

CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA-REVISED
April 21, 2022

CELEBRATING 125 YEARS 1897-2022- CITY ESTABLISHED FEBRUARY 16, 1897

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes 3-17-2022
6. Approval of Bills and 1st Qtr Reports
7. **Public Hearing- April 21 @ 6:30 Street Reconstruction Bond Hearing-Hidden Pines project area**
8. Open Forum (5 minute limit, must request to be on the agenda- fill out form)
9. Requests, Communications, Petitions and Complaints (must request to be on the agenda)
 - (a) Update State- Stauber Projects- Airport Road Pavement
 - (b) Update County
 - (c) Update Township-Grading Agreements with Borgholm and Milaca Townships (Changes)
 - (d) Petition-Emily Hansen- Reconsider allowing Chickens in city limits.
 - (e) DAC- Add watering services for Downtown Flower Pots- 5 to 7 hours per week at \$15.00 per hour.

Ordinances and Resolutions

- (a) Resolution 22-08 Annual Appointments
 - (b) Resolution 22-11 Write off NSF
 - (c) Resolution 22-12 Liquor Fund Transfer to Events Fund (Requested by Vicki)
 - (d) Resolution 22-13 Personnel Policy- Holiday Leave- Add Federal Holiday Juneteenth
 - (e) Resolution 22-14 Liquor License – El Jalisco
 - (f) Resolution 22-15 Adopting a Street Reconstruction Plan and Approving the Issuance of GO Street Reconstruction Bonds
 - (g) Ordinance No. 492 Second Reading-Amending City Code, Title XV, Chapter 156 Zoning, Adding Brewery, Distillery and Winery to the list of Permitted Principal Uses in the Light Industrial Zoning District
 - (h) Pete requests to discuss Chapter 30- City Government
10. Reports of Departments
- (a) City Manager- Follow-up Hwy 23 Coalition (Advocating 4 Lanes on Hwy 23)-Consider Membership-
 - (b) City Hall Improvements- Council Chambers Decorative Mosaic flooring Swedbro (state contract price) \$8040. Budget is \$7,500
 - (c) Police-Activity Report-
 - (d) Parks-
 - (e) Public Works-Activity Report- Gorecki Center parking pavement. Quotes
 - (f) Liquor Store-
 - (g) Fire Department
 - (h) Planning & Zoning
 - (i) Airport- Award Bid for Phase 2 Taxiway Improvement/MN DOT Grant Application

11. Committees

- (a) Personnel-
- (b) Budget-
- (c) Tourism-
- (d) EDC-

12. Unfinished Business

- (a)
- (b)

14. New Business

- (a) Special Event Application- 3rd Lair Skateboard Event
- (b) Special Event Application- Milaca High School- Tractor Day 2022
- (c) IT Services Edward Yost.

15. Miscellaneous

16. Council Comments

17. Adjournment _____p.m.

§ 30.19 ORDER OF BUSINESS; AGENDA

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA
COUNCIL MINUTES
March 17, 2022**

Call to Order Roll Call

Mayor Pedersen called the regular meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Harold Pedersen: Councilors: Dave Dillan, Norris Johnson, Lindsee Larsen, and Cory Pedersen. Councilors Absent:

Staff Present: City Manager Tammy Pfaff, City Attorney Damien Toven, Public Works Supervisor Gary Kirkeby, City Treasurer Jessica Humphreys, Fire Chief Jesse Gerads, Assistant City Clerk Deloris Katke, Administrative Communications Specialist Mary Mickelson, Liquor Store Manager Vicki Jeys and Public Works Mark Wubben.

Others Present: Milaca Trails Initiative- Jordan DeBoer and Kurt Bauerly; Fire Department- Andy Ziegler, Shawn Kadelbach, Chris Ehlen, Mike Nelson, and Tom Christensen.

Approval of the Agenda

Mayor Pedersen called for a motion to approve the agenda. Motion by Johnson and seconded by C. Pedersen. Motion carried unanimously upon roll call of all council members.

Approval of the Minutes – February 23, 2022

Mayor Pedersen called for a motion to approve the minutes. Motion by Dillan to approve the minutes. Johnson seconded the motion. Motion carried unanimously upon roll call of all council members.

Approval of Bills

Mayor Pedersen called for a motion to approve the bills. Motion by C. Pedersen for approval of the bills. Johnson seconded the motion. Motion carried unanimously upon roll call of all council members.

Open Forum

Requests, Communications, Petitions and Complaints

Update State –

Update County –

Update Townships – Discussion on the Agreement with Milaca Township and Borgholm. City Manager will reach out to Borgholm Township.

Ordinances and Resolutions

Resolution 22-07 – Declaring a Police Officer Part-time Michael Barros. Mayor Pedersen called for a motion for approval. Motion by Johnson for approval. Larsen seconded the motion. Motion carried unanimously upon roll call of all council members.

Resolution 22-08 – Resolution Removed from Agenda.

Resolution 22-09– Resolution Outdoor Recreation Grant. Mayor Pedersen called for a motion for approval. Motion by C. Pedersen for approval. Dillan seconded the motion. Motion carried unanimously upon roll call of all council members.

Resolution 22-10– Resolution Firefighters increase of PERA Benefit Level from \$3700 to \$5,000.

Mayor Pedersen called for a motion for approval. Motion by Johnson for approval. Dillan seconded the motion. Motion carried unanimously upon roll call of all council members.

Ordinance No. 492-First Reading. Amending City Code, Title XV, Chapter 156 Zoning, adding Brewery, Distillery and Winery to the list of permitted uses in the Light Industrial Zoning District.

The City Manager stated the Planning and Zoning Commission held the public hearing on March 14. No public comments received. The Planning and Zoning Commission was in favor of the amending the ordinance. Mayor Pedersen called for a motion for approval of the first reading. Motion by Johnson for approval. Dillan seconded the motion. Motion carried unanimously upon roll call of all council members.

Reports of Departments, Boards and Commissions

City Manager – The city manager stated we would be attending the Job Fair the school is hosting on March 16th. The city manager also stated we would be switching IT professional services with a cost savings of \$2,244. The item will come before council next month.

Police – Activity report.

Park- Item tabled from March meeting. Request to purchase outdoor display in Rec Park, TV, case and kiosk for a total of \$5,800 and to be paid out of the park equipment reserve. Mayor Pedersen called for a motion to remove the tabled item. Motion by C. Pedersen and seconded by Johnson. Discussion as to the item would be paid for from the park equipment reserve. Mayor Pedersen called for a motion for approval for the purchase to come out of the park equipment reserve fund and to do a budget adjustment for the purchase. Motion by Johnson for approval of the purchase and budget adjustment. Dillan seconds the motion. Motion carried unanimously upon roll call of all council members.

Park- Park attendant follow up from February meeting. City Treasurer Jessica Humphreys prepared the calculations of impacts on wages if wages are increased from \$12.00 per hour to \$14.00 or \$15.00 per hour. Council discussion on the matter resulted in selecting budget changes to increase the wage to \$14.00 per hour with a budget adjustment of \$3,120 increase to wages. This will allow three seasonal workers at forty hours per week, and one seasonal park attendant at 32 hours per week. Mayor Pedersen called for a motion for approval of the wage increase and budget adjustment. Motion by Johnson for approval. Dillan seconded the motion. Motion carried unanimously upon roll call of all council members.

Park- Funds 216 and 217. City Treasurer Jessica Humphreys prepared the summary reconciliations for funds 216 and 217. Council discussed fund 217 and reviewed an increase to the budgeted transfer to fund 215 (Events fund) for \$5,000, making the total annual transfer amount increase to \$10,000 for the years 2022 to 2029. This will leave a net reserve balance in 2029 of \$44,500 remaining in fund 217. Mayor Pedersen called for a motion increasing the transfer to \$10,000. Motion by Dillan to increase the transfer of \$5,000 resulting in an annual budgeted transfer of \$10,000 and approval for the budget adjustment. Larsen seconded the motion. Motion carried unanimously upon roll call of all council members.

Council discussed fund 216 and reviewed the fund balances and upcoming expenses of the parking lot in Rec Park and the fence replacement on the railroad bridge. After the upcoming expenses are paid, the

available balance will be \$124,811.16. Council discussed reserving \$100,000 for Trimble Park, resulting in a total reserved balance increase of \$175,000 for future maintenance. Mayor Pedersen called for a motion of approval. Motion by Johnson and seconded by Dillan. Motion carried unanimously upon roll call of all council members.

Public Works – 2022 Street Project Construction Contract approval to Knife River Corp-North Central. Mayor Pedersen called for a motion to approve the contract to Knife River Corp. – North Central \$432,959.20. Motion by C. Pedersen for approval. Johnson seconded the motion. Motion carried unanimously upon roll call of all council members.

Public Works – Water Meter replacement-Stantec to assist with preparation of the bid documents. Mayor Pedersen called for a motion for approval. Motion by Dillan for approval. Johnson seconded the motion. Motion carried unanimously upon roll call of all council members.

Public Works – Gorecki Center Parking Area Pavement. Gary will bring back in April.

Liquor Store – The Liquor Store Manager provided three quotes for decorative mosaic flooring for the beer cave. The quotes were Swedbro \$6,535 and a top coating cost of \$1,815. The Coating Crew \$6,500 and Extreme coatings \$6,408. Vicki requested to use Swedbro as they are on the state contract program and requested the top coat to prevent it from scrapes. Mayor Pedersen called for a motion to approve Swedbro to be paid from the liquor fund. Motion for approval by C. Pedersen. Johnson seconds the motion. Motion carried unanimously upon roll call of all council members.

Fire Department – Jesse stated they have a house burn April 2 north on Hwy 169.

Planning Commission –

Personnel Committee –

Budget Committee –

Tourism –

EDC –

Unfinished Business-

Mayor Pedersen called for a motion to remove the tabled item. Motion by Johnson and seconded by C. Pedersen. 125th Anniversary Mural quotes. The City Manager informed the council that we were selected to receive the grant for \$7,133. Quotes were reviewed from Lili Lennox \$9,010, and council selected going with the panels. Greg Preslicka quote \$10,000. Council selected Lili Lennox. Mayor Pedersen called for a motion to approve the quote from Lili Lennox. Motion by Johnson for approval. Larsen seconds the motion. Motion carried unanimously upon roll call of all council members.

Our cost portion of the mural will come from the cost savings we will have from switching IT services.

New Business

AT & T First Amendment to Telecommunications Site Agreement – AT & T needs to add a generator to the site which will increase the monthly rent \$200.00. The location of the generator will not interfere with traveling in and out of the area. Mayor Pedersen called for a motion for approval. Motion by Larsen for approval. Johnson seconded the motion. Motion carried unanimously upon roll call of all council members.

Adjourn

With no other business presented before the council, Mayor Pedersen called for a motion to adjourn. Motion by Johnson to adjourn. Larsen seconded the motion. Motion carried unanimously upon roll call of all council members. Meeting adjourned at 7:32 p.m.

Mayor Harold Pedersen

ATTEST:

City Manager Tammy Pfaff

CITY OF MILACA
 COMBINED CASH INVESTMENT
 MARCH 31, 2022

COMBINED CASH ACCOUNTS

001-10100	GENERAL CHECKING	289,006.77
001-10101	4M FUND	1,804,202.07
001-10102	RBC WEALTH MANAGEMENT	3,554,407.70
001-10103	VETERANS MEMORIAL	4,674.04
		<hr/>
	TOTAL COMBINED CASH	5,652,290.58
001-10005	UTILITY CASH CLEARING	(15.65)
001-10000	CASH ALLOCATED TO OTHER FUNDS	(5,652,274.93)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,818,175.04
200	ALLOCATION TO ECONOMIC DEV. FUND	17,690.64
205	ALLOCATION TO MCDONALDS DEVELOPMENT	(1,518.75)
207	ALLOCATION TO YOUTH SAFETY PROGRAMS	2,033.60
208	ALLOCATION TO CHARITABLE GAMBLING FUND	75,853.56
209	ALLOCATION TO H.O.F. FUND	4,149.32
210	ALLOCATION TO FIRE DEPT RESERVE FUND	126,548.72
212	ALLOCATION TO REVOLVING LOAN FUND	69,899.15
213	ALLOCATION TO DWI/DRUG FORFEITURE FUND	12,883.08
214	ALLOCATION TO REC FEST FUND	4,997.65
215	ALLOCATION TO CITY EVENTS FUND	7,189.47
216	ALLOCATION TO ALL PARKS IMPROVEMENT FUND	230,296.16
217	ALLOCATION TO REC PARK IMPROVEMENTS FUND	155,071.92
218	ALLOCATION TO VETERANS MEMORIAL FUND	4,674.04
303	ALLOCATION TO 2021 G.O. STREET PROJECT BOND	(150.00)
382	ALLOCATION TO 2010 G.O. BOND	(35,174.70)
383	ALLOCATION TO 2012 G.O. BOND	198,246.54
384	ALLOCATION TO 2012 EQUIP CERTIFICATE	1,027.69
385	ALLOCATION TO 2014 FIRE HALL IMPR LOAN	11,227.40
386	ALLOCATION TO 2015 GO PARK BOND	20,199.66
387	ALLOCATION TO 2017 LIBRARY LEASE REV REFUND	141,735.19
388	ALLOCATION TO 2019 G.O. BOND	(1,035.34)
389	ALLOCATION TO LOADER EQUIPMENT LEASE	(31,315.96)
404	ALLOCATION TO TIF# 1-10 DOWNTOWN	(82,837.86)
500	ALLOCATION TO CAPITAL PROJECT FUND	136,992.76
602	ALLOCATION TO WATER FUND	885,799.08
603	ALLOCATION TO SEWER FUND	1,092,291.50
609	ALLOCATION TO MUNICIPAL LIQUOR FUND	784,873.57
700	ALLOCATION TO BRAHAM-MILACA JOINT POWERS	2,451.80
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	TOTAL ALLOCATIONS TO OTHER FUNDS	5,652,274.93
	ALLOCATION FROM COMBINED CASH FUND - 001-10000	(5,652,274.93)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

CITY OF MILACA
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	.00	628,360.00	628,360.00	.0
LODGING TAX	25.10	51.55	1,500.00	1,448.45	3.4
PENALTIES AND INTEREST	.00	.00	600.00	600.00	.0
OTHER PERMITS	100.00	100.00	2,100.00	2,000.00	4.8
LICENSES	45.00	495.00	12,815.00	12,320.00	3.9
PERMITS	673.75	4,573.89	39,700.00	35,126.11	11.5
GRANTS/GIFTS	.00	.00	26,250.00	26,250.00	.0
STATE GRANTS AND AIDS	3,588.99	6,103.00	1,165,833.00	1,159,730.00	.5
CHARGES FOR SERVICES	1,147.57	14,314.59	37,115.00	22,800.41	38.6
PUBLIC SAFETY	2,191.00	103,857.00	109,918.00	6,061.00	94.5
CULTURE - RECREATION	3,149.88	4,572.88	12,000.00	7,427.12	38.1
OTHER CHARGES	706.65	2,842.71	12,500.00	9,657.29	22.7
FINES AND FORFEITS	527.48	4,034.18	15,039.00	11,004.82	26.8
SPECIAL ASSESSMENTS	.00	672.36	2,363.00	1,690.64	28.5
MISCELLANEOUS REVENUES	2,430.37	6,800.74	43,300.00	36,499.26	15.7
OTHER PROPRIETARY FUND REVENUE	867.96	1,735.96	12,000.00	10,264.04	14.5
OTHER FINANCING SOURCES	2,223.24	2,223.24	.00	(2,223.24)	.0
TRANSFER FROM OTHER FUNDS	16,666.66	49,999.98	333,000.00	283,000.02	15.0
	<u>34,343.65</u>	<u>202,377.08</u>	<u>2,454,393.00</u>	<u>2,252,015.92</u>	<u>8.3</u>

EXPENDITURES

COUNCIL	1,184.15	4,138.03	19,375.00	15,236.97	21.4
PLANNING COMM.	.00	125.00	800.00	675.00	15.6
CITY MANAGER	4,076.04	14,603.06	44,244.00	29,640.94	33.0
ELECTIONS	.00	.00	2,500.00	2,500.00	.0
TREASURER	(6,091.05)	19,484.19	60,102.00	40,617.81	32.4
AUDITING	.00	.00	14,049.00	14,049.00	.0
ASSESSING	.00	127.00	13,551.00	13,424.00	.9
CITY ATTORNEY	3,816.59	11,064.53	45,000.00	33,935.47	24.6
CITY HALL	22,146.12	50,226.46	540,317.00	490,090.54	9.3
EVENTS COORDINATOR	(59.99)	.00	.00	.00	.0
POLICE DEPT.	54,402.63	211,828.85	702,979.00	491,150.15	30.1
FIRE DEPT.	6,190.18	22,189.25	273,813.00	251,623.75	8.1
BUILDING INSPECTION	664.09	2,937.10	45,000.00	42,062.90	6.5
PUBLIC WORKS	(7,890.01)	76,820.32	349,675.00	272,854.68	22.0
PARKS	7,952.27	30,546.20	128,820.00	98,273.80	23.7
RECREATION	.00	.00	4,000.00	4,000.00	.0
LIBRARIES	534.44	5,964.18	45,525.00	39,560.82	13.1
SENIOR CENTER	.00	809.00	6,490.00	5,681.00	12.5
UNALLOCATED	.00	34,416.00	34,416.00	.00	100.0
AIRPORT	3,560.59	21,681.30	87,038.00	65,358.70	24.9

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
90,486.05	506,960.47	2,417,694.00	1,910,733.53	21.0
(56,142.40)	(304,583.39)	36,699.00	341,282.39	(830.0)

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

ECONOMIC DEV. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	14.17	49.42	100.00	50.58	49.4
	14.17	49.42	100.00	50.58	49.4
<u>EXPENDITURES</u>					
ECONOMIC DEVEL. & ASSISTANCE	.00	.00	1,000.00	1,000.00	.0
	.00	.00	1,000.00	1,000.00	.0
	14.17	49.42	(900.00)	(949.42)	5.5

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

YOUTH SAFETY PROGRAMS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	1.63	5.68	.00	(5.68)	.0
	1.63	5.68	.00	(5.68)	.0
<u>EXPENDITURES</u>					
OTHER MISCELLANEOUS	.00	.00	250.00	250.00	.0
	.00	.00	250.00	250.00	.0
	1.63	5.68	(250.00)	(255.68)	2.3

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

CHARITABLE GAMBLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	2,532.79	6,687.82	28,150.00	21,462.18	23.8
	2,532.79	6,687.82	28,150.00	21,462.18	23.8
<u>EXPENDITURES</u>					
HISTORICAL SOCIETY	.00	1,339.10	31,600.00	30,260.90	4.2
OTHER MISCELLANEOUS	.00	33.50	.00	(33.50)	.0
RECREATION	.00	188.59	11,000.00	10,811.41	1.7
	.00	1,561.19	42,600.00	41,038.81	3.7
	2,532.79	5,126.63	(14,450.00)	(19,576.63)	35.5

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

H.O.F. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	3.32	11.59	100.00	88.41	11.6
	3.32	11.59	100.00	88.41	11.6
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	3.32	11.59	100.00	88.41	11.6

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

FIRE DEPT RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	12,596.35	37,757.37	125,150.00	87,392.63	30.2
	12,596.35	37,757.37	125,150.00	87,392.63	30.2
<u>EXPENDITURES</u>					
FIRE DEPARTMENT	.00	.00	125,000.00	125,000.00	.0
	.00	.00	125,000.00	125,000.00	.0
	12,596.35	37,757.37	150.00	(37,607.37)	25171.

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

REVOLVING LOAN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	56.21	198.15	450.00	251.85	44.0
	56.21	198.15	450.00	251.85	44.0
<u>EXPENDITURES</u>					
REVOLVING LOAN FUND - OTHER	555.56	1,666.68	6,667.00	5,000.32	25.0
	555.56	1,666.68	6,667.00	5,000.32	25.0
	(499.35)	(1,468.53)	(6,217.00)	(4,748.47)	(23.6)

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

DWI/DRUG FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
FINES AND FORFEITS	.00	.00	12,500.00	12,500.00	.0
MISCELLANEOUS REVENUES	10.46	36.85	100.00	63.15	36.9
	<u>10.46</u>	<u>36.85</u>	<u>12,600.00</u>	<u>12,563.15</u>	<u>.3</u>
<u>EXPENDITURES</u>					
POLICE DEPT.	362.78	362.78	.00	(362.78)	.0
	<u>362.78</u>	<u>362.78</u>	<u>.00</u>	<u>(362.78)</u>	<u>.0</u>
	<u>(352.32)</u>	<u>(325.93)</u>	<u>12,600.00</u>	<u>12,925.93</u>	<u>(2.6)</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

REC FEST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	.00	.00	11,500.00	11,500.00	.0
MICELLANEOUS REVENUES	4.12	15.28	6,292.00	6,276.72	.2
INTERFUND TRANSFERS	.00	.00	1,000.00	1,000.00	.0
	<u>4.12</u>	<u>15.28</u>	<u>18,792.00</u>	<u>18,776.72</u>	<u>.1</u>
<u>EXPENDITURES</u>					
REC FEST - OTHER	290.00	680.00	16,500.00	15,820.00	4.1
	<u>290.00</u>	<u>680.00</u>	<u>16,500.00</u>	<u>15,820.00</u>	<u>4.1</u>
	<u>(285.88)</u>	<u>(664.72)</u>	<u>2,292.00</u>	<u>2,956.72</u>	<u>(29.0)</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

CITY EVENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	120.00	120.00	3,000.00	2,880.00	4.0
MICELLANEOUS REVENUES	6.47	24.53	5,000.00	4,975.47	.5
INTERFUND TRANSFERS	.00	.00	11,500.00	11,500.00	.0
	<u>126.47</u>	<u>144.53</u>	<u>19,500.00</u>	<u>19,355.47</u>	<u>.7</u>
<u>EXPENDITURES</u>					
CITY EVENTS - OTHER	2,489.18	2,632.71	3,875.00	1,242.29	67.9
	<u>2,489.18</u>	<u>2,632.71</u>	<u>3,875.00</u>	<u>1,242.29</u>	<u>67.9</u>
	<u>(2,362.71)</u>	<u>(2,488.18)</u>	<u>15,625.00</u>	<u>18,113.18</u>	<u>(15.9)</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

ALL PARKS IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MICELLANEOUS REVENUES	337.65	621.68	3,000.00	2,378.32	20.7
TRANSFER FROM OTHER FUND	.00	100,000.00	.00	(100,000.00)	.0
	<u>337.65</u>	<u>100,621.68</u>	<u>3,000.00</u>	<u>(97,621.68)</u>	<u>3354.1</u>
<u>EXPENDITURES</u>					
PARKS - OTHER	.00	8,127.00	30,000.00	21,873.00	27.1
	<u>.00</u>	<u>8,127.00</u>	<u>30,000.00</u>	<u>21,873.00</u>	<u>27.1</u>
	<u>337.65</u>	<u>92,494.68</u>	<u>(27,000.00)</u>	<u>(119,494.68)</u>	<u>342.6</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

REC PARK IMPROVEMENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MICELLANEOUS REVENUES	124.21	475.74	1,900.00	1,424.26	25.0
	124.21	475.74	1,900.00	1,424.26	25.0
<u>EXPENDITURES</u>					
PARKS - OTHER	.00	.00	12,500.00	12,500.00	.0
	.00	.00	12,500.00	12,500.00	.0
	124.21	475.74	(10,600.00)	(11,075.74)	4.5

CITY OF MILACA
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

VETERANS MEMORIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	107.10	1,107.10	3,100.00	1,992.90	35.7
	107.10	1,107.10	3,100.00	1,992.90	35.7
<u>EXPENDITURES</u>					
PARKS - OTHER	.00	100,000.00	.00	(100,000.00)	.0
OTHER MISCELLANEOUS	.00	.00	3,000.00	3,000.00	.0
	.00	100,000.00	3,000.00	(97,000.00)	3333.3
	107.10	(98,892.90)	100.00	98,992.90	(98892

CITY OF MILACA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GRANTS/GIFTS</u>					
602-33160 OTHER GRANTS/GIFTS	.00	.00	3,500.00	3,500.00	.0
TOTAL GRANTS/GIFTS	.00	.00	3,500.00	3,500.00	.0
<u>SPECIAL ASSESSMENTS</u>					
602-36100 SPECIAL ASSESSMENTS	.00	.00	5,500.00	5,500.00	.0
TOTAL SPECIAL ASSESSMENTS	.00	.00	5,500.00	5,500.00	.0
<u>MISCELLANEOUS REVENUES</u>					
602-36200 MISCELLANEOUS REVENUES	4,025.35	7,465.59	28,600.00	21,134.41	26.1
602-36210 INTEREST EARNINGS	699.24	2,407.73	10,000.00	7,592.27	24.1
TOTAL MISCELLANEOUS REVENUES	4,724.59	9,873.32	38,600.00	28,726.68	25.6
<u>WATER SALES</u>					
602-37100 WATER SALES	40,706.05	127,447.43	547,500.00	420,052.57	23.3
602-37110 CUSTOMER CHARGES	80.00	200.00	3,780.00	3,580.00	5.3
602-37120 SALE OF WATER PARTS	13.29	13.29	2,100.00	2,086.71	.6
602-37150 WATER CONNECT/RECONNECT FEE	120.00	120.00	21,000.00	20,880.00	.6
602-37160 WATER PENALTY	637.10	1,859.08	7,088.00	5,228.92	26.2
TOTAL WATER SALES	41,536.44	129,639.80	581,468.00	451,828.20	22.3
TOTAL FUND REVENUE	46,261.03	139,513.12	629,068.00	489,554.88	22.2

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATION EXPENSE</u>					
602-49400-101 FULL-TIME REGULAR	6,294.61	22,980.29	81,156.00	58,175.71	28.3
602-49400-102 OVERTIME	458.03	968.54	2,000.00	1,031.46	48.4
602-49400-104 TEMP-SUMMER HELP	.00	.00	1,800.00	1,800.00	.0
602-49400-106 ADMIN	709.16	10,340.14	50,610.00	40,269.86	20.4
602-49400-121 PERA	559.77	2,567.69	9,883.00	7,315.31	26.0
602-49400-122 FICA	536.00	2,463.41	10,218.00	7,754.59	24.1
602-49400-131 EMPLOYER PAID HEALTH	825.14	5,332.19	20,710.00	15,377.81	25.8
602-49400-132 EMPLOYER PAID HEALTH SAVING	312.49	2,579.88	10,200.00	7,620.12	25.3
602-49400-133 EMPLOYER PAID DENTAL	11.37	205.56	1,114.00	908.44	18.5
602-49400-134 EMPLOYER PAID DISABILITY	(11.30)	237.71	1,000.00	762.29	23.8
602-49400-151 WORKER S COMP INSURANCE PREM	.00	.00	3,000.00	3,000.00	.0
602-49400-201 OFFICE SUPPLIES	82.45	111.62	1,000.00	888.38	11.2
602-49400-208 TRAINING AND TRAVEL	24.50	774.50	900.00	125.50	86.1
602-49400-212 AUTO EXPENSE (FUEL/REPAIR)	384.42	384.42	1,500.00	1,115.58	25.6
602-49400-216 CHEMICALS AND CHEM PRODUCTS	3,475.04	3,475.04	16,000.00	12,524.96	21.7
602-49400-217 OTHER OPERATING SUPPLIES	.00	842.89	2,000.00	1,357.11	32.1
602-49400-218 PARTS - WATER DEPT.	.00	184.80	5,000.00	4,815.20	3.7
602-49400-221 EQUIPMENT PARTS/REPAIRS	496.06	2,915.84	4,000.00	1,084.16	72.9
602-49400-240 SMALL TOOLS AND MINOR EQUIP	.00	383.43	3,500.00	3,116.57	11.0
602-49400-301 AUDITING AND ACCT G SERVICES	.00	.00	3,122.00	3,122.00	.0
602-49400-306 BANK FEES/CHARGES	14.54	58.43	150.00	91.57	39.0
602-49400-309 EDP, SOFTWARE AND DESIGN	(593.15)	5,617.25	4,312.00	(1,305.25)	130.3
602-49400-310 OTHER PROFESSIONAL SERVICES	9,958.63	23,593.59	25,000.00	1,406.41	94.4
602-49400-321 TELEPHONE	346.60	806.75	4,000.00	3,193.25	20.2
602-49400-322 POSTAGE	321.23	803.66	2,500.00	1,696.34	32.2
602-49400-343 OTHER ADVERTISING	.00	.00	1,200.00	1,200.00	.0
602-49400-361 LIABILITY/PROPERTY	.00	.00	5,000.00	5,000.00	.0
602-49400-363 AUTOMOTIVE INS	.00	.00	500.00	500.00	.0
602-49400-381 UTILITIES	.00	8,857.48	43,750.00	34,892.52	20.3
602-49400-401 REPAIRS/MAINT BUILDINGS	.00	.00	1,800.00	1,800.00	.0
602-49400-405 DEPRECIATION	.00	.00	165,000.00	165,000.00	.0
602-49400-433 DUES AND SUBSCRIPTIONS	.00	1,015.20	2,500.00	1,484.80	40.6
602-49400-434 UNIFORMS	.00	.00	500.00	500.00	.0
602-49400-437 OTHER MISCELLANEOUS	.00	157.39	500.00	342.61	31.5
602-49400-530 IMPROV OTHER THAN BLDGS	.00	.00	3,500.00	3,500.00	.0
602-49400-580 OTHER EQUIPMENT	.00	.00	235,000.00	235,000.00	.0
602-49400-601 DEBT SRV BOND PRINCIPAL	.00	.00	166,000.00	166,000.00	.0
602-49400-611 BOND INTEREST	.00	4,526.10	9,052.00	4,525.90	50.0
TOTAL WATER OPERATION EXPENSE	24,205.59	101,983.80	898,977.00	796,993.20	11.3
TOTAL FUND EXPENDITURES	24,205.59	101,983.80	898,977.00	796,993.20	11.3
NET REVENUE OVER EXPENDITURES	22,055.44	37,529.32	(269,909.00)	(307,438.32)	13.9

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
603-36200 MISCELLANEOUS REVENUES	.00	.00	3,500.00	3,500.00	.0
603-36210 INTEREST EARNINGS	867.58	3,034.16	11,000.00	7,965.84	27.6
TOTAL MISCELLANEOUS REVENUES	867.58	3,034.16	14,500.00	11,465.84	20.9
<u>SEWER SALES</u>					
603-37200 SEWER SALES	25,120.96	78,039.45	330,750.00	252,710.55	23.6
603-37240 RESERVE	.00	.00	21,000.00	21,000.00	.0
603-37250 SEWER CONNECT/RECONNECT FEE	.00	.00	16,000.00	16,000.00	.0
603-37260 SEWER PENALTY	349.23	1,040.94	4,100.00	3,059.06	25.4
TOTAL SEWER SALES	25,470.19	79,080.39	371,850.00	292,769.61	21.3
TOTAL FUND REVENUE	26,337.77	82,114.55	386,350.00	304,235.45	21.3

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER OPERATION EXPENSE</u>					
603-49450-101 FULL-TIME REGULAR	5,725.94	20,997.34	81,156.00	60,158.66	25.9
603-49450-102 OVERTIME	451.36	918.44	1,500.00	581.56	61.2
603-49450-104 TEMP-SUMMER HELP	.00	.00	1,800.00	1,800.00	.0
603-49450-106 ADMIN	1,635.03	13,387.78	53,795.00	40,407.22	24.9
603-49450-121 PERA	561.56	2,619.18	10,121.00	7,501.82	25.9
603-49450-122 FICA	535.64	2,509.32	10,461.00	7,951.68	24.0
603-49450-131 EMPLOYER PAID HEALTH	853.86	5,474.60	21,181.00	15,706.40	25.9
603-49450-132 EMPLOYER PAID HEALTH SAVING	315.65	2,651.64	10,500.00	7,848.36	25.3
603-49450-133 EMPLOYER PAID DENTAL	9.46	205.83	1,137.00	931.17	18.1
603-49450-134 EMPLOYER PAID DISABILITY	(12.18)	242.29	1,032.00	789.71	23.5
603-49450-151 WORKER S COMP INSURANCE PREM	.00	.00	3,500.00	3,500.00	.0
603-49450-201 OFFICE SUPPLIES	82.45	82.45	975.00	892.55	8.5
603-49450-208 TRAINING AND TRAVEL	20.00	20.00	500.00	480.00	4.0
603-49450-212 AUTO EXPENSE (FUEL/REPAIR)	204.84	204.84	5,000.00	4,795.16	4.1
603-49450-217 OTHER OPERATING SUPPLIES	152.97	152.97	2,000.00	1,847.03	7.7
603-49450-221 EQUIPMENT PARTS/REPAIRS	581.45	581.45	300.00	(281.45)	193.8
603-49450-226 RADIO REPAIR	.00	.00	100.00	100.00	.0
603-49450-240 SMALL TOOLS AND MINOR EQUIP	288.48	288.48	500.00	211.52	57.7
603-49450-301 AUDITING AND ACCT G SERVICES	.00	.00	2,230.00	2,230.00	.0
603-49450-303 ENGINEERING FEES	.00	.00	4,000.00	4,000.00	.0
603-49450-309 EDP, SOFTWARE AND DESIGN	(801.15)	3,093.25	4,312.00	1,218.75	71.7
603-49450-310 OTHER PROFESSIONAL SERVICES	6,592.00	6,592.00	25,000.00	18,408.00	26.4
603-49450-322 POSTAGE	321.23	723.59	2,000.00	1,276.41	36.2
603-49450-343 OTHER ADVERTISING	.00	.00	150.00	150.00	.0
603-49450-381 LIABILITY/PROPERTY	.00	.00	4,500.00	4,500.00	.0
603-49450-363 AUTOMOTIVE INS	.00	.00	500.00	500.00	.0
603-49450-381 UTILITIES	.00	1,978.45	16,250.00	14,271.55	12.2
603-49450-401 REPAIRS/MAINT BUILDINGS	.00	.00	2,000.00	2,000.00	.0
603-49450-405 DEPRECIATION	.00	.00	90,000.00	90,000.00	.0
603-49450-407 LIFT STATION REPAIR	.00	.00	6,300.00	6,300.00	.0
603-49450-408 WATER/SEWER REPAIR	.00	1,775.50	5,250.00	3,474.50	33.8
603-49450-409 STORM SEWER REPAIR	3,913.50	3,913.50	5,250.00	1,336.50	74.5
603-49450-433 DUES AND SUBSCRIPTIONS	.00	.00	2,625.00	2,625.00	.0
603-49450-434 UNIFORMS	.00	.00	525.00	525.00	.0
603-49450-437 OTHER MISCELLANEOUS	.00	.00	105.00	105.00	.0
603-49450-530 IMPROV OTHER THAN BLDGS	.00	.00	53,500.00	53,500.00	.0
TOTAL SEWER OPERATION EXPENSE	21,632.09	68,412.90	430,055.00	361,642.10	15.9
TOTAL FUND EXPENDITURES	21,632.09	68,412.90	430,055.00	361,642.10	15.9
NET REVENUE OVER EXPENDITURES	4,705.68	13,701.65	(43,705.00)	(57,406.65)	31.4

CITY OF MILACA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

MUNICIPAL LIQUOR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
609-36200 MISCELLANEOUS REVENUES	.00	.00	500.00	500.00	.0
609-36210 INTEREST EARNINGS	682.32	1,927.32	8,800.00	6,872.68	21.9
TOTAL MISCELLANEOUS REVENUES	682.32	1,927.32	9,300.00	7,372.68	20.7
<u>LIQUOR COST OF GOODS SOLD</u>					
609-37710 WINE COST OF GOODS SOLD	(2,594.12)	(138.26)	.00	138.26	.0
609-37711 LIQUOR COST OF GOODS SOLD	3,268.65	(8,285.45)	.00	8,285.45	.0
609-37712 BEER COST OF GOODS SOLD	2,278.87	(2,615.13)	.00	2,615.13	.0
609-37715 MIX COST OF GOODS SOLD	648.97	610.22	.00	(610.22)	.0
609-37716 CIGARETTE COST OF GOODS SOLD	1,862.06	1,373.40	.00	(1,373.40)	.0
609-37717 MISC. COST OF GOODS SOLD	(150.91)	(993.83)	.00	993.83	.0
TOTAL LIQUOR COST OF GOODS SOLD	5,313.52	(10,049.05)	.00	10,049.05	.0
<u>LIQUOR STORE SALES</u>					
609-37800 GIFT CERTIFICATES	(35.57)	(385.33)	.00	385.33	.0
609-37811 LIQUOR SALES	70,540.32	201,302.75	812,000.00	610,697.25	24.8
609-37812 BEER SALES	99,435.41	280,054.15	1,387,157.00	1,107,102.85	20.2
609-37813 WINE SALES	16,990.77	56,918.39	222,762.00	165,843.61	25.6
609-37815 MIX/NA SALES	3,692.96	12,136.34	54,000.00	41,863.66	22.5
609-37816 CIGARETTE SALES	9,661.37	26,718.47	124,000.00	97,281.53	21.6
609-37817 OTHER MISC. SALES	3,086.88	9,337.25	50,943.00	41,605.75	18.3
TOTAL LIQUOR STORE SALES	203,372.14	586,082.02	2,650,862.00	2,064,779.98	22.1
TOTAL FUND REVENUE	209,367.98	577,960.29	2,660,162.00	2,082,201.71	21.7

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

MUNICIPAL LIQUOR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIQUOR STORE OPERATION EXPENSE</u>					
609-49750-101 FULL-TIME REGULAR	6,248.35	22,422.55	67,891.00	45,468.45	33.0
609-49750-102 OVERTIME	122.40	847.02	1,000.00	152.98	84.7
609-49750-103 PART-TIME EMPLOYEES	14,126.46	45,861.81	184,303.00	138,441.19	24.9
609-49750-106 ADMIN	3,712.41	10,296.23	40,988.00	30,689.77	25.1
609-49750-121 PERA	1,840.34	5,688.61	21,989.00	16,300.39	25.9
609-49750-122 FICA	1,870.36	6,069.79	22,428.00	16,358.21	27.1
609-49750-131 EMPLOYER PAID HEALTH	625.80	2,859.01	11,474.00	8,614.99	24.9
609-49750-132 EMPLOYER PAID HEALTH SAVING	275.00	1,312.50	5,700.00	4,387.50	23.0
609-49750-133 EMPLOYER PAID DENTAL	36.95	174.30	683.00	508.70	25.5
609-49750-134 EMPLOYER PAID DISABILITY	4.48	170.69	795.00	624.31	21.5
609-49750-151 WORKER S COMP INSURANCE PREM	.00	.00	8,925.00	8,925.00	.0
609-49750-201 OFFICE SUPPLIES	17.99	201.73	1,500.00	1,298.27	13.5
609-49750-208 TRAINING AND TRAVEL	90.72	90.72	2,000.00	1,909.28	4.5
609-49750-217 OTHER OPERATING SUPPLIES	944.89	1,320.99	6,500.00	5,179.01	20.3
609-49750-221 EQUIPMENT PARTS/REPAIRS	.00	3,150.00	2,000.00	(1,150.00)	157.5
609-49750-240 SMALL TOOLS AND MINOR EQUIP	.00	1,395.88	3,100.00	1,704.12	45.0
609-49750-251 LIQUOR FOR RESALE	57,608.60	139,104.94	551,250.00	412,145.06	25.2
609-49750-252 BEER FOR RESALE	83,783.83	227,155.69	955,500.00	728,344.31	23.8
609-49750-253 WINE FOR RESALE	11,388.56	34,760.89	157,500.00	122,739.11	22.1
609-49750-254 MIX/NON ALCOHOLIC	2,894.99	7,660.36	34,125.00	26,464.64	22.5
609-49750-256 TOBACCO PRODUCTS FOR RESALE	9,136.11	21,635.76	89,250.00	67,614.24	24.2
609-49750-259 OTHER FOR RESALE	1,801.67	4,927.58	36,000.00	31,072.42	13.7
609-49750-301 AUDITING AND ACCT G SERVICES	.00	.00	2,351.00	2,351.00	.0
609-49750-309 EDP, SOFTWARE AND DESIGN	2,661.25	2,661.25	4,312.00	1,650.75	61.7
609-49750-310 OTHER PROFESSIONAL SERVICES	201.72	1,126.43	7,500.00	6,373.57	15.0
609-49750-321 TELEPHONE	185.55	322.18	2,200.00	1,877.82	14.6
609-49750-322 POSTAGE	.00	.00	500.00	500.00	.0
609-49750-333 FREIGHT AND EXPRESS	1,482.34	3,467.92	15,750.00	12,282.08	22.0
609-49750-343 OTHER ADVERTISING	665.00	1,145.00	1,500.00	355.00	76.3
609-49750-361 LIABILITY/PROPERTY	.00	.00	6,500.00	6,500.00	.0
609-49750-364 DRAM SHOP	.00	.00	2,625.00	2,625.00	.0
609-49750-381 UTILITIES	.00	5,995.69	33,125.00	27,129.31	18.1
609-49750-384 REFUSE/GARBAGE DISPOSAL	86.58	278.46	1,000.00	721.54	27.9
609-49750-401 REPAIRS/MAINT BUILDINGS	.00	4,131.50	6,500.00	2,368.50	63.6
609-49750-405 DEPRECIATION	.00	.00	47,250.00	47,250.00	.0
609-49750-421 CREDIT CARD/BANK FEES	2,851.10	9,788.05	44,100.00	34,311.95	22.2
609-49750-433 DUES AND SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
609-49750-434 UNIFORMS	.00	.00	750.00	750.00	.0
609-49750-437 OTHER MISCELLANEOUS	2.00	44.22	2,800.00	2,755.78	1.6
609-49750-520 BUILDINGS AND STRUCTURES	98,495.73	98,729.03	75,000.00	(23,729.03)	131.6
609-49750-580 OTHER EQUIPMENT	8,018.28	8,018.28	.00	(8,018.28)	.0
609-49750-700 TRANSFER TO GENERAL FUND	16,666.66	49,999.98	200,000.00	150,000.02	25.0
TOTAL LIQUOR STORE OPERATION EXPENS	327,846.12	722,815.04	2,660,162.00	1,937,346.96	27.2
TOTAL FUND EXPENDITURES	327,846.12	722,815.04	2,660,162.00	1,937,346.96	27.2
NET REVENUE OVER EXPENDITURES	(118,478.14)	(144,854.75)	.00	144,854.75	.0

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2022

DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
619-36200 MISCELLANEOUS REVENUES	50.00	170.00	1,500.00	1,330.00	11.3
619-36210 INTEREST EARNINGS	3.91	10.85	1,000.00	989.15	1.1
TOTAL MISCELLANEOUS REVENUES	53.91	180.85	2,500.00	2,319.15	7.2
<u>MOTOR VEHICLE SALES</u>					
619-37900 MOTOR VEHICLE LICENSE	24,610.90	62,396.56	193,362.00	130,965.44	32.3
619-37911 DRIVER LICENSE	460.00	1,848.00	1,000.00	(848.00)	184.8
619-37912 D.N.R.	3,249.10	(1,756.60)	16,094.00	17,850.60	(10.9)
TOTAL MOTOR VEHICLE SALES	28,320.00	62,487.96	210,456.00	147,968.04	29.7
TOTAL FUND REVENUE	28,373.91	62,668.81	212,956.00	150,287.19	29.4

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR VEHICLE EXPENSES</u>					
619-49900-101 FULL-TIME REGULAR	3,593.18	18,054.58	83,512.00	65,457.42	21.6
619-49900-102 OVERTIME	291.90	291.90	500.00	208.10	58.4
619-49900-103 PART-TIME EMPLOYEES	5,288.53	12,163.96	34,870.00	22,706.04	34.9
619-49900-106 ADMIN	2,213.21	4,496.75	17,331.00	12,834.25	26.0
619-49900-121 PERA	854.14	2,625.69	10,178.00	7,552.31	25.8
619-49900-122 FICA	868.17	2,581.68	10,382.00	7,800.32	24.9
619-49900-131 EMPLOYER PAID HEALTH	480.43	4,218.48	21,043.00	16,824.52	20.1
619-49900-132 EMPLOYER PAID HEALTH SAVING	718.75	2,500.01	10,350.00	7,849.99	24.2
619-49900-133 EMPLOYER PAID DENTAL	31.25	215.98	1,023.00	807.02	21.1
619-49900-134 EMPLOYER PAID DISABILITY	9.68	200.31	830.00	629.69	24.1
619-49900-151 WORKER S COMP INSURANCE PREM	.00	.00	1,350.00	1,350.00	.0
619-49900-201 OFFICE SUPPLIES	110.99	855.99	1,500.00	644.01	57.1
619-49900-208 TRAINING AND TRAVEL	.00	.00	250.00	250.00	.0
619-49900-217 OTHER OPERATING SUPPLIES	65.12	419.46	1,000.00	580.54	42.0
619-49900-240 SMALL TOOLS AND MINOR EQUIP	.00	581.97	1,500.00	918.03	38.8
619-49900-301 AUDITING AND ACCT G SERVICES	.00	.00	800.00	800.00	.0
619-49900-309 EDP, SOFTWARE AND DESIGN	2,805.25	3,093.25	4,312.00	1,218.75	71.7
619-49900-310 OTHER PROFESSIONAL SERVICES	150.29	380.79	1,300.00	919.21	29.3
619-49900-321 TELEPHONE	195.21	617.53	2,500.00	1,882.47	24.7
619-49900-322 POSTAGE	172.91	478.61	1,500.00	1,021.39	31.9
619-49900-343 OTHER ADVERTISING	.00	286.50	100.00	(186.50)	286.5
619-49900-361 LIABILITY/PROPERTY	.00	.00	200.00	200.00	.0
619-49900-410 RENTALS (GENERAL)	500.00	1,500.00	6,000.00	4,500.00	25.0
619-49900-421 CREDIT CARD/BANK FEES	.00	.00	25.00	25.00	.0
619-49900-432 UNCOLLECTABLE CHECKS	.00	.00	100.00	100.00	.0
619-49900-433 DUES AND SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
TOTAL MOTOR VEHICLE EXPENSES	18,349.01	55,563.44	212,956.00	157,392.56	26.1
TOTAL FUND EXPENDITURES	18,349.01	55,563.44	212,956.00	157,392.56	26.1
NET REVENUE OVER EXPENDITURES	10,024.90	7,105.37	.00	(7,105.37)	.0

Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
48132									
03/15/22	48132	KUECHLE UNDERGROUND INC	4	1	500-43100-530	39,334.28	39,334.28	2021 STREET IMPROV. PROJECT PYMT #4	
Total 48132:							39,334.28		
48133									
03/17/22	48133	3RD LAIR	CR2608	1	215-49000-310	1,575.00	1,575.00	SKATEBOARD DEMO EVENT	
Total 48133:							1,575.00		
48134									
03/17/22	48134	BOGUS BROOK TOWNSHIP	1	1	001-10006	3,253.00	3,253.00	REFUND OF OVERPAYMENT	
Total 48134:							3,253.00		
48135									
03/17/22	48135	MILACA CHAMBER OF COMME	3012022	1	101-31410	471.90	471.90	MARCH LODGING TAX	
Total 48135:							471.90		
48136									
03/17/22	48136	MILO TOWNSHIP	2	1	001-10006	6,568.00	6,568.00	REFUND OF OVERPAYMENT	
Total 48136:							6,568.00		
48137									
03/17/22	48137	NCPERS GROUP LIFE INS	8272000420	1	101-21709	96.00	96.00	GROUP LIFE INS - APRIL 2022	
Total 48137:							96.00		
48138									
03/17/22	48138	UNUM	0691590-001	1	101-21707	934.49	934.49	LIF/ADD/LTD/STD	
Total 48138:							934.49		
48140									
03/23/22	48140	BROTHERS FIRE & SECURITY	W17080	1	101-42110-240	46.25	46.25	FIRE EXTINGUISER INSP-POLICE	
03/23/22	48140	BROTHERS FIRE & SECURITY	W17081	1	101-42110-240	114.00	114.00	FIRE EXTINGUISER INSP-POLICE	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48140:							160.25		
48141									
03/23/22	48141	CENTERPOINT ENERGY	6402523820-	1	101-49810-381	25.26	25.26	CITY LEASED AIRPORT HANGAR	
Total 48141:							25.26		
48142									
03/23/22	48142	EAST CENTRAL ENERGY	202204173	1	101-43000-380	1,048.00	1,048.00	NEW STREET LIGHT-4TH AVE NW	
Total 48142:							1,048.00		
48143									
03/23/22	48143	FURTHER	002321	1	101-41940-310	24.75	24.75	HSA PARTICIPANT FEES - NIEDZIELSKI	
Total 48143:							24.75		
48144									
03/23/22	48144	JOHNSON, WARNE	0322	1	602-49400-208	24.50	24.50	PARKING FOR TRAINING- WATER	
Total 48144:							24.50		
48145									
03/23/22	48145	LINE-X OF ST. CLOUD	64083	1	101-43000-212	1,795.00	1,795.00	BEDLINER FOR 2021 CHEVY-PW	
Total 48145:							1,795.00		
48146									
03/23/22	48146	MID-MN INSPECTIONS LLC	1077	1	101-42400-300	664.09	664.09	CONTRACTED BLDG OFFICIAL	
Total 48146:							664.09		
48147									
03/23/22	48147	QUADIANT FINANCING USA, IN	7900044080	1	619-49900-322	172.91	172.91	DEP REG POSTAGE	
Total 48147:							172.91		

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48149									
03/23/22	48149	SLE EQUIPMENT	1000206805	1	101-43000-217	1,966.72	1,966.72	LEAF & DEBRIS BLOWER	
Total 48149:							1,966.72		
48150									
03/23/22	48150	VERIZON WIRELESS	9899116788	1	101-42110-321	234.46	234.46	WIRELESS ROUTER/PHONE SVC-POLICE	
03/23/22	48150	VERIZON WIRELESS	9899116788	2	101-42280-321	234.46	234.46	CELL PHONE SVC-FIRE	
03/23/22	48150	VERIZON WIRELESS	9899116788	3	101-43000-321	234.46	234.46	CELL PHONE SVC - PW	
03/23/22	48150	VERIZON WIRELESS	9899116788	4	602-49400-321	234.46	234.46	WIRELESS ROUTER/PHONE SVC-WATER	
03/23/22	48150	VERIZON WIRELESS	9899116788	5	609-49750-321	234.47	234.47	DIGITAL SIGN - LIQUOR STORE	
03/23/22	48150	VERIZON WIRELESS	9899116788	6	101-42110-321	432.71	432.71	WIRELESS ROUTER/PHONE SVC-POLICE	
03/23/22	48150	VERIZON WIRELESS	9899116788	7	101-42280-321	64.15	64.15	CELL PHONE SVC-FIRE	
03/23/22	48150	VERIZON WIRELESS	9899116788	8	101-43000-321	93.70	93.70	CELL PHONE SVC-PW	
03/23/22	48150	VERIZON WIRELESS	9899116788	9	602-49400-321	80.02	80.02	WIRELESS ROUTER/PHONE SVC-WATER	
03/23/22	48150	VERIZON WIRELESS	9899116788	10	609-49750-321	40.05	40.05	DIGITAL SIGN - LIQUOR STORE	
03/23/22	48150	VERIZON WIRELESS	9901386849	1	101-42110-321	432.75	432.75	WIRELESS ROUTER/PHONE SVC-POLICE	
03/23/22	48150	VERIZON WIRELESS	9901386849	2	101-42280-321	64.15	64.15	CELL PHONE SVC-FIRE	
03/23/22	48150	VERIZON WIRELESS	9901386849	3	101-43000-321	93.70	93.70	CELL PHONE SVC-PW	
03/23/22	48150	VERIZON WIRELESS	9901386849	4	602-49400-321	80.02	80.02	WIRELESS ROUTER/PHONE SVC-WATER	
03/23/22	48150	VERIZON WIRELESS	9901386849	5	609-49750-321	40.03	40.03	DIGITAL SIGN - LIQUOR STORE	
Total 48150:							248.97		
48152									
03/23/22	48152	ZIEGLER INC.	ARIC000024	1	101-43000-221	2.98	2.98	FINANCE CHARGE	
Total 48152:							2.98		
48153									
03/23/22	48153	AMAZON	4389574379	1	101-45200-221	26.89	26.89	AIR FILTER-PARKS	
03/23/22	48153	AMAZON	4475646346	1	101-45200-221	38.18	38.18	AIR FILTER-PARKS	
03/23/22	48153	AMAZON	4476564635	1	101-41940-217	67.15	67.15	MONITOR STAND & CABLE-CITY	
03/23/22	48153	AMAZON	4569539783	1	101-43000-221	7.04	7.04	GREASE CAP-PW	
03/23/22	48153	AMAZON	4633486843	1	101-41940-201	67.09	67.09	STORAGE BOXES & OTHER OFFICE SUPPLIES	
03/23/22	48153	AMAZON	4639587434	1	101-41940-217	39.98	39.98	BRACKET FOR MONITOR-CITY	
03/23/22	48153	AMAZON	5663846739	1	609-49750-217	51.50	51.50	TRASH BAGS & PACKAGING TAPE-LIQUOR	
03/23/22	48153	AMAZON	5736799648	1	101-45200-221	217.90	217.90	TRASH CONTAINER KIT-PW	
03/23/22	48153	AMAZON	6378467838	1	101-41940-217	59.84	59.84	CALCULATOR-CITY	

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03/23/22	48153	AMAZON	6877485376	1	609-49750-217	944.89	944.89	COLOR PRINTER-LIQUOR	
03/23/22	48153	AMAZON	7943685484	1	101-41940-217	10.98	10.98	COMPUTER SPEAKERS-CITY	
03/23/22	48153	AMAZON	7943685484	2	101-43000-221	104.99	104.99	TORO DECK WHEEL-PW	
03/23/22	48153	AMAZON	8338849798	1	101-42110-201	33.00	33.00	DVD'S-PD	
03/23/22	48153	AMAZON	8385863768	1	602-49400-217	150.00	150.00	TOILET LEAK DETECTING DYE TABLETS-WATER	
03/23/22	48153	AMAZON	8678799357	1	101-41940-217	70.17	70.17	TRASH BAGS-CITY	
03/23/22	48153	AMAZON	9887455436	1	602-49400-201	29.17	29.17	PAPER TOWELS-WATER	
Total 48153:							1,918.77		
48154									
03/23/22	48154	QUILL CORPORATION	23478731	1	101-41940-201	3.79	3.79	OFFICE SUPPLIES - CITY	
03/23/22	48154	QUILL CORPORATION	23492705	1	602-49400-201	82.45	82.45	ENVELOPES-WATER	
03/23/22	48154	QUILL CORPORATION	23492705	2	603-49450-201	82.45	82.45	ENVELOPES-SEWER	
03/23/22	48154	QUILL CORPORATION	23584289	1	101-41940-201	17.99	17.99	COPIER PAPER - CITY	
03/23/22	48154	QUILL CORPORATION	23584289	2	609-49750-201	17.99	17.99	COPIER PAPER-LIQUOR	
03/23/22	48154	QUILL CORPORATION	23584289	4	101-42280-201	17.99	17.99	COPIER PAPER-FIRE	
Total 48154:							222.66		
48155									
03/23/22	48155	VISA	7957-033122	2	101-45200-437	104.00	104.00	RESERVATION KEY	
03/23/22	48155	VISA	7957-033122	3	101-41510-208	275.00	275.00	APA MEMBERSHIP-JESSICA	
03/23/22	48155	VISA	7957-033122	4	101-41310-208	191.53	191.53	MIDWEST TRAVEL NETWORK CONF	
03/23/22	48155	VISA	7957-033122	5	101-41510-208	70.00	70.00	MN GFOA-TREASURER	
03/23/22	48155	VISA	7957-033122	6	101-41940-433	193.15	193.15	ADOBE-DELORIS	
03/23/22	48155	VISA	7957-033122	7	101-41310-208	128.11	128.11	MN DEED CONF-TAMMY	
03/23/22	48155	VISA	7957-033122	8	101-41310-208	102.01	102.01	BREEZY POINT MN DEED CONF	
03/23/22	48155	VISA	7957-033122	9	213-42110-243	362.78	362.78	METHOMPHETOMIN TEST KITS-PD	
03/23/22	48155	VISA	7957-033122	10	101-42110-212	713.10	713.10	FORD EMERGENCY LIGHTS-PD	
Total 48155:							2,139.68		
48156									
03/23/22	48156	BCA	HOSKINS	1	101-42280-310	33.25	33.25	BACKGROUND CHECK-HOSKINS	
Total 48156:							33.25		

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48157									
03/28/22	48157	ANN RIVER WINERY	000057	1	609-49750-253	678.00	678.00	WNE	
Total 48157:							678.00		
48158									
03/28/22	48158	BELLBOY CORP.	0093949200	1	609-49750-251	5,428.83	5,428.83	LIQUOR	
03/28/22	48158	BELLBOY CORP.	0104822400	1	609-49750-259	47.00	47.00	OTHER FOR RESALE	
Total 48158:							5,475.83		
48159									
03/28/22	48159	BERNICKS	310756	1	609-49750-254	111.29	111.29	NA	
03/28/22	48159	BERNICKS	310757	1	609-49750-252	1,285.50	1,285.50	BEER	
03/28/22	48159	BERNICKS	313010	1	609-49750-254	18.75	18.75	NA	
03/28/22	48159	BERNICKS	313011	1	609-49750-252	1,290.45	1,290.45	BEER	
Total 48159:							2,705.99		
48160									
03/28/22	48160	BREAKTHRU BEVERAGE MN	343258723	1	609-49750-251	1,871.25	1,871.25	LIQUOR	
03/28/22	48160	BREAKTHRU BEVERAGE MN	343258723	2	609-49750-333	31.45	31.45	DELIVERY	
03/28/22	48160	BREAKTHRU BEVERAGE MN	343350921	1	609-49750-251	1,769.59	1,769.59	LIQUOR	
03/28/22	48160	BREAKTHRU BEVERAGE MN	343350921	2	609-49750-254	130.48	130.48	NA	
03/28/22	48160	BREAKTHRU BEVERAGE MN	343350921	3	609-49750-253	52.00	52.00	WINE	
03/28/22	48160	BREAKTHRU BEVERAGE MN	343350921	4	609-49750-333	58.59	58.59	DELIVERY	
Total 48160:							3,913.36		
48161									
03/28/22	48161	BRITZ STORE EQUIPMENT	112939	1	609-49750-580	8,018.28	8,018.28	ADDITIONAL SHELVING-BEER COOLERS	
Total 48161:							8,018.28		
48162									
03/28/22	48162	C & L DISTRIBUTING CO.	1427584	1	609-49750-253	169.00	169.00	WNE	
03/28/22	48162	C & L DISTRIBUTING CO.	1427584	2	609-49750-254	53.90	53.90	NA	
03/28/22	48162	C & L DISTRIBUTING CO.	1427584	3	609-49750-252	5,630.45	5,630.45	BEER	
03/28/22	48162	C & L DISTRIBUTING CO.	1430410	1	609-49750-252	9,800.10	9,800.10	BEER	

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03/28/22	48162	C & L DISTRIBUTING CO.	1430410	2	609-49750-253	34.00	34.00	WINE	
03/28/22	48162	C & L DISTRIBUTING CO.	1430410	3	609-49750-254	20.99	20.99	NA	
03/28/22	48162	C & L DISTRIBUTING CO.	2144000028	1	609-49750-253	8.70	8.70	WINE	
03/28/22	48162	C & L DISTRIBUTING CO.	2144000028	2	609-49750-252	4.93	4.93	BEER	
03/28/22	48162	C & L DISTRIBUTING CO.	2189000088	1	609-49750-251	102.75	102.75	LIQUOR	
Total 48162:							15,582.06		
48163									
03/28/22	48163	CARLSON & STEWART REFRIG	40782	1	609-49750-520	90,170.25	90,170.25	BEER CAVE EQUIPMENT	
Total 48163:							90,170.25		
48164									
03/28/22	48164	DAHLHEIMER DISTRIBUTING C	1548824	1	609-49750-254	284.20	284.20	NA	
03/28/22	48164	DAHLHEIMER DISTRIBUTING C	1548824	2	609-49750-252	10,281.25	10,281.25	BEER	
03/28/22	48164	DAHLHEIMER DISTRIBUTING C	1552266	1	609-49750-253	59.00	59.00	WINE	
03/28/22	48164	DAHLHEIMER DISTRIBUTING C	1552266	2	609-49750-254	75.00	75.00	NA	
03/28/22	48164	DAHLHEIMER DISTRIBUTING C	1552266	3	609-49750-252	12,272.23	12,272.23	BEER	
Total 48164:							22,931.88		
48165									
03/28/22	48165	GOPHER STATE EVENTS, LLC	1150	1	215-49000-217	300.00	300.00	BIB TIMERS FOR RUNNIN' IN THE RUFF	
Total 48165:							300.00		
48166									
03/28/22	48166	GRANITE CITY JOBBING	272648	1	609-49750-256	541.70	541.70	TOBACCO	
03/28/22	48166	GRANITE CITY JOBBING	272648	2	609-49750-259	114.60	114.60	OTHER FOR RESALE	
03/28/22	48166	GRANITE CITY JOBBING	272648	3	609-49750-333	4.25	4.25	DELIVERY	
Total 48166:							660.55		
48167									
03/28/22	48167	GRANITE LEDGE ELECTRIC	F21522	1	609-49750-401	2,070.00	2,070.00	REPAIRS/MAINT. BLDG	
03/28/22	48167	GRANITE LEDGE ELECTRIC	F22060	1	609-20200	552.85	552.85	Electric Doors	

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Total 48167:							2,622.85		
48168									
03/28/22	48168	GREAT FAVOR PROPERTIES, L	11-7130-00	1	001-10005	71.77	71.77	CREDIT ON FINAL BILL	
Total 48168:							71.77		
48169									
03/28/22	48169	HERBST, MAUREEN	31-0900-00	1	001-10005	1.10	1.10	CREDIT ON FINAL BILL	
Total 48169:							1.10		
48170									
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2005620	1	609-49750-253	941.75	941.75	WINE	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2005620	2	609-49750-251	1,631.81	1,631.81	LIQUOR	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2005620	3	609-49750-333	75.58	75.58	DELIVERY	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2005621	1	609-49750-251	1,203.00	1,203.00	LIQUOR	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2005621	2	609-49750-333	17.89	17.89	DELIVERY	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2010084	1	609-49750-253	1,559.80	1,559.80	WINE	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2010084	2	609-49750-251	886.40	886.40	LIQUOR	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2010084	3	609-49750-254	33.05	33.05	NA	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2010084	4	609-49750-333	75.78	75.78	DELIVERY	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2010085	1	609-49750-251	1,092.76	1,092.76	LIQUOR	
03/29/22	48170	JOHNSON BROTHERS LIQUOR	2010085	2	609-49750-333	12.96	12.96	DELIVERY	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2013467	1	609-49750-251	852.00	852.00	LIQUOR	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2013467	2	609-49750-253	560.00	560.00	WINE	
03/28/22	48170	JOHNSON BROTHERS LIQUOR	2013467	3	609-49750-333	29.61	29.61	DELIVERY	
Total 48170:							8,972.39		
48171									
03/28/22	48171	LARGE, PAMELA	10-2211-00	1	001-10005	25.34	25.34	CREDIT ON FINAL BILL	
Total 48171:							25.34		
48172									
03/28/22	48172	M. AMUNDSON LLP	338097	1	609-49750-256	689.94	689.94	TOBACCO	
03/28/22	48172	M. AMUNDSON LLP	338097	2	609-49750-259	5.28	5.28	OTHER FOR RESALE	

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Total 48172:							695.22		
48173									
03/28/22	48173	MAVERICK WINE COMPANY MI	741099	1	609-49750-253	850.22	850.22	WINE	
03/28/22	48173	MAVERICK WINE COMPANY MI	741099	2	609-49750-251	207.96	207.96	LIQUOR	
03/28/22	48173	MAVERICK WINE COMPANY MI	741099	3	609-49750-254	280.00	280.00	NA	
Total 48173:							1,338.18		
48174									
03/28/22	48174	PAUSTIS WINE COMPANY	158394	1	609-49750-253	520.00	520.00	WINE	
03/28/22	48174	PAUSTIS WINE COMPANY	158394	2	609-49750-333	8.75	8.75	DELIVERY	
03/28/22	48174	PAUSTIS WINE COMPANY	158966	1	609-49750-253	488.00	488.00	WINE	
03/28/22	48174	PAUSTIS WINE COMPANY	158966	2	609-49750-251	223.00	223.00	LIQUOR	
03/28/22	48174	PAUSTIS WINE COMPANY	158966	3	609-49750-333	10.50	10.50	DELIVERY	
Total 48174:							1,250.25		
48175									
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6359778	1	609-49750-251	3,117.35	3,117.35	LIQUOR	
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6359778	2	609-49750-253	416.00	416.00	WINE	
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6359778	3	609-49750-333	87.91	87.91	DELIVERY	
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6363475	1	609-49750-251	1,755.00	1,755.00	LIQUOR	
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6363475	2	609-49750-333	40.70	40.70	DELIVERY	
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6366300	1	609-49750-253	362.50	362.50	WINE	
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6366300	2	609-49750-251	170.00	170.00	LIQUOR	
03/28/22	48175	PHILLIPS WINE AND SPIRITS	6366300	3	609-49750-333	24.03	24.03	DELIVERY	
Total 48175:							5,973.49		
48176									
03/28/22	48176	RASINKSKI TOTAL DOOR SERVI	3172	1	609-20200	6,739.96	6,739.96	REPLACEMENT BACK DOOR	
03/28/22	48176	RASINKSKI TOTAL DOOR SERVI	3173	1	609-20200	8,830.60	8,830.60	3RD DOOR FRONT	
Total 48176:							15,570.56		
48177									
03/28/22	48177	RUM RIVER LIFE CHOICES	31-6590-00	1	001-10005	13.16	13.16	CREDIT ON FINAL BILL	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48177:							13.16		
48178									
03/28/22	48178	Southern Glazer's Wine & Spirits	2188551	1	609-49750-251	1,625.70	1,625.70	LIQUOR	
03/28/22	48178	Southern Glazer's Wine & Spirits	2188551	2	609-49750-333	17.05	17.05	DELIVERY	
03/28/22	48178	Southern Glazer's Wine & Spirits	2191008	1	609-49750-251	2,895.99	2,895.99	LIQUOR	
03/28/22	48178	Southern Glazer's Wine & Spirits	2191008	2	609-49750-333	48.62	48.62	DELIVERY	
03/28/22	48178	Southern Glazer's Wine & Spirits	9253896	1	609-49750-251	171.00	171.00	LIQUOR	
Total 48178:							4,416.36		
48179									
03/28/22	48179	STAR PUBLICATIONS	201511	1	609-49750-343	190.00	190.00	ADVERTISING	
Total 48179:							190.00		
48180									
03/29/22	48180	THE TV SHIELD	26101	1	101-25403	3,019.98	3,019.98	TV ENCLOSURE-PARKS	
Total 48180:							3,019.98		
48181									
03/28/22	48181	VIKING BOTTLING CO.	2890804	1	609-49750-254	179.10	179.10	NA	
Total 48181:							179.10		
48182									
03/28/22	48182	VINOCOPIA	0300234	1	609-49750-251	153.00	153.00	LIQUOR	
03/28/22	48182	VINOCOPIA	0300234	2	609-49750-333	2.50	2.50	DELIVERY	
Total 48182:							155.50		
48183									
03/28/22	48183	WATSON COMPANY	123700	1	609-49750-256	610.18	610.18	TOBACCO	
03/28/22	48183	WATSON COMPANY	123700	2	609-49750-259	145.99	145.99	OTHER FOR RESALE	
03/28/22	48183	WATSON COMPANY	123700	3	609-49750-333	6.00	6.00	DELIVERY	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48183:							782.17		
48184									
03/29/22	48184	U.S. POSTMASTER	032822	1	602-49400-322	188.73	188.73	MARCH WATER BILLS-WATER	
03/29/22	48184	U.S. POSTMASTER	032922	2	603-49450-322	188.73	188.73	MARCH WATER BILLS-SEWER	
Total 48184:							377.46		
48186									
04/08/22	48186	AMERICAN BOTTLING CO.	3568315449	1	609-49750-252	214.48	214.48	NA	
Total 48186:							214.48		
48187									
04/08/22	48187	ARNOLD'S OF ST. CLOUD	P58347	1	101-43000-217	113.43	113.43	KUBOTA OIL	
Total 48187:							113.43		
48188									
04/08/22	48188	AW RESEARCH LABORATORIE	46765	1	602-49400-310	90.00	90.00	COLIFORM BACTERIA/E.COLI TESTING	
04/08/22	48188	AW RESEARCH LABORATORIE	46773	1	602-49400-310	15.00	15.00	SAMPLE PICK UP FEE	
04/08/22	48188	AW RESEARCH LABORATORIE	46822	1	603-49450-310	122.00	122.00	SEWER TESTING	
Total 48188:							227.00		
48189									
04/08/22	48189	BELLBOY CORP.	0094147100	1	609-49750-251	3,352.50	3,352.50	LIQUOR	
04/08/22	48189	BELLBOY CORP.	0104895900	1	609-49750-254	48.60	48.60	NA	
04/08/22	48189	BELLBOY CORP.	0104895900	2	609-49750-259	90.00	90.00	MISC	
Total 48189:							3,491.10		
48190									
04/08/22	48190	BENT BREWSTILLERY	011126	1	609-49750-252	284.20	284.20	BEER	
Total 48190:							284.20		

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
48191									
04/08/22	48191	BERNICKS	315097	1	609-49750-254	120.68	120.68	NA	
04/08/22	48191	BERNICKS	315098	1	609-49750-252	703.80	703.80	BEER	
04/08/22	48191	BERNICKS	317261	1	609-49750-254	8.10-	8.10-	NA	
04/08/22	48191	BERNICKS	317262	1	609-49750-252	37.60-	37.60-	CREDIT BEER	
04/08/22	48191	BERNICKS	317263	1	609-49750-254	166.59	166.59	NA	
04/08/22	48191	BERNICKS	317264	1	609-49750-254	52.30	52.30	NA	
04/08/22	48191	BERNICKS	317264	2	609-49750-252	401.30	401.30	BEER	
04/08/22	48191	BERNICKS	317266	1	609-49750-252	1,079.55	1,079.55	BEER	
Total 48191:							2,478.52		
48192									
04/08/22	48192	BILLINGS SERVICE	033122	1	101-43000-212	3,443.82	3,443.82	GAS-PW	
04/08/22	48192	BILLINGS SERVICE	033122	2	602-49400-212	384.42	384.42	GAS - WATER	
04/08/22	48192	BILLINGS SERVICE	033122	3	603-49450-212	204.84	204.84	GAS-SEWER	
04/08/22	48192	BILLINGS SERVICE	033122	4	101-42280-212	759.45	759.45	GAS-FIRE	
Total 48192:							4,792.53		
48193									
04/08/22	48193	BREAKTHRU BEVERAGE MN	343441041	1	609-49750-251	764.66	764.66	LIQUOR	
04/08/22	48193	BREAKTHRU BEVERAGE MN	343441041	2	609-49750-253	312.00	312.00	WINE	
04/08/22	48193	BREAKTHRU BEVERAGE MN	343441041	3	609-49750-333	20.66	20.66	DELIVERY	
04/08/22	48193	BREAKTHRU BEVERAGE MN	343536579	1	609-49750-251	635.63	635.63	LIQUOR	
04/08/22	48193	BREAKTHRU BEVERAGE MN	343536579	2	609-49750-333	13.10	13.10	DELIVERY	
04/08/22	48193	BREAKTHRU BEVERAGE MN	409557948	1	609-49750-251	42.78-	42.78-	CREDIT LIQUOR	
04/08/22	48193	BREAKTHRU BEVERAGE MN	409557848	2	609-49750-333	1.85-	1.85-	CREDIT DELIVERY	
04/08/22	48193	BREAKTHRU BEVERAGE MN	409557949	1	609-49750-254	32.12-	32.12-	CREDIT NA	
04/08/22	48193	BREAKTHRU BEVERAGE MN	409557949	2	609-49750-333	1.85-	1.85-	CREDIT DELIVERY	
04/08/22	48193	BREAKTHRU BEVERAGE MN	409589731	1	609-49750-251	133.30-	133.30-	CREDIT LIQUOR	
04/08/22	48193	BREAKTHRU BEVERAGE MN	409589731	2	609-49750-333	3.70-	3.70-	CREDIT DELIVERY	
04/08/22	48193	BREAKTHRU BEVERAGE MN	409589731	3	609-49750-251	56.80-	56.80-	CREDIT LIQUOR	
Total 48193:							1,473.65		
48194									
04/08/22	48194	BRIAN JOHNSON	6465	1	101-42110-310	100.00	100.00	TOW FOR ICR #22-0496	
04/08/22	48194	BRIAN JOHNSON	6470	1	101-42110-310	250.00	250.00	TOW FOR ICR #22-0896	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48194:							350.00		
48195									
04/08/22	48195	BROTHERS FIRE & SECURITY	W17078	1	609-49750-310	37.75	37.75	FIRE EXTINGUISHER INSP - LIQUOR STORE	
04/08/22	48195	BROTHERS FIRE & SECURITY	W17082	1	602-49400-310	33.50	33.50	FIRE EXTINGUISHER INSP - WATER	
Total 48195:							71.25		
48196									
04/08/22	48196	C & L DISTRIBUTING CO.	1433298	1	609-49750-251	99.75	99.75	LIQUOR	
04/08/22	48196	C & L DISTRIBUTING CO.	1433298	2	609-49750-253	34.00	34.00	WINE	
04/08/22	48196	C & L DISTRIBUTING CO.	1433298	3	609-49750-254	414.20	414.20	NA	
04/08/22	48196	C & L DISTRIBUTING CO.	1433298	4	609-49750-252	12,038.05	12,038.05	BEER	
04/08/22	48196	C & L DISTRIBUTING CO.	1436106	1	609-49750-251	470.99	470.99	CREDIT LIQUOR	
04/08/22	48196	C & L DISTRIBUTING CO.	1436107	1	609-49750-253	210.20	210.20	WINE	
04/08/22	48196	C & L DISTRIBUTING CO.	1436107	2	609-49750-254	61.50	61.50	NA	
04/08/22	48196	C & L DISTRIBUTING CO.	1436107	3	609-49750-251	38.75	38.75	CREDIT LIQUOR	
04/08/22	48196	C & L DISTRIBUTING CO.	1436107	4	609-49750-252	2,071.55	2,071.55	BEER	
04/08/22	48196	C & L DISTRIBUTING CO.	2144000004	1	609-49750-252	51.33	51.33	CREDIT BEER	
04/08/22	48196	C & L DISTRIBUTING CO.	2144000013	1	609-49750-252	28.00	28.00	CREDIT BEER	
04/08/22	48196	C & L DISTRIBUTING CO.	2144000047	1	609-49750-251	9.75	9.75	CREDIT LIQUOR	
04/08/22	48196	C & L DISTRIBUTING CO.	2144000053	1	609-49750-254	3.25	3.25	CREDIT NA	
04/08/22	48196	C & L DISTRIBUTING CO.	2189000087	1	609-49750-252	4.94	4.94	CREDIT BEER	
Total 48196:							14,322.24		
48197									
04/08/22	48197	CARLOS CREEK WINERY	23000	1	609-49750-253	135.00	135.00	WINE	
Total 48197:							135.00		
48198									
04/08/22	48198	CENTERPOINT ENERGY	6402523820	1	101-49810-381	9.12	9.12	CITY LEASED AIRPORT HANGAR	
Total 48198:							9.12		
48199									
04/08/22	48199	CINTAS	4112255446	1	101-45200-310	39.47	39.47	RUGS-GCC	

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04/08/22	48199	CINTAS	4112255499	1	101-45500-310	38.45	38.45	RUGS-LIBRARY	
04/08/22	48199	CINTAS	4112255556	1	101-41940-310	25.22	25.22	RUGS - CITY HALL	
04/08/22	48199	CINTAS	4112351458	1	101-43000-434	67.37	67.37	UNIFORMS - PW	
04/08/22	48199	CINTAS	4112905831	1	609-49750-310	73.14	73.14	RUGS - LIQUOR STORE	
04/08/22	48199	CINTAS	4113070498	1	101-43000-434	67.37	67.37	UNIFORMS - PW	
04/08/22	48199	CINTAS	4113636337	1	101-45200-310	39.47	39.47	RUGS - GCC	
04/08/22	48199	CINTAS	4113636440	1	101-45500-310	38.45	38.45	RUGS - LIBRARY	
04/08/22	48199	CINTAS	4113636572	1	101-41940-310	25.22	25.22	RUGS - CITY HALL	
04/08/22	48199	CINTAS	4113778578	1	101-43000-434	126.39	126.39	UNIFORMS - PW	
04/08/22	48199	CINTAS	4114334687	1	609-49750-310	90.83	90.83	RUGS - LIQUOR STORE	
04/08/22	48199	CINTAS	4114443280	1	101-43000-434	67.37	67.37	UNIFORMS - PW	
04/08/22	48199	CINTAS	4114996421	1	101-41940-310	25.22	25.22	RUGS - CITY HALL	
04/08/22	48199	CINTAS	4114996495	1	101-45200-310	39.47	39.47	RUGS - GCC	
04/08/22	48199	CINTAS	4114996503	1	101-45500-310	38.45	38.45	RUGS - LIBRARY	
04/08/22	48199	CINTAS	4115093117	1	101-43000-434	67.37	67.37	UNIFORMS - PW	
Total 48199:							869.26		
48200									
04/08/22	48200	CRYSTAL SPRINGS ICE	2005571	1	609-49750-259	148.98	148.98	OTHER FOR RESALE - ICE	
Total 48200:							148.98		
48201									
04/08/22	48201	DAHLHEIMER DISTRIBUTING C	1555871	1	609-49750-253	155.25	155.25	WINE	
04/08/22	48201	DAHLHEIMER DISTRIBUTING C	1555871	2	609-49750-252	9,942.27	9,942.27	BEER	
04/08/22	48201	DAHLHEIMER DISTRIBUTING C	1556038	1	609-49750-253	19.65	19.65	CREDIT WINE	
04/08/22	48201	DAHLHEIMER DISTRIBUTING C	1556038	2	609-49750-252	6.25	6.25	CREDIT BEER	
04/08/22	48201	DAHLHEIMER DISTRIBUTING C	1559525	1	609-49750-252	5,217.10	5,217.10	BEER	
04/08/22	48201	DAHLHEIMER DISTRIBUTING C	1559599	1	609-49750-252	115.75	115.75	CREDIT BEER	
Total 48201:							15,172.97		
48202									
04/08/22	48202	Damien F. Toven & Associates, LL	1031	1	101-41610-304	1,075.53	1,075.53	CIVIL RETAINER	
04/08/22	48202	Damien F. Toven & Associates, LL	1034	1	101-41610-304	2,741.06	2,741.06	CRIMINAL RETAINER	
Total 48202:							3,816.59		

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48203									
04/08/22	48203	DEFIANT DISTRIBUTORS	002000	1	609-49750-251	204.27	204.27	LIQUOR	
04/08/22	48203	DEFIANT DISTRIBUTORS	002000	2	609-49750-333	10.00	10.00	DELIVERY	
Total 48203:							214.27		
48204									
04/08/22	48204	DUSTY'S DRAIN CLEANING	12210	1	603-49450-310	750.00	750.00	SEWER VIDEO-260 3RD AVE SE	
04/08/22	48204	DUSTY'S DRAIN CLEANING	12240	1	603-49450-409	3,913.50	3,913.50	STORM SEWER THAWING	
Total 48204:							4,663.50		
48205									
04/08/22	48205	EAST CENTRAL ENERGY	202205383	1	101-43000-403	2,752.00	2,752.00	NEW LIGHTING IN REC PARK	
04/08/22	48205	EAST CENTRAL ENERGY	202205384	1	101-43000-380	988.00	988.00	NEW LIGHTING AT 9TH ST NE BOULDER RIDGE	
Total 48205:							3,740.00		
48206									
04/08/22	48206	ELI, VERNETTE	031122	1	609-49750-208	56.00	56.00	MILEAGE FOR WINE TASTING	
Total 48206:							56.00		
48207									
04/08/22	48207	FARM-RITE EQUIPMENT INC.	P62398	1	101-43000-221	28.90	28.90	BOBCAT MAINTENANCE	
Total 48207:							28.90		
48208									
04/08/22	48208	FIRE EQUIPMENT SPECIALTIES	10982	1	101-42280-221	1,937.65	1,937.65	FLOW TEST	
Total 48208:							1,937.65		
48209									
04/08/22	48209	FRONTIER	011993 2-4	1	609-49750-321	145.52	145.52	PHONE SVC-LIQUOR STORE	
04/08/22	48209	FRONTIER	032802 2-4	1	101-42280-321	52.31	52.31	PHONE SVC-FIRE	
04/08/22	48209	FRONTIER	072480 2-4	1	602-49400-321	147.25	147.25	PHONE SVC-WATER (6134)	
04/08/22	48209	FRONTIER	082197 2-4	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)	
04/08/22	48209	FRONTIER	082488 2-4	1	101-48810-321	95.58	95.58	PHONE SVC-AIRPORT (2648)	

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Total 48209:							442.48		
48210									
04/08/22	48210	GALLS INC	020625596	1	101-42110-434	328.80	328.80	VEST - SAMMIS	
Total 48210:							328.80		
48211									
04/08/22	48211	GK CONSULTING LLC	3211	1	101-41940-309	187.00	187.00	CITY NETWORK	
04/08/22	48211	GK CONSULTING LLC	3211	2	101-42280-309	5.24	5.24	CLOUD BACKUP-FIRE	
04/08/22	48211	GK CONSULTING LLC	3211	3	101-43000-309	34.00	34.00	PWNETWORK	
04/08/22	48211	GK CONSULTING LLC	3211	4	101-42110-309	51.00	51.00	POLICE 365 MAIL	
04/08/22	48211	GK CONSULTING LLC	3211	5	602-49400-309	77.00	77.00	WATER NETWORK	
04/08/22	48211	GK CONSULTING LLC	3211	6	603-49450-309	74.00	74.00	SEWER NETWORK	
04/08/22	48211	GK CONSULTING LLC	3211	8	101-41940-309	60.00	60.00	REMOTE ACCESS & 365 EMAIL	
Total 48211:							488.24		
48212									
04/08/22	48212	GOVOFFICE LLC	219048	1	101-41940-309	2,883.00	2,883.00	FINAL YR OF 3 YR WEBSITE HOSTING	
Total 48212:							2,883.00		
48213									
04/08/22	48213	GRAINGER	9237648002	1	603-49450-221	59.32	59.32	STORM SEWER PARTS	
04/08/22	48213	GRAINGER	9245237228	1	101-45500-401	374.80	374.80	LIBRARY LIGHT BULBS	
04/08/22	48213	GRAINGER	9245507273	1	603-49450-221	266.16	266.16	STORM SEWER PARTS	
Total 48213:							700.28		
48214									
04/08/22	48214	GRANITE CITY JOBBING	273476	1	609-49750-256	554.48	554.48	TOBACCO	
04/08/22	48214	GRANITE CITY JOBBING	273476	2	609-49750-259	222.23	222.23	MISC	
04/08/22	48214	GRANITE CITY JOBBING	273476	3	609-49750-254	42.50	42.50	NA	
04/08/22	48214	GRANITE CITY JOBBING	274385	1	609-49750-259	130.35	130.35	MISC	
04/08/22	48214	GRANITE CITY JOBBING	274385	2	609-49750-256	291.42	291.42	TOBACCO	
04/08/22	48214	GRANITE CITY JOBBING	274385	3	609-49750-333	4.25	4.25	DELIVERY	

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Total 48214:							1,245.23		
48215									
04/08/22	48215	GRANITE ELECTRONICS	150011095-2	1	101-42280-226	710.00	710.00	PAGER BATTERY-FD	
Total 48215:							710.00		
48216									
04/08/22	48216	GRANITE LEDGE ELECTRIC	F22095	1	101-45200-401	427.15	427.15	RECEPTACLE GCC FOR TV	
Total 48216:							427.15		
48217									
04/08/22	48217	HAWKINS, INC.	6133694	1	602-49400-216	3,475.04	3,475.04	CHEMICALS	
Total 48217:							3,475.04		
48218									
04/08/22	48218	HERBST LUMBER	044292	1	215-49000-217	600.00	600.00	SLAB WOOD FOR SLEIGH	
Total 48218:							600.00		
48219									
04/08/22	48219	HJORT EXCAVATING	2022045	1	602-49400-310	8,859.50	8,859.50	WATER MAIN REPAIR - 635 2ND AVE SE	
04/08/22	48219	HJORT EXCAVATING	2022060	1	101-43000-311	1,800.00	1,800.00	HAUL SNOW	
04/08/22	48219	HJORT EXCAVATING	2022063	1	603-49450-310	5,720.00	5,720.00	SEWER LINE REPAIR - 260 3RD AVE SE ROTT	
Total 48219:							16,379.50		
48220									
04/08/22	48220	HOEPER, DUSTIN	040122	1	214-49000-437	232.17	232.17	3 YR WEB HOSTING 04-05-2021 TO 04-05-2024 - REC FEST	
Total 48220:							232.17		
48221									
04/08/22	48221	HOTSYS MINNESOTA	12401	1	603-49450-221	97.19	97.19	STORM SEWER PARTS	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48221:							97.19		
48222									
04/08/22	48222	JEYS, VICTORIA	031022	1	609-49750-208	34.72	34.72	PICK UP SHELF & RAILS FOR CAVE COOLER	
Total 48222:							34.72		
48223									
04/08/22	48223	JIMS MILLE LACS DISPOSAL	211948-0422	1	101-42280-384	25.00	25.00	GARBAGE-FIRE	
04/08/22	48223	JIMS MILLE LACS DISPOSAL	211948-0422	2	101-41940-310	96.48	96.48	GARBAGE-CITY	
04/08/22	48223	JIMS MILLE LACS DISPOSAL	211948-0422	3	101-45200-384	54.28	54.28	GARBAGE-PARKS	
04/08/22	48223	JIMS MILLE LACS DISPOSAL	212276-0422	1	101-45200-384	57.78	57.78	REC PARK	
04/08/22	48223	JIMS MILLE LACS DISPOSAL	219225-0422	1	609-49750-384	86.58	86.58	GARBAGE - LIQUOR	
04/08/22	48223	JIMS MILLE LACS DISPOSAL	3249517-042	1	101-45200-415	148.39	148.39	CHANGING SHELTER	
Total 48223:							468.51		
48224									
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2000704	1	609-49750-253	135.48	135.48	WINE	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2000704	2	609-49750-333	7.40	7.40	DELIVERY	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2014654	1	609-49750-253	546.29	546.29	WINE	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2014654	2	609-49750-254	64.00	64.00	NA	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2014654	3	609-49750-251	1,925.64	1,925.64	LIQUOR	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2014654	4	609-49750-333	72.61	72.61	DELIVERY	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2014655	1	609-49750-251	144.00	144.00	LIQUOR	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2014655	2	609-49750-333	1.85	1.85	DELIVERY	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2019185	1	609-49750-251	2,805.00	2,805.00	LIQUOR	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2019185	2	609-49750-333	43.80	43.80	DELIVERY	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2019186	1	609-49750-251	1,768.68	1,768.68	LIQUOR	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2019186	2	609-49750-253	870.65	870.65	WINE	
04/08/22	48224	JOHNSON BROTHERS LIQUOR	2019186	3	609-49750-333	61.88	61.88	DELIVERY	
Total 48224:							8,447.28		
48225									
04/08/22	48225	JOHNSON, WARNE	040122	1	101-43000-321	75.00	75.00	2ND QTR CELL PHONE REIMBURSEMENT	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48225:							75.00		
48226									
04/08/22	48226	KOCHS HARDWARE HANK	033122	1	101-42280-437	49.80	49.80	MISC-FIRE	
04/08/22	48226	KOCHS HARDWARE HANK	033122	2	101-25405	960.00	960.00	STALL MATS - FIRE	
04/08/22	48226	KOCHS HARDWARE HANK	033122	3	101-48810-437	58.48	58.48	GLOVES/CABLE - AIRPORT	
04/08/22	48226	KOCHS HARDWARE HANK	033122	4	101-48810-401	85.43	85.43	CARPET CLEANED - AIRPORT	
04/08/22	48226	KOCHS HARDWARE HANK	033122	5	101-48810-401	20.00	20.00	CARPET CLEANED DEPOSIT RETURNED - AIRPORT	
04/08/22	48226	KOCHS HARDWARE HANK	033122	6	101-41940-401	32.18	32.18	LIGHT BULB FOR FLAG AND PROJECT BOARD - CITY	
04/08/22	48226	KOCHS HARDWARE HANK	033122	7	101-45200-437	97.09	97.09	SPRAY PAINT/GORECKI TV SUPPLIES - PARKS	
04/08/22	48226	KOCHS HARDWARE HANK	033122	8	101-43000-230	188.91	188.91	GLOVES/BOOTS - PW	
04/08/22	48226	KOCHS HARDWARE HANK	033122	9	101-43000-221	73.45	73.45	PARTS - PW	
04/08/22	48226	KOCHS HARDWARE HANK	033122	10	101-43000-221	12.98	12.98	OTHER OPERATING SUPPLIES - PW	
04/08/22	48226	KOCHS HARDWARE HANK	033122	11	101-43000-240	69.98	69.98	HEATER - PW	
04/08/22	48226	KOCHS HARDWARE HANK	033122	12	101-43000-217	111.70	111.70	MISC - PW	
04/08/22	48226	KOCHS HARDWARE HANK	033122	13	603-49450-217	152.97	152.97	BOOTS/GLOVES - SEWER	
Total 48226:							1,872.97		
48227									
04/08/22	48227	L.E.L.S.	0422	1	101-21710	390.00	390.00	APRIL UNION DUES - PD	
Total 48227:							390.00		
48228									
04/08/22	48228	LOCATORS & SUPPLIES INC	0298462-JN	1	603-49450-240	288.48	288.48	GLOVES	
Total 48228:							288.48		
48229									
04/08/22	48229	M. AMUNDSON LLP	337748	1	609-49750-256	55.44	55.44	TOBACCO	
04/08/22	48229	M. AMUNDSON LLP	338591	1	609-49750-256	1,038.03	1,038.03	TOBACCO	
Total 48229:							1,093.47		
48230									
04/08/22	48230	MED-COMPASS, INC.	40980	1	101-42280-305	2,145.00	2,145.00	MEDICAL EXAM/FIT TEST - FIRE	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48230:							2,145.00		
48231									
04/08/22	48231	MEYERS MILACA PARTS CITY	2071-0322	1	101-43000-221	31.98	31.98	SWEEPER PARTS	
Total 48231:							31.98		
48232									
04/08/22	48232	MILACA AUTO VALUE	1302823-032	1	101-42110-221	16.48	16.48	LIGHT BULBS - PD	
04/08/22	48232	MILACA AUTO VALUE	1302823-032	2	101-43000-217	16.99	16.99	SHOP TOWELS - PW	
04/08/22	48232	MILACA AUTO VALUE	1302823-032	3	101-45200-221	27.17	27.17	OIL/LAWN APPLICATOR - PARKS	
04/08/22	48232	MILACA AUTO VALUE	1302823-032	4	101-48810-221	18.33	18.33	FILTERS - AIRPORT	
Total 48232:							78.97		
48233									
04/08/22	48233	MILACA BLDG CENTER	033122	1	101-45200-530	52.46	52.46	GORECKI TV SUPPLIES	
04/08/22	48233	MILACA BLDG CENTER	033122	2	609-49750-520	10.47	10.47	CAVE COOLER SUPPLIES-LIQUOR	
04/08/22	48233	MILACA BLDG CENTER	033122	3	609-49750-520	34.99	34.99	CONCRETE SCREWS RETURNED - LIQUOR	
Total 48233:							27.94		
48234									
04/08/22	48234	MILLE LACS COUNTY DAC	40134	1	101-41940-310	430.21	430.21	CLEANING SVCS-CITY HALL	
04/08/22	48234	MILLE LACS COUNTY DAC	40134	2	101-45500-310	295.15	295.15	CLEANING SVCS - LIBRARY	
04/08/22	48234	MILLE LACS COUNTY DAC	40134	3	101-42280-310	31.78	31.78	CLEANING SVCS - FIRE	
04/08/22	48234	MILLE LACS COUNTY DAC	40134	4	101-45200-310	105.68	105.68	CLEANING SVCS - GORECKI CENTER	
Total 48234:							862.82		
48235									
04/08/22	48235	MILLER TRUCKING	6385	1	609-49750-333	89.30	89.30	DELIVERY	
04/08/22	48235	MILLER TRUCKING	6435	1	609-49750-333	156.00	156.00	DELIVERY	
04/08/22	48235	MILLER TRUCKING	FC339	1	609-49750-437	2.00	2.00	OTHER MISC - FINANCE CHARGE	
Total 48235:							247.30		

Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
48236									
04/08/22	48236	MN COMPUTER SYSTEMS INC	341675	1	101-41940-310	52.37	52.37	COPIER MAINTENANCE-CITY HALL	
Total 48236:							52.37		
48237									
04/08/22	48237	MN MUNICIPAL BEVERAGE ASS	040722	1	609-49750-208	759.00	759.00	ANNL CONF-V JEYS	
Total 48237:							759.00		
48238									
04/08/22	48238	NAPA CENTRAL MN	14381-0322	1	603-49450-221	158.78	158.78	JETTER PARTS - SEWER	
04/08/22	48238	NAPA CENTRAL MN	14381-0322	2	101-43000-212	31.74	31.74	SYNTHETIC OIL - PW	
Total 48238:							190.52		
48239									
04/08/22	48239	OLDENBURG, JOHN	040122	1	101-43000-221	75.00	75.00	2ND QTR CELL PHONE REIMB	
Total 48239:							75.00		
48240									
04/08/22	48240	PFAFF, TAMMY	040122	1	101-41310-208	33.93	33.93	MILEAGE/TRAINING	
04/08/22	48240	PFAFF, TAMMY	040122	2	101-41310-321	150.00	150.00	2ND QTR CELL PHONE REIMB	
Total 48240:							183.93		
48241									
04/08/22	48241	PHILLIPS WINE AND SPIRITS	6367059	1	609-49750-251	191.00	191.00	LIQUOR	
04/08/22	48241	PHILLIPS WINE AND SPIRITS	6367059	2	609-49750-333	3.70	3.70	DELIERY	
04/08/22	48241	PHILLIPS WINE AND SPIRITS	6370661	1	609-49750-253	664.10	664.10	WINE	
04/08/22	48241	PHILLIPS WINE AND SPIRITS	6370661	2	609-49750-251	1,733.35	1,733.35	LIQUOR	
04/08/22	48241	PHILLIPS WINE AND SPIRITS	6370661	3	609-49750-333	49.03	49.03	DELIERY	
Total 48241:							2,641.18		
48242									
04/08/22	48242	PIONEER WELDING LLC	22786	1	101-43000-221	200.00	200.00	LOADER PLOW REPAIR	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48242:							200.00		
48243									
04/08/22	48243	QUADIENT LEASING USA, INC.	N21101984	1	101-41940-240	425.97	425.97	Folder/Inserter	
04/08/22	48243	QUADIENT LEASING USA, INC.	N9336931	1	101-41940-240	280.47	280.47	POSTAGE MACHINE 3 MTH LEASE	
Total 48243:							706.44		
48244									
04/08/22	48244	ROELOFS, TROY	040122	1	101-43000-221	75.00	75.00	2ND QTR CELL PHONE REIMB	
Total 48244:							75.00		
48245									
04/08/22	48245	RUGGED FLEET SERVICE LLC	5295	1	101-43000-221	41.81	41.81	DUMP/PLOW REPAIR - PW	
Total 48245:							41.81		
48246									
04/08/22	48246	Southern Glazer's Wine & Spirits	2183332-022	1	609-49750-253	9.33	9.33	Credit WINE	
04/08/22	48246	Southern Glazer's Wine & Spirits	2191009	1	609-49750-253	168.00	168.00	WINE	
04/08/22	48246	Southern Glazer's Wine & Spirits	2191009	2	609-49750-333	6.20	6.20	DELIVERY	
04/08/22	48246	Southern Glazer's Wine & Spirits	2193420	1	609-49750-251	1,125.19	1,125.19	LIQUOR	
04/08/22	48246	Southern Glazer's Wine & Spirits	2193420	2	609-49750-333	12.66	12.66	DELIVERY	
04/08/22	48246	Southern Glazer's Wine & Spirits	2193421	1	609-49750-253	128.00	128.00	WINE	
04/08/22	48246	Southern Glazer's Wine & Spirits	2193421	2	609-49750-333	1.55	1.55	DELIVERY	
04/08/22	48246	Southern Glazer's Wine & Spirits	2196111	1	609-49750-251	1,716.69	1,716.69	LIQUOR	
Total 48246:							3,148.98		
48247									
04/08/22	48247	STAR PUBLICATIONS	202230	1	609-49750-343	190.00	190.00	ADVERTISING	
Total 48247:							190.00		
48248									
04/08/22	48248	SWEDEBRO	2022131	1	609-49750-520	8,350.00	8,350.00	COOLER FLOORING	

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Total 48248:							8,350.00		
48249									
04/08/22	48249	TAPES PLUS ADVERTISING	13414	1	609-49750-343	275.00	275.00	ADVERTISING	
Total 48249:							275.00		
48250									
04/08/22	48250	TDS MEDIA DIRECT INC	89428	1	609-49750-343	100.00	100.00	ADVERTISING	
Total 48250:							100.00		
48251									
04/08/22	48251	TEALS MARKET	033122	1	215-49000-437	14.18	14.18	JOB FAIR SUPPLIES	
Total 48251:							14.18		
48252									
04/08/22	48252	THEIN WELL	7856	1	602-49400-310	370.00	370.00	ANNUAL WELL INSPECTION	
Total 48252:							370.00		
48253									
04/08/22	48253	U.S. POSTMASTER	032022	1	602-49400-322	132.50	132.50	PERMIT ANNUAL FEE	
04/08/22	48253	U.S. POSTMASTER	032022	2	603-49450-322	132.50	132.50	PERMIT ANNUAL FEE - SEWER	
Total 48253:							265.00		
48254									
04/08/22	48254	USA BLUEBOOK	905015	1	602-49400-221	496.06	496.06	PARTS-WATER	
Total 48254:							496.06		
48255									
04/08/22	48255	VERIZON WIRELESS	9902866778	1	602-49400-321	117.53	117.53	WIRELESS ROUTER/PHONE SVC-WATER	
Total 48255:							117.53		

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48256									
04/08/22	48256	VIKING BOTTLING CO.	2890883	1	609-49750-254	146.40	146.40	NA	
Total 48256:							146.40		
48257									
04/08/22	48257	VOLUNTEER FIREMEN S BENE	033122	1	101-42280-433	190.00	190.00	FIREFIGHTER RENEWALS	
Total 48257:							190.00		
48258									
04/08/22	48258	WATSON COMPANY	123946	1	609-49750-256	936.00	936.00	TOBACCO	
04/08/22	48258	WATSON COMPANY	123946	2	609-49750-259	212.90	212.90	MISC	
04/08/22	48258	WATSON COMPANY	124061	1	609-49750-256	1,450.22	1,450.22	TOBACCO	
04/08/22	48258	WATSON COMPANY	124061	2	609-49750-259	189.96	189.96	MISC	
04/08/22	48258	WATSON COMPANY	124061	3	609-49750-333	6.00	6.00	DELIVERY	
Total 48258:							2,795.08		
48259									
04/08/22	48259	WJBBEN, MARK	040122	1	101-43000-321	75.00	75.00	2ND QTR CELL PHONE REIMB	
Total 48259:							75.00		
48260									
04/08/22	48260	YOST, EDWARD	143	1	101-42110-310	200.00	200.00	IT SERVICES	
04/08/22	48260	YOST, EDWARD	144	1	101-42110-310	300.00	300.00	IT SERVICES	
Total 48260:							500.00		
48261									
04/14/22	48261	BCA/MNJIS SECTION	695431	1	101-42110-437	150.00	150.00	BCA ACCESS FEE	
Total 48261:							150.00		
48262									
04/14/22	48262	BELLBOY CORP.	0094321900	1	609-49750-251	1,518.88	1,518.88	LIQUOR	
04/14/22	48262	BELLBOY CORP.	0104953700	1	609-49750-254	33.00	33.00	NA	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48262:							1,551.88		
48263									
04/14/22	48263	BERNICKS	320051	1	609-49750-252	22.00	22.00	CREDIT BEER	
04/14/22	48263	BERNICKS	320052	1	609-49750-254	12.00	12.00	NA	
04/14/22	48263	BERNICKS	320053	1	609-49750-252	1,364.25	1,364.25	BEER	
Total 48263:							1,354.25		
48264									
04/14/22	48264	BREAKTHRU BEVERAGE MN	343635809	1	609-49750-254	152.56	152.56	NA	
04/14/22	48264	BREAKTHRU BEVERAGE MN	343635809	2	609-49750-251	191.19	191.19	LIQUOR	
04/14/22	48264	BREAKTHRU BEVERAGE MN	343635809	3	609-49750-333	14.80	14.80	DELIVERY	
Total 48264:							358.55		
48265									
04/14/22	48265	C & L DISTRIBUTING CO.	1439005	1	609-49750-253	65.20	65.20	WINE	
04/14/22	48265	C & L DISTRIBUTING CO.	1439005	2	609-49750-252	12,942.10	12,942.10	BEER	
Total 48265:							13,007.30		
48266									
04/14/22	48266	DAVIS EQUIPMENT CORPORAT	OI53027	1	101-49810-221	86.21	86.21	MOWER PARTS-AIRPORT	
Total 48266:							86.21		
48267									
04/14/22	48267	DELTA DENTAL OF MN	CNS0000924	1	101-21712	1,276.73	1,276.73	DENTAL	
Total 48267:							1,276.73		
48268									
04/14/22	48268	DONE RIGHT LAWN SERVICES	1356	1	101-45200-310	1,195.00	1,195.00	WEED CONTROL-PARKS	
04/14/22	48268	DONE RIGHT LAWN SERVICES	1356	2	101-43000-310	195.00	195.00	WEED CONTROL-PW	
04/14/22	48268	DONE RIGHT LAWN SERVICES	1356	3	603-49450-310	2,272.50	2,272.50	WEED CONTROL-SEWER	

Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48268:							3,662.50		
48269									
04/14/22	48269	E.C.M. PUBLISHERS, INC.	880197	1	101-42280-437	48.30	48.30	FITNESS EQUIP AD-FIRE	
04/14/22	48269	E.C.M. PUBLISHERS, INC.	880198	1	101-41110-351	161.00	161.00	APRON RECONSTRUCTION BIDS	
04/14/22	48269	E.C.M. PUBLISHERS, INC.	880199	1	101-41120-352	40.25	40.25	BREWERY/DISTILLERY AD	
04/14/22	48269	E.C.M. PUBLISHERS, INC.	880549	1	101-41120-352	52.25	52.25	PUBLIC HEARING ZONING ORD	
04/14/22	48269	E.C.M. PUBLISHERS, INC.	882823	1	101-43000-310	382.00	382.00	PW MAINTENANCE WORKER AD	
04/14/22	48269	E.C.M. PUBLISHERS, INC.	883787	1	101-43000-310	270.00	270.00	PW MAINTENANCE WORKER AD	
04/14/22	48269	E.C.M. PUBLISHERS, INC.	884810	1	101-43000-310	217.20	217.20	PW MAINTENANCE WORKER AD	
Total 48269:							1,171.00		
48270									
04/14/22	48270	GOPHER STATE ONE CALL	2030587	1	602-49400-310	14.85	14.85	MARCH LOCATES	
Total 48270:							14.85		
48271									
04/14/22	48271	GRANITE CITY JOBBING	275196	1	609-49750-256	568.60	568.60	TOBACCO	
04/14/22	48271	GRANITE CITY JOBBING	275196	2	609-49750-254	33.03	33.03	NA	
04/14/22	48271	GRANITE CITY JOBBING	275196	3	609-49750-259	91.86	91.86	MISC	
04/14/22	48271	GRANITE CITY JOBBING	275196	4	609-49750-333	4.25	4.25	DELIVERY	
04/14/22	48271	GRANITE CITY JOBBING	276049	1	609-49750-259	174.05	174.05	MISC	
04/14/22	48271	GRANITE CITY JOBBING	276049	2	609-49750-254	33.96	33.96	NA	
04/14/22	48271	GRANITE CITY JOBBING	276049	3	609-49750-333	4.25	4.25	DELIVERY	
Total 48271:							910.00		
48272									
04/14/22	48272	HY-TECH AUTOMOTIVE	47212	1	101-42110-212	68.96	68.96	2019 FORD EXPLORER OIL CHANGE	
04/14/22	48272	HY-TECH AUTOMOTIVE	47260	1	101-42110-212	242.70	242.70	2019 FORD EXPLORER LIGHT & BATTERY REPLACEMENT	
04/14/22	48272	HY-TECH AUTOMOTIVE	47289	1	101-42110-212	225.04	225.04	2016 FORD EXPLORER OBD REPLACEMENT	
Total 48272:							536.70		
48273									
04/14/22	48273	JOHNSON BROTHERS LIQUOR	2024244	1	609-49750-251	979.72	979.72	LIQUOR	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
04/14/22	48273	JOHNSON BROTHERS LIQUOR	2024244	2	609-49750-253	1,057.93	1,057.93	WINE	
04/14/22	48273	JOHNSON BROTHERS LIQUOR	2024244	3	609-49750-333	51.77	51.77	DELIVERY	
04/14/22	48273	JOHNSON BROTHERS LIQUOR	2024245	1	609-49750-251	2,580.00	2,580.00	LIQUOR	
04/14/22	48273	JOHNSON BROTHERS LIQUOR	2024245	2	609-49750-333	38.85	38.85	DELIVERY	
04/14/22	48273	JOHNSON BROTHERS LIQUOR	2027609	1	609-49750-253	216.00	216.00	WINE	
04/14/22	48273	JOHNSON BROTHERS LIQUOR	2027609	2	609-49750-333	8.52	8.52	DELIVERY	
Total 48273:							4,932.79		
48274									
04/14/22	48274	MACQUEEN EQUIPMENT	P40959	1	101-43000-221	548.66	548.66	SWEEPER PARTS-PW	
Total 48274:							548.66		
48275									
04/14/22	48275	MID-MN INSPECTIONS LLC	1081	1	101-42400-300	460.00	460.00	CONTRACTED BLDG OFFICIAL	
Total 48275:							460.00		
48276									
04/14/22	48276	MILLE LACS CO. AUDITOR	04152022	1	101-49200-450	5.64	5.64	2022 SOLID WASTE/DITCH FEES	
Total 48276:							5.64		
48277									
04/14/22	48277	MN PEIP	1185534	1	101-21706	19,596.78	19,596.78	MEDICAL INSURANCE-MAY	
Total 48277:							19,596.78		
48278									
04/14/22	48278	MN POLLUTION CONTROL AGE	10000141144	1	602-49400-310	345.00	345.00	WATER PERMIT FEES-WATER	
04/14/22	48278	MN POLLUTION CONTROL AGE	10000141145	1	603-49450-310	1,450.00	1,450.00	WASTEWATER PERMIT FEES-SEWER	
Total 48278:							1,795.00		
48279									
04/14/22	48279	PHILLIPS WINE AND SPIRITS	6374434	1	609-49750-251	126.00	126.00	LIQUOR	
04/14/22	48279	PHILLIPS WINE AND SPIRITS	6374434	2	609-49750-333	1.85	1.85	DELIVERY	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48279:							127.85		
48280									
04/14/22	48280	Southern Glazer's Wine & Spirits	2196112	1	609-49750-253	738.00	738.00	WINE	
04/14/22	48280	Southern Glazer's Wine & Spirits	2196112	2	609-49750-333	12.40	12.40	DELIVERY	
Total 48280:							750.40		
48281									
04/14/22	48281	STANTEC	1909158	1	500-43100-303	3,977.30	3,977.30	2022 STREET IMP PROJECT ENGINEER FEES	
04/14/22	48281	STANTEC	1909159	1	602-49400-303	1,549.25	1,549.25	2022 WATER METER REPLACEMENT PROJECT	
04/14/22	48281	STANTEC	1909160	1	101-41940-310	1,674.50	1,674.50	PLANNING & ZONING	
04/14/22	48281	STANTEC	1909161	1	500-43100-303	1,000.10	1,000.10	2021 STREET IMP PROJECT ENGINEER FEES	
Total 48281:							8,201.15		
48282									
04/14/22	48282	STATE CHEMICAL SOLUTIONS	902391806	1	101-45200-401	524.40	524.40	PARK BATHROOM SUPPLIES	
Total 48282:							524.40		
48283									
04/14/22	48283	USA BLUEBOOK	917262	1	602-49400-240	66.95	66.95	WATER VALVE TOOLS	
04/14/22	48283	USA BLUEBOOK	925108	1	602-49400-240	39.90	39.90	WATER VALVE TOOLS	
Total 48283:							106.85		
48284									
04/14/22	48284	WATSON COMPANY	124225	1	609-49750-256	730.08	730.08	TOBACCO	
04/14/22	48284	WATSON COMPANY	124225	2	609-49750-259	96.69	96.69	MISC	
04/14/22	48284	WATSON COMPANY	124225	3	609-49750-333	6.00	6.00	DELIVERY	
Total 48284:							832.77		
48285									
04/14/22	48285	WEX BANK	80154737	1	101-42110-212	2,214.60	2,214.60	GAS - POLICE	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 48285:							2,214.60		
821186									
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	1	101-42280-381	763.51	763.51	GAS-FIRE HALL 6122593-4	
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	2	208-45600-381	410.83	410.83	NATURAL GAS-HISTORICAL SOCIETY 5817670-5	
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	3	101-43000-381	1,878.43	1,878.43	NATURAL GAS-PW 5826633-8	
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	4	101-49010-381	290.07	290.07	NATURAL GAS-SR CENTER 5813915-5	
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	5	101-41940-381	466.03	466.03	NATURAL GAS-CITY HALL 5831068-1	
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	6	602-49400-381	657.87	657.87	NATURAL GAS-WATER TRMT 6672186-1	
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	7	101-45500-381	980.73	980.73	NATURAL GAS-LIBRARY 7142283-6	
04/13/22	821186	CENTERPOINT ENERGY	6122593-4-0	8	101-45200-381	219.74	219.74	NATURAL GAS-COMM CTR 10551998-7	
Total 821186:							5,667.21		
821187									
04/13/22	821187	CENTERPOINT ENERGY	58267889-1-	1	609-49750-381	897.76	897.76	GAS - LIQUOR STORE	
Total 821187:							897.76		
821188									
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	1	101-43000-381	498.10	498.10	ELECTRIC - PW	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	2	101-49010-381	85.61	85.61	ELECTRIC - SR CENTER	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	3	101-49810-381	363.33	363.33	ELECTRIC-AIRPORT	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	4	101-45200-381	163.39	163.39	ELECTRIC - GORECKI CENTER	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	5	101-43000-380	3,030.31	3,030.31	ELECTRIC - STREET LIGHTS	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	6	101-42110-437	100.23	100.23	ELECTRIC - SIRENS	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	7	208-45600-381	176.97	176.97	ELECTRIC - HISTORICAL SOCIETY	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	8	101-45500-381	599.46	599.46	ELECTRIC - LIBRARY	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	9	602-49400-381	3,373.92	3,373.92	ELECTRIC - WATER	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	10	603-49450-381	990.76	990.76	ELECTRIC - SEWER	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	11	101-42280-381	1,361.00	1,361.00	ELECTRIC - FIRE HALL	
04/13/22	821188	EAST CENTRAL ENERGY	955-832400-	12	101-41940-381	617.10	617.10	ELECTRIC - CITY HALL	
Total 821188:							11,360.18		
821189									
04/13/22	821189	EAST CENTRAL ENERGY	7115200-5-0	1	609-49750-381	1,778.62	1,778.62	ELECTRIC - LIQUOR STORE	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 821189:							1,778.62		
821190									
04/13/22	821190	EAST CENTRAL ENERGY	04012022	1	212-49000-603	555.56	555.56	RLF EMERGENCY RELIEF LOAN	
Total 821190:							555.56		
821191									
04/13/22	821191	FURTHER-HSA	04012022	1	101-21705	22,262.50	22,262.50	2ND QTR CONTRIBUTIONS-2022	
Total 821191:							22,262.50		
821192									
04/13/22	821192	MIDCONTINENT COMMUNICATI	14789080112	1	101-42110-321	133.39	133.39	INTERNET- POLICE	
Total 821192:							133.39		
821193									
04/13/22	821193	MILACA LOCAL LINK	0239001067-	1	101-42280-321	89.62	89.62	PHONE SERVICE 3465 - FIRE	
Total 821193:							89.62		
821194									
04/13/22	821194	MILACA LOCAL LINK	023900163-0	1	619-49900-321	111.90	111.90	PHONE SERVICE-DEP REG 1099	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	2	101-45500-321	44.20	44.20	ALARM-LIBRARY	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	3	101-43000-321	49.19	49.19	INTERNET - REC PARK	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	4	101-43000-321	91.10	91.10	PHONE/INTERNET PW 6547	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	5	101-42110-321	55.64	55.64	PHONE SERVICE - PD	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	6	101-42110-321	40.14	40.14	PHONE SERVICE - PD 5325	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	7	101-42110-321	72.23	72.23	PHONE SERVICE-POLICE 6166	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	8	101-41940-321	56.43	56.43	PHONE SERVICE-CITY 3141	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	9	101-41940-321	7.16	7.16	PHONE SERVICE-CITY 3142	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	10	101-41940-321	67.52	67.52	PHONE/INTERNET PW 5216	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	11	619-49900-321	78.56	78.56	PHONE SERVICE-DEP REG 3143	
04/13/22	821194	MILACA LOCAL LINK	023900163-0	12	619-49900-321	7.16	7.16	PHONE SERVICE-DEP REG 3449	
Total 821194:							681.23		

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
821195									
04/13/22	821195	MN DEPARTMENT OF LABOR-I	DLIM100076	1	101-32210	56.14	56.14	1ST QUARTER SURCHARGE	
Total 821195:							56.14		
821196									
04/13/22	821196	MN DEPT OF REVENUE	041522	1	602-20800	390.00	390.00	1ST QUARTER SALES TAX	
04/13/22	821196	MN DEPT OF REVENUE	041522	2	101-34107	2.00	2.00	1ST QUARTER SALES TAX	
04/13/22	821196	MN DEPT OF REVENUE	041522	3	101-34780	232.00	232.00	1ST QUARTER SALES TAX	
04/13/22	821196	MN DEPT OF REVENUE	041522	4	619-36200	4.00	4.00	1ST QUARTER SALES TAX	
04/13/22	821196	MN DEPT OF REVENUE	041522	5	101-36200	4.00	4.00	1ST QUARTER SALES TAX	
Total 821196:							632.00		
821197									
04/13/22	821197	MN DEPT OF REVENUE	041522LIQU	1	609-20800	19,439.00	19,439.00	LIQUOR SALES TAX - MARCH 2022	
Total 821197:							19,439.00		
821198									
04/13/22	821198	NICE	7028624	1	101-42280-321	8.39	8.39	LONG DISTANCE SERVICE-FIRE	
04/13/22	821198	NICE	7028624	2	602-49400-321	.28	.28	LONG DISTANCE SERVICE-WATER	
Total 821198:							8.67		
990000046									
03/14/22	990000046	AMERICAN FDS-EFTPS	PR0313221	1	101-21708	425.00	425.00	AMERICAN FUNDS AMERICAN FUNDS Pay Period: 3/13/2022	
Total 990000046:							425.00		
990000047									
03/14/22	990000047	EFTPS-FED TAXPAYMENT	PR0313221	7	101-21703	2,453.79	2,453.79	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 3/13/2022	
03/14/22	990000047	EFTPS-FED TAXPAYMENT	PR0313221	8	101-21701	4,674.37	4,674.37	FED/SSI/MEDICARE FEDERAL WITHHOLDING TAX Pay Period:	
03/14/22	990000047	EFTPS-FED TAXPAYMENT	PR0313221	9	101-21703	2,453.79	2,453.79	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 3/13/2022	
03/14/22	990000047	EFTPS-FED TAXPAYMENT	PR0313221	10	101-21703	817.11	817.11	FED/SSI/MEDICARE MEDICARE Pay Period: 3/13/2022	
03/14/22	990000047	EFTPS-FED TAXPAYMENT	PR0313221	11	101-21703	817.11	817.11	FED/SSI/MEDICARE MEDICARE Pay Period: 3/13/2022	
Total 990000047:							11,216.17		

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
990000048									
03/14/22	990000048	EFTPS-STATE TAXPAYMENT	PR0313221	2	101-21702	2,333.04	2,333.04	SWT STATE WITHHOLDING TAX Pay Period: 3/13/2022	
Total 990000048:							2,333.04		
990000049									
03/14/22	990000049	GOVONE SOLUTIONS	PR0313221	4	101-21704	3,019.50	3,019.50	PERA PERA PROTECTIVE Pay Period: 3/13/2022	
03/14/22	990000049	GOVONE SOLUTIONS	PR0313221	5	101-21704	2,602.17	2,602.17	PERA PERA COORDINATED Pay Period: 3/13/2022	
03/14/22	990000049	GOVONE SOLUTIONS	PR0313221	6	101-21704	3,002.53	3,002.53	PERA PERA COORDINATED Pay Period: 3/13/2022	
03/14/22	990000049	GOVONE SOLUTIONS	PR0313221	7	101-21704	2,012.99	2,012.99	PERA PERA PROTECTIVE Pay Period: 3/13/2022	
Total 990000049:							10,637.19		
990000050									
03/18/22	990000050	EFTPS-FED TAXPAYMENT	PR0313221	12	101-21703	17.59	17.59	FED/SSIMEDICARE SOCIAL SECURITY Pay Period: 3/13/2022	
03/18/22	990000050	EFTPS-FED TAXPAYMENT	PR0313221	13	101-21701	20.00	20.00	FED/SSIMEDICARE FEDERAL WITHHOLDING TAX Pay Period:	
03/18/22	990000050	EFTPS-FED TAXPAYMENT	PR0313221	14	101-21703	17.59	17.59	FED/SSIMEDICARE SOCIAL SECURITY Pay Period: 3/13/2022	
03/18/22	990000050	EFTPS-FED TAXPAYMENT	PR0313221	15	101-21703	4.11	4.11	FED/SSIMEDICARE MEDICARE Pay Period: 3/13/2022	
03/18/22	990000050	EFTPS-FED TAXPAYMENT	PR0313221	16	101-21703	4.11	4.11	FED/SSIMEDICARE MEDICARE Pay Period: 3/13/2022	
Total 990000050:							63.40		
990000051									
03/18/22	990000051	GOVONE SOLUTIONS	PR0313221	8	101-21704	18.44	18.44	PERA PERA COORDINATED Pay Period: 3/13/2022	
03/18/22	990000051	GOVONE SOLUTIONS	PR0313221	9	101-21704	21.28	21.28	PERA PERA COORDINATED Pay Period: 3/13/2022	
Total 990000051:							39.72		
990000052									
03/28/22	990000052	AMERICAN FDS-EFTPS	PR0327221	1	101-21708	425.00	425.00	AMERICAN FUNDS AMERICAN FUNDS Pay Period: 3/27/2022	
Total 990000052:							425.00		
990000053									
03/28/22	990000053	EFTPS-FED TAXPAYMENT	PR0327221	1	101-21703	2,489.22	2,489.22	FED/SSIMEDICARE SOCIAL SECURITY Pay Period: 3/27/2022	
03/28/22	990000053	EFTPS-FED TAXPAYMENT	PR0327221	2	101-21701	5,102.86	5,102.86	FED/SSIMEDICARE FEDERAL WITHHOLDING TAX Pay Period:	
03/28/22	990000053	EFTPS-FED TAXPAYMENT	PR0327221	3	101-21703	2,489.22	2,489.22	FED/SSIMEDICARE SOCIAL SECURITY Pay Period: 3/27/2022	
03/28/22	990000053	EFTPS-FED TAXPAYMENT	PR0327221	4	101-21703	843.42	843.42	FED/SSIMEDICARE MEDICARE Pay Period: 3/27/2022	
03/28/22	990000053	EFTPS-FED TAXPAYMENT	PR0327221	5	101-21703	843.42	843.42	FED/SSIMEDICARE MEDICARE Pay Period: 3/27/2022	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
Total 990000053:							11,768.14		
990000054									
03/28/22	990000054	EFTPS-STATE TAXPAYMENT	PR0327221	1	101-21702	2,470.56	2,470.56	SWT STATE WITHHOLDING TAX Pay Period: 3/27/2022	
Total 990000054:							2,470.56		
990000055									
03/28/22	990000055	GOVONE SOLUTIONS	PR0327221	1	101-21704	3,189.37	3,189.37	PERA PERA PROTECTIVE Pay Period: 3/27/2022	
03/28/22	990000055	GOVONE SOLUTIONS	PR0327221	2	101-21704	2,626.68	2,626.68	PERA PERA COORDINATED Pay Period: 3/27/2022	
03/28/22	990000055	GOVONE SOLUTIONS	PR0327221	3	101-21704	3,030.77	3,030.77	PERA PERA COORDINATED Pay Period: 3/27/2022	
03/28/22	990000055	GOVONE SOLUTIONS	PR0327221	4	101-21704	2,126.24	2,126.24	PERA PERA PROTECTIVE Pay Period: 3/27/2022	
Total 990000055:							10,973.06		
990000056									
04/11/22	990000056	AMERICAN FDS-EFTPS	PR0410221	1	101-21708	425.00	425.00	AMERICAN FUNDS AMERICAN FUNDS Pay Period: 4/10/2022	
Total 990000056:							425.00		
990000057									
04/11/22	990000057	EFTPS-FED TAXPAYMENT	PR0410221	1	101-21703	2,360.57	2,360.57	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 4/10/2022	
04/11/22	990000057	EFTPS-FED TAXPAYMENT	PR0410221	2	101-21701	4,815.85	4,815.85	FED/SSI/MEDICARE FEDERAL WITHHOLDING TAX Pay Period:	
04/11/22	990000057	EFTPS-FED TAXPAYMENT	PR0410221	3	101-21703	2,360.57	2,360.57	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 4/10/2022	
04/11/22	990000057	EFTPS-FED TAXPAYMENT	PR0410221	4	101-21703	808.13	808.13	FED/SSI/MEDICARE MEDICARE Pay Period: 4/10/2022	
04/11/22	990000057	EFTPS-FED TAXPAYMENT	PR0410221	5	101-21703	808.13	808.13	FED/SSI/MEDICARE MEDICARE Pay Period: 4/10/2022	
Total 990000057:							11,153.25		
990000058									
04/11/22	990000058	EFTPS-STATE TAXPAYMENT	PR0410221	1	101-21702	2,341.94	2,341.94	SWT STATE WITHHOLDING TAX Pay Period: 4/10/2022	
Total 990000058:							2,341.94		
990000059									
04/11/22	990000059	GOVONE SOLUTIONS	PR0410221	1	101-21704	3,175.85	3,175.85	PERA PERA PROTECTIVE Pay Period: 4/10/2022	
04/11/22	990000059	GOVONE SOLUTIONS	PR0410221	2	101-21704	2,576.18	2,576.18	PERA PERA COORDINATED Pay Period: 4/10/2022	
04/11/22	990000059	GOVONE SOLUTIONS	PR0410221	3	101-21704	2,972.51	2,972.51	PERA PERA COORDINATED Pay Period: 4/10/2022	

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Check Issue Date	Check Number	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description	Void/Manual
04/11/22	990000059	GOVONE SOLUTIONS	PR0410221	4	101-21704	2,117.23	2,117.23	PERA PERA PROTECTIVE Pay Period: 4/10/2022	
								<u>10,841.77</u>	
Total 990000059:								<u>586,255.92</u>	
Grand Totals:								<u>586,255.92</u>	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	111.37	.00	111.37
001-10006	9,821.00	.00	9,821.00
001-10100	.00	.00	.00
001-20200	.00	9,932.37-	9,932.37-
101-20200	723.38	183,223.44-	182,500.06-
101-21701	14,613.08	.00	14,613.08
101-21702	7,145.54	.00	7,145.54
101-21703	19,587.88	.00	19,587.88
101-21704	32,491.74	.00	32,491.74
101-21705	22,262.50	.00	22,262.50
101-21706	19,596.78	.00	19,596.78
101-21707	934.49	.00	934.49
101-21708	1,275.00	.00	1,275.00
101-21709	96.00	.00	96.00
101-21710	390.00	.00	390.00
101-21712	1,276.73	.00	1,276.73
101-25403	3,019.98	.00	3,019.98
101-25405	960.00	.00	960.00
101-31410	471.90	.00	471.90
101-32210	56.14	.00	56.14
101-34107	2.00	.00	2.00
101-34780	232.00	.00	232.00
101-36200	4.00	.00	4.00
101-41110-351	161.00	.00	161.00
101-41320-352	92.50	.00	92.50
101-41310-208	455.58	.00	455.58
101-41310-321	150.00	.00	150.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
101-41510-208	345.00	.00	345.00
101-41610-304	3,816.59	.00	3,816.59
101-41940-201	88.87	.00	88.87
101-41940-217	248.12	.00	248.12
101-41940-240	706.44	.00	706.44
101-41940-309	3,130.00	.00	3,130.00
101-41940-310	2,353.97	.00	2,353.97
101-41940-321	131.11	.00	131.11
101-41940-381	1,083.13	.00	1,083.13
101-41940-401	32.18	.00	32.18
101-41940-433	193.15	.00	193.15
101-42110-201	33.00	.00	33.00
101-42110-212	3,464.40	.00	3,464.40
101-42110-221	16.48	.00	16.48
101-42110-240	160.25	.00	160.25
101-42110-309	51.00	.00	51.00
101-42110-310	850.00	.00	850.00
101-42110-321	1,166.86	234.46-	932.40
101-42110-434	328.80	.00	328.80
101-42110-437	250.23	.00	250.23
101-42280-201	17.99	.00	17.99
101-42280-212	759.45	.00	759.45
101-42280-221	1,937.65	.00	1,937.65
101-42280-226	710.00	.00	710.00
101-42280-305	2,145.00	.00	2,145.00
101-42280-309	5.24	.00	5.24
101-42280-310	65.03	.00	65.03
101-42280-321	278.62	234.46-	44.16
101-42280-381	2,124.51	.00	2,124.51
101-42280-384	25.00	.00	25.00
101-42280-433	190.00	.00	190.00
101-42280-437	98.10	.00	98.10
101-42400-300	1,124.09	.00	1,124.09
101-43000-212	5,270.56	.00	5,270.56
101-43000-217	2,208.84	.00	2,208.84
101-43000-221	1,202.79	.00	1,202.79
101-43000-230	188.91	.00	188.91
101-43000-240	69.98	.00	69.98
101-43000-309	34.00	.00	34.00
101-43000-310	1,064.20	.00	1,064.20

GL Account	Debit	Credit	Proof
101-43000-311	1,800.00	.00	1,800.00
101-43000-321	477.69	234.46-	243.23
101-43000-380	5,066.31	.00	5,066.31
101-43000-381	2,376.53	.00	2,376.53
101-43000-403	2,752.00	.00	2,752.00
101-43000-434	395.87	.00	395.87
101-45200-221	310.14	.00	310.14
101-45200-310	1,419.09	.00	1,419.09
101-45200-381	383.13	.00	383.13
101-45200-384	112.06	.00	112.06
101-45200-401	951.55	.00	951.55
101-45200-415	148.39	.00	148.39
101-45200-437	201.09	.00	201.09
101-45200-530	52.46	.00	52.46
101-45600-310	410.50	.00	410.50
101-45500-321	44.20	.00	44.20
101-45500-381	1,580.19	.00	1,580.19
101-45500-401	374.80	.00	374.80
101-49010-381	375.68	.00	375.68
101-49200-450	5.64	.00	5.64
101-49810-221	104.54	.00	104.54
101-49810-321	95.58	.00	95.58
101-49810-381	397.71	.00	397.71
101-49810-401	85.43	20.00-	65.43
101-49810-437	58.48	.00	58.48
208-20200	.00	587.80-	587.80-
208-45600-381	587.80	.00	587.80
212-20200	.00	555.56-	555.56-
212-49000-603	555.56	.00	555.56
213-20200	.00	362.78-	362.78-
213-42110-243	362.78	.00	362.78
214-20200	.00	232.17-	232.17-
214-49000-437	232.17	.00	232.17
215-20200	.00	2,489.18-	2,489.18-
215-49000-217	900.00	.00	900.00
215-49000-310	1,575.00	.00	1,575.00
215-49000-437	14.18	.00	14.18
500-20200	.00	44,311.68-	44,311.68-
500-43100-303	4,977.40	.00	4,977.40
500-43100-530	39,334.28	.00	39,334.28

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
602-20200	234.46	21,272.51-	21,038.05-
602-20800	390.00	.00	390.00
602-49400-201	111.62	.00	111.62
602-49400-208	24.50	.00	24.50
602-49400-212	384.42	.00	384.42
602-49400-216	3,475.04	.00	3,475.04
602-49400-217	150.00	.00	150.00
602-49400-221	496.06	.00	496.06
602-49400-240	106.85	.00	106.85
602-49400-303	1,549.25	.00	1,549.25
602-49400-309	77.00	.00	77.00
602-49400-310	9,727.85	.00	9,727.85
602-49400-321	426.90	234.46-	192.44
602-49400-322	321.23	.00	321.23
602-49400-381	4,031.79	.00	4,031.79
603-20200	.00	16,924.18-	16,924.18-
603-49450-201	82.45	.00	82.45
603-49450-212	204.84	.00	204.84
603-49450-217	152.97	.00	152.97
603-49450-221	581.45	.00	581.45
603-49450-240	288.48	.00	288.48
603-49450-309	74.00	.00	74.00
603-49450-310	10,314.50	.00	10,314.50
603-49450-322	321.23	.00	321.23
603-49450-381	990.76	.00	990.76
603-49450-409	3,913.50	.00	3,913.50
609-20200	17,778.34	308,602.49-	290,824.15-
609-20800	19,439.00	.00	19,439.00
609-49750-201	17.99	.00	17.99
609-49750-208	849.72	.00	849.72
609-49750-217	996.39	.00	996.39
609-49750-251	46,745.79	1,026.12-	45,719.67
609-49750-252	86,798.63	270.80-	86,527.83
609-49750-253	12,126.37	37.68-	12,088.69
609-49750-254	2,548.08	43.47-	2,504.61
609-49750-256	7,466.09	.00	7,466.09
609-49750-259	1,669.89	.00	1,669.89
609-49750-310	201.72	.00	201.72
609-49750-321	225.80	234.47-	8.87-
609-49750-333	1,254.85	7.40-	1,247.45

GL Account	Debit	Credit	Proof
609-49750-343	755.00	.00	755.00
609-49750-381	2,676.38	.00	2,676.38
609-49750-384	86.58	.00	86.58
609-49750-401	2,070.00	.00	2,070.00
609-49750-437	2.00	.00	2.00
609-49750-520	98,530.72	34.89-	98,495.73
609-49750-580	8,018.28	.00	8,018.28
619-20200	.00	374.53-	374.53-
619-36200	4.00	.00	4.00
619-49900-321	197.82	.00	197.82
619-49900-322	172.91	.00	172.91
Grand Totals:	<u>591,481.46</u>	<u>591,481.46-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

CITY OF MILACA
COUNTY OF MILLE LACS
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING
ON THE INTENTION TO ISSUE A GENERAL OBLIGATION STREET
RECONSTRUCTION BONDS

NOTICE IS HEREBY GIVEN, that the City Council of the City of Milaca, Minnesota (the "City"), will meet on April 21, 2022, at 6:30 p.m. at the Milaca City Hall, 255 First Street East, Milaca, Minnesota, for the purpose of conducting a public hearing on the intention to issue general obligation street reconstruction bonds in an amount not to exceed \$600,000 (the "Bonds") under its street reconstruction plan (the "Plan"). The proceeds of the Bonds will be used to finance various street reconstruction projects within the City, including repaving hidden Pines pursuant to Minnesota Statutes, Section 475.58, Subdivision 3b. A copy of the Plan is available for examination at the Milaca City Hall.

If a petition requesting a vote on the issuance of the general obligation street reconstruction bonds is signed by voters equal to five percent of the votes cast in the last municipal general election and is filed with the City Manager within 30 days after the public hearing, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of Bonds.

All person interested may appear and be heard at the time and place set forth above, or may file written comments with the City Manager prior to the date of the hearing, which written comments will be considered at the hearing.

BY ORDER OF THE CITY COUNCIL

/s/ Tammy Pfaff, City Manager

Tammy Pfaff

From: StauberProjects <StauberProjects@mail.house.gov>
Sent: Thursday, April 7, 2022 3:19 PM
To: Tammy Pfaff
Subject: RE: City of Milaca Project Form
Attachments: FY 23 THUD Community Project Form.docx

Thanks for reaching out to us about your community project (Airport Road Pavement) and your request to have it included as part of our submissions for FY23.

Rep. Stauber would like to officially make a request for your community project to be included in the FY23 appropriations bill. This will require a great deal of information and documentation from you. Should you be unable to complete and submit all the required information to me prior to the deadline, we will be unable to submit the request.

Please know that by us submitting for this funding, nothing is guaranteed and the appropriations process is very long and unpredictable.

I have attached a form. This form will walk you through each field you should fill out and every piece of documentation that should be included in your submission. Please submit all of the required documents and the completed form in *one email by **COB April 21, 2022.***

I am happy to answer any questions you may have and we look forward to working with you to get this submitted!

Thanks,
Jeff

Jeff Bishop
Deputy Chief of Staff
Rep. Pete Stauber
202-225-6211
461 Cannon House Office Building

From: Tammy Pfaff <tpfaff@milacacity.com>
Sent: Monday, February 28, 2022 10:10 AM
To: StauberProjects <StauberProjects@mail.house.gov>
Subject: City of Milaca Project Form

Please see the attached form.

Thanks

Have a great day!

Tammy Pfaff

City Manager
City of Milaca
320-983-3141

**AGREEMENT FOR THE DIVISION OF GRADING RESPONSIBILITIES FOR
TOWNSHIP / CITY ROADWAY**

This agreement is hereby entered into this ____ day of _____, 2022, by and between the City of Milaca, Milaca Township and Borgholm Township, Mille Lacs County Minnesota.

Whereas, The City of Milaca, Milaca Township and Borgholm Township share the following described road segment:

That portion of 110th Avenue from County Road 33 (also known as 10th Street Northwest) to County Road 9 (also known as 160th Street) (Hereinafter referred to as the "Road")

Whereas, the City of Milaca, Milaca Township and Borgholm Township wish to equally share in the responsibility for annual grading of the Road.

Now Therefore, in consideration of the mutual promises and benefits that each party shall derive herein, the City of Milaca, Milaca Township and Borgholm Township hereby enter into this agreement for the division of grading responsibilities for the Road.

Annual Maintenance.

The parties shall each be responsible for grading of the Road each Summer, Spring and Fall in their respective year of responsibility. The City of Milaca shall be responsible for grading of the Road beginning May 1, 2022. Milaca Township shall be responsible for grading of the Road beginning May 1, 2023. Milaca Township shall be responsible for grading of the Road beginning May 1, 2024. This triannual rotation shall renew every three years until such time as a party chooses to terminate this agreement.

Grading shall be done in a workman like manner consistent with industry standards for such work. Each party shall be solely responsible for any costs associated with the grading work each party is obligated to perform herein, during their year of responsibility, unless otherwise agreed to in writing and executed by all parties.

Each party shall be solely responsible for all costs related to the grading of the Road, during their respective years of responsibility, including the costs of labor, equipment, without contribution from the other parties.

Termination.

Any party to this agreement may do so by providing 60-days written notice to each other party of their intention to terminate this agreement.

Indemnification.

Each party agrees to indemnify and hold harmless, against any and all claims that arise or may arise, against that party for its own actions or the actions of its agents, servants or employees as a consequence of any act or omission on the part of that party or its agents, servants or employees while engaged in the performance of its responsibilities herein. An offending party agrees it will defend, indemnify and hold harmless the other parties, its officers and employees against any and all liability, loss, costs, damages, consequential damages, expenses, claims or action including attorney fees which that party, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the offending party's acts, omission, performance or failure to adequately perform its obligations pursuant to this agreement.

CITY OF MILACA

Dated: _____

Harold Pederson, Mayor

Dated: _____

Tammy Pfaff, City Manager

MILACA TOWNSHIP

Dated: _____

Township Board Chair

Dated: _____

Township Clerk

BORGHOLM TOWNSHIP

Dated: _____

Township Board Chair

Dated: _____

Township Clerk

RESOLUTION #22-08
RESOLUTION SETTING ANNUAL APPOINTMENTS AND
OFFICIAL DESIGNATIONS FOR 2022

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Milaca, hereby sets the following annual appointments and official designations for 2022:

Official Newspaper: Union Times

Official Depositories: First National Bank of Milaca, LPL Financial, Morgan Stanley, 4M Fund, RBC Wealth Management, any FDIC insured institution

Individuals Authorized to conduct electronic transfers: City Treasurer and City Manager

Council Meetings Date and Time: 3rd Thursday of the Month at 6:30 p.m.

Mayor Protem: Dave Dillan

Order of Succession for
Declaring an Emergency: Pedersen-Dillan-Johnson-C. Pedersen-Larsen

Commission Appointments:

PARKS

Gary Kirkeby	Continuous
Jordan DeBoer	12/31/2024
Vacancy	12/31/2024
Mark Wubben	12/31/2024
Matt Follmuth	12/31/2022
Cory Greninger	12/31/2022
Amy Goeble	12/31/2022
Josh Dehart	12/31/2023
Joe Wildman	12/31/2023
Council Member-Cory Pedersen	12/31/2022 (Annual Designation)

PLANNING

Arla Johnson	12/31/2024
Hayden Hultman	12/31/2024
Brad Tolzman	12/31/2022
Brett Freese	12/31/2022
Joel Millam	12/31/2023
Pam Novak	12/31/2023
Council Member-Norris Johnson	12/31/2022 (Annual Designation)

Fire Department Officers

Fire Chief Jesse Gerads
Deputy Chief Michael Nelson
Deputy Chief Tom Christensen
Captain Adam Soloman
Captain Andy Ziegler
Secretary Chris Ehlen

Personnel Committee

City Manager Tammy Pfaff
Staff member Jessica Humphreys
Council Member- Norris Johnson 12/31/2022 (Annual Designation)
Council Member- Dave Dillan 12/31/2022 (Annual Designation)

Budget Committee

City Manager Tammy Pfaff
City Treasurer- Jessica Humphreys
Council Member-Lindsee Larsen 12/31/2022 (Annual Designation)
Council Member-Norris Johnson 12/31/2022 (Annual Designation)

EDC-Economic Development Committee

Chair-Joe Cronin
Council Member-Dave Dillan
City Manager- Tammy Pfaff
Secretary- John Creasy
Dave Wedin
Rachel Nelson
Matt Heggerness
Jeff Brown
Mike Wimmer
Carvin "Buzz" Buzzell Jr.

Tourism Board-

Council Member- Lindsee Larsen
City Manager- Tammy Pfaff
John Creasy-Chamber Member
Tess Shipman-Chamber Member
Jen Taylor-School Member
Jenna Carlson-School Member

Tami James-Community Member
Wendy Hoeck-Community Member
Jeff Hansen-City of Pease

Adopted this 21st day of April 2022.

Mayor Harold Pedersen

ATTEST

City Manager Tammy Pfaff

RESOLUTION #22-11

RESOLUTION TO WRITE OFF NSF/ACCOUNT CLOSED CHECKS

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Milaca, that the City hereby write-off the following Non-Sufficient Funds/Account Closed checks:

General:

<u>Name</u>	<u>Amount</u>
Beck, Rochelle	\$ 30.00
J&T Auto Repair	\$162.75
Misamore, Jennifer	\$ 75.50
Subtotal.....	\$268.25

Adopted this 21st day of April, 2022.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

RESOLUTION #22-12

RESOLUTION TO TRANSFER FUNDS FROM
FUND 609 LIQUOR FUND TO FUND 215 CITY EVENTS FUND

WHEREAS by the City Council of the City of Milaca, authorizes the transfers of funds as follows,

Transfer from Fund	609-49750-730	\$25,000
Transfer to Fund	215-39203	\$25,000

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Milaca, that the City hereby transfers funds, including a budget adjustment to accommodate the 125th Historical Anniversary Celebration of the City of Milaca events.

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Milaca, on April 21, 2022.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 22- 13

RESOLUTION ADOPTING PERSONNEL POLICIES
FOR THE CITY OF MILACA

WHEREAS, the Personnel Policies of the City of Milaca had previously been adopted by ordinance; and

WHEREAS, it is the intention of the City Council of the City of Milaca to continue the effectiveness of the Personnel Policies (including any subsequent amendments) without any break in their application through the adoption of Personnel Policies by this Resolution;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Milaca that the following Personnel Policies of the City of Milaca are hereby revised and adopted by this Resolution, effective the 21st day of April, 2022:

PERSONNEL POLICIES

Section 16. HOLIDAY LEAVE- ADD JUNETEENTH (June 19)

1. Holidays Defined. Holiday leave shall be granted for the following holidays:

New Year's Day	January 1
Martin Luther King, Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Post-Thanksgiving Day	Friday after Fourth Thursday in November
Christmas Eve	Three hours, only if December 24 falls on a regular work day
Christmas	December 25

Adopted this 21st day of April 2022.

Mayor Harold Pedersen

ATTEST:

Tammy Pfaff, City Manager

RESOLUTION NO. 22 – 14

RESOLUTION APPROVING EL JALISCO 2022 LIQUOR LICENSE

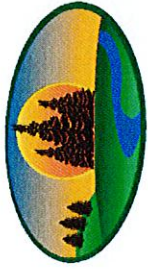
BE IT RESOLVED that the City of Milaca City Council hereby approves the 2022 Liquor License for El Jalisco Grill and Bar Mexican Restaurant #2.

Adopted this 21st day of April, 2022.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

\$1150.00

State of Minnesota }
County of Mille Lacs }
Municipality of Milaca }

No. 2022-05-ONSS

Liquor License - INTOXICATING ON SALE INCLUDING SUNDAY

PURSUANT TO APPLICATION THEREFORE, payment of a fee of \$1150, and upon investigation and satisfactory evidence of the qualification of the licensee herein named to receive the same and that the place of sale hereinafter described is a proper and legal place therefore,

LICENSE IS HEREBY GRANTED

TO

El Jalisco Grill and Bar Restaurant No. 2 LLC

for the term of one year from the first day of January, 2022, TO SELL INTOXICATING LIQUORS as defined by law AT RETAIL ONLY FOR CONSUMPTION ON THE PREMISES described as **860 Central Avenue N** in the municipality of Milaca in said County and State, at which premises said licensee control and operate a restaurant, bar, and banquet facility as defined by law; subject, however, to the laws of the United States, the laws of the State of Minnesota, the regulations and ordinances of said municipality, and the rules and regulations of the LIQUOR CONTROL COMMISSIONER, relating to the sale and distribution of intoxicating liquors, hereby made a part hereof, and subject to revocation according to law for violation thereof. This license is non-transferable except by consent of the authority issuing the same.

WITNESS THE GOVERNING BODY OF THE MUNICIPALITY OF Milaca and the seal thereof this 21st day of April, 2022.

Attest

The City Council of the City of Milaca

City Manager

By _____
Mayor

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF MILACA, MINNESOTA

HELD: April 21, 2022

Pursuant to due call, a regular or special meeting of the City Council of the City of Milaca, Mille Lacs County, Minnesota, was duly held at the city hall on April 21, 2022, at 6:30 p.m., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present: _____

and the following were absent: _____

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION #22-15

ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING THE ISSUANCE
OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Milaca, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Manager's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year (2021 to 2025) street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on April 21, 2022, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed \$600,000 general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets

described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milaca, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the City Council in connection with the issuance of the Bonds.

2. Public Hearing Notice. The City Council hereby ratifies the actions of the City Manager in causing the publication of the Notice of Public Hearing to be published in the City's official newspaper as required by law.

3. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated and existing residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

4. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

5. Execution of Documents. The Mayor and City Manager are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

6. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

[Bonds must be approved by at least a two-thirds vote of the membership present.]

[Issuance of Bonds is subject to a 30-day reverse referendum after the public hearing.]

STATE OF MINNESOTA
COUNTY OF MILLE LACS
CITY OF MILACA

I, the undersigned, being the duly qualified and acting City Manager of the City of Milaca, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to adopting a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on _____, 2022.

City Manager Tammy Pfaff

City of Milaca, Minnesota

\$575,000 General Obligation Street Reconstruction Bonds, Series 2022A

(Preliminary Non-rated Interest Rates as of 4/7/22)

Sources & Uses

Dated 06/16/2022 | Delivered 06/16/2022

Sources Of Funds

Par Amount of Bonds	\$575,000.00
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Total Sources

\$575,000.00

Uses Of Funds

Deposit to Project Construction Fund	550,000.00
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Total Underwriter's Discount (1.960%)	11,270.00
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Costs of Issuance	9,000.00
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Rounding Amount	4,730.00
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Total Uses

\$575,000.00

City of Milaca, Minnesota

\$575,000 General Obligation Street Reconstruction Bonds, Series 2022A

(Preliminary NR Rates as of 4/7/22)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/16/2022	-	-	-	-	-
02/01/2023	35,000.00	2.875%	11,378.91	46,378.91	46,378.91
08/01/2023	-	-	8,600.00	8,600.00	-
02/01/2024	30,000.00	2.875%	8,600.00	38,600.00	47,200.00
08/01/2024	-	-	8,168.75	8,168.75	-
02/01/2025	35,000.00	2.875%	8,168.75	43,168.75	51,337.50
08/01/2025	-	-	7,665.63	7,665.63	-
02/01/2026	35,000.00	2.875%	7,665.63	42,665.63	50,331.26
08/01/2026	-	-	7,162.50	7,162.50	-
02/01/2027	35,000.00	2.875%	7,162.50	42,162.50	49,325.00
08/01/2027	-	-	6,659.38	6,659.38	-
02/01/2028	35,000.00	2.875%	6,659.38	41,659.38	48,318.76
08/01/2028	-	-	6,156.25	6,156.25	-
02/01/2029	35,000.00	2.875%	6,156.25	41,156.25	47,312.50
08/01/2029	-	-	5,653.13	5,653.13	-
02/01/2030	35,000.00	3.375%	5,653.13	40,653.13	46,306.26
08/01/2030	-	-	5,062.50	5,062.50	-
02/01/2031	40,000.00	3.375%	5,062.50	45,062.50	50,125.00
08/01/2031	-	-	4,387.50	4,387.50	-
02/01/2032	40,000.00	3.375%	4,387.50	44,387.50	48,775.00
08/01/2032	-	-	3,712.50	3,712.50	-
02/01/2033	40,000.00	3.375%	3,712.50	43,712.50	47,425.00
08/01/2033	-	-	3,037.50	3,037.50	-
02/01/2034	45,000.00	3.375%	3,037.50	48,037.50	51,075.00
08/01/2034	-	-	2,278.13	2,278.13	-
02/01/2035	45,000.00	3.375%	2,278.13	47,278.13	49,556.26
08/01/2035	-	-	1,518.75	1,518.75	-
02/01/2036	45,000.00	3.375%	1,518.75	46,518.75	48,037.50
08/01/2036	-	-	759.38	759.38	-
02/01/2037	45,000.00	3.375%	759.38	45,759.38	46,518.76
Total	\$575,000.00	-	\$153,022.71	\$728,022.71	-

Yield Statistics

Bond Year Dollars	\$4,664.38
Average Life	8.112 Years
Average Coupon	3.2806691%
Net Interest Cost (NIC)	3.5222878%
True Interest Cost (TIC)	3.5614639%
Bond Yield for Arbitrage Purposes	3.2715395%
All Inclusive Cost (AIC)	3.7991226%

IRS Form 8038

Net Interest Cost	3.2806691%
Weighted Average Maturity	8.112 Years

Optional Redemption

02/01/2030	@100.000%
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2022A GO Bonds NR | SINGLE PURPOSE | 4/7/2022 | 2:13 PM

City of Milaca, Minnesota

\$575,000 General Obligation Street Reconstruction Bonds, Series 2022A

(Preliminary NR Rates as of 4/7/22)

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
02/01/2029	Term 1 Coupon	2.875%	2.875%	240,000.00	100.000%	240,000.00
02/01/2037	Term 2 Coupon	3.375%	3.375%	335,000.00	100.000%	335,000.00
Total	-	-	-	\$575,000.00	-	\$575,000.00

Bid Information

Par Amount of Bonds	\$575,000.00
Gross Production	\$575,000.00
Total Underwriter's Discount (1.960%)	\$(11,270.00)
Bid (98.040%)	563,730.00
Total Purchase Price	\$563,730.00
Bond Year Dollars	\$4,664.38
Average Life	8.112 Years
Average Coupon	3.2806691%
Net Interest Cost (NIC)	3.5222878%
True Interest Cost (TIC)	3.5614639%

City of Milaca, Minnesota

\$575,000 General Obligation Street Reconstruction Bonds, Series 2022A

(Preliminary NR Rates as of 4/7/22)

105% Levy

Date	Total P+I	105% Levy	Levy Year	Collection Year
02/01/2023	46,378.91	48,697.86	2021	2022
02/01/2024	47,200.00	49,560.00	2022	2023
02/01/2025	51,337.50	53,904.38	2023	2024
02/01/2026	50,331.26	52,847.82	2024	2025
02/01/2027	49,325.00	51,791.25	2025	2026
02/01/2028	48,318.76	50,734.70	2026	2027
02/01/2029	47,312.50	49,678.13	2027	2028
02/01/2030	46,306.26	48,621.57	2028	2029
02/01/2031	50,125.00	52,631.25	2029	2030
02/01/2032	48,775.00	51,213.75	2030	2031
02/01/2033	47,425.00	49,796.25	2031	2032
02/01/2034	51,075.00	53,628.75	2032	2033
02/01/2035	49,556.26	52,034.07	2033	2034
02/01/2036	48,037.50	50,439.38	2034	2035
02/01/2037	46,518.76	48,844.70	2035	2036
Total	\$728,022.71	\$764,423.85		

ORDINANCE NO. 492

**AN ORDINANCE AMENDING THE CITY CODE, TITLE XV, CHAPTER 156 ZONING,
ADDING BREWERY, DISTILLERY, AND WINERY TO THE LIST OF PERMITTED
PRINCIPAL USES IN THE LIGHT INDUSTRIAL ZONING DISTRICT**

The City Council of Milaca Ordains:

SECTION 1. Chapter 156 of the Milaca City Code of Ordinances, entitled Zoning, is hereby amended by adding the following to Section 156.042(D), the list of Permitted principal uses in the Light Industrial zoning district, to be inserted alphabetically in the list, with the other uses in the list renumbered accordingly to remain in alphabetical order:

- (6) Brewery, as defined and regulated in City Code Chapter 114
- (15) Distillery, as defined and regulated in City Code Chapter 114
- (55) Winery, as defined and regulated in City Code Chapter 114

SECTION 2. This ordinance shall become effective thirty (30) days after its passage and publication according to law.

Adopted by the Milaca City Council this 21st day of April, 2022.

Mayor Harold Pedersen

Attest:

Tammy Pfaff, City Manager

1st Reading: 03-17-2022

2nd Reading: 04-21-2022

Published: _____

CHAPTER 30: CITY GOVERNMENT

Section

General Provisions

- 30.01 Committees
- 30.02 Other boards and commissions; advisory status
- 30.03 City Manager-Clerk established
- 30.04 Annual audit

City Council

- 30.15 Meetings; time and notification
- 30.16 Annual designations; officers, newspaper, and depositories
- 30.17 Presiding officer; Mayor
- 30.18 Meeting minutes
- 30.19 Order of business; agenda
- 30.20 Quorum; voting
- 30.21 Ordinances, resolutions, motions, and the like
- 30.22 Rules; suspension or amendment
- 30.23 Mayor and Council members; compensation

GENERAL PROVISIONS

§ 30.01 COMMITTEES.

(A) The City Council may create committees, standing or special, as it deems necessary.

(B) These committees shall consist of as many members and perform duties, as the Council may require.

(`74 Code, § 100:30)

§ 30.02 OTHER BOARDS AND COMMISSIONS; ADVISORY STATUS.

Pursuant to M.S. § 412.621, subd. 1, as amended from time to time, there shall be no board of health as defined in M.S. § 145A.02, subd. 2, as amended from time to time, library board, park board, public utilities commission, or any other administrative board or commission, except for the administration of a function jointly with another political subdivision. The Council shall itself be and perform the duties and exercise the powers of the board of health and shall govern and administer the library, parks and utilities as fully as other municipal functions for the administration of which no independent boards are authorized by statute for cities generally. The Council may, however, create boards or commissions to advise the Council with respect to any municipal function or activity or to investigate any subject of interest to the city.

§ 30.03 CITY MANAGER-CLERK ESTABLISHED.

(A) The Office of City Clerk-Treasurer is hereby abolished.

(B) Pursuant to M.S. § 412.681, as amended from time to time, the Offices of City Manager and City Clerk in this city are hereby combined in the Office of City Manager-Clerk.

(C) The Office of City Treasurer shall be filled by appointment of the City Manager-Clerk.
(Ord. 194, passed 5-17-79)

§ 30.04 ANNUAL AUDIT.

Beginning with the year in which this code becomes effective and each year thereafter, there shall be an audit of the city's financial affairs by the State Auditor or a public accountant in accordance with minimum auditing procedures prescribed by the State Auditor.
(74 Code, § 110:00) (Ord. 174, passed 12-1-76)

CITY COUNCIL**§ 30.15 MEETINGS; TIME AND NOTIFICATION.**

(A) Regular meetings of the Council shall be designated at the first regular meeting of the Council in January of each year, except that the first regular meeting shall be held on the same day as the

previous year. Any regular meeting falling upon a holiday shall be held on the next following business day, unless changed by the Council, at the same time and place. All meetings, including special and adjourned meetings, shall be held in the City Hall, unless otherwise designated by the Council with proper notice.

(B) Special meetings of the Council may be called by the Mayor or by any two members of the Council by writing filed with the City Manager-Clerk. At least one day before the meeting the City Manager-Clerk shall notify each member of the time, place, and purpose of the meeting by causing written notice thereof to be delivered to him or her personally if he or she can be found, or, if he or she cannot be found, by leaving a copy at the home of the member with some person of suitable age and discretion. Special meetings may be held without prior written notice when all Council members are present at the meeting or consent thereto in writing. This consent shall be filed with the City Manager-Clerk prior to the beginning of the meeting. Any special meeting attended by all the Council members shall be a valid meeting for the transaction of any business that may come before the meeting. Written notice of any special meeting shall be posted giving the date, time, place and purpose of the meeting at least three days before the meeting. Written notice shall be mailed at least three days before the meeting to anyone who has filed a written request for notice of special meetings. In calculating the three days, if the last day falls on a Saturday, Sunday or legal holiday, the next regular business day shall be counted as the third day.

(C) All Council meetings, including special meetings and adjourned meetings, shall be open to the public, unless closure is permitted or required by the Open Meeting Law, M.S. Ch. 13D, as it may be amended from time to time.

(D) No Council meeting shall be conducted after 7:00 p.m. on the day of a political party precinct caucus.

('74 Code, § 100:00)

§ 30.16 ANNUAL DESIGNATIONS; OFFICERS, NEWSPAPER, AND DEPOSITORIES.

At the first regular Council meeting in January of each year, the Council shall:

(A) Designate the official newspaper;

(B) Designate the depositories of city funds;

(C) Choose an acting mayor from the Council members, who shall perform the duties of the Mayor during the disability or absence of the Mayor from the city or, in case of a vacancy in the office of Mayor, until a successor has been appointed and qualified; and

(D) Appoint officers and employees and members of boards, commissions, and committees as may be necessary.

(^74 Code, § 100:00)

§ 30.17 PRESIDING OFFICER; MAYOR.

(A) The Mayor shall preside at all meetings of the Council. In the absence of the Mayor, the acting mayor shall preside. In the absence of both, the City Manager-Clerk shall call the meeting to order and shall preside until the Council members present at the meeting choose one of their number to act temporarily as presiding officer.

(B) The presiding officer shall preserve order, enforce rules of procedure herein prescribed, and determine without debate, subject to the final decision of the Council on appeal, all questions of procedure and order. Except as otherwise provided by statute or by these rules, the proceedings of the Council shall be conducted in accordance with *Robert's Rules of Order Revised*.

(C) Any member may appeal to the Council from a ruling of the presiding officer. If the appeal is seconded, the member may speak once solely on the question involved and the presiding officer may explain his or her ruling, but no other Council member shall participate in the discussion. The appeal shall be sustained if it is approved by a majority of the members present exclusive of the presiding officer.

(^74 Code, § 100:05)

§ 30.18 MEETING MINUTES.

(A) (1) Minutes of each Council meeting shall be kept by the City Manager-Clerk, or in his or her absence, by the Deputy City Manager-Clerk. In the absence of both, the presiding officer shall appoint a secretary pro tem.

(2) Ordinances, resolutions, and claims need not be recorded in full in the minutes if they appear in other permanent records of the City Manager-Clerk and can be accurately identified from the description given in the minutes.

(B) The minutes of each meeting shall be reduced to typewritten form, and shall be signed by the City Manager-Clerk, and copies thereof shall be delivered to each Council member as soon as practicable after the meeting. At the next regular Council meeting following delivery, approval of the minutes shall be considered by the Council. The minutes need not be read aloud, but the presiding officer shall call for any additions or corrections. If there is no objection to a proposed addition or

correction, approval may be made without a vote of the Council. If there is an objection, the Council shall vote upon the addition or correction. If there are no additions or corrections, the minutes shall stand approved.

(^74 Code, § 100:10)

§ 30.19 ORDER OF BUSINESS; AGENDA.

(A) Each meeting of the Council shall convene at the time and place appointed therefor. Council business shall be conducted in the following order:

- (1) Call to order;
- (2) Roll call;
- (3) Approval of minutes and bills;
- (4) Public hearings;
- (5) Petitions, requests, and communications;
- (6) Ordinances and resolutions;
- (7) Reports of officers, boards, and committees;
- (8) Unfinished business;
- (9) New business;
- (10) Miscellaneous; and
- (11) Adjournment.

(B) The order of business may be varied by the presiding officer, but all public hearings shall be held at the time specified in the notice of the hearing.

(C) An agenda of business for each Council meeting shall be prepared and filed in the office of the City Manager-Clerk not later than the Friday immediately preceding the regular scheduled meeting of the City Council. The agenda shall be prepared in accordance with the order of business and copies thereof shall be delivered to each Council member and to the City Attorney as far in advance of the meeting as time for preparation will permit. Unless the Council, in its discretion, votes to consider

matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting. In the event any Council member wishes to propose a new ordinance including amendments to existing ordinances, and the new ordinance does not relate directly to a subject or item of business on the agenda, then one week prior to the regular scheduled meeting of the Council, the Council member introducing that ordinance must present to the City Manager-Clerk in writing a summary of the ordinance to be proposed. The City Manager-Clerk shall then include the proposed ordinance as part of the agenda and deliver a copy of the summary to other Council members and to the City Attorney at the same time the agenda is delivered.

(`74 Code, § 100:15) (Am. Ord. 262, passed 11-10-83)

§ 30.20 QUORUM; VOTING.

(A) At all Council meetings a majority of all the Council members elected shall constitute a quorum for the transaction of business.

(B) The votes of the members on any question pending before the Council may be by voice vote, standing vote, or any other manner of voting which signifies the intention of the members, and the names of those voting for and against the question shall be recorded in the minutes. If any member, being present, does not vote, the minutes, as to his or her name, shall be marked "Present - Not voting."

(C) A majority vote of all members of the Council shall be necessary for approval of any ordinance unless a larger number is required by statute. Except as otherwise provided by statute, a majority vote of a quorum shall prevail in all other cases.

(D) Whenever a phrase "four-fifths vote of the Council" or a similar phrase is used in this code or any other ordinance contained in the municipal code of the city, these phrases shall be deemed to mean a four-fifths vote of all the members of the Council, including members not then and there present.

(`74 Code, § 100:20) (Am. Ord. 262, passed 11-10-83)

§ 30.21 ORDINANCES, RESOLUTIONS, MOTIONS, AND THE LIKE.

(A) Every ordinance shall be presented in writing and shall receive two readings by the City Manager-Clerk before the Council previous to its passage, but shall not be read twice at the same meeting unless the rules are suspended for that purpose. Every ordinance introduced or considered shall be recorded in the minutes by title.

(B) (1) This first reading of an ordinance shall be by title only and unless the rules are suspended, each member of the Council shall be furnished a copy of the ordinance before the next Council meeting.

No vote on the first reading will be required except where a public hearing is required before passage of an ordinance.

(2) In cases where a public hearing is required, the first reading must pass by a majority vote of the Council members then and there present before a public hearing will be called, and if the ordinance shall fail to receive a majority vote to pass in the first reading, no public hearing will be called and the ordinance shall be deemed to have been defeated. A vote in favor of the passage of the first reading of the ordinance shall not be deemed a vote in favor of the ordinance on the second reading, nor shall a Council member voting for an approval of the first reading be required to vote in favor of the ordinance on the second reading. Nothing in this section shall be construed to deny the right to a public hearing where a citizen has a right to a hearing under law. The first reading of an ordinance shall be informational in nature only and unless the rules are suspended shall not be subject to debate at the first reading.

(C) The second reading of an ordinance shall be by section headings only, at which time amendments, if any, may be offered; but the reading of any sections shall not prevent a Council member from offering amendments to a previous section. If no amendments are made, the presiding officer shall submit the ordinance to a vote; but if amendments are made, the presiding officer shall so report and each section shall be read as amended before a vote upon the ordinance is taken.

(D) All motions shall be recorded in the minutes and stated in full before the presiding officer submits them to a vote. All petitions and other communications addressed to the Council shall be in writing and shall be read in full upon presentation of the same to the Council. They shall then be filed in the office of the City Manager-Clerk.

(E) Every ordinance and resolution by the Council shall be signed by the Mayor, attested by the City Manager-Clerk, and filed by him or her in the Ordinance or Resolution Book. Proof of publication of every ordinance shall be attached to and filed with the ordinance.

(F) Every ordinance or resolution repealing a previous ordinance or resolution or a section or division thereof shall give the number, if any, and the title of the ordinance or resolution to be repealed in whole or in part. No ordinance or resolution or division thereof shall be amended by reference to the title alone, but the amending ordinance or resolution shall set forth in full each section or division to be amended.

(74 Code, § 100:25) (Am. Ord. 262, passed 11-10-83)

§ 30.22 RULES; SUSPENSION OR AMENDMENT.

These rules, or any of them, may be temporarily suspended by a three-fourths vote of all the Council members, and shall not be repealed or amended except by a majority vote of the whole Council after notice has been given at some preceding Council meeting.
(^74 Code, § 100:35)

§ 30.23 MAYOR AND COUNCIL MEMBERS; COMPENSATION.

Salaries of the Mayor and Council members shall be fixed by ordinance. No change in salary shall take place until after the next succeeding city election.
(^74 Code, § 105:05) (Ord. 172, passed 11-10-76; Am. Ord. 443, passed 7-19-18)



2022 Annual Membership Meeting

March 25, 2022

The Park Event Center, Waite Park, MN

AGENDA

- 9:30 a.m. Board of Directors Meeting
- 11:00 a.m. Registration
- 12:00 p.m. Lunch
- 12:20 p.m. Welcome Rick Miller
Mayor of Waite Park
- Introductions Donna Boonstra
Coalition Board Chair
- 12:25 p.m. Annual Membership Meeting
1. Call to Order Chair Boonstra
2. 2021 Financial and Membership Report Donn Winckler
Coalition Treasurer
3. Presentation of Slate of Board Candidates..... Chair Boonstra
4. Coalition Chair's Remarks and 2022 Mission..... Chair Boonstra
5. Adjourn Annual Meeting..... Chair Boonstra
- 12:35 p.m. Guest Speaker Nicole Flegler
General Manager, Loves #842
- 12:45 p.m. Guest Speaker Nancy Daubenberger
MnDOT Interim Commissioner
- 12:55 p.m. Governor Walz video
- 12:57 p.m. Invited Keynote Speaker..... U.S. Senator Amy Klobuchar
- 1:10 p.m. Questions from the Membership Chair Boonstra
- 1:30 p.m. Adjourn Chair Boonstra



ANNUAL MEMBERSHIP LEVELS

Government:	<u>Supporter</u>	<u>Advocate</u>
Counties with Population >35,000	\$ 2,000	\$ 3,000
Counties with Population <35,000	\$ 1,000	\$ 1,500
Cities with Population >7,500	\$ 2,000	\$ 3,000
Cities with Population 500-7,500	\$ 1,000	\$ 1,500
Cities with Population <500	\$ 200	\$ 300
Townships (Any Size)	\$ 200	\$ 300

Businesses/Organizations:	
Platinum	\$ 1,000
Gold	\$ 500
Silver	\$ 250
Bronze	\$ 100

To join or ask questions contact:
Aaron Backman
Membership Chair
Aaron@kandiyohi.com
320-235-7370 or toll free 866-665-4556

An application form can be found online or downloaded from the Coalition's website at:
<https://www.highway23coalition.com/applying-for-membership>

Fiscal agent: Mid-Minnesota Development Commission



Highway 23 Coalition Paid Memberships 2021		
CATEGORY	LEVEL	AMOUNT
COUNTIES		
Benton County	Advocate	\$3,000.00
Chippewa County	Supporter	\$1,000.00
Kanabec County	Advocate	\$1,500.00
Kandiyohi County	Advocate	\$3,000.00
Lincoln County	Supporter	\$1,000.00
Lyon County	Advocate	\$1,500.00
Mille Lacs County	Supporter	\$1,000.00
Pipestone County	Advocate	\$1,500.00
Renville County	Supporter	\$1,000.00
Stearns County	Advocate	\$3,000.00
Yellow Medicine County	Advocate	\$1,500.00
Total		\$19,000.00
CITIES		
City of Clara City	Supporter	\$1,000.00
City of Cold Spring	Advocate	\$1,500.00
City of Foley	Advocate	\$1,500.00
City of Granite Falls	Advocate	\$1,500.00
City of New London	Advocate	\$1,500.00
City of Paynesville	Advocate	\$1,500.00
City of Pipestone	Advocate	\$1,500.00
City of Raymond	Supporter	\$1,000.00
City of Richmond	Advocate	\$1,500.00
City of Rockville	Advocate	\$1,500.00
City of Sauk Rapids	Supporter	\$2,000.00
City of Spicer	Advocate	\$1,500.00
City of Waite Park	Advocate	\$1,500.00
City of Willmar	Advocate	\$3,000.00
Total		\$22,000.00
TOWNSHIPS		
New London Township	Advocate	\$500.00
Paynesville Township	Advocate	\$500.00
Total		\$1,000.00
ORGANIZATIONS		
Foley Chamber of Commerce	Bronze	\$100.00
Greater St. Cloud Dev. Corp.	Silver	\$250.00
Kandiyohi County & Willmar EDC	Gold	\$500.00
Marshall Area Trans. Group	Advocate	\$1,000.00

Ridgewater College	Platinum	\$1,000.00
St. Cloud Area Planning Org. (APO)	Bronze	\$100.00
Southwest Initiative Foundation	Platinum	\$1,000.00
Willmar Lakes Area Chamber of Commerce	Gold	\$500.00
Willmar Lakes Area CVB	Gold	\$500.00
	Total	\$4,950.00
INDIVIDUALS		
Aaron Backman	Bronze	\$100.00
Russ & Sandi Bennett	Bronze	\$100.00
	Total	\$200.00
BUSINESSES		
Ain-U-Shams	Bronze	\$100.00
Bergh's Fabricating, Inc.	Bronze	\$100.00
Bollig, Inc.	Platinum	\$1,000.00
Bolton & Merk	Platinum	\$1,000.00
Bremer Bank	Gold	\$500.00
Carris Health/ACMC Health and Rice Memorial Hospital	Platinum	\$1,000.00
Chappell Central, Inc.	Silver	\$250.00
Dooley's Petroleum	Platinum	\$1,000.00
Duininck, Inc.	Platinum	\$1,000.00
Edward Jones	Bronze	\$100.00
Engan Associates	Bronze	\$100.00
Gurley's Foods	Gold	\$500.00
Heritage Bank, N.A.	Platinum	\$1,000.00
Jennie-O Turkey Store	Platinum	\$1,000.00
Lakeland Broadcasting Co.	Platinum	\$1,000.00
Lange Ag Systems, Inc.	Gold	\$500.00
MinnWest Technology Campus	Gold	\$500.00
New Minnesotan Realty	Bronze	\$100.00
Northern Radiator	Platinum	\$1,000.00
TerWisscha Construction	Bronze	\$100.00
West Central Sanitation	Platinum	\$1,000.00
West Central Tribune	Silver	\$250.00
Willmar Electric Service	Silver	\$250.00
Blattner Energy, Inc.	Silver	\$250.00
Tom Kraemer, Inc.	Gold	\$500.00
MVTV Wireless Internet	Bronze	\$100.00
S E H, Inc.	Bronze	\$100.00
Action Manufacturing	Silver	\$250.00
R and G Construction Co	Gold	\$500.00
Schwan Home Service, LLC	Platinum	\$1,000.00
Viessman Trucking (Cliff Viessman)	Silver	\$250.00
Country Stop	Silver	\$250.00
JME/Concrete Products of NL	Gold	\$500.00
Lake Region Bank	Gold	\$500.00
Rambow, Inc.	Platinum	\$1,000.00

Three Sisters Furnishings	Bronze	\$100.00
United MN Bank	Bronze	\$100.00
Central MN Credit Union	Silver	\$250.00
Louis Industries, Inc.	Silver	\$250.00
Stang Precision	Silver	\$250.00
Valley Industries LLP	Bronze	\$100.00
Voss Plumbing & Heating	Bronze	\$100.00
Liberty Pawn, Coins & Antiques	Bronze	\$100.00
Custom Interiors & Co.	Bronze	\$100.00
Viking Coca-Cola Bottling Company	Gold	\$500.00
WSB & Associates, Inc.	Platinum	\$1,000.00
Bauerly Farms	Bronze	\$100.00
Kandiyohi Power Cooperative	Gold	\$500.00
Spicer Super Stop	Silver	250.00
	Total	22,250.00
	Grand Total	69,400.00



Highway 23 Corridor

2022 Projects

Priority Projects

**4-Lane Preferred Route/
Feasibility Study**
Est. Cost \$2 million
14 miles



**4-Lane Preferred
Route/Feasibility Study**
Est. Cost \$1 million
4.5 miles



Sioux Falls



Pipestone



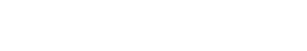
Pipestone



Pipestone



Pipestone



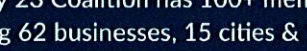
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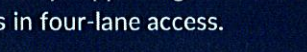
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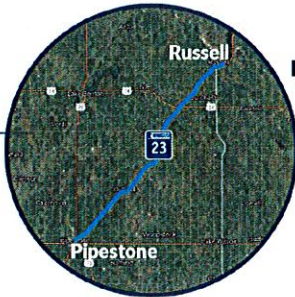
Pipestone



Pipestone



Pipestone



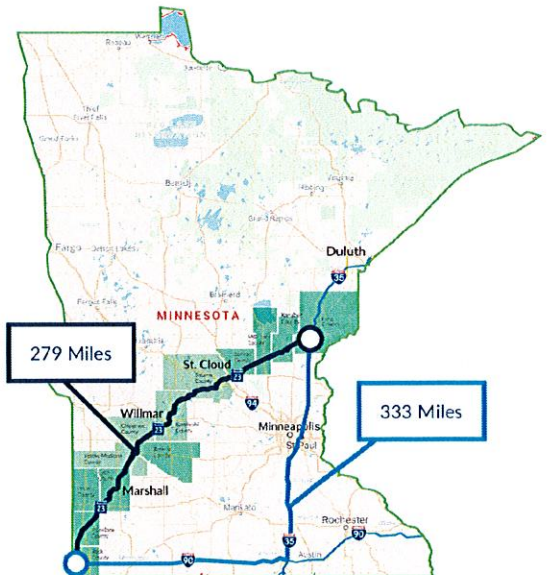
Highway Reconstruction
from Pipestone to Russell
(30 miles with 4 passing lanes)



Intersection Safety Improvements
at Hwy 9 and 23 in New London



**J-Turn at Bel Clare Dr.
in Waite Park**
Est. Cost \$2 Million



Ancillary Projects

Highway 23 Coalition has 100+ members, including 62 businesses, 15 cities & 12 counties fully supporting the effort to fill the gaps in four-lane access.

Tammy Pfaff

From: Gary Kirkeby
Sent: Tuesday, March 22, 2022 10:23 AM
To: Tammy Pfaff
Subject: RE: Bid Attached - Council Chambers

If you think they will be ok with it then we could put it under city hall for the packet. I will bring the color/pattern papers to city hall so you and or staff can decide what you like best.

From: Tammy Pfaff <tpfaff@milacacity.com>
Sent: Tuesday, March 22, 2022 8:49 AM
To: Gary Kirkeby <gkirkeby@milacacity.com>
Subject: RE: Bid Attached - Council Chambers

I think council would approve it if it were only 540 over budget. Yes removing the carpet ourselves would be great. Do you want this in the next council packet?
Tammy

From: Gary Kirkeby <gkirkeby@milacacity.com>
Sent: Tuesday, March 22, 2022 8:30 AM
To: Tammy Pfaff <tpfaff@milacacity.com>
Subject: FW: Bid Attached - Council Chambers

Here is the quote for the council flooring in epoxy. Looking at the CIP it looks like the council room was kept in and the rest of city hall flooring removed.
If we remove the carpet ourselves we could get the price down to \$8,040, that's closer to the budgeted amount of \$7,500.

Thoughts?

City of Milaca Final Budget CIP

CAPITAL IMPROVEMENTS	Cost	Description	Project that could be deferred	Re of F
City Hall	\$ 15,000.00	Carpet Replacement-PD & Dep Reg Offices/Council Chambers	Partial/keep council	\$
City Hall	\$ 11,000.00	Camera system replacement	No	
City Hall	\$ 6,000.00	Equipment: Phone System, Printer, PPT, CPU	No	
City Hall	\$ 17,247.00	Civic Software allocation across funds (includes annual support)	No	
City Hall	\$ 5,442.00	New Civic Software-Bldg. Permit Module (includes annual support)	No	

From: Cory Olson <colson@swedebro.com>
Sent: Tuesday, March 22, 2022 8:16 AM
To: Gary Kirkeby <gkirkeby@milacacity.com>
Subject: Bid Attached - Council Chambers

03/22/22

Gary - Please see the attached bid for the council chamber project that we looked at a couple weeks back. Let me know if you have any questions or need any additional information and have a great rest of your week.

Best regards,

Cory Olson



CORY OLSON

Estimator

colson@swedebro.com

763-434-9237 Ext. 1

1409 159th Ave. NE

Ham Lake, MN 55304

swedebro.com





1409 159th Ave. NE • Ham Lake, MN 55304

Office: 763-434-9237

www.swedebro.com

Fax: 763-434-8999

Customer: City of Milaca
435 2nd Street NW
Milaca, MN 56353

Date: 3/21/22

RE: Council Chambers

Description:

Council Chambers Demo

— ~~Remove all existing carpet and all glue/mastic.~~

~~Demo Sub-Total: \$1,750.00~~

Council Chambers Floor coating

- Mechanically diamond grind concrete to profile and prepare.
- Patch and fill all cracks, joints, seams, minor defects, and divots. Apply epoxy primer.
- Apply Decorative Mosaic system in 1/8 or 1/4 inch vinyl chip blend TBD.
- Grout and seal with polyaspartic.

Sub-Total: \$8,040.00

Floor must be swept clean from debris prior to our arrival.

Everything must be up off the floor prior to our arrival.

Project requires EXCLUSIVE access to all areas.

Owner to provide dumpster use.

Project will take 3 days to complete. Floors can receive traffic on Day 4.

Pricing is based of Cooperative Purchasing Connection and the Minnesota Service Cooperatives thru Resource Training & Solutions

<i>Cement, acid, and stain colors cannot be precise; therefore finished color and texture will vary from any color charts or samples shown. All existing expansion joints may be re-cut; cracks in base substrata may reoccur.</i> Bids and prices are valid for 60 days	Total Price	\$8,040
	Deposit for Materials Required	
	BALANCE DUE	\$8,040

Contract subject to terms/conditions listed. Unpaid balances after 60 days of completion may be sent to collections. Unpaid balances are assessed a 1.5% (18% APR) finance charge per month after 30 days. A mechanic's lien may be filed on any unpaid balances after 60 days.

Buyer's Signature

Date

THIS CONTRACT SUBJECT TO THE TERMS AND CONDITIONS LISTED BELOW

1. The terms set forth in this agreement are intended as the complete and exclusive statement of the contract and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement. Only a memorandum signed by both parties and their authorized agent may amend this contract. Any changes to this contract may subject Buyer to additional charges.
2. Seller will complete work as expeditiously as possible once started and begin work within terms agreed to. Seller is not responsible for delays beyond his control.
3. This agreement is the actual order of the items listed above and it is understood that all items are custom made and all work is custom. Deposit is non-refundable. *In case of sale of home or business, contract may be terminated upon payment to Seller of a sum equal to one third of the remaining balance.*
4. Buyer agrees to and has read the Chemical Stain Disclaimer form (if necessary), and Expectation form.
5. Balance of money is due upon completion of work. If claim for payment is placed in the hands of an attorney for collection, Buyer agrees to pay Seller a reasonable attorney's fee fixed by the court.
6. Except as provided in writing, Seller does not warrant the goods covered by this agreement and no other warranty expressed or implied is made by Seller. Seller is also not responsible for slip resistance chosen by the Buyer. If Buyer desires to change slip resistance, additional charges will apply.
7. Warranty is void with regard to any part or parts subject to abuse, neglect, or accidental causes including but not limited to: fire, flood, acts of God, and war.
8. Seller is not responsible for sub-surfaces such as concrete during the installation due to the fact the prior conditions of the surfaces cannot be determined. Any problems that occur due to these sub-surfaces can not be warranted. This includes moisture transmission and hydrostatic pressure in concrete. Any defects in sub-surface will not be addressed unless listed above.
9. Seller will make every reasonable effort, in advance, to protect landscaping, walls and all adjacent areas and items from damage; however, Seller cannot warranty these areas against possible damage. It is the responsibility of the Buyer to protect these areas. Pools must be drained during installation.
10. Seller will not assume responsibility of damage caused by non-recommended maintenance procedures. It is agreed that Seller shall not be liable for any defect or damage resulting from installations requested by Buyer that depart from accepted installation methods. If an unauthorized person services the surface, any warranty is automatically voided and Seller assumes no liability or responsibility for damage.
11. In cases where buyer does not own the home or business to which Seller is installing surface, buyer represents that he has permission of owner to install surface and is fully responsible for completion of contract. Condominium owners, homeowners, and business owners responsible to associations or boards represent that they have or will obtain any necessary approvals.
12. Buyer grants Seller permission to photograph the installation and installation site and use such photographs in future sales presentations and advertising.
13. During the project, Seller may substitute better quality and/or more expensive products and/or processes with or without the verbal or written approval of the Buyer.
14. Buyer must notify Seller a minimum of 48 hours (not including weekends) prior to the scheduled start day of any delays or postponement. If Seller is **not** notified at least 48 hours in advance, additional charges will be added.
15. Any person or company supplying labor or materials for this improvement to your property **may** file a lien against your property **if** that person or company is **not** paid for the contributions. Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.



Incident Summary by Incident Type

Date Range: 3/1/2022 to 3/31/2022

Incident Type	# of Incidents
Accident	6
Agency Assist	26
Alarm	4
Animal	8
Assault	1
Burglary	1
Cdtp	5
Child Custody	1
Community Contact	3
Community Contact	2
Danco Violation	2
Disturbance	6
Domestic	1
Driving Complaint	3
Family Services Referral	11
Fire	1
Found Property	4
Fraud-forgery-scam	2
Funeral Escort	3
Gas Drive Off	5
Harassment Complaint	4
Icr Misc	25
Juvenile Complaint	7
Lockout	6
Medical	50
Motorist Assist	1
Noise Complaint	2



Incident Summary by Incident Type

Date Range: 3/1/2022 to 3/31/2022

Parking Complaint	5
Property Exchange	2
Public Assist	28
Remove Unwanted	2
Suicidal Party	1
Suspicious Activity	14
Theft	6
Threats Complaint	2
Traffic	105
Welfare Check	11
Total: 366	

Omann Brothers Paving, Inc.

6551 La Beaux Ave. NE
 P.O. Box 120
 Albertville, MN 55301

Phone # (763) 497-8259

Fax # (763) 497-8261

OMANN

**Asphalt, Concrete
& Excavating**

Milaca Rec Park Parking Lot

Milaca

ATT: Gary Kirkaby

Salesman: Orrin F Albertson

City of Milaca

Line Item	Qty	Unit	Unit Price	Item Price
1 Mobilization	1	LS	\$2,000.00	\$2,000.00
2 Common Excavation	975	SY	\$6.05	\$5,898.75
3 Grading	1	LS	\$3,800.00	\$3,800.00
4 B-612 Curb and gutter	342	LF	\$32.45	\$11,097.90
5 5" Concrete sidewalk	1505	SF	\$6.95	\$10,459.75
6 3" SPNWB330B BIT. (include's curb patching) Va	160	TN	\$118.25	\$18,920.00

Total: \$52,176.40

Material and Labor to complete project's.

All work to be completed 2022.

*Class 5 base needed will come from alley project.
 Includes saw cutting bit for curb and valley gutter.
 Bid Does Not Include.*

Traffic Control.

Milling.

Sweeping.

Proposal must be signed and returned within 15 day's to guarantee pricing.

Authorized signature: _____
 (Please print)

Signature: _____
 (Please print)

Date: _____

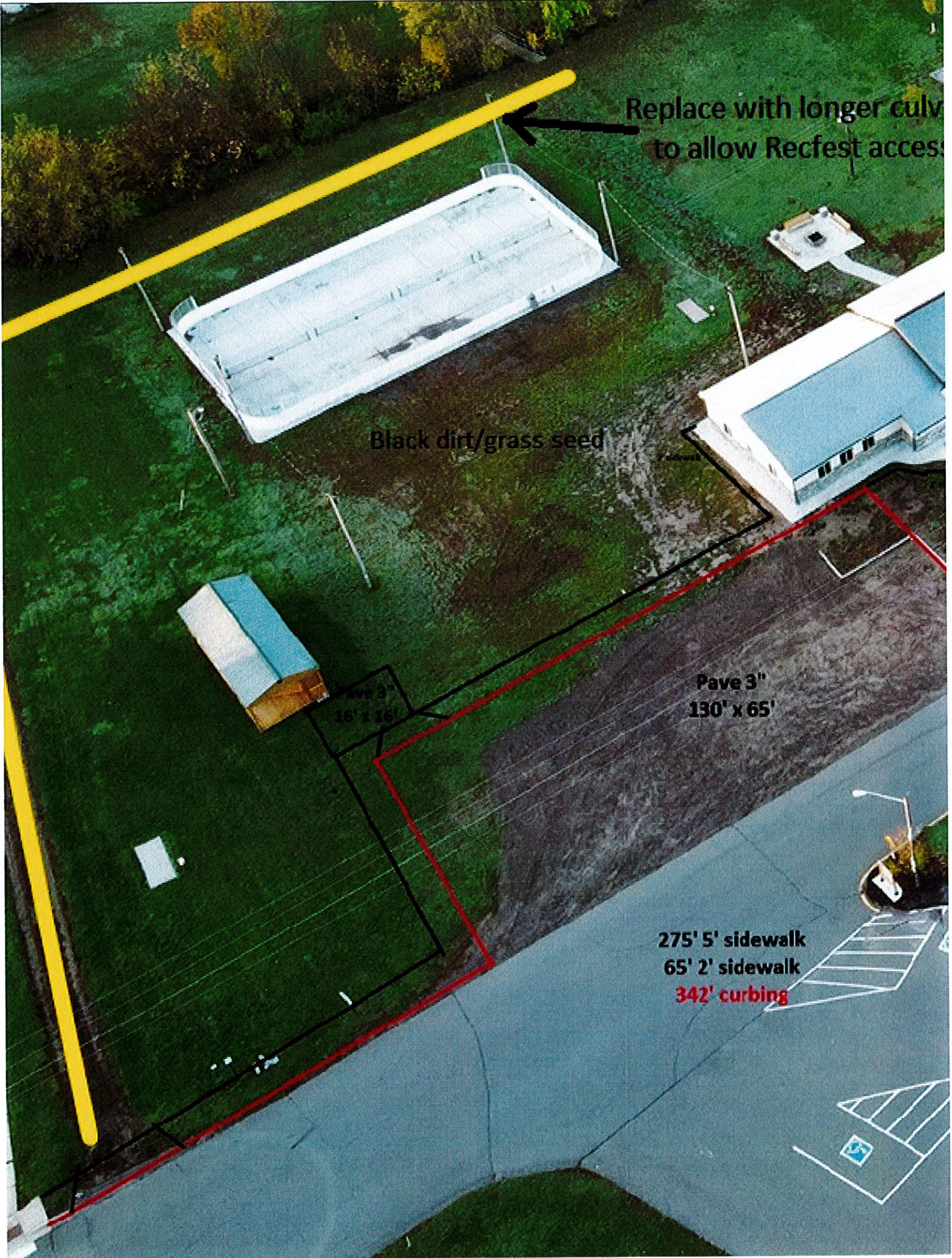
Replace with longer culv
to allow Recfest acces

Black dirt/grass seed

Pave 3"
130' x 65'

Pave 3"
16' x 16'

275' 5' sidewalk
65' 2' sidewalk
342' curbing



RUM RIVER CONTRACTING COMPANY

31913 124TH Street Princeton, MN 55371

Project: Rec Park Parking Lot

Date: 4-6-22

Sub-Cut, Gravel, Curb, Sidewalk and Pave.

Excavation 975 SY

4" Class 5

B-612 Curb and Gutter 345 LF

4" Concrete Sidewalk 1,505 SF

3" SPNWB330B 160 TON

\$65,798.31

Tom Hultman

Office (763) 389-3718

Mobile (763) 286-1930

thultman@rumrivercontracting.com



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

April 22, 2022

Mr. Dan Boerner, P.E.
 Airport Development Engineer
 Minnesota Department of Transportation
 Office of Aeronautics
 222 East Plato Blvd.
 St. Paul, MN 55107

RE: Grant Application
 Milaca Municipal Airport (18Y)
 Apron Reconstruction, Phase 2

Dear Mr. Boerner:

Please find enclosed the bid abstract, pre-construction photos, signed professional services agreement, and plans and specifications for the Apron Reconstruction, Phase 2 project at the Milaca Municipal Airport in Milaca, Minnesota.

The proposed project will be Phase 2 of a series of projects to rehabilitate the existing airfield pavements. This phase includes the reconstruction of the apron as this pavement has deteriorated and has exceeded their useful life.

Funding shall be a combination of State and Local funds for the project. The following is a breakdown of all costs associated with this grant request:

Construction:

Apron Rehabilitation (Omann Brothers Paving Inc.)	\$155,535.53
Total Construction	\$155,535.53

Engineering Services:

Design and Construction Engineering	\$56,270.00
Total Engineering Services	\$56,270.00

City Administration:

City Administration Costs (estimate)	\$500.00
Total City Administration	\$500.00

Total Project Cost	\$212,305.53
---------------------------	---------------------

CONSTRUCTION (OMANN BROTHERS PAVING INC.)	TOTAL	MNDOT (95%)	LOCAL (5%)
APRON RECONSTRUCTION	\$155,535.53	\$147,758.75	\$7,776.78
ENGINEERING (BOLTON & MENK, INC.)	TOTAL	MNDOT (95%)	LOCAL (5%)
DESIGN & CONSTRUCTION ENGINEERING	\$56,270.00	\$53,456.50	\$2,813.50
TOTAL ENGINEERING:	\$56,270.00	\$53,456.50	\$2,813.50
ADMINISTRATION	TOTAL	MNDOT (95%)	LOCAL (5%)
CITY ADMINISTRATION	\$500.00	\$475.00	\$25.00
	TOTAL	MNDOT (95%)	LOCAL (5%)
TOTAL PROJECT COST:	\$212,305.53	\$201,690.25	\$10,615.28

The city of Milaca requests a State grant agreement in the amount of **\$201,690.25** for the Taxiway Rehabilitation, Phase I project. If you need any further information or documentation, please feel welcome to contact me at tpfaff@milacacity.com or (320) 983-3141.

Sincerely,



Tammy Pfaff
City Manager

cc: Arika Johnson, MnDOT Aeronautics

Enclosures:

- Bid Abstract
- Pre-Construction Photos
- Signed Professional Service Agreement
- Plans and Specifications

Milaca, City of
 Apron Reconstruction
 OTS..125641 (#8134234)
 Owner: City of Milaca
 Solicitor: Bolton & Menk, Inc. - Mankato, MN
 03/24/2022 02:00 PM CDT

Section	Line Item	Item Code	Item Description	UoM	Quantity	Engineer Estimate		1 Omann Brothers Paving Inc.		2 OMG Midwest Inc.		3 Helmin Construction, Inc.		4 Knife River Corporation		5 Novco Inc.	
						Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
	1	GP 40-05	PROVIDE & INSTALL TYPE 3 BARRICADES	EACH	11	\$250.00	\$2,750.00	\$268.05	\$2,948.55	\$90.00	\$990.00	\$27.00	\$297.00	\$150.00	\$1,650.00	\$300.00	\$3,300.00
	2	C-105	MOBILIZATION	LUMP SUM	1	\$14,382.68	\$14,382.68	\$18,500.00	\$18,500.00	\$26,950.00	\$26,950.00	\$24,136.70	\$24,136.70	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
	3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	161	\$3.00	\$483.00	\$2.85	\$458.85	\$2.25	\$362.25	\$3.00	\$483.00	\$3.00	\$483.00	\$5.00	\$805.00
	4	2105.507	COMMON EXCAVATION (EV)	CU YD	707	\$40.00	\$28,280.00	\$2.00	\$1,414.00	\$16.50	\$11,665.50	\$15.00	\$10,605.00	\$26.00	\$18,382.00	\$22.00	\$15,554.00
	5	P-156-8.1	10" CEMENT STABILIZATION	SQ YD	2543	\$8.00	\$20,344.00	\$9.75	\$24,794.25	\$12.50	\$31,787.50	\$13.56	\$34,483.08	\$12.25	\$31,151.75	\$9.00	\$22,887.00
	6	2211.507	6" AGGREGATE BASE, RECLAIMED ASPHALT	CU YD	424	\$8.00	\$3,392.00	\$20.30	\$8,600.40	\$13.50	\$5,724.00	\$15.00	\$6,360.00	\$25.00	\$10,600.00	\$25.00	\$10,600.00
	7	2212.604	SUBGRADE PREPARATION	SQ YD	2543	\$3.00	\$7,629.00	\$1.20	\$3,051.60	\$1.75	\$4,450.25	\$2.00	\$5,086.00	\$3.50	\$8,900.50	\$4.00	\$10,172.00
	8	2315.504	10" FULL DEPTH RECLAMATION	SQ YD	2543	\$3.50	\$8,900.50	\$6.50	\$16,529.50	\$3.25	\$8,264.75	\$5.45	\$13,859.35	\$4.00	\$10,172.00	\$2.50	\$6,357.50
	9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	204	\$3.00	\$612.00	\$4.00	\$816.00	\$3.00	\$612.00	\$5.85	\$1,193.40	\$0.01	\$2.04	\$10.00	\$2,040.00
	10	2360.501	TYPE SP 9.5 WEARING COURSE MIX (B,C)	TON	344	\$125.00	\$43,000.00	\$114.00	\$39,156.00	\$110.00	\$37,840.00	\$113.24	\$38,954.56	\$107.00	\$36,808.00	\$130.00	\$44,720.00
	11	2360.502	TYPE SP 12.5 NON WEARING COURSE MIX (B,C)	TON	344	\$125.00	\$43,000.00	\$108.00	\$37,152.00	\$105.00	\$36,120.00	\$104.46	\$35,934.24	\$105.00	\$36,120.00	\$130.00	\$44,720.00
	12	2574.507	COMMON TOPSOIL BORROW	CU YD	37.5	\$40.00	\$1,500.00	\$60.00	\$2,250.00	\$80.00	\$3,000.00	\$40.00	\$1,500.00	\$85.00	\$3,187.50	\$50.00	\$1,875.00
	13	2574.508	FERTILIZER, TYPE 1	ACRE	0.1	\$100.00	\$10.00	\$260.50	\$26.05	\$2.605	\$112.50	\$70.20	\$70.20	\$1,000.00	\$100.00	\$100.00	
	14	2575.505	SEEDING, MIXTURE 22-151	ACRE	0.1	\$1,000.00	\$100.00	\$521.00	\$52.10	\$112.50	\$112.50	\$189.00	\$189.00	\$1,000.00	\$1,000.00	\$1,250.00	
	15	2575.508	HYDRAULIC MUDCH MATRIX	ACRE	0.1	\$3,500.00	\$350.00	\$781.50	\$78.15	\$4,000.00	\$400.00	\$2,106.00	\$210.60	\$3,500.00	\$3,500.00	\$1,600.00	
	16	2582.503	YELLOW PAVEMENT MARKINGS	SQ FT	613	\$3.00	\$1,839.00	\$2.61	\$1,599.93	\$7.00	\$4,291.00	\$3.70	\$1,655.10	\$3.80	\$1,716.40	\$6.75	\$4,137.75
							\$396,916.28		\$155,535.53		\$174,682.25		\$176,912.63		\$194,725.19		\$398,018.25

Base Bid Total:

**WORK ORDER #4
TO
PROFESSIONAL SERVICES CONTRACT
(DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION SERVICES)**

APRON REHABILITATION- PHASE 2

**MILACA MUNICIPAL AIRPORT (18Y)
MILACA, MINNESOTA**

BETWEEN: The City of Milaca,
A Minnesota municipal corporation **(CLIENT)**

AND: Bolton & Menk, Inc. **(CONSULTANT)**

EFFECTIVE DATE: November 18, 2021

RECITALS

1. City owns and operates the Milaca Municipal Airport located near Milaca, Minnesota.
2. This is Work Order #4 to the Professional Services Contract, between City and Bolton & Menk, Inc. The Professional Services Contract effective _____ 2021, is referred to herein as the "Master Agreement".

AGREEMENT

DESCRIPTION

The CONSULTANT agrees to provide Design, Bidding, Construction and Grant Administration Services for the Apron Rehabilitation – Phase 2 project at the Milaca Municipal Airport (herein referred to as the Project).

I.A. BASIC SERVICES

PROJECT UNDERSTANDING

The proposed project will be Phase 2 of a series of projects to rehabilitate the existing airfield pavements. This phase includes the rehabilitation of the apron as this pavement has deteriorated and has exceeded its useful life. Funding for this project will be through State grant and Local funds.

BASIC SERVICES

For purposes of this Work Order, the Basic Services to be provided by the CONSULTANT are as follows:

1. DESIGN & BID ADMINISTRATION**1.1. Project Scoping**

Consultant shall confer with the Sponsor on, and ascertain, project requirements, finances, schedules, and other pertinent matters and shall meet with MnDOT and other concerned agencies and parties on matters affecting the project and shall arrive at a mutual understanding of such matters with the Sponsor. Meetings with the Sponsor shall also determine the need for topographical surveying and pavement/geotechnical testing. It is anticipated that there will be a maximum of 2 meetings with the Sponsor and/or the MnDOT, to review pavement eligibility and project limits.

1.1.1. The task includes determining which form of rehabilitation is needed

1.2. Project Meetings and Coordination with Sponsor, State, MnDOT, etc. Consultant shall coordinate with the subconsultants, sponsor, State, MnDOT and other applicable agencies to complete the work elements in Phase 1.

1.2.1. The task includes two meetings at the Airport, attended by the Project Manager. The Consultant will prepare for and conduct up to two (2) meetings with the Airport Sponsor to present the findings of the design phase and any alternatives and recommendations for the project. The result of the meeting(s) will be an agreed upon project design parameters to proceed forward with final construction documents.

1.2.2. Coordination with MnDOT, State, Local agencies, subconsultants, etc. The Consultant shall coordinate the project parameters and criteria with the project stakeholders including the MnDOT, State, Sponsor, and Project Manager.

1.2.3. This task includes one progress meeting per week will be held, one-half hour in duration, with all design team members through the duration of the design phase.

1.3. Topographical Surveying

1.3.1. Coordination to collect existing data and locate utilities. This task includes data collection, as-built plan set review, and research of available existing survey information in order to gather information on existing topography and utilities. This also includes coordination for field utility locates with the Sponsor and MnDOT.

1.3.2. Survey control. Survey control will be established and used for design surveys. The Consultant will provide a drawing showing the location of the existing or established control for the project and perform necessary bench loop and traverse procedures to verify accuracy of vertical and horizontal control points. If applicable, the Consultant will establish runway end coordinates and centerline alignments and tie these into the project survey control. One trip will be required for a two-person survey crew to establish survey control for the project.

1.3.3. Field work. Survey work will include all utilities; pavement center, edges, and intermediate shots; ground shots; lights; signs; drainage structures; and electrical duct markers and hand holes. It is anticipated that the field work will require five trips to the airport by a two-person survey crew.

1.3.4. Convert survey data for design software. This work includes analyzing the topographical surveying data and preparing the data for use with computer modeling. Included are the following separate tasks:

- o Establish design coordinate plan with Sponsor/State to be used for CADD drawings
- o Input raw survey data into the computer program in order to sort data into company standard layers for efficient analyzing
- o Verify survey data from previous project with latest field survey
- o Sort all data points by layers and description for computer modeling
- o Verify surveyor horizontal and vertical control
- o Prepare digital terrain model (DTM) of existing ground contours, pavement edges, roadways, electrical equipment, drainage features, buildings, fences and other miscellaneous entities
- o Generate three-dimensional contour model from the DTM.
- o Prepare and process data for pavement profiles, grading and/or paving cross sections, and drainage features

1.4. Aeronautical Survey (Not required for this project)

1.5. Geotechnical Investigation

1.5.1. Consultant will use the Geotechnical Investigation Report completed by American Engineering and Testing dated September 2020. This report included the Phase 2 Apron area.

1.6. Project Layout Sheet

Consultant shall complete a project layout sheet that will depict the proposed improvements.

1.7. MnDOT Pavement Design Report and Form 5100 (Not required for this project)

1.8. Construction Safety and Phasing Plan (CSPP)

Consultant will complete FAA Form 7460-1 and the Construction Safety and Phasing Plan (CSPP), through FAA's Obstruction Evaluation / Airport Airspace Analysis (OE/AAA) website portal. The 7460 form and CSPP will be prepared according to current FAA Guidelines.

1.9. Modification of Airport Design Standards (Not required for this project)

1.10. Prepare Preliminary Plans, Specifications and Cost Estimate

Preliminary plans will be prepared for the Project. The plan sheets will be limited to those sheets necessary to carry-out the construction of the proposed project: Taxiway B Crack Repair. The following list of drawings will be used as a guideline. Additional drawings may be added during the design phase, if required.

General:

- G-001 Cover Sheet, Sheet Index & Symbols
- ~~G-002 Legend & Abbreviations~~
- ~~G-003 General Notes~~
- G-021 Project Layout Plan
- ~~G-041 Survey Control Plan~~
- ~~G-061 Project Quantity Tables~~
- G-081 Construction Operations & Phasing Plan

Geotechnical:

- B-051 Plan & Log of Soil Borings

Civil:

General

- ~~C-001 Civil Legend~~
- C-021 Erosion Control Plans
- C-031 Erosion Control Details
- C-041 Storm Water Management Plans
- C-051 Demolition Plans
- C-061 Demolition Details
- C-081 Geometrics
- C-091 Existing Contours

Site

- C-101 Grading & Drainage Plans
- C-141 Taxiway Intersection Details
- C-201 Plan & Profiles
- C-301 Typical Sections
- C-311 Paving Details
- ~~C-321 Jointing Plans~~
- ~~C-341 Jointing Details~~
- ~~C-361 Pavement Grooving Plan~~

Utility

- ~~C-401 Plan & Profiles~~
- ~~C-501 Details~~

Storm Sewer

- ~~C-441 Plan & Profiles~~
- ~~C-451 Drainage Details~~
- ~~C-461 Inlet Layout Plan~~

Marking

- C-651 Marking Plans
- C-671 Marking Details
- ~~C-681 Signing Plans~~

~~C-691 Signing Details~~

X-Sections

C-901 Cross Sections

Electrical:

~~E-101 Electrical Removals Plan~~

~~E-201 Electrical Layout Plan~~

~~E-301 Existing Signage Plan~~

~~E-311 Proposed Signage Plan~~

~~E-321 Sign Legend~~

~~E-401 Electrical Vault Layout~~

~~E-501 Wiring Diagrams~~

~~E-601 Electrical Details~~

~~E-701 NAVAIDS Details~~

1.10.1. Prepare Preliminary Specifications

1.10.2. The Consultant will assemble the technical specifications necessary for the intended work. Standard MnDOT specifications will be utilized where possible. Additional specifications will be prepared to address work items or materials that are not covered by the MnDOT specifications.

1.10.3. This work includes the preparation of standard and supplemental specifications, necessary to establish the construction requirements of the project. Standard specifications will be assembled and reviewed for relevancy to the project. In addition, supplement specifications will be included, where deemed necessary.

1.10.4. Prepare preliminary contract documents

The Consultant will prepare the preliminary contract documents including invitation for bids, instruction to bidders, proposal, equal employment opportunity clauses, construction contract agreement, performance bond, payment bond, State Requirements, Federal Requirements, Preliminary Bid Schedule, Wage Rates, and general provisions. Preparation will include establishing the location for the bid opening, dates for advertisement, and description of the work schedule. Preliminary contract documents will be prepared as early as possible during the design phase and submitted to the Owner for review by the Owner. Also review and incorporate the Sponsor's general provisions and contract clauses, as required.

1.10.5. Prepare preliminary special provisions

The Consultant will prepare Special Provisions to address, or expand on, conditions that require additional clarification.

1.10.6. 90% Review Set

Following the completion of the preliminary plans and specifications, the Engineer will submit a set of drawings and specifications to the Sponsor for their review.

1.10.7. Prepare Preliminary Cost Estimate

Calculate estimated preliminary quantities for the various work items. Quantities will be consistent with the specifications and acceptable quantity calculation practices. Consultant will then use recent bid prices and industry standards to prepare a

preliminary costs estimate.

1.11. Prepare Final Plans and Specifications and Cost Estimate

1.11.1. A final set of plans, specifications and contract documents will be prepared which incorporates revisions, modifications and corrections determined during the Sponsor's review of the 90% submittal.

1.11.2. Prepare Final Cost Estimate

Using the final quantities calculated following the completion of the plans and specifications, the Consultant will prepare the construction cost estimate. The estimate will be based on information obtained from previous projects, contractors, material suppliers, and other databases available.

1.12. Prepare Construction Management Plan (Not required for this project)

1.13. Prepare Disadvantaged Business Plan (DBE) (Not required for this project)

1.14. Prepare Advertisement for Bids and Bid Documents

Consultant shall prepare, reproduce and distribute a total of 10 sets of bidding documents for the project. Consultant will submit a copy to the Sponsor for distribution to the local and selected publications of the pending project. The Sponsor shall pay for the associated cost of advertising. In addition, electronic copies of the bid documents will be made available for download through the Quest Construction Document Network website (QuestCDN). The consultant will also keep a current list of plan holders and distribute this to interested parties upon request. This task includes coordination required to facilitate these requests.

1.15. Respond to Bidders Questions

During the bidding process, the Consultant will be available to clarify bidding issues with contractors and suppliers, and for consultation with the various entities associated with the project. This item also includes contacting bidders to generate interest in the project.

1.16. Prepare and Distribute Addendums

Consultant shall issue addenda as appropriate to interpret, clarify, or change the bidding documents as required by the Sponsor or the MnDOT. Addenda will be made available to the plan holders either through mail, electronic mail, hand delivering or via facsimile transmission. Any addenda that are generated as a sole result of the Sponsors error or omission will be considered as extra services and the Consultant shall be reimbursed for this effort as an amendment to this contract.

1.17. Bid Opening

The Consultant will not attend the bid opening.

1.18. Bid Review and Bid Tabulation

Consultant shall advise Board as to the acceptability of any subcontractors, suppliers, and other persons and organizations proposed by the bidders and as to the acceptability of substitute materials and equipment proposed by bidders. The Consultant shall prepare a spreadsheet that includes all bid items for the purpose evaluating the lowest bidder. The Consultant shall input the as-bid unit prices into the spreadsheet and to verify mathematical computations of the bids. The Consultant will then provide recommendations to the Sponsor

as to the name of the Apparent Low Bidder.

1.19. Prepare Recommendation for Award

The Consultant will prepare a recommendation of award for the Sponsor to accept or reject the bids as submitted. If rejection is recommended, the Consultant will supply an explanation for their recommendation and possible alternative actions the Sponsor can pursue to complete the project. Once the Contract Award is made the Consultant will distribute the bid tabulations on request of the Sponsor.

1.20. Prepare Grant Application (Not required for this project)

1.21. Environmental Review, CATEX (Not required for this project)

2. CONSTRUCTION ADMINISTRATION

2.1. Pre-Construction Meeting

Consultant will arrange for and conduct the pre-construction meeting. The Project Manager and the Resident Engineer will establish this meeting to review Local, State, Federal Aviation Administration (MnDOT) and project specific requirements prior to commencing construction. The meeting will be conducted at the Airport and will include the Sponsor/Owner, Mn/DOT (if available), Subconsultants, MnDOT ADO (if available), Contractor, Subcontractors and utility companies. This task will include:

- Scheduling the meeting, sending invitations, providing meeting materials and pre-meeting exhibit and material preparation.
- Obtain and review the project construction schedules from the contractor or contractors prior to presentation at the preconstruction meeting. The Owner should be provided copies of all construction schedules.
- Prior to preconstruction meeting, furnish the name of the Project Engineer with qualifications for approval by the Owner. Project Engineer means Engineer as defined in Section 10 (Section 10-18) of the General Provisions of the construction documents.
- Preside at the preconstruction meeting, prepare a detailed record of the meeting and submit to the Owner and all participants.
- Provide Contractor with a list of required submittals to be provided by Contractor and discussed at the meeting.
- Provide Contractor with additional copies of Construction Documents and digital data (Project Drawings) as requested.

2.2. Initial Construction Layout

The Consultant will perform initial survey work to establish construction limits, survey control, locations of barricades or construction signs. The construction control/verification survey subtask will include a survey crew to establish construction field control for the project. This will include establishment of horizontal and vertical control and construction staking as per the Project Manual.

2.3. Prepare Construction Management Plan (QAMP) [Only needed if the paving costs for the project is greater than \$250,000] (Not required for this project)

2.4. Prepare Contract Manuals

The Consultant is required to check that the construction contracts are in order, Contractor has provided proof of insurance, the bonds have been completed, and the Owner, Contractor and applicable Agencies has been provided with adequate copies of the executed Contract Manual to include the Agreement and all addenda.

The Contract Documents will be updated to include all addenda items issued during bidding as necessary and adequate copies provided to the Contractor. Clerical will prepare the quantity sheets, field book, testing sheets, construction report format, etc. for use by the RPR.

2.5. Construction Management Services

The Consultant will provide Construction Administration Services the scope of which is based on the following:

- The Consultant and Client agree that construction engineering services furnished shall be to the extent necessary to determine compliance with plans and specifications, including necessary general supervision of Resident Project Representative Services authorized by the Client.
- The Consultant and Client agree that the Construction Engineering Services provided by the Consultant may actually be required to continue and exceed beyond the construction time element stated in the Client's agreement with the construction Contractor. When the extent of these construction services beyond the control of the Consultant occurs, the Client agrees that Consultant will be reimbursed for additional Construction Engineering Services in excess of the specified construction time period at a mutually acceptable fee negotiated at the time all the pertinent circumstances are known.
- Nothing herein shall be construed as imposing upon the Consultant's responsibility for the construction means, methods, techniques, sequences, safety programs, and procedures used by contractors.
- The Consultant agrees that Resident Project Representative services furnished under this Contract shall be to observe the work and to determine compliance with the plans and specifications, including representing the Client in coordination of construction activities among contractors and between contractors and utilities, and to accommodate the reasonable requirements of the Client on and around areas of construction.
- When the Consultant is on the site, documentation will be maintained regarding construction progress and delays, quantities and percentages of work, tests performed, observations made and work accepted, problems encountered and instructions given to contractors, field changes and adjustments approved, and other records required or otherwise necessary to maintain a record of the work.

The Consultant agrees to provide Construction Administration Services that include the following:

2.5.1. Check and monitor construction activities and certify that all project work completed under observation of the Resident Project Representative is in substantial

compliance with the plans, specifications and contract documents including any modifications by Change Order or otherwise, that all required tests were performed, and that such work is recommended for acceptance.

- 2.5.2. Provide interpretation of plans and specifications as requested.
- 2.5.3. Supervise and coordinate Subconsultant contracts for field observation and testing.
- 2.5.4. Review shop drawings and certificates submitted by contractors for compliance with design concepts, as required by the applicable sections of the technical specifications.
- 2.5.5. Review all periodic and final pay requests and explanation of variation between Contract and final quantities prepared by Resident Project Representative. Coordinate Contractor approval and signature and submit to Client for approval.
- 2.5.6. Review weekly Construction Progress and Inspection Reports as prepared by Resident Project Representative and submit to Owner and applicable Agencies.
- 2.5.7. Prepare, review and process Field Orders, Change Orders to include a cost estimate, cost/price analysis, record of negotiations, review and evaluation of "Contractor's Request for Extension of Contract Time" and make recommendations regarding approval to the Client. Notify the Contractor that no work can start until approved by the Client.
- 2.5.8. Coordinate and meet with the Client for consultation and advice during construction to include conducting construction progress meetings. Coordinate with Owner's Representative including:
 - o Review and evaluate "Contractor's Request for Extension of Contract Time" and submit recommendations to the Client.
 - o Meet with the Client for consultation and advice during construction.
- 2.5.9. Coordinate on-site inspections of construction as requested. Make recommendations for acceptance or modification of work
- 2.5.10. Monitor that all testing required by the specifications is performed. Review and approve all materials reports prepared by the Resident Project Representative and/or Subconsultants.
- 2.5.11. Maintain record drawings from redline or working drawings prepared by Resident Project Representative as accumulated during the course of construction to show "Record Drawing" conditions.
- 2.5.12. Retain and review payroll reports of each contractor and subcontractor and monitor Contractor's compliance with paying employees as per established State Prevailing Wages and/or Federal Davis Bacon requirements.

2.6. Resident Project Representative (RPR)

The Client as part of this agreement authorizes Resident Engineering Services and the Consultant agrees to provide a Resident Project Representative, materials acceptance testing, and staking services in the execution of the Construction Engineering Services for the project work. The Client and Consultant agree that the Consultant may employ the Resident Project Representative on other work during periods of temporary job shutdown when such services are not required by this project. Normally, the Resident Project Representative will give intermittent part-time service on this project when construction is in progress to include

temporary interruptions due to weather or mechanical failure.

For this Project **Part-Time Resident Project Representative** services will be provided. It is anticipated the Project will be completed within **20 Working Days**. This will include two (2) field visits by the Project Manager.

Resident Project Representative Services shall be completed in accordance with the attached Exhibit I-1, and shall include, but are not limited to, the following:

- 2.6.1. Coordinate with the Testing Subconsultant to perform acceptance tests required to be provided by the Client in the construction Contract Documents.
- 2.6.2. Coordinate with Contractor regarding schedule, work progress, quality of work, and notify contractor of equipment and methods which do not comply with the Contract requirements. The Resident Project Representative shall notify the Client in the event that the Contractor elects to continue the use of questioned equipment and methods. Conduct wage rate interviews and provide to Project Engineer.
- 2.6.3. Maintain daily records of the Contractor's progress and activities during the course of construction, to include progress of all work. These records document work in progress, quality and quantity of materials delivered, test locations and results, instructions provided the Contractor, weather, equipment use, labor requirements, safety problems, and changes required.
- 2.6.4. Evaluate and discuss potential Field Orders and Change Orders with the Contractor as necessary.
- 2.6.5. Evaluate possible material substitutions as requested by the Contractor.
- 2.6.6. Prepare, process and distribute to Project Engineer weekly Construction Progress and Inspection Reports.
- 2.6.7. Measure and compute as-built quantities of all materials incorporated in the work and items of work completed, and maintain an item record account.
- 2.6.8. Prepare periodic Pay Requests for review by the Project Engineer and Contractor.
- 2.6.9. Monitor the contractor's compliance with airport operations to include coordination with airport manager, hangar owners and airport users and with the Construction Safety Phasing Plan (CSPP).
- 2.6.10. Attend and participate in construction progress meetings.
- 2.6.11. Coordinate the necessary construction staking/layout schedule as needed by the Contractor.
- 2.6.12. Perform other services as reasonably required by the Client and as outlined in the Contract Documents.

2.7. Final Inspection and Documentation

2.7.1. Final Inspection

The Consultant will schedule and conduct a final inspection with the Sponsor, Contractor, State and MnDOT representatives to determine whether the project has reached substantial completion and the work is in accordance with the plans and

specifications. The Consultant will document items found to be deficient.

2.7.2. Final Punch List

The Consultant will prepare a punch list correspondence including the deficient items and will forward this correspondence to the Contractor requiring correction of the items and request a schedule for completion. The Consultant will send a copy to the Sponsor and include a copy in the Grant Closeout Report.

2.7.3. Final Construction Certifications

2.7.4. Once all of the punch list items have been completed to the satisfaction of the Sponsor, State and MnDOT, the Consultant will prepare a Certification of Construction Acceptance for the project. This certification will also be included in the Grant Closeout Report. Assemble documentation for the project closeout report once the project is complete. This will include gathering all construction documentation, supplemental agreements (if applicable), weekly reports, pay requests, testing result summaries, final certification documentation, and change orders in preparation for closeout.

2.8. As-Built Plans

2.8.1. The project team will collaboratively assemble a set of as-built plans for the project. The as-built plans will include field constructed conditions included as part of this Project including any field surveying required to compute final quantities and the drawings will become record information. The Consultant shall provide Owner with two (2) sets of reproducible "Record Drawings" in both digital and hardcopy format.

2.9. Prepare Construction Management Report (Not required for this project)

2.10. Update Airport Layout Plan (Not required for this project)

2.11. Project Closeout

Prepare the closeout documentation. The CONSULTANT may prepare the closeout document within 90 days of final payment to the contractor. Closeout documentation shall include, but may not be limited to, the following:

- a. Sponsor Cover Letter
- b. Final Project Cost Summary

Assemble documentation for the project closeout report once the project is complete. This will include gathering all construction documentation, supplemental agreements (if applicable), weekly reports, pay requests, testing result summaries, final certification documentation, and change orders in preparation for grant closeout. The closeout report elements include a project summary, final certifications, summary of grant payments, and outlay report. This work includes preparation of the report, coordination with the Airport and State, and preparation of final documents for Airport approval. The CLIENT will furnish copies of all administrative costs, as well as paperwork related to previous grant reimbursement (drawdown) requests.

I.B. ADDITIONAL SERVICES

Consulting services performed other than those authorized under Section I.A. shall not be considered part of the Basic Services and may be authorized by the Sponsor as Additional Services. Additional Services

consist of those services, which are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the commencement of the project; or vary depending on the technique, procedures or schedule of the project contractor. Additional services may consist of the following:

1. Additions to the project outside of this scope.
2. Any construction surveying required for the Project.
3. Additional geotechnical investigation required for the Project.
4. Update Airfield Signage Plans.
5. Additional Field Investigation required beyond those specified.
6. Completion of additional special studies not identified in Section I.A..
7. Periodic completion of grant reimbursement requests (i.e. Credit Applications).
8. Attendance of additional meetings beyond those identified in the above scope.
9. All other services not specifically identified in Section I.A.

I.C. CONSIDERATION

The services described above in Section I.A. BASIC SERVICES shall be provided as follows:

TASK 1 – DESIGN & BID ADMINISTRATION

- | | |
|---|--------------------------------|
| - Preliminary Design (Tasks 1.1-1.7) | \$ 9,210.00 (lump sum) |
| - Final Design and Bidding (Tasks 1.8-1.21) | \$16,260.00 (lump sum) |
| - Soils Testing for Design (Not Required) | <u>\$ 0.00 (not to exceed)</u> |

SUBTOTAL TASK 1: \$ 25,470.00

TASK 2 – CONSTRUCTION ADMINISTRATION

- | | |
|----------------------------------|------------------------------------|
| - Construction Admin and RPR | \$25,800.00 (hourly not to exceed) |
| - Construction Materials Testing | <u>\$ 4,990.00 (estimated)</u> |

SUBTOTAL TASK 2: \$30,800.00

TOTAL AUTHORIZED FEE

\$ 56,270.00

Funding Layout:

Estimated State Share (95%)	\$ 53,456.50
Estimated Local Share (5%)	\$ 2,813.50

Progress payments shall be made in accordance with the fee schedule attached and Section III of the Master Agreement.

I.D. SCHEDULE

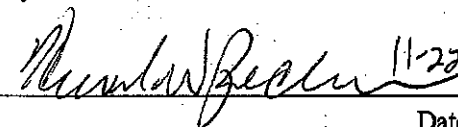
The consulting services authorized under Section I.A. will be performed under the following schedule or as authorized by the CLIENT as the BASIC SERVICES proceed.

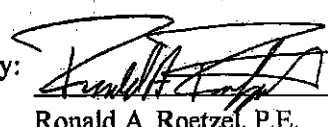
TASK	SERVICE DESCRIPTION	DATE
1	DESIGN & BID ADMINISTRATION	January – March 2022
2	CONSTRUCTION ADMINISTRATION	June -August 2022

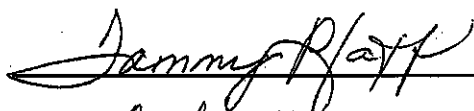
I.E. AUTHORIZATION

City of Milaca

Bolton & Menk, Inc.

By:  11/22/21
Date

By:  11/3/2021
Date
Ronald A. Roetzel, P.E.
Aviation Services Manager

Attest: 
City Manager

Attachments:

Exhibit I – Project Fee Breakdown

Exhibit II – Bolton & Menk 2021 Fee Schedule











CITY OF MILACA Minnesota

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

www.cityofmilaca.org

CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

Permit Number
Return to City Hall
Date of Application 04/14/2022

NAME OF SPECIAL EVENT: 3rd Lair Skatepark Demonstration

TYPE OF SPECIAL EVENT: Parade Runs/Walks Other: Kids Event

Applicant's or Organization's Name: City of Milaca

Name of Contact Person: Mary Mickelson Daytime Phone: 320/983-3141

Address: 255 1st Street E Evening Phone:

Milaca, MN 56353 Fax Number:

Email Address: mmickelson@milacacity.com

Other permits may be required for your event. This application will allow you to apply for the Special Event Permit along with Street Closings, Banners/Signs, and Parade Permits. All information needed for these permits are attached to this application. You must obtain a separate application for Park/Shelter Reservations, Temporary 3.2. Malt Beverage license, or Fireworks Permit.

Starting Date 06/11/2022 Starting Time 9:00 a.m.

Ending Date 6/11/2022 Ending Time 7:00 p.m.

Estimated Number of Participants Attending the Event 150

Number of Sanitary Facilities 2 Sanitary Locations PortaPotty By Campsites

Gorecki Center Restrooms

Where will Individuals Park Rec Park Lot

Will Security Be Provided [] Yes Explain Arrangements: n/a [x] No

If using a public address system, give the location of speakers

How will drinking water be provided Bring your own; concessions

Will electricity be required, and if so, how will it be provided n/a

How will refuse be disposed of Rec Park Bins

Will the Special Event require the use of a park/shelter [x] Yes [] No (if yes, a park/shelter reservation form must be obtained from the City of Milaca)

FOOD

Will food be sold Yes No
Name of vendor / serving team tbd - Chamber of Commerce will work with their vendors
Licensed with State of MN (enclose copy)
Liability Insurance (enclose copy)
Type of Service Food Truck Food Stand Other _____

Name of vendor / serving team _____
Licensed with State of MN (enclose copy)
Liability Insurance (enclose copy)
Type of Service Food Truck Food Stand Other _____

PARADE

IF YOUR EVENT INCLUDES A PARADE, YOU MUST COMPLETE THIS SECTION

Parade Title _____

Date of Parade _____ Assembly Time _____

Assembly Area _____

(Note: Applicant must obtain owner(s) written permission and attach to this application if assembly/dispersal is on private property).

Exact Starting Time _____ Estimated Duration _____

Actual Starting Location _____

Proposed Parade Route
(Attach a separate sheet if necessary)



Parade End Location _____ Parade Dispersal Area _____

Approximate Number of Units in Parade _____

Approximate Number of Persons in Parade _____

Approximate Number of Animals in Parade _____

Type of Animals in Parade _____

Maximum Length of Parade in miles (or fractions thereof) _____

Contact Person _____ Telephone _____ Cell Phone _____

If your parade involves the closing of any county road in the city limits, please allow up to 60 days for approval because the city must receive Mille Lacs County Board approval prior to final approval by the City of Milaca.

BANNERS & SIGNS

IF YOUR EVENT REQUIRES BANNERS OR SIGNS, YOU MUST COMPLETE THIS SECTION
(Attach a separate sheet if necessary)

Banner description(s) and location, including size, method of construction and wording:

BANNER(S): 3rd Lair Skate Demo 8' x 4' hung on light poles at Rec Park Entrance

Date Banner to be put up 06/10/2022 Date Banner to be taken down 06/13/2022
Contact Person Mark Wubben Telephone _____ Cell Phone (320) 982-0188

Sign description(s) and location, including size, method of construction and wording:

SIGN(S) _____

Date Sign to be put up _____ Date Sign to be taken down _____
Contact Person _____ Telephone _____ Cell Phone _____

BANNER & SIGN RULES

Special events temporary signs for non-profit organizations are permitted which are temporary displays which are erected to celebrate, commemorate or observe a civil or religious holiday. These signs shall be removed from the premises within ten days following completion of the special event. The special event signs shall not exceed four feet by eight feet in size.

Special events temporary signs shall not be erected more than 90 days before the date of the special event; an extension of this time limit may be obtained only by variance.

Public portable signs may be erected by the city and/or a non-profit corporation to advertise community-interest events and which public portable signs shall be placed upon public property. All public portable signs shall not be erected more than seven days before the date of the special event and shall be promptly removed following the event.

The Building Inspector may order the removal of any sign in violation of city ordinance.

**YOU MUST COMPLETE THIS SECTION FOR EACH CLOSING THROUGHOUT THE ENTIRE EVENT
STREET CLOSINGS**

1.

Location _____ **Between** _____ **&** _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ **Time** _____ - _____
(Beginning) (End)

Contact Person _____ **Daytime Phone** _____ **Cell Phone** _____

Special Requests _____

2.

Location _____ **Between** _____ **&** _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ **Time** _____ - _____
(Beginning) (End)

Contact Person _____ **Daytime Phone** _____ **Cell Phone** _____

Special Requests _____

3.

Location _____ **Between** _____ **&** _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ **Time** _____ - _____
(Beginning) (End)

Contact Person _____ **Daytime Phone** _____ **Cell Phone** _____

Special Requests _____

4.

Location _____ **Between** _____ **&** _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ **Time** _____ - _____
(Beginning) (End)

Contact Person _____ **Daytime Phone** _____ **Cell Phone** _____

Special Requests _____

5.

Location _____ **Between** _____ **&** _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ **Time** _____ - _____
(Beginning) (End)

Contact Person _____ **Daytime Phone** _____ **Cell Phone** _____

Special Requests _____

For additional street closings, attach a separate sheet of paper listing each closing individually.

*****FOR CITY STAFF USE ONLY**
SPECIAL EVENT PERMIT ROUTING**

	SIGN IF APPROVED	COMMENTS
City Administration	_____ _____ (date)	_____ _____ _____ _____ _____
Milaca Police Dept.	_____ _____ (date)	_____ _____ _____ _____ _____
Public Works	_____ _____ (date)	_____ _____ _____ _____ _____
Building/Zoning Admin.	_____ _____ (date)	_____ _____ _____ _____ _____
Fire Chief	_____ _____ (date)	_____ _____ _____ _____ _____

**RETURN COVER SHEET WITH YOUR SIGNATURE AND
COMMENTS TO CITY HALL AS SOON AS POSSIBLE.**



CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

Permit No. _____

Return to City Hall By: _____

Date of Application: _____

NAME OF SPECIAL EVENT: Milaca High School Tractor Day

TYPE OF SPECIAL EVENT: Parade Runs/Walks _____ Other: _____

Applicant's or Organization's Name: Milaca Public Schools

Name of Contact Person: Damian Patnode Daytime Phone: (320) 982-7371

Address: 500 Hwy 23 W Evening Phone: (320) 291-4520

Milaca, MN 56353 Fax Phone #: (320) 983-3566

Email Address: damian.patnode@milaca.k12.mn.us

Other permits may be required for your event. This application will allow you to apply for the Special Event Permit along with Street Closings, Banners/Signs, and Parade Permits. All information needed for these permits are attached to this application. You must obtain a separate application for Park/Shelter Reservations, Temporary 3.2. Malt Beverage license, or Fireworks Permit.

Starting Date 5-12-22 Starting Time 7:30 - 8:15 A.M.

Ending Date 5-12-22 Ending Time 3:30 - 4:00 P.M.

Estimated Number of Participants Attending the Event 30-50

Number of Sanitary Facilities N/A Sanitary Locations School facilities

Where will Individuals Park The west parking lot at Milaca High School

Will Security Be Provided Yes No Explain Arrangements: Milaca High School Administration will be on site to manage arrival and departure.

If using a public address system, give the location of speakers N/A

How will drinking water be provided N/A - School facilities

Will electricity be required, and if so, how will it be provided N/A - School facilities

How will refuse be disposed of N/A - School facilities

Will the Special Event require the use of a park/shelter Yes No
(if yes, a park/shelter reservation form must be obtained from the City of Milaca)

PARADE

IF YOUR EVENT INCLUDES A PARADE, YOU MUST COMPLETE THIS SECTION

Parade Title MHS Tractor Day 2022

Date of Parade 5/17/22 Assembly Time N/A

Assembly Area N/A

(Note: Applicant must obtain owner(s) written permission and attach to this application if assembly/dispersal is on private property).

Exact Starting Time 7:30 AM Estimated Duration 7:30-8:00 AM
3:30 PM 3:30-4:00 PM

Actual Starting Location Various

Proposed Parade Route
(Attach a separate sheet if necessary)

This is not a traditional parade with a designated starting point. Students will be driving Tractors to and from school, so we want people to be aware that Hwy 23 will have tractor traffic from 7:30-8:00 and 3:30-4:00 on May 21.

Parade End Location Milaca High School Parade Dispersal Area _____

Approximate Number of Units in Parade 30

Approximate Number of Persons in Parade _____

Approximate Number of Animals in Parade 0

Type of Animals in Parade _____

Maximum Length of Parade in miles (or fractions thereof) N/A

Contact Person Damian Rathode Telephone: (320) 982-7371 Cell Phone (320) 291-4520

If your parade involves the closing of any county road in the city limits, please allow up to 60 days for approval because the city must receive Mille Lacs County Board approval prior to final approval by the City of Milaca.

REQUEST FOR CITY OF MILACA POLICE COVERAGE

Request is made for the Milaca Police Department to provide security for the following times:

Date: 5/17/22 Time: 7:30 AM to 8:00 A.M.
(Beginning) (End)

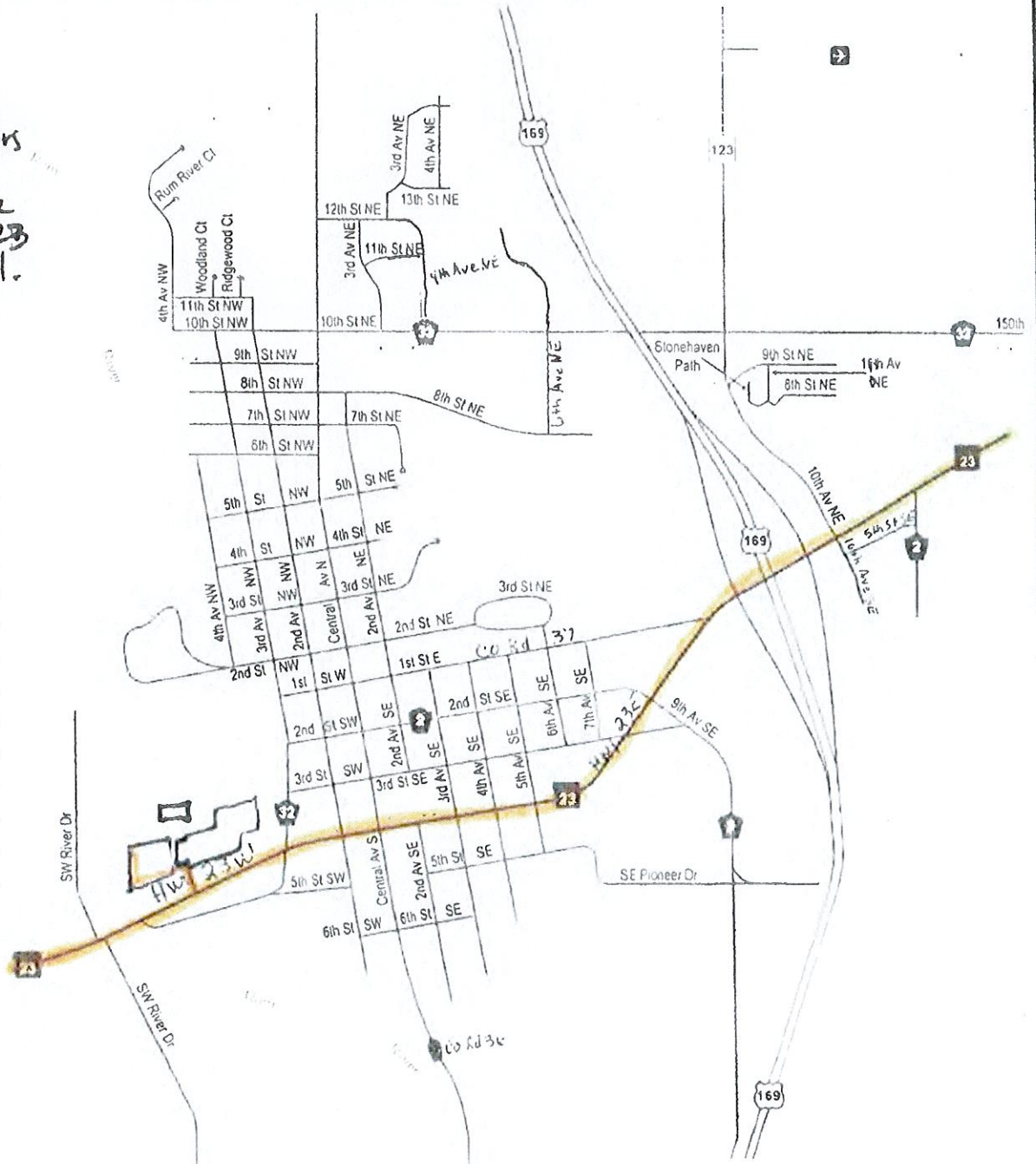
Date: 5/17/22 Time: 3:15 PM to 3:45 P.M.
(Beginning) (End)

Date: _____ Time: _____ to _____
(Beginning) (End)

DEFINED AREA OF EVENT

Provide a written description of all borders of jurisdiction for the event. Use the map below to highlight these borders. This will establish sole authority for all activities within this area.

Students that are properly registered will be driving tractors to school and then back home using Highway 23 to access school.



BANNERS & SIGNS

IF YOUR EVENT REQUIRES BANNERS OR SIGNS, YOU MUST COMPLETE THIS SECTION
(Attach a separate sheet if necessary)

Banner description(s) and location, including size, method of construction and wording:

BANNER(S):

Date Banner to be put up _____ Date Banner to be taken down _____

Contact Person _____ Telephone Phone _____ Cell Telephone _____

Sign description(s) and location, including size, method of construction and wording:

SIGN(S)

Date Sign to be put up _____ Date Sign to be taken down _____

Contact Person _____ Telephone Phone _____ Cell Telephone _____

BANNER & SIGN RULES

Special events temporary signs for non-profit organizations are permitted which are temporary displays which are erected to celebrate, commemorate or observe a civil or religious holiday. These signs shall be removed from the premises within ten days following completion of the special event. The special event signs shall not exceed four feet by eight feet in size.

Special events temporary signs shall not be erected more than 90 days before the date of the special event; an extension of this time limit may be obtained only by variance.

Public portable signs may be erected by the city and/or a non-profit corporation to advertise community-interest events and which public portable signs shall be placed upon public property. All public portable signs shall not be erected more than seven days before the date of the special event and shall be promptly removed following the event.

The Building Inspector may order the removal of any sign in violation of city ordinance.

**YOU MUST COMPLETE THIS SECTION FOR EACH CLOSING THROUGHOUT THE ENTIRE EVENT
STREET CLOSINGS**

1.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

2.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

3.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

4.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

5.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

For additional street closings, attach a separate sheet of paper listing each closing individually.

CITY STAFF USE ONLY
EVENT PERMIT ROUTINE

SIGN IF APPROVED

COMMENTS

City Administration

(date)

Milaca Police Dept.



4-12-2022
(date)

Street Dept.

(date)

Building/Zoning Admin.

(date)

Fire Chief

(date)

RETURN COVER SHEET WITH YOUR SIGNATURE AND
COMMENTS TO CITY HALL AS SOON AS POSSIBLE.

Technology Services Proposal

Edward Yost • 860 3rd Ave. NW, Milaca, Minnesota 56353 • edward@edwardyost.net • (320) 309-7876

Prepared For

Tammy Pfaff
City of Milaca
255 First St. E
Milaca, Minnesota 56353

Proposed Solution

Knowledge and experience are an invaluable asset in protecting modern day technology systems. Backed by over a decade of education and experience, my services can be an excellent asset to your organization. My approach to is to focus on data security, system integrity and a well-planned upgrade path. In addition to addressing the general daily technological issues, I would also perform the following tasks:

- Create and manage an offsite data backup stored in a city owned building.
- Manage the local networks, both physical and wireless.
- Manage the Office 365 Services.
- Manage City end-user devices.
- Managing City user accounts and permissions.
- Advise the City on an appropriate path for upgrades.
- Audit the City's current software, subscriptions, and services to ensure they are fiscally responsible.
- Maintain a future budget and CIP plan for a minimum of 5 years.
- User training and creation of documentation.

These services would be provided primarily outside the hours of 8AM to 5PM, Monday through Friday, though occasional work during these time periods could be performed with sufficient notice.

Any purchase will be recommended to the City formally for approval.

Pricing

The services described in this proposal are charged at a rate of \$750 a month. Services will be offered at a month-to-month basis, unless otherwise requested by the City of Milaca.

Ending Services

Services can be discontinued at any time upon written notice. Upon cancellation of services, the City of Milaca, agrees to pay the prorated service charge for the month.

Approval

Please sign below to indicate your approval of the services outlined in this proposal.

Customer

Signature

Date

Name

Organization

Vendor

Signature

Date

Name

Organization
