

**CITY OF MILACA
COUNCIL MINUTES
December 21, 2023**

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Fire Chief 1 Jesse Gerads, Fire Chief 2 Chris Ehlen, Liquor Store Manager Vicki Jeys

Others present: Chloe Smith, Chris Carlson from Borgholm Twp., Karen Dalbey

Approval of the Agenda

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Gahm. With no further discussion, all in favor of the approval of the agenda; motion passed.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes – November 16, 2023
- b. Approval of Bills
- c. Resolution #23-43 Accepting Donations
- d. Resolution #23-44 Liquor/Tobacco/THC License Renewals for 2024
- e. Resolution #23-49 Assessing Unpaid Fire Call

Mayor Dillan called for a motion to approve the consent agenda. Larson made a motion for approval of Consent Agenda, seconded by Muller. Mayor Dillan commented that Tim Poorker had contacted him and asked if the donations in memory of Tom Litfin could be used towards a shelter in Trimble Park by the Veterans Memorial. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearings: Truth and Taxation. Public Hearing opened at 6:32 p.m. No one came forward. Public Hearing closed at 6:33 p.m.

Requests and Communications:

Ordinances and Resolutions

Resolution #23-42 Approving the Final 2024 Budget and Tax Levy. Mayor Dillan called for a motion to approve Resolution #23-42. Motion made by Gahm, seconded by Muller. With no further discussion, all

in favor of Resolution #23-42 Approving the Final 2024 Budget and Tax Levy. Motion passes.

Resolution #23-45 Declaring a Hazardous Building Located at 230 3rd Ave NW- Mayor Dillan called for a motion to approve Resolution #23-45. Motion made by Muller, seconded by Larsen. Mayor Dillan stated that one Page 2, item #3 of Resolution #23-45 it should read within 20 days of the service of this Order. Councilmember Johnson asked if the owner has indicated his intentions at all. City Manager Pfaff stated no. No contact has been made. Fire Chief Gerads asked if the city would tear it down and assess onto the property and City Manager Pfaff stated yes. Fire Chief 1 Gerads asked if this could possibly be a controlled burn and the fire department use it for training. City Manager Pfaff stated after the asbestos, if any, were removed first. With no further discussion, all in favor of Resolution #23-45 Declaring a Hazardous Building Located at 230 3rd Ave N. Motion passes.

Ordinance #518 Zoning Fees Charges-Second Reading - Mayor Dillan called for a motion to approve Ordinance #518. Motion made by Gahm, seconded by Muller. With no further discussion, all in favor of Ordinance #518 Zoning Fees Charges-Second Reading. Motion passes.

Resolution #23-46 to Summarize Ordinance #518 - Mayor Dillan called for a motion to approve Resolution #23-46. Motion made by Johnson, seconded by Larsen. With no further discussion, all in favor of Resolution #23-46 to Summarize Ordinance #518. Motion passes.

Ordinance #519 Amending Zoning #156.036(E)(9) – Second Reading - Mayor Dillan called for a motion to approve Ordinance #519. Motion made by Muller, seconded by Johnson. With no further discussion, all in favor of Ordinance #519 Amending Zoning #156.036(E)(9) – Second Reading. Motion passes.

Resolution #23-47 to Summarize Ordinance #519 - Mayor Dillan called for a motion to approve Resolution #23-47. Motion made by Gahm, seconded by Johnson. With no further discussion, all in favor of Resolution #23-47 to Summarize Ordinance #519. Motion passes.

Ordinance #520 Amending Title III Administration; Chapter 34.40 and 34.41(A)-Second Reading - Mayor Dillan called for a motion to approve Ordinance #520. Motion made by Muller, seconded by Gahm. With no further discussion, all in favor of Ordinance #520 Amending Title III Administration; Chapter 34.40 and 34.41(A)-Second Reading. Motion passes.

Resolution #23-48 to Summarize Ordinance #520- Mayor Dillan called for a motion to approve Resolution #23-48. Motion made by Gahm, seconded by Larsen. With no further discussion, all in favor of Resolution #23-48 to Summarize Ordinance #520. Motion passes.

Reports of Departments, Boards and Commissions

City Manager – Follow Up on the Parking Issue - City Manager Pfaff stated she did contact Jiggers and Trent Bergeron with the church in regard to the parking issue. It would not be a good idea to go to permit parking. They have too many customers that use that and the church uses it on Wednesdays intermittently and on Sundays until 12 or 1 p.m. City Manager Pfaff recommended the city council take no action on this.

Liquor Store – Liquor Store Manager Vicki Jeys stated that from the 2022 State Auditors Report they reported that the combined net profit for all municipals is \$27.3 million. That is down 25.6% or \$9.4 million from the previous year. Over the past 5 years, net profits are down 5.9%. There are 31 Minnesota cities that reported losses for 2022. 18 more than the year before. Possibly due to Covid. Jeys stated the Milaca Liquor Store is not down in sales. We rank 46 out of 176 municipals.

Vicki Jeys then went over the handouts in the agenda packets in regard to CBD's and THC's.

Committees

Unfinished Business

Miscellaneous

New Business-

North Memorial Health Lease Agreement Renewal - Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Larsen. Fire Chief Ehlen asked what the commons area was and asked if that included the gym area. City Manager Pfaff stated it should not. Fire Chief Gerads then asked why only one year. City Manager Pfaff stated because there was only one year left on the loan. After the one year, then the lease will be changed. With no further discussion, all in favor of North Memorial Health Lease Agreement Renewal. Motion passes.

Mid-MN Inspections Contract Renewal - Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Johnson. With no further discussion, all in favor of Mid-MN Inspections Contract Renewal. Motion passes.

DAC Contracts for City Hall, Gorecki Center, Library and Fire Hall - Mayor Dillan called for a motion to approve. Motion made by Larsen, seconded by Muller. With no further discussion, all in favor of DAC Contracts for City Hall, Gorecki Center, Library and Fire Hall. Motion passes.

Liquor Store Access Road Contractor Payment Request #2 for \$44,960.75 to ACM, LLC - Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. City Manager Pfaff stated the final payment will be in the spring. With no further discussion, all in favor of Liquor Store Access Road Contractor Payment Request #2 for \$44,960.75 to ACM, LLC. Motion passes.

Milaca Archery Requesting Donation - Gahm asked if this was for going to a conference and Mayor Dillan stated it was just a general donation. City Manager Pfaff stated we cannot be a sponsor but we can donate through the gambling fund. Gahm asked what did we decide last year and Mayor Dillan stated last year we donated because they were going to nationals and we thought it was a one-time. Larsen then stated she thought the council was going to re-visit the whole donation policy. City Manager Pfaff stated we did do a policy back in May. Mayor Dillan then commented we still didn't for this kind of thing. It fits under the policy but the policy doesn't address that every week if an organization came in wanting money, we need to have a plan to address that. Mayor Dillan stated we have a plan on how the funds would be spent because of a lot of it is going to trails and music stuff and arts and those categories. City Manager Pfaff stated this would only benefit activities going to state or national competitions. Not general expenses. Mayor Dillan stated we had until January 12 so we would have time to think it over. (Someone enters the room at approximately 6:50 p.m.). Gahm then commented what if the band comes in and wants new instruments and what if baseball. You know. City Manager Pfaff stated our next meeting isn't until January 17 so we would need to make a decision. Mayor Dillan asked how everybody feels. Johnson stated that we need some kind of policy as to when and who we donate to. City Manager Pfaff stated this request does not meet the qualifications that we passed. Council consensus was to pass on this request.

Contract Amendment for City Manager - Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Gahm. With no further discussion, all in favor of Contract Amendment for City Manager. Motion passes.


Council Comments

Ken Muller commented that he had someone from out-of-town approached him and they commented on how nice the skating rinks and skate park were last year.

Mayor Dillan stated some people talked to him at that open house on Hwy 23 and he met yesterday with Representative Schultz in regard to an issue about Hwy. 23 and 5 out by Koch's. MN Dot will not do a round-about. But these people brought up a possible solution to change that 60 by the bridge to past County Road 5. So, you would be like 45 up the hill and then go 60 beyond that. MN Dot just cautioned on using speed studies.

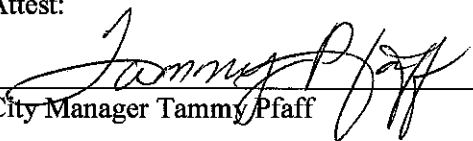
Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Muller to adjourn. No further discussion. All in favor; motion carried. Meeting adjourned at 7:03 p.m.



Mayor Dave Dillan

Attest:



City Manager Tammy Pfaff