

**CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA
November 16, 2023
6:30 p.m.**

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan__ Council Members; Ken Muller__ Norris Johnson__ Lindsee Larsen__
Laurie Gahm ____ Absent:_____
4. **Approval of Agenda** MB__2nd__AIF__O__
5. **Consent Agenda** MB__2nd__AIF__O__
 - a. Approval of the Minutes – October 19, 2023 (Page 3)
 - b. Approval of Bills (Page 7)
 - c. Resolution #23-37 Accepting Donations (Page 26)
 - d. Resolution #23-38 Designating Polling Hours and Location (Page 27)
 - e. Resolution #23-39 Assessing Unpaid Water Bills (Page 28)
6. **Open Forum**
7. **Public Hearing:**
8. **Requests and Communications:**
 - a. Misty Anderson – Intersection at 3rd Ave NW and 2nd St NW – Discuss Possible
4-Way Stop Sign (Page 29) MB__2nd__AIF__O__
 - b. Judy Pearson – Pearl Crisis Center Requesting Funds from One-Time Payment in Public Safety
Omnibus Tax Bill (Page 31) MB__2nd__AIF__O__
9. **Ordinances and Resolutions**
 - a. Ordinance #517 Fire Service Charges-Second Reading (Page 33) MB__2nd__AIF__O__
 - b.
10. **Reports of Departments, Boards and Commissions**
 - a. City Manager-
 - b. Police- Quotes for Evidence Room Remodel (Handouts at meeting) MB__2nd__AIF__O__
 - c. Parks –
 - d. Public Works- Dep Reg Remodel Quotes (Page 34) (Handouts at meeting) MB__2nd__AIF__O__
 - e. Liquor Store-
 - f. Fire Department-

g. Planning Commission –Public Hearing on 11-13-23 for Zoning Fees Increase
Ordinance #518 Zoning Fees Charges-First Reading (Page 38)

MB__2nd__AIF__O__

h. Planning Commission-Public Hearing on 11-13-23 for Zoning Amendment 156.036(E)(9)
Ordinance #519 Amending Zoning #156.036(E)(9) – First Reading (Page 41)

MB__2nd__AIF__O__

i. Planning Commission Vacancies

j. Airport-

11. Committees

a. Budget – Tourism Budget for Review Only

b. EDC

12. Unfinished Business

14. Miscellaneous

13. New Business

a. Tri-Cap Lot Lease Agreement Renewal (Page 43)

MB__2nd__AIF__O__

b. Call for a Special Meeting for Final Budget & Tax Levy DATE_____ TIME_____

MB__2nd__AIF__O__

15. Council Comments

16. Adjournment

MB__2nd__AIF__O__

§ 30.19 ORDER OF BUSINESS; AGENDA

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA
COUNCIL MINUTES
October 19, 2023**

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, City Attorney Damien Toven, Assistant City Clerk Deloris Katke, Fire Chief 1 Jesse Gerads, Police Chief Quinn Rasmussen

Others present: Chloe Smith, Nick Grahek of Bolton & Menk, and Chris Carlson from Borgholm Twp.

Approval of the Agenda

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Larsen. With no further discussion, all in favor of the approval of the agenda; motion passed.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes – September 21, 2023
- b. Approval of Bills
- c. Approval of Quarterly Reports
- d. Resolution #23-34 Accepting Donations
- e. Resolution #23-35 Assessing Lawnmowing
- f. Resolution #23-36 Holiday Stationstore #4064 Liquor and Tobacco License

Muller made a motion for approval of Consent Agenda, seconded by Johnson. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearings

Requests and Communications

Ordinances and Resolutions

Ordinance #517 Fire Service Charges-First Reading: Mayor Dillan called for a motion to approve the first reading of Fire Service Charges. Motion by Muller to approve, seconded by Johnson. No further discussion. All in favor to approve first reading of Ordinance #517 Fire Service Charges, motion passes.

Reports of Departments, Boards and Commissions

City Manager – City Manager Pfaff stated they had a meeting with MN DOT on Monday in regard to the Hwy. 23 project. Some of the city concerns were out at County Road 2 and how traffic would be getting into the Holiday/Dairy Queen area so we have requested MN Dot to put a permanent sign out there so when people are about to enter the roundabout, they would know they need to turn there to get to Holiday and Dairy Queen. MN Dot will look into that for us.

Mayor Dillan stated that he was glad that our city engineer would have somewhat of an idea of what the city expenses would be with this project. So glad he was on top of that.

Police – Police Chief Rasmussen spoke and stated he is requesting the council to approve transferring monies from the Police Equipment Reserve funds for remodeling of an evidence room for the police department. Chief Rasmussen stated that there is a space here at city hall that would be suitable for the needs of the remodel/evidence room but due to security reasons, he was not at liberty to share the specifics of this space. Chief Rasmussen said he will be getting quotes on this work but is thinking it may be in the range of \$7,000 to \$10,000 but then there would be some additional equipment that they would need to purchase so he is asking for a total of \$15,000 to transfer from the Equipment Reserve for this project.

Mayor Dillan called for a motion to approve the transfer of \$15,000 from the police Equipment Reserve Fund for the remodeling project. Motion made by Muller, seconded by Gahm. No further discussion. All in favor of transferring \$15,000 from the police Equipment Reserve fund for remodeling, motion passes.

Parks – Nothing.

Public Works – Storm Sewer on 5th St SE: City Manager Pfaff stated this would fix the storm sewer to the catch basins in the ditch in that area. Mayor Dillan asked if this was the same system that was done at the end of 4th St and he said that it really worked well.

Johnson questioned that there was a storm sewer catch basin already to the east on that road. Johnson thought it was in the area where Pioneer Trail curves but did not see it on the map that was included in the agenda packet. He stated he may have to talk to Gary about this as he thought there was a storm sewer underneath. City Manager Pfaff stated the cost would be approximately \$10,000 (come out of the sewer fund).

Mayor Dillan called for a motion to approve the catch basin on 5th St SE. Motion made by Larsen, seconded by Johnson. Mayor Dillan asked if Johnson was going to check with Gary on this and Johnson stated he would. No further discussion. All in favor, motion to install new catch basin passes.

Liquor Store –

Fire Department – Fire Chief 1 Gerads stated that all the fire officers are staying the same. No changes.

Mayor Dillan commented that the Fire Department open house was a great success.

Planning and Zoning – Nothing

Airport: Professional Services Agreement: Nick Grahek Aviation Project Engineer of Bolton & Menk spoke and stated that this year they received a state grant offer from MN DOT Aeronautics to complete the paving of the airport entrance and parking lot. This project was moved up in the CIP to align with the adjacent paving there. The total cost of engineering, design and construction administration services is at \$75,900 and is state funded at 95% with a 5% local share of \$3,795. City Manager Pfaff stated that this is just for the engineering; the other part is still covered by 95% of the grant. Grahek stated that bids will go out in the spring and they will submit an amendment to the state with the exact amount of what the bids come in at for that portion at 95% as well.

Mayor Dillan called for a motion to approve the professional services agreement for the Milaca Municipal Airport. Motion made by Muller, seconded by Gahm. No further discussion. All in favor, motion passes.

Grahek stated there is a letter that City Manager Pfaff will need to sign to send to the state to formally request the state grant agreement-the engineering portion.

Mayor Dillan made a motion to accept the letter to send to state. Motion made by Johnson, seconded by Larsen. No further discussion. All in favor to send letter to state, motion passes.

Airport Final Engineering Authorization for the 110th Avenue Improvement: Mayor Dillan called for a motion to approve the engineering authorization. Motion made by Muller, seconded by Larsen. City Manager Pfaff stated that the \$250,000 Sanitary Sewer and Water Construction will come out of water and sewer funds. The goal is to keep it at the \$1.5 million and we will see where the bids come in at. No further discussion. All in favor, motion to approve the engineering authorization for 110th Ave Improvements passes.

Committees

Budget – Nothing

EDC – Nothing

Unfinished Business

Miscellaneous

New Business

Access Road Contractor Payment Request #1 for \$78,084.13 to ACM. Mayor Dillan called for a motion to approve payment. Motion made by Johnson, seconded by Gahm. No further discussion. All in favor, payment request passes.

Amended Joint Powers Agreement between City of Milaca and Milaca Area Tourism: City Manager Pfaff stated that she handed out a new agreement adding the Tourism Bureau to the agreement and the term date would be changed to 2023. The other part that was also changed under the Composition of Milaca Area Tourism's Board of Directors. It is a five community member is the change for this agreement.

Mayor Dillan asked if by having these five community members then it doesn't have to be those that were on there? City Manager Pfaff stated they were having a difficult time to come so the board changed it to the five community members.

Mayor Dillan called for a motion to approve. Muller made a motion, seconded by Gahm. No further discussion. All in favor, amended joint powers agreement passes.

Special Event Application for Tree Lighting and request for Street Closure: Mayor Dillan called for a motion to approve. Motion made by Larsen, seconded by Muller. No further discussion. All in favor, motion to approve Special Event Application passes.

Council Comments

Councilmember Muller commented that he was glad that no officers got killed and thanked them for their service.

Adjourn:

Mayor Dillan called for a motion to adjourn. Gahm made a motion to adjourn, seconded by Muller. No further discussion. All in favor; motion carried. Meeting adjourned at 6:47 p.m.

Mayor Dave Dillan

Attest:

City Manager Tammy Pfaff

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50456	10/13/23	MILLE LACS CO.	5373	1	501-43100-405	200.00	200.00	WETLAND DELINEATION REPORT-AIRPORT RO
Total 50456:							200.00	
50459	10/23/23	ACM, LLC	193806303-1	1	200-46500-530	78,084.13	78,084.13	ACCESS ROAD PROJECT
Total 50459:							78,084.13	
50460	10/26/23	AMERICAN BOTTLING CO.	3568321019	1	609-49750-254	314.20	314.20	NA
Total 50460:							314.20	
50461	10/26/23	BELLBOY CORP.	0107446000	1	609-49750-259	42.00	42.00	OTHER FOR RESALE
50461	10/26/23	BELLBOY CORP.	0201049600	1	609-49750-259	690.00	690.00	OTHER FOR RESALE
50461	10/26/23	BELLBOY CORP.	0201049600	2	609-49750-251	6,368.25	6,368.25	LIQUOR
50461	10/26/23	BELLBOY CORP.	0201050200	1	609-49750-251	390.00	390.00	LIQUOR
50461	10/26/23	BELLBOY CORP.	0201066900	1	609-49750-251	365.00	365.00	LIQUOR
Total 50461:							7,855.25	
50462	10/26/23	BENT BREWSTILLERY	INV-013202	1	609-49750-259	348.00	348.00	OTHER FOR RESALE
50462	10/26/23	BENT BREWSTILLERY	INV-013202	2	609-49750-254	114.96	114.96	NA
Total 50462:							462.96	
50463	10/26/23	BERNICKS	10134817	1	609-49750-259	222.50	222.50	OTHER FOR RESALE
50463	10/26/23	BERNICKS	10134818	1	609-49750-253	55.40	55.40	WINE
50463	10/26/23	BERNICKS	10134818	2	609-49750-254	39.20	39.20	NA
50463	10/26/23	BERNICKS	10134818	3	609-49750-252	1,469.55	1,469.55	BEER
50463	10/26/23	BERNICKS	10134819	1	609-49750-254	68.80	68.80	NA
50463	10/26/23	BERNICKS	10137443	1	609-49750-252	1,390.20	1,390.20	BEER
50463	10/26/23	BERNICKS	10137444	1	609-49750-254	79.24	79.24	NA
50463	10/26/23	BERNICKS	10137446	1	609-49750-254	21.19-	21.19-	CREDIT NA
50463	10/26/23	BERNICKS	10139737	1	609-49750-252	1,168.75	1,168.75	BEER
50463	10/26/23	BERNICKS	10139738	1	609-49750-254	99.04	99.04	NA
Total 50463:							4,571.49	
50464	10/26/23	BREAKTHRU BEVERAGE MN	112448639	1	609-49750-251	2,415.52	2,415.52	LIQUOR
50464	10/26/23	BREAKTHRU BEVERAGE MN	112448639	2	609-49750-333	32.07	32.07	DELIVERY
50464	10/26/23	BREAKTHRU BEVERAGE MN	112548297	1	609-49750-253	312.00	312.00	WINE
50464	10/26/23	BREAKTHRU BEVERAGE MN	112548297	2	609-49750-254	72.00	72.00	NA
50464	10/26/23	BREAKTHRU BEVERAGE MN	112548297	3	609-49750-251	607.47	607.47	LIQUOR
50464	10/26/23	BREAKTHRU BEVERAGE MN	112548297	4	609-49750-333	11.10	11.10	DELIVERY
50464	10/26/23	BREAKTHRU BEVERAGE MN	112652465	1	609-49750-254	39.96	39.96	NA
50464	10/26/23	BREAKTHRU BEVERAGE MN	112652465	2	609-49750-253	336.00	336.00	WINE
50464	10/26/23	BREAKTHRU BEVERAGE MN	112652465	3	609-49750-251	2,538.85	2,538.85	LIQUOR
50464	10/26/23	BREAKTHRU BEVERAGE MN	112652465	4	609-49750-333	42.88	42.88	DELIVERY
Total 50464:							6,407.85	
50465	10/26/23	C & L DISTRIBUTING CO.	1783962	1	609-49750-251	13.63-	13.63-	CREDIT LIQUOR
50465	10/26/23	C & L DISTRIBUTING CO.	1783962	2	609-49750-252	136.86-	136.86-	CREDIT BEER
50465	10/26/23	C & L DISTRIBUTING CO.	1783963	1	609-49750-259	436.02	436.02	OTHER FOR RESALE
50465	10/26/23	C & L DISTRIBUTING CO.	1783965	1	609-49750-252	6,704.80	6,704.80	BEER
50465	10/26/23	C & L DISTRIBUTING CO.	1783965	2	609-49750-251	1,006.35	1,006.35	LIQUOR
50465	10/26/23	C & L DISTRIBUTING CO.	1783965	3	609-49750-254	258.55	258.55	NA
50465	10/26/23	C & L DISTRIBUTING CO.	1783965	4	609-49750-259	3.85-	3.85-	CREDIT OTHER FOR RESALE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50465	10/26/23	C & L DISTRIBUTING CO.	1787837	1	609-49750-251	120.60	120.60	LIQUOR
50465	10/26/23	C & L DISTRIBUTING CO.	1787837	2	609-49750-252	6,544.85	6,544.85	BEER
50465	10/26/23	C & L DISTRIBUTING CO.	1787837	3	609-49750-253	199.15	199.15	WINE
50465	10/26/23	C & L DISTRIBUTING CO.	1787837	4	609-49750-254	67.50	67.50	NA
50465	10/26/23	C & L DISTRIBUTING CO.	1787837	5	609-49750-259	102.00	102.00	OTHER FOR RESALE
50465	10/26/23	C & L DISTRIBUTING CO.	1787970	1	609-49750-252	845.48-	845.48-	CREDIT BEER
50465	10/26/23	C & L DISTRIBUTING CO.	1787972	1	609-49750-259	273.00	273.00	OTHER FOR RESALE
50465	10/26/23	C & L DISTRIBUTING CO.	1791926	1	609-49750-252	155.02-	155.02-	CREDIT BEER
50465	10/26/23	C & L DISTRIBUTING CO.	1791927	1	609-49750-259	120.00	120.00	OTHER FOR RESALE
50465	10/26/23	C & L DISTRIBUTING CO.	1791928	1	609-49750-254	312.90	312.90	NA
50465	10/26/23	C & L DISTRIBUTING CO.	1791928	2	609-49750-253	72.00	72.00	WINE
50465	10/26/23	C & L DISTRIBUTING CO.	1791928	3	609-49750-252	9,626.55	9,626.55	BEER
Total 50465:							24,689.43	
50466	10/26/23	CRYSTAL SPRINGS ICE	2009593	1	609-49750-259	387.50	387.50	OTHER FOR RESALE - ICE
50466	10/26/23	CRYSTAL SPRINGS ICE	2009593	2	609-49750-333	4.00	4.00	DELIVERY
50466	10/26/23	CRYSTAL SPRINGS ICE	2009631	1	609-49750-259	437.10	437.10	OTHER FOR RESALE - ICE
50466	10/26/23	CRYSTAL SPRINGS ICE	2009631	2	609-49750-333	4.00	4.00	DELIVERY
50466	10/26/23	CRYSTAL SPRINGS ICE	4007518	1	609-49750-259	61.20	61.20	OTHER FOR RESALE - ICE
50466	10/26/23	CRYSTAL SPRINGS ICE	4007518	2	609-49750-333	4.00	4.00	DELIVERY
Total 50466:							897.80	
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2017817	1	609-49750-252	175.60-	175.60-	CREDIT BEER
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2017929	1	609-49750-254	58.85	58.85	NA
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2017929	2	609-49750-253	54.00	54.00	WINE
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2017929	3	609-49750-251	9.28-	9.28-	CREDIT LIQUOR
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2017929	4	609-49750-252	3,296.27	3,296.27	BEER
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2022848	1	609-49750-251	935.50	935.50	LIQUOR
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2022848	2	609-49750-253	113.00	113.00	WINE
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2022848	3	609-49750-254	68.10	68.10	NA
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2022848	4	609-49750-252	15,874.30	15,874.30	BEER
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2023035	1	609-49750-252	178.00-	178.00-	CREDIT BEER
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2028091	1	609-49750-251	530.00	530.00	LIQUOR
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2028091	2	609-49750-253	160.10	160.10	WINE
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2028091	3	609-49750-259	144.00	144.00	OTHER FOR RESALE
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2028091	4	609-49750-254	136.30	136.30	NA
50467	10/26/23	DAHLHEIMER DISTRIBUTING C	2028091	5	609-49750-252	10,883.72	10,883.72	BEER
Total 50467:							31,891.26	
50468	10/26/23	GRANITE CITY JOBBING	354938	1	609-49750-217	10.54	10.54	OTHER OPERATING SUPPLIES
50468	10/26/23	GRANITE CITY JOBBING	354938	2	609-49750-256	510.23	510.23	TOBACCO
50468	10/26/23	GRANITE CITY JOBBING	354938	3	609-49750-259	195.49	195.49	OTHER FOR RESALE
50468	10/26/23	GRANITE CITY JOBBING	354938	4	609-49750-254	17.93	17.93	NA
50468	10/26/23	GRANITE CITY JOBBING	354938	5	609-49750-333	10.00	10.00	DELIVERY
50468	10/26/23	GRANITE CITY JOBBING	355904	1	609-49750-259	324.64	324.64	OTHER FOR RESALE
50468	10/26/23	GRANITE CITY JOBBING	355904	2	609-49750-256	137.40	137.40	TOBACCO
50468	10/26/23	GRANITE CITY JOBBING	355904	3	609-49750-333	10.00	10.00	DELIVERY
Total 50468:							1,216.23	
50469	10/26/23	INDIAN ISLAND WINERY	5232	1	609-49750-253	292.80	292.80	WINE
Total 50469:							292.80	
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2395452	1	609-49750-251	1,166.78	1,166.78	LIQUOR

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2395452	2	609-49750-253	3,078.50	3,078.50	WINE
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2395452	3	609-49750-333	117.45	117.45	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2395453	1	609-49750-251	1,060.50	1,060.50	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2395453	2	609-49750-333	9.60	9.60	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399403	1	609-49750-251	112.20	112.20	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399403	2	609-49750-253	869.28	869.28	WINE
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399403	3	609-49750-333	28.80	28.80	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399848	1	609-49750-254	44.00	44.00	NA
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399848	2	609-49750-253	474.00	474.00	WINE
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399848	3	609-49750-251	2,766.50	2,766.50	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399848	4	609-49750-333	76.80	76.80	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399849	1	609-49750-251	5,236.67	5,236.67	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2399849	2	609-49750-333	63.52	63.52	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2404828	1	609-49750-251	1,656.50	1,656.50	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2404828	2	609-49750-254	40.00	40.00	NA
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2404828	3	609-49750-253	517.06	517.06	WINE
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2404828	4	609-49750-333	38.40	38.40	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2404829	1	609-49750-251	2,221.48	2,221.48	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2404829	2	609-49750-333	17.28	17.28	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2407676	1	609-49750-253	524.00	524.00	WINE
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2407676	2	609-49750-251	2,565.75	2,565.75	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2407676	3	609-49750-333	58.24	58.24	DELIVERY
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2407677	1	609-49750-251	4,620.00	4,620.00	LIQUOR
50470	10/26/23	JOHNSON BROTHERS LIQUOR	2407677	2	609-49750-333	69.12	69.12	DELIVERY
Total 50470:							27,432.43	
50471	10/26/23	M. AMUNDSON LLP	370146	1	609-49750-217	150.00	150.00	OTHER OPERATING SUPPLIES
50471	10/26/23	M. AMUNDSON LLP	370146	2	609-49750-259	2.50	2.50	CREDIT OTHER FOR RESALE
50471	10/26/23	M. AMUNDSON LLP	370534	1	609-49750-259	13.44	13.44	OTHER FOR RESALE
50471	10/26/23	M. AMUNDSON LLP	370534	2	609-49750-256	1,192.70	1,192.70	TOBACCO
Total 50471:							1,353.64	
50472	10/26/23	MAVERICK WINE COMPANY MI	INV1090553	1	609-49750-251	151.98	151.98	LIQUOR
50472	10/26/23	MAVERICK WINE COMPANY MI	INV1090553	2	609-49750-253	440.04	440.04	WINE
50472	10/26/23	MAVERICK WINE COMPANY MI	INV1090553	3	609-49750-333	20.00	20.00	DELIVERY
Total 50472:							612.02	
50473	10/26/23	MOOSE LAKE BREWING CO. LL	WB43-001	1	609-49750-252	162.00	162.00	BEER
Total 50473:							162.00	
50474	10/26/23	NEALLEY, ELIZABETH	101223	1	101-41510-208	367.59	367.59	CIVIC TRAINING
Total 50474:							367.59	
50475	10/26/23	PHILLIPS WINE AND SPIRITS	6671163	1	609-49750-253	66.00	66.00	WINE
50475	10/26/23	PHILLIPS WINE AND SPIRITS	6671163	2	609-49750-251	3,809.10	3,809.10	LIQUOR
50475	10/26/23	PHILLIPS WINE AND SPIRITS	6671163	3	609-49750-333	81.60	81.60	DELIVERY
50475	10/26/23	PHILLIPS WINE AND SPIRITS	6675189	1	609-49750-253	440.00	440.00	WINE
50475	10/26/23	PHILLIPS WINE AND SPIRITS	6675189	2	609-49750-254	174.25	174.25	NA
50475	10/26/23	PHILLIPS WINE AND SPIRITS	6675189	3	609-49750-251	2,022.78	2,022.78	LIQUOR
50475	10/26/23	PHILLIPS WINE AND SPIRITS	6675189	4	609-49750-333	82.56	82.56	DELIVERY
Total 50475:							6,676.29	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50476	10/26/23	QUADIENT FINANCING USA, IN	4970-100923	2	101-41940-322	545.33	545.33	POSTAGE
Total 50476:							545.33	
50477	10/26/23	RED BULL DISTRIBUTION CO IN	5007834107	1	609-49750-254	197.40	197.40	NA
Total 50477:							197.40	
50478	10/26/23	SOUTHERN GLAZERS OF MN	2398732	1	609-49750-251	8,293.37	8,293.37	LIQUOR
50478	10/26/23	SOUTHERN GLAZERS OF MN	2398732	2	609-49750-333	134.85	134.85	DELIVERY
50478	10/26/23	SOUTHERN GLAZERS OF MN	2401254	1	609-49750-251	9,360.98	9,360.98	LIQUOR
50478	10/26/23	SOUTHERN GLAZERS OF MN	2401254	2	609-49750-333	57.35	57.35	DELIVERY
50478	10/26/23	SOUTHERN GLAZERS OF MN	2401255	1	609-49750-253	640.04	640.04	WINE
50478	10/26/23	SOUTHERN GLAZERS OF MN	2401255	2	609-49750-333	11.63	11.63	DELIVERY
50478	10/26/23	SOUTHERN GLAZERS OF MN	2403734	1	609-49750-251	8,457.24	8,457.24	LIQUOR
50478	10/26/23	SOUTHERN GLAZERS OF MN	2403734	2	609-49750-333	110.81	110.81	DELIVERY
Total 50478:							27,066.27	
50479	10/26/23	THEIN WELL	8622	1	602-49400-310	3,980.00	3,980.00	WELL SEALING
Total 50479:							3,980.00	
50480	10/26/23	VERIZON WIRELESS	9946384354	1	609-49750-321	40.01	40.01	DIGITAL SIGN - LIQUOR STORE
50480	10/26/23	VERIZON WIRELESS	9946384354	2	101-43000-321	22.44	22.44	CELL PHONE SVC-PW
Total 50480:							62.45	
50481	10/26/23	VIKING BOTTLING CO.	3291989	1	609-49750-254	235.55	235.55	NA
Total 50481:							235.55	
50482	10/26/23	VINOCOPIA	0337772-IN	1	609-49750-253	316.00	316.00	WINE
50482	10/26/23	VINOCOPIA	0337772-IN	2	609-49750-251	812.80	812.80	LIQUOR
50482	10/26/23	VINOCOPIA	0337772-IN	3	609-49750-333	20.00	20.00	DELIVERY
50482	10/26/23	VINOCOPIA	0337773-IN	1	609-49750-253	360.00	360.00	WINE
50482	10/26/23	VINOCOPIA	0337773-IN	2	609-49750-333	7.50	7.50	DELIVERY
Total 50482:							1,516.30	
50483	10/26/23	VISA	8948101323	1	101-45200-437	52.00	52.00	RESERVATION KEY
50483	10/26/23	VISA	8948101323	3	101-41310-208	15.00	15.00	GPS MTG-CITY MANAGER
50483	10/26/23	VISA	8948101323	4	101-45200-225	2,096.91	2,096.91	ELK RIVER NURSERY-PARKS
50483	10/26/23	VISA	8948101323	5	101-42110-580	1,460.84	1,460.84	USHIP-POLICE RADAR
50483	10/26/23	VISA	8948101323	6	101-45200-310	270.00	270.00	SRW-BANDSHELL RAMP-PARKS
50483	10/26/23	VISA	8948101323	7	101-45200-241	638.63	638.63	MENARDS-SKATEPARK-PARKS
50483	10/26/23	VISA	8948101323	8	101-49810-310	679.97	679.97	SECURITY METRICS-AIRPORT
50483	10/26/23	VISA	8948101323	9	101-43000-221	100.80	100.80	DIGIKEY-LOADER REPAIR-PW
50483	10/26/23	VISA	8948101323	10	101-41940-322	9.49	9.49	USPS-CITY
Total 50483:							5,323.64	
50484	10/26/23	WATSON COMPANY	137375	1	609-49750-259	106.30	106.30	OTHER FOR RESALE
50484	10/26/23	WATSON COMPANY	137375	2	609-49750-256	851.98	851.98	TOBACCO
50484	10/26/23	WATSON COMPANY	137375	3	609-49750-333	6.00	6.00	DELIVERY
50484	10/26/23	WATSON COMPANY	137514	1	609-49750-256	956.29	956.29	TOBACCO
50484	10/26/23	WATSON COMPANY	137514	2	609-49750-333	6.00	6.00	DELIVERY
50484	10/26/23	WATSON COMPANY	137642	1	609-49750-256	230.76	230.76	TOBACCO

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50484	10/26/23	WATSON COMPANY	137642	2	609-49750-259	34.01	34.01	OTHER FOR RESALE
50484	10/26/23	WATSON COMPANY	137642	3	609-49750-333	6.00	6.00	DELIVERY
Total 50484:							2,197.34	
50485	10/26/23	TITAN MACHINERY-ROGERS	382605	1	101-43000-241	13,925.00	13,925.00	SNOW BLOWER-PW
Total 50485:							13,925.00	
50486	10/30/23	AJW CONTRACTING INC	32-1070-01	1	001-10005	21.77	21.77	CREDIT ON FINAL WATER BILL
Total 50486:							21.77	
50487	10/30/23	FORSLUND, LINDA & JAMES	11-7810-01	1	001-10005	58.97	58.97	CREDIT ON FINAL WATER BILL
Total 50487:							58.97	
50488	10/30/23	LIGHTHOUSE CHILD & FAMILY	11-0000-00	1	001-10005	22.31	22.31	CREDIT ON FINAL WATER BILL
Total 50488:							22.31	
50489	10/30/23	MN DEPT OF PUBLIC SAFETY (2024 BUYER	2024 BUYER	1	609-49750-433	20.00	20.00	2024 BUYERS CARD
Total 50489:							20.00	
50490	10/30/23	U.S. POSTMASTER	10302023	1	602-49400-322	245.54	245.54	OCTOBER WATER BILLS-WATER
50490	10/30/23	U.S. POSTMASTER	10302023	2	603-49450-322	245.54	245.54	OCTOBER WATER BILLS-SEWER
Total 50490:							491.08	
50491	10/30/23	WITZMAN, CODY	31-6160-00	1	001-10005	18.76	18.76	CREDIT ON FINAL WATER BILL
Total 50491:							18.76	
50492	11/10/23	ADAPTIVE MICRO SYSTEMS, L	SO004585	1	213-42110-244	940.00	940.00	LED MATRIX BOARD -PD
Total 50492:							940.00	
50493	11/10/23	AMAZON CAPITAL SERVICES	11VK-LJNT-7	1	101-41940-201	27.55	27.55	STICKY NOTES-CITY
50493	11/10/23	AMAZON CAPITAL SERVICES	11VK-LJNT-7	2	101-41940-217	65.19	65.19	FACIAL TISSUE/WINDEX-CITY
50493	11/10/23	AMAZON CAPITAL SERVICES	11VK-LJNT-7	3	101-42110-201	78.95	78.95	FLASH DRIVES-PD
50493	11/10/23	AMAZON CAPITAL SERVICES	11VK-LJNT-7	4	101-42110-240	223.73	223.73	HARD DRIVES-PD
50493	11/10/23	AMAZON CAPITAL SERVICES	11VK-LJNT-7	5	101-43000-217	297.81	297.81	PAPER TOWELS/POWER SUPPLY/FUSES
50493	11/10/23	AMAZON CAPITAL SERVICES	11VK-LJNT-7	6	609-49750-217	129.43	129.43	PAPER TOWELS/TISSUES-LIQUOR
Total 50493:							822.66	
50494	11/10/23	AMERICAN BOTTLING CO.	3568321399	1	609-49750-254	313.62	313.62	NA
Total 50494:							313.62	
50495	11/10/23	AMERICAN WATER WORKS AS	7002153777	1	602-49400-433	376.00	376.00	2024 MEMBERSHIP
Total 50495:							376.00	
50496	11/10/23	AT&T MOBILITY	2873260586	1	602-49400-321	38.23	38.23	PHONE 1168-WATER HOTSPOT
50496	11/10/23	AT&T MOBILITY	2873260586	2	602-49400-321	38.23	38.23	PHONE 4035-WATER TABLET
50496	11/10/23	AT&T MOBILITY	2873260586	3	602-49400-321	41.23	41.23	PHONE 0290-1997 WELL UNIT

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50496	11/10/23	AT&T MOBILITY	2873260586	4	602-49400-321	41.23	41.23	PHONE 9067-2006 WELL UNIT
50496	11/10/23	AT&T MOBILITY	2873260586	5	101-43000-321	44.73	44.73	PHONE 8248-ON CALL PW
50496	11/10/23	AT&T MOBILITY	2873260586	6	101-43000-321	44.73	44.73	PHONE 1076-WARNE JOHNSON
50496	11/10/23	AT&T MOBILITY	2873260586	7	101-41940-321	44.73	44.73	PHONE 4544-CITY ADMIN
50496	11/10/23	AT&T MOBILITY	2873260586	8	101-41940-321	41.23	41.23	PHONE 9066-TOWER UNIT
Total 50496:							334.34	
50497	11/10/23	AT&T MOBILITY	2873260566	1	101-42280-321	38.23	38.23	PHONE 1004-FIRE TABLET
50497	11/10/23	AT&T MOBILITY	2873260566	2	101-42110-321	38.23	38.23	PHONE 9578-SQUAD MDC 532
50497	11/10/23	AT&T MOBILITY	2873260566	3	101-42110-321	38.23	38.23	PHONE 0563-SQUAD MDC 531
50497	11/10/23	AT&T MOBILITY	2873260566	4	101-42110-321	44.73	44.73	PHONE 0565-OFFICER 5312
50497	11/10/23	AT&T MOBILITY	2873260566	5	101-42110-321	38.23	38.23	PHONE 1255-SQUAD MDC533
50497	11/10/23	AT&T MOBILITY	2873260566	6	101-42110-321	29.00	29.00	PHONE 4974-PT OFFICER FLIP PHONE
50497	11/10/23	AT&T MOBILITY	2873260566	7	101-42110-321	44.73	44.73	PHONE 4975-OFFICER 5306
50497	11/10/23	AT&T MOBILITY	2873260566	8	101-42110-321	44.73	44.73	PHONE 4976-OFFICER 5305
50497	11/10/23	AT&T MOBILITY	2873260566	9	101-42110-321	44.73	44.73	PHONE 0405-OFFICER 5301
50497	11/10/23	AT&T MOBILITY	2873260566	10	101-42110-321	44.73	44.73	PHONE 0452-OFFICER 5307
50497	11/10/23	AT&T MOBILITY	2873260566	11	101-42110-321	21.13	21.13	PHONE 0453-OFFICER 5309
Total 50497:							426.70	
50498	11/10/23	AW RESEARCH LABORATORIE	59135	1	603-49450-310	131.00	131.00	SEWER TESTNG
50498	11/10/23	AW RESEARCH LABORATORIE	59595	1	602-49400-310	101.00	101.00	COLIFORM BACTERIA/E.COLI TESTING
Total 50498:							232.00	
50499	11/10/23	BERNICKS	10142144	1	609-49750-252	1,173.35	1,173.35	BEER
50499	11/10/23	BERNICKS	10144727	1	609-49750-253	55.40	55.40	WINE
50499	11/10/23	BERNICKS	10144727	2	609-49750-252	696.00	696.00	BEER
50499	11/10/23	BERNICKS	10144728	1	609-49750-254	233.54	233.54	NA
Total 50499:							2,158.29	
50500	11/10/23	BIG J'S SERVICE STATION	000991	1	101-43000-212	700.52	700.52	GAS-PW
50500	11/10/23	BIG J'S SERVICE STATION	000991	2	101-45200-212	380.97	380.97	GAS-PARKS
50500	11/10/23	BIG J'S SERVICE STATION	000991	3	101-42280-212	356.45	356.45	GAS-FIRE
50500	11/10/23	BIG J'S SERVICE STATION	000991	4	602-49400-212	601.00	601.00	GAS-WATER
50500	11/10/23	BIG J'S SERVICE STATION	000991	5	603-49450-212	706.98	706.98	GAS-SEWER
50500	11/10/23	BIG J'S SERVICE STATION	000991	6	101-49810-212	39.04	39.04	GAS-AIRPORT
50500	11/10/23	BIG J'S SERVICE STATION	000991	7	101-45200-212	21.01	21.01	GAS-TRAILS
50500	11/10/23	BIG J'S SERVICE STATION	000991	8	101-42110-212	779.08	779.08	GAS-POLICE
Total 50500:							3,585.05	
50501	11/10/23	BREAKTHRU BEVERAGE MN	112758852	1	609-49750-254	100.18	100.18	NA
50501	11/10/23	BREAKTHRU BEVERAGE MN	112758852	2	609-49750-253	288.00	288.00	WINE
50501	11/10/23	BREAKTHRU BEVERAGE MN	112758852	3	609-49750-251	1,812.76	1,812.76	LIQUOR
50501	11/10/23	BREAKTHRU BEVERAGE MN	112758852	4	609-49750-333	53.80	53.80	DELIVERY
50501	11/10/23	BREAKTHRU BEVERAGE MN	112881660	1	609-49750-254	44.00	44.00	NA
50501	11/10/23	BREAKTHRU BEVERAGE MN	112881660	2	609-49750-251	1,291.83	1,291.83	LIQUOR
50501	11/10/23	BREAKTHRU BEVERAGE MN	112881660	3	609-49750-333	22.20	22.20	DELIVERY
Total 50501:							3,612.77	
50502	11/10/23	BRIAN JOHNSON	6516	1	101-42110-310	180.00	180.00	TOW FOR ICR #23-2729

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 50502:							180.00	
50503	11/10/23	BROOKVIEW WINERY	KISS-0105	1	609-49750-253	108.00	108.00	WINE
Total 50503:							108.00	
50504	11/10/23	C & L DISTRIBUTING CO.	1796149	1	609-49750-259	230.10	230.10	OTHER FOR RESALE
50504	11/10/23	C & L DISTRIBUTING CO.	1796150	1	609-49750-252	11,500.00	11,500.00	BEER
50504	11/10/23	C & L DISTRIBUTING CO.	1796150	2	609-49750-253	317.85	317.85	WINE
50504	11/10/23	C & L DISTRIBUTING CO.	1796150	3	609-49750-254	147.76	147.76	NA
50504	11/10/23	C & L DISTRIBUTING CO.	1799502	1	609-49750-259	136.50	136.50	OTHER FOR RESALE
50504	11/10/23	C & L DISTRIBUTING CO.	1799504	1	609-49750-251	450.00	450.00	LIQUOR
50504	11/10/23	C & L DISTRIBUTING CO.	1799504	2	609-49750-254	37.50	37.50	NA
50504	11/10/23	C & L DISTRIBUTING CO.	1799504	3	609-49750-252	6,968.20	6,968.20	BEER
50504	11/10/23	C & L DISTRIBUTING CO.	2692000296	1	609-49750-252	14.71-	14.71-	CREDIT BEER
50504	11/10/23	C & L DISTRIBUTING CO.	2692000299	1	609-49750-252	2.19-	2.19-	CREDIT BEER
Total 50504:							19,771.01	
50505	11/10/23	CARLSON & STEWART REFRIG	53972	1	609-49750-221	785.09	785.09	REPAIR IN BEER CAVE-LIQUOR
Total 50505:							785.09	
50506	11/10/23	CENTRAL HYDRAULICS	137469	1	603-49450-580	11,693.66	11,693.66	PLOW INSTALLATION FOR 2023 CHEVY-SEWER
Total 50506:							11,693.66	
50507	11/10/23	CINTAS	4169504515	1	609-49750-310	98.92	98.92	RUGS - LIQUOR STORE
50507	11/10/23	CINTAS	4169504555	1	101-43000-434	97.35	97.35	UNIFORMS-PW
50507	11/10/23	CINTAS	4170192609	1	101-45200-310	44.81	44.81	RUGS-GCC
50507	11/10/23	CINTAS	4170192658	1	101-43000-434	89.35	89.35	UNIFORMS-PW
50507	11/10/23	CINTAS	4170192729	1	101-45500-310	43.66	43.66	RUGS-LIBRARY
50507	11/10/23	CINTAS	4170192733	1	101-41940-310	18.38	18.38	RUGS-CITY HALL
50507	11/10/23	CINTAS	4170617371	1	101-45200-310	52.85	52.85	RUGS-GCC
50507	11/10/23	CINTAS	4170907445	1	101-43000-434	89.35	89.35	UNIFORMS-PW
50507	11/10/23	CINTAS	4170907470	1	609-49750-310	85.02	85.02	RUGS - LIQUOR STORE
50507	11/10/23	CINTAS	4171617429	1	101-41940-310	28.62	28.62	RUGS-CITY HALL
50507	11/10/23	CINTAS	4171617470	1	101-43000-434	89.35	89.35	UNIFORMS-PW
50507	11/10/23	CINTAS	4171617523	1	101-45500-310	43.66	43.66	RUGS-LIBRARY
50507	11/10/23	CINTAS	4172331229	1	101-43000-434	97.35	97.35	UNIFORMS-PW
50507	11/10/23	CINTAS	4172331391	1	609-49750-310	93.61	93.61	RUGS - LIQUOR STORE
Total 50507:							972.28	
50508	11/10/23	COMPASS MINERALS AMERICA	1232283	1	101-43000-403	1,926.63	1,926.63	WINTER SALT
Total 50508:							1,926.63	
50509	11/10/23	CORE & MAIN LP	T685098	1	602-49400-580	3,960.00	3,960.00	CABLE FOR WATER METER PROJECT
50509	11/10/23	CORE & MAIN LP	T721371	1	602-49400-580	335.70	335.70	PARTS FOR WATER METER PROJECT
50509	11/10/23	CORE & MAIN LP	T731687	1	602-49400-580	53.03	53.03	PARTS FOR WATER METER PROJECT
50509	11/10/23	CORE & MAIN LP	T842427	1	602-49400-580	1,061.50	1,061.50	WATER METERS
50509	11/10/23	CORE & MAIN LP	T849788	1	602-49400-580	679.65	679.65	PARTS FOR WATER METER PROJECT
50509	11/10/23	CORE & MAIN LP	T854810	1	602-49400-580	3,205.46	3,205.46	WATER METERS
Total 50509:							9,295.34	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2033342	1	609-49750-251	1,322.50	1,322.50	LIQUOR
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2033342	2	609-49750-253	702.80	702.80	WINE
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2033342	3	609-49750-254	285.30	285.30	NA
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2033342	4	609-49750-252	13,773.35	13,773.35	BEER
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2033420	1	609-49750-252	90.00-	90.00-	CREDIT BEER
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2038437	1	609-49750-254	28.95	28.95	NA
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2038437	2	609-49750-251	188.00	188.00	LIQUOR
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2038437	3	609-49750-253	159.30	159.30	WINE
50510	11/10/23	DAHLHEIMER DISTRIBUTING C	2038437	4	609-49750-252	11,640.23	11,640.23	BEER
Total 50510:							28,010.43	
50511	11/10/23	Damien F. Toven & Associates, LL	1324	1	101-41610-304	4,034.93	4,034.93	CRIMINAL RETAINER
50511	11/10/23	Damien F. Toven & Associates, LL	1325	1	101-41610-304	437.50	437.50	CIVIL-BILLABLE
50511	11/10/23	Damien F. Toven & Associates, LL	1326	1	101-41610-304	1,075.00	1,075.00	CIVIL RETAINER
Total 50511:							5,547.43	
50512	11/10/23	DSC COMMUNICATIONS	2234790	1	101-42280-241	806.15	806.15	RAADIO INSTALL SIDE X SIDE-FIRE
Total 50512:							806.15	
50513	11/10/23	DUSTY'S DRAIN CLEANING	13985	1	602-49400-580	465.00	465.00	METER PROJECT EXPENSE
Total 50513:							465.00	
50514	11/10/23	EARL F. ANDERSEN, INC.	0134283-IN	1	101-43000-403	159.40	159.40	STREET SIGNS-PW
Total 50514:							159.40	
50515	11/10/23	EHLEN, CHRISTOPHER	102023	1	101-42280-437	200.00	200.00	FIRE CONTEST POSTER PRIZES
Total 50515:							200.00	
50516	11/10/23	FLEETPRIDE	111977835	1	101-43000-221	41.13	41.13	PARTS-PW
Total 50516:							41.13	
50517	11/10/23	FRONTIER	011993-2-112	1	609-49750-321	168.30	168.30	PHONE SVC-LIQUOR STORE
50517	11/10/23	FRONTIER	032802-2-11	1	101-42280-321	53.38	53.38	PHONE SVC-FIRE (3465)
50517	11/10/23	FRONTIER	072480-2-11	1	602-49400-321	148.32	148.32	PHONE SVC-WATER (6134)
50517	11/10/23	FRONTIER	082197-2-11	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
50517	11/10/23	FRONTIER	082488-2-11	1	101-49810-321	227.02	227.02	PHONE SVC-AIRPORT (2648)
Total 50517:							598.82	
50518	11/10/23	GALLS INC	025933768	1	101-42110-434	84.59	84.59	BELT GEAR-QUINN
50518	11/10/23	GALLS INC	025953621	1	101-42110-434	19.03	19.03	COLLAR BRASS-QUINN
50518	11/10/23	GALLS INC	025958473	1	101-42110-434	521.61	521.61	WINTER JACKET-QUINN
Total 50518:							625.23	
50519	11/10/23	GOPHER STATE ONE CALL	3100594	1	602-49400-310	52.65	52.65	OCTOBER LOCATES
Total 50519:							52.65	
50520	11/10/23	GRANITE CITY JOBBING	356939	1	609-49750-259	720.00	720.00	OTHER FOR RESALE
50520	11/10/23	GRANITE CITY JOBBING	356939	2	609-49750-333	10.00	10.00	DELIVERY

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50520	11/10/23	GRANITE CITY JOBBING	356942	1	609-49750-217	209.23	209.23	OTHER OPERATING SUPPLIES
50520	11/10/23	GRANITE CITY JOBBING	356942	2	609-49750-259	149.20	149.20	OTHER FOR RESALE
50520	11/10/23	GRANITE CITY JOBBING	356942	3	609-49750-256	476.41	476.41	TOBACCO
50520	11/10/23	GRANITE CITY JOBBING	358006	1	609-49750-259	92.62	92.62	OTHER FOR RESALE
50520	11/10/23	GRANITE CITY JOBBING	358006	2	609-49750-256	330.04	330.04	TOBACCO
50520	11/10/23	GRANITE CITY JOBBING	358006	3	609-49750-217	107.76	107.76	OTHER OPERATING SUPPLIES
50520	11/10/23	GRANITE CITY JOBBING	358006	4	609-49750-333	10.00	10.00	DELIVERY
Total 50520:							2,105.26	
50521	11/10/23	GRANITE LEDGE ELECTRIC	F23358	1	101-45200-580	2,200.00	2,200.00	LIGHT FIXTURES IN SKATEPARK-PARKS
Total 50521:							2,200.00	
50522	11/10/23	HAWKINS, INC.	6602195	1	602-49400-216	20.00	20.00	CHEMICALS
Total 50522:							20.00	
50523	11/10/23	HEAT MIZER GLASS INC	25918	1	101-41940-401	684.00	684.00	REPLACE BROKEN WINDOW-CITY HALL
50523	11/10/23	HEAT MIZER GLASS INC	25919	1	101-41940-401	1,100.00	1,100.00	REPLACE BROKEN WINDOW-CITY HALL
Total 50523:							1,784.00	
50524	11/10/23	JAYSEN S FERN	10099	1	609-49750-259	59.40	59.40	OTHER FOR RESALE
50524	11/10/23	JAYSEN S FERN	10099	2	609-49750-434	400.00	400.00	UNIFORMS
Total 50524:							459.40	
50525	11/10/23	JIMS MILLE LACS DISPOSAL	211948-1123	1	101-42280-384	25.00	25.00	GARBAGE-FIRE
50525	11/10/23	JIMS MILLE LACS DISPOSAL	211948-1123	2	101-41940-310	105.59	105.59	GARBAGE-CITY
50525	11/10/23	JIMS MILLE LACS DISPOSAL	211948-1123	3	101-45200-384	59.39	59.39	GARBAGE-PARKS
50525	11/10/23	JIMS MILLE LACS DISPOSAL	211948-1123	4	101-43000-312	300.00	300.00	COMPOST
50525	11/10/23	JIMS MILLE LACS DISPOSAL	212276-1123	1	101-45200-384	127.98	127.98	GARBAGE-PARKS
50525	11/10/23	JIMS MILLE LACS DISPOSAL	219225-1123	1	609-49750-384	95.94	95.94	GARBAGE - LIQUOR
50525	11/10/23	JIMS MILLE LACS DISPOSAL	3249517-112	1	101-45200-415	148.39	148.39	CHANGING SHELTER
50525	11/10/23	JIMS MILLE LACS DISPOSAL	3488032-112	1	101-45200-415	93.39	93.39	ARCHERY RANGE
Total 50525:							955.68	
50526	11/10/23	JOHNSON BROTHERS LIQUOR	2413503	1	609-49750-254	74.00	74.00	NA
50526	11/10/23	JOHNSON BROTHERS LIQUOR	2413503	2	609-49750-251	292.50	292.50	LIQUOR
50526	11/10/23	JOHNSON BROTHERS LIQUOR	2413503	3	609-49750-253	218.00	218.00	WINE
50526	11/10/23	JOHNSON BROTHERS LIQUOR	2413503	4	609-49750-333	15.36	15.36	DELIVERY
50526	11/10/23	JOHNSON BROTHERS LIQUOR	2413504	1	609-49750-251	780.00	780.00	LIQUOR
50526	11/10/23	JOHNSON BROTHERS LIQUOR	2413504	2	609-49750-333	15.36	15.36	DELIVERY
Total 50526:							1,395.22	
50527	11/10/23	JOHNSON, WARNE	2847	1	101-43000-434	200.00	200.00	WORK BOOTS - PW
Total 50527:							200.00	
50528	11/10/23	JOHNSON'S CUSTOM CREATIO	101523	1	101-43000-403	2,000.00	2,000.00	40 FT CURB ON 6TH AVE SE
Total 50528:							2,000.00	
50529	11/10/23	KIRVIDA FIRE INC	11863	1	101-42280-310	350.00	350.00	2009 STERLING ANNUAL PUMP TEST
50529	11/10/23	KIRVIDA FIRE INC	11863	2	101-42280-221	205.92	205.92	2009 STERLING MAINTENANCE/REPAIR

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50529	11/10/23	KIRVIDA FIRE INC	11864	1	101-42280-310	350.00	350.00	1994 FREIGHTLINER ANNUAL PUMP TEST
50529	11/10/23	KIRVIDA FIRE INC	11864	2	101-42280-221	205.92	205.92	1994 FREIGHTLINER MAINTENANCE/REPAIR
50529	11/10/23	KIRVIDA FIRE INC	11865	1	101-42280-310	350.00	350.00	2014 FREIGHTLINER ANNUAL PUMP TEST
50529	11/10/23	KIRVIDA FIRE INC	11865	2	101-42280-221	135.67	135.67	2014 FREIGHTLINER MAINTENANCE/REPAIR
50529	11/10/23	KIRVIDA FIRE INC	11866	1	101-42280-310	350.00	350.00	2019 FREIGHTLINER ANNUAL PUMP TEST
50529	11/10/23	KIRVIDA FIRE INC	11866	2	101-42280-221	140.15	140.15	2019 FREIGHTLINER MAINTENANCE/REPAIR
Total 50529:							2,087.66	
50530	11/10/23	KOCHS HARDWARE HANK	103123	1	101-43000-217	258.69	258.69	SOAP, BATTERY, GLOVES, ETC-PW
50530	11/10/23	KOCHS HARDWARE HANK	103123	2	101-43000-221	11.04	11.04	BOLTS FOR SWEEPER-PW
50530	11/10/23	KOCHS HARDWARE HANK	103123	3	101-43000-240	190.97	190.97	SAW BLADE/WET-DRY VAC-PW
50530	11/10/23	KOCHS HARDWARE HANK	103123	4	603-49450-437	146.86	146.86	ROPE/SEALANT/COLD PATCH-SEWER
50530	11/10/23	KOCHS HARDWARE HANK	103123	5	609-49750-437	8.04	8.04	SHIMS-LIQUOR
50530	11/10/23	KOCHS HARDWARE HANK	103123	6	101-42280-437	299.98	299.98	BIKES-FIRE
Total 50530:							915.58	
50531	11/10/23	KODIAK POWER SYSTEMS	KPS1388	1	602-49400-401	3,332.16	3,332.16	WATER TREATMENT GENERATOR REPAIR
50531	11/10/23	KODIAK POWER SYSTEMS	KPS1396	1	101-41940-401	696.55	696.55	GENERATOR REPAIR-CITY HALL
50531	11/10/23	KODIAK POWER SYSTEMS	KPS1396	2	101-42280-401	569.51	569.51	GFENERATOR REPAIR-FIRE HALL
50531	11/10/23	KODIAK POWER SYSTEMS	KPS1396	3	603-49450-401	3,308.87	3,308.87	GENERATOR REPAIR LIFT STATION SW RIVER
50531	11/10/23	KODIAK POWER SYSTEMS	KPS1396	4	603-49450-401	294.00	294.00	TOWABLE GENERATOR TROUBLE CALL
Total 50531:							8,201.09	
50532	11/10/23	L.E.L.S.	238-1123	1	101-21710	337.50	337.50	NOVEMBER UNION DUES-PD
Total 50532:							337.50	
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	388956	1	101-41940-433	3,787.00	3,787.00	MEMBERSHIP DUES 2023-2024
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392452	1	602-49400-309	91.80	91.80	ADOBE AROBAT SUBSCRIPTIONS-WATER
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392452	2	603-49450-309	91.80	91.80	ADOBE AROBAT SUBSCRIPTIONS-SEWER
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392452	3	101-41940-309	91.81	91.81	ADOBE AROBAT SUBSCRIPTIONS-EVENT CO
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392452	4	101-41510-309	91.80	91.80	ADOBE AROBAT SUBSCRIPTIONS-TREASURE
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392452	5	101-41940-309	91.81	91.81	ADOBE AROBAT SUBSCRIPTIONS DELORIS-C
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392452	6	101-43000-309	91.81	91.81	ADOBE AROBAT SUBSCRIPTIONS-PW
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392452	7	101-42110-309	91.81	91.81	ADOBE AROBAT SUBSCRIPTIONS-PD
50533	11/10/23	LEAGUE OF MINNESOTA CITIE	392480	1	101-41310-310	127.94	127.94	ADOBE AROBAT SUBSCRIPTIONS-TAMMY
Total 50533:							4,557.58	
50534	11/10/23	LINE-X OF ST. CLOUD	69607	1	603-49450-580	750.00	750.00	PARTS FOR 2024 CHEVY TRUCK
Total 50534:							750.00	
50535	11/10/23	M. AMUNDSON LLP	370976	1	609-49750-259	39.84	39.84	OTHER FOR RESALE
50535	11/10/23	M. AMUNDSON LLP	370976	2	609-49750-256	643.76	643.76	TOBACCO
50535	11/10/23	M. AMUNDSON LLP	371250	1	609-49750-256	16.40	16.40	CREDIT TOBACCO
50535	11/10/23	M. AMUNDSON LLP	371250	2	609-49750-217	150.00	150.00	OTHER OPERATING SUPPLIES
50535	11/10/23	M. AMUNDSON LLP	371502	1	609-49750-256	1,218.93	1,218.93	TOBACCO
Total 50535:							2,036.13	
50536	11/10/23	MEYERS MILACA PARTS CITY	103123	1	101-43000-212	9.12	9.12	SUPPLIES-PW
Total 50536:							9.12	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50537	11/10/23	MID-MN INSPECTIONS LLC	1135	2	101-42400-300	2,193.64	2,193.64	CONTRACTED BLDG OFFICIAL
50537	11/10/23	MID-MN INSPECTIONS LLC	1136	1	101-42400-300	2,793.48	2,793.48	CONTRACTED BLDG OFFICIAL
Total 50537:							4,987.12	
50538	11/10/23	MILACA AUTO VALUE	102523	1	101-43000-221	31.96	31.96	EQUIPMENT PARTS-PW
50538	11/10/23	MILACA AUTO VALUE	102523	2	101-43000-215	18.99	18.99	SHOP SUPPLIES-PW
Total 50538:							50.95	
50539	11/10/23	MILACA UNCLAIMED FREIGHT	319078	1	215-49000-437	23.94	23.94	CANDY FOR TRICK OR TREAT-CITY
Total 50539:							23.94	
50540	11/10/23	MILLE LACS COUNTY DAC	40954	1	101-41940-310	492.76	492.76	CLEANING SVCS - CITY
50540	11/10/23	MILLE LACS COUNTY DAC	40954	2	101-45500-310	316.92	316.92	CLEANING SVCS - LIBRARY
50540	11/10/23	MILLE LACS COUNTY DAC	40954	3	101-42280-310	42.84	42.84	CLEANING SVCS - FIRE
50540	11/10/23	MILLE LACS COUNTY DAC	40954	4	101-45200-310	116.56	116.56	CLEANING SVCS - GCC
Total 50540:							969.08	
50541	11/10/23	MILLER TRUCKING	6906	1	609-49750-333	119.70	119.70	DELIVERY
Total 50541:							119.70	
50542	11/10/23	MINNESOTA PAVING AND MATE	1801281	1	101-43000-403	503.25	503.25	ASHPALT
Total 50542:							503.25	
50543	11/10/23	MN COMPUTER SYSTEMS INC	384323	1	101-41940-310	64.89	64.89	COPIER CONTRACT-CITY
Total 50543:							64.89	
50544	11/10/23	MN SHERIFFS ASSOCIATION	207060	1	101-42110-208	175.00	175.00	ADV DP ONLINE FEBRUARY-BECKY
Total 50544:							175.00	
50545	11/10/23	NAPA CENTRAL MN	103123	1	101-45200-437	27.96	27.96	ANTI-FREEZE-PARKS
50545	11/10/23	NAPA CENTRAL MN	103123	2	101-43000-221	3.69	3.69	STERLING PARTS-PW
50545	11/10/23	NAPA CENTRAL MN	103123	3	101-43000-217	20.97	20.97	ANTI-FREEZE-PW
Total 50545:							52.62	
50546	11/10/23	OMANN BROTHERS INC	17560	1	101-43000-403	180.90	180.90	AC FINES MIX
50546	11/10/23	OMANN BROTHERS INC	32469	1	101-43000-403	63,393.42	63,393.42	ALLEY WORK-2023 CIP
50546	11/10/23	OMANN BROTHERS INC	32469	2	602-49400-310	7,943.02	7,943.02	CITY GARAGE PATCH
50546	11/10/23	OMANN BROTHERS INC	32469	3	101-43000-403	26,043.32	26,043.32	3RD ST SE-CIP 2023
50546	11/10/23	OMANN BROTHERS INC	32469	4	602-49400-310	1,784.15	1,784.15	10TH ST PATCH
Total 50546:							99,344.81	
50547	11/10/23	PHILLIPS WINE AND SPIRITS	6681900	1	609-49750-251	437.30	437.30	LIQUOR
50547	11/10/23	PHILLIPS WINE AND SPIRITS	6681900	2	609-49750-253	231.00	231.00	WINE
50547	11/10/23	PHILLIPS WINE AND SPIRITS	6681900	3	609-49750-333	21.12	21.12	DELIVERY
Total 50547:							689.42	
50548	11/10/23	QUILL CORPORATION	35037630	1	101-42110-201	72.17	72.17	CALENDAR/RULED TABLETS-PD

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50548	11/10/23	QUILL CORPORATION	35037630	2	101-41940-201	154.62	154.62	PAPER/CALENDARS-CITY
50548	11/10/23	QUILL CORPORATION	35037630	3	602-49400-201	4.99	4.99	CALENDAR-WATER
50548	11/10/23	QUILL CORPORATION	35037630	4	101-41310-201	13.99	13.99	CALENDAR-CITY MANAGER
50548	11/10/23	QUILL CORPORATION	35037630	5	101-41510-201	22.59	22.59	CALENDAR-TREASURER
50548	11/10/23	QUILL CORPORATION	35137904	1	101-42110-201	31.99	31.99	CALENDAR-PD
50548	11/10/23	QUILL CORPORATION	35137904	2	101-41940-201	24.79	24.79	HANGING FOLDERS-CITY
50548	11/10/23	QUILL CORPORATION	35284478	1	609-49750-201	23.17	23.17	OFFICE SUPPLIES-LIQUOR
Total 50548:							348.31	
50549	11/10/23	RED BULL DISTRIBUTION CO IN	5008223103	1	609-49750-254	182.40	182.40	NA
Total 50549:							182.40	
50550	11/10/23	SAFEGUARD LOCKSMITH	5702	1	101-49810-221	1,000.00	1,000.00	DOOR LOCK-AIRPORT
Total 50550:							1,000.00	
50551	11/10/23	SOUTHERN GLAZERS OF MN	2406275	1	609-49750-253	855.97	855.97	WINE
50551	11/10/23	SOUTHERN GLAZERS OF MN	2406275	2	609-49750-333	13.95	13.95	DELIVERY
50551	11/10/23	SOUTHERN GLAZERS OF MN	2406276	1	609-49750-251	2,490.78	2,490.78	LIQUOR
50551	11/10/23	SOUTHERN GLAZERS OF MN	2406276	2	609-49750-333	23.25	23.25	DELIVERY
50551	11/10/23	SOUTHERN GLAZERS OF MN	2406277	1	609-49750-251	406.31	406.31	LIQUOR
50551	11/10/23	SOUTHERN GLAZERS OF MN	2406277	2	609-49750-333	6.20	6.20	DELIVERY
Total 50551:							3,796.46	
50552	11/10/23	SPECIALTY STORE SERVICES	217475	1	609-49750-217	785.31	785.31	OTHER OPERATING SUPPLIES
Total 50552:							785.31	
50553	11/10/23	ST. CLOUD REFRIGERATION	W92537	1	101-45500-401	990.32	990.32	EMPLOYEE ENTRANCE HEATER-LIBRARY
Total 50553:							990.32	
50554	11/10/23	STAR PUBLICATIONS	217225	1	609-49750-343	190.00	190.00	ADVERTISING
Total 50554:							190.00	
50555	11/10/23	STONEHEART GRANITE	102023	1	218-49000-530	375.00	375.00	VETERANS MEMORIAL PAVERS
Total 50555:							375.00	
50556	11/10/23	SUPER X POWER	719727	1	101-45200-221	32.00	32.00	FUEL HOSE ASSEMBLY-PARKS
50556	11/10/23	SUPER X POWER	719733	1	101-45200-221	5.50	5.50	FUEL LINE-PARKS
Total 50556:							37.50	
50557	11/10/23	TEALS MARKET	3141018-103	1	101-41940-437	45.82	45.82	BREAKROOM SUPPLIES
50557	11/10/23	TEALS MARKET	6547018-103	1	101-43000-208	25.06	25.06	SAFETY MEETING REFRESHMENTS-PW
50557	11/10/23	TEALS MARKET	6547018-103	2	603-49450-437	5.98	5.98	WASTEWATER SUPPLIES
Total 50557:							76.86	
50558	11/10/23	TRUE FABRICATIONS, INC.	1297701	1	609-49750-259	708.50	708.50	OTHER FOR RESALE
Total 50558:							708.50	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50559	11/10/23	VIKING BOTTLING CO.	3302749	1	609-49750-254	213.40	213.40	NA
50559	11/10/23	VIKING BOTTLING CO.	3314232	1	609-49750-254	310.30	310.30	NA
Total 50559:							523.70	
50560	11/10/23	VINOCOPIA	0337772-CM	1	609-49750-251	13.30-	13.30-	CREDIT LIQUOR
50560	11/10/23	VINOCOPIA	0338786-IN	1	609-49750-253	136.00	136.00	WINE
50560	11/10/23	VINOCOPIA	0338786-IN	2	609-49750-251	26.60	26.60	LIQUOR
50560	11/10/23	VINOCOPIA	0338786-IN	3	609-49750-333	5.00	5.00	DELIVERY
Total 50560:							154.30	
50561	11/10/23	WATSON COMPANY	137772	1	609-49750-256	440.67	440.67	TOBACCO
50561	11/10/23	WATSON COMPANY	137772	2	609-49750-259	159.45	159.45	OTHER FOR RESALE
50561	11/10/23	WATSON COMPANY	137772	3	609-49750-333	6.00	6.00	DELIVERY
50561	11/10/23	WATSON COMPANY	137934	1	609-49750-256	622.01	622.01	TOBACCO
50561	11/10/23	WATSON COMPANY	137934	2	609-49750-259	236.37	236.37	OTHER FOR RESALE
50561	11/10/23	WATSON COMPANY	137934	3	609-49750-333	6.00	6.00	DELIVERY
Total 50561:							1,470.50	
50562	11/10/23	WEIDNER S PLUMBING & HEATI	13450	1	602-49400-401	200.00	200.00	WATER TREATMENT PLANT REPAIRS
Total 50562:							200.00	
50563	11/10/23	WEX BANK	93075155	1	101-42110-212	1,543.52	1,543.52	GAS - POLICE
50563	11/10/23	WEX BANK	93075155	2	101-43000-212	130.21	130.21	GAS-PW
Total 50563:							1,673.73	
821432	10/23/23	MN DEPT OF LABOR & INDUST	DLIMN10009	1	101-32210	524.17	524.17	3RD QTR SURCHARGE
Total 821432:							524.17	
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	1	619-49900-321	112.72	112.72	PHONE SERVICE 1099 - DEP REG
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	2	101-45500-321	45.59	45.59	PHONE SERVICE - LIBRARY
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	3	101-45200-321	50.58	50.58	INTERNET SERVICE - REC PARK
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	4	101-43000-321	91.73	91.73	INTERNET SERVICE - PW
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	5	101-42110-321	57.60	57.60	PHONE SERVICE 3069- POLICE
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	6	101-42110-321	43.39	43.39	PHONE SERVICE 5325 - POLICE
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	7	101-42110-321	71.41	71.41	PHONE SERVICE 6166 - POLICE
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	8	101-41940-321	112.54	112.54	PHONE SERVICE 3141 - CITY HALL
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	9	101-41940-321	7.16	7.16	PHONE SERVICE 3142 - CITY HALL
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	10	101-43000-321	114.72	114.72	PHONE SERVICE 5216 - PW
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	11	619-49900-321	77.86	77.86	PHONE SERVICE 3143 - DEP REG
821433	11/08/23	BENTON COMMUNICATIONS	0238009658-	12	619-49900-321	7.16	7.16	PHONE SERVICE 3449 - DEP REG
Total 821433:							792.46	
821434	11/08/23	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	100.22	100.22	PHONE SERVICE 3465 - FIRE
Total 821434:							100.22	
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	15.23	15.23	FIRE HALL
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	45.65	45.65	HISTORICAL SOCIETY
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	67.14	67.14	PUBLIC WORKS
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	48.01	48.01	SENIOR CENTER
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	84.95	84.95	CITY HALL

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	152.79	152.79	WATER PLANT
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	174.03	174.03	LIBRARY
821435	11/08/23	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	21.09	21.09	GORECKI BLDG
Total 821435:							608.89	
821436	11/08/23	CENTERPOINT ENERGY	5826769-1-1	1	609-49750-381	83.65	83.65	LIQUOR STORE
Total 821436:							83.65	
821437	11/08/23	DELTA DENTAL OF MN	CNS0001381	1	101-21712	1,525.72	1,525.72	DENTAL INS
Total 821437:							1,525.72	
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	1	101-43000-381	320.52	320.52	PUBLIC WORKS
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	2	101-49010-381	69.65	69.65	SENIOR CENTER
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	3	101-49810-381	150.63	150.63	AIRPORT
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	4	101-45200-381	167.30	167.30	PARKS
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	5	101-43000-380	3,065.90	3,065.90	STREET LIGHTS
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	6	101-42110-437	100.54	100.54	PUBLIC SAFETY
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	7	208-45600-381	191.24	191.24	HISTORICAL SOCIETY
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	8	101-45500-381	768.58	768.58	LIBRARY
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	9	602-49400-381	2,075.13	2,075.13	WATER DEPT
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	10	603-49450-381	818.81	818.81	SEWER DEPT
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	11	101-42280-381	614.62	614.62	FIRE HALL
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	12	101-41940-381	715.51	715.51	CITY HALL
821438	11/08/23	EAST CENTRAL ENERGY	832400-1123	13	609-49750-381	2,046.47	2,046.47	LIQUOR STORE
Total 821438:							11,104.90	
821439	11/08/23	FURTHER-HSA	110123	1	101-21705	8,085.00	8,085.00	NOVEMBER HSA CONTRIBUTIONS
Total 821439:							8,085.00	
821440	11/08/23	MIDCONTINENT COMMUNICATI	14799080113	1	101-42110-321	133.39	133.39	INTERNET- POLICE
Total 821440:							133.39	
821441	11/08/23	MN DEPT OF REVENUE	OCT WAT TA	1	602-20800	203.00	203.00	W/S SALES TAX
821441	11/08/23	MN DEPT OF REVENUE	OCT WAT TA	2	101-34107	4.00	4.00	SALES TAX-SPECIAL SEARCHES
821441	11/08/23	MN DEPT OF REVENUE	OCT WAT TA	3	101-34780	10.00	10.00	SALES TAX-RESERVATION FEE
821441	11/08/23	MN DEPT OF REVENUE	OCT WAT TA	4	101-36200	4.00	4.00	SALES TAX - MISC
Total 821441:							221.00	
821442	11/08/23	MN DEPT OF REVENUE	OCT LIQ TA	1	609-20800	23,679.00	23,679.00	LIQUOR SALES TAX
Total 821442:							23,679.00	
821443	11/08/23	NCPERS GROUP LIFE INS	62720011202	1	101-21709	112.00	112.00	GROUP LIFE INS
Total 821443:							112.00	
821444	11/08/23	UNUM	0691590-001	1	101-21707	985.25	985.25	LIFE, STD, LTD-NOV 2023
Total 821444:							985.25	
990000235	10/19/23	EFTPS-FED TAXPAYMENT	PR1008231	6	101-21703	5.81	5.81	FED/SSI/MEDICARE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
990000235	10/19/23	EFTPS-FED TAXPAYMENT	PR1008231	7	101-21703	5.81	5.81	FED/SSI/MEDICARE
990000235	10/19/23	EFTPS-FED TAXPAYMENT	PR1008231	8	101-21703	1.36	1.36	FED/SSI/MEDICARE
990000235	10/19/23	EFTPS-FED TAXPAYMENT	PR1008231	9	101-21703	1.36	1.36	FED/SSI/MEDICARE
Total 990000235:							14.34	
990000236	10/19/23	GOVONE SOLUTIONS	PR1008231	5	101-21704	6.09	6.09	PERA
990000236	10/19/23	GOVONE SOLUTIONS	PR1008231	6	101-21704	7.03	7.03	PERA
Total 990000236:							13.12	
990000237	10/23/23	AMERICAN FDS	PR1022231	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 990000237:							325.00	
990000238	10/23/23	EFTPS-FED TAXPAYMENT	PR1022231	1	101-21703	2,755.02	2,755.02	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
990000238	10/23/23	EFTPS-FED TAXPAYMENT	PR1022231	2	101-21701	5,182.33	5,182.33	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
990000238	10/23/23	EFTPS-FED TAXPAYMENT	PR1022231	3	101-21703	2,755.02	2,755.02	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
990000238	10/23/23	EFTPS-FED TAXPAYMENT	PR1022231	4	101-21703	950.37	950.37	FED/SSI/MEDICARE MEDICARE Pay Period: 10/
990000238	10/23/23	EFTPS-FED TAXPAYMENT	PR1022231	5	101-21703	950.37	950.37	FED/SSI/MEDICARE MEDICARE Pay Period: 10/
Total 990000238:							12,593.11	
990000239	10/23/23	GOVONE SOLUTIONS	PR1022231	1	101-21704	3,767.64	3,767.64	PERA PERA PROTECTIVE Pay Period: 10/22/20
990000239	10/23/23	GOVONE SOLUTIONS	PR1022231	2	101-21704	2,757.00	2,757.00	PERA PERA COORDINATED Pay Period: 10/22/
990000239	10/23/23	GOVONE SOLUTIONS	PR1022231	3	101-21704	3,181.16	3,181.16	PERA PERA COORDINATED Pay Period: 10/22/
990000239	10/23/23	GOVONE SOLUTIONS	PR1022231	4	101-21704	2,511.75	2,511.75	PERA PERA PROTECTIVE Pay Period: 10/22/20
Total 990000239:							12,217.55	
990000240	10/23/23	MN-STATE TAXPAYMENT	PR1022231	1	101-21702	2,730.84	2,730.84	SWT STATE WITHHOLDING TAX Pay Period: 10/
Total 990000240:							2,730.84	
990000241	11/06/23	AMERICAN FDS	PR1105231	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 990000241:							325.00	
990000242	11/06/23	EFTPS-FED TAXPAYMENT	PR1105231	1	101-21703	2,678.68	2,678.68	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
990000242	11/06/23	EFTPS-FED TAXPAYMENT	PR1105231	2	101-21701	5,083.15	5,083.15	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
990000242	11/06/23	EFTPS-FED TAXPAYMENT	PR1105231	3	101-21703	2,678.68	2,678.68	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
990000242	11/06/23	EFTPS-FED TAXPAYMENT	PR1105231	4	101-21703	920.30	920.30	FED/SSI/MEDICARE MEDICARE Pay Period: 11/
990000242	11/06/23	EFTPS-FED TAXPAYMENT	PR1105231	5	101-21703	920.30	920.30	FED/SSI/MEDICARE MEDICARE Pay Period: 11/
Total 990000242:							12,281.11	
990000243	11/06/23	GOVONE SOLUTIONS	PR1105231	1	101-21704	3,646.70	3,646.70	PERA PERA PROTECTIVE Pay Period: 11/5/202
990000243	11/06/23	GOVONE SOLUTIONS	PR1105231	2	101-21704	2,793.87	2,793.87	PERA PERA COORDINATED Pay Period: 11/5/20
990000243	11/06/23	GOVONE SOLUTIONS	PR1105231	3	101-21704	3,223.69	3,223.69	PERA PERA COORDINATED Pay Period: 11/5/20
990000243	11/06/23	GOVONE SOLUTIONS	PR1105231	4	101-21704	2,431.14	2,431.14	PERA PERA PROTECTIVE Pay Period: 11/5/202
Total 990000243:							12,095.40	
990000244	11/06/23	MN-STATE TAXPAYMENT	PR1105231	1	101-21702	2,671.66	2,671.66	SWT STATE WITHHOLDING TAX Pay Period: 11/
Total 990000244:							2,671.66	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Grand Totals:							<u>595,939.89</u>	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	121.81	.00	121.81
001-20200	.00	121.81-	121.81-
101-20200	.00	224,338.69-	224,338.69-
101-21701	10,265.48	.00	10,265.48
101-21702	5,402.50	.00	5,402.50
101-21703	14,623.08	.00	14,623.08
101-21704	24,326.07	.00	24,326.07
101-21705	8,085.00	.00	8,085.00
101-21707	985.25	.00	985.25
101-21708	650.00	.00	650.00
101-21709	112.00	.00	112.00
101-21710	337.50	.00	337.50
101-21712	1,525.72	.00	1,525.72
101-32210	524.17	.00	524.17
101-34107	4.00	.00	4.00
101-34780	10.00	.00	10.00
101-36200	4.00	.00	4.00
101-41310-201	13.99	.00	13.99
101-41310-208	15.00	.00	15.00
101-41310-310	127.94	.00	127.94
101-41510-201	22.59	.00	22.59
101-41510-208	367.59	.00	367.59
101-41510-309	91.80	.00	91.80
101-41610-304	5,547.43	.00	5,547.43
101-41940-201	206.96	.00	206.96
101-41940-217	65.19	.00	65.19
101-41940-309	183.62	.00	183.62
101-41940-310	710.24	.00	710.24
101-41940-321	205.66	.00	205.66
101-41940-322	554.82	.00	554.82
101-41940-381	800.46	.00	800.46
101-41940-401	2,480.55	.00	2,480.55
101-41940-433	3,787.00	.00	3,787.00
101-41940-437	45.82	.00	45.82
101-42110-201	183.11	.00	183.11
101-42110-208	175.00	.00	175.00
101-42110-212	2,322.60	.00	2,322.60
101-42110-240	223.73	.00	223.73
101-42110-309	91.81	.00	91.81
101-42110-310	180.00	.00	180.00
101-42110-321	694.26	.00	694.26
101-42110-434	625.23	.00	625.23
101-42110-437	100.54	.00	100.54
101-42110-580	1,460.84	.00	1,460.84
101-42280-212	356.45	.00	356.45
101-42280-221	687.66	.00	687.66
101-42280-241	806.15	.00	806.15
101-42280-310	1,442.84	.00	1,442.84
101-42280-321	191.83	.00	191.83
101-42280-381	629.85	.00	629.85
101-42280-384	25.00	.00	25.00
101-42280-401	569.51	.00	569.51
101-42280-437	499.98	.00	499.98
101-42400-300	4,987.12	.00	4,987.12
101-43000-208	25.06	.00	25.06
101-43000-212	839.85	.00	839.85
101-43000-215	18.99	.00	18.99

GL Account	Debit	Credit	Proof
101-43000-217	577.47	.00	577.47
101-43000-221	188.62	.00	188.62
101-43000-240	190.97	.00	190.97
101-43000-241	13,925.00	.00	13,925.00
101-43000-309	91.81	.00	91.81
101-43000-312	300.00	.00	300.00
101-43000-321	318.35	.00	318.35
101-43000-380	3,065.90	.00	3,065.90
101-43000-381	387.66	.00	387.66
101-43000-403	94,206.92	.00	94,206.92
101-43000-434	662.75	.00	662.75
101-45200-212	401.98	.00	401.98
101-45200-221	37.50	.00	37.50
101-45200-225	2,096.91	.00	2,096.91
101-45200-241	638.63	.00	638.63
101-45200-310	484.22	.00	484.22
101-45200-321	50.58	.00	50.58
101-45200-381	188.39	.00	188.39
101-45200-384	187.37	.00	187.37
101-45200-415	241.78	.00	241.78
101-45200-437	79.96	.00	79.96
101-45200-580	2,200.00	.00	2,200.00
101-45500-310	404.24	.00	404.24
101-45500-321	45.59	.00	45.59
101-45500-381	942.61	.00	942.61
101-45500-401	990.32	.00	990.32
101-49010-381	117.66	.00	117.66
101-49810-212	39.04	.00	39.04
101-49810-221	1,000.00	.00	1,000.00
101-49810-310	679.97	.00	679.97
101-49810-321	227.02	.00	227.02
101-49810-381	150.63	.00	150.63
200-20200	.00	78,084.13-	78,084.13-
200-46500-530	78,084.13	.00	78,084.13
208-20200	.00	236.89-	236.89-
208-45600-381	236.89	.00	236.89
213-20200	.00	940.00-	940.00-
213-42110-244	940.00	.00	940.00
215-20200	.00	23.94-	23.94-
215-49000-437	23.94	.00	23.94
218-20200	.00	375.00-	375.00-
218-49000-530	375.00	.00	375.00
501-20200	.00	200.00-	200.00-
501-43100-405	200.00	.00	200.00
602-20200	.00	31,232.61-	31,232.61-
602-20800	203.00	.00	203.00
602-49400-201	4.99	.00	4.99
602-49400-212	601.00	.00	601.00
602-49400-216	20.00	.00	20.00
602-49400-309	91.80	.00	91.80
602-49400-310	13,860.82	.00	13,860.82
602-49400-321	309.04	.00	309.04
602-49400-322	245.54	.00	245.54
602-49400-381	2,227.92	.00	2,227.92
602-49400-401	3,532.16	.00	3,532.16
602-49400-433	376.00	.00	376.00
602-49400-580	9,760.34	.00	9,760.34
603-20200	.00	18,193.50-	18,193.50-
603-49450-212	706.98	.00	706.98

GL Account	Debit	Credit	Proof
603-49450-309	91.80	.00	91.80
603-49450-310	131.00	.00	131.00
603-49450-322	245.54	.00	245.54
603-49450-381	818.81	.00	818.81
603-49450-401	3,602.87	.00	3,602.87
603-49450-437	152.84	.00	152.84
603-49450-580	12,443.66	.00	12,443.66
609-20200	1,678.01	243,673.59-	241,995.58-
609-20800	23,679.00	.00	23,679.00
609-49750-201	23.17	.00	23.17
609-49750-217	1,542.27	.00	1,542.27
609-49750-221	785.09	.00	785.09
609-49750-251	79,090.75	36.21-	79,054.54
609-49750-252	102,872.12	1,597.86-	101,274.26
609-49750-253	12,391.69	.00	12,391.69
609-49750-254	4,409.68	21.19-	4,388.49
609-49750-256	7,611.18	16.40-	7,594.78
609-49750-259	6,469.18	6.35-	6,462.83
609-49750-310	277.55	.00	277.55
609-49750-321	208.31	.00	208.31
609-49750-333	1,469.50	.00	1,469.50
609-49750-343	190.00	.00	190.00
609-49750-381	2,130.12	.00	2,130.12
609-49750-384	95.94	.00	95.94
609-49750-433	20.00	.00	20.00
609-49750-434	400.00	.00	400.00
609-49750-437	8.04	.00	8.04
619-20200	.00	197.74-	197.74-
619-49900-321	197.74	.00	197.74
Grand Totals:	599,295.91	599,295.91-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

RESOLUTION NO. 23-37

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor; and

WHEREAS, the following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city or as indicated below:

<u>Name of Donor</u>	<u>Amount</u>	<u>Fund</u>
Ken Carling	\$100.00	218 Veteran’s Memorial
Lorraine French	\$100.00	218 Veteran’s Memorial
Tom Litfin	\$ 25.00	218 Veteran’s Memorial

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to the funds as indicated either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city’s receipt of the donor’s donation.

Adopted this 16th day of November, 2023.

Mayor Dave Dillan

ATTEST

City Manager Tammy Pfaff

RESOLUTION NO. 23 – 38

RESOLUTION DESIGNATING POLLING HOURS AND LOCATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA,
MINNESOTA;

WHEREAS, the City of Milaca is required under the 2017 legislative changes to M.S.204B16, Subd.1 and M.S. 205A.11. Subd.2 to annually designate a polling place by December 31st each year for the next calendar year.

1. Polling hours to be set from 7:00 a.m. to 8:00 p.m. for Presidential Primary, Primary Election, General Elections or Special Elections to be held within the City of Milaca for the calendar year 2024.
2. Polling place to be the Milaca City Hall, 255 1st Street E, Milaca, MN 56353.

Adopted this 16th day of November, 2023.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 23 - 39

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

BE IT RESOLVED that the following unpaid water and sewer bill be levied against the described property for 2024 property taxes, for 1 (one) year, at a rate of 7 (seven) percent per annum:

PID #	OWNER	ADDRESS	ASSESSED
21-360-0700	GASTON, JENNIFER	152 8 TH ST NW	\$104.29
21-040-0040	JONES, MATT	230 3 RD AVE NW	\$143.20
21-046-0130	RHEAULT, JAMES	330 2 ND AVE SW	\$147.68

Adopted this 16th day of November, 2023.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

From: [Tammy Pfaff](#)
To: [Deloris Katke](#)
Subject: FW: Request to be placed on City Council agenda for Nov 16th
Date: Wednesday, October 25, 2023 12:37:49 PM
Attachments: [image001.png](#)

Place this on the agenda under requests and communication

Thanks

Have a great day!

Tammy Pfaff

City Manager



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

From: Misty Anderson <mcanderson820@yahoo.com>
Sent: Wednesday, October 25, 2023 12:34 PM
To: Tammy Pfaff <tpfaff@milacacity.com>
Subject: Request to be placed on City Council agenda for Nov 16th

Tammy,

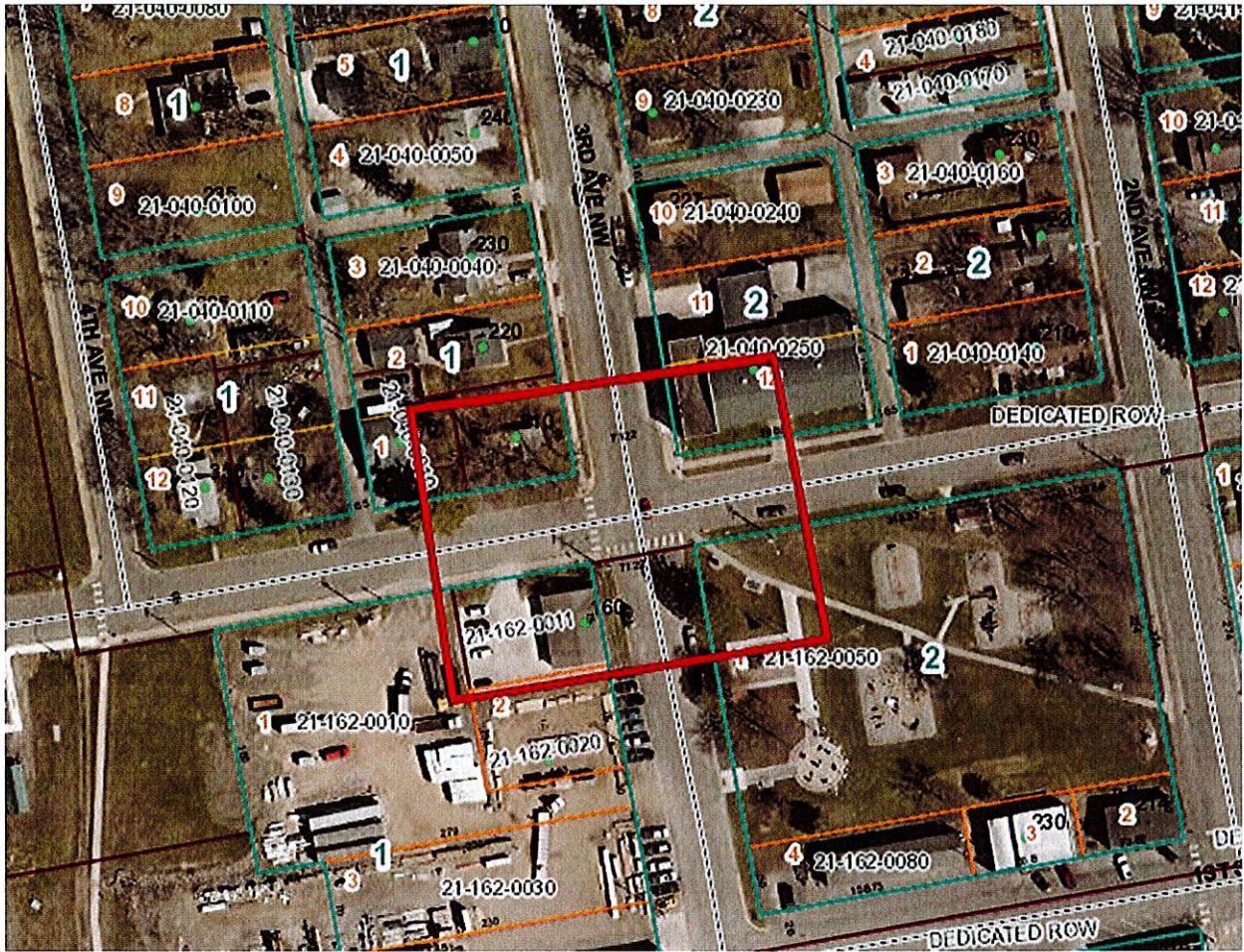
Here is the information I would like present to the council so they may address:

The stop sign at the corner of 3rd Ave NW and 2nd Street NW (road coming up from Rec Park) or this intersection in general.

I would like the council to brainstorm and implement ideas to make this intersection more clear and safer for vehicle traffic and pedestrians. As per a FB post I made in a Milaca group, there are others in our community that agree that this intersection needs something more to make it understood that traffic on 2nd must yield to traffic on 3rd.

Thank you,

Misty Anderson
651-206-3870



Discuss a 4-Way Stop Intersection



October 2023

RE: VIOLENCE PREVENTION FUNDS REQUEST (OMNIBUS TAX BILL/SF1011-1E)

Dear Mayor Dave Dillan and Milaca City Council Members:

I hope this letter finds you well. I write to you on behalf of Pearl Crisis Center (Legal name: Pearl Battered Women's Resource Center) an organization whose mission is to serve victims of domestic and sexual violence in Mille Lacs County. Pearl Crisis Center has been around for over 27 years, serving approximately 400 people annually, including children. Pearl Crisis Center is a cornerstone of public safety in our communities, working in partnership with local law enforcement on behalf of victims and survivors.

For several years, programs like Pearl Crisis Center have faced significant underfunding from our state government, pushing us to the precipice of a crisis in Minnesota. While we are a cornerstone of public safety, supporting some of the most vulnerable in our communities, our resources have been stretched thin, making it increasingly difficult to meet the escalating demands of our services.

The recent funding put out by the Minnesota Legislature, once again, fell short of the request and the actual need. As a result, many crime victim service programs across the state, including Pearl Crisis Center, are grappling with the grim reality of reducing services at a time when the need is more pronounced than ever before.

We understand that the omnibus tax bill, under SF1011-1E, has allocated a one-time payment in public safety aid for local, county, and Tribal governments to be paid out by the end of 2023. This fund aims to bolster public safety through a variety of means, including victim services - the very essence of our mission at Pearl Crisis Center.

As the deadline nears, it's imperative to highlight that the collective sum of one-time public safety funds for our Mille Lacs County region, including cities and towns, surpasses \$700,000. **With the utmost urgency, we implore our city and county leaders to deliberate on allocating a portion of these funds to Pearl Crisis Center.** Pearl Crisis Center is a pillar of public safety efforts, and numerous individuals and families would be put at risk if Pearl Crisis Center's services are diminished. Allocating a portion of these funds to Pearl Crisis Center would not only ensure the uninterrupted delivery of our services, but would also provide a lifeline to innumerable victims at their most vulnerable. Without this essential support, it's not a mere possibility but a looming reality that Pearl Crisis Center will have to drastically scale back its services in the next fiscal year.

This raises a pressing and inevitable question: When faced with this service void, how will our cities, counties, and communities step in to support survivors and truly uphold public safety?

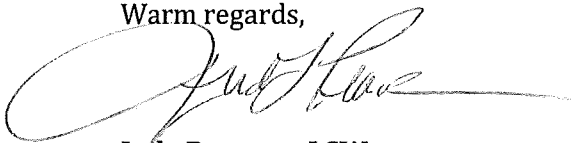
The statute outlines that these funds can be used for public safety purposes, including but not limited to **community violence prevention and intervention programs**; community engagement; mental health crisis responses; **victim services**; training programs; first responder wellness; and other personnel or equipment costs. Furthermore, we know that intimate partner violence accounts for a sizable portion of violent crimes in our county and that domestic violence calls are among the most dangerous calls for our law enforcement partners. Investing in Pearl Crisis Center aligns perfectly with the state's directives, making a direct impact on the safety and well-being of our community members! To note; Pearl Crisis Center also provides community violence prevention efforts to middle and high school students through the Safe Dates curriculum within the following school districts; Princeton, Milaca, and Onamia.

Time is of the essence as the deadline for fund distribution approaches. We kindly request you to view Pearl Crisis Center not just as another nonprofit, but as a vital partner in the communal effort to uphold public safety and protect the vulnerable.

In these challenging times, unity and collaboration are more important than ever. We stand ready to further discuss the ways in which these funds can fortify our services and, by extension, enhance the safety net for victims in our region.

Thank you for your consideration and for the invaluable work you do for our communities. We look forward to your positive response. If you have questions or would like to discuss this further, please reach out.

Warm regards,



Judy Pearson, LSW
Executive Director
Pearl Crisis Center
Serving Mille Lacs County
jpearsonpcc@gmail.com
320.982.2901

ORDINANCE NO. 517

ORDINANCE AMENDING TITLE III ADMINISTRATION; CHAPTER 34.53 FIRE SERVICE CHARGES

CODE	CURRENT FEE	NEW FEE
34.53 FIRE SERVICE CHARGE		
(A) The fire service charge for each fire service is as follows:		
(1) Medical Calls	\$100.00	\$150.00
(2) Vehicle Accident	\$250.00 per vehicle or piece of equipment	\$500.00 per hour
(3) Fire	\$500 for any portion of first hour (one hour minimum) \$250.00 for any portion of any hour thereafter	\$500.00 per hour

Adopted by the city council of the City of Milaca this 16th day of November, 2023.

Mayor Dave Dillan

ATTEST:

City Manager Tammy Pfaff

First Reading: 10-19-23

Second Reading: 11-16-23

Published:

September 25, 2023

Milaca Deputy Registrar

Milaca MN.:

The following quote is based on the discussion between the city representative and Baas Construction. This quote should represent the majority of answers to your questions.

1. Permit by city.
2. Removal of existing counter and wall.
3. Frame new wall with steel studs across in L shape. Wall to come out 24' from west wall and then return to south outside wall. New wall to be sheetrocked and have new 3' x 7' oak door set in north-south wall.
4. Bullet proof panels (**supplied by city**) to be applied on waiting room side of wall under new sheetrock. Two new bullet proof service windows (**supplied by city**) to be installed in new wall.
5. New 15" x 24' plastic laminate service counter top to be mounted on customer side of wall. Color to be chosen by city.
6. Suspended ceiling to be removed, patched and replaced where needed.
7. Heat registers in ceiling to be moved as needed to accommodate new wall.
8. New opening to be cut into exterior wall of work area and new 3' x 7' steel door to be set in opening. Door to have panic hardware on the inside. Exterior to just be flush with no door latch handle or keyed lock.

9. Allowances:

- Electrical \$ 1,880
- Doors \$ 3,483
- Flooring \$ 1,500

10. Electrical is included as an allowance because we are not sure what may need to be moved when opening up existing walls.

11. Doors are included as an allowance so if proposal is approved by the city the door company can meet us on site to determine wall thicknesses and jamb size needed for doors. This might make some change in the door price.

12. Flooring is included as an allowance. There should not be much flooring repair, but we are not sure what might be under existing counters once they are removed.

12. Removal of all construction garbage is included.

***For the above described construction, your investment will be:
\$39,771.00***

Standard Legal Conditions

Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave timely notice. INT. _____

Payment

We request that we receive \$2,000.00 down payment and to collect at the end of each month for the work completed that month.

Changes

Deviations from the plans and proposal shall require a written change order signed by both parties prior to beginning the additional work. Changes will be billed for material, labor at \$60.00 per man hour, plus a 15 percent profit and overhead fee.

Conditions

Please be aware that our proposal consists of those items listed in writing as discussed with the city. If you choose to proceed with the work, please be sure all items you wish to have included are listed, in writing, in this proposal.

Sincerely,



**Brent Baas,
Baas Construction, Inc.**

Note: This proposal may be withdrawn by us if not accepted within 30 days.
All agreements contingent upon strikes, accidents, weather or delays beyond our control.

Acceptance of Proposal:

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____



Quikserv T1 Style Ticket/Transaction Window with Deal Tray

\$3,050.00

USA Made 12 Month Warranty
SKU CSE-QS-TW1-2436-L1-C | 9320-CX

IN STOCK

Usually Ships Within: 5-7 business + transit time

by Quikserv

Color: Clear Anodized Aluminum

Size: 24"(W) x 36"(H)

24"(W) x 36"(H) 30"(W) x 36"(H) 36"(W) x 36"(H) 48"(W) x 48"(H)

Bullet Resistance: Level 1

1/4 Tempered (No Bullet Resistance) Level 1 Level 3

Battery Powered Amplified Speak Thru Option
Ideal for clear communication in a noisy environment
None (+\$50.00)

Customizations Total: \$0.00

Quantity: 1

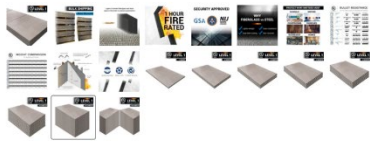
Add to cart (Estimate Shipping + Tax)

Custom Quote

4 Teller windows and wall panels shipped: \$18,000

Baas Construction: \$39,771

Total: \$57,771



Covenant Level 1 Bullet Resistant Fiberglass Wall Panel UL 752 Rated

\$5,500.00 + FREE SHIPPING*

USA Made 12 Month Warranty
SKU CSE-WC-DFP-3UB-L1

Usually Ships Within: 2-3 weeks + transit time

by Armorcure

Size: 3' x 8'

3' x 8' 3' x 9' 3' x 10' 4' x 8' 4' x 9' 4' x 10' 5' x 8' 5' x 9'

5' x 10'

Pack: 20 Sheets

Single Sheet 2 Sheets 3 Sheets 4 Sheets 5 Sheets 10 Sheets

20 Sheets 50 Sheets

BULK VOLUME DISCOUNT
Buying in bulk saves on the cost per panel.
Add multiple packs to the cart to reach your necessary quantity.
Example: 10 sheet pack + 5 sheet pack + 2 sheet pack = 17 panels

Quantity: 1

Add to cart (Estimate Shipping + Tax)

Custom Quote

ORDINANCE NO. 518

AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES AND RATES) SECTION 34.30 (LICENSES AND PERMITS; FEES) OF THE CITY OF MILACA CODE OF ORDINANCES

CODE		Current Fee	Revised Fee	Increase
LICENSING AND PERMITS				
34.30	Vacation of street, alley or easement	\$325 Plus Recording Fee	\$400 (includes recording fee) plus \$500 Escrow	\$25 plus \$500 Escrow
ZONING				
34.30	Conditional Use Permit	\$250	\$300 plus \$500 Escrow	\$50
34.30	Grading Plans	\$50	NO INCREASE	
34.30	Lot Split	\$275	\$300 plus \$500 Escrow	\$25
34.30	Planned Unit Development	\$250 Plus \$15 per Lot and \$2,500 Escrow	See PUD Preliminary And Final	
34.30	Plat, Final	\$200	\$300	\$100
34.30	Plat, Preliminary	\$350 for 10 Lots or Less Plus \$20 per Lot and \$2,500 Escrow	\$400 for 10 lots or less plus \$25 per lot and \$3,500 Escrow	\$50 plus Escrow \$1,000
		\$300 for More Than 10 Lots Plus \$20 per Lot and \$2,500 Escrow	\$350 for more than 10 lots plus \$25 per lot and \$3,500 Escrow	\$50 plus \$5 per lot and \$1,000 Escrow
34.30	PUD Final Plan	\$200 Plus \$20 per Lot	\$250 plus \$25 per lot	\$50 plus \$5 per Lot

34.30	PUD Preliminary	\$250 Plus \$15 per Lot and \$3,500 Escrow	\$300 plus \$20 per lot and Escrow \$3,500	\$50 plus \$5 per lot
34.30	Rezoning	\$300	\$350 plus \$2,500 Escrow	\$50 plus Escrow \$2,500
34.30	Subdivision, Minor 3 Lots or Less	\$75 Base Plus \$25 per Lot and \$2,500 Escrow	\$250 plus \$25 per lot and \$3,500 Escrow	\$175 plus \$1,000 Escrow
34.30	Subdivision, Major 4-15 Lots	\$250 Base Plus \$25 per Lot and \$2,500 Escrow	\$300 plus \$25 per lot and \$3,500 Escrow	\$50 plus Escrow \$1,000
34.30	Subdivision, Major 16-30 Lots	\$250 Base Plus \$20 per Lot and \$5,000 Escrow	\$350 plus \$20 per lot plus \$5,000 Escrow	\$100
34.30	Subdivision, Major 31 or More Lots	\$250 Base Plus \$15 per Lot and \$5,000 Escrow	\$350 plus \$15 per lot and \$5,000 Escrow	\$100
34.30	Variance	\$300 Plus \$50 Recording Fee	\$400 (includes Recording Fee)	\$50
34.30	Zoning Permit	\$50	\$100	\$50
34.30	Zoning Appeal	\$200	\$300 plus \$2,500 Escrow	\$100 plus \$2,500 Escrow

Adopted by the City Council of the City of Milaca this __ day of _____.

This Ordinance becomes effective upon passage by city council.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 11-16-23

Second Reading:

Published:

Ordinance Effective:

FIRST READING

ORDINANCE NO. 519

AN ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.036 (R-2 ONE AND TWO FAMILY RESIDENTIAL MEDIUM DENSITY DISTRICT) SUBDIVISION (E) (9) OF THE CITY OF MILACA CODE OF ORDINANCES

Additions are indicated by underline. Deletions are indicated by ~~strikethrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

___ .01 Intent

___ .02 Amendment

§ ___ .01 INTENT.

The City intends to amend the ordinance to allow more units in a multi-family dwelling for more housing.

§ ___ .02 ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.036 (R-2 ONE AND TWO FAMILY RESIDENTIAL MEDIUM DENSITY DISTRICT) SUBDIVISION (E) (9) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ

(E) *Uses requiring a conditional use permit.*

- (1) Cemeteries;
- (2) Non-profit recreational uses;
- (3) Off-street parking lots;
- (4) Nursing homes, rest homes;
- (5) Clubs and lodges;
- (6) Multiple family dwellings;
- (7) Planned unit developments as regulated by this chapter;
- (8) Home occupations; and
- (9) Conversions of single family units into multi-family dwellings provided that:
 - (a) No existing single family dwelling shall be converted into more than ~~two~~ **four** dwelling units;
 - (b) ~~Lot size shall be at least 10,000 square feet with public sewer;~~ **All units shall comply with city rental ordinances;**
 - (c) Adequate off-street parking is provided in accordance with this chapter;
 - (d) Each unit shall meet the minimum health and safety requirements as provided for in the Minnesota State Building Code and Minnesota State Fire Code **and shall be inspected by local building inspector and fire inspector and inspection report**

submitted to city hall ;

(e) Lot Size: Buildings cannot exceed 60% of property

(f) Lots must be serviced with city water and sewer

(10) Manufactured home parks licensed by the State Department of Health;

(11) Accessory structures larger and/or taller than the principal building.

(Ord. 134/94, passed 3-24-94; Am. Ord. 99-2, passed 7-15-99; Am. Ord. 332, passed 1-16-03;
Am. Ord. 453, passed 7-18-19; Am. Ord. 483, passed 6-16-21)

Adopted by the City Council of the City of Milaca this _____ day of _____, 2023.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading-
Second Reading-
Published-

LOT LEASE AGREEMENT

BETWEEN THE CITY OF MILACA AND TRI-CAP ACTION PROGRAM

THIS INDENTURE, made effective January 1, 2024 between the City of Milaca, a Municipal corporation, party of the first part, Lessor, (hereinafter referred to as (the “City”), and Tri-County Action Program, Inc, a non-profit corporation, d/b/a Tri-CAP, party of the second part, Lessee.

WITNESSETH:

1. Description of the property. The city hereby leases to Lessee and Lessee hereby hires and takes from the City, the following described premises located in the County of Mille Lacs, State of Minnesota, to wit:

The West half of Lot Six (6), Block Three (3), Milaca Industrial Park.

2. Term of Lease. The term of this Lease shall be two (2) years commencing on January 1, 2024, and ending on December 31, 2025. The parties intend to allow this Lease to continue thereafter on a ninety day to ninety-day basis unless terminated by one of them by the giving of a thirty (30) day written notice of termination prior to the end of the last month of the preceding ninety day term.
3. Use of Premises. The leased premises shall be used for a transportation facility and for no other purpose by the Lessee. Use of the leased premises for any purpose not herein before expressly provided shall constitute default hereunder and shall not be permitted except upon such terms as may be agreed upon between the parties hereto, and upon the approval of the City given in writing to Lessee.

4. Rent. Annual Rent in the amount of \$675.00 shall be paid in cash, on or before January 1st of each year. In addition, Lessee shall be responsible for all real or personal property taxed arising out of its lease or use of the subject property.
5. Public Liability and Property Damage.
 - a. The Lessee agrees to indemnify and hold harmless the City for loss, damage or injury from any act or omission of the Lessee, its employees, agents, subsidiaries, licensees, and sub-lessees while on or about the subject property to the person or property of the parties hereto and their employees, and to the person or property of the any other person or entity, and the City shall not be liable of any extent for, nor will Lessee make any claim against the city for or on account of any injury, loss or damage to the demised premises, and fixtures thereon, the personal property including motor vehicles and facilities located therein, or to any person or property at any time on the demised premises or occasioned by any other cause.
 - b. Nothing in this Lease shall cause the City in any way to be construed as a partner, joint venture or associated in any way with the Lessee in the operation of said premises, or subject City to any obligation, loss, charge or expense connected with or arising from the operation or used of said premises or any part thereof.
 - c. The Lessee shall carry liability insurance in at least the amount of \$250,000.00 for all damages arising out of bodily injuries to or death of one person; and at a minimum of \$500,000.00 for damages arising out of bodily injuries to or death of two or more persons in any one accident. The City shall be included as an additional named insured, and the policy shall be in a form acceptable to the City.

Copies thereof or appropriate insurance certificates shall be delivered to the City and such insurance shall provide a sixty (60) day cancelation notice to the City.

6. Lessee to Comply with Rules made by Lawful Authorities. The Lessee shall comply with all laws of the United States and the State of Minnesota, and the ordinances, rules, regulations and order of any of the foregoing or of any department thereof, or of the City, relating to said leased premises and the general use of the property.
7. Utilities. Lessee agrees to promptly pay all claims in addition to its rent for all utilities or other service facilities supplied to or consumed by the Lessee on the leased premises.
8. Maintenance. Lessee shall be responsible for all maintenance to its building, for all maintenance to its building, for all snow removal and any yard maintenance.
9. Prohibition with Respect to any Additional Sublease or Assignment of Lease.

Both the Lessor and the Lessee agree that they will not enter into any further assignment, sublet or transfer of the Lease, or grant any license or concession with respect thereto, or permit the Lease to become transferred by operation of law or otherwise, and not do or suffer any acts to be done whereby the same may be, or become assigned in whole, or in part without the express written consent of Lessor in each and every case of such subletting, assignment of Lease or transfer.
10. City's Rights Upon Default. If the Lessee shall make default.
 - a. In the payment of the rental reserved herein and such default shall continue for ten (10) days after notice in writing in the manner hereinafter provided; or,
 - b. In the observance and performance of any of the other terms, covenants and conditions of this Lease, and such default shall continue for fifteen (15) days after such notice, or the Lessee shall have failed to commence the rectification of such

default within fifteen (15) days after such notice and to diligently prosecute the same where the same cannot be completed within fifteen (15) days; or,

c. Leased premises shall be deserted or vacated; the, and in any such events, it shall be lawful for the City:

- i. Immediately or at any time thereafter, without further notice to Lessee, to re-enter into or upon said premises or any part thereof and take possession of the same fully and absolutely without such re-entry working on a forfeiture of the rents or other charges to be paid end of the covenants, terms and conditions to be performed by the Lessee or Sublessee for the full term of the Lease or for the properly measured damages and for the collection of its reasonable attorney's fees; or,
- ii. The City may at its election terminate this Lease upon written notice in the manner hereinafter provided and re-enter said premises as of its former estate therein and the Lessee and Sublessee covenant in case of such termination to indemnify the City against all loss of rents and expense which the City has suffered or paid by reason of such termination, during the residue of the term; or,
- iii. The City shall further have all other rights and remedies, including injunctive relief, ejectment, or summary proceeding in the unlawful detainer, and any of all legal remedies, action, and proceeding and all such shall be cumulative and provided further that the City shall be entitled to its reasonable attorney's fees incurred in connection with the institution of any such proceedings.

11. Condemnation. If it shall be in the public interest, the City shall have the power to condemn this Lease even though it is itself a party of the Lease.

12. Quiet Enjoyment.

- a. The City covenants and agrees with the Lessee and Sublessee that upon the payment of said rent and keeping, paying and performing all the terms, covenants and conditions of this Lease on the Lessee's or Sublessee's part to be kept, said and performed, the Lessee and Sublessee shall and may, except for reasons beyond the control of the City, peaceably and quietly have and hold the premises hereby leased for the term aforesaid.
- b. Notwithstanding the above, the City and its agents or representatives shall have the right to enter on the premises, to inspect the same for operation conducted from the demised premises and for the purpose of making repairs of improvements to any adjoining premises and to install through or upon the premises such pipes, wires, and appurtenances as it may deem necessary or useful to the operation of said water tower. However, the making of such repairs, improvements or installations shall be done in such manner as will not interfere materially with the use and enjoyment of the premises by the Sublessee, except in cases of emergency.

13. Notices. All notices required by law or by the Lease to be given to the Lessee and Sublessee must be written and may be given personally or by depositing the same in the U.S. Mail, postage prepaid, and addressed to the Lessee and Sublessee at their last known addresses. Notice shall be deemed given as the date said notice is deposited in the mail.

14. Waiver of Breach. The waiver by the City or the Lessee of any breach of any term covenant or conditions herein contained shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or conditions herein contained.
15. Severability. It is the intent of both parties hereto that the provisions of this agreement shall be severable if a provision or application thereof shall be declared invalid.
16. Binding on Successors. Except as herein otherwise provided, all the terms, covenants and conditions of this Lease shall be binding upon and inure to the benefit of the legal representative, successors, assigns and subsidiaries respectively of the City and Lessee.
17. Lease Changes. Any of the terms of this Lease can be changed upon the mutual consent of the City and the Lessee, but to be valid any such changes must be in writing and must be executed with the same formalities as this instrument.
18. Headings. The Headings and phrases as to the contents of particular paragraphs are inserted only as a matter of convenience and for reference and in no way are or are intended to be a part of the Lease or in any way to define, limit or describe the scope or intent of particular paragraph to which they refer.

IN WITNESS WHEREOF, the parties hereto have executed this Lease the day and year first above written, and the Lessee hereby acknowledges at the time of the making and delivery of this instrument the delivery to it of a full, true and complete copy thereof.

City of Milaca

Tammy Pfaff, Its City Manager

Dave Dillan, Its Mayor

Tri-County Action Program, Inc.

Michelle Peters

Its Executive Director (Interim)

Dated this 15 day of October 2023.

DEP REG REMODEL QUOTE

BAAS CONSTRUCTION \$39,771.00

RW BUILDERS \$57,990.00

COVENANT SECURITY EQUIPMENT (BULLET PROOF WINDOWS) \$15,659.02

POLICE REMODEL QUOTE

BAAS CONSTRUCTION \$13,460.00

RW BUILDERS \$16,660.00

September 25, 2023

Milaca Deputy Registrar

Milaca MN.:

The following quote is based on the discussion between the city representative and Baas Construction. This quote should represent the majority of answers to your questions.

1. Permit by city.
2. Removal of existing counter and wall.
3. Frame new wall with steel studs across in L shape. Wall to come out 24' from west wall and then return to south outside wall. New wall to be sheetrocked and have new 3' x 7' oak door set in north-south wall.
4. Bullet proof panels (**supplied by city**) to be applied on waiting room side of wall under new sheetrock. Two new bullet proof service windows (**supplied by city**) to be installed in new wall.
5. New 15" x 24' plastic laminate service counter top to be mounted on customer side of wall. Color to be chosen by city.
6. Suspended ceiling to be removed, patched and replaced where needed.
7. Heat registers in ceiling to be moved as needed to accommodate new wall.
8. New opening to be cut into exterior wall of work area and new 3' x 7' steel door to be set in opening. Door to have panic hardware on the inside. Exterior to just be flush with no door latch handle or keyed lock.

9. Allowances:

- Electrical \$ 1,880
- Doors \$ 3,483
- Flooring \$ 1,500

10. Electrical is included as an allowance because we are not sure what may need to be moved when opening up existing walls.

11. Doors are included as an allowance so if proposal is approved by the city the door company can meet us on site to determine wall thicknesses and jamb size needed for doors. This might make some change in the door price.

12. Flooring is included as an allowance. There should not be much flooring repair, but we are not sure what might be under existing counters once they are removed.

12. Removal of all construction garbage is included.

***For the above described construction, your investment will be:
\$39,771.00***

Standard Legal Conditions

Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave timely notice. INT. _____

Payment

We request that we receive \$2,000.00 down payment and to collect at the end of each month for the work completed that month.

Changes

Deviations from the plans and proposal shall require a written change order signed by both parties prior to beginning the additional work. Changes will be billed for material, labor at \$60.00 per man hour, plus a 15 percent profit and overhead fee.

Conditions

Please be aware that our proposal consists of those items listed in writing as discussed with the city. If you choose to proceed with the work, please be sure all items you wish to have included are listed, in writing, in this proposal.

Sincerely,



Brent Baas,
Baas Construction, Inc.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

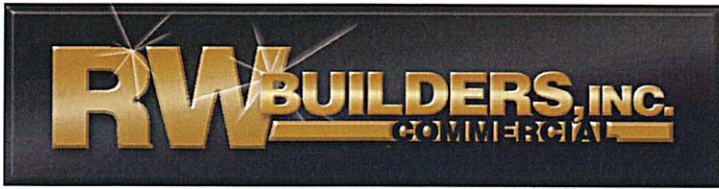
All agreements contingent upon strikes, accidents, weather or delays beyond our control.

Acceptance of Proposal:

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____



31841 124th Street
P.O. Box 206
Princeton, MN 55371
763-389-1873
www.rwbuildersinc.com

PROPOSAL

November 9, 2023

City of Milaca
Attn: Gary Kirkeby

Ref: DMV Remodel

- Owner to remove all desks and workspaces
- Permit by City
- Remove existing counter
- Remove electrical in counter
- Frame new steel stud wall 6" above ceiling
- Remove and replace suspended ceiling as needed for the new wall
- Install bullet proof ¼" fiberglass panels provided by City
- Install 4 windows provided by City – 1 @ ADA height
- Install hidden counter brackets
- Furnish and install hollow metal frame and oak flush door – 3'x7' with keyed lock and closure
- Drywall – tape & sand
- Cut in 3'x7' steel door & frame in south exterior wall – closure & panic device – no exterior hardware – weather strip, sweep & threshold
- Repair drywall as needed
- Paint all walls & finish new doors & frames
- Vinyl base on new wall
- No floor covering
- Electrical outlets DMV side of new wall
- New exit sign @ new exterior door
- Wire one light on all the time
- Move ceiling diffusers as needed
- Includes clean up and disposal of refuse
- No exterior concrete sidewalk

Note: Quote is only good in conjunction with Police Evidence Room

DMV	\$57,990.00
Police Evidence Room	<u>\$16,660.00</u>
	\$74,650.00

Submitted by:

Ronnie J. Weyer
Vice President



Incident Summary by Incident Type

Date Range: 10/1/2023 to 10/31/2023

Incident Type	# of Incidents
911 Hang Up	2
Accident	5
Agency Assist	31
Alarm	7
Animal	14
Assault	1
Cdtp	5
Community Contact	2
Debris	1
Disturbance	8
Domestic	2
Driving Complaint	3
Drugs	1
Family Services Referral	11
Fire	1
Found Property	2
Fraud-forgery-scam	1
Funeral Escort	1
Gas Drive Off	1
Icr Misc	34
Juvenile Complaint	8
Lockout	4
Medical	42
Motorist Assist	1
Noise Complaint	1
Ofp Violation	1
Parking Complaint	2



Incident Summary by Incident Type

Date Range: 10/1/2023 to 10/31/2023

Public Assist	15
Remove Unwanted	2
Suicidal Party	1
Suspicious Activity	8
Theft	11
Threats Complaint	1
Traffic	71
Welfare Check	10
Total: 311	

**STATE OF MINNESOTA
STATE AIRPORTS FUND
GRANT AGREEMENT**

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and the City of Milaca, 255 First Street East, Milaca, MN 56353 ("Grantee").

RECITALS

1. Minnesota Statutes Chapter 360 authorizes State to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, marketing, maintenance, or operation of airports and other air navigation facilities.
2. Grantee owns, operates, controls, or desires to own an airport ("Airport") in the state system, and Grantee desires financial assistance from the State for an airport improvement project ("Project").
3. Grantee represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State. Pursuant to [Minn.Stat.§16B.98](#), Subd.1, Grantee agrees to minimize administrative costs as a condition of this agreement.

AGREEMENT TERMS

1 Term of Agreement, Survival of Terms, and Incorporation of Exhibits

- 1.1 **Effective Date.** This agreement will be effective on the date the State obtains all required signatures under [Minn.Stat.§16B.98](#), Subd. 5, whichever is later. As required by [Minn.Stat.§16B.98](#) Subd. 7, no payments will be made to Grantee until this agreement is fully executed. Grantee must not begin work under this agreement until this agreement is fully executed and Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration Date.** This agreement will expire on June 30th, 2028, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this agreement, including, without limitation, the following clauses: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 11. Workers Compensation; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.
- 1.4 **Plans, Specifications, Descriptions.** Grantee has provided the State with the plans, specifications, and a detailed description of the Project A4801-39, which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference.
- 1.5 **Exhibits.** Exhibit A: Credit Application.

2 Grantee's Duties

- 2.1 Grantee will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics. Any changes to the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Grantee and the State. Subject to the availability of funds, the State may prepare an amendment to this Agreement to reimburse the Grantee for the allowable costs of qualifying change orders.
- 2.2 If the Project involves construction, Grantee will designate a registered engineer to oversee the Project work. If, with the State's approval, the Grantee elects not to have such services performed by a registered engineer, then the Grantee will designate another responsible person to oversee such work.
- 2.3 Grantee will notify State's Authorized Representative in advance of any meetings taking place relating to the Project.
- 2.4 Grantee will comply with all required grants management policies and procedures set forth through [Minn.Stat.§16B.97](#), Subd. 4 (a) (1).
- 2.5 **Asset Monitoring.** If Grantee uses funds obtained by this agreement to acquire a capital asset, the Grantee is required to use that asset for a public aeronautical purpose for the normal useful life of the asset. Grantee may not sell or change the purpose of use for the capital asset(s) obtained with grant funds under this agreement without the prior written consent of the State and an agreement executed and approved by the same parties who executed and approved this agreement, or their successors in office.

2.6 Airport Operations, Maintenance, and Conveyance. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (d) (1), the Grantee will operate the Airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Grantee receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. Without prior written approval from the State, Grantee will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property that is purchased or improved with State funds. If the State approves such a transfer or change in use, the Grantee must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.

3 Time

3.1 Grantee must comply with all the time requirements described in this agreement. In the performance of this grant agreement, time is of the essence.

4 Cost and Payment

4.1 **Cost Participation.** Costs for the Project will be proportionate and allocated as follows:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Grantee Share</u>
Pave Parking Lot & Entrance Road	0%	95%	5%
Federal Committed:	\$ 0.00		
Federal Multiyear:	\$ 0.00		
State:	<u>\$72,580.00</u>		
Grantee:	<u>\$ 3,820.00</u>		

The federal multiyear amount is an estimate only. These funds are not committed and are only available after being made so by the U.S. Government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for the Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Grantee has complied with all terms of this Agreement and furnished all necessary records.

4.2 **Travel Expenses.** Blank.

4.3 **Sufficiency of Funds.** Pursuant to Minnesota Rules 8800.2500, the Grantee certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Grantee has the legal authority to engage in the Project as proposed.

4.4 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed **\$72,580.00**.

4.5 Payment

4.5.1 **Invoices.** Grantee will submit invoices for payment by Credit Application. Exhibit A, which is attached and incorporated into this agreement, is the form Grantee will use to submit invoices. The State's Authorized Representative, as named in this agreement, will review each invoice against the approved grant budget and grant expenditures to-date before approving payment. The State will promptly pay Grantee after Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices will be submitted timely and according to the following schedule: Monthly basis as needed.

4.5.2 **All Invoices Subject to Audit.** All invoices are subject to audit, at State's discretion.

4.5.3 **State's Payment Requirements.** State will promptly pay all valid obligations under this agreement as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Grantee's invoices for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Grantee within ten days of discovering the error. After State receives the corrected invoice, State will pay Grantee within 30 days of receipt of such invoice.

4.5.4 **Grantee Payment Requirements.** Grantee must pay all contractors under this agreement promptly. Grantee will make undisputed payments no later than 30 days after receiving an invoice. If an invoice is incorrect, defective, or otherwise improper, Grantee will notify the contractor within ten days of discovering the error. After Grantee receives the corrected invoice, Grantee will pay the contractor within 30 days of receipt of such invoice.

4.5.5 Grant Monitoring Visit and Financial Reconciliation. During the period of performance, the State will make at least annual monitoring visits and conduct annual financial reconciliations of Grantee's expenditures.

4.5.5.1 The State's Authorized Representative will notify Grantee's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Grantee staff members should be present. Grantee will be provided notice prior to any monitoring visit or financial reconciliation.

4.5.5.2 Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by State.

4.5.5.3 At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.

4.5.6 Closeout. The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

4.5.7 Closeout Deliverables. At the close of the Project, the Grantee must provide the following deliverables to the State before the final payment due under this Agreement will be released by the State: (1) Electronic files of construction plans as a PDF and in a MicroStation compatible format; and (2) Electronic files of as-builts as a PDF and in a MicroStation compatible format. (3) Electronic files of planning documents (Airport Layout Plans – ALP) and Airport Zoning as a PDF and in a MicroStation compatible format and in GIS.

4.6 Contracting and Bidding Requirements. Prior to publication, Grantee will submit to State all solicitations for work to be funded by this Agreement. Prior to execution, Grantee will submit to State all contracts and subcontracts funded by this agreement between Grantee and third parties. State's Authorized Representative has the sole right to approve, disapprove, or modify any solicitation, contract, or subcontract submitted by Grantee. All contracts and subcontracts between Grantee and third parties must contain all applicable provisions of this Agreement. State's Authorized Representative will respond to a solicitation, contract, or subcontract submitted by Grantee within ten business days.

5 Conditions of Payment

All services provided by Grantee under this agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law. In addition, Grantee will not receive payment for Airport's failure to pass periodic inspections by a representative of the State's Office of Aeronautics.

6 Authorized Representatives

6.1 The State's Authorized Representative is:

Dan Boerner, Regional Airport Engineer, 395 John Ireland Blvd, St. Paul, MN 55155, 612-427-3858, dan.boerner@state.mn.us, or his/her successor. State's Authorized Representative has the responsibility to monitor Grantee's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2 Grantee's Authorized Representative is:

Tammy Pfaff, City Manager, 255 First Street East, Milaca, MN 56353, 320-983-3141, tpfaff@milacacity.com. If Grantee's Authorized Representative changes at any time during this agreement, Grantee will immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Agreement Complete

7.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

7.2 Amendments. Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office. Notwithstanding the foregoing, when FAA issues a Letter Amendment on a federal grant agreement that results in an increase in federal funds beyond the total amount in this grant agreement (i.e., federal amendment),

MnDOT's receipt of the Letter Amendment from FAA has the effect of amending the total amount in this grant agreement.

- 7.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or the State's right to subsequently enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and Grantee. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5 **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 7.6 **Certification.** By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.

8 Liability

In the performance of this agreement, and to the extent permitted by law, Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by Grantee or Grantee's agents or employees. This clause will not be construed to bar any legal remedies Grantee may have for the State's failure to fulfill its obligations under this agreement.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of Grantee, or other party relevant to this grant agreement or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10 Government Data Practices and Intellectual Property Rights

10.1 **Government Data Practices.** Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either Grantee or the State. If Grantee receives a request to release the data referred to in this section 10.1, Grantee must immediately notify the State. The State will give Grantee instructions concerning the release of the data to the requesting party before the data is released. Grantee's response to the request shall comply with applicable law.

10.2 Intellectual Property Rights.

10.2.1 **Intellectual Property Rights.** State owns all rights, title and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks and service marks in the Works and Documents created and paid for under this agreement. "Works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes and disks conceived, reduced to practice, created or originated by Grantee, its employees, agents and subcontractors, either individually or jointly with others in the performance of this agreement. Works includes Documents. "Documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks or other materials, whether in tangible or electronic forms, prepared by Grantee, its employees, agents or subcontractors, in the performance of this agreement. The Documents will be the exclusive property of State, and Grantee upon completion or cancellation of this agreement must immediately return all such Documents to State. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." Grantee assigns all right, title and interest it may have in the Works and the Documents to State. Grantee must, at the request of State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

10.2.2 Obligations

10.2.2.1 **Notification.** Whenever any invention, improvement or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by Grantee,

including its employees and subcontractors, in the performance of this agreement, Grantee will immediately give State's Authorized Representative written notice thereof and must promptly furnish State's Authorized Representative with complete information and/or disclosure thereon.

10.2.2.2 Representation. Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of State and that neither Grantee nor its employees, agents or subcontractors retain any interest in and to the Works and Documents. Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless State, at Grantee's expense, from any action or claim brought against State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including but not limited to, attorney fees. If such a claim or action arises, or in Grantee's or State's opinion is likely to arise, Grantee must, at State's discretion, either procure for State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of State will be in addition to and not exclusive of other remedies provided by law.

11 Workers Compensation

The Grantee certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity. Any publicity regarding the subject matter of this agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement. All projects primarily funded by state grant appropriation must publicly credit the State of Minnesota, including on the Grantee's website when practicable.

12.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination; Suspension

14.1 Termination by the State. The State may terminate this agreement at any time, with or without cause, upon written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding. The State may immediately terminate this agreement if:

14.3.1 It does not obtain funding from the Minnesota Legislature; or

14.3.2 If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will

be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

14.4 Suspension. The State may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

15 Data Disclosure

Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Fund Use Prohibited. The Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Grantee from utilizing these funds to pay any party who might be disqualified or debarred after the Grantee's contract award on this Project. For a list of disqualified or debarred vendors, see www.mmd.admin.state.mn.us/debarredreport.asp.

17 Discrimination Prohibited by Minnesota Statutes §181.59. Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

18 Limitation. Under this Agreement, the State is only responsible for receiving and disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Grantee, however, the Grantee will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

19 Blank.

20 Title VI/Non-discrimination Assurances. Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee's compliance with this provision. The Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

21 Additional Provisions
[Intentionally left blank.]

[The remainder of this page has intentionally been left blank.]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15 and § 16C.05.

Signed: _____

Date: _____

SWIFT Contract/PO No(s). _____

GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____
(with delegated authority)

Title: _____

Date: _____

**DEPARTMENT OF TRANSPORTATION
CONTRACT MANAGEMENT**

By: _____

Date: _____

MINNESOTA DEPARTMENT OF TRANSPORTATION
 OFFICE OF AERONAUTICS
 395 JOHN IRELAND BOULEVARD, MS 410
 ST. PAUL, MINNESOTA 55155-1800
 airportdevelopment@state.mn.us

Airport Name _____

State Project No. _____

Federal Project No. _____

Mn/DOT Agreement No. _____

CREDIT APPLICATION

TO THE DIRECTOR, OFFICE OF AERONAUTICS:

Itemized statement of cash expenditures for which credit is claimed:

For period beginning _____, 20____; ending _____, 20____.

Warrant Number	Date Issued	Name or Description	Unit	Rate	Total Time or Quantity	Amount
Total Expenditures						

***FINAL/PARTIAL (CIRCLE ONE)**

NOTE: PLEASE SEPARATE ENGINEERING COSTS FROM OTHER COSTS.

Municipality _____

By _____

Title _____

*FOR ALL ITEMS INCLUDED IN THIS AGREEMENT

(Complete Form On Reverse Side)

STATE OF _____

COUNTY OF _____

_____, being first duly sworn, deposes and says that he/she is the _____ of the Municipality of _____, in the County of _____, State of Minnesota; that he/she has prepared the foregoing Credit Application, knows the contents thereof, that the same is a true and accurate record of disbursements made, and that the same is true of his/her own knowledge; and that this application is made by authority of the municipal council (or board) of said Municipality.

Signature

Subscribed and sworn to before me

this _____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires: _____

RESOLUTION 23-40

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Milaca as follows:

1. That the state of Minnesota Agreement No. 1055334,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A4801-39 at the Milaca Municipal Airport is accepted.

2. That the Mayor and City Manager are authorized to execute this Agreement and any
amendments on behalf of the City of Milaca.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the
City of Milaca City Council at an authorized meeting held on the 16th day of
November, 2023 as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

MILACA AREA TOURISM BUREAU
Projected YE 2023 and Approved 2024 Budget

	Projected YE 2023	2023 Budget	2024 Budget
Income			
Lodging Tax	10,488.74	9,500.00	10,500.00
Other Revenue			
Interest	18.17	15.00	20.00
Total Other Revenue	18.17	15.00	20.00
Total Income	\$ 10,506.91	\$ 9,515.00	\$ 10,520.00
Expenses			
Advertising	\$ 3,922.00	\$ 6,000.00	\$ 6,000.00
Contracted & Professional Fees			
Accounting		200.00	200.00
Consulting	8,400.00	7,200.00	8,400.00
Web Site Development		2,000.00	500.00
Total Contracted & Professional Fees	\$ 8,400.00	\$ 9,400.00	\$ 9,100.00
Office/General Administrative Expenses			
Dues and Subscriptions			
Accounting subscription	360.00	360.00	360.00
Membership Dues	325.00	325.00	325.00
Web Site and Email	50.79	50.00	50.00
Total Dues and Subscriptions	\$ 735.79	\$ 735.00	\$ 735.00
Printing and copying		100.00	100.00
Training, Conference and Travel	854.04	1,000.00	1,000.00
Total Office/General Administrative Expenses	\$ 1,589.83	\$ 1,835.00	\$ 1,835.00
Total Expenses	\$ 13,911.83	\$ 17,235.00	\$ 16,935.00
Change in Net Assets	\$ (3,404.92)	\$ (7,720.00)	\$ (6,415.00)