EQUIPMENT-FIRE DEPT
E 101-42110-240	Small Tools and Minor Equip	\$18.00	248474102264	EQUIPMENT-POLICE DEPT
E 101-42110-240	Small Tools and Minor Equip	\$164.10	288183561406	EQUIPMENT-POLICE DEPT
Total AMAZON		\$1,014.79		
Paid Chk#	041772	10/23/2015	ARCHIBALD, JOHN	
E 101-43000-434	Uniforms	\$115.26		SAFETY GLASSES
E 101-43000-434	Uniforms	\$234.00		WORK BOOTS
E 101-43000-230	Safety	\$15.50		SAFTEY MEETING
Total ARCHIBALD, JOHN		\$364.76		
Paid Chk#	041773	10/23/2015	BLUE CROSS BLUE SHIELD OF MINN	
G 101-21706	Medical Insur.	\$9,092.90	7S034-M0 4	MEDICAL INSUR-NOV 2015
Total BLUE CROSS BLUE SHIELD OF MINN		\$9,092.90		
Paid Chk#	041774	10/23/2015	DELTA DENTAL OF MN	
G 101-21706	Medical Insur.	\$23.90	6200510	PED DENTAL-NOV 2015
Total DELTA DENTAL OF MN		\$23.90		

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Paid Chk# 041775	10/23/2015	L.E.L.S.			
G 101-21710	Union Dues		\$197.10	LOCAL #238	POLICE UNION DUES-NOV 2015
	Total L.E.L.S.		\$197.10		
Paid Chk# 041776	10/23/2015	MN BENEFITS			
G 101-21712	Dental		\$128.98		LIFE/DENTAL-NOV 2015
G 101-21709	Life Insur.		\$282.31		LIFE/DENTAL-NOV 2015
	Total MN BENEFITS		\$411.29		
Paid Chk# 041777	10/23/2015	STIMMLER, DARRYL			
E 101-43000-434	Uniforms		\$134.99		WORK BOOTS
	Total STIMMLER, DARRYL		\$134.99		
Paid Chk# 041778	10/23/2015	USABLE LIFE			
G 101-21707	Disability		\$243.70	101408001G	DISABILITY/LIFE-NOV 2015
	Total USABLE LIFE		\$243.70		
Paid Chk# 041779	10/23/2015	VERIZON WIRELESS			
E 101-42110-321	Telephone		\$195.63	9753620773	OCT WIRELESS ROUTER/PHONE SVC
E 602-49400-321	Telephone		\$35.01	9753620773	OCT WIRELESS ROUTER SVC
E 101-43000-321	Telephone		\$162.80	9753752279	CELL PHONE SVC-OCT
E 101-45200-321	Telephone		\$44.07	9753752279	CELL PHONE SVC-OCT
E 101-42280-321	Telephone		\$44.07	9753752279	CELL PHONE SVC-OCT
	Total VERIZON WIRELESS		\$481.58		
Paid Chk# 041780	10/23/2015	VISA			
E 602-49400-208	Training and Travel		\$566.77		CANAL PARK LODGE-S BURKLUND 9/15-18
	Total VISA		\$566.77		
Paid Chk# 041781	10/30/2015	STRUFFERT, JACQUELINE			
E 101-42280-437	Other Miscellaneous		\$210.00		FIRE CONTEST POSTER PRIZES
	Total STRUFFERT, JACQUELINE		\$210.00		
Paid Chk# 041782	10/30/2015	U.S. POSTMASTER			
E 603-49450-322	Postage		\$109.64		OCT BILLINGS
E 602-49400-322	Postage		\$109.64		OCT BILLINGS
	Total U.S. POSTMASTER		\$219.28		
	10100 General Bank		\$14,651.84		

Fund Summary

10100 General Bank	
101-GENERAL FUND	\$13,588.00
602 WATER FUND	\$859.34
603 SEWER FUND	\$109.64
619 DEPUTY REGISTRAR FUND	\$94.86
	\$14,651.84

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10900 Liquor Bank

Paid Chk# 915039E 10/7/2015 EAST CENTRAL ENERGY

E 609-49750-381	Utilities	\$1,992.62	7115200	ELECTRIC
Total EAST CENTRAL ENERGY		\$1,992.62		

Paid Chk# 915040E 10/13/2015 CENTERPOINT ENERGY

E 609-49750-381	Utilities	\$40.35	128-000-782-1	NATURAL GAS
Total CENTERPOINT ENERGY		\$40.35		

Paid Chk# 915041E 10/20/2015 MN DEPT OF REVENUE

G 609-20800	Sales Tax Payable	\$16,158.00	9576201	LIQUOR SALES TAX
Total MN DEPT OF REVENUE		\$16,158.00		

Paid Chk# 915042E 10/15/2015 MILACA, CITY OF (WATER/SEWER)

E 609-49750-381	Utilities	\$35.34	01-00015990	WATER/SEWER
Total MILACA, CITY OF (WATER/SEWER)		\$35.34		

10900 Liquor Bank \$18,226.31

Fund Summary

10900 Liquor Bank

609 MUNICIPAL LIQUOR FUND	\$18,226.31
	\$18,226.31

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10900 Liquor Bank

Paid Chk# 023493 11/19/2015 AMERICAN BOTTLING CO.

E 609-49750-254 Mix/Non Alcoholic \$173.12 5462659822 NA

Total AMERICAN BOTTLING CO. \$173.12

Paid Chk# 023494 11/19/2015 AMERIPRIDE

E 609-49750-310 Other Professional Services \$71.03 2200702918 RUGS

E 609-49750-310 Other Professional Services \$27.25 2200705516 RUGS

E 609-49750-310 Other Professional Services \$71.03 2200708113 RUGS

E 609-49750-310 Other Professional Services \$39.80 2200710715 RUGS

E 609-49750-217 Other Operating Supplies \$153.13 2200713314 PAPER TOWELS/TOILET PAPER

E 609-49750-310 Other Professional Services \$83.59 2200713314 RUGS

Total AMERIPRIDE \$445.83

Paid Chk# 023495 11/19/2015 COOK-BAKER, RENEE

E 609-49750-208 Training and Travel \$78.54 MLG-10/8-SOUTHERN SHOW

Total COOK-BAKER, RENEE \$78.54

Paid Chk# 023496 11/19/2015 CRYSTAL SPRINGS ICE

E 609-49750-259 Other For Resale \$271.60 001.B000546 ICE

E 609-49750-259 Other For Resale \$154.38 001.B000664 ICE

E 609-49750-259 Other For Resale \$156.20 001.B000829 ICE

Total CRYSTAL SPRINGS ICE \$582.18

Paid Chk# 023497 11/19/2015 DEPT. OF PUBLIC SAFETY (1)

E 609-49750-433 Dues and Subscriptions \$20.00 6613 2016 BUYERS CARD #6613

Total DEPT. OF PUBLIC SAFETY (1) \$20.00

Paid Chk# 023498 11/19/2015 GRANITE CITY JOBBING

E 609-49750-256 Tobacco Products For Resale \$487.03 874304 TOBACCO

E 609-49750-259 Other For Resale \$381.16 874304 MISC

E 609-49750-217 Other Operating Supplies \$13.50 874304 SUPPLIES

E 609-49750-254 Mix/Non Alcoholic \$4.92 874304 NA

E 609-49750-333 Freight and Express \$4.25 874304 DELIVERY

E 609-49750-217 Other Operating Supplies \$17.20 875029 SUPPLIES

E 609-49750-333 Freight and Express \$4.25 875029 DELIVERY

E 609-49750-259 Other For Resale \$814.25 875029 MISC

E 609-49750-256 Tobacco Products For Resale \$534.12 875029 TOBACCO

E 609-49750-254 Mix/Non Alcoholic \$21.50 875029 NA

E 609-49750-256 Tobacco Products For Resale \$1,428.58 875821 TOBACCO

E 609-49750-259 Other For Resale \$86.40 875821 MISC

E 609-49750-333 Freight and Express \$4.25 875821 DELIVERY

E 609-49750-256 Tobacco Products For Resale \$759.30 876578 TOBACCO

E 609-49750-259 Other For Resale \$430.47 876578 MISC

E 609-49750-254 Mix/Non Alcoholic \$37.53 876578 NA

E 609-49750-217 Other Operating Supplies \$40.84 876578 SUPPLIES

E 609-49750-333 Freight and Express \$4.25 876578 DELIVERY

E 609-49750-256 Tobacco Products For Resale \$1,017.22 877355 TOBACCO

E 609-49750-259 Other For Resale \$29.04 877355 MISC

E 609-49750-333 Freight and Express \$4.25 877355 DELIVERY

E 609-49750-217 Other Operating Supplies \$16.59 877355 SUPPLIES

Total GRANITE CITY JOBBING \$6,140.90

Paid Chk# 023499 11/19/2015 JEYS, VICTORIA

E 609-49750-208 Training and Travel \$165.24 MMBA REGIONAL MTG-10/28

E 609-49750-240 Small Tools and Minor Equip \$60.91 REIMB DOOR CHIMES

E 609-49750-208 Training and Travel \$36.72 BERNICKS/PHILLIPS SHOW-10/6

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Total JEYS, VICTORIA		\$262.87		
Paid Chk# 023500	11/19/2015 KOCHS HARDWARE HANK			
E 609-49750-217	Other Operating Supplies	\$125.66	3752	SUPPLIES
Total KOCHS HARDWARE HANK		\$125.66		
Paid Chk# 023501	11/19/2015 M. AMUNDSON LLP			
E 609-49750-256	Tobacco Products For Resale	\$996.53	204573	TOBACCO
E 609-49750-259	Other For Resale	\$301.45	204573	MISC
E 609-49750-256	Tobacco Products For Resale	\$843.39	204899	TOBACCO
E 609-49750-217	Other Operating Supplies	\$45.00	204899	SUPPLIES
E 609-49750-259	Other For Resale	\$74.05	204899	MISC
E 609-49750-217	Other Operating Supplies	\$45.00	205303	SUPPLIES
E 609-49750-256	Tobacco Products For Resale	\$707.17	205303	TOBACCO
E 609-49750-217	Other Operating Supplies	\$534.00	205543	SUPPLIES
E 609-49750-256	Tobacco Products For Resale	\$1,155.06	206097	TOBACCO
E 609-49750-259	Other For Resale	\$193.00	206097	MISC
Total M. AMUNDSON LLP		\$4,894.65		
Paid Chk# 023502	11/19/2015 MILACA, CITY OF			
E 609-49750-433	Dues and Subscriptions	\$50.00		2016 CIGARETTE LICENSE
Total MILACA, CITY OF		\$50.00		
Paid Chk# 023503	11/19/2015 MILLER TRUCKING			
E 609-49750-333	Freight and Express	\$46.98	4405	DELIVERY
Total MILLER TRUCKING		\$46.98		
Paid Chk# 023504	11/19/2015 QUILL CORPORATION			
E 609-49750-201	Accessories (paper, pens, etc)	\$82.96	8343194	OFC SUPPLIES
E 609-49750-201	Accessories (paper, pens, etc)	\$40.73	9308039	OFC SUPPLIES
Total QUILL CORPORATION		\$123.69		
Paid Chk# 023505	11/19/2015 ST. CLOUD REFRIGERATION			
E 609-49750-310	Other Professional Services	\$328.00	306689	COOLER REPAIR
Total ST. CLOUD REFRIGERATION		\$328.00		
Paid Chk# 023506	11/19/2015 TRUE BRANDS			
E 609-49750-254	Mix/Non Alcoholic	\$112.44	50833	NA
E 609-49750-259	Other For Resale	\$300.06	50833	MISC
E 609-49750-333	Freight and Express	\$49.50	50833	DELIVERY
E 609-49750-259	Other For Resale	\$348.27	50929	MISC
E 609-49750-333	Freight and Express	\$50.66	50929	DELIVERY
Total TRUE BRANDS		\$860.93		
Paid Chk# 023507	11/19/2015 VIKING BOTTLING CO.			
E 609-49750-254	Mix/Non Alcoholic	\$62.50	1636352	NA
E 609-49750-254	Mix/Non Alcoholic	(\$26.67)	1636353	NA-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$122.40	1640487	NA
E 609-49750-254	Mix/Non Alcoholic	(\$4.50)	1640488	NA-CREDIT
E 609-49750-254	Mix/Non Alcoholic	\$62.00	1645436	NA
Total VIKING BOTTLING CO.		\$215.73		
Paid Chk# 023508	11/19/2015 WELLS FARGO			
E 609-49750-601	Debt Srv Bond Principal	\$24,241.05	0018-601994F	LEASE PRINCIPAL
E 609-49750-611	Bond Interest	\$8,670.48	0018-601994F	LEASE INTEREST
Total WELLS FARGO		\$32,911.53		
10900 Liquor Bank		\$47,260.61		

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Fund Summary

10900 Liquor Bank

609 MUNICIPAL LIQUOR FUND

\$47,260.61

\$47,260.61

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			Check Amt	Invoice	Comment
10900 Liquor Bank					
Paid Chk#	023450	10/2/2015	BERNICKS		
E 609-49750-254	Mix/Non Alcoholic		\$41.90	138031	NA
E 609-49750-254	Mix/Non Alcoholic		\$22.70	138032	NA
E 609-49750-252	Beer For Resale		\$579.90	138032	BEER
E 609-49750-254	Mix/Non Alcoholic		\$58.10	140673	NA
E 609-49750-252	Beer For Resale		\$806.20	140674	BEER
E 609-49750-254	Mix/Non Alcoholic		\$46.30	143389	NA
E 609-49750-252	Beer For Resale		\$993.90	143390	BEER
E 609-49750-252	Beer For Resale		\$321.50	146309	BEER
Total BERNICKS			\$2,870.50		
Paid Chk#	023451	10/2/2015	C & L DISTRIBUTING CO.		
E 609-49750-252	Beer For Resale		(\$20.40)	3-2458	BEER-CREDIT
E 609-49750-252	Beer For Resale		(\$4,727.05)	469110	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$177.31	470793	NA
E 609-49750-253	Wine For Resale		\$178.95	470793	WINE
E 609-49750-252	Beer For Resale		\$12,784.05	470793	BEER
E 609-49750-253	Wine For Resale		\$161.00	472020	WINE
E 609-49750-252	Beer For Resale		\$1,057.26	472020	BEER
E 609-49750-253	Wine For Resale		\$73.95	474031	WINE
E 609-49750-254	Mix/Non Alcoholic		\$101.80	474031	NA
E 609-49750-252	Beer For Resale		\$2,002.15	474031	BEER
E 609-49750-252	Beer For Resale		\$208.00	474966	BEER
E 609-49750-253	Wine For Resale		\$100.00	474966	WINE
E 609-49750-253	Wine For Resale		\$27.70	474967	WINE
E 609-49750-252	Beer For Resale		\$9,815.70	474967	BEER
E 609-49750-252	Beer For Resale		\$497.81	477784	BEER
E 609-49750-253	Wine For Resale		(\$10.33)	477784	WINE
E 609-49750-253	Wine For Resale		\$27.35	477785	WINE
E 609-49750-254	Mix/Non Alcoholic		\$128.30	477785	NA
E 609-49750-252	Beer For Resale		\$9,543.69	477785	BEER
E 609-49750-252	Beer For Resale		(\$1,120.10)	480544	BEER-CREDIT
E 609-49750-254	Mix/Non Alcoholic		\$127.38	480545	NA
E 609-49750-252	Beer For Resale		\$5,368.88	480545	BEER
E 609-49750-253	Wine For Resale		\$10.67	480545	WINE
E 609-49750-252	Beer For Resale		\$1,520.10	482959	BEER
Total C & L DISTRIBUTING CO.			\$38,034.17		
Paid Chk#	023452	10/2/2015	CHANKASKA CREEK		
E 609-49750-253	Wine For Resale		\$1,602.72	134752	WINE
Total CHANKASKA CREEK			\$1,602.72		
Paid Chk#	023453	10/2/2015	DAHLHEIMER DISTRIBUTING CO.		
E 609-49750-254	Mix/Non Alcoholic		\$174.00	114076	NA
E 609-49750-253	Wine For Resale		\$339.65	114076	WINE
E 609-49750-252	Beer For Resale		\$11,118.22	114076	BEER
E 609-49750-252	Beer For Resale		(\$72.80)	114408	BEER
E 609-49750-253	Wine For Resale		\$246.50	114541	WINE
E 609-49750-254	Mix/Non Alcoholic		\$174.00	114541	NA
E 609-49750-252	Beer For Resale		\$6,950.80	114541	BEER
E 609-49750-252	Beer For Resale		\$7,112.05	115739	BEER
E 609-49750-253	Wine For Resale		\$162.50	115739	WINE
E 609-49750-254	Mix/Non Alcoholic		\$33.60	115739	NA
E 609-49750-252	Beer For Resale		\$8,656.02	1169357	BEER
E 609-49750-254	Mix/Non Alcoholic		\$132.00	1173204	NA
E 609-49750-253	Wine For Resale		\$364.67	1173204	WINE

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OCTOBER 2015

		Check Amt	Invoice	Comment
E 609-49750-252	Beer For Resale	\$8,355.16	1173204	BEER
Total DAHLHEIMER DISTRIBUTING CO.		\$43,746.37		
<hr/>				
Paid Chk# 023454	10/2/2015	FRONTIER		
E 609-49750-321	Telephone	\$111.31	320983625511	OCT PHONE SVC
Total FRONTIER		\$111.31		
<hr/>				
Paid Chk# 023455	10/2/2015	J.J. TAYLOR DIST OF MN		
E 609-49750-252	Beer For Resale	\$141.45		BEER
E 609-49750-333	Freight and Express	\$3.00		DELIVERY
Total J.J. TAYLOR DIST OF MN		\$144.45		
<hr/>				
Paid Chk# 023456	10/2/2015	JOHNSON BROTHERS LIQUOR CO.		
E 609-49750-333	Freight and Express	\$99.62	5248860	DELIVERY
E 609-49750-251	Liquor For Resale	\$3,790.00	5248860	LIQUOR
E 609-49750-253	Wine For Resale	\$762.55	5248860	WINE
E 609-49750-252	Beer For Resale	\$21.99	5248861	BEER
E 609-49750-251	Liquor For Resale	\$4,867.25	5248862	LIQUOR
E 609-49750-333	Freight and Express	\$61.55	5248862	DELIVERY
E 609-49750-253	Wine For Resale	\$601.55	5254703	WINE
E 609-49750-333	Freight and Express	\$63.17	5254703	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	\$175.20	5254703	NA
E 609-49750-251	Liquor For Resale	\$1,603.50	5254703	LIQUOR
E 609-49750-333	Freight and Express	\$12.15	5254704	DELIVERY
E 609-49750-253	Wine For Resale	\$37.25	5254704	WINE
E 609-49750-251	Liquor For Resale	\$657.85	5254704	LIQUOR
E 609-49750-253	Wine For Resale	\$38.60	5254705	WINE
E 609-49750-333	Freight and Express	\$3.24	5254705	DELIVERY
E 609-49750-254	Mix/Non Alcoholic	\$32.00	5254705	NA
E 609-49750-251	Liquor For Resale	\$760.25	5254706	LIQUOR
E 609-49750-333	Freight and Express	\$9.72	5254706	DELIVERY
E 609-49750-253	Wine For Resale	\$1,185.95	5259355	WINE
E 609-49750-333	Freight and Express	\$260.41	5259355	DELIVERY
E 609-49750-251	Liquor For Resale	\$9,512.59	5259355	LIQUOR
E 609-49750-252	Beer For Resale	\$21.99	5259356	BEER
E 609-49750-251	Liquor For Resale	\$1,679.19	5264498	LIQUOR
E 609-49750-253	Wine For Resale	\$675.35	5264498	WINE
E 609-49750-333	Freight and Express	\$58.32	5264498	DELIVERY
E 609-49750-251	Liquor For Resale	\$1,957.32	5264499	LIQUOR
E 609-49750-333	Freight and Express	\$24.30	5264499	DELIVERY
E 609-49750-333	Freight and Express	\$4.86	5264500	DELIVERY
E 609-49750-253	Wine For Resale	\$175.80	5264500	WINE
E 609-49750-253	Wine For Resale	\$591.60	5270044	WINE
E 609-49750-251	Liquor For Resale	\$1,290.50	5270044	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$92.50	5270044	NA
E 609-49750-333	Freight and Express	\$42.65	5270044	DELIVERY
E 609-49750-252	Beer For Resale	\$144.00	5270045	BEER
E 609-49750-251	Liquor For Resale	\$4,897.22	5270046	LIQUOR
E 609-49750-333	Freight and Express	\$60.91	5270046	DELIVERY
E 609-49750-252	Beer For Resale	(\$3.68)	541722	BEER-CREDIT
E 609-49750-253	Wine For Resale	(\$15.99)	541722	WINE-CREDIT
E 609-49750-254	Mix/Non Alcoholic	(\$13.68)	541722	NA-CREDIT
E 609-49750-251	Liquor For Resale	(\$92.00)	541723	LIQUOR-CREDIT
E 609-49750-333	Freight and Express	(\$1.62)	541723	DELIVERY-CREDIT
E 609-49750-251	Liquor For Resale	(\$28.50)	541724	LIQUOR-CREDIT
E 609-49750-251	Liquor For Resale	(\$180.00)	541725	LIQUOR-CREDIT
E 609-49750-251	Liquor For Resale	(\$64.50)	542812	LIQUOR-CREDIT

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OCTOBER 2015

		Check Amt	Invoice	Comment
E 609-49750-333	Freight and Express	(\$1.62)	542812	DELIVERY-CREDIT
Total JOHNSON BROTHERS LIQUOR CO.		\$35,871.31		
<hr/>				
Paid Chk#	023457	10/2/2015	PHILLIPS WINE AND SPIRITS	
E 609-49750-251	Liquor For Resale	\$1,876.85	2845074	LIQUOR
E 609-49750-253	Wine For Resale	\$416.00	2845074	WINE
E 609-49750-333	Freight and Express	\$44.27	2845074	DELIVERY
E 609-49750-251	Liquor For Resale	\$61.50	2849161	LIQUOR
E 609-49750-253	Wine For Resale	\$967.00	2849161	WINE
E 609-49750-333	Freight and Express	\$35.64	2849161	DELIVERY
E 609-49750-333	Freight and Express	\$3.24	2852289	DELIVERY
E 609-49750-251	Liquor For Resale	\$105.50	2852289	LIQUOR
E 609-49750-253	Wine For Resale	\$56.00	2852289	WINE
E 609-49750-333	Freight and Express	\$113.40	2855883	DELIVERY
E 609-49750-253	Wine For Resale	\$1,208.50	2855883	WINE
E 609-49750-251	Liquor For Resale	\$2,561.40	2855883	LIQUOR
E 609-49750-253	Wine For Resale	\$1,343.20	2859699	WINE
E 609-49750-251	Liquor For Resale	\$748.20	2859699	LIQUOR
E 609-49750-333	Freight and Express	\$42.12	2859699	DELIVERY
E 609-49750-253	Wine For Resale	\$288.00	2859700	WINE
E 609-49750-333	Freight and Express	\$7.91	2859700	DELIVERY
Total PHILLIPS WINE AND SPIRITS		\$9,878.73		
<hr/>				
Paid Chk#	023458	10/2/2015	SOUTHERN WINE & SPIRITS OF MN	
E 609-49750-251	Liquor For Resale	\$4,744.48	1323259	LIQUOR
E 609-49750-333	Freight and Express	\$64.78	1323259	DELIVERY
E 609-49750-253	Wine For Resale	\$400.00	1323260	WINE
E 609-49750-333	Freight and Express	\$3.00	1323260	DELIVERY
E 609-49750-333	Freight and Express	\$3.00	1324649	DELIVERY
E 609-49750-251	Liquor For Resale	\$333.81	1324649	LIQUOR
E 609-49750-253	Wine For Resale	\$336.00	1324650	WINE
E 609-49750-333	Freight and Express	\$12.00	1324650	DELIVERY
E 609-49750-251	Liquor For Resale	\$897.00	1327672	LIQUOR
E 609-49750-333	Freight and Express	\$10.38	1327672	DELIVERY
E 609-49750-253	Wine For Resale	\$336.00	1327673	WINE
E 609-49750-333	Freight and Express	\$10.50	1327673	DELIVERY
E 609-49750-333	Freight and Express	\$13.50	1332406	DELIVERY
E 609-49750-251	Liquor For Resale	\$612.09	1332406	LIQUOR
E 609-49750-253	Wine For Resale	\$210.00	1332407	WINE
E 609-49750-333	Freight and Express	\$7.50	1332407	DELIVERY
Total SOUTHERN WINE & SPIRITS OF MN		\$7,994.04		
<hr/>				
Paid Chk#	023459	10/2/2015	ST. CLOUD REFRIGERATION	
E 609-49750-310	Other Professional Services	\$328.64	303931	HVAC MAINTENANCE
E 609-49750-310	Other Professional Services	\$135.00	304295	COOLER REPAIR
Total ST. CLOUD REFRIGERATION		\$463.64		
<hr/>				
Paid Chk#	023460	10/2/2015	THE WINE COMPANY	
E 609-49750-253	Wine For Resale	\$1,384.00	405140	WINE
E 609-49750-333	Freight and Express	\$60.00	405140	DELIVERY
Total THE WINE COMPANY		\$1,444.00		
<hr/>				
Paid Chk#	023461	10/2/2015	WINE MERCHANTS	
E 609-49750-333	Freight and Express	\$16.20	7045201	DELIVERY
E 609-49750-253	Wine For Resale	\$600.00	7045201	WINE
E 609-49750-253	Wine For Resale	\$182.00	7049063	WINE
E 609-49750-333	Freight and Express	\$3.24	7049063	DELIVERY

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OCTOBER 2015

		Check Amt	Invoice	Comment
Total WINE MERCHANTS		\$801.44		
<hr/>				
Paid Chk#	023462	10/2/2015	WIRTZ BEVERAGE MN WINE & SPRTS	
E 609-49750-253	Wine For Resale	\$332.00	1080373893	WINE
E 609-49750-333	Freight and Express	\$19.74	1080373893	DELIVERY
E 609-49750-251	Liquor For Resale	\$1,341.11	1080373893	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$36.00	1080373893	NA
E 609-49750-251	Liquor For Resale	\$1,675.33	1080376572	LIQUOR
E 609-49750-333	Freight and Express	\$25.90	1080376572	DELIVERY
E 609-49750-251	Liquor For Resale	\$1,978.16	1080379562	LIQUOR
E 609-49750-254	Mix/Non Alcoholic	\$27.09	1080379562	NA
E 609-49750-333	Freight and Express	\$38.85	1080379562	DELIVERY
E 609-49750-251	Liquor For Resale	(\$27.50)	2080105181	LIQUOR-CREDIT
otal WIRTZ BEVERAGE MN WINE & SPRTS		\$5,446.68		
10900 Liquor Bank		\$148,409.36		
<hr/>				
Fund Summary				
<hr/>				
10900 Liquor Bank				
609 MUNICIPAL LIQUOR FUND		\$148,409.36		
		\$148,409.36		

CITY OF MILACA
Council Monthly Budget Report
 October 2015

DEPT Descr	2015 YTD Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
Airport	\$117,480.00	\$87,200.41	\$30,279.59	25.77%
Assessing	\$12,000.00	\$0.00	\$12,000.00	100.00%
Auditing	\$5,200.00	\$5,200.00	\$0.00	0.00%
Building Inspection	\$57,905.00	\$56,909.50	\$995.50	1.72%
City Attorney	\$49,000.00	\$39,979.02	\$9,020.98	18.41%
City Hall	\$256,675.00	\$220,123.11	\$36,551.89	14.24%
City Manager	\$29,550.00	\$24,655.65	\$4,894.35	16.56%
Council	\$10,750.00	\$8,750.27	\$1,999.73	18.60%
Elections	\$0.00	\$0.00	\$0.00	0.00%
Fire Dept.	\$340,513.00	\$350,957.32	(\$10,444.32)	-3.07%
Historical Society	\$12,000.00	\$2,129.01	\$9,870.99	82.26%
Liaison Officer	\$71,060.00	\$44,520.39	\$26,539.61	37.35%
Libraries	\$24,625.00	\$25,800.92	(\$1,175.92)	-4.78%
Ogilvie	\$32,215.00	\$26,832.76	\$5,382.24	16.71%
Parks	\$279,185.00	\$231,883.96	\$47,301.04	16.94%
Planning Comm.	\$1,500.00	\$28.50	\$1,471.50	98.10%
Police Dept.	\$463,075.00	\$386,189.25	\$76,885.75	16.60%
Public Works	\$223,975.00	\$178,854.54	\$45,120.46	20.15%
Recreation	\$2,500.00	\$2,201.76	\$298.24	11.93%
Treasurer	\$30,250.00	\$25,151.37	\$5,098.63	16.85%
Unallocated	\$34,185.00	\$35,609.39	(\$1,424.39)	-4.17%
	\$2,053,643.00	\$1,752,977.13	\$300,665.87	14.64%

RESOLUTION NO. 15 – 24

RESOLUTION APPROVING ZONING VARIANCE FOR PROPERTY LOCATED AT 1115 CENTRAL AVENUE
NORTH

WHEREAS Gary and Ruth Ann Christianson submitted a variance application to allow for the building of a garage in their front yard; and,

WHEREAS Section 156.057 (C) (1) states “No accessory building shall be located in the front yard;” and,

WHEREAS a duly called public hearing was held on November 9 at which time anyone interested was invited to speak for or against the application; and,

WHEREAS the planning commission recommended approving the application.

NOW THEREFORE BE IT RESOLVED that on the basis of the public hearing, the city council hereby makes the following finding:

1. That the principal structure is approximately 200 feet from Central Avenue on a 300 foot deep lot.
2. The property is boarded on two sides by the Hidden Pines housing development.
3. When the Hidden Pines subdivision was planned, drainage from the development was provided for at the edges of the development and this property and constructed to city standards.
4. A structure in the back yard of this property would disrupt the draining of the whole block.

Be it further Resolved by the Milaca City Council that based on the above-findings of fact, the Milaca City Council approves a variance for 1115 Central Avenue North that allows the construction of an accessory building in the front yard.

Adopted this 19th day of November, 2015.

Mayor Harold Pedersen

ATTEST

Greg Lerud, City Manager

City of Milaca
Planning Commission Agenda
November 9, 2015
6:00 P. M.
255 1st St. E City Hall Council Room

1. Open public hearing for a variance request from Gary & Ruth Ann Christianson.
2. Close public hearing
3. Open Regular Planning Commission Meeting
4. Call to Order/ Roll Call
5. Approve the minutes from the February 10, 2014 Planning Commission Meeting
6. New Business
 - Variance request from Christianson's to have an accessory structure located in the front yard.
7. Any other Business
8. Adjourn

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 10th DAY OF FEBRUARY 2014, AT 255 1st ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Warren Peterson	Scott Harlicker X	Mike Cassens	
Luke Kotsmith X	Jesse Gerads	Arla Johnson X	Pam Novak X

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning X

Wayne Bekius, Liaison X

Others Present: Cheryl Minks, Cindi Naumann, Scott Minks, Jennifer Vandonsel, Tom Sauer, Bonnie Hogan

Public Hearing – for conditional use request from Cherscot Inc.

Harlicker opened the public hearing and asked for comments or questions. .

Lind stated that the public hearing was for a drive thru at 350 Central Dr. S., the coffee shop that is planning to go there is a conforming use and the only reason for the CUP is for the drive thru that they are requesting.

Tom Sauer stated there are 9 residents on the block and bringing in a business to this location would bring a lot more traffic to this alley.

Jennifer Vandonsel stated that she was in favor of the coffee house, it is good to see new businesses come to town.

Bonnie Hogan wondered which way the traffic would flow and was worried about more traffic to the alley.

Scott Minks stated that he would like to see the traffic flow from North to South, maybe making the alley a one way.

Harlicker then closed the public hearing.

The Regular Planning Commission was called to order and roll call was taken.

Motion by Kotsmith, second by Johnson to approve the minutes of the July 8, 2013 planning commission meeting, all present voted in favor.

Harlicker asked if Lind would explain the variance request.

Lind explained that the property at 350 Central Ave S. is located in the B-2 General Business District. A coffee shop is a permitted principal use Sec. 156.039 (D) (1).

A drive thru does require a conditional use, per Sec. 156.039 (F) (3).

The drive thru driveway is required to be a minimum of 5 feet from the side property lines, per Sec.156.083 (D).

Number of off street parking required per Sec.156.084, would be 5. On the plan that was submitted, it is showing 4 off street parking spaces.

Because the property to the North and South of this property is still residential, screening would be required between the properties. On the plan, it does show that there is a fence between the North and

a fence to the South of the property. The fencing required must be able to stop the shining of headlights into the existing homes.

When this property stops being a residence and becomes a business, this property will never be able to be a single family home again.

Lind stated he would recommend granting the conditional use for a drive thru with the conditions:

1. The driveway is a minimum of 5 ft. from the side property lines.
2. That the fencing to the North of the property and the fencing to the South of the property does not allow vehicle lights to directly shine into the neighboring residence.
3. That the property owner is aware that this property can never be a residential property ever again.
4. That the owner provide five (5) off street parking spaces, either on his property or have an agreement to allow off street parking at another location.

Harlicker made the motion to grant the conditional use with the 4 conditions and added another condition that the alley be a one way, Johnson seconded the motion.

Motion **passed** unanimously.

In other business, there were questions about Cointainer, McDonalds, and the Phoenix complex.

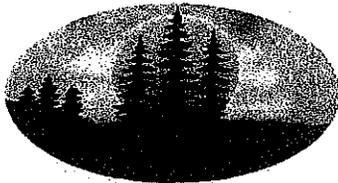
Kotsmith made the motion to adjourn, seconded by Johnson.

Motion **passed** unanimously

Minutes respectfully submitted by,


Marshall Lind
Zoning Administrator

CITY OF MILACA



255 1st ST E
MILACA MN 56353
(320) 983-3141
(320) 983-3142 FAX
www.cityofmilaca.org

APPLICATION FOR VARIANCE

Application is hereby made for a Variance from (description of variance)

Zoning 156.057 Accessory Buildings, Structures and Uses
(C) No accessory building shall be located in the front yard.

Address of Property: 1115 Central Av No

Owner Name: Gary O + Ruth Ann Christanson

Owner Address: 1115 Central Av No
Street Address

Milaca MN 56353
City State Zip Code

Telephone: [REDACTED] - [REDACTED]

Applicant's Name: Gary Christanson

Applicant's Address: 1115 Central Av No
Street Address

Milaca MN 56353
City State Zip Code

Applicant Telephone: [REDACTED]

The following information is submitted in support of the application as described on the attached "Variance Procedures":

Completed Application for Variance

Fee of \$200

Legal Description of property attached

Depending on the variance requested, the following may be required:

 ✓ 16 copies of a Site Plan

 16 copies of a Sign Plan

 16 copies of any other appropriate plans or drawings

A narrative explaining the purpose of the request, the exact nature of the Variance, and the justification of the request.

Other

I fully understand that all of the above required information must be submitted at least 20 days prior to the Planning Commission meeting to ensure review by the Planning Commission on that date.

Applicant's Signature Janet Kinosh

Date 10/14/15

Comments/Revisions _____

Received By:

City Agent's Signature [Signature]

Date 10/16/15

October 14, 2015

To: City of Milaca City Zoning Administrator and Planning Commission

From: Gary and Ruth Ann Christianson

1115 Central Ave. N.

Milaca MN

Re: Zoning Variance to build additional garage on above property

Subject to Milaca City Zoning 156.057, we ask to be granted a variance to build an additional garage on our property at 1115 Central Ave. N.

See attached Site Plan for proposed placement of this garage.

This garage is to measure 32'x28' and face south perpendicularly to our house. The garage will be about 35 feet from the north side of the house.

It will be finished with the same color and style of siding as the house, and it will have the same trim and garage doors to match the house. It will be finished so that the house and garage will complement each other aesthetically. Its placement is intended to be unobtrusive, as it will be behind trees.

Our lot is a very atypical city lot due to its large size, 180'x300'. The house is located approximately 200 feet from Central Ave. The proposed garage would be 170' from Central Ave.

Citing (C) (1), "no accessory building shall be located in the front yard", we feel that due to the unusual size of our lot this proposed garage will not "appear" from the road to be in the front yard.

Citing (C) (2), the proposed garage otherwise meets all zoning requirements.

Respectfully submitted,

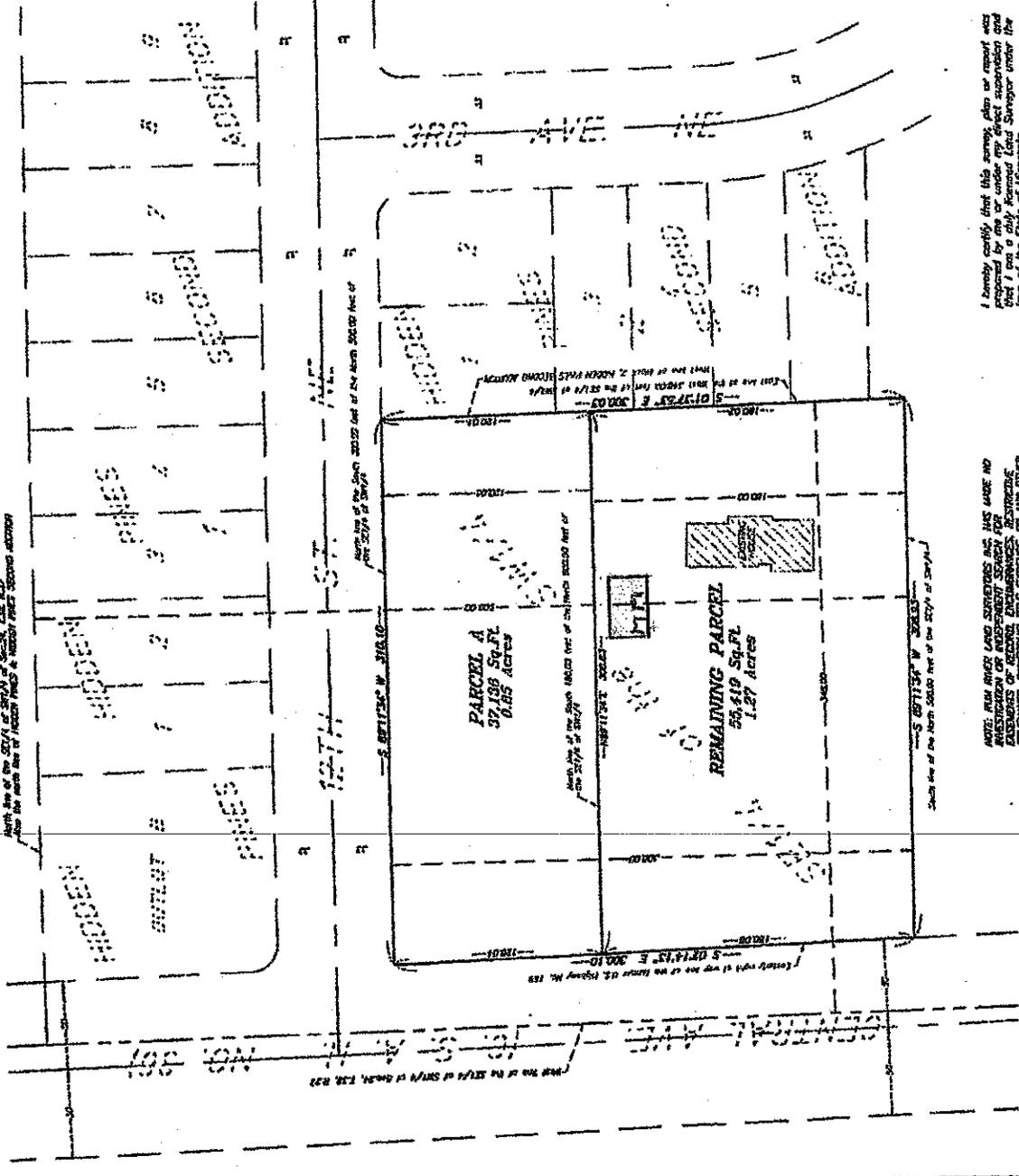


Gary and Ruth Ann Christianson

CERTIFICATE OF SURVEY

STATE OF MINNESOTA, COUNTY OF MILWAUKEE, TOWNSHIP OF WISCONSIN

North line of the SE 1/4 of Section 26, T. 125 N., R. 23 E., 2nd 3rd



EXISTING PROPERTY DESCRIPTION:

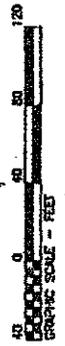
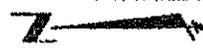
That part of the West three hundred forty-eight feet of the South (also hundred feet of the North four hundred feet (NS&B of 5100 or 10500) of the Southwest Quarter of the Southwest Quarter (S.E. 1/4 of S.W. 1/4 of Section Twenty-four (24), Township Twenty-two (22) North, Range Twenty-seven (27) East, 3rd 3rd Principal Meridian (203) which has the East right-of-way line of U.S. Highway 169 being the West boundary line of the above described tract of land.

PROPOSED PARCEL A:

That parcel of land 37,139 feet of the South, 500.00 feet of the West, 383.63 feet of the North, 300.10 feet of the East, 37,139 feet of the Southwest Quarter of the Southwest Quarter of Section 24, Township 22, Range 27, 3rd 3rd Principal Meridian, which has East of the Eastern right of way line of the former U.S. Highway No. 169.

REMAINING PARCEL DESCRIPTION:

That parcel of land 55,419 feet of the South, 500.00 feet of the West, 383.63 feet of the North, 300.10 feet of the East, 55,419 feet of the Southwest Quarter of Section 24, Township 22, Range 27, 3rd 3rd Principal Meridian, which has East of the Eastern right of way line of the former U.S. Highway No. 169.



344383

[Signature]
RUM RIVER LAND SURVEYORS, INC.

RUM RIVER LAND SURVEYORS, INC.
403 So. Park Street
Prosser, MN 55371
Telephone (763) 339-4478
Fax: (763) 623-0275

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

[Signature]
Date: 7/16/07
State of Minnesota
Professional License No. 11313

NOTE: RUM RIVER LAND SURVEYORS, INC. HAS MADE NO REVISIONS OR AMENDMENTS TO THIS SURVEY. THE SURVEYOR'S OFFICE HAS CONDUCTED A VISUAL INSPECTION OF THE SURVEYED PARCELS AND HAS FOUND NO DISCREPANCIES OR UNUSUAL CONDITIONS. THE SURVEYOR'S OFFICE HAS CONDUCTED A VISUAL INSPECTION OF THE SURVEYED PARCELS AND HAS FOUND NO DISCREPANCIES OR UNUSUAL CONDITIONS.

MILACA PLANNING COMMISSION

STAFF REPORT

Subject: 15-01 Variance request

Applicant: Gary & Ruth Ann Christianson

Location: 1115 Central Ave N

Zoning: 1 & 2 Family Residential (R-2)

Request: To deviate from Ord. 156.057 (C), asking to have an accessory structure in the front yard

Date of Public Hearing: November 9, 2015

Reported By: Marshall Lind

Application Submitted:

The application for a variance, a statement of why he needs the variance and a survey of the property showing why he needs the variance and where the garage would be placed.

Comments:

The applicant is asking for a variance to have an accessory structure in the front yard.

Sec. 156.167 Conditions for granting variances.

- (A) (2) A variance may be granted when it is demonstrated that this action will be in keeping with the spirit and intent of this chapter and when the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to his or her property and not created by the landowner, and the variance, if granted, will not alter the essential character of the locality.
- (B) Economic consideration alone shall not constitute an undue hardship if reasonable use of the property exists under the terms of the chapter. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems. A non-economic hardship shall exist by reason of one or more of the following:
 - (1) Narrowness, shallowness, or shape of a specific parcel of property or a lot existing and of record upon the effective date of this chapter;
 - (2) Exceptional topographic or water conditions of a specific parcel of land or lot; or

(3) Inadequate access to direct sunlight for solar energy systems.

(C) A variance may be granted for the above reasons when the strict application of the provisions of this chapter would result in exceptional difficulties in developing the property in a legally permissible manner. The City Council may impose conditions in granting the variance to insure compliance and to protect adjacent properties.

Staff Recommendation:

The property is being used under conditions allowed by the official controls of the R-2 Zoning District, with a house and an attached garage on the property. The property does have enough land to have the garage even with or behind the current residence and meet zoning requirements.

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 9th DAY OF NOVEMBER 2015, AT 255 1st ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Warren Peterson	Scott Harlicker X	Mike Cassens	
Luke Kotsmith	Sherie BillingsX	Arla Johnson X	Pam Novak X

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning X

Laurie Gahm, Liaison X

Others Present: Gary Christianson

Public Hearing – for variance request from Gary Christianson

Harlicker opened the public hearing and asked for comments or questions.

Mr. Christianson explained that his house sits back about 130 ft. from Central Ave. N. and in his back yard is drainage from the whole block that flows north to 12th St. NE. He explained that the garage will match the house with the siding.

Being no other comments or questions, the public hearing was closed.

The Regular Planning Commission was called to order and roll call was taken.

Motion by Johnson, second by Novak to approve the minutes of the February 10, 2014 planning commission meeting, all present voted in favor.

Harlicker asked if Lind would explain the variance request. Lind explained that Mr. & Mrs. Christianson were asking to have a variance to Ordinance 156.057 (C), asking to have an accessory structure in the front yard. Lind also stated that the City did receive a letter from Rodney Person in favor of granting the variance.

Harlicker stated that he didn't think that this property meets the requirement for granting a variance. He stated that it does meet most of the requirements but does not meet requirement (A). That the property in question can be put to a reasonable use, since it already has a house and garage on the property.

Johnson made the motion to grant the variance with the finding of fact that if the garage would be located in the back yard that it would affect the drainage of the whole block, Novak seconded the motion.

Motion passed 3-1

With no other business a motion to adjourn was made by Johnson, second by Billings, all present voted in favor and the meeting adjourned.

Minutes respectfully submitted by,

A handwritten signature in black ink, appearing to read 'ML 2025', written over the printed name.

Marshall Lind
Zoning Administrator

10-24-2015

City of Milaca
Marshall Lind,
Young Administrator

In response to your
letter dated 10-21-2015 in
response to a variance to
Ordinance # 156.057 (c) Mr &
Mrs Gary & Ruth Christensen
to allow an accessory structure
in front yard of their property at
1115 Central Ave N.

We are in support
of their request for a variance.

James E. Persson
Brother Mr. Persson
1120 3rd Ave NE
Milaca, MN 56353

Persson
1120 3rd Ave NE
Milaca, MN 56353

MILACA ECONOMIC DEVELOPMENT COMMISSION MINUTES
OCTOBER 16, 2015 MEETING

The meeting of the Milaca economic development commission was called to order at 7:30 with the following members present: Joe Tapp, Ken Muller, John Kresy, Rich Melvin, Dave Dillan, Richard Baker, and Greg Lerud.

The minutes of the September commission meeting were approved as read.

Lerud said that it appears that Jim's Mille Lacs Disposal will be constructing the building on their present parcel. He said he believed the deal for the land purchase fell through.

The arts impact report was discussed. The report showed that there is not a great deal of economic impact due to the arts in Mille Lacs County. Various reasons were discussed, and there was a discussion about attracting the "creative class."

The broad band Power Point and executive summary were discussed. The report indicated that the only feasible option was fiber to the towers and then provide internet wirelessly from the towers. Baker said that organization options were discussed, such as a cooperative, but it will take some members of the community to lead the effort. Lerud said he thought the cooperative was the best option because the cost would then fall on those who wished to participate. If the county were to do it, Milaca residents could potentially have to pay for the debt service of the entity when the city already has broad band coverage provided by private companies.

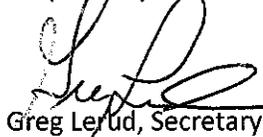
Baker said the county economic development taskforce met yesterday. There were discussions about tourism, winter fishing, and establishing a county EDA. Tapp commented that it was good to have the county administrator attend the meeting.

Melvin said that the chamber is having a planning meeting on Tuesday night and he wanted to know the thought about the chamber and what it is doing or not doing, and what it could be doing. There was a general discussion about building the community and how the chamber can play a part.

Muller said that Jeff Pohl will be opening a Home Depot outlet in the E-Ride building in Princeton. The outlet will take product that didn't sell or was returned to Home Depot and sell it at a discount.

With no other business the meeting adjourned at 9:10 a.m.

Respectfully submitted,



Greg Lerud, Secretary

Milaca Economic Development Commission

PARK BOARD – October 13, 2015

Members Present:

Dan Meyer
Greg Moyer
Pam Novak
Pete Pedersen
Lynn Gallice
Dustin Hoeper

The minutes from the September meeting were read and approved.

Council: The Band Shell Committee has suggested that collections of ice skates and hockey equipment be undertaken to have available at the hockey rink for kids who don't have.

Parks:

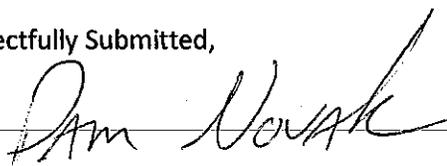
1. The culvert was replaced on the trail.
2. The side mower works pretty good. They will have to order some parts and add some safety features. Greg is going to check with the county on using theirs.
3. The summer help and part-time person are gone. The trail person will be gone after this week.
4. More cameras at Red Park will hopefully be installed this week.
5. The Band Shell Committee has asked that we get some extra shingles for the band shell for "just in case" instances.
6. Dustin suggested having a ceiling outlet installed in the Community Center for use of projectors.
7. No trail mowing is needed this fall.
8. The Community Center framing is complete.
9. Bathrooms and water in the parks will be closed up soon.
10. Leaf bagging will begin once most of the leaves have fallen.
11. The buckthorn tree in the NW corner of Trimble Park was removed.

Additional: Lynn talked to Give-Me-5 about the Adopt-A-Park program and they were very interested in park clean-up. Kid's Town is also working on getting something lined up for them.

Next meeting is November 10 at 6:15.

Meeting adjourned at 7:00.

Respectfully Submitted,



<i>TYPE OF LICENSE OR PERMIT</i>	<i>CODE SECTION</i>	<i>TERM AND CONDITIONS</i>	<i>AMOUNT OF FEE</i>	<i>'74 CODE</i>	<i>ORD. #</i>	<i>DATE PASSED</i>
AIRPORT						
Access		Yearly	\$500		353	10-21-04
FBO		Yearly	\$300 plus utilities		353	10-21-04
Lot Rent		Yearly	\$275 per lot, or \$0.090 per square foot of lot area, whichever is greater		353	10-21-04
Tie Down		Yearly	\$125			
ANIMAL						
Dog Impound, release permit	95.05	Occasion	\$10		224	7-30-81
Dog Impound	95.05	Second Offense	\$15		224	7-30-81
		Third offense and beyond	\$20		224	7-30-81
Dog Kennel	95.05	Day	\$5		224	7-30-81
Dog License	95.05	Biannual	\$10		353	9-21-89; 10-21-04
Dog License, Duplicate	95.05	Biannual	\$10		353	9-21-89; 10-21-04
BUILDING PERMITS						
Building permit; valuation \$1 to \$1,400	34.15; 156.181		\$50		384	5-21-09
Building permit; valuation \$1,401 to \$2,000	34.15; 156.181	First \$1,401	\$50.95		384	5-21-09
		Each additional \$100 or fraction thereof, to and including \$2,000	\$3.05			
Building permit;	34.15;	First \$2,000	\$69.25		384	5-21-09

valuation \$2,001 to \$25,000	156.181	Each additional \$1,000, or fraction thereof, to and including \$25,000	\$14			
Building permit; valuation \$25,001 to \$50,000	34.15; 156.181	First \$25,000	\$391.25		384	5-21-09
		Each additional \$1,000, or fraction thereof, to and including \$50,000	\$10.10			
Building permit; valuation \$50,001 to \$100,000	34.15; 156.181	First \$50,000	\$643.75		384	5-21-09
		Each additional \$1,000, or fraction thereof, to and including \$100,000	\$7			
Building permit; valuation \$100,001 to \$500,000	34.15; 156.181	First \$100,000	\$993.75		384	5-21-09
		Each additional \$1,000, or fraction thereof, to and including \$500,000	\$5.60			
Building permit; valuation \$500,001 to \$1,000,000	34.15; 156.181	First \$500,000	\$3,233.75		384	5-21-09
		Each additional \$1,000, or fraction thereof, to and including \$1,000,000	\$4.75			
Building permit; valuation \$1,000,001 and up	34.15; 156.181	First \$1,000,000	\$5,608.75		384	5-21-09
		Each additional \$1,000, or fraction thereof	\$3.15			
Building Permit-Commercial Fixed Fees						
Commercial air conditioner replacement	34.15	Per unit	\$100 plus MIN Surcharge		384	5-21-09
Commercial fixed fees, appliance vents	34.15	Per unit	\$50 and \$0.50 surcharge		384	5-21-09
Commercial fixed	34.15		\$100 and \$0.50		384	5-21-09

fees, boiler			surecharge			
Commercial demolition	34.15	Per unit	\$100 plus MN surcharge		384	5-21-09
Commercial fence	34.15	Per unit	\$50 plus MN surcharge		384	5-21-09
Commercial fixed fees, furnaces	34.15	Per unit	\$50 and \$0.50 surcharge		384	5-21-09
Commercial fixed fees, incinerator	34.15		\$100 and \$0.50 surcharge		384	5-21-09
Commercial lawn sprinkler	52.03	Per unit	\$100 plus MN surcharge			
Commercial mechanical replacement	34.15	Per unit	\$100 plus MN surcharge			
Commercial sign	34.15	Per unit	\$50 plus MN surcharge		384	5-21-09
Building Permit-Commercial Valuation Based Fees						
Commercial mechanical	34.15	Valuation	Valuation plus MN surcharge			
Commercial new	34.15	Valuation	Valuation plus MN surcharge			
Commercial Plan Review	34.16	Construction Value	65% of building permit fees			
Commercial plumbing	34.15	Valuation	Valuation plus MN surcharge			
Commercial Re-roof	34.15	Valuation	Valuation plus MN surcharge			
Building Permit-Residential Fixed Fees						
Air conditioning	34.15	Per unit	\$50 plus MN surcharge		384	5-21-09
Basement finish	34.15	Occasion	\$150, plus MN surcharge			

Was Plan-check commercial

Decks	34.15	Per unit	\$50 plus MN surcharge	384	5-21-09
Demolition	34.15	Per unit	\$50 plus MN surcharge	384	5-21-09
Fence	34.15	Per unit	\$25 plus MN surcharge	384	5-21-09
Fireplace (gas or wood)	34.15	Per unit	\$50 plus MN surcharge	384	5-21-09
Furnace garage	34.15	Per unit	\$50 plus MN surcharge		
Hot water heater replacement	52.03	Per unit	\$50 plus MN surcharge		
Lawn sprinkler	52.03	Occasion	\$50 plus MN surcharge		
Manufactured home in park	34.15	Occasion	\$100 plus MN surcharge		
Mechanical, new home	34.15	Occasion	\$100 plus MN surcharge		
Plumbing, new fixture or opening	52.03	Occasion	\$100, plus MN surcharge		
Re-roofing	34.15	Per Unit	\$50 plus MN surcharge	384	5-21-09
Re-siding	34.15	Per unit	\$50 plus MN surcharge	384	5-21-09
Residential fixed fees, mechanical	34.15		\$50 and \$0.50 surcharge	384	5-21-09
Residential fixed fees, other maintenance or minor projects as determined by the building official	34.15		\$25 and \$0.50 surcharge	384	5-21-09
Residential fixed fees, plumbing	34.15		\$5 per fixture; min. of \$50 and \$0.50 surcharge	384	5-21-09
Residential fixed fees, septic	34.15		\$100 and \$0.50 surcharge	384	5-21-09

Steps	34.15	Per unit	\$25 plus MN surcharge		384	5-21-09
Window replacement	34.15	Per unit	\$50 plus MN surcharge		384	5-21-09
Building Permit-Residential Valuation Based Fees						
Detached accessory structure	34.15	Occasion	Valuation \$28 sq. ft plus MN surcharge			
Residential new home	34.15	Construction valuation	Valuation plus MN surcharge			
Residential Plan Review	34.15	Construction valuation	65% of building permit fees		384	12-21-95
Residential 3 season porch	34.15	Occasion	Valuation \$50 sq. ft. plus MN surcharge			
LICENSING AND PERMITS						
Adult oriented / Adult use business	117.06	Annual license fee	\$2,000		346	4-15-04
Adult oriented / Adult use business	117.06	Minimum fee for Investigation/ Background check for application	\$5,000		346	4-15-04
Burning permit, trash	93.03	Occasion	\$15		224	7-30-81
Cigarettes	113.04	Year	\$50		319	8-17-00
Driveway permits		Occasion	\$10		224	7-30-81
Explosives	93.30	Occasion	\$25		224	7-30-81
Fireworks	111.01	Occasion	\$10		224	7-30-81
Gambling, bingo	116.27	Occasion	\$10		246	12-9-82
		Year	\$150		246	12-9-82
Gambling, raffles,	116.06	Occasion	\$10		246	12-9-82

Was Plan-check residential

	pull-tabs, tip boards, paddle wheels		Year	\$150		246	12-9-82
	Gambling, combination	Ch. 116	Year	\$250		246	12-9-82
	Interim Use Permit	Ch. 156.186	Occasion	\$200		377	7-10-08
	List of property owners	155.043	Occasion	\$30		-	2-15-96
	Search		Occasion	\$5		-	9-21-89
Move to 34.40	Sewer access charge	53.016	Per connection	\$3,000		329; 353; 361	12-20-01; 10-21-04; 11-22-05
	Sewer construction	53.016	Occasion	\$50		329	12-20-01
	Sign permit	156.131	Occasion	\$25.50		224	7-30-81
	Snowmobiles, organized event	73.06	Occasion, up to three days	\$5		176	1-20-77
	Solicitors and peddlers (non-profit org.)	115.03	Occasion	\$1			
	Solicitors and peddlers (profit organization)	115.03	Occasion	\$10			
	Special assessment search		Occasion	\$25			
	Street excavating	92.06	Occasion	\$100	620:80		
	Street obstructions	92.35	Occasion	\$5		224	7-30-81
	Taxi-cab	112.03	Year; per vehicle	\$10		284	9-12-85
	Transient merchant			\$25		353	10-21-04
	Vacation of street, alley, or easement	155.043	Occasion	\$100		-	2-15-96
	Vehicle, oversize or overweight	70.02	Occasion	\$5	700: 169.86		
Move to 34.41	Water access charge	51.18; 51.20	Per unit	\$2,300		329; 353; 361	12-20-01; 10-21-04; 11-22-05

Omitted from previous updates. Not a new ordinance

Move to 34.40

Move to 34.41

Water, service pipe excavation	51.24	For repairs; per occasion	\$25	550:00		
LIQUOR						
Intoxicating liquor, club	114.05	Under 200 members; year	\$300			
		200-500 members; year	\$500			
		Above 500 members; year	\$650			
Intoxicating liquor, investigation	114.07	Occasion	\$50 (maximum total of \$500)		224; -	7-30-81; 6-20-97
Intoxicating liquor, on-sale	114.05	Year	\$2,200		-; -	3-24-94; 6-20-97
Intoxicating liquor, Sunday on- sale	114.05	Year; with liquor on- sale permit	\$100 additional		-	3-24-94
Intoxicating liquor, wine on- sale	114.05	Year	\$1,000		224; -	7-30-81; 6-20-97
Liquor, 3.2% malt, on-sale	114.28	Year	\$500		-	6-20-97
Liquor, 3.2% malt, off-sale	114.28	Year	\$300		-	6-20-97
Liquor, 3.2% malt, temporary on-sale	114.28	Occasion; up to seven days	\$100		-	6-20-97
PARK RENTAL FEES						
Rec Park						
			Resident \$20/hour			
*Band Shell			Non-Resident \$30/hour *\$75 Deposit			
*Gorecki Community Center			Resident \$25/hour			

			Non-Resident \$40/hour			
			*\$150 Deposit			
Lion's Shelter			Resident \$10/hour			
			Non-Resident \$15/hour			
New Shelter			Resident \$10/hour			
			Non-Resident \$15/hour			
Small Shelter			Resident \$7/hour			
			Non-Resident \$12/hour			
Wedding and/or Reception			Resident \$30/hour			
			Non-Resident \$45/hour			
Reineke Park						
			Resident \$10/hour			
Civic Shelter			Non-Resident \$15/hour			
			Resident \$10/hour			
East Shelter			Non-Resident \$15/hour			

Fitzpatrick Shelter			Resident \$7/hour			
			Non-Resident \$12/hour			
Riverview Park						
Main Shelter			Resident \$7/hour			
			Non-Resident \$12/hour			
Wedding Event			Resident \$10/hour			
			Non-Resident \$15/hour			
Park facility rental			\$500 deposit from the sponsor of community event when reserving a park. The deposit shall be returned at the conclusion of the event provided the cleanup from the event has been satisfactory.		383	3-19-09
ZONING						
Conditional Use Permit	156.150	Occasion	\$200		-; 353	2-15-96; 10-21-04
Grading plans		Occasion	\$25		224	7-30-81
Lot split	155.043	Occasion	\$200		-; 353	2-15-96; 10-21-04
Other inspection	34.15	Per hour	\$47*		224;	7-30-81;

fees; inspections outside of normal business hours					353; 384	10-21-04; 5-21-09
Other inspection fees; reinspection fee	34.15	Per hour	\$47*		224; 353; 384	7-30-81; 10-21-04; 5-21-09
Other inspection fees; inspections for which no fee is specifically indicated	34.15	Per hour (minimum charge one-half hour)	\$47*		224; 353; 384	7-30-81; 10-21-04; 5-21-09
Other inspection fees; additional plan review required by changes, addition, or revisions to approved plans	34.15	Per hour	\$47*		224; 353; 384	7-30-81; 10-21-04; 5-21-09
Other inspection fees; for use of outside consultants for plan checking and inspections, or both	34.15		Actual costs**		384	5-21-09
Park dedication fee	155.069	New residential subdivisions, including planned unit development and mobile home parks	\$800 per single family residential unit, \$250 per unit in multi-family buildings.		338	11-20-03
Planned unit development			\$200, plus \$10 per lot		353	10-21-04
Plat, final	155.024	Occasion	\$100		-; 353	2-15-96; 10-21-04
Plat, preliminary	155.020	Occasion	\$200, plus \$10 per lot		-; 353	2-15-96; 10-21-04
Plumbing, catch basin or sump	52.03	Each	\$5		311	9-14-93
Plumbing, electric hot water heater	52.03	Each	\$3		311	9-14-93
Plumbing, gas hot	52.03	Each	\$5		311	9-14-93

water heater						
Plumbing, new fixture or opening	52.03	Each	\$3		311	9-14-93
Plumbing, new fixture on old opening	52.03	Each	\$2		311	9-14-93
Plumbing, sanitary sewer system, installation	52.03	Including septic tank, cesspool, drainfield, or seepage pit, or any combination thereof	\$10 per unit		311	9-14-93
Plumbing sanitary system, repair or alteration	52.03	Each	\$3		311	9-14-93
Plumbing, minimum total fee	52.03	Occasion	\$10		311	9-14-93
PUD final development plan	155.043	Occasion	\$100, plus \$10 per lot		-	2-15-96
PUD preliminary development plan	155.043	Occasion	No charge		-	2-15-96
Rezoning	156.150	Occasion	\$200		-, 353	2-15-96; 10-21-04
Subdivision review, minor	155.043	Occasion	\$30 base; \$10 per unit		224	7-30-81
Subdivision review, major; 4-15 lots	155.043	Occasion	\$100 base; \$20 per unit		224	7-30-81
Subdivision review, major; 16-30 lots	155.043	Occasion	\$100 base; \$15 per unit		224	7-30-81
Subdivision review; major; 31 or more lots	155.043	Occasion	\$100 base; \$10 per unit		224	7-30-81
Variance	156.168	Occasion	\$200		-, 353	2-15-96; 10-21-04
Zoning permit		Occasion	\$10		224	7-30-81
Zoning appeal	156.168	Occasion	\$100			

CHANGES

MUTUAL AID AGREEMENT

Purpose

This agreement is made pursuant to Minnesota Statutes 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions.

Definitions

1. "Party" means a political subdivision.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a party that requests assistance from other parties.
4. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
5. "Responding Party" means a party that provides assistance to a Requesting Party.
6. "Assistance" means (Check the type of assistance that will be provided):
 - a. Fire and/or emergency medical services
personnel and equipment

Procedure

1. **Request for assistance.** Whenever, in the opinion of a Requesting Official, there is a need for assistance from other parties, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.
2. **Response to request.** Upon the request for assistance from a Requesting Party, the Responding Official may authorize and direct his/her party's personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the responding party and the availability of resources.
3. **Recall of Assistance.** The Responding Official may at any time recall such assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.

4. **Command of Scene.** The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.

Workers' compensation

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Damage to equipment

Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Liability

1. For the purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. 466.01, subdivision 6) of the Requesting Party.
2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

3. No party to this agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.

Charges to the Requesting Party

Subd. 1 No charges will be levied by a Responding Party to this agreement for assistance rendered to a Requesting Party under the terms of this agreement unless that assistance continues for a period of more than 48 hours. If assistance provided under this agreement continues for more than 48 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any assistance provided after the initial 48 hour period, including salaries, overtime, materials and supplies and other necessary expenses; and the Requesting Party will reimburse the party providing the assistance for that amount.

Subd. 2 Such charges are not contingent upon the availability of federal or state government funds.

Duration

This agreement will be in force for a period to expire December 31, 2030. Any party may withdraw from this agreement upon thirty (30) days written notice to the other party or parties to the agreement.

Execution

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

Date _____ Entity _____

By _____

Title _____

Date _____ Entity _____

By _____

Title _____