

CITY OF MILACA  
CITY COUNCIL MEETING  
**REVISED COUNCIL AGENDA**  
NOVEMBER 17, 2022

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Acting Mayor-Dave Dillan\_\_ Council Members; Ken Muller\_\_ Norris Johnson\_\_ Lindsee Larsen\_\_  
Absent;\_\_\_\_\_
4. **Approval of Agenda** MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
5. **Consent Agenda** MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - a. Approval of the Minutes – October 19, 2022
  - b. Approval of Bills
  - c. Resolution #22-48 Application to Sell THC and Tobacco Products – The Mellow Fellow
  - d. Resolution #22-49 Canvassing Election Results for 2022 General Election
6. **Citizen Open Forum-**
7. **Public Hearing- None**
8. **Requests and Communications-**
9. **Ordinance and Resolutions-**
  - a. Ordinance #506-Chapter 31: Boards, Commissions and Departments- First Reading- Planning Commission MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - b. Resolution 22-50 calling for a Public Hearing for TIF District for CKW Developers, LLC and Rum River Living, LLC MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - c. Resolution 22-51 calling for a Public Hearing for Annexation and Approving Petition for Annexation MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
10. **Reports of Departments, Boards and Commissions**
  - a. City Manager
  - b. Police
  - c. Park
  - d. Public Works- **Final** 2022 Street Improvement Contractors Pay Request No. 3 \$22,219.24 MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - e. Public Works- Quotes for City Hall Cameras MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - f. Liquor Store
  - f. Fire Department
  - g. Planning and Zoning- Fees Increase Discussion Only
  - h. Airport
11. **Committees**
  - a. Personnel
  - b. Budget
  - c. Tourism
  - d. EDC
12. **Unfinished Business**
13. **New Business**
  - a. Agreement between Mid-MN Inspections and City of Milaca-Renewal MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - b. Rec Fest Agreement with a Private 501©3 (Handout at meeting) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - c. Developers Agreement with Milaca Mini Storage-Matt Hauge (Handout at Meeting) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - d. Gambling Policy for City of Milaca MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
  - d. Project Forward Inc. Donation Request MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_
14. **Miscellaneous**
15. **Council Comments**
16. **Adjournment** MB\_\_2<sup>nd</sup>\_\_ AIF\_\_O\_\_

**CITY OF MILACA  
COUNCIL MINUTES**

October 19, 2022

**Call to Order Roll Call**

Acting Mayor Dillan called the meeting of the Milaca City Council to order at 6:00 p.m.

Upon roll call, the following council members were present: Acting Mayor Dave Dillan; Councilors: Lindsee Larsen, Norris Johnson, and Ken Muller. Councilors Absent:

**Staff Present:** Assistant City Clerk Deloris Katke, City Attorney Damien Toven, Police Chief Quinn Rasmussen, Officer Tate Orazem, Assistant Public Works Supervisor Warne Johnson, Administrative Communications Specialist Mary Mickelson, and Fire Chief Jesse Gerads; City Manager Tammy Pfaff via speaker phone

**Others Present:** Diane David, Thea Keil, Lisa Anderson, Julie Rogalla, Jonathan David, David Anderson, Dan Hollenkamp, Chloe Smith, Laurie Gahm, Dan Hakes, Lisa Hakes, Ethel Hakes, and Stantec Zoning Consultant Phil Carlson

**Approval of the Agenda**

Acting Mayor Dillan called for a motion to approve the agenda. Larsen introduced a motion for approval. Muller seconded the motion. Acting Mayor Dillan added Ordinance No. 505 to the agenda. Larsen stated her last name was spelled incorrectly on the agenda. Acting Mayor called for a motion for approval of the amended Agenda. Johnson introduced a motion for approval. Muller seconded the motion. No further discussion. All in favor, motion carried.

**Approval of Minutes — September 15, 2022 and Special Meeting September 27, 2022**

Acting Mayor Dillan called for a motion to approve minutes for 9/15/22 and 9/27/22. Johnson introduced a motion for approval. Larsen seconded the motion. There was no further discussion. All in favor; motion carried.

**Approval of Bills and Quarterly Financial Reports**

Acting Mayor Dillan called for a motion to approve. Muller introduced a motion for approval. Johnson seconded the motion. There was no further discussion. All in favor; motion carried.

**Open Forum**

Acting Mayor Dillan asked if anybody present wanted to address anything not on the agenda. Nothing was presented. Acting Mayor Dillan gave an update on Rec Fest. He stated he met with the Rec Fest committee on Monday and they have plans to move forward and they have some questions to work through but a lot of positive things happened. They are working on some organizational items and hopefully they can move forward with that. The biggest thing they have to do get some bands penciled in for dates so they don't lose out on them, which they can do on their own. They are working on items in trying to get their organization going in a different direction but Rec Fest hopefully will move on. They have a group of dedicated volunteers.

**Requests, Communications, Petitions and Complaints**

*Update State –*

*Update County –*

*Update Townships –*

**Ordinances and Resolutions**

**Resolution 22-41 PERA for Full-Time Police Officer.** Acting Mayor Dillan called for a motion to approve. Johnson introduced a motion for approval. Larsen seconded the motion. No further discussion. All in favor; motion carried.

**Resolution 22-42 Assess Lawn Mowing.** Acting Mayor Dillan called for a motion to approve. Johnson introduced a motion for approval. Larsen seconded the motion. No further discussion. All in favor; motion carried.

**Resolution 22-43 Appointing Election Judges.** Acting Mayor Dillan called for a motion to approve. Larsen introduced a motion for approval. Muller seconded the motion. No further discussion. All in favor; motion carried.

**Ordinance No. 499 Amending Title III Chapter 33 City Policies Section 33.20 Criminal History License Background Investigations – 2<sup>nd</sup> Reading.** Acting Mayor Dillan called for a motion to approve. Muller introduced a motion for approval. Johnson seconded the motion. No further discussion. All in favor; motion carried.

**Ordinance No. 500 Amending Title IX Chapter 94 Section 94.18 Public Nuisances Affecting Peace and Safety (F) Noise – 2<sup>nd</sup> Reading.** Acting Mayor Dillan called for a motion to approve. Larsen introduced a motion for approval. Muller seconded the motion. No further discussion. All in favor; motion carried.

**Ordinance No. 501 Repealing Chapter 116 Gambling Regulations – 2<sup>nd</sup> Reading.** Acting Mayor Dillan called for a motion to approve. Johnson introduced a motion for approval. Muller seconded the motion. No further discussion. All in favor; motion carried.

**Ordinance No. 502 Authorizing and Regulating the Conduct of Lawful Gambling within the City – 2<sup>nd</sup> Reading.** Acting Mayor Dillan called for a motion to approve. Larsen introduced a motion for approval. Johnson seconded the motion. Acting Mayor Dillan stated there were some changes. City Attorney Damien Toven stated there was a typo in one section, changed the language in 116.15 to limit the documentation that is required, and changed the percentage of the proceeds that have to be spent in designated area to 50% from 100%. Acting Mayor Dillan commented that he was in contact with Travis Hall, who was here last time to talk about that issue. Travis read the new Ordinance and thought it will work for them and their organization. No further discussion. All in favor; motion carried.

**Ordinance No. 503 Amending Title IX Add Chapter 98 Beekeeping – 1<sup>st</sup> Reading.** Council Member Johnson made a motion to table the reading as it needs further research and background. Muller seconded the motion. Acting Mayor Dillan asked that before this get tabled, Dan had some clarifications. Dan agreed to have this tabled and then work on it. Council Member Larsen stated she is against tabling. Acting Mayor clarified if Johnson was tabling 503 and 504 together and Johnson stated yes but that separate motions should be made. No further discussion. Acting Mayor Dillan called for vote on tabling No. 503. Council Members Johnson and Muller and Acting Mayor Dillan in favor, Council Member Larsen opposed to tabling Ordinance No. 503; Ordinance No. 503 tabled.

**Ordinance No. 504 Amending Title IX Add Chapter 99 Chickens – 1<sup>st</sup> Reading.** Council Member Johnson made a motion that since there was no urgency in passing this, he would like to see this tabled as well. Muller seconded the motion. Acting Mayor Dillan called for a vote on tabling Ordinance No. 504. Council Members Johnson and Muller and Acting Mayor Dillan in favor. Council Member Larsen opposed to tabling Ordinance #504. Ordinance #504 tabled.

### **Reports of Departments**

*City Manager* – City Manager Pfaff reported via speaker phone that staff is working on items that need to be accomplished. She is working on the Comprehensive Plan at home and is working with Phil Gravel on some new mapping in the Comp Plan. There is a lot of language that needs to be updated from 2017. She is hoping to have a community event that people can be part of the Comp Plan and their goals for the city, hopefully later on in the year. In January she is hoping for the Planning Commission to review the final Comp Plan and bring it to council for final passage.

Acting Mayor Dillan requested to go back to Ordinances. We missed Ordinance No. 505.

**Ordinance Amending Title III Administration Chapter 30 Section 30.19 Order of Business of the City of Milaca Code of Ordinances.** Amendment to add a Consent Agenda. Acting Mayor Dillan called for a motion. Motion by Johnson. Larsen seconded the motion. Acting Mayor Dillan asked for discussion and requested to waive the second reading. Muller made a motion to waive the second reading. Johnson seconded the motion. All in favor of waiving the second reading; motion carried. Acting Mayor Dillan then called for a motion to approve Ordinance No. 505. Muller made a motion to approve Ordinance No. 505. Johnson seconded the motion. All in favor; motion carried.

### **Back to Reports and Departments**

*Police Department* – Police Chief Quinn Rasmussen introduced a new officer and administered the Oath of Office to Officer Tate Orazem. Chief Quinn reported they sold three of their forfeited vehicles on the city auction. Have about 10 that are pending forfeiture. He expects 3500 - 4000 ICRs for the year, which is pretty steady.

City Manager Pfaff requested Acting Mayor Dillan to go back to the Memo of Understanding that is on the agenda to add Juneteenth to the Union contract. Acting Mayor Dave Dillan called for a motion to approve the Union addition of Juneteenth. Larsen made a motion. Seconded by Muller. No further discussion. All in favor; motion carried.

*Parks Commission* – None

*Public Works* – None

*Liquor Store* – Two bids received for sidewalk around beer cave cooler: All Day Concrete \$4,500.00, Johnson's Custom Creations \$4,000.00. Assistant City Clerk stated Liquor Store Manager Vicki sent out an email requesting Johnson's Custom Creations to finish the concrete work at the liquor store. Acting Mayor Dillan called for a motion to approve Johnson's Custom Creations. Johnson made a motion to approve. Muller seconded the motion. No further discussion. All in favor; motion carried.

*Planning Commission* – **Resolution #22-44 Conditional Use Permit 555 State Hwy 23 8 Unit Apartments.** Acting Mayor called for a motion. Muller introduced a motion to approve. Johnson seconded the motion. Phil Carlson, Planner from Stantec, stated that this Resolution was for a Conditional Use Permit from Shawn Williams of CKW Developers. Carlson stated that Multiple Family Residential is allowed as a conditional use in the B2 District. Carlson went on to say the council could impose reasonable conditions on that use like landscaping and lighting and building materials, which this does. Planning Commission did vote to approve this, with the conditions of landscaping and lighting. There are five conditions in the resolution. There are also four findings of fact in the resolution. Carlson further stated that if the council agrees with this, their motion is to approve Resolution 22-44. Acting Mayor Dillan called for any discussion. Assistant City Clerk Katke stated there were a couple of letters that were opposed to this mainly due to traffic, and water/sewer lines. Acting Mayor Dillan stated that the water and sewer lines would be an engineering issue and be looked into and Phil Carlson stated they would be to make sure they can be connected properly. Phil Carlson pointed out that this lot has been B2 Commercial for many years and is currently vacant. This lot could be used for many other uses that could come in and would just need a building permit and not need special attention from the Planning Commission or approval from City Council. Phil continued to say that there will be a privacy fence on the west side of the property, there will be landscaping around it, and traffic would probably be less than what many commercial uses could be on that property. Johnson asked if this would be connected to the alley and be a through street. Phil stated there are two access points: off of Hwy 23 on the north side and a shared driveway with the parcel next to that with easements in place and it does connect to the alley. Phil also stated that his report shows the site plan with a garage proposed on the south side and that garage building would be a barrier to the traffic activity. Muller questioned if there was a fence on the west side and Phil

stated there is a fence on the west side on a portion of the property. No further discussion. All in favor; motion carried.

**Resolution #22-45 Variance Corner Set Back at 355 3<sup>rd</sup> Ave SE.** Acting Mayor Dillan called for a motion. Johnson made a motion for approval. Muller seconded the motion. Acting Mayor called for discussion. Phil stated this is a vacant lot and like a lot of the older lots in the city, it is less than the standard of 80 foot wide and 10,000 square feet. With this narrow dimension off of Hwy 23, putting any kind of building on this lot would be difficult to meet the setbacks. If done, it would be a skinny, long rectangle which would not be reasonable. CKW Developers is proposing a 24-foot-wide house, and setting it back 14 feet instead of the required 30 feet. Phil also noted that the lot was originally 66 feet wide. The highway took an additional 10 feet easement some years ago. He also noted that the properties down the next two blocks, just about all of those structures are well in front of that 30-foot setback. Allowing that 14-foot setback instead of the 30-foot setback gives some extra room on the north side. Phil said that allowing the 16-foot variance off of the 30 feet so that it is a 14-foot setback that is proposed is reasonable. Planning Commission recommended approval and findings of fact are in Resolution 22-45. Acting Mayor Dillan stated it is a nice improvement for that corner. No further discussion. All in favor; motion carried.

**Resolution #22-46 Variance Lot Line Adjustment 315 and 325 3<sup>rd</sup> Ave NW** – Acting Mayor Dillan called for a motion. Larsen made a motion for approval. Muller seconded the motion. Acting Mayor Dillan called for discussion. Phil stated this is a request for a lot line adjustment and variances to lot size and width for 315 and 325 3<sup>rd</sup> Ave NW. This is a situation where the north lot line of 315 encroaches into the house by 1.6 feet, so the house is over the lot line. The owners want to adjust this so part of the structure and garage aren't on the next lot to the north. They are proposing to move the lot line by 11 feet. This would then allow the required 10-foot setback to both structures. There is more than 20 feet now between the structures. Like many of the older lots in Milaca, these lots are under the minimum required 10,000 square feet and 80-foot lot width so the request to simply move that lot line does require those variances because the new lots would be under the lot size and under lot width but it would improve the situation. Planning Commission recommended approval of this and Resolution #22-46 has the findings of fact in the Resolution. This does involve 2 separate actions: approval of the lot line adjustment and approval of the two variances and it will affect both properties. With one motion, you can affect those two actions and it will affect those two properties. Each property would then need to file this with the county separately, but it would be one decision of the city council. No further discussion. All in favor; motion carried.

**Resolution 22-47 Conditional Use Permit 260 5<sup>th</sup> Ave SE** - Acting Mayor Dillan called for a motion. Johnson made the motion to approve. Muller seconded the motion. Phil stated that this is a request for a multiple dwelling in the R2 district, and approving this Resolution is actually denying the Conditional Use Permit which was the recommendation of the Planning Commission. This structure was built as a single-family home. It was converted to three units – not approved by the city. Staff then said they need to come in and get some kind of approval as it could not continue as is. The Resolution and report states that multiple dwellings are allowed as a Conditional Use permit in that zone, R2, but there are some important conditions: a single-family home cannot be converted to more than two units and this has been converted to three, a use that is not allowed and they are contemplating having a fourth unit in that home. The discussion in this report and in this resolution points out that this conversion even to three units is not allowed. In addition, the lot area does not meet the requirements for a two-family home. As an existing single family home sitting on this lot can stay as long as they want but this conversion to three units and even four units is simply not allowed. That is recorded in the report and in the findings of fact in the resolution. The recommendation of the Planning Commission was to deny the Conditional Use Permit. Passing Resolution #22-47 would deny that Conditional Use Permit. Because this is a use that is not allowed and has been developed without city approval, there may be additional actions that city staff or

the city attorney may recommend. Acting Mayor Dillan asked for any more questions. No further discussion. All in favor of denying Conditional Use Permit for 260 5<sup>th</sup> Ave SE; Motion carried.

*Fire Department* – Chief Gerads thanks all who came to the fire department open house. It was a huge success. Fiscal year coming up at the end of October.

*Airport* – None

### **Committees**

*Economic Development* – Acting Mayor Dillan stated the last meeting was a presentation on childcare and the survey that was done. There will be more information coming from that. They have created a task force on ways to address that county wide and in Milaca.

*Personnel* – None

*Budget* – None

### **New Business**

**Genesis Technology Corporation – Site Lease Agreement-Renewal** – Acting Mayor Dillan called for a motion for approval. Johnson made the motion. Larsen seconded the motion. City Manager Pfaff commented that this is a renewal for another three years and this is for the old water tower. No further discussion. All in favor of approving the Site Lease Agreement-Renewal; Motion carried.

**Easement by Bypass/Pearson Property** – City Manager Pfaff stated this is just for discussion and to ask for a directive from the council. Pfaff stated the Pearsons are asking for an easement from a prior meeting. The easement location as planned has been approved by Great River Energy, and as long as we have a zero-grade change to the land, the road can be put there. If the Council agrees with that location, it will only be about a 50-foot road so that is not close to the beer cave in the back. Damien, staff, and the City Manager can work out the measurements, which would require a survey. Acting Mayor stated that it would be a survey by the developer, not the city. Acting Mayor Dillan further commented that there was talk about the east and going on that side, but where the parking lot ends, there is quite a drop and it just didn't make a lot of sense and, we were not going to allow straight through the parking lot and turning the parking lot into a road so this was the only option that we came up with. Acting Mayor Dillan stated this came about because they wanted to list this and you can't list it when it is landlocked. Acting Mayor Dillan asked if it was ok for staff to look into this and the council agreed.

Acting Mayor Dillan asked for council comments. Larsen – none. Muller thanked the Fire Department on the open house. Johnson – none.

### **Adjourn**

With no other business presented before the council, Acting Mayor Dillan called for a motion to adjourn. Larsen made a motion to adjourn. Muller seconded the motion. Motion carried. Meeting adjourned at 7:10 p.m.

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Dave Dillan, Acting Mayor

ATTEST:

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Deloris Katke, Assistant City Clerk

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
49019	10/17/22	ANDERSON, MARK	11630000	1	001-10005	15.00	15.00	CREDIT ON FINAL WATER BILL
Total 49019:							15.00	
49020	10/17/22	MN MUNICIPAL BEVERAGE ASS	101722	1	609-49750-208	40.00	40.00	REGIONAL MMBA MTG-V JEYS & M HANSE
Total 49020:							40.00	
49021	10/17/22	ROSENBERG LIVING TRUST, S	11400000	1	001-10005	19.32	19.32	CREDIT ON FINAL WATER BILL
Total 49021:							19.32	
49022	10/19/22	FRONTIER	011993-2-10	1	609-49750-321	154.06	154.06	PHONE SVC-LIQUOR STORE
49022	10/19/22	FRONTIER	032802-2-10	1	101-42280-321	53.24	53.24	PHONE SVC-FIRE
49022	10/19/22	FRONTIER	072480-2-10	1	602-49400-321	148.18	148.18	PHONE SVC-WATER (6134)
49022	10/19/22	FRONTIER	082197-2-10	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
49022	10/19/22	FRONTIER	082488-2-10	1	101-49810-321	213.05	213.05	PHONE SVC-AIRPORT (2648)
Total 49022:							570.33	
49023	10/19/22	MN RURAL WATER ASSOC	102522	1	101-43000-208	300.00	300.00	PW MAINTENANCE TRAINING-PELARSKI A
Total 49023:							300.00	
49024	10/26/22	AMAZON	4356938677	1	101-45200-212	24.99	24.99	CARBURETOR-PARKS
49024	10/26/22	AMAZON	4476884469	1	101-41940-437	125.01	125.01	ZONING MAP HOLDERS
49024	10/26/22	AMAZON	4498453537	1	609-49750-217	62.22	62.22	TONER-LIQUOR
49024	10/26/22	AMAZON	4574647599	1	101-41940-217	8.44	8.44	CLEANING SUPPLIES-CITY
49024	10/26/22	AMAZON	4646385453	1	101-41110-201	67.60	67.60	RESOLUTION PAPER
49024	10/26/22	AMAZON	4694975543	1	101-41960-201	24.99	24.99	WIRELESS MOUSE
49024	10/26/22	AMAZON	4794483865	1	101-43000-240	23.88	23.88	SURFACE PRO CHARGER-PW
49024	10/26/22	AMAZON	4883773347	1	101-41940-217	32.49	32.49	LAPTOP STAND/DATE STAMP
49024	10/26/22	AMAZON	5575844788	1	101-41940-217	114.36	114.36	TRASH BAGS/CLEANING SUPPLIES-CITY H
49024	10/26/22	AMAZON	5596799564	1	101-41940-201	29.98	29.98	ADDRESS LABELS-CITY
49024	10/26/22	AMAZON	6656847547	1	101-41940-217	74.92	74.92	TRASH BAGS-CITY
49024	10/26/22	AMAZON	6736736573	1	101-43000-240	65.98	65.98	DOCKING STATION-PW
49024	10/26/22	AMAZON	7547768747	1	101-41510-201	19.99	19.99	CALENDAR-TREASURER
49024	10/26/22	AMAZON	7958838697	1	101-41940-201	43.01	43.01	FILE FOLDERS/CLASP ENVELOPES/CLEAN
49024	10/26/22	AMAZON	9374437937	1	101-41940-201	5.98	5.98	NOTEBOOK-CITY
49024	10/26/22	AMAZON	9563783675	1	101-42110-240	177.49	177.49	TIRE INFLATOR FOR IMPOUND
Total 49024:							901.33	
49025	10/26/22	ANN RIVER WINERY	000094	1	609-49750-253	205.50	205.50	WINE
Total 49025:							205.50	
49026	10/26/22	BELLBOY CORP.	0096809900	1	609-49750-253	164.00	164.00	WINE
49026	10/26/22	BELLBOY CORP.	0096809900	2	609-49750-251	5,364.23	5,364.23	LIQUOR
49026	10/26/22	BELLBOY CORP.	0105840400	1	609-49750-259	140.40	140.40	OTHER FOR RESALE
Total 49026:							5,668.63	
49027	10/26/22	BERNICKS	10000977	1	609-49750-252	864.35	864.35	BEER
49027	10/26/22	BERNICKS	10000978	1	609-49750-254	106.64	106.64	NA
49027	10/26/22	BERNICKS	10000979	1	609-49750-254	4.74	4.74	CREDIT NA
49027	10/26/22	BERNICKS	10000979	2	609-49750-252	19.84	19.84	CREDIT BEER
49027	10/26/22	BERNICKS	10002982	1	609-49750-252	2,265.70	2,265.70	BEER

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
49027	10/26/22	BERNICKS	10002982	2	609-49750-253	55.40	55.40	WINE
49027	10/26/22	BERNICKS	10002984	1	609-49750-252	86.40-	86.40-	CREDIT BEER
49027	10/26/22	BERNICKS	10005459	1	609-49750-254	29.20	29.20	NA
49027	10/26/22	BERNICKS	10005459	2	609-49750-252	1,548.45	1,548.45	BEER
49027	10/26/22	BERNICKS	10005460	1	609-49750-254	93.78	93.78	NA
49027	10/26/22	BERNICKS	10005983	1	609-49750-254	121.42	121.42	NA
Total 49027:							4,973.96	
49028	10/26/22	BIEDERMAN, ROY	11-6850-00	1	001-10005	19.55	19.55	CREDIT ON FINAL WATER BILL
Total 49028:							19.55	
49029	10/26/22	BREAKTHRU BEVERAGE MN	345952506	1	609-49750-251	4,692.39	4,692.39	LIQUOR
49029	10/26/22	BREAKTHRU BEVERAGE MN	345952506	2	609-49750-254	84.00	84.00	NA
49029	10/26/22	BREAKTHRU BEVERAGE MN	345952506	3	609-49750-333	98.05	98.05	DELIVERY
49029	10/26/22	BREAKTHRU BEVERAGE MN	346054795	1	609-49750-253	129.00	129.00	WINE
49029	10/26/22	BREAKTHRU BEVERAGE MN	346054795	2	609-49750-251	2,154.68	2,154.68	LIQUOR
49029	10/26/22	BREAKTHRU BEVERAGE MN	346054795	3	609-49750-333	38.85	38.85	DELIVERY
49029	10/26/22	BREAKTHRU BEVERAGE MN	361355660	1	609-49750-251	27.68-	27.68-	CREDIT LIQUOR
49029	10/26/22	BREAKTHRU BEVERAGE MN	361520290	1	609-49750-251	220.85-	220.85-	CREDIT LIQUOR
Total 49029:							6,948.44	
49030	10/26/22	BROOKVIEW WINERY	KISS-0081	1	609-49750-253	312.00	312.00	WINE
Total 49030:							312.00	
49031	10/26/22	C & L DISTRIBUTING CO.	1523105	1	609-49750-253	204.00	204.00	WINE
49031	10/26/22	C & L DISTRIBUTING CO.	1523105	2	609-49750-254	28.00	28.00	NA
49031	10/26/22	C & L DISTRIBUTING CO.	1523105	3	609-49750-252	7,625.30	7,625.30	BEER
49031	10/26/22	C & L DISTRIBUTING CO.	1526146	1	609-49750-254	234.05	234.05	NA
49031	10/26/22	C & L DISTRIBUTING CO.	1526146	2	609-49750-253	120.00	120.00	WINE
49031	10/26/22	C & L DISTRIBUTING CO.	1526146	3	609-49750-252	12,216.65	12,216.65	BEER
49031	10/26/22	C & L DISTRIBUTING CO.	2239000003	1	609-49750-252	72.40-	72.40-	CREDIT BEER
49031	10/26/22	C & L DISTRIBUTING CO.	2366000071	1	609-49750-252	18.10-	18.10-	CREDIT BEER
Total 49031:							20,337.50	
49032	10/26/22	DAHLHEIMER DISTRIBUTING C	1750039	1	609-49750-253	32.30	32.30	WINE
49032	10/26/22	DAHLHEIMER DISTRIBUTING C	1750039	2	609-49750-252	4,488.25	4,488.25	BEER
49032	10/26/22	DAHLHEIMER DISTRIBUTING C	1755269	1	609-49750-253	292.70	292.70	WINE
49032	10/26/22	DAHLHEIMER DISTRIBUTING C	1755269	2	609-49750-251	500.00	500.00	LIQUOR
49032	10/26/22	DAHLHEIMER DISTRIBUTING C	1755269	3	609-49750-254	112.25	112.25	NA
49032	10/26/22	DAHLHEIMER DISTRIBUTING C	1755269	4	609-49750-252	12,495.20	12,495.20	BEER
49032	10/26/22	DAHLHEIMER DISTRIBUTING C	1755403	1	609-49750-252	280.00-	280.00-	CREDIT BEER
Total 49032:							17,640.70	
49033	10/26/22	ERICKSON, MICHAEL	11-3920-00	1	001-10005	35.41	35.41	CREDIT ON FINAL WATER BILL
Total 49033:							35.41	
49034	10/26/22	GRANITE CITY JOBBING	302885	1	609-49750-256	521.62	521.62	TOBACCO
49034	10/26/22	GRANITE CITY JOBBING	302885	2	609-49750-333	10.00	10.00	DELIVERY
49034	10/26/22	GRANITE CITY JOBBING	303844	1	609-49750-256	427.86	427.86	TOBACCO
49034	10/26/22	GRANITE CITY JOBBING	303844	2	609-49750-259	133.59	133.59	OTHER FOR RESALE
49034	10/26/22	GRANITE CITY JOBBING	303844	3	609-49750-333	10.00	10.00	DELIVERY



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Total 49034:							1,103.07	
49035	10/26/22	HOLMES, DEBRA	31-1710-00	1	001-10005	45.17	45.17	CREDIT ON FINAL WATER BILL
Total 49035:							45.17	
49036	10/26/22	INDIAN ISLAND WINERY	4749	1	609-49750-253	843.84	843.84	WINE
Total 49036:							843.84	
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2145561	1	609-49750-251	72.00	72.00	LIQUOR
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2150147	1	609-49750-253	584.65	584.65	WINE
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2150147	2	609-49750-251	4,708.46	4,708.46	LIQUOR
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2150147	3	609-49750-333	79.04	79.04	DELIVERY
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2150148	1	609-49750-251	2,985.50	2,985.50	LIQUOR
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2150148	2	609-49750-333	44.40	44.40	DELIVERY
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2153580	1	609-49750-251	2,252.40	2,252.40	LIQUOR
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2153580	2	609-49750-253	104.00	104.00	WINE
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2153580	3	609-49750-333	67.68	67.68	DELIVERY
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2153581	1	609-49750-251	260.00	260.00	LIQUOR
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2153581	2	609-49750-333	1.85	1.85	DELIVERY
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2154805	1	609-49750-254	37.00	37.00	NA
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2154805	2	609-49750-251	895.30	895.30	LIQUOR
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2154805	3	609-49750-253	444.00	444.00	WINE
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2154805	4	609-49750-333	10.60	10.60	DELIVERY
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2154806	1	609-49750-251	15,696.76	15,696.76	LIQUOR
49037	10/26/22	JOHNSON BROTHERS LIQUOR	2154806	2	609-49750-333	193.03	193.03	DELIVERY
Total 49037:							28,436.67	
49038	10/26/22	JOHNSON'S CUSTOM CREATIO	092422	1	101-42280-530	60,000.00	60,000.00	PARKING LOT IMPROVEMENT-FIRE
Total 49038:							60,000.00	
49039	10/26/22	M. AMUNDSON LLP	349885	1	609-49750-256	658.78	658.78	TOBACCO
49039	10/26/22	M. AMUNDSON LLP	349885	2	609-49750-259	34.22	34.22	CREDIT OTHER FOR RESALE
49039	10/26/22	M. AMUNDSON LLP	350011	1	609-49750-217	600.34	600.34	OTHER OPERATING SUPPLIES
Total 49039:							1,224.90	
49040	10/26/22	MACK, SAM	11-3770-02	1	001-10005	37.94	37.94	CREDIT ON FINAL WATER BILL
Total 49040:							37.94	
49041	10/26/22	MID-MN INSPECTIONS LLC	1104	1	101-42400-300	2,076.40	2,076.40	CONTRACTED BLDG OFFICIAL
Total 49041:							2,076.40	
49042	10/26/22	ORIGIN WINE & SPIRITS	0018820	1	609-49750-251	112.00	112.00	LIQUOR
49042	10/26/22	ORIGIN WINE & SPIRITS	0018820	2	609-49750-333	1.85	1.85	DELIVERY
Total 49042:							113.85	
49043	10/26/22	PAUSTIS WINE COMPANY	179378	1	609-49750-253	2,926.58	2,926.58	WINE
49043	10/26/22	PAUSTIS WINE COMPANY	179378	2	609-49750-333	40.50	40.50	DELIVERY

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Total 49043:							2,967.08	
49044	10/26/22	PHILLIPS WINE AND SPIRITS	6472348	1	609-49750-251	213.00	213.00	LIQUOR
49044	10/26/22	PHILLIPS WINE AND SPIRITS	6472348	2	609-49750-333	1.85	1.85	DELIVERY
49044	10/26/22	PHILLIPS WINE AND SPIRITS	6475174	1	609-49750-251	3,573.80	3,573.80	LIQUOR
49044	10/26/22	PHILLIPS WINE AND SPIRITS	6475174	2	609-49750-253	721.25	721.25	WINE
49044	10/26/22	PHILLIPS WINE AND SPIRITS	6475174	3	609-49750-333	100.85	100.85	DELIVERY
Total 49044:							4,610.75	
49045	10/26/22	RAILSIDE, LLC	11-1870-00	1	001-10005	176.67	176.67	CREDIT ON FINAL WATER BILL
Total 49045:							176.67	
49046	10/26/22	RUM RIVER CONTRACTING	7013	1	101-42280-530	31,520.60	31,520.60	PARKING LOT-FIRE
Total 49046:							31,520.60	
49047	10/26/22	SALISBURY, TYLER	31-8520-00	1	001-10005	37.94	37.94	CREDIT ON FINAL WATER BILL
Total 49047:							37.94	
49048	10/26/22	SELECT URGENT CARE LLC	276	1	101-42280-305	444.00	444.00	NEW HIRE PHYSICAL-HOSKINS
Total 49048:							444.00	
49049	10/26/22	SOUTHERN GLAZERS OF MN	2267947	1	609-49750-251	1,665.91	1,665.91	LIQUOR
49049	10/26/22	SOUTHERN GLAZERS OF MN	2267947	2	609-49750-333	27.12	27.12	DELIVERY
49049	10/26/22	SOUTHERN GLAZERS OF MN	2270150	1	609-49750-251	4,743.98	4,743.98	LIQUOR
49049	10/26/22	SOUTHERN GLAZERS OF MN	2270150	2	609-49750-333	60.45	60.45	DELIVERY
49049	10/26/22	SOUTHERN GLAZERS OF MN	2270151	1	609-49750-253	264.00	264.00	WINE
49049	10/26/22	SOUTHERN GLAZERS OF MN	2270151	2	609-49750-333	9.30	9.30	DELIVERY
49049	10/26/22	SOUTHERN GLAZERS OF MN	5089290	1	609-49750-251	2,281.25	2,281.25	LIQUOR
49049	10/26/22	SOUTHERN GLAZERS OF MN	5089290	2	609-49750-333	44.95	44.95	DELIVERY
Total 49049:							9,096.96	
49050	10/26/22	STANTEC	1988948	1	500-43100-303	1,083.50	1,083.50	2021 STREET IMP PROJECT ENGINEER FE
49050	10/26/22	STANTEC	1988949	1	101-41120-310	5,933.75	5,933.75	PLANNING & ZONING
49050	10/26/22	STANTEC	1988949	2	101-41940-310	1,579.50	1,579.50	ENGINEERING FEES - GENERAL
49050	10/26/22	STANTEC	1990352	1	500-43100-303	2,729.00	2,729.00	2022 STREET IMP PROJECT ENGINEER FE
Total 49050:							11,325.75	
49051	10/26/22	TRUE FABRICATIONS, INC.	1120281	1	609-49750-259	138.00	138.00	OTHER FOR RESALE
49051	10/26/22	TRUE FABRICATIONS, INC.	1120281	2	609-49750-333	20.30	20.30	DELIVERY
Total 49051:							158.30	
49052	10/26/22	U.S. POSTMASTER	102622	1	602-49400-322	206.45	206.45	OCTOBER WATER BILLS-WATER
49052	10/26/22	U.S. POSTMASTER	102622	2	603-49450-322	206.45	206.45	OCTOBER WATER BILLS-SEWER
Total 49052:							412.90	
49053	10/26/22	VERIZON WIRELESS	9917720066	1	101-42110-321	432.16	432.16	WIRELESS ROUTER/PHONE SVC-POLICE
49053	10/26/22	VERIZON WIRELESS	9917720066	2	101-42280-321	64.07	64.07	CELL PHONE SVC-FIRE
49053	10/26/22	VERIZON WIRELESS	9917720066	3	101-43000-321	93.74	93.74	CELL PHONE SVC-PW

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49053	10/26/22	VERIZON WIRELESS	9917720066	4	602-49400-321	120.03	120.03	WIRELESS ROUTER/PHONE SVC-WATER
49053	10/26/22	VERIZON WIRELESS	9917720066	5	609-49750-321	40.01	40.01	STORE DISPLAY SIGN - LIQUOR
Total 49053:							750.01	
49054	10/26/22	VIKING BOTTLING CO.	3017464	1	609-49750-254	126.05	126.05	NA
49054	10/26/22	VIKING BOTTLING CO.	3017565	1	609-49750-254	446.85	446.85	NA
49054	10/26/22	VIKING BOTTLING CO.	3025867	1	609-49750-254	196.20	196.20	NA
Total 49054:							769.10	
49055	10/26/22	VISA	8807-110722	1	101-45200-437	52.00	52.00	RESERVATION KEY
49055	10/26/22	VISA	8807-110722	3	101-42110-437	17.38	17.38	POSTAGE-PD
49055	10/26/22	VISA	8807-110722	4	101-49810-217	459.96	459.96	CREDIT CARD READER-AIRPORT
49055	10/26/22	VISA	8807-110722	5	101-42110-240	300.00	300.00	COMPUTER DOCK INSTALLS-PD
49055	10/26/22	VISA	8807-110722	6	101-49810-217	269.99	269.99	CREDIT CARD READER SUPPORT-AIRPORT
49055	10/26/22	VISA	8807-110722	7	101-42110-437	91.94	91.94	OFFICER POST LICENSE-PD
49055	10/26/22	VISA	8807-110722	8	101-45200-437	52.00	52.00	RESERVATION KEY-OCTOBER
Total 49055:							1,243.27	
49056	10/26/22	WATSON COMPANY	128905	1	609-49750-256	524.49	524.49	TOBACCO
49056	10/26/22	WATSON COMPANY	128905	2	609-49750-259	98.60	98.60	OTHER FOR RESALE
49056	10/26/22	WATSON COMPANY	128905	3	609-49750-333	6.00	6.00	DELIVERY
49056	10/26/22	WATSON COMPANY	129056	1	609-49750-256	1,079.14	1,079.14	TOBACCO
49056	10/26/22	WATSON COMPANY	129056	2	609-49750-259	57.15	57.15	OTHER FOR RESALE
49056	10/26/22	WATSON COMPANY	129056	3	609-49750-333	6.00	6.00	DELIVERY
Total 49056:							1,771.38	
49057	10/26/22	WINE MERCHANTS	7398817	1	609-49750-253	1,883.00	1,883.00	WINE
49057	10/26/22	WINE MERCHANTS	7398817	2	609-49750-333	40.85	40.85	DELIVERY
Total 49057:							1,923.85	
49058	10/27/22	MILLE LACS CO. RECORDER	22-44	1	101-49200-450	46.00	46.00	RECORD CUP #22-44 CKW DEVELOPERS
Total 49058:							46.00	
49059	10/27/22	MILLE LACS CO. RECORDER	22-45	1	101-49200-450	46.00	46.00	RECORD VARIANCE 22-45 CKW DEVELOPERS
Total 49059:							46.00	
49060	10/27/22	MILLE LACS CO. RECORDER	22-46	1	101-49200-450	46.00	46.00	RECORD VARIANCE AND LOT LINE ADJ 22-46
Total 49060:							46.00	
49061	10/27/22	MILLE LACS CO. RECORDER	22-46-325	1	101-49200-450	46.00	46.00	RECORD VARIANCE AND LOT LINE ADJ 22-46
49061	10/31/22	MILLE LACS CO. RECORDER	22-46-325	1	101-49200-450	46.00	46.00	RECORD VARIANCE AND LOT LINE ADJ 22-46
Total 49061:							.00	
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	1	101-41960-201	9.98	9.98	WALL CALENDAR-EVENTS
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	2	101-41940-201	12.98	12.98	WALL CALENDAR-CITY
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	4	101-42110-201	12.98	12.98	WALL CALENDAR-POLICE
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	5	602-49400-201	4.99	4.99	WALL CALENDAR-WATER
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	6	603-49450-201	4.99	4.99	WALL CALENDAR-SEWER
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	7	609-49750-240	149.99	149.99	SURGE PROTECTOR-LIQUOR

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49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	8	101-41940-217	33.64	33.64	MOP HEADS-CLEANING
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	9	101-41940-437	15.99	15.99	DOOR STOPS-CITY HALL
49062	11/10/22	AMAZON CAPITAL SERVICES	1WQ7-HV3G	10	609-49750-333	5.99	5.99	SHIPPING
Total 49062:							251.53	
49063	11/10/22	AMERICAN WATER WORKS AS	7002057674	1	602-49400-433	365.00	365.00	ANNUAL DUES-KIRKEBY
Total 49063:							365.00	
49064	11/10/22	ASPEN MILLS	302436	1	101-42280-434	195.20	195.20	DRESS UNIFORM-KOVELA
Total 49064:							195.20	
49065	11/10/22	AUTO BODY TECHNICIANS	3205	1	101-45200-221	179.30	179.30	SPRINGS AND BLADES-PARKS
49065	11/10/22	AUTO BODY TECHNICIANS	3214	1	101-45200-221	9.98	9.98	SPRINGS-PARKS
Total 49065:							189.28	
49066	11/10/22	BERNICKS	10007954	1	609-49750-252	1,474.80	1,474.80	BEER
49066	11/10/22	BERNICKS	10007954	2	609-49750-254	69.20	69.20	NA
49066	11/10/22	BERNICKS	10007954	3	609-49750-253	55.40	55.40	WINE
49066	11/10/22	BERNICKS	10007955	1	609-49750-254	69.85	69.85	NA
49066	11/10/22	BERNICKS	10007956	1	609-49750-252	94.36-	94.36-	CREDIT BEER
Total 49066:							1,574.89	
49067	11/10/22	BILLINGS SERVICE	110122	1	101-43000-212	846.55	846.55	GAS-PW
49067	11/10/22	BILLINGS SERVICE	110122	2	602-49400-212	437.75	437.75	GAS-WATER
49067	11/10/22	BILLINGS SERVICE	110122	3	603-49450-212	437.74	437.74	GAS-SEWER
49067	11/10/22	BILLINGS SERVICE	110122	4	101-42280-212	523.40	523.40	GAS-FIRE
49067	11/10/22	BILLINGS SERVICE	110122	5	101-45200-212	66.86	66.86	GAS-PARKS
Total 49067:							2,312.30	
49068	11/10/22	BREAKTHRU BEVERAGE MN	346153166	1	609-49750-251	1,785.12	1,785.12	LIQUOR
49068	11/10/22	BREAKTHRU BEVERAGE MN	346153166	2	609-49750-333	37.32	37.32	DELIVERY
49068	11/10/22	BREAKTHRU BEVERAGE MN	346253261	1	609-49750-251	1,001.89	1,001.89	LIQUOR
49068	11/10/22	BREAKTHRU BEVERAGE MN	346253261	2	609-49750-333	20.35	20.35	DELIVERY
Total 49068:							2,844.68	
49069	11/10/22	C & L DISTRIBUTING CO.	1529151	1	609-49750-253	92.40	92.40	WINE
49069	11/10/22	C & L DISTRIBUTING CO.	1529151	2	609-49750-254	22.50	22.50	NA
49069	11/10/22	C & L DISTRIBUTING CO.	1529151	3	609-49750-251	60.30	60.30	LIQUOR
49069	11/10/22	C & L DISTRIBUTING CO.	1529151	4	609-49750-259	6.00-	6.00-	CREDIT OTHER FOR RESALE
49069	11/10/22	C & L DISTRIBUTING CO.	1529151	5	609-49750-252	8,365.45	8,365.45	BEER
49069	11/10/22	C & L DISTRIBUTING CO.	1532217	1	609-49750-252	151.50-	151.50-	CREDIT BEER
49069	11/10/22	C & L DISTRIBUTING CO.	1532219	1	609-49750-251	60.30	60.30	LIQUOR
49069	11/10/22	C & L DISTRIBUTING CO.	1532219	2	609-49750-252	8,941.55	8,941.55	BEER
49069	11/10/22	C & L DISTRIBUTING CO.	1532219	3	609-49750-253	139.50	139.50	WINE
49069	11/10/22	C & L DISTRIBUTING CO.	1532219	4	609-49750-259	87.00	87.00	OTHER FOR RESALE
49069	11/10/22	C & L DISTRIBUTING CO.	1532219	5	609-49750-254	63.68	63.68	NA
49069	11/10/22	C & L DISTRIBUTING CO.	2366000077	1	609-49750-252	18.20-	18.20-	CREDIT BEER
49069	11/10/22	C & L DISTRIBUTING CO.	2366000082	1	609-49750-252	18.00-	18.00-	CREDIT BEER
Total 49069:							17,638.98	

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49070	11/10/22	CINTAS	4133400544	1	609-49750-310	95.13	95.13	RUGS - LIQUOR STORE
49070	11/10/22	CINTAS	4133546378	1	101-43000-434	87.14	87.14	UNIFORMS-PW
49070	11/10/22	CINTAS	4134076850	1	101-45200-310	41.60	41.60	RUGS-GCC
49070	11/10/22	CINTAS	4134076991	1	101-41940-310	26.56	26.56	RUGS-CITY HALL
49070	11/10/22	CINTAS	4134076998	1	101-45500-310	40.53	40.53	RUGS-LIBRARY
49070	11/10/22	CINTAS	4134251195	1	101-43000-434	82.89	82.89	UNIFORMS-PW
49070	11/10/22	CINTAS	4134773181	1	609-49750-310	83.88	83.88	RUGS - LIQUOR STORE
49070	11/10/22	CINTAS	4134975839	1	101-43000-434	103.86	103.86	UNIFORMS-PW
49070	11/10/22	CINTAS	4135467258	1	101-45200-310	41.60	41.60	RUGS-GCC
49070	11/10/22	CINTAS	4135467359	1	101-45500-310	40.53	40.53	RUGS-LIBRARY
49070	11/10/22	CINTAS	4135467444	1	101-41940-310	26.56	26.56	RUGS-CITY HALL
49070	11/10/22	CINTAS	4135627280	1	101-43000-434	91.80	91.80	UNIFORMS-PW
Total 49070:							762.08	
49071	11/10/22	CORE & MAIN LP	R555273	1	602-49400-580	7,485.00	7,485.00	CIP AMI METER PROJECT
49071	11/10/22	CORE & MAIN LP	R599503	1	602-49400-580	2,523.90	2,523.90	3/4" METERS
49071	11/10/22	CORE & MAIN LP	R697259	1	602-49400-580	1,261.95	1,261.95	3/4" METERS
49071	11/10/22	CORE & MAIN LP	R843909	1	603-49450-408	1,007.99	1,007.99	SEWER MANHOLE FOR CITY OF BOCK
Total 49071:							12,278.84	
49072	11/10/22	CRYSTAL SPRINGS ICE	4004351	1	609-49750-259	174.30	174.30	OTHER FOR RESALE
49072	11/10/22	CRYSTAL SPRINGS ICE	4004351	2	609-49750-333	4.00	4.00	DELIVERY
49072	11/10/22	CRYSTAL SPRINGS ICE	4004458	1	609-49750-259	326.20	326.20	OTHER FOR RESALE
49072	11/10/22	CRYSTAL SPRINGS ICE	4004458	2	609-49750-333	4.00	4.00	DELIVERY
Total 49072:							508.50	
49073	11/10/22	DAHLHEIMER DISTRIBUTING C	1760028	1	609-49750-252	7,322.25	7,322.25	BEER
49073	11/10/22	DAHLHEIMER DISTRIBUTING C	1760028	2	609-49750-254	59.00	59.00	NA
49073	11/10/22	DAHLHEIMER DISTRIBUTING C	1764792	1	609-49750-251	287.75	287.75	LIQUOR
49073	11/10/22	DAHLHEIMER DISTRIBUTING C	1764792	2	609-49750-252	12,881.92	12,881.92	BEER
49073	11/10/22	DAHLHEIMER DISTRIBUTING C	1764792	3	609-49750-253	59.00	59.00	WINE
49073	11/10/22	DAHLHEIMER DISTRIBUTING C	1764792	4	609-49750-254	284.80	284.80	NA
49073	11/10/22	DAHLHEIMER DISTRIBUTING C	1764817	1	609-49750-252	195.65	195.65	CREDIT BEER
Total 49073:							20,699.07	
49074	11/10/22	FIRE EQUIPMENT SPECIALTIES	11084	1	101-42280-434	7,098.00	7,098.00	UNIFORMS-FIRE
Total 49074:							7,098.00	
49075	11/10/22	FRONTIER	011993-2-11	1	609-49750-321	152.83	152.83	PHONE SVC-LIQUOR STORE
49075	11/10/22	FRONTIER	032802-2-11	1	101-42280-321	52.74	52.74	PHONE SVC-FIRE
49075	11/10/22	FRONTIER	072480-2-11	1	602-49400-321	147.68	147.68	PHONE SVC-WATER (6134)
49075	11/10/22	FRONTIER	082197-2-11	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
49075	11/10/22	FRONTIER	082488-2-11	1	101-49810-321	211.35	211.35	PHONE SVC-AIRPORT (2648)
Total 49075:							566.40	
49076	11/10/22	GAHM, LAURIE	101122	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-OCT
Total 49076:							25.00	
49077	11/10/22	GALLS INC	022287943	1	101-42110-434	195.10	195.10	NEW HIRE EQUIP-ORAZEM
49077	11/10/22	GALLS INC	022326495	1	101-42110-434	1,012.56	1,012.56	NEW HIRE UNIFORMS-ORAZEM

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Total 49077:							1,207.66	
49078	11/10/22	GOPHER STATE ONE CALL	2100593	1	602-49400-310	41.85	41.85	OCTOBER LOCATES
Total 49078:							41.85	
49079	11/10/22	GRAINGER	9496942427	1	101-41940-401	257.04	257.04	CITY HALL LIGHT BULBS
Total 49079:							257.04	
49080	11/10/22	GRANITE CITY JOBBING	304228	1	609-49750-256	63.10	63.10	CREDIT TOBACCO
49080	11/10/22	GRANITE CITY JOBBING	304871	1	609-49750-256	342.39	342.39	TOBACCO
49080	11/10/22	GRANITE CITY JOBBING	304871	2	609-49750-259	227.14	227.14	OTHER FOR RESALE
49080	11/10/22	GRANITE CITY JOBBING	304871	3	609-49750-333	10.00	10.00	DELIVERY
Total 49080:							516.43	
49081	11/10/22	HAWKINS, INC.	6312467	1	602-49400-216	20.00	20.00	CHEMICALS
Total 49081:							20.00	
49082	11/10/22	HY-TECH AUTOMOTIVE	48900	1	101-42110-212	40.77	40.77	2019 FORD INTERCEPTOR OIL CHANGE
Total 49082:							40.77	
49083	11/10/22	JAYSEN S FERN	10078	1	609-49750-434	483.00	483.00	UNIFORMS-LIQUOR
Total 49083:							483.00	
49084	11/10/22	JEYS, VICTORIA	101922	1	609-49750-208	172.50	172.50	TRAINING & TRAVEL - MILEAGE
Total 49084:							172.50	
49085	11/10/22	JIMS MILLE LACS DISPOSAL	211948-1122	1	101-43000-312	300.00	300.00	COMPOST
49085	11/10/22	JIMS MILLE LACS DISPOSAL	211948-1122	2	101-42280-384	25.00	25.00	GARBAGE-FIRE
49085	11/10/22	JIMS MILLE LACS DISPOSAL	211948-1122	3	101-41940-310	108.58	108.58	GARBAGE-CITY
49085	11/10/22	JIMS MILLE LACS DISPOSAL	211948-1122	4	101-45200-384	61.08	61.08	GARBAGE-PARKS
49085	11/10/22	JIMS MILLE LACS DISPOSAL	212276-1122	1	101-45200-384	132.66	132.66	GARBAGE-PARKS
49085	11/10/22	JIMS MILLE LACS DISPOSAL	219225-1122	1	609-49750-384	105.30	105.30	GARBAGE - LIQUOR
49085	11/10/22	JIMS MILLE LACS DISPOSAL	2860218-112	1	101-45200-415	93.39	93.39	PORTA-POTTY REC PARK
49085	11/10/22	JIMS MILLE LACS DISPOSAL	3249517-112	1	101-45200-415	148.39	148.39	CHANGING SHELTER
49085	11/10/22	JIMS MILLE LACS DISPOSAL	3488032-112	1	101-45200-415	76.96	76.96	ARCHERY RANGE
Total 49085:							1,051.36	
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2159586	1	609-49750-251	2,438.55	2,438.55	LIQUOR
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2159586	2	609-49750-253	940.00	940.00	WINE
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2159586	3	609-49750-333	95.08	95.08	DELIVERY
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2164219	1	609-49750-251	1,178.50	1,178.50	LIQUOR
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2164219	2	609-49750-333	12.95	12.95	DELIVERY
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2164220	1	609-49750-251	923.34	923.34	LIQUOR
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2164220	2	609-49750-253	865.45	865.45	WINE
49086	11/10/22	JOHNSON BROTHERS LIQUOR	2164220	3	609-49750-333	42.97	42.97	DELIVERY
Total 49086:							6,496.84	
49087	11/10/22	JOHNSON, ARLA	101122	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-OCTOBER

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Total 49087:							25.00	
49088	11/10/22	KIRKEBY, GARY	110122	1	101-43000-230	139.95	139.95	WORK BOOTS
Total 49088:							139.95	
49089	11/10/22	KLOCKOW BREWING COMPAN	E-1898	1	609-49750-252	108.00	108.00	BEER
49089	11/10/22	KLOCKOW BREWING COMPAN	E-1898	2	609-49750-254	66.00	66.00	NA
Total 49089:							174.00	
49090	11/10/22	KOCHS HARDWARE HANK	103022	1	602-49400-217	111.96	111.96	BATTERY-WATER
49090	11/10/22	KOCHS HARDWARE HANK	103022	2	101-45200-437	109.84	109.84	ANTIFREEZE & MISC-PARKS
49090	11/10/22	KOCHS HARDWARE HANK	103022	3	101-41940-217	9.98	9.98	CLEANING SUPPLIES-CITY
49090	11/10/22	KOCHS HARDWARE HANK	103022	4	101-43000-230	53.97	53.97	GLOVES-SAFETY PW
49090	11/10/22	KOCHS HARDWARE HANK	103022	5	101-43000-217	192.92	192.92	PRY BAR, YARD LIGHTS & MISC-PW
49090	11/10/22	KOCHS HARDWARE HANK	103022	6	609-49750-437	7.51	7.51	MISC-LIQUOR
Total 49090:							486.18	
49091	11/10/22	L.E.L.S.	238-1122	1	101-21710	422.50	422.50	NOVEMBER UNION DUES-PD
Total 49091:							422.50	
49092	11/10/22	LEAGUE OF MINNESOTA CITIE	368898	1	101-42110-309	66.52	66.52	ADOBE ACROBAT SUBSCRIPTIONS-PD
49092	11/10/22	LEAGUE OF MINNESOTA CITIE	368898	2	101-41940-309	66.52	66.52	ADOBE ACROBAT SUBSCRIPTIONS-CITY
49092	11/10/22	LEAGUE OF MINNESOTA CITIE	368898	3	101-43000-309	66.52	66.52	ADOBE ACROBAT SUBSCRIPTIONS-PW
49092	11/10/22	LEAGUE OF MINNESOTA CITIE	368898	4	101-41510-309	66.52	66.52	ADOBE ACROBAT SUBSCRIPTIONS-TREAS
49092	11/10/22	LEAGUE OF MINNESOTA CITIE	368898	5	101-41960-201	66.52	66.52	ADOBE ACROBAT SUBSCRIPTIONS-EVEN
49092	11/10/22	LEAGUE OF MINNESOTA CITIE	368898	6	602-49400-309	66.52	66.52	ADOBE ACROBAT SUBSCRIPTIONS-WATER
49092	11/10/22	LEAGUE OF MINNESOTA CITIE	368898	7	603-49450-309	66.52	66.52	ADOBE ACROBAT SUBSCRIPTIONS-SEWE
Total 49092:							465.64	
49093	11/10/22	M. AMUNDSON LLP	350484	1	609-49750-256	841.86	841.86	TOBACCO
49093	11/10/22	M. AMUNDSON LLP	350484	2	609-49750-259	319.86	319.86	OTHER FOR RESALE
Total 49093:							1,161.72	
49094	11/10/22	MILACA AUTO VALUE	1302823-102	1	101-42110-212	87.98	87.98	OIL-PD
49094	11/10/22	MILACA AUTO VALUE	1302823-102	2	101-43000-221	11.99	11.99	RELAY SWITCH FOR GRADER
Total 49094:							99.97	
49095	11/10/22	MILACA CHAMBER OF COMME	100122	1	101-31410	1,029.88	1,029.88	OCTOBER LODGING TAX
Total 49095:							1,029.88	
49096	11/10/22	MILACA UNCLAIMED FREIGHT	101822	1	101-43000-217	12.99	12.99	SHOVEL-PW
Total 49096:							12.99	
49097	11/10/22	MILLAM, JOEL	101122	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-OCTOBER
Total 49097:							25.00	
49098	11/10/22	MILLE LACS HEALTH SYSTEM	2959859	1	101-42110-305	169.00	169.00	NEW EMPLOYEE MEDICAL EXAM-PD

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Total 49098:							169.00	
49099	11/10/22	MILLER TRUCKING	6616	1	609-49750-333	77.70	77.70	DELIVERY
Total 49099:							77.70	
49100	11/10/22	MN FIRE SERVICE CERTIFICATI	10493	1	101-42280-208	630.00	630.00	FIRE OFFICER CERT-EHLEN, KADELBACH
49100	11/10/22	MN FIRE SERVICE CERTIFICATI	10555	1	101-42280-208	819.00	819.00	OFFICER II CERT-EHLEN, GERADS, KADELBACH
Total 49100:							1,449.00	
49101	11/10/22	NORTHERN HOLLOW WINERY	1626	1	609-49750-253	366.48	366.48	WINE
Total 49101:							366.48	
49102	11/10/22	NOVAK, PAM	101122	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-OCTOBER
Total 49102:							25.00	
49103	11/10/22	OMANN BROTHERS INC	31713	1	602-49400-310	13,429.76	13,429.76	WATERMAN PATCHES
49103	11/10/22	OMANN BROTHERS INC	31762	1	101-43000-403	2,280.93	2,280.93	AC FINES MIX
Total 49103:							15,710.69	
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6479935	1	609-49750-254	20.74-	20.74-	CREDIT NA
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6479935	2	609-49750-251	977.49	977.49	LIQUOR
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6479935	3	609-49750-333	18.18	18.18	DELIVERY
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6482815	1	609-49750-251	1,680.00	1,680.00	LIQUOR
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6482815	2	609-49750-333	46.25	46.25	DELIVERY
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6483638	1	609-49750-251	856.95	856.95	LIQUOR
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6483638	2	609-49750-253	169.50	169.50	WINE
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6483638	3	609-49750-254	126.00	126.00	NA
49104	11/10/22	PHILLIPS WINE AND SPIRITS	6483638	4	609-49750-333	33.32	33.32	DELIVERY
Total 49104:							3,886.95	
49105	11/10/22	QUILL CORPORATION	26724237-1	1	101-41940-201	86.60	86.60	COPIER PAPER - CITY
49105	11/10/22	QUILL CORPORATION	28197809	1	101-41510-201	15.99	15.99	MONTHLY PLANNER
49105	11/10/22	QUILL CORPORATION	28390890	1	101-41940-201	177.54	177.54	LABEL MAKER-CITY
49105	11/10/22	QUILL CORPORATION	28547130	1	101-41940-437	130.92	130.92	RECYCLING CANS
Total 49105:							411.05	
49106	11/10/22	RED BULL DISTRIBUTION CO IN	5003507299	1	609-49750-254	200.40	200.40	NA
Total 49106:							200.40	
49107	11/10/22	SOUTHERN GLAZERS OF MN	2273170	1	609-49750-251	2,709.65	2,709.65	LIQUOR
49107	11/10/22	SOUTHERN GLAZERS OF MN	2273170	2	609-49750-333	52.70	52.70	DELIVERY
49107	11/10/22	SOUTHERN GLAZERS OF MN	2273171	1	609-49750-253	176.00	176.00	WINE
49107	11/10/22	SOUTHERN GLAZERS OF MN	2273171	2	609-49750-333	6.20	6.20	DELIVERY
49107	11/10/22	SOUTHERN GLAZERS OF MN	79801	1	609-49750-253	44.00-	44.00-	Credit WINE
49107	11/10/22	SOUTHERN GLAZERS OF MN	79803	1	609-49750-251	13.03-	13.03-	CREDIT LIQUOR
49107	11/10/22	SOUTHERN GLAZERS OF MN	79804	1	609-49750-251	17.25-	17.25-	CREDIT LIQUOR
49107	11/10/22	SOUTHERN GLAZERS OF MN	9397187	1	609-49750-251	174.40-	174.40-	CREDIT LIQUOR
49107	11/10/22	SOUTHERN GLAZERS OF MN	9397782	1	609-49750-333	3.10-	3.10-	CREDIT DELIVERY
49107	11/10/22	SOUTHERN GLAZERS OF MN	9411098	1	609-49750-251	79.20-	79.20-	CREDIT LIQUOR



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49107	11/10/22	SOUTHERN GLAZERS OF MN	9437175	1	609-49750-251	124.50-	124.50-	CREDIT LIQUOR
49107	11/10/22	SOUTHERN GLAZERS OF MN	9446740	1	609-49750-251	91.25-	91.25-	CREDIT LIQUOR
49107	11/10/22	SOUTHERN GLAZERS OF MN	9447681	1	609-49750-333	1.55-	1.55-	CREDIT DELIVERY
Total 49107:							2,396.27	
49108	11/10/22	ST. CLOUD REFRIGERATION	W80882	1	609-49750-401	488.56	488.56	FILTER CHANGE-LIQUOR
Total 49108:							488.56	
49109	11/10/22	ST. CLOUD SERVICE CENTER	STC031913	1	101-43000-212	1,432.72	1,432.72	HYDRAULIC CYLINDER REPAIR
Total 49109:							1,432.72	
49110	11/10/22	STONEHEART GRANITE	102222	1	218-49000-530	5,000.00	5,000.00	VETERANS MEMORIAL PAVERS
Total 49110:							5,000.00	
49111	11/10/22	STREICHER S	I1594064	1	101-42110-208	846.67	846.67	AMMO-TRAINING
Total 49111:							846.67	
49112	11/10/22	TAPES PLUS ADVERTISING	13966	1	609-49750-343	275.00	275.00	ADVERTISING
Total 49112:							275.00	
49113	11/10/22	VIKING BOTTLING CO.	3025967	1	609-49750-254	118.10	118.10	NA
Total 49113:							118.10	
49114	11/10/22	VINOCOPIA	0315373	1	609-49750-251	862.70	862.70	LIQUOR
49114	11/10/22	VINOCOPIA	0315373	2	609-49750-333	16.50	16.50	DELIVERY
Total 49114:							879.20	
49115	11/10/22	WATSON COMPANY	129195	1	609-49750-256	561.48	561.48	TOBACCO
49115	11/10/22	WATSON COMPANY	129195	2	609-49750-259	328.10	328.10	OTHER FOR RESALE
49115	11/10/22	WATSON COMPANY	129195	3	609-49750-333	6.00	6.00	DELIVERY
49115	11/10/22	WATSON COMPANY	129312	1	609-49750-256	110.04-	110.04-	CREDIT TOBACCO
49115	11/10/22	WATSON COMPANY	129331	1	609-49750-256	741.72	741.72	TOBACCO
49115	11/10/22	WATSON COMPANY	129331	2	609-49750-259	49.30	49.30	OTHER FOR RESALE
49115	11/10/22	WATSON COMPANY	129331	3	609-49750-333	6.00	6.00	DELIVERY
Total 49115:							1,582.56	
49116	11/10/22	WIN-911	X1A000945-	1	602-49400-310	800.00	800.00	SCADA ALARM DIALER-WATER
Total 49116:							800.00	
49117	11/10/22	YOST, EDWARD	154	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
49117	11/10/22	YOST, EDWARD	154	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
49117	11/10/22	YOST, EDWARD	154	3	101-43000-309	125.00	125.00	IT SERVICES-PW
49117	11/10/22	YOST, EDWARD	154	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
49117	11/10/22	YOST, EDWARD	154	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
49117	11/10/22	YOST, EDWARD	154	7	101-42110-309	125.00	125.00	IT SERVICES-PD
Total 49117:							625.00	

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49118	11/10/22	ZABINSKI BUSINESS SERVICES	2789	1	609-49750-310	331.31	331.31	BOSS/POS YEARLY SOFTWARE UPDATE P
Total 49118:							331.31	
49119	11/17/22	AMERICAN SOLUTIONS FR BU	INV0631313	1	101-41940-201	357.42	357.42	GENERAL CHECK STOCK
Total 49119:							357.42	
49120	11/17/22	BECKLIN, ARDIS	110822	1	101-41410-217	390.00	390.00	ELECTION JUDGE
Total 49120:							390.00	
49121	11/17/22	BRIAN JOHNSON	6781	1	101-42110-310	250.00	250.00	TOW FOR ICR #22-2962
Total 49121:							250.00	
49122	11/17/22	CZECH, MICHELLE	110822	1	101-41410-217	157.50	157.50	ELECTION JUDGE
Total 49122:							157.50	
49123	11/17/22	E.C.M. PUBLISHERS, INC.	197799	1	101-41110-351	16.10	16.10	ORDINANCE 505
49123	11/17/22	E.C.M. PUBLISHERS, INC.	917795	1	101-41110-351	16.10	16.10	ORDINANCE 499
49123	11/17/22	E.C.M. PUBLISHERS, INC.	917796	1	101-41110-351	20.13	20.13	ORDINANCE 500
49123	11/17/22	E.C.M. PUBLISHERS, INC.	917797	1	101-41110-351	16.10	16.10	ORDINANCE 501
49123	11/17/22	E.C.M. PUBLISHERS, INC.	917798	1	101-41110-351	16.10	16.10	ORDINANCE 502
Total 49123:							84.53	
49124	11/17/22	GAHM, LAURIE	110822	1	101-41410-217	270.00	270.00	ELECTION JUDGE
Total 49124:							270.00	
49125	11/17/22	HUMPHREYS, JESSICA	110822	1	101-41410-217	180.00	180.00	ELECTION JUDGE
Total 49125:							180.00	
49126	11/17/22	HY-TECH AUTOMOTIVE	49076	1	101-42110-212	749.24	749.24	2019 EXPLORER REPAIR
49126	11/17/22	HY-TECH AUTOMOTIVE	49199	1	101-42110-212	654.88	654.88	2016 EXPLORER REPAIR
Total 49126:							1,404.12	
49127	11/17/22	JOHNSON, ARLA	110822	1	101-41410-217	270.00	270.00	ELECTION JUDGE
Total 49127:							270.00	
49128	11/17/22	MARTIN, VIRGINIA	110822	1	101-41410-217	330.00	330.00	ELECTION JUDGE
Total 49128:							330.00	
49129	11/17/22	MILLE LACS COUNTY DAC	40449	1	101-41940-310	411.93	411.93	CLEANING-CITY
49129	11/17/22	MILLE LACS COUNTY DAC	40449	2	101-45500-310	279.56	279.56	CLEANING-LIBRARY
49129	11/17/22	MILLE LACS COUNTY DAC	40449	3	101-42280-310	18.89	18.89	CLEANING-FIRE HALL
49129	11/17/22	MILLE LACS COUNTY DAC	40449	4	101-45200-310	87.84	87.84	CLEANING-GORECKI CENTER
Total 49129:							798.22	
49130	11/17/22	MN COMPUTER SYSTEMS INC	357082	1	101-41940-310	93.56	93.56	COPIER MAINTENANCE-CITY

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Total 49130:							93.56	
49131	11/17/22	POWERPLAN	W3674303	1	101-43000-221	1,128.36	1,128.36	GRADER REPAIR-PW
49131	11/17/22	POWERPLAN	W3683403	1	101-43000-221	1,627.75	1,627.75	GRADER REPAIR-PW
Total 49131:							2,756.11	
49132	11/17/22	PRINCETON AUTO CENTER	353164	1	101-42110-212	86.87	86.87	CHEVY TAHOE OIL CHANGE
Total 49132:							86.87	
49133	11/17/22	SCHLENKER, KAREN	110822	1	101-41410-217	270.00	270.00	ELECTION JUDGE
Total 49133:							270.00	
49134	11/17/22	TEALS MARKET	3141018-102	1	215-49000-437	35.15	35.15	TRICK OR TREAT CANDY
Total 49134:							35.15	
49135	11/17/22	WEX BANK	84967666	1	101-42110-212	1,701.37	1,701.37	GAS-POLICE VEHICLES
Total 49135:							1,701.37	
821268	10/17/22	EAST CENTRAL ENERGY	101422	1	101-49810-381	37.90	37.90	AIRPORT-FINAL DUE (15258 110TH AVE)
Total 821268:							37.90	
821269	10/20/22	BENTON COMMUNICATIONS	100122	1	101-42280-321	99.91	99.91	FIRE HALL
821269	10/20/22	BENTON COMMUNICATIONS	100122A	1	619-49900-321	210.95	210.95	DEPUTY REGISTRAR
821269	10/20/22	BENTON COMMUNICATIONS	100122A	2	101-45500-321	45.38	45.38	LIBRARY
821269	10/20/22	BENTON COMMUNICATIONS	100122A	3	101-43000-321	141.36	141.36	INTERNET
821269	10/20/22	BENTON COMMUNICATIONS	100122A	4	101-42110-321	171.55	171.55	POLICE DEPT
821269	10/20/22	BENTON COMMUNICATIONS	100122A	5	101-41940-321	143.00	143.00	CITY HALL, PW
Total 821269:							812.15	
821270	11/09/22	CENTERPOINT ENERGY	101222	1	609-49750-381	26.73-	26.73-	LIQUOR STORE
821270	10/20/22	CENTERPOINT ENERGY	102022	1	101-42280-381	20.24	20.24	FIRE HALL
821270	11/09/22	CENTERPOINT ENERGY	102022	1	101-42280-381	20.24-	20.24-	FIRE HALL
821270	10/20/22	CENTERPOINT ENERGY	102022	2	208-45600-381	28.94	28.94	HISTORICAL SOCIETY
821270	11/09/22	CENTERPOINT ENERGY	102022	2	208-45600-381	28.94-	28.94-	HISTORICAL SOCIETY
821270	10/20/22	CENTERPOINT ENERGY	102022	3	101-43000-381	70.81	70.81	PUBLIC WORKS
821270	11/09/22	CENTERPOINT ENERGY	102022	3	101-43000-381	70.81-	70.81-	PUBLIC WORKS
821270	10/20/22	CENTERPOINT ENERGY	102022	4	101-49010-381	23.52	23.52	SENIOR CENTER
821270	11/09/22	CENTERPOINT ENERGY	102022	4	101-49010-381	23.52-	23.52-	SENIOR CENTER
821270	10/20/22	CENTERPOINT ENERGY	102022	5	101-41940-381	34.42	34.42	CITY HALL
821270	11/09/22	CENTERPOINT ENERGY	102022	5	101-41940-381	34.42-	34.42-	CITY HALL
821270	10/20/22	CENTERPOINT ENERGY	102022	6	602-49400-381	112.87	112.87	WATER PLANT
821270	11/09/22	CENTERPOINT ENERGY	102022	6	602-49400-381	112.87-	112.87-	WATER PLANT
821270	10/20/22	CENTERPOINT ENERGY	102022	7	101-45500-381	214.06	214.06	LIBRARY
821270	11/09/22	CENTERPOINT ENERGY	102022	7	101-45500-381	214.06-	214.06-	LIBRARY
821270	10/20/22	CENTERPOINT ENERGY	102022	8	101-45200-381	37.79	37.79	GORECKI BLDG
821270	11/09/22	CENTERPOINT ENERGY	102022	8	101-45200-381	37.79-	37.79-	GORECKI BLDG
Total 821270:							26.73-	
821273	10/20/22	CENTERPOINT ENERGY	092322	1	101-42280-381	20.24	20.24	FIRE HALL

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
821273	10/20/22	CENTERPOINT ENERGY	092322	2	208-45600-381	28.94	28.94	HISTORICAL SOCIETY
821273	10/20/22	CENTERPOINT ENERGY	092322	3	101-43000-381	70.81	70.81	PUBLIC WORKS
821273	10/20/22	CENTERPOINT ENERGY	092322	4	101-49010-381	23.52	23.52	SENIOR CENTER
821273	10/20/22	CENTERPOINT ENERGY	092322	5	101-41940-381	34.42	34.42	CITY HALL
821273	10/20/22	CENTERPOINT ENERGY	092322	6	602-49400-381	112.87	112.87	WATER PLANT
821273	10/20/22	CENTERPOINT ENERGY	092322	7	101-45500-381	214.06	214.06	LIBRARY
821273	10/20/22	CENTERPOINT ENERGY	092322	8	101-45200-381	37.79	37.79	GORECKI BLDG
Total 821273:							542.65	
821275	11/11/22	CENTERPOINT ENERGY	101422	1	609-49750-381	152.31	152.31	LIQUOR STORE
Total 821275:							152.31	
821276	11/04/22	EAST CENTRAL ENERGY	110422	1	212-49000-603	555.56	555.56	EMERGENCY RELIEF LOAN
Total 821276:							555.56	
821277	11/08/22	EAST CENTRAL ENERGY	110722	1	101-43000-381	379.71	379.71	PUBLIC WORKS
821277	11/08/22	EAST CENTRAL ENERGY	110722	2	101-49010-381	107.91	107.91	SENIOR CENTER
821277	11/08/22	EAST CENTRAL ENERGY	110722	3	101-49810-381	152.22	152.22	AIRPORT
821277	11/08/22	EAST CENTRAL ENERGY	110722	4	101-45200-381	200.28	200.28	PARKS
821277	11/08/22	EAST CENTRAL ENERGY	110722	5	101-43000-380	3,072.17	3,072.17	STREET LIGHTS
821277	11/08/22	EAST CENTRAL ENERGY	110722	6	101-42110-437	100.65	100.65	PUBLIC SAFETY
821277	11/08/22	EAST CENTRAL ENERGY	110722	7	208-45600-381	152.24	152.24	HISTORICAL SOCIETY
821277	11/08/22	EAST CENTRAL ENERGY	110722	8	101-45500-381	717.84	717.84	LIBRARY
821277	11/08/22	EAST CENTRAL ENERGY	110722	9	602-49400-381	2,225.94	2,225.94	WATER DEPT
821277	11/08/22	EAST CENTRAL ENERGY	110722	10	603-49450-381	836.66	836.66	SEWER DEPT
821277	11/08/22	EAST CENTRAL ENERGY	110722	11	101-42280-381	541.95	541.95	FIRE HALL
821277	11/08/22	EAST CENTRAL ENERGY	110722	12	101-41940-381	478.74	478.74	CITY HALL
821277	11/08/22	EAST CENTRAL ENERGY	110722	13	609-49750-381	2,041.93	2,041.93	LIQUOR STORE
Total 821277:							11,008.24	
821278	11/08/22	MIDCONTINENT COMMUNICATI	14799080112	1	101-42110-321	133.39	133.39	INTERNET- POLICE
Total 821278:							133.39	
990000115	10/26/22	AMERICAN FDS-EFTPS	PR1023221	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pa
Total 990000115:							325.00	
990000116	10/26/22	EFTPS-FED TAXPAYMENT	PR1023221	1	101-21703	2,506.65	2,506.65	FED/SSI/MEDICARE SOCIAL SECURITY P
990000116	10/26/22	EFTPS-FED TAXPAYMENT	PR1023221	2	101-21701	4,899.98	4,899.98	FED/SSI/MEDICARE FEDERAL WITHHOLD
990000116	10/26/22	EFTPS-FED TAXPAYMENT	PR1023221	3	101-21703	2,506.65	2,506.65	FED/SSI/MEDICARE SOCIAL SECURITY P
990000116	10/26/22	EFTPS-FED TAXPAYMENT	PR1023221	4	101-21703	848.54	848.54	FED/SSI/MEDICARE MEDICARE Pay Perio
990000116	10/26/22	EFTPS-FED TAXPAYMENT	PR1023221	5	101-21703	848.54	848.54	FED/SSI/MEDICARE MEDICARE Pay Perio
Total 990000116:							11,610.36	
990000117	10/26/22	EFTPS-STATE TAXPAYMENT	PR1023221	1	101-21702	2,391.19	2,391.19	SWT STATE WITHHOLDING TAX Pay Perio
Total 990000117:							2,391.19	
990000118	10/26/22	GOVONE SOLUTIONS	PR1023221	1	101-21704	3,298.99	3,298.99	PERA PERA PROTECTIVE Pay Period: 10/2
990000118	10/26/22	GOVONE SOLUTIONS	PR1023221	2	101-21704	2,665.84	2,665.84	PERA PERA COORDINATED Pay Period: 10/2
990000118	10/26/22	GOVONE SOLUTIONS	PR1023221	3	101-21704	3,075.98	3,075.98	PERA PERA COORDINATED Pay Period: 10/2
990000118	10/26/22	GOVONE SOLUTIONS	PR1023221	4	101-21704	2,199.30	2,199.30	PERA PERA PROTECTIVE Pay Period: 10/2

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 990000118:							11,240.11	
990000119	11/07/22	EFTPS-FED TAXPAYMENT	PR1031221	1	101-21703	3,397.60	3,397.60	FED/SSI/MEDICARE SOCIAL SECURITY P
990000119	11/07/22	EFTPS-FED TAXPAYMENT	PR1031221	2	101-21701	447.27	447.27	FED/SSI/MEDICARE FEDERAL WITHHOLD
990000119	11/07/22	EFTPS-FED TAXPAYMENT	PR1031221	3	101-21703	3,397.60	3,397.60	FED/SSI/MEDICARE SOCIAL SECURITY P
990000119	11/07/22	EFTPS-FED TAXPAYMENT	PR1031221	4	101-21703	794.66	794.66	FED/SSI/MEDICARE MEDICARE Pay Perio
990000119	11/07/22	EFTPS-FED TAXPAYMENT	PR1031221	5	101-21703	794.66	794.66	FED/SSI/MEDICARE MEDICARE Pay Perio
Total 990000119:							8,831.79	
990000120	11/07/22	EFTPS-STATE TAXPAYMENT	PR1031221	1	101-21702	258.73	258.73	SWT STATE WITHHOLDING TAX Pay Perio
Total 990000120:							258.73	
990000121	11/09/22	AMERICAN FDS-EFTPS	PR1106221	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pa
Total 990000121:							325.00	
990000122	11/09/22	EFTPS-FED TAXPAYMENT	PR1106221	1	101-21703	2,444.13	2,444.13	FED/SSI/MEDICARE SOCIAL SECURITY P
990000122	11/09/22	EFTPS-FED TAXPAYMENT	PR1106221	2	101-21701	5,042.90	5,042.90	FED/SSI/MEDICARE FEDERAL WITHHOLD
990000122	11/09/22	EFTPS-FED TAXPAYMENT	PR1106221	3	101-21703	2,444.13	2,444.13	FED/SSI/MEDICARE SOCIAL SECURITY P
990000122	11/09/22	EFTPS-FED TAXPAYMENT	PR1106221	4	101-21703	847.07	847.07	FED/SSI/MEDICARE MEDICARE Pay Perio
990000122	11/09/22	EFTPS-FED TAXPAYMENT	PR1106221	5	101-21703	847.07	847.07	FED/SSI/MEDICARE MEDICARE Pay Perio
Total 990000122:							11,625.30	
990000123	11/09/22	EFTPS-STATE TAXPAYMENT	PR1106221	1	101-21702	2,431.28	2,431.28	SWT STATE WITHHOLDING TAX Pay Perio
Total 990000123:							2,431.28	
990000124	11/09/22	GOVONE SOLUTIONS	PR1106221	1	101-21704	3,459.24	3,459.24	PERA PERA PROTECTIVE Pay Period: 11/6
990000124	11/09/22	GOVONE SOLUTIONS	PR1106221	2	101-21704	2,663.68	2,663.68	PERA PERA COORDINATED Pay Period: 11/6
990000124	11/09/22	GOVONE SOLUTIONS	PR1106221	3	101-21704	3,073.44	3,073.44	PERA PERA COORDINATED Pay Period: 11/6
990000124	11/09/22	GOVONE SOLUTIONS	PR1106221	4	101-21704	2,306.15	2,306.15	PERA PERA PROTECTIVE Pay Period: 11/6
Total 990000124:							11,502.51	
Grand Totals:							421,119.35	

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	387.00	.00	387.00
001-20200	.00	387.00-	387.00-
101-20200	446.84	204,141.02-	203,694.18-
101-21701	10,390.15	.00	10,390.15
101-21702	5,081.20	.00	5,081.20
101-21703	21,677.30	.00	21,677.30
101-21704	22,742.62	.00	22,742.62
101-21708	650.00	.00	650.00
101-21710	422.50	.00	422.50
101-31410	1,029.88	.00	1,029.88
101-41110-201	67.60	.00	67.60
101-41110-351	84.53	.00	84.53
101-41120-308	100.00	.00	100.00
101-41120-310	5,933.75	.00	5,933.75
101-41410-217	1,867.50	.00	1,867.50
101-41510-201	35.98	.00	35.98
101-41510-309	66.52	.00	66.52
101-41940-201	713.51	.00	713.51
101-41940-217	273.83	.00	273.83
101-41940-309	191.52	.00	191.52
101-41940-310	2,246.69	.00	2,246.69
101-41940-321	143.00	.00	143.00
101-41940-381	547.58	34.42-	513.16
101-41940-401	257.04	.00	257.04
101-41940-437	271.92	.00	271.92
101-41960-201	101.49	.00	101.49
101-42110-201	12.98	.00	12.98
101-42110-208	846.67	.00	846.67
101-42110-212	3,321.11	.00	3,321.11
101-42110-240	477.49	.00	477.49
101-42110-305	169.00	.00	169.00
101-42110-309	191.52	.00	191.52
101-42110-310	250.00	.00	250.00
101-42110-321	737.10	.00	737.10
101-42110-434	1,207.66	.00	1,207.66
101-42110-437	209.97	.00	209.97
101-42280-208	1,449.00	.00	1,449.00
101-42280-212	523.40	.00	523.40
101-42280-305	444.00	.00	444.00
101-42280-309	125.00	.00	125.00
101-42280-310	18.89	.00	18.89
101-42280-321	269.96	.00	269.96
101-42280-381	582.43	20.24-	562.19
101-42280-384	25.00	.00	25.00
101-42280-434	7,293.20	.00	7,293.20
101-42280-530	91,520.60	.00	91,520.60
101-42400-300	2,076.40	.00	2,076.40
101-43000-208	300.00	.00	300.00
101-43000-212	2,279.27	.00	2,279.27
101-43000-217	205.91	.00	205.91
101-43000-221	2,768.10	.00	2,768.10
101-43000-230	193.92	.00	193.92
101-43000-240	89.86	.00	89.86
101-43000-309	191.52	.00	191.52
101-43000-312	300.00	.00	300.00
101-43000-321	235.10	.00	235.10
101-43000-380	3,072.17	.00	3,072.17

GL Account	Debit	Credit	Proof
101-43000-381	521.33	70.81-	450.52
101-43000-403	2,280.93	.00	2,280.93
101-43000-434	365.69	.00	365.69
101-45200-212	91.85	.00	91.85
101-45200-221	189.28	.00	189.28
101-45200-310	171.04	.00	171.04
101-45200-381	275.86	37.79-	238.07
101-45200-384	193.74	.00	193.74
101-45200-415	318.74	.00	318.74
101-45200-437	213.84	.00	213.84
101-45500-310	360.62	.00	360.62
101-45500-321	45.38	.00	45.38
101-45500-381	1,145.96	214.06-	931.90
101-49010-381	154.95	23.52-	131.43
101-49200-450	184.00	46.00-	138.00
101-49810-217	729.95	.00	729.95
101-49810-321	424.40	.00	424.40
101-49810-381	190.12	.00	190.12
208-20200	28.94	210.12-	181.18-
208-45600-381	210.12	28.94-	181.18
212-20200	.00	555.56-	555.56-
212-49000-603	555.56	.00	555.56
215-20200	.00	35.15-	35.15-
215-49000-437	35.15	.00	35.15
218-20200	.00	5,000.00-	5,000.00-
218-49000-530	5,000.00	.00	5,000.00
500-20200	.00	3,812.50-	3,812.50-
500-43100-303	3,812.50	.00	3,812.50
602-20200	112.87	29,688.80-	29,575.93-
602-49400-201	4.99	.00	4.99
602-49400-212	437.75	.00	437.75
602-49400-216	20.00	.00	20.00
602-49400-217	111.96	.00	111.96
602-49400-309	129.02	.00	129.02
602-49400-310	14,271.61	.00	14,271.61
602-49400-321	419.49	.00	419.49
602-49400-322	206.45	.00	206.45
602-49400-381	2,451.68	112.87-	2,338.81
602-49400-433	365.00	.00	365.00
602-49400-580	11,270.85	.00	11,270.85
603-20200	.00	2,622.85-	2,622.85-
603-49450-201	4.99	.00	4.99
603-49450-212	437.74	.00	437.74
603-49450-309	129.02	.00	129.02
603-49450-322	206.45	.00	206.45
603-49450-381	836.66	.00	836.66
603-49450-408	1,007.99	.00	1,007.99
609-20200	2,016.83	177,060.88-	175,044.05-
609-49750-208	212.50	.00	212.50
609-49750-217	662.56	.00	662.56
609-49750-240	149.99	.00	149.99
609-49750-251	66,994.20	748.16-	66,246.04
609-49750-252	80,597.87	954.45-	79,643.42
609-49750-253	12,149.95	44.00-	12,105.95
609-49750-254	2,694.97	25.48-	2,669.49
609-49750-256	5,699.34	173.14-	5,526.20
609-49750-259	2,079.64	40.22-	2,039.42
609-49750-310	510.32	.00	510.32
609-49750-321	346.90	.00	346.90

GL Account	Debit	Credit	Proof
609-49750-333	1,409.03	4.65-	1,404.38
609-49750-343	275.00	.00	275.00
609-49750-381	2,194.24	26.73-	2,167.51
609-49750-384	105.30	.00	105.30
609-49750-401	488.56	.00	488.56
609-49750-434	483.00	.00	483.00
609-49750-437	7.51	.00	7.51
619-20200	.00	210.95-	210.95-
619-49900-321	210.95	.00	210.95
Grand Totals:	<u>426,330.31</u>	<u>426,330.31-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_



RESOLUTION NO. 22 – 48

RESOLUTION APPROVING OPAGER LLC dba THE MELLOW FELLOW  
2022 TOBACCO AND TETRAHYDROCANNABINOL RETAIL LICENSES

BE IT RESOLVED that the City of Milaca City Council hereby approves the 2022 Tobacco Retail License and the 2022 Tetrahydrocannabinol Retail License for Opager LLC dba The Mellow Fellow, 205 Central Ave N.

Adopted this 17<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Acting Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

RESOLUTION NO. 22 - 49

A RESOLUTION CERTIFYING THE 2022 MUNICIPAL ELECTION RESULTS

BE IT RESOLVED by the City Council of the City of Milaca, Minnesota that it hereby found and determined that at the general election held in the City of Milaca on November 8, 2022, the results were as follows:

		CITY	STATE INCLUDING ABSENTEE BALLOTS
Mayor:	Dave Dillan	561	700
	C. Franklin "Buzz" Buzzell Jr.	259	314
	Write-in	14	14
Council:	Norris Johnson	436	562
	Ken Muller	403	500
	Dan Hollenkamp	392	466
	Write-in	17	18

The City Council of the City of Milaca hereby accepts the returns as submitted by the election judges.

Adopted this 17th day of November 2022.

\_\_\_\_\_  
Dave Dillan, Acting Mayor

ATTEST

\_\_\_\_\_  
City Manager Tammy Pfaff

**ORDINANCE NO. 506**  
**AN ORDINANCE AMENDING TITLE III: ADMINISTRATION, CHAPTER 31**  
**(BOARDS, COMMISSIONS, AND DEPARTMENTS) PLANNING COMMISSION OF**  
**THE CITY OF MILACA CODE OF ORDINANCES**

Added language is indicated by underline and removed language is indicated by ~~strikethrough~~

THE CITY COUNCIL OF THE CITY OF MILACA DOES HEREBY ORDAIN THE FOLLOWING ORDINANCES ARE AMENDED AS FOLLOWS:

**31.42 LENGTH OF APPOINTMENT**

(A) Members of the Planning Commission shall be appointed for terms of three years. Both original and successive appointees shall hold their offices until their successors are appointed and qualified. The terms of ex-officio members shall correspond to their respective official tenures. Vacancies during the term shall be filled by the Council for the unexpired portion of the term. Every appointed member shall, before entering upon the discharge of his or her duties, take an oath that he or she will faithfully discharge the duties of the office. ~~All members, excluding ex-officio members, of the Planning Commission shall receive a monthly stipend as set by ordinance to help defray their expenses.~~

(B) All current appointments shall expire on December 31, 2007, and initial appointments under this ordinance shall be made on January 1, 2008 as follows: Two seats for one-year terms, two seats for two-year terms, and three seats for three-year terms. All appointments made after the initial appointment shall convert to three year terms.  
(Ord. 367, passed 2-15-07)

**§ 31.43 OFFICERS; MEETINGS AND RECORDS.**

The Commission shall elect a Chairperson from among its appointed members for a term of one year, and the Commission may create and fill other offices as it may determine. The Commission shall ~~hold at least one regular meeting each month~~ meet as needed. It shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, and findings, which record shall be a public record. On or before January 1 of each year the Commission shall submit to the Council a report of its work during the preceding year. Expenditures of the Commission shall be within amounts appropriated for the purpose by the Council. All members, excluding ex-officio members, of the Planning Commission shall receive \$50.00 per meeting to help defray their expenses.

Adopted by the City Council of the City of Milaca this 17<sup>th</sup> day of November, 2022.

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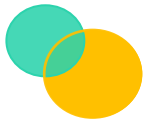
Dave Dillan, Acting Mayor

ATTEST

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Tammy Pfaff, City Manager

DRAFT



# DDA

**David Drown Associates, Inc.**  
**Public Finance Advisors**

Cologne Office:  
10555 Orchard Road  
Cologne, MN 55322  
Phone: (952) 356-2992  
shannon@daviddrown.com

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November 8, 2022

City of Milaca  
Attn: Tammy Pfaff, City Manager  
255 First Street East  
Milaca, MN 56353

Honorable Mayor, Council Members, and Manager Pfaff:

CKW Developers, LLC and Rum River Living, LLC (the “Developer”) represented by Shawn Williams has expressed an interest in constructing a new 8-unit multi-family housing project in the City of Milaca. The Developer has indicated that the provision of tax increment financing assistance will be necessary to implement the project as proposed. A copy of the request and project related information is attached for your review.

Tax Increment Financing or TIF is a tool that captures new property taxes that are generated as a result of new development that occurs within the boundaries of a designated TIF District. For the proposed project, the City could create a housing tax increment district which can capture tax increments for up to 26-years. A housing tax increment district would limit any potential commercial component of a project to 20% of the floor area or less and would impose income restrictions on the housing units. The housing unit income restrictions would be either 20% of the units would need to be made available to tenants below 50% of area median income by family size; or 40% of the units would need to be made available to tenants below 60% of area median income by family size.

The Developer has requested the reimbursement of tax increments from the project for a term of 10-years. The assistance requested was for \$128,000 or ten consecutive years of reimbursement, whichever occurs first. I would recommend that the request be limited to 90% of the available increment which would total \$115,545 of assistance and would allow the City to retain increments to cover administrative costs for creating the district and annual financial reporting to the State Auditor. The reimbursement to the Developer would be made for actual costs incurred that include site improvements, grading, parking lot, site utilities, landscaping, footings, and foundation.

For tax increment financing to be available for a project, the city must undertake a process defined by Minnesota Statutes to create a tax increment district. A public hearing is required as part of this process and enclosed you will find a draft resolution calling for a public hearing to be held on January 19, 2023. The purpose of the public hearing is to receive public comment regarding the creation of the proposed tax increment district.

If determined to be appropriate to proceed, copies of the tax increment plan will be distributed to Mille Lacs County and the Milaca School District in advance of the public hearing. Following the public hearing the City Council would be asked to consider a resolution adopting a tax increment plan and authorizing the execution of a development agreement.

Please feel free to contact me if I can be of any assistance in answering questions regarding the information provided. Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Sweeney". The signature is written in a light gray or blue ink.

Shannon Sweeney, Associate  
David Drown Associates, Inc.

**CKW DEVELOPERS LLC**  
**RUM RIVER LIVING LLC**  
**11428 293<sup>rd</sup> Ave**  
**Princeton MN 55371**  
**612-282-6260**

**TO: Tammy Pfaff / City of Milaca  
Shannon Sweeny / David Drown Associates**

**Project: HIGHWAY 23 APARTMENTS**

**P.I.D # 21-043-1270**

**Address: 555 STATE HWY 23 E MILACA MN 56353**

**We are writing to ask for (TIF) Tax Increment Financing for a project in city limits of Milaca. We are looking to develop and build an 8 unit apartment building.**

**Apartment valuation = \$750,000**

**Units: 8 - 2 bedroom / 1 bathroom / ADA ( 4 units ) / roughly 1000 sq-ft per unit**

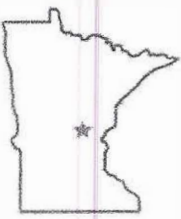
**City of Milaca MN**

**Total term: 10 years or 120 months**

**Sum: \$128,000.00**

**Project projected to start spring of 2023**

**Sincerely,  
Shawn Williams  
CKW Developers  
Rum River Living  
612-282-6260**



## General Information

**Township/City:** MILACA

**Taxpayer Name:** CKW DEVELOPERS LLC

**Taxpayer Address:** 11428 293RD AVE  
 PRINCETON MN 55371

**Property Address:** 555 STATE HWY 23 E

**Plat:** 43 - THIRD ADDITION TO MILACA

**Township:** 38

**Acres:** 0

**Range:** 27

**Section:** 25

**Legal Description:** LOT 1 BLK 29, EX W 132 FT & PART OF VAC STATE ST ADJ SEE 2/15/07 SKETCH

**Rural Service District:** 0

**Tax Increment:** No

**School District:** 912 - MILACA SCHOOL DIST

## Tax Information

**Class:** RESIDENTIAL VACANT LAND

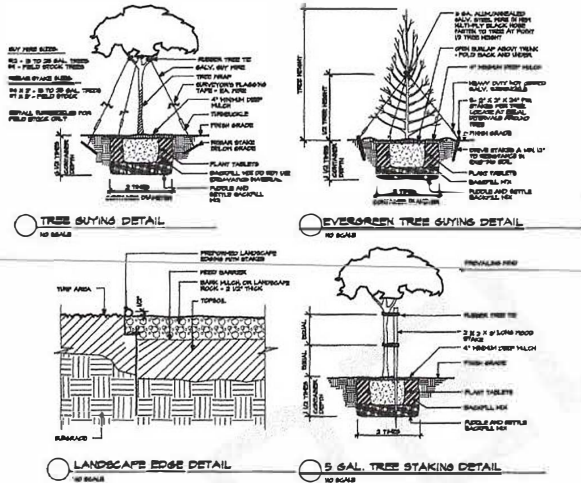
**Homestead:** NON HOMESTEAD

<b>Estimated Land Value:</b>	\$29,000.00
<b>Estimated Building Value:</b>	\$0.00
<b>Estimated Total Value:</b>	\$29,000.00
<b>Total Taxable Value:</b>	\$29,000.00



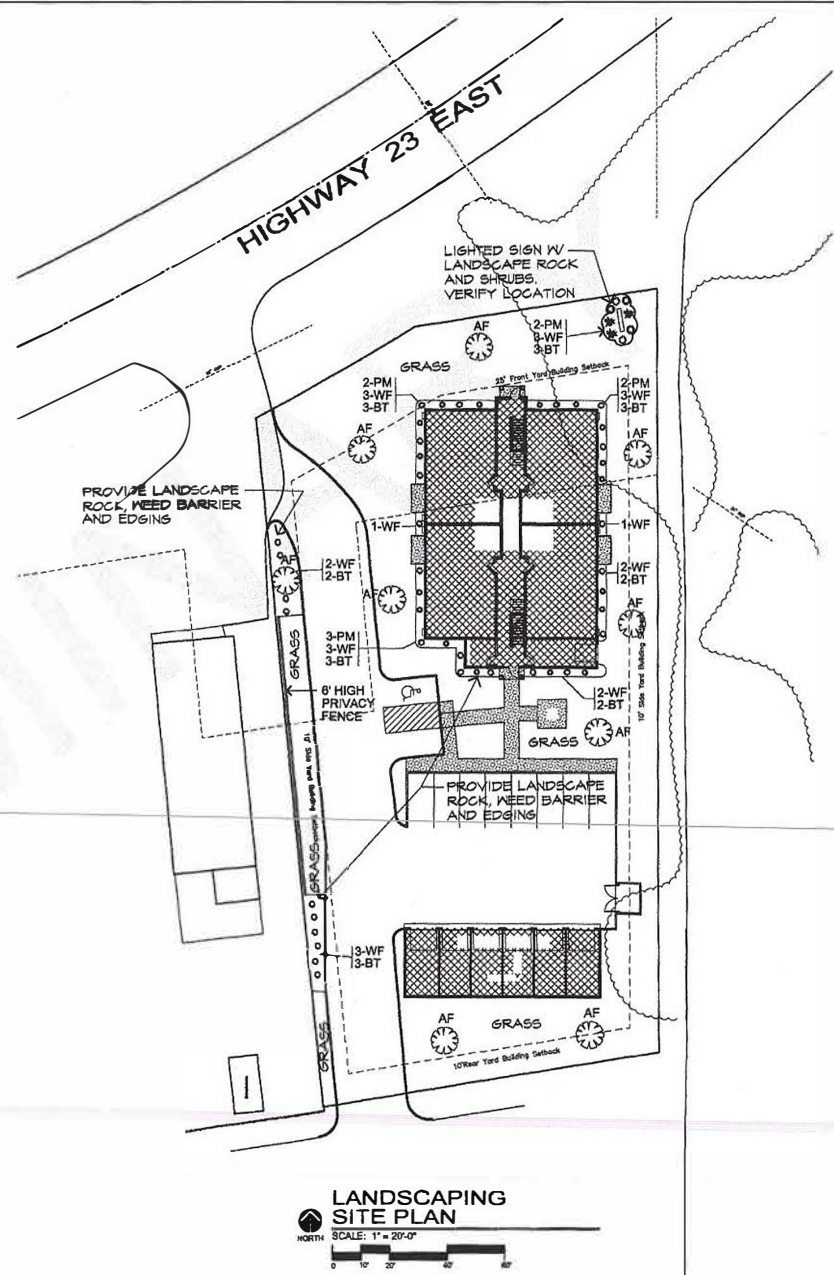
**PLANTING SCHEDULE & MATERIALS LIST**

SYM.	COMMON NAME	BOTANICAL NAME	QTY.	TYPE	SIZE
	DECIDUOUS TREES				
AF	AUTUMN BLAZE MAPLE	ACERX FREEMANII 'JEFFERSRED'	8	B&B	2.5" DIA.
	DECIDUOUS SHRUBS				
WF	WEIGELA MIDNIGHT WINE	WEIGELA FLORIDA 'ELVERA'	23	CONTAIN	2 GAL.
BT	ROSE GLOW BARBERRY	BERBERIS THUNBERGII 'ROSE GLOW'	21	CONTAIN	2 GAL.
	CONIFEROUS				
PM	MUGHO PINE	PINUS MUGO PUMILIO	9	CONTAIN	2 GAL.



**PLANTING NOTES**

- CONTRACTOR SHALL BE RESPONSIBLE FOR HANDLING AND INSTALLING ALL OTHER SITE IMPROVEMENTS PRIOR TO BEGINNING LANDSCAPE WORK.
- CONTRACTOR SHALL USE CAREFUL TREE LOCATIONS TO AVOID EXISTING OR FUTURE UTILITY LINES. IF ANY ARE UNKNOWN, CONTRACTOR IS TO REPORT TO THE OWNER IMMEDIATELY.
- CONTRACTOR SHALL MAINTAIN AND PROTECT EXISTING TREES, SHRUBS, AND PLANTS THROUGHOUT THE PROJECT.
- CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND INSURANCE COVERAGE FOR ALL PLANTING OPERATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND INSURANCE COVERAGE FOR ALL PLANTING OPERATIONS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING THE QUALITY OF TREES THAT ARE REPRESENTED BY SYMBOLS OF 24 INCHES.
- CONTRACTOR TO FURNISH 100% FOOT PROTECTION BY GENERAL CONTRACTOR. END.
- MINIMUM 4" DEPTH 2" DIA. TOPSOIL IN ALL PLANTING AREAS. MINIMUM 6" DEPTH 18" DIA. IN ALL PLANTING AREAS.
- ALL PLANT MATERIAL SHALL BE FURNISHED WITH HAND WRITTEN CERTIFICATE 4-0-3 FOR MANUFACTURER'S REPRESENTATION.
- ALL PLANT MATERIAL SHALL BE FURNISHED TO AN UNBANNED FOR RUBBERY FLOOR LAYERS. EXISTING PLANT MATERIAL SHALL BE FURNISHED TO ONE (1) YEAR AFTER ACCEPTANCE BY THE OWNER.
- PLANT TREES AND TREES A MIN. OF 18" FROM CURBS AT CURB PARKING AREAS TO ALLOW FOR OVERHANGING TRAILER HOES. EXCEPT AS PROVIDED.
- BRAND COVERS TO BE INSTALLED IN ALL PLANTING AREAS. BRAND AND FINISH AS SHOWN IN THE GENERAL BRAND COVER TO BE COVERING UNDER TREES AND SHRUBS.



PROGRESS DRAWING NOT FOR CONSTRUCTION 9/21/2022

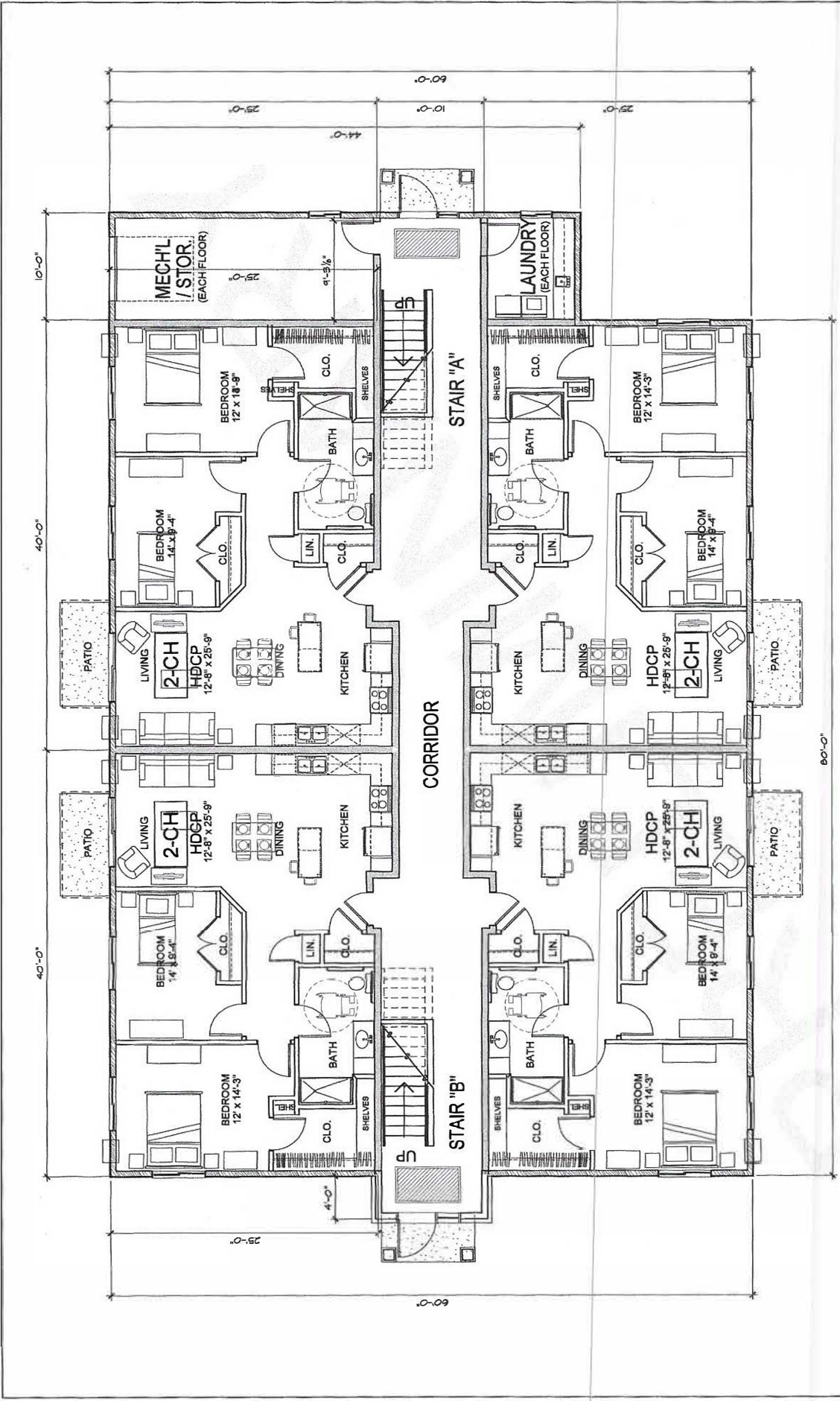
COMAL NO. 002284/AL/CL 00/00/2022

DATE: 00/00/2022

REVISIONS:

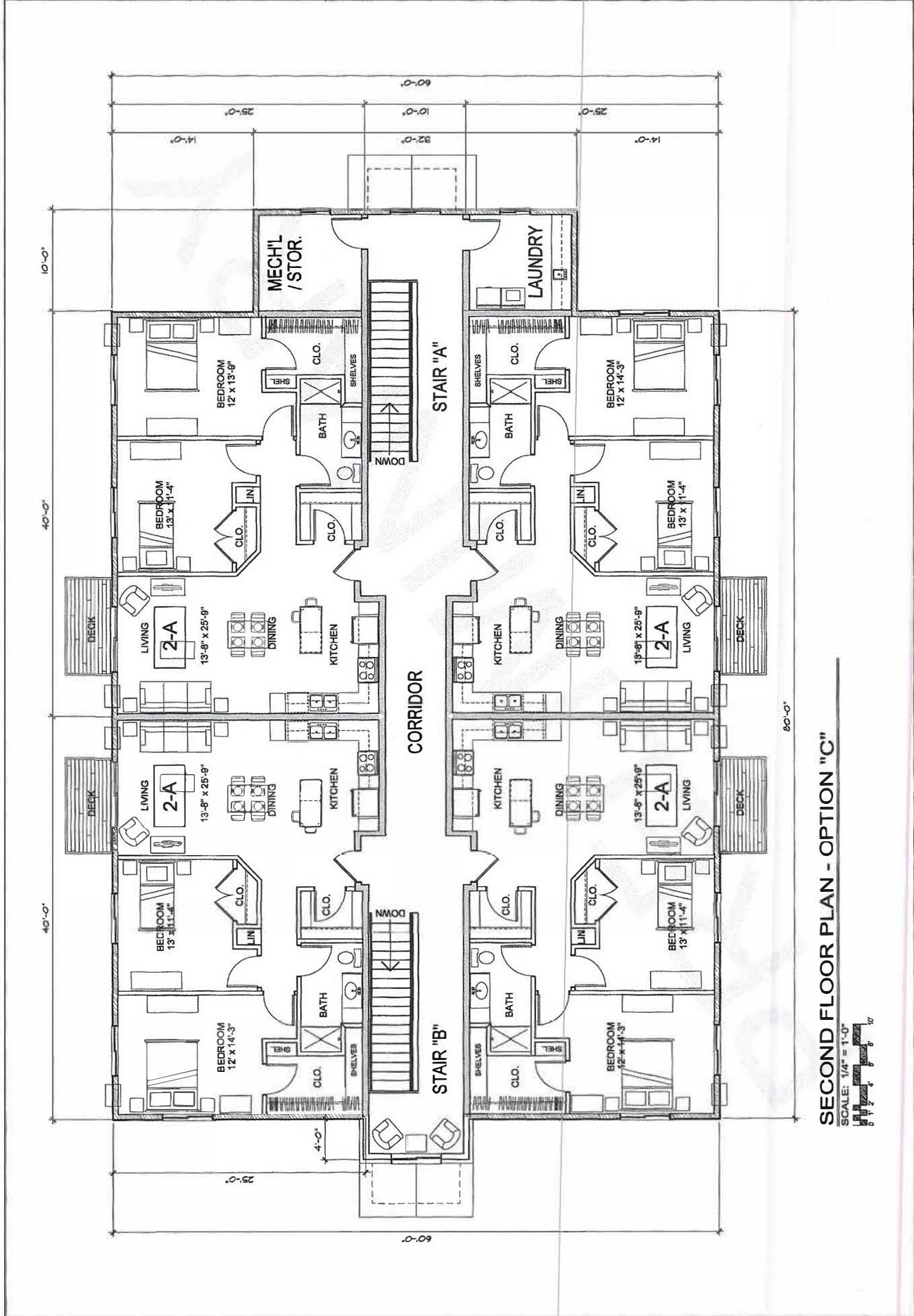
NEW APARTMENT HOMES for CKW DEVELOPERS HIGHWAY 23 EAST MILACA, MINNESOTA

SHEET L1 OF SHEETS



**FIRST FLOOR PLAN - OPTION "C"**

SCALE: 3/4" = 1'-0"  
 1/8" = 1'-0"  
 1/4" = 1'-0"  
 1/2" = 1'-0"  
 3/4" = 1'-0"  
 1" = 1'-0"



**SECOND FLOOR PLAN - OPTION "C"**

SCALE: 1/4" = 1'-0"  
 0 1 2 4 6 8 10'



**EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
MILACA, MINNESOTA**

HELD: November 17, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Milaca, Mille Lacs County, Minnesota, was duly held at the City Hall on Thursday, the 17<sup>th</sup> of November, 2022, at 6:30 o'clock p.m. for the purpose, in part, of calling a public hearing on the proposed establishment of Tax Increment Financing District No. 2-10 within Municipal Development District No. 2, and the Tax Increment Financing Plan relating thereto.

The following Councilmembers were present:

And the following were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. 22 - \_\_

CALLING PUBLIC HEARING

ON THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 2,  
THE APPROVAL OF THE MODIFIED DEVELOPMENT PROGRAM RELATING THERETO,  
THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 2-10 THEREIN,  
AND THE ADOPTION OF A TAX INCREMENT FINANCING PLAN RELATING THERETO

BE IT RESOLVED by the City Council (the "Council") of the City of Milaca, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on Thursday, January 19, 2023, at approximately 6:30 p.m. to hold a public hearing on the following matters; (a) the proposed modification of Municipal Development District No. 2, (b) the proposed approval of the modified Development Program related thereto, (c) the proposed establishment of Tax Increment Financing District No. 2-10 therein, and (d) the proposed adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1794, inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of Program and Plan. The City Manager is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the Development Program and Tax Increment Financing Plan, as proposed to be modified and adopted, on file in City Manager's Office at City Hall and to make such copies available for inspection by the public.

\_\_\_\_\_ The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA        )  
CITY OF MILACA             ) SS.  
COUNTY OF MILLE LACS    )

I, the undersigned, being the duly qualified and acting Manager of the City of Milaca, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council of the City of Milaca, Minnesota duly called and held, as such minutes relate to the calling of a public hearing on Tax Increment financing District No. 2-10 within Municipal Development District No. 2, as proposed to be adopted.

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

EXHIBIT A

**CITY OF MILACA  
COUNTY OF MILLE LACS  
STATE OF MINNESOTA**

**NOTICE OF PUBLIC HEARING  
ON THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 2,  
THE APPROVAL OF THE MODIFIED DEVELOPMENT PROGRAM RELATING THERETO,  
THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 2-10 THEREIN,  
AND THE ADOPTION OF A TAX INCREMENT FINANCING PLAN RELATING THERETO**

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Milaca, Mille Lacs County, Minnesota, will hold a public hearing on Thursday, January 19, 2023, at 6:30 p.m., at the Milaca City Hall, 255 First Street E, in the City of Milaca, Minnesota, relating to the (a) the proposed modification of Municipal Development District No. 2, (b) the proposed approval of the modified Development Program related thereto, (c) the proposed establishment of Tax Increment Financing District No. 2-10 therein, and (d) the proposed adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1794, inclusive, as amended (the "Act"). Copies of the Development Program and Tax Increment Financing Plan as proposed to be modified and adopted will be on file and available for public inspection at the office of the City Manager at City Hall.

The property included in Tax Increment Financing District No. 2-10 is described in the Tax Increment Financing Plan on file in the office of the City Manager. A map of the proposed Tax Increment Financing District is set forth below:

[INSERT MAP of Tax Increment Financing District]

All interested persons may appear at the hearing and present their view orally or in writing.

BY ORDER OF THE CITY COUNCIL

/s/ Tammy Pfaff,  
City Manager



Stantec Consulting Services Inc.  
733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402

November 7, 2022

Tammy Pfaff, Manager  
City of Milaca  
255 First Street East  
Milaca, MN 56353

Re: 2022 Street Improvements Project  
Stantec Project No. 193805453  
**Contractor's Request for Payment No. 3-FINAL**

Dear Tammy:

Attached for city approval is Contractor's Request for Payment No. 3-FINAL for the 2022 Street Improvements Project (Hidden Pines area). The contractor was Knife River Corp.

This request includes release of the project retainage that has been held pending receipt of the required project closeout documents from Knife River Corp. Copies of the project closeout documents (lien waivers, affidavit of tax withholding, etc.) are attached to the payment request.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Knife River Corp. – North Central in the amount of \$22,219.24.**

This is the final contractor payment. With approval of this payment, the city is accepting the improvements subject to the 2-year warranty included in the construction contract. The final construction cost was \$428,044.89, slightly less than the original bid amount of \$432,959.20. The final amount is slightly less than the original bid amount because some anticipated contingency work was not required.

Please execute the payment request document. Keep a signed copy for your records. Forward a signed copy to Knife River Corp. Send a scanned copy to Stantec.

Should you have any questions, please feel free to contact Chuck Boser or me.

Sincerely,  
**STANTEC CONSULTING SERVICES INC.**

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel  
Enclosure

cc: Gary Kirkeby  
Bryan Pearson, Knife River





Owner: City of Milaca, 255 1st. St., Milaca, MN 56353	Date: September 7, 2022
For Period: 7/8/2022 to 9/7/2022	Request No: 3/FINAL
Contractor: Knife River Corp. - North Central, 4787 Shadow Wood Dr. NE, Sauk Rapids, MN 56379	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 2022 STREET IMPROVEMENTS PROJECT  
 STANTEC PROJECT NO. 193805453

**SUMMARY**

1	Original Contract Amount		\$	<u>432,959.20</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>432,959.20</u>
5	Value Completed to Date		\$	<u>428,044.89</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>428,044.89</u>
8	Less Retainage 0%		\$	<u>0.00</u>
9	Subtotal		\$	<u>428,044.89</u>
10	Less Amount Paid Previously		\$	<u>405,825.65</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>3/FINAL</u>	\$	<u><u>22,219.24</u></u>

Recommended for Approval by:  
**STANTEC**

10-17-2022

Approved by Contractor:  
**KNIFE RIVER CORP. - NORTH CENTRAL**

John F. Quide, President

Approved by Owner:  
**CITY OF MILACA**

\_\_\_\_\_  
 \_\_\_\_\_

Specified Contract Completion Date:

\_\_\_\_\_

Date:

\_\_\_\_\_

No.	Item	Unit	Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>BASE BID</b>							
1	MOBILIZATION	LS	1	14500.00		1	\$14,500.00
2	TRAFFIC CONTROL	LS	1	3000.00		1	\$3,000.00
3	EROSION AND SEDIMENT CONTROL	LS	1	3000.00		1	\$3,000.00
4	SALVAGE CATCH BASIN CASTING (STORM)	EACH	12	175.00		12	\$2,100.00
5	SALVAGE MH CASTING (STORM)	EACH	2	175.00		2	\$350.00
6	SALVAGE MH CASTING (SANITARY)	EACH	17	175.00		18	\$3,150.00
7	REMOVE CURB AND GUTTER	LIN FT	1200	6.00		1244	\$7,464.00
8	SAWCUT BITUMINOUS PAVEMENT	LIN FT	120	5.00		120	\$600.00
9	FULL DEPTH RECLAMATION (FDR) (P)	SQ FT	132000	0.20		132000	\$26,400.00
10	HAUL EXCESS RECLAIM MATERIAL TO CITY SITE	CY	200	8.00		200	\$1,600.00
11	HAUL AND DISPOSE EXCESS MATERIAL	LS	1	30000.00		1	\$30,000.00
12	SUBGRADE PREPARATION	LS	1	18000.00		1	\$18,000.00
13	ADJUST EXISTING VALVE BOX	EACH	8	500.00		9	\$4,500.00
14	ADJUST EXIST CB FRAME AND CASTING (STORM)	EACH	12	175.00		12	\$2,100.00
15	ADJUST EXISTING MH FRAME AND CASTING (STORM)	EACH	2	650.00		2	\$1,300.00
16	ADJUST EXISTING MH FRAME AND CASTING (SAN)	EACH	17	650.00		18	\$11,700.00
17	SUBGRADE EXCAVATION (EV)	CU YD	200	20.00			\$0.00
18	SELECT GRANULAR BORROW (CV)	CU YD	200	17.50			\$0.00
19	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) - STREET	TON	1275	65.00		1368.9	\$88,978.50
20	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B) - STREET	TON	2550	63.00		2498.8	\$157,424.40
21	PREPARE SURFACE FOR WEAR PAVING	LS	1	1500.00		1	\$1,500.00
22	TACK COAT	GAL	920	0.01		700	\$7.00
23	CONCRETE CURB & GUTTER	LIN FT	1200	21.50		1244	\$26,746.00
24	4" PVC PERFORATED DRAINTILE W/ SOCK	LIN FT	1200	11.50	40	873	\$10,039.50
25	CONNECT TO EXIST STORM STRUCTURE (CORE DRILL)	EACH	19	200.00	2	21	\$4,200.00
26	SOD (YARD TYPE)	SQ YD	500	10.50		553.3	\$5,809.65
27	LOAM TOPSOIL BORROW (LV)	CU YD	60	60.00		20.8	\$1,248.00
28	RAISE GATE VALVES	LS	1	2327.84		1	\$2,327.84
	TOTAL BASE BID						<u>\$428,044.89</u>
	TOTAL BASE BID						\$428,044.89
	<b>WORK COMPLETED TO DATE:</b>						<b><u>\$428,044.89</u></b>

**PROJECT PAYMENT STATUS**

OWNER CITY OF MILACA  
STANTEC PROJECT NO. 193805453  
CONTRACTOR KNIFE RIVER CORP. - NORTH CENTRAL

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	05/01/2022	06/13/2022	55,204.03	2,905.47	58,109.50
2	06/14/2022	07/06/2022	350,621.62	21,359.24	427,184.89
3/FINAL	07/07/2022	09/07/2022	22,219.24		428,044.89

**Material on Hand**

Total Payment to Date		\$428,044.89	Original Contract	\$432,959.20
Retainage Pay No. 3/FINAL			Change Orders	
Total Amount Earned		\$428,044.89	Revised Contract	\$432,959.20

Customer

Anderson Technology, Inc.  
3303 31st Ave S  
Minneapolis, MN  
55406, US  
(763) 444-0440

Prepared By:  
Daniel Murray  
6123661356  
dmurray@atechmn.com

**City of Milaca**

**Gary Kirkeby**  
**320-362-4055**  
**gkirkeby@milacacity.com**

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Project: City of Milaca IP Camera System Upgrade

### Scope of Work

Anderson Technology, Inc. is pleased to provide this proposal for the upgrade of the IP Camera System at the City of Milaca City Hall. This proposal is based on the information provided via e-mail and phone conversations with Gary Kirkeby. The system design approach is based on the camera layout provided to us with consideration for at least 1 month of recording storage on the NVR. Client software for viewing live feeds and recorded video, and audio for the internal cameras can be downloaded onto as many devices as may be required by the owner. This proposal considers the following: Removal of existing Hikvision IP camera system including removal of 3 exterior bullet cameras, 1 exterior wall mount dome camera, 1 interior ceiling mount dome camera, 1 interior ceiling mount turret camera, and 1 rack mount NVR. All items to be turned over to the owner for disposal. The existing cabling infrastructure will remain in place under the base bid for future use, new CAT6 cabling is included in the base bid to support the new camera locations. Installation of new Digital Watchdog IP camera system including 1 exterior bullet camera, 2 exterior arm mounted 360 degree cameras, 3 interior ceiling 360 degree cameras with ceiling mounted microphones for audio monitoring, one 12 port POE+ network switch, and 1 rack mount NVR. New cameras to be mounted in locations provided by Gary Kirkeby via email. New POE network switch and new rack mount NVR to be installed in existing network equipment rack. Connection from existing network to new NVR will require coordination with owner IT staff. Aiming of newly installed cameras, programming of newly installed POE network switch and rack mount NVR, one 2 hour training session on camera system and NVR software. The total project is expected to take 4 days to complete on-site.

Several alternate deduct pricing options have been included in this proposal

1. Re-use existing cabling, in this revision, the camera locations are no longer in the same positions as the existing cameras. Due to the unknown routing of the existing cabling, new cabling has been included in this proposal for each of the 6 new locations. Should it be possible to re-use the existing cabling rather than install new cabling, a deduct (\$1,154.87) would be available.
2. 5MP indoor fisheye, in this revision, all indoor camera locations were changed to 360 degree fisheye cameras. While the exterior cameras need to be 9MP 360 degree cameras, it would be possible to install the 5MP versions of this camera in the interior locations. This is a lower resolution camera compared to the 9MP version, but in the indoor settings, the viewing distance and range is much less than in the outdoor settings and would likely be acceptable with the 5MP versions. Changing the interior locations from 9MP to 5MP would result in a deduct of (\$703.06)

3. Fixed Bullet Cam, in this revision, the bullet camera for the exterior entry area has a zoom lense, allowing for more flexibility of viewing area covered by this camera. Changing this camera to a fixed lense would reduce the flexibility of available viewing area, but would result in a deduct of (\$217.84)
4. Remove Audio Monitoring, in this revision, ceiling mounted microphones that tie into the interior camera locations was added for monitoring of audio in those areas. Removing the ceiling mounted microphones and POE interfaces from this proposal would take away the audio monitoring of these locations, but it could easily be added to these locations at a future time if desired. This change would result in a deduct of (\$1,939.87).

**IP Camera System Replacement - Revised Approach**

	Quantity
<b>DEMO - REMOVE EXISTING DEVICE</b>	<b>6 ea</b>
Description: remove device and protect cabling for reinstallation	
<b>TPE3012LS</b>	<b>1 ea</b>
Description: 12 Port Gigabit PoE+ Smart Surveillance Switch	
<b>DIGITAL WATCHDOG DW-BJP1U16T</b>	<b>1 ea</b>
Description: BLACKJACK P-RACK™ NVRS POWERED BY DW - 16T	
<b>DWC-PVF9DI2TW</b>	<b>5 ea</b>
Description: MEGAPIX FISHEYE INDOOR/OUTDOOR VANDAL DOME, STAR-LIGHT PLUS, 9 MEGAPIXEL, 360 AND 180-D	
<b>Verifact A</b>	<b>3 ea</b>
Description: MICROPHONE WITH PRE AMP (LE-070)	
<b>IF-PX</b>	<b>3 ea</b>
Description: AUDIO INTERFACE POE EXTRACTOR	
<b>DWC-VFWMW</b>	<b>2 ea</b>
Description: Wall mount bracket - white	
<b>DWC-MB45Wi650T</b>	<b>1 ea</b>
Description: MEGAPIX, 6-50MM, AUTOFOCUS VERIFOCAI P-IRIS, SMART IR	
<b>DIGITAL WATCHDOG DWC-BLJUNC</b>	<b>1 ea</b>
Description: JUNCTION BOX FOR B1, B2 BULLET CAMERAS	
<b>Cat 6 Blue</b>	<b>750 ft</b>
Description: HITA - 30237-8-BL2 4PR/23CMP-CAT6-ECO-BU-PP	
<b>24 port patch panel</b>	<b>1 ea</b>
Description: SMAX - 24U-HDMMP 24P UNLOADED HD PANEL	
<b>SMAX - KJ458MT-C6C-WH CAT6 JACK BLUE</b>	<b>12 ea</b>
Description: SMAX - KJ458MT-C6C-WH CAT6 JACK BLUE	
<b>1-port biscuit box with ID window</b>	<b>6 ea</b>
Description: 1-port biscuit box with ID window	
<b>3ft CAT6 Patch Cord</b>	<b>12 ea</b>
Description: 3ft CAT6 Patch Cord	
<b>1ft CAT6 Patch Cord</b>	<b>6 ea</b>
Description: 3ft CAT6 Patch Cord	

	Quantity
<b>TESTING AND AIMING</b>	<b>6 ea</b>
Description: Installation Labor /hr	
<b>MOUNTING HARDWARE</b>	<b>6 ea</b>
Description: Misc. hardware	

**Included(+)**

1. Provision and installation of all listed materials
2. Sales and/or Use Tax on all listed materials
3. One year warranty on all installation labor, manufacturer's warranty on all provided materials

**Excluded(-)**

1. Repairs or replacement of existing cabling infrastructure, any required repairs or replacement will be performed on a time and materials basis upon written approval by the owner.
2. Disposal of all Hikvision components removed during the project

**Notes**

This proposal is valid for 60 days from quote date. All information provided in this proposal is considered intellectual property of Anderson Technology, Inc. and is not to be shared with any party other than those individuals within the owner's organization required to assist in evaluation and decision making. Payment terms are 50% due with acceptance of proposal, 50% invoiced upon completion of installation with net 30 terms. Owner to provide access to site and all necessary technology closets between 6:00am and 5:30pm M-F during on-site installation. Once authorization to proceed has been received, there is approximately a 2 week lead time on materials, installation could be scheduled as early as 3 weeks from the date of proposal acceptance. Please note that manufacturer stock levels vary based on conditions outside of our control, once the proposal is accepted, verified lead times for material delivery will be requested from the manufacturer to assist in scheduling of site work.

**Summary**

## Price

Labor and Adjustments	\$ 3,379.50
Materials	\$ 14,037.91
<b>Subtotal</b>	<b>\$ 17,417.41</b>

Subtotal	\$ 17,417.41
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## Alternates

Re-use existing cabling	\$ -1,154.87
5MP indoor fisheye	\$ -703.06
Fixed Bullet Cam	\$ -217.84
Remove Audio Monitoring	\$ -1,939.87
<b>Total</b>	<b>\$ -4,015.64</b>



Quote: 1357 / Date: 11/8/2022

\$ 13,401.77

Accepted By

Date

.....



# Proposal

Project: City of Milaca IP Camera System Upgrade

Date: November 9, 2022

Item No.	Contract Item	Amount
1	Camera system	\$19,195.00

Notes:

Item 1 Upgrade of the IP Camera System at the City of Milaca City Hall. This proposal is based on the information provided by e-mail. This proposal considers the following: Removal of existing Hikvision IP camera system including removal of 3-exterior bullet cameras, 1-exterior wall mount dome camera, 1-interior ceiling mount dome camera, 1-interior ceiling mount turret camera, and 1-rack mount NVR. All items to be turned over to the owner for disposal. The existing cabling system will remain in place under the base bid for future use, new CAT6 cabling is included in the base bid to support the new camera locations. Installation of new Digital Watchdog IP camera system including 1-exterior bullet camera, 2-exterior arm mounted 360 degree cameras, 3-interior ceiling 360 degree cameras with ceiling mounted microphones for audio monitoring, 1-12 port POE+ network switch, and 1 rackmount NVR. New cameras to be mounted in locations per customer email. New POE network switch and new rack mount NVR to be installed in existing network equipment rack. Connection from existing network to new NVR will require coordination with owner IT staff. Aiming of newly installed cameras, programming of newly installed POE network switch and rack mount NVR, 1-2 hour training session on camera system and NVR software.

-Based on the camera layout provided to us with consideration for at least 1 month of recording storage on the NVR. Client software for viewing live feeds and recorded video, and audio for the internal cameras can be downloaded onto as many devices as may be required by the owner.

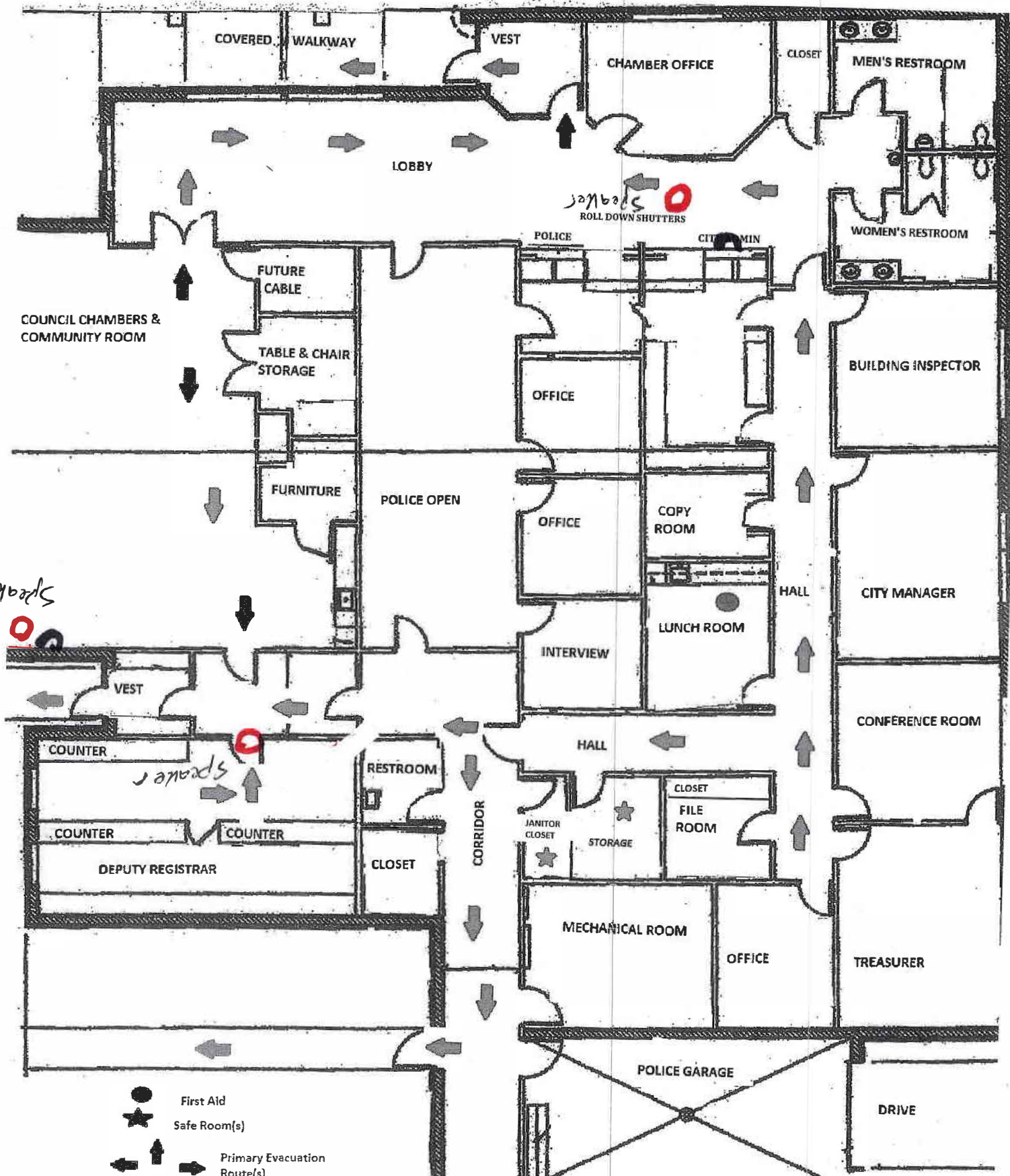
Doesn't include utility fees  
 No Dumpster Provided  
 Labor warranty: 1 yr.  
 \*\* Price valid for 14 days\*\*

Eric Rassler

Service Manager  
 Cell: 320-425-9956  
 Office: 320-294-5557







CITY HALL EVACUATION ROUTES

Nov 1 2021 - Oct 31 2022 Milaca Incident Type Report  
(Summary) updated

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
<b>Incident Type Category: 1 - Fire</b>					
111 - Building fire	21	13.0%	1,665,500	4,159,500	5,825,000
116 - Fuel burner/boiler malfunction, fire confined	1	0.6%			
130 - Mobile property (vehicle) fire, other	1	0.6%	0	800	800
131 - Passenger vehicle fire	9	5.6%	78,500	8,000	86,500
132 - Road freight or transport vehicle fire	1	0.6%	5,000	0	5,000
138 - Off-road vehicle or heavy equipment fire	2	1.2%	21,000	1,000	22,000
141 - Forest, woods or wildland fire	1	0.6%			
142 - Brush or brush-and-grass mixture fire	2	1.2%			
143 - Grass fire	7	4.3%	0	0	0
151 - Outside rubbish, trash or waste fire	3	1.9%			
	<b>Total: 48</b>	<b>Total: 29.6%</b>	<b>Total: 1,770,000</b>	<b>Total: 4,169,300</b>	<b>Total: 5,939,300</b>
<b>Incident Type Category: 3 - Rescue &amp; Emergency Medical Service Incident</b>					
311 - Medical assist, assist EMS crew	53	32.7%			
322 - Motor vehicle accident with injuries	9	5.6%			
324 - Motor vehicle accident with no injuries.	9	5.6%			
350 - Extrication, rescue, other	1	0.6%			
352 - Extrication of victim(s) from vehicle	4	2.5%			
	<b>Total: 76</b>	<b>Total: 46.9%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 4 - Hazardous Condition (No Fire)</b>					
400 - Hazardous condition, other	1	0.6%			
410 - Combustible/flammable gas/liquid condition, other	1	0.6%			
411 - Gasoline or other flammable liquid spill	2	1.2%			
412 - Gas leak (natural gas or LPG)	4	2.5%			
443 - Breakdown of light ballast	1	0.6%			
444 - Power line down	1	0.6%			
463 - Vehicle accident, general cleanup	5	3.1%			
	<b>Total: 15</b>	<b>Total: 9.3%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 5 - Service Call</b>					
522 - Water or steam leak	1	0.6%			
	<b>Total: 1</b>	<b>Total: 0.6%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 6 - Good Intent Call</b>					
611 - Dispatched and cancelled en route	20	12.3%			
	<b>Total: 20</b>	<b>Total: 12.3%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 7 - False Alarm &amp; False Call</b>					
735 - Alarm system sounded due to malfunction	2	1.2%			
	<b>Total: 2</b>	<b>Total: 1.2%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
	<b>Total: 162</b>	<b>Total: 100.0%</b>	<b>Total: 1,770,000</b>	<b>Total: 4,169,300</b>	<b>Total: 5,939,300</b>

**Report Filters**

Basic Incident Date Time: is between '11/1/2021 12:00 AM' and '10/31/2022 11:30 PM'

Agency Name: is equal to 'MILACA'

**Report Criteria**

Incident Type (Fd1.21): Is Not Blank

CITY NAME	CONDITIONAL USE PERMIT	INTERIM USE PERMIT	VARIANCE FEE	REZONING FEE	FINAL PLAT	PRELIMINARY PLAT	MINOR LOT SPLIT	VACATIONS
PRINCETON	\$250.00	\$250.00	\$250.00 \$50 addl recorded document	\$275.00	\$200.00	\$250.00 FOR 10 LOTS \$10 EACH ADDL. Max. \$1,000	\$250.00	\$250.00
MORA	\$250.00	\$250.00	\$250.00	\$300.00	\$350.00	\$400.00 PLUS \$10 PER LOT	\$150.00	\$250.00
ZIMMERMAN	\$300.00 RES/\$500.00 COMM.		\$300.00	\$500.00	\$500.00 PLUS \$20 PER LOT	\$500.00 PLUS \$20 PER LOT	\$200.00	\$200.00
CAMBRIDGE	\$275.00	CHICKENS	\$275.00	\$275.00	\$100.00 PLUS \$10.00 PER LOT	\$500.00 PER LOT	\$250.00	\$275.00
FOLEY	\$250.00					\$500.00	\$250.00	
MILACA	\$200.00	\$200.00	\$200.00	\$200.00	\$100.00	\$200.00 PLUS \$10 PER LOT	\$200.00	\$300.00
LAST INCREASE IN ZONING FEES WAS IN 2004								

**Agreement between Mid-MN Inspections LLC  
and  
the City of Milaca, MN  
for  
Building Official Services**

**Agreement**

This agreement is between the City of Milaca, ("City") Minnesota, a subdivision of the state of Minnesota and Mid-MN Inspections LLC ("Mid-MN"), a domestic limited liability company. The purpose of the agreement is to memorialize the understanding of services rendered and payment therefore as related to services as a building official in the city of Milaca, MN.

**Term of the Agreement**

**1.1 Effective Date:** The date of this Agreement shall become effective on the date of the last signature.

**1.2 Expiration Date:** This Agreement shall expire one year from the date of the last signature, unless reauthorized by both parties.

**Agreement between the Parties**

**2.1** Mid-MN agrees to provide building official services to the City.

**2.2** The City agrees to pay Mid-MN the sums as outlined on the attached Exhibit A, the proposal from Mid-MN.

**Insurance/Liability**

**3.1** Mid-MN agrees to hold the City harmless for any actions taken by Mid-MN. Mid-MN will obtain insurance to protect the City for claims for damages and/or injury caused by Mid-MN's actions up to \$1.0 million per occurrence and \$500,000 when the claim is one of death by wrongful act or omission pursuant to Minn. Stat. § 3.736. Insurance coverage(s) required under this section shall at no time fall below limits set forth in Minn. Stat. § 466.04 (or as amended).

**3.2** Mid-MN shall obtain automobile insurance in the amount of \$500,000 combined single limit.

**3.3** Mid-MN agrees to provide the City with a certificate of insurance naming the City as an additional insured.

### **Authorized Representative**

**4.1** The City Authorized Representative is \_\_\_\_\_, 255 First Street E. Milaca, MN 56353.

**4.2** The Mid-MN representative is Tad Winterfield or his designee.

### **Termination**

The City or Mid-MN may terminate this Agreement at any time, with or without cause, upon 60 days written notice to the other party. Payment shall be paid for any services provided up to the date of termination.

### **Agreement Approval**

This Agreement shall become binding upon signature of the Authorized Representative of the City of Milaca and Mid-MN.

### **Entire Agreement/Merger**

It is understood and agreed that the entire agreement of the parties is contained herein, and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Mid-MN and the City relating to the subject matter hereof.

### **Amendments**

Any amendment(s) or change(s) made to the terms of this contract must be in writing and will not be effective until it has been either (1) executed or approved by the same parties, or their successors in office, who executed and approved the original contract, or (2) executed and approved by persons designated by the parties to this contract.

### **Audit Clause**

Pursuant to Minn. Stat. § 16C.05, Subd. 5 (or as amended), a contract or as any pass-through disbursement of public funds to a vendor of goods or services or a grantee made by or under the supervision of the commissioner or any county or unit of local government must include, expressed or implied, an audit clause that provides that the books, records, documents, and accounting procedures and practices of the vendor or other party, that are relevant to the contract or transaction, are subject to examination by the contracting agency and wither the legislative auditor or the state auditor, as appropriate, for a minimum of six years.

### **Minnesota Government Data Practices Act – Privatization of Services**

The requirements of Minn. Stat. 13.05, Subd. 11 apply to this contract. Provider must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data possessed by provider in performance of the providing any function of the City of Milaca required by this contract and compliance must be as if provider were a government entity. The civil remedies of Minnesota Statutes 13.08 apply to the release of the data referred to in this clause by either the City of Milaca, MN or the provider. This clause does not create a duty on the part of the provider to provide access to private data to the public if the public data is available from the City of Milaca, MN, except as may otherwise be required by the terms of this contract.

### **Independent Contractor**

It is agreed that nothing within this contract is intended, or should be construed in any manner, as creating or establishing the relationship of co-partnership between the parties or as constituting the Mid-MN as the agent, representative, or employee of the City or the City Department administering this agreement for any purpose or in any manner whatsoever. Mid-MN is to be, and shall remain, Independent Contractor with respect to all services performed under this agreement.

### **Compliance with Applicable Law**

Mid-MN agrees to comply with all federal, state and local laws or ordinances, and all applicable rules, regulation, and standards establishes by any agency of such governmental units, which are not or hereafter promulgated insofar as they relate to the Contractor's performance of the Agreement.

**Mid-MN Inspections LLC**

**City of Milaca, MN**

\_\_\_\_\_  
Tad Winterfield, Mid-MN Inspections LLC

\_\_\_\_\_  
City of Milaca, MN Representative

Date \_\_\_\_\_

Date \_\_\_\_\_



# Mid-MN Inspections LLC

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Tad Winterfield - Building Official 763-482-0446 [tad@midmninspections.com](mailto:tad@midmninspections.com)

## Compensation

Based on the 1997 UBC Fee Schedule

**Plan Review:** 65%

**Permit Fees:** 65%

**Plumbing Permit Fees:** 65%

**Mechanical Permit Fees:** 65%

**Minimum Permit Fee:** \$40

**Billing:** Permits and plan reviews will be billed on a monthly basis after permits have been picked up by the applicant and invoices will be emailed to the city. Cancelled permits are subject to a plan review fee.

**Office:** We will keep our own office and can be reached for questions and inspection scheduling at 763-482-0446 and [tad@midmninspections.com](mailto:tad@midmninspections.com).

**Vehicles:** We will provide our own vehicles for inspections.

**Insurance:** We will provide our own insurance including general liability, professional liability, worker's compensation and automobile insurance.

This proposal is to provide subcontract building official services for a period of 12 months.

**CITY OF MILACA RESOLUTION NO. 22-52**

**AUTHORIZING THE SALE OF REAL PROPERTY OWNED BY THE CITY OF MILACA TO MILACA MINI STORAGE, LLC.**

**WHEREAS**, at the September 7, 2022 meeting of the Milaca City Council, the City Council and Mayor approved a sale of real property owned by the City of Milaca to Milaca Mini Storage, LLC, pursuant to the terms of a Purchase Agreement presented to it. The Subject real property is located in the State of Minnesota, County of Mille Lacs and legally described as follows:

as Lots 9 and 10, Block 2, Milaca Industrial Park, according to the plat thereof on file and of record in the office of the County Recorder, County of Mille Lacs, State of Minnesota

“Subject Property.”

WHEREAS, at the November 17, 2022 meeting of the Milaca City Council, a Developer’s Agreement relating to the above sale was presented to the City Council and the City Council and Mayor approved the execution of the same.

**NOW THEREFORE, BE IT RESOLVED**

The Developer’s Agreement is hereby approved and the sale of the Subject Property to Milaca Mini Storage, LLC, is hereby authorized and approved in all manners and respects.

The Mayor and City Manager are hereby authorized to execute this Resolution, to execute a Purchase Agreement (if further execution is required by the Title Company) and Developer’s Agreement and all other documents required to accomplish the sale of the Subject Property to Milaca Mini Storage, LLC.



**DEVELOPMENT AGREEMENT FOR VACANT PROPERTY LOCATED IN  
THE MILACA INDUSTRIAL PARK, MILACA, MINNESOTA**

**THIS AGREEMENT** is made this \_\_\_\_\_ of \_\_\_\_\_, 2022, by and between the **CITY OF MILACA**, whose address is 255 First St. E., Milaca, MN 56353, a Municipal Corporation organized under the laws of the State of Minnesota, hereinafter referred to as the "CITY", and **MILACA MINI STORAGE, LLC**, a Minnesota Limited Liability Company, whose address is 1350 Lagoon Ave. S. #900, Minneapolis, MN, hereinafter referred to as the "DEVELOPER".

CITY and DEVELOPER have entered into a Purchase Agreement dated August 29, 2022 for the purchase of certain real property located in Mille Lacs County, Minnesota, legally described as Lots 9 and 10, Block 2, Milaca Industrial Park, according to the plat thereof on file and of record in the office of the County Recorder, County of Mille Lacs, State of Minnesota. ("Purchase Agreement").

**Project Description**

- A. DEVELOPER will construct a storage facility designed for individual small storage units meant for individual storage of personal property by those renting said storage units.

**Scope of Work and Compliance**

- A. The CITY hereby approves the Development Agreement subject to the following conditions:

1. That the DEVELOPER shall enter into this Agreement;
2. That the DEVELOPER shall provide the necessary security in accordance with the terms of this Agreement and the Purchase Agreement between the parties.
3. That the DEVELOPER shall pay the applicable SAC and WAC fees before the issuance of any building permit or the commencement of construction;
4. That the DEVELOPER shall construct a storage facility as described above and to be further defined within the building permit application and other documentation provided to, and approved by, the CITY.
5. DEVELOPER compliance with the restrictions and conditions stated herein or in the Purchase Agreement.
6. DEVELOPER and all contractors shall be required to indemnify and hold City harmless from all losses, liability, damages, costs, unbudgeted expenses, including all attorney's fees and costs arising from any noncompliance with the terms and conditions of this Development Agreement, whether resulting from the action or inaction of any Contractor.

B. **CITY Responsibilities.** The City agrees to the following:

1. The CITY will provide all available information on municipal sewer and water utility locations, existing topographic data, and survey data to the DEVELOPER.
2. The CITY will monitor the performance of the DEVELOPER against the Scope of Work in this AGREEMENT. Substandard performance as determined by the CITY will constitute noncompliance with this AGREEMENT. If action to correct such substandard performance is not taken by the DEVELOPER within a reasonable period of time after being notified by the CITY, contract suspension or termination procedures may be initiated.

C. **Development Plans.** The CITY and the DEVELOPER agree that all the Plans will be prepared by the DEVELOPER and must be approved by the City.

Site Plan, Landscape Plan and Building Plans (subject to appropriate CITY approvals and payment of fees) completed and approved by January 1, 2023.

D. **Construction of Improvements.** The DEVELOPER shall install and pay for private improvements as detailed in the Development Plans described in Paragraph C hereof, including, without limitation, the following:

1. Driveways and Parking Lots
  2. Erosion Control
  3. Landscaping
  4. Minn. Stat. § 505.02 Monuments as Applicable
  5. Connections to City installed Sanitary Sewer System
  6. Site Grading and Ponding
  7. Connections to Underground Small Utilities Installed by Others
  8. Connections to PUC Installed Water System and Electric
- E. **Delivery Schedule.** The DEVELOPER shall complete all required improvements by June 1, 2023.
- F. **Warranty of Work, Landscaping and Driveways.** The DEVELOPER warrants all underground utility work (specifically municipal water, sanitary sewer and stormwater installations) required to be performed by it against defective design and materials and against faulty workmanship for a period of one (1) year after its completion and approval by the CITY, except that all landscaping shall be warranted for a period of two (2) years.
- G. **Licenses.** The DEVELOPER hereby grants the CITY, its agents, employees, officers, and contractors, a license to enter the plat to perform all necessary work and inspections deemed appropriate by the CITY during the installation of public or private improvements. The license shall expire after the public and private improvements contemplated by this development contract have been installed and accepted by the CITY.
- H. **Clean Up and Maintenance of Streets.** The DEVELOPER shall promptly clear nearby streets of any soil, earth, or debris resulting from construction work by the DEVELOPER or its agents or assigns, and shall perform specified clean up within 24 hours of specific notice by the CITY. Except as stated above, public right-of-way within the plat shall be maintained (grading, snowplowing, obstruction-free) by the CITY.
- I. **Responsibility for Professional Service Costs.**
1. The DEVELOPER shall indemnify and hold the CITY and its officers and employees harmless in an amount not to exceed the extent of the CITY's liability under Minn. Stat. Ch. 466 from claims made by third parties for damages sustained or costs and attorneys' fees incurred by the CITY arising out of or involving activities carried out pursuant to this Development Agreement.
  2. The DEVELOPER shall reimburse the CITY for costs incurred in the enforcement of this Agreement, including administrative, planning, legal, engineering and inspection expenses.
- J. **Developer's Default.** In the event of a material and uncured default by the DEVELOPER as to any condition or performance required by this Development Agreement, the CITY may, at its option, cure the default, and the DEVELOPER

shall promptly reimburse the CITY for any expense incurred by the CITY in curing the default, provided the DEVELOPER is first given written notice of the performance in default, and given an opportunity to cure, not less than 72 hours in advance of the CITY'S commencing the cure. This Agreement is a license for the CITY to act in curing the default, and it shall not be necessary for the CITY to seek a Court order for permission to enter the land. When the CITY cures any default, the CITY may, in addition to its other remedies, assess the cost in whole or in part against the land described in this Agreement.

DEVELOPER agrees as follows: In the event, prior to the completion of the construction of the improvements required to be constructed pursuant to the applicable Development Agreements, DEVELOPER shall fail to commence construction or comply with any of its covenants under said Development Agreements together with the requirements of the Purchase Agreement and fail to cure any such noncompliance, then the CITY shall have the right to repurchase title to and possession of the Property for the same price that the DEVELOPER paid to acquire the Property from Seller and the DEVELOPER shall be obligated to sell the Property to the CITY for such price free and clear of all defects, encumbrances and other title matters other than those existing at the time of CITY's conveyance of the Property to DEVELOPER. CITY's right to repurchase the Property under this Section shall be superior to any liens or encumbrances allowed to be placed on the Property by DEVELOPER. CITY's right to repurchase the Property shall terminate upon completion of construction and the issuance of a building permit.

K. **Miscellaneous.**

1. This Agreement shall inure to the benefit of and be binding upon the parties, their heirs, successors, or assigns, as the case may be.
2. Default or breach of the terms of this Agreement by the DEVELOPER shall be grounds for denial of building permits.
3. If any portion, section, subsection, sentence, clause, paragraph, or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
4. If building permits are issued prior to the completion of CITY constructed public improvements, the DEVELOPER assumes all liability and costs resulting in delays in completion of private improvements, and damage to public improvements caused by the DEVELOPER, or its contractors, subcontractors, materialmen, employees or agents. No one may occupy a building for which a building permit is issued on either a temporary or permanent basis until a Certificate of Occupancy has been issued by CITY.
5. The action or inaction of the CITY shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and

approved by written resolution of the City Council. The CITY's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

6. This Agreement shall run with the land and may be recorded against the title to the property. After the DEVELOPER has completed the work required of it under this Agreement, at the DEVELOPER's request, the CITY will execute and deliver to the DEVELOPER a release or certificate of completion.
7. DEVELOPER agrees to hold harmless, defend and indemnify the CITY against any claims brought or actions filed against the CITY, or any officer, employee or agent of the CITY acting within the scope of their employment or duties, for any injury to, death of, or damage to the property of any third person or persons, arising from the exercise of its rights or the performance its duties with respect to the private improvements required by this Agreement. DEVELOPER shall maintain until expiration of the final warranty period, liability and property damage insurance to cover the above described risk in an amount not less than the limits of the CITY's municipal tort liability as defined by Minnesota Statutes, Chapter 466. The CITY shall be named as an additional named insured on the above policy, and DEVELOPER shall file a copy of the insurance coverage with the CITY prior to the CITY signing the plat.
8. DEVELOPER shall provide a certificate of workers' compensation insurance in compliance with Minnesota State Statute requirements.

L. **Notices.** Required notices to the DEVELOPER shall be in writing and shall be either hand delivered to the DEVELOPER, its employees, or agents or mailed to the DEVELOPER by United States surface mail at the following address:

Tom Flannigan and Matt Haugen  
1350 Lagoon Ave. S., #900  
Minneapolis, MN 55408

With copy to: Milaca Mini Storage, LLC  
1350 Lagoon Ave. S., #900  
Minneapolis, MN 55408

Required notices to the CITY shall be in writing and shall be either hand delivered to the City Administrator or mailed to the City by United States surface mail in care of the City Administrator at the following address:

Tammy Pfaff, City Manager  
City of Milaca  
255 First St. E  
Milaca, MN 56353  
(320) 983-3141

With copy to: Damien F. Toven, City Attorney



Damien F. Toven & Associates, LLC  
413 S. Rum River Dr., Suite 6  
Princeton, MN 55371  
(763) 389-2214

In acceptance of this Development Agreement, the appropriate representatives of the DEVELOPER and the CITY have executed this Agreement to be effective on \_\_\_\_\_, 2022.

**CITY:**  
**CITY OF MILACA**

By: \_\_\_\_\_  
Dave Dillan, Acting Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Tammy Pfaff, City Manager

Date: \_\_\_\_\_

STATE OF MINNESOTA    )  
  ) SS:  
COUNTY OF MILLE LACS )

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me, a Notary Public in and for said county, personally appeared Dave Dillan and Tammy Pfaff, to me personally known, who being duly sworn, did say that they are the Acting Mayor and City Manager of the **City of Milaca**, a Minnesota Municipal Corporation, named in the foregoing instrument and that said instrument was signed on behalf of said City of Milaca by authority of its City Council and said Dave Dillan and Tammy Pfaff acknowledged said instrument to be the free act and deed of the City of Milaca.

\_\_\_\_\_  
Notary Public

**DEVELOPER:**  
**MILACA MINI STORAGE, LLC.**

By: \_\_\_\_\_  
\_\_\_\_\_, Its President

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_



# CITY OF MILACA POLICIES FOR LG510 GAMBLING CONTRIBUTIONS

It is the City of Milaca's discretion to contribute to the following from Fund 208:

Contributions allowed as follows:

- To a 501(c)(3) organization or a 501(c)(4) festival organization.
- To relieve effects of poverty, homelessness, or disability.
- Program for education, prevention, or treatment of problem gambling.
- To a public or private nonprofit school.
- To a scholarship fund.
- For recognition of military service (open to the public) or support for **active military** personnel and their immediate family members in need.
- Activities and facilities for youth under age 21.
- Expenditures for police, fire, and other emergency or public safety-related services, equipment, and training. Not allowed: Contribution to pension or retirement fund.
- To a church.
- With Minnesota Pollution Control Agency (PCA) approval, citizen monitoring of surface water quality by individuals. Requires submission of data to PCA.
- With DNR approval, wildlife management projects or activities that benefit the public-at-large; grooming or maintaining snowmobile or all-terrain vehicle trails, or other trails open to public use; supplies and materials for DNR-coordinated safety training and education programs.
- For nutritional programs, food shelves, and congregate dining programs primarily for persons age 62 or older or disabled.
- For community arts organizations, or sponsorship of community arts programs that are free and open to the public.
- For humanitarian service, recognizing volunteerism or philanthropy.

The City of Milaca's policy will be to donate to any of the above **if within the city limits of Milaca only.**

**The City will deny any request if it does not comply with the criteria listed in the bullet points above. The City will deny any request when it relates to wages.**

Total amount donated to any one organization will be \$\_\_\_\_\_.

It is at the discretion of the city council to allocate the funds annually and determine the amounts to which the funds will be distributed. This will be part of the annual budget process. The council has the discretion to deny any requests that are outside city limits and determines the needs of the city, citizens or organizations within city limits as first priority.

# STATE OF MINNESOTA

## OFFICE OF THE STATE AUDITOR

### Statement of Position Public Expenditures: Donations and Dues

Public entities are often asked to give funds to support various groups and activities. While the causes may be worthwhile, public entities need to be cautious when making any financial commitments involving public funds.

In most circumstances, public entities have no authority to give away public funds as donations. Generally, in order to spend money, a public entity must have authority to do so. Authority for an expenditure may be specifically stated in a statute or charter, or it may be implied as necessary to do what an express power authorizes. In addition, the expenditure must be for a “public purpose.”

#### **Gifts/Donations to Private Individuals/Organizations**

Following these general principles, donations to people, non-profits, charities, or other groups are not permitted unless they are based upon specific statutory or charter authority. For example, the Minnesota Attorney General’s Office has issued opinions finding that cities have no authority to donate city funds to organizations such as the Red Cross or the Boy Scouts. <sup>1</sup> The assumption is that a gift of public funds to an individual or private entity serves a private rather than a public purpose.

Before a public entity makes a contribution, it is important for that entity to determine that it has specific authorization to make the expenditure. Here are some examples of specific, statutorily authorized appropriations:

- **Artistic Organizations.** A county, city or town may appropriate money to support artistic organizations.<sup>2</sup>
- **Historical Causes.** A town or city may appropriate annually a specified amount to a county historical society so long as the society is affiliated with, and approved by, the Minnesota Historical Society.<sup>3</sup> Cities have express authority to commemorate important and outstanding events in city history, and to appropriate money to collect, preserve and distribute its history data for future generations.<sup>4</sup> The Attorney General’s Office recognizes that a city can advance money to a nonprofit to sponsor a centennial celebration.<sup>5</sup>
- **Prevention of Cruelty to Animals.** A county may appropriate money for maintenance and support of the local society for the prevention of cruelty to animals.<sup>6</sup>
- **Food Shelves.** Cities and counties may donate funds in the form of grants to food shelves providing food to the needy without charge.<sup>7</sup>

- Senior/Youth Centers. A county, city or town may appropriate money to support the facilities, programs, and services of a public or private, not-for-profit senior citizen center or youth center.<sup>8</sup>
- Public Recreation Programs. Counties, cities, towns and school districts may spend funds to operate programs of public recreation, recreational facilities, and playgrounds.<sup>9</sup> These programs may be conducted independently or with any nonprofit organization.
- Promotion. A city or urban town may appropriate up to \$50,000 annually to an incorporated development society or organization of this State, for promoting, advertising, improving, or developing the economic and agricultural resources of the city or urban town.<sup>10</sup> A city may appropriate money to advertise the city and its resources and advantages.<sup>11</sup> Similarly, a county may appropriate funds to a similar entity for promoting, advertising, improving or developing the economic and agricultural resources of the county.<sup>12</sup> The county statute does not contain an annual spending limit.
- Employee Recognition. Towns may spend funds to recognize volunteers, service efforts, and retiring town officers.<sup>13</sup> Counties and cities may spend funds for preventive health and employee recognition services.<sup>14</sup>
- Community Celebrations. Towns may spend funds to host or support a community celebration.<sup>15</sup> Cities or towns may spend funds on Memorial Day observances,<sup>16</sup> and may appropriate money for county or district fairs,<sup>17</sup> centennial and historical celebrations.<sup>18</sup> Statutory cities may spend funds to provide free musical entertainment.<sup>19</sup> The authority to purchase fireworks seems to be implied.<sup>20</sup>

1 See, for example, Op. Att’y Gen. 59-A-3 (May 21, 1948).

2 Minn. Stat. § 471.941.

3 Minn. Stat. § 138.053.

4 Minn. Stat. § 471.93.

5 See Op. Att’y Gen. 59a-3 (Jan. 18, 1968) (citing Minn. Stat. § 471.93).

6 Minn. Stat. § 343.11.

7 Minn. Stat. § 465.039.

8 Minn. Stat. § 471.935.

9 See generally, Minn. Stat. §§ 471.15 to .1911. Minn. Stat. Minn. Stat. § 469.189., and 471.16, subd. 1.

10 Minn. Stat. § 469.191. In addition, Economic Development Authorities (EDAs) have authority to conduct activities advancing the city and its economic development, and to carry out other public relations activities to promote the city and its economic development. See generally, Minn. Stat. §§ 469.090-.1081 and Minn. Stat. § 469.1082 (county EDAs).

11 Minn. Stat. § 375.83.

12 Minn. Stat. § 469.189.

13 Minn. Stat. § 365.10, subd. 12 (but electors must approve).

14 Minn. Stat. § 15.46.

15 Minn. Stat. § 365.10, subd. 12 (but electors must approve).

16 Minn. Stat. § 465.50.

17 Minn. Stat. § 38.12.

18 Minn. Stat. § 471.93.

19 Minn. Stat. § 412.221, subd. 15.

20 Minn. Stat. § 624.22, subd. 1(a) (2) (A municipality may stage a fireworks display after obtaining a permit).

OFFICE OF THE STATE AUDITOR  
SUITE 500  
525 PARK STREET  
SAINT PAUL, MN 55103-2139  
(651) 296-2551 (Voice)  
(651) 296-4755 (Fax)  
state.auditor@osa.state.mn.us (E-mail)  
1-800-627-3529 (Relay Service)  
Reviewed: December 2014 2007-1017  
Revised: April 2014

## About Us

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## Reports

Minnesota Gambling Control Board Annual Reports  
Organization Annual Summary Reports  
Star Rating Report  
Affirmative Action Plan  
ADA Request for Reasonable Accommodation

## Related Links

Department of Public Safety  
Department of Revenue  
IRS  
Racing Commission  
Secretary of State

An equal opportunity employer

## Local Units of Government

A city or county has the authority to adopt more stringent regulations pertaining to lawful gambling within its jurisdiction under Minnesota Statutes, [Section 349.213](#). Below are guidelines and limitations on authority for [investigation fees](#), [local gambling tax](#) (up to 3%), [lawful gambling contribution fund](#) (up to 10%), and [trade area](#). A township does not have authority to impose lawful gambling regulations.

1. The city or county **may not** require an organization to make a contribution to the city or county as a condition to operate within that city or county, except for an investigation fee or a local gambling tax, and contributions to a 10% fund.
2. The city or county **may not** require a license or fee for a license or permit to conduct gambling for licensed organizations, gambling managers, gambling employees, distributors, or linked bingo game providers. The Minnesota Gambling Control Board is the licensing authority.

### Lawful gambling regulatory (local) tax

[View how your local tax dollars are spent](#)

A city may only impose a lawful gambling regulatory tax, up to 3% per year, *if the amount is necessary to cover the costs to regulate gambling* in a city's or county's jurisdiction, and overages are returned to the lawful gambling organizations that paid the lawful gambling regulatory tax. Regulating lawful gambling includes site inspections, compliance reviews, corrective action, and trade area monitoring. Regulating lawful gambling does not include providing for past or future calendar year lawful gambling regulation. A city or county may impose a local gambling tax only if it does not charge an investigation fee or other local tax on lawful gambling.

[Guide for Cities: How Cities May Spend Annual 3% Lawful Gambling Regulatory Tax](#)

[Form LG500, City or County Annual Report, Lawful Gambling Regulatory Tax](#)

Cities must submit this form to the Minnesota Gambling Control Board **by March 15** of each year.

Please note: City documents pertaining to site inspections, compliance reviews, trade area monitoring, fines, penalties, or other corrective action involving local lawful gambling regulation must be provided to the Minnesota Gambling Control Board within 30 days of the inspection, compliance review, corrective action, etc.

### Ten percent contribution fund (up to 10%)

[View balances and how your local 10% contribution dollars are spent](#)

As established by ordinance, a city or county may require an organization to contribute up to 10% per year of net profits to a fund that the city or county administers and regulates. Net profits are gross profits less amounts expended for that site's allowable expenses and portion of lawful gambling taxes. The 10% contribution requirement may only be applied to net profits derived from lawful gambling conducted at premises within the city or county's jurisdiction. A city or county may request from an organization a copy of the site's LG100A showing that site's net profit.

1. Organizations must make 10% fund checks payable to the city requiring the funds, and not to any other payee.
2. The funds may only be spent by the city or county for charitable contributions as defined in section 349.12, subdivision 7a. The city must issue checks directly to the vendor.
3. The fund may not be used for the payment of pension obligations or general city functions.
4. A licensed organization that contributes to the 10% fund may not be the beneficiary of that fund.

[Guide for Cities: How Cities May Spend 10% Lawful Gambling Contributions](#)

[Form LG510, City or County Annual Report, 10% Lawful Gambling Contribution Fund](#)

Cities must submit this form to the Gambling Control Board by **March 15** of each year.

## Investigation fee

A city or county may assess an investigation fee on organizations applying for or renewing a premises permit issued by the Gambling Control Board. The investigation fee may not exceed the following limits:

1. \$500 for cities of the first class;
2. \$250 for cities of the second class;
3. \$100 for all other cities; and
4. \$375 for counties.

The investigation fee must be used for regulation of lawful gambling in that jurisdiction.

To the top ↑

## Trade Area

By ordinance, a city or county may require that a licensed organization conducting lawful gambling within its jurisdiction spend all or a portion of its lawful purpose expenditures on lawful purposes conducted or located within the city's or county's trade area.

The ordinance is limited to the following:

1. lawful purpose expenditures are limited to gross profits derived from lawful gambling conducted at premises within the jurisdiction of the city or county;
2. the ordinance must define the city or county trade area. A trade area defined by a city must include each city and township contiguous to the defining city; and
3. the ordinance must specify the percentage of lawful purpose expenditures that must be expended within the trade area.

The city or county does not have authority on what specific lawful purpose expenditures must be made. That authority rests with the organization and its membership.

Questions? Call Board staff at 651-539-1951 or [email](#).



# **Guide for Cities**

## **How Cities May Spend Annual 3% Lawful Gambling Regulatory Tax Required from Charities**

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
651-539-1900  
[www.mn.gov/gcb](http://www.mn.gov/gcb)

Minnesota Statutes, section 349.213, subdivision 3, allows local units of government to impose an up to 3% of gross receipts lawful gambling regulatory tax on licensed lawful gambling organizations within the city's jurisdiction. A city may only impose this lawful gambling tax on licensed charities if it incurred costs to regulate the five forms of lawful gambling.

The annual lawful gambling regulatory tax is designed to reimburse a city if lawful gambling regulatory expenses are incurred. However, if a city spends more on regulating lawful gambling than it receives by imposing the up to 3% regulatory tax, it may not carry a negative balance forward to the next year. Funds may not be retained for future regulatory costs, and funds collected but not used should be refunded to the charities.

A city or county may not impose any taxes on lawful gambling other than an investigation fee or a 3% lawful gambling regulatory tax. A city or county may not impose both the investigation fee and the regulatory tax.

- Accounting for the receipt and disbursement of the local lawful gambling regulatory tax is on a cash basis.
- Because the tax may only be imposed if a city incurred costs directly related to regulating lawful gambling, the city must account for any annual expenses and refund overages back to the charities from which the tax was collected. The regulatory tax is separate and distinct from the 10% lawful gambling contribution fund, and funds from one may not be commingled or used for the other.
- Regulating lawful gambling includes conducting site inspections, and compliance reviews of lawful gambling sites, and orders of corrective action.
- City documents pertaining to site inspections, compliance reviews, trade area monitoring, fines, penalties, or other corrective action involving local lawful gambling regulation must be provided to the Minnesota Gambling Control Board within 30 days of the inspection, compliance review, corrective action, etc. (*Minn. Stat. § 349.213, subd. 3*)
- Funds collected but not used for reimbursement of costs incurred must be refunded to the charities.

Form LG500 City or County Annual Report, Lawful Gambling Regulatory Tax, must be submitted to the Minnesota Gambling Control Board by March 15 of each year describing the amount of tax imposed, details of costs incurred, refunded amounts, and any balance. The LG500 is available at [www.mn.gov/gcb](http://www.mn.gov/gcb).

*A city may only impose an up to 3% lawful gambling regulatory tax on licensed charities if it incurred costs to regulate lawful gambling.*

*Because the tax may only be imposed if a city incurred costs, the city must account for any annual expenses and refund overages back to the charities from which the tax was collected.*

# **Guide for Cities**

## **How Cities May Spend 10% Lawful Gambling Contributions Required from Charities**

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
651-539-1900  
[www.mn.gov/gcb](http://www.mn.gov/gcb)

Minnesota Statutes, section 349.213, subdivision 1, paragraph (f)(2), allows a local unit of government to require, by ordinance, a licensed organization to contribute up to 10% of the organization's net profits derived from lawful gambling to a fund administered by the local unit of government. Net profits are gross profits less sums actually expended for allowable expenses and amounts paid in taxes assessed on lawful gambling.

The funds must be disbursed by the city for charitable contributions as defined by section 349.12, subdivision 7a:

- A city may donate 10% lawful gambling funds:
  - √ For activities and facilities for youth under age 21.
  - √ To a 501(c)(3) organization provided that the city does not retain control of these funds.
  - √ To a scholarship fund.
  - √ To relieve the effects of poverty, homelessness, or disability (for example, a homeless shelter).
  - √ To a program for the education, prevention, or treatment of problem gambling.
  - √ For recognition of military service (free and open to the public) or support for active military personnel and their immediate family members in need.
  - √ To a church.
  - √ With Minnesota Pollution Control Agency (PCA) approval, for citizen monitoring of surface water quality by individuals (requires submitting data to the PCA).
  - √ With Minnesota Department of Natural Resources (DNR) approval, for wildlife management projects or activities that benefit the public-at-large; grooming or maintaining snowmobile or ATV trails, or other trails open to public use; supplies and materials for DNR-coordinated safety training and education programs.
  - √ For nutritional programs, food shelves, and congregate dining programs primarily for persons age 62 or older or disabled.
  - √ For community arts organizations, or sponsorship of community arts programs that are free and open to the public.
  - √ For humanitarian service, recognizing volunteerism or philanthropy.
- A city may not transfer 10% lawful gambling funds to other city accounts (for example, its own parks and recreation department, or police or fire department). A city may, however, purchase equipment and pay for services to train police, fire, or other public safety-related services, and payment must be written directly to the vendor. Examples include purchasing a police car, a fire truck, playground equipment, and training courses for police and firefighters.
- If a city contracts out for law enforcement services or other emergency services, it may spend 10% lawful gambling funds for those services (excluding pension obligations). The check must be written directly to the outside entity providing those law enforcement services.
- While a city may not donate 10% lawful gambling funds to its city parks and recreation department, it may donate 10% funds for playground equipment within a city park (allowed under activities and facilities for youth under age 21), or for construction or maintenance of a veterans memorial within a city park (recognition of military service). The checks must be written directly to the vendor. (Also, playground equipment and veterans memorials need not be located in a city park.)

*Cities that collect funds from charitable gambling proceeds must spend the money the same way as charities do—for defined charitable purposes.*

The city must submit form LG510 City or County Annual Report, 10% Lawful Gambling Contribution Fund, to the Minnesota Gambling Control Board by March 15 of each year describing the amount collected, details for disbursement, and any balance. The LG510 is available at [www.mn.gov/gcb](http://www.mn.gov/gcb).

The Board will continue to monitor the receipt, proper disbursement, and fund balances. If you have any questions about what is or is not allowed, please call the Minnesota Gambling Control Board at 651-539-1951.

**From:** [Tammy Pfaff](#)  
**To:** [Deloris Katke](#)  
**Subject:** FW: Milaca city council meeting  
**Date:** Friday, October 28, 2022 8:41:03 AM  
**Attachments:** [1580152261505000\\_474192005.png](#)

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Please put this in the council packet file folder.

Thanks

Tammy

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**From:** Project Forward Inc. <jtreuber@projectforwardinc.org>  
**Sent:** Thursday, October 20, 2022 5:09 PM  
**To:** Tammy Pfaff <tpfaff@milacacity.com>  
**Cc:** Janai Treuber <jtreuber@projectforwardinc.org>  
**Subject:** Milaca city council meeting

To whom it may concern,

I am the founder and executive director of Project Forward Inc. a 501c3 nonprofit organization in Milaca for homeless men and veterans.

In speaking with Travis Hall, I was informed that the city maintains a pool of funds to donate to nonprofits and community needs and there is a surplus in this fund that can be used for organizations in Milaca, such as mine, that need it. Project Forward would like to request a \$25,000 donation to cover operational costs, computer equipment for client case management, employment, and education support needs. We also need to purchase a van and hire a part-time driver as it is required to transport clients to and from appointments, employment, weekly support groups, personal shopping, and recreational activities. As a small not-for-profit organization, we do not have surplus funds to use to meet these needs, and we are looking for help to better serve our clients who need these services.

Being in Milaca, transportation is limited to residents with vehicles or volunteers willing to assist with transportation; with fuel costs being so high, this has not been a regular option as we cannot afford to pay a regular driver or even provide gas cards to assist with the cost of transportation of my clients. I have looked into public transportation options in the area and found no free or low-cost carrier for my clients, so we must take on the burden of assisting with transportation ourselves. This is why we are asking for your help. Can you help us? Could you add that to the agenda for the next meeting of the city council so that it can be voted on?

Jana'i Treuber  
Founder/ Executive Director,



# PROJECT FORWARD INC.

[jtreuber@projectforwardinc.org](mailto:jtreuber@projectforwardinc.org)  
projectforwardinc.net  
763-482-1514

**From:** [Project Forward Inc.](#)  
**To:** [Deloris Katke](#)  
**Subject:** Re: Project Forward  
**Date:** Friday, October 28, 2022 11:08:28 AM  
**Attachments:** [1580152261505000\\_474192005.png](#)  
[1.png](#)

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Good morning Deloris,  
Our program is located at 11255 U.S Highway 169, Milaca, MN 56353. That is the physical address for Project Forward. We also have a P.O Box used for all business correspondence and donations that is P.O Box 7354 Saint Cloud, MN 56302.

Jana'i Treuber  
Founder/ Executive Director,



**PROJECT  
FORWARD  
INC.**

[jtreuber@projectforwardinc.org](mailto:jtreuber@projectforwardinc.org)  
projectforwardinc.net  
763-482-1514

----- On Fri, 28 Oct 2022 09:33:02 -0500 dkatke@milacacity.com<dkatke@milacacity.com> wrote -----

Good morning Jana'i. City Manager Tammy Pfaff will be putting your request for donations on the City Agenda for November 17, We are just wondering where your offices are located? Do you have a physical and a mailing address that we could reference to?

Thank you,

Deloris Katke

Assistant City Clerk/Accounts Payable