CITY OF MILACA
EXCAVATION PERMIT APPLICATION

Date of Application _____ Work to Begin Date _____

Company Name _____ Work Order # _____

Contact Person _____ Phone ( ) _____

Return Fax Number ( ) _____

Type of Work _____

Work Being Done For _____

Duration of Work _____

Location of Work (attach detailed map) _____

☐ 1. There is a base fee of $50.00 due at time of application. **No application will be considered if payment is not enclosed.**

☐ 2. A damage deposit of $_____ ($50.00 per foot) is due for a curb cut request and is due at time of application. This damage deposit must be issued in a separate check from the base fee.

☐ 3. A damage deposit of $_____ based on square foot of surface being excavated is required at time of application. (Fee scale on back.) Damage deposit amount must be issued in a separate check from the base fee.

☐ 4. **No excavation work is to be started until permit is signed and returned to applicant.**

I have read and understand the attached rules and regulations pertaining to street or alley excavation and agree to abide by those guidelines.

_____ _____

Applicant Signature Date

PLEASE REMEMBER TO ISSUE A CHECK FOR $50.00 AND A SEPARATE CHECK FOR DEPOSIT AMOUNT CHECKED ABOVE.

Mail application and both checks to:

CITY OF MILACA
255 1ST STREET EAST
MILACA MN 56353
(320) 983-6547 or (320) 983-3141
(320) 983-5216 FAX
www.cityofmilaca.org

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FOR OFFICE USE ONLY

Approved by		$50 Base Fee Check	#
Date		Amount of Deposit	$
Expiration Date		Deposit Check #	#
Final Inspection		Date Damage Deposit Returned	

Damage deposit returned to _____

Signature, if applicable

See next page for Fee Schedule

RESET

EXCAVATION PERMIT FEE SCHEDULE

Base Fee	$50.00
Curb Cut Damage Deposit	$50.00 per foot

Damage Deposit based on Square Foot
of Surface Being Excavated

Square Feet	
0-6	$200.00
7-50	$400.00
51-100	$500.00
101-150	$600.00
151-200	$700.00
201-250	$800.00
251-300	$900.00
301-1000	$1,000.00

Knifing cable or pipe will be based on a lineal foot calculation with a deposit required based on the above fee schedule.

The deposit will be returned when the work has been completed and a final inspection has been conducted.

Amount of damage deposit check must be issued separately from the base fee check.