

# **INTERIM USE PERMIT**

## City of Milaca

### **INTERIM USE PERMIT APPLICATION INFORMATION & PROCEDURES**

#### **DEFINITION**

An interim use permit is for the purpose of allowing a temporary use of property until a particular date, until the occurrence of a particular event or until zoning regulations no longer permit it. Interim uses may be allowed by permit if:

- The use otherwise conforms to the comprehensive plans and zoning regulations as regards performance standards and other requirements;
- The date or event that will terminate the use can be identified with certainty;
- The use will not impose additional costs on the public if it is necessary for the public to take the property in the future; and,
- The use will be subject to, by agreement with the owner, any specific conditions that the City has deemed appropriate for permission of the use, including a condition that the owner will provide an appropriate financial surety to cover the cost of removing the interim use and any interim structures upon the expiration of the interim use permit.

#### **APPLICATION FOR INTERIM USE PERMIT**

Application for the issuance of a Interim Use Permit shall be made in writing to the City Council and submitted to City staff ten (10) days prior to the regular City Council meeting. All required information must be received before the application will be placed on the City Council meeting agenda. The application shall contain a written and graphic explanation of the request. The applicant shall also, at the time of filing such application, pay a nonrefundable fee of \$200.00.

#### **EXPIRATION**

An Interim Use Permit shall terminate upon occurrence of any of the following events, whichever occurs first:

- The date stated in the permit, or;
- A violation of conditions under which the permit was issued, or;
- A change in the City's zoning regulations which renders the use nonconforming, or;
- Redevelopment of the use and/or property upon which it is located at a permitted use as allowed within the respective zoning districts.



I understand that the application fee of \$200.00 is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied.

APPLICANT'S SIGNATURE	DATE:	CO-APPLICANT SIGNATURE	DATE
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I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the by the City of Milaca and I will be held liable for any and all costs incurred by the City.

PROPERTY OWNER SIGNATURE	DATE:	CO-PROPERTY OWNER SIGNATURE	DATE
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**To Be Completed by City of Milaca**

**Interim Use Permit Approved for Period:** \_\_\_\_\_

\_\_\_\_\_  
CITY AGENT'S SIGNATURE

\_\_\_\_\_  
DATE

COMPLETED BY CITY OF MILACA	
Amount Paid:	
Money Order:	
Cash:	
Date:	
Initial:	